

POSITION ADJUSTMENT REQUEST

NO. 52148
DATE 12/30/2022

Department Health Services
Department No./ Budget Unit No. 0460 Org No. 5890 Agency No. 818
Action Requested: Reassign one (1) Patient Financial Services Specialist (V9VB) position# 12448 from Department #0540 (Health Services-Hospital Enterprise), Cost Center #6577 (Financial Counseling) to Department #0460 (Health Services-California Children's Services), Cost Center #5890 (California Children's Services - Admin) in the Health Services Department

Proposed Effective Date: 3/1/2023

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$123,846.26 Net County Cost \$21,673.09
Total this FY \$123,846.26 N.C.C. this FY \$21,673.09

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 82.5% State/Federal CCS Funds and 17.5% County Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Kimberly S. Gates

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

2/21/2023

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[ ] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

2/22/2023

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[X] Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [ ]

DATE 02-28-2023

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: