



**Contra
Costa
County**

To: Board of Supervisors
From: David O. Livingston, Sheriff-Coroner
Date: July 27, 2021

Subject: Cancel one (1) Sheriff's Communication Center Director position and add one (1) Lieutenant position to the Sheriff's Office - Tech Services

RECOMMENDATION(S):

ADOPT Personnel Adjustment Resolution No. 25762 to cancel one (1) Sheriff's Communication Center Director (64NC)(represented) vacant position No. 2964 at Salary Plan and Grade V#5 1001 (\$8,316 - \$10,361), and add one (1) Lieutenant (6XHA)(represented) position at Salary Plan and Grade V#X 2023 (\$10,809 - \$13,796) to the Sheriff's Office - Technical Services Division.

FISCAL IMPACT:

An annual increase of \$191,637 to the Office of the Sheriff budget, of which \$120,725 is pension cost. Revenue from contracted dispatch services will offset the increased cost of the personnel action. (100% Office of the Sheriff Budget)

BACKGROUND:

Replacing the vacant Sheriff's Communication Center Director position with a Lieutenant will eliminate delays in hiring a qualified person to manage the Communication Center, as Lieutenants can be reassigned at any time, which provides the required flexibility in staffing. Historically, the Sheriff's Office has assigned Lieutenants to manage the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **07/27/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 27, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Hallie Wachowiak
(925) 655-0003

By: June McHuen, Deputy

Communication Center. It is in the best interest of the Office of the Sheriff and the community to reestablish that same staffing model in order to ensure the operation meets the 911 emergency response needs of the community.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, it will impede the organizational structure of the Office of the Sheriff.

ATTACHMENTS

P300 25762