



Contra
Costa
County

To: Board of Supervisors

From: Julia R. Bueren, Public Works

Date: January 8, 2013

Subject: 321 Orchard Drive Brentwood Lease

RECOMMENDATION(S):

APPROVE a First Amendment to Lease with The Housing Authority of the County of Contra Costa for a three (3) year, ten (10) month period beginning September 1, 2013, and ending June 30, 2017, for approximately 6,650 square feet of land, including a modular building measuring 1,290 square feet of classroom space located at 321 Orchard Drive, Brentwood, at a monthly rental of \$160, plus estimated miscellaneous occupancy charges of approximately \$29,350 per year, for continued occupancy by the Employment and Human Services Department - Community Services Bureau, under the terms and conditions set forth in the Lease.

AUTHORIZE the Director of Public Works, or designee, to EXECUTE the First Amendment to Lease on behalf of the County, and to EXERCISE any options to extend the Lease.

FISCAL IMPACT:

This First Amendment to Lease will obligate the County to pay a total rental of \$7,360

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/08/2013** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 8, 2013

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Carrie Del Bonta, Deputy

Contact: Carol Cline
925-313-2220

cc:

during the three (3) year, ten (10) month lease term. In addition, the County will

FISCAL IMPACT: (CONT'D)

pay approximately \$29,350 for estimated utilities, maintenance, and water used on the Premises in the first year, and similar annual payments throughout the term. The Lease was anticipated and budgeted in the Employment and Human Services Department – Community Services Bureau’s approved FY 2012/2013 budget.

BACKGROUND:

The County has leased the Premises as a Head Start facility operated by the Community Services Bureau (CSB) for classroom and child care programs since 1992. This Amendment will provide for the continued use by the CSB for that purpose.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this First Amendment to Lease may result in a significantly higher cost to the County and unknown capital costs and expenses to relocate this Head Start facility to another location in the Brentwood area.

CHILDREN'S IMPACT STATEMENT:

Not applicable

ATTACHMENTS

First Amednment to Lease