



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: January 22, 2013

Subject: 2012 Annual Report for the Finance Committee

RECOMMENDATION(S):

RECEIVE 2012 Annual Report submitted by the Finance Committee.

FISCAL IMPACT:

No fiscal impact. This is an informational report only.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year. The attached report fulfills this requirement for the Finance Committee.

All Finance Committee reports from 2009 onward and attachments can be found on the County website at <http://ca-contracostacounty.civicplus.com/index.aspx?NID=2286>.

In 2012, the Finance Committee received reports and/or made recommendations to the Board of Supervisors concerning issues related to:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/22/2013** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 22, 2013

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County
Finance Director 925-228-4188

By: June McHuen, Deputy

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BACKGROUND: (CONT'D)

Community Development Block Grant (CDBG) Funds for economic development and infrastructure/public facilities;

- Establishing and Funding a Capital Renewal Fund for Facility Maintenance and Replacement;
- Real Estate Asset Management Program (RAMP) Annual Report and Policy;
- Regular capital facility updates and specific building projects including the Sheriff-Coroner Administration Central County Office;
- Single Audit; and
- Suspension of the County's CDBG Small Business/Microenterprise Loan Program and Repurposing of the Revolving Loan Fund balance to the amount available for FY 2013/14 CDBG Infrastructure/Public Facilities projects.

At year end, the Finance Committee had pending referrals on:

- Review of the threshold for the purchase of goods by the Health Services Department;
- Continuing to develop strategic priorities to guide the budget development process including defining core services;
- Reviewing first annual Cell Phone Usage Report;
- Continuing to evaluate funding priorities for FLIP;
- Continuing to implement and evaluate the Real Estate Asset Management Plan (RAMP); and
- Continuing to discuss the West Contra Costa Family Justice Center.

CONSEQUENCE OF NEGATIVE ACTION:

The committee will not be in compliance with Resolution No. 2002/377.

CHILDREN'S IMPACT STATEMENT:

None.