

POSITION ADJUSTMENT REQUEST

C.30

NO. 26179
DATE 7/27/2023

Department Public Defender

Department No./
Budget Unit No. 0243 Org No. 2909 Agency No. A43

Action Requested: Reallocate salary schedule for the Deputy Public Defender I, II, III, and IV (25WA, 25VA, 25TB, and 25TA) and reclassify existing positions and its incumbents. Please see attachment for a detailed description of the actions requested.

Proposed Effective Date: 8/1/2023

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$122,556.39 Net County Cost \$122,556.39
Total this FY \$112,343.36 N.C.C. this FY \$112,343.36

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sylvia Wong Tam

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

8/7/2023

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 8/8/2023

See attached HR Recommendations

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

Amanda Monson

8/8/2023

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

8/8/2023

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [] XXXXXX

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 8-15-2023

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: