

INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
November 21, 2022

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair
Candace Andersen, Vice Chair

Staff Present: Julie DiMaggio Enea, Staff

Attendees: Teresa Gerringer, District III Chief of Staff; Lara DeLaney, Sr. Deputy CAO; Joshua Klein; Rick Stein representing Arts Orange County; Roger Renn; Jason Chan, Sr. Deputy CAO; Joel Roster; Ben Miyaji; Neil Tsutsui; Arturo Castillo, Animal Services Dept; John Meehan; Arlene Kikkawa-Nielsen; Lauren Hull, Clerk of the Board's Office; Jenny Balisle representing ArtsCCC; Steve Burdo, Animal Services Dept; Jill Ray, District II Supv Office; Nilofar Gardezi representing Leshar Foundation; Christy Mack; Colleen Awad; Call in User 1; Beth Ward, Animal Services Director; Janet Berckefeldt; Leo Ding; Call in User 2; Wade Finlinson

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No one requested to speak during the general public comment period.

3. RECEIVE and APPROVE the Record of Action for the October 17, 2022 IOC meeting.

The Committee approved the record of action for its October 17, 2022 meeting as presented.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

4. RECOMMEND to the Board of Supervisors the appointment of Joshua Klein to the Member of the Bar seat on the Public Law Library Board of Trustees for a one-year term expiring on December 31, 2023.

Committee staff presented the report. A Caller asked if the Law Library could provide better service to members of the general public and also wanted to know how often the Law Library refreshes its law books. When asked, she stated that she had not visited the County's Law Library.

The Committee decided to recommend the appointment of Joshua Klein to the Member of the Bar seat on the Public Law Library Board of Trustees for a one-year term of January 1 - December 31, 2023.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

5.

1. CONSIDER applications received for the Ad Hoc Arts Council Steering Committee as listed below, provided in Attachment A, and summarized in Attachment B.

District 1:

Najari Smith, Richmond

District 2:

Janet Berckefeldt, Lafayette

Marija Bleier, Danville

Leonardo Ding, Orinda

Christy Mack, Lafayette

Terri Tobey, Walnut Creek

District 3:

Germaine McCoy, Brentwood

Sharon Mossman, Oakley

District 4:

Joan D'Onofrio, Concord

Arlene Kikkawa-Nielsen, Clayton

Tari Loring, Walnut Creek

Wyatt Mathews, Pleasant Hill

Alison McKee, Concord

John Nakanishi, Pleasant Hill

District 5:

Kristen Cumings, Pittsburg

John Meehan, Martinez

Ben Miyaji, Pittsburg

Charles Phalen, Martinez

Joel Roster, Martinez

Randall Wight, Martinez

Out of County:

Nilofar Gardezi

Margot Melcon, San Francisco

2. CONSIDER recommendations of the County's consultant Arts Orange County, as follows:

District 1 – Najari Smith

District 2 -- Terri Tobey (senior/LGBTQQ) and Leonardo Ding (youth)

District 3 – Germaine McCoy

District 4 – Arlene Kikkawa-Nielsen

District 5 – Ben Miyaji and Joel Roster

Arts Orange County also commented that County Librarian Alison McKee and out-of-County applicants Nilofar Gardezi and Margot Melcon are also favorably considered but are anticipated to be engaged in the process even if not appointed.

3. DETERMINE recommendations to the Board of Supervisors for appointment to the Ad Hoc Arts Council Steering Committee.

Lara DeLaney presented the staff report with options for the Committee's next steps. The Committee agreed to allow applicants present at the meeting to make a one-minute comment as to what they wanted to accomplish as a Steering Committee member. The Committee also received comments from Rick Stein about the rationale he used to formulate his recommendations for Steering Committee composition. A Caller commented about the proposed "youth" appointment and suggested that a countywide recruitment should be conducted to fill a seat designated for a youth. She also said that San Ramon had a vibrant arts community that did not appear to be represented among the applicants.

The Committee accepted most of the recommendations of the County's project manager Rick Stein, with the exceptions highlighted in black below:

District 1 – Najari Smith

District 2 -- Janet Berckefeldt ~~Terri Tobey (senior/LGBTQQ) and Leonardo Ding (youth)~~

District 3 – Germaine McCoy

District 4 – Arlene Kikkawa-Nielsen

District 5 – Ben Miyaji and ~~Jool Roster~~

Community Foundations - Nilofar Gardezi and Margot Melcon

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

6. INTERVIEW applicants for the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee for the two-year term of January 1, 2023 through December 31, 2024:
- Chad Follmer, (Lafayette)
 - Neil Tsutsui, incumbent (El Cerrito)

The Committee decided to recommend the reappointment of Neil Tsutsui to the BOS Appointee seat on the East Bay Regional Parks District Park Advisory Committee to the two year term of January 1, 2023 through December 31, 2024.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

7. ACCEPT the 2021/22 Animal Benefit Fund Report.

Beth Ward presented the staff report and answered questions that arose. One caller asked if the Animal Benefit Fund could be made available to fund medical costs of people injured by animals. Committee members and Ms. Ward explained that the ABF exists to fund services to animals and that there are other remedies and assistance available to persons injured by animals.

The Committee accepted the ABF report as presented.

AYE: Chair Diane Burgis

Vice Chair Candace Andersen

8. The next meeting is currently scheduled for December 12, 2022.
9. Adjourn

Chair Burgis adjourned the meeting at 2:15 p.m.

For Additional Information Contact:

Julie DiMaggio Enea, Committee Staff
Phone (925) 655-2056, Fax (925) 655-2066
julie.enea@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

INTERNAL OPERATIONS COMMITTEE

3.

Meeting Date: 11/21/2022
Subject: RECORD OF ACTION FOR THE OCTOBER 17, 2022 IOC MEETING
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: N/A
Referral Name: RECORD OF ACTION
Presenter: Julie DiMaggio Enea **Contact:** Julie DiMaggio Enea (925) 655-2056

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached is the Record of Action for the October 17, 2022 IOC meeting.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE the Record of Action for the October 17, 2022 IOC meeting.

Fiscal Impact (if any):

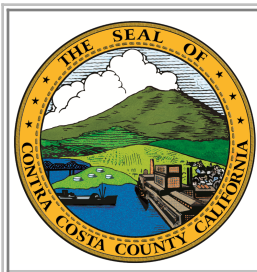
None.

Attachments

DRAFT Record of Action IOC 10-17-22

Minutes Attachments

No file(s) attached.



INTERNAL OPERATIONS COMMITTEE

RECORD OF ACTION FOR
October 17, 2022

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Present: Diane Burgis, Chair
Candace Andersen, Vice Chair

Staff Present: Monica Nino, County Administrator; Julie DiMaggio Enea, Staff

Attendees: Rick Stein representing Arts Orange County; Arlene; Lara DeLaney, Sr. Deputy CAO; Cindy Shehorn, Public Works; Nilofar Gardezi representing Leshar Foundation; Roger Renn; Local Edition Creative; Carrie Ricci, Public Works; Joel Roster; Jenny Balisle representing ArtsCCC; Terri Tobey; Kristen; Teresa Gerringer, District III Chief of Staff; Alison McKee; Christy Mack; Margot Melcon; Monica Carlisle, CAO Sr. Mgmt Analyst; Jan; Terri; Ben Miyaji; Lauren Hull, Clerk of the Board's Office; Tari Loring; Unidentified Caller 1; Unidentified Caller 2

DRAFT

1. Introductions

Chair Burgis called the meeting to order at 1:02 p.m. and introduced the Committee.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No one requested to speak during the general public comment period.

3. RECEIVE and APPROVE the Record of Action for the September 12, 2022 IOC meeting.

The Committee approved the Record of Action for the September 12, 2022 meeting as presented.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

4. CONSIDER applications and INTERVIEW applicants for the Ad Hoc Arts Council Steering Committee:

District 1:
Najari Smith, Richmond

District 2:
Janet Berckefeldt, Lafayette
Marija Bleier, Danville
Christy Mack, Lafayette

District 4:

Nilofar Gardezi, Walnut Creek
Arlene Kikkawa-Nielsen, Clayton
Tari Loring, Walnut Creek
Alison McKee, Concord
John Nakanishi, Pleasant Hill

District 5:

Kristen Cumings, Pittsburg
Ben Miyaji, Pittsburg
Joel Roster, Martinez

Out of County:

Margot Melcon, San Francisco

CONSIDER making nominations to the Board of Supervisors for appointing members to the Ad Hoc Arts Council Steering Committee.

Lara DeLaney presented the staff report. Rick Stein and Roger Renn from Arts Orange County also commented regarding the timeline.

The Committee decided to postpone interviews until its November meeting to allow an additional two weeks for recruitment, particularly within District III, and because one application was submitted timely but received by staff too late for inclusion in the meeting packet.

An unidentified caller expressed appreciation about doing extra recruitment to attract a District III applicant and asked how the Steering Committee will be configured. Chair Burgis confirmed that the seven people will be appointed to the Steering Committee.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

5. ACCEPT the Small Business Enterprise, Outreach, and Local Bid Preference Programs Report, reflecting departmental program data for the period January 1 through June 30, 2022.

Cynthia Shehorn presented the staff report. She also highlighted actions initiated by Purchasing to help improve outcomes:

- Purchasing developed a list of active small businesses listed in the Purchasing Portal, the commodities they offer, contact information and business location.***
- Purchasing worked with the County's Equal Employment Opportunity Officer Antoine Wilson to update purchasing forms and the County website with current program information, and supports Antoine at meetings with County departments and outside agencies.***
- Worked with Economic Development Liaison George Carter to discuss with local businesses and chambers of commerce how to best do business with the County.***

Chair Burgis asked if the history graph could be expanded to include pre-COVID purchasing experience and then shared with the County's economist for comment at the annual Board retreat.

An unidentified caller commented about County departments that reported zero contracts awarded to SBEs and applauded certain departments that had high performance.

Cynthia commented that not all small businesses have been identified through the County's registration process and that the SBE program applies only to contracts under \$100,000.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

6. The next meeting is currently scheduled for November 14, 2022.

Due to a schedule conflict with the upcoming CSAC Conference, the Committee decided to cancel its November 14, 2022 meeting, and directed staff to schedule a special meeting later in November.

AYE: Chair Diane Burgis
Vice Chair Candace Andersen

7. Adjourn

Chair Burgis adjourned the meeting at 1:36 p.m.

For Additional Information Contact:

Julie DiMaggio Enea, Committee Staff
Phone (925) 655-2056, Fax (925) 655-2066
julie.enea@cao.cccounty.us

DRAFT



Contra Costa County Board of Supervisors

Subcommittee Report

INTERNAL OPERATIONS COMMITTEE

4.

Meeting Date: 11/21/2022
Subject: RECOMMENDATION FOR APPOINTMENT TO THE PUBLIC LAW LIBRARY BOARD OF TRUSTEES
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: IOC 22/5
Referral Name: Advisory Body Recruitment
Presenter: Julie DiMaggio Enea **Contact:** Julie DiMaggio Enea (925) 655-2056

Referral History:

Board Resolution Nos. 2020/1 and 2020/2 stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board subcommittee. The Resolutions further permit a Board Committee to select a screening committee to assist in interviewing applicants for appointment. Upon review of the eligible seats, the IOC made a determination that it would conduct interviews for the Member of the Bar seat of the Law Library Board of Trustees, among other seats.

Referral Update:

The Public Law Library Board of Trustees was established by State law and County Ordinance to maintain a law library in Martinez. The Law Library also operates a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and administrative policies to fulfill the legal information needs of the community. The Internal Operations Committee annually reviews the appointment to the Member of the Bar seat, which term expires each December 31.

Staff opened a four-week recruitment for the Member of the Bar seat (see attached media release) on September 26 and received one application, attached, from Joshua Klein (Moraga). Incumbent Dean Barbieri notified the Committee that he will not re-apply and, instead, supports Mr. Klein's application.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Joshua Klein to the Member of the Bar seat on the Public Law Library Board of Trustees for a one-year term expiring on December 31, 2023.

Attachments

NEWS RELEASE PUBLIC LAW LIBRARY OPPORTUNITY

Application Joshua Klein Law Library

Ltr of Support for Joshua Klein from Dean Barbieri

Minutes Attachments

No file(s) attached.



Contra Costa County

County Administrator's Office • 1025 Escobar St. • Martinez, CA 94553 • www.contracosta.ca.gov

Media Release

FOR IMMEDIATE RELEASE

Monday, September 26, 2022

Contact: Julie DiMaggio Enea
Phone: (925) 655-2056
Email: julie.enea@cao.cccounty.us

WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA COUNTY PUBLIC LAW LIBRARY BOARD OF TRUSTEES?

The Contra Costa County Board of Supervisors is seeking applicants for the Public Law Library Board of Trustees. The Board of Trustees was established pursuant to State law and County Ordinance to maintain a law library in Martinez and a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and administrative policies to fulfill the legal information needs of the community. County residents who are members of the State Bar and have an interest in public policy and library administration are encouraged to apply for this non-paid volunteer opportunity. The County Board of Supervisors will appoint to fill one vacancy for a one-year term beginning January 1, 2023 and ending on December 31, 2023. The Board of Trustees normally meets on the first Monday of the month at 1:00 p.m. in Martinez.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or the application can be completed online by visiting the County website at <https://www.contracosta.ca.gov/3418>. Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553 no later than by 5 p.m. on Friday, October 21, 2022.

Applicants should plan to be available for public interviews to be conducted virtually via Zoom on Monday, November 14, 2022.

More information about the Contra Costa Public Law Library can be obtained by calling Carey Rowan at (925) 646-2783 or Carey.Rowan@LL.cccounty.us, or visiting the Law Library website at <http://www.cccplib.org>.

###

Application Form

Profile

Joshua

First Name

A.

Middle Initial

Klein

Last Name

Home Address

Suite or Apt

Moraga

City

CA

State

94556

Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

☒ District 2

California Department of Justice

Employer

Deputy Solicitor General

Job Title

Length of Employment

8 years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

8 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Public Law Library Board of Trustees (BOS appointee): Submitted

Seat Name

Vacant seat Jan 2023 - Dec 2023

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

Approximately 7

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Amherst College

Degree Type / Course of Study / Major

BA / Interdisciplinary

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Stanford Law School

Degree Type / Course of Study / Major

JD

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Natl Institute for Trial Advocacy - course in trial advocacy

Certificate Awarded for Training?

☐ Yes ☒ No

Other Training B

U.S. Department of Justice National Advocacy Center - trial advocacy training

Certificate Awarded for Training?

☐ Yes ☒ No

Occupational Licenses Completed:

California State Bar # 226480

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I view California's public law libraries as fulfilling three important roles. First, they are resources for practicing lawyers -- particularly solo practitioners and those in small firms with limited library resources of their own. Second, they are resources for judges, court staff, and public agencies located near the libraries. And third, they serve an important role in improving access to justice among underserved Californians. This last role is perhaps the aspect in which the Contra Costa Law Library most dramatically serves the public, and the aspect which leads especially to my interest in serving on the Board. The challenge of assisting unrepresented members of the public with their legal needs has received attention from members of the state judiciary, state bar, and Legislature. Many Californians with legal needs are unable to afford to retain lawyers, and nonprofit and pro bono responses, while important, cannot fully fill that gap. The Contra Costa Public Law Library plays an important role, by making form books, self-help guides, online databases, and treatises available; by having reference librarians on duty to help patrons find appropriate resources; and through the Lawyer in the Library program which staffs volunteer attorneys from the local legal community to consult with those facing legal challenges. I am applying to the Public Library Board of Trustees in order to help the Library further those goals. I would look forward to speaking with Library staff about their current user-base, and considering ways to maintain, and (where appropriate) expand, the services available to those users. One step in that process might be to undertake a survey of walk-in patrons, judges, bar members, and county and municipal offices to better understand how each group uses the library, and the kinds of resources they may lack themselves that the library could reasonably help supply. A further step could be to confer with community groups, public legal service groups, and the Contra Costa County Bar Association to find out ways that the library could better serve unrepresented litigants, in cooperation with the Superior Court's Self-Help Resources Centers. The Board also has an important role to play in overseeing the planned build-out of the library facility that will be located in the new county building in Martinez. Finally, a constant and increasing challenge for the library is funding. The Legislature has chosen to fund public law libraries through a portion of civil filing fees. But legislatively imposed caps, originating in past budget crises, have caused the adequacy of the state contribution to decrease over time, particularly when measured against inflation. Our County's law library has done impressive work over the years to try to preserve services--but has needed to make cutbacks at times, affecting the accessibility of services. A top priority must be creative thinking, and partnerships with local sponsors, to ensure that library services are maintained--and hopefully expanded--in the challenging fiscal environment. Fortunately, the Public Law Library has an engaged, experienced, and thoughtful professional staff that has managed its resources and met its mission well. I would look forward to working with that staff, including the Library Director, to ensure that the Public Law Library continues to serve its important role for the people of Contra Costa County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have been licensed to practice law in California since 2003. I have served as court staff, have been in private practice, and have practiced public law for both the state and federal Department of Justice. (A full description of my career can be found in the resume I am attaching with this application.) My mode of practice relies heavily on library resources, and I am well positioned to evaluate how the Public Law Library can best serve the needs of its diverse users. In addition, I have a long history of service to the profession -- including as a past Chair of the Federal Courts Committee of the State Bar, and as a current member of the Executive Committee of the Appellate Section of the Bar Association of San Francisco. I am active in local bar associations, such as the Contra Costa Bar Association, the Bar Association of San Francisco, the Edward J. McFetridge Inn of Court, and the Northern District of California chapter of the Federal Bar Association--and my knowledge of those organizations could assist the Board in efforts to gain support from local bar members both for the financial needs of the library and for volunteer programs such as the Lawyer in the Library program. Finally and most importantly, I have spent the last year becoming familiar with the Public Law Library's programs and needs. I have attended most of the Board's meetings over the past year, to learn about ongoing efforts and challenges. I have spoken with the Library Director about the challenges of providing services despite difficulties caused by budget and pandemic constraints, and about the effort to design library space in the new county building in Martinez. By observing and taking part in such discussions, I have become quite familiar with the library's mission and needs, and the excellent leadership that the library receives from its Board and professional staff. I would be honored and excited to be able to contribute to the Contra Costa Public Law Library's important role in meeting the needs of our County's people.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☒ Yes ☐ No

If Yes, please explain:

I might be unable to attend meetings that happen to conflict with scheduled court dates. However, I expect such conflicts to be infrequent.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Member of Executive Committee, Appellate Section of the Bar Association of San Francisco (2015-present). Past member (2014-2016), vice-chair (2016-2017), and chair (2017-2018), Committee on Federal Courts of the California State Bar and California Lawyers Association

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Professional Experience

- 2014 – present **Deputy Solicitor General**, California Department of Justice. Civil and criminal litigation on behalf of the State of California and its officers and agencies. Special emphasis on cases at the U.S. Supreme Court and the Supreme Court of California. Received Attorney General's Awards in 2019, 2020, and 2021, for work defending Deferred Action for Childhood Arrivals program (DACA), California Values Act, and state COVID response, and challenging federal border wall construction. Significant matters include:
- *U.S. Supreme Court*: Co-authored certiorari- and merits-stage briefs in *Trump v. Sierra Club*, No. 20-138 (challenging border-wall construction); co-authored brief in *S. Bay Pentecostal Church v. Newsom*, 140 S. Ct. 1613 (2020) (defending COVID-related restrictions); presented oral argument and wrote certiorari- and merits-stage briefs in *Nat'l Inst. of Family & Life Advocates v. Becerra*, 138 S. Ct. 2361 (2018) (defending pregnancy clinic disclosure statute against First Amendment challenge); principal author of multi-state amicus briefs in *Knick v. Township of Scott*, 139 S. Ct. 2162 (2019), and *Murr v. Wisconsin*, 137 S. Ct. 1933 (2017) (Takings Clause); principal author of petition-stage briefs resulting in summary reversal in *Johnson v. Lee*, 136 S. Ct. 1802 (2016) (federal habeas); co-authored merits-stage briefs in *Davis v. Ayala*, 135 S. Ct. 2187 (2015) (federal habeas); received Best Brief Award from National Association of Attorneys General).
 - *California Supreme Court*: Wrote merits brief and presented argument in *In re Humphrey*, 11 Cal. 5th 135 (2021) (unconstitutionality of unaffordable bail), and *People v. Lemcke*, 11 Cal. 5th 644 (2021) (improvements to eyewitness identification instructions); wrote merits brief in *People v. Kopp*, No. S257844 (unconstitutionality of unaffordable court user fees); wrote amicus brief in *In re Webb*, 7 Cal. 5th 270 (2019) (conditions of release as alternative to high bail); presented oral argument and was principal author of merits briefs in *People v. Morales*, 63 Cal. 4th 399 (2016) (Proposition 47 interpretation); co-author of merits briefs in *People v. Rinehart*, 1 Cal. 5th 652 (2016), cert. den. 138 S. Ct. 635 (2016) (defending state environmental law against federal preemption challenge).
 - *Other Courts*: Drafted briefs and presented oral arguments in *Givens v. Newsom*, 830 F. App'x 560 (9th Cir. 2020) (defending COVID-related restrictions against First Amendment challenge), *San Francisco v. Barr*, 965 F.3d 753 (9th Cir. 2020) (challenging immigration-related conditions on federal grants to state law enforcement), and *Higginson v. Becerra*, 786 F. App'x 705 (9th Cir. 2019) (defending California Voting Rights Act against constitutional challenge); presented en banc oral argument and drafted related brief in *Retail Digital Network LLC v. Prieto*, 861 F.3d 839 (9th Cir. 2017) (defending alcohol regulations against First Amendment challenge).
- 2011 – 2014 **Assistant United States Attorney**, U.S. Attorney's Office for the Central District of California. Served in Violent & Organized Crime Section and General Crimes Section. Investigations, trials, and appeals involving racketeering, gangs, drug conspiracies, child exploitation, fraud, identity theft, computer hacking, and other federal crimes. Significant matters include:
- Presented oral argument and co-authored briefs in *United States v. Christensen*, 801 F.3d 970 (9th Cir. 2015) (complex case with six appellants and 24 issues presented, regarding Anthony Pellicano wiretapping conspiracy).
 - Investigation and indictment in *United States v. Laredo*, No. 13-537 (C.D. Cal.) (31-defendant RICO-conspiracy case against members/associates of Mexican Mafia and affiliated gang); superseding indictment and multi-defendant trial in *United States v. Garcia-Reyes*, No. 12-606 (C.D. Cal.) (drug-conspiracy case resulting in conviction of 15 out of 17 defendants, including two convictions at trial). Investigation and indictment in *United States v. Sears*, No. 14-274 (C.D. Cal.) (31-count indictment for child exploitation, computer hacking, and identity theft offenses involving dozens of underage victims). Successful recusal motion in *United States v. Perez*, No. 11-1238 (C.D. Cal.) (recusing federal judge for improper behavior).

- 2008 – 2011 **Assistant United States Attorney**, U.S. Attorney’s Office for the District of Columbia. Served in Felony Major Crimes Section and General Crimes Section. Prosecuted cases involving violent crime, drug and gun offenses, and drug-diversion healthcare fraud. Made regular court appearances and conducted frequent trials in D.C. Superior Court. Major cases include *United States v. Tornero*, No. 2009-CF3-6524 (D.C. Super. Ct.) (four-week jury trial resulting in convictions on 12 charges and 24-year sentence).
- 2005 – 2008 **Associate**, Baker Botts LLP (Washington, D.C.). Trial and appellate litigation in civil and criminal cases, including *Free Enterprise Fund v. PCAOB*, 2007 WL 891675 (D.D.C. 2007), and 537 F.3d 667 (D.C. Cir. 2008) (defended federal regulatory agency against separation-of-powers challenge); *United States v. Rasberry*, No. 05-50190 (5th Cir.) (as court-appointed appellate counsel, wrote brief resulting in negotiated six-year sentence reduction); *SEC v. Jones*, 476 F. Supp. 2d 374 (S.D.N.Y. 2007) (defended individual from securities fraud claims); *Polymer Dynamics, Inc. v. Bayer Corp.*, 341 F. App’x 771 (3d Cir. 2009) (wrote briefs in cross-appeals from jury verdict); and *United States v. Davis*, No. 06-193 (D.D.C.) (second-chaired defense in criminal bank fraud trial; conviction subsequently reversed based on objections we raised at trial).
- 2004 – 2005 **Law Clerk to the Honorable Sandra Day O’Connor**, Supreme Court of the United States.
- 2003 – 2004 **Associate**, O’Melveny & Myers LLP (Washington, D.C.). Litigation in federal and state courts, in cases including *Pliler v. Ford*, 542 U.S. 225 (2004) (amicus brief on behalf of National Association of Criminal Defense Lawyers).
- 2002 – 2003 **Law Clerk to the Honorable Merrick B. Garland**, U.S. Court of Appeals for the D.C. Circuit.
- Summer, 2001 **Summer Associate**, Mayer, Brown & Platt LLP (Chicago, Illinois), and Jenner & Block LLP (Washington, D.C.).
- 1997 – 1999 **Case Assistant**, Goodwin, Procter & Hoar LLP (Boston, Massachusetts).
- 1996 – 1997 **Deputy Campaign Manager**, Committee to Elect Martha Coakley (Boston, Massachusetts).

Education

- 1999 – 2002 **Stanford Law School** (Palo Alto, California). J.D. 2002.
- Graduated first in class, Order of the Coif, and with distinction. GPA: 3.98.
 - First Year Prize, Second Year Prize, and Nathan Abbott Prize. Belcher Prize in Evidence.
 - Executive Editor, *Stanford Law Review*. Wrote student note: *Commerce Clause Questions After Morrison: Notes on the New Formalism and the New Realism*, 55 STAN. L. REV. 571 (2002).
 - Research and Teaching Assistant to Dean Kathleen Sullivan. Research Assistant to Professor Deborah Rhode.
 - Member, university-wide disciplinary panel. Volunteer, East Palo Alto Community Law Center.
 - Violin and chamber music studies with members of the St. Lawrence String Quartet. Recipient, Brest-LaFollette-Culley music scholarship.
- 1992 – 1996 **Amherst College** (Amherst, Massachusetts). A.B. 1996.
- Graduated *magna cum laude*, Phi Beta Kappa. Interdisciplinary major in Theories of Politics and Literature. Honors thesis: “Political Understandings: An Essay on Reason, Interpretation, and Consensus.” Crowell and Billings Latin Prizes. Member, Amherst College Orchestra and Amherst College Water Polo.

Selected Presentations

- Presenter, *Discretionary Review Courts and Courts of Last Resort*, California Department of Justice (Online: Sept. 15, 2021).
- Panelist, *Litigation Update – Part 2*, Attorney General Alliance (Online: July 28, 2020).
- Presenter, *Oral Advocacy in State and Federal Appellate Courts*, California Department of Justice (San Diego and Oakland: September 24 and October 3, 2019).
- Speaker at brown-bag lunch for U.C. Hastings students interested in public and government service (San Francisco: February 26, 2019).
- Moderator, *New Developments for Federal Litigators*, California Lawyers Association Litigation Summit (San Francisco: October 5, 2018).
- Panelist, *Preview of 2017 U.S. Supreme Court Term*, Bar Association of San Francisco (San Francisco: October 10, 2017).
- Presenter, *Review Granted: Now What? Writing Effective Merits Briefs for the California Supreme Court*, California Department of Justice (San Francisco and San Diego: August 17 & 22, 2017).
- Panelist, *U.S. Supreme Court: Review of 2015 Term and Preview of 2016 Term*, Contra Costa County Bar Association (Walnut Creek: November 18, 2016).
- Presenter, *Discretionary Review and Policymaking Courts*, California Department of Justice (San Francisco, Oakland, and Sacramento: August 16-18, 2016).
- Panelist, *Great Expectations: What Appellate Lawyers Expect from Appellate Judges, and Vice Versa*, American Bar Association Annual Meeting (San Francisco: August 5, 2016).
- Panelist, *California Supreme Court: Looking Back and Looking Forward*, Bar Association of San Francisco (San Francisco: April 27, 2016).

Other

- Member, American Bar Association, American Constitution Society, Bar Association of San Francisco, California Lawyers Association Litigation Section, Contra Costa County Bar Association, Federal Bar Association, and Jewish Bar Association of San Francisco. Honorary Member, Commercial Bar Association of England and Wales.
- Member of Executive Committee, Appellate Section of the Bar Association of San Francisco (2015-present); past member (2014-2016), vice-chair (2016-2017), and chair (2017-2018), Committee on Federal Courts of the California State Bar and California Lawyers Association.
- Member, Edward J. McFetridge Inn of Court (San Francisco); past member, Los Angeles Criminal Justice Inn of Court (2012-2014), Edward Bennett Williams Inn of Court (2009-2011), and American Inns of Court Temple Bar Scholarship Committee (2013); Temple Bar Scholar (London: 2005).
- Trial-advocacy training through the National Institute for Trial Advocacy (NITA) and the U.S. Department of Justice National Advocacy Center (NAC).
- Volunteer Mentor, The Appellate Project (mentoring project designed to increase diversity among practitioners of appellate law).
- Personal interests include violin and chamber music, history, and literature.

Dean E. Barbieri
Piedmont, California 94611

October 4, 2022

Contra Costa County Board of Supervisors
Internal Operations Committee
1025 Escobar Street
Martinez, CA 94553

Attn: Julie DiMaggio Enea

RE: Contra Costa County Public Law Library Board of Trustees

Dear Supervisors Burgis and Andersen,

For the past several years I have had the pleasure of serving as a Board of Supervisors appointee to the Contra Costa County Public Law Library Board of Trustees, and have served as the Board President for the last two years. I have decided to not seek re-appointment for the coming 2023 calendar year. It has been a great honor to serve as a member of the Library Board and I very much appreciate the support of the Board of Supervisors in appointing me to this position.

I understand that Joshua Klein will be applying to the Library Board for the upcoming year. Josh has participated in several of the Board meetings this year as a member of the public and was always engaged and had excellent comments and questions. I offer this letter in support of his application, and if selected am confident he will be an excellent addition to the Library Board.

Thank you for the opportunity to serve the Contra Costa County community as a member of the Contra Costa County Public Law Library Board of Trustees.

Sincerely,

A handwritten signature in black ink, appearing to read "Dean E. Barbieri", written in a cursive style.

Dean E. Barbieri



Contra Costa County Board of Supervisors

Subcommittee Report

INTERNAL OPERATIONS COMMITTEE

5.

Meeting Date: 11/21/2022
Subject: Ad Hoc Arts Council Steering Committee Formation
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: IOC 22/12
Referral Name: Ad Hoc Arts Council Steering Committee Formation
Presenter: Lara DeLaney, Sr. Deputy CAO **Contact:** Lara DeLaney 925-655-2057

Referral History:

On August 2, 2022, the Board of Supervisors referred to the Internal Operations Committee the establishment of an Ad Hoc Arts Council Steering Committee to guide an arts and cultural planning public engagement process and the procurement or establishment of an Arts Council for the county. On September 12, 2022, the Internal Operations Committee supported the establishment of a seven-member Ad Hoc Arts Council Steering Committee and directed staff to commence an application period for applicants to the Committee.

On September 20, 2022, the Board of Supervisors voted to establish the Ad Hoc Arts Council Steering Committee and approved its mission and committee composition. The mission of the Ad Hoc Arts Council Steering Committee is to guide the County's arts and cultural planning efforts through an inclusive community engagement process; provide input and collaboration with County staff and the consultant on the Arts Council procurement or establishment process; ensure diversity, equity, and inclusion throughout the process and outcomes; and listen to the community.

The Ad Hoc Arts Council Steering Committee will consist of up to seven members, who will represent the geographic and demographic diversity of the county and include representatives from the following:

- Former Contra Costa Arts & Culture Commissioners and/or Managing Directors
- Representatives of County departments with interest in arts and culture
- Members of local arts and culture commissions/committees/foundations
- Artists and representatives of local arts and culture organizations
- Municipalities and Chambers of Commerce leaders
- School District Representatives and leaders of education
- Members of the LGBTQ+ community
- Black, Indigenous and People of Color

Referral Update:

On September 20, 2022, staff issued a Press Release (in English and Spanish) and distributed it along with a recruitment flyer (in English and Spanish) to recruit for the seven (7) seats on the Ad Hoc Arts Council Steering Committee. The Press Release and recruitment flyer were sent to local artists and arts and cultural organizations, through the communication networks and social media platforms maintained by the County Office of Communication and Media, via Board of Supervisors' newsletters, and other relevant outreach mailing lists and social media platforms maintained by County staff. 13 applications were received in the County Administrator's Office by initial deadline of October 11; one additional application had been submitted by not received in the CAO's office. However, no applications were received from District III residents.

At the Internal Operations Committee meeting on October 17, 2022, the Committee directed staff to re-open the application period and conduct additional outreach, with particular emphasis on District III. The new deadline was established as November 11, 2022. Given the new deadline and outreach efforts, a total of 22 applications have been received. All

applications received by the new deadline are included in Attachment A with redactions for emails, phone numbers, and original signatures.

A summary of the information provided by the applicants is included in Attachment B.

Recommendation(s)/Next Step(s):

1. CONSIDER applications received for the Ad Hoc Arts Council Steering Committee as listed below, provided in Attachment A, and summarized in Attachment B.

District 1:

Najari Smith, Richmond

District 2:

Janet Berckefeldt, Lafayette

Marija Bleier, Danville

Leonardo Ding, Orinda

Christy Mack, Lafayette

Terri Tobey, Walnut Creek

District 3:

Germaine McCoy, Brentwood

Sharon Mossman, Oakley

District 4:

Joan D'Onofrio, Concord

Arlene Kikkawa-Nielsen, Clayton

Tari Loring, Walnut Creek

Wyatt Mathews, Pleasant Hill

Alison McKee, Concord

John Nakanishi, Pleasant Hill

District 5:

Kristen Cummings, Pittsburg

John Meehan, Martinez

Ben Miyaji, Pittsburg

Charles Phalen, Martinez

Joel Roster, Martinez

Randall Wight, Martinez

Out of County:

Nilofar Gardezi

Margot Melcon, San Francisco

2. CONSIDER recommendations of the County's consultant Arts Orange County, as follows:

District 1 – Najari Smith

District 2 -- Terri Tobey (senior/LGBTQQ) and Leonardo Ding (youth)

District 3 – Germaine McCoy

District 4 – Arlene Kikkawa-Nielsen

District 5 – Ben Miyaji and Joel Roster

Arts Orange County also commented that County Librarian Alison McKee and out-of-County applicants Nilofar Gardezi and Margot Melcon are also favorably considered but are anticipated to be engaged in the process even if not appointed.

3. DETERMINE recommendations to the Board of Supervisors for appointment to the Ad Hoc Arts Council Steering Committee.

Fiscal Impact (if any):

No fiscal impact from the nomination of individuals to serve on the Ad Hoc Arts Council Steering Committee. Service on the committee is uncompensated.

Attachments

Attachment A – Ad Hoc Arts Council Steering Committee Applications

Attachment B – Ad Hoc Arts Council Steering Committee Applications Summary

Minutes Attachments

No file(s) attached.



Contra
Costa
County

Print Form

Please return completed applications to:

Clerk of the Board of Supervisors

1025 Escobar Street, 1st Floor

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Janet	Middle Initial A	Last Name Berckefeldt	
Home Address - Street [REDACTED]	City Lafayette	State CA	Postal Code 94549
Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]		
Resident of Supervisorial District (if out of County, please enter N/A): 2 District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? [REDACTED]			
Current Employer Maybeck Foundation	Job Title Maybeck Foundation	Length of Employment 18 years	
How long have you lived or worked in Contra Costa County? Lifetime			

Board, Committee, or Commission Arts Council Steering Committee	Seat Name [REDACTED]
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
University of Redlands	BA Government	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
University of Southern California	MA Public Administration	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed: [REDACTED]

Other Trainings Completed:	[REDACTED]	Certificate Awarded for Training?	
	[REDACTED]	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

My career in non-profit arts and culture organizations has spanned more than 50 years. More than half of that time has been in public-private partnerships for museums, historic preservation, and wildlife conservation organizations. I have served on several theater and museum boards of directors. As a consultant, I have worked with theaters, museums, and other arts and culture organizations.

I am a descendant of pioneer ranching families in Danville (Baldwin) and San Ramon (Cox) and am committed to ensuring that Contra Costa County is a vibrant and healthy place to live.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Attached is my resume.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Please see attached resume.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Janet A. Berckefeldt

Date: 9/30/22

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

JANET ANN BERCKEFELDT

[REDACTED]
Lafayette, California 94549

[REDACTED]
[REDACTED]@comcast.net

[REDACTED] Residence

[REDACTED] Cell

EDUCATION

Masters Degree in Public Administration 1978
University of Southern California

Graduate Studies in Accounting and Auditing 1987-1988
University of California Los Angeles

Bachelor of Arts Degree, Government, Economics 1967
University of Redlands

EXPERIENCE

Executive Director 2005-present
Maybeck Foundation, Lafayette, CA

The Maybeck Foundation advances, through preservation and education, the legacy of famed architect Bernard Maybeck.

Direct all activities of the organization including planning, financial management, community and public relations. Directed the \$22 million capital campaign for the Palace of Fine Arts in San Francisco, Maybeck's masterpiece. Partner with the San Francisco Recreation and Parks Department in studying and managing future restoration needs of the Palace of Fine Arts.

President and Managing Director 2008-present
Music Concourse Community Partnership

The Music Concourse Community Partnership (MCCP) owns and operates the non-profit underground parking garage built by philanthropists to serve the deYoung Museum, California Academy of Science, and other Golden Gate Park attractions.

Direct all activities of the organization including financial management, banking relationships and bond financing, oversight of parking vendor and facilities, and interface with City of San Francisco and Golden Gate Park institutions.

Jan Berckefeldt

Page two

Consultant

2013-2020

City of Sacramento/Sacramento History Alliance

Facilitator for the merger of a portfolio of the City of Sacramento's historical resources, including the Sacramento History Museum, Center for Sacramento History (City and County Archives) and the Old Sacramento Visitors' Center. Worked with Boards of the organizations to create the path to merger, prepare merger documents, and follow up to strengthen governance of the Alliance.

Director of Development

1998 -2005

Oakland Museum of California, Oakland, CA

The Oakland Museum of California houses the world's most extensive permanent collection of objects pertaining to the art, history, and environment of California. Its temporary and traveling exhibitions showcase the lifestyle--past, present and future--that makes the state unique.

Directed all fund-raising activities of the museum, including capital and endowment campaigns, annual giving, corporate, foundation, planned giving and membership programs, plus legislation advocacy and interface with the City of Oakland. Led Board of Trustees in developing fund-raising skills and strategic planning.

Regional Director

1996 -1998

The Collins Group/Campbell and Company, Seattle, WA and Portland, OR

The Collins Group/Campbell and Company is the leading consulting firm in the Pacific Northwest specializing in capital campaign fundraising for non-profit organizations.

Directed all Oregon-based projects, with additional clients in Alaska, Washington and Idaho. Managed multi-million-dollar campaigns for museums, theatres, social service organizations, and private and higher education institutions. Conducted feasibility studies, needs assessments and development audits. Principal trainer for Board and volunteer development and fund-raising skill building.

Executive Director

1992-1996

Oregon Zoo Foundation
Portland, OR

Oregon Zoo Foundation is the non-profit support organization for the Oregon Zoo providing funding for operations, capital projects, education, conservation, and research projects.

Jan Berckefeldt
Page three

Directed all activities of the organization, including strategic planning, financial management, development, membership programs, publications, volunteers, community and public relations. Provided leadership to Board of Trustees and fundraising for zoo capital projects.

Vice President, Finance and Administration 1987-1992
Greater Los Angeles Zoo Association, Los Angeles, CA

This 52,000-member organization is the non-profit partner for the Los Angeles Zoo.

Responsible for planning, development, and monitoring of \$8 million annual operating budget, and capital projects including children's zoo, administration complex and Master Plan. Oversight of personnel, accounting, information systems, vault, facility administration and concession operations. Interfaced with the City of Los Angeles, Board of Trustees, volunteers and community.

Associate Executive Director/Chief Financial Officer 1981-1987
Constitutional Rights Foundation, Los Angeles, CA

CRF is a nationally-based non-profit organization providing law-related education programs for high school students, publications, and youth community service projects.

Managed all fiscal affairs including \$5 million annual budget, government grants, proposal preparation, and fundraising. Additional responsibilities in government and community relations, marketing and personnel management.

Vice President/Account Executive 1979-1981
Harbinger Associates, Los Angeles, CA

Marketing, research, design and implementation of fund-raising programs for nationally-based non-profit organizations representing an aggregate membership of 17 million people. Company leader in account development.

Consultant 1978
San Francisco Zoo and San Francisco Ballet, San Francisco, CA

Contracted to develop fund-raising and membership programs.

Jan Berckefeldt
Page four

Program Officer

1978

Alameda County Training and Employment Board, Hayward, CA

Administered CETA Summer Program for Economically Disadvantaged Youth. (SPEDY). Negotiated contracts, monitored and evaluated budgets and programs of seven community contractors employing 3,000 youth. Successfully advocated for Congressional revision of program legislation. Department of Labor commendation.

Business Manager

1969-1977

Family Service Agency of San Mateo County, Burlingame, CA
Burlingame, CA

Responsible for planning, design, and monitoring of budgets, financial reporting, fundraising, community and media relations, and supervision of business staff. Developed and implemented a uniform statistical system to measure cost per unit of service and staff productivity for 13 member agencies of Greater Bay Area Council of Family Service Agencies (GBAC).

OTHER EXPERIENCE

Supervisor: State of California Division of Labor Law Enforcement
San Francisco, CA

1968-1969

Congressional Intern: Rep. Jerome Waldie (CA)
Washington, D.C.

1967-1968

COMMUNITY AND PROFESSIONAL ACTIVITIES

Board of Trustees, University of Redlands, Redlands, CA **Current**
Board of Directors, John Muir Land Trust, Martinez, CA **Current**
Board of Directors, Museum of the San Ramon Valley, Danville, CA **Current**, former Board Chair
Board of Directors, California Historical Society, San Francisco, CA **Current**, President Emeritus
Interim Executive Director, California Historical Society, San Francisco, CA 2019
Board of Directors, Youth Homes, Contra Costa County
Treasurer, Board of Directors, California Shakespeare Theater (CalShakes), Orinda, CA
Alumni Board, University of Redlands, Redlands, CA
Board of Directors, Association of Fundraising Professionals, Golden Gate Chapter
President, Board of Directors, Dunsmuir Historic Estate, Oakland, CA
Treasurer/Financial Manager, Puppeteers of America, Inc. (Paid position, 1984-2000)
Vice President, Board of Directors, Pittock Mansion, Portland, OR
Vice Chairman, Board of Trustees, Artists Repertory Theatre, Portland, OR
Board of Trustees, Wildlife Images, Grants Pass, OR
Chairman, 1995 Oregon Symphony Designer Show House, Portland, OR
Chairman, Human Development Agencies Allocation Track, United Way, Portland, OR
American Zoo and Aquarium Association (AZA)
American Association of Museums (AAM)



Contra
Costa
County

Print Form

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Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Marija	Middle Initial N	Last Name Bleier	
Home Address - Street [REDACTED]	City Danville	State CA	Postal Code 94526
Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]		
Resident of Supervisorial District (if out of County, please enter N/A): II District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? II			
Current Employer Town of Danville Visual Arts Coordinator	Job Title Town of Danville Visual Arts Coordinator	Length of Employment 8 years 5 months	
How long have you lived or worked in Contra Costa County? 14 years			

Board, Committee, or Commission AC5/ Contra Costa Midrasha	Seat Name At large/President
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
UC Santa Cruz	BA Art History	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed: n/a

Other Trainings Completed:	First Aid, CPR, Public Food Handling	Certificate Awarded for Training?	
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☐ No

If Yes, please explain: I do work full time so it will depend on when the meetings take place. I have a fairly flexible schedule so this shouldn't be an issue. I am never available the third Tuesday of the month as I serve on a board that has regularly scheduled meetings once a month.

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I am very interested in helping foster arts in my community, and serving on a steering committee for the Arts for the County would be a postive way to contribute.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have a robust background in the arts and know a lot of artists in Contra Costa and surrounding Bay Area communities. I have served on the arts advisory board in the past (Arts and Culture Commission of Contra Costa County) additionally, I am a member of NorCalPaan (Northern California Public Art Administrators Network) and work in the arts for the Town of Danville as the Visual Arts Coordinantor. I have also volunteered as an arts judge for SRVUSD art competitions.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

AC5

List any volunteer and community experience, including any boards on which you have served.

SRVUSD (San Ramon Valley Unified School District), Contra Costa Midrasha

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Marija Nelson Bleier

Date: 10.11.22.

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

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4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Marija Nelson Bleier

[REDACTED]
Danville, CA 94526

email: [REDACTED]
[REDACTED]

Visual Arts Professional with 15+ years of hand-on arts experience including artist and client relations, art cataloging and collections management, art selection for gallery exhibitions and public art installations. Highly organized and motivated to plan and execute all elements of public art acquisition and promo events. Passionate about visual arts and community events and their ability to promote a sense of awe, inspire, educate and enhance community pride.

EXPERIENCE

TOWN OF DANVILLE, Danville, CA

Visual Arts Coordinator for the Town of Danville (May 2014-present)

DIRECT ART GALLERY, PUBLIC ART & COMMUNITY ARTS PROGRAMMING

- Curate and/or co-curate 6-7 art/culture exhibitions annually at the Village Theatre Art Gallery
- Lead research and planning for all public art projects for the Town of Danville
- Manage all aspects of exhibits, from working with curators to implementing exhibit layout and art installation
- Draft calls to artists for public art projects for the town, for temporary and permanent art
- Oversee complex art installations working with crews to install large-scale art sculptures throughout downtown Danville for multiple projects
- Maintain budgets for artists and vendors for all art related projects
- Establish new public art programs for the Town, commissioning over 30 artists to create unique design concepts and oversee design selection and implementation
- Draft contracts for artist commissions and for vendors
- Consistently visit artists' studios to build and strengthen working relationships
- Prepared all logistics for art auction fundraiser for Public Art Fund for the Town
- Create all content for social media for gallery and public art projects
- Recruit, train and supervise art gallery staff and volunteers
- Head up Community Events including Artapalooza, Art After Dark and Artists Receptions for new Public Art and Art Gallery Exhibitions
- Lead quarterly meetings with Curatorial Committee to review exhibition proposals and review public art proposals
- Present Public Art Projects to Danville Commissioners and Arts Advisory Board
- Serve as Interim Cultural Arts Supervisor, supervising Theatre Coordinator and drafting Rec Guide and overseeing marketing materials for the Town of Danville

ART CONCEPTS, Walnut Creek, CA

Art Consultant & Project Manager (November 2008-January 2014)

- Facilitate custom, complex art commissions for large corporations and for private residential clientele
- Coordinate crating, shipping, and insurance of artwork
- Consistently maintain website and social media
- Keep records of owned and consigned art inventory using File Maker
- Research and curate exhibitions for gallery space
- Facilitate events for fundraisers in the gallery space
- Interview and hire interns; train, schedule and manage them

RELEVANT SKILLS

ART: Expert in museum registration practices and art handling and storage. Experienced in cataloging and managing art and artifact collections, working with artists and gallerists, art advisors and art installers, handlers and art shippers/couriers. Skilled at art selection and placement, incorporating a variety of style, media and subject matter, in an effort to represent a wide variety of artists. Skilled in handling and packaging artwork and leading art installations and art commissions.

COMMUNITY EVENTS: Organized and experienced at planning events, customer service oriented, friendly and positive attitude, organized and experienced at implementing and serving the public

WRITING: Research oriented, effective letter writing, knowledge of marketing materials language and practice

LANGUAGES: French

COMPUTERS: Operating Systems: MAC Platforms, PC Platforms

Office Suites: Microsoft Office Suite, Google Suite

Software: Dropbox, Adobe Photoshop, Munis, QuickBooks, Active Net, Publisher, ACT database, FileMaker Pro, Art Systems

ORGANIZATION AFFILIATION

Member: Americans for the Arts

Member: NorCal PAAN (Northern California Public Art Administrators)

Member: CAPAA (California Alliance of Public Art Administrators)

Member: PAX (Public Art Exchange)

Vice President: Board of Contra Costa Midrasha (August 2020-2121)

President: Board of Contra Costa Midrasha (June 2021-present)

Commissioner at Large: Contra Costa County Commission for the Arts (2017-2019)

Committee Member: BART Public Art Advisory (2017-2018)

EDUCATION

University of California, Santa Cruz, Bachelor of Arts, Art History

University of California, Washington DC (UCDC), Smithsonian Internship & Senior Seminar

University of Lyon, Lyon, France, Art History & French, Semester Abroad



Contra
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County

Print Form

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Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Kristen	Middle Initial K	Last Name Cumings	
Home Address - Street [REDACTED]	City Pittsburg	State CA	Postal Code 94565
Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]		

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work?

Current Employer Self/Cumings Consulting	Job Title Self/Cumings Consulting	Length of Employment 13 years
--	---	---

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Ad Hoc Arts Council Steering Committee	Seat Name member
--	----------------------------

Have you ever attended a meeting of the advisory board for which you are applying?
Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Wheaton College, Wheaton Illinois	BFA/French Horn performance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:	<input type="text"/>						
Other Trainings Completed:	<table border="1"> <tr> <td><input type="text"/></td> <td>Certificate Awarded for Training?</td> </tr> <tr> <td><input type="text"/></td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td><input type="text"/></td> <td><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> </table>	<input type="text"/>	Certificate Awarded for Training?	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>	Certificate Awarded for Training?						
<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No						
<input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No						

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to serve on the steering committee for our county as we work together to develop a cohesive plan for the arts, because I believe the arts are necessary in order for people to experience the full spectrum of human existence, and the more people who have access to the opportunity to participate in the arts on every level, the better all of our lives will be in Contra Costa County. I would like to contribute my time and energy to supporting this mission, meeting other artists and becoming familiar with other arts organizations, and helping to establish a mutually supportive and collaborative network of artists, arts organizations, and supporters of the arts that will work together to create a county wide community arts plan and council that will benefit all residents of Contra Costa County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am a working visual artist who has lived in Contra Costa county for the past 25 years, establishing my career as a practicing artist while raising a family with my partner, who is also a working artist (orchestral trumpet player), as well as being current president of American Federation of Musicians Union Local Six of San Francisco. I am intimately familiar with the challenge of being an artist raising a family in Contra Costa County, and am passionate about raising support for the arts in our county and being part of creating a master plan for the arts in Contra Costa.

I started building my art career in 2009 while living in Martinez, as artist in residence for Jelly Belly Candy Company, working from my home studio creating large mosaic murals commissioned by Jelly Belly for the collection they have on display at their factory and Visitor's Center in Fairfield. Since 2009, I've made over 100 large scale works for Jelly Belly at events around the U.S. and the world, as well as numerous private commissions and a large body of work in various other visual media.

Since moving to Pittsburg in 2012, I have become involved with Pittsburg Arts and Community Foundation as a grant writer, instructor of youth art programs, supervisor of youth art programs, in addition to being in charge of the Teen Mural Internship Program from 2017-2019. I don't have a lot of experience being on committees or large scale arts organization management, but I am interested in scaling up my own involvement in support of the arts, and I would bring a grassroots experiential perspective of being a working artist in the county for the past 25 years to the committee if selected.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

I have working with Pittsburg Arts and Community Foundation since 2012 in both volunteer and paid positions, as an instructor, program supervisor, and grant writer. I have also volunteered for other non arts-related organizations such as food banks, schools, and local businesses.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☒ Yes ☐ No

If Yes, please identify the nature of the relationship:

 I wrote a \$10,000 2022 grant application on behalf of Pittsburg

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Kristen K. Cumings

Date: 10/4/2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
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Contra Costa County

[Print Form](#)

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Leonardo	Middle Initial 	Last Name Ding	
Home Address - Street 	City Orinda	State CA	Postal Code 94563
Primary Phone (best number to reach you) 	Email Address 		
Resident of Supervisorial District (if out of County, please enter N/A): 2 District Locator Tool			
Do you work in Contra Costa County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work?			
Current Employer N/A	Job Title N/A	Length of Employment 	
How long have you lived or worked in Contra Costa County? 10 Years			

Board, Committee, or Commission ARTS COUNCIL STEERING COMMITTEE	Seat Name Member
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Miramonte High School	General Studies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:	
Other Trainings Completed:	Certificate Awarded for Training? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

Serving on the Steering Committee is of interest to me because of my passion for the arts and my desire to make it more accessible. I wouldn't say I'm the best drawer or painter, but I've been involved with the arts ever since I could remember. I play the piano, performing at many venues, including the Baroque Festival of the Contra Costa branch, and am heavily invested in photography and videography. I am lucky to be a part of a community that supports the arts, and envision similar programs across the county. The arts have allowed me to see the world differently; seeing things through a different lens have nurtured my creativity and critical thinking skills. As a county, these are crucial aspects of the community that need more emphasis. While I am only in high school, I believe I can bring a new perspective to the committee, one from a younger generation. The creation of an arts council should include programs for the youth, and my past experiences working with kids of all ages has given me knowledge on how to encourage participation and develop activities that kids enjoy. In addition to supporting youth, I hope to assist the Arts Council to help local artists get public attention and recognition. My upbringing and school has led me to appreciate many cultures, and as a person of color myself, one of my main goals if appointed is to ensure access to all and to be active in receiving feedback from the community.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

As a student and community organizer, I know what it's like to work under pressure either alone or with a large team. Having experience on a board as a Scout representing over 100 scouts, I know what it's like to weigh in on different views and to work on a team. I've also been an advocate for expanding the arts in both my school and community, working with teachers to plan lessons that incorporate the creativity and expression that the arts bring. One of my favorite experiences as a member in the Lamorinda Arts Council is participating in the ShortDocs competition, where contestants submitted a short documentary film to be judged by a board of experts, with a winner chosen and screened to the public. As an intern for the Stop AAPI Hate Youth Campaign, I work in a team to develop an educational curriculum involved with Ethnic Studies, to ensure diverse voices are heard and include a full scope of ideas. Lastly, I serve in a leadership role at CASC (California Association of School Councils), where I write and deliver legislation to local school board members, senators, and more.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

See attached resume. Thank you for giving me the opportunity and considering me for the appointment to the Steering Committee!

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Leonardo Ding

Date: 11/1/2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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Orinda, CA 94563

Leonardo (Leo) Ding

EDUCATION

Miramonte High School | Orinda, CA

Fall 2020 – Present

- Completing coursework on advanced levels, including AP Calculus BC, AP Computer Science, AP Statistics, and AP Biology; completed AP Calculus AB, AP European History, AP Mandarin; Weighted GPA: 4.36/4; Unweighted GPA: 3.93/4
- Varsity Congress and Public Forum Debate Team; providing leadership and help to younger members; drafting Congress bills and lecturing in class as Congress Captain
- Part of the **Curriculum Consulting Team** to promote Diversity, Equity, and Inclusion (DEI) in school's curriculum design; worked closely with school admin and teachers to make and change lessons to be more equitable for all.

LEADERSHIP/EXTRACURRICULARS

Boy Scouts Troop 237, Senior Patrol Leader | Orinda, CA

May 2021-May 2022

- The highest-ranking leader of over 100 scouts in a troop with more than 60 years of history; <https://www.troopwebhost.org/Troop237Orinda/Index.htm>
- Planned and organized all weekly troop meetings, delegated tasks to other members of the leadership, provided mentorship to young scouts looking to advance, and worked with board of adult leaders for event planning involving more than 300 scouts in the community

California Association of Student Councils (CASC), Communications Director, Region 4 | CA

July 2022 - present

- Delegate for CASC conferences, where students draft and present legislation to district board members and state senators to address social advocacy topics and learn how to create meaningful change in their communities.
- Leads all communications for the region spanning most of the Bay Area, including all social media posts, meeting organization, and advocacy to schools.

Stop Asian Hate Youth Campaign (SAHYC), <https://linktr.ee/stopaapihateyc>, Intern | CA

Aug 2022 - present

- Research and advocacy for expanding the curriculum in the Ethnic Studies class.

Gladstone Institutes UCSF, Intern | San Francisco, CA

June 2022 - August 2022

- Used a programming approach to test a drug's effectiveness in treating Alzheimer's Disease patients. Presented findings to the lab and developed a pipeline for members to use in future projects.

CodeToWin, Teaching Assistant

March 2022 - present

COMMUNITY SERVICE

- **Xenophon Therapeutic Riding Center**, Video Production Feb 2022-present
Support the non-profit organization that helps children with autism/ADHD and veterans/seniors. Filmed and edited films that were presented in the center's annual gala to over 100 guests and will be used for promoting its programs.
- **Aegis Living**, <https://www.aegisliving.com/> Senior Memory Care Volunteer Aug 2022- present
Provides care to patients with severe dementia and Alzheimer's disease, hosts activities for residents to enjoy.
- **Orinda Intermediate School**, Debate Coach Dec 2021- present
- **Miramonte High School**, Media Production Team Aug 2022- present
Photographer (Instagram content provider) for Mats Football and Mats Water Polo

HONORS/AWARDS

Awards

Fall 2021 - Present

- Finalist at the American Protégé International Piano & Strings Competition 2021 and invited to play solo piano in the Carnegie Hall in New York
- First Place in the Senate (Varsity) Division of the Golden Gate Speech Association (GGSA) Congressional debate tournament (Sep 2021); Semifinalist at GGSA State Qualifiers (Mar 2022); Undefeated Debater in the GGSA Policy Public Forum Tournament (Oct 2022) <http://www.ggsa.org/>

SKILLS & INTERESTS

Foreign Language: Fluent Mandarin speaker

Interests: politics, biology, arts, international traveler, outdoor adventurer, and avid photographer



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name

Joan

Middle Initial

M

Last Name

D'Onofrio

Home Address - Street

City

Concord

State

CA

Postal Code

94518

Primary Phone (best number to reach you)

Email Address

Resident of Supervisorial District (if out of County, please enter N/A):

District Locator Tool

Do you work in Contra Costa County? ☐ Yes

☒ No

If Yes, in which District do you work?

Current Employer

see resume

Job Title

see resume

Length of Employment

How long have you lived or worked in Contra Costa County? 20 years

Board, Committee, or Commission

Arts & Culture Commission of Contra Costa County

Seat Name

Commissioner

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one:

☒ Yes

☐ No

If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Pratt Institute	BFA	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:

New York University Publishing

Certificate Awarded for Training?

☒ Yes

☐ No

☐ Yes

☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

Unfinished business

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Resume attached

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

ART IN A BOX: I am currently assembling art supplies in boxes to be distributed to unhoused/unsheltered/homeless students in grades one through 12 in the Mt Diablo Unified School district..

I edit and publish the weekly Clayton Valley/Concord Rotary newsletter. I am also an award winning graphic designer, painter and illustrator.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

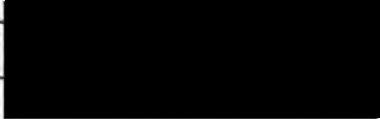
Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

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Signed:



Date:

9/26/2022

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Résumé
JOAN D'ONOFRIO

[REDACTED] Concord, CA 94518
[REDACTED]

EMPLOYMENT HISTORY AND COMMUNITY SERVICE ASSIGNMENTS

- 2014 to present** **ROTARY INTERNATIONAL** Concord CA
Newsletter Editor, Secretary of the Board of Directors, Rotarian of the Year 2020
Serve as newsletter editor for the Rotary Club of Clayton Valley/Concord and was awarded the "2020 Rotarian of the Year" award
- 2008 to present** **MICHELANGELO D'ONOFRIO ARTS FOUNDATION** Concord CA
Founder & President
Established a 501 c3 nonprofit charitable foundation devoted to presenting monetary awards and scholarships to students in K-12 public schools who demonstrate outstanding talents in the visual and digital arts throughout the world and distribute Art in a Box painting supplies to unsheltered students
- 2008 to 2022** **H&R BLOCK, INC.** Walnut Creek, Lafayette, Clayton, Pleasant Hill CA
Customer Service Professional / Office Marketing Coordinator
Serviced clients in accordance with company guidelines and policies, ensured seamless client satisfaction, coordinated tax preparers' skill-levels with client needs, assisted marketing manager with program preparations, and implemented local marketing programs
- 2018 - 2021** **ARTS & CULTURAL COMMISSION OF CONTRA COSTA COUNTY** Martinez CA
Commissioner
Appointed to the Commission by the California Arts Council and Board of Supervisors to promote, grow, and advance the arts in Contra Costa County by growing, promoting, educating, and preserving diverse cultural expression
- 2017 - 2018** **SUPERIOR COURT OF THE STATE OF CALIFORNIA** Martinez CA
2016 - 2017 **Member of the Civil Grand Jury**
Served two one-year terms as a juror for the Contra Costa County Civil Grand Jury
- 2002 - 2008** **CURVES FOR WOMEN** Piedmont, Walnut Creek, Alamo, Danville CA
Franchise Owner
Owned four Curves fitness clubs; trained and managed over 35 staff hires; managed day-to-day operations; conducted classes on fitness, nutrition, and diet; worked one-on-one with members that ranged in age from 18 to 87; published a book of club member anecdotes; grew membership from 200 to 6,000; created all marketing and advertising promotions; and served on the East Bay Curves' Co-op Board
- 1989 - 2002** **EMC PUBLISHING, INC.** St Paul MN
Art Director / Production Manager / Marketing Design Coordinator
Implemented and executed the creative process of all printed materials and ancillary products; managed in-house staff; supervised free-lance designers; contracted with off-site design services that specialized in educational books, electronic packaging products; business training and basic skills publications
- 1973 - 1989** **OCEANA PUBLICATIONS, INC. (Oxford University Press)** New York NY
Vice President / Managing Editor / Production Manager / Purchasing Agent / Art Director/ International Project Coordinator / Technical Writer
Responsible for all aspects of legal text publishing; managed the editorial, art, production, and marketing departments; developed and was responsible for departmental budgets; founded and implemented student internship programs; headed team-driven employee incentive programs; produced New York University's Annual Law Review publication; organized conventions and seminars in London, Rome, and Beijing
- Education** **PRATT INSTITUTE** Brooklyn NY **BFA**
NEW YORK UNIVERSITY New York NY **Publication Certification**

References MEL HECKER

Publications Officer:
United States Holocaust Memorial Museum
Washington DC

[REDACTED]

STEVE WEIR

Chair, of the Rotary Club of Clayton Valley/Concord Charitable Fund
Former Mayor of Concord
Former Board of Elections Clerk-Recorder
Concord CA

[REDACTED]

SUZANNE BRAGDON

District Governor of 5160 Rotary International
Concord CA

[REDACTED]



Contra
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Print Form

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Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Nilofar	Middle Initial 	Last Name Gardezi
Home Address - Street [REDACTED]	City [REDACTED] Walnut Creek	State CA
Postal Code 94596		
Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]	
Resident of Supervisorial District (if out of County, please enter N/A): N/A District Locator Tool		
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? 4		
Current Employer Program Officer & Grants Manager	Job Title Program Officer & Grants Manager	Length of Employment 3 years
How long have you lived or worked in Contra Costa County? 3 years		

Board, Committee, or Commission Ad Hoc Arts Council Steering Committee	Seat Name
Have you ever attended a meeting of the advisory board for which you are applying? Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
Yale College	B.A. / African American Studies	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UC Berkeley	Ph.D. / English	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Occupational Licenses Completed:	
Other Trainings Completed:	Certificate Awarded for Training? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

As the Arts & Culture Program Officer at the Dean & Margaret Leshner Foundation, I am committed to supporting the development of a more equitable, diverse, and representative Arts Council for all of Contra Costa County. The Leshner Foundation will support the process for creating the Arts Council and I am applying to the steering committee to remain engaged and uphold our strong commitment.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Please see resume.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Please see resume.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Ni'lofar Gardezi

Date: 9/23/22

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
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Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Nilofar Gardezi, Ph.D.

922-8149 • nilogardezi@gmail.com

SUMMARY

Trust-based and equity-driven nonprofit leader with over 10 years of grantmaking and nonprofit experience in the Bay Area.

SKILLS

- Grantmaking & grants management
- Communication
- Strategy
- Building networks & partnerships
- Board engagement
- Staff & organizational development

EDUCATION

University of California, Berkeley

Doctor of Philosophy, English

Yale College

Bachelor of Arts, African American Studies

EXPERIENCE

GRANTMAKING

Dean & Margaret Leshner Foundation, Walnut Creek, CA

2020 to Present

Program Officer & Grants Manager

Developed and managed grantmaking strategy at the Dean & Margaret Leshner Foundation, a private family foundation whose mission is to enhance the quality of life for all residents of Contra Costa County.

Responsibilities include:

- Managed the overall grantmaking cycle and grants system with an emphasis on continuous improvement for user experience, e.g., #FixTheForm.
- Developed, implemented, and assessed grantmaking strategy in areas of arts & culture as well as contributed to the areas of education and children & families to advance the Foundation's mission and impact goals.
- Promoted a culture of community-based research and learning within the organization to identify new approaches, enhance the positive impact of the work, and deepen accountability to community members.
- Conducted community-based research, analysis, planning, and communication with diverse stakeholders toward strategic insight and action.
- Identified, joined, and contributed to collaborative learning and funding agendas of arts education and arts & culture networks at the regional, state, and national levels.

Northern California Grantmakers, San Francisco, CA

2020 to Present

- *Member*, Member Engagement Committee
- *Member*, Rising Leaders Cohort
- *Member*, New Grantmakers Institute

Arts for Oakland Kids (AOK), Oakland, CA

2019 to 2021

Board of Directors

Appointed to the Board of Directors at AOK, a community-based, volunteer-run philanthropy focused on directly funding arts education in under-resourced Oakland public schools. Responsibilities include:

- Reviewed grant proposals, participating in program selection and evaluation.
- Monitored grants by reviewing and responding to reports from grantees, conducting site visits, and evaluating their progress.
- Developed relationships with funded programs, serving as a resource.

NONPROFIT

American Council of Learned Societies (ACLS), New York, NY 2020 to Present
Mentor, ACLS Leading Edge Fellowship Program

Served as a Mentor to the ACLS Leading Edge Fellowships, which places recent humanities PhDs with nonprofit organizations committed to promoting social justice in their communities. Responsibilities include:

- Supported mentees as they transitioned successfully from a PhD program in the humanities or social sciences to working in the nonprofit or public sector.
- Conducted quarterly virtual group gatherings as well as one-on-one conversations for cohort of six mentees for their professional development. Topics discussed include adapting to a new work culture, intra/interoffice communication, workflow and pace of work, multitasking and balancing short-term and long-term deadlines, work/life balance, etc.

University of California, Office of the President (UCOP), Oakland, CA 2018 to 2020
Senior Policy Analyst, Program Planning and Evaluation

Developed and administered programs at UCOP's Division of Agriculture and Natural Resources. Results include:

- Managed strategic planning efforts for UC's statewide programs like UC Master Food Preserver Program with over 400 staff across 17 counties working to combat food insecurity in California, providing process leadership, assessment, and strategy formation.
- Managed UC's review and assessment of its long-term benefits to the wider public, developing evaluation plans, analyzing quantitative and qualitative data, and making policy recommendations.
- Managed redesign and launch of UC Delivers, a division-wide blog communicating the impact and public value of UC's cooperative extension work to promote healthy people and communities and develop an inclusive and equitable society for all Californians.

Bay Area Video Coalition (BAVC), San Francisco, CA 2015 to 2017
Impact Analyst & Mellon/ACLS Public Fellow

As BAVC's first-ever Impact Analyst, created a strategic system for tracking and communicating the impact of all of BAVC's technology education and workforce development programs, which serve underserved youth and adults in the Bay Area. Results include:

- Developed industry-standard Logic Models to organize and evaluate all of BAVC's programs by leading a series of collaborative program- and department-wide meetings, resulting in 100% of departments implementing these tools and eliciting staff buy-in.
- Conducted research, analysis, and planning for BAVC's current education programs and new initiatives, streamlining existing youth education programs and creating two transitional-aged youth media programs.
- Collected new data streams from staff, clients, and community partners and collaborated with BAVC's technology department to map them to Salesforce, resulting in a robust database for future learning and funding opportunities.
- Communicated the story of organizational impact to staff, clients, community partners, funders, and the board through data-driven reports and presentations, increasing BAVC's community partnerships and generating \$2.1 million in new philanthropic grant funding.
- Co-produced five-year strategic plan that identified the organization's strategic advantage, positioning BAVC to increase unrestricted revenue by an anticipated 30-50%.

Oakland Local, Oakland, CA

2014 to 2015

Journalist

Wrote for Oakland Local, a hyper-local, digital nonprofit news source dedicated to showcasing lesser known stories and voices. Results include:

- Identified emerging local stories in the areas of business, culture, community, public policy, and social change by building strong relationships with Oakland community members, increasing organizational visibility among diverse members of Oakland's community.
- Recognized as Best of 2014: Top 5 Oakland Food & Culture Stories for "Doing barbecue and business right at the Brick Pig's House in Oakland" and "Good graffiti makes good neighbors in West Oakland," authoring multi-dimensioned stories of life in Oakland through original research, interviewing diverse stakeholders, and incorporating community members' voices through multimedia.
- Tracked story reach and impact through Google Analytics, Facebook, and Twitter, increasing organizational learning and improving organizational strategy.

UC Berkeley, Berkeley, CA

2006 to 2015

Lecturer & Instructor

At UC Berkeley's English Department, developed and taught seminars in African American poetry and culture, examining the cultural interventions of African American poets fighting against the displacement of black communities. Results include:

- Improved the comprehension of a diversity of students in their college-level reading and writing by assessing the learning modalities of each student and creatively adjusting teaching techniques.
- Developed alternative avenues of ongoing student feedback by creating, executing, and analyzing pre-, mid-, and post-semester student surveys, resulting in nimble and evolving course changes based on this essential participant feedback.

ADDITIONAL INFORMATION

Languages: Dari (spoken in Afghanistan) and Spanish

Personal Pursuits: Writing, singing, swimming, and trail running



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Arlene	H.	Kikkawa-Nielsen	
Home Address - Street	City	State	Postal Code
	Clayton	CA	94517
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): IV District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? IV			
Current Employer	Job Title	Length of Employment	
Curves Health & Fitness Center, Circuit Coach	Curves Health & Fitness Center, Circuit Coach	1 and 1/2 years	
How long have you lived or worked in Contra Costa County? 28 years			

Board, Committee, or Commission	Seat Name
Ad Hoc Arts Council Steering Committee	Committee member, Member at Large
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? N/A	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Mt. San Antonio College	Associate of Science - Liberal Arts Studies	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mt. San Antonio College	Associate of Arts - Design	<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:	Corporate Trust Specialist, Emergency Medical Technician
Other Trainings Completed:	Relias Hospice Cert., Saavy Caregiver Watershed Training Cert.
	Certificate Awarded for Training?
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain: Depends upon meeting dates/times. I teach a class on Monday evenings and have other board meetings primarily on 1st & 2nd Wednesday evenings (subject to change).

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

N/A

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship: N/A

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship: N/A

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Arlene H. Kikkawa-Nielsen

Date: 9/29/22

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
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Martinez, CA 94553

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ARLENE H. KIKKAWA-NIELSEN

To further expand over 25 years of diverse experience providing service in the public, private, non-profit, and health related sectors towards a career that utilizes my collaborative, organizational and project managerial skills to benefit and enrich communities.

EXPERIENCE

* CURVES HEALTH & FITNESS CENTER APR.2021-CURRENT, **CIRCUIT COACH**

- Office management, marketing, schedule, track client wellness training on resistance machines.

* BRIDGE HOSPICE AUG.-OCT. 2021, **VOLUNTEER COORDINATOR**

- Interdisciplinary Professional Team member Medicare mandated to aide hospice patients, family.

* CONTRA COSTA ELECTIONS OCT.-NOV. 2020, **PRESIDENTIAL PRIMARY ELECTIONS**

- Selected to manage team of 6 for 3 days at Early Voting Site, trained in adjudications, electronics.

* U.S. CENSUS BUREAU JULY-OCT. 2020, **FIELD ENUMERATOR**

- Conducted interviews in 7 cities utilizing remote electronics, selected for Supervisor promotion.

* CLAYTON COMMUNITY LIBRARY FOUNDATION APR. 3, 1998-FURLOUGH 20-21, APR.,2021 **BRANCH VOLUNTEER COORDINATOR AND COMMUNITY EVENTS DIRECTOR,**

* **COMMUNITY EVENTS DIRECTOR** - Collaborated with library administration, city and county officials, local schools, businesses, and community groups to create intergenerational partnerships and sponsors for ongoing programming.

HIGHLIGHTS – partial list of initiated programs and projects:

- 1999-2019 Library 4th of July Float – 22 years, Founding Director to promote summer reading.
- 2001 Library Creekside Wildlife Habitat – Initiated 1st library certified in CA by Nat'l Wildlife Fed.
- 2002-2004 First Five Nature grant - Applied, obtained, enlisted college students for 60 programs.
- 2003 "A Community Comes Together", library historical video – initiated, served as Video Liaison to document community volunteer efforts, noted cultural history of local Miwok/Chupcan tribes.
- 2003-2018 Creekside Arts Festival – 15 years, Founding Director, arts, culture, nature weekend.
- 2004-2010 Friends of Mt. Diablo Creek – Outreach Liaison grassroots group for habitat education.
- 2005-18 Mt. Diablo Cultural, Natural History – Doc Hale themed presentations at Creekside Arts.
- 2006-2021 Creekside Artists Guild – in 15th year, Founding President, art, music, poetry guild.
- 2009 Shah of Isfahan – Author Michael Yashar, Camelot of Persia unites a fragmented nation.

* **BRANCH VOLUNTEER COORDINATOR – Onboarded volunteers and managed 20 Lead Supervisors, support staff and over 100 senior adult and student volunteers in multi-level specialized positions. Served as liaison between county administration, non-profit foundation, city/county officials and the community.**

- **Recruiting, Orientations** - interviewed/conducted 2 hour orientations with qualified candidates.
- **Positions, Trainings, Scheduling** - added new positions and coordinated trainings, scheduling.
- **Database Tracking System** - created to oversee and monitor positions, schedules, status.
- **Community Service Confirmations** - provided written Letters of Recommendation, hour status.
- **SOS Substitute System** – Created Excel spreadsheet to fill open and specialty positions as needed.
- **Annual Reporting** – compiled statistical, analytical, non-profit compliance reports to present at Library Board, Clayton city council meetings, past CCC Board of Supervisors. An average 93% volunteer retention rate was maintained.
- **Volunteer Recognition and Appreciation Events** – Obtained monetary, in-kind recognition support from private and public business community to present annually to volunteers.

EDUCATION

ASSOCIATE OF ARTS, LIBERAL STUDIES

MT. SAN ANTONIO COLLEGE, WALNUT, CA

ASSOCIATE OF SCIENCE, DESIGN

MT. SAN ANTONIO COLLEGE, WALNUT, CA

CERTIFICATIONS: Relias Hospice Certification – Walnut Creek, Saavy Caregiver – Alzheimer's Association, Lafayette, Watershed Training Certification – Dow Wetlands, Dr. Stephen Andrews, UC Berkeley, Certified Emergency Medical Technician – Mt. San Antonio College, Walnut, Certified Corporate Trust Specialist – held at University of North Carolina, Charlotte,

PRIOR PROFESSIONAL EXPERIENCE in Southern California

City National Bank, Corporate Trust and Stock Transfer Dept., Beverly Hills - Corporate Trust Officer, Stock Transfer Agent, Asst. Vice President and Asst. Dept. Manager, managed client relations, an assistant, support staff and multi-million diverse tax-exempt bond portfolio. Initiated and completed conversion of keypunch system used on funerary bonds to database. Ensured regular audits, investments via tracking systems, debt service, required compliance reports. Provided status and met with upper management, legal team and clients as needed. As Stock Transfer Agent, Inspector of Elections represented bank at investor annual meetings for both privately and publicly held corporations.

First Interstate Bank, Inc., Corporate Trust Dept., Los Angeles - Corporate Trust Officer and Asst. Vice President, as Trustee, managed client relations, an assistant, support staff and a multi-million diverse tax-exempt bond and shipping line portfolio, represented bank at bond closings in New York. Ensured regular audits, debt service, investments via tracking systems, required compliance reports. Provided status reports and met with upper management, legal team and clients as needed.

City of La Habra, Economic and Community Development, Redevelopment Agency, La Habra - Loan Specialist and Staff Analyst, reviewed local SBA (small business administration) loans, created analytical reports and related data under direction of the City Manager.

Mercury Savings & Loan, Loan Depart., West Covina, La Habra, Compton, Huntington Beach - Loan Packager, Real Estate Underwriter, underwrote conventional FHLMC AND FNMA residential mortgage loans. Tracked Loan Agents from various regional representations. Selected as Bond Coordinator to manage a \$32.6 mortgage-backed debt bond issue with 16 various financial institutions.

ASSOCIATIONS

Board Member organizations: (current)

- Clayton Community Library Foundation – 1998, Board member at-large, Clayton
- Creekside Artists Guild - 2006, founding President, Community Engagement Director, East Bay
- Diablo Taiko Drumming - 2007, a/o 2012 President, Artistic & Engagement Directors, Concord
- Jsei – 2012, Multi-cultural/generational senior services, Advisory Board member, Emeryville

Volunteer and other member organizations: (current)

- Diablo JA Religious and Cultural Center & Club - 1995, Event Specialty Chair, Concord
- Cancer Support Community - 2006, 2014 lead music, dance workshops, Walnut Creek, Bay Area
- NorCal Gagaku - 2013, Imperial Court ancient orchestra, Berkeley Buddhist Temple, SF Bay Area
- Diablo Valley Hui O' Aloha - 2015, Hawaiian culture and ukulele, vocals, hula, Concord



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Tari	Middle Initial 	Last Name Loring
Home Address - Street [REDACTED]	City Walnut Creek	State CA
Postal Code 94598	Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]
Resident of Supervisorial District (if out of County, please enter N/A): Karen Mitchoff District Locator Tool		
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? [REDACTED]		
Current Employer Local Edition Creative	Job Title Local Edition Creative	Length of Employment 6 years in current position
How long have you lived or worked in Contra Costa County? 10 years Founder & Managing Director		

Board, Committee, or Commission [REDACTED]	Seat Name [REDACTED]
Have you ever attended a meeting of the advisory board for which you are applying? Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
Chapman University (Orange, CA)	Performing Arts Major/Business Minor	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Occupational Licenses Completed:	[REDACTED]
Other Trainings Completed:	[REDACTED]
Certificate Awarded for Training? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain: I own an arts production company where we design as well as curate public and private artwork, and I'm also the COO for a nonprofit arts organization. My schedule is demanding; however, with

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

As a resident of Contra Costa County for 10 years and as a business owner of a public art & creative placemaking company, I've witnessed the lack of public arts & culture investment in many areas of CoCo County. Through my business, we're making a concentrated effort to change that by adding more diverse public artworks to cities that don't have much public art and also by building cultural experiences that ignite inspiration & excitement in our county. Our community is eager for and deserving of these arts & culture integrations. Bigger cities such as San Francisco and Oakland shouldn't be the only places to go nearby for arts & culture. It should be found in smaller communities as well.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I'm well-versed in creating strategies for public arts projects that are realistic for each unique setting. My company, Local Edition Creative, works directly with cities, tourism groups, developers, and large & small business owners to develop projects that are meaningful & successful. I understand what it takes to work with a variety of stakeholders, including community members, to ensure the proposed public arts project will be well-received. As a case study, my company recently launched a creative event in June 2022 for the City of Concord called Creative Concord. Through this project we installed 9 large, modern, and diverse murals unlike anything in the city to date, all of which required city approval by the Design Review Board beforehand. All of the artworks were unanimously approved and after installation of the murals we've received nothing but positive feedback from community members.

As an extension of my primary business, I've also co-founded a nonprofit arts organization that focuses on providing artists opportunities to build their experience with public art and directly work on projects that benefit the community. The organization is a way to have a closer connection to the communities we work within, build partnerships with other nonprofit organizations, and involve the community in public painting sessions as a way for anyone with or without experience to get involved through the arts.

Prior to starting Local Edition Creative, I spent over 20 years in the experiential marketing industry leading national campaigns & sponsorship management programs for major brands.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Currently serve as the Secretary & Treasurer as well as the COO for a nonprofit arts organization, Three Thirty Three Arts.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

10.11.22

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
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Contra
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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Christy		Mack	
Home Address - Street	City	State	Postal Code
	Lafayette	CA	94549
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): Candace Andersen District Locator Tool			
Do you work in Contra Costa County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work?			
Current Employer	Job Title	Length of Employment	
Bess Brand Studio LLC	Bess Brand Studio LLC	Studio Founder; 2 1/2 years	
How long have you lived or worked in Contra Costa County? 12 years			

Board, Committee, or Commission	Seat Name
Contra Costa County Arts Council Steering Committee	Member
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
University of Iowa	BA/Chemistry/Chemistry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?

☐ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I have lived in Contra Costa County for 12 years and want to help define the future of arts and culture here. I have seen firsthand the benefits of collaborative planning and the positive outcomes of establishing arts councils. I welcome the opportunity to work in partnership to ensure accessible, diverse arts and culture experiences for everyone who lives in, works in, or visits Contra Costa County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have contributed to the arts and culture sector for almost 15 years as a city public art committee member, arts non-profit co-founder, arts council board member, museum board member, consultant, and grant maker. I have also served on non-profit boards, issuing \$1M in grants to facilitate the creation of more equitable communities.

In everything I do, I invite diverse life experiences. I operate from a place of belonging, centered on authenticity and the act of listening so that we can maximize one another's contributions for the benefit of everyone.

See attached resume for more detail.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

City of Lafayette Public Art Committee (Member, 2022 - present); Art Moves Project (Past President/Board, 2016 - present); Lamorinda Arts Council (Board, 2017 - 2018); 100 Plus Women Who Care Contra Costa County (Founding Member/Grant Maker, 2016 - present); Lafayette Juniors (Past President/Board 2012 - 2018); San Luis Obispo Children's Museum (Board, 2008 - 2010); San Luis Obispo County Community Foundation + Women's Legacy Fund (Founding Member/Grant Maker 2009 - Present)

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Christy Mack

Date: 10/03/2022

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Martinez, CA 94553

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CONCEIVING AND CREATING

PUBLIC EXPERIENCES

christy mack

ARTS + CULTURAL LEADER AND ADMINISTRATOR

ESTABLISH IDENTITIES AND
OFFERINGS FOR ORGANIZATIONS,
COMMISSIONS AND COMMUNITIES.



arts + culture

FROM IDEA TO LAUNCH. BRING ART + CULTURE TO LIFE

Work done via **Bess Brand Studio, LLC**, created in 2020. See it at www.bessbrand.studio and on Instagram [@bessbrandstudio](https://www.instagram.com/bessbrandstudio).

+ prior via **CMack**, a freelance practice, started in 2009 and now Bess. See on Instagram [@cmackforart](https://www.instagram.com/cmackforart).

DEFINE + DRIVE THE WORK

Develop strategic plans, brands and partnerships.

Obtain funding for initiatives from inception to sustaining levels up to \$2.5M.

Curate exhibits, programming and placemaking.

Ensure civic and community engagement.

PROJECTS PAST + PRESENT INCLUDE:

San Luis Obispo Museum of Art

San Luis Obispo Children's Museum

Intersection for the Arts

Art Moves Project

City of Lafayette Public Art Committee

Lamorinda Arts Council

Artistic collaborations with poets, painters, choreographers, musicians, illustrators, architects, designers, photographers, and filmmakers

Cultural partnerships with chambers of commerce, non-profits and community groups

stewardship

CREATE INCLUSIVE COMMUNITIES

Work done via **San Luis Obispo County Community Foundation**, 100+ Women Who Care Contra Costa County and Lafayette Juniors.

FUND ORGANIZATIONS ADVANCING EQUITY

Grant maker.

Awarded \$1M to California non-profits to date.

Diablo Magazine Threads of Hope honoree and U.S. Congressional Award recipient.

RECENT GRANT RECIPIENTS:

Jake's Helping Hand	CoachArt	RISE
People's Self Help Housing	YES Nature to Neighborhoods	Monument Crisis Center
Youth Homes	Planned Parenthood	Urban Famers
Winter Nights	Diablo Ballet N	The Practice Space
STAND!	Loaves and Fishes	Women's Shelter Program
		City Slicker Farmers



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Diablo Valley College	Art	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Sacramento State University	Art (Ceramics)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed: Certificate Awarded for Training?
☐ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I have been a long time resident of Contra costa county and a member of the art community for that last decade or so. I believe I possess a significant amount of knowledge on art with a specific concentration in ceramics. As well as good understanding of the costs and of arts programs in the area. I have worked and currently work for art and community centered business in the East bay.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have worked in art full time for the last 12 years or so. I have managed several groups and hundreds of people both in the east bay and at Sacramento State. I have managed art studios and currently manage an art supply store that gives a lot back to the local ceramics community.

I have attached a resume and portfolio.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

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Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed:

Date:

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Wyatt Mathews

Pleasant Hill, CA 94523

EDUCATION

California State University Sacramento

Sacramento, California Spring 2019

-Bachelors in Studio Arts

Diablo Valley College

Pleasant Hill, California Spring 2016

-Associates in Art

PROFESSIONAL EXPERIENCE

-SELF EMPLOYED ARTIST

2012 - PRESENT

-Develop and design my own work

- BUISNESS MANAGER

ClayPeople 2020- Present

- Keep northern California supplied with clay and art supplies, Develop and maintain relationships with pottery studios, schools, colleges, Art studio both private and public.

-Create new systems to optimize work flow and improve efficiency.

-Maintain customer satisfaction while improving business profitability.

- OPERATIONS MANAGER

ClayPeople 2020- 2020

-Manage sales and operations for all incoming and outgoing shipments

-Manage material flow and storage apox. \$5,200,000 per year

-STUDIO OPERATIONS MANAGER

Mill Valley Potters Studio 2019- 2020

- Teach a weekly wheel class

- Supervise employees and maintain day to day operations of the studio

-STUDIO TECHNICIAN

California State University Sacramento 2018 - 2019

-Manage all firing operations of all student work

-Train students on kiln operations

-Kiln maintenance, cleaning kiln shelves

-STUDIO TECHNICAL ASSISTANT

Diablo Valley Collage 2014 - 2016

-Load and unload kilns

-Mix glazes and assisted with glaze formulation

EXHIBITIONS

Group Exhibition- **FORM**, Robert Else Gallery, Sacramento, CA, Feb '19

Group Exhibition- **Works of the Ceramics Guild**, Witt Gallery, Sacramento, CA, Nov '18

Group Exhibition- **Student Award Show**, Robert Else Gallery, Sacramento, CA, March '18

Group Exhibition- **California Conference for the Advancement of the Ceramic Arts**,
Davis, CA 2012- 2018

Solo Exhibition - **Connections**, Witt Gallery, Sacramento, CA, Nov '18

Group Exhibition- **California State Fair**, Sacramento, CA, July '16

Group Exhibition- **CSUS NOW**, Alpha Fired Arts Gallery, Sacramento, CA Nov '16



Contra
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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Germaine	Middle Initial 	Last Name McCoy
Home Address - Street [REDACTED]	City Brentwood	State CA
Postal Code 94513	Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]
Resident of Supervisorial District (if out of County, please enter N/A): 3 District Locator Tool		
Do you work in Contra Costa County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work? [REDACTED]		
Current Employer Retired	Job Title 	Length of Employment 25 yrs.
How long have you lived or worked in Contra Costa County? 23 yrs		

Board, Committee, or Commission Arts Council Steering Committee	Seat Name
Have you ever attended a meeting of the advisory board for which you are applying? Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
University of Nevada-Reno	BA/Criminal Justice	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
San Francisco State University	MA/Behavioral & Women's Studies	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed: [REDACTED]

Other Trainings Completed:	POST (Police Officer Standard Training)	Certificate Awarded for Training?
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I am interested in working with others toward a common goal of beautifying our shared environment through cultural arts. This is also an opportunity to expose myself to and learn from local artists and cultural organizations within the county.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have no specific education or experience within the field of Arts. However, I have worked as an adult probation officer over 20 years for the City and County of San Francisco. I understand working through process in order to achieve a specific end. I have learned how to work within large diverse groups of people, problem solve, manage expectations and outcomes, to advocate and listen. In my opinion, these are great skills to have when working with various organizations in an effort to reach planned goals/outcomes, and I would greatly appreciate an opportunity to use these skills within this committee.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

None

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed: Germaine McCoy

Date: 10-26-2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
San Jose State University	Master's of Library and Information Science	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
San Francisco Conservatory of Music	Bachelor's of Music Performance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Indiana University	Bachelor's of Music Performance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed: Certificate Awarded for Training?
☐ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I am an art and music lover and I am especially interested in the cross section of the arts and public libraries.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I am the county librarian for Contra Costa County and I have a music degree and worked as a musician for professionally for 10 years prior to moving on to a different career.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Economic Opportunity Council

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☒ Yes ☐ No

If Yes, please identify the nature of the relationship: county employee

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

9/27/22

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

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Contra
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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Diablo Valley College	Music	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?
☐ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

While I have been an active designer and educator for The Blue Devils (BD Performing Arts) in the Contra Costa area for almost 30 years, it was only recently I moved into a role where I oversee all of our community programs (Director of Community Arts Programs). This past year has been a lot of learning, and starting to network and engage in our community in ways we haven't before. I have a deep understanding of the arts (primarily music), and am extremely motivated to find new ways to engage our non-profit into our community as much as possible, and help our community thrive with the arts in general.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Beginning in 1994, I have been an employee of The Blue Devils (BD Performing Arts), which is located at 4065 Nelson Avenue in Concord. Since that time, I have performed clinics as well as arranged and composed music for groups around the United States and World. I've also coordinated and performed in many ensembles (including Niner Noise, the Warriors half-time band, for a Super Bowl, and on the soundtrack to Monsters University). In 2019, I was inducted into the Drum Corps International Hall of Fame, and am also an inductee of the World Drum Corps Hall of Fame.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: John Meehan

Date: September 23, 2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Margot	Middle Initial 	Last Name Melcon
Home Address - Street 	City San Francisco	State
	Postal Code 94110	
Primary Phone (best number to reach you) 	Email Address 	
Resident of Supervisorial District (if out of County, please enter N/A): N/A District Locator Tool		
Do you work in Contra Costa County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work? 		
Current Employer Zellerbach Family Foundation	Job Title Zellerbach Family Foundation	Length of Employment 6 years
How long have you lived or worked in Contra Costa County? N/A		

Board, Committee, or Commission Ad Hoc Arts Council Steering Commit	Seat Name member
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? 	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
CSU, Chico	BA Theater Arts	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:		Certificate Awarded for Training?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

The Zellerbach Family Foundation (ZFF) has been working to advance positive social change in the Bay Area for over 65 years - the foundation's work supporting the arts has been consistent throughout. ZFF's arts funding in Contra Costa has been limited in the past, however the foundation recently went through a strategic planning process and with the new framework adopted in June 2021, has rededicated its investment in the arts and has made a deliberate, foundation-wide commitment to an increased funding presence in Contra Costa county.

This opportunity to invest in the county - specifically to arts and culture organizations and individual artists - coincides with the new direction the county is taking in reforming the former AC5 arts commission. This moment provides a great opportunity for shared investment and partnership in creating a vision for supporting the arts in Contra Costa county in which ZFF wants very much to participate.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Margot Melcon (she/her) joined the Zellerbach Family Foundation six years ago and manages their arts and culture grantmaking portfolio, including the Community Arts program, where she works to create an equitable, responsive, and accessible relationship in community with Bay Area artists. Prior to joining the foundation, she worked with nonprofit arts organizations for 20 years as a dramaturg, producer, and arts administrator,. She is also a published and produced playwright (of Miss Bennet, The Wickhams, and Georgiana and Kitty, co-written with Lauren Gunderson). She is also, importantly, a parent.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Too numerous to name, but all arts and culture related.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed: Margot Melcon

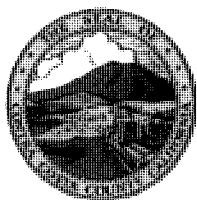
Date: 09/28/22

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Ben	Middle Initial Y	Last Name Miyaji
Home Address - Street [REDACTED]	City Pittsburg	State CA
Postal Code 94565	Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]
Resident of Supervisorial District (if out of County, please enter N/A): 5 District Locator Tool		
Do you work in Contra Costa County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, in which District do you work? [REDACTED]		
Current Employer [REDACTED]	Job Title [REDACTED]	Length of Employment [REDACTED]
How long have you lived or worked in Contra Costa County? 9 years		

Board, Committee, or Commission Arts Council Steering Committee	Seat Name Member
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
Allan Hancock Community College	General	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
University of Maryland	History	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Evergreen Valley College	General	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Occupational Licenses Completed:	[REDACTED]
Other Trainings Completed:	[REDACTED]
Certificate Awarded for Training?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☒ Yes ☐ No

Please explain why you would like to serve on this particular board, committee, or commission.

The arts are a very important part of our lives. Contra Costa County deserves an arts organization that can bridge the gap between the residents and county arts groups that will bring quality arts programming to the county. The Arts Council Steering Committee is a significant step in bringing needed cohesion to the county arts organizations. Contra Costa County is one of the few, if not the only county without a county-wide arts council in the Bay Area. The steering committee will provide input to the county to establish this needed organization by compiling community comments/suggestions and exploring best practices of existing arts councils throughout the country. I believe my experience serving on the San Jose Arts Commission (over 20 years), Palo Alto Public Art Commission (since 2013) and the Arts and Culture Commission of Contra Costa County (served as chair on each of these commissions) give me a unique view on commissions/councils. Also my serving on numerous grants panels on the local and state level also give me insight into the inner workings of arts organizations.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Please see attached resume.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

Arts & Culture Commission of Contra Costa County

List any volunteer and community experience, including any boards on which you have served.

Children's Musical Theater of San Jose Board of Directors
 San Jose Arts Commission - Chair
 Palo Alto Public Art Commission - Chair
 Numerous California Arts Council/Silicon Valley Creates/San Jose Arts Commission grant panels
 Numerous selection panels for public art projects in Bay Area counties

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed:



Date:

10/10/2022

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I have over 30 years of experience in local government/non-profit sector in various positions including board member, staff positions and executive director. I have served on numerous grants panels for small, medium and large size organizations. I have also submitted grants proposals. I have a unique perspective as a funder and grantee. I believe my experiences would be a benefit as a member of the Arts Council Steering Committee for Contra Costa County.

- 7/1992 – 6/1996, 7/1999-6/2007, 7/2010-2/2015: City of San Jose Arts Commission (Chair 2003-2006). Served on numerous grants panels. Chair San Jose Mineta International Airport Public Art Steering Committee.
- 1992 – 1999. Children’s Musical Theater of San Jose (CMTSJ) – Largest children’s musical theater organization in the United States. CMTSJ’s mission is to train and educate today’s youth so that they will become the artists, patrons and leaders of tomorrow. Co-President Parents Auxiliary and board of directors member.
- 1/1997 – 6/1999: Asian Heritage Council. Board President.
- 1/2004 – 6/2006: Founding member South Bay Arts Forum: *First Voice, South Bay Arts Forum, builds opportunities for artists and arts organizations by providing a forum for multicultural arts communities to address issues of policy and equity through advocacy.* Organized candidate forums for mayoral candidates.
- 6/2008 – Present: Deputy Commissioner of Civil Marriages, performed over 6,400 marriage ceremonies.
- 6/2013 – Present: City of Palo Alto Public Art Commission. Past Chair. Chair of the Palo Alto Public Art Master Plan Steering Committee.
- 2019 & 2020 – Served on California Arts Council Veterans in Arts grants panel and the Silicon Valley Creates Local Arts Group grant panels.
- 6/2020 – Palo Alto Public Art Commission approved a Black Lives Matter mural on Hamilton Avenue in front of Palo Alto city hall. An important piece of public art in our culture. Sixteen artists or artist teams were selected and assigned a letter. No better way to employ artists and make a beautiful statement.
- 12/2020 – 10/2021 Arts & Culture Commission of Contra Costa County (Chair)
- 7/2022 – California Arts Council grants panel for California Youth Development.



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Rose State College, Midwest City, OK	Associate of Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Univ of San Francisco	Bachelor of Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed: Certificate Awarded for Training? ☒ Yes ☐ No
 ☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

Art, and teaching others to express themselves via art, is my passion. I'd like to help with planning art exhibits, displays, and art related events for the county.

I provide demonstration of how to paint at the County Fair. My students participate each year and have never taken less than a "Blue" ribbon and have taken "Best of Show" for the last five years.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I've been an art teacher for 45 years. I've been an artist since I was ten. I sold my first mural when I was twelve. I have enjoyed teaching children and adults since I moved to California.

I served on the Antioch Art Commission for three years. When the Antioch Gallery curator took a leave-of-absence, I performed the duties of the curator. I organized, prepared, and administered four events in the Gallery and out in the city of which one of the events included approximately 3300 pieces.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

While serving on the Antioch Art Comm., I organized a Christmas Gala for the city of Antioch which included getting the store owners to decorate their stores, a roaming group of carolers to sing in various locations, and a decorated, horse-drawn carriage to transport visitors around the city. I also volunteered as an art teacher in the elementary school system in Antioch.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed: **Sharon L Mossman**

Date: **11/10/2022**

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☐ Yes ☒ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☒ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Hartford Art School, UofHartford	Fine Arts Major	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
College of San Mateo	Chemistry	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
UofCalifornia, Berkeley	Chemical Engineering	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:
 Certificate Awarded for Training?
☐ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I believe Contra Costa County needs a strong and vibrant arts council to bring art to the community. I would like to be a part of the process to develop this arts council in order to enrich the creative lives of local artists and Contra Costa County residents.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

My experience as president of the Concord Art Association has provided me with a view of the arts community in and around the Concord area.

I can also provide perspective based on my Japanese-American heritage.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Concord Art Association Boardmember and President; Past Session Member, Walnut Creek Presbyterian Church; Past Boardmember Pleasant Hill Martinez Soccer Association; Past Volunteer Art Teacher (Sequoia Elementary School, Monument Crisis Center, Wren Avenue Elementary School PTA); Columnist for the Clayton Concord Pioneer newspaper (Arts in Motion)

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

10/7/2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Middle Initial Last Name

Home Address - Street City State Postal Code

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): [District Locator Tool](#)

Do you work in Contra Costa County? ☐ Yes ☐ No If Yes, in which District do you work?

Current Employer Job Title Length of Employment

How long have you lived or worked in Contra Costa County?

Board, Committee, or Commission Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Please check one: ☐ Yes ☐ No If Yes, how many?

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Diablo Valley Community College	Music/Drama	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
SF State	Music/Recording Industry	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed: ☒ Yes ☐ No
 ☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

Though I do not live within district 3, I am presently the Technical Director and board member for Ghostlight Theatre Ensemble in Brentwood. I would be pleased to represent east county.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

See attachment

I am including my resume with this application:

Please check one: ☐ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

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Ghostlight Theatre Ensemble Board - Technical Director

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: **Charles M. Phalen**

Date: **11/11/2022**

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Martinez, CA 94553

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Chuck (or Chuckie or Charlie) is a musical composer and arranger, recording artist, sound engineer and actor. He grew up thinking that singing before, during and after meals was something that all families did. Pop, his father Clint, was a country, western, and bluegrass picker while his mother, Mary was a pop jazz singer. Chuck began singing in children's choirs at age 8 which coincided with his first acting appearance on stage. He formed his first band in Wilton, Connecticut when he was twelve and accompanied his sister Suzie doing folk music.

Chuck didn't get back into acting until high school and college when his family moved back to the San Francisco Bay Area. He managed to cultivate a real love for the theatre while continuing his musical training. But it has been music that was always the focal point of Chuck's life. A music major in college, studying opera for five years under the tutelage of Virginia Blair, and Music/Recording Industry at S.F. State gave Chuck a solid knowledge he craved.

Realizing that he was not cut out for opera, Chuck opted for something else. He made the road his home for the next eight years traveling mainly west of the Mississippi with three bands. Tiring of the constant travel, he and two lifelong friends, songwriters Bill Jason and Jim Thompson, formed Avenue in 1985 performing in the San Francisco area with percussionist Tim Taylor, keyboardist Mark Sheppie, and guitarist/vocalist Bruce Leino.

Chill Studio became Chuck's lifelong dream of having a recording studio in 1989. With longtime friends Bill Jason and Jim Thompson, the three composed and recorded for ten years as well as archiving the many hours of recordings from their years of playing music together.

In 2000, Chuck embarked on writing and composing a musical. The completion of this musical, "Friends Till the End", took seven years. Another musical is in the works. During this period, Chill Records was born. Through Chill Records, Chuck recorded, archived, and produced 29 albums and he has performed on numerous other recording projects as a studio musician.

The last decade has brought more challenges for Chuck. He sang with the John Muir Chorus for 9 years. Started performing with a folk/jazz trio called SideStreet with Sue Kiel and Sydney Stull. And maybe his most rewarding event was performing in a stage musical with his three eldest grandchildren, Abby, Eli and Chris.

Owner and operator of Chill Records

chillrecords1952.com

Technical Director for Ghostlight Theatre Ensemble, Brentwood, CA
<http://www.ghostlightte.org/>

Bands:

Connecticut 1966

The Subteranean 5

California 1967-1975

Wildlife Refuge

Roadapple

Appaloosa

Lyndale Special

Minnesota 1975-1978

Possum Road

Sutter's Mill

Foxfire

California 1979-2021

Grace Band

Rhythm on the Range

Avenue

Cruise Control (West Coast)

Sourdough Boys

SideStreet

Discography:

Brigadoon 1968

Acalanes District Honor Choir 1969

Short Bloom 1971

- Wildlife Refuge

Bites the Dust

- Roadapple 1972

Appaloosa 1973

- Appaloosa

Holiday Inn 1974

- Lyndale Special

The Mystic Possum 1975

- Possum Road

KBSB Radio Presents 1975

- Possum Road

Sutter's Mill 1976
- Sutter's Mill

Live at the Bronco 1977
- Foxfire

Young Life 1983
- Grace Band

The Myth 1987
- Avenue

Party in the Moonlight 1988
- Avenue

Oddities 1988
- Chuck Phalen

From the Vaults 1990
- Avenue

Chuck Phalen 2000
- Chuck Phalen

Friends Till the End 2007
- Chill Studio Orchestra & Singers

A Very Merry Christmas Charles 2008
- Chuck Phalen

Making It Up As I Go Along 2010
- Isahrai Azaria with Charlie Phalen

In The Beginning There Was Music: Songs of My Father 2010
- Chuck Phalen

var Winter and Spring Concerts 2012-2017
- John Muir Chorus, Sandra Peter Director

It's A Chill Christmas 2012
- Chuck Phalen w/ the Chill Studio Singers & Orchestra

Just Dreamin' 2015
- Chuck Phalen

Carols For a Yuletide 2016
- Sydney Stull & Chuck Phalen

CD Release Party at the Berkeley Arthouse & Cultural Center 2017
- Josh Harris, Bill Jason, Jim Thompson, Lloyd Ferris, Chuck Phalen, Sydney Stull, Sue Kiel

Appaloosa 43 Year Reunion Show at the Berkeley Arthouse & Cultural Center 2017
- Appaloosa

Adrienne 2017
- Adrienne Tann Stark

All On a Winter's Night 2018
- Sydney Stull & Chuck Phalen w/ Sue Kiel
Back On The Street Again 2021
- SideStreet (Sydney Stull, Chuck Phalen,
Sue Kiel)

Acting Credits:

The Troll - The Three Billy Goats Gruff
Joseph - Follow That Star
Freddy Eynsford Hill - Pygmalion
John Mayhew - Witness for the Prosecution
Morgan Evans - The Corn is Green
Haemon - Antigone
Cleant - The Miser
Charlie Dalrymple - Brigadoon
Curly - Oklahoma
Sky Masterson - Guys and Dolls
IF (Improvitational Family) Doug Dildine director
Greylag/Turkey - HONK!
Stubby Nuggets - Misdeeds at Mistletoe Mine
Juror #9 - 12 Angry Jurors
Arvide - Guys and Dolls
Michel - Murder on the Orient Express

Sound Engineer:

Live sound for bands
Chill Studio
The Dixie Swim Club
Ghostlight Theatre Ensemble production
Company
Ghostlight Theatre Ensemble,
Pittsburg Community Theatre,
Pinole Community Players
A Chorus Line
Pinole Community Players
Hope Rising
Kaleidoscope Cancer Connection
Addams Family
Pittsburg Theatre Company



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Joel	Middle Initial D	Last Name Roster
Home Address - Street [REDACTED]	City Martinez	State CA
Postal Code 94509	Primary Phone (best number to reach you) [REDACTED]	Email Address [REDACTED]
Resident of Supervisorial District (if out of County, please enter N/A): 5 District Locator Tool		
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? 5		
Current Employer Executive Director	Job Title Executive Director	Length of Employment 3.5 Yrs.
How long have you lived or worked in Contra Costa County? 40 yrs.		

Board, Committee, or Commission Ad Hoc Arts Council Steering Committee	Seat Name Committee Member
Have you ever attended a meeting of the advisory board for which you are applying? Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? [REDACTED]	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Diablo Valley College	Theatre Arts	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:	[REDACTED]
Other Trainings Completed:	Grant Writing-San Diego State

Certificate Awarded for Training?

☒ Yes ☐ No
☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain: Board meetings--first Tuesday of each month from 4-6PM
Antioch Chamber of Commerce Meetings--first Thursday of each month from 8:30AM-9:30AM

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

With the state of the arts in the Bay Area, the need for a committee of this nature is long overdue and greatly needed. I believe that with my administrative background in both theatre and arts education, my voice would be a solid addition to the representation that is sought for this committee from all representative districts in Contra Costa County.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have been involved in arts administration and arts education since 2002. I re-built the Diablo Valley College "College For Kids" theatre program at this time, and was recruited by Town Hall Theatre in Lafayette to help build their education program. After serving as a Teaching Artist for a few years, I was promoted to Director of Education for Town Hall Theatre, and restructured their entire program, renaming it to "Town Hall Education" and seeking qualified teaching artists to give their students a fully professional experience. I directed over 40 productions for young artists, and was then promoted to become Town Hall's Artistic Director. Over my tenure, Town Hall Theatre received more awards for their productions than any period in their 90-year history. I then served at Berkeley Playhouse for their educational programs, and in 2019 was invited to interview to become the Theatre Manager for El Campanil Theatre in Antioch. I steered the company through the pandemic, innovating new entertainment options (including streaming live concerts and developing virtual education classes), and in 2021 was promoted to become the foundation's Executive Director. Since the fall of 2020, I have secured over \$500,000 in grants for El Campanil, and I currently oversee a staff of 50+ employees. I create and execute the company's budget and oversee payroll, and have helped the organization back to hosting over 175 events per year, post-pandemic. I am a member of Actors Equity Association (the professional union for actors and stage managers in the United States), and am a lifelong student of the performing arts.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Board Of Directors for the Chamber of Commerce, City Of Antioch
 Chairperson of Nonprofit Arts Committee, Chamber of Commerce, City of Antioch
 20+ years of various events, fundraisers, and mixers for various organizations in Contra Costa County

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

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Signed: Joel Roster

Date: 10/10/2022

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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Najari		Smith	
Home Address - Street	City	State	Postal Code
	Richmond	CA	94804
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): Yes District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? West County			
Current Employer	Job Title	Length of Employment	
Founding Exec. Director	Founding Exec. Director	10+ years	
How long have you lived or worked in Contra Costa County? 11 years			

Board, Committee, or Commission	Seat Name
Arts Council Steering Committee	Committee Member
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many?	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
NYC College of Technology	Graphic Arts & Media Pro	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
School of the Visual Arts	Bachelors of Fine Art	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
United Bicycle Institute	e mecn. & Shop Operatic	<input type="checkbox"/> Yes <input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:	Certificate Awarded for Training?
DAWI Cooperative Business Developer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☒ Yes ☐ No

If Yes, please explain: Everything depends on scheduling. I don't have a lot of available time however I am willing to make space.

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

In 2014, I served as an Arts and Culture Commissioner for the City of Richmond. I took this on because I understand how important art is uplifting culture.

Art provides a sense of pride for self, family, and place, Art adds beauty, energy, and value to place and attracts people to come and see what else is happening where that new art piece was installed.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Najari is chair emeritus and long time member of the Bicycle and Pedestrian Advisory Committee for the City of Richmond.

Najari is the founding executive director of Rich City Rides, a community bicycle organization established to increase bicycle access, reduce the cost of living, and create resident-owned cooperatives and community assets.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

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Human Rights and Human Relations Commission, Commissioner Jan. 2021 - Present
Our Power Richmond Coalition, Founding Organizational Rep. Jan.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

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Signed: **NAJARISMITH**

Date: **10/10/2022**

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Najari K. Smith

[REDACTED] 12th Street | Richmond CA 94804 | Cell: [REDACTED] | email: [REDACTED]@gmail.com

Community Work

Human Rights and Human Relations Commission , Commissioner	Jan. 2021 - Present
Our Power Richmond Coalition , Founding Organizational Rep.	Jan. 2019 - Present
Climate Justice Alliance , Convener for the Western Region of the US	Sept. 2018 - Present
Seed Commons Nat'l Financial Cooperative , Sustainability Comm. Member	Sept. 2017 - Present
Richmond Bicycle/Pedestrian Advisory Committee , Member	Aug. 2011 - Present
Richmond Bicycle/Pedestrian Advisory Committee , Chair Person	Mar. 2014 - Mar. 2017
The City of Richmond, Arts & Culture Commission , Commissioner	Jan. 2014 - Jan. 2015

Work Experience

Rich City RIDES

August 2012 - Present

Founder/Executive Director, Richmond, California

I founded a fiscally sponsored nonprofit organization to create opportunities for the most vulnerable members of society to use cycling to improve health, economic stability, and individual and collective capacity while increasing the use of bikes for all community members as a sustainable social green mode of transportation. For the past 9 years, I have developed and grown innovative programs that established youth advocacy, park transformation and nurture a culture of social, environmental, and eco-justice.

Rich City Rides Bike Skate Cooperative Shop

Sept. 2014 - Present

Co-Founder/Shop Manager, Richmond, California

I established a team of 100% local Black and P.O.C residents to create a business that provided job ownership and democratic governance.

The realRICH ♥

August 2012 - Present

Co-Founder/Art Director/Admin Manager, Richmond, California

I co-founded a community-based Facebook group of over 2,500+ highly active members to increase civic pride in Richmond, CA.

National Reprographics Inc.

Jan. 2006 – April 2012

Regional Manager, New York and San Francisco

Managed production at the western region headquarters. Coordinated across time zones with multiple locations to meet client needs and exceed expectations.

Fedex Office

Jan. 2002-2006

Night Production Manager, New York

I managed the 3rd shift production team at one of the busiest FedEx branches in NYC.

I:AM:NAJ

Jan 2001 - 2009

Freelance Graphic Artist, Brooklyn, New York

Established a freelance graphic design business and co-developed a collective network of Brooklyn-based visual artists who work together to accomplish design orders for our clients.

African Studios Artist Collective

1997 - 2009

Artist member of a collective consisting of practitioners of different disciplines, skills, and abilities. We worked together and independently provided digital media designs, photography, videography, and animation for clients.

Education

United Bicycle Institute Mechanics Certification & Professional Bicycle Repair and Shop Operation	April 2014
School of the Visual Arts BA Fine Arts	2006 - 2008
New York City College of Technology AAS Graphic Arts Advertising Production Management	2004 - 2006



Contra
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Print Form

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Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Terril Middle Initial Last Name TOBEY

Home Address - Street City WALNUT CREEK State CA Postal Code 94595

Primary Phone (best number to reach you) Email Address

Resident of Supervisorial District (if out of County, please enter N/A): 11 District Locator Tool

Do you work in Contra Costa County? ☒ Yes ☐ No If Yes, in which District do you work? 11

Current Employer Diablo Valley Foundation Aging Job Title Volunteer Manager Length of Employment 4 yrs.

How long have you lived or worked in Contra Costa County? 4 yrs.

Board, Committee, or Commission KCCC Arts Council Steering Committee Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?
Please check one: ☐ Yes ☒ No If Yes, how many? It's a New Board forming now.

EDUCATION

Check appropriate box if you possess one of the following:

☐ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
<u>WASHINGTON UNIVERSITY</u>	<u>BA - PERFORMING ARTS</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>WEBSTER UNIVERSITY</u>	<u>MAT - TEACHING</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<u>WEBSTER UNIVERSITY</u>	<u>MA - GERONTOLOGY</u>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed: Gerontology, CPT, SFS

Other Trainings Completed:

Certificate Awarded for Training? ☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☐ Yes ☒ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I'm an LGBTQ senior artist, and a member of the Rosemoor Art Association, and have shown my work in juried exhibitions.
I've devoted my professional life as a Gerontologist to helping seniors optimize their lives, and I strongly believe creativity (arts) is a central element of that work.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I've been involved in community organizations in CO, CA, + NM and worked collaboratively with non-profit, government agencies, + corporations in the healthcare field.
my passion is offering creative outlets to seniors at-home and in facilities to improve their well-being. I have presented at SF. Centers, Local + statewide + NATIONAL aging conferences.

I am including my resume with this application:

Please check one: ☐ Yes ☒ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

CCC
① Advisory Council on Aging - Member at Large Since 2019 - Current

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

CCC
② THSS, Public Authority Advisory Committee (current professional member)

List any volunteer and community experience, including any boards on which you have served.

I started a non-profit for women in Summit County, CO. I sub-contracted with Dept. of Senior Affairs, Albuquerque, NM doing "brain games" including art projects with participants at 8 Senior Centers.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship: _____

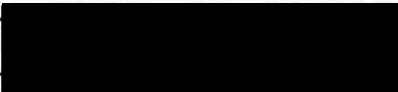
Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:



Date:

10/11/2022

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
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Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



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BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name Randall	Middle Initial 	Last Name Wight
Home Address - Street 	City Martinez	State
	Postal Code 94553	
Primary Phone (best number to reach you) 	Email Address 	
Resident of Supervisorial District (if out of County, please enter N/A): Yes District Locator Tool		
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? Mitchoff		
Current Employer E5 Management	Job Title E5 Management	Length of Employment 13 years
How long have you lived or worked in Contra Costa County? 32 years		

Board, Committee, or Commission Arts Council Steering Committee	Seat Name
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, how many? 	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
California State East Bay	Bachelor of Science	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Occupational Licenses Completed:

Other Trainings Completed:

Certificate Awarded for Training?

☐ Yes

☐ No

☐ Yes

☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I would like to provide a perspective that would allow the committee to have a broader and more diverse view of what may be considered as an art form and venues that play host to those art forms. As an advisory member of a local non-profit that works with both educational and performance art forms, it may serve the committee's stated charge.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Stand up Comedy, Community Theater, Long and Short Form Improv, Accomplished Speaker (Toastmasters), Corporate Facilitator, Author, Inventor

Currently – General Manager Act II improv
Special Events Coordinator - Martinez Campbell Theater
Chief Jestling Officer/Producer – Funny Bone Productions

I am including my resume with this application:

Please check one: ☐ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Martinez Unified School District Advisory Board
Martinez Campbell Theater Advisory Board, Special Events

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Randall Wight

Date: 10/3/2022

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Martinez, CA 94553

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
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Applicants for the Ad Hoc Arts Council Steering Committee

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
1	Janet Berckefeldt	2	Lafayette	University of Southern California, MA Public Administration; University of Redlands, BA Government	Maybeck Foundation	2	Board of Trustees, University of Redlands, Redlands, CA; Board of Directors, John Muir Land Trust, Martinez, CA; Board of Directors, Museum of the San Ramon Valley, Danville	My career in non-profit arts and culture organizations has spanned more than 50 years. More than half of that time has been in public-private partnerships for museums, historic preservation, and wildlife conservation organizations. I have served on several theater and museum boards of directors. As a consultant, I have worked with theaters, museums, and other arts and culture organizations. I am a descendant of pioneer ranching families in Danville (Baldwin) and San Ramon (Cox) and am committed to ensuring that Contra Costa County is a vibrant and healthy place to live.
2	Marija Bleier	2	Danville	UC Santa Cruz, BA Art History	Town of Danville, Visual Arts Coordinator	2	SRVUSD (San Ramon Valley Unified School District), Contra Costa Midrasha	I am very interested in helping foster arts in my community, and serving on a steering committee for the Arts for the County would be a positive way to contribute. I have a robust background in the arts and know a lot of artists in Contra Costa and surrounding Bay Area communities. I have served on the arts advisory board in the past (Arts and Culture Commission of Contra Costa County). Additionally, I am a member of NorCalPaan (Northern California Public Art Administrators Network) and work in the arts for the Town of Danville as the Visual Arts Coordinator. I have also volunteered as an arts judge for SRVUSD art competitions.
3	Kristen Cumings	5	Pittsburg	Wheaton College, Wheaton Illinois, BFA/French Horn performance	Self Employed/Cumings Consulting	5	I have working with Pittsburg Arts and Community Foundation since 2012 in both volunteer and paid positions, as an instructor, program supervisor, and grant writer. I have also volunteered for other non arts-related organizations such as food banks, schools, and local businesses.	I would like to serve on the steering committee for our county as we work together to develop a cohesive plan for the arts, because I believe the arts are necessary in order for people to experience the full spectrum of human existence, and the more people who have access to the opportunity to participate in the arts on every level, the better all of our lives will be in Contra Costa County. I am a working visual artist who has lived in Contra Costa county for the past 25 years. I started building my art career in 2009 while living in Martinez, as artist in residence for Jelly Belly Candy Company. Since 2009, I've made over 100 large scale works for Jelly Belly at events around the U.S. and the world, as well as numerous private commissions and a large body of work in various other visual media. Since moving to Pittsburg in 2012, I have become involved with Pittsburg Arts and Community Foundation. I am interested in scaling up my own involvement in support of the arts, and I would bring a grassroots experiential perspective of being a working artist in the county for the past 25 years to the committee if selected.

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
4	Leonardo Ding	2	Orinda	Miramonte High School	student	NA	<p>Boy Scouts Troup 237, California Association of Student Councils, Stop Asian Hate Youth Campaign, Xenophon Therapeutic Riding Center, Aegis Living (Senior Memory Care Volunteer), Debate Coach at Orinda Intermediate School, Media Production Team at Miramonte High School</p>	<p>Serving on the Steering Committee is of interest to me because of my passion for the arts and my desire to make it more accessible. I wouldn't say I'm the best drawer or painter, but I've been involved with the arts ever since I could remember. I play the piano, performing at many venues, including the Baroque Festival of the Contra Costa branch, and am heavily invested in photography and videography. I am lucky to be a part of a community that supports the arts, and envision similar programs across the county. The arts have allowed me to see the world differently; seeing things through a different lense have nurtured my creativity and critical thinking skills. As a county, there are crucial aspects of the community that need more emphasis. While I am only in high school, I believe I can bring a new perspective to the committee, one from a younger generation. The creation of an arts council should include programs for the youth, and my past experiences working with kids of all ages has given me knowledge on how to encourage participation and develop activities that kids enjoy. In addition to supporting youth, I hope to assist the Arts Council to help local artists get public attention and recognition. My upbringing and school has led me to appreciate many cultures, and as a person of color myself, one of my main goals if appointed is to ensure access to all and to be active in receiving feedback from the community.</p>
5	Joan D'Onofrio	4	Concord	Pratt Institute, BFA	MICHELANGELO D'ONOFRIO ARTS FOUNDATION, Founder & President;	N/A	<p>ART IN A BOX: I am currently assembling art supplies in boxes to be distributed to unhouse/unsheltered/homeless students in grads one through 12 in the Mt Diablo Unified School District. I edit and publish the weekly Clayton Valley/Concord Rotary newsletter. I am also an award winning graphic designer, painter and illustrator.</p>	<p>I consider serving on this particular committee due to unfinished business with the Arts and Culture Commission. My resume listed my employment history as follows: 2014 to present: Rotary International, Newsletter Editor, Secretary of the Board of Directors, Rotarian of the Year 2020; 2008 to present, MICHELANGELO D'ONOFRIO ARTS FOUNDATION, Founder & President; 2008 to 2022: H&R Block, Inc. Customer Service Professional/Office Marketing Coordinator; 2018-2021: Arts and Culture Commission of Contra Costa County, Commissioner; 2017-2018 and 2016-2017: Superior Court of the State of California, Member of the Civil Grand Jury; 2002-2008: Curves for Women, Franchise Owner; 1989-2002: EMC Publishing, Inc, Art Director/Production Manager/Marketing Design Coordinator; 1973-1989: Oceana Publications, Inc. Vice President/Managing Editor</p>
6	Nilofar Gardezi	N/A		Yale College, B.A. African American Studies; UC Berkley, Ph.D. English	Dean & Margaret Leshner Foundation, Program Officer & Grants Manager	4		<p>As the Arts & Culture Program Officer at the Dean & Margaret Leshner Foundation, I am committed to supporting the development of a more equitable, diverse, and representative Arts Council for all of Contra Costa County. The Leshner Foundation will support the process for creating the Arts Council and I am applying to the steering committee to remain engaged and uphold our strong commitment.</p>

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
7	Arlene Kikkawa-Nielsen	4	Clayton	Mt. San Antonio College, Associate of Science - Liberal Arts Studies; Mt. San Antonio College, Associate of Arts - Design	Curves Health and Fitness Center, Circuit Coach	4	Clayton Community Library Foundation, Creekside Artists Guild; Diablo Taiko Drumming; Jsei, Diablo JA Religious and Cultural Center & Club; Cancer Support Community; NorCal Gagaku; Diablo Valley Hui O'Aloha	To further expand over 25 years of diverse experience providing service in the public, private, non-profit, and health related sectors towards a career that utilizes my collaborative, organizational and project managerial skills to benefit and enrich communities.
8	Tari Loring	4	Walnut Creek	Chapman University, Performing Arts Major/Business Minor	Local Edition Creative	4	Currently serve as the Secretary & Treasurer as well as the COO for a nonprofit arts organization, Three Thirty Three Arts.	As a resident of Contra Costa County for 10 years and as a business owner of a public art & creative placemaking company, I've witnessed the lack of public arts & culture investment in many areas of the County. Through my business, we're making a concentrated effort to change that by adding more diverse public artworks to cities that don't have much publi art and also by building cultural experiences that igninte inspiration & excitement in our county. I'm well-versed in creating strategies for public arts projects that are realistic for each unique setting. I've also co-founded a nonprofit arts organization that focuses on providing artists opportunities to build their experience with public art and directly work on projects that benefit the community.
9	Christy Mack	2	Lafayette	University of Iowa, BA Chemistry	Bess Brand Studio LLC, Studio Founder	N/A	Art Committee (Member, 2022 - present); Art Moves Project (Past President/Board, 2016 - present); Lamorinda Arts Council (Board, 2017 - 2018); 100 Plus Women Who Care Contra Costa County (Founding Member/Grant Maker, 2016 - present); Lafayette Juniors (Past President/Board 2012 - 2018); San Luis Obispo Children's Museum (Board, 2008 - 2010); San Luis Obispo County Community Foundation + Women's Legacy Fund (Founding Member/Grant Maker 2009 - Present)	I have lived in Contra Costa County for 12 years and want to help define the future of arts and culture here. I have seen firsthand the benefits of collaborative planning and the positive outcomes of establishing arts councils. I welcome the opportunity to work in partnership to ensure accessible, diverse arts and culture experiences for everyone who lives in, works in, or visits Contra Costa County. have contributed to the arts and culture sector for almost 15 years as a City public art committee member, arts non-profit co-founder, arts council board member, museum board member, consultant, and grant maker. I have also served on non-profit boards, issuing \$1M in grants to facilitate the creation of more equitable communities.
10	Wyatt Mathews	4	Pleasant Hill	Diablo Valley College, Art; Sacramento State University, Art (Ceramics)	Claypeople, Business Manager	1		I have been a long time resident of Contra costa county and a member of the art community for that last decade or so. I believe I possess a signifiant amount of knowledge on art with a specifica conentration is ceramics. As well as good understanding of the costs and of arts programs in the area. I have worked and currently work for art and community centered buisness in the East bay. I have worked in art full time for the last 12 years or so. I have managed several groups and hundreads of people both in the east bay and at Sacramento State. I have managed art studios and currently mannage an art supply store that gives a lot back to the local ceramics community.

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
11	Germaine McCoy	3	Brentwood	University of Nevada-Reno, BA/Criminal Justice; SFSU, MA/Behaviorial and Women's Studies	Retired	N/A		I am interested in working with others toward a common goal of beautifying our shared environment through cultural arts. This is also an opportunity to expose myself to and learn from local artists and cultural organizations within the county. I have no specific education or experience within the field of Arts. However, I have worked as an adult probation officer over 20 years for the City and County of San Francisco. I understand working through process in order to achieve a specific end. I have learned how to work within large diverse groups of people, problem solve, manage expectations and outcomes, to advocate and listen. In my opinion, these are great skills to have when working with various organizations in an effort to reach planned goals/outcomes, and I would greatly appreciate an opportunity to use these skills within this committee.
12	Alison McKee	4	Concord	San Jose State University, Master of Library and Information Science; San Francisco Conservatory of Music, Bachelor's of Music Performance; Indiana University, Bachelor's of Music Performance	Contra Costa County, County Librarian	5	Economic Opportunity Council	I am an art and music lover and I am especially interested in the cross section of the arts and public libraries. I am the County Librarian for Contra Costa County and I have a music degree and worked as a musician for professionally for 10 years prior to moving on to a different career.
13	John Meehan	5	Martinez	Diablo Valley College, Music	BD Performing Arts	5		While I have been an active designer and educator for The Blue Devils (BD Performing Arts) in the Contra Costa area for almost 30 years, it was only recently I moved into a role where I oversee all of our community programs (Director of Community Arts Programs). This past year has been a lot of learning, and starting to network and engage in our community in ways we haven't before. I have a deep understanding of the arts (primarily music), and am extremely motivated to find new ways to engage our non-profit into our community as much as possible, and help our community thrive with the arts in general. I have performed clinics as well as arranged and composed music for groups around the United States and World. I've also coordinated and performed in many ensembles (including Niner Noise, the Warriors half-time band, for a Super Bowl, and on the soundtrack to Monsters University). In 2019, I was inducted into the Drum Corps International Hall of Fame, and am also an inductee of the World Drum Corps Hall of Fame.

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
14	Margot Melcon	N/A	San Francisco	CSU Chico, BA Theater Arts	Zellerbach Family Foundation	N/A	Too numerous to name, but all arts and culture related.	Margot Melcon (she/her) joined the Zellerbach Family Foundation six years ago and manages their arts and culture grantmaking portfolio, including the Community Arts program, where she works to create an equitable, responsive, and accessible relationship in community with Bay Area artists. Prior to joining the foundation, she worked with nonprofit arts organizations for 20 years as a dramaturg, producer, and arts administrator,. She is also a published and produced playwright (of Miss Bennet, The Wickhams, and Georgiana and Kitty, co-written with Lauren Gunderson). She is also, importantly, a parent.
15	Ben Miyaji	5	Pittsburg	Allan Hancock Community College, General; University of Maryland, History; Evergreen Valley College, General		N/A	Children's Musical Theater of San Jose Board of Directors; San Jose Arts Commission - Chair; Palo Alto Public Art Commission - Chair; Numerous California Arts Council/Silicon Valley Creates/San Jose Arts Commission grant panels; Numerous selection panels for public art projects in Bay Area counties	The arts are a very important part of our lives. Contra Costa County deserves an arts organization that can bridge the gap between the residents and county arts groups that will bring quality arts programming to the county. The Steering Committee is a significant step in bringing needed cohesino to the county arts organizations. I believe my experience serving on the San Jose Arts Commission (over 20 years), Palo Alto Public Art Commission (since 2013) and the Arts and Culture Commission of Contra Costa County give me a unique view on commissions/councils. Also my serving on numerous grants panels on the local and state level also give me insight into the inner workings of arts organizations.
16	Sharon Mossman	3	Oakley	Rose State College, Associate of Science; University of San Francisco, Bachelor of Science	Kith & Kin Studio of Fine Art	3	While serving on the Antioch Art Commission, I organized a Christmas Gala for the city of Antioch which included getting the store owners to decorate their stores, a roaming group of carolers to sing in various locations, and a decorated, horse-drawn carriage to transport visitors around the city. I also volunteered as an art teacher in the elementary school system in Antioch.	
17	John Nakanishi	4	Pleasant Hill	Hartford Art School, Fine Arts Major; College of San Mateo, Chemistry; UC Berkeley, Chemical Engineering	Retired	N/A	Concord Art Association Boardmember and President; Past session Member, Walnut Creek Presbyterian Church; Past Boardmember Pleasant Hill Martinez Soccer Association; Past Volunteer Art Teacher (Sequoia Elementary School, Monument Crisis Center, Wren Avenue Elementary School PTA); Columnist for the Clayton Concord Pioneer newspaper (Arts in Motion)	I believe Contra Costa County needs a strong and vibrant arts council to bring art to the community. I would like to be a part of the process to develop this arts council in order to enrich the creative lives of local artists and county residents. My experience as president of the Concord Arts Association has provided me with a view of the arts community in and around the Concord area. I can also provide perspective based on my Japanese-American heritage.

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
18	Charles Phalen	5	Martinez	DVC, Music/Drama; SF State, Music/Recording Industry	Retired	N/A		Though I do not live in District 3, I am presently the Technical Director and board members for Ghostlight Theatre Ensemble in Brentwood. I would be pleased to represent east county.
19	Joel Roster	5	Martinez	Diablo Valley College, Theater Arts	Executive Director, El Campanil Theater	5	Board Of Directors for the Chamber of Commerce, City Of Antioch Chairperson of Nonprofit Arts Committee, Chamber of Commerce, City of Antioch 20+ years of various events, fundraisers, and mixers for various organizations in Contra Costa County	I have been involved in arts administration and arts education since 2002. I re-built the Diablo Valley College "College For Kids" theatre program, and was recruited by Town Hall Theatre in Lafayette to help build their education program. After serving as a Teaching Artist for a few years, I was promoted to Director of Education for Town Hall Theatre, and restructured their entire program, renaming it to "Town Hall Education" and seeking qualified teaching artists to give their students a fully professional experience. I directed over 40 productions for young artists, and was then promoted to become Town Hall's Artistic Director. Over my tenure, Town Hall Theatre received more awards for their productions than any period in their 90-year history. I then served at Berkeley Playhouse for their educational programs, and in 2019 was invited to interview to become the Theatre Manager for El Campanil Theatre in Antioch. I steered the company through the pandemic, innovating new entertainment options, and in 2021 was promoted to become the foundation's Executive Director. Since the fall of 2020, I have secured over \$500,000 in grants for El Campanil, and I currently oversee a staff of 50+ employees.
20	Najari Smith	1	Richmond	NYC College of Technology, Graphic Art & Media; School of the Visual Arts, Bachelors of Fine Art	Rich City RIDES, Founder/Executive Director	1	Human Rights and Human Relations Commission, Commissioner; Our Power Richmond Coalition; Climate Justice Alliance; Sustainability Comm.; Richmond Bicycle/Pedestrian Advisory Committee, Richmond Bicycle/Pedestrian Advisory Committee;The City of Richmond, Arts & Culture Commission	In 2014, I served as an Arts and Culture Commissioner for the City of Richmond. Najari is chair emeritus and long time member of the Bicycle and Pedestrian Advisory Committee for the City of Richmond. Najari is the founding executive director of Rich City Rides. In 2014, 2-years after founding Rich City Rides, Najari co-founded the Rich City Rides Bike Skate Shop Cooperative, a Black Worker-owned cooperative for-profit business. Najari is a former member of the Sustainability Committee for Seed Commons. Najari is a founding steering committee member of Cooperation Richmond. Cooperation Richmond builds community-controlled wealth through worker-owned and community-owned cooperative businesses and enterprises by and for low-income communities and communities of color in Richmond whose wealth has been extracted.

	<u>Name</u>	<u>Resident District</u>	<u>City</u>	<u>Education</u>	<u>Current Employer</u>	<u>Employment District</u>	<u>Volunteer/Activity/Affiliation</u>	<u>Experience/Interest</u>
21	Terri Tobey	2	Walnut Creek	Washington University, BA - Performing Arts; Webster University, MAT - Teaching; Webster University, MA - Gerontology	Diablo Valley Foundation Aging, Volunteer Manager	all	Started a nonprofit for women in Colorado; subcontracted with Department of Senior Affairs, Albuquerque, NM; "brain games" including arts projects with participants of 9 senior centers	I'm an LGBTQ senior artist, and a member of the Rossmore Art Association, and have shown my work in juried exhibitions. I've devoted my professional life as a Gerontologist to help seniors optimize their lives, and I strongly believe creativity (arts) is a central element of that work. I've been involved in community organizations in CO, CA, NM and worked collaboratively with nonprofits, government agencies, and corporations in the healthcare field. My passion is offering creative outlets to seniors at home and in facilities to improve their well-being. I have presented at Senior Centers, local and statewide and national aging conferences.
22	Randall Wight	5	Martinez	California State East Bay, Bachelor of Science	E5 Management	4	Martinez Unified School District Advisory Board; Martinez Campbell Theater Advisory Board, Special Events	I would like to provide a perspective that would allow the committee to have a broader and more diverse view of what may be considered as an art form and venues that play host to those art forms. As an advisory member of a local non-profit that works with both educational and performance art forms, it may serve the committee's stated charge. Stand up Comedy, Community Theater, Long and Short Form Improv, Accomplished Speaker (Toastmasters), Corporate Facilitator, Author, Inventor Currently - General Manager Act II Improv Special Events Coordinator - Martinez Campbell Theater Chief Justing Officer/Producer - Funny Bone Productions



Contra Costa County Board of Supervisors

Subcommittee Report

INTERNAL OPERATIONS COMMITTEE

6.

Meeting Date: 11/21/2022
Subject: RECOMMENDATION FOR APPOINTMENT TO THE EAST BAY REGIONAL PARKS DISTRICT PARK ADVISORY COMMITTEE
Submitted For: Monica Nino, County Administrator
Department: County Administrator
Referral No.: IOC 22/5
Referral Name: Advisory Body Recruitment
Presenter: Julie DiMaggio Enea **Contact:** Julie DiMaggio Enea (925) 655-2056

Referral History:

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the East Bay Regional Parks District (EBRPD) Park Advisory Committee (PAC).

Referral Update:

The Park Advisory Committee (PAC) is a 21-member citizens' advisory group appointed by the East Bay Regional Park District Board of Directors. Candidates are nominated by individual Park District Board members and a variety of other public entities, such as the Mayors' Conference, Board of Supervisors, and Special District Chapters of Alameda and Contra Costa Counties.

The PAC studies issues and makes recommendations and comments on a spectrum of policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming park facilities, park land use plans, new concessions, and more. Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. Meetings are held monthly in Oakland.

In May 2017, Neil Tsutsui (El Cerrito) was appointed to the Board of Supervisors Appointee seat to complete the unexpired term of the seat vacated by Colin Coffey, when Mr. Coffey was appointed to the EBRPD Board of Directors. Mr. Tsutsui was reappointed to a second term on January 1, 2019 and a third term on January 1, 2021.

Staff initiated a four-week recruitment with the attached press release on September 26, 2022. Two applications, attached, were received.

Recommendation(s)/Next Step(s):

INTERVIEW applicants for the Board of Supervisors Appointee seat on the East Bay Regional Parks District Park Advisory Committee for the two-year term of January 1, 2023 through December 31, 2024:

- Chad Follmer, (Lafayette)
- Neil Tsutsui, incumbent (El Cerrito)

Fiscal Impact (if any):

None. EBRPD Park Advisory Committee members are not compensated.

Attachments

Media Release EBRPD PAC 2022

Candidate Application Chad Follmer EBRPD PAC

Candidate Application Neil Tsutsui EBRPD PAC

Minutes Attachments

No file(s) attached.



Contra Costa County

County Administrator's Office • 1025 Escobar St. • Martinez, CA 94553 • www.contracosta.ca.gov

Media Release

FOR IMMEDIATE RELEASE

Monday, September 26, 2022

Contact: Julie DiMaggio Enea

Phone: (925) 655-2056

Email: julie.enea@cao.cccounty.us

WOULD YOU LIKE TO SERVE ON THE

EAST BAY REGIONAL PARKS DISTRICT PARK ADVISORY COMMITTEE?

The Contra Costa County Board of Supervisors is seeking an individual who is interested in park land use to represent the County on the East Bay Regional Parks District Park Advisory Committee (PAC). The PAC is a 21-member citizens' advisory group that studies issues and makes recommendations and comments on myriad policy issues, such as grazing, dogs, horses and bikes in parks, the Park District budget, naming of park facilities, park land use plans, new concessions, and more.

Members are appointed for two-year terms and may serve a total of four consecutive terms, or eight years. The term of office for this appointment will be January 1, 2023-December 31, 2024. Service is voluntary and members receive no compensation. Meetings are held virtually from 4 PM to 6 PM on the fourth Monday of each month via Zoom.

Application forms for the Contra Costa County seat can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000, or the application can be completed online by visiting the County website at <https://www.contracosta.ca.gov/3418>. Applications should be submitted to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553, **no later than 5:00 p.m. on Friday, October 21, 2022.**

Applicants should plan to be available for public interviews virtually via Zoom on Monday, November 14, 2022.

More information about the Park Advisory Committee can be obtained by calling Erich Pfuehler at the East Bay Regional Parks District at (510) 544-2006.

###

Application Form

Profile

Chad M Follmer
First Name Middle Initial Last Name

Home Address Suite or Apt
Lafayette CA 94549
City State Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 2

Woodruff Sawyer Risk Management Consultant - Insurance Broker
Employer Job Title

Length of Employment

29 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

District 2

How long have you lived or worked in Contra Costa County?

15 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

East Bay Regional Park District's Park Advisory Committee - BOS Appointee: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

University of Georgia

Degree Type / Course of Study / Major

BBA

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Wake Forest University

Degree Type / Course of Study / Major

MBA

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Associate of Risk Management

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am an avid park user and hiker / mountain biker. I back up to Briones but I have covered many of the trails in most of the EB Regional Parks

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I would bring a valuable perspective as a risk management, real estate and environmentally experienced risk management professional. I am very familiar with liability, contractual and insurance related risks

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Chad Follmer

SVP & Partner - Healthcare & Life Science Practice Leader

For 20 years, Chad has been bringing unique and proactive solutions to clients in the healthcare & life science industry. A leader in his field, Chad has a deep understanding of the complex risks facing these organizations and knows how to create & deliver the optimal risk management solutions to protect their assets, people and reputations. Chad specializes in the risks modern organizations in the healthcare and Life Science industry face, including:

- Products & Professional Liability
- Regulatory risks
- Data Privacy & Cyber Risks
- Alternative risk finance structures such as captives, RRGs, SIRs & Trusts
- Global Risk Management Programs

These insurance and risk management solutions have created tremendous value for clients in volatile markets and is particularly applicable today as companies explore new business models to succeed under healthcare reform's increased regulatory and financial pressures.

Chad has led several practices around this specialty and was most recently managing director, health care and life science practice leader for the western region of Marsh. Chad is a "Risk and Insurance" Power Broker award recipient and is member of and frequent presenter at leading industry associations such as ASHRM, CAHF and HFMA. He authors the blog "The Virtual Housecall: Healthcare Trends and Risks."

Chad completed the Executive Education course on Exotic Risk Management at the Wharton School, received his MBA from Wake Forest University and completed his bachelor's degree in Risk Management at the University of Georgia.

Application Form

Profile

Neil D Tsutsui
First Name Middle Initial Last Name

Home Address Suite or Apt
El Cerrito CA 94530
City State Postal Code

Primary Phone

Email Address

[District Locator Tool](#)

Resident of Supervisorial District:

☒ District 1

UC Berkeley Professor
Employer Job Title

Length of Employment

15 years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

13 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

East Bay Regional Park District's Park Advisory Committee - BOS Appointee: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☒ Yes ☐ No

If Yes, how many meetings have you attended?

I have attended nearly every meeting since my appointment to this board in June 2017

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Boston University

Degree Type / Course of Study / Major

Biology, specialization in Marine Science

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

UC San Diego

Degree Type / Course of Study / Major

Ecology, Behavior, and Evolution

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses**Other Training A**

Certificate Awarded for Training?

☐ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

During the past five years, it has been my great pleasure to represent Contra Costa County as the Board of Supervisors appointee to the EBRPD Parks Advisory Committee (PAC). As you know, these years have been filled with great challenges and difficulty, as well as renewal and opportunity. I am proud of my work on the PAC, helping to steer the Park District through these events, I am excited at the possibility of continuing for another term as the BOS appointee to the PAC. As a professor of Environmental Science, Policy, and Management at UC Berkeley, I am keenly aware of the environmental challenges that we face today, and I am well-versed in a variety of topics related to ecology and global change. In my professional life, I have previously served on many committees related to personnel, instruction, research, budgets, etc. at the levels of department, college, campus, and UC-wide. I believe that effective engagement with a variety of different user groups is crucial for the continued support of the parks, and that this engagement benefits society generally. In particular, I am interested in continuing to support and develop collaborations between the parts and student groups (university and K12), research scientists, and individuals from underrepresented groups. I have extensive experience collaborating on complex projects, and achieving measurable results within budgetary guidelines and on time.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

As mentioned above, I have served as the Contra Costa County BOS appointee to the Park District PAC since 2017. In this time, I have been actively engaged in meetings of the committee as well as the regular Board field trips and site visits. This past year, I'm proud that my colleagues on the PAC elected me as their Vice-chair. I believe that this long and deep experience in the East Bay Parks as uniquely prepared me to serve as the BOS appointee to the Parks Advisory Committee. Outside of my PAC service, I have extensive experience in management of natural areas. This year, after a campuswide search, I was selected as the Faculty Director of UC Berkeley's five Central Sierra Field Research Stations. In this capacity, I manage staff, oversee the budgets, raise external funds, and guide programmatic and capital projects for these field stations and their thousands of acres of Sierra Nevada lands. More locally, I recently served for two years on the UC Berkeley Long Range Development Plan committee, focusing on the future use and preservation of the largely undeveloped Hill Campus in the Berkeley hills. Third, I have also served as a member of the Sagehen Creek Field Station Advisory Committee, helping to guide the this heavily-used UC Natural Reserve through the difficulties of a COVID-19 associated closure and the hiring and onboarding of a new station manager. Fourth, I am a faculty affiliate of the UC Berkeley Institute for People, Parks, and Biodiversity, and have twice served on the search committee for a new Executive Director. Finally, as a professor and scientist, I study ecology and evolution for a living, and am recognized as a world expert on invasive species and insect behavior. I am deeply immersed in the scientific literature, with expertise in a wide range of fields – from genetics, genomics, and molecular biology up to organismal behavior and evolutionary theory. I oversee a medium-sized research lab at UC Berkeley I have been funded continuously with competitive federal and state grants. I teach and mentor students in ecology, evolution, and environmental science, including undergraduates, PhD graduate students, and post-doctoral researchers.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☐ Yes ☒ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

EBRPD Parks Advisory Committee

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

EBRPD Parks Advisory Committee

List any volunteer or community experience, including any advisory boards on which you have served.

EAST BAY REGIONAL PARK DISTRICT, Parks Advisory Committee. Appointed by Contra Costa County Board of Supervisors. June 2017–present. Sierra Club, West Contra Costa Chapter. Vice-chair, May 2020-May 2022. El Cerrito Environmental Quality Committee (2017-present; Vice-chair, 2019-2020; Chair, 2020-2022).

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

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If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

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 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

CURRICULUM VITAE
(abbreviated)

NEIL DURIE TSUTSUI
Professor and Michelbacher Chair

University of California, Berkeley
Department of Environmental Science,
Policy & Management
130 Mulford Hall, #3114
Berkeley CA 94720-3114

EDUCATION

PhD in Biology, September 2000
University of California, San Diego – Department of Biology

BA in Biology, specialization in Marine Science.
Boston University, September 1994

PROFESSIONAL APPOINTMENTS

University of California, Berkeley
Department of Environmental Science, Policy & Management
- Faculty Director, Central Sierra Field Research Stations, 2022-present
- Michelbacher Endowed Chair in Systematic Entomology, 2017-present
- Full Professor, 2014-present
- Affiliate Faculty, Essig Museum of Entomology, 2007-present
- Vice Chair for Instruction, 2010-2012, 2014-2015
- Associate Professor, 2009-2014
- Assistant Professor, 2007-2009

University of California, Irvine
Department of Ecology and Evolutionary Biology
- Assistant Professor, 2003-2007

University of California, Davis
Section of Evolution and Ecology, Center for Population Biology
- Post-doctoral Associate, 2000-2003

10 MOST RECENT PEER-REVIEWED PUBLICATIONS

(of 73 total)

- Tonione, M. A., K. Bi, R. R. Dunn, A. Lucky, and **N. D. Tsutsui**. 2022. Phylogeography and population genetics of a widespread cold-adapted ant, *Prenolepis imparis*. *MOLECULAR ECOLOGY* **31**(18):4884-4899.
- van Wilgenburg, E., M. Mariotta, and **N. D. Tsutsui**. 2022. The effect of diet on colony recognition and cuticular hydrocarbon profiles of the invasive Argentine ant, *Linepithema humile*. *INSECTS* **13**(4):335.
- Maccaro, J. J., B. A. Whyte, and **N. D. Tsutsui**. 2020. The ant who cried wolf? Short-term repeated exposure to alarm pheromone reduces behavioral response in Argentine ants. *INSECTS* **11**(12):871.
- Tonione, M. A., K. Bi, and **N. D. Tsutsui**. 2020. Transcriptomic signatures of cold adaptation and heat stress in the thermally sensitive winter ant (*Prenolepis imparis*). *PLOS ONE* **15**(10):e0239558.

- Sánchez-Restrepo, A. F., L. Chifflet, V. A. Confalonieri, **N. D. Tsutsui**, M. A. Pesquero, and L. A. Calcaterra. 2020. Species delimitation and molecular phylogenetics of South American fire ant decapitating flies (Diptera: Phoridae: *Pseudacteon*). PLoS ONE **15**(7):e0236086.
- Adams, S. A. and **N. D. Tsutsui**. 2020. The evolution of species recognition labels in insects. PHILOSOPHICAL TRANSACTIONS ROYAL SOCIETY LONDON B. **375**: 20190476.
- Tonione, M. A., S. Cho, G. Richmond, C. Irian, **N. D. Tsutsui**. 2020. Thermal acclimation ability differs between high- and low- elevation populations of the winter ant, *Prenolepis imparis*. ECOLOGY & EVOLUTION **8**:11385-11398.
- Naughton, I., C. Boser, **N. D. Tsutsui**, and D. A. Holway. 2020. Direct evidence of native ant displacement by the Argentine ant in island ecosystems. BIOLOGICAL INVASIONS **22**:681-691.
- Felden, A., C. I. Paris, D. G. Chapple, A. V. Suarez, **N. D. Tsutsui**, P. J. Lester, and M. A. M. Gruber. 2019. Native and introduced Argentine ant populations are characterised by distinct transcriptomic signatures associated with behaviour and immunity. NEOBIOTA. 49:105-126.
- Buellesbach, J., B. A. Whyte, B., E. Cash, J. D. Gibson, K. J. Scheckel, R. Sandidge, and **N. D. Tsutsui**. 2018. Desiccation resistance and micro-climate adaptation: Cuticular hydrocarbon signatures of different Argentine ant supercolonies across California. JOURNAL OF CHEMICAL ECOLOGY **44**:1101-1114.

GRANT SUPPORT

Currently active grants:

- NATIONAL SCIENCE FOUNDATION, LONG-TERM RESEARCH IN ENVIRONMENTAL BIOLOGY (LTREB), Holway, D. A. (lead), Tsutsui as co-PI. “*LTREB Collaborative Proposal: Large-scale removal of introduced ants as a test of community reassembly*” (renewal). Aug. 2022 – April 2027. **\$599,997** (UCB **\$300,002**).
- NATIONAL SCIENCE FOUNDATION, DIVISION OF BIOLOGICAL INFRASTRUCTURE (DBI), “*Collaborative Research: Digitization TCN: Extending Anthophila research through image and trait digitization (Big-Bee)*”, Seltmann, K. (lead), Tsutsui and eight others as co-PI. Sept. 2021 – Aug. 2024. **\$1,288,241** (UCB **\$235,963**).
- CALIFORNIA CONSERVATION GENOMICS PROJECT, “*Conservation genomics of three California ant species*”, Tsutsui, N.D. (lead) and P.S. Ward. Nov. 2020 – July 2022, **\$78,298** (UCB **\$45,645**).
- US DEPT. OF DEFENSE, STRATEGIC ENVIRONMENTAL RESEARCH AND DEVELOPMENT PROGRAM (SERDP), “*RNAi development for invasive ant eradication*”, Tsutsui, N. D. (lead), and B. Hoffmann, T. Walsh. May 2021 – Jan. 2023. **\$592,433** (UCB **\$316,763**).

Previous grants:

~\$5 million in grants from federal and state agencies and private foundations.

TEACHING EXPERIENCE & MENTORSHIP

GRADUATE STUDENTS ADVISED:

- 12 PhD students since 2003.

POST-DOCTORAL RESEARCHERS ADVISED:

- 12 since 2003.

PHD STUDENT COMMITTEE MEMBER

- 42 since 2003.

UNDERGRADUATES MENTORED:

>100 since 2003.

Tsutsui, Neil D.
Curriculum Vitae

COURSES TAUGHT:

UC-Berkeley

- *Insect Behavior* (ESPM150, ESPM142), 11 times since 2008.
- *Molecular Approaches to Environmental Problem Solving* (ESPM 192), 4 times.
- *Advanced Topics in Chemical Ecology, Behavior* (ESPM290), 6 times.
- *Senior Seminar-Conservation & Resource Studies* (ESPM194), 3 times.
- *Environmental Science Forum* (ESPM 201C), 1 time.

UC-Irvine

- *Graduate Core in Evolution*, 1 time.
- *Advanced Evolutionary Biology* (BS168), 3 times.
- *Freshman Seminar* (BS2B), “Social behavior of ants”, 4 times.

PRESENTATIONS & PROFESSIONAL MEETINGS

- 76 departmental seminars and conference talks since 2003. Includes two graduate student invited talks and one keynote presentation.

SERVICE

COMMITTEE MEMBER

- EAST BAY REGIONAL PARK DISTRICT, Parks Advisory Committee. Appointed by Contra Costa County Board of Supervisors. June 2017–present (Vice chair, April 2022–present).
- SIERRA CLUB, West Contra Costa Chapter. Vice-chair, May 2020–May 2022.
- El Cerrito Environmental Quality Committee (2017– present; Vice-chair, 2019–2020; Chair, 2020–2022).

CO-FOUNDER

- BACKYARD BIODIVERSITY PROJECT. 2016–present.
- BAY AREA ANT GROUP (BAAG). 2007– present.

EDITORIAL BOARDS:

- BMC ECOLOGY. Associate Editor, 2011–present.
- BIOLOGICAL INVASIONS. Associate Editor, 2011–present.
- PLOS GENETICS. Guest Editor, 2013.
- AUSTRALIAN JOURNAL OF ZOOLOGY. Associate Editor, 2007–2012.

COMMITTEE MEMBER:

- NATIONAL ECOLOGICAL OBSERVATORY NETWORK (NEON) DESIGN CONSORTIUM, Invasive Species subcommittee. 2004–2005.

REVIEWER (manuscripts and grant proposals):

Several hundred from 2003–present

Journals, including: *The American Naturalist, Animal Behaviour, Annals of the Entomological Society of America, Behavioral Ecology, Behavioral Ecology & Sociobiology, Biology Letters, BMC Ecology, Conservation Biology, Diversity & Distributions, Ecological Entomology, Ecology, Ecology Letters, eLife, Evolution, Evolutionary Applications, Evolutionary Ecology Research, Genetics, Insectes Sociaux, Journal Chemical of Ecology, Naturwissenschaften, Molecular Ecology, Oecologia, PLoS One, Proceedings of the National Academy of Sciences, Scientific Reports.*

Funding agencies, including: *The National Science Foundation, US Department of Agriculture, National Institute for Climate Change Research (US Dept of Energy), Natural Environment Research Council.*

SERVICE TO UC SYSTEM:

Tsutsui, Neil D.
Curriculum Vitae

Member – Faculty advisory committee, UC Education Abroad Program (UCEAP). 2013–present.

SERVICE TO CAMPUS (past four years):

Faculty Director – UC Berkeley Central Sierra Field Research Stations
(includes Central Sierra Snow Lab, Sagehen Creek Field Station, Onion Creek
Experimental Forest, Chickering-American River Reserve, and the North Fork
Association Lands). July 2022–present.

Member – UC BERKELEY, Hill Campus, Long Range Development Plan Committee,
2019–present.

Member – Committee on Courses of Instruction (COCI). 2014–2018.

SERVICE TO SCHOOL/COLLEGE (past four years):

Member – Search Committee, Executive Director for UC Berkeley Institute for People,
Parks, and Biodiversity. June 2022–present.

Member – Search Committee, Executive Director for UC Berkeley Institute for People,
Parks, and Biodiversity. Nov 2021–April 2022.

Member – Executive Committee, Sept 2019–Oct. 2021.

SERVICE TO THE DEPARTMENT (past four years):

Member – Graduate Student Admission Committee, Organisms & the Environment.
Fall 2022.

Member – Student Endowment Allocation Committee. 2022–present.

Chair – Diversity, Equity, and Inclusion (DEI) committee, Mentoring working group.
2020–2021.

Member – DEI Committee. 2019–2021.



Contra Costa County Board of Supervisors

Subcommittee Report

INTERNAL OPERATIONS COMMITTEE

7.

Meeting Date: 11/21/2022
Subject: 2021/22 Animal Benefit Fund Report
Submitted For: Beth Ward, Animal Services Director
Department: Animal Services
Referral No.: IOC 22/8
Referral Name: Animal Benefit Fund PY Review
Presenter: Beth Ward **Contact:** Beth Ward (925) 608-8472

Referral History:

In 1988, the Animal Services Department created the Animal Benefit Fund. The purpose of the Animal Benefit Fund (ABF) is to allow the Animal Services Department to receive donations from individuals, animal welfare organizations and businesses, to support animal health and welfare projects.

On April 21, 2015, during fiscal year 2015/16 budget hearings, the Board of Supervisors formally referred to the Internal Operations Committee (IOC) a review of the Animal Benefit Fund. On April 19, 2016, The Board of Supervisors approved, at the recommendation of the IOC, expansion of the Animal Benefit Fund approved uses (see attached Archived Board Order dated 4/19/16) and directed the Animal Services Director to report annually to the IOC about the impact of the Animal Benefit Fund on the community and families, creating a new standing referral. The IOC has previously received three such reports for FYs 2016/17, 2017/18, 2018/19, 2019/20, and 2020/21.

Since the creation of the Animal Benefit Fund more than 30 years ago, monetary contributions and donations for services and supplies for animal welfare have provided additional support for unfunded needs of the animals impounded at the shelter and in our community. These donations have come in the form of grants or "soft ask" gifts over the counter or from the Animal Services Department website.

On December 8, 2020, the Board of Supervisors approved Resolution No. 2020/329. This authorized the Department Director to implement the following programs within the Animal Benefit Fund:

1. **Medical Assistance Program:** This program is for medical assistance and emergency veterinary care for animals that are in the County's jurisdiction and/or have been accepted into the County shelter's care. Funds will be used for medical care over and above the mandated medical care for animals in the care of the shelter and who need further assistance to be made available for adoption or released to a transfer agency. Funds may also be used to provide necessary medical care to an animal to help keep the animal out of the shelter.
2. **Humane Education Program:** This program helps to support humane education services in our county either by bringing people into County shelter or taking County education programs "on the road" into the community. Humane Education support may also be used to help pet owners resolve behavioral problems that might otherwise cause them to give up their pet, to help shelter animals with behavioral issues that might keep them from being easily adopted, and to create humane education programs for school age children.
3. **Shelter Intervention Program:** Often, families in a crisis turn to surrendering their pet to a shelter due to lack of financial resources. The intervention program helps to provide resources to keep animals in their homes. Examples of intervention tools: spay/neuter, behavior/training assistance, fence repair and grooming. This program may also be used to help domestic violence victims or seniors on limited incomes to keep their pets in their lives when they may otherwise have had to consider relinquishment due to lack of funds for basic daily needs or medical concerns.
4. **Spay Neuter and Wellness Program:** This program would make spay/neuter, vaccinations, and microchips more affordable and accessible in Contra Costa County. Contra Costa Animal Services will accomplish this by establishing partnerships and developing mobile programs to reach into the areas of our county in greatest need, targeting the species/breeds of animals most likely to be found in our shelter, and supporting healthy community cats through TNR/RTF (trap-neuter-return / return- to-field) and Working Cat Adoptions.

Referral Update:

ANNUAL REPORT

For FY 2021/22, the Department allocated \$210,000 for Animal Benefit Fund (ABF) Programs. The ABF funds are not intended to replace General Funds, rather they are to supplement and enhance our care for animals and support of the public. The table below details the allocation, adjustment, and balances for each ABF program for FY 2021/22:

ABF Fund 133200	Amount
Beginning balance	\$350,381
21/22 Expenditures	\$126,140
21/22 Revenue	<u>(\$323,727)</u>
Ending Balance:	\$547,968

Org	ABF Program	Appropriation	Expenditures	Remaining Balance
3349	General	\$100,000	\$35,701	\$64,299
3350	Medical Assistance Program	\$10,000	\$7,766	\$2,234
3351	Humane Education Program	\$0	0	\$0
3352	Shelter Intervention Program	\$10,000	\$8,899	\$1,101
3354	Spay and Neuter Program	<u>\$90,000</u>	<u>\$73,774</u>	<u>\$16,226</u>
	Total:	\$210,000	\$126,140	\$83,860

Org	Type of Funding	Estimated Revenue	Collected	Variance
9181	Pooled Earned Interest	\$0	\$2,662	\$2,662
9965	Donations	\$160,000	\$153,735	(\$6,265)
9965	Spay and Neuter	\$0	\$65,280	\$65,280
9966	Grants	<u>\$100,000</u>	<u>\$102,050</u>	<u>\$2,050</u>
	Totals:	\$260,000	\$323,727	\$63,727

The key factors that affected the FY 2021/22 ABF budget were:

1. Underutilization of community partners spay/neuter contracts have continued to impact our service delivery. This is due to the COVID-19 pandemics strain on availability of medical supplies.
2. The Department did not meet its donation revenue goal estimated at \$160,000 by less than \$7,000 for FY 2021/22. The FY 2021/22 ABF donations did exceed our FY 2019/20 donation goal of \$150,000. We do expect to receive a higher donation pool for FY 2022/23.
3. The Animal Benefit Fund (ABF) received \$65,280 in allocations for the Spay and Neuter program. These funds were transferred from the Animal Services Department budget.

Recommendation(s)/Next Step(s):

ACCEPT the 2021/22 Animal Benefit Fund Report.

Fiscal Impact (if any):

No fiscal impact. This is an informational report with recommendations that will not affect the amount of funds allocated for animal services and programs, but rather how donated funds can be expended.

Attachments

FY 2021/22 Animal Benefit Fund Presentation

ARCHIVED DOCUMENT: April 2016 Board Order Expanding Animal Benefit Fund Program

Minutes Attachments

No file(s) attached.

CONTRA COSTA COUNTY ANIMAL SERVICES

ANIMAL BENEFIT FUND PRESENTATION

FISCAL YEAR 2021/2022



OCTOBER 26, 2022

The Animal Benefit Fund (ABF)

The ABF was established by the Contra Costa Board of Supervisors in 1988 as a way to accept donations from compassionate individuals who want to help our shelter animals. All funds are used to enhance the care and well-being of animals in our shelters and to enhance programs of humane welfare and education for the residents of Contra Costa County.

In FY 21/22, ABF funds were allocated to a range of projects and focused on three primary funding areas:

- Medical Assistance Program
- Spay/Neuter & Wellness Program
- Shelter Intervention Program



Medical Assistance Program

The Panda's Gift Program was created to provide medical services to animals in need that have conditions beyond CCAS' ability to treat. In partnership with East Bay SPCA, CCAS applied \$10,000 in Medical Assistance funding to help pets with advanced medical needs beyond our shelter's ability to treat.

In FY 21/22, Medical Assistance funds were utilized to help treat numerous pets and a variety of medical conditions, including orthopedic injuries, enucleations, and amputations, among others.



Medical Assistance Program

Joe-Joe came to CCAS in March of 2022 with a severely fractured pelvis. He needed surgery to repair his pelvis and to prevent chronic pain. Thanks to the Medical Assistance Fund and a local veterinary hospital, Joe-Joe was able to get the advanced surgery he needed. He was then transferred to a local rescue group to recover. Since then, Joe-Joe has been adopted and is living his best life in the Monterey Bay area!

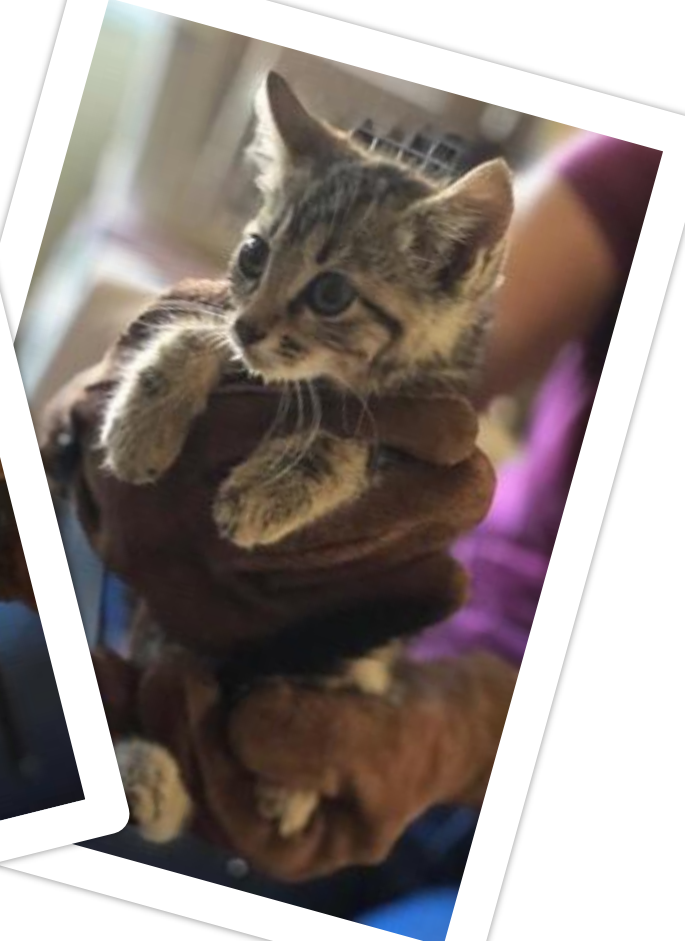
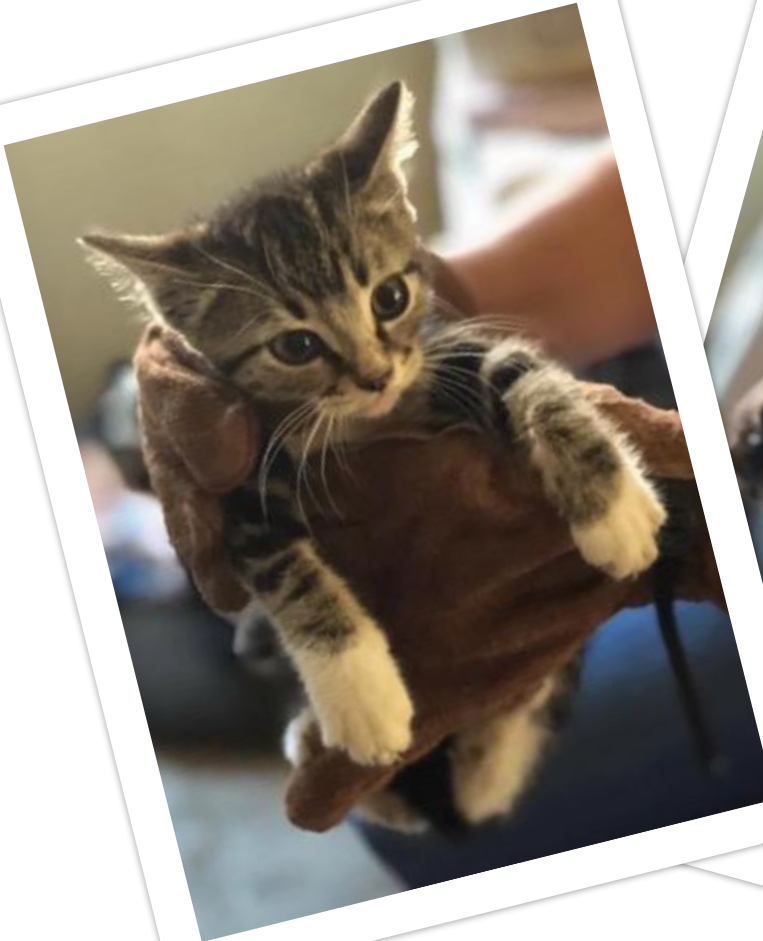


Medical Assistance Program



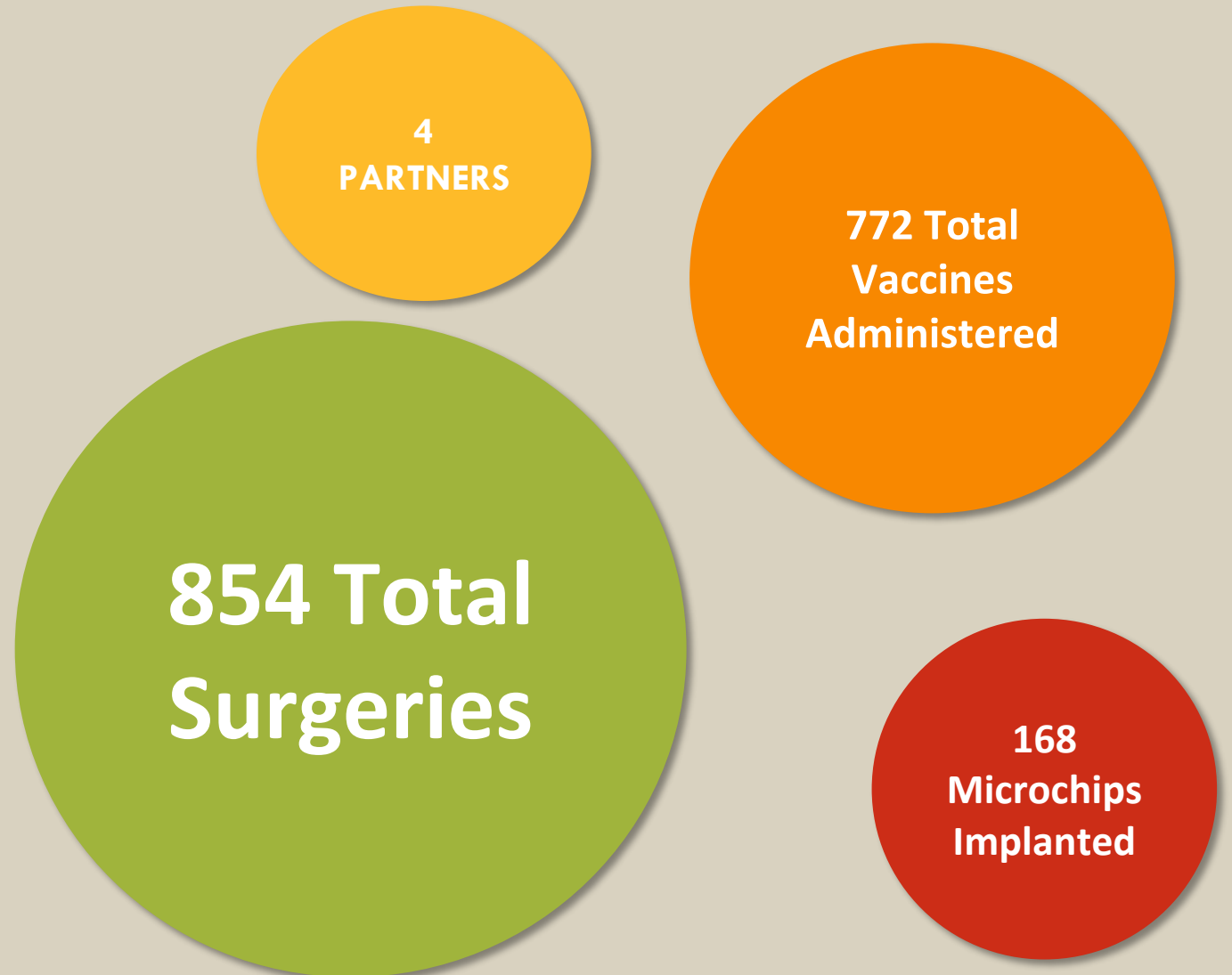
The Spay/Neuter Assistance Program was created to increase opportunities for low-cost spay and neuter services in Contra Costa County.

Working with our collaborative partners Animal Fix Clinic, Paw Fund, Cat Support Network and Pawsitively SAFE, ABF funds were utilized to support low-cost spay and neuter surgeries across the County through local clinics, Trap, Neuter, Release (TNR) programs, and mobile spay/neuter events.



Spay/Neuter & Wellness Program

In FY 21/22, the Spay & Neuter Assistance fund helped over 800 residents of Contra Costa County receive low-cost spay and neuter surgeries for pets and community cats. In addition to spay and neuter surgeries, animals were also provided vaccines and microchips, if they were needed.



Spay/Neuter & Wellness Program

In FY 21/22, Animal Fix Clinic utilized Spay & Neuter Assistance funding to provide free and low-cost spay and neuter services to 165 pets and community cats. Every animal also received vaccines, microchips, and flea medication, if needed, to ensure they can live their happiest and healthiest lives.



Spay/Neuter & Wellness Program

Pawsitively S.A.F.E. utilized Spay & Neuter Assistance funding in FY 21/22 to spay and neuter 272 cats and kittens in Contra Costa County!

In addition to the spay and neuter assistance they provide, Pawsitively S.A.F.E. administered over 400 vaccines to cats in Contra Costa County and helped local communities address community cat overpopulation through services and education.



Shelter Intervention

The Shelter Intervention Fund was created to assist Contra Costa County residents who want to keep their pets out of the shelter and at home where they belong. The fund is administered through the CCAS Pet Support Program.

The program focuses on providing resources and assistance, such as free or low-cost spay/neuter surgeries, vaccinations, temporary boarding and much more, to County residents who are at risk of surrendering their pet. During FY 21/22, Pet Support funding was able to help County residents keep pets out of the shelter and in safe, loving homes.

The real measure of the Pet Support Program's success can be found in the stories, photos and thank you cards we receive from people whom we've helped keep their pet in their family.



Shelter Intervention



Pablo came to the CCAS Pet Support Program with complications from a broken pelvis after being attacked by another dog. The owner had taken Pablo to the veterinarian after the attack, but the needed amputation surgery was much more than the owner could afford. The owner desperately wanted to keep Pablo but was at risk of surrendering Pablo because they could not afford the surgery.

Utilizing the CCAS Pet Support Program, Pablo was able to receive the amputation surgery provided through Pet Support Program partner East Bay SPCA and remains happily in his loving home today.



What Our Partners Say



“Animals in Contra Costa County, and their owners and caregivers, are lucky to have the Animal Benefit Fund. We have seen more and more people - who all want to do the right thing for their animals - struggle with finances in the post-pandemic economy. The support Animal Fix Clinic receives through the ABF means we can help more of those people help their animals. Seeing the animals return to the community happy and healthy is what motivates us, pandemic or not.”

- Dr. Jean Goh, DVM, Animal Fix Clinic Medical Director

“We very much appreciate the subsidy assistance from Contra Costa County. The cost of our spay and neuter program, with the administration and outreach costs, as well as the veterinary costs is the largest program expenditure for PAW Fund. The subsidy truly enables us to focus on the tremendous impacts and outcomes we see and takes just a bit of pressure off.”

- Jill Posener, PAW Fund Executive Director

“We are grateful that the Animal Benefit Fund has provided significant resources toward our efforts.”

- Pawsitively S.A.F.E. Executive Director, Julie Rasmussen

Thank You To Our Donors!

The Animal Benefit Fund has allowed CCAS to put ideas into action, the results of which were highlighted in this presentation.

To our donors, we say, “Thank You” for believing in us and for providing us the tools necessary to impact and touch even more lives.

CCAS is grateful for each and every contribution, funding that has allowed us to save and transform lives in ways we could have never imagined. We simply could not do this without you!



Questions





Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: April 19, 2016

Subject: ANIMAL BENEFIT FUND

RECOMMENDATION(S):

1. ACCEPT report from the Animal Services Director on the Animal Benefit Fund;
2. CONSIDER recommendations of the Animal Services Director and PROVIDE direction to staff regarding next steps:
 - authorize the Animal Services Director to accept any monetary donation, gift, bequest, or devise made to or in favor of the Contra Costa County Animal Services Department as allowed under Government Code section 25355 (*NOTE: County policy requires Department Heads to notify the CAO regarding donations exceeding \$1,000 and obtain Board of Supervisors approval for donations exceeding \$10,000*);
 - approve the continued use of the Animal Benefit Fund;
 - establish new programs that receive assistance under that Fund;
 - authorize the Animal Services Director to solicit donations for the benefit of shelter animals;
 - direct the Animal Services Director to file a report with the Board of Supervisors every quarter that describes the source and value of each gift; and

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/19/2016** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 19, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Beth Ward (925)
335-8370

- direct the Animal Services Director to submit a report annually to the Internal Operations Committee regarding the impact of the Animal Benefit fund on our community animals and families.

ARCHIVED DOCUMENT

RECOMMENDATION(S): (CONT'D)

>

FISCAL IMPACT:

No impact to the General Fund. The Animal Benefit Fund is the repository for community donations that help to fund unmet needs of animals impounded at County shelters. The Animal Services Department anticipates that approximately \$150,000 will be received annually in donations. This estimate is based on the amount of donations received by the animal shelter over the last 3 years.

BACKGROUND:

On April 21, 2015, the Board of Supervisors received several comments regarding the Animal Benefit Fund from members of the public during fiscal year 2015/16 budget hearings. As part of budget deliberations, the Board directed staff to include a review of the Animal Benefit Fund to a Board Standing Committee for further review.

On May 12, 2015, the Board of Supervisors adopted the fiscal year 2015/16 budget. Included in the Board's action was the formal referral of this issue to the Internal Operations Committee.

On September 14, 2015, the CAO reported to the IOC on the history of the Animal Benefit Fund **(report attached hereto for reference)**. With the retirement of former Animal Services Director Glenn Howell, further study on this referral was suspended until the new department director, Beth Ward, could review the history and provide input and advice to the Committee. Following is the report and recommendations presented Ms. Ward to the Internal Operations Committee, and which the IOC approved, on March 28, 2016.

I. BACKGROUND ON THE CONTRA COSTA COUNTY ANIMAL SHELTER

The Contra Costa County Animal Shelter (CCCAS) receives approximately 12,000 live domestic and livestock animals annually. CCCAS' budget is designed to cover the basic needs of incoming stray, abandoned, and homeless animals and our County licensing and field services departments. The basic needs include food, prophylactic medical care (spay/neutering), antibiotics and general veterinary supplies, emergency veterinary treatment, sterilization, microchips, and collars/travel boxes for animals.

As an open-door agency, the CCCAS accepts animals suffering from medical or behavioral conditions that while treatable, may initially disqualify the animal from placement into a new home. CCCAS' operating budget is currently not designed to fund extended medical rehabilitation for injured/ill animals, behavior management, foster care supplies for orphaned animals, supplies designed to enhance animal enrichment in the shelter environment, or marketing and outreach efforts aimed at increasing adoptions.

II. THE ESTABLISHMENT OF THE ANIMAL BENEFIT FUND

In 1988, the CCCAS created the Animal Benefit Fund. The original purpose of the Animal Benefit Fund was to allow the Animal Services Department to receive donations from individuals, animal welfare organizations and businesses, to support animal health and welfare projects that are not funded by departmental or general County revenue. Since the creation of the Animal Benefit Fund, monetary contributions and donations for services and supplies for animal welfare have provided for unfunded needs of the animals impounded in CCCAS. These donations have come in the form of grants or "soft ask" gifts over the counter or from our website.

III. PROPOSAL TO EXPAND THE 1988 AUTHORIZATION

In order to increase our ability to create more funding opportunities and clarity around how funds will be used, the CCCAS is requesting that the Board increase the authority of the Animal Services Director to accept any monetary donation, gift, bequest, or devise made to or in favor of the Contra Costa County Animal Services Department as allowed under Government Code section 25355, approve the continued use of the Animal Benefit Fund, establish new programs that receive assistance under that Fund, authorize the Animal Services Director to solicit donations for the benefit of shelter animals, and require the Animal Services Director to provide an annual report to the Internal Operations Committee.

The following are the program descriptions:

Animal Benefit Fund: Animals have a variety of needs, and CCCAS does not always have the funds to address those needs. The Animal Benefit Fund may be used for such needs as medical treatment of a sick/injured dog, orthopedic repair for a damaged limb, veterinary diagnostic tests, kennel enrichment in the form of toys and beds, upgraded dog training supplies for volunteers such as training collars/harnesses, nutritional supplies for orphaned puppies and kittens, print or radio advertising to promote adoptions, and spay/neuter efforts. In addition to monetary donations to the Animal Benefit Fund, wish lists, in-kind gifts, Amazon Smile gifts, and gift cards to pet stores, home improvement stores, and other big box stores can also help us with these needs.

The Animal Benefit Fund would support the following seven new programs:

(1) Panda's Gift Program: This program is for emergency vet care and goes to help animals like Panda, a dog who was brought to us in distress, in labor with a deceased puppy stuck inside, an old injury to her left eye and in overall poor condition. Our medical team acted quickly, rushing her into surgery, removed the puppy from the birth canal, performed an Ovariohysterectomy, and did a third eyelid flap to protect her injured eye. Panda quickly recovered from her surgery and acted like a new pup, snuggling with her foster family and learning what it felt like to be safe and loved. A family met and fell in love with Panda and took her home to join their household. Without donations to this fund, happy endings like Panda's would not be possible.

(2) Education Program: This program is to help pet owners resolve behavioral problems that might cause them to give up their pet, to help shelter animals with behavioral issues that might keep them from being easily adopted, and to create education programs for school age children. CCCAS will be creating a program where local trainers will work with pet owners, shelter dogs, volunteers and foster homes on reducing various behavioral problems, resulting in fewer surrenders and more successful adoptions. This program can also help to support humane education in our communities.

(3) Shelter Intervention Program: Often times families get into a crisis situation where they turn to surrendering their pet to a shelter. Our intervention program would help to provide resources to keep animals in their homes. Examples of intervention tools: spay/neuter, behavior/training assistance, and grooming.

(4) Transfer Partner Assistance Program: This program would provide support to our smaller transfer partners, who help save the lives of animals with medical concerns or basic Spay/Neuter support for animals pulled from CCASD.

(5) Spay and Neuter Program: This program would make spay and neuter more affordable and accessible in our County by establishing a donation subsidized voucher program to provide free or low cost spay/neuter surgeries in collaboration with local veterinarians.

(6) Pets for Seniors Program: A pet is sometimes the only companion our community's elders have, and the health and psychological benefits of having a pet are well-documented. This program pays a portion of the adoption fee for qualifying seniors, allowing them to use the money they saved to help pay for the initial items necessary for keeping a pet. This program may also be used to help seniors on limited incomes to keep animals in their lives when they may have had to give up their furry companion due to lack of money for basic daily needs or medical concerns.

(7) Discounted Adoption Program: Sometimes, we are critically full of pets waiting for new homes. Rather than euthanize healthy adoptable or treatable animals, CCCAS discounts the adoption of pets to give people even more of an incentive to adopt. CCCAS also participates in national adoption events, promoting the placement of shelter animals. We are only able to offer reduced-fee adoptions when we have donated funding available.

IV. OTHER PROPOSALS COVERED IN THE EXPANDED AUTHORIZATION

In addition to approving the formation of the new programs described above, the expanded authorization would delegate to the Animal Services Director the power to accept any gift, bequest, or devise made for the benefit of animals in the shelter through programs such as a car donation and planned giving programs pursuant to Government Code section 25355. In keeping with this code section, the Director will file a report with the Board every quarter that describes the source and value of each gift. An annual report will also be provided that shares the impact of the Animal Benefit fund on our community animals and families. As is required by statute, any gifted funds or assets will be used for those purposes as are prescribed in the terms of the gift, bequest, or devise. The monies in these funds are not intended to replace General Funds, rather they are intended to supplement and enhance our care for animals and support of the public.

CCCAS is also requesting that the Director be authorized to solicit monetary contributions through methods such as request forms included in dog license mailing, website information, and adopters and owners surrendering pets being given the opportunity to assist other shelter animals by contributing at the time of their transaction. Donations will be tax-deductible and acknowledged in writing to the donor.

Gifts by donors may be designated directly to a specific gift fund or program. Gifts received with no instruction as to the use for a specific area or program or funds donated for "general animal welfare" will be considered as part of the general Animal Benefit Fund. Monies raised through in-house donations, and/or general fund raising activities shall be considered undesignated gift funds.

The Director will utilize these funds in a manner that is consistent with the specific purpose for which they were donated. It is also important to recognize that these are donated funds and as such the use of the funds to pay businesses, organizations and fund voucher programs for various services to support the CCCASD programs would not be considered "gifts of County funds".

Each year, the Director will recommend expenditures from the Animal Benefit Fund through the budgetary process. Grants and designated funds shall be expended according to the grant or designated gift. Designated balances of \$50 or less will be rolled back into the undesignated gift funds.

Should the CCCAS wish to expend more than \$25,000 per purchase order, CCCAS must submit a request in writing for approval by the Board of Supervisors.

The CCCAS anticipates that approximately \$150,000 will be received annually in donations. This estimate is based on the amount of donations received by the animal shelter over the last 3 years.

ATTACHMENTS

Public Comment Received at the 3/28/16 IOC Meeting

9/14/15 Archived Report to IOC on the Animal Benefit Fund

ARCHIVED DOCUMENT