

CALENDAR FOR THE BOARD OF DIRECTORS
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553-1229

KAREN MITCHOFF, *CHAIR*
FEDERAL D. GLOVER, *VICE CHAIR*
JOHN GIOIA
CANDACE ANDERSEN
DIANE BURGIS

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075
LEWIS T. BROSCARD III, FIRE CHIEF

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Board members may participate in the meeting remotely. The Board meeting will be accessible in-person, via television, and via live-streaming to all members of the public. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov.

Persons who wish to address the board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing **888-278-0254** followed by the access code **843298#**. A caller should indicate they wish to speak on an agenda item, by pushing "#2" on their phone. Access via Zoom is also available using the following link: <https://ccccounty-us.zoom.us/j/87344719204>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000.

Meetings of the Board are closed-captioned in real time. Public comment generally will be limited to two minutes. Your patience is appreciated. A Spanish language interpreter is available to assist Spanish-speaking commenters.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

ANNOTATED AGENDA & MINUTES
September 13, 2022

Present: Director John Gioia; Director Candace Andersen; Director Diane Burgis; Director Karen Mitchoff;
Director Federal D. Glover

Staff Present: David Twa, County Administrator
Lewis Broschard, Fire Chief

1:00 P.M. Convene and call to order.

Convened today's meeting at 2:20 p.m. Adjourned today's meeting at 3:22 p.m.

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.6 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

DISCUSSION ITEMS

- D.1** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities, initiatives and the potential fire protection services agreement with the City of Pinole. (Lewis Broschard, Fire Chief)

Speakers: No name given; Vince Wells.

ACCEPTED the report; and DIRECTED staff return to the Board of Supervisors on September 20, 2022 with an agenda item to confirm the Board's commitment to funding for the Pinole and East County fire stations for five years.

AYE: Director John Gioia, Director Candace Andersen, Director Karen Mitchoff, Director Federal D. Glover

Other: Director Diane Burgis (ABSENT)

- D.2** CONSIDER accepting a report from the Deputy Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (No fiscal impact) (Aaron J. McAlister, Deputy Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Karen Mitchoff, Director Federal D. Glover

Other: Director Diane Burgis (ABSENT)

- D.3** RATIFY the Deputy Fire Chief's execution of a Grant Agreement with the Department of Forestry and Fire Protection for the CAL FIRE California Climate Investments Fire Prevention Grants Program in the amount of \$3,000,780 for creation of a shaded fuel break, for the period July 26, 2022 to March 15, 2026. (No district match)

AYE: Director John Gioia, Director Candace Andersen, Director Karen Mitchoff, Director Federal D. Glover

Other: Director Diane Burgis (ABSENT)

D. 4 CONSIDER Consent Items previously removed.

C.1 was removed to hear public commentary and respond to questions and subsequently adopted as presented.

D. 5 PUBLIC COMMENT (2 Minutes/Speaker)

No name given thanked the Fire Chief and the Captain for providing detailed reports and for all their excellent service;

Vincent Wells noted that the unvaccinated employees of the Fire Protection District are still required to test for Covid-19 daily and asked if the policy would be changed now that it is known the vaccinated as well as unvaccinated persons can transmit the virus;

Liz Ritchie expressed disapproval of the Covid-19 testing policy as she believes the virus is the flu and can be remedied by taking vitamin D.

CONSENT ITEMS

- C.1** APPROVE and AUTHORIZE the Purchasing Agent to execute a purchase order with Municipal Emergency Services, in an amount not to exceed \$330,000, for the purchase of firefighter personal protective equipment. (100% CCCFPD General Operating Fund)

Speaker: No name given.

AYE: Director John Gioia, Director Candace Andersen, Director Karen Mitchoff, Director Federal D. Glover

Other: Director Diane Burgis (ABSENT)

- C.2** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Vision33 Inc., to increase the payment limit by \$33,000 to a new payment limit of \$640,000, to provide for implementation, hosting, and support of the Calytera Amanda fire inspection software system, with no change in the term March 11, 2020, through March 10, 2023. (100% CCCFPD General Operating Fund)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.3** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services to increase the payment limit by \$175,000 to a new payment limit of \$275,000, to provide reimbursement of regional hazardous materials response training costs, with no change to the term October 1, 2021 through June 30, 2024. (100% State)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.4** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an agreement with the County of Contra Costa regarding stormwater facility operation and maintenance, and right of entry at Fire Station No. 86 located at 10 Goble Drive, Bay Point, California. (No fiscal impact)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.5** APPROVE a revenue ground lease with Brownstone Growers, LLC, for use of an approximately one-acre parcel located at Live Oak Avenue and Neroly Road in Oakley, designated as APN number 041-021-014, for five years at an annual rate of \$1,200; and AUTHORIZE the Fire Chief, or designee, to execute the lease agreement including any amendments thereof. (100% CCCFPD General Operating fund)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.6** AUTHORIZE the Chair of the Board of Directors, or the Fire Chief or designee, to execute grant deeds formalizing Contra Costa County Fire Protection District's ownership of eight properties formerly owned by the East Contra Costa Fire Protection District. (No fiscal impact)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours. All matters listed under CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 1025 Escobar Street first floor, Martinez, CA 94553; by

fax: 925-655-2006 or to clerkoftheboard@cob.cccounty.us.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 1025 Escobar Street, First floor, Martinez, California.

Subscribe to receive the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, October 10, 2022 at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520. THIS MEETING IS AVAILABLE VIA ZOOM. PLEASE VISIT THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT WEBSITE FOR MEETING INFORMATION.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990

AFSCME American Federation of State County and Municipal Employees

ARRA American Recovery & Reinvestment Act of 2009

BAAQMD Bay Area Air Quality Management District

BART Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System

BGO Better Government Ordinance

BOC Board of Commissioners

CALTRANS California Department of Transportation

CAER Community Awareness Emergency Response
CAL-EMA California Emergency Management Agency
CAO County Administrative Officer or Office
CCE Community Choice Energy
CBC California Building Code
CCCFPD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CFC California Fire Code
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCFPD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPF – California Professional Firefighters
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCFPD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FTE Full Time Equivalent
FY Fiscal Year
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IAFF International Association of Firefighters
ICC International Code Council
IFC International Fire Code
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area

LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
Local 1230 Contra Costa County Professional Firefighters Local 1230
MAC Municipal Advisory Council
MBE Minority Business Enterprise
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
NFPA National Fire Protection Association
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PACE Property Assessed Clean Energy
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
UCOA United Chief Officers Association
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Fire Chief's Report - September 13, 2022

RECOMMENDATION(S):

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities, initiatives and the potential fire protection services agreement with the City of Pinole.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

CONSEQUENCE OF NEGATIVE ACTION:

The Board would not receive the most up to date information regarding ongoing Fire District activities and initiatives.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Karen Mitchoff, Director
Federal D. Glover, Director

ABSENT: Diane Burgis,
Director

Contact: Lewis T. Broschard III, Fire Chief (925)
941-3300

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

CLERK'S ADDENDUM

Speakers: No name given; Vince Wells.

ACCEPTED the report; and DIRECTED staff return to the Board of Supervisors on September 20, 2022 with an agenda item to confirm the Board's commitment to funding for the Pinole and East County fire stations for five years.

ATTACHMENTS

Fire Chief's September Report



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

September 13, 2022

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- Labor Day Weekend Excessive Heat.

We mobilized our resources to prepare ahead of time to protect residents from this potentially life-threatening prolonged high heat event. In addition to taking necessary steps to protect firefighters and maintain their mission-ready posture throughout the weekend, we used multiple communications platforms to urge residents to make their own preparations to keep their families, neighbors, and pets safe. As part of this effort, we urged, with considerable success, open space operators across the District to close these areas to the public to reduce health emergency and fire risks.



- Fire Station Openings. Last month, we achieved two milestones related to our inventory of fire stations. First, on August 12, we opened the new Fire Station 86 in Bay Point months ahead of schedule. This new fire station is purpose built to accommodate our heaviest equipment, including our fire dozers, in addition to its engine and crew. The value of FS 86's size has already paid off with the stationing of Dozer 220 there during the Labor Day weekend's heatwave-influenced heightened fire danger. FS 86 is strategically



located at the entrance to Highway 4 making it an ideal location for dispatch to wildfires across east county.



On August 29, we cut a ribbon and pushed an engine into the newly refurbished Fire Station 4 in southern Walnut Creek. The station had been shuttered since the Great Recession in 2013 and its reopening had been eagerly awaited by fire and elected leaders and residents alike. The presence of Engine 4 and crew in

this unincorporated area, accessed by narrow winding roads, is expected to improve response times considerably. The reopening was timed to ensure the presence of a valuable firefighting resource ahead of the historic height of fire season danger in September and October.

- Operations Updates. In August, we implemented our new system of overall shift supervision by the three new District Chief (assistant fire chief rank) positions as a result of the leadership reorganization shared last month.

With the reopening of Fire Station 4 in Walnut Creek late last month, we began staffing a complete new engine crew – a total of nine firefighters across our three shifts. Engine 4 will be supplemented with a Type 3 wildland firefighting engine once modifications have been made to the station's 1956-sized gate to accommodate our 2022-sized engine. In the meantime, the Type 3 will be available nearby should it be needed by the crew for wildland firefighting duty.

- Hazmat Update. Hazmat 87's full complement of equipment and supplies was completed last month, and it is now ready to be officially designated as a Type 2 Hazmat apparatus by the state.

Our team participated in the Hazmat Challenge last month, a state Office of Emergency Services annual teams training conference.



- Marine Program Update. It was a busy month for our marine program with two calls for water rescues. One involved a boater stranded with medical issues, and, the other, a boat fire with three passengers on board.

The District now has a representative working on the state Office of Emergency Services FIRESCOPE committee that addresses statewide typing and threat/resource analysis. This is a favorable reflection on our growing role in statewide fire service delivery.



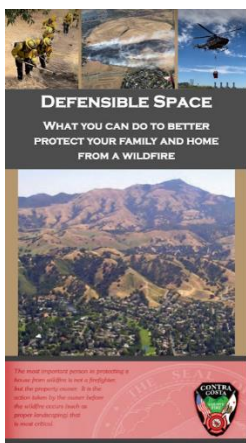
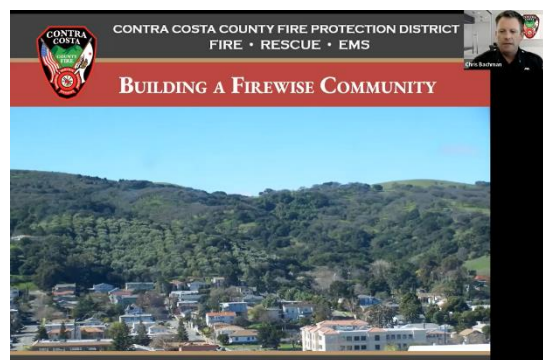
- Rescue Program Update. Our firefighters must be prepared to effect any manner of rescue on a moment's notice as was recently demonstrated by a complex storm drain confined space rescue this past spring in Antioch. To ensure our rescue program specialists are ready when the call comes, we conduct a wide array of rescue training throughout the year. Last month, these trainings included two Colorado Association of Stormwater and Floodplain Managers trench rescue classes at our Training and Safety campus in Concord. This type of rescue is increasingly likely with the level of construction work and maintenance at industrial facilities across our District.

- Training Update. In August, as part of our post-annexation reorganization, we on-boarded and deployed the second of our now two Training Safety Officer positions. These critical roles were needed to support the expanded scope of our annexation-expanded District.

The training leadership team, including our new training chief, completed a trip to Long Beach Fire and Orange County Fire Authority last month designed to examine best practices for our entry-level fire recruit academies.

The Training Division completed and logged a total of 4,706 hours of company-level training in August.

- Marsh Fire Update. At the beginning of the month, we became aware of two small hotspots that had rekindled at the scene of this stubborn peat fire. The fires were sufficiently small as to represent no health threat or fire danger and were smoldering in an area outside that flooded last month. We dispatched Crew 12 to the scene where they were able to access and extinguish them.
- Pinole Fire Contract for Service Initiative. We continue to work with City of Pinole executive staff, County Counsel, and the County Administrator's Office. District and City staff and County Counsel are finalizing drafts of the service plan and contract for service with a projected November signing date. We are hopeful that the contract could be implemented as early as the first quarter of 2023.
- Fire Prevention Update. The Bureau's Community Risk Reduction Unit conducted a webinar last month designed to share with our residents the benefits and how to take advantage of the Firewise USA program that is being used by neighborhoods to improve their fire resiliency. Residents from across the District participated in the webinar, and it has since been posted online for viewing by others. The Bureau is examining this first effort to determine how to best communicate program benefits to still more residents.



The Bureau conducted interviews to fill the remaining Inspector I and II vacancies with two internal candidates being promoted to Inspector II.

Defensible space brochures were finalized in July and distributed door-to-door to more than 500 Lafayette residents in the Very High Fire Hazard Severity Zone (VHFHSZ) there. This marketing campaign will continue through the rest of the year to all residents of VHFHSZs in the District. The door hangers consist of educational materials for defensible space, the Zonehaven digital

evacuation tool, the county Residents Guide to Wildfire Preparation & Evacuation, and the Firewise USA program.

Vegetation management continues with completion of the Martinez olive grove shaded fuel break by Crew 12 last month.



Contra
Costa
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To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Update on Fire Station Construction Projects - September 13, 2022

RECOMMENDATION(S):

ACCEPT a report from the Deputy Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

FISCAL IMPACT:

Status report only. No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Board of Directors, the Deputy Fire Chief is providing a report on the status and progress of District fire station construction projects.

CONSEQUENCE OF NEGATIVE ACTION:

The Board would not receive a status summary for Contra Costa County Fire Protection District fire station construction projects

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Karen Mitchoff, Director
Federal D. Glover, Director

ABSENT: Diane Burgis,
Director

Contact: Aaron McAlister, Deputy Fire Chief (925)
941-3300 x1101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

ATTACHMENTS

Construction Projects Update - September
2022



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

September 13, 2022

TO: Board of Directors

FROM: Aaron J. McAlister, Deputy Fire Chief

RE: Update on Fire Station Construction Projects

- **Fire Station 9 – Pacheco**

Public Works Environmental is coordinating an environmental consultant to update reports required by the FAA and CEQA. These reports were due to us in late July 2022. Several of these reports are delayed, and we anticipate receiving them in September.

- **Fire Station 54 – Downtown Brentwood**

The demolition contractor has been selected, and demolition is expected to begin this month. We are in the final selection phase for architects who will design this station.

We remain in the investigation phase of a lot line adjustment on both sides of the project. Making some modifications of the lot line on both sides would increase the functionality of the fire station.

- **Contra Costa Regional Fire Communications Center (CCRFCC) – Pleasant Hill**

Conceptual design drawings are complete. Fire staff are reviewing and determining next steps to develop full construction drawings. The goal is to go out to bid early 2023.

- **Fire Station 51 – Brentwood**

Surveying of the site has begun. This facility will be located at Empire and Grant in Brentwood. In addition to a fire station, a branch office for the Fire Prevention Division will be located on this site. An initial kickoff meeting has been held with the architect. This project is being completed using the design build delivery method.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: CAL FIRE California Climate Investments Fire Prevention Grants Program - Shaded Fuel Break

RECOMMENDATION(S):

RATIFY the Deputy Fire Chief's execution of a Grant Agreement with the Department of Forestry and Fire Protection for the CAL FIRE California Climate Investments Fire Prevention Grants Program in the amount of \$3,000,780 for creation of a shaded fuel break, for the period July 26, 2022 to March 15, 2026.

FISCAL IMPACT:

The grant award amount is \$3,000,780. There is no local agency cost sharing requirement.

BACKGROUND:

On February 8, 2022, by way of Resolution No. 2022/2, the Board of Directors approved and authorized the Fire Chief, or designee, to apply for and accept grant funding from the CAL FIRE California Climate Investments Fire Prevention Grants Program in an amount not to exceed \$5,000,000 for the creation of a shaded fuel break. The Fire District was awarded the grant in the amount of \$3,000,780.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Karen Mitchoff, Director
Federal D. Glover, Director

ABSENT: Diane Burgis,
Director

Contact: Aaron McAlister, Deputy Fire Chief (925)
941-3300 x1101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

The Fire District is requesting that the Board ratify the Deputy Fire Chief's execution of a Grant Agreement with the Department of Forestry and Fire Protection. The agreement includes modified indemnification to indemnify the state for any third party claims arising out of the work the District performs pursuant to the agreement. The District will also compile a California Environmental Quality Act (CEQA) review before performing work with grant funds including dozing, burning, or cutting.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will not have confirmation of its authority to accept the grant award.

AGENDA ATTACHMENTS

Resolution 2022/2

MINUTES ATTACHMENTS

Signed Resolution No. 2022/2

THE BOARD OF DIRECTORS OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Adopted this Resolution on 02/08/2022 by the following vote:

AYE: ☒ **John Gioia**
☒ **Candace Andersen**
☒ **Diane Burgis**
☒ **Karen Mitchoff**
☒ **Federal D. Glover**

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2022/2

Approving and authorizing the Fire Chief, or designee, to apply for and accept funding from the CAL FIRE California Climate Investments Fire Prevention Grants Program,

WHEREAS, CAL FIRE California Climate Investments Fire Prevention grants support projects that focus on hazardous fuels reduction, wildfire prevention planning, and wildfire prevention education; and WHEREAS, the CCCFPD Lafayette/Walnut Creek Shaded Fuel Break (Project) will significantly reduce the threat of uncontrolled wildfire and associated greenhouse gas emissions by reducing high fuel concentrations and disrupting the horizontal and vertical continuity of fuel beds. The tree canopy formed by healthy mature trees will remain largely intact to reduce the future growth of brush and understory vegetation and to preserve sequestered carbon in existing trees. The desired result is to restore fuel loading to more natural levels that can be maintained by the periodic introduction of prescribed fire; and WHEREAS, this Project will result in the collective protection of over 10,000 residents by creating a shaded fuel break approximately 12 miles in length. Expected outcomes include reduction of biomass of woody and vegetative material available for combustion; significant reduction in the probability of uncontrolled wildfires from starting or entering the area; increasing the effectiveness of defensible space surrounding residential structures in the area; decreasing the amount of woody and vegetative material that is available for conversion to greenhouse gasses by unplanned wildfire; and providing for a safer community;

that the Contra Costa County Fire Protection District Board of Directors expressly approves and authorizes the Fire Chief, or designee, to apply for and accept funding, in an amount not to exceed \$5,000,000, from the CAL FIRE California Climate Investments Fire Prevention Grants Program for the creation of a shaded fuel break.

Contact: Lewis T. Broschard III, Fire Chief (925)
941-3300

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 8, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

THE BOARD OF DIRECTORS OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Adopted this Resolution on 02/08/2022 by the following vote:

AYE: ☒ 5 **John Gioia**
Candace Andersen
Diane Burgis
Karen Mitchoff
Federal D. Glover

NO: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2022/2

Approving and authorizing the Fire Chief, or designee, to apply for and accept funding from the CAL FIRE California Climate Investments Fire Prevention Grants Program,

WHEREAS, CAL FIRE California Climate Investments Fire Prevention grants support projects that focus on hazardous fuels reduction, wildfire prevention planning, and wildfire prevention education; and WHEREAS, the CCCFPD Lafayette/Walnut Creek Shaded Fuel Break (Project) will significantly reduce the threat of uncontrolled wildfire and associated greenhouse gas emissions by reducing high fuel concentrations and disrupting the horizontal and vertical continuity of fuel beds. The tree canopy formed by healthy mature trees will remain largely intact to reduce the future growth of brush and understory vegetation and to preserve sequestered carbon in existing trees. The desired result is to restore fuel loading to more natural levels that can be maintained by the periodic introduction of prescribed fire; and WHEREAS, this Project will result in the collective protection of over 10,000 residents by creating a shaded fuel break approximately 12 miles in length. Expected outcomes include reduction of biomass of woody and vegetative material available for combustion; significant reduction in the probability of uncontrolled wildfires from starting or entering the area; increasing the effectiveness of defensible space surrounding residential structures in the area; decreasing the amount of woody and vegetative material that is available for conversion to greenhouse gasses by unplanned wildfire; and providing for a safer community;

that the Contra Costa County Fire Protection District Board of Directors expressly approves and authorizes the Fire Chief, or designee, to apply for and accept funding, in an amount not to exceed \$5,000,000, from the CAL FIRE California Climate Investments Fire Prevention Grants Program for the creation of a shaded fuel break.

**Contact: Lewis T. Broschard III, Fire Chief (925)
941-3300**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 8, 2022

Monica Nine, County Administrator and Clerk of the Board of Supervisors

By: Jane McHuen, Deputy

cc:



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Purchase Order for Firefighter Personal Protective Equipment

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute a purchase order with Municipal Emergency Services, in an amount not to exceed \$330,000, for the purchase of firefighter personal protective equipment.

FISCAL IMPACT:

Budgeted; 100% CCCPFD General Operating Fund

BACKGROUND:

Firefighter personal protective equipment (PPE) is designed to protect firefighters from injuries and illnesses resulting from contact with the hazards they encounter on the job. This purchase is for 92 sets of turnout gear. The protective coats and pants are worn during structural firefighting operations. Turnouts are periodically inspected for damage and if they cannot be repaired, they must be replaced. New turnouts are also needed to equip new hires. New firefighters receive two sets of turnouts. The District routinely places large orders for new PPE.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Karen Mitchoff, Director
Federal D. Glover, Director

ABSENT: Diane Burgis,
Director

Contact: Lewis Broschard, Fire Chief (925)
941-3300

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

After an extensive field test, the District's PPE committee found this brand of turnouts to be significantly more resilient to wear and damage as compared to other brands. The garments were designed to be as light as possible with the best heat release rating. The ensemble is lighter and more comfortable to wear and also enhances personnel safety. The District is transitioning to this brand of turnouts with the goal to purchase enough turnouts over a three-year period to provide every firefighter with at least one set of the new brand. The second set will be replaced as the older turnouts fail inspection or age beyond their service life.

CLERK'S ADDENDUM

Speaker: No name given.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Contract Amendment for Vision33 Fire Inspection Records Management System

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Vision33 Inc., to increase the payment limit by \$33,000 to a new payment limit of \$640,000, to provide for implementation, hosting, and support of the Calytera Amanda fire inspection software system, with no change in the term March 11, 2020, through March 10, 2023.

FISCAL IMPACT:

100% CCCFPD General Operating Fund. The District's Fire Prevention Bureau charges fees for fire safety inspections, permitting of specific operations, and plan review services. The records management system cost is considered when calculating the fire prevention fees so they reflect the District's actual costs of providing services.

BACKGROUND:

The Contra Costa County Fire Protection District Board of Directors authorized the District to execute a contract with Vision33 Inc. on March 10, 2020. Issues with data migration during the implementation process caused delays and extended the project timeline. The District also decided to add Laserfiche integration for access to scanned documentation. This required an integration platform to be added. These unanticipated changes increased the cost above the initial estimated price.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Chris Bachman, Assistant Fire Chief/Fire Marshal,
925-941-3300

By: June McHuen, Deputy

cc:



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Amendment to Regional Hazardous Materials Response Training Reimbursement Agreement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services to increase the payment limit by \$175,000 to a new payment limit of \$275,000, to provide reimbursement of regional hazardous materials response training costs, with no change to the term October 1, 2021 through June 30, 2024.

FISCAL IMPACT:

No General Fund impact. If approved, the Fire District may receive up to an additional \$175,000 in reimbursements from the State for costs associated with hazardous materials response training.

BACKGROUND:

On November 9, 2021, the Board approved and authorized the Fire Chief, or designee, to execute an agreement with the California Governor's Office of Emergency Services (Cal OES) for the period of October 1, 2021 through June 30, 2024 for reimbursement of regional hazardous materials response training in an amount not to exceed \$100,000. Subsequently, Cal OES increased the budgeted amount to a maximum of \$275,000. This action is to approve and authorize the Fire Chief to execute an amendment to the agreement to increase the maximum reimbursement amount to \$275,000.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

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ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief
925-383-5003

By: June McHuen, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will miss the opportunity to be reimbursed up to an additional \$175,000 or a total maximum amount of \$275,000.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Fire Station 86 (Bay Point) Land Covenant for Stormwater Management Facilities Operation/Maintenance/Right of Entry with the County of Contra Costa

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an agreement with the County of Contra Costa regarding stormwater facility operation and maintenance, and right of entry at Fire Station No. 86 located at 10 Goble Drive, Bay Point, California.

FISCAL IMPACT:

There is no fiscal impact associated with this action. The Contra Costa County Fire Protection District (District) will incur ongoing maintenance costs associated with stormwater on the Fire Station 86 site.

BACKGROUND:

Fire Station 86 opened in its new location, 10 Goble Drive in Bay Point, on August 12, 2022. The station is operational and 911 calls are being dispatched from the new facility. The new station includes stormwater discharge facilities that will require future maintenance and inspection by the County of Contra Costa. Staff has worked with the County of Contra Costa to develop this covenant in connection with the overall construction project and in compliance with the conditions of approval. The recording of this covenant is a final step in compliance with these regulations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief
925-383-5003

By: June McHuen, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District would be in violation of the terms and conditions of the building/development permit.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: Ground Lease with Brownstone Growers, LLC - Live Oak Avenue and Neroly Road, Oakley

RECOMMENDATION(S):

APPROVE a revenue ground lease with Brownstone Growers, LLC, for use of an approximately one-acre parcel located at Live Oak Avenue and Neroly Road in Oakley, designated as APN number 041-021-014, for five years at an annual rate of \$1,200; and AUTHORIZE the Fire Chief, or designee, to execute the lease agreement including any amendments thereof.

FISCAL IMPACT:

The District will receive an annual amount of \$1,200 from Brownstone Growers, LLC for a period of five years (ORG #7300).

BACKGROUND:

The Contra Costa County Fire Protection District acquired this parcel through the annexation of the East County Fire Protection District on July 1, 2022. The parcel had an existing agreement with the aforementioned tenant for use as a vineyard. This ground lease will allow for the continued use and occupancy of the site. Additionally, the ground lease will provide cash flow to the District and avoids the possibility of blight. This property was acquired for the purpose of long range planning of future fire station locations. While there are not immediate construction plans for this site, it is in the Fire District's best interest to have the tenant occupy the parcel. Without a tenant, the District would be responsible for maintenance and weed abatement on the site.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief
925-383-5003

By: June McHuen, Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Not authorizing the ground lease of the parcel would require the Fire District to regularly monitor and maintain the vacant lot, including pest control, weed abatement, etc.



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District
Date: September 13, 2022

Subject: CCCFPD Ownership of former ECCFPD properties in Brentwood, Oakley, Discovery Bay, and Knightsen areas

RECOMMENDATION(S):

AUTHORIZE the Chair of the Board of Directors, or the Fire Chief or designee, to execute grant deeds formalizing Contra Costa County Fire Protection District's (CCCFPD) ownership of eight properties formerly owned by the East Contra Costa Fire Protection District (ECCFPD) in Brentwood, Oakley, Discovery Bay, and Knightsen; and

AUTHORIZE the Fire Chief, or designee, to take any and all actions necessary to complete acceptance of the properties and to accept any quitclaim deeds or other release of interest granted by a previous owner of any of the subject properties. (No fiscal impact)

FISCAL IMPACT:

No fiscal impact. The purpose of this action is to enable a record of the transfer of real properties to be recorded with the County Clerk Recorder's office.

BACKGROUND:

Dissolution of East Contra Costa County Fire Protection District

On September 14, 2021, this Board adopted Resolution No. 2021/8, authorizing the Fire Chief, or designee, to submit an application to the Contra Costa Local Agency Formation Commission (LAFCO) requesting that LAFCO initiate proceedings for the dissolution of the East Contra Costa Fire Protection District (ECCFPD) and the annexation of ECCFPD's service area into the Contra Costa County Fire Protection District (District).

On March 9, 2022, LAFCO adopted Resolution No. 21-11, approving the dissolution of ECCFPD and the annexation of ECCFPD's service area into the District. The adoption triggered a protest period, during which voters could petition to place ECCFPD's dissolution on the ballot for a future election. The protest period ended April 11, 2022. No protests were filed. On April 13, 2022, LAFCO ordered the dissolution of ECCFPD without confirmation of the voters.

On May 25, 2022, LAFCO recorded its certificate of completion with the County Recorder and filed a copy of the certificate with the Board of Equalization. With these actions, ECCFPD has been formally dissolved and annexed into the District in accordance with the terms of LAFCO Resolution No. 21-11.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/13/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
Candace Andersen,
Director
Diane Burgis, Director
Karen Mitchoff, Director
Federal D. Glover, Director

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ATTESTED: September 13, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief (925)
941-3300 x1101

By: June McHuen, Deputy

cc:

In accordance with the terms of LAFCO Resolution No. 21-11, upon the dissolution of ECCFPD, all of the assets of ECCFPD were transferred to the District as the successor to ECCFPD.

BACKGROUND: (CONT'D)

Real Property

As a result of the actions taken by LAFCO, the District is now the owner of the following real property:

1. 201 John Muir Parkway, Brentwood, APN 019-340-039
2. 739 First Street, Brentwood, APN 013-091-017
3. A 5.4-acre vacant lot located at Empire Avenue and Grant Street in Brentwood, APN 019-020-045
4. 530 Ohara Avenue, Oakley, APN 035-300-013 & 035-300-019
5. 3200 East Cypress Road, Oakley, APN 032-370-012
6. A 1.07-acre vacant lot located at Live Oak Avenue and Neroy Road in Oakley, APN 041-021-014
7. 1685 Bixler Road, Discovery Bay, APN 011-230-033
8. 15 A Street, Knightsen, APN 020-072-001

To ensure that the District's ownership of the properties is reflected in the chain of title, a grant deed for each property will be recorded in the County's official records.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra County Fire Protection District's ownership of the former East Contra Costa Fire Protection District property will not be reflected in the chain of title.