



**Contra
Costa
County**

To: Board of Supervisors

From: Julia R. Bueren, Public Works

Date: January 15, 2013

Subject: Approve an Increase in the Purchase Limit with Caltronics Business Systems

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or Designee, on behalf of the Public Works Director, to execute an amendment to a purchase order with Caltronics Business Systems to increase the amount payable by \$220,000 to a new total of \$370,000 for lease and copy charges of a color printer, Countywide.

FISCAL IMPACT:

The cost of equipment and usage is charged back to user departments. Print & Mail Services is a zero net county cost operation.

BACKGROUND:

The lease of the Konica-Minolta C7000 color printer allows Print & Mail Services to produce high quality prints and copies. Color prints and copies are provided to departments at lower than market prices.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, costs for printing services may increase.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/15/2013** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 15, 2013

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Carrie Del Bonta, Deputy

Contact: David Gould
925-313-2151

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.