SLAL OF

Contra Costa County

To: Board of Supervisors

From: Catherine Kutsuris, Conservation and Development Director

Date: January 14, 2014

Subject: Add one (1) full time Manager, Application Permit Center (5PDB) and add one (1) full time Principal

Structural Engineer (NCHA)

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21401 to add one (1) full time Manager, Application and Permit Center (5PDB) (represented) at salary level ZA2 1622 (\$5,334 - \$7,537) and one (1) full time Principal Structural Engineer (NCHA) (represented) at salary level ZA5 1962 (\$7,249-\$8,812) in the Department of Conservation and Development.

FISCAL IMPACT:

No impact to County General Fund. The annual cost for these additional positions is approximately \$306,000 of which approximately \$74,000 represent retirement costs. Savings of approximately \$195,000 accrued by freezing a vacant Engineering Manager position will assist in offsetting the costs of these positions. The positions are 100% funded by Land Development revenues.

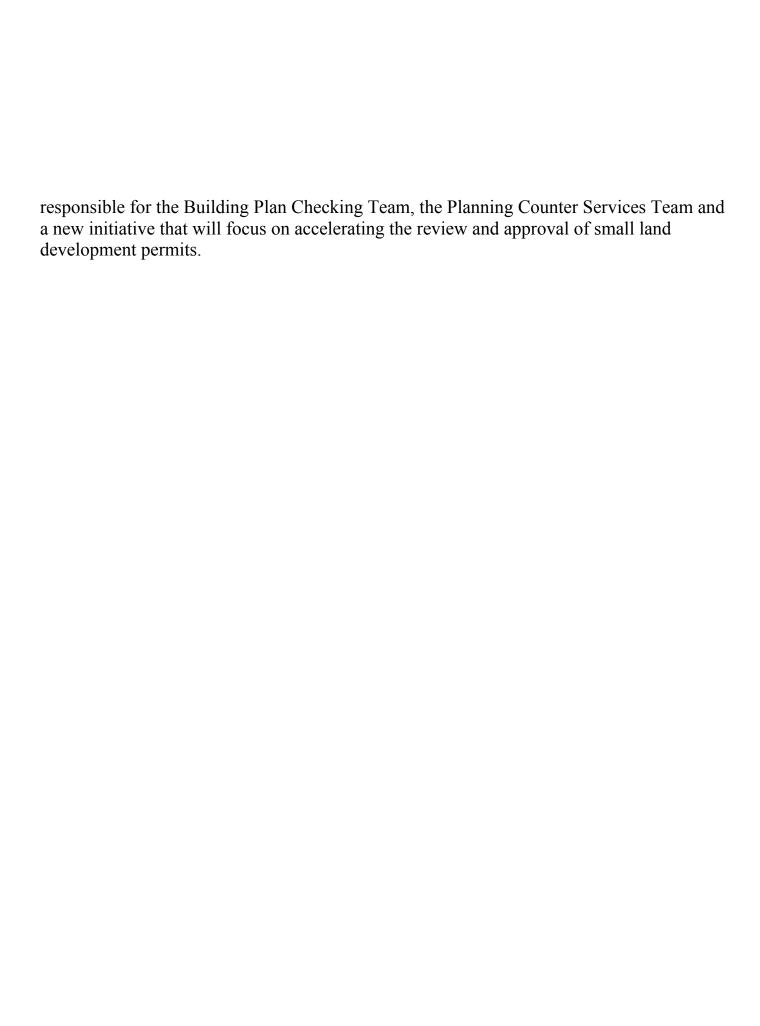
BACKGROUND:

674-7726

cc: Roxana Mendoza, Victoria Mejia

Following the departure of the Supervising Engineer, the department is reallocating the duties in order to improve efficiency for the public and to respond to an increase in land development activities. The Principal Engineer will oversee engineering services for the department (with the exception of the Lamorinda area). The Permit Center Manager will be

✓ APPROVE	OTHER
Action of Board On: 01/14/2014 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Mary N. Piepho, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: January 14, 2014 David Twa, County Administrator and Clerk of the Board of Supervisors By: June McHuen, Deputy
Contact: Victoria Mejia (925)	



CONSEQUENCE OF NEGATIVE ACTION:

Failure to receive Board Approval will impede the department's ability to efficiently perform engineering and plan check services as well as to implement new efficiencies.

CHILDREN'S IMPACT STATEMENT:

None.

ATTACHMENTS

P300 21401 APC Mgr and Princ Struct Eng at DCD