



# Contra Costa County

To: Board of Supervisors

From: Julia R. Bueren, Public Works

Date: January 8, 2013

Subject: Approve a purchase order with Hunt & Sons.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, on behalf of the Public Works Director, to execute a purchase order, with Hunt & Sons, in an amount not to exceed \$ 225,000, for diesel and unleaded fuel, for the period from February 1, 2013 through January 31, 2014, Countywide

## **FISCAL IMPACT:**

This cost is to be funded through Fleet ISF maintenance budgets. (100% Internal Service Fund 150100)

## **BACKGROUND:**

Public Works Fleet Management is responsible for the County fueling station on Waterbird Way. We purchase fuel for the station by accepting daily bids from fuel distributors. We have six vendors currently submitting bids. We are set up to purchase from five of them. Any local vendors interested in supplying fuel to the county are encouraged to visit us and get the necessary information to start submitting daily bids. All five of our vendors are in need of a new purchase order.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/08/2013** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

## **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 8, 2013

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Carrie Del Bonta, Deputy

Contact: Stan Burton  
925-313-7077

**CONSEQUENCE OF NEGATIVE ACTION:**

If this purchase order is not approved, fuel for the Waterbird Fueling Facility will not be purchased from Hunt & Sons.

CHILDREN'S IMPACT STATEMENT:

Not applicable.