

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 04/18/2023 by the following vote:

		Candace Andersen
AYE:	<input type="text" value="4"/>	Diane Burgis
		Ken Carlson
		Federal D. Glover
NO:	<input type="text" value="0"/>	
ABSENT:	<input type="text" value="1"/>	John Gioia
ABSTAIN:	<input type="text" value="0"/>	
RECUSE:	<input type="text" value="0"/>	



Resolution No. 2023/147

Adjusting the Salary Step of the incumbent in position number 2010 (employee number 90595) in the Executive Secretary– Exempt classification

WHEREAS, the salary regulations state "increments within range shall not be granted more frequently than once a year, nor shall more than one step within-range increment be granted at one time"; and

WHEREAS, the incumbent in the position of Executive Secretary– Exempt position no. 2010 has been assigned and taken on duties and responsibilities that warrant an increase of one step; and

WHEREAS, as recommended by the appointing authority, there is a need to recognize and compensate this employee accordingly by placing her at step 4 of the salary range for the Executive Secretary– Exempt.

NOW, THEREFORE, BE IT RESOLVED: that effective April 19, 2023 an exemption to the Contra Costa County Salary Regulations has been granted to move the incumbent of position number 2010 (employee number 90595) from step 3 to step 4 of the Executive Secretary– Exempt class salary range.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Eric Angstadt, 925-655-2042

ATTESTED: April 18, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

June McHuen
By: June McHuen, Deputy

cc: