To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 14, 2014

Subject: APPROVE a purchase order with Royal Petroleum

Contra
Costa
County

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Royal Petroleum in an amount not to exceed $500,000, for diesel and unleaded fuel, for the period from February 1, 2014 through January 31, 2015, Countywide.

FISCAL IMPACT:
This cost is to be funded through Fleet Internal Service Fund (Fund 150100).

BACKGROUND:
Public Works Fleet Management is responsible for the County fueling station located on Waterbird Way in Martinez. The Materials Division purchases fuel for the station by accepting daily bids from fuel distributors. They currently have five (5) vendors submitting bids and are set up to purchase from all of them. All five of the vendors are in need of new purchase orders. Southern Counties Fuel is the County's primary vendor, followed by Ramos Oil Company, Inc., Royal Petroleum, Redwood Coast Petroleum and Hunt & Sons,

☑ APPROVE	☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR	☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/14/2014**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

Contact: Stan Burton, 925-313-7077

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 14, 2014

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

cc:

Inc.

CONSEQUENCE OF NEGATIVE ACTION:
If this purchase order is not approved, fuel for the Waterbird fueling facility will not be purchased.

CHILDREN'S IMPACT STATEMENT:

Not applicable.