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Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works

Date: January 8, 2013

Subject: Approve a purchase order with Royal Petroleum.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, on behalf of the Public Works Director, to execute a purchase order, with Royal Petroleum, in an amount not to exceed \$175,000, for diesel and unleaded fuel, for the period from February 1, 2013 through January 31, 2014, Countywide.

FISCAL IMPACT:

This cost is to be funded through Fleet ISF maintenance budgets. (100% Internal Service Fund 150100)

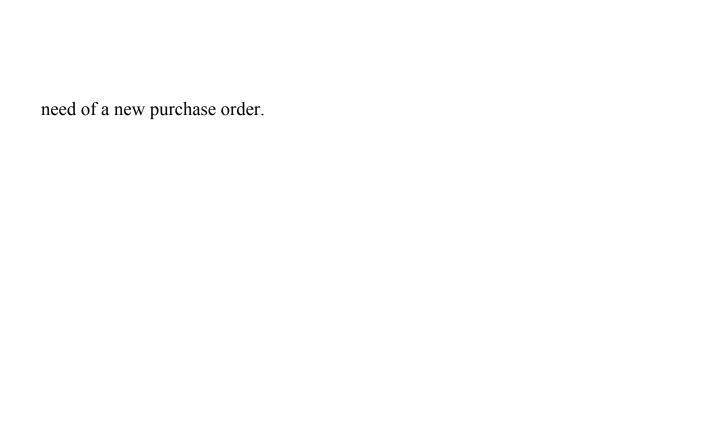
BACKGROUND:

925-313-7077

Public Works Fleet Management is responsible for the County fueling station on Waterbird Way. We purchase fuel for the station by accepting daily bids from fuel distributors. We have six vendors currently submitting bids. We are set up to purchase from five of them. Any local vendors interested in supplying fuel to the county are encouraged to visit us and get the necessary information to start submitting daily bids. All five of our vendors are in

✓ APPROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR	
Action of Board On: 01/08/2013	✓ APPROVED AS RECOMMENDED ☐ OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II	
Supervisor Mary N. Piepho, District III	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
Supervisor	ATTESTED: January 8, 2013
Karen Mitchoff, District IV Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
Federal D. Glover, District V Supervisor	By: Carrie Del Bonta, Deputy
Contact: Stan Burton	

cc: GSD Fiscal Officer, GSD Accounting, CAO, GSD Purchasing, GSD Purchasing, Auditor Controller, GSD Materials Management



CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, fuel for the Waterbird Fueling Facility will not be purchased from Royal Petroleum.

CHILDREN'S IMPACT STATEMENT:

Not applicable.