



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: January 6, 2015

Subject: ADD two Electronic Systems Specialist positions and two Steamfitter positions in the Public Works Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21581 to add two (2) Electronic Systems Specialist (PEWE) (represented) positions at salary plan and grade QS5 1482 (\$4,687-\$5,697) and two (2) Steamfitter (GFVA) (represented) positions at salary plan and grade QE5 1707 (\$5,857-\$6,457) in the Public Works Department.

FISCAL IMPACT:

It is expected that in Fiscal Year 2014/2015, there will be an initial cost of \$139,142 since the department does not anticipate filling these positions until March of 2015. (100% Charge outs) The pension total cost is estimated to be \$88,852, annually.

BACKGROUND:

Since 2007, through attrition, the Public Works Department has lost two Electronic Systems Specialist positions, which has affected our ability to maintain critical systems with regard to the safety and security of County buildings. Because County buildings must be accessible and in centralized locations, they are particularly vulnerable to security issues and must

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/06/2015** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 6, 2015

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Kelli Zenn,
925-313-2108

have

BACKGROUND: (CONT'D)

the proper technology and security procedures in place while maintaining accessibility and convenience. The Electronic Systems Specialist analyzes security needs, installs, maintains tests and repairs electronic safety, warning and security equipment. The Electronic Systems Specialist also has responsibility for fire and special alarms in County buildings. By adding two Electronic Systems Specialist positions, we will be able to keep our security and fire systems up to date and maintained properly while also minimizing overtime costs to the Public Works Department.

Since 2003, through attrition, the Public Works Department has lost four Steamfitter positions, which has decreased the number of hours allotted for Steamfitter services, creating an adverse effect on such services to County buildings. Steamfitters install, maintain and repair heating, cooling, refrigeration, and plumbing systems in County buildings. Since many of the County buildings are open to the public, there is a significant need for Steamfitter services in these buildings to maintain the system of pipes that carry clean water to County workers and the public. Additionally, the County Hospital is filled with complicated life-saving technology that requires reliable sources of water which our Steamfitters help to ensure. Plumbing fixtures and equipment play a very important role in reducing the risk of infection in hospitals, from the way patients, doctors, and staff use plumbing fixtures to the many piping systems behind the wall that convey fluids. By adding two Steamfitter positions, we will be able to achieve our goal of responding to all work order requests in a timely and efficient manner and ensure that patients and workers alike in the County Hospital remain comfortable and healthy.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not carried out, the Facilities Services Division of the Public Works Department will not be able to complete work orders and will have to redistribute the workload which will cause delays in project start and completion dates and delays in the performance of general maintenance for County Departments.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 21581