



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: October 25, 2016

Subject: Add one SS Fiscal Compliance Accountant position and cancel one SS Employment Placement Counselor position in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21931 to add one (1) Social Services Fiscal Compliance Accountant (XASH) (represented) position at Salary Plan and Grade ZB5 1643 (\$5,889-\$7,158) and cancel one vacant (1) Social Services Employment Placement Counselor (X7WB) (represented) position #6735 at Salary Plan and Grade 255 1432 (\$4595-\$5585) in the Employment and Human Services Department.

FISCAL IMPACT:

Upon approval, this transaction will result in an annual increased personnel expense of \$28,078, which includes estimated pension costs of \$9,836. This position will be funded 33% Federal revenue, 47% State revenue, and 20% County cost.

BACKGROUND:

The Employment and Human Services Department requests to add one permanent full time Social Services Fiscal Compliance Accountant position and cancel one permanent full time Social Services Employment Placement Counselor position in the Aging and Adult Services Bureau. The Adult Protective Services Program is responsible

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/25/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 25, 2016

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Holly Trieu (925)
313-1560

cc: Holly Trieu

BACKGROUND: (CONT'D)

for investigating and mitigating reports of abuse and neglect of elderly and dependent adults. In cases of financial exploitation of elders, the Social Services Fiscal Compliance Accountant will collaborate with Social Workers in Adult Protective Services to investigate and review these cases. The position will act as a forensic accountant and analyze and interpret lengthy and complex financial documents and investment accounts, provide written report of the findings and conclusions of the cases, and testify if subpoenaed.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Employment and Human Services Department, Aging and Adult Bureau will not have designated accounting personnel to provide forensic investigations on complex elderly exploitation cases, and will be at risk of not being in compliance with State required investigations of elder financial abuse.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 No. 21931 EHSD