



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services
Date: January 21, 2014

Subject: Add and cancel position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Resolution No. 21411 adding one permanent full-time Public Health Epidemiologist/Biostatistician (V7VC) position at salary level ZB5 1743 (\$5,836 - \$7,094) and canceling vacant Health Services Planner/Evaluator - Level B (VCXD) position #9222 at salary level ZB2 1323 (\$3,967 - \$6,187) in the Health Services Department.
(Represented)

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$15,995 with \$3,862 in pension costs. Sufficient funding is available within the current budget allocations.

BACKGROUND:

The Health Services Department is requesting to add one permanent full-time Public Health Epidemiologist/Biostatistician position in Public Health's Epidemiology, Planning and Evaluation (EPE) unit. The new position will develop, plan organize and manage epidemiological surveillance efforts for communicable disease control particularly related to HIV/AIDS, Tuberculosis, sexually transmitted diseases and Hepatitis in a variety of populations. Duties include managing

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/21/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 21, 2014

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares, (925)
957-5246

cc:

BACKGROUND: (CONT'D)

the epidemiological research surveys that investigate the prevalence and incidence of diseases affecting residents as well as risk factors associated with the occurrence, developing project objectives and protocols, consulting on program evaluation strategies, coordinating data collection methods, monitoring the input of epidemiological and biostatistical data and coordinating the preparation of reports. To offset the cost, the department is canceling Health Services Planner Evaluator - Level B position #9222, which has been vacant since September 2010.

Upon approval, there is an annual cost of approximately \$15, 995 with \$3,862 pension costs, which is already included in the 2013-2014 fiscal budget.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not have adequate staff to meet the needs of the Epidemiology, Planning and Evaluation unit in Public Health.

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

P-300 21411