

POSITION ADJUSTMENT REQUEST

NO. 26083
DATE 10/25/2022

Department Public Works
Department No./
Budget Unit No. 0650 Org No. 4528 Agency No. 65

Action Requested: ADOPT Position Adjustment Resolution No. 26083 to ADD one (1) Business Systems Analyst (LTWK) (represented) position at salary plan and grade ZB5 1694 (\$7,613-\$9,254) and CANCEL one (1) vacant Information Systems Project Manager (LPNA) (represented) position #15630 at salary plan and grade ZA5 1884 (\$9,189-\$12,314) in the Public Works Department.

Proposed Effective Date: _____

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost -29877 Net County Cost 0
Total this FY -14939 N.C.C. this FY 0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Various Roads and Special District funds.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Brian M. Balbas

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

12/6/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/08/2022

ADOPT Position Adjustment Resolution No. 26083 to ADD one (1) Business Systems Analyst (LTWK) (represented) position at salary plan and grade ZB5 1694 (\$7,613-\$9,254) and CANCEL one (1) vacant Information Systems Project Manager (LPNA) (represented) position #15630 at salary plan and grade ZA5 1884 (\$9,189-\$12,314) in the Public Works Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.

[] (Date)

Christine Bissada

12/08/22

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 01-17-2023

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: