

POSITION ADJUSTMENT REQUEST

NO. 26079  
DATE 1/1/2023

Department Library Department No./ Budget Unit No. 0620 Org No. 3714 Agency No. 85  
Action Requested: Cancel Information System Specialist III (LTTA) position number 10236. Add one (1) 40/40 Information Systems Programmer/Analyst (LPVA) position

Proposed Effective Date: 1/1/2023

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$5,546.00 Net County Cost \$0.00

Total this FY \$2,773.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Library Fund

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Alison McKee

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie Enea

12/1/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/2/2022

Cancel one (1) vacant Information Systems Specialist III (LTTA) (represented) position #10236 at salary plan and grade TB5 1541 (\$6,542 - \$7,953) and add one (1) Information Systems Programmer and Analyst II (LPVA) (represented) position at salary plan and grade ZA5 1594 (\$6,895 - \$8,381) in the Library Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_ (Date)

Amanda Monson

12/2/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

12/8/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

/s/ Julie Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 02-07-2023

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: