



Contra
Costa
County

To: Board of Supervisors
From: Ted Cwiek, Human Resources
Date: January 8, 2013

Subject: Adopt resolution 2013/8 to cancel performance pay for several classifications in the Clerk-Recorder-Elections Department and appoint employee

RECOMMENDATION(S):

ADOPT Resolution No. 2013/8 to cancel outstanding performance pay steps for the classifications of Assistant County Registrar-Exempt (ALB1) and Assistant County Recorder-Exempt (ALB3) and cancel outstanding performance steps for classification of Assistant County Recorder-Exempt.

FISCAL IMPACT:

These actions were budgeted at the proposed level, so there is no fiscal impact. The costs were funded through new revenue from SB 676 (2009).

BACKGROUND:

On July 31, 2012, the Board authorized the reallocation of several management classifications in the Clerk-Recorder-Elections Department. The new allocations were not intended to have performance steps. Because the performance steps for three of the classifications were not canceled as part of the process, employees were appointed to steps lower than was intended. A new resolution is hereby presented to correct this issue.

The incumbent in the Assistant County Registrar-Exempt position shall be moved from step

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/08/2013** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 8, 2013

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Carrie Del Bonta, Deputy

Contact: Debi Cooper
(925)335-7897

cc:

3 to step 5 of the salary range B85-2054.

CONSEQUENCE OF NEGATIVE ACTION:

Employees will be appointed to steps lower than the intent of the reallocation process.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Resolution No. 2013/8