



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: July 24, 2018

Subject: Transfer two GIS technician positions from Public Works to DoIT

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22322 to transfer two (2) vacant Geographic Information Systems Technician (LD7A) positions (17528 & 17529) from the Public Works Department (0650) to the Department of Information Technology (0147).

**FISCAL IMPACT:**

No fiscal impact from the position transfer. The positions are funded 100% by Road and Flood Control funds.

**BACKGROUND:**

Public Works added two Geographic Information Systems (GIS) Technician positions as part of the FY 2018-19 Recommended Budget. The positions are needed for rights of way and infrastructure as well as tracking and reporting of the Clean Water Municipal Regional Permit. It was determined, after the positions were added to the Public Works Department, that the positions needed to be transferred to the Department of Information Technology as part of the Countywide GIS program. The determination was made to transfer the positions

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/24/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 24, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Laura Strobel (925)  
335-1091

cc:

because the job specification for GIS Technicians specifies that general direction is received from the GIS Administrator (a job classification specific to the Department of Information Technology).

### BACKGROUND: (CONT'D)

> The two GIS Technician positions, under general direction from the GIS Administrator, will work with Public Works exclusively on projects relating to Road and Flood Control funding.

### CONSEQUENCE OF NEGATIVE ACTION:

If the position transfer is not approved the function and activities of the Department of Information Technology will be further decentralized across the County which may lead to duplication of effort and cost.

### ATTACHMENTS

AIR 34439 P300 22322 Transfer Positions