

POSITION ADJUSTMENT REQUEST

NO. 26141
DATE 3/29/2023

Department County Counsel
Department No./
Budget Unit No. 0030 Org No. 1700 Agency No. 17

Action Requested: Delete one Chief Assistant County Counsel (2ED2) position #14077 and add one Assistant County Counsel - Exempt (2ED1) position

Proposed Effective Date: 4/5/2023

Classification Questionnaire attached: Yes [] No [] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$24,328.00) Net County Cost \$0.00

Total this FY (\$6,082.00) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Salary Savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Thomas L. Geiger

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

3/29/2023

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/29/2023

Delete one (1) Chief Assistant County Counsel - Exempt (2ED2) at salary plan and grade B8E 2505 (2ED2) (\$18,096.70-\$23,096.49) position #14077 and add one (1) Assistant County Counsel - Exempt (2ED1) at salary plan and grade B8E 2385 (\$16,069.35- \$19,532.39) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[] (Date)

Gladys Reid

3/29/2023

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [X] XXXx

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 4-04-2023

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: