# CALENDAR FOR THE BOARD OF SUPERVISORS

#### CONTRA COSTA COUNTY

AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET MARTINEZ, CALIFORNIA 94553-1229

KAREN MITCHOFF, CHAIR, 4TH DISTRICT FEDERAL D. GLOVER, VICE CHAIR, 5TH DISTRICT JOHN GIOIA, 1ST DISTRICT CANDACE ANDERSEN, 2ND DISTRICT DIANE BURGIS, 3RD DISTRICT

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES.

A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

The Board meeting will be accessible in-person, via television, and via live-streaming to all members of the public. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online atwww.contracosta.ca.gov.

Persons who wish to address the board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item, by pushing "#2" on their phone. Access via Zoom is also available using the following link: <a href="https://cccounty-us.zoom.us/j/87344719204">https://cccounty-us.zoom.us/j/87344719204</a>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000.

Meetings of the Board are closed-captioned in real time. Public comment generally will be limited to two minutes. Your patience is appreciated. A Spanish language interpreter is available to assist Spanish-speaking callers.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at <a href="www.contracosta.ca.gov">www.contracosta.ca.gov</a>.

# ANNOTATED AGENDA & MINUTES December 13, 2022

9:00 A.M. Convene, call to order and opening ceremonies. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: Monica Nino.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: Monica Nino.

Unrepresented Employees: All unrepresented employees.

#### B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Initiation of litigation pursuant to Gov. Code, § 54956.9(d)(4): [One potential case]

# C. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code, § 54956.9(d)(2): [Two potential cases.]

Present: Candace Andersen, District II Supervisor; Diane Burgis, District III Supervisor; Karen Mitchoff,

District IV Supervisor; Federal D. Glover, District V Supervisor

Absent: John Gioia, District I Supervisor

Staff Present: Monica Nino, County Administrator

Thomas Geiger, Chief Assistant County Counsel

Speakers: No name given.

By unanimous vote of all Supervisors present (Gioia absent), the Board authorized participation in an amicus brief in the case of State of Texas, et al v. Xavier Beccera, Secretary of Health and Human Services, et al, No. 5:22-CV-185-H-CV-185-H.

**CS.1** See attachments.

**Inspirational Thought-** "Another year is almost over. For last year's words belong to last year's language and next year's words await another voice. And to make an end is to make a beginning and I just want to thank the special people in my life who have listened without judgement, helped without conditions understood with empathy and loved me no matter what. ~Catherine Pulsifer, author

<u>CONSIDER CONSENT ITEMS</u> (Items listed as C.1 through C.113 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. **Items removed from the Consent Calendar will be considered with the Discussion Items.** 

#### **PRESENTATIONS (5 Minutes Each)**

PR.1 PRESENTATION of the 2022 Chair of the Board Award. (Supervisor Mitchoff)

Presented the 2022 Chair of the Board Award to Sandra Scherer of the Monument Crisis Center.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**PR.2** PRESENTATION of Certificates of Completion to graduating members of the Certified Election Observer Program. (Debi Cooper, Clerk-Recorder/Registrar of Voters)

No Name Given; Caller 6770.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

PR.3 PRESENTATION recognizing Supervisor Karen Mitchoff on the occasion of her retirement. (All Supervisors)

Speakers: Chief Paige Meyer, San Ramon Valley Fire Protection District; Anna Roth, Health Services Director; Debbie Toth, Choice in Aging; Meg Hanna, Clayton Community Library Foundation; Sunne McPeak, California Emerging Techology Fund (CETF); Liz Ritchie; No Name Given.

### **DISCUSSION ITEMS**

<u>D.1</u> CONSIDER waiving the 180-day sit out period for Ronny Leffel, former Chief of Plant Operations – Exempt in the Health Services Department; FIND that the appointment of this retiree is necessary to fill a critically needed position; and APPROVE and AUTHORIZE the hiring of Mr. Leffel as a temporary employee for the period January 1, 2023 through December 31, 2023 in the Health Services Department. ( (Samir B. Shah, M.D., CCRMC Chief Executive Officer)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

D. 2 CONSIDER Consent Items previously removed.

There were no items removed from consent.

**D. 3** PUBLIC COMMENT (2 Minutes/Speaker)

No Name Given, notes that though she has little faith in his proper election, she will try to support new Supervisor Ken Carlson. She further says that she believes efforts toward alternative energy sources will damage the economy and violates divine principles;

Liz Ritchie, congratulates Supervisor Mitchoff on her retirement. She believes accolades are not appropriate for our election process which she believes have corruption in altered electronic voting. She claims the Supervisors participation in what she considers fraudulent elections is equivalent to domestic terrorism;

Caller 6770 recommends viewing documentaries Safe and Second Opinion, Died Suddenly, and Collateral Damage. He claims that the Covid-19 vaccines caused deaths;

Michelle Dechen, California Families Rise, spoke on families affected on Contra Costa CFS (child and family) services. She seeks improved visitation times for parents. She specifically objects to the time limitations for parents to spend with non-custodial children.

**D. 4** CONSIDER reports of Board members.

There were no items reported today.

**ADJOURN** 

Adjourned today's meeting at 11:40 a.m.

#### **CONSENT ITEMS**

# **Road and Transportation**

C. 1 APPROVE the Fred Jackson Way First Mile/Last Mile Connection Project contingency fund increase of \$921,000 for a new contingency fund total of \$1,759,756, and a new payment limit of \$4,147,313, effective December 13, 2022, as recommended by the Public Works Director, North Richmond area. (5% State Coastal Conservancy Prop 1 Funds, 74% Active Transportation Program Funds, 5% North Richmond Area of Benefit Funds, 16% Transportation for Livable Communities Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

### **Special Districts & County Airports**

C. 2 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the Consulting Services Agreement between the County and the KPA Group dated March 12, 2019, for the Buchanan Field terminal project, to increase the payment limit by \$194,191, from \$1,064,409 to a new limit of \$1,258,600 for additional project services. (100% Airport Enterprise Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 3</u> APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Efe Yusuf Ertas, for a south-facing shade hangar at Buchanan Field Airport effective December 1, 2022, in the monthly amount of \$144, Pacheco area (100% Airport Enterprise Fund).

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 4</u> APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a contract amendment with KSA Engineers, Inc., to increase the payment limit by \$790,508 to a new payment limit of \$2,401,386 for additional construction management services for the Buchanan Fields Terminal Project. (100% Airport Enterprise Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 5 APPROVE and AUTHORIZE the County Treasurer, or designee, to execute a contract amendment on behalf of West Contra Costa Healthcare District with U.S. Bank National Association, to extend the term from December 17, 2022 through December 18, 2025 for investment administration services.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

# **Claims, Collections & Litigation**

<u>C. 6</u> DENY the claims filed by Lumen Technologies, Inc. (formerly CenturyLink Communications LLC); Sprint Spectrum, LP; Sprint Communications Company, LP; Pacific Bell; AT&T Mobility, LLC; AT&T Communications; and T-Mobile West LLC in the total amount of \$2,163,534.86, plus interest, in unitary property taxes paid for tax year 2018/19.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 7</u> RECEIVE report concerning the final settlement of Tavane Payne vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$65,000 as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 8 DENY claims filed by Brittany Abold, William Arthur Falk, Bhup Gir, Victor Gonzalez,Raheem Leaks, Christian Romeo Colomo Leiva, Elmer Adolfo Colomo Leiva, Samantha Abigail Colomo Leiva, Annikka McAllister, Robert L. McIntosh IV, Jason I. Bautista Mosqueda, THC – Orange County, LLC, Anjali Ward for M.W. (minor) and Anjali Ward for S.W. (minor). DENY amended claims filed by CSAA General Ins. Company an objecting beneficial owner for Shannotta J. Norwood, and James Henry Flournoy Jr.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

# **Statutory Actions**

C. 9 ACCEPT Board members meeting reports for November 2022.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

### **Honors & Proclamations**

<u>C. 10</u> ADOPT Resolution No. 2022/493 honoring Beverly Lane, East Bay Regional Park District Board Member, on the occasion of her retirement, as recommended by Supervisor Mitchoff.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 11</u> ADOPT Resolution No. 2022/494 honoring Russell V. Watts, Treasurer-Tax Collector, for his 20 years of dedicated service with Contra Costa County Treasurer-Tax Collector's Office, as recommended by Supervisor Mitchoff.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 12</u> ADOPT Resolution 2022/495 honoring Supervisor Karen Mitchoff on the occasion of her retirement from the Contra Costa County Board of Supervisors, as recommended by Supervisor Glover.

Speakers: No name given; Caller 6770.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 13</u> ADOPT Resolution No. 2022/496 honoring Debi Cooper for her many years of service and on the occasion of her retirement, as recommended by Supervisor Mitchoff.

Speakers: Caller 6770.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 14</u> ADOPT Resolution No. 2022/497 honoring Dr. Michael G. Harris, Pleasant Hill City Council Member, upon the occasion of his retirement, as recommended by Supervisor Mitchoff.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

#### **Ordinances**

<u>C. 15</u> ADOPT Ordinance No. 2022-28, an ordinance allowing the sale and delivery of non-flavored cannabis vaping products and DIRECT Contra Costa Health Services to consult with stakeholders to develop a proposed program designed to raise awareness about the dangers of youth cannabis vaping and curtail the illegal market, and return to the Board of Supervisors with a recommended program.

**CONTINUED to January 10, 2022.** 

### **Appointments & Resignations**

<u>C. 16</u> ACKNOWLEDGE receipt of the preference forms for Board of Supervisors appointments to 2023 committees board and commissions, submitted to the Clerk of the Board.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 17 REAPPOINT Tom Owens to the Appointee 1 Seat, Sue Boudreau to the Appointee 2 Seat, Mikki Norris to the Appointee 3 Seat, Thomas Lang to the Appointee 4 Seat, Jim Hermann to the Appointee 5 Seat, George Cleveland to the Appointee 6 Seat, Dr. Melinda McLain to the Appointee 7 Seat, Emilie Whelan to the Alternate Seat 1, and Shirley Rosenthal-Winston to the Alternate Seat 2 on the El Sobrante Municipal Advisory Council for terms ending December 31, 2026, as recommended by Supervisor Gioia.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 18 REAPPOINT Stephanie K. Dyer to the Appointed 1 Seat, Jon Sargent to the Appointed 2 Seat, Victoria L. Curtis to the Appointed 3 Seat, Joann M. Pavlinec to the Appointed 4 Seat, Jinwei Zhang to the Appointed 5 Seat, and Hari S. Lamba to the Alternate 1 Seat on the East Richmond Heights Municipal Advisory Council for terms ending December 31, 2026, as recommended by Supervisor Gioia.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C. 19** REAPPOINT Glenn Umont to the District 2 Seat on the Countywide Bicycle Advisory Committee for a term ending December 31, 2024, as recommended by Supervisor Andersen.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 20** APPOINT Gregory R. Lorenz, Jerry Slavonia, and Christine Chartier to the Diablo Municipal Advisory Council for terms beginning January 1, 2023 and ending December 31, 2026, as recommended by Supervisor Andersen.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 21</u> APPOINT Steven A. France to the Education & Training Seat #1 on the Workforce Development Board for a term ending June 30, 2026, as recommended by the Family and Human Services Committee.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 22 REAPPOINT Audra Carrion to the At-Large 1 seat on the Family & Children's Trust Committee (FACT) with a term expiring September 30, 2024; and APPOINT Shelley Clark to the At-Large 2 seat and Alejandra Chamberlain to the School Representative Seat on the FACT with terms expiring September 30, 2024, and Kirsten Rigsby to the At-Large 3 seat, and Yvonne Wadleigh to the At-Large 4 seat on the FACT with terms expiring on September 30, 2023, as recommended by the Family and Human Services Committee.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 23 APPOINT Toni Panetta to the Member At-Large seat 7 and Andrew Hayden to Member At-Large seat 8 on the Managed Care Commission with terms expiring October 31, 2025, as recommended by the Family and Human Services Committee.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 24 REAPPOINT Iman Novin, Margaret Schlitz, Teri House, Alejandra Chamberlain, Gabriel Lemus, Maria Fairbanks, Deanne Pearn, Juno (Renee) Hedrick, and Jo Bruno, and APPOINT Jai De Lotto, Janae Thomas, and Anastasia Padilla to seats on the Council on Homelessness, as recommended by the Family and Human Services Committee.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 25</u> REAPPOINT Joseph Rubay to the Appointee 1 Seat, Dr. Alden Harken to the Appointee 2 Seat, and Ross Hillesheim to the Appointee 6Seat on the Alamo Police Services Advisory Committee for terms ending December 31, 2024, as recommended by Supervisor Andersen.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

# **Appropriation Adjustments**

C. 26 Health Services Department (0480): APPROVE Appropriation and Revenue Adjustment No.5029 authorizing new revenue in the amount of \$764,617 and operational expenditures related to the Los Medanos Health Advisory Committee and health-related programs in the Los Medanos Health Area in the amount of \$764,617. (100% Los Medanos Community Healthcare District)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

### **Personnel Actions**

<u>C. 27</u> ADOPT Position Adjustment Resolution No. 26081 to add one Mental Health Program Manager position (represented) in the Health Services Department. (100% Mental Health Realignment)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 28 ADOPT Position Adjustment Resolution No. 26076 to cancel one part time (32/40) Librarian II (represented) position and add one full time (40/40) Librarian I (represented) position in the Library Department. (100% Library Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 29</u> ADOPT Position Adjustment Resolution No. 26080 to add three Librarian I (represented) positions in the Library Department. (100% Library Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 30 ADOPT Position Adjustment Resolution No. 26078 to add one part time (32/40) Library Assistant-Journey Level position in the Library Department. (100% Library Fund, Measure X sales tax revenue)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 31</u> ADOPT Position Adjustment Resolution No. 26075 to add one Assessor's Local Exemptions Specialist (represented) position and cancel one vacant Clerk-Specialist Level (represented) position in the Assessor's Office. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 32</u> ADOPT Position Adjustment Resolution No. 26082 to add one Mental Health Program Manager (represented) position in the Health Services Department. (100% Measure X)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

#### **Grants & Contracts**

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

C. 33 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to sign the California Bipartisan Infrastructure Law (BIL), Department of Energy (DOE) Affirmation Form electing to participate in the BIL DOE Weatherization Assistance Program in an amount of \$2,614,954 with the State of California Department of Community Services and Development. (100% Federal)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

County of San Francisco, in an amount not to exceed \$648,734 as part of the 2022 U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grant for homeland security-related projects within the County for the period November 1, 2022 through December 31, 2023. (100% Federal, no County match)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 35</u> APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Global Tel\*Link Corporation (GTL), to extend the term to June 30, 2029, plus two optional one-year extensions, for the provision of Inmate Communication Services in the adult detention facilities. (No Net County Cost)

Speaker: YWFZ.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 36</u> APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Center for Tech and Civic Life, a nonprofit organization, to accept grant funding in the amount of \$2,000,000 to fund activities to support planning and operationalizing safe and secure election administration in Contra Costa County, for the grant project period of June 15, 2022 through December 31, 2024. (100% General Fund, no County match)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 37 APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding in an amount not to exceed \$2,525,000 from the California Department of Healthcare Services (DHCS) in coordination with the Office of the Sheriff, Probation Department, and Employment and Human Services Department for the PATH Round 1 and Round 2 grant programs, to support the planning and implementation of CalAIM for incarcerated persons. (No County match)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 38 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding in an amount not to exceed \$1,000,000 from Federal Communications Commission to provide Affordable Connectivity Program outreach services for the period March 1, 2023 to February 28, 2025. (100% Federal)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 39 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a grant agreement with the California Department of Housing and Community Development, to pay the County an amount up to \$552,580 for the Pet Assistance and Support Program for the Brookside Shelter to provide services for common household pets owned by individuals experiencing homelessness in West County effective on the date of grantor's signature and for five years thereafter. (No County match)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

<u>C. 40</u> APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a Change Order Request with AT&T Corp., in an amount not to exceed \$790,000 to provide maintenance and support services for all Interactive Digital Solutions Audio Video equipment for the period of December 13, 2022 through November 30, 2025. (100% User Departments)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 41</u> APPROVE and AUTHORIZE the Human Resources Director, or designee, to execute a contract with Navia Benefits Solutions, Inc., in an amount not to exceed \$300,000 to provide County employees benefit programs allowing pre-tax dollar contributions, for the period January 1, 2023 through December 31, 2027. (100% Participant fees)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 42 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Applied Materials & Engineering, Inc., effective December 13, 2022, to increase the payment limit by \$150,000 to a new payment limit of \$1,500,000 and extend the term through December 30, 2024, to provide as-needed material testing and inspection services for various County projects, Countywide. (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 43 APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a Density Bonus and Inclusionary Housing Developer Agreement, requiring the construction and rental of 13 affordable units for the Alves Lane Apartments project, a 100-unit housing development located in the Bay Point area. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 44 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an agreement with Medline Industries, LP and Medline Industries Holdings, L.P. to commit to purchase 90% of the County's estimated \$10,000,000 annual purchases of various medical supplies, cleaning supplies, disaster supplies, and associated distribution fees, i.e., bulk and low unit of measure (LUM) fees and miscellaneous minor equipment for the Contra Costa Regional Medical Center (CCRMC) and Health Centers, for the period December 1, 2022 through June 30, 2025. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 45</u> APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Best Contracting Services, Inc., to extend the term through July 31, 2024, for on-call roofing and exterior waterproofing services, with no change to the payment limit, Countywide. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 46 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Anchor Engineering, Inc. (dba AnchorCM), in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide. (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 47 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Consolidated CM in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide. (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 48 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Kitchell/CEM, Inc., in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide. (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 49 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Swinerton Builders in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

<u>C. 50</u> APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Robert Half International Inc. for continued provision of a Technical Writer/Fiscal Analyst, and to increase the payment amount by \$53,647 to a new payment limit of \$422,735 with no change to the term. (59% Federal, 35% State, and 6% County)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 51</u> APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with PlaceWorks, a corporation, to increase the payment limit by \$50,681 to a new payment limit of \$4,039,467 with no change to the term, for additional services related to the General Plan Housing Element Update. (100% Land Development Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 52 APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract extension with AT&T Corp. to extend the term through July 31, 2023. All other terms will remain unchanged. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 53 APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Trace3, LLC in an amount not to exceed \$896,915 to purchase Cisco routers, switches, licenses and support effective the date the hardware arrives and for three years thereafter. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 54 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Full Court Press Communications Incorporated, to extend the termination date from December 30, 2022 to December 31, 2023 with no change in the payment limit of \$300,000 for consulting, technical support and strategic planning for the County's Community Connect Program and COVID-19 response and communications. (50% California Advancing and Innovating Medi-Cal, 50% American Rescue Plan Act)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 55 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Integrated Pain Management Medical Group, Inc., in an amount not to exceed \$1,222,800 to provide chronic pain management and opioid treatment services for Contra Costa Health Plan members for the period December 1, 2022 through November 30, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 56 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Jackson & Coker Locumtenens, LLC, effective November 1, 2022, to increase the payment limit by \$361,664 to a new payment limit of \$1,800,000 for additional temporary psychiatric medical doctors and recruitment services for the period January 1, 2022 through December 31, 2022. (100% Mental Health Realignment)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 57 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Battery Services Agreement and Savings Guarantee Agreement with TotalEnergies Distributed Generation USA, LLC, for the installation, operation and maintenance of a battery energy storage system at the West County Detention Facility, for the period December 13, 2022 through June 30, 2035, as recommended by the Sustainability Committee, Richmond area. (100% Energy Savings)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 58 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Waterproofing Associates, Inc., to extend the term through July 31, 2024 for on-call roofing and exterior waterproofing services, with no change to the payment limit, Countywide. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 59</u> APPROVE and AUTHORIZE the Purchasing Agent, or designee to execute, on behalf of the Sheriff-Coroner, a blanket purchase order with National Food Group, Inc., in an amount to not exceed \$500,000, to provide frozen/dry food and related items for the County's detention facilities for the period October 1, 2022 through September 30, 2023. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 60</u> APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Nordic Consulting Partners, Inc., in an amount not to exceed \$22,000,000 to provide consultation and technical assistance to the Health Services Department's Information Systems Unit in support of ccLink for the period January 1, 2023, through December 31, 2024. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 61</u> APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Metropolitan Van and Storage Inc., in an amount not to exceed \$7,000,000 to provide on-call moving, storage and office landscape partition services for the period January 1, 2023 through December 31, 2025, Countywide. (100% Various Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 62 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Datix (USA) Inc. in an amount not to exceed \$151,783 for hosted policy management software and services for the period December 13, 2022 through December 12, 2023. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 63</u> APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order with Southern Counties Oil Co., in an amount not to exceed \$3,750,000 for fuel, for the period January 1, 2023 through December 31, 2024, Countywide. (100% Fleet Internal Service Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 64</u> APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Trace3 in an amount not to exceed \$78,437 to purchase Gigamon licenses and support, for the period of November 18, 2021 through November 17, 2023. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 65 APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with WSP USA Environment & Infrastructure, Inc., effective December 15, 2022, to change the contractor's name from Wood Environment & Infrastructure Solutions, Inc., to WSP USA Environment & Infrastructure, Inc., and to extend the term through March 31, 2024, for on-call stormwater consulting and technical services, with no change to the payment limit, Countywide. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C. 66** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Larry Walker Associates, Incorporated, to extend the term through March 31, 2024 for on-call stormwater consulting services, with no change to the payment limit, Countywide. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 67 APPROVE and AUTHORIZE the County Counsel, or designee, to execute, on behalf of Contra Costa County, a contract amendment with Soluri Meserve, a Law Corporation, and the Counties of Contra Costa, Solano, and San Joaquin, to extend the term through June 30, 2023, and increase the payment limit by \$50,000 to a new payment limit of \$274,000 in connection with the firm's legal work for these three Delta Counties Coalition counties related to matters affecting the Sacramento-San Joaquin Delta. (County's one-third share to be covered by Water Agency funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 68</u> APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Spike's Produce in an amount not to exceed \$500,000 to provide fresh produce and related items for the County's detention facilities for the period December 1, 2022 through November 30, 2023.(100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 69</u> APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with Nielsen Merksamer Parrinello Gross & Leoni LLP to increase the payment limit by \$180,000 to a new payment limit of \$720,000 and to extend the term from December 31, 2022 to December 31, 2023 to provide additional state legislative and regulatory advocacy services.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 70</u> APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Law Search Associates, LLC (dba Legal Research Associates), in an amount not to exceed \$288,000 to provide legal research materials to adult inmates housed in County detention facilities for the period January 1, 2023 through December 31, 2025. (100% Inmate Welfare Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 71 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Desarrollo Familiar, Inc. (dba Familias Unidas), in an amount not to exceed \$288,742 to provide a full range of community based and mental health services to eligible adult clients in Contra Costa County under the Mental Health Services Act Community Services and Supports Program for the period July 1, 2022 through June 30, 2023, including a six-month automatic extension through December 31, 2023 in an amount not to exceed \$144,371. (83% Mental Health Services Act, 17% Federal Medi-Cal)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 72 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with SHS Consulting, LLC, in an amount not to exceed \$207,480 to provide consultation and technical assistance to the Behavioral Health Services Director in regard to information technology and data for the period February 1, 2023 through January 31, 2024. (100% Mental Health Realignment)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 73</u> APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with Young Men's Christian Association of the East Bay in an amount not to exceed \$2,421,936 to provide delegate Head Start services for the period January 1, 2023 through December 31, 2023. (100% Federal).

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 74 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Telcor Inc., effective December 31, 2022, to increase the payment limit by \$4,349 to a new payment limit of \$8,303 and to extend the term through December 31, 2023 for additional support services for a glucose monitoring software solution for Contra Costa Regional Medical Center's laboratories. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 75 APPROVE and AUTHORIZE the Auditor-Controller or designee, to pay an amount up to \$138,250 to Veritiv Operating Company for janitorial supplies, parts, minor equipment and non-medical supplies provided during the period of May 26, 2022 through October 22, 2022; and APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Veritive Operating Company in an amount not to exceed \$1,488,350 for the Contra Costa Regional Medical Center and Contra Costa Health Centers to procure supplies for the period October 23, 2022 through April 30, 2025. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 76 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Young Men's Christian Association of the East Bay to extend the term through January 31, 2023, with no change to the payment limit, to continue to provide partner Head Start/Early Head Start and State - Childcare Program services. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 77 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Master Services Agreement and associated Product and Service Schedule with Alcohol Monitoring Systems, Inc., in an amount not to exceed \$800,000, for the purchase and lease of SCRAMx alcohol monitoring systems, monitoring services and hosted software, for the term of November 1, 2022 through October 31, 2025. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 78 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Axon Enterprise, Inc. to increase the payment limit by \$2,854,661 to a new payment limit of \$15,357,829 for the purchase of Taser 7 Conducted Energy Weapons, equipment, and software for the term November 1, 2022 to October 31, 2027. (100% County Service Area P-6)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 79</u> APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Arnold R. Josselson M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term October 1, 2022 through September 30, 2024. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 80 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Mark A. Super M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term of October 1, 2022 through September 30, 2024. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 81 APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Ikechi Ogan M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term of October 1, 2022 through September 30, 2024. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 82 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Samir B. Shah, M.D., Inc., effective December 1, 2022, to increase the payment limit by \$190,000 to a new payment limit of \$2,362,000 to provide additional ophthalmology services and continue to act as the Chief Medical Officer and Chief Executive Officer for Contra Costa Regional Medical Center and Health Centers with no change in the term of April 1, 2020 through March 31, 2023. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 83 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Allison Sih, M.D. (DBA Golden Gate Urology), in an amount not to exceed \$270,000 to provide urology services at Contra Costa Regional Medical Center and Health Centers for the period December 1, 2022 through November 30, 2023. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 84 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with The Staywell Company, LLC in an amount not to exceed \$473,561 for hosted software content, product, and services for Contra Costa Health Services for the period December 15, 2022 through December 14, 2027. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 85 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with David Gurley, M.D., in an amount not to exceed \$225,000 to provide emergency medicine services at Contra Costa Regional Medical Center and Health Centers for the period December 1, 2022 through November 30, 2023. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 86 APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute an agreement to purchase for \$1,000 a six-month option to purchase the real property located at 2191 Kirker Pass Road, Concord, for use in the operation of two therapeutic residential facilities for behavioral health clients, at a purchase price of \$2,900,000, and AUTHORIZE the Public Works Director to extend the term of the option in one-month increments for three months. (100% State Realignment Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

C. 87 APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute an agreement to purchase for \$100,000 a six-month option to purchase the real property located at 2523 El Portal Drive, San Pablo, for use as a mental health urgent care facility and as a therapeutic residential facility for behavioral health clients, at a purchase price of \$3,445,000, and AUTHORIZE the Public Works Director to extend the term of the option in one-month increments for three months. (100% State Realignment Funds)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen

Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

### **Other Actions**

C. 88 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Vizient, Inc., at no cost to provide group purchasing program services for the Contra Costa Regional Medical Center for the period October 1, 2022, through September 30, 2025. (100% Hospital Enterprise Fund I)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 89 ACCEPT the Contra Costa County Library Commission 2022 Annual Report and 2023 Work Plan. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C. 90** DECLARE and ACCEPT the results of the November 8, 2022 General Election; and DECLARE the results of County and local measures and specified candidates elected, as recommended by the Clerk-Recorder and Registrar of Voters. (No fiscal impact)

Speakers: Caller 6770.

**C. 91** ACCEPT the North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee Annual Report for 2022, as recommended by the Conservation and Development Director. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C. 92** ACCEPT the 2022 Advisory Body Annual Report for the Affordable Housing Finance Committee, as recommended by the Conservation and Development Director. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 93 AUTHORIZE the District Attorney's Office to provide ten Target gift cards in an amount of \$50 each for a total of \$500 for the human trafficking awareness and social media safety curriculum at Richmond High School in the West Contra Costa Unified School District. (100% DA Asset Forfeiture Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 94** ACCEPT the 2022 Advisory Body Annual Report for the Historical Landmarks Advisory Committee, as recommended by the Conservation and Development Director. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 95</u> APPROVE and AUTHORIZE the County Librarian to accept a bequest to the County Library in the amount of \$377.964.62 from the estate of Francis Joseph Thomas as administered by the Diablo Valley Foundation for Aging, Executor, effective October 26, 2022. (100% Library Fund, no County match)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C. 96</u> APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute a Historical Property Preservation Agreement (Mills Act Contract) for 1897 Calle Arroyo in the Diablo area, as recommended by the Conservation and Development Director. (100% General Fund; reduction in property tax revenue)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 97 ACCEPT the 2022 Annual Report for Knightsen Town Advisory Council, as recommended by Supervisor Burgis.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C. 98** ACCEPT the 2022 Annual Report of the Bethel Island Municipal Advisory Council, as recommended by Supervisor Burgis.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

C. 99 ACCEPT the Contra Costa County Fish and Wildlife Committee 2022 Annual Report, as recommended by the Fish and Wildlife Committee. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.100</u> APPROVE and AUTHORIZE the conveyance of approximately 4.79 acres of vacant property, identified as Assessor's Parcel No. 074-080-034, to the City of Antioch, and DETERMINE that the activity is exempt from the California Environmental Quality Act, as recommended by the Public Works Director, Antioch area. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C.101** ACCEPT the 2022 Annual Report on the activities of the Family and Children's Trust (FACT) Committee, as recommended by the Employment and Human Services Director. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.102</u> ACCEPT the 2022 Annual Report for the Iron Horse Corridor Management Program Advisory Committee, as recommended by the Public Works Director, Alamo, Concord, Danville, Pleasant Hill, San Ramon and Walnut Creek areas. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.103</u> ACCEPT the Contra Costa County Planning Commission 2022 Annual Report, as recommended by the Conservation and Development Director. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.104</u> APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director, and as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.105</u> ACCEPT the 2022 Annual Report for the Byron Municipal Advisory Council, as recommended by Supervisor Burgis.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.106</u> ACCEPT the 2022 Annual Report for the County Service Area P-6 (Discovery Bay Zones) Citizen Advisory Committee, as recommended by Supervisor Burgis.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.107</u> AUTHORIZE the Board of Supervisors, in all its capacities, and its subcommittees, and its advisory bodies to continue teleconference meetings under Government Code section 54953(e), make related findings, and take related actions.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.108</u> RE-NAME the Hiring Outreach Oversight Committee to the Equity Committee and expand its scope to include its existing work plus all work related to the County's racial justice and social equity efforts, including oversight of the Office of Racial Equity and Social Justice, and the work of the Racial Justice Oversight Body and all Departments' equity officers.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

**C.109** RECEIVE notice of adjustment in compensation paid to members of the Board of Supervisors, showing a 0.894% percent salary increase for Board members effective July 1, 2022, as required by Ordinance 2019-11. (100% General Fund)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.110</u> ACCEPT the 2022 Quarter 2 and Quarter 3 reports from the Council on Homelessness, as recommended by the Family and Human Services Committee. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.111</u> ACCEPT the report on the Employment and Human Services Department's Innovative Community Partnerships as recommended by the Family and Human Services Committee. (No fiscal impact)

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.112</u> ADOPT Resolution No. 2022/498 directing the Human Resources Department to adjust and maintain affected job classifications on the Salary Schedule in alignment with the State of California's minimum wage.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

<u>C.113</u> ACCEPT the recommended changes to the Council on Homelessness bylaws, as recommended by the Family and Human Services Committee.

AYE: District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District I Supervisor John Gioia (ABSENT)

# **GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the

Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

www.contracosta.ca.gov

#### STANDING COMMITTEES

The **Airport Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors John Gioia and Candace Andersen) meets on the fourth Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Finance Committee** (Supervisors John Gioia and Karen Mitchoff) meets on the first Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Federal D. Glover and John Gioia) meets quarterly on the first Monday of the month at 10:30 a.m.. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Internal Operations Committee** (Supervisors Candace Andersen and Diane Burgis) meets on the second Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Street, Martinez.

The **Public Protection Committee** (Supervisors Andersen and Federal D. Glover) meets on the fourth Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) meets on the fourth Monday of every other month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Transportation**, **Water & Infrastructure Committee** (Supervisors Candace Andersen and Karen Mitchoff) meets on the second Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

#### AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

# Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
AICP American Institute of Certified Planners
AIDS Acquired Immunodeficiency Syndrome

**ALUC** Airport Land Use Commission

**AOD** Alcohol and Other Drugs

ARRA American Recovery & Reinvestment Act of 2009

**BAAQMD** Bay Area Air Quality Management District

**BART** Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System

**BCDC** Bay Conservation & Development Commission

**BGO** Better Government Ordinance

**BOS** Board of Supervisors

**CALTRANS** California Department of Transportation

CalWIN California Works Information Network

CalWORKS California Work Opportunity and Responsibility to Kids

**CAER** Community Awareness Emergency Response

CAO County Administrative Officer or Office

CCCPFD (ConFire) Contra Costa County Fire Protection District

**CCHP** Contra Costa Health Plan

**CCTA** Contra Costa Transportation Authority

**CCRMC** Contra Costa Regional Medical Center

**CCWD** Contra Costa Water District

**CDBG** Community Development Block Grant

**CFDA** Catalog of Federal Domestic Assistance

**CEQA** California Environmental Quality Act

**CIO** Chief Information Officer

**COLA** Cost of living adjustment

ConFire (CCCFPD) Contra Costa County Fire Protection District

**CPA** Certified Public Accountant

**CPI** Consumer Price Index

**CSA** County Service Area

**CSAC** California State Association of Counties

CTC California Transportation Commission

dba doing business as

**DSRIP** Delivery System Reform Incentive Program

**EBMUD** East Bay Municipal Utility District

**ECCFPD** East Contra Costa Fire Protection District

**EIR** Environmental Impact Report

**EIS** Environmental Impact Statement

**EMCC** Emergency Medical Care Committee

**EMS** Emergency Medical Services

EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)

et al. et alii (and others)

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

F&HS Family and Human Services Committee

First 5 First Five Children and Families Commission (Proposition 10)

FTE Full Time Equivalent

FY Fiscal Year

**GHAD** Geologic Hazard Abatement District

**GIS** Geographic Information System

HCD (State Dept of) Housing & Community Development

HHS (State Dept of ) Health and Human Services

HIPAA Health Insurance Portability and Accountability Act

**HIV** Human Immunodeficiency Syndrome

**HOV** High Occupancy Vehicle

**HR** Human Resources

**HUD** United States Department of Housing and Urban Development

**IHSS** In-Home Supportive Services

Inc. Incorporated

**IOC** Internal Operations Committee

ISO Industrial Safety Ordinance

JPA Joint (exercise of) Powers Authority or Agreement

Lamorinda Lafayette-Moraga-Orinda Area

LAFCo Local Agency Formation Commission

**LLC** Limited Liability Company

**LLP** Limited Liability Partnership

Local 1 Public Employees Union Local 1

LVN Licensed Vocational Nurse

MAC Municipal Advisory Council

**MBE** Minority Business Enterprise

M.D. Medical Doctor

M.F.T. Marriage and Family Therapist

MIS Management Information System

**MOE** Maintenance of Effort

**MOU** Memorandum of Understanding

MTC Metropolitan Transportation Commission

NACo National Association of Counties

**NEPA** National Environmental Policy Act

**OB-GYN** Obstetrics and Gynecology

O.D. Doctor of Optometry

**OES-EOC** Office of Emergency Services-Emergency Operations Center

**OPEB** Other Post Employment Benefits

**OSHA** Occupational Safety and Health Administration

**PARS** Public Agencies Retirement Services

PEPRA Public Employees Pension Reform Act

Psy.D. Doctor of Psychology

**RDA** Redevelopment Agency

**RFI** Request For Information

**RFP** Request For Proposal

**RFO** Request For Oualifications

**RN** Registered Nurse

SB Senate Bill

SBE Small Business Enterprise

**SEIU** Service Employees International Union

SUASI Super Urban Area Security Initiative

**SWAT** Southwest Area Transportation Committee

TRANSPAC Transportation Partnership & Cooperation (Central)

TRANSPLAN Transportation Planning Committee (East County)

TRE or TTE Trustee

TWIC Transportation, Water and Infrastructure Committee

UASI Urban Area Security Initiative

VA Department of Veterans Affairs

vs. versus (against)

WAN Wide Area Network

WBE Women Business Enterprise

WCCTAC West Contra Costa Transportation Advisory Committee

To: **Board of Supervisors** 

From: Mary Ann Mason, County Counsel

Date: December 13, 2022

Subject: Claim of Mark and Mary Shepherd/ Downey Brand Letter



Contra Costa County

# **RECOMMENDATION(S):**

- 1. Claim of Mark and Mary Shepherd (without attachments)
- 2. Downey Brand Letter dated October 26, 2022 (without attachments)

# FISCAL IMPACT: No fiscal impact.

# **BACKGROUND:**

See attachments

<b>✓</b> APPROVE	OTHER					
RECOMMENDATION OF C	ENTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE					
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER						
Clerks Notes:						
VOTE OF SUPERVISORS  1 hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors						
Contact: County Counsel						
	By: , Deputy					

# <u>ATTACHMENTS</u>

Mark and Mary Shepherd Claim (without attachments)

Downey Brand Letter dated October 26, 2022

# **BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY** INSTRUCTIONS TO CLAIMANT

- A claim relating to a cause of action for death or for injury to person or to personal property A. or growing crops shall be presented not later than six months after the accrual of the cause of action. A claim relating to any other cause of action shall be presented not later than one year after the accrual of the cause of action. (Gov. Code § 911.2.)
- Claims must be filed with the Clerk of the Board of Supervisors at its office located at: B. County Administration Building, 1025 Escobar Street, 1st Floor, Martinez, CA 94553.
- If claim is against a district governed by the Board of Supervisors, rather than the County, the C. name of the District should be filed in.
- If the claim is against more than one public entity, separate claims must be filed against each D. public entity.
- Fraud- See penalty or fraudulent claims, Penal Code Sec. 72 at the end of this form. E.

RE: Claim By:	Reserved for Clerk's filing stamp
Mark Shepherd and Mary Shepherd	1
)	DEGEOVED
Against the County of Contra Costa )	AUG 1 6 2022
District)	UN CAR DI
(Fill in the name)	ByCOD

The undersigned claimant hereby makes claim against the County of Contra Costa or the above-named and in support of the claim represents as follows: district in the sum of \$\_\_

When did the damage or injury occur? (Give exact date and hour) 1. March 2, 2022 15:40

3.3

Where did the damage or injury occur? (Include city and county) 2.

Treat Blvd. intersection of Oak Rd. in unincorporated part of Contra Costa County/

Longitude: 37.926600 Longitude: -122.057660 How did the damage or injury occur? (Give full details; use extra paper if required) Please see attachment

- What particular act or omission on the part of county or district officers, servants or employees 4. caused the damage or injury? Please see attachment.
- What are the names of county or district officers, servants or employees causing the damage or 5.

Contra Costa County, Contra Costa County Sheriff Department, Officer Brian Scott Sams

6. What damage or injuries do you claim resulted? (Give full extent of injuries or damages claimed. Attach two estimates for auto damage.) Please see attachment.

7.	How was the amount claimed above computed? (Include the estimated amount of any prospective damage or injury.)  Please see attachment.									
8. 9.	Names and addresses of witnesses, doctors and hospitals:  Please see attachment  List the expenditures you made on account of the accident or injury:									
	DATE TP	ME AMOUNT  lease see attachment								
Name Ch He 131	D NOTICES TO: (Attorney) e and address of Attorney arles C. Kelly, II (SBN 122253 rsh & Hersh, APC 88 Sutter St., Suite 1210 n Francisco, CA 94109	Of the claim of the claim shall be signed by the claimant or by some person on his behalf.  Charles Kelly, II on behalf of Mark Shepherd  Claimant's Signature  Mark and Mary Shepherd  (Address)								
Telep	hone No415-441-5544	Telephone No.								
is sub Furth	e be advised that this claim forn ject to public disclosure under t	IC RECORDS NOTICE:  n, or any claim filed with the County under the Tort Claims Act the California Public Records Act. (Gov. Code §§ 6500 et seq.) dums, or supplements attached to the claim form, including ublic disclosure.								
		NOTICE:								

Section 72 of the Penal Code provides:

Every person who, with intent to defraud,

Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, city or district board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account voucher, or writing, is punishable either by imprisonment in the County jail for a period of not more than one year, by a fine of not exceeding one thousand dollars (\$1000.00), or by both such imprisonment and fine, or by imprisonment in the state prison, by a fine of not exceeding ten thousand dollars (\$10,000.000, or by both such imprisonment and fine.

ATTACHMENT TO CLAIM FORM MARK AND MARY SHEPHERD AGAINST THE COUNTY OF CONTRA COSTA looked across the intersection at the crossing signal which showed a "white OK to cross" figure. Claimant proceeded into the crosswalk taking about 4 steps before he was struck on left hip and side by Officer Brian Scott Sams.

Claimant rolled/slid along the right side of the vehicle until Claimant hit the outside mirror which knocked him down to the pavement in a spinning motion. Officer Brian Scott Sams came over saying "I am sorry, I did not see you" and repeated it. Claimant was on his left side and partly on his back with his back pack partly supporting him.

The driver, Officer Brian Scott Sams, of the Contra Costa County Sheriff Department, asked if Claimant was hurt and if Claimant could move to the curb. Claimant told him he could not move as Claimant was in too much pain and could not move his hip.

A fire truck arrived at the scene followed by an ambulance. The EMTs examined Claimant, cut off his shirt, took off his back pack, put him on a backboard and applied a neck brace. Claimant told the EMTs he was a Kaiser patient 3 times and wanted to go to Kaiser. The EMTs discussed where Claimant should go and decided to take him to John Muir Health, as it was a Trauma center. Claimant was admitted to John Muir Health on March 2, 2022 at approximately 4:10 P.M. and discharged at approximately 11:30 P.M.

4. What particular act or omission on the part of county or district officers, servants or employees caused the damage or injury?

County of Contra Costa, by and through the Contra Costa County Sheriff Department is vicariously responsible for Officer Brian Scott Sams' actions and for negligently hiring, training, and supervising employees, agents, and independent contractors. Officer Brian Scott Sams, employee of Contra Costa County, by and through the Contra Costa County Sheriff Department, was negligently hired, trained, and supervised. Officer Brian Scott Sams violated California Vehicle Code Section 21950(a)-Crosswalk, marked or not, pedestrian has the right of way causing injuries to Claimant Mark Shepherd and a loss of consortium for Mary Shepherd as a result of the accident on March 2, 2022.

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6	What	damage	or ini	uries de	VOII	claim	resulted?
v.	AA TICIT	Gamage	Or mile	mics ac	YUU	CIGILITY	TODULOUS

As a result of Officer Brian Scott Sams' negligence, employee of Contra Costa County by and through the Contra Costa County Sheriff Department, Claimant sustained injuries to his hips, pelvic and groin area, left shoulder, ribs, chest, left foot and Claimant's wife suffered loss of consortium damages. Claimant incurred medical expenses, lost wages, and pain, suffering and emotional distress damages.

# 7. How was the amount claimed above computed?

The amounts of damages for both claimants are continuing and are over \$25,000 and this is a non-limited civil case.

8. Names and addresses of witnesses, doctors and hospitals:

Claimant Mark Shepherd was transported by ambulance (American Medical Response) to John Muir Health. Thereafter, he received all his sequalae care from Kaiser Walnut Creek.

- American Medical Response- 2400 Bisso Lane, Ste. Concord, California 94520/ Contra Costa Fire EMS Administrative Offices 4005 Port Chicago Highway, Suite 250 Concord, CA 94520
- John Muir Health- 1601 Ygnacio Valley Rd, Walnut Creek, CA 94598
- Kaiser Walnut Creek- 1425 S Main St, Walnut Creek, CA 94596
- List the expenditures you made on account of the accident or injury:

Expenditures are continuing and include but are not limited to medical bills, and out-ofpocket medical bills.

Dated: August 12, 2022

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Enclosure(s) 24

Attachment 1 John Muir Health Medical Records 25

Attachment 2 Kaiser Walnut Creek Records

Attachment 3 Equain Lien

Attachment 4 CHP Report



Anthony L. Vignolo avignolo@downeybrand.com 209.472.3920 Direct 209.472.3921 Fax Downey Brand LLP 3425 Brookside Road, Suite A Stockton, CA 95219 209.473.6450 Main downeybrand.com

October 26, 2022

# VIA EMAIL ONLY

BOARD OF SUPERVISORS COUNTY OF CONTRA COSTA DISTRICT 1 – John Gioia 11780 San Pablo Avenue, Suite D El Cerrito, CA 94530 john gioia@bos.cccounty.us

BOARD OF SUPERVISORS COUNTY OF CONTRA COSTA DISTRICT 2 – Candace Anderson 309 Diablo Road Danville, CA 94526 supervisorandersen@bos.cccounty.us

BOARD OF SUPERVISORS COUNTY OF CONTRA COSTA DISTRICT 3 – Diane Burgis 3361 Walnut Boulevard, Suite 140 Brentwood, CA 94513 supervisor burgis@bos.cccounty.us

BOARD OF SUPERVISORS COUNTY OF CONTRA COSTA DISTRICT 4 – Karen Mitchoff 2151 Salvio Street, Suite R Concord, CA 94520 SupervisorMitchoff@bos.cccounty.us

BOARD OF SUPERVISORS COUNTY OF CONTRA COSTA DISTRICT 5 – Federal D. Glover district5@bos.cccounty.us

Re: Global Discoveries, Ltd.

Contra Costa County Policy Regarding Claims for Excess Proceeds

Dear Supervisors:

My office represents Global Discoveries, Ltd. ("Global"). As you likely know, Global assists others in recovering lost or unclaimed assets on their behalf, including excess proceeds from tax sales ("Excess Proceeds"), and performs these services solely on a contingency basis. In other

words, neither Global nor its clients receive any compensation until Global successfully receives the subject asset.

I assume you are also aware of the lawsuit entitled *Global Discoveries*, *Ltd.*, *v. County of Contra Costa*, *et al.*, which Global initiated against Contra Costa County (the "County") on January 31, 2019, after the County denied Global's claim for Excess Proceeds as a result of Global failing to submit supporting documentation within a year of the recordation of the deed from the tax sale. The trial court sustained the County's demurrer to Global's complaint, reasoning that the County's denial of Global's claim was consistent with the County's claim policies:

Here, Global's deadline to submit a complete claim, including 'all necessary supporting documentation,' was March 21, 2019: one year after the tax sale deed was recorded. Global sent the judgment to the Treasurer Tax Collector five months after that deadline had passed. Respondents had proceeded in a manner consistent with the Claims Policy and already denied the claim. We thus conclude that Global has not shown an abuse of discretion on this basis. (Cf. *Verdugo Hills Hospital, Inc. v. Department of Health* (1979) 88 Cal.App.3d 957, 963 [abuse of discretion 'may be established if, among other things, the administrative agency has not proceeded in the manner required by law'].)

Although the issue in the foregoing action was merely whether the County's denial of Global's claim was consistent with the County's claim policies, subsequent to the trial court's ruling Global discovered significant evidence revealing that the County has engaged in a pattern and practice of discriminatory conduct in applying such policies, as discussed in detail below. Since the evidence substantiating the County's disparate treatment of Global now gives rise to claims for violation of due process and equal protection, among others, Global has requested that I bring this matter directly to your attention with the hope of avoiding further litigation.

### The County's Claim Policies

In March of 2015, the County's Board of Supervisors (the "Board") adopted Resolution No. 2015/68, establishing the "Contra Costa County Policy Regarding Claims for Excess Proceeds" (the "2015 Policy"), which in turn set forth the rules and procedures governing the distribution of Excess Proceeds. Through Resolution No. 2017/301 adopted in August of 2017, the Board amended the 2015 Policy "to include updated requirements, as recommended by the County Treasurer-Tax Collector" (the "2017 Policy") (the 2015 Policy and the 2017 Policy are collectively referred to as the "Claim Policies").

The "Claim Requirements" section of the Claim Policies states:

As described below, each claimant must submit a completed Contra Costa County Treasurer-Tax Collector's Excess Proceeds Claim Form and supporting documentation, which provides information and proof of the claimant's right to all or any portion of excess proceeds. [Emphasis added.]

Appendix A to the Claim Policies identifies the "supporting documentation" specifically required for each type of claim. For example, under the 2015 Policy, one of the requirements for lienholders of record is that they must submit the original promissory note. However, this requirement was subsequently revised under the 2017 Policy to allow a certified copy of the note. The revised section now reads as follows:

- i. The original or certified copy of the promissory note and all amendments or other modifications (if any) on the tax-defaulted property.
- a) The only alternative to providing an original or certified copy of the promissory note is a court order pursuant to California Civil Code section 3415, which establishes the existence and terms of a lost note.

The "Submission of Claim" section of the Claim Policies identifies the deadline for submitting claims and supporting documentation, stating in relevant part:

- a. The deadline (the 'Deadline') to file a completed claim with the Contra Costa County Treasurer-Tax Collector's Office is one (1) year following the date of the recording of the deed to the purchaser of the tax-default property. The claim shall be postmarked on or before the one-year expiration date to be considered timely.
  - i. A claimant may not file or amend a claim after the Deadline. It is the claimant's sole responsibility to timely submit a complete claim, including all necessary supporting documentation.
  - ii. A claimant may not rely on the Treasurer-Tax Collector's Office to approve or request information to supplement incomplete claims.

Subdivision (d) of the "Preliminary Claim Review" section of the 2015 Policy, prior to being revised by the 2017 Policy, stated: "The Treasurer-Tax Collector's Office will not accept claims, amendments to claims and supporting documentation after the Deadline." The revised version under the 2017 Policy no longer includes reference to the phrase "and supporting documentation," and now simply states: "The Treasurer-Tax Collector's Office will not accept claims or amendments to claims after the Deadline." While the purpose of this specific revision was clearly to allow the County to accept "supporting documentation" submitted by a claimant "after the Deadline" when the County *chose* to do so, as I am sure you know it is unlawful for the County to exercise such discretion in a discriminatory manner. Unfortunately, as discussed more fully below, it appears the County is engaging in such discrimination with respect to my client, Global.

# The County Has Utilized Its Statutory Discretion To Discriminate Against Global

On February 21, 2019, Global timely submitted a claim to the County for Excess Proceeds related to a real property that was secured by a deed of trust. The County's 2017 Policy, which governed this claim, required that Global's claim include the original or certified copy of the promissory note or, if the note could not be located, a court order establishing the existence and terms of the note. Since the promissory note could not be located, Global had filed a complaint in Contra Costa Superior Court to establish the existence and terms of the lost note prior to submitting its claim for Excess Proceeds to the County. Since the judgment had not yet been issued by the time of Global's submission, which is certainly not surprising considering the pace at which the wheels of justice often move, Global noted in its claim that it was "currently in the process of obtaining a court order to reprove the Note" and enclosed therewith a copy of the complaint filed in the action.

On August 15, 2019, the County notified Global that its claim had been denied for failure to submit the "supporting documentation" by the deadline. In a subsequent email from the County to Global, the County explained the basis of its denial, stating:

After a careful review of the claims received for excess proceeds resulting from the tax sale of APN 073-042-004, the Treasurer-Tax Collector determined that Global Discoveries had failed to submit documentation necessary to establish its rights to all or any portion of the excess proceeds, or a court order to obtain the necessary documentation. Global Discoveries failed to submit such documentation within one year following the date of recording of the deed to the purchaser of the Property, as required by the Revenue and Taxation Code and the County Policy Regarding Claims for Excess Proceeds. Based on Global Discoveries' failure the Treasurer-Tax Collector denied the claim.

When Global thereafter received the judgment establishing the terms of the lost note on August 27, 2019, it promptly sent correspondence to the County on August 30, 2019, enclosed a copy of the judgment and inquired whether the County was standing by it denial of the claim. Despite its clear authority to exercise its discretion to accept the supporting documentation under the 2017 Policy as set forth above, the County informed Global it was "standing by its decision" and refused to consider the documentation.

By contrast, the evidence recently obtained by Global reveals that the County has actually resorted to *violating* its own policies in favor of claimants other than Global and, quite egregiously, has done so even when such violation would be to Global's detriment. For example, Parcel Number 095-042-016-6 (Item 123) was sold at a property tax auction by the

<sup>&</sup>lt;sup>1</sup> The deed from the tax sale was recorded on March 21, 2018, and the former lienholders assigned their interests in the Excess Proceeds to Global..

<sup>&</sup>lt;sup>2</sup> The unpaid balance on the note was \$150,064.51.

County on February 23, 2016, for \$172,200.00, resulting in excess proceeds in the amount of \$154,682.00. On March 8, 2017, a claim for Excess Proceeds in the amount of \$154,682.56 was filed with the County by Hinshaw & Culbertson LLP ("Hinshaw") on behalf of Bank of America (the "BofA Claim"). Global also filed a claim on this property in the same amount as the BofA Claim. In the County's April 6, 2017, "Acknowledgement of Claim for Excess Proceeds Received" form ("Acknowledgement") to Hinshaw, the County checked the following box:

The claim was timely received but incomplete. Please refer to the County of Contra Costa Policy Regarding the Submission of Claims for Excess Proceeds, which contains the instructions for filing a claim. The policy may be downloaded at www.cctax.us. PLEASE REVIEW SECTION 3A (attached)

Since the 2017 Policy had not yet been adopted by the County, this claim was governed by the 2015 Policy, which unequivocally *required* that the original promissory note be submitted with any claim for Excess Proceeds, with no exceptions. Not only did BofA fail to submit the original promissory note with its claim, BofA did not even submit a copy of the note. Instead, by correspondence dated April 27, 2017, after expiration of the deadline, Hinshaw notified the County that neither the original nor a copy of the promissory note could be located, and requested that the County accept a declaration attaching the HELOC agreement, as previously submitted with its claim, as alternative proof of the terms of the note. In direct violation of its own 2015 Policy, the County reversed course and approved the BofA claim.

Incredibly, the County not only violated its 2015 Policy in approving the BofA Claim, but did so to Global's direct detriment by denying Global's claim due to the seniority of the BofA Claim. In other words, had the County followed its express 2015 Policy, the Excess Proceeds of \$154,682 would have been paid to Global, not BofA. Adding insult to injury, the County expressly concealed from Global the fatal defects of the BofA claim. Specifically, a handwritten note from the County, on May 2, 2017, states: "Spoke w/ Jed Byerly @1pm explaining that claim was denied due to BofA claim as lien holder. GD. will not challenge BofA claim." This documentation and correspondence are enclosed herewith as **Exhibit A**.

The outcomes in the two examples referenced above involving Global obviously leave Global with more questions than answers. The County refused to accept the allegations of the complaint filed in the Contra Costa Superior Court as evidence of the terms of the promissory note, which even the trial court found to be more than sufficient in issuing the judgment. Further, despite the County's clear discretion under its 2017 Policy to accept that judgment submitted by Global after the deadline, the County refused to do so. Yet, for BofA, the County not only accepted documentation other than the promissory note itself when its 2017 Policy expressly prohibited it from doing so, but chose to violate its own policy to the detriment of Global.

<sup>&</sup>lt;sup>3</sup> The final date to submit the claim was March 11, 2017.

Unfortunately, as Global has recently discovered, the two foregoing examples involving Global are not isolated incidents. Included below are further examples of the County selectively choosing not to enforce its Claim Policies against claimants for Excess Proceeds:<sup>4</sup>

1. APN: 534-082-024-9

<u>Item No.</u>: 67

Deadline: 6/5/2016

<u>Claimant</u>: Tina Ha of Castleroy California Corp. for Semisi Moala,

Malia Moala and Telesia Malia Salt

<u>Claim Amount</u>: \$86,983.37 <u>Amount Received</u>: \$78,763.71

On June 12, 2016, after the deadline to submit a claim, and while the 2015 Policy was in force (expressly precluding the County from accepting supporting documentation submitted after the deadline), the claimant emailed the County supplemental paperwork regarding the claim stating, in relevant part:

Would you please do us a great favor and put this ID in the package that we sent you?

You should receive a physical copy for your filed by next Tuesday 6/14.

Thank you so much for all your help!

In addition, in a handwritten note that stated "Death Cert after due date", the County acknowledged accepting further supplemental documentation after the purported deadline related to this claim. On August 9, 2016, the County notified the claimant that its records indicated that the claimant filed her claim for Excess Proceeds on or about June 3, 2016, and that that it had accepted the claim.

2. APN: 430-122-001-0

Item No.:169Deadline:3/13/2016Claimant:Frank ConnellyClaim Amount:\$190,000.00Amount Received:\$12,325.45

On March 10, 2016, the County received the above referenced claim from the claimant which included a copy of the deed of trust as evidence of its lien. On March 14, 2016, a day after the purported deadline to submit a claim, and again while the 2015 Policy was in force, the claimant faxed a notarized copy of the claim of the same date. In a handwritten note, the County

<sup>&</sup>lt;sup>4</sup> These examples are not intended to be an exhaustive list.

acknowledged that the supplemental documentation was received after the deadline stating, "Notary1 day after due date."

On May 11, 2016, nearly two months after the purported deadline, the claimant faxed Eric Moe of the County the following:

Statement regarding Claim for Excess Proceeds- Parcel number 430-122-001-0 Item number 169

I recently put in a claim for excess proceeds on the above property in the amount of \$190,000. This represents the original Principal on the First Deed of Trust. It should be noted that the note also required annual interest of 10% which over a 7 year period from 2008-2014 would amount to an additional \$133,000.

I never received any payments from Mr. Pereira. There was always one excuse after another.

If you have any further questions, please contact me at 925-683-0856.

Without an original of the promissory note (as required by the County's 2015 Policy), or even a copy of the note, and despite the fact that the claim was not complete by the deadline as required by the 2015 Policy, the County notified the claimant on May 25, 2016, that its records indicated that the claimant filed his claim for Excess Proceeds on or about March 10, 2016, and that that it had accepted the claim. This documentation regarding the examples cited above is enclosed herewith as **Exhibit B**.

Additional examples of the County selectively choosing not to enforce its Claim Policies against claimants for Excess Proceeds are enclosed herewith as **Exhibit C**.

Finally, I want to note that the foregoing discriminatory conduct employed against Global is not isolated to the County. Based upon the evidence discovered by my client, it is clear that several counties within California have formed an alliance and have been conspiring against Global and the few other companies engaged in the same business by adopting, revising, and discriminately applying their claim policies. Unfortunately, it appears that such counties are justifying their conduct on the mistaken belief that Global and its peers are taking advantage of individuals who would otherwise be inclined to submit their own claims for Excess Proceeds, when in fact the truth is that most individual potential claimants are not even aware of their right to claim such proceeds. For example, an email dated August 7, 2019, from the Tax Collector for the County of Madera, Tracy Kennedy, states in relevant part: "Thank you for establishing our first ever Excess Proceeds Policy! ... I really like that you embolden the part that tells taxpayers they can do their own claims .. hopefully more of them will and cut global discoveries out of a million or so dollars." Based upon this and other evidence discovered by Global that reveals and discriminatory pattern and practice quite similar to the examples set forth above involving the County, Global filed a lawsuit against the County of Madera and others in the Superior Court of California, County of Madera, identified as Case No. MCV084356.

## **Legal Violations**

## Due Process and Equal Protection Violations

The County's selective enforcement of its Claim Policies violates the Due Process Clause of the Fourteenth Amendment to the U. S. Constitution as well as the analogous due process provisions of the California Constitution. The Due Process Clause bars local governments from depriving any person of life, liberty, or property without due process of law. Here, it appears the County has created an irrational distinction between Global and the other Claimants in its practice of selectively choosing when to enforce its Claim Policies and has demonstrated a pattern of abuse and arbitrary action, thereby depriving Global of due process as guaranteed by the Fourteenth Amendment Constitution of the United States.

The County's selective enforcement of the Claim Policies and its discriminatory practices against Global also violates the U.S. Constitution and California Constitution's Equal Protection Clauses (the "Equal Protection Clauses"). The Equal Protection Clauses provide for "equal protections of the laws." This guarantee is "essentially a direction that all persons similarly situated should be treated alike" and "secure[s] every person within the State's jurisdiction against intentional and arbitrary discrimination, whether occasioned by express terms of a statute or by its improper execution through duly constituted agents." *City of Cleburne v. Cleburne Living Center*, 473 U.S. 432, 439 (1985); *Village of Willowbrook v. Olech*, 528 U.S. 562, 564 (2000).

In reviewing the claims for Excess Proceeds that have been approved contrary to its Claim Policies, it is clear that the County is implementing its Claim Policies in an arbitrary manner and not treating similarly situated persons alike. As set forth by the examples provided above, it is clear that the County's actions and disparate treatment of Global have been unreasonable, arbitrary and capricious, and in violation of state and federal laws. What the equal protection guarantee prohibits is state officials' purposefully and intentionally singling out individuals for disparate treatment on an invidiously discriminatory basis. (*Cilderman v. City of Los Angeles*, 67 Cal. App. 4th 1466, 80 Cal. Rptr. 2d 20 (2d Dist. 1998).)<sup>6</sup>

## Civil Rights Violations

Section 1983 of Title 42 of the U.S. Code, enacted by Congress pursuant to section 5 of the Fourteenth Amendment, creates an action for damages, and injunctive relief against individuals and local governmental bodies who deprive a plaintiff of rights, privileges, or immunities

<sup>&</sup>lt;sup>5</sup> U.S. Const. amend. XIV, § 1; Cal.. Const. art I, § 7(a)

<sup>&</sup>lt;sup>6</sup> The Equal Protection Clause gives rise to a cause of action on behalf of a "class of one" where the plaintiff does not allege membership in a class or group, but alleges that she has been intentionally treated differently from others similarly situated and that there is no rational basis for such treatment. (See, e. g., Sioux City Bridge Co. v. Dakota County, 260 U. S. 441.)

"secured by the Constitution and laws." This cause of action is available to "any citizen of the United States or other person within the jurisdiction thereof" suffering the deprivation of a federally protected right.<sup>8</sup>

Action under color of state law is action taken with the appearance that the state government authorizes the action. Public employees act under the color of state law when they are acting in their official capacity or exercising the authority that state law gives them, even if they abuse that authority. (*Monroe v. Pape*, 365 U.S. 167, 184 (1961); *Monell v. Dep't of Social Servs.*, 436 U.S. 658 (1978).) If a municipal "policy or custom" is the "moving force" of a constitutional violation, liability against a local government can be established under Section 1983. A municipal "policy or custom" may take the form of the following:

- A formal regulation or policy statement.
- An informal custom amounting to a widespread practice that, although not authorized by written law or express municipal policy, is so permanent and well settled that it constitutes a custom or usage with the force of law.
- The decisions of employees with final policymaking authority.
- The ratification by these final policymakers of the decisions, and the basis for them, of subordinates to which authority was delegated subject to these policymakers' review and approval.
- The failure to adequately train or supervise employees if that failure results from deliberate indifference to the injuries that may be caused.

(See Bryson v. City of Okla. City, 627 F.3d 784, 788 (10th Cir. 2010) (internal quotations and citations omitted), cert. denied, 131 S. Ct. 3030 (2011); Monell, 436 U.S. at 694.)

## Other Claims

The foregoing are only a few of the primary claims arising from the County's unlawful practice at issue. Obviously, the County's conduct has damaged Global's business, including its reputation and relationships with Global's Assignors, and has denied Global and Global's Assignors the use of the funds at issue (thereby entitling Global and Global's Assignors to prejudgment interest on such sums). Such facts give rise to claims against the County for

<sup>&</sup>lt;sup>7</sup> Such constitutional deprivations may include violations of procedural due process and equal protection; clause of the Fourteenth Amendment;8 and certain violations of the Commerce Clause. (Introduction, 1 Nahmod, Civil Rights & Civil Liberties Litigation: The Law of Section 1983 § 2:1)

<sup>&</sup>lt;sup>8</sup> Courts have found that corporations were proper plaintiffs in a Section 1983 suit. (See *Church of the Lukumi Babalu Aye, Inc. v. City of Hialeah*, 508 U.S. 520, 547 (1993).).

interference with contract, interference with prospective economic advantage, conversion, and related causes of action.

## **Demand**

To be clear, Global has no desire to pursue further litigation against the County for the discriminatory practices set forth herein, as it has been forced to do against the County of Madera. However, as I am sure you can understand, Global will simply not tolerate any unlawful discriminatory practices that continue to harm its business and its clients.

My client would like to give the County an opportunity to explain the inconsistent practices identified above, including (1) the specific circumstances and/or factors considered by the County in choosing to violate its 2015 Policy by not requiring a claimant for Excess Proceeds to submit an original copy of the promissory note; (2) the specific circumstances and/or factors considered by the County in choosing to violate its 2015 Policy by accepting supporting documentation submitted by a claimant after the deadline; (3) the specific circumstances and/or factors considered by the County in choosing to exercise its discretion under its 2017 Policy by accepting supporting documentation submitted by a claimant after the deadline; and (4) the specific circumstances and/or factors considered by the County in refusing to exercise its discretion under its 2017 Policy to accept supporting documentation submitted after the deadline by Global, and otherwise denying Global's claim referenced above by letter dated August 15, 2019, while simultaneously violating its 2017 Policy in approving the competing and patently defective BofA claim.

A satisfactory response to this correspondence from the County is requested by November 11, 2022. In addition, until these issues are resolved, I strongly encourage the County to continue withholding the Excess Proceeds that are at issue in the pending lawsuit referenced above, Global Discoveries, Ltd., v. County of Contra Costa, et al.. In the event the County distributes such proceeds and further litigation is initiated against the County, Global will seek to hold the County liable for payment of such proceeds.

If you wish to discuss this matter further, please do not hesitate to contact me directly. Your prompt attention to this matter is appreciated.

Very truly yours,

DOWNEY BRAND LLP

Anthony L. Vignolo

ALV:bs

Cc: Rebecca J. Hooley, Assistant County Counsel (by email only -

Rebecca. Hooley@cc.cccounty.us)

Enclosures

Contra Costa County

To: Board of Supervisors

From: Deborah R. Cooper, Clerk-Recorder

Date: December 13, 2022

Subject: Presentation - Graduates of the Certified Election Observer Program

#### **RECOMMENDATION(S):**

PRESENTATION of Certificates of Completion to graduating members of the County's Certified Election Observer Program.

#### **FISCAL IMPACT:**

None.

#### **BACKGROUND:**

In effort to increase transparency and provide greater understanding of the election process, the Clerk-Recorder-Election department implemented its Certified Election Observer program during 2022. Unlike typical election observers who visit to observe a particular activity, this program is aimed at providing an overall view of the entire election process from voter registration to final certification, with "behind the scenes" access and the ability to ask questions to learn about what it takes to conduct an election.

The Certified Election Observer program is a comprehensive, rigorous program that includes multiple online and four in-person sessions during the election. The course curriculum includes topics essential to understanding the statutory laws, procedures, and coordination required to conduct an election: election security, voter registration/list maintenance, poll worker training, in-person voting, vote by mail ballot processing, voting system testing and audits, ballot counting and adjudication, the canvass of the vote, provisional ballots, balancing and reconciliation processes, and certification of the election. Members were issued a "passport" of election activities to observe and received "passport stamps" as they completed the activities.

We recognize Patti Bittenbender, Renee Zeimer, and Paul Dersken for participating and becoming graduates of the program. They will be ambassadors for the Elections Division as we continue our mission to build public trust in elections. The Elections Division will continue the program for the 2024 Presidential elections.

## **CONSEQUENCE OF NEGATIVE ACTION:**

We will fail to recognize these members of the community that have volunteered their time to learn about the election process.

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Action of	FBoard On: 12/13/2022  Al	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022  Manica Nine County Administrator and Clark of the Board of Supervisors
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact:	Tommy Gong, 925-335-7898	

## CLERK'S ADDENDUM

No Name Given; Caller 6770.

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Temporary Hire of County Retiree-Waiver of 180-Day 'Sit-out' Period in the Health Services Department

## **RECOMMENDATION(S):**

- 1. CONSIDER waiving the 180-day "sit out period" for Mr. Ronny Leffel, Chief of Plant Operations Exempt in the Health Services Department, Contra Costa Regional Medical Center;
- 2. FIND that the appointment of Mr. Leffel is necessary to fill a critically needed position;
- 3. APPROVE and AUTHORIZE the hiring of retiree Mr. Leffel as a temporary County employee for the period of January 1, 2023 through December 31, 2024, as recommended by the Health Services Department Director.

## **FISCAL IMPACT:**

Upon approval, this action will have an annual cost of \$94,761 which is already included in the Department's operating budget. (100% Hospital Enterprise Fund I)

## **BACKGROUND:**

Mr. Leffel retired from County service on December 1, 2022. Mr. Leffel has been with Health Services' Contra Costa

<b>✓</b> AP	PPROVE	OTHER
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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy

#### BACKGROUND: (CONT'D)

Regional Medical Center (CCRMC) since September of 2018, serving as the Chief of Plant Operations for the Contra Costa Regional Medical Center and Health Centers. It is essential that he return as a retiree to provide continuity of services until his replacement is hired. The Department is in the recruitment process in order to establish an employment list and permanently fill the position.

The Department has determined that it is necessary for Mr. Leffel to return as the Chief or Plant Operations. In or about January 2023, CCRMC is scheduled for two major inspections from the Joint Commission and the California Department of Health Care Services (DHCS) facility relicensing inspection. Both inspections are heavily focused on the environment of care which includes safety, security, and plant operations. As a retiree, Mr. Leffel will continue to serve as CCMRC's Chief of Plant Operations and play a central role in both inspections. Mr. Leffel will also oversee the emergency management disaster drills. In addition, he will continue to oversee the environmental services (EVS) units at CCRMC and Health Centers; monitor the Public Works and DoIT work orders and projects; review and submit capital projects; and serve as liaison with Public Works and the various trades and contractors.

## **CONSEQUENCE OF NEGATIVE ACTION:**

Failure to receive Board approval may adversely impact CCRMC's regulatory and facility licensing inspections from CDPH and the Joint Commission.

SEAL OF STREET

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: APPROVE the Contingency Fund Increase for the Fred Jackson Way First Mile/Last Mile Connection Project, North Richmond

#### **RECOMMENDATION(S):**

APPROVE the Fred Jackson Way First Mile/Last Mile Connection Project contingency fund increase of \$921,000.00 for a new contingency fund total of \$1,759,756, and a new payment limit of \$4,147,313.25, effective December 13, 2022, as recommended by the Public Works Director.

#### FISCAL IMPACT:

The Project is being funded by 5% State Coastal Conservancy (SCC) Prop 1, 74% Active Transportation Program, 5% North Richmond Area of Benefit, 16% Transportation for Livable Communities.

#### **BACKGROUND:**

The contingency fund increase is necessary to compensate the contractor for unforeseen extra work required to complete the project. Due to unexpected utilities and a change in conditions during road reconstruction, a new design for the roadway was required. This created a change to the contract which was reflected in contract change orders. The new design reduced and eliminated approximately \$583,000 in bid items from the original contract and the new design was paid for under Contract Change order no. 5, which was approved at the July 12, 2022 Board of Supervisors meeting. However, additional grinding and disposal of unsuitable materials was necessary and resulted in additional change orders to be paid from the contingency fund.

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VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor  Adelina Huerta. 925-313-2305	By: June McHuen, Deputy

# CONSEQUENCE OF NEGATIVE ACTION:

The lack of approval would prevent successful completion of this contract and prevent payment for the additional work performed by the contractor

SEAL OF STREET

Contra Costa County

To: Board of Supervisors

From: Greg Baer, Director of Airports

Date: December 13, 2022

Subject: AMENDMENT TO CONSULTING SERVICES AGREEMENT WITH THE KPA GROUP

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the Consulting Services Agreement between the County and the KPA Group dated March 12, 2019, for the Buchanan Field terminal project, to increase the payment limit by \$194,191, from \$1,064,409 to a new limit of \$1,258,600.

#### FISCAL IMPACT:

There is no negative impact on the General Fund. The increase in the contract amount will be paid by the Airport Enterprise Fund.

#### BACKGROUND:

The KPA Group (KPA) is performing architectural and engineering construction administration support services during the construction of the Buchanan Field Airport Rescue Fire Fighting (ARFF)/Terminal Building. As a way to avoid further delay impacts (time and cost) with the contractor, the County requested KPA to pay permit and utility application fees on its behalf, that were not part of their original scope and fee. As the project construction schedule was originally anticipated to be complete by the end of December 2022 and is being extended an additional eight months, KPA will be required to continue construction

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact:	(925) 681-4200 Beth Lee	

## BACKGROUND: (CONT'D)

administration until the project is complete. Additionally, the County has requested KPA to assist with several additional design items and coordination with other engineers and the construction management team. The cost of the permit and utility fees and additional services necessitates an increase in the contract limit by \$194,191, from \$1,064,409 to a new limit of \$1,258,600.

## **CONSEQUENCE OF NEGATIVE ACTION:**

If the increase in the payment limit is not approved, the KPA Group will not be able to complete the original scope of the contract due to the cost of the permits and utility applications or perform the necessary additional architectural and engineering construction administration services required.

# **ATTACHMENTS**

**KPA** Group Amendment

Project Name: ARFF/Terminal Bldg

Project No.: 03-06-0050-24

## AMENDMENT NO. 2 TO CONSULTING SERVICES AGREEMENT

(To be used only for Architectural, Engineering or Land Surveying Services.)

- Identification of Agreement to be Amended.
  - (a) Effective Date of Agreement: 3/12/2019
  - (b) Agency: Public Works Airports Division
  - (c) Subject: Amendment to the KPA Group Contract for the Buchanan Field Airport ARFF/Terminal Building
- 2. Parties. Agency, and the following named Consultant, mutually agree and promise as follows:
  - (a) Consultant's Name & Address:

The KPA Group

Attn: Paul W. Powers

6700 Koll Center Parkway, Ste. 125

Pleasanton, CA 94566

(b) Type of Business Entity: Corporation

(e.g., individual, corporation, sole proprietorship, partnership, limited liability company)

If corporation, identify state of incorporation: CA

Project Name, Number, & Location.
 Sally Ride Drive Concord, CA 94520

Buchanan Field Airport ARFF/Terminal Building

- 4. Amendment Date. The effective date of this Amendment to Consulting Services Agreement is July 1, 2022.
- Amendment Specifications. The Agreement identified above is hereby amended as set forth in the Amendment Specifications
  attached hereto and incorporated by reference.
- 6. <u>Signatures</u>. The signatures set forth below attest the parties' agreement hereto:

Amendment No. 2 (Page 1 of 4)

Project Name: ARFF/Terminal Bldg

Project No.: 03-06-0050-24

## **CONSULTANT**

The state of the s
(Signature of individual or officer)
PAUL W. POELOS SECRETICY
(Print name and title, if applicable)

Note to Consultant: If Consultant is a corporation, the Amendment to Consulting Services Agreement must be signed by two officers. The first signature (Signature A) must be that of the chairman of the board, president, or vice-president; the second signature (Signature B) must be that of the secretary, assistant secretary, chief financial officer, or assistant treasurer. (Civil Code Section 1190 and Corporations Code Section 313.) The acknowledgment below must be signed by a Notary Public.

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

COUNTY OF Ala Meda	
On 11-14-2022 (Date), before me, Perna Halumaile Madal, Notary Public	Oleman and Title of Officers)
Do I Do	(Name and Title of Officer),
personally appeared, Paul W. Powers	
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s acknowledged to me that he/she/they executed the same in his/her/their authorized capa on the instrument the person(s), or the entity upon behalf of which the person(s) acted, e I certify under PENALTY OF PERJURY under the laws of the State of California that the	acity(ies), and that by his/her/their signature(s) xecuted the instrument.
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Signature of Notary Public	REINA HALLIMAILE MADALI COMM. #2341234 NOTARY PUBLIC - CALIFORNIA #2341234 ALAMEDA COUNTY My Comm. Exp. Jan. 12, 2025

Project Name: ARFF/Terminal Bldg

Project No.: 03-06-0050-24

## AGENCY

(a) If Amendment is approved by Agency's governing body (required if total Payment Limit of original Agreement and Amendment exceeds \$100,000, or if original Agreement was approved by Agency's governing body):

AGENCY,	ATTEST: Clerk of the Board of Supervisors
ByBoard Chair/Designee	By
(b) If Amendment is approved by County Purchasin	
AGENCY,  By  County Purchasing Agent or Designee	
APPI	ROVALS
RECOMMENDED BY DEPARTMENT  By  Designee	By Katul W. Coursel  Deputy County Counsel
Ву	JTY ADMINISTRATOR

Amendment No. 2 (Page 3 of 4)

Project Name: ARFF/Terminal Bldg

Project No.: 03-06-0050-24

# **AMENDMENT SPECIFICATIONS**

In consideration for The KPA Group to continue assisting the County by providing the architectural and engineering construction administration services for the ARFF/Terminal project at Buchanan Field, the contract is being amended. The contract amendment will increase the payment limit by \$194,191 to a new limit of \$1,258,600.00 which will allow for additional contract services and offset the permit and utility fees that the KPA Group paid, on behalf of the County, to facilitate the project.

Amendment No. (Page 4 of 4)



Contra Costa County

To: Board of Supervisors

From: Greg Baer, Director of Airports

Date: December 13, 2022

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field

Airport Hangar tenant

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Efe Yusuf Ertas, for a south-facing shade hangar at Buchanan Field Airport effective December 1, 2022, in the monthly amount of \$144.00, Pacheco area (District IV).

#### FISCAL IMPACT:

The Airport Enterprise Fund will realize \$1,728.00 annually.

## **BACKGROUND:**

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar

<b>✓</b> AP	PPROVE	OTHER			
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Clerks No	Clerks Notes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	Greg Baer, 925-681-4200				

## BACKGROUND: (CONT'D)

Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements"). The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

## **CONSEQUENCE OF NEGATIVE ACTION:**

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

# **ATTACHMENTS**

Hangar Rental Agmt pg 4-5

# CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

- PARTIES: December 1, 2022, ("Effective Date"), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("Airport"), Efe Yusuf Ertas ("Renter"), hereby mutually agree and promise as follows:
- 2. RENTER AND AIRCRAFT INFORMATION: Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement ("Rental Agreement") by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit "A" and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.
- 3. <a href="PURPOSE">PURPOSE</a>: The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form ("Renter's Aircraft").
- 4. PREMISES: For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as #\_B-17 on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site ("T-Hangar Site") and shall hereinafter be described as the "T-Hangar."

Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. <u>USE</u>: The T-Hangar shall be exclusively by Renter for the storage of Renter's Aircraft. In addition to the storage of Renter's Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter's Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly

related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. <u>TERM</u>: This Rental Agreement shall be from month to month commencing <u>December 1, 2022</u>, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

## 7. RENT:

A. Monthly Rent and Additional Rent. Renter shall pay \$\_144.00 in rent per month ("Monthly Rent") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated

SI AL COLL STORY

Contra Costa County

To: Board of Supervisors

From: Greg Baer, Director of Airports

Date: December 13, 2022

Subject: AMENDMENT TO CONSULTING SERVICES AGREEMENT WITH KSA ENGINEERS, INC.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the Consulting Services Agreement between the County and KSA Engineers, Inc. dated November 1, 2021, for the Buchanan Field terminal project, to supplement the rate sheet and increase the payment limit by \$790,508, from \$1,610,878 to a new limit of \$2,401,386.

## FISCAL IMPACT:

There is no negative impact on the General Fund. The increase in the contract amount will be paid by the Airport Enterprise Fund.

## **BACKGROUND:**

KSA Engineers, Inc. (KSA) is performing construction management services during the construction of the Buchanan Field Airport Rescue Fire Fighting (ARFF)/Terminal Building. Because the completion date of the building is expected to take seven to eight months longer than originally planned, KSA is needed to perform additional construction management services through the end of the project, which also necessitates adding a supplemental consultant rate sheet for this work. The cost of the additional construction management services requires an increase in the contract limit by \$790,508, from \$1,610,878 to a new limit of \$2,401,386.

<b>✓</b> AP	PROVE	OTHER
<b>▼</b> RE	COMMENDATION OF CNTY AI	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 Al	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact:	Greg Baer, 925-681-4200	

## CONSEQUENCE OF NEGATIVE ACTION:

If the increase in the payment limit is not approved, KSA Engineers, Inc. will not be able to perform the desired construction management services beyond December 2022.

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract Amendment with U.S. Bank

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Treasurer, or designee, to execute a contract amendment on behalf of West Contra Costa Healthcare District (WCCHD) with U.S. Bank National Association (U.S. Bank) to extend the term from December 17, 2022 through December 18, 2025, for investment administration services, with continued administrative service fees until terminated.

#### **FISCAL IMPACT:**

Service fees and costs of approximately \$5,000 annually will be deducted directly from the monies deposited with U.S. Bank and interest on those monies.

## **BACKGROUND:**

On December 17, 2019, the County Board of Supervisors approved and authorized the County Treasurer, on behalf of WCCHD, to enter into an agreement with U.S. Bank for its investment administration and banking custody services. The current agreement expires on December 17, 2022

After due diligence, WCCHD recommends retaining U.S, Bank for its services

✓ AF	PPROVE	OTHER
<b>I</b> RE	ECOMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	f Board On: 12/13/2022 A	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor  Patrick Godley, 925-957-5405	By: June McHuen, Deputy

cc: Jackie Peterson

## BACKGROUND: (CONT'D)

for another three years. The agreement has been amended to reflect personnel changes and the changed name of an investment fund.

# CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not authorized, WCCHD will lack an agreement with U.S. Bank to administer its operating funds.

To: Board of Supervisors

From: Mary Ann Mason, County Counsel

Date: December 13, 2022

Subject: Deny claims filed for unitary property taxes paid for tax year 2018/19



Contra Costa County

## **RECOMMENDATION(S):**

DENY the claims filed by Lumen Technologies, Inc. (formerly CenturyLink Communications LLC); Sprint Spectrum, LP; Sprint Communications Company, LP; Pacific Bell; AT&T Mobility, LLC; AT&T Communications; and T-Mobile West LLC in the total amount of \$2,163,534.86, plus interest, in unitary property taxes paid for tax year 2018/19.

#### **FISCAL IMPACT:**

No fiscal impact.

## BACKGROUND:

Lumen Technologies, Inc. (formerly CenturyLink Communications LLC); Sprint Spectrum, LP; Sprint Communications Company, LP; Pacific Bell; AT&T Mobility, LLC; AT&T Corporation; and T-Mobile West LLC (collectively, "Claimants") have filed claims for refund of property taxes against the County and a number of other counties, essentially alleging that the statutory formula used to calculate their property tax rate violates the California Constitution.

In November 2022, the County received the following claims for refund of taxes: Lumen Technologies, Inc. (\$28,005.26); Sprint Spectrum, LP (\$162,129.60), Sprint Communications Company, LP (\$10,414.81); Pacific Bell (\$1,038,917.00); AT&T Mobility, LLC (\$649.129.00); and AT&T Corporation (\$44,688.00). In October 2022, the County received the following claim for refund of taxes: T-Mobile West LLC (\$230,251.19). ([The claims are provided in Attachments A-G.] The claims, in the collective amount of \$2,163,534.86, are only for tax year 2018/2019, which is the earliest year that claimants may seek to recover property taxes. (Rev. & Tax. Code, § 5097(a)(2).) Claimants request interest on the requested refund amounts.

Some of these claimants have submitted refund claims for prior years based on the same allegation, which the County has denied. Other counties that have received refund claims from these claimants appear to have uniformly denied the claims. Litigation is currently in progress in Riverside County and Santa Clara County to determine whether the statutory tax rate imposed on property owned by these entities violates the California Constitution.

✓ APPROVE	OTHER
RECOMMENDATION OF CNTY ADMINISTRATO	DR RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 12/13/2022 APPROVED AS I	RECOMMENDED OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT: John Gioia, District I Supervisor	
Contact: Rebecca Hooley, Assistant County Counsel, (925)	By: Antonia Welty, Deputy

#### BACKGROUND: (CONT'D)

## **ANALYSIS:**

Under the California Constitution, certain property owned or used by utilities and telecommunication companies, among others, is annually assessed by the State Board of Equalization ("BOE"). (Cal. Const., article XIII, § 19.) The amount of such "unitary property" assessments attributed to the County by the BOE are then taxed by the County in accordance with a statutory formula. (See Rev. & Tax. Code, § 100.)

The Auditor-Controller uses the amount of unitary property assessments annually provided by the BOE to calculate the amount of taxes to be levied on these properties in accordance with a formula mandated by state law (Rev. & Tax. Code, § 100). Based on this formula, the unitary tax rate for 2018/19 was 1.6269%. The Auditor-Controller has confirmed that the rate was correctly calculated pursuant to the State law, and the Office of the State Controller has deemed it correct.

Claimants argue that they are entitled to a partial refund of taxes on the grounds that they were illegally levied because the formula used to calculate the rate is unconstitutional. However, the County is given no discretion on its calculation of the unitary tax rate; it is a mandated formula set by the State. Because of this, the Auditor-Controller has no power to declare it unenforceable "on the basis of it being unconstitutional unless an appellate court has made a determination that such statute is unconstitutional." [Cal. Const., Art. III, § 3.5(a); see also *Boyer v. Ventura County* (2019) 33 Cal.App.5th 49.] For these reasons, the claims should be denied.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to take the recommended action would result in interest continuing to accrue on a potential court-ordered refund of property taxes.

# **ATTACHMENTS**

Attachment A - Claim of Lumen Technologies, Inc.

Attachment B - Claim of Sprint Spectrum, LP

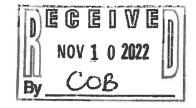
Attachment C - Claim of Sprint Communications Company, LP

Attachment D - Claim of Pacific Bell

Attachment E - Claim of AT&T Mobility, LLC

Attachment F - Claim of AT&T Communications

Attachment G - Claim of T-Mobile West, LLC



# LUMEN'

**November 2, 2022** 

Clerk of the Board of Supervisors County of Contra Costa 1025 Escobar Street Martinez, CA 94553

Dear Sir or Madam:

I have enclosed a claim for refund of property taxes for the 2018-19 fiscal year for CenturyLink Communications LLC. On January 22, 2021, CenturyLink, Inc. officially changed its name to Lumen Technologies, Inc. (Lumen). As Sr. Manager – Property Tax of Lumen Technologies, I have the authority to make this claim for refund pursuant to Revenue and Taxation Code section 5097.

I demand the Board of Supervisors make its order directing the controller to refund the claimant, CenturyLink Communications LLC, the amount listed on the enclosed Claim for Refund of Property Taxes, paragraph 3, plus appropriate interest. Supporting documentation of this claim includes a copy of the original tax bill, copies of canceled checks or documentation of successful EFT or ACH deposit. (Exhibits 1 and 2)

Should you have questions concerning this claim, please contact me as soon as possible.

Sincerely,

Karen Eisenach

Sr. Manager – Property Tax

Karen 2 Eisenach

Lumen

1025 Eldorado Blvd

**Broomfield CO 80021** 

303-542-6445

Karen.Eisenach@lumen.com

#### **CLAIM FOR REFUND OF PROPERTY TAXES**

To: Board of Supervisors, County of Contra Costa, California.

- 1. Claimant is and at all times herein mentioned was CenturyLink Communications LLC, a corporation duly organized and existing under the laws of the State of Delaware, with its principal place of business located at 100 CenturyLink Dr, Monroe, LA, 71203, Ouachita Parish, Louisiana.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in Contra Costa County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$ 94,940.10 (Exhibit 1) and paid by claimant in full on or about 01/11/2019 and (Exhibit 2).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$\frac{28,005.26}{\text{plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of <u>Contra Costa</u> County, in violation of Article XIII, section 19 of the California Constitution and *ITT World Communications v. City and County of San Francisco*, 37 Cal. 3d 859 (1985).
  - b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: November 2, 2022 at 1025 Eldorado Blvd, Broomfield CO 80021

Name: Karen Eisenach Title: Sr. Manager - Property Tax Signature: Howe 2 Signature

karen.eisenach@lumen.com 303-542-6445



## CONTRA COSTA COUNTY

# RUSSELL V. WATTS, TREASURER-TAX COLLECTOR

# UNITARY PROPERTY TAX FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2018

ASSESSED TO:

NÖTIGE DATE

October 10, 2018

Centurylink Communications, LLC

aftn: Property Tax 1025 Eldorado Blyd. Broomfield, CO 80021 ACCOUNT NUMBER: 2463

	VALUA	LITON	
Land	Improvements	Paragral Property	Total Assessed Value
\$128,660	\$630,524	\$4,978,451	\$6,835,645
ESTABLE VALUE TOT Rate	Total Tex Que	First Instancent	Second trustallmost
1.6259%	\$94,840.40	\$47,470.05	\$47,470,05

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, as reported by the State Board of Equalization. Persuant to Section 2503.2 of the Revenue & Texation Code, all taxpavers making single or eggrepate (as payment(s) of FIFTY THOUSAND DOLLARS (\$50,000) or more are regulized to serid payments via electronic funds transfer (EFT) or by wire. If you have any questions, call (925) 957-2828 between 9:00 a.m. and 4:00 p.m. or write to: CCG Tax Collector, ATTN; Danielle Goodbar, 825 Court Street Rm. 100, Martinez, CA 94553-1231.

INTER THE TOP PORTION FOR YOUR DECORDS

ACCOUNT NUMBER: 2463

FISCAL YEAR: 2018 - 2019

ISSUE DATE: OCTOBER 10, 2018

MAKE CHECK PAYABLE TO:

**CONTRA COSTA COUNTY** TAX COLLECTOR P.O. BOX 651 MARTINEZ, CA 04553-0063

Centurylink Communications, LLC

UNITARY PROPERTY TAX BILL

(THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

DUE BY FEB. 1, 2019

\$47,470.05

DELÍNQUENT AFTER 5:00 P.M.

\$52,237.05

APR: 10, 2019

(INCLUDES 10% PENALTY + \$20 COST)

TO PAY FULL TAX BY DEC. 10, 2018

\$94,940.10

ACCOUNT NUMBER: 2463

FISCAL YEAR: 2018 - 2019

ISSUE DATE: OCTOBER 10, 2018

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR P. O. BOX 631 MARTINEZ, CA 94553-0063

Centurylink Communications, LLC

UNITARY PROPERTY TAX BILL THIS STUB MUST ACCOMPANY PAYMENT

INSTALLMENT

DUE BY

\$47,470.05

NOV. 1, 2018

DELINQUENT

AFTER 5:00 P.M.

\$52,217.05

DEC. 10, 2018

(INCLUDES 10% PENALTY)

TO ENSURE PROPER POSTING & CREDIT OF PAYMENT, PLEASE SEND BACK COUPONS ALONG WITH YOUR PAYMENTS.



# **RUSSELL V. WATTS**

PROPERTY ADDRESS

SA SMILLE A CHAMBERT SAID 979-024-463-0 00

CONTRA COSTA COUNTY TREASURER-TAX COLLECTOR ROOM 100, 625 COURT STREET, MARTINEZ, GA 94553 TELEPHONE: (925) 957-5280 FAX: (925) 957-2898

2018-2019

FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2018 SECURED PROPERTY TAX BILL

ORIGINAL NOTICE

ASSESSEE AS OF JANUARY 1, 2018 Centurvilnk Communications

LÀND IMPROVEMENTS PERSONAL PROP

18,250

GROSS VALUE EXEMPTIONS

98,250

SEE BACKSIDE FOR MORE INFORMATION Portant Message(s) to taxpayer

NET VALUE ON JAN J. 2018 ...... 01 98,250

Centurylink Communications, 1TN: PROPERTY TAX DIV. 025 ELDORADO BLVD. 1ROOMFIELD, CO 80021

CC WYR LEVY LAND

(925) 888-8047

2.75

1% COUNTYWIDE TAX	1.000	382.49
BART	,0052	5.10
BART BOND 2018	.0018	1.77
EAST BAY REG FK BD	1,0021	2.07
MT DIVERTO 5005 BND	,0305	29.96
MT DEMELO 2010 BND	.0820	60.52
COMM COIT SUS BND	<b>20030</b>	2.96
COPIN COIT SOIL BND	.0065	639
COMM COLL 2014 BND	.0015	1.47

AD VALOREM TAXES & ASSESSMENTS

TOTAL AD VALOREM TAKES 3.115
ADD: SPECIAL TAKES & ASSESSMENTS
DELINQUENT PERACTY
DELINGUENT COST
LESS: PAYMENTS RECEIVED

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TOTAL SPECIAL TAXES & ASSESSMENTS  2.75

TOTAL AMOUNT DUE

1,095.86 ----

CHECK THIS BOX IF RECUESTING CHANGE OF BILLING ADDRESS ON PRIMARY RESIDENCE ON THE BACKSIDE OF THIS COUPON

2018-2019

**SECURED PROPERTY TAXES** NEW COLFON WITH FULL AMOUNT. BO NOT STAFFE, TAKE OR WRITE ON COLFOR

Contravilist Communications

BILL NUMBER 16 361322

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR P.O. BOX 7002 SAN FRANCISCO, CA. 94129-7002

FEB. 1, 2019

\$547.93 PAVABLE WITH ON AFTER 15T COUP

IF AFTER APR. 10, 2019 PAY \$622,77

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SEE BACKSION OF BULL FOR IMPORTANT REFORMATION

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2018-2019 **SEGURED PROPERTY TAXES** 

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Centurylink Communications, MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR P.O. BOX 7002 SAN FRANCISCO, CA. 94120-7002

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JF AFTER DEC. 10, 2018 PAY \$802.72

AMOUNT TO PAY BOTH INSTALLMENTS BY DEC. 10, 2018 \_\_\_

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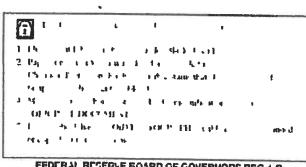
CENTURYLINK INC. 979.024.443 3 PH: 720-868-3145 100 CENTURYLINK DRIVE		EAGLE BANK 11961 TECH ROAD SILVER SPRING, MD 20904	NO. 72387536
MONROE LA 71203	VOID 180 DAYS AFTER ISSUE		200268944 65-358/550
PAY	CHECK DATE 01/11/2019	CHECK NUMBER 72387536	CHECK AMOUNT 100,837.75
*** One Hundred Thousand Eight Hundred Thirty-Seve	Phirty-Seven And 75/100-Dollars ***		\$ ** 100,837.75 **
TO THE ORDER OF CONTRA COSTA COUNTY TAX COLLECTOR PO BOX 631 MARTINEZ, CA 94553	LLECTOR	La Company	
		Account No: MULTIPLE-SEE ATTACHED	SEE ATTACHED

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# January 14, 2019



Russell V. Watts

Contra Costa County Treasurer

P O Box 631

Martinez, CA 94553

RE: Account No. 2463 and Parcel Number 979-024-463-0

Dear Mr. Watts:

On December 4, 2018, Century Link Communications sent check number 72248605 in the amount of \$96,035.96 to Contra Conta County for the above-mentioned Account and Parcel Number.

As of January 9, 2019, the check has not cleared our bank. I spoke with a Customer Service Representative at Contra Costa and verified this check has not been processed. Upon further investigation, I discovered this check had been mailed to P O BOX 631, San Francisco, CA 94553. It should have been mailed to MARTINEZ. However, the zip code is correct for Martinez. We have not received the check back from the post office.

I am submitting a payment in full for both accounts in the amount of \$100,837.75. This amount includes the penalty in the amount of \$4,801.79 for first half taxes. I am also enclosing a copy of the original check and the Certificate of Mailing which shows this check was mailed on December 4, 2018. We will put a stop payment on the original check.

Since we have made a good faith effort to get our taxes paid timely, I would appreciate any consideration you may give in waiving the penalty.

Should you have additional questions or concerns, please contact me at 720-888-8156 or arlena.medina@centurylink.com.

Again, thank you for your time and consideration,

Sincerely,

Arlena A. Medina

Enclosures

1025 Eldorado Blvd Broamfield, CO 80021-8254 www.centurylink.com

72248605 CONTRA COSTA COUNTY TAX COLLECTOR PO BOX 631 SAN FRANCISCO, CA-94553

Paid by: CENTURYLINK INC. PH: 720-888-3145 100 CENTURYLINK DRIVE MONROE LA 71203

Payment Details	Due Date	Anybill Ref#	Amount
Account No: MULTIPLE-SEE ATTACHED Invoice No: CR1393	12/10/2018	\$9333965	\$96,035.96
		'm'	otal: \$96.035.96

CENTURYLINKING.

PHI 720-200-2146 160 CENTURYLINK DRIVE MONROE LA 71263

PAY

\*\*\* Ninety-Six Thousand Thirty-Five And 95/100-Dollars \*\*\*

EAGLE BANK 11961 TECH HOAD SILVER SPRING, ND 20204

NO. 72248605

YOLD YOU DAYS AFTER ISSUE

200268944 85-358/550

CHECK DATE 12/04/2018 CHECK NUMBER 72248605

CHECK AMOUNT 96.035.96

\$ \*\* 96,035.96 \*\*

TO THE ORDER OF CONTRA COSTA EDUNTY TAX COLLECTOR PO BOX 631 SAN FRANCISCO, CA 94553

Account No: MULTIPLE-SEE ATTACHED Invoice No: CR1393

## Check Transmittal

Collector Address

CONTRA COSTA COUNTY TAX COLLECTOR PO BOX 631 SAN FRANCISCO, CA 94553

Due Date

12/10/2018

Collector Account Number	Entity	Property Type	Payment Amount	Invioliment	Formarion
2463	Control Link Control Control	PP:	\$ 93,940.70	3 601	
679-024-463-0	Contugitink Communications, LLC	PР	\$ 1,095.86	1 of 1	

Total Payment Amount \$

96,035:96

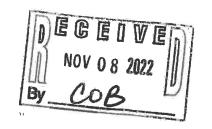
Centurylink
2018 Overpayment of Tax due to flaw in Sec. 100

Co. #	County	Assessed	Unitary Rate	Tax	Co Avg Rate	Estimated Tax	Difference
1	Alameda	70,614,920	2.3557%	1,663,475.66	1.2300%	868,563.52	794,912.15
4	Butte	2,292,236	1.3919%	31,904.92	1.1020%	25,260.44	6,644.48
6	Colusa	4,262,864	1.1965%	51,005.17	1.0760%	45,868.42	5,136.75
7	Contra Costa 🗸	5,835,645	1.6269%	94,940.10		66,934.85	28,005.26
10	Fresno	16,100,812	1.3581%	218,671.54	1.1830%	190,472.61	28,198.96
11	Glenn	2,531,989	1.4565%	36,877.91	1.1020%	27,902.52	•
12	Humboldt	574,034	1.5190%	8,719.58	1.0920%	6,268.45	2,451.13
13	Imperial	14,269,984	1.5654%	223,382.32	1.1820%	168,671.21	54,711.12
15	Kern	20,647,019	1.6247%	335,448.60	1.2360%	255,197.15	80,251.45
16	Kings	3,329,777	1.2917%	43,011.22	1.0900%	36,294.57	6,716.65
20	Madera	3,184,669	1.1867%	37,791.38	1.0950%	34,872.13	2,919.26
21	Marin	554,669	1.8757%	10,403.93	1.1470%	6,362.05	4,041.87
23	Mendocino	2,272,448	1.3130%	29,837.24	1.1240%	25,542.32	4,294.93
24	Merced	5,655,007	1.4673%	82,975.92	1.0940%	61,865.78	21,110.14
27	Monterey	11,606,777	1.1074%	128,537.51	1.0930%	126,862.07	1,675.44
28	Napa	986,257	2.1634%	21,336.68	1.1210%	11,055.94	10,280.74
30	Orange	90,646,828	1.2620%	1,143,944.82	1.0690%	969,014.59	174,930.25
31	Placer	5,276,492	1.6574%	87,452.58	1.0900%	57,513.76	29,938.82
33	Riverside	15,857,490	1.7292%	274,651.68	1.1720%	185,849.78	88,353.18
34	Sacramento	34,535,552	2.0575%	710,568.98	1.1500%	397,158.85	313,410.13
36	San Bernardino	33,177,578	1.3269%	440,233.28	1.1550%	383,201.03	57,032.26
37	San Diego	59,653,155	1.5846%	945,251.96	1.1410%	680,642.50	264,609.46
39	San Joaquin	8,051,322	1.5970%	128,579.62	1.1330%	91,221.48	37,358.13
40	San Luis Obispo	28,937,851	1.1475%	332,070.52	1.0950%	316,869.47	15,201.05
41	San Mateo	5,110,018	1.8086%	92,419.78	1.1180%	57,130.00	35,289.78
42	Santa Barbara	20,875,332	1.2998%	271,335.48	1.0750%	224,409.82	46,925.66
43	Santa Clara	177,897,146	2.4627%	4,380,984.06	1.2140%	2,159,671.35	2,221,312.71
45	Shasta	13,150,831	1.2529%	164,766.76	1.1210%	147,420.82	17,345.95
	Siskiyou	4,470,527	1.1162%	49,900.02	1.0280%	45,957.02	3,943.00
	Solano	9,083,081	1.5786%	143,385.50	1.1770%	106,907.86	36,477.65
49	Sonoma	1,493,200	1.8777%	28,037.82	1.1590%	17,306.19	10,731.63
	Stanislaus	7,021,078	1.3438%	94,346.44	1.1050%	77,582.91	16,763.53
52	Tehama	6,155,710	1.2344%	75,986.08	1.0600%	65,250.53	10,735.56
54	Tulare	4,503,834	1.4028%	63,179.78	1.1160%	50,262.79	12,917.00
	Ventura	13,032,936	1.4958%	194,946.64	1.0950%	142,710.65	52,236.01
57	Yolo	11,194,630	1.2309%	137,794.70	1.0729%	120,103.83	17,690.87
		714,843,698		12,778,156.19		8,254,179.24	4,523,528.37

Lumen
Attn: Property Tax Dept
1025 Eldorado Boulevard
Broomfield, CO 80021

Contra Costa County
Clerk of the Board of Supervisors
1025 Escobar Street
Martinez, CA 94553

NOV 1 0 ZOZZ



#### CLAIM FOR REFUND OF PROPERTY TAXES

To: Board of Supervisors, County of Contra Costa, California.

The undersigned, as Senior Vice President - Taxation of Sprint Telephony PCS, L.P., PO Box 85022, Bellevue, Washington 98015, the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and requests that the Contra Costa County Board of Supervisors make its order directing the Controller of said County to refund to claimant the sum of \$162,129.60 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

- 1. Claimant is and at all times herein mentioned was Sprint Spectrum LP.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in Contra Costa County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$551,932.70 (See Attached) and paid by claimant in full on or about November 30, 2018 (See Attached).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$162,129.60, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of Contra Costa County, in violation of Article XIII, section 19 of the California Constitution and ITT

World Communications v. City and County of San Francisco, 37 Cal. 3d 859 (1985).

- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: Monday, October 24, 2022 at Dallas, Texas.

Chris Miller

**Signature** 

Christopher Miller, Senior Vice President - Taxation

ROW TOP TO BOTTOM.	CHECK AMOUNT \$****551,932,70	0 CENTS	IIN 180 DAYS	Becarity heritree	
NO., 14101345	CHEC	OULARS AND 7	VOID IF NOT CASHED WITHIN 180 DAYS	Ngnature	the bear
Ca 64-1278 No. 14101345	CHECK DATE 11/30/2018	DRED THIRTY-TWO	liov	Authorized Signature	the faces
1		FIVE HUNDRED FIFTY-ONE THOUSAND NINE HUNDRED THIRTY-TWO DOLLARS AND 70 CENTS	1 A727	CA	
SPRINT SPRINT Bank of Amer P.O. Box 63670 Phoenix, AZ 85082-3670	Return Service Requested	FIVE HUNDRE!	01 000005 51254 E 1 A727	TAX COLLECTORS OFFICE P 0 BOX 631 MARTINEZ, CA 94553-0063	
VERIFY		PAY	TO THE ORDER	Q.	

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE Reserved for financial institution use

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FEDERAL RESERVE BOARD OF GOVERNORS REG CO

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# F Mobile:

T-Mobile USA, Inc. 6160 Sprint Pkwy, KSOPHI0401-4CPTX, Overland Park, KS 66251



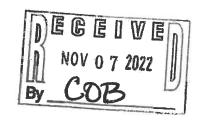
CERTIFIED MAIL



Contra Costa Clerk of the Board 651 Pine Street, 1st FI Rm 106, Martinez, CA 94553



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#### CLAIM FOR REFUND OF PROPERTY TAXES

To: Board of Supervisors, County of Contra Costa, California.

The undersigned, as Senior Vice President - Taxation of Sprint Communications Company, L.P., PO Box 85022, Bellevue, Washington 98015, the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and requests that the Contra Costa County Board of Supervisors make its order directing the Controller of said County to refund to claimant the sum of \$10,414.81 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

1. Claimant is and at all times herein mentioned was Sprint Communications Company, L.P.

- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in Contra Costa County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$35,454.80 (See Attached) and paid by claimant in full on or about November 30, 2018 (See Attached).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$10,414.81, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of Contra Costa County, in violation of Article XIII, section 19 of the California Constitution and ITT

World Communications v. City and County of San Francisco, 37 Cal. 3d 859 (1985).

- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: Monday, October 24, 2022 at Dallas, Texas.

Chris Miller

**Signature** 

Christopher Miller, Senior Vice President - Taxation



# CONTRA COSTA COUNTY RUSSELL V. WATTE, TREASURER-TAX COLLECTOR

#### UNITARY PROPERTY TAX PISCAL YEAR JULY 1, 2016 TO JUNE 30, 2019

ASSESSED TO:

NOTICE DATE: October 19, 2018

ACCOUNT NUMBER: 2014

Sprint Communications Co., L.P. 8260 Sprint Placy KSOPHL0512-5A760 Overland Park, KS 66251-5333

VALUATION							
Land	Improvements	Personal Property	Total Assessed Value				
\$103,425	\$684,955	\$990,906	\$2,179,266				
Assessed Value Tax Rote	Total Tax Due	First installment	Second instributant				
1.6269%	\$35,454.80	\$17,727.40	\$47,727.40				

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, at reported by the State Board of Equalization. Pursuant to Section 2503.2 of the Revenue & Taxation Code, all taxpevers making single or acquired tax paying mitst of FIFTY THOUSAND DOLLARS (\$50,000) or more are required to send payments via glectronic funds transfer (EFT) or by wire. If you have any questions; gall (925) 957-2828 between 9:00 s.m. and 4:00 p.m. or write to: CCC Tax Collector, ATTN: Denielle Goodber, 625 Court Street Rm. 100, Martinez, CA 94558-1231.

WEEP THE TOP POSTERN FOR YOUR RECORDS!

ACCOURT NUMBER: 2014 FISCAL YEAR: 2018 - 2019 ISSUE DATE: OCTOBER 10, 2018

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY YAX COLLECTOR P. O. BOX 451 MARTINEZ, CA DISSE-0463

Sprint Commissions Co., L.P.

UNITARY
PROPERTY TAX BILL.
(THIS STUB MUST
ACCOMPANY PAYMENT)

2<sub>ND</sub>

INSTALLMENT

DUE BY FEB. 1, 2019	\$17,727.40
DELINQUENT AFTER 5:00 P.M. APR. 10, 2010 (HICLUDES 10% PENAI	\$19,820.14
TO PAY FULL TAX BY DEC. 10, 2016	\$35,454.80

		Marie Carlo		
ACCOUNT HUMBER: 2014	FISÇAL YEAR:	2018 - 2019	ISSUE DATE:	OCTOBER 10, 2618

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR P. O. BOX 651 MARTINEZ, CA 94859-0463

Sprint Communications Co., L.P.

UNITARY
PROPERTY TAX BILL
(THIS STUB MUST
ACCOMPANY PAYMENT)

I ST

INSTALLMENT

DUE BY \$17,727.40 NOV. 1, 2018 DELINQUENT AFTER 5:90 P.M. \$19,600.14 DEC. 10, 2018 (INCLUDES 10% PENALTY)

YO EMBURE PROPER POSTING & CREDIT OF PAYMENT, PLEASE SEND BACK COUPONS ALONG WITH YOUR PAYMENTS.

 CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM. Security furtures included. Details on back. VOID IF NOT CASHED WITHIN 180 DAYS THIRTY-FIVE THOUSAND FOUR HUNDRED FIFTY-FOUR DOLLARS AND 80 CENTS \$\*\*\*\*\*35,454.80 CHECK AMOUNT 14100950 Œ Š. Authorized Signature 64-1278 CHECK DATE 11/28/2018 Atlanta, DeKalb County, Georgia Bank of America Bank Of America, N.A. -- 01 000009 49915 E 1 A727 COUNTY OF CONTRA COSTA CA TAX COLLECTORS OFFICE P 0 BOX 631 MARTINEZ, CA 94553-0063 Return Service Requested Phoenix, AZ 85082-3670 SPRINT P.O. Box 63670 PAY TO THE ORDER OF

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

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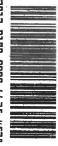
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T-Mobile USA, Inc. 6160 Sprint Pkwy, KSOPHI0401-4CPTX, Overland Park, KS 66251

CERTIFIED MAIL



DEGET VED NOV 07 2022



Contra Costa Clerk of the Board 651 Pine Street, 1st FI Rm 106, Martinez, CA 94553



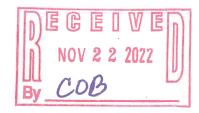
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Gary Hunter AVP TAX AT&T Services, Inc. 208 S Akard St. 18<sup>th</sup> floor Dallas, TX 75202-4206 Tel: 214-782-3738 Mob: 469-794-7194 Gh8190@att.com

November 15, 2022

Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553



RE: Pacific Bell, AT&T Mobility LLC & AT&T Communications Property Tax Claims for Refund

Dear Clerk of the Board,

Enclosed are the Fiscal Year 2018/19 property tax claims for refund for Pacific Bell, AT&T Mobility and AT&T Communications for your review. lease feel free to let me know if you have any questions or need any additional information. I can be reached at (214) 782-3738 or by email at gh8190@att.com.

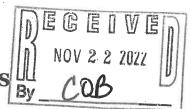
In advance, thank you for your attention to this matter.

Regards,

974 by DAP

Gary Hunter AVP TAX

#### **CLAIM FOR REFUND OF PROPERTY TAXES**



To: Board of Supervisors, County of CONTRA COSTA, California.

The undersigned, as AVP TAX of AT&T Services, as delegated by the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and demands that the Board of Supervisors make its order directing the controller of said County to refund to claimant the sum of \$ 1,038,917 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

- 1. Claimant is and at all times herein mentioned was *Pacific Bell*, a corporation duly organized and existing under the laws of the State of California, with its principal place of business located at 430 Bush Street, San Francisco, San Francisco County, California.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in CONTRA COSTA County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$ 3,522,014 (Exhibit 1) and paid by claimant in full on or about *December 4*, 2018 and *April 3*, 2019 (Exhibit 2).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$ 1,038,917, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of *CONTRA COSTA* County, in violation of Article XIII, section 19 of the

California Constitution and *ITT World Communications v*. City and County of San Francisco, 37 Cal. 3d 859 (1985).

- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: November 15, 2022 at 208 S. Akard, Dallas, Texas

Name: Gary Hunter

Title: AVP TAX

Signature:

Any F. duster



### CONTRA COSTA COUNTY RUSSELL V. WATTS, TREASURER-TAX COLLECTOR

#### UNITARY PROPERTY TAX FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

ASSESSED TO:

NOTICE DATE:

October 10, 2018

ACCOUNT NUMBER: 279

Pacific Bell Telephone Co. c/o AT&T Property Tax Group 909 Chestnut St., Rm #36-M-01 St. Louis, MO 63101

•	VALUA	ATION	36	
Land	Improvements	Personal Property	Total Assessed Value	
\$33,609,644	\$156,428,884	\$26,447,678	\$216,486,206	
Assessed Value Tax Rate	Total Tax Due	First Installment	Second Installment	
1.6269%	\$3,522,014.08	\$1,761,007.04	\$1,761,007.04	

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, as reported by the State Board of Equalization. Pursuant to Section 2503.2 of the Revenue & Taxation Code, all taxpayers making single or aggregate tax payment(s) of FIFTY THOUSAND DOLLARS (\$50,000) or more are required to send payments via electronic funds transfer (EFT) or by wire. If you have any questions, call (925) 957-2828 between 9:00 a.m. and 4:00 p.m. or write to: CCC Tax Collector, ATTN: Danielle Goodbar, 625 Court Street Rm. 100, Martinez, CA 94553-1231.

(KEEP THE TOP PORTION FOR YOUR RECORDS)

ISSUE DATE: OCTOBER 10, 2018 FISCAL YEAR: 2018 - 2019 ACCOUNT NUMBER: 279

MAKE CHECK PAYABLE TO:

**CONTRA COSTA COUNTY** TAX COLLECTOR P. O. BOX 631 MARTINEZ, CA 94553-0063

Pacific Bell Telephone Co.

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

DUE BY \$1,761,007.04 FEB. 1, 2019

DELINQUENT \$1,937,127.74 **AFTER 5:00 P.M.** APR. 10, 2019 (INCLUDES 10% PENALTY + \$20 COST)

TO PAY FULL TAX \$3,522,014.08 BY DEC. 10. 2018

ISSUE DATE: OCTOBER 10, 2018 FISCAL YEAR: 2018 - 2019 ACCOUNT NUMBER: 279

MAKE CHECK PAYABLE TO:

**CONTRA COSTA COUNTY** TAX COLLECTOR P. O. BOX 631 MARTINEZ, CA 94553-0063

Pacific Bell Telephone Co.

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

DUE BY \$1,761,007.04 NOV. 1, 2018

DELINQUENT **AFTER 5:00 P.M.** \$1,937,107.74 DEC. 10, 2018

(INCLUDES 10% PENALTY)

TO ENSURE PROPER POSTING & CREDIT OF PAYMENT, PLEASE SEND BACK COUPONS ALONG WITH YOUR PAYMENTS.

CONTRA COSTA COUNTY CA.>9T 825 COURT STREET ROOM 100 MARTINEZ.CA.94553	P			,		Payment #: 362: Payment Date: 1 Payment Amount Payment Status:	2/4/2018 : \$1,914,015.37				
Supplier Name	Supplier Number	Site Code	Invoice Number	Invoice Date	Invoice Amount	Currency Code	Discount Taken	Invoice Amount Paid	Cleared Payment	Description	AP System
CONTRA COSTA COUNTY CA.>9T	205186ATT	03	PT60945-329317	12/3/2018	\$1,914,015.37	USD	\$0.00	\$1,914,015,37	36230748	E	CFAS

CONTRA COSTA COUNTY CA.>97 825 COURT STREET ROOM 100 MARTINEZ.CA 94583						Payment #: 366: Payment Date: 4 Payment Amount Payment Status:	(4)2019 : \$1,914,015.37				
Supplier Name	Supplier Number	Site Code	Invoice Number	Invoice Date	Invoice Amount	Currency Code	Discount Taken	Invoice Amount Paid	Cleared Payment	Description	AP System
CONTRA COSTA COUNTY CA >9T	205185ATT	03	PT61776-347486	4/3/2019	\$1,914,015.37	USD	\$0.00	\$1,914,015.27			CFAS



AT&T Inc. 208 S. Akard St. 18th Floor Dallas, TX 75202









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Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553

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Gary Hunter AVP TAX AT&T Services, Inc. 208 S Akard St. 18<sup>th</sup> floor Dallas, TX 75202-4206 Tel: 214-782-3738 Mob: 469-794-7194 Gh8190@att.com

November 15, 2022

Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553



RE: Pacific Bell, AT&T Mobility LLC & AT&T Communications Property Tax Claims for Refund

Dear Clerk of the Board,

Enclosed are the Fiscal Year 2018/19 property tax claims for refund for Pacific Bell, AT&T Mobility and AT&T Communications for your review. lease feel free to let me know if you have any questions or need any additional information. I can be reached at (214) 782-3738 or by email at gh8190@att.com.

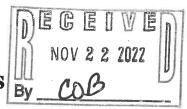
In advance, thank you for your attention to this matter.

Regards,

9774 by DAP

Gary Hunter AVP TAX

#### **CLAIM FOR REFUND OF PROPERTY TAXES**



To: Board of Supervisors, County of CONTRA COSTA, California.

The undersigned, as *AVP TAX* of *AT&T Services*, as delegated by the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and demands that the Board of Supervisors make its order directing the controller of said County to refund to claimant the sum of \$ 649,129 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

- 1. Claimant is and at all times herein mentioned was *AT&T Mobility LLC*, a limited liability company duly organized and existing under the laws of the State of Delaware, with its principal place of business located at 1025 Lenox Park Blvd NE, Atlanta, Fulton County, Georgia.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in CONTRA COSTA County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$ 2,200,602 (Exhibit 1) and paid by claimant in full on or about *December 5, 2018* and *April 2, 2019* (Exhibit 2).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$ 649,129, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of *CONTRA*

- COSTA County, in violation of Article XIII, section 19 of the California Constitution and ITT World Communications v. City and County of San Francisco, 37 Cal. 3d 859 (1985).
- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: November 15, 2022 at 208 S. Akard, Dallas, Texas

Name: Gary Hunter

Title: AVP TAX

Signature:

Any F. dinter



### CONTRA COSTA COUNTY RUSSELL V. WATTS, TREASURER-TAX COLLECTOR

#### UNITARY PROPERTY TAX FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

ASSESSED TO:

**AT&T Mobility LLC** c/o Property Tax Dept. 1010 Pine St., 9E-L-01 St. Louis, MO 63101

NOTICE DATE:

October 10, 2018

ACCOUNT NUMBER: 2606

VALUATION								
Land	Improvements	Personal Property	Total Assessed Value					
\$4,907,761	\$20,184,182	\$110,171,549	\$135,263,492					
Assessed Value Tax Rate	Total Tax Due	First installment	Second Installment					
1.6269%	\$2,200,601.74	\$1,100,300.87	\$1,100,300.87					

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, as reported by the State Board of Equalization. Pursuant to Section 2503.2 of the Revenue & Taxation Code, all taxpayers making single or aggregate tax payment(s) of FIFTY THOUSAND DOLLARS (\$50,000) or more are required to send payments via electronic funds transfer (EFT) or by wire. If you have any questions, call (925) 957-2828 between 9:00 a.m. and 4:00 p.m. or write to: CCC Tax Collector, ATTN: Danielle Goodbar, 625 Court Street Rm. 100, Martinez, CA 94553-1231.

(KEEP THE TOP PORTION FOR YOUR RECORDS)

2606 FISCAL YEAR: 2018 - 2019 ISSUE DATE: OCTOBER 10, 2018 ACCOUNT NUMBER:

MAKE CHECK PAYABLE TO:

**CONTRA COSTA COUNTY** TAX COLLECTOR P. O. BOX 631 **MARTINEZ, CA 94553-0063** 

AT&T Mobility LLC

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

FISCAL YEAR: 2018 - 2019

DUE BY \$1,100,300.87 FEB. 1, 2019 DELINQUENT \$1,210,350.95 AFTER 5:00 P.M. APR. 10, 2019

(INCLUDES 10% PENALTY + \$20 COST)

TO PAY FULL TAX BY DEC. 10, 2018

\$2,200,601.74

ISSUE DATE: OCTOBER 10, 2018

MAKE CHECK PAYABLE TO:

ACCOUNT NUMBER: 2606

CONTRA COSTA COUNTY TAX COLLECTOR P. O. BOX 631 MARTINEZ, CA 94553-0063

**AT&T Mobility LLC** 

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

**DUE BY** NOV. 1, 2018 \$1,100,300.87

DELINQUENT AFTER 5:00 P.M.

\$1,210,330,95

DEC. 10, 2018 (INCLUDES 10% PENALTY)

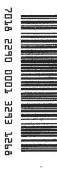
TO ENSURE PROPER POSTING & CREDIT OF PAYMENT, PLEASE SEND BACK COUPONS ALONG WITH YOUR PAYMENTS.

CONTRA COSTA COUNTY CA.>9T 625 COURT STREET ROOM 180 MARTINEZ.CA 94553		,				Payment #: 3822 Payment Date: 1 Payment Amount Payment Status:	2/5/2018 : \$1,100,300.87				
Supplier Name	Supplier Number	Site Code	Invoice Number	Invoice Date	Invoice Amount	Currency Code	Discount Taken	Invoice Amount Paid	Cleared Payment	Description	AP System
CONTRA COSTA COUNTY CA.>9T	205186ATT	93	PT60959-329632	12/4/2018	\$1,100,360,87	USD	\$0.00	\$1,100.300.87	36233402	× .	CFAS

CONTRA COSTA COUNTY CA >9T 625 COURT STREET ROOM 190 MARTINEZ,CA 94553					3	Payment #: 3660 Payment Date: 4 Payment Amount Payment Status:	74/2019 : \$1,100,300.87	= · x			
Supplier Name	Supplier Number	Site Code	Invoice Number	Invoice Date	Invoice Amount	Currency Code	Discount Taken	Invoice Amount Paid	Cleared Payment	Description	AP System
CONTRA COSTA COUNTY CA.>8T	205186ATT	03	PT61774-347365	4/3/2019	\$1,100,300.87	บรอ	\$0.00	\$1,100,300.87	36805527		CFAS



AT&T Inc. 208 S. Akard St. 18th Floor Dallas, TX 75202











Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553

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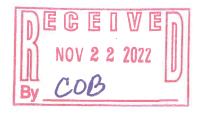
1:4



Gary Hunter AVP TAX AT&T Services, Inc. 208 S Akard St. 18<sup>th</sup> floor Dallas, TX 75202-4206 Tel: 214-782-3738 Mob: 469-794-7194 Gh8190@att.com

November 15, 2022

Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553



RE: Pacific Bell, AT&T Mobility LLC & AT&T Communications Property Tax Claims for Refund

Dear Clerk of the Board,

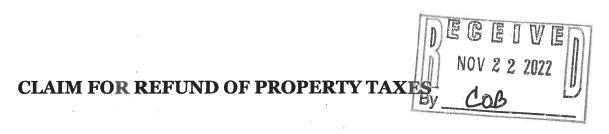
Enclosed are the Fiscal Year 2018/19 property tax claims for refund for Pacific Bell, AT&T Mobility and AT&T Communications for your review. lease feel free to let me know if you have any questions or need any additional information. I can be reached at (214) 782-3738 or by email at gh8190@att.com.

In advance, thank you for your attention to this matter.

Regards,

97H by DAP

Gary Hunter AVP TAX



To: Board of Supervisors, County of CONTRA COSTA, California.

The undersigned, as *AVP TAX* of *AT&T Services*, as delegated by the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and demands that the Board of Supervisors make its order directing the controller of said County to refund to claimant the sum of \$ 44,688 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

- 1. Claimant is and at all times herein mentioned was *AT&T Corp*, a corporation duly organized and existing under the laws of the State of New York, with its principal place of business located at One AT&T Way, Bedminster, Somerset County, New Jersey.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in CONTRA COSTA County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$ 151,496 (Exhibit 1) and paid by claimant in full on or about *December 6, 2018* and *April 3, 2019* (Exhibit 2).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$ 44,688, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to property in the county assessed by the assessor of *CONTRA COSTA* County, in violation of Article XIII, section 19 of the

- California Constitution and *ITT World Communications v*. City and County of San Francisco, 37 Cal. 3d 859 (1985).
- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: November 15, 2022 at 208 S. Akard, Dallas, Texas

Name: Gary Hunter

Title: AVP TAX

Signature:

Any F. duton



## CONTRA COSTA COUNTY RUSSELL V. WATTS, TREASURER-TAX COLLECTOR

#### UNITARY PROPERTY TAX FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

ASSESSED TO:

A T & T Communications c/o Property Tax Department 1010 Pine St., 9E-L-01 St. Louis, MO 63101

NOTICE DATE:

October 10, 2018

ACCOUNT NUMBER: 2310

VALUATION								
Land	Improvements	Personal Property	Total Assessed Value					
\$4,187,960	\$689,244	\$4,434,723	\$9,311,927					
Assessed Value Tax Rate	Total Tax Due	First Installment	Second Installment					
1.6269%	\$151,495.74	\$75,747.87	\$75,747.87					

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, as reported by the State Board of Equalization. Pursuant to Section 2503.2 of the Revenue & Taxation Code, all taxpayers making single or aggregate tax payment(s) of FIFTY THOUSAND DOLLARS (\$50,000) or more are required to send payments via electronic funds transfer (EFT) or by wire. If you have any questions, call (925) 957-2828 between 9:00 a.m. and 4:00 p.m. or write to: CCC Tax Collector, ATTN: Danielle Goodbar, 625 Court Street Rm. 100, Martinez, CA 94553-1231.

(KEEP THE TOP PORTION FOR YOUR RECORDS)

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK Date JPMorgan Chase Bank, N.A. Syracuse, NY 50-937/213

Check Number 12/06/2018 3322233661

> Pay this amount \$75,747.87

PAY SEVENTY-FIVE THOUSAND SEVEN HUNDRED FORTY-SEVEN AND 87/100

10028315

To the order of CONTRA COSTA COUNTY TAX COLLECTOR PO BOX 631 MARTINEZ CA 94553

Void 180 days from check date

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DO NOT ACCEPT IF SECURITYMARK IS ABSENT. **ENDORSE HERE** 

THE BACK OF THIS CHECK CONTAINS A SECURITY MARK - DO NOT ACCEPT WITHOUT HOLDING AT AN ANGLE TO VERIFY SECURITY MARK

To the order of

JPMorgan Chase Bank, N.A. Syracuse,NY

50-937/213

Date

Check Number 3322482865 04/04/2019

> Pay this amount \$75,747.87

PAY SEVENTY-FIVE THOUSAND SEVEN HUNDRED FORTY-SEVEN AND 87/100

CONTRA COSTA COUNTY TAX COLLECTOR PO BOX 631 MARTINEZ CA 94553

Vold 180 days from check date

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84,89/2819 88888239 5

04/09/2019 00000239 2 FDO >4945085850<

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AT&T Inc. 208 S. Akard St. 18th Floor Dallas, TX 75202

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Contra Costa Clerk of the Board 651 Pine Street, 1st Floor, Room 106, Martinez, CA 94553



To: Board of Supervisors, County of Contra Costa, California.

The undersigned, as Senior Vice President, Taxation of T-Mobile West LLC, PO Box 85021, Bellevue, Washington 98015, the claimant herein, hereby makes this claim for refund of property tax on behalf of the claimant pursuant to Revenue and Taxation Code section 5097 and demands that the Board of Supervisors make its order directing the controller of said County to refund to claimant the sum of \$230,251.19 in taxes levied for the fiscal year 2018-19. In support of said claim, the undersigned states:

- Claimant is and at all times herein mentioned was T-Mobile West LLC, a limited liability company duly organized and existing under the laws of the State of Delaware, with its principal place of business located at 12920 SE 38th St. Bellevue, King County, Washington.
- 2. For fiscal year 2018-19, the California State Board of Equalization assessed the value of claimant's unitary and nonoperating California property pursuant to its authority under Article XIII, section 19 of the California Constitution and section 721 of the Revenue and Taxation Code. Pursuant to its authority under Revenue and Taxation Code section 756, the California Board of Equalization transmitted a roll showing claimant's unitary and nonoperating property in Contra Costa County. On the basis of said assessment and transmittal of said roll, taxes were levied on said property for said fiscal year in the sum of \$783.836.90 (Exhibit 1) and paid by claimant in full on or about December 7th, 2018 and April 5th, 2019 (Exhibit 2).
- 3. Claimant is entitled to a refund of a portion of said taxes in the amount of \$230,251.19, plus appropriate interest, on the grounds that said taxes were erroneously or illegally collected, or illegally assessed or levied, for the following reasons:
  - a. The property tax rate applied to compute claimant's property taxes was in excess of the rate applied in the same year to

property in the county assessed by the assessor of Contra Costa County, in violation of Article XIII, section 19 of the California Constitution and *ITT World Communications v. City and County of San Francisco*, 37 Cal. 3d 859 (1985).

- b. The property tax rate applied to compute claimant's property taxes exceeded the rate allowed by Article XIIIA, section 1 of the California Constitution.
- 4. No refund of said taxes, or any part thereof, has been previously made.

I declare under penalty of perjury that the foregoing is true and correct, and that I am authorized by claimant to make this claim for refund.

Dated: Monday, October 24, 2022 in Dallas, Texas.

Chris Miller

Signature

Christopher Miller, Senior Vice President, Taxation



#### CONTRA COSTA COUNTY RUSSELL V. WATTS, TREASURER-TAX COLLECTOR

#### UNITARY PROPERTY TAX FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

ASSESSED TO:

T-Mobile West, LLC 12920 SE 38th Street Bellevue, WA 98006

NOTICE DATE:

October 10, 2018

ACCOUNT NUMBER: 2748

VALUATION						
Land	Improvements	Personal Property	Total Assessed Value			
\$7,063,384	\$24,561,630	\$16,554,770	\$48,179,784			
Assessed Value Tax Rate	Total Tax Due	First Installment	Second Installment			
1.6269%	\$783,836.90	\$391,918.45	\$391,918.45			

This is your notice for UNITARY PROPERTY TAX in Contra Costa County for the fiscal year 2018-2019, as reported by the State Board of Equalization. Pursuant to Section 2503.2 of the Revenue & Taxation Code, all taxpayers making single or aggregate tax payment(s) of FIFTY THOUSAND DOLLARS (\$50,000) or more are required to send payments via electronic funds transfer (EFT) or by wire. If you have any questions, call (925) 957-2828 between 9:00 a.m. and 4:00 p.m. or write to: CCC Tax Collector, ATTN: Danielle Goodbar, 625 Court Street Rm. 100, Martinez, CA 94553-1231.

(KEEP THE TOP PORTION FOR YOUR RECORDS)

ACCOUNT NUMBER: 2748 FISCAL YEAR: 2018 - 2019 **ISSUE DATE: OCTOBER 10, 2018** 

MAKE CHECK PAYABLE TO:

CONTRA COSTA COUNTY TAX COLLECTOR P. O. BOX 631 MARTINEZ, CA 94553-0063

**T-Mobile West, LLC** 

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

DUE BY \$391,918,45 FEB. 1, 2019

DELINQUENT AFTER 5:00 P.M. APR. 10, 2019

\$431,130.29

(INCLUDES 10% PENALTY + \$20 COST)

TO PAY FULL TAX BY DEC. 10, 2018

\$783.836.90

ACCOUNT NUMBER: 2748 FISCAL YEAR: 2018 - 2019 ISSUE DATE: OCTOBER 10, 2018

MAKE CHECK PAYABLE TO:

**CONTRA COSTA COUNTY** TAX COLLECTOR P. O. BOX 631 **MARTINEZ, CA 94553-0063** 

T-Mobile West, LLC

UNITARY PROPERTY TAX BILL (THIS STUB MUST ACCOMPANY PAYMENT)

INSTALLMENT

**DUE BY** NOV. 1. 2018

\$391.918.45

DELINQUENT

**AFTER 5:00 P.M.** DEC. 10, 2018

\$431,110.29

(INCLUDES 10% PENALTY)

TO ENSURE PROPER POSTING & CREDIT OF PAYMENT, PLEASE SEND BACK COUPONS ALONG WITH YOUR PAYMENTS.

# Contra Costa Tax Collector – 2018 Tax Year 1st Haif Payment:

पि. Dis	play Document: Lin	e Item	001			ē		
R X Y	Addition	al Data						
Vendor	2000021375 [5] CONTRA COSTA COUNTY TAX COLLECTOR						/L Ac	44250010
Company Code	V040 PO BOX 631							The state of the s
V040 TMO PCS H Line Item 1 / In		LINEZ				_	Do	c. no. 1102492080
Amount	391,918.45	USD		11				
Tax Code								
Additional Data Disc. base	391,918.45	USD	Disc. Amount	0.0				USD
Payt Terms	00		Days/percent	0	0.000	18	0	0.000 % 0
Bine Date	12/07/2018		Fixed			-	1	
Prnnt Block	The state of the s		Invoice ref.	T	,	1	<u></u>	10
Prnt Method	M Prot meth.supl.	TX	Payee				<u> </u>	<del>- 1</del>
Clearing	12/12/2018 / 150	1632028	1					
Assignment	WIRE							
LISS THE STREET	AATIKE							

## Contra Costa Tax Collector – 2018 Tax Year 2nd Half Payment:

引 Dis	play Document	: Line Item	001				
	A Add	litional Data	,				
Vendor	2000021375 ក្រ	CONTRA COSTA	COUNTY TAX O	OLLECT	OR	G/L A	cc  44250010
Company Code	V040	PO BOX 631					The second of th
V040 TMO PCS	Holdings LLC	MARTINEZ				D	oc. no. 1100646137
Line Item 1 / Ir	voice / 31						
Amount	391,918.45	USD	1				
Tax Code							
Additional Data Disc. base	391, 918.45	USD	Disc. Amount	0.0	00		USD
Payt Terms	00		Days/percent	0	0.000	* 0	0.000 % 0
Bine Date	04/05/2019		Fixed				
Prnnt Block			Invoice ref.	Γ		1/	10
Prot Method	M Pmt meth.supl.	TX	Payee				and the second s
Clearing	04/11/2019 /	1500466021		274 67			
Assignment	WIRE	1	-				

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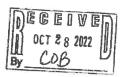
T-Mobile USA, Inc. PO Box 85021, Bellevue, WA 98015-8521



9489 0090 0027 6427 3061 72

10725/2022 US 3057AGE \$005.442

> 2IP 98008 041M12251938



Contra Costa County Clerk of the Board of Supervisors 1025 Escobar Street, 1st Floor Martinez, CA 94553

<u> Իրկեն-նրանին հենանան անդանին ան</u>

To: Board of Supervisors

From: Karen Caoile, Director of Risk Management

Date: December 13, 2022

Subject: Final Settlement of Claim, Tavane Payne vs. Contra Costa County



Contra Costa County

## **RECOMMENDATION(S):**

RECEIVE this report concerning the final settlement of Tavane Payne and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$65,000.

### **FISCAL IMPACT:**

Workers' Compensation Internal Service Fund payment of \$65,000.

#### BACKGROUND:

Attorney Jeffrey E. D'Andre, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Tavane Payne v. Contra Costa County. The Board's November 29, 2022, closed session vote was: Supervisors Gioia, Andersen, Burgis, Mitchoff and Glover - Yes. This action is taken so that the terms of this final settlement and the earlier November 29, 2022, closed session vote of this Board authorizing its negotiated settlement are known publicly.

## **CONSEQUENCE OF NEGATIVE ACTION:**

Case will not be settled.

<b>✓</b> AF	PPROVE	OTHER			
<b>I</b> RE	ECOMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	FBoard On: 12/13/2022 A	PPROVED AS RECOMMENDED OTHER			
Clerks No	Clerks Notes:				
VOTE	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy			
Contact	Varan Capila 025 335 1400				

STATE OF THE PARTY OF THE PARTY

Contra Costa County

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: Claims

### **RECOMMENDATION(S):**

DENY claims filed by Brittany Abold, William Arthur Falk, Bhup Gir, Victor Gonzalez,Raheem Leaks, Christian Romeo Colomo Leiva, Elmer Adolfo Colomo Leiva, Samantha Abigail Colomo Leiva, Annikka McAllister, Robert L. McIntosh IV, Jason I. Bautista Mosqueda, THC – Orange County, LLC, Anjali Ward for M.W. (minor) and Anjali Ward for S.W. (minor). DENY amended claims filed by CSAA General Ins. Company, objecting beneficial owner for Shannotta J. Norwood, and James Henry Flournoy Jr.

### FISCAL IMPACT:

No fiscal impact.

## **BACKGROUND:**

Brittany Abold: Property claim for damage to vehicle in the amount of \$1,550.39.

William Arthur Falk: Personal injury claim for vehicle accident in the amount of \$250,000.

Bhup Gir: Property claim for lost personal belongings in the amount of \$117.

Victor Gonzalez: Property claim for lost watch in the amount of \$250. Raheem Leaks: Property claim for damage

✓ AP	PPROVE	OTHER			
<b>№</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
	Federal D. Glover, District V Supervisor	Monica Wino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy			
Contact:	tact: Risk Management				

#### BACKGROUND: (CONT'D)

to vehicle in an amount to be determined.

Christian Romeo Colomo Leiva: Personal injury claim for vehicle accident in excess of \$1,000,000.

Elmer Adolfo Colomo Leiva: Personal injury claim for vehicle accident in excess of \$1,000,000.

Samantha Abigail Colomo Leiva: Personal injury claim for vehicle accident in excess of \$1,000,000.

Annikka McAllister: Personal injury claim for vehicle accident in the amount of \$1,000,000.

Robert L. McIntosh IV: Personal injury claims for medical negligence at West County Detention Facility in the amount of \$200,000.

Jason I. Bautista Mosqueda: Claim related to conditions of incarceration in an undisclosed amount.

THC - Orange County, LLC: Breach of contract claim for unreimbursed medical treatment in the amount of \$130,275.

Anjali Ward for M.W. (minor): Wrongful death claim for denial of medical care in the amount of \$9,000,000.

Anjali Ward for S.W. (minor): Personal injury claim related to foster home abuse in the amount of \$1,000,000.

### Amended Claimants

CSAA General Insurance Company o/b/o Shannotta J. Norwood: Property claim for damage to vehicle in the amount of \$2,882.46. James Henry Flournoy Jr.: Wrongful death & civil rights claim in an undisclosed amount.

#### CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: ACCEPT Board members meeting reports for November 2022



Contra Costa County

## **RECOMMENDATION(S):**

ACCEPT Board members meeting reports for November 2022.

## **FISCAL IMPACT:**

No fiscal impact.

## **BACKGROUND:**

Government Code section 53232.3(d) requires that members of legislative bodies report on meetings attended for which there has been expense reimbursement (mileage, meals, lodging ex cetera). The attached reports were submitted by the Board of Supervisors members in satisfaction of this requirement. District I and V have nothing to report.

### **CONSEQUENCE OF NEGATIVE ACTION:**

The Board of Supervisors will not be in compliance with Government Code 53232.3(d).

<b>✓</b> AP	PPROVE	OTHER
<b>I</b> RE	ECOMMENDATION OF CNTY AD	MINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	f Board On: 12/13/2022 AP	PROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy

Contact: Joellen Bergamini 925.655.2000

# **ATTACHMENTS**

District II November 2022 Report

District III November 2022

Report

District IV November 2022

Report

# Supervisor Candace Andersen, District 2 – AB1234 Monthly Meeting Report November 2022

Date	Meeting Name	Location
1	Board of Supervisors	Martinez
2	CCCERA	Zoom meeting
2	Danville Chamber event	Danville
3	MP&L	Zoom Meeting
4	Familiar Faces	Zoom meeting
7	Citizen Corp	Zoom meeting
7	Budget Justice Coalition	Zoom meeting
8	Board of Supervisors	Martinez
9	LAFCO	Zoom Meeting
10	ABAG	Zoom meeting
10	EBEDA	Zoom meeting
<u>11                                   </u>	Veterans Day events	District 2
14-18	CSAC Conference	Anaheim
21	Internal Operations	Zoom meeting
21	Traffix	Zoom meeting
<u>28</u>	Family & Human Services	Zoom meeting
29	Board of Supervisors	Martinez
30	CCCERA	Zoom meeting
30	Staff meeting	Zoom meeting

# **Supervisor Diane Burgis - November 2022 AB1234**

(Government Code Section 53232.3(d) requires that members legislative attended for which there has been expense reimbursement (mileage,

Date	Meeting Name	Location
1-Nov	Board of Supervisors Meeting	Martinez
1-1404	Tour of Byron Airport with Airports Director, Greg	IVIAI III IEZ
2-Nov	Baer and Alyson Greenlee	Byron
	East County Water Management Association	_,
3-Nov	Meeting	Oakley
4-Nov	Family Justice Board Meeting	Web Meeting
4-Nov	Meeting with Budget Justice Coalition Staff	Web Meeting
7-Nov	Meeting with Employment and Human Services Director, Marla Stuart	Web Meeting
8-Nov	Board of Supervisors Meeting	Martinez
8-Nov	Contra Costa County Fire Protection District	Martinez
9-Nov	District 3 Staff Meeting	Martinez
9-Nov	Meeting with Department of Conservation and Development Staff	Martinez
10-Nov	State Route 4 Bypass Authority Board Meeting	Web Meeting
16-Nov	Meeting with Sacramento County Supervisor, Don Nottoli and Delta Protection Commission Director, Bruce Blodgett	Web Meeting
17-Nov	Delta Protection Commission Meeting	Walnut Grove
21-Nov	Internal Operations Committee Meeting	Web Meeting
21-Nov	Legislation Committee Meeting	Web Meeting
21-Nov	Meeting with First 5 Contra Costa Executive Director, Ruth Fernandez	Web Meeting
28-Nov	Family and Human Services Committee Meeting	Web Meeting
28-Nov	East Contra Costa County Habitat Conservancy Board Meeting	Web Meeting
28-Nov	Meeting with County Administrator, Monica Nino	Web Meeting
29-Nov	Board of Supervisors Meeting	Martinez
30-Nov	Retirement Event for East Bay Regional Park District Board Members, Beverly Lane and Ayn Wieskamp Retirement Event for Contra Costa County	Oakland
30-Nov	Supervisor, Karen Mitchoff	Pleasant Hill
		]
		-

<sup>\*</sup> Reimbursement may come from an agency other than Contra Costa County

# Report

bodies report on meetings meals, lodging, etc).

Purpose
Ma ation
Meeting
Meeting
Community Outreach
Community Outreach

# Supervisor Karen Mitchoff November 2022

DATE	MEETING NAME	LOCATION	PURPOSE
11/08/22	Board of Supervisors Meeting	Martinez	Decision on Agenda Items
11/14-11/18	SFO Airport for CSAC Conference	San Francisc	c Regional Conference
11/29/22	Board of Supervisors Meeting	Martinez	Decision on Agenda Items

SLAT OF THE STATE OF THE STATE

Contra Costa County

To: Board of Supervisors

From: Karen Mitchoff, District IV Supervisor

Date: December 13, 2022

Subject: In the matter of honoring Beverly Lane, East Bay Regional Park District Board Member, on her retirement

<b>✓</b> AP	PROVE	OTHER
<b>№</b> RE	COMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 A	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy
Contact:	Colleen Awad, 925-655-2350	

AGENDA <u>ATTACHMENTS</u>
Resolution 2022/493

<u>MINUTES ATTACHMENTS</u>

<u>Signed Resolution No.</u>

2022/493

In the matter of: Resolution No. 2022/493

In the matter of honoring Beverly Lane, East Bay Regional Park District Board Member, on her retirement

WHEREAS, Ms. Beverly W. Lane studied English and history at Occidental College, going on to earn a Masters in Public Administration from California State University, Hayward and was a Coro Foundation Fellow; and

WHEREAS, Beverly first moved to Danville with her husband, Jim, and three sons in 1973, where she was among the first members of the Danville Town Council and served as Mayor of the Town of Danville where she continually advocated for open space and increased public transportation; and

WHEREAS, she spent her career as a meticulous historian focusing on the natural and cultural resources of the San Ramon Valley, authored four books and many columns about local history, supported museum school programs, produced a number of exhibits both in Danville and at the Contra Costa History Center in Martinez; and

WHEREAS, she has served with the League of Women Voters (California), chaired the Central Contra Costa Transportation Authority, California League of Cities, Occidental College Alumni, Oakland Museum of California History, and the Contra Costa County Historical Society; and

WHEREAS, Beverly served as president of California Elected Women and the Eugene O'Neill Foundation, co-chair of Friends of the San Ramon Creek, board of the Tao House and California Women Lead, curator at the Museum of the San Ramon Valley (where she also served as the founding president for the museum's Board of Trustees), and as the former President of the Juan Bautista de Anza National Historic Trail Foundation; and

WHEREAS, she spearheaded efforts to create an agricultural park in Danville as well as establishing the Calaveras Ridge Trail; and

WHEREAS, Beverly has been awarded the Association of Bay Area Governments Growing Smarter Together Award for Distinguished Leadership, the American Trails Trail Advocacy Award, the California Recreational Trails Committee Award, and Town of Danville Citizen of the Year Award twice; and

WHEREAS, she was also awarded the Open Gate Award from the Eugene O'Neill Foundation, the Mountain Star Award from Save Mount Diablo, the California Trails Committee Award from the California Greenways and Trails Conference, was recognized as a Tri-Valley Hero and Woman of the Year in the area's State Senate district; and

WHEREAS, during her tenure as an East Bay Regional Park District Board Member, she led efforts to establish and extend the East Bay's Iron Horse Regional Trail, inspired the creation of the Cultural Service Coordinator position, supported numerous Park District and regional revenue measures; and

WHEREAS, she was a champion for Thurgood Marshall Regional Park – Home of the Port Chicago 50 for over 20 years and engaged countless families to get more children outdoors; and

WHEREAS, Beverly has served on the East Bay Regional Park District Board representing Ward 6 including portions of the San Ramon Valley and 16 parks since 1994, including the opening of Sycamore Valley Open Space Park; and

WHEREAS, Ms. Beverly W. Lane continues to be passionate about the preservation of open spaces, improving access to parks, increasing the number of trails and promoting volunteer opportunities. Now therefore be it resolved that the Contra Costa County Board of Supervisors recognizes Beverly Lane on the occasion of her retirement and honors her hard work and dedication to our open spaces, parks and outdoor recreation, and the history of our community.

KAREN MITCHOFF

# Chair, District IV Supervisor

JOHN GIOIA District I Supervisor	CANDACE ANDERSEN  District II Supervisor	
DIANE BURGIS District III Supervisor		DERAL D. GLOVER
		is a true and correct copy of an action taken es of the Board of Supervisors on the date
	ATTESTED: December 1:	3, 2022
	Monica Nino, County Ac	dministrator
	By:	, Deputy

In the matter of honoring Beverly Lane, East Bay Regional Park District Board Member, on her retirement.

Resolution No. 2022/493

WHEREAS, Ms. Beverly W. Lane studied English and history at Occidental College, going on to earn a Masters in Public Administration from California State University, Hayward and was a Coro Foundation Fellow; and

WHEREAS, Beverly first moved to Danville with her husband, Jim, and three sons in 1973, where she was among the first members of the Danville Town Council and served as Mayor of the Town of Danville where she continually advocated for open space and increased public transportation; and

WHEREAS, she spent her career as a meticulous historian focusing on the natural and cultural resources of the San Ramon Valley, authored four books and many columns about local history, supported museum school programs, produced a number of exhibits both in Danville and at the Contra Costa History Center, in Martinez; and

WHEREAS, she has served with the League of Women Voters (California), chaired the Central Contra Costa Transportation Authority, California League of Cities, Occidental College Alumni, Oakland Museum of California History, and the Contra Costa County Historical Society; and

WHEREAS, Beverly served as president of California Elected Women and the Eugene O'Neill Foundation, co-chair of Friends of the San Ramon Creek, Board of the Tao House and Galifornia Women Lead, curator at the Museum of the San Ramon Valley (where she also served as the founding president for the museum's Board of Trustees), and as the former President of the Juan Bautista de Anza National Historic Trail Foundation; and

WHEREAS, Beverly has been awarded the Association of Bay Area Governments Growing Smarter Together Award for Distinguished Leadership, the American Trails Trail Advocacy Award, the California Recreational Trails Committee Award, and Town of Danville Citizen of the Year Award twice; and

WHEREAS, she was also awarded the Open Gate Award from the Eugene O'Neill Foundation, the Mountain Star Award from Save Mount Diablo, the California Trails Committee Award from the California Greenways and Trails Conference, was recognized as a Tri-Valley Hero and Woman of the Year in the area's State Senate district; and

WHEREAS, during her tenure as an East Bay Regional Park District Board Member, she led efforts to establish and extend the East Bay's Iron Horse Regional Trail, inspired the creation of the Cultural Service Coordinator position, supported numerous Park District and regional revenue measures; and

WHEREAS, she was a champion for Thurgood Marshall Regional Park - Home of the Port Chicago 50 for over 20 years and engaged countless families to get more children outdoors; and

engaged countless families to get more children outdoors, and
WHEREAS, Beverly has served on the East Bay Regional Park District Board representing Ward 6 including portions of the San
Ramon Valley and 16 parks since 1994, including the opening of Sycamore Valley Open Space Park, and

WHEREAS, Ms. Beverly W. Lane continues to be passionate about the preservation of open spaces, improving access to parks, increasing the number of trails and promoting-volunteer opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby

PASSED by a unanimous vote of the Board of Supervisors members present this 13th day of December 2022.

KAREN MITCHOFF

Chair,

District IV Supervisor

Absent

JOHN GIOLA

District I Supervisor

DIANE BURGIS

District III Supervisor

CANDACE ANDERSEN District II Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: December 13, 2022

MONICA NINO, Clerk of the Board of Supervisors and County Administrator

Deputy



Contra Costa County

To: **Board of Supervisors** 

From: Russell Watts, Treasurer-Tax Collector

Date: December 13, 2022

Subject: Treasurer-Tax Collector's Office 20 Year Service Award for Russell V. Watts

RECOMMENDATION(S):
ADOPT Resolution No. 2022/494 to recognize Russell V. Watts, Treasurer-Tax Collector, on the occasion of his 20 years of dedicated service

with Contra Costa County Treasurer-Tax Collector's Office.			
FISCAL None.	IMPACT:		
BACKG None.	ROUND:		
✓ AP	PPROVE	OTHER	
<b>№</b> RE	COMMENDATION OF CNTY A	ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of	Board On: 12/13/2022	APPROVED AS RECOMMENDED OTHER	
Clerks No			
VOTE (	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy	

Contact: Ronda Boler, (925) 608-9506

AGENDA <u>ATTACHMENTS</u>
Resolution 2022/494

<u>MINUTES ATTACHMENTS</u>

<u>Signed Resolution No.</u>

2022/494

In the matter of: Resolution No. 2022/494

Recognizing the contributions of Russell V. Watts for his 20 years of public service to Contra Costa County as of December 13, 2022.

WHEREAS, in 2002, Russell (a.k.a. "Rusty") Watts began his service with the Treasurer-Tax Collector's Office as the Chief Deputy Treasurer-Tax Collector, managing and providing oversight to daily operations treasury and tax collection business; and

WHEREAS, as Chief Deputy Treasurer-Tax Collector, Russell had brought significant improvements to the Office's daily operations. Such improvements helped the Office serve the Taxpayers efficiently and responsibly. As a result, it reduced the County's share of costs in the Office's operating budget, freeing up revenue for other County programs while providing the highest quality of customer services to the public; and

WHEREAS, in 2010, Russell was first elected as Treasurer and Tax Collector of Contra Costa County; his first day in office was January 3, 2011. Russell is responsible for collection, safeguarding, and investment of the Contra Costa County Treasury Pool; and

**WHEREAS**, under Russell's management as the Treasurer-Tax Collector, the assets of the Contra Costa County Treasury Pool have grown substantially from \$1.7 billion (as of 9/30/09) to \$4.6 billion (as of 09/30/22) reaching historical high of \$5.5 billion in June 2022; and

WHEREAS, under Russell's management as the Treasurer-Tax Collector, the Treasury Pool has been consistently rated AAAf/S1+ by Standard & Pool Global Rating meaning the Treasury Pool has the highest quality with lowest risk; and

WHEREAS, Russell designed the website of Treasurer-Tax Collector's Office. The website not only provides comprehensive information to Taxpayers, but it also allows Taxpayers to pay property taxes online via credit cards, debit cards, e-checks, phones, etc.; and

**WHEREAS**, under Russell's management as the Treasurer-Tax Collector, public auction of properties has been moved to an online platform from the outdated in-person method. E-billing of property taxes and e-reminders have also been established for Taxpayers to select replacing the paper and traditional mailings; and

**WHEREAS**, Russell serves as ex officio member on the Contra Costa County Employees' Retirement Board, representing the County at large. He also serves on the County's Deferred Compensation Committee, Debt Affordability Advisory Committee, and OPEB Advisory Group, and he is the Plan Administrator for the County's Public Agencies Post-Retirement Health Care Plan Trust; and

**WHEREAS**, Russell has served on many boards throughout the years applying his expertise in making various policies. Among others, he is a member and past president (2015-2016) of the California Association of County Treasurers and Tax Collectors (CACTTC). While serving on the Legislative Committee of CACTTC, Rusty proactively oversaw and updated state laws to protect Taxpayers' rights; and

WHEREAS, Russell brought extensive experience in treasury and tax collections to Contra Costa County from the State of Virginia where he worked for a few counties in their treasurer's and tax collections' offices in his early career path. As an elected official of Contra Costa County, Russell has carried on the legacy of honesty, integrity, fairness, and hard work. Russell always searches for and implements better practices and newer technologies to enhance services and cost savings. Russell has been safekeeping public funds entrusted in him and conducting investment of funds in accordance with applicable laws and policies with the goals of safety, liquidity, and yield; and

**NOW, THEREFORE, BE IT RESOLVED**, that Russell V. Watts be recognized for his 20 years of public service to Contra Costa County, and for his dedication of work and invaluable contributions he rendered during such time.

KAREN MITCHOFF
Chair, District IV Supervisor

**JOHN GIOIA**District I Supervisor

**CANDACE ANDERSEN** 

District II Supervisor

# **DIANE BURGIS**District III Supervisor

# FEDERAL D. GLOVER

## District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:	December 13, 2022		
Monica Nii	no, County Administrator		
By:		, Deputy	

In the matter of Recognizing the contributions of Russell V. Watts for his 20 years of public service to Contra Costa County as of December 13, 2022.

Resolution No. 2022/494

WHEREAS, in 2002, Russell (a.k.a. "Rusty") Watts began his service with the Treasurer-Tax Collector's Office as the Chief Deputy Treasurer-Tax Collector, managing and providing oversight to daily operations in treasury and tax collection business. Russell brought significant improvements to the Office's daily operations which helped the Office serve Taxpayers efficiently and responsibly. As a result, it reduced the County's share of costs in the Office's operating budget, freeing up revenue for other County programs while providing the highest quality of customer services to the public; and

WHEREAS, in 2010, Russell was first elected as Treasurer and Tax Collector of Contra Costa County; his first day in office was January 3, 2011. Russell is responsible for collection, safeguarding, and investment of the County's Treasury Pool. Under Russell's management, the assets of the Treasury Pool have grown substantially from \$1.7 billion (as of 9/30/09) to \$4.6 billion (as of 09/30/22) reaching historical high of \$5.5 billion in June 2022. The Treasury Pool has been consistently rated AAAf/S1+ by Standard & Pool Global Rating meaning the County's Treasury Pool has the highest quality with lowest risk; and

WHEREAS, Russell designed the website of Treasurer-Tax Collector's Office which provides comprehensive information to Taxpayers, allowing Taxpayers to pay property taxes online and by phone. Also, the public auction of properties has been moved to an online platform from the outdated in-person method. E-billing and e-reminders of property taxes have also been established for Taxpayers to replace traditional paper mailings; and

WHEREAS, Russell serves as ex officio member on the Contra Costa County Employees' Retirement Board, representing the County at large. He also serves on the County's Deferred Compensation Committee, Debt Affordability Advisory Committee, and OPEB Advisory Group, and he is the Plan Administrator for the County's Public Agencies Post-Retirement Health Care Plan Trust. He is a member and past president (2015-2016) of the California Association of County Treasurers and Tax Collectors (CACTTC). While serving on the Legislative Committee of CACTTC, Russell proactively oversaw and updated state laws to protect Taxpayers' rights; and

WHEREAS, Russell brought extensive experience in treasury and tax collections to the County from the State of Virginia. As an elected official of the County, he carries on the legacy of honesty, integrity, fairness, and hard work as he learned, "back in Virginia." He safekeeps public funds entrusted in him and conducts investment of funds in accordance with applicable laws and policies with the goals of safety, liquidity, and yield; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognizes Russell V. Watts for his 20 years of public service to Contra Costa County, and for his dedication of work and invaluable contributions he rendered, during such time

PASSED by a unanimous vote of the Board of Supervisors members present this 13th day of December 2022.

KAREN MITCHOFF

Chair,

District IV Supervisor

**Absent** 

JOHN GIOIA

District I Supervisor

DIANE BURGIS

District III Supervisor

CANDACE ANDERSEN

District II Supercisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: December 13, 2022

MONICA MINO, Clerk of the Board of Supervisors and County Administrator

By\_

Deputy

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Federal D. Glover, District V Supervisor

Date: December 13, 2022

Subject: Honoring Supervisor Karen Mitchoff on the Occasion of her Retirement from the Contra Costa County Board of Supervisors

<b>✓</b> AP	PROVE	OTHER	
<b>▼</b> RE	COMMENDATION OF CNTY AI	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks No	otes:		
VOTE (	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
	Federal D. Glover, District V Supervisor	Thomas Time, evenly Transmittation and event of the Board of Super Hoofs	
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy	
Contact:	9256084200		

## CLERK'S ADDENDUM

Speakers: No name given; Caller 6770.

AGENDA <u>ATTACHMENTS</u> Resolution 2022/495

MINUTES ATTACHMENTS

Signed Resolution No. 2022/495

In the matter of: Resolution No. 2022/495

The retirement from the Board of Supervisors of District IV supervisor and 2022 Chair of the Board of Supervisors, the Honorable Karen Mitchoff; and in acknowledgment of the completion of her successful tenure as an elected public official in Contra Costa County

WHEREAS, after years of service in various county departments, Karen Mitchoff was elected as the District IV supervisor in 2011 and has served in that capacity for three consecutive terms, and has chaired the Board of Supervisors in 2013, 2017, and 2022; and

WHEREAS, as a long-time elected and appointed leader, Karen Mitchoff has used her passion for public service, policy, and governance to find solutions to the challenges facing Contra Costa County and the region. She has advocated for and worked collaboratively at the regional level to protect the Delta, improve clean air standards, provide innovative solutions to infrastructure and transportation systems, promote sustainability, and make transportation seamless and accessible for seniors and individuals with disabilities;

WHEREAS, Karen Mitchoff has been a conscientious County Supervisor, who is well always prepared for board and committee meetings, asking great questions which has helped her fellow board members and the public better understand the intricacies of the issues before them. Best of all, Karen does not hesitate to say what she thinks, to correct misstatements of fact by the public (or occasionally her fellow board members...), and to always stand up for what she believes is right; and

WHEREAS, Karen Mitchoff has served with distinction and embraced leadership roles on women's issues, library services, transparency in governance, and air district/air quality issues; and

WHEREAS, Karen Mitchoff has been a passionate advocate for the Delta, representing the interests of Contra Costa County and our surrounding Delta counties. She has defended our resource at the local, State and Federal levels, even hosting opposing counties at the Delta to share the reasons for our positions; and WHEREAS, Karen Mitchoff will complete her third term on the Board of Supervisors on January 2, 2023 and retire from county service.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors hereby extends its congratulations to District IV supervisor and 2022 chair of the Board of Supervisors, the Honorable Karen Mitchoff, on the successful completion of her tenure as member of the Board of Supervisors and on the occasion of her retirement from elected public service in Contra Costa County; and further call upon all citizens to join in acknowledging Supervisor Karen Mitchoff's invaluable contribution to the county.

JOHN GIOIA	CANDACE ANDERSEN
District I Supervisor	District II Supervisor
DIANE BURGIS	FEDERAL D. GLOVER
District III Supervisor	District V Supervisor
	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	ATTESTED: December 13, 2022
	Monica Nino, County Administrator

In the matter of the retirement from the Board of Supervisors of District IV Supervisor and 2022 Chair of the Board of Supervisors, the Honorable Karen Mitchoff; and in acknowledgment of the completion of her successful tenure as an elected public official, in Contra Costa County.

Resolution No. 2022/495

WHEREAS, after years of service in various county departments, Karen Mitchoff was elected as the District IV supervisor in 2011 and has served in that capacity for three consecutive terms, and has chaired the Board of Supervisors in 2013, 2017, and 2022; and

WHEREAS, as a long-time elected and appointed leader, Karen Mitchoff has used her passion for public service, policy, and governance to find solutions to the challenges facing Contra Costa County and the region. She has advocated for and worked collaboratively at the regional level to protect the Delta, improve clean air standards, provide innovative solutions to infrastructure and transportation systems, promote sustainability, and make transportation seames and accessible for seniors and individuals with disabilities; and

WHEREAS, Karen Mitchoff has been a conscientious County Supervisor, who is always well-prepared for board and committee meetings, asking great questions which has helped her fellow board members and the public better understand the intricacies of the issues before them. Best of all, karen does not hesitate to say what she thinks, to correct misstatements of fact by the public (or occasionally her fellow board members...), and to always stand up for what she believes is right, and

WHEREAS, Karen Mitchoff has served with distinction and embraced leadership roles on women's issues, library services, transparency in governance, and air district/air quality issues; and Karen Mitchoff has been a passionate advocate for the Delta, representing the interests of Contra Costa County and our surrounding Delta counties. She has defended our resource at the local, State and Federal levels, even hosting opposing counties at the Delta to share the reasons for our positions; and

WHEREAS, Karen Mitchoff will complete her third term on the Board of Supervisors on January 2, 2023 and retire from county service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby extends its congratulations to District IV Supervisor and 2022 Chair of the Board of Supervisors, the Honorable Karen Mitchoff, on the successful completion of her tenure as member of the Board of Supervisors and on the occasion of her retirement from elected public service in Contra Costa County, and further call upon all citizens to join in acknowledging Supervisor Karen Mitchoff's invaluable contribution to the County

PASSED by a unanimous vote of the Board of Supervisors members present this 13th day of December 2022.

Absent

JOHN GIOIA

District I Supervisor

**DIANE BURGIS**District III Supervisor

CANDACE ANDERSEN

District II Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: December 13, 2022

MONICANINO, Clerk of the Board of Supervisors and County Administrator

(Dela

, Deputy



Contra Costa County

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: Resolution Honoring Clerk-Recorder Deborah "Debi" Cooper on the Occasion of her Retirement

RECOMMENDATION(S):
ADOPT Resolution No. 2022/496 honoring Debi Cooper for her many years of service and on the occasion of her

Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks No	otes:		
VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy	

Contact: Tommy Gong, 925-335-7899

CLERK'S ADDENDUM
Speakers: Caller 6770.

AGENDA <u>ATTACHMENTS</u>
Resolution 2022/496
<u>MINUTES ATTACHMENTS</u>

Signed Resolution No. 2022/496

In the matter of: Resolution No. 2022/496

Recognizing Deborah "Debi" Cooper upon her retirement as Clerk-Recorder-Registrar in the Contra Costa County Clerk-Recorder Department.

WHEREAS, Debi Cooper has served Contra Costa County and the Clerk-Recorder-Elections Department for 33 years; first as an Executive Secretary from January 1990 until June 1997; as an Administrative Services Assistant III from June 1997 until May 2001; as an Administrative Services Officer from May 2001 until August 2012; and as Contra Costa County Deputy Clerk-Recorder from August 2012 until November 2019; and

WHEREAS, Debi was appointed by the Board of Supervisors to lead the Clerk-Recorder-Elections Department from 2019 until 2022 in the position of Clerk-Recorder-Registrar; and

WHEREAS, Debi, during her tenure with the County, used her knowledge and experience to provide outstanding service to the public, espousing a personal commitment to integrity and honesty; and

WHEREAS, Debi oversaw several elections as head of the department, including two primary elections, two general elections, and a gubernatorial recall election; and

WHEREAS, Debi, through her leadership, ensured that Contra Costa County residents had safe, secure, accessible, and transparent elections; and

WHEREAS, under Debi's leadership, the department saw a 16% increase in voter registration from the 2016 Presidential Election to a highwater mark of 703,021 registered voters during the 2020 Presidential Election; and

WHEREAS, Debi led the Clerk-Recorder-Elections Department side by side with essential staff through the COVID-19 pandemic and the 2020 election, which is regarded as the safest and most secure election in Contra Costa history and included the highest number of voters the County has ever seen; and

WHEREAS, Debi was the first female Clerk-Recorder-Registrar in Contra Costa County; and

WHEREAS, Debi helped design the current office building that houses the Clerk-Recorder-Elections Department; and WHEREAS, Debi was the Contra Costa County Commissioner of Marriage, officiated many weddings, and initiated the

County's highly touted Destination Weddings Program; and WHEREAS, Debi was instrumental in the virtualization of the department's entire computing infrastructure and helped the

Clerk-Recorder implement a new recording system; and WHEREAS, Debi was involved in new outreach programs in Contra Costa communities for both the Elections Division and the Clerk-Recorder Division; and implemented the Certified Election Observer program; and

WHEREAS, Debi represented Contra Costa County Elections Division in being selected as a Center for Election Excellence by the U.S. Alliance for Election Excellence, and as part of the Bay Area Elections Officials Coalition from which she accepted the Democracy Award, which is the top award for innovations in elections from the Elections Center-National Association of Election Officials; and

WHEREAS, Debi has coordinated annual department staff picnics for over 25 years; and

WHEREAS, Debi always kept the Clerk-Recorder-Elections staff well-fueled with hot coffee, fresh donuts, homemade chili, and delicious barbecued meats;

KAREN MITCHOFF

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors of Contra Costa County does hereby honor Debi Cooper for her dedication to Contra Costa County and congratulate her on a well-deserved retirement.

	ct IV Supervisor
JOHN GIOIA District I Supervisor	CANDACE ANDERSEN District II Supervisor
DIANE BURGIS	FEDERAL D. GLOVER
District III Supervisor	District V Supervisor  Thereby certify that this is a true and correct conv of an acti

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 13, 2022

Monica Nino, County Administrator

By: \_\_\_\_\_\_, Deputy

In the matter of Recognizing Deborah "Debi" Cooper upon her retirement as Clerk-Recorder-Registrar in the Contra Costa County Clerk-Recorder Department.

Resolution No. 2022/496

WHEREAS, Debi Cooper has served Contra Costa County and the Clerk-Recorder-Elections Department for 33 years; first as an Executive Secretary, from January 1990 until June 1997; as an Administrative Services Assistant III, from June 1997 until May 2001; as an Administrative Services Officer, from May 2001 until August 2012; and as Contra Costa County Deputy Clerk-Recorder, from August 2012 until November 2019; and

WHEREAS, Debi was appointed by the Board of Supervisors to lead the Clerk-Recorder-Elections Department, from 2019 until 2022, in the position of Clerk-Recorder-Registrar; and

WHEREAS, Debi, during her tenure with the County, used her knowledge and experience to provide outstanding service to the public, espousing a personal commitment to integrity and honesty; and

WHEREAS, Debi oversaw several elections as head of the department, including two primary elections, two general elections, and a gubernatorial recall election, ensuring that Contra Costa County residents had safe, secure, accessible, and transparent elections and, under her leadership, the department saw a 16% increase in voter registration from the 2016 Presidential Election to a highwater mark of 703,021 registered voters, during the 2020 Presidential Election; and

WHEREAS, Debi led the Clerk-Recorder-Elections Department side by side with essential staff; through the COVID-19 Pandemic, and the 2020 election, which is regarded as the safest and most secure election in Contra Costa history and included the highest number of voters the County has ever seen; and

WHEREAS, Debi was the first female Clerk-Recorder-Registrar in Contra Costa County; and

WHEREAS, Debt helped design the current office building that houses the Clerk-Recorder-Elections Department, was instrumental in the virtualization of the department's entire computing infrastructure, and helped the Clerk-Recorder implement a new recording system; and

WHEREAS, Debi was the Contra Costa County Commissioner of Marriage, officiated many weddings, and initiated the County's highly touted Destination Weddings Program; and

WHEREAS, Debi was involved in new outreach programs, in Contra Costa communities for both the Elections Division and the Clerk-Recorder Division; and implemented the Certified Election Observer program; and

WHEREAS, Debi represented Contra Costa County Elections Division in being selected as a Center for Election Excellence by the U.S. Alliance for Election Excellence and as part of the Bay Area Elections Officials Coalition from which she accepted the Democracy Award which is the top award for innovations in elections, from the Elections Center-National Association of Election Officials; and

WHEREAS, Debi has coordinated annual department staff pionics for over 25 years; and has always kept the Clerk-Recorder Elections staff well-fueled with hot coffee, fresh donuts, homemade chili, and delicious barbecued means; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby honors Debi Cooper for her dedication to Contra Costa County and congratulates her on a well-deserved retirement.

PASSED by a unanimous vote of the Board of Supervisors members present this 13th day of December 2022.

KAREN MITCHOFF

Chair,

District IV Supervisor

**Absent** 

JOHN GIOIA

District I Supervisor

**DIANE BURGIS**District III Supervisor

CANDACE ANDERSEN

District II Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: December 13, 2022

MONICA NINQ, Clerk of the Board of Supervisors and County Administrator

By Deputy



SLAL COUNTY

Contra Costa County

To: Board of Supervisors

From: Karen Mitchoff, District IV Supervisor

Date: December 13, 2022

cc:

Subject: In the matter of honoring Dr. Michael G. Harris, Pleasant Hill City Council Member, upon his retirement

✓ AP	PPROVE	OTHER	
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	FBoard On: 12/13/2022	PPROVED AS RECOMMENDED OTHER	
Clerks No	otes:		
VOTE (	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor	ATTESTED: December 13, 2022	
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy	
Contact	College Awad 025 655 2350		

AGENDA <u>ATTACHMENTS</u>
Resolution 2022/497

<u>MINUTES ATTACHMENTS</u>

<u>Signed Resolution No.</u>

2022/497

In the matter of: Resolution No. 2022/497

In the matter of honoring Dr. Michael G. Harris, Pleasant Hill City Council Member, upon his retirement

WHEREAS, Dr. Michael G. Harris graduated from the University of California School of Optometry where he received his Bachelor of Science, Master of Optometry, Doctor of Optometry, and Master of Science in Physiological Optics degrees; and

WHEREAS, in 1967, Dr. Harris became the youngest person elected to a Fellowship in the American Academy of Optometry and was honored with the first John de Carle Visiting Professorship at City University, London, England; and

WHEREAS, in 1999, he was selected as Alumnus of the Year by the University of California Optometry Alumni Association, and in 2003, the American Academy of Optometry honored him with its Eminent Service Award; and

WHEREAS, Dr. Harris was Director of Policy and Planning, Associate Dean Emeritus, Clinical Professor, and Senior Lecturer at the University of California, where he served as Chief of the Contact Lens Clinic for over 30 years; and

WHEREAS, Dr. Harris has served as a consultant to the U.S. Food and Drug Administration Ophthalmic Devices Panel and chaired the Panel meeting where the first laser for refractive surgery was approved; and

WHEREAS, he has lectured throughout the world and has authored over 180 scientific papers and articles on the subjects of contact lenses, corneal physiology, optometric jurisprudence, and hypnosis; and

WHEREAS, Dr. Harris received his Juris Doctor degree from John F. Kennedy University School of Law; and

WHEREAS, he is an attorney-at-law and a member of the State Bar of California and the American Bar Association; and

WHEREAS, he has been a member of the Board of Directors of the JFK University School of Law Alumni Association, the Jewish Community Relations Council of the Greater East Bay, Temple Isaiah of Lafayette, California, the Campolindo Homeowners Association, and the Moraga Educational Foundation; and

WHEREAS, Dr. Harris served civically in the Town of Moraga as Vice-Mayor, Councilmember, Planning Commissioner, and Chair of the Planning Commission; and

WHEREAS, he was a founding member and past chair of the Contra Costa County Managed Care Commission; and

WHEREAS, he moved to Pleasant Hall and was initially elected to the City Council in 2002 and re-elected in 2006, 2010, 2014, and 2018 and served five terms as Mayor; and

WHEREAS, as Mayor, Dr. Harris started the award-winning Community Service Day, where residents all pitch in to make Pleasant Hill a better place for everyone; and

WHEREAS, Dr. Harris also established the Pleasant Hill Education Initiative, a community-wide volunteer effort to enhance educational opportunities for Pleasant Hill students; and

WHEREAS, Dr. Harris has also served in the following roles in Pleasant Hill: Vice-Chair of the City's Redevelopment Agency, Chair of the City's Planning Commission, and Acting Chair of the City's General Plan Task Force; and

WHEREAS, Dr. Harris is involved with many groups and causes including the Pleasant Hill Chamber of Commerce, Friends of Rodgers Ranch, the Pleasant Hill Community Foundation, the Pleasant Hill Senior Center, the Foundation for Pleasant Hill Education, the Contra Costa County Mayors' Conference and East Bay Division of the League of California Cities; and

WHEREAS, Dr. Harris was a pivotal member of the Pleasant Hill Library Task Force since its inception in

2014. The Task force was comprised of 11 members who worked to learn more about what residents want in a new library facility; and

WHEREAS, through this work, the City of Pleasant Hill was able to work with the County Librarian to design a building that would be useful to patrons. On July 30, 2022, the Pleasant Hill Library opened its new facility with over 3,000 people in attendance; and

WHEREAS, he is married to his wife Dawn Block, who is the reason he moved to Pleasant Hill, and they have four children and he enjoys spending time with his grandchildren.

Now, therefore, be it resolved that the Contra Costa County Board of Supervisors recognizes Dr. Michael G. Harris on the occasion of his retirement and honors his hard work and dedication to our community.

KAREN MITCHOFF Chair, District IV Supervisor		
JOHN GIOIA District I Supervisor	CANDACE ANDERSEN  District II Supervisor	
DIANE BURGIS District III Supervisor	FEDERAL D. GLOVER  District V Supervisor	
District III Supervisor	I hereby certify that this is a true and correct copy of an action tak and entered on the minutes of the Board of Supervisors on the date shown.	
	ATTESTED: December 13, 2022	
	Monica Nino, County Administrator	
	By: , Deputy	

In the matter of honoring Dr. Michael G. Harris, Pleasant Hill City Council Member, upon his

Resolution No. 2022/497

WHEREAS, Dr. Michael G. Harris graduated from the University of California School of Optometry where he received his Bachelor of Science, Master of Optometry, Doctor of Optometry, and Master of Science in Physiological Optics degrees; and

WHEREAS, Dr. Harris was Director of Policy and Planning, Associate Dean Emeritus, Clinical Professor, and Senior Lecturer at the University of California, where he served as Chief of the Contact Lens Clinic for over 30 years; and

WHEREAS, he has lectured throughout the world and has authored over 180 scientific papers and articles on the subjects of contact lenses, corneal physiology, optometric jurisprudence, and hypnosis; and

WHEREAS, Dr. Harris received his Juris Doctor degree from John F. Kennedy University School of Law; and

WHEREAS, he is an attorney-at-law and a member of the State Bar of California and the American Bar Association; and

WHEREAS, he has been a member of the Board of Directors of the JFK University School of Law Alumni Association, the Jewish Community Relations Council of the Greater East Bay, Temple Isaiah of Lafayette, California, the Campolindo Homeowners Association, and the Moraga Educational Foundation; and

WHEREAS, Dr. Harris served civically in the Town of Moraga as Vice-Mayor, Councilmember, Planning Commissioner, and Chair of the Planning Commission; and

WHEREAS, he was a founding member and past chair of the Contra Costa County Managed Care Commission; and

WHEREAS, he moved to Pleasant Hall and was initially elected to the City Council in 2002 and re-elected in 2006, 2010, 2014, and 2018 and served five terms as Mayor; and

WHEREAS, as Mayor, Dr. Harris started the award-winning Community Service Day, where residents all pitch in to make Pleasant Hill a better place for everyone; and

WHEREAS, Dr. Harris also established the Pleasant Hill Education Initiative, a community-wide volunteer effort to enhance educational opportunities for Pleasant Hill students; and

WHEREAS, Dr. Harris has also served in the following roles in Pleasant Hill: Vice-Chair of the City's Redevelopment Agency, Chair of the City's Planning Commission, and Acting Chair of the City's General Plan Task Force; and

WHEREAS, Dr. Harris is involved with many groups and causes including the Pleasant Hill Chamber of Commerce, Friends of Rodgers Ranch, the Pleasant Hill Community Foundation, the Pleasant Hill Senior Center, the Foundation for Pleasant Hill Education, the Contra Costa County Mayors' Conference and East Bay Division of the League of California Cities; and

WHEREAS, Dr. Harris was a pivotal member of the Pleasant Hill Library Task Force since its inception in 2014. The Task force was comprised of 11 members who worked to learn more about what residents want in a new library facility, and

WHEREAS, through this work, the City of Pleasant Hill was able to work with the County Librarian to design a building that would be useful to patrons. On July 30, 2022, the Pleasant Hill Library opened its new facility, with over 3,000 people in attendance; and

WHEREAS, he is married to his wife Dawn Block, who is the reason he moved to Pleasant Hill, and they have four children as he enjoys spending time with his grandchildren.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognizes Dr. Michael G. Harris on the occasion of his retirement and honors his hard work and dedication to our community.

PASSED by a unanimous vote of the Board of Supervisors members present this 13th day of December 2022.

District IV Supervisor

Absent

JOHN GIOIA

DIANE BURGIS District III Supervisor CANDACE ANDERSEN

District II Superviso

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown:

ATTESTED: December 13, 2022

MONICANINO, Clerk of the Board of Supervisors and County Administrator

Deputy

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Date: December 13, 2022

Subject: Ordinance allowing the sale and delivery of Cannabis Vaping Products



Contra Costa County

#### **RECOMMENDATION(S):**

ADOPT Ordinance No. 2022-28, an ordinance allowing the sale and delivery of non-flavored cannabis vaping products.

DIRECT Contra Costa Health Services to consult with stakeholders to develop a proposed program designed to raise awareness about the dangers of youth cannabis vaping and curtail the illegal market, and return to the Board of Supervisors with a recommended program with funding by the cannabis industry.

#### **FISCAL IMPACT:**

There are minimal fiscal impacts associated with the adoption of this ordinance. If the Board of Supervisors approves the development of a program in the Contra Costa Health Services department to work with stakeholders to address the illegal market in cannabis and tobacco vaping, it is anticipated that there may be additional staffing costs which would be funded by the cannabis industry. There is the potential for additional revenue to the County by allowing the sale of non-flavored cannabis vaping products.

#### **BACKGROUND:**

In the November 2016 election, Californians approved Proposition 64 to legalize adult recreational cannabis usage. Contra Costa voters approved of recreational cannabis usage by 60.72%.

On August 7, 2018, the Board of Supervisors adopted Ordinance No. 2018-23, an ordinance to regulate commercial cannabis activities. The ordinance required anyone engaged in commercial cannabis activities or engaged in cannabis deliveries to obtain a County health permit in addition to all other licenses and permits required by the County and the state. The ordinance established standards for the retail sale and delivery of cannabis and cannabis products.

Since cannabis legalization in California, a number of cities in Contra Costa County have allowed recreational cannabis sales. These cities all allow the sale of cannabis vaping products. Currently, residents of the unincorporated area can purchase cannabis vaping products by going to a permitted cannabis retailer located in one of the cities which allow cannabis retail, however, they cannot purchase cannabis vaping products from a permitted cannabis retailer located in the unincorporated area.

<b>✓</b> APPROVE	OTHER
<b>№</b> RECOMMENDATION OF C	ENTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 12/13/2022	APPROVED AS RECOMMENDED OTHER
Clerks Notes:	
VOTE OF SUPERVISORS	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
Contact: Disrict III	•
	By: , Deputy

cc:

#### BACKGROUND: (CONT'D)

The attached Ordinance No. 2022-28 would allow the sale of non-flavored cannabis vaping products by permitted cannabis retailers located in the unincorporated areas of Contra Costa County.

On November 19, 2019, the Board adopted Ordinance No. 2019-34, an ordinance to prohibit the sale of tobacco vaping products, flavored tobacco products, and menthol cigarettes. The ordinance also prohibited the sale or delivery of cannabis vaping products.

Following the adoption of Ordinance No. 2019-34, it has become apparent that many seniors and other adults rely on cannabis vaping products for both recreational and medical reasons. Under the existing ordinance, homebound seniors and adults in the unincorporated areas cannot receive vaping cannabis products from any source. The attached ordinance, Ordinance No. 2022-28, would allow the sale and delivery of non-flavored cannabis vaping products in unincorporated areas, while continuing to prohibit the sale of tobacco vaping products, flavored tobacco products, menthol cigarettes, and flavored cannabis products in unincorporated areas. The purpose of the ordinance is to ensure that seniors and other adults who use cannabis vaping products do not use unregulated and potentially tainted products, and to address geographical equity in access to legal products. Under the proposed Ordinance No. 2022-28, residents in unincorporated areas would be able to obtain non-flavored cannabis products just like residents in cities that allow cannabis sales and deliveries.

The recommended action would also direct Contra Costa Health Services to consult with stakeholders to develop a proposed program designed to raise awareness about and curtail the illegal market in cannabis and tobacco vaping and return to the Board of Supervisors with a recommended program.

#### CONSEQUENCE OF NEGATIVE ACTION:

If the proposed ordinance is not adopted, seniors and other adults will be unfairly limited by geography and mobility, reducing their access to a substance that is legal in California and available in several cities around the County. These seniors and other adults may resort to purchasing cannabis vaping products on the illicit market, increasing the risk of using unregulated and tainted products. If an intensive and focused program to curtail the sale of illegal, untested cannabis vaping products is not developed, residents of all ages will remain unaware of the dangers of illegal products, which will increase their health risks.

#### CLERK'S ADDENDUM

CONTINUED to January 10, 2022.

#### **ATTACHMENTS**

Ordinance No. 2022-28

#### ORDINANCE NO. 2022-28

#### ALLOWING THE SALE AND DELIVERY OF CANNABIS VAPING PRODUCTS

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

**SECTION 1. SUMMARY.** This ordinance amends Chapter 413-4 of the County Ordinance Code to allow the sale and delivery of cannabis vaping products, while continuing to prohibit the sale of tobacco vaping products, flavored tobacco products, menthol cigarettes, and flavored cannabis products.

**SECTION 2.** Section 413-4.608 of the County Ordinance Code is amended to read:

**413-4.608 Retail sales standards.** A permittee that sells cannabis or cannabis products shall comply with all of the following standards in addition to the standards specified in Sections 413-4.602 and 413-4.604.

- (a) Within each building in which cannabis or cannabis products are sold, the permittee shall prominently display a sign including the following statement in bold print: "GOVERNMENT WARNING: CANNABIS IS A SCHEDULE I CONTROLLED SUBSTANCE. KEEP OUT OF REACH OF CHILDREN AND ANIMALS. CANNABIS MAY ONLY BE POSSESSED OR CONSUMED BY PERSONS 21 YEARS OF AGE OR OLDER UNLESS THE PERSON IS A QUALIFIED PATIENT. THE INTOXICATING EFFECTS OF CANNABIS MAY BE DELAYED UP TO TWO HOURS. CANNABIS USE WHILE PREGNANT OR BREASTFEEDING MAY BE HARMFUL. CONSUMPTION OF CANNABIS IMPAIRS YOUR ABILITY TO DRIVE AND OPERATE MACHINERY. PLEASE USE EXTREME CAUTION."
- (b) Within each building in which cannabis or cannabis products are sold, the permittee shall establish a waiting area that persons must enter prior to entering the retail area. No person may be admitted to the waiting area without first verifying through examination of a government-issued identification card that he or she is at least the minimum age under state law to enter the premises. The waiting area must be physically separated from the retail area. No cannabis or cannabis product may be accessible to customers in the waiting area.
- (c) The permittee or at least one employee shall be physically present in the retail area at all times when any non-employee is in the retail area. Within the retail area, the number of non-employees may not exceed twice the number of employees at any time.
- (d) The sale of any non-cannabis food or beverage, alcohol or alcohol product, or tobacco or tobacco product from the permitted premises is prohibited.
- (e) The sale of more than 800 milligrams of tetrahydrocannabinol in the form of edible cannabis products to a single cannabis customer in a single day is prohibited.

- (f) The sale of any cannabis product listed in Section 40300 of Division 1 of Title 17 of the California Code of Regulations is prohibited.
- (g) The sale of any flavored cannabis product for which the primary use is human inhalation of the gases, particles, vapors, or byproducts released as a result of combustion, electrical ignition, or vaporization of the flavored cannabis product, is prohibited.
- (h) A permittee shall not sell, permit to be sold, offer for sale, or display for sale any cannabis or cannabis product by means of self-service display, vending machine, rack, counter-top, or shelf that allows self-service sales for any cannabis or cannabis product. All cannabis and cannabis products must be offered for sale only by means of permittee or employee assistance. (Ords. 2022-28 § 2, 2019-34 §4, 2018-23 § 2.)

**SECTION 3.** Section 413-4.610 of the County Ordinance Code is amended to read:

413-4.610 Retail delivery standards. A permittee that delivers cannabis or cannabis products from a retail location in the unincorporated area of the county to any location in the unincorporated area of the county shall comply with all of the following standards in addition to the standards specified in Sections 413-4.602 and 413-4.604. A permittee that delivers cannabis or cannabis products from a location outside the unincorporated area of the county to any location in the unincorporated area of the county shall comply with all of the following standards in addition to the standards specified in Section 413-4.602.

- (a) The delivery of more than 800 milligrams of tetrahydrocannabinol in the form of edible cannabis products to a single cannabis customer in a single day is prohibited.
- (b) The delivery of any cannabis product listed in Title 17, California Code of Regulations, section 40300, is prohibited.
- (c) The delivery of any flavored cannabis product for which the primary use is human inhalation of the gases, particles, vapors, or byproducts released as a result of combustion, electrical ignition, or vaporization of the flavored cannabis product, is prohibited.
- (d) A permittee may not display any advertisement upon any vehicle that is used for the delivery of cannabis or cannabis products that promotes any activity related to cannabis or that identifies the permittee or the business conducting the delivery.
- (e) A delivery employee who delivers cannabis or cannabis products to a customer shall have in his or her possession a copy of the permit issued under this chapter authorizing the delivery, which shall be made available upon request to law enforcement.
- (f) No delivery employee may deliver cannabis or cannabis products to a customer without first examining a government-issued identification card of the recipient to confirm that the recipient is the customer who requested the delivery and that the recipient is at least the minimum age under state law to purchase the cannabis or cannabis product.

A delivery employee who delivers cannabis or cannabis products to a customer shall at (g) the time of delivery provide the customer with a written warning that includes the following statement in bold print: "GOVERNMENT WARNING: CANNABIS IS A SCHEDULE I CONTROLLED SUBSTANCE. KEEP OUT OF REACH OF CHILDREN AND ANIMALS. CANNABIS MAY ONLY BE POSSESSED OR CONSUMED BY PERSONS 21 YEARS OF AGE OR OLDER UNLESS THE PERSON IS A QUALIFIED PATIENT. THE INTOXICATING EFFECTS OF CANNABIS MAY BE DELAYED UP TO TWO HOURS. CANNABIS USE WHILE PREGNANT OR BREASTFEEDING MAY BE HARMFUL. CONSUMPTION OF CANNABIS IMPAIRS YOUR ABILITY TO DRIVE AND OPERATE MACHINERY. PLEASE USE EXTREME CAUTION." (Ords. 2022-28 § 3, 2019-34 §4, 2018-23 § 2.)

**SECTION 4. EFFECTIVE DATE.** This ordinance becomes effective 30 days after passage, and within 15 days after passage shall be published once with the names of supervisors voting for or against it in the East Bay Times, a newspaper published in this County.

PASSED ON	, 2022, by the following vote:					
AYES: NOES: ABSENT: ABSTAIN:						
ATTEST:	MONICA NINO, Clerk of the Board of Superviso and County Administrator	rs	Board Chair			
By:	Deputy		[SEAL]			

H:\2022\Board of Supervisors\sale and delivery of cannabis vaping products - ordinance.docx

Contra Costa County

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: 2023 Committee Assignments

#### **RECOMMENDATION(S):**

ACKNOWLEDGE receipt of the preference forms for Board of Supervisors appointments to 2023 committees, boards and commissions, to the incoming Chair of the Board.

#### **FISCAL IMPACT:**

None

#### **BACKGROUND:**

Rules of Procedures for Board of Supervisor meetings, Resolution 2019/500, Section 6.1 states that each year, on a form provided by the Clerk of the Board, each Board member will submit their individual preferences for appointment to committees, boards and commissions to the Clerk of the Board. During the month of December, the Clerk of the Board will ask the Board to acknowledge receipt of the preference forms as a Board action item on a public agenda. This ensures transparency for the public and the Board Chair.

Attached to this Board Order are the preference forms that were submitted.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

Receipt of preference forms will not be acknowledged on a public meeting agenda.

<b>✓</b> AF	PPROVE	OTHER							
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE								
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER								
Clerks No	otes:								
VOTE	OF SUPERVISORS								
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022							
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors							
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy							
Contact	Iami Morritt 655 2005								

# $\underline{\mathsf{ATTACHMENTS}}$

Board of Supervisors Preference Sheets

### District II Supervisor Andersen

	<u>-</u>		Term	Now Torm	Profesence Profesence	
Type*	Committee Name	Appointee		Expiration	Preference Preference 2	Stipend Information
<u> Type</u>	Airport Committee. Chair	Karen Mitchoff	12/31/2022		<u> </u>	NO STIPEND
<u>'</u>	Airport Committee, Vice Chair	Diane Burgis	12/31/2022			NO STIPEND
<u>'</u>	Family & Human Services Committee, Chair	Diane Burgis		12/31/2023	Y	NO STIPEND
i	Family & Human Services Committee, Vice Chair	Candace Andersen	12/31/2022		A	NO STIPEND
i	Finance Committee, Chair	John Gioia	12/31/2022			NO STIPEND
i	Finance Committee, Vice Chair	Karen Mitchoff	12/31/2022		X	NO STIPEND
i	Equity Committee, Chair	John Gioia	12/31/2022			NO STIPEND
i	Equity Committee, Vice-Chair	Federal Glover	12/31/2022			NO STIPEND
i	Internal Operations Committee, Chair	Diane Burgis		12/31/2023	x	NO STIPEND
i	Internal Operations Committee, Vice Chair	Candace Andersen	12/31/2022		^	NO STIPEND
i	Legislation Committee, Chair	Diane Burgis	12/31/2022			NO STIPEND
i	Legislation Committee, Vice Chair	Karen Mitchoff	12/31/2022			NO STIPEND
i	Public Protection, Chair	Federal Glover		12/31/2023	x	NO STIPEND
i	Public Protection, Vice Chair	Candace Andersen	12/31/2022		A	NO STIPEND
i	Sustainability Committee, Chair	Federal Glover	12/31/2022			NO STIPEND
i	Sustainability Committee, Vice Chair	John Gioia	12/31/2022			NO STIPEND
i	Transportation, Water & Infrastructure Committee, Chair	Diane Burgis	12/31/2022		x	NO STIPEND
i	Transportation, Water & Infrastructure Committee, Vice Chair	Candace Andersen	12/31/2022		A	NO STIPEND
<u>.</u>	Bay Area Counties Caucus	Karen Mitchoff	12/31/2022			NO STIPEND
ii .	Bay Area Counties Caucus, Alternate	Diane Burgis	12/31/2022			NO STIPEND
11	Bay Area Regional Interoperable Communications System (BayRICS) Authority	Mike Casten	12/31/2022			NO STIPEND
<u>"</u>	BayRiCS Authority, Alternate	Elise Warren	12/31/2022			NO STIPEND
	California Identification System Remote Access Network Board (Cal-ID RAN Board)	Diane Burgis	12/31/2022		X	NO STIPEND
11	Central Contra Costa Solid Waste Authority	Candace Andersen	Unspecified		1	STIPEND of \$50/meeting; max of 2 paid/month
11	Central Contra Costa Solid Waste Authority  Central Contra Costa Solid Waste Authority	Karen Mitchoff	Unspecified		^	STIPEND of \$50/meeting; max of 2 paid/month
<u>"</u>	Contra Costa Family Justice Alliance	Diane Burgis	12/31/2022			NO STIPEND
	Contra Costa Farrilly Justice Alliance Contra Costa Health Plan Joint Conference Committee	Candace Andersen	12/31/2022		X	NO STIPEND
11	Contra Costa Health Plan Joint Conference Committee  Contra Costa Health Plan Joint Conference Committee	Diane Burgis	12/31/2022			NO STIPEND
II	Dougherty Valley Oversight Committee	Candace Andersen	12/31/2022		V	NO STIPEND
II	Dougherty Valley Oversight Committee  Dougherty Valley Oversight Committee	Diane Burgis	12/31/2022		^	NO STIPEND
	East Bay Regional Communication System (EBRCS) Authority Governing Board	Candace Andersen	12/31/2022		X	NO STIPEND
11	East Bay Regional Communication System (EBRCS) Authority Governing Board, Alternate	Karen Mitchoff	12/31/2022		X	NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board	Diane Burgis	12/31/2022			NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal Glover	12/31/2022			NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate  East Contra Costa Regional Fee & Finance Authority	Diane Burgis	12/31/2022			NO STIPEND
11		Federal Glover	12/31/2022			
II	East Contra Costa Regional Fee & Finance Authority, Alternate					NO STIPEND
	East County Water Management Association	Diane Burgis	12/31/2022			STIPEND of \$170/meeting; max 6 per month
II	East County Water Management Association, Alternate	Federal Glover	12/31/2022			STIPEND of \$170/meeting; max 6 per month
11	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal Glover	12/31/2022			NO STIPEND
	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Diane Burgis	12/31/2022 12/31/2022		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	NO STIPEND
II	First 5 Children and Families Commission Alternate Member First 5 Children and Families Commission Member	Candace Andersen Diane Burgis	12/31/2022		X	NO STIPEND
II		Candace Andersen			X	NO STIPEND
11	Hazardous Waste Management Facility Allocation Committee		Unspecified		X	STIPEND of \$150 per meeting.
11	Hazardous Waste Management Facility Allocation Committee, Alternate	Karen Mitchoff	Unspecified			STIPEND of \$150 per meeting.
II	Kensington Solid Waste Committee Alternate	Robert Rogers	12/31/2022			NO STIPEND
11	Kensington Solid Waste Committee Member	John Gioia	12/31/2022			NO STIPEND
11	Medical Services Joint Conference Committee, Chair	Diane Burgis	12/31/2022		X	NO STIPEND
II	Medical Services Joint Conference Committee, Vice Chair	John Gioia	12/31/2022			NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2022			NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee, Alternate	Tania Pulido	12/31/2022			NO STIPEND
11	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal Glover	12/31/2022			NO STIPEND
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Diane Burgis	12/31/2022			NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff	Unspecified			NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Candace Andersen	Unspecified		X	NO STIPEND
II	State Route 4 Bypass Authority	Diane Burgis	12/31/2022			NO STIPEND
II	State Route 4 Bypass Authority, Alternate	Federal Glover	12/31/2022			NO STIPEND
II	SWAT (Southwest Area Transportation Committee)	Candace Andersen	12/31/2022	12/31/2023	X	NO STIPEND

### District II Supervisor Andersen

B   SMAT Afferration	Tu .	OMAT Albamata	IZ NAH-IEE	40/04/0000	40/04/0000	1	NO OTIDENID
Image: 1987   Proceedings	II	SWAT, Alternate	Karen Mitchoff				NO STIPEND
TARASPAC, Advantate						X	
TRANSPAC, Alternated   Candaton Anderson   2021/00/22   321/200/23   X No. 5 TRENO   1				12/31/2022	12/31/2023		
	II	TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
	II	TRANSPAC, Alternate	Candace Andersen			X	NO STIPEND
	Ш	TRANSPLAN (East County Transportation Planning)	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
II							
III   Urban Countries of California, Alemanta   Febral Gover   1291/2022   291/2022   NO STPENO						V	
III   Wichae Countries of California, Alternate   Name Milation   129/12/022   293/12/023   NO STPEND						^	- · · · · · · · · · · · · · · · · · · ·
III   WOCTAC Alberton   University   Unive						-	
II   WGCTAC, Alternale							
West Contra Costal trigraphed Waste Management Authority, Memage   Federal Growth   Unspecified   STIPEND of \$50 per meeting,   West Contra Costal trigraphed Management District Board of Directors   Canado Andrews   Canado An							
West Corta Costa Infograted Waste Management Justice Board of Directors   Engage Methods   1919/2027							
Bigs   New Air Causity Management District Educated Or Directories   Candeace Andreamen   17/20/2024   17/30/2027   x   Per claims of \$100/meeting vi travel exp. max \$6.000	II	West Contra Costa Integrated Waste Management Authority	John Gioia	Unspecified	Unspecified		STIPEND of \$50 per meeting.
Certars Contra Conta Transet Authority (CCCTA) Board of Directors   Candidox Adont Transet Authority (CCCTA) Board of Directors, Alternate   Karen Mitchoff   17/12/23   17/12	II	West Contra Costa Integrated Waste Management Authority, Alternate	Federal Glover	Unspecified	Unspecified		STIPEND of \$50 per meeting.
Certars Contra Conta Transet Authority (CCCTA) Board of Directors   Candidox Adont Transet Authority (CCCTA) Board of Directors, Alternate   Karen Mitchoff   17/12/23   17/12	Ш	Bay Area Air Quality Management District Board of Directors	Karen Mitchoff	1/20/2024	1/19/2027	x	Per diem of \$100/meeting + travel exp; max \$6,000
Central Contral Costa Transpt Authority (CCCTA) Board of Directors, Alternate	Ш	Central Contra Costa Transit Authority (CCCTA) Board of Directors	Candace Andersen	5/1/2023	5/1/2025	X	
Contra Costa Transportation Authority Board of Commissioners (Seat 1)   Federal Giver   13/12/223   STPEND of \$100 per meeting, up to \$400 month						7	
Contra Costa Transportation Authority Board of Commissioners, Steat 2)   Candace Anderson   University of Commissioners (Seat 1)   Candace Anderson   University of Contract Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)   Diane Burgis   1517,0223   1317,0225   STIPEND of \$100 per meeting; up to \$400 month   University of Store of Stor							
Contral Costal Transportation Authority Board of Commissioners, Alternate (Seat 1)   Candace Anderson   131/2023   131/2025   STIPEND of \$100 per meeting; up to \$400 month					1/31/2023	V	
Contra Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)   Diane Burgs   131/2023   131/2025   STIPERD of \$100 per meeting, up to \$400 month						X	
Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)   John Gloia   131/2025   131/2025   NO STIPEND   STOP oper meeting; up to \$400 month							
Marin Energy Authority (MCE) Board of Directors   John Gloia   12/31/2022   12/31/2024   NO STIPEND							
Marin Energy Authority (MCE) Board of Directors, Alternate   Federal Glover   12/31/2022   12/31/2022   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/month   17/2027   STIPEND	III	Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)	John Gioia	1/31/2023	1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
Marin Energy Authority (MCE) Board of Directors, Alternate   Federal Glover   12/31/2022   12/31/2022   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/meeting; up to \$500/month per agency.   17/2027   STIPEND of \$100/month per agency.   17/2	III	Marin Energy Authority (MCE) Board of Directors	John Gioia	12/31/2022	12/31/2024		NO STIPEND
Metropolitan Transportation Commission   Federal Glover   12/31/2022   12/31/2024   STIPEND of \$100/meeting; up to \$500/month per agency.							
III Til Delta Transit Authority, Board of Directors (Seat 1) III WCC Healthcare District Finance Committee    WCC Healthcare District Finance Committee   Federal Glover   Unspecified   Unspecified   NO STIPEND							-
WCC Healthcare District Finance Committee   John Giola   Unspecified   Unspecified   NO STIPEND							
WCC Healthcare District Finance Committee							
ABAG Executive Board (Seat 1)   Karen Mitchoff   4231/2022   X   STIPEND of \$150 per meeting.						<b>+</b>	
ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee   Candace Andersen   12/31/2023   X					Unspecified		
V							STIPEND of \$150 per meeting.
ABAG Finance Authority for Norprofit Corporations Board of Directors and its Executive Committee, First Alternate   1231/2022   1231/2023   NO STIPEND	IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee	Karen Mitchoff	12/31/2022	12/31/2023		
First Alternate    V ABAG General Assembly   Karen Mitchoff   12/31/2022   12/31/2023   NO STIPEND     V ABAG General Assembly Alternate   Diane Burgis   12/31/2022   12/31/2023   NO STIPEND     V ABAG Regional Planning Committee   Karen Mitchoff   Unspecified   Unspecified   NO STIPEND     V Bay Conservation & Development Commission   John Gioia   Unspecified   Unspecified   Unspecified   STIPEND of \$150 per meeting.     V COCERA (Contra Costa County Employees Retirement Association) Board of Trustees   Candace Andress   G30/2023   G30/2026   X STIPEND of \$100 per meeting.     V COCERA (Contra Costa County Employees Retirement Association) Board of Trustees   Candace Andress   G30/2023   G30/2026   X STIPEND of \$100 per meeting.     V COCTRA Costa County Employees Retirement Association) Board of Trustees   Candace Andress   G30/2023   G30/2026   X STIPEND of \$100 per meeting.     V Coctra Costa County Function   Gallow Commission   Federal Glover   Unspecified   Unspecified   STIPEND of \$100 per meeting.     V Deta Diablo Sanitation District Governing Board   Federal Glover   12/31/2022   12/31/2023   NO STIPEND   ST						X	STIPEND of \$150 per meeting.
V ABAG General Assembly   Karen Mitchoff   12/31/20/22   12/31/20/23   NO STIPEND	IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee,	Candace Andersen	12/31/2022	12/31/2023		
V   ABAG General Assembly, Alternate		First Alternate					NO STIPEND
V   ABAG General Assembly, Alternate	IV	ABAG General Assembly	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
ABAG Regional Planning Committee   Karen Mitchoff   Unspecified   STIPEND of \$100 per meeting; max of 4 meetings.   Various of \$100 per meeting   Various of Various of Various of Various of Various of Various of	IV	ABAG General Assembly Alternate	Diane Burgis				
No.   Bay Conservation & Development Commission, Alternate   Federal Glover   Unspecified   Unspecified   STIPEND of \$150 per meeting,   STIPEND of \$150							
No.   Say Conservation & Development Commission, Alternate   Federal Glover   Unspecified   Unspecified   STIPEND of \$100 per meeting; max of 4 meetings.							
CCERRA (Contra Costa County Employees Retirement Association) Board of Trustees   Candace Andersen   6/30/2023   (3/30/2026   X   STIPEND of \$100 per meeting.							
Contra Costa Countywide Redevelopment Successor Agency Oversight Board   Federal Glover   Unspecified   Unspecified   Unspecified   STIPEND of \$100 per meeting; max of 4 meetings.							
Delta Diablo Sanitation District Governing Board   Federal Glover   12/31/2023   12/31/2023   NO STIPEND						X	
Delta Diablo Sanitation District Governing Board, Alternate   Karen Mitchoff   12/31/2023   12/31/2023   12/31/2023   STIPEND of \$170 per meeting; max of 6 meetings.							
Diane Burgis   12/31/2022   12/31/2023   STIPEND of \$170 per meeting; max of 6 meetings.	IV	Delta Diablo Sanitation District Governing Board	Federal Glover	12/31/2022	12/31/2023		NO STIPEND
Delta Protection Commission, Alternate	IV	Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
Delta Protection Commission, Alternate	IV	Delta Protection Commission	Diane Burgis	12/31/2022	12/31/2023		STIPEND of \$170 per meeting: max of 6 meetings
No   No   No   No   No   No   No   No							
Mental Health Commission   Diane Burgis   12/31/2022   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Karen Mitchoff   12/31/2022   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Karen Mitchoff   12/31/2022   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Karen Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Karen Mitchoff   Unspecified   Unspecified   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   NO STIPEND     Mental Health Commission, Alternate   Mental Mitchoff   12/31/2023   No STIPEND     Mental Health Commission, Alternate   Mental Men		,					
Mental Health Commission, Alternate   Karen Mitchoff   12/31/2022   12/31/2023   NO STIPEND     Sacramento-San Joaquin Delta Conservancy Board   Karen Mitchoff   Unspecified   Unspecified   Unspecified   Unspecified   NO STIPEND     Sacramento-San Joaquin Delta Conservancy Board, Alternate   Diane Burgis   Unspecified   Unspecified   NO STIPEND     Childhood Asthma Ad Hoc Committee, Chair   John Gioia   Unspecified   Unspecified   NO STIPEND     Childhood Asthma Ad Hoc Committee, Vice Chair   Federal Glover   Unspecified   Unspecified   NO STIPEND     Industrial Safety Ordinance/Community Warning System Ad Hoc Committee   John Gioia   Unspecified   Unspecified   NO STIPEND     V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee   Federal Glover   Unspecified   Unspecified   NO STIPEND     V Northern Waterfront Economic Development Ad Hoc Committee   Federal Glover   Unspecified   Unspecified   NO STIPEND     V Northern Waterfront Economic Development Ad Hoc Committee   Federal Glover   Unspecified   Unspecified   NO STIPEND     V Northern Waterfront Economic Development Ad Hoc Committee   Federal Glover   Unspecified   Unspecified   NO STIPEND     V Northern Waterfront Economic Development Ad Hoc Committee   Diane Burgis   Unspecified   Unspecified   NO STIPEND     V Northern Waterfront Economic Development Ad Hoc Committee   Diane Burgis   Unspecified   Unspecified   NO STIPEND     The Following Committees Should NOT be Reassigned   Expiration   Expiration   Expiration   Per diem of \$100/meeting + travel exp; max \$6,000							
No STIPEND							
V   Sacramento-San Joaquin Delta Conservancy Board, Alternate   Diane Burgis   Unspecified   Unspecified   Unspecified   NO STIPEND		,					
V Childhood Asthma Ad Hoc Committee, Chair V Childhood Asthma Ad Hoc Committee, Vice Chair Federal Glover V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee Federal Glover V Northern Waterfront Economic Development Ad Hoc Committee V Northern Waterfront Economic Development Ad Hoc Committee Diane Burgis Unspecified Unspecified Unspecified Unspecified NO STIPEND NO STIPEND V Northern Waterfront Economic Development Ad Hoc Committee Diane Burgis Unspecified Unspecified Unspecified Unspecified NO STIPEND NO STIPEND Pedral Glover Unspecified NO STIPEND NO STIPEND NO STIPEND Per diem of \$100/meeting + travel exp; max \$6,000							
V Childhood Asthma Ad Hoc Committee, Vice Chair  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  Federal Glover  V Northern Waterfront Economic Development Ad Hoc Committee  V Northern Waterfront Economic Development Ad Hoc Committee  V Northern Waterfront Economic Development Ad Hoc Committee  Diane Burgis  Unspecified  Unspecified  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Per diem of \$100/meeting + travel exp; max \$6,000				Unspecified	Unspecified		
V Childhood Asthma Ad Hoc Committee, Vice Chair  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  Federal Glover  V Northern Waterfront Economic Development Ad Hoc Committee  V Northern Waterfront Economic Development Ad Hoc Committee  V Northern Waterfront Economic Development Ad Hoc Committee  Diane Burgis  Unspecified  Unspecified  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Per diem of \$100/meeting + travel exp; max \$6,000		Childhood Asthma Ad Hoc Committee, Chair	John Gioia	Unspecified	Unspecified		NO STIPEND
V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  V Northern Waterfront Economic Development Ad Hoc Committee  Diane Burgis  Unspecified  Unspecified  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Industrial Safety Ordinance/Community Warning System Ad Hoc Committee  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  NO STIPEND  Per diem of \$100/meeting + travel exp; max \$6,000	V	Childhood Asthma Ad Hoc Committee, Vice Chair	Federal Glover				NO STIPEND
V Industrial Safety Ordinance/Community Warning System Ad Hoc Committee Federal Glover Unspecified Unspecified Unspecified NO STIPEND  V Northern Waterfront Economic Development Ad Hoc Committee Federal Glover Unspecified Unspecified NO STIPEND  V Northern Waterfront Economic Development Ad Hoc Committee Diane Burgis Unspecified Unspecified NO STIPEND  Term Expiration  III Bay Area Air Quality Management District Board of Directors John Gioia 6/17/2025 Per diem of \$100/meeting + travel exp; max \$6,000							
V Northern Waterfront Economic Development Ad Hoc Committee Federal Glover Unspecified Unspecified Unspecified NO STIPEND  V Northern Waterfront Economic Development Ad Hoc Committee Diane Burgis Unspecified Unspecified NO STIPEND  The Following Committees Should NOT be Reassigned Expiration  III Bay Area Air Quality Management District Board of Directors John Gioia 6/17/2025 Per diem of \$100/meeting + travel exp; max \$6,000			-				
V Northern Waterfront Economic Development Ad Hoc Committee Diane Burgis Unspecified Unspe							
The Following Committees Should NOT be Reassigned Expiration    III   Bay Area Air Quality Management District Board of Directors   John Gioia   6/17/2025   Per diem of \$100/meeting + travel exp; max \$6,000							
The Following Committees Should NOT be Reassigned    III   Bay Area Air Quality Management District Board of Directors   John Gioia   6/17/2025   Per diem of \$100/meeting + travel exp; max \$6,000	V	INOTITIEM WATERFORE ECONOMIC Development At Hoc Committee	Diane burgis		Unspecified		INO 911PEND
Bay Area Air Quality Management District Board of Directors  John Gioia  6/17/2025  Per diem of \$100/meeting + travel exp; max \$6,000							
Ull Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2) John Gioia 1/31/2024 STIPEND of \$100 per meeting; up to \$400 month							
	III	Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)	John Gioia	1/31/2024			STIPEND of \$100 per meeting; up to \$400 month

### District II Supervisor Andersen

III	Local Agency Formation Commission	Candace Andersen	5/2/2026	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission	Federal Glover	5/2/2026	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission, Alternate	Diane Burgis	5/6/2024	STIPEND of \$150 per meeting.
III	Tri Delta Transit Authority, Board of Directors (Seat 2)	Diane Burgis	12/31/2023	STIPEND of \$100/month
IV	ABAG Executive Board (Seat 2)	Candace Andersen	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 1	John Gioia	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 2	Diane Burgis	6/30/2024	STIPEND of \$150 per meeting.
IV	CSAC (California State Association of Counties) Board of Directors	John Gioia	11/29/2023	NO STIPEND
IV	CSAC Board of Directors, Alternate	Diane Burgis	11/29/2023	NO STIPEND

### District III Supervisor Burgis

			Term	New Term			
Type*	Committee Name	Appointee			Preference 1	Proference 2	Stipend Information
Type	Airport Committee, Chair	Karen Mitchoff			Diane Burgis		NO STIPEND
l <del>-</del>	Airport Committee, Crain Airport Committee, Vice Chair	Diane Burgis	12/31/2022		Diane burgis	Diane Burgis	
l <del>'</del>	Family & Human Services Committee, Chair	Diane Burgis	12/31/2022			Diane Burgis	NO STIPEND
l <del>'</del>	Family & Human Services Committee, Orlain		12/31/2022				NO STIPEND
l <del>'</del>	Finance Committee. Chair	John Gioia	12/31/2022				NO STIPEND
l <del>'</del>	Finance Committee, Vice Chair	Karen Mitchoff			Diane Burgis		
l <del>'</del>	Equity Committee, Chair	John Gioia	12/31/2022		Diane Burgis		NO STIPEND
i	Equity Committee, Vice-Chair	Federal Glover	12/31/2022				NO STIPEND
i	Internal Operations Committee, Chair	Diane Burgis			Diane Burgis		NO STIPEND
i	Internal Operations Committee, Vice Chair		12/31/2022		Diane Burgis		NO STIPEND
i	Legislation Committee, Chair	Diane Burgis	12/31/2022		Diane Burgis		NO STIPEND
i	Legislation Committee, Vice Chair	Karen Mitchoff			Diane Burgis		NO STIPEND
i	Public Protection, Chair	Federal Glover	12/31/2022		Diane Dargis		NO STIPEND
i	Public Protection, Vice Chair		12/31/2022				NO STIPEND
i	Sustainability Committee, Chair	Federal Glover	12/31/2022				NO STIPEND
i	Sustainability Committee, Vice Chair	John Gioia		12/31/2023			NO STIPEND
i	Transportation, Water & Infrastructure Committee, Chair	Diane Burgis		12/31/2023	Diane Burgis	Diane Burgis	
i	Transportation, Water & Infrastructure Committee, Vice Chair				Diane Burgis		
ii .	Bay Area Counties Caucus	Karen Mitchoff	12/31/2022		Blane Bargle		NO STIPEND
II	Bay Area Counties Caucus, Alternate	Diane Burgis		12/31/2023			NO STIPEND
II	Bay Area Regional Interoperable Communications System (BayRICS) Authority	Mike Casten	12/31/2022				NO STIPEND
II	BayRICS Authority, Alternate	Elise Warren	12/31/2022				NO STIPEND
II	California Identification System Remote Access Network Board (Cal-ID RAN Board)	Diane Burgis			Diane Burgis		NO STIPEND
II	Central Contra Costa Solid Waste Authority		Unspecified		Blane Bargle		STIPEND of \$50/meeting; max of 2 paid/month
ii	Central Contra Costa Solid Waste Authority	Karen Mitchoff		Unspecified			STIPEND of \$50/meeting; max of 2 paid/month
ii	Contra Costa Family Justice Alliance	Diane Burgis	12/31/2022		Diane Burgis	Diane Burgis	
ii	Contra Costa Health Plan Joint Conference Committee		12/31/2022		Blane Bargie	Diane Bargie	NO STIPEND
	Contra Costa Health Plan Joint Conference Committee	Diane Burgis		12/31/2023	Diane Burgis		NO STIPEND
II	Dougherty Valley Oversight Committee	Candace Andersen	12/31/2022				NO STIPEND
II	Dougherty Valley Oversight Committee	Diane Burgis		12/31/2023			NO STIPEND
II	East Bay Regional Communication System (EBRCS) Authority Governing Board	Candace Andersen	12/31/2022	12/31/2023			NO STIPEND
II	East Bay Regional Communication System (EBRCS) Authority Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023	Diane Burgis		NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board	Diane Burgis			Diane Burgis		NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal Glover	12/31/2022	12/31/2023		Diane Burgis	NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority	Diane Burgis	12/31/2022	12/31/2023	Diane Burgis		NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority, Alternate	Federal Glover	12/31/2022	12/31/2023		Diane Burgis	NO STIPEND
II	East County Water Management Association	Diane Burgis	12/31/2022	12/31/2024	Diane Burgis		STIPEND of \$170/meeting; max 6 per month
II	East County Water Management Association, Alternate	Federal Glover	12/31/2022	12/31/2024		Diane Burgis	STIPEND of \$170/meeting; max 6 per month
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Diane Burgis	12/31/2022	12/31/2023	Diane Burgis		NO STIPEND
II	First 5 Children and Families Commission Alternate Member	Candace Andersen	12/31/2022	12/31/2023			NO STIPEND
II	First 5 Children and Families Commission Member	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
II	Hazardous Waste Management Facility Allocation Committee	Candace Andersen	Unspecified	Unspecified			STIPEND of \$150 per meeting.
II	Hazardous Waste Management Facility Allocation Committee, Alternate	Karen Mitchoff		Unspecified			STIPEND of \$150 per meeting.
II	Kensington Solid Waste Committee Alternate	Robert Rogers	12/31/2022				NO STIPEND
II	Kensington Solid Waste Committee Member	John Gioia	12/31/2022				NO STIPEND
II	Medical Services Joint Conference Committee, Chair	Diane Burgis	12/31/2022			Diane Burgis	NO STIPEND
II	Medical Services Joint Conference Committee, Vice Chair	John Gioia			Diane Burgis		NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2022				NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee, Alternate	Tania Pulido	12/31/2022				NO STIPEND
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal Glover			Diane Burgis		NO STIPEND
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Diane Burgis	12/31/2022				NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff		Unspecified			NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees		Unspecified				NO STIPEND
II	State Route 4 Bypass Authority	Diane Burgis			Diane Burgis		NO STIPEND
II	State Route 4 Bypass Authority, Alternate	Federal Glover	12/31/2022	12/31/2023			NO STIPEND

## District III Supervisor Burgis

	IOMAT (O. II A. T	- -	10/04/0000	140/04/0000	1	NO OTIDENID
-	SWAT (Southwest Area Transportation Committee)	Candace Andersen				NO STIPEND
	SWAT, Alternate	Karen Mitchoff	12/31/2022			NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency)		12/31/2022			NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency), Alternate	Karen Mitchoff	12/31/2022			NO STIPEND
II	TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff		12/31/2023		NO STIPEND
II	TRANSPAC, Alternate	Candace Andersen	12/31/2022			NO STIPEND
Ш	TRANSPLAN (East County Transportation Planning)	Diane Burgis		12/31/2023	Diane Burgis	NO STIPEND
II	TRANSPLAN, Alternate	Federal Glover	12/31/2022			NO STIPEND
II	Tri-Valley Transportation Council	Candace Andersen	12/31/2022			STIPEND of \$100 per meeting.
II	Urban Counties of California	Federal Glover	12/31/2022			NO STIPEND
II	Urban Counties of California, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
II	WCCTAC (West County Transportation Advisory Committee)	John Gioia	12/31/2022	12/31/2023		NO STIPEND
II	WCCTAC, Alternate	Federal Glover	12/31/2022	12/31/2023		NO STIPEND
II	West Contra Costa Integrated Waste Management Authority	John Gioia	Unspecified	Unspecified		STIPEND of \$50 per meeting.
II	West Contra Costa Integrated Waste Management Authority, Alternate	Federal Glover	Unspecified	Unspecified		STIPEND of \$50 per meeting.
III	Bay Area Air Quality Management District Board of Directors	Karen Mitchoff	1/20/2024	1/19/2027		Per diem of \$100/meeting + travel exp; max \$6,000
Ш	Central Contra Costa Transit Authority (CCCTA) Board of Directors	Candace Andersen	5/1/2023	5/1/2025		STIPEND of \$100 per meeting; up to \$200 month
Ш	Central Contra Costa Transit Authority (CCCTA) Board of Directors, Alternate	Karen Mitchoff		5/1/2025		STIPEND of \$100 per meeting; up to \$200 month
III	Contra Costa Transportation Authority Board of Commissioners (Seat 1)	Federal Glover		1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners (Seat 2)	Karen Mitchoff	1/31/2024	170 172020		STIPEND of \$100 per meeting; up to \$400 month
iii	Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 1)	Candace Andersen		1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Atternate (Seat 1)	Diane Burgis		1/31/2025	Diane Burgis	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)  Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)	John Gioia		1/31/2025	Diane burgis	STIPEND of \$100 per meeting; up to \$400 month
	Marin Energy Authority (MCE) Board of Directors	John Gioia		12/31/2023		NO STIPEND
111	Marin Energy Authority (MCE) Board of Directors, Alternate	Federal Glover		12/31/2024		NO STIPEND
111		Federal Glover			Diama Dumaia	
III	Metropolitan Transportation Commission			2/1/2027	Diane Burgis	STIPEND of \$100/meeting; up to \$500/month per agency.
III	Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal Glover	12/31/2022	12/31/2024	Diane Burgis	STIPEND of \$100/month
	Tri Delta Transit Authority, Board of Directors (Seat 1)	Diane			Diane Burgis	
	WCC Healthcare District Finance Committee	John Gioia		Unspecified		NO STIPEND
III	WCC Healthcare District Finance Committee	Federal Glover		Unspecified		NO STIPEND
IV	ABAG Executive Board (Seat 1)	Karen Mitchoff	6/30/2024			STIPEND of \$150 per meeting.
IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee	Karen Mitchoff	12/31/2022	12/31/2023		STIPEND of \$150 per meeting.
IV	ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive	Candace Andersen	12/31/2022	12/31/2023		· · ·
	Committee, First Alternate	16 100	10/01/0000	10/01/0000		NO STIPEND
IV	ABAG General Assembly	Karen Mitchoff	12/31/2022			NO STIPEND
IV	ABAG General Assembly, Alternate	Diane Burgis			Diane Burgis	NO STIPEND
IV	ABAG Regional Planning Committee	Karen Mitchoff		Unspecified		NO STIPEND
IV	Bay Conservation & Development Commission	John Gioia		Unspecified		STIPEND of \$150 per meeting.
IV	Bay Conservation & Development Commission, Alternate	Federal Glover		Unspecified		STIPEND of \$100 per meeting; max of 4 meetings.
IV	CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees	Candace Andersen		6/30/2026		STIPEND of \$100 per meeting.
IV	Contra Costa Countywide Redevelopment Successor Agency Oversight Board	Federal Glover		Unspecified		STIPEND of \$100 per meeting; max of 4 meetings.
IV	Delta Diablo Sanitation District Governing Board	Federal Glover		12/31/2023		NO STIPEND
IV	Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff		12/31/2023		NO STIPEND
IV	Delta Protection Commission	Diane Burgis	12/31/2022	12/31/2023	Diane Burgis	STIPEND of \$170 per meeting; max of 6 meetings.
IV	Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		STIPEND of \$170 per meeting; max of 6 meetings.
IV	Law Library Board of Trustees	Nolan Armstrong	12/31/2022	12/31/2023		NO STIPEND
IV	Mental Health Commission	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
IV	Mental Health Commission, Alternate	Karen Mitchoff		12/31/2023		NO STIPEND
IV	Sacramento-San Joaquin Delta Conservancy Board	Karen Mitchoff			Diane Burgis	NO STIPEND
IV	Sacramento-San Joaquin Delta Conservancy Board, Alternate	Diane Burgis		Unspecified	a.io Daigio	NO STIPEND
V	Childhood Asthma Ad Hoc Committee, Chair	John Gioia		Unspecified	<del>                                     </del>	NO STIPEND
V	Childhood Asthma Ad Hoc Committee, Vice Chair	Federal Glover		Unspecified		NO STIPEND
\ <u>\</u>	Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	John Gioia		Unspecified	<del>                                     </del>	NO STIPEND
V	Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	Federal Glover		Unspecified	<del>                                     </del>	NO STIPEND
\ <u>\</u>	Northern Waterfront Economic Development Ad Hoc Committee	Federal Glover		Unspecified	<del>                                     </del>	NO STIPEND
V	Northern Waterront Economic Development Ad Hoc Committee	Diane Burgis			Diane Burgis	NO STIPEND NO STIPEND
	morniem waterront economic Development ad floc Committee	iDiane bulgis	ronspecified	ronspecified	IDIANE BURGIS I	INU STIPEND

## District III Supervisor Burgis

			<u>Term</u>	
	The Following Committees Should NOT be Reassigned		Expiration	
III	Bay Area Air Quality Management District Board of Directors	John Gioia	6/17/2025	Per diem of \$100/meeting + travel exp; max \$6,000
Ш	Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)	John Gioia	1/31/2024	STIPEND of \$100 per meeting; up to \$400 month
Ш	Local Agency Formation Commission	Candace Andersen	5/2/2026	STIPEND of \$150 per meeting.
Ш	Local Agency Formation Commission	Federal Glover	5/2/2026	STIPEND of \$150 per meeting.
Ш	Local Agency Formation Commission, Alternate	Diane Burgis	5/6/2024	STIPEND of \$150 per meeting.
Ш	Tri Delta Transit Authority, Board of Directors (Seat 2)	Diane Burgis	12/31/2023	STIPEND of \$100/month
IV	ABAG Executive Board (Seat 2)	Candace Andersen	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 1	John Gioia	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 2	Diane Burgis	6/30/2024	STIPEND of \$150 per meeting.
IV	CSAC (California State Association of Counties) Board of Directors	John Gioia	11/29/2023	NO STIPEND
IV	CSAC Board of Directors, Alternate	Diane Burgis	11/29/2023	NO STIPEND

# District IV Supervisor-Elect Carlson

				New Term			
Type*	Committee Name	<u>Appointee</u>	Term Expiration		Preference 1	Preference 2	Stipend Information
I	Airport Committee, Chair	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
I	Airport Committee, Vice Chair	Diane Burgis	12/31/2022		Ken Carlson		NO STIPEND
I	Family & Human Services Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
I	Family & Human Services Committee, Vice Chair	Candace Andersen		12/31/2023			NO STIPEND
!	Finance Committee, Chair	John Gioia	12/31/2022	12/31/2023			NO STIPEND
!	Finance Committee, Vice Chair	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
!	Equity Committee, Chair	John Gioia	12/31/2022	12/31/2023			NO STIPEND
!	Equity Committee, Vice-Chair	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
!	Internal Operations Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
!	Internal Operations Committee, Vice Chair	Candace Andersen	12/31/2022	12/31/2023			NO STIPEND
!	Legislation Committee, Chair	Diane Burgis	12/31/2022		Ken Carlson		NO STIPEND
!	Legislation Committee, Vice Chair	Karen Mitchoff Federal Glover	12/31/2022	12/31/2023			NO STIPEND
!	Public Protection, Chair		12/31/2022	12/31/2023	1, 0 1		NO STIPEND
!	Public Protection, Vice Chair	Candace Andersen			Ken Carlson		NO STIPEND
!	Sustainability Committee, Chair	Federal Glover	12/31/2022	12/31/2023	1, 0 1		NO STIPEND
!	Sustainability Committee, Vice Chair	John Gioia	12/31/2022 12/31/2022		Ken Carlson		NO STIPEND
<del> </del>	Transportation, Water & Infrastructure Committee, Chair Transportation, Water & Infrastructure Committee, Vice Chair	Diane Burgis Candace Andersen		12/31/2023 12/31/2023		-	NO STIPEND
<u> </u>	Bay Area Counties Caucus	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
	Bay Area Counties Caucus Bay Area Counties Caucus, Alternate		12/31/2022	12/31/2023			NO STIPEND
11		Diane Burgis	12/31/2022				NO STIPEND
11	Bay Area Regional Interoperable Communications System (BayRICS) Authority	Mike Casten		12/31/2023			NO STIPEND
11	BayRICS Authority, Alternate  California Identification System Remote Access Network Board (Cal-ID RAN Board)	Elise Warren	12/31/2022 12/31/2022	12/31/2023 12/31/2023			NO STIPEND
11	Central Contra Costa Solid Waste Authority	Diane Burgis		Unspecified			NO STIPEND
11	Central Contra Costa Solid Waste Authority  Central Contra Costa Solid Waste Authority	Candace Andersen Karen Mitchoff	Unspecified		Ken Carlson		STIPEND of \$50/meeting; max of 2 paid/month
11	· · · · · · · · · · · · · · · · · · ·		Unspecified		Ken Carlson		STIPEND of \$50/meeting; max of 2 paid/month
11	Contra Costa Family Justice Alliance Contra Costa Health Plan Joint Conference Committee	Diane Burgis Candace Andersen	12/31/2022	9/14/2028 12/31/2023			NO STIPEND
11			12/31/2022	12/31/2023			NO STIPEND
11	Contra Costa Health Plan Joint Conference Committee  Dougherty Valley Oversight Committee	Diane Burgis Candace Andersen	12/31/2022	12/31/2023			NO STIPEND
11	Dougherty Valley Oversight Committee	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND NO STIPEND
11	East Bay Regional Communication System (EBRCS) Authority Governing Board	Candace Andersen		12/31/2023			NO STIPEND NO STIPEND
<u>"</u>	East Bay Regional Communication System (EBRCS) Authority Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND NO STIPEND
<u>"</u>	East Contra Costa County Habitat Conservancy, Governing Board	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
"	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
"	East Contra Costa Regional Fee & Finance Authority	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
<u>"</u>	East Contra Costa Regional Fee & Finance Authority, Alternate	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
<u></u>	East County Water Management Association	Diane Burgis	12/31/2022	12/31/2024			STIPEND of \$170/meeting; max 6 per month
"	East County Water Management Association, Alternate	Federal Glover	12/31/2022	12/31/2024			STIPEND of \$170/meeting, max 6 per month
<u> </u>	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal Glover	12/31/2022	12/31/2024			NO STIPEND
11	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
11	First 5 Children and Families Commission Alternate Member		12/31/2022	12/31/2023			NO STIPEND
ii	First 5 Children and Families Commission Member	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
11	Hazardous Waste Management Facility Allocation Committee		Unspecified	Unspecified			STIPEND of \$150 per meeting.
ii .	Hazardous Waste Management Facility Allocation Committee, Alternate	Karen Mitchoff	Unspecified		Ken Carlson		STIPEND of \$150 per meeting.
11	Kensington Solid Waste Committee Alternate	Robert Rogers	12/31/2022	12/31/2023	Ton Canson		NO STIPEND
lii —	Kensington Solid Waste Committee Alternate  Kensington Solid Waste Committee Member	John Gioia	12/31/2022	12/31/2023			NO STIPEND
lii —	Medical Services Joint Conference Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
lii —	Medical Services Joint Conference Committee, Criain  Medical Services Joint Conference Committee, Vice Chair	John Gioia	12/31/2022	12/31/2023			NO STIPEND
ii .	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2022	12/31/2023			NO STIPEND
lii -	North Richmond Waste and Recovery Mitigation Fee Committee, Alternate	Tania Pulido	12/31/2022	12/31/2023		<u> </u>	NO STIPEND
11	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
ii .	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
lii	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff	Unspecified		Ken Carlson		NO STIPEND
11	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees		Unspecified	Unspecified	Ton Canson		NO STIPEND
11	State Route 4 Bypass Authority	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
11	State Route 4 Bypass Authority, Alternate	Federal Glover	12/31/2022	12/31/2023			NO STIPEND
lii -	SWAT (Southwest Area Transportation Committee)	Candace Andersen		12/31/2023			NO STIPEND
11	SWAT, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		<del> </del>	NO STIPEND
111	Total Contract	T COLOT MITORION	12/01/2022	12/01/2023	L	1	INO OTH LIND

# District IV Supervisor-Elect Carlson

TRAFFIX (Measure J Traffic Congestion Relief Agency)	Candace Andersen	12/21/2022	12/31/2023		NO STIPEND
TRAFFIX (Measure J Traffic Congestion Relief Agency). Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND NO STIPEND
TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2022		Ken Carlson	NO STIPEND
TRANSPAC (Central County Transportation Partnership and Cooperation) TRANSPAC. Alternate	Candace Andersen		12/31/2023	Ken Carison	NO STIPEND
TRANSPLAN (East County Transportation Planning)	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
TRANSPLAN (Last County Transportation Flamming)  TRANSPLAN, Alternate	Federal Glover	12/31/2022	12/31/2023		NO STIPEND
Tri-Valley Transportation Council	Candace Andersen	12/31/2022	12/31/2023		
Urban Counties of California	Federal Glover	12/31/2022	12/31/2023		STIPEND of \$100 per meeting
Urban Counties of California, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
WCCTAC (West County Transportation Advisory Committee)	John Gioia	12/31/2022	12/31/2023		NO STIPEND
WCCTAC (West County Transportation Advisory Committee)	Federal Glover	12/31/2022	12/31/2023		NO STIPEND
West Contra Costa Integrated Waste Management Authority	John Gioia	Unspecified	Unspecified		NO STIPEND
West Contra Costa Integrated Waste Management Authority, Alternate	Federal Glover		Unspecified		STIPEND of \$50 per meeting.
Bay Area Air Quality Management District Board of Directors	Karen Mitchoff	Unspecified		Ken Carlson	STIPEND of \$50 per meeting.
Central Contra Costa Transit Authority (CCCTA) Board of Directors		1/20/2024		Ken Carison	Per diem of \$100/meeting + travel exp; max \$6,000
	Candace Andersen	5/1/2023	5/1/2025 5/1/2025	14	STIPEND of \$100 per meeting; up to \$200 month STIPEND of \$100 per meeting; up to \$200 month
Central Contra Costa Transit Authority (CCCTA) Board of Directors, Alternate	Karen Mitchoff Federal Glover			Ken Carlson	
Contra Costa Transportation Authority Board of Commissioners (Seat 1)		1/31/2023	1/31/2025	14 0 1	STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners (Seat 2)	Karen Mitchoff	1/31/2024	4/04/0005	Ken Carlson	STIPEND of \$100 per meeting; up to \$400 month
 Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 1)	Candace Andersen		1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
 Contra Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)	Diane Burgis	1/31/2023	1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
 Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)	John Gioia	1/31/2023	1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
Marin Energy Authority (MCE) Board of Directors	John Gioia	12/31/2022	12/31/2024		NO STIPEND
Marin Energy Authority (MCE) Board of Directors, Alternate	Federal Glover	12/31/2022	12/31/2024		NO STIPEND
Metropolitan Transportation Commission	Federal Glover	2/1/2023	2/1/2027		STIPEND of \$100/meeting; up to \$500/month per agency
Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal Glover	12/31/2022	12/31/2024		STIPEND of \$100/month
WCC Healthcare District Finance Committee	John Gioia	Unspecified	Unspecified		NO STIPEND
WCC Healthcare District Finance Committee	Federal Glover	Unspecified	Unspecified		NO STIPEND
ABAG Executive Board (Seat 1)	Karen Mitchoff	6/30/2024		Ken Carlson	STIPEND of \$150 per meeting.
ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee	Karen Mitchoff	12/31/2022	12/31/2023		STIPEND of \$150 per meeting.
ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive Committee,	Candace Andersen	12/31/2022	12/31/2023		on and or proportions.
First Alternate					NO STIPEND
ABAG General Assembly	Karen Mitchoff	12/31/2022	12/31/2023	Ken Carlson	NO STIPEND
ABAG General Assembly, Alternate	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
ABAG Regional Planning Committee	Karen Mitchoff	Unspecified	Unspecified		NO STIPEND
Bay Conservation & Development Commission	John Gioia	Unspecified	Unspecified		STIPEND of \$150 per meeting.
Bay Conservation & Development Commission, Alternate	Federal Glover	Unspecified	Unspecified		STIPEND of \$100 per meeting; max of 4 meetings.
CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees	Candace Andersen	6/30/2023	6/30/2026		STIPEND of \$100 per meeting.
Contra Costa Countywide Redevelopment Successor Agency Oversight Board	Federal Glover	Unspecified	Unspecified		STIPEND of \$100 per meeting; max of 4 meetings.
Delta Diablo Sanitation District Governing Board	Federal Glover	12/31/2022	12/31/2023		NO STIPEND
Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023	Ken Carlson	NO STIPEND
Delta Protection Commission	Diane Burgis	12/31/2022	12/31/2023		STIPEND of \$170 per meeting; max of 6 meetings.
Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2022	12/31/2023	Ken Carlson	STIPEND of \$170 per meeting; max of 6 meetings.
Law Library Board of Trustees	Nolan Armstrong	12/31/2022	12/31/2023	Ken Carlson	NO STIPEND
Mental Health Commission	Diane Burgis	12/31/2022		Ken Carlson	NO STIPEND
Mental Health Commission, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
Sacramento-San Joaquin Delta Conservancy Board	Karen Mitchoff	Unspecified	Unspecified		NO STIPEND
Sacramento-San Joaquin Delta Conservancy Board, Alternate	Diane Burgis	Unspecified		Ken Carlson	NO STIPEND
Childhood Asthma Ad Hoc Committee, Chair	John Gioia	Unspecified	Unspecified		NO STIPEND
Childhood Asthma Ad Hoc Committee, Vice Chair	Federal Glover	Unspecified	Unspecified		NO STIPEND
Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	John Gioia	Unspecified	Unspecified		NO STIPEND
Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	Federal Glover	Unspecified	Unspecified		NO STIPEND
Northern Waterfront Economic Development Ad Hoc Committee	Federal Glover	Unspecified	Unspecified		NO STIPEND
Northern Waterfront Economic Development Ad Hoc Committee	Diane Burgis	Unspecified	Unspecified		NO STIPEND
The Following Committees Should NOT be Reassigned		Term Expiration			
Bay Area Air Quality Management District Board of Directors	John Gioia	6/17/2025			Per diem of \$100/meeting + travel exp; max \$6,000
,,		1/31/2024	1		STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)	IJohn Gioia				
Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)  Local Agency Formation Commission	John Gioia Candace Andersen				
Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)  Local Agency Formation Commission  Local Agency Formation Commission		5/2/2026 5/2/2026			STIPEND of \$150 per meeting. STIPEND of \$150 per meeting.

# District IV Supervisor-Elect Carlson

Ш	Tri Delta Transit Authority, Board of Directors (Seat 2)	Diane Burgis	12/31/2023	STIPEND of \$100/month
IV	ABAG Executive Board (Seat 2)	Candace Andersen	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 1	John Gioia	6/30/2024	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 2	Diane Burgis	6/30/2024	STIPEND of \$150 per meeting.
IV	CSAC (California State Association of Counties) Board of Directors	John Gioia	11/29/2023	NO STIPEND
IV	CSAC Board of Directors, Alternate	Diane Burgis	11/29/2023	NO STIPEND

## District V Supervisor Glover

	_		New Term	Preference		
Committee Name	Appointee	Term Expiration	Expiration	1	Preference 2	Stipend Information
Airport Committee, Chair	Karen Mitchoff	12/31/2022	12/31/2023	_		NO STIPEND
Airport Committee, Vice Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Family & Human Services Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Family & Human Services Committee, Vice Chair		12/31/2022	12/31/2023			NO STIPEND
Finance Committee, Chair	John Gioia	12/31/2022	12/31/2023			NO STIPEND
Finance Committee, Vice Chair	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
Equity Committee, Chair	John Gioia	12/31/2022	12/31/2023			NO STIPEND
Equity Committee, Vice-Chair	Federal Glover	12/31/2022		Vice Chair		NO STIPEND
Internal Operations Committee, Chair	Diane Burgis	12/31/2022	12/31/2023	VICE CHAII		NO STIPEND
Internal Operations Committee, Vice Chair		12/31/2022	12/31/2023			NO STIPEND
Legislation Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Legislation Committee, Vice Chair	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
Public Protection, Chair	Federal Glover	12/31/2022	12/31/2023	Chair		NO STIPEND
Public Protection, Vice Chair		12/31/2022	12/31/2023	Orian		NO STIPEND
Sustainability Committee, Chair	Federal Glover	12/31/2022	12/31/2023	Chair		NO STIPEND
Sustainability Committee, Vice Chair	John Gioia	12/31/2022	12/31/2023	Orian		NO STIPEND
Transportation, Water & Infrastructure Committee, Chair	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Transportation, Water & Infrastructure Committee, Vice Chair	Candace Andersen		12/31/2023			NO STIPEND
Bay Area Counties Caucus	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
Bay Area Counties Caucus, Alternate	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Bay Area Regional Interoperable Communications System (BayRICS) Authority	Mike Casten	12/31/2022	12/31/2023			NO STIPEND
BayRICS Authority, Alternate	Elise Warren	12/31/2022	12/31/2023			NO STIPEND
California Identification System Remote Access Network Board (Cal-ID RAN Board)	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Central Contra Costa Solid Waste Authority		Unspecified	Unspecified			STIPEND of \$50/meeting; max of 2 paid/month
Central Contra Costa Solid Waste Authority	Karen Mitchoff	Unspecified	Unspecified			STIPEND of \$50/meeting; max of 2 paid/month
Contra Costa Family Justice Alliance	Diane Burgis	12/31/2022	9/14/2028			NO STIPEND
Contra Costa Health Plan Joint Conference Committee		12/31/2022	12/31/2023			NO STIPEND
Contra Costa Health Plan Joint Conference Committee	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Dougherty Valley Oversight Committee		12/31/2022	12/31/2023			NO STIPEND
Dougherty Valley Oversight Committee	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
East Bay Regional Communication System (EBRCS) Authority Governing Board		12/31/2022	12/31/2023			NO STIPEND
East Bay Regional Communication System (EBRCS) Authority Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023			NO STIPEND
East Contra Costa County Habitat Conservancy, Governing Board	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal Glover	12/31/2022	12/31/2023	Alternate		NO STIPEND
East Contra Costa Regional Fee & Finance Authority	Diane Burgis	12/31/2022	12/31/2023	ratornato		NO STIPEND
East Contra Costa Regional Fee & Finance Authority, Alternate	Federal Glover	12/31/2022		Alternate		NO STIPEND
East County Water Management Association	Diane Burgis	12/31/2022	12/31/2024	ratornato		STIPEND of \$170/meeting; max 6 per month
East County Water Management Association, Alternate	Federal Glover	12/31/2022	12/31/2024	Alternate		STIPEND of \$170/meeting; max 6 per month
eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal Glover	12/31/2022	12/31/2023	Yes		NO STIPEND
eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
First 5 Children and Families Commission Alternate Member		12/31/2022	12/31/2023			NO STIPEND
First 5 Children and Families Commission Member	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
Hazardous Waste Management Facility Allocation Committee	Candace Andersen	Unspecified	Unspecified			STIPEND of \$150 per meeting.
Hazardous Waste Management Facility Allocation Committee, Alternate	Karen Mitchoff	Unspecified	Unspecified			STIPEND of \$150 per meeting.
Kensington Solid Waste Committee Alternate	Robert Rogers	12/31/2022	12/31/2023			NO STIPEND
Kensington Solid Waste Committee Member	John Gioia	12/31/2022	12/31/2023			NO STIPEND
Medical Services Joint Conference Committee. Chair	Diane Burgis	12/31/2022	12/31/2023	Chair		NO STIPEND
Medical Services Joint Conference Committee, Vice Chair	John Gioia	12/31/2022	12/31/2023	01.4		NO STIPEND
North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2022	12/31/2023			NO STIPEND
North Richmond Waste and Recovery Mitigation Fee Committee, Alternate	Tania Pulido	12/31/2022	12/31/2023			NO STIPEND
Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal Glover	12/31/2022	12/31/2023	Vice Chair		NO STIPEND
Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Diane Burgis	12/31/2022	12/31/2023	. 100 Oriali		NO STIPEND
Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff	Unspecified	Unspecified			NO STIPEND
Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees		Unspecified	Unspecified			NO STIPEND
State Route 4 Bypass Authority	Diane Burgis	12/31/2022	12/31/2023			NO STIPEND
State Route 4 Bypass Authority State Route 4 Bypass Authority, Alternate	Federal Glover	12/31/2022	12/31/2023	Alternate		NO STIPEND
Otate Houte + Dypass Authority, Alternate	i caciai Giovei	1210112022	12/01/2020	Lucinare		INO OTH LIND

# District V Supervisor Glover

SWAT (Southwest Area Transportation Committee)	Candace Andersen	12/31/2022	12/31/2023		NO STIPEND
SWAT, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
TRAFFIX (Measure J Traffic Congestion Relief Agency)		12/31/2022	12/31/2023		NO STIPEND
TRAFFIX (Measure J Traffic Congestion Relief Agency), Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
TRANSPAC (Central County Transportation Farthership and Cooperation)		12/31/2022	12/31/2023		NO STIPEND
TRANSPLAN (East County Transportation Planning)	Diane Burgis	12/31/2022	12/31/2023	Vac	NO STIPEND
TRANSPLAN (East County Transportation Flamming)	Federal Glover	12/31/2022	12/31/2023	res	NO STIPEND
Tri-Valley Transportation Council	Candace Andersen	12/31/2022	12/31/2023		STIPEND of \$100
Urban Counties of California	Federal Glover	12/31/2022	12/31/2023		
Urban Counties of California, Alternate	Karen Mitchoff	12/31/2022	12/31/2023	Yes	NO STIPEND NO STIPEND
WCCTAC (West County Transportation Advisory Committee)	John Gioia	12/31/2022	12/31/2023		
				A14 4	NO STIPEND
WCCTAC, Alternate	Federal Glover	12/31/2022	12/31/2023	Alternate	NO STIPEND
West Contra Costa Integrated Waste Management Authority	John Gioia	Unspecified	Unspecified	A11	STIPEND of \$50 per meeting.
West Contra Costa Integrated Waste Management Authority, Alternate	Federal Glover	Unspecified	Unspecified	Alternate	STIPEND of \$50 per meeting.
Bay Area Air Quality Management District Board of Directors	Karen Mitchoff	1/20/2024	1/19/2027		Per diem of \$100/meeting + travel exp; max \$6,000
Central Contra Costa Transit Authority (CCCTA) Board of Directors		5/1/2023	5/1/2025		STIPEND of \$100 per meeting; up to \$200 month
Central Contra Costa Transit Authority (CCCTA) Board of Directors, Alternate		5/1/2023	5/1/2025		STIPEND of \$100 per meeting; up to \$200 month
Contra Costa Transportation Authority Board of Commissioners (Seat 1)	Federal Glover	1/31/2023	1/31/2025	Seat 1	STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners (Seat 2)	Karen Mitchoff	1/31/2024			STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 1)	Candace Andersen		1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners, Second Alternate (Seat 1)	Diane Burgis	1/31/2023	1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
Contra Costa Transportation Authority Board of Commissioners, Third Alternate (Seat 1)	John Gioia	1/31/2023	1/31/2025		STIPEND of \$100 per meeting; up to \$400 month
Marin Energy Authority (MCE) Board of Directors	John Gioia	12/31/2022	12/31/2024		NO STIPEND
Marin Energy Authority (MCE) Board of Directors, Alternate	Federal Glover	12/31/2022	12/31/2024	Alternate	NO STIPEND
Metropolitan Transportation Commission	Federal Glover	2/1/2023	2/1/2027	Yes	STIPEND of \$100/meeting; up to \$500/month per agency.
Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal Glover	12/31/2022	12/31/2024	Seat 1	STIPEND of \$100/month
WCC Healthcare District Finance Committee	John Gioia	Unspecified	Unspecified		NO STIPEND
WCC Healthcare District Finance Committee	Federal Glover	Unspecified	Unspecified	Yes	NO STIPEND
ABAG Executive Board (Seat 1)	Karen Mitchoff	6/30/2024			STIPEND of \$150 per meeting.
ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive	Karen Mitchoff	12/31/2022	12/31/2023		STIPEND of \$150 per meeting.
ABAG Finance Authority for Nonprofit Corporations Board of Directors and its Executive	Candace Andersen		12/31/2023		NO STIPEND
ABAG General Assembly	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
ABAG General Assembly, Alternate	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
ABAG Regional Planning Committee	Karen Mitchoff	Unspecified	Unspecified		NO STIPEND
Bay Conservation & Development Commission	John Gioia	Unspecified	Unspecified		STIPEND of \$150 per meeting.
Bay Conservation & Development Commission, Alternate	Federal Glover	Unspecified	Unspecified	Alternate	STIPEND of \$100 per meeting; max of 4 meetings.
CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees		6/30/2023	6/30/2026		STIPEND of \$100 per meeting.
Contra Costa Countywide Redevelopment Successor Agency Oversight Board	Federal Glover	Unspecified	Unspecified	Yes	STIPEND of \$100 per meeting; max of 4 meetings.
Delta Diablo Sanitation District Governing Board	Federal Glover	12/31/2022		Yes	NO STIPEND
Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
Delta Protection Commission	Diane Burgis	12/31/2022	12/31/2023		STIPEND of \$170 per meeting; max of 6 meetings.
Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		STIPEND of \$170 per meeting; max of 6 meetings.
Law Library Board of Trustees	Nolan Armstrong	12/31/2022	12/31/2023		NO STIPEND
Mental Health Commission	Diane Burgis	12/31/2022	12/31/2023		NO STIPEND
Mental Health Commission, Alternate	Karen Mitchoff	12/31/2022	12/31/2023		NO STIPEND
Sacramento-San Joaquin Delta Conservancy Board	Karen Mitchoff	Unspecified	Unspecified		NO STIPEND
Sacramento-San Joaquin Delta Conservancy Board, Alternate	Diane Burgis	Unspecified	Unspecified		NO STIPEND
Childhood Asthma Ad Hoc Committee, Chair	John Gioia	Unspecified	Unspecified		NO STIPEND
Childhood Asthma Ad Hoc Committee, Vice Chair	Federal Glover	Unspecified	Unspecified	Vice Chair	NO STIPEND
Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	John Gioia	Unspecified	Unspecified		NO STIPEND
Industrial Safety Ordinance/Community Warning System Ad Hoc Committee	Federal Glover	Unspecified	Unspecified	Yes	NO STIPEND
Northern Waterfront Economic Development Ad Hoc Committee	Federal Glover	Unspecified	Unspecified		NO STIPEND
Northern Waterfront Economic Development Ad Hoc Committee	Diane Burgis	Unspecified	Unspecified		NO STIPEND
The Following Committees Should NOT be Reassigned	9.0	Term Expiration	,		
Bay Area Air Quality Management District Board of Directors	John Gioia	6/17/2025	1		Per diem of \$100/meeting + travel exp; max \$6,000
Contra Costa Transportation Authority Board of Commissioners, Alternate (Seat 2)	John Gioia	1/31/2024	1		STIPEND of \$100 per meeting; up to \$400 month
Local Agency Formation Commission	Candace Andersen		<u> </u>		STIPEND of \$150 per meeting, up to \$400 month.
Lessa, igener, communication	Touridado / tridorotifi	5, 2, 2020	1	1	OTH END OF WIDO POF INCOMING.

# District V Supervisor Glover

Local Agency Formation Commission	Federal Glover	5/2/2026		STIPEND of \$150 per meeting.
Local Agency Formation Commission, Alternate	Diane Burgis	5/6/2024		STIPEND of \$150 per meeting.
Tri Delta Transit Authority, Board of Directors (Seat 2)	Diane Burgis	12/31/2023		STIPEND of \$100/month
ABAG Executive Board (Seat 2)	Candace Andersen	6/30/2024		STIPEND of \$150 per meeting.
ABAG Executive Board, Alternate 1	John Gioia	6/30/2024		STIPEND of \$150 per meeting.
ABAG Executive Board, Alternate 2	Diane Burgis	6/30/2024		STIPEND of \$150 per meeting.
CSAC (California State Association of Counties) Board of Directors	John Gioia	11/29/2023		NO STIPEND
CSAC Board of Directors, Alternate	Diane Burgis	11/29/2023		NO STIPEND

Contra Costa County

To: Board of Supervisors

From: John Gioia, District I Supervisor

Date: December 13, 2022

Subject: Appointments to the El Sobrante Municipal Advisory Council

#### **RECOMMENDATION(S):**

REAPPOINT Tom Owens to the Appointee 1 Seat, Sue Boudreau to the Appointee 2 Seat, Mikki Norris to the Appointee 3 Seat, Thomas Lang to the Appointee 4 Seat, Jim Hermann to the Appointee 5 Seat, George Cleveland to the Appointee 6 Seat, Dr. Melinda McLain to the Appointee 7 Seat, Emilie Whelan to the Alternate Seat 1, and Shirley Rosenthal-Winston to the Alternate Seat 2 on the El Sobrante Municipal Advisory Council for terms ending December 31, 2026, as recommended by Supervisor Gioia.

#### **FISCAL IMPACT:**

None.

#### **BACKGROUND:**

The El Sobrante Municipal Advisory Council is a seven-member advisory council for the unincorporated areas of the El Sobrante Valley. All appointees shall serve terms coterminous to the term of the District One Supervisor, which begins January 2023, and concludes December 2026.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

None.

✓ AP	PPROVE	OTHER
<b>I</b> RE	COMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	FBoard On: 12/13/2022 A	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy

Contact: 510-932-0415

STAT OF THE PROPERTY OF THE PR

Contra Costa County

To: Board of Supervisors

From: John Gioia, District I Supervisor

Date: December 13, 2022

Subject: Appointments to the East Richmond Heights Municipal Advisory Council

#### **RECOMMENDATION(S):**

Alternate Seat 1 - Hari S. Lamba

REAPPOINT the following individuals to Appointed Seats 1, 2, 3, 4, 5, and Alternative Seats 1 on the East Richmond Heights Municipal Advisory Council. All appointees shall serve terms coterminous to the term of the District One Supervisor, which begins January 3, 2023, and concludes December 31, 2026.

concludes December 31, 2026.	1	Ź
Appointed Seat 1 – Stephanie K. Dyer		
Appointed Seat 2 – Jon Sargent		
Appointed Seat 3 – Victoria L. Curtis		
Appointed Seat 4 – Joann M Pavlinec		
Appointed Seat 5 – Jinwei Zhang		

✓ APPROVE ✓ RECOMME	NDATION OF CNTY A	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of Board On Clerks Notes:	n: 12/13/2022 📝 A	PPROVED AS RECOMMENDED OTHER
VOTE OF SUF	PERVISORS	
Diane Burg Karen Mito	ndersen, District II Supervisor is, District III Supervisor hoff, District IV Supervisor Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT: John Gioia	District I Supervisor	By: June McHuen, Deputy

Contact: 510-932-0415

#### FISCAL IMPACT:

None.

### BACKGROUND:

The East Richmond Heights Municipal Advisory Council is a five-member advisory council for the unincorporated area of East Richmond Heights.

### CONSEQUENCE OF NEGATIVE ACTION:

None.

Contra Costa County

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Date: December 13, 2022

Subject: APPOINTMENT TO THE COUNTYWIDE BICYCLE ADVISORY COMMITTEE

#### **RECOMMENDATION(S):**

REAPPOINT the following person to the District 2 Seat of the Countywide Bicycle Advisory Committee for a two-year term with an expiration date of December 31, 2024, as recommended by Supervisor Candace Andersen:

Glenn Umont Alamo, CA 94507

#### **FISCAL IMPACT:**

NONE

#### **BACKGROUND:**

cc: District 2 Supervisor, Maddy Book, CBAC, Appointee

The committee provides input to the County and the cities of the County on bicycle projects for Transportation Development Act (TDA) funds to construct bicycle/pedestrian projects and also provides advice to cities and the County on bicycle planning matters.

The committee consists of sixteen members. One representative from each of the five Supervisorial districts, one representative from eight bicycle organizations that use the roads in Contra Costa County. One representative from the Mayor's Conference, the East Bay Regional Park District and the bicycle industry. The California Highway Patrol and Superintendent of Schools serve as resources

<b>✓</b> APPR	ROVE	OTHER
RECO	OMMENDATION OF CNTY AL	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of Bo	oard On: 12/13/2022 🖊 AF	PPROVED AS RECOMMENDED OTHER
Clerks Notes	S:	
VOTE OF	SUPERVISORS	
	andace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022
	aren Mitchoff, District IV Supervisor deral D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT: Jol	hn Gioia, District I Supervisor	By: June McHuen, Deputy
Contact: Ji	ill Ray, 925-957-8860	, , ,

#### BACKGROUND: (CONT'D)

only. The qualifications for membership on the committee are to live or work in the County. Each representative should designate an alternate who must also live or work in the County.

Supervisor Andersen advertised the expiring seat and did not receive any new applicants. Supervisor Andersen has been pleased with Mr. Umont's participation and would like him to continue for another term.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The seat will be vacant.

### CHILDREN'S IMPACT STATEMENT:

NONE

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Date: December 13, 2022





Contra Costa County

### **RECOMMENDATION(S):**

APPOINT the following individuals to the Diablo Municipal Advisory Council for four-year terms, begining January 1, 2023 and ending December 31, 2026, as recommended by Supervisor Candace Andersen:

Gregory R. Lorenz Diablo, CA 94528

Jerry Slavonia Diablo, CA 94528

Christine Chartier Diablo, CA 94528

#### **FISCAL IMPACT:**

Contact: Jill Ray, 925-655-2300

cc: District 2 Supervisor, Maddy Book, Diablo MAC, DCSD Gen'l Mgr

NONE

✓ AF	PPROVE	OTHER
RE	ECOMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	f Board On: 12/13/2022 A	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022
	Karen Mitchoff, District IV Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
A DOENT.	Federal D. Glover, District V Supervisor	
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy

#### BACKGROUND:

Established on December 19, 2006 via Resolution No. 2006/791, the purpose of the Council is to advise the Board of Supervisors on discretionary land use matters affecting the Diablo community, such as land use designations, general plan amendments, environmental impact reports, negative declarations, zoning-variance applications and building permit applications for additions or remodeling projects which would affect the exterior dimensions of the residence and for which noticed public hearings are required or could be required by the County's Planning Agency.

The Council shall also represent the community before the County Planning Commission, the Zoning Administrator and the County Board of Supervisors on such land use, planning and zoning matters. The Council will advise in accordance with the policies and of the General Plan, including sections 3-129 and 3-138. It is understood that the Board of Supervisors is the final decision making authority and that the Council shall serve solely in an advisory capacity. In addition, the Council may: Advise the Board of Supervisors on local government services as requested by the Board; provide input and reports to the Board, county staff, or any other county hearing body on issues of concern to the community; serve as a liaison between the community and the County Supervisor representing Diablo. Except as specified above, the Council may not represent the Diablo community to any state, county, city, special district, or school district, agency or commission, or any other organization on any matter concerning the community.

The Council consists of 5 members, each of whom shall be a current elected member of the Diablo Community Services District Board of Directors.

Pursuant Resolution 2007/166, this board order appoints the elected Diablo CSD members as the Diablo MAC members.

#### CONSEQUENCE OF NEGATIVE ACTION:

The seats will be vacant.

#### CHILDREN'S IMPACT STATEMENT:

NONE

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Appointment to the Workforce Development Board



Contra Costa County

#### **RECOMMENDATION(S):**

APPOINT Steven A. France to the Education & Training Seat #1 of the Workforce Development Board with a term expiring June 30, 2026.

#### FISCAL IMPACT:

There is no fiscal impact for this action.

#### **BACKGROUND:**

On January 7, 2020, the Board of Supervisors (BOS) adopted Resolution No. 2020/1 adopting policy governing appointments to boards, committees, and commissions that are advisory to the BOS. Section III.A. of this resolution states that when an advisory body conducts interviews for at-large/countywide seats, the body's recommendation will be provided to a Board committee for further review, along with all applications received for the applicable seat(s). In all cases, the Board Committee decides which applicants to nominate for full Board action.

The Workforce Development Board implements federal requirements for programs to address the education, skills, and employment needs for a skilled workforce, and that lead to an increase in the skills and earnings of Contra Costa residents.

On March 14, 2016, the Family and Human Services

<ul><li>✓ APPROVE</li><li>✓ RECOMMENDATE</li></ul>	ION OF CNTY ADMINISTRATO	OTHER  RECOMMENDATION OF BOARD COMMITTEE					
Clerks Notes:	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER  Clerks Notes:						
VOTE OF SUPERV	ISORS						
AYE: Candace Andersen, I. Diane Burgis, Distric Karen Mitchoff, Dist Federal D. Glover, D	t III Supervisor ATTESTED: rict IV Supervisor Monica Nino, (	this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  December 13, 2022  County Administrator and Clerk of the Board of Supervisors					
ABSENT: John Gioia, District I  Contact: Tamia Brown, (	By: June McHi	uen, Deputy					

#### BACKGROUND: (CONT'D)

Committee (FHS) accepted the Employment and Human Services Department's recommendation to decertify the then-current Workforce Investment Act local Board and re-certify a new board structure in compliance with the new Workforce Innovation and Opportunity Act (WIOA). FHS approved these recommendations, and the Board did the same at its March 29, 2016 meeting.

Under new standards in WIOA (2016) and as adopted by the Board on March 29, 2016, the new Workforce Development Board structure is: a total of 23 required seats and two "optional seats," consisting of: 13 Business representatives, five Workforce representatives, and five Education and Training representatives as follows: (1) Adult Education/Literacy; (2) Higher Education; (3) Economic & Community Development; (4) Wagner Peyser representative; (5) Vocational Rehabilitation. Also two additional/"optional" seats that may be filled from any of the three categories above.

At the November 29, 2022 FHS meeting, the Committee approved the recommendations of the Workforce Development Board, as approved at its October 12, 2022 meeting, to appoint Steven A. France to the Education & Training Seat #1 of the Workforce Development Board, with a term expiring on June 30, 2026.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The seat will remain unfilled.

### <u>ATTACHMENTS</u>

WDB Memo to FHS

Steven A. France Application-Redacted

**WDB** Roster





#### **MEMORANDUM**

**DATE:** November 4, 2022

**TO:** Family and Human Services Committee

**CC:** Danielle Fokkema, CAO Sr. Deputy County Administrator

FROM: Tamia Brown, Executive Director

SUBJECT: Appointment to Workforce Development Board

This memorandum requests the Family and Human Services Committee recommend to the Contra Costa County Board of Supervisors the appointment of the following candidates to the new WIOA compliant Workforce Development Board of Contra Costa County.

#### Background:

#### Local board structure and size:

Compared to predecessor legislation, the Workforce Innovation and Opportunity Act (WIOA) substantially changes Local Board composition by reducing local workforce development board size while maintaining a business and industry majority and ensuring representation from labor and employment and training organizations.

To meet the categorical membership percentages, the WDB recommended a board of twenty-five (25) members. This option represents the minimum required local board size under WIOA plus an additional six (6) optional representatives in the following enumerated categories: 1) business; 2) workforce; 3) education and training.

#### Category – Representatives of Business (WIOA Section 107(b)(2)(A))

Thirteen (13) representatives (52%)

Category – Representatives of Workforce (WIOA Section 107(b)(2)(A))

• Five (5) representatives (20%)

#### Category – Representatives of Education and Training (WIOA Section 107(b)(2)(C))

- One (1) Adult Education/Literacy Representative (WIOA title II)
- One (1) Higher Education Representative
- One (1) Economic and Community Development Representative
- One (1) Wagner Peyser Representative
- One (1) Vocational Rehabilitation Representative

Two (2) additional seats from the above categories, including constituencies referenced in Attachment III of Training Employment & Guidance Letter (TEGL) 27-14.

#### **Recommendation:**

- a) Recommend approval of local board candidate for the vacant board seat. (Attached application and board roster) Approved on October 12, 2022 at the Executive Committee Meeting
  - Steven A. France Education & Training Seat # 1

#### **NEW APPOINTMENT**

Seat	Last Name	First Name	Address & District	Term	Term of	District
			#	Start Date	Expiration	(Resident)
Education & Training Seat # 1	France	Steven A.	Walnut Creek, CA District #4	10/1/2022	6/30/2026	District #5

Thank you

/rms attachment

<sup>\*\*</sup>No other candidate competed for the Education & Training Seat #1



Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

### **BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

Steven		Middle Initial	Last Name		
		A	France		
Home Address - Street		City		State	Postal Code
		Martinez		CA	94553
rimary Phone (best number to re	each you)	Email Address			
				<b>District</b>	
esident of Supervisorial District (	(if out of Coun	ity, please enter N/	A): District 5	District Locat	or lool
o you work in Contra Costa Cour	nty? ✓ Yes	☐ No If Yes, in	which District do	you work?	
urrent Employer		Job Title		Length	of Employment
Director, Del Valle Education C	Center	Director, Del Va	lle Education Ce		
ow long have you lived or works	d in Contra C	osta County2 46 ve	are .		
ow long have you lived or worke	u in Contra C	Usta County: 40 ye	als		
Board, Committee, or Commission	1		Seat Name		
Workforce Development Board	****	sta County		Adult Ed Rep	oresentative
			b and amplete	-2	
lave you ever attended a meeting			_	ığ:	
Pease check one:	Yes	✓ No If	Yes, how many?		
Theck appropriate box if you poss	sess one of the	e tollowina:			
		h School Proficience			E.D. Certificate
Colleges or Universities Attended	De	h School Proficience	of Study/Major	Degree Awa	rded
Colleges or Universities Attended California State University, Hay	De ward	h School Proficience gree Type/ Course of Bachelors Degree	of Study/Major ee, English	Degree Awa	rded No
Colleges or Universities Attended	De ward	h School Proficience	of Study/Major ee, English	Degree Awa  ✓ Yes  ✓ Yes	rded No
Colleges or Universities Attended California State University, Hayo California State University, Hayo	ward M	h School Proficience gree Type/ Course of Bachelors Degree	of Study/Major ee, English	Degree Awa	rded No
Colleges or Universities Attended California State University, Hayo California State University, Hayo	De ward M	h School Proficience gree Type/ Course of Bachelors Degree	of Study/Major ee, English ational Leadership	Degree Awa  ✓ Yes  ✓ Yes  ✓ Yes	rded No No
Colleges or Universities Attended California State University, Hayo California State University, Hayo	De ward M	gree Type/ Course of Bachelors Degree asters Degree, Educa	of Study/Major ee, English ational Leadership	Degree Awa  Yes Yes Yes Admin Cre	rded No No
Colleges or Universities Attended California State University, Hays California State University, Hays Occupational Licenses Completed	De ward M	gree Type/ Course of Bachelors Degree asters Degree, Educa	of Study/Major ee, English ational Leadership	Degree Awa  Yes Yes Yes Admin Cre	rded No No No No dential
	De ward	h School Proficience gree Type/ Course of Bachelors Degree	of Study/Major ee, English	Degree Awa	rded No
Colleges or Universities Attended California State University, Hay	De ward M	gree Type/ Course of Bachelors Degree asters Degree, Educa	of Study/Major ee, English ational Leadership	Degree Awa  Yes Yes Yes Admin Cre	rded No No No No dential
Colleges or Universities Attended California State University, Hays California State University, Hays Occupational Licenses Completed	De ward M	gree Type/ Course of Bachelors Degree asters Degree, Educa	of Study/Major ee, English ational Leadership	Degree Awa  Yes  Yes  Yes  Admin Cre  Certificate A	rded No No No One
Colleges or Universities Attended California State University, Hayo California State University, Hayo Occupational Licenses Completed	De ward M	gree Type/ Course of Bachelors Degree asters Degree, Educa	of Study/Major ee, English ational Leadership	Degree Awa  Yes  Yes  Yes  Admin Cre	rded No No No dential
Colleges or Universities Attended California State University, Hayo California State University, Hayo Deccupational Licenses Completed Other Trainings Completed:	ward M  CA Teach	gree Type/ Course of Bachelors Degree asters Degree, Education Credential E	of Study/Major ee, English ational Leadership English, CLAD,	Degree Awa  Yes  Yes  Admin Cre  Certificate A  Yes  Yes	rded No No No One No dential Awarded for Traini No No
Colleges or Universities Attended California State University, Hayo California State University, Hayo Occupational Licenses Completed Other Trainings Completed:	ward M  CA Teach	gree Type/ Course of Bachelors Degree asters Degree, Education Credential E	of Study/Major ee, English ational Leadership English, CLAD,	Degree Awa  Yes  Yes  Admin Cre  Certificate A  Yes  Yes	rded No No No One No dential Awarded for Traini No No
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Colleges or Universities Attended California State University, Hayo California State University, Hayo	ward M  CA Teach	gree Type/ Course of Bachelors Degree asters Degree, Education Credential E	of Study/Major ee, English ational Leadership English, CLAD,	Degree Awa  Yes  Yes  Admin Cre  Certificate A  Yes  Yes	rded No No No One No dential Awarded for Traini No No
Colleges or Universities Attended California State University, Hayo California State University, Hayo Occupational Licenses Completed Other Trainings Completed:	ward M  CA Teach	gree Type/ Course of Bachelors Degree asters Degree, Education Credential E	of Study/Major ee, English ational Leadership English, CLAD,	Degree Awa  Yes  Yes  Admin Cre  Certificate A  Yes  Yes	rded No No No One No dential Awarded for Traini No No
Colleges or Universities Attended California State University, Hayo California State University, Hayo Occupational Licenses Completed Other Trainings Completed:	ward M d: CA Teach	gree Type/ Course of Bachelors Degree asters Degree, Education Credential E	of Study/Major ee, English ational Leadership English, CLAD,	Degree Awa  Yes  Yes  Admin Cre  Certificate A  Yes  Yes  Yes  Yes	rded  No No No dential Awarded for Traini No No

PAGE 1 of 3

Please explain why you would like to	serve on this particular board, committee, or commission.
Education Consortium, my work Board (CCCWDB) to provide "deconomic security for the work Contra Costa County Adult Edu Administrators and have been	Education and member of the Contra Costa County Adult k aligns with the Contra Costa County Workforce Development diverse workforce talent" and provide economic mobility ers of Contra Costa County. I am an active member of the ucation Network (CCAEN) for K-12 Adult Education chosen to serve as the K-12 Adult Education Representative have met and with Vittoria Abbate's retiring position on the t my rotation to the position.
Describe your qualifications for this a	appointment. (NOTE: you may also include a copy of your resume).
Adult Education agencies and t	Idult Education and work closely with all Contra Costa County the Contra Costa County Adult Education Consortium to bing additional programs to serve the workforce of Contra Costa
I am including my resume with this a	
Please check one: 🗸 Yes	∐ No
Please check one: Yes	en appointed to a Contra Costa County advisory board?  No sta County advisory board(s) on which you are currently serving:
If Yes, please also list the Control	ra Costa County advisory board(s) on which you have previously served:
	perience, including any boards on which you have served.
Adult Education Representative; Adult Education Representative; ACSA Region	President; Association of California School Administrators (ACSA) ACSA Co-Administration Representative; ACSA Diablo Valley VI Secretary; ACSA Region VI President; California Association of CAPPA) President; Pupil Services Coalition at the CDE
	th a member of the Board of Supervisors? (Please refer to the relationships on" section on page 3 of this application or Resolution No. 2021/234).
Please check one: Yes	✓ No
If Yes, please identify the natur	re of the relationship:
o you have any financial relationship	s with the county, such as grants, contracts, or other economic relationships
Please check one: Yes If Yes, please identify the natur	✓No

PAGE 2 of 3

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or ommissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

signed:	Date:	9/28/2027

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board 1025 Escobar Street, 1st Floor Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

#### Important Information

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Steven A. France

Objective: Appointment to the Contra Costa County Workforce Development Board as the

K-12 Adult Education Representative.

Education: 2013 Point Loma Nazarene University San Diego, CA

Child Welfare and Attendance Certificate

2003 - 2005 California State University, Hayward Hayward, CA

Master of Science in Educational Leadership

2003 - 2005 California State University, Hayward Hayward, CA

Tier I/II Administrative Credentials

1999 - 2000 Chapman University Concord, CA

Single Subject Clear Teaching Credential

1999 - 2000 Chapman University Concord, CA

**CLAD Certificate** 

1997 - 1998 California State University, Hayward Hayward, CA

Bachelor of Arts in English, with concentration in New Voices in Literature

1994 - 1997 Diablo Valley College Pleasant Hill, CA

Completed lower division, General Education course-work

1990 - 1994 College Park High School Pleasant Hill, CA

**High School Diploma** 

Work Experience: 2015 - Present Acalanes Union High School District Walnut Creek, CA

Director - Del Valle Education Center

Adult Education Administrator

AB 86 Representative

School Attendance Review Board Chairperson

Evaluation of staff

Budget Manager

o Technology Director

o Student Affairs and Activities

o Curriculum Coordinator

Student Discipline

Safety Plan Coordinator

Contra Costa County Keeping Kids in School Committee

2012 – 2015 Acalanes Union High School District Walnut Creek, CA Coordinator – Acalanes Center for Independent Study/Student Services

- o Evaluation of staff
- o Budget Manager
- o Technology Director
- California Distinguished School Coordinator
- Student Affairs and Activities
- Curriculum Coordinator
- Student Discipline
- o Measure E Committee Member
- o Safety Plan Coordinator
- School Attendance Review Board Chairperson

2007 – 2012 Acalanes Union High School District Moraga, CA

### Associate Principal

- Evaluation of staff
- Budget Manager
- Technology Director
- California Distinguished School Coordinator
- o Student Affairs and Activities
- Curriculum Coordinator
- Student Discipline
- Measure E Committee Member
- o Safety Plan Coordinator

2008 Acalanes Union High School District Lafayette, CA

### Principal, Summer School at Las Lomas High School

- Evaluation of staff
- Hiring of staff members.
- Student Affairs and Activities.
- Lead Staff Meetings

2005 – 2007 Ygnacio Valley High School Concord, CA

### Vice Principal

- Evaluation of staff
- Western Association of Schools and Colleges (WASC) Coordinator
- o Facilities Coordinator
- Student Affairs and Activities
- o Curriculum Coordinator
- Student Discipline and Counseling

2007-2009 Saint Mary's College Moraga, CA

# Faculty Intern for the Master of Arts Teacher Leadership (MATL) Program Working with one of the Saint Mary's faculty teams in the planning delivery

- Working with one of the Saint Mary's faculty teams in the planning, delivery, content and process of one of the courses in the MATL Program.
- Serve as a Research Advisor for one candidate in the spring.

2006 – 2007 Contra Costa Economic Partnership Concord, CA Education Stakeholder for the Contra Costa Contingent/Model Schools Conference

- Working as a team to develop a framework for a countywide public awareness campaign on the global economy and the need for change.
- o Articulating Rigor, Relevance, and Relationships within curriculum.
- Presenting the 21<sup>st</sup> Century pre-requisite skills and education and/or training needed for high school students to access high-wage, high-skill, high-demand jobs in Contra Costa County.
- o Preparing high school students for success in the local economy.

2005 Mt. Diablo Unified School District Concord, CA Principal, Summer Intervention at Ygnacio Valley High School

- o Development of Master Schedule.
- Hiring of all staff members.
- Coordination of curriculum for all discipline areas.
- o Student Affairs and Activities.
- Lead Staff Meetings

1999 – 2005 College Park High School Pleasant Hill, CA

### **English Teacher and Student Activities Director**

- o Teacher of freshman, sophomore, and junior English, and Public Speaking.
- Leadership teacher: plan and organize student activities, including but not limited to dances, rallies, fund-raisers, etc.
- WASC Focus Group Leader, 2004
- Site Council Chairperson, 2003
- o Staff Senate President, 2003
- o Freshman Transition Program Chair, 1999 2000
- Worked on the development of Safety and Fire Evacuation Plan, 2002 2005

# Professional Organizations:

Association of California School Administrators (ACSA)

- -Adult Education Representative Region VI
- -Co-Administration Representative Region VI
- -Diablo Valley Charter President, 2012 2014
- -Region VI Secretary, 2011 2012
- -Region VI President, 2012 2013
- -Pupil Services Academy Director, 2018 Present

Association for Supervision and Curriculum Development (ASCD)

California Association of Pupil Personnel Administrators (CAPPA)

-Chairperson, 2016 – 2018

California State University, East Bay (Hayward) Alumni Association

# Professional Training:

raining:	2012 - 2013	Pupil Services Academy through ACSA	
	2010	Aspiring Principals Training through ACSA	
	2008	Master Scheduling Workshop	
	2006	Model Schools Conference	
	2005	AB75 Management System for Principal Training	



# BOARD MEMBERS Public Roster

## **Tamia Brown**

Executive Director

## **BUSINESS SEATS**

MICHAEL MCGILL	JERRY L. ARANAS	YOLANDA VEGA (CHAIR)	
MMS Design Associates, Inc.	Lam Research	Peak Performance Corporate Training	
President/Principal Engineer	Business Manager	Principal	
Committee: Executive & Youth Committee	Committee: Youth Committee	Committee: Executive & Business & Economic Dev.	
Business Seat #1	Business Seat #2	Business Seat #3	
Appointment Date: 7/1/2020	Appointment Date: 7/26/2022	Appointment Date: 7/1/2020	
Term End Date: 6/30/2024	Term End Date: 6/30/2026	Term End Date: 6/30/2024	
TERRY CURLEY (VICE CHAIR)	DOUGLAS R. LEZAMETA	SARAH A. CHODAKEWITZ	
Executive Vice President	Founder	Director, Government and Community Affairs	
United Business Bank	Fusion Latina Network	John Muir Health	
Committee: Executive & Business & Economic Dev.	Committee: Business & Economic Development Committee	Committee: Business & Economic Development Committee	
Business Seat #4	Business Seat #5	Business Seat #6	
Appointment Date: 7/26/2022	Appointment Date: 08/01/2021	Appointment Date: 6/7/2022	
Term End Date: 6/30/2026	Term End Date: 06/30/2025	Term End Date: 6/30/2026	
NICHOL CARRANZA	VACANT	ROBERT MULLER	
Sr. Rep. Corporate Social Responsibility & Public Affairs		Martinez Refining Company	
Marathon Petroleum Corporation		Learning Manager	
Committee: Business & Economic Development Committee	Committee:	Committee: Executive & Youth Committee	
Business Seat #7	Business Seat #8	Business Seat #9	
Appointment Date: 6/7/2022	Appointment Date:	Appointment Date: 7/11/2017	
Term End Date: 06/30/2026	Term End Date: 6/30/20XX	Term End Date: 6/30/2023	
LAURA TREVINO - FERNANDEZ	STEPHANIE RIVERA (VICE CHAIR)	MONICA MAGEE	
Coast Personnel Services	Lazarex Cancer Foundation	Bishop Ranch	
Vice President of Sales	Chief Executive Officer	Director of Marketing	
Committee: Business & Economic Development Committee	Committee: Executive & Business & Economic Dev. Committee	Committee: Business & Economic Development Committee	
Business Seat # 10	Business Seat # 11	Business Seat #12	
Appointment Date: 7/1/2020	Appointment Date: 7/1/2020	Appointment Date: 7/1/2020	
Term End Date: 06/30/2024	Term End Date: 06/30/2024	Term End Date: 06/30/2024	
CORRY KENNEDY			
Chevron			
Human Resource Manager			
Committee: Business & Economic Development Committee			
Business Seat # 13			
Appointment Date: 7/1/2020			
Term End Date: 06/30/2024			



# BOARD MEMBERS Public Roster

#### Tamia Brown Executive Director

## **WORKFORCE AND LABOR SEATS**

THOMAS HANSEN	JOSHUA ANIJAR	TIMOTHY JEFFRIES
IBEW Local 302	Central Labor Council Contra Costa County	BM Local 549
Business Manager	Executive Director	
Committee: Executive & Youth Committee	Committee: Executive	Committee:
Workforce & Labor Seat #1	Workforce and Labor Seat # 2	Workforce and Labor Seat #3
Appointment Date: 07/01/2021	Appointment Date: 12/10/2019	Appointment Date: 07/1/2021
Term End Date: 6/30/2025	Term End Date: 6/30/2023	Term End Date: 6/30/2025
STEVE OLDER	TRACI YOUNG	
Machinists Union Local 1173	Central Labor Council Contra Costa County	
Area Director/Business Representative	Community Services Director, Labor Liaison to UWBA	
Committee:	Committee: Business & Economic Development Committee	
Workforce and Labor Seat #4	Workforce and Labor Seat #5	
Appointment Date: 08/01/2021	Appointment Date: 08/01/2021	
Term End Date: 6/30/2025	Term End Date: 6/30/2025	
	EDUCATION AND TRAINING CEATS	

#### **EDUCATION AND TRAINING SEATS**

VACANT	KELLY SCHELIN	
	Contra Costa College	
	Associate Vice Chancellor, Educational Services	
	Committee: Business & Economic Development Committee	
Education & Training Seat #1	Seat No: Business #2	
Appointment Date:	Appointment Date: 7/1/2020	
Term End Date: 06/30/20XX	Term End Date: 6/30/2024	

## GOVERNMENTAL AND ECONOMIC AND COMMUNITY DEVELOPMENT SEATS

VACANT	RICHARD JOHNSON	KWAME REED	
	California Employment Development Department	City of Antioch	
	Employment Service/Program Manager II	Economic & Community Development	
Committee:	Committee: Business & Economic Development Committee	Committee: Executive & Business & Economic Dev.	
Governmental & Eco. & Community Dev. Seat #1	Governmental & Eco. & Community Dev. Seat #2	Governmental & Eco. & Community Dev. Seat #3	
Appointment Date:	Appointment Date: 7/1/2020	Appointment Date: 7/1/2020	
Term End Date: 6/30/20XX	Term End Date: 6/30/2024	Term End Date: 6/30/2024	



# BOARD MEMBERS Public Roster

## Tamia Brown Executive Director

## **FLEX SEATS**

LESLAY CHOY	DEVONN POWERS
San Pablo Economic Development	Humanity Way, Inc.
Executive Director	Founder/Chief Executive Director
Committee: Business & Economic Development Committee	Committee:
Flex Seat #1	Flex Seat #2
Appointment Date: 7/1/2020	Appointment Date: 12/1/2020
Term End Date: 6/30/2024	Term End Date: 6/30/2024

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Appointments to the Family and Children's Trust Committee



Contra Costa County

#### **RECOMMENDATION(S):**

REAPPOINT Audra Carrion to the At-Large 1 seat on the Family & Children's Trust Committee (FACT) with a term expiring September 30, 2024 and APPOINT Shelley Clark to the At-Large 2 seat and Alejandra Chamberlain to the School Representative Seat on the FACT with terms expiring September 30, 2024, and Kirsten Rigsby to the At-Large 3 seat, and Yvonne Wadleigh to the At-Large 4 seat on the FACT with terms expiring on September 30, 2023.

## FISCAL IMPACT:

There is no fiscal impact for this action.

#### **BACKGROUND:**

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors sub-committee.

The Family and Children's Trust Committee (FACT), was established in 1982 by the Contra Costa County Board of Supervisors to make funding recommendations on the allocation of a variety of funds for prevention and intervention services to reduce child

<b>✓</b> AP	PPROVE	OTHER
<b>I</b> RF	COMMENDATION OF CNTY ADM	INISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 APPR	OVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact:	Danielle Fokkema, (925)	By: June McHuen, Deputy

#### BACKGROUND: (CONT'D)

abuse and neglect, provide supportive services to families and children, and promote a more coordinated, seamless system of services for families. Funding for FACT supported projects derived from federal and state program legislation, and donations to the County's Family and Children's Trust Fund.

Every two years, the members of the FACT establish a series of County priorities for the use of these funds through review of existing data and reports and by holding Public Hearings in various areas of the county. The Committee then develops a competitive bidding process to select non-profit, community-based agencies that can best provide the services determined to be most important. Program recommendations are made to the Board of Supervisors which makes the final funding decisions. The Committee continues to evaluate these funded programs to ensure continued provision of quality service and achievement of stated goals. Programs currently being supported include countywide parenting classes, therapeutic day care for emotionally disturbed children, treatment for families, young children and teens with both substance abuse and child abuse issues, services for homeless families, and projects to support children whose mothers have been victims of domestic violence and sexual assault.

The FACT has up to fifteen members who are appointed by the Board and include citizens with expertise in children's issues, education, law, non-profit agency management, public health, and program research/evaluation. In addition, the Director of the Child Abuse Prevention Council sits as ex-officio member of the Committee and participates in all matters except actually voting on funding recommendations. Terms for all Commission seats are two years.

At-Large and non-District appointed seat vacancies on the FACT have been assigned for Family and Human Services Committee (FHS) review since 2003.

At the November 29, 2022 FHS Meeting, the Committee approved the reappointment of Audra Carrion to the At-Large 1 seat on the Family & Children's Trust Committee (FACT) with a term expiring September 30, 2024, the appointment of Shelley Clark to the At-Large 2 seat and Alejandra Chamberlain to the School Representative Seat on the FACT with terms expiring September 30, 2024, and the appointment of Kirsten Rigsby to the At-Large 3 seat, and Yvonne Wadleigh to the At-Large 4 seat on the FACT with terms expiring on September 30, 2023.

## **ATTACHMENTS**

## **FACT Roster**

- A. Carrion Application-Redacted
- A. Chamberlain Application-Redacted
- K. Rigsby Application-Redacted
- S. Clark Application-Redacted
- Y. Wadleigh Application-Redacted

# **FACT ROSTER November 15, 2022**

Committee Seats (5)	At-Large Members (5)	District Seats (5)
1. First 5 Commission Exp. 09/30/2022 Vacant To be filled thru First 5	1. Audra Carrion Exp. 09/30/2024 Pending Reappointment	District I Exp. 09/30/2023 Vacant
		District II
	2. Shelley Clark	Exp. 09/30/2023 Mary Flott
2. School Representative	Exp. 09/30/2024	
Exp. 09/30/2024 Alejandra Chamberlain	Pending Appointment	District III
Pending Appointment		Exp. 09/30/2024 Pa'tanisha
3 11	3. Kirsten Rigsby	Davis Pierson
	Exp. 09/30/2023	
3. Child Development Early Childhood	Pending Appointment	District IV
Education/Local Planning		Exp. 09/30/2023 <b>David</b>
Council	4. Yvonne Wadleigh	Leimsieder
Exp. 09/30/2022	Exp. 09/30/2023	
Vacant	Pending Appointment	District V
		District V Exp. 09/30/2023 Anita Pereira-
4. Child Abuse Prevention	5. Vacant	Sekhon
Council	Exp. 09/30/2022	
Exp. 09/30/2023		
Carol Carrillo, MSW		
5. Mental Health		
Exp. 09/30/2023 Vacant		
Vacant		

DRAFT – Updated November 15, 2022

Profile				(9)
Audra		Carrion		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
San Ramon			CA	94583
City			State	Postal Code
Home <sup>-</sup>				
Primary Phone				
Email Address				
District Locator Tool				
Resident of Supervisoria	Il District:			
District 2				
HIPPO Insurance	Agency M	lanager	-	
Length of Employment	Job Title			
3 years				
Do you work in Contra C	osta County?			
€ Yes ← No				
If Yes, in which District of	do you work?			
District 2				•
How long have you lived	or worked in Co	ntra Costa Count	y?	
42 years				and the second s
Are you a veteran of the	U.S. Armed Force	es?		
C Yes € No				
Board and Interest				
Which Boards would you	u like to apply for	?		

Audra Carrion

Family & Children's Trust Committee: Submitted

Seat Name
At large
Have you ever attended a meeting of the advisory board for which you are applying?
€ Yes € No
If Yes, how many meetings have you attended?
5
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Arizona State University
Degree Type / Course of Study / Major
Organizational Leadership
Degree Awarded?
C Yes € No
College/ University B
Name of College Attended
Diablo Valley College
Degree Type / Course of Study / Major
General Studies
Degree Awarded?
C Yes € No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?	
c Yes c No	
Other Trainings & Occupational Licens	ses
Other Training A	
Certificate Awarded for Training?	
c Yes c No	
Other Training B	
Certificate Awarded for Training?	
c Yes c No	
Occupational Licenses Completed:	
Licensed Insurance Broker P&C, Life and H	ealth
concerned with women struggling to work a that watch as many mothers take a back se that can not learn in person. I see a need for in our county right now. I am also a firewife. San Ramon Valley Fire District serve our circumsurrounding departments that do not have to	ific interest in fire, women and families. Currently I am mostly and maintain a lifestyle during this Pandemic and the daughters eat to their career to take care of schooling and the children or guidance and assistance in women and children in particular. Although we reside in San Ramon, and are blessed to have ty, I care deeply about Contra Costa County and the he financial strength and backing like SRVFPD has. We see gling to maintain fire stations and the looming threat of
Describe your qualifications for this a your resume with this application)	ppointment. (NOTE: you may also include a copy of
My true qualification for these positions is mesume attached.	ny passion for helping others and keeping the public informed.
Upload a Resume	
Would you like to be considered for a may be qualified?	ppointment to other advisory bodies for which you
e Yes r No	

Do you have any obligations that might affect your attendance at scheduled meetings?
c Yes c No
If Yes, please explain:
I work remote but still obligated to my job 9-5. If the opportunity is still virtual meetings I can make those 99% of the time. If it is in person I will need to assess.
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
€ Yes € No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
FACT Committee
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Contra Costa CountyFACT Committee California High School Site Council member Past PTA president, co-chair for the health and safety committee in San Ramon Valley Unified School District. Attend many City Council meetings and Fire protection board meetings. for Helping One Woman- Danville chapter. Current volunteer for San Ramoms- free marketing program for struggling small businesses in San Ramon and Tri Valley areas. Girl Scouts past leader Youth sports coach
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
C Yes € No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
c Yes € No
If Yes, please identify the nature of the relationship:

#### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

✓ I Agree

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# **Audra Carrion**

CA Insurance License #

San Ramon, CA 94583

## **EXPERIENCE**

#### **Carrion Insurance Services**

Independent Broker/Agent/Account Manager - current

- Producer/Agent/Broker for multiple carriers
- Account Management

## **HIPPO Direct Sales - remote**

Independent Broker/Agent/Account Manager- current

- Homeowners insurance sales
- Account Management

#### Rogers Insurance Services, Inc. - remote

Independent Broker/Agent/Account Manager January 2018-July 2019

- Develop positive working relationships with clients
- Approach clients via cold calling, warm calling, email and direct mail
- Quote and issue new business, rewrites, and reinstatements as necessary
- Assist with obtaining underwriting approval
- Respond to clients' questions and complaints
- Participate in continuing education programs in both insurance and sales
- Maintain sales goals
- Maintain CRM system and update daily

## Mac Donald Insurance/ Steven Hom Insurance Services - Danville, CA

Personal Lines Account Manager September 2015- August 2017

- Client Liaison for all personal lines customers
- Quote and Issue new business on personal lines products with multiple carriers
- Interact with all Territory Managers in a consistent and professional manner
- Process applications for, changes to, reinstatement of, and cancellation of insurance policies. Review insurance applications to ensure that all questions have been answered
- Determine adequate coverage for client needs
- Obtain underwriting approval by accurately completing applications
- Maintain positive relationships with clients by tracking renewals, cancellations, endorsements
- Facilitate and help expedite claims processing with carriers

## Alameda County Schools Insurance Group-

Claims Assistant/ Workers Compensation 2002-2007

#### Farmers Insurance-

District Training Assistant/District Administrator 2000-2002

#### SKILLS

Office 365, Outlook, Excel, RedTail, EZLYNK, Hawksoft, QQ, RING Central, Multi Insurance Carrier sites, P&C license, Life license, Google Drive, One Note, Social Media

#### **EDUCATION**

Arizona State University-Organizational Leadership

Profile				
Alajandra		Chambarlain		
Alejandra First Name	Middle Initial	Chamberlain Last Name		
Home Address			Suite or Apt	
Pleasant Hill City			CA State	94523 Postal Code
			Otalo	1.00.01
Home: Primary Phone				
Timely thous				
Email Address				
District Locator Tool				
Resident of Supervisorial District	:			
O				
		outh Services	san-oo	
	Job Title			
Length of Employment			444 - 50 - 50 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 -	
8 year				
Do you work in Contra Costa Cou	inty?			
ç Yes ⊂ No				
If Yes, in which District do you we	ork?			
Districts 4				
How long have you lived or work	ed in Cor	ntra Costa County?		
30 years				
	2 20			
Are you a veteran of the U.S. Arm	ned Force	es?	*	
C Yes € No				
Board and Interest				
Which Boards would you like to a	apply for	?		
Family & Children's Trust Committee:				

Alejandra Chamberlain

Seat Name	
Educational and Vocational Services	
Have you ever attended a meeting of the advisory board for which you	are applying?
C Yes € No	
If Yes, how many meetings have you attended?	
Attending board meeting since appointed	
Education	
Select the option that applies to your high school education *	
High School Diploma	
College/ University A	
Name of College Attended	
California State University, Sacramento	
Degree Type / Course of Study / Major	
Master of Science in Counseling	
Degree Awarded?	
c Yes c No	
College/ University B	
Name of College Attended	
California State University, Sacramento	
Degree Type / Course of Study / Major	
Child Development BA	
Degree Awarded?	
€ Yes € No	
College/ University C	
Name of College Attended	

Degree Awarded?
c Yes c No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
r Yes r No
Other Training B
Certificate Awarded for Training?
c Yes c No
Occupational Licenses Completed:

#### Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, commitee, or commission.

The COE Youth Services department provides support and resources to the 18 school districts in the county, CCCOE-operated school sites, and charter schools to implement foster youth services. Technical assistance and trainings are available to District Foster Youth Liaisons and other staff who are involved in working with children and youth in foster care. As the County Office of Education County Foster Youth Liaison, my team and I coordinate with the 18 school districts to ensure that students in foster care have access to the same free, appropriate public education, including public preschools, as provided to other children and youths. Furthermore, COE Youth Services gathers a network of District Foster Youth liaisons quarterly for the Homeless and Foster Youth Collaborative meetings, facilitated by the County Foster Youth Liaison. These collaborative meetings provide an opportunity for LEAs to work together to develop policies and protocols for services. Other functions of the quarterly meetings are for Foster Youth Services Coordinating Program (FYSCP) staff to provide legislated updates, inform LEAs about foster youth activities, provide guest speakers on relevant topics and community services, review data, and to provide a venue for districts to share concerns, case studies and best practices from their experience working with students in foster care. As the Foster Youth County Liaison to the 18 districts and charters, I will do my best to represent the county's district collective perspective.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I will advocate and bring awareness to the issues relating to children and youth in foster care as it relates to education. I will advise on policies, coordinate, and collaborate with community stakeholders relating to children and youth in foster care representing our 18 districts. As previously mentioned, as the County Office of Education County Foster Youth Liaison, my team and I provide support, resource, TA and PD to the 18 school districts in order to ensure that students in foster care have access to the same free appropriate public education as their peers.

Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
€ Yes ⊂ No
Do you have any obligations that might affect your attendance at scheduled meetings?
C Yes € No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
c Yes c No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Contra Costa Council on Homelessness
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors (Please refer to the relationships listed under the "Important Information" section below of Resolution No. 2021/234)
C Yes € No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or othe economic relationships?
c Yes c No

#### If Yes, please identify the nature of the relationship:

As the director of the CCCOE Youth Services, Youth Services receives contracts to provide services for foster youth through EHSD and services for WIOA through the WDB.

#### Please Agree with the Following Statement

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✓ I Agree

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
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  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

## **Application Form**

Profile				
Kirsten First Name	Middle Initial	Rigsby Last Name		
Home Address			Suite or Apt	
Oakley		11 - 12 - 12 - 12 - 12 - 12 - 12 - 12 -	CA State	94561 Postal Code
			State	1 00101 0000
Primary Phone				
Email Address				
<u>District Locator Tool</u>				
Resident of Supervisorial Dist	rict:			
<b>▽</b> District 3	man in the comments of such a subsequent and date of the comments of such as a subsequent and su			
Village Community Resource				
Center	Executive Job Title	Director		
	Job Tille			
Length of Employment				
10 years				
Do you work in Contra Costa (	County?			
€ Yes ← No				
If Yes, in which District do you	ı work?			
District 3				*
How long have you lived or we	orked in Co	ntra Costa Count	y?	
40+ years				
Are you a veteran of the U.S. A	Armed Forc	es?		
r Yes r No				
Board and Interest				
Which Boards would you like	to apply for	r?		
Family & Children's Trust Committee	ee: Submitte	ed		

Kirsten Rigsby

Seat Name	
At large or District 3 Representative	
Have you ever attended a meeting of the advisory board for which you ar	e applying?
C Yes € No	
If Yes, how many meetings have you attended?	
0	
Education	
Select the option that applies to your high school education *	
College/ University A	
Name of College Attended	
UC Davis	
Degree Type / Course of Study / Major	
B.S. Animal Science, Emphasis Equine Science	
Degree Awarded?	
€ Yes € No	
College/ University B	
Name of College Attended	
Holy Names University	
Degree Type / Course of Study / Major	
Master's Pastoral Ministries	
Degree Awarded?	
C Yes € No	
College/ University C	
Name of College Attended	

Degree Awarded?
c Yes c No
Other Trainings & Occupational Licenses
Other Training A
Certified Nonprofit Accounting Course
Certificate Awarded for Training?
c Yes c No
Other Training B
Fundraising Academy
Certificate Awarded for Training?
€ Yes ← No
Occupational Licenses Completed:
N/A

#### Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, commitee, or commission.

Since graduating from college in my twenties I have dedicated my life to the wellbeing of children and families. I began my early career working with children on the autistic spectrum. One year after graduating college, I joined a long term volunteer program in Central America where I worked with children and families as a social worker. In this capacity, I recognized the horrendous abuse which took place in the midst of crippling poverty and worked with Honduran parent employees to raise children who had suffered much abuse in a healthy and safe environment. I also worked with children in increase self-esteem, set personal boundaries, challenge themselves and heal. When I returned from Honduras, I worked as the Director of Family Faith Formation while I furthered my education. For the past ten years, I have worked as the Executive Director at a nonprofit called Village Community Resource Center (VCRC) which serves struggling families in East Contra Costa. While the organization began as an After School program to keep children safe, it has grown into a multiservice center focusing on youth education, leadership, and wellness (physical and mental). Working with families and attempting to understand how systems can improve to better meet the needs of children, especially children living in poverty is a passion which drives me on a daily basis.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

While I have attached my resume below for your review, I would also like to highlight that while my formal education may not be very applicable to the Family and Children's Trust Committee's work, the lived experience I have working with families could be an asset to the group. I have worked with families living in poverty as well as quite wealthy families. I have also worked locally within the community with monolingual Spanish-speaking families who are attempting to navigate systems in the hopes of giving their children a bright future. I am analytical and data driven while also realizing that one's history of trauma is carried throughout life. I would like to volunteer my time so that children and families at risk of experiencing (or already experiencing) this trauma might have high quality resources close to home. Thank you for your consideration.

Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
€ Yes € No
Do you have any obligations that might affect your attendance at scheduled meetings?
c Yes c No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
C Yes € No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
See resume. Most recently, I have become a 4-H leader and volunteer in Contra Costa County. Current: Treasurer, Girl Scouts Troop #30850 I served for over a year on East Contra Costa County's School Attendance Review Board. I was on the leadership team for HousED at Partnership for Children and Youth. I have also volunteered at my local faith community. Running a nonprofit places me in the midst of

our local community on a daily basis. This is one of the things I love most about my work.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
c Yes € No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
c Yes c No
If Yes, please identify the nature of the relationship:
Village Community Resource Center has been the recipient of CDBG funding for over 10 years.
Please Agree with the Following Statement
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.
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Oakley, CA 94561

#### PROFESSIONAL EXPERIENCE

#### 2012-Current Executive Director, Village Community Resource Center, Brentwood, CA

- Development and Grants Management. Developed comprehensive fundraising strategies involving foundation grants, corporate contributions, and individual donor programs. Strengthened relationships with existing funding partners and developed new relationships. Researched and oversaw the integration of the organization's first client and donor database.
- Strategic Planning. Worked in partnership with the board of directors and a consultant to create VCRC's first
  theory of change. Developed and implemented a three year strategic plan which grew both the scope of services
  and the service area of the agency.
- Budget Management. Spearheaded the budget process, monitored program and organizational budgets.
   Developed financial protocols and procedures to ensure proper financial oversight. Maintained general ledger, prepared monthly and year-end financial statements. Developed an organization reserve account to ensure improved financial sustainability.
- Organizational Development and Capacity Building. Grew Board of Directors from four to ten members while increasing Board diversity. Quadrupled the organization's budget size and increased staffing from fourfold. Successfully opened a satellite program and spearheaded the planning of a third location to be opened in 2020.
- Strategic Partnerships. Established strategic partnerships with other nonprofit service providers and academic institutions in order to strengthen the safety-net in East CCC.
- *Public Relations*. Represented the organization at public events, speaking engagements, and informal gatherings. Wrote press releases and articles regarding the organization's work for local press.

## 2004-2012 Veterinary Technician, Brentwood Veterinary Hospital, Brentwood, CA

- Assisted doctors in surgery, placed catheters, performed phlebotomy and emergency care, and translated for monolingual Spanish-speaking clients.
- · Reconciled monthly invoices and inventory.
- Researched and developed grief library and referrals for clients.
- Researched, developed, and trained employees in microbiology lab.

## 2005-2008 Director of Family Faith Formation, St. Anne Church, Byron, CA

- Family Faith Formation. Evaluation of faith formation curricula, director of Pre-Kinder through high school faith formation classes. Planned and led large, intergenerational gatherings. Recruited, supervised, supported and trained volunteer instructors. Developed and maintained budgets.
- Hispanic Ministry. Performed needs assessment for the Hispanic community of Byron and Discovery Bay.
   Identified and invited members, created a safe, welcoming environment. Empowered parishioners to become leaders within the community.
- Teen Confirmation. Developed an integrated teen ministry. Recruited volunteers, planned and facilitated retreats.

### 2003-2004 Social Worker, Farm of the Child, Honduras, Central America

- Raised funds from organizations, parishes, small groups and individuals.
- Trained house parents in effective parenting/teaching techniques, supported house parents, maintained files, oversaw discipline and "family life."
- Met with the psychologist, house-parents, teachers, and children to discuss progress in the areas of physical, social, emotional, and spiritual life. Worked with children to increase self-esteem and positive behavior and overcome the effects of abuse.
- Hosted founder of the organization and provided connections with non-profit groups in the United States.

## **EDUCATION**

2005-2007	Master's Degree Program, Pastoral Ministry, Holy Names University
2003-2003	Escuela de Juan Sisay, Intensive Spanish Language Program, Guatemala
1998-2002	Bachelor of Science, Animal Science, University of California, Davis

## PROFESSIONAL AFFILIATIONS/MEMBERSHIPS

2022-Current	City of Brentwood Leadership Roundtable
2018-Current	East Contra Costa Community Alliance (ECCCA), Executive Committee
2020-Current	Contra Costa Community Care, Advisory Committee Member
2020-2021	RCF Connects Fund for Immigrants, Advisory Committee Member
2019-2020	Mobility Labs, Coalition Partner
2017-2019	City of Brentwood Nonprofit Group
2016-2017	Partnership for Children & Youth, HousED Leadership Committee
	2018-Current 2020-Current 2020-2021 2019-2020 2017-2019

## **COMMUNITY ENGAGEMENT**

2019	Panelist, Sanford Institute of Philanthropy Recruitment Forum
2018	Panelist, Supervisor Diane Burgis' Nonprofit Roundtable
2018	Graduation Address, Sanford Institute of Philanthropy Summit
2003	Substitute teacher of Special Education, Escuela Católica San Pedro
2003	High School English Instructor, Quetzaltenango, Guatemala
2002	Diplomat from Davis, CA to sister-city in Rutillo Grande, El Salvador
2000, 2001	House-building team member, Tijuana, Mexico

ED Boot Camp, Nonprofit Resource Center

2000, 2001	House-building team member, Tijuana, Mexico
TRAINING	
2022	ECCCA - Theory of Change Design Team, worked with consultant
	Racial Equity and Inclusion Training - Linda Gonzalez
	Sacred Heart Community Services: Inviting Community into Advocacy and Organizing
2021	Compass Point Nonprofit Services-Conflict Resolution with Power and Privilege in Mind
	CSI-UCR: Advancing Racial Equity and Economic Justice in East CCC
	Vision y Compromiso - Organizational Development for the Integration of Promotora Professionals
	Center for Excellence in Nonprofits - Board Recruitment and Retention
	Open Door Legal: Building Culture - A Nonprofit's most valuable asset
2018	Sanford Institute of Philanthropy Fundraising Academy
2017	Strong Nonprofits Contra Costa County Program, Compass Point Nonprofit Services
2017	Compass Point Nonprofit Services
	Facilitation Skills Workshop
	Supervision: Helping People Succeed
	Time Management Workshop
2017	Bridges Out of Poverty Workshop
2016	Sanford Institute of Philanthropy Workshops, JFK University
	The Donor Lifecycle Map
	Donor Advised Funds
	Grants & Fundraising Metrics
	Social Media Strategies for Nonprofits
2014	Grant Writing USA Course
2014	Certified Nonprofit Accounting Professional course, FMA Institute

## **SKILLS & COMPETENCIES**

2012

Strategic Planning	Staff Development	Fundraising	Project Management
Program Development	Team Building	Communication	Cultural Competence
Capacity Building	<b>Board Development</b>	Financial Oversight	Relationship Building

Profile				
Shelley	J	Clark		
First Name	Middle Initial	Last Name	******	
Home Address			Suite or Apt	
Danville				0.4500
City			CA State	94526 Postal Code
Mobile:	-			
Primary Phone				
Email Address				
<b>District Locator Tool</b>				
Posidont of Cunominarial Di	atriati			
Resident of Supervisorial Di	Strict:			
✓ District 2				
San Ramon Valley Unified				
School District Employer	Trustee -	Board of Education	1.00	
	300 1186			
Length of Employment				
2 years				
Do you work in Contra Costa	a County?			
c Yes c No				
If Yes, in which District do y	ou work?			
2				
How long have you lived or	worked in Co	entra Costa County	/?	
30years				
Are you a veteran of the U.S	. Armed Ford	es?		
C Yes € No			STATE OF THE STATE	
Poord and Interest				
Board and Interest				

Shelley J Clark

Which Boards would you like to apply for?

Family & Children's Trust Committee: Submitted

Have you ever attended a meeting of the a	dvisory board for which you are applying?
c Yes & No	
If Yes, how many meetings have you atten	nded?
Education	
Select the option that applies to your high	school education *
College/ University A	
Name of College Attended	
Oakland College of Court Reporting	
Degree Type / Course of Study / Major	
Certified Court Reporter	
Degree Awarded?	
€ Yes ← No	
College/ University B	
Name of College Attended	
International Beauty College	
Degree Type / Course of Study / Major	
Esthetician	
Degree Awarded?	
€ Yes ← No	
College/ University C	
Name of College Attended	

Degree Awarded?	
r Yes r No	
Other Trainings & Occ	upational Licenses
Other Training A	
Certificate Awarded for	Training?
C Yes C No	
Other Training B	
Certificate Awarded for	Training?
r Yes r No	
Occupational Licenses	Completed:
Ramon Valley unified Sch most difficult time in educa leadership. i would like to	rears as a parent leader, and in 2020 I ran for and won a seat on the San ool District Board of Education as one of five trustees. We have weathered the ation, and our district has come through stronger in large part because of our continue my work with children and families as that is a passion of mine. I would enable me to use what I have learned to benefit those beyond the district
Describe your qualifica your resume with this	ations for this appointment. (NOTE: you may also include a copy of application)
have attached a resume	of my education and volunteer experience.
Jpload a Resume	
Would you like to be c may be qualified?	onsidered for appointment to other advisory bodies for which you
€ Yes ← No	
Do you have any oblig	ations that might affect your attendance at scheduled meetings?
c Yes c No	

## If Yes, please explain: I have some meetings for my position on the school board, but am very flexible otherwise. Are you currently or have you ever been appointed to a Contra Costa County advisory board? c Yes & No If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving: If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served: List any volunteer or community experience, including any advisory boards on which you have served. Please see my resume. Conflict of Interest and Certification Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234) c Yes & No If Yes, please identify the nature of the relationship: Do you have any financial relationships with the County such as grants, contracts, or other economic relationships? c Yes & No If Yes, please identify the nature of the relationship: Please Agree with the Following Statement I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

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## Shelley J. Clark

## **Work Experience**

Trustee (2020-Present), San Ramon Valley Unified School District Board of Education HR/Finance Manager (2014-Present), West Cal Technologies Group, Inc. HR/Finance Manager (2003-2014), The Henke Group, Inc. Interior Design Consultant (2002-2011), A Creative Hand Beauty Director (1994-1997), Nordstrom Freelance Court Reporter (1985-1993), Self Employed

## **Licenses/Certifications:**

Certified Shorthand Reporter, California State Department of Consumer Affairs Facialist (Esthetician), Board of Barbering and Cosmetology

# Educational Volunteer Experience/Accomplishments

#### Chair (2009-2010-2011)

Bid for Kids, Auction and Gala, John Baldwin Elementary Raised over \$400,000 over three years

#### President (2010)

John Baldwin PTA

#### President (2011-2012-2013)

Charger Education Fund, Charlotte Wood Middle School

#### Registration Chair (2012-2013)

Instituted the first online registration system at Charlotte Wood

## President (2015-2016)

San Ramon Valley High School PTSA

#### Registration Chair (2015-2016-2017-2018)

Instituted the first online registration system at SRVHS

## Executive Vice President (2017-2018)

San Ramon Valley High School PTSA

#### Vice President (2018)

21st Century Learning Foundation, San Ramon Valley High School

#### Member at Large (2015-2016-2017-2018)

San Ramon Valley High School Academic Boosters

## Other positions held at SRVHS:

Site Council Member, (2016-2017-2018)

Founding member of the Challenge Success Team, (2016-2017-2018)

Booster Council Member, (2015-2016-2017-2018)

Member of Parent Advisory Group, (2016-2017)

Worked to develop the new bell schedule at SRVHS Helped to develop the "Problem Solving Matrix"

Graduation Seating Coordinator, (2015-2016-2017)

Grad Night Chair, (2018)

Grad Night Chair, (2020)

## **SRVUSD Service Positions:**

#### **Committee Member (2016)**

SRVUSD Homework Committee

### Chairperson (2016-2017-2018)

Parcel Tax Oversight Committee

## Member and Design Chair (2016-2017)

Facilities Oversight Committee

## Vice Chair and Design Chair (2018)

Facilities Oversight Committee

#### Committee Member (2018)

SRVUSD Community Action Group for Cultural Responsiveness

## **Other Service Positions:**

## President (2002-Present)

Autumn Creek Owner's Association

## Awards:

## **SRVEF Shining Star Award**

Charlotte Wood (C. George) 2014 SRVHS (R. Steele) 2016 SRVHS (J. Krolikowski) 2018 PTSA Honorary Service Award (2016-2017) PTSA Golden Oak Service Award (2018)

## **Accomplishments**

Graduate of Ed 100 (2018)

Successfully advocated for over 200 additional parking spaces on SRVHS campus (2016).

Successfully advocated to preserve the 7<sup>th</sup> period for the high schools (2018)

Profile				
Yvonne		Wadleigh		
	Middle Initial	Last Name	and the second second second	
Home Address			Suite or Apt	
Brentwood			CA	94513
City			State	Postal Code
Mobile				
Primary Phone				
Email Address			s volume	
District Locator Tool				
Resident of Supervisorial District	t:			
<b>▽</b> District 3				
Employer	Job Title	and an internal section of the secti		
Length of Employment				
Do you work in Contra Costa Cou	unty?			
r Yes ← No				
If Yes, in which District do you w	ork?			
How long have you lived or work	ed in Cor	ntra Costa County	?	
Are you a veteran of the U.S. Arn	ned Force	es?		
C Yes € No				
Board and Interest				
Which Boards would you like to	apply for	?		
Family & Children's Trust Committee:	: Submitted	d		
Seat Name				

Have you ever attended a meeting of the advisory board for which you are applying?
c Yes & No
If Yes, how many meetings have you attended?
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Kaplan University
Degree Type / Course of Study / Major
Master's of Science, Nursing
Degree Awarded?
€ Yes ← No
College/ University B
Name of College Attended
Kaplan University
Degree Type / Course of Study / Major
Bachelor's of Science, Nursing
Degree Awarded?
c Yes c No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major
Degree Awarded?
r Yes r No

Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
c Yes c No
Other Training B
Certificate Awarded for Training?
c Yes c No
Occupational Licenses Completed:
Registered Nurse, CA of Registered Nursing
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
I believe my personal experience and history of advocating for vulnerable children, as well as my professional responsibility to protect, advocate, and provide resources for patients poises me to be a contribution and effective member of the committee in its broader scope and oversight of programs and funding for families and children.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
Please refer to attached bio. Professional resume available upon request.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
c Yes c No
Do you have any obligations that might affect your attendance at scheduled meetings?
C Yes € No
If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?
c Yes @ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors' (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
r Yes € No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or othe economic relationships?
C Yes € No
If Yes, please identify the nature of the relationship:
Please Agree with the Following Statement
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.
□ I Agree
Important Information

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Yvonne Wadleigh, RN, MSN Brentwood, CA

Yvonne Wadleigh is a registered nurse who was most recently the Director of Emergency and Trauma Services at Eden Medical Center in Castro Valley, CA. In this position she was responsible for the strategic workforce planning, day-to-day operations, disaster response and the implementation of the department's response to COVID-19 to maintain safety for 120 employees and average 150 patients seen daily. Additionally, she led efforts in certification and establishment of hospital emergency and trauma services for White House contingencies in the Bay Area. She led budget development and resourcing for her departments, managed extensive human resource and labor/union issues, developed and managed training and responsible for adherence to regulatory standards. Her nursing career includes nursing positions with direct patient care in medical/surgical and intensive care units and leadership positions in emergency/trauma, step down and universal care, as well as various process improvement committees such as patient safety.

Her community involvement spans decades and includes leadership roles in many parent organizations and sports leagues as well as extensive volunteerism in public school classrooms supporting academics and church programs. Mrs. Wadleigh has also completed the Contra Costa County Heritage Training and other course offerings, such as Trauma-Responsive and Resilience-Building Practices for Young Children, available to resource families.

Mrs. Wadleigh currently manages the daily needs and activities of her family, which includes seven children – four of whom are children in the foster care system, pending adoption. She has direct experience advocating for and managing the care and safety of children exposed to medical and education neglect, physical abuse, and sexual trauma.

Mrs. Wadleigh was raised in Alaska and made California her home in adulthood. She holds a master's degree in Nursing and an active nursing license. She is married and has 10 children. She is most passionate about protecting and advocating for underserved populations.

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Appointments to the Managed Care Commission



Contra Costa County

# **RECOMMENDATION(S):**

APPOINT Toni Panetta to the Member at Large seat #7 and Andrew Hayden to Member at Large seat #8 on the Managed Care Commission with terms expiring October 31, 2025.

# **FISCAL IMPACT:**

There is no fiscal impact for this action.

#### BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, adopting policy amendments governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution is a requirement that applications for at-large/countywide seats be reviewed by a Board of Supervisors committee.

The Managed Care Commission (MCC) is the principal advisory board to the Contra Costa Health Plan (CCHP), a health maintenance organization. The role of the MCC is to assure the attainment of CCHP's goals, including to be responsive to the health insurance needs of the people of Contra Costa County and to encourage the promotion and awareness of CCHP to the general public, particularly those most medically vulnerable. The Managed Care

✓ AP	PROVE	OTHER		
<b>I</b> RE	COMMENDATION OF CNTY ADM	INISTRATOR RECOMMENDATION OF BOARD COMMITTEE		
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:			
VOTE (	OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.		
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022		
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor			
Contact: 655-204	Danielle Fokkema, (925)	By: June McHuen, Deputy		

## BACKGROUND: (CONT'D)

Commission has 15 regular voting members. Persons who are involved as contractors with Contra Costa Health Plan (CCHP) cannot be members of the Managed Care Commission (MCC), nor can Health Department employees.

The Commission is made up of the following membership:

- No less than one (1) Medi-Cal Subscriber, and
- One (1) Medicare Subscriber
- One (1) Commercial Subscriber
- One (1) person sensitive to medically indigent health care need
- One (1) physician, non-contracting
- One (1) other provider, non-contracting
- No less than nine (9) at-large members, non-contracting
- The Director of Health Services is an ex-officio, non-voting member
- The Chief Executive Officer of CCHP is an ex-officio, non-voting member
- The Board of Supervisors function as ex-officio, non-voting members. Currently, the MCC has seven vacancies, which are in the Member At-Large 7, Member At-Large 8, Member At-Large 9, Medi-Cal Subscriber Medicare Subscriber, person sensitive to medically indigent health care need, and Physician non-contracting seats.

At the November 28, 2022 Family and Human Services (FHS) Meeting, the Committee approved the appointment of Toni Panetta to the Member At-Large seat 7 and Andrew Hayden to Member At-Large seat 8 on the MCC with terms expiring October 31, 2025.

# **ATTACHMENTS**

MCC Roster

- T. Panetta Application-Redacted
- A. Hayden Application-Redacted



# **MCC ROSTER**

Member at Large #1  Bruce Gorman  8/31/2024	Member at Large #7 VACANT	Rep Medically Indigent Health Care Needs VACANT
Member at Large #2  Rebecca Brossa  8/31/2024	Member at Large #8  VACANT	Physician, non-contracting VACANT
Member at Large #3 Wendy Mailer 8/31/2024	Member at Large #9 VACANT	Other Provider, non- contracting Clifton Louie 8/31/2024
Member at Large #4  Barbara Hockett  8/31/2024	Medi-Cal Subscriber VACANT	Director of Health Services  Anna Roth  Ex-Officio
Member at Large #5  Marshall Riddle  8/31/2024	Medicare Subscriber VACANT	CEO of CCHP  Sharon Mackey  Ex-Officio
Member at Large #6 Pier Angeli Linsangan 8/31/24	Commercial Subscriber  Susan Frederick  8/31/2024	Board of Supervisors  Gayle Israel  Ex-Officio

# **Application Form**

Profile				
Toni		Panetta		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
			CA	
City			State	Postal Code
Mobile: Primary Phone	_			
Email Address				
District Locator Tool				
Resident of Supervisorial Di	strict:			
District 2				
National Service Office of Nurse Family Partnership & Child First Employer		nt Affairs Manager	_	
Length of Employment				
4.25				
Do you work in Contra Cost	a County?			
⊙ Yes ⊜ No				
If Yes, in which District do y	ou work?			
2				
How long have you lived or	worked in Con	tra Costa County?		
4 years				
Are you a veteran of the U.S	. Armed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you lik	e to apply for?	?		
Managed Care Commission: Su	bmitted			

Submit Date: Mar 06, 2022

Toni Panetta

Seat Name
At-large vacancy
Have you ever attended a meeting of the advisory board for which you are applying?
○ Yes ⊙ No
If Yes, how many meetings have you attended?
N/A
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Whitter College
Degree Type / Course of Study / Major
Degree Awarded?
⊙ Yes ○ No
College/ University B
Name of College Attended
University of Denver Korbel School for International Studies
Degree Type / Course of Study / Major
Degree Awarded?
⊙ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

c Yes c No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
○ Yes ○ No
Occupational Licenses Completed:

# **Qualifications and Volunteer Experience**

Degree Awarded?

Please explain why you would like to serve on this particular board, committee, or commission.

I'm excited to apply for an at-large position on the County's Managed Care Commission at a critical time in Contra Costa Health Plan's delivery of services to Plan members. When I relocated to Contra Costa County in 2018 from Colorado, I stepped away from community engagement in both formal roles (a mayoral appointee of the Denver Women's Commission) and advisory capacities to advance health equity. Since settling into Contra Costa, first as a resident of Walnut Creek and now Moraga, I've learned the critical role that county agencies, including county-operated health plans, play as providers of care coordination and comprehensive safety-net health services. With the implementation of CalAIM and the County receipt of State approval to transition from a two-plan county to a single-plan county, CCHP has substantial responsibility for ensuring high-quality, accessible, and comprehensive care is available to all eligible Medi-Cal members. This presents CCHP with a critical opportunity to build on the successful implementation of Whole Person Care pilot by providing Enhanced Care Management to eligible CCHP members who are among the most vulnerable in our communities. In partnership with Contra Costa Health Services, CCHP can be a leader in advancing robust, prevention-oriented population health management strategies to mitigate social determinants of health that disproportionately affect CCHP members.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

As detailed in the submitted resume, I would bring more than 15 years in health care policy and health care financing strategies to serve marginalized communities, with the goal of mitigating disparities in health outcomes. Most recently, my role as Government Affairs Manager with the National Service Office for Nurse-Family Partnership and Child First has allowed me to learn about multiple states' approaches to improving maternal and child health outcomes for Medicaid-enrolled and Medicaid-eligible populations. Specific to California, I am familiar with expectations DHCS has laid out for managed care plans through CalAIM, as well as comprehensive transformation for children's behavioral health care that is underway. I currently also serve on a Medicaid maternal mental health advisory commission for Arizona, through which we explore strategies to increase access to and use of comprehensive behavioral health services to address perinatal or postpartum mood and anxiety disorders and substance misuse among pregnant and postpartum women.

to address perinatal or postpartum mood and anxiety disorders and substance misuse among pregnant and postpartum women.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ⊃ No
Do you have any obligations that might affect your attendance at scheduled meetings?
○ Yes ⊙ No
If Yes, please explain:
I work standard business hours, but have ability to flex schedule around Managed Care Commission meeting times
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
○ Yes ⊙ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.

-- Non-Profit Organization Representative, Arizona Health Care Cost Containment System (AHCCCS) Maternal Mental Health Advisory Committee -- Commissioner, Denver Women's Commission (mayoral appointment) -- Board Member, Women's Lobby of Colorado -- Young Professional Board, Project C.U.R.E. -- American mentor to Filipino young professionals, Young Southeast Asia Leaders Initiative -- International leadership programs in Azerbaijan, El Salvador, Guatemala, Morocco, Jordan, the Philippines and Saudi Arabia

## **Conflict of Interest and Certification**

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

○ Yes ○ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

I do not. However, Contra Costa Health holds a licensing & affiliation contract with my employer to deliver the evidence-based Nurse-Family Partnership (NFP) early childhood home visiting program to first-time low-income expectant mothers and their infants. Contra Costa Health pays an annual affiliation/licensing fee. I am not involved in decision-making about continuation of the contract or fees. I have a working relationship with Contra Costa Health employees who administer the County's NFP program. As Government Affairs Manager for the National Service Office of Nurse-Family Partnership and Child First, I educate staff about federal and state funding streams authorized to sustain and expand delivery of NFP services. This includes as a subject matter expert for the 1) California Home Visiting Program whose federal and state funding as administered through the CA Dept of Public Health; 2) CalWORKs Home Visiting Program whose funding is administered through the CA Dept of Social Services; 3) Family First Prevention Services Act Prevention funds administered through the CA Dept of Social Services.

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# SENIOR POLICY ADVOCATE - HEALTH

Accomplished and passionate professional with deep background in health policy, safety-net delivery and financing systems, program management, and collaborative workstyle to engage internal and community partners. Demonstrated achievements in health policy; legislative, regulatory, and fiscal authorizations; government affairs; community relations; and staff development. Adept in organizational leadership, executive stakeholder relations, and driving impact programming.

## AREAS OF EXPERTISE

Health Policy Analysis | Fostering Collaboration Among Diverse Stakeholders | Program Management Legislative Relations | Coalition Building | Public Speaking | Budget Management Non-Profit Operations | Connecting People and Resources to Drive Change

## PROFESSIONAL HISTORY

# **Government Affairs Manager**

January 2018 – present

National Service Office of Nurse-Family Partnership (NFP) and Child First

- Co-Chair, NFP Maternal Mortality and Maternal Morbidity Taskforce
- Member, NFP Research & Publications Committee
- Non-Profit Organization Representative, Arizona Health Care Cost Containment System (AHCCCS) Maternal Mental Health Advisory Committee

Develop & implement multi-state, multi-county government affairs strategies to: secure \$70.4M in public funding to serve 7,400 at-risk families in Arizona, California, Nevada & Tennessee; drive growth by diversifying public funding authorized to support program delivery; & position organization as a thought leader to reduce disparities in maternal & infant health, reduce child abuse, & improve families' economic stability

- Increased public funding by \$12.9M annually for NFP programs, and a combined \$111.5M for the field of evidence-based maternal, infant and early childhood home visiting
- **Prevented loss of \$7M annually in Medicaid reimbursement** during state's 1115 Medicaid waiver renewal process by coordinating advocacy efforts with county health executive officers and county maternal & child adolescent health directors
- **Sustained \$14.7M annually** in federal Maternal, Infant and Early Childhood Home Visiting Program (MIECHV) grants for NFP by strengthening relationships with state agency administrators in Arizona, California & Nevada
- Engaged state agency directors and state agency program staff who administer Medicaid, TANF,
   Family First Prevention Services Act Part 1, and Title V programs; state legislators; county health officials; and other executive stakeholders; to integrate evidence-based home visiting services into states' strategies to improve maternal & infant health, prevent child abuse, & reduce poverty
- Supervised contract lobbyists, coached grassroots advocates, cultivated networks of local community leaders, maintained relationships with Congressional district offices, arranged site visits, and represented NFP on various coalitions to influence legislative and administrative decisionmakers
- Directed cross-departmental coordination to achieve organization growth goals

## **Director of Mission Programs**

August 2013 - December 2017

Susan G. Komen Colorado

Managed foundation's grant-making, public policy, regional coalition, and community needs assessment efforts

- **Developed and implemented state and federal public policy plans**, including direct lobbying; managing volunteer advocacy program; staffing public policy advisory committee; and legislative analysis of Medicaid expansion, payment reform, coordinated care models, essential health benefits in commercial insurance plans, and other health reform policies
- Facilitated 8 regional coalitions across 22 counties to increase collaboration between health care systems, mitigate barriers to care for at-risk populations, and reduce likelihood of patients falling out of the continuum of care

• Developed and managed process to solicit, evaluate, and award \$1M-\$2M in annual grants to disproportionate-share hospitals, federally qualified health centers, and community-based organizations to reduce disparities in breast cancer outcomes

Consultant May – September 2013

Coordinated event logistics; implemented multi-model fundraising plan that raised 250% of revenue goal; and developed and directed implementation of online communications and fundraising strategy for new organization

**GIVE DENVER Director** December 2012-March 2013

**Denver Human Services** 

Created the first budget, multi-modal fund-raising plan, and comprehensive strategic communication plan to increase monetary and in-kind donations, public awareness, and volunteer engagement for \$250,000+ program

Political Director August 2006-November 2012

NARAL Pro-Choice Colorado/NARAL Pro-Choice Colorado Foundation

Coordinated public policy, political and communications activities for state-level non-profit organizations

- Developed and implemented organization's public policy program, including serving as organization's lobbyist on state reproductive health laws and regulations, establishing and staffing the organization's first policy advisory committee, and creating analytical matrix to recommend allocation of resources on legislation of interest to the organization
- Used SWOT analysis to develop short-, intermediate-, and long-term strategic plans for public policy, community organizing, public education/research, and political action programs for 501(c)(3) and 501(c)(4) non-profit organizations
- Informed strategic direction and implementation of organization's multi-year, grant-funded \$1.5+ million program to provide health education services and change state laws regarding contraceptive access and insurance coverage for maternal health care
- Secured more than \$200,000 through grants from private foundations, managed general- and restrictedfund-allocated grants, wrote grant reports, and maintained relationships with program officers

Managing Editor

California Association of Bookbare

Les Angeles CA

California Association of Realtors®

Los Angeles, CA

Managed editorial production of trade association's award-winning monthly, semi-annual, and annual publications, which had combined annual operating budgets of more than \$2 million

- Managed vendor contracts and developed and managed annual budget
- Doubled circulation size and frequency of semi-annual publication, resulting in increased advertising revenue, national recognition, and awards for excellence in business-to-business publishing
- Developed and managed production of comprehensive, company-wide marketing kit

#### **EDUCATION & PROFESSIONAL DEVELOPMENT**

**M.A., International Studies**, Josef Korbel School of International Studies at the University of Denver **B.A., English Language & Literature** (Magna cum Laude), Whittier College

Fellow, United Nations Alliance of Civilizations

Progressive Leadership & Advocacy Network Institute

National Women's Law Center

**Alumna,** International Exchange Program, American Council of Young Political Leaders Colorado Institute for Leadership Training

#### **COMMUNITY INVOLVEMENT**

- American mentor to Filipino young professionals, Young Southeast Asia Leaders Initiative
- International leadership programs in Azerbaijan, El Salvador, Guatemala, Morocco, Jordan, the Philippines and Saudi Arabia
- Commissioner, Denver Women's Commission
- Women's Lobby of Colorado Board
- Project C.U.R.E. Young Professional Board

# **Application Form**

Profile				
Andrew	L	Haydon		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Pacheco			CA	94553
City			State	Postal Code
Primary Phone				
Email Address				
District Locator Tool				
Resident of Supervisorial Distr	ict:			
✓ District 5				
University of the Pacific, Thomas	Associate	Professor, and Professional		
J. Long School of Pharmacy	Programs	Triolessional	_	
Employer	Job Title			
Length of Employment				
2 years				
Do you work in Contra Costa C	county?			
C Yes ⊙ No				
If Yes, in which District do you	work?			
How long have you lived or wo	rked in Con	ntra Costa County?	•	
I have lived in Contra Costa County	/ for 8+ years	5		
Are you a veteran of the U.S. A	rmed Force	es?		
⊙ Yes ○ No				
Board and Interest				
Which Boards would you like t	o apply for	?		
Managed Care Commission: Subm	uitted			

Seat Name
Any
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
10
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
University of the Pacific
Degree Type / Course of Study / Major
Pharm.D.
Degree Awarded?
⊙ Yes ○ No
College/ University B
Name of College Attended
California State University, Chico
Degree Type / Course of Study / Major
B.S. Biological Sciences
Degree Awarded?
⊙ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
C Yes C No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
C Yes C No
Occupational Licenses Completed:
Licensed CA Pharmacist - expires 2024
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
As a resident of Contra Costa County, it's vitally important to me that the county health plan provide high-quality services to our residents, especially the most vulnerable ones. Having served as Pharmacy Director for CCHP for 5+ years, the mission of the health plan is still close to my heart despite the fact that I no longer have the privilege of working in my previous position. Joining the commission will allow me to give back to my community and will also assist the county in reaching the goals of the MCC.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
Please see attached resume. My experience as Pharmacy Director for CCHP gives me a unique understanding of the Managed Care landscape in California. In addition, my experiences in the military and other areas of medicine and education make me qualified to provide an opinion on the quality of care being provided to the citizens of Contra Costa County. I have a strong understanding of Managed Care policy, I have a desire to ensure health care equity in the community in which I live, and I think I would bring a skill set to the commission that may not have been present otherwise.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Do you have any obligations that might affect your attendance at scheduled meetings?
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
○ Yes    ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
○ Yes    ○ No
If Yes, please identify the nature of the relationship:

# Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

# ☑ I Agree

# <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# Andrew Haydon

# **OBJECTIVE**

Licensed pharmacist with outstanding interpersonal skills and leadership experience in the field of managed care pharmacy seeks a rewarding position that will allow me to contribute towards improving the overall health of the served population.

# **EDUCATION**

## University of the Pacific,

Thomas J. Long School of Pharmacy and Health Sciences

Stockton, CA

Doctor of Pharmacy, May 2012.

# California State University Chico

Chico, CA

Bachelors of Science degree, Biology. Minor in Chemistry. May 2002.

# **EXPERIENCE**

2020 – present University of the Pacific, Thomas J. Long School of Pharmacy – Stockton CA **Associate Clinical Professor & Director of Professional Programs** 

Responsibilities: In collaboration with the Associate Dean of Professional Programs, oversees the overall coordination of the experiential curriculum within the Doctor of Pharmacy program and supervises the administrative staff in the Office of Professional Programs. In addition to teaching responsibilities, carries administrative duties to support the Advanced Pharmacy Practice Experience (APPE) Regional Coordinators and the Introductory Pharmacy Practice Experience (IPPE) Experiential Coordinators, including clinical site development, administration of student placement in regions, assuring student eligibility to start IPPEs/APPEs, and oversees the overall coordination of IPPE and APPE activities.

Courses taught: PRAC 131 (Managed Care Elective), PHAR 332 (Case-based Practice 3), PHAR 551 (Community II IPPE), PHAR 321 (Health Care Delivery Systems & Pharmacoeconomics), PRAC 142 (Introduction to the Medicare Benefit & MTM), PRAC 131 (Managed Care P&T Competition elective), and PHAR 631 (APPE Preparedness).

Key committee involvement: Curriculum Committee and Top Drugs List Committee.

2015 - 2020

Contra Costa Health Plan – Martinez CA

# **Pharmacy Director**

Responsibilities: Managed all aspects of pharmacy operations for Contra Costa Health Plan, covering over 200,000 lives in managed Medicaid and commercial product lines, with an annual operational outpatient drug budget of \$85 million, managed and oversaw \$30 million annual 340B drug discount program on behalf of Contra Costa County's public hospital and community clinics, maintained and published Medicaid and commercial formularies across multiple delivery channels, reviewed pharmacy prior authorization requests, created prior authorization criteria, provided pharmacy subject matter expertise on a variety of health plan committees and workgroups, provided oversight and management of PBM, managed contracts, performance, and relationships with vendors, participated in vendor contract negotiations, performed detailed analysis of pharmaceutical utilization trends and forecast budget, modeled financial impact of current pharmacy issues on health plan's business performance, synthesized data into actionable insights and presented findings to health plan leadership, lead pharmacy department continuous quality improvement initiatives, co-chaired the health plan pharmacy & therapeutics committee, developed and improved upon pharmacy benefit performance reporting tools (such as PMPM spend, PA statistics, specialty drug utilization, detailed opiate analytics, etc.), maintained operational compliance with NCOA, DHCS, and DMHC standards, and served as the primary point of contact for provider education related to health plan initiatives and formulary improvement.

2014 – 2015 CA Dept. of Corrections & Dept. of Veterans Affairs – Vacaville/Oakland CA

#### Clinical Pharmacist

Responsibilities: Authorized and processed inpatient and outpatient orders within major state and federal medical treatment facilities, managed pharmacotherapy including oral medications, injectable drugs, IV admixtures and TPN, monitored clozapine/REMS therapy under the direction of overseeing physician.

2012 - 2015

Myers Medical Pharmacy – Ukiah, CA

## Staff/Compounding Pharmacist

Responsibilities: verified prescriptions, supervised technicians and ancillary staff, managed pharmacy workflow including retail, compounded and hospice medication orders, monitored clozapine therapy, and provided travel medication and immunizations under the direction of an overseeing physician.

2010 - 2012

Safeway Pharmacy – Stockton and Lafayette, CA

#### **Intern Pharmacist**

Responsibilities: processed prescriptions, consulted patients on prescription and over the counter medications, and assisted in management/supervision of technicians and clerks.

2008 - 2010

CVS Pharmacy – Petaluma/Stockton, CA

# Pharmacy Technician/Intern Pharmacist

Responsibilities: processed prescriptions, maintained pharmacy stock levels, billed and reconciled third party insurance, and communicated with physicians and office staff regarding therapy.

2005 - 2008

Merck & Co. Inc. Pharmaceuticals – Northern CA

## **Professional Representative**

Responsibilities: managed over 250 physician accounts, supplied pharmaceutical samples for patient use, updated providers regarding product development, managed adverse drug event reporting, and sponsored clinician education programs.

2004 - 2005

MTI College - Sacramento, CA

# **Medical Assisting Program Instructor**

Responsibilities: created and implemented medical curriculum for medical assistant candidates, and taught courses in medical terminology, anatomy/physiology, and laboratory and clinical assisting.

# **CERTIFICATIONS/LICENSURE**

CA Pharmacist, expires 2024

APhA Immunizations Certificate, obtained 2009

APhA Advanced Preceptor Training Certificate, obtained 2016.

APhA Pharmacy-Based Travel Health Services Certificate, obtained 2021.

Professional Compounding Centers of America (PCCA) Core compounding Course, completed 2012.

AHA Basic Life Support (BLS) for Providers, expires 2023.

## MILITARY DUTY

2002 - 2016

United States Air Force Reserve - Travis AFB, CA

#### Medic

Responsibilities: Patient care in all aspects of military medicine including wound care, phlebotomy, electrocardiography, medication administration, airway management, intravenous fluid therapy, emergency medical treatment, intensive care, and immunizations. Assignments have included tours in: Iraq, Afghanistan, and various locations within the United States.

# PROFESSIONAL REFERENCES

Available upon request

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Appointments and Reappointments to the Council on Homelessness



Contra Costa County

# **RECOMMENDATION(S):**

- 1. REAPPOINT the following candidates for seats on the Council on Homelessness for two-year terms through December 31, 2024:
  - Affordable Housing Developer, Iman Novin, Novin Development;
  - Behavioral Health, Margaret Schlitz, The Hume Center;
  - City Government, Teri House, City of Antioch;
  - Educational/Vocational, Alejandra Chamberlain, CC Office of Education;
  - Emergency Solutions Grant, Gabriel Lemus, Dept. of Conservation and Development;
  - Healthcare, Maria Fairbanks, Healthcare for the Homeless;
  - Homeless Service Provider, Deanne Pearn, Hope Solutions;
  - Lived Experience Seat #1, Juno (Renee) Hedrick; and
  - Lived Experience Seat #2 [pending approval by BOS of creation of the second Lived Experience Seat through pending Bylaws revisions], Jo Bruno; and
- 2. APPOINT the following candidates for seats on the Council on Homelessness for 2-year terms:
  - Veteran, Jai De Lotto, Department of Veteran Affairs;
  - Workforce Development; Janae Thomas, Swords to Plowshares; and
  - Youth, Anastasia Padilla.

Contact: Enid Mendoza, (925) 655-2051

	PPROVE COMMENDATION OF CNTY AI	OMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE		
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy		

#### FISCAL IMPACT:

There is no fiscal impact for this action.

## BACKGROUND:

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the County Board of Supervisors to assist and provide guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County. The Council is responsible for making data driven, equitable decisions related to federal, state, and local regulations and funding guiding the administration of homelessness crisis response in the County. The Council also provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness and to educate the community on federal, state and local policy issues affecting people who are homeless or at risk of homelessness in Contra Costa County.

The Council is appointed by the Board of Supervisors and consists of 19 seats representing homeless or formerly-homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers, including the Veterans Administration. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions and viewpoints on homeless issues. Candidates serve two-year terms.

There was an extensive recruitment process to solicit applicants for open seats on the Council. A nominating panel, created of non-conflicted Council members, reviewed the applications, and following a strict rubric made recommendations to the Council. The Council voted at the November 3, 2022 meeting to recommend the following representatives for the following seats with two year terms:

- 1) Affordable Housing Developer, Iman Novin, Novin Development;
- 2) Behavioral Health, Margaret Schlitz, The Hume Center;
- 3) City Government, Teri House, City of Antioch;
- 4) Educational/Vocational, Alejandra Chamberlain, CC Office of Education;
- 5) Emergency Solutions Grant, Gabriel Lemus, Dept. of Conservation and Development;
- 6) Healthcare, Mia Fairbanks, Healthcare for the Homeless;
- 7) Homeless Service Provider, Deanne Pearn, Hope Solutions;
- 8) Lived Experience Seat #1, Juno Hedrick;
- 9)Lived Experience Seat #2 [pending approval by BOS of creation of the second Lived Experience Seat through pending Bylaws revisions], Jo Bruno;
- 10) Veteran, Jai De Lotto, Department of Veteran Affairs;
- 11) Workforce Development; Janae Thomas, Swords to Plowshares; and
- 12) Youth, Anastasia Padilla.

On November 28, 2022, the Family and Human Services (FHS) Committee <u>received a presentation</u> from the Council and approved recommending to the Board of Supervisors the appointment and reappointment of the twelve (12) individuals listed above to open seats on the Council.

## CONSEQUENCE OF NEGATIVE ACTION:

Failure to appoint members will likely reduce public participation in the Council on Homelessness and impact meeting quorum.

# ATTACHMENTS

- I. Novin Application-Redacted
- M. Schlitz Application-Redacted
- T. House Application-Redacted
- A. Chamberlain Application-Redacted
- G. Lemus Application-Redacted
- M. Fairbanks Application-Redacted
- D. Pearn Application-Redacted
- R. Hedrick Application-Redacted
- J. Bruno Application-Redacted
- J. Lotto Application-Redacted
- J. Thomas Application-Redacted
- A. Padilla Application-Redacted

Respondent

24 Anonymous

21:12
Time to complete

## About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete <u>BOTH</u> components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:chealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

## **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

Which vacant Council on Homelessness seat are you applying for? *	
Affordable Housing Developer Representative	
Behavioral Health Representative	More options for Response
City Government Representative	
Educational and Vocational Services Representative	
Emergency Solutions Grant Representative	
Health Care Representative	
Homeless Service Provider Representative	
Lived Experience Advisor (must have lived experience of homelessness)	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

My firm Novin Development is an experienced sponsor and developer of affordable housing so I bring on-the grounds practical affordable housing experience to the COH. I have also served on the Walnut Creek Planning Commission, Board of Trinity Center, Board of Berkeley Food & Housing and Walnut Creek Chamber of Commerce. This helps me connect dots and suggest policy that enhances partnerships between affordable housing developers and service providers.

3.	Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *  I am a first-generation immigrant of Middle Eastern background which helps me identify and connect with others from various racial, ethnic and cultural backgrounds. I have participated in COH Diversity Equity and Inclusion policy work and am committed to fostering BIPOC participation in the Continuum of Care. I believe this work needs to be intentional and explicit to have a real impact
	across organizations.
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	As president of Novin Development, a Walnut Creek based affordable housing developer, I work with and serve all of these populations. For example, I have a 36 unit HomeKey project in Soquel, CA that includes set-asides for Veterans and Transition Aged Youth homeless. I am also working on an IDD Special Needs project in Lafayette CA and Senior Affordable housing near BART in Hayward. I also work with these subpopulations through my work as a board member for Berkeley Food and Housing and Trinity Center Walnut Creek.
	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on
	the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *
	·
7.	here: https://cchealth.org/h3/coc/council.php#Members . (400 word maximum) *
7.	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *  I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of
	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *  I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events 2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (e.g. Veterans non-profits that are founded and run by veterans). 3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a co-
	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events 2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (e.g. Veterans non-profits that are founded and run by veterans). 3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a coapplicant for state funds.  Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously
	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events 2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (e.g. Veterans non-profits that are founded and run by veterans). 3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a coapplicant for state funds.  Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum)  1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events 2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (eg. Veterans non-profits that are founded and run by veterans). 3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a coapplicant for state funds.  Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended.*  3 or more meetings
8.	here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  I previously served on the Walnut Creek Planning Commission and currently serve as an elected CADEM delegate in assembly district 16.  Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum)*  1. Foster partnerships between landlords / affordable housing developers and service providers through mixers and "meet the primes" type events 2. Spread funding commitments to new and smaller organizations (emerging service providers and affordable housing developers) especially those that have come out of particular subpopulations (e.g. Veterans non-profits that are founded and run by veterans). 3. More clarity and transparency around process for partnering with the County on permanent supportive housing funding and efforts like HomeKey that require the County or locality to be a coapplicant for state funds.  Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *  3 or more meetings 1-2 meetings

10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
Yes
○ No
11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.
I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.
I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
12. Which of the following geographic areas do you spend the most time in? *
Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
South Contra Costa County (for example: Alamo, Danville, San Ramon)
West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
I spend an equal amount of time in all five geographic areas listed above.
Demographic Information (Optional)  The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.  13. What are your pronouns (for example: she/him/they/ze, etc.)?
14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?
15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?
16. What best describes your age? (Check one)
Transition aged youth (18-24)
Adult (25-61)
Older adult (62+)

	African American/Black
	Arab/Middle Eastern
	Asian
	Caucasian/White
	East Indian/South Asian
	Latine/a/o/x
	Mixed Race
	Native American
	Pacific Islander
	South/Central American
	Choose not to answer
	Other
	atus, ethnic background, or cultural background)?
	Have enjoyed being a member of the COH and would be honored to serve another term
	Have enjoyed being a member of the COH and would be honored to serve another term  Contact Information
N	Contact Information
N	Contact Information  ame *
N	Contact Information  ame *  Iman Novin
N. Err	Contact Information  ame *  Iman Novin
N. Er	Contact Information  ame *  Iman Novin  nail *

# **Application Form**

Profile				
lman		Novin		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Walnut Creek			CA	
City			State	Postal Code
Primary Phone				
r imary r none				
Email Address				
<u>District Locator Tool</u>				
Resident of Supervisorial Distr	ict:			
☑ District 4				
Novin Development Corp  Employer	President a	and CEO		
Length of Employment				
9 years				
Do you work in Contra Costa C	ounty?			
⊙ Yes ⊃ No				
If Yes, in which District do you	work?			
All districts				
How long have you lived or wo	rked in Con	ntra Costa County?		
9 years				
Are you a veteran of the U.S. A	rmed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you like to	o apply for	?		
Contra Costa Council on Homeless	ness: Submi	tted		

Submit Date: Sep 28, 2022

Iman Novin

Seat Name
Affordable Housing Developer
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
Many, I currently serve in this role
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
University of California San Diego
Degree Type / Course of Study / Major
Structural Engineering and Urban Planning
Degree Awarded?
⊙ Yes ⊃ No
College/ University B
Name of College Attended
Degree Type / Course of Study / Major
Degree Awarded?
○ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
○ Yes ○ No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
○ Yes ○ No
Occupational Licenses Completed:
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
I am currently serving in this role and would like to continue my volunteer work with the COH. I am a locally based affordable housing developer with years of experience working on policy and homelessness issues and feel like I have some insights to offer.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
As founder and president of Novin Development and Consulting, I have hands-on experience consulting with local agencies as it relates to the nuts and bolts of affordable housing finance and development. I also develop affordable housing projects so have hands-on experience to share. I previously served on the Walnut Creek Planning Commission, and am a graduate of Leadership Contra Costa which has helped me understand regional and local issues that impact homelessness and unhoused populations in our County. I have experience with HomeKey and a variety of state and federal funding sources for permanent supportive housing. I also am an elected CADEM delegate in Assembly District 16 and work on housing policy issues at the local, state, and federal levels.
Upload a Resume  Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

○ Yes ○ No

Do you have any obligations that might affect your attendance at scheduled meetings?
© Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ⊙ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Council on Homelessness
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Walnut Creek Planning Commission Trinity Center Board of Directors Berkeley Food and Housing Board of Directors Sunflower Hill Advisory Board (IDD) Veterans Village (Santa Cruz) Board of Directors CADEM AD 16 Delegate CADEM Legislation Committee
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
© Yes ⊙ No
If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

# ☑ I Agree

# <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

19 Anonymous

55:44
Time to complete

# About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

## **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Lived Experience Advisor (must have lived experience of homelessness)

Youth Representative (must be between the ages of 18-24)

1. <b>Wh</b>	nich vacant Council on Homelessness seat are you applying for? *	
	Affordable Housing Developer Representative	
	Behavioral Health Representative	More options for Response
	City Government Representative	
	Educational and Vocational Services Representative	
	Emergency Solutions Grant Representative	
	Health Care Representative	
	Homeless Service Provider Representative	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Serving on the Council as the Behavioral Health chair the past two years has only strengthened my commitment to working toward housing for all residents of Contra Costa County. I am a licensed clinical psychologist and the clinic program manager for the Hume Center's FSP and Outpatient programs in West Contra Costa County. My work with people that experience chronic, severe mental illness has given me awareness of how mental health issues impact a person's ability to maintain housing. Without adequate housing it is difficult for a person to address their mental health symptoms, effectively. We all need stability and safety to begin a healing process and achieve a state of wellbeing. My interest in addressing homelessness and housing insecurity began back in the 1990's when I was Administrative Director for Habitat for Humanity in Orange County, CA. During that period in my life, our non-profit group was able to build 48 condominiums and 5 homes for families. Following the families after they moved into their new homes was a study in how stable housing brings a space to grow from. Many families improved their education and work prospects once housed. I see the same now in the behavioral health world. With case management and therapy support secure housing improves mental health and allows growth in other areas of life. They are free from the pressure of daily survival on the street or the insecurity of couch surfing. I would like to continue to contribute to decreasing homeless in Contra Costa County by remaining on the Council for Homelessness for another two years.

I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
I am a person who experienced homelessness within the past 5 years but is currently housed.
I am a person who experienced homelessness more than 5 years ago but is currently housed.
I am a family member of someone who has experienced homelessness
I am none of the above but still invested in addressing homelessness in Contra Costa County.
I would prefer not to respond
4. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
As a psychologist and program manager I engaged daily with a diverse population of clients and staff members. My approach is to own my cultural identity as a white woman with the privilege that has given me in American society. I also navigate the power differential that can be present in my work as a psychologist. It is my job to educate myself and be open to the rich diversity that present in the many different intersections of race, gender, sexual orientation, housing and socio-economic status, and cultural backgrounds. Letting each person have space to be seen and have voice in our community is important. For people from minority or marginalized groups, it is my goal to give them the space to present their lived experience and viewpoint and not assume I know what that is. I strive to create a safe community where everyone can be their authentic self.
5. Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word
substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *  At the Hume Center West's FSP and Outpatient programs, I manage a caseload of clients that experience schizophrenia, schizoaffective disorder, bipolar I & II, and major depression. Almost all clients have some level of PTSD. Maybe about 80% have substance use issues - either current or in remission. Our treatment team is made up of psychologists and case managers. Each client has case manager and a clinician. This allows us to treat the whole person and all aspects of their life. This wrap around approach has been successful in allowing many clients to stabilize and gain coping skills that improve their wellbeing and social engagement. Our population is adults age 18 and above. I have experience with treating clients with chronic homelessness, aging issues, medical challenges, HIV/AIDS, victims of abuse, trauma, domestic violence, chronic drug use, and mental health stigma. Our population expresses the diversity of West Contra Costa County with

Providing social services and case management support to individuals and families coming out of homelessness is a great aid to encouraging success in maintaining permanent housing. Identifying factors such as mental health and physical health issues that may be contributing to a loss of housing. Identifying systemic economic factors in the bay area that make finding housing or re-housing people difficult. More money and subsidies need to be made available for people to pay rent in communities where they have been priced out of the rental market.

Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of

information. (400 word maximum) \*

8.	ease state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previous tended. *	sly
	3 or more meetings	
	1-2 meetings	
	0 meetings	
9.	ease provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, o Commendations or thoughts. (400 word eximum) *	or
	has been convenient to meet on zoom. It would be nice to get together in person once a month when everyone feels it is safe. I appreciate the great work done by council staff, Homebase, ur leadership in preparing for our meetings. The agenda is very clear and the meetings encourage participation. I have really liked the focus on diversity through a committee focus on that to more around making sure important voices in our homeless community are heard will be great.	
10.	e Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious iliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary opports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility countability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *	ty,
	Yes	
	No	
11.	ease identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *	
	I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.	
	I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.	
	I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.	
	I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.	
12.	hich of the following geographic areas do you spend the most time in? *	
	Far East Contra Costa County (for example: Discovery Bay, Bethel Island)	
	East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)	
	Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)	
	South Contra Costa County (for example: Alamo, Danville, San Ramon)	
	West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)	
	I spend an equal amount of time in all five geographic areas listed above.	
	Demographic Information (Optional)	
	The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will <u>not</u> review applicants' responses to the following questions.	
13.	hat are your pronouns (for example: she/him/they/ze, etc.)?	

/hat is your sexual orientation ( <i>for exan</i>	nple: bisexual/straight/gay/pansexual, etc)?
/hat best describes your age? (Check one	e)
Transition aged youth (18-24)	
Adult (25-61)	
Older adult (62+)	
/hat best describes your race/ethnicity?	(Pick as many as apply)
African American/Black	
Arab/Middle Eastern	
Asian	
Caucasian/White	
East Indian/South Asian	
Latine/a/o/x	
Mixed Race	
Native American	
Pacific Islander	
South/Central American	
Choose not to answer	
Other	
s there any other information you would be diverse representation of people and tatus, ethnic background, or cultural background.	Id like to share, including anything that would help us understand how you would contribute to dexperiences on the Council (for example: lived experience of homelessness, abilities, immigration ekground)?
Contact Information	
ame *	
Margaret Schiltz, PsyD	

21. Phone Number

# **Application Form**

Profile				
Margaret	Α	Schiltz		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Berkeley			CA	
City			State	Postal Code
Primary Phone				
Email Address				
<b>District Locator Tool</b>				
Resident of Supervisorial I	District:			
N/A - Out of County				
Portia Bell Hume Behavioral Health & Training Center Employer	Clinic Prog	grams Manager	_	
Length of Employment				
10 years				
Do you work in Contra Cos	sta County?			
⊙ Yes ⊜ No				
If Yes, in which District do	you work?			
1				
How long have you lived o	r worked in Cor	ntra Costa County	?	
10 years				
Are you a veteran of the U.	S. Armed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you l	ike to apply for	?		
Contra Costa Council on Home	elessness: Submi	itted		

Submit Date: Sep 27, 2022

Margaret A Schiltz

Seat Name
Behavioral Health Seat
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
Past 2 years starting 11/2020
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
University of Notre Dame, Indiana
Degree Type / Course of Study / Major
B.A. Program of Liberal Studies
Degree Awarded?
⊙ Yes ⊃ No
College/ University B
Name of College Attended
The Wright Institute, Berkeley CA
Degree Type / Course of Study / Major
Doctor of Psychology/ PsyD
Degree Awarded?
⊙ Yes ⊃ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
c Yes c No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
c Yes c No
Other Training B
Certificate Awarded for Training?
o Yes o No
Occupational Licenses Completed:
PsyD License PSY28446

# **Qualifications and Volunteer Experience**

Please explain why you would like to serve on this particular board, commitee, or commission.

I have served on the Council of Homelessness for the past 2 years as the Behavioral Health chair. It has been very rewarding. I would like to continue for another 2 years so that I can continue to give a voice in council meetings to behavioral health concerns as they relate to homelessness issues. More than half of the Contra Costa County homeless population experience mental health symptoms. Finding solutions that work with mental health and substance use issues is essential for re-housing community members in a manner that will be successful and long lasting. It is my hope to continue to contribute to working with the PATH Innovations committee on finding ways to reduce homelessness per Governor Newsom's directive and contribute to the Council on Homelessness in whatever way I can.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I work at the program manager for the Hume Center's FSP and Outpatient programs in West Contra Costa County. This experience coupled with my license as a clinical psychologist have given me firsthand experience with the homeless population in West Contra Costa County that experience chronic severe mental illness and substance use issues. I daily address housing concerns related to our clients. The Hume Center's FSPs in Contra Costa County have developed a housing subsidy program that has given me experience with bring clients out of a state of homelessness and into extended motel stays and then apartment living. With case management and psychotherapy support many clients are finding success.

Jpload a Resume		

may be qualified?
⊙ Yes ○ No
Do you have any obligations that might affect your attendance at scheduled meetings?
C Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
○ Yes ⊙ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
C Yes ⊙ No
If Yes, please identify the nature of the relationship:

# **Please Agree with the Following Statement**

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

# ☑ I Agree

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

41 Anonymous

66:11
Time to complete

# About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:chealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

# **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Lived Experience Advisor (must have lived experience of homelessness)

Youth Representative (must be between the ages of 18-24)

1. <b>W</b>	nich vacant Council on Homelessness seat are you applying for? *	
	Affordable Housing Developer Representative	
	Behavioral Health Representative	More options for Response
	City Government Representative	
	Educational and Vocational Services Representative	
	Emergency Solutions Grant Representative	
	Health Care Representative	
	Homeless Service Provider Representative	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I have been an appointed representative on the Contra Costa Homeless Continuum of Care since it was formed about 25 years ago, with a couple of years off when my husband was terminally ill. Over the past 35 years, I spent a decade providing transitional and permanent housing for homeless and extremely low-income households including battered spouses and their children, and 25 years as a CDBG funder for the cities of Pittsburg, Concord, and Antioch. As a formerly homeless teen and military dependent that moved 27 times in 14 years, I am acutely aware of the importance of a stable home in the development of children and cohesion of families. The majority of my life's work has been dedicated to providing housing and helping to find solutions to homelessness.

	lease identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
in	lentities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and a diverse populations. (400 words maximum) *  My experience in serving diverse populations is informed by an MS in Counseling Psychology with an emphasis in multicultural counseling, experience living in Turkey, Greece and Africa as a
in	a diverse populations. (400 words maximum) *
	very aware of the privileges that come with the color of my skin, as well as the experiences of different economic classes and levels of educational attainment in this country and abroad. My parents grew up extremely poor in rural Kansas, and I am the first of our family to achieve education above the high school level. Always I was taught to value and learn from the contributions of every individual.
sı fa	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic ubstance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, amilies with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word haximum) *
	Currently I manage the funds that provide support for, and have by-name familiarity with the executive directors of these agencies. My job as a funder requires me to read their annual reports, audits, and board minutes and to work with the Executive Director, Finance Director, and program staff. I presently sit on the CoC, the Healthcare for the Homeless Board and the United Way/FEMA Local Board for Contra Costa County, but am not permitted to sit on funded nonprofit boards in my current position. I was a public speaker for AIDS Project Los Angeles during the AIDS epidemic, and my Master's thesis was on senior mental health and peer counseling services. Just yesterday I was the emcee for our local domestic violence agency's big fundraiser, and I personally contribute to many of the types of agencies mentioned.
	applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on
tł h	ne Council on Homelessness. For a full list of current Council on Homelessness members, please see  ere: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *
th h	

- 1. Regional analysis to determine accessibility of services to East and Far East County residents compared to Central and West County, and the impact that reduced access has on obtaining housing and supportive housing. 2. Commitment to developing infrastructure needed to ensure equity in both access to and provision of services.
- 3. Applause and support for lifting up the voices and experiences of unhoused residents, and moving toward a Board that better reflects the racial and ethnic characteristics of the unhoused population.

information. (400 word maximum) \*

8.		ase state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously ended. *
		3 or more meetings
		1-2 meetings
		0 meetings
9.	YAC	ase provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or Commendations or thoughts. (400 word wimum) *
	of de ho	the answers in question 7 to start. From my work on various CoC Committees such as the PATH Innovations Committee and the Data Committee - continue to emphasize and support the analysis add to guide decisions, and the development of dashboards such as the Unsheltered Dashboard to better understand inflow and outflow and causes of first-time homelessness to better evelop upstream solutions. Support quicker analysis by adding additional personnel or consultants as needed so that we can achieve goals. Continue and increase regional efforts to promote pusing support for extremely low-income households to keep them from falling into homelessness and becoming displaced to Contra Costa and points eastward, where rents are lower. Expand and indigen for homeless prevention and intervention efforts and increase access to the referral system to keep households out of the homeless system.
10.	affil sup	Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious liation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary ports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, ountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
		Yes
		No
11.	Ple	ase identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
		I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.
		I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
12.	Wh	ich of the following geographic areas do you spend the most time in? *
		Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
		East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
		Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
		South Contra Costa County (for example: Alamo, Danville, San Ramon)
		West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
		I spend an equal amount of time in all five geographic areas listed above.
		Demographic Information (Optional)  The Council sizes to operate as presentation as possible of abilities ages several and gooder identities immigration statutes and racial others and cultural backgrounds and
		The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.
10	16"	
13.	Wh	at are your pronouns (for example: she/him/they/ze, etc.)?

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?
15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?
16. What best describes your age? (Check one)
Transition aged youth (18-24)
Adult (25-61)
Older adult (62+)
17. What best describes your race/ethnicity? (Pick as many as apply)
African American/Black
Arab/Middle Eastern
Asian
Caucasian/White
East Indian/South Asian
Latine/a/o/x
Mixed Race
Native American
Pacific Islander
South/Central American
Choose not to answer
Other
18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Although I may look like your average white-haired older white woman, the incredible diversity of my life experiences brings an acute awareness of the struggles experienced by many of those who are unhoused. I will never, ever forget my experiences of food insecurity, of rummaging in trash cans and in the back of grocery stores for something to eat, of eating food filled with ants and being grateful for the extra protein, of being hungry and thirsty, of trying to stay clean by "bathing" and washing clothes in public restrooms, of the scarcity of toilets and having to find bushes
instead, of the dangers of being a young woman on the streets, of the violence all around me, of what I had to do to survive. Those memories will never leave me, and they keep me fighting, keep me advocating, keep me working to create solutions for a better life to other folks who are struggling as I once did.
Contact Information
19. Name *
Teri House

20. Email *			

21. Phone Number



# Contra Costa County Boards & Commissions Application Form Profile Teri A House

Teri	Α	House		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Pittsburg			CA	
City			State	Postal Code
Primary Phone				
Email Address				
<b>District Locator Tool</b>				
Resident of Supervisorial I	District:			
☑ District 5				
City of Antioch	CDBG/Hoi	using Consultant		
Employer	Job Title			
Length of Employment				
12 years				
Do you work in Contra Cos	sta County?			
• Yes o No				
If Yes, in which District do	you work?			
3 and 5				
How long have you lived o	r worked in Con	itra Costa County?		
26 years				
Are you a veteran of the U.	S. Armed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you I	ike to apply for?	?		

Contra Costa Council on Homelessness: Submitted

Seat Name
City Government
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
Almost every meeting since 1997, including most committee meetings
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
CSUEB
Degree Type / Course of Study / Major
MS Counseling Psychology, Multicultural emphasis
Degree Awarded?
⊙ Yes ○ No
College/ University B
Name of College Attended
CSUEB
Degree Type / Course of Study / Major
BS Psychology
Degree Awarded?
⊙ Yes ○ No
College/ University C
Name of College Attended
Bassist College

Degree Type / Course of Study / Major		
BA Apparel Design		
Degree Awarded?		
⊙ Yes ◌ No		
Other Trainings & Occupational Licenses		
Other Training A		
USF - Development Director Cert.		
Certificate Awarded for Training?		
⊙ Yes ⊜ No		
Other Training B		
Certified Park and Recreation Professional (CPRP)		
Certificate Awarded for Training?		
⊙ Yes ⊜ No		
Occupational Licenses Completed:		
Various certifications related to being an auto mechanic in the 1970s including brakes and front end, fuel injection, etc.		

# **Qualifications and Volunteer Experience**

Please explain why you would like to serve on this particular board, committee, or commission.

My life experiences as a homeless teen compel me to be a part of the solution to homelessness in my community. My profession as a City government funder and member of the Contra Costa HOME/CDBG Consortium for the City of Antioch afford me great familiarity with the agencies providing services to this population, and my work gathering data and writing the latest 5-Year Consolidated Plan for the Consortium informs me of the tremendous need for housing and homeless prevention services for the vast numbers of extremely low-income residents in Contra Costa County. I was appointed to this Board shortly after its inception in 1997, and have served with only a one-term absence when my husband became terminally ill. The Contra Costa Homeless Continuum of Care has been a wonderful Board to serve with and the staffing is beyond exceptional. They are working hard to find innovative solutions to preventing and serving those who are unhoused. For 35 years of my career I have helped to provide housing and homeless services, and fund such services. I would like to continue this work in my existing seat for another term before I retire.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have personal experience in homelessness, and presently serve on three homeless boards that award funding in the County, which include the CoH, Healthcare for the Homeless Board and the United Way/FEMA board. My work at the City of Antioch is to fund many of the agencies that provide homeless services disbursing over \$250k annually for this purpose, as well as developing deeply affordable housing for homeless and extremely low-income residents. I am deeply involved in the Contra Costa CoC and Council on Homelessness, serving on the Oversight Committee, the PATH Innovations Committee, the ESG Committee, and attending most meetings of the Data Committee. My educational attainments in multicultural counseling and experience counseling battered women and seniors offers a unique perspective in working with board members and the homeless population in general. I have great empathy for unhoused residents, having come from a low-income family and experiencing homelessness and extreme poverty in my 20s and 30s.

and extreme poverty in my 203 and 503.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
C Yes ⊙ No
Do you have any obligations that might affect your attendance at scheduled meetings?
○ Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ⊙ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Council on Homelessness, Healthcare for the Homeless
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
Council on Homelessness
List any volunteer or community experience, including any advisory boards on which you have served.

United Way/FEMA local advisory board - current member My position as a funder does not permit me to

#### **Conflict of Interest and Certification**

serve on nonprofit boards until 1 year after leaving this position.

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)		
○ Yes ⓒ No		
If Yes, please identify the nature of the relationship:		
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?		
○ Yes ⓒ No		
If Yes, please identify the nature of the relationship:		
Please Agree with the Following Statement		
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.		
✓ I Agree		

**Important Information** 

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

26 Anonymous

16:25
Time to complete

# About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

## **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Lived Experience Advisor (must have lived experience of homelessness)

Youth Representative (must be between the ages of 18-24)

1.

Whi	ch vacant Council on Homelessness seat are you applying for? *	
	Affordable Housing Developer Representative	
	Behavioral Health Representative	More options for Responses
	City Government Representative	
	Educational and Vocational Services Representative	
	Emergency Solutions Grant Representative	
	Health Care Representative	
	Homeless Service Provider Representative	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

As the Education and Vocational representative for the Contra Costa Council on Homelessness, I advocate and bring awareness to the issues relating to children and youth homelessness. I also advise on policies that affect children and youth experiencing homelessness as I am the county Homeless Education Liaison, representing the 18 districts and charter schools in Contra Costa. It is my responsibility to provide support and technical assistance to the school homeless liaisons in our county including districts and charter schools, to ensure they have the capacity, resources, and tools required to support their school sites with the implementation of the Education for Homeless Children and Youth (EHCY) Act. The provisions of this Act are designed to improve the identification, educational stability, access, support, and academic achievement of children and youth experiencing homelessness. I provide resources to council members and stakeholders regarding education rights for youth facing homelessness, youth in foster care and justice involved youth (populations also at high risk for experiencing homeless and housing instability) in order to ensure that homeless students have access to the same free appropriate public education as their peers. Resources include technical assistance, professional development, and school supplies. As a current resident of Antioch and lifelong resident of East County, I am concerned about the lack of affordable housing and resources for families. I am dedicated to serving as a representative for the needs of students experiencing homelessness throughout the county.

	se identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
ide	viduals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender ntities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and iverse populations. (400 words maximum) *
ba ex	uity is at the core of the Contra Costa County Office of Education's mission. We lead with a focus on equity and value the inclusion of diverse perspectives to promote a learning community ere all can succeed. As the County Homeless Education Liaison, I have the opportunity to work with diverse populations and includes working with and for people from across a wide range of ckgrounds and experiences. I understand that when my staff and I connect and engage with families (including youth) with different experiences, it is important to value their background and perience so they can be comfortable sharing their unique ideas and perspectives in a safe space regarding their educational needs so they can sense that their differences are genuinely
	pected, valued and appreciated.
Ple sub fan ma	ase describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic stance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, ilies with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word imum) *  the Youth Services Director and County Homeless Education Liaison at the Contra Costa County Office of Education (CCCOE), I work in partnership with the school districts and charter to ensure
Ple sub fan ma.	ase describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic stance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, ilies with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word imum) *
Ple sub fan ma	ase describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic stance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, ilies with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word imum) *  the Youth Services Director and County Homeless Education Liaison at the Contra Costa County Office of Education (CCCOE), I work in partnership with the school districts and charter to ensure tool stability for children and youth facing homelessness. CCCOE meets monthly with the districts with the highest population of homeless students to coordinate services with the district ector of student services and district homeless liaisons. This year, 5 districts are piloting a school site liaison project to build the capacity of teachers and counselors to provide wrap around vices to students facing homelessness at their school site. This pilot will also include a partnership with school site mental health wellness centers or team to ensure students facing homelessness.
Ple sub fan ma  As so di see ar Ac off Ce	ase describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic stance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, illies with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word imum) *  the Youth Services Director and County Homeless Education Liaison at the Contra Costa County Office of Education (CCCOE), I work in partnership with the school districts and charter to ensure the Youth Services and youth facing homelessness. CCCOE meets monthly with the districts with the highest population of homeless students to coordinate services with the district ector of student services and district homeless liaisons. This year, 5 districts are piloting a school site liaison project to build the capacity of teachers and counselors to provide wrap around vices to students facing homelessness at their school site. This pilot will also include a partnership with school site mental health wellness centers or team to ensure students facing homelessness receiving mental health services and referrals.  ditionally, the CCCOE jointly operates the California Homeless Education Technical Assistance Center in collaboration with Los Angeles County Office of Education and San Diego County Office Education. As the local lead of that work, I coordinate with the California Department of Education's Homeless Education team, homeless education liaisons in 24 other counties, the National

I would like the CoC to initiate and facilitate a focus group discussion that involves the Homeless District Liaisons, including but not limited to the largest three districts with the greatest number of homeless children in youth, homeless service providers and the new Youth CORE staff. Ideally, during this facilitated discussion, we would hear from the different agencies and their perspective, identify barriers, potential solutions, and innovative ways of delivering services.

7. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of

information. (400 word maximum) \*

8.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *			
	3 or more meetings			
	1-2 meetings			
	0 meetings			
9.	Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) *			
	I would like to see more of a youth focus and work to bring solutions to critical issues such youth transitional housing and unaccompanied youth services, youth drop-in center; it would be helpful to bring in school district staff working directly with homeless students to directly hear their suggestions and recommendations			
10.	The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *			
	Yes			
	O No			
11.	Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *			
	I can be available for <b>2 or more meetings per month</b> , including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.			
	I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.			
	I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.			
	I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.			
12	Which of the following geographic areas do you spend the most time in? *			
12.				
	Far East Contra Costa County (for example: Discovery Bay, Bethel Island)			
	East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)			
	Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)			
	South Contra Costa County (for example: Alamo, Danville, San Ramon)			
	West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)			
	I spend an equal amount of time in all five geographic areas listed above.			
	Demographic Information (Ontional)			
	Demographic Information (Optional)  The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and			
	geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.			
13.	What are your pronouns (for example: she/him/they/ze, etc.)?			

14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?		
15. What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?		
16. What best describes your age? (Check one)		
Transition aged youth (18-24)		
Adult (25-61)		
Older adult (62+)		
17. What best describes your race/ethnicity? (Pick as many as apply)		
African American/Black		
Arab/Middle Eastern		
Asian		
Caucasian/White		
East Indian/South Asian		
Latine/a/o/x		
Mixed Race		
Native American		
Pacific Islander		
South/Central American		
Choose not to answer		
Other		
18. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?		
Contact Information		
19. Name *		
Alejandra Chamberlain		
20. Email *		

21. Phone Number

# **Application Form**

Profile			
Alejandra First Name	Chamberlain  Middle Initial Last Name		
Home Address Pleasant Hill		Suite or Apt	
City  Primary Phone		State	Postal Code
Email Address		_	
<u>District Locator Tool</u> Resident of Supervisorial Distr	ict:		
□ District 3			
Contra Costa County Office of Education Employer	Director, Youth Services	_	
Length of Employment			
8 year			
Do you work in Contra Costa C	County?		
⊙ Yes ⊖ No			
If Yes, in which District do you	work?		
Districts 4			
How long have you lived or wo	rked in Contra Costa County?		
30 years			
Are you a veteran of the U.S. A	rmed Forces?		
○ Yes ⊙ No			
Board and Interest			
Which Boards would you like t	o apply for?		
Contra Costa Council on Homeless	sness: Submitted		

Submit Date: Sep 29, 2022

Alejandra Chamberlain

Seat Name		
Educational and Vocational Services		
Have you ever attended a meeting of the advisory board for which you are applying?		
© Yes ○ No		
If Yes, how many meetings have you attended?		
Attending board meeting since appointed		
Education		
Select the option that applies to your high school education *		
College/ University A		
Name of College Attended		
California State University, Sacramento		
Degree Type / Course of Study / Major		
Master of Science in Counseling		
Degree Awarded?		
⊙ Yes ○ No		
College/ University B		
Name of College Attended		
California State University, Sacramento		
Degree Type / Course of Study / Major		
Child Development BA		
Degree Awarded?		
⊙ Yes ○ No		
College/ University C		
Name of College Attended		
Degree Type / Course of Study / Major		

Degree Awarded?
o Yes o No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
o Yes o No
Other Training B
Certificate Awarded for Training?
○ Yes ○ No
Occupational Licenses Completed:

# **Qualifications and Volunteer Experience**

Please explain why you would like to serve on this particular board, committee, or commission.

The COE Youth Services department provides support and resources to the 18 school districts in the county, CCCOE-operated school sites, and charter schools to implement foster youth services. Technical assistance and trainings are available to District Homeless Youth Liaisons and other staff who are working with children and youth facing housing and stability. As the County Office of Education County Homeless Liaison, my team and I coordinate with the 18 school districts to ensure that students have access to the same free, appropriate public education, including public preschools, as provided to other children and youths. Furthermore, COE Youth Services gathers a network of District Homeless liaisons quarterly for the Homeless and Foster Youth Collaborative meetings, facilitated by the County Homeless Liaison. These collaborative meetings provide an opportunity for LEAs to work together to develop policies and protocols for services. Other functions of the quarterly meetings are for Education for Homeless Children and Youth (EHCY) staff to provide legislated updates, inform LEAs about homeless activities, provide guest speakers on relevant topics and community services, review data, and to provide a venue for districts to share concerns, case studies and best practices from their experience working with students in foster care. As the County Homeless Liaison to the 18 districts and charters, I will do my best to represent the county's district collective perspective.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I will advocate and bring awareness to the issues relating to children and youth facing housing instability as it relates to education. I will advise on policies, coordinate, and collaborate with community stakeholders relating to children and youth facing homelessness representing our 18 districts. As previously mentioned, as the County Office of Education County Homeless Liaison, my team and I provide support, resource, TA and PD to the 18 school districts in order to ensure that students have access to the same free appropriate public education as their peers.

Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ○ No
Do you have any obligations that might affect your attendance at scheduled meetings?
○ Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Contra Costa Council on Homelessness
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
⊙ Yes ○ No

# If Yes, please identify the nature of the relationship:

As the director of the CCCOE Youth Services, Youth Services receives contracts to provide services for foster youth through EHSD and services for WIOA through the WDB.

# **Please Agree with the Following Statement**

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

# I Agree

# **Important Information**

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- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
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- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

23 Anonymous

22:48
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

## **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

Which vacant Council on Homelessness seat are you applying for? *	
Affordable Housing Developer Representative	
Behavioral Health Representative	More options for Respon
City Government Representative	
Educational and Vocational Services Representative	
Emergency Solutions Grant Representative	
Health Care Representative	
Homeless Service Provider Representative	
Lived Experience Advisor (must have lived experience of homelessness)	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I work for the County's Department of Conservation and Development and I oversee the division that administers HUD funds that are too primarily benefit low-income households/residents and to address various housing and community development activities.

3.	Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	I interact with various non-profit agencies and cities throughout the County. Contra Costa County is very diverse in terms of its demographics, economics, and overall environment. I have worked with local representatives, city staff, non-profit organizations, and various community members representing various parts of the County. Knowing the key issues, concerns, and needs of a community and area is important ahead of time, but allowing residents or stakeholders representing those communities to express the issues, concerns, and needs are equally important. It not only affirms any information you may have collected from other sources, but it gives you an opportunity to actually listen to those who are from the community.
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	I work for the County's Department of Conservation and Development and I oversee the division that administers HUD funds and local programs that are to primarily benefit low-income households/residents and to address various housing and community development activities and needs.
6.	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *
	N/A
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *
	Given that I help administer the ESG Program for the County, I'm directly involved with funding recommendations of various services/programs that address homelessness. I would also continue to assist in providing my thoughts/opinions in CoH meeting or CoH committee meetings on policy/procedural recommendations.
8.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings
9.	Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word

I have participated in various recommendations throughout my years serving on the CoH. I typically present recommendations related on ESG/State ESG funds. I have also participated on the CoC NOFO process in previous years, Lastly, I've participated on making recommendations on various policies sand procedure documents for the CoC/CoH.

maximum) \*

10.	affiliation, or other stru supports and services ar	The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *			
	Yes				
	O No				
11.	1. Please identify the lev	vel of commitment you can provide to the Council on Homelessness by selecting one of the options below: *			
	I can be available for 2	2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.			
	I can be available <b>only</b>	for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.			
	I am <b>not available</b> for	the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.			
	I am <b>not available</b> for	the standing monthly COH meeting and may not be able to make other meetings more than once per month.			
12.	2. Which of the followin	ng geographic areas do you spend the most time in? *			
	Far East Contra Costa	County (for example: Discovery Bay, Bethel Island)			
	East Contra Costa Cou	inty (for example: Bay Point, Pittsburg, Antioch, Brentwood)			
	Central Contra Costa C	County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)			
	South Contra Costa Co	ounty (for example: Alamo, Danville, San Ramon)			
	West Contra Costa Co	unty (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)			
	I spend an equal amou	unt of time in all five geographic areas listed above.			
13.	The Council aims to eng geographical represent applicants. The Nomina	Information (Optional) gage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and ation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of ting Panel will not review applicants' responses to the following questions.  Sums (for example: she/him/they/ze, etc.)?			
14.	4. What is your gender i	dentity ( <b>for example:</b> female/male/transgender/non-binary/gender non-conforming, etc.)?			
15.	5. <b>What is your sexual o</b>	rientation ( <b>for example:</b> bisexual/straight/gay/pansexual, etc)?			
16.	6. What best describes y	our age? (Check one)			
	Transition aged youth	(18-24)			
	Adult (25-61)				
	Older adult (62+)				

7. <b>V</b>	Vhat best describes your race/ethnicity? (Pick as many as apply)
	African American/Black
	Arab/Middle Eastern
	Asian
	Caucasian/White
	East Indian/South Asian
	Latine/a/o/x
	Mixed Race
I	Native American
	Pacific Islander
	South/Central American
	Choose not to answer
	Other
t	s there any other information you would like to share, including anything that would help us understand how you would contribute to he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigratio tatus, ethnic background, or cultural background)?
t	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigratio
t	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration
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t	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?  Contact Information
t	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?
t	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?  Contact Information
. N	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?  Contact Information  Jame *  Gabriel Lemus
. N	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?  Contact Information
. N	he diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration tatus, ethnic background, or cultural background)?  Contact Information  Jame *  Gabriel Lemus
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). N	Contact Information  Jame *  Gabriel Lemus  mail *

# **Application Form**

Profile				
Gabriel First Name	Middle Initial	Lemus Last Name		
Home Address  Martinez			Suite or Apt  CA	
City			State	Postal Code
Primary Phone				
Email Address				
<b>District Locator Tool</b>				
Resident of Supervisorial Dist	trict:			
✓ District 5				
Contra Costa County Employer	Assistant Job Title	Deputy Director	_	
Length of Employment				
20 years				
Do you work in Contra Costa	County?			
⊙ Yes ⊜ No				
If Yes, in which District do you	u work?			
District 5				
How long have you lived or we	orked in Co	ntra Costa County?		
20 years				
Are you a veteran of the U.S.	Armed Forc	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you like	to apply for	?		
Contra Costa Council on Homeles	sness: Subm	nitted		

Submit Date: Sep 28, 2022

# **Gabriel Lemus**

Seat Name
Emergency Solutions Grant Representative
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
50-60
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
UCLA
Degree Type / Course of Study / Major
B.A History and Chicana/o Studies
Degree Awarded?
⊙ Yes ⊙ No
College/ University B
Name of College Attended
Cornell University
Degree Type / Course of Study / Major
M.R.P City and Regional Planning
Degree Awarded?
⊙ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?		
C Yes C No		
Other Trainings & Occupational Licenses		
Other Training A		
Certificate Awarded for Training?		
○ Yes ○ No		
Other Training B		
Certificate Awarded for Training?		
○ Yes ○ No		
Occupational Licenses Completed:		
Qualifications and Volunteer Experience		
Please explain why you would like to serve on this particular board, committee, or commission.		
I've served on this Council for 7 years now sitting in the Emergency Solutions Grant (ESG) Representative seat. Homelessness is a growing issue in the County and those who are experiencing homelessness in our community deserve to have access to services and affordable housing. Serving on this council assists in preserving the services and housing that currently exist but also expanding them.		
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)		
I have worked with Contra Costa County for 20 years, primarily working on administering various programs that serve low-income populations, including those who are experiencing homelessness. My role as the administrator of the the Community Development Block Grant Program and the Emergency Solutions Grant Program has led me to cultivate working partnerships with various public agencies and service providers that assist in providing resources, access to services, and access to affordable housing to low-income residents and those experiencing homelessness throughout the County. I have served on the Council on Homelessness for 7 years and have enjoyed the experience to collaborate with other stakeholders to provide the necessary services and affordable permanent housing to those experiencing homelessness or those at imminent risk of becoming homeless.		

Upload a Resume

may be qualified?
○ Yes   No
Do you have any obligations that might affect your attendance at scheduled meetings?
C Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ⊃ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Council on Homelessness; Countywide Oversite Board
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
I have served on the Contra Costa Council on Homelessness since 2015. I have also served as on the Planning Commission as a Planning Commissioner for the City of Martinez from October 2014 to March 2019.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes    ○ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
C Yes ⊙ No

#### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

#### ✓ I Agree

#### <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

18 Anonymous

85:55
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

1. <b>Wh</b>	1. Which vacant Council on Homelessness seat are you applying for? *			
	Affordable Housing Developer Representative			
	Behavioral Health Representative	More options for Responses		
	City Government Representative			
	Educational and Vocational Services Representative			
	Emergency Solutions Grant Representative			
	Health Care Representative			
	Homeless Service Provider Representative			
	Lived Experience Advisor (must have lived experience of homelessness)			

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Representing Healthcare for the Homeless/Replacing Linae Altman - Healthcare for the Homeless provides medical, dental and behavioral health to the homeless population regardless of insurance or immigration status. Our mission is to improve the health of the homeless population in Contra Costa County by increasing access to healthcare through our mobile clinics, community outreach and shelter based clinics. We strive to improve access to healthcare services to improve the health of our homeless population by managing chronic conditions and collaborating with other county programs and providers to provide wrap around services.

	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	The Contra Costa County Healthcare for the Homeless program provides healthcare services to anyone experiencing homeless regardless of background. Clients that come to our clinics represent many backgrounds and are seen and treated regardless of age, sex, gender identity, immigration status and racial, ethnic and cultural background.
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	The Contra Costa County Healthcare for the Homeless program partners with various organizations to provide MAT (Medication Assisted Therapy) through the Choosing Change program, Harm Reducation supplies, Contra Costa County HIV/STD clinics and other organizations and county programs to support specific subpopulations within the homeless community. Additionally, Healthcare for the Homeless has a governing Board with representatives from numerous community organizations, overseeing and guiding the program to continuously provide high quality healthcare to our homeless population.
ô.	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)
	Healthcare for the Homeless is a program within Contra Costa County Health Services Division and partners with multiple agencies within Contra Costa County to support our mission and vision. We provide services at the Bay Area Rescue Mission, partner with John Muir to provide Mobile Medical care at the Martinez Marina and West Pittsburg Community Church.
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  1. How do we house our homeless clients with diminished capacity, unable to make decisions due to medical reasons (demential/alzheimers/Schizophrenia)? How do we prevent exploitation of these individuals?
3.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings
9.	Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) *
	Working

3. Please identify your personal connections with homelessness by selecting one of the options below: \*

10.	ne Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious filiation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary apports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *	
	Yes	
	No No	
11.	ease identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *	
	I can be available for <b>2 or more meetings per month</b> , including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.	
	I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.	
	I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.	
	I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.	
12.	hich of the following geographic areas do you spend the most time in? *	
	Far East Contra Costa County (for example: Discovery Bay, Bethel Island)	
	East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)	
	Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)	
	South Contra Costa County (for example: Alamo, Danville, San Ramon)	
	West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)	
	I spend an equal amount of time in all five geographic areas listed above.	
13.	Demographic Information (Optional)  The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.  What are your pronouns (for example: she/him/they/ze, etc.)?	
14.	hat is your gender identity ( <b>for example:</b> female/male/transgender/non-binary/gender non-conforming, etc.)?	
15.	hat is your sexual orientation ( <b>for example:</b> bisexual/straight/gay/pansexual, etc)?	
16.	/hat best describes your age? (Check one)	
	Transition aged youth (18-24)	
	Adult (25-61)	
	Older adult (62+)	

Affacta American (Black Arab/Middle Eastern Asian Cascasian White East Indian/South Adan Latinora/for Mitted Rose Native American Pacific Islander South/Central American Choose not to anover Other Other  S. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medione, Faramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Muris Milas Fairbanis MSN, RN, PHN  1. Phone Number
Asian  Caucasian/White  East Indian/South Asian  Latino/Ayo/s  Mixed Racc  Native American  Pacific Islander  Soutt/Central American  Choose not to answer  Other  Other  S. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mis) Fairbanks MSN, RN, PHN
Caucasian/White  East Indian/South Asian  Laine/a/o/k  Mixed Race  Native American  Pacific Islander  South/Central American  Choose not to answer  Other  S. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine. Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN
East Indian/South Asian  Latine/a/o/x  Mixed Race  Native American  Pacific Islander  South/Central American  Choose not to answer  Other  States any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSR, RN, PHN
Latine/a/a/x Mixed Race Native American Pacific Islander Southy/Central American Choose not to answer Other  S. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Mixed Race Native American Pacific Islander South/Central American Choose not to answer Other  3. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  D. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Native American Pacific Islander South/Central American Choose not to answer Other  3. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Pacific Islander South/Central American Choose not to answer Other  3. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
South/Central American Choose not to answer Other  3. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County:  Contact Information  3. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Choose not to answer Other  Other  B. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  O. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Other  8. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
B. Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  9. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
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the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Registered Nurse with 20 years experience in Emergency Medicine, Paramedic for 10 years, worked for the EMS agency for 10 years in Contra Costa County.  Contact Information  Name *  Maria (Mia) Fairbanks MSN, RN, PHN
P. Name *  Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
Maria (Mia) Fairbanks MSN, RN, PHN  D. Email *
D. Email *
1. Phone Number
1. Phone Number
1. Phone Number

## **Application Form**

Profile				
	_			
Maria First Name	E Middle Initial	Fairbanks  Last Name		
Home Address			Suite or Apt	
Martinez			CA	
City			State	Postal Code
Primary Phone				
Tilliary Filone				
Email Address			-	
District Locator Tool				
Resident of Supervisorial Dis	strict:			
□ District 5				
Contra Costa County Employer	Public Hea Manager Job Title	alth Nurse Program	-	
Length of Employment				
11 years				
Do you work in Contra Costa	County?			
⊙ Yes ⊜ No				
If Yes, in which District do yo	u work?			
5				
How long have you lived or w	orked in Cor	ntra Costa County?		
14 years				
Are you a veteran of the U.S.	Armed Force	es?		
○ Yes ○ No				
Board and Interest				
Which Boards would you like	to apply for	?		

Submit Date: Sep 27, 2022

Maria E Fairbanks

Contra Costa Council on Homelessness: Submitted

Seat Name	
Have you ever attended a meeting of the advisory board for which you are applying?	
⊂ Yes ⊙ No	
f Yes, how many meetings have you attended?	
Education	
Select the option that applies to your high school education *	
College/ University A	
Name of College Attended	
Robert Morris College	
Degree Type / Course of Study / Major	
BSBA	
Degree Awarded?	
⊙ Yes ⊜ No	
College/ University B	
Name of College Attended	
Community College of Allegheny County	
Degree Type / Course of Study / Major	
ADN	
Degree Awarded?	
⊙ Yes ⊂ No	
College/ University C	
Name of College Attended	
Touro University	
Degree Type / Course of Study / Major	
MSN	

Maria E Fairbanks

Degree Awarded?
⊙ Yes ♂ No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
○ Yes ○ No
Occupational Licenses Completed:
Public Health Nursing
Qualifications and Volunteer Experience  Please explain why you would like to serve on this particular board, committee, or commission.
As manager for the Healthcare for the Homeless program in Contra Costa County, I can provide insight into the challenges that our homeless population face attempting to manage their chronic medical conditions while being homeless.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
Nurse Program Manager - Healthcare for the Homeless - January 2022 - to present 20 years of Nursing Experience in Emergency Medicine 10 years as a Paramedic 10 years in the Contra Costa County EMS agency as the STEMI/Stroke Coordinator, working with all hospitals, other counties to provide evidence based care to patients having a heart attack or stroke.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ○ No
Do you have any obligations that might affect your attendance at scheduled meetings?

If Yes, please explain:		
Are you currently or have you ever been appointed to a Contra Costa County advisory board?		
○ Yes ⊙ No		
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:		
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:		
List any volunteer or community experience, including any advisory boards on which you have served.		
Conflict of Interest and Certification		
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)		
○ Yes ⊙ No		
If Yes, please identify the nature of the relationship:		
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?		
○ Yes ⊙ No		
If Yes, please identify the nature of the relationship:		
Please Agree with the Following Statement		
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.		

Maria E Fairbanks

✓ I Agree

#### **Important Information**

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

20 Anonymous

102:11
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Lived Experience Advisor (must have lived experience of homelessness)

Youth Representative (must be between the ages of 18-24)

1. <b>Wh</b>	1. Which vacant Council on Homelessness seat are you applying for? *			
	Affordable Housing Developer Representative			
	Behavioral Health Representative	More options for Response		
	City Government Representative			
	Educational and Vocational Services Representative			
	Emergency Solutions Grant Representative			
	Health Care Representative			
	Homeless Service Provider Representative			

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

For the last 25 years, I have worked tirelessly to innovate creative ways to end homelessness for the most vulnerable members of our community. In the late 1990's, I co-founded First Place for Youth, a nationally recognized organization that created programs and policies to support homeless youth transition into successful interdependence. For the past 5 years, as the CEO of Hope Solutions, I have had daily contact and have developed insight into what works and what could be improved in many aspects of our homeless system of care. We provide permanent supportive housing, rapid rehousing, intensive support services, housing navigation (now Rapid Exit and Prevention) and HOPWA funded Housing Advocacy services. We also partner with other systems in the county, such as EHSD, OJR, and MHSA. These experiences working across many system partners and operating many service models gives me a unique perspective to bring to the COH.

	lease identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
i	ndividuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender dentities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and a diverse populations. (400 words maximum) *
	For over 25 years, I have worked in partnership with people from a wide range of experiences and backgrounds, including many people with lived experience of homelessness, addiction, trauma,
	mental illness, etc. on a daily basis. My general approach is one of cultural humility and a fundamental belief that we are all dependent on one another to get through this life- that I have as much to learn from those around me as I may have to teach. The work we do at Hope Solutions is firmly rooted in the belief that all folks have the capacity to heal from the effects of poverty and homelessness when given safety and love. The values that drive our work are respect, compassion, humility, integrity and excellence. I adopt a "servant leader" model of leadership in which I see my role as host and to be in service to those I work with. I never ask anyone to do anything that I would not do myself, and always try to operate with transparency and humility. I am also committed to elevating the leadership of others, especially those with lived experience. I created a Resident Empowerment Program (REP) at Hope Solutions to do just that.
f	to learn from those around me as I may have to teach. The work we do at Hope Solutions is firmly rooted in the belief that all folks have the capacity to heal from the effects of poverty and homelessness when given safety and love. The values that drive our work are respect, compassion, humility, integrity and excellence. I adopt a "servant leader" model of leadership in which I see my role as host and to be in service to those I work with. I never ask anyone to do anything that I would not do myself, and always try to operate with transparency and humility. I am also
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- 1. I think the most important role of the COH in the community is to hold the big picture of the state of homelessness in our County, identify what our service needs/gaps are, what funding sources we can use to fill those gaps, and to coordinate the work of the various providers working to meet those needs. I am very excited to continue the County's work on using our data and analysis to refine our system's needs and to promote evidence-based practices that ensure homelessness is a rare, brief, and non-recurring situation for our neighbors.
- 2. I would also continue to urge the COH to formalize roles for people with lived experience in our decision making bodies, standardize how PWLE are recruited, trained, supported and compensated for their time

information. (400 word maximum) \*

3. I would also like to see the COH continue to develop equity metrics for our system of care and begin to hold our providers and county partners accountable for measuring equity and achieving agreed upon standards.

	ase state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previou ended. *	sly
	3 or more meetings	
	1-2 meetings	
	0 meetings	
Υ	ase provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or the commendations or thoughts. (400 word kimum) *	r
	Additionally, I would encourage the CoC to assess the efficacy of the new Rapid Exit and Diversion services before we decide if we should invest more.  I would continually ask our CoC to identify and streamline access to other services/funding through other systems of care that support our clients (such as the mental health system, AOD, d to work on reducing the siloes and redundancies in these systems and to increase care coordination across all these systems  Continue to use our data to track our progress against our goal of reducing unsheltered homelessness by 75% in 3 years and stay connected to the Regional efforts toward this goal to britings/lessons from other communities.	
a s	Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious iation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary ports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility puntability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *	<i>'</i> y,
	Yes	
	No	
(	I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.	
	I am <b>not available</b> for the standing monthly COH meeting, but can make other meetings 2 or more times per month.	
	I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.	
12. <b>V</b>	ich of the following geographic areas do you spend the most time in? *	
	Far East Contra Costa County (for example: Discovery Bay, Bethel Island)	
	East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)	
	Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)	
	South Contra Costa County (for example: Alamo, Danville, San Ramon)	
	West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)	
	I spend an equal amount of time in all five geographic areas listed above.	
	Demographic Information (Optional)	
	The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.	

13. What are your pronouns (for example: she/him/they/ze, etc.)?

14.	What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?
15.	What is your sexual orientation (for example: bisexual/straight/gay/pansexual, etc)?
16.	What best describes your age? (Check one)
I	Transition aged youth (18-24)
	Adult (25-61)
	Older adult (62+)
17.	What best describes your race/ethnicity? (Pick as many as apply)
	African American/Black
	Arab/Middle Eastern
	Asian
	Caucasian/White
	East Indian/South Asian
	Latine/a/o/x
	Mixed Race
	Native American
	Pacific Islander
	South/Central American
	Choose not to answer
	Other
	Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?
	I am committed to supporting BIPOC leaders as well as People with Lived Experience and work hard to elevate their voices and support their growth in my role on the COH.
	Contact Information
19.	Name *
	Deanne Pearn
20.	Email *

21	Ph	n	16	Νı	ım	ber



## **Application Form**

Profile				
Deanne First Name	M Middle Initial	Pearn Last Name		
Home Address			Suite or Apt	
Moraga City			CA State	Postal Code
Primary Phone	_			
Email Address				
District Locator Tool				
Resident of Supervisorial D	istrict:			
District 2				
Hope Solutions (formery Contra Costa Interfaith Housing) Employer	CEO Job Title			
Length of Employment				
5 years				
Do you work in Contra Cost	a County?			
⊙ Yes ∩ No				
If Yes, in which District do y	ou work?			
ALL				
How long have you lived or	worked in Co	ntra Costa Count	y?	
9 years				
Are you a veteran of the U.S	6. Armed Forc	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you like	ce to apply for	?		
Contra Costa Council on Home	lessness: Subm	nitted		

Submit Date: Sep 27, 2022

Deanne M Pearn

Seat Name
Homeless Service Provider
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ⊙ No
If Yes, how many meetings have you attended?
30
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Stanford University
Degree Type / Course of Study / Major
BA Human Biology
Degree Awarded?
⊙ Yes ⊙ No
College/ University B
Name of College Attended
UC Berkeley
Degree Type / Course of Study / Major
MA Public Policy
Degree Awarded?
⊙ Yes ⊙ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
o Yes o No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
o Yes o No
Occupational Licenses Completed:
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
As the CEO Director of Hope Solutions, an organization the provides permanent housing and vital support services to highly vulnerable populations in Contra Costa County, I have a unique perspective on how well our homeless service system is functioning and how we can improve it to end homelessness quickly and permanently for our residents. Our organization works in a highly collaborative way with other non-profits, community groups and the County and will be better able to provide impactful services by deepening our partnerships through participation in the COH.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
See resume
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ⊙ No
Do you have any obligations that might affect your attendance at scheduled meetings?
o Yes o No

If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
I am currently serving on the Contra Costa County Council on Homelessness Board. I served for 6 years on the Housing California Board, another 6 years on the Alameda County EveryoneHome Board (including two years as Board Chair), and served 4 years on my children's preschool Board (including serving as President, Vice President and Secretary.)
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
⊙ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
⊙ Yes ◌ No
If Yes, please identify the nature of the relationship:
the non profit for which I am the CEO (Hope Solutions) has contracts with the County.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

#### ☑ I Agree

#### <u>Important Information</u>

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- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

#### View results

Respondent

30 Anonymous

2190:36
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:chealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

1. <b>Wh</b>	1. Which vacant Council on Homelessness seat are you applying for? *					
	Affordable Housing Developer Representative					
	Behavioral Health Representative	More options for Response				
	City Government Representative					
	Educational and Vocational Services Representative					
	Emergency Solutions Grant Representative					
	Health Care Representative					
	Homeless Service Provider Representative					
	Lived Experience Advisor (must have lived experience of homelessness)					

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

For relevant special skills, I bring my previous experience from participating on the CoH and my experience as a YAC member. Additionally, I have recently experienced homelessness and am now in stable housing (for a year and a half now, yay!). When I was homeless and in the time after acquiring stable housing, I made many personal connections and relationships that shifted my approach towards system decisions. These connections alongside my lived experience/identity and previous time on the CoH inform my overall skill set.

3	. Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4	. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	When I was in program I felt my experience revealed system inefficiencies that could be improved upon to be made more inclusive for supporting diverse populations. These experiences informed my decision to originally join the CoH and continues to inform the priorities I place on uplifting the voices of some of our most diverse and at risk populations like LGBTQ Youth and Foster Youth. I've continued to focus on this specific work through my ongoing participation in YAC.
5	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	I am affiliated with:  1.) YAC (the Youth Action Council). being a veteran member and active participant.  2.) Oakland LBGT Center. having worked alongside them in support of local events like Oakland Pride.  3.) Rainbow Center. I worked closely with Rainbow Center during my time in program. The support I received through my connections there were pivotal for securing employment and transportation assistance for myself and my peers.  4.) Local connections. Having experienced homelessness in Contra Costa County I developed many relationships with the local homeless community. Those connections still inform my daily work.  5.) Lived experience of local services. Throughout my time receiving services in the county I directly experienced 3 different CCYCS shelters. My involvement in those programs allowed me to identify spots of potential systemic failure from the viewpoint of a youth experiencing homelessness within the CCYCS.
6	. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)
	N/A
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  Outline additional guidelines for CCYCS case managers, shelter staff, etc so that they can better assist and support LGBTQ Youth during their time in program. Additionally this includes providing support for Youth who might be considering or are currently engaged in hormone therapy, as such treatments can be life saving or crucially stabilizing. Furthermore, some Youth may need support for accessing our finding informed consent resources in order to access their necessary treatments. In the case that the Youth is fleeing a potentially unsafe environment involving a parent, guardian or domestic parter they were financially dependent on, this support may be crucial.
8	. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings

		C meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word ximum) *
	d 2)	) If there is another special NOFO I think it's great to prioritize recruiting from regular NOFO panelists, however I also think orientation should highlight on the fact that scoring itself is prioritize ifferently in the special NOFO environment.  Though I know safety is the most important, it would be nice to be able to have at least 1 CoH meeting a year in person so that we can all know each other a bit more.  YAC needs the freedom to be able to operate its own website/social media presence so that it can more efficiently recruit new members.
	affi sup	e Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious iliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary opports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, countability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
		Yes
		No
1.	Ple	ease identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
		I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.
		I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.
		I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
2.	Wł	nich of the following geographic areas do you spend the most time in? *
		Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
		East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
		Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
		South Contra Costa County (for example: Alamo, Danville, San Ramon)
		West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
		I spend an equal amount of time in all five geographic areas listed above.
		Demographic Information (Optional)
		The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will <u>not</u> review applicants' responses to the following questions.
3.	WI	nat are your pronouns (for example: she/him/they/ze, etc.)?
4.	Wł	nat is your gender identity ( <b>for example:</b> female/male/transgender/non-binary/gender non-conforming, etc.)?
г	14"	nat is your sexual orientation ( <i>for example: bisexual/straight/gay/pansexual, etc</i> )?

16.	What best describes your age? (Check one)
	Transition aged youth (18-24)
	Adult (25-61)
	Older adult (62+)
17	What best describes your race/ethnicity? (Pick as many as apply)
	African American/Black
	Arab/Middle Eastern
	Asian
	Caucasian/White
	East Indian/South Asian
	Latine/a/o/x
	Mixed Race
	Native American
	Pacific Islander
	South/Central American
	Choose not to answer
	Other State of the Control of the Co
	Other  Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration
	Other  Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration
	Other  Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?
	Other  Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration
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	Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Contact Information
19.	States any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Contact Information  Name *  Renee Juno Hedrick
19.	Is there any other information you would like to share, including anything that would help us understand how you would contribute to the diverse representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration status, ethnic background, or cultural background)?  Contact Information
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# **Application Form**

Profile				
Renee	J	Hedrick		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Crockett			CA	
City			State	Postal Code
Primary Phone				
Email Address			_	
<b>District Locator Tool</b>				
Resident of Supervisoria	l District:			
District 1				
N/A				
Employer	Job Title			
Length of Employment				
Do you work in Contra Co	osta County?			
C Yes C No				
If Yes, in which District d	o you work?			
How long have you lived	or worked in Con	itra Costa County	?	
18 years				
Are you a veteran of the	U.S. Armed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you	like to apply for?	?		

Submit Date: Sep 30, 2022

Renee J Hedrick

Contra Costa Council on Homelessness: Submitted

Seat Name
Lived Experience Advisor
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
Many
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Occidental College
Degree Type / Course of Study / Major
Sociology
Degree Awarded?
○ Yes ⊙ No
College/ University B
Name of College Attended
Degree Type / Course of Study / Major
Degree Awarded?
○ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
○ Yes ○ No
Other Trainings & Occupational Licenses
Other Training A
Certificate Awarded for Training?
○ Yes ○ No
Other Training B
Certificate Awarded for Training?
○ Yes ○ No
Occupational Licenses Completed:
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
I would like to continue my time serving on this board in order to share and apply my lived experience for improving our system of care. Previously I held the Youth Representative seat and I would like to continue the work i was doing there focusing on the experiences of some of our most underserved populations.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
Standing member on the Youth Action Council. Education experience in sociology. Chair of the Council on Homelessness. Previous Youth Representative on the CoH A member of almost every CoH related committee. Lived experience of homelessness. Previous leadership and public speaking training / skills.
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ○ No
Do you have any obligations that might affect your attendance at scheduled meetings?
⊙ Yes ⊙ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Contra Costa Council on Homelessness
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
Contra Costa Council on Homelessness
List any volunteer or community experience, including any advisory boards on which you have served.
Standing member on the Youth Action Council. CCYCS Program participant. A member of almost every CoH related committee. Lived experience of homelessness. Chair of the Council on Homelessness. Volunteer experience with the Oakland LGBT Center. Community experience with the Rainbow Center.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:

If Yes, please explain:

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

#### ☑ I Agree

#### <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
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- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

7 Anonymous

25:23
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="Chomelesscouncil@cchealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

Which vacant Council on Homelessness seat are you applying for? *	
Affordable Housing Developer Representative	
Behavioral Health Representative	More options for Response
City Government Representative	
Educational and Vocational Services Representative	
Emergency Solutions Grant Representative	
Health Care Representative	
Homeless Service Provider Representative	
Lived Experience Advisor (must have lived experience of homelessness)	

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am reapplying for the seat. I am the founder of delta peers and I am consistently working towards building peer support into our system of care. I have multiple networks I'm involved with throughout the Bay Area.

3.	Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *  My entire lived experience is focused around multicultural aspects. From childhood, throughout school, and into my adulthood I have always been involved with people of color. I was raised by the
	streets, so many of my mentors came from the same culture. I studied cultural anthropology while in college and became an active member with they black students union. I am an ally to black lives in America. I'm aware of my white privilege.
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	I've been doing the peer support thing in contra costa county for nearly 7 years now. Throughout that time I have encountered many populations who have mental health issues and struggle with day to day responsibilities. I am a survivor of domestic abuse. I've held support groups for grief, sexual trauma, and self-reflective workshops. I have helped many through battling sobriety. What I do now for the unhoused population is express the importance of the lived experience perspective and how it can influence change within our system of care.
6.	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)
	Delta Peers is not yet an organization recognized as a non profit, but as the founder and peer advisor, it's my responsibly to represent us. We are a large network of peer support specialists throughout the county who have lived experience and skills to help others through their crisis. We've built programs that'll help folks manage the personal crisis and trauma of homelessness.
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *
	Lived experience ::: I'll never not be on my soap box for how important it is to have the perspective of the person going through the crisis you're trying to fix.
	Equity ::: because of my cultural understanding of others and my self awareness of my whiteness, I have the ability to influence others who are in power to make change within our system of care.
	Hope ::: I literally write Hope into our system of care. It's what I do. I share my loved experience and the knowledge I hold of others and bring it to the table.
8.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings

YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) *
It's slow moving ::: when committees only meet once a month, it take a long time to get thing accomplished. There's so much red tape and systematic hardships that prevent real work to happen for the people who are in crisis. So within the slow movement of the system there still needs to be movement so the people see it.
On the same note, there are still too many unhoused people who don't know resources are available for them.
As a lived experience advisor, one who's been doing this work for nearly 25 years, the system of care needs a committee specifically focused on those with lived experience. We need to advise all of our departments within our system of care, not just one committee here and there.
10. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
Yes
○ No
11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.
I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.
I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
12. Which of the following geographic areas do you spend the most time in? *
Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
South Contra Costa County (for example: Alamo, Danville, San Ramon)
West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
I spend an equal amount of time in all five geographic areas listed above.
Demographic Information (Optional)
The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.
13. What are your pronouns (for example: she/him/they/ze, etc.)?
14. What is your gender identity (for example: female/male/transgender/non-binary/gender non-conforming, etc.)?

9. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or

	ribes your age? (Check one)
Transition age	d youth (18-24)
Adult (25-61)	
Older adult (62	2+)
7. What best descr	ribes your race/ethnicity? (Pick as many as apply)
African Americ	can/Black
Arab/Middle E	astern Carteria Carte
Asian	
Caucasian/Wh	ite
East Indian/So	uth Asian
Latine/a/o/x	
Mixed Race	
Native America	an en
Pacific Islander	r
South/Central	American
Choose not to	answer
Other	
8. Is there any otl the diverse rep status, ethnic ba	her information you would like to share, including anything that would help us understand how you would contribute to resentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?
8. Is there any other the diverse rep status, ethnic ball I am a self-published	her information you would like to share, including anything that would help us understand how you would contribute to resentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?
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8. Is there any other the diverse rep status, ethnic ball I am a self-published	ther information you would like to share, including anything that would help us understand how you would contribute to presentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?  Bed memoirist #CupOfJoBruno style. I am the 2021 SPIRIT valedictorian.
8. Is there any oth the diverse rep status, ethnic ball I am a self-published Contact Ir	ther information you would like to share, including anything that would help us understand how you would contribute to presentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?  Bed memoirist #CupOfJoBruno style. I am the 2021 SPIRIT valedictorian.
8. Is there any oth the diverse rep status, ethnic ball I am a self-published Contact Ir	ther information you would like to share, including anything that would help us understand how you would contribute to presentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?  Bed memoirist #CupOfJoBruno style. I am the 2021 SPIRIT valedictorian.
Other  18. Is there any other the diverse repstatus, ethnic base I am a self-publishe  Contact Ir	ther information you would like to share, including anything that would help us understand how you would contribute to presentation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration ackground, or cultural background)?  Bed memoirist #CupOfJoBruno style. I am the 2021 SPIRIT valedictorian.

## **Application Form**

Profile		
Jo Bruno		
First Name Middle Initial Last Name		
Home Address	Suite or Apt	
Antioch	CA	
City	State	Postal Code
Mobile:  Primary Phone		
Email Address		
<u>District Locator Tool</u>		
Resident of Supervisorial District:		
☑ District 3		
Self-Employed Lived-Experience Advisor  Employer Job Title		
Length of Employment		
8 years		
Do you work in Contra Costa County?		
⊙ Yes ♂ No		
If Yes, in which District do you work?		
3		
How long have you lived or worked in Contra Costa Coun	ity?	
8 years		
Are you a veteran of the U.S. Armed Forces?		
○ Yes ⊙ No		
Board and Interest		
Which Boards would you like to apply for?		
Contra Costa Council on Homelessness: Submitted		

Submit Date: Sep 27, 2022

Jo Bruno

Seat Name
Lived-Experience Advisor
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ℂ No
If Yes, how many meetings have you attended?
hundreds
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Los Medanos College, Pittsburg CA
Degree Type / Course of Study / Major
AA Journalism, graphic design
Degree Awarded?
⊙ Yes ⊂ No
College/ University B
Name of College Attended
Western Oregon University, Monmouth OR
Degree Type / Course of Study / Major
BA Anthropology, writing
Degree Awarded?
⊙ Yes ○ No
College/ University C
Name of College Attended

National Holistic Institute, Emeryville CA

### **Qualifications and Volunteer Experience**

Please explain why you would like to serve on this particular board, commitee, or commission.

I still have work to do; and I am an asset to the CoH. As founder and lived-experience advisor of Delta Peers, a peer support program in Antioch, it's my responsibility to continue this work in the county. I started this work nearly 8 years ago, but I've held the Lived-Experience Advisor seat on the CoH for two years. I almost didn't reapply because I know the importance of having diversity on the board, but I realize I am diverse and needed. I hold the living experience of homelessness in Antioch, and I am still struggling to get back on my feet. Holding this position on the CoH would continue to give me purpose in my work.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Since being in the Lived-Experience Advisor seat on the CoH for 2 years already, I am well qualified to continue the appointment. It's been my voice and feedback that has guided the new programs and achievements the CoH has accomplished. There's still work to do, and not only have I shown my qualifications for this work, I have strengthened the network of Peer Support within our system of care. I am literally writing hope into out system, and I am grateful for the opportunity to keep doing it.

Upload a Resume		

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ○ No
Do you have any obligations that might affect your attendance at scheduled meetings?
○ Yes ⊙ No
If Yes, please explain:
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Council on Homelessness
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.

At LMC 2008-2010 I was a club member for multiple school clubs, lead student ambassador, graphic design artist for multiple departments. At WOU 2010-12014 I was the non traditional student peer advisor, president of the anthropology club for two years, and help membership positions with the leadership boards for student life activities WOU 2013 - student leadership position for a trip to Haiti for my graduation project POCC 2016-2018 - chair of the public policy and education committee Massage Pit Crew 2017-2018 - Business Owner CEO of on-site chair massage. Currently out of business, but I managed 20+ therapists throughout the Bay Area and trained over 100 students who came from NHI BNI 2017-2018 - Held a position on a business networking board representing massage therapy. I was the events coordinator. Delta Peers 2018 - recent - Founder of Delta Peers, chair of committee. Currently seeking an executive director, partnerships and sponsorships for the organization Health Leads (Housing is Health Committee) 2019 - Recent - As a peer support specialist, I am an advisor for the Housing is Health Committee that is working with housing issues within the bay area. Council on Homelessness 2020-Recent: I have held chair in a couple of sub-committees and led group discussions around racial

### **Conflict of Interest and Certification**

equity work. I also hold the vice chair seat on the CoH.

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

○ Yes ⊙ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

If Yes, please identify the nature of the relationship:

#### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

## ✓ I Agree

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  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter:
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  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner:
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

#### View results

Respondent

13 Anonymous

523:25
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

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#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

. Wh	Which vacant Council on Homelessness seat are you applying for? *					
	Affordable Housing Developer Representative					
	Behavioral Health Representative	More options for Response				
	City Government Representative					
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	Emergency Solutions Grant Representative					
	Health Care Representative					
	Homeless Service Provider Representative					
	Lived Experience Advisor (must have lived experience of homelessness)					

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

I am a Licensed Clinical Social Worker with the Dept. of VA Homeless Program, Coordinated Entry Specialist. I have been with the program for 10 years and in the social services field for 24 years. I am very familiar with systems and have contributed my knowledge to help process improvements. Example: I helped restructure our Veterans case conference to focus discussions on the Veterans we had identified in our prioritized groups.

3.	Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	In the last 24 years I have worked with a number of diverse communities such as, LGBQ, Transgender, HIV/AIDS, Autism, SMI and SUD. I've worked in San Jose, San Francisco, Contra Costa, Solano and Yolo counties. These populations had diverse cultural backgrounds including the deaf community.
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	I currently work within the Homeless Program and the VA. Our Veterans approach us with multiple challenges that may include, SUD, SMI, Chronic Homelessness, HIV/AIDS, DV, Sexual Military Trauma, Seniors and some have families with minors.
6.	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *
	I am employed with the VA and am on the Transgender Advisory Council at Kaiser.
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *  1) I would like to discuss with HMIS and the CoC a way to implement a policy on all documents to be scanned in so it streamlines the process for other housing providers/Permanent Housing. 2) I would like to explore the possibility of having one location were all open emergency beds are tracked and referrals are made from. If this already lives with the CORE team, I'd like to see a provider meeting around that. 3) Explore the need for a Safe Haven Wet shelter with on-sight clinical staff for those individuals who are not able to safely live in a shelter, transitional housing or permanent housing.
8.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *  3 or more meetings  1-2 meetings
9.	Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) *

1) I appreciate when new housing developments and/or resources do a presentation to provide us with new or updated information. 2) I'd like to see each committee do an update 3) I like the ice breakers and the self-care talk that the facilitators have done at previous meetings.

10.	affil supp	Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious iation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary ports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, buntability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
		Yes
		No No
11.	Plea	ase identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
		I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I can be available <b>only for the standing monthly COH meeting</b> the first Thursday of every month from 1pm to 3pm.
		I am not available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.
		I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
12.	Wh	ich of the following geographic areas do you spend the most time in? *
		Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
		East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
		Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
		South Contra Costa County (for example: Alamo, Danville, San Ramon)
		West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
		I spend an equal amount of time in all five geographic areas listed above.
13.		Demographic Information (Optional)  The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.  at are your pronouns (for example: she/him/they/ze, etc.)?
14.	Wha	at is your gender identity ( <b>for example:</b> female/male/transgender/non-binary/gender non-conforming, etc.)?
15.	Wh	at is your sexual orientation ( <i>for example: bisexual/straight/gay/pansexual, etc</i> )?
16.	Wh	at best describes your age? (Check one)
		Transition aged youth (18-24)
		Adult (25-61)
		Older adult (62+)

	an/South Asian
Latine/a/	/o/x
Mixed Ra	
Native A	
Pacific Isl	
	entral American
Choose r	not to answer
Other	
the diverse status, ethn	e representation of people and experiences on the Council (for example: lived experience of homelessness, abilities, immigration nic background, or cultural background)?  everal marginalized communities. Please see above.
the diverse status, ethn	nic background, or cultural background)?
status, ethn	nic background, or cultural background)?
the diverse status, ethn	nic background, or cultural background)?
the diverse status, ethn	nic background, or cultural background)?  everal marginalized communities. Please see above.
I belong to se	nic background, or cultural background)?  everal marginalized communities. Please see above.
I belong to se	nic background, or cultural background)?  everal marginalized communities. Please see above.
Contact	nic background, or cultural background)?  everal marginalized communities. Please see above.
Contact  Name *  Jai De Lotto	nic background, or cultural background)?  everal marginalized communities. Please see above.
Contact	nic background, or cultural background)?  everal marginalized communities. Please see above.  ct Information
Contact  Name *  Jai De Lotto  Email *	nic background, or cultural background)?  everal marginalized communities. Please see above.  ct Information
Contact  Name *  Jai De Lotto  Email *	nic background, or cultural background)?  everal marginalized communities. Please see above.  Ct Information  VA.Gov

17. What best describes your race/ethnicity? (Pick as many as apply)

# **Application Form**

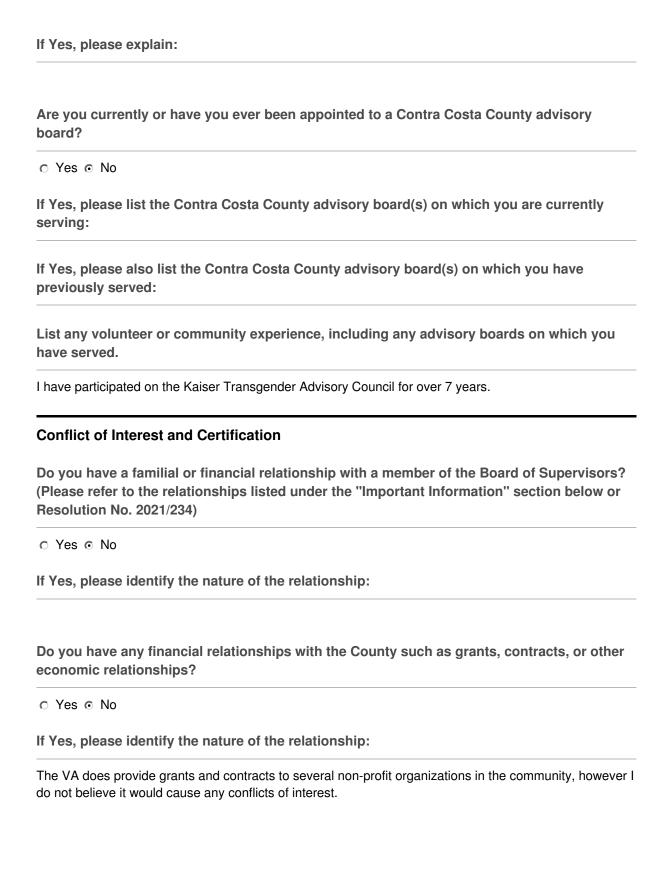
Profile				
<b>Jai</b> First Name	Middle Initial	De Lotto  Last Name		
Home Address			Suite or Apt	
Pinole City			CA State	Postal Code
Business: Primary Phone				
Email Address			_	
<b>District Locator Tool</b>				
Resident of Supervisorial Distri	ct:			
None Selected				
Dept. of VA Employer	Coordinate  Job Title	ed Entry Specialist	-	
Length of Employment				
10 years				
Do you work in Contra Costa Co	ounty?			
⊙ Yes ⊙ No				
If Yes, in which District do you	work?			
All Contra Costa County				
How long have you lived or wor	ked in Con	ntra Costa County?		
10				
Are you a veteran of the U.S. Ar	med Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you like to	apply for	?		
Contra Costa Council on Homelessi	ness: Submi	tted		

Submit Date: Sep 23, 2022

Jai De Lotto

Seat Name
Veteran Administration Seat
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ○ No
If Yes, how many meetings have you attended?
10
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
SFSU
Degree Type / Course of Study / Major
MSW
Degree Awarded?
⊙ Yes ○ No
College/ University B
Name of College Attended
Degree Type / Course of Study / Major
Degree Awarded?
○ Yes ○ No
College/ University C
Name of College Attended
Degree Type / Course of Study / Major

Degree Awarded?
○ Yes ○ No
Other Trainings & Occupational Licenses
Other Training A
LCSW
Certificate Awarded for Training?
⊙ Yes ○ No
Other Training B
Certificate Awarded for Training?
o Yes o No
Occupational Licenses Completed:
LCSW
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
I have worked with homeless Veterans for 10 years and feel that I can appropriately represent and advocate for Veteran's needs and integration within the CoC.
Describe your qualifications for this appointment. (NOTE: you may also include a copy of
your resume with this application)
J have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years. I bring the diverse skill set and experience to the Board.
I have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years. I bring the diverse skill set and experience to the Board.  Upload a Resume
I have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years. I bring the diverse skill set and experience to the Board.
I have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years.  I bring the diverse skill set and experience to the Board.  Upload a Resume  Would you like to be considered for appointment to other advisory bodies for which you
I have worked as an LCSW within the VA homeless program for 10 years and social services for 24 years. I bring the diverse skill set and experience to the Board.  Upload a Resume  Would you like to be considered for appointment to other advisory bodies for which you may be qualified?



I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

## ☑ I Agree

## <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

38 Anonymous

1267:16
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

Please note, there are two required elements of the Council on Homelessness application, these "Supplemental Questions" and the County Application. Once you submit this application, you will get an response that will include the link to the County Application. You must submit the County application by 5 pm Friday, September 30, 2022 to be considered.

REMINDER: To be considered for the Council, you must complete **BOTH** components of the application.

Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:chealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Youth Representative (must be between the ages of 18-24)

1.

Wh	Which vacant Council on Homelessness seat are you applying for? *						
	Affordable Housing Developer Representative						
	Behavioral Health Representative						
	City Government Representative	More options for Respons					
	Educational and Vocational Services Representative						
	Emergency Solutions Grant Representative						
	Health Care Representative						
	Homeless Service Provider Representative						
	Lived Experience Advisor (must have lived experience of homelessness)						
	Veterans Administration Representative						
	Workforce Development Representative						

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Understand grant process, managing up to 3 grants in a fiscal year. I have worked in the workforce space primarily with underserved populations for over 20 years. Currently providing workforce services to at risk and unhoused and low income veterans. Have worked with Pacific Gas and Electric, Facebook, Genentech, Southwest American Legion, Veterans Affairs and other various agencies.

3	. Please identify your personal connections with nomelessness by selecting one of the options below: ^
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4	. Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	I work for a veterans services organization that serves clients that represent all populations and identities. Born and raised and working in the SF bay area allows me to understand and have compassion for the diversity in contra costa and the SF bay area.
5	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	I have worked with Goodwill of the Greater Eastbay, Shelter Inc., American Job Center located in Contra Costa County, Community Colleges, Richmond Works, Rubicon, Contra Costa County Employment and Human Services Contra Costa parole/probation. I have either worked for or have partnered with the agency for additional resources.
6	. If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)  *
	Shelter Inc. Vet Center, VA Medical Hospital Martinez, Employment & Human Services, Goodwill,
7.	. Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *
	Training and employment should be highlighted as a priority alongside addressing housing.  Creating and giving more access to paid apprenticeships, and paid or stipend job trainings.  Due to facts that not all veterans are eligible VA benefits, it is also important incorporate more resources specifically for unhoused veterans within the community based network
8	. Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings
9	. Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or

I have attended the Workforce Integration Network meeting some time ago, I have also sat in various community networking and planning meetings it seems like a more seamless interconnection within agencies for wrap around services.

10.	affili supp	Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious ation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary ports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *
		Yes
		No
11.	Plea	se identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below: *
		I can be available for <b>2 or more meetings per month</b> , including the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I can be available only for the standing monthly COH meeting the first Thursday of every month from 1pm to 3pm.
		I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.
		I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.
12.	Whi	ch of the following geographic areas do you spend the most time in? *
		Far East Contra Costa County (for example: Discovery Bay, Bethel Island)
		East Contra Costa County (for example: Bay Point, Pittsburg, Antioch, Brentwood)
		Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)
		South Contra Costa County (for example: Alamo, Danville, San Ramon)
		West Contra Costa County (for example: El Cerrito, San Pablo, Richmond, Pinole, Hercules, Rodeo)
		I spend an equal amount of time in all five geographic areas listed above.
13.		Demographic Information (Optional)  The Council aims to engage as broad a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Panel will not review applicants' responses to the following questions.  at are your pronouns (for example: she/him/they/ze, etc.)?
14.	Wha	at is your gender identity ( <b>for example:</b> female/male/transgender/non-binary/gender non-conforming, etc.)?
15.	Wha	at is your sexual orientation ( <b>for example:</b> bisexual/straight/gay/pansexual, etc)?
16.	Wha	at best describes your age? (Check one)
		Transition aged youth (18-24)
		Adult (25-61)
		Older adult (62+)

Ar	rican American/Black
,	ab/Middle Eastern
As	ian
Ca	ucasian/White
Ea	st Indian/South Asian
La	tine/a/o/x
М	ixed Race
N	ative American
Pa	cific Islander
Sc	uth/Central American
CH	loose not to answer
	Other
	ethnic background, or cultural background)?  you for the potential opportunity to serve on the council.
C	ontact Information
Name	
Name Janae	* Thomas
Name Janae	* Thomas
Name  Janae  Email *	* Thomas
Name Janae Email	* Thomas

# **Application Form**

Profile				
Janae	N	Thomas		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Oakland			CA State	Postal Code
City			State	Fostal Gode
Primary Phone				
Timaly Fronc				
Email Address				
District Locator Tool				
Resident of Supervisorial Distri	ct:			
▼ N/A - Out of County				
Swords to Plowshares  Employer	Employme Director	ent & Training Program		
Length of Employment	ood Thic			
4				
Do you work in Contra Costa C	ounty?			
○ Yes ⊙ No				
If Yes, in which District do you	work?			
How long have you lived or wor	rked in Con	itra Costa County?		
0				
Are you a veteran of the U.S. Ar	rmed Force	es?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would you like to	apply for?	?		
Workforce Development Board: Sub	omitted			

Submit Date: Oct 07, 2022

Janae N Thomas

Seat Name	
Have you ever attended a meeting of the advisory board for which you are applying?	
○ Yes ⓒ No	
If Yes, how many meetings have you attended?	
Education	
Select the option that applies to your high school education *	
College/ University A	
Name of College Attended	
Degree Type / Course of Study / Major	
Degree Awarded?	
○ Yes ○ No	
College/ University B	
Name of College Attended	
Degree Type / Course of Study / Major	
Degree Awarded?	
○ Yes ○ No	
College/ University C	
Name of College Attended	
Degree Type / Course of Study / Major	
Degree Awarded?	
o Yes o No	
Other Trainings & Occupational Licenses	
Other Training A	

Janae N Thomas

Certificate Awarded for Training?		
○ Yes ○ No		
Other Training B		
Certificate Awarded for Training?		
○ Yes ○ No		
Occupational Licenses Completed:		
Qualifications and Volunteer Experience		
Please explain why you would like to serve on this particular board, commitee, or commission.		
After 20 years of workforce development work with in the SF Bay Area including Contra Costa County I have been able to be apart of great agencies that provide excellent services to underserved populations that are affected by . Being apart of this committee would allow me to continue to be apart of these discussions.		
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)		
I have over 20 years of workforce development experience developing and managing multiple grant funded programs. I have worked and lived in Contra Costa County providing employment services to at risk and unhoused populations.		
Upload a Resume		
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?		
⊙ Yes ○ No		
Do you have any obligations that might affect your attendance at scheduled meetings?		
○ Yes ⊙ No		
If Yes, please explain:		
Are you currently or have you ever been appointed to a Contra Costa County advisory board?		
○ Yes ⊙ No		

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
List any volunteer or community experience, including any advisory boards on which you have served.
Conflict of Interest and Certification
Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?
○ Yes ⊙ No
If Yes, please identify the nature of the relationship:
Please Agree with the Following Statement
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.
✓ I Agree
Important Information

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- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
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  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Respondent

22 Anonymous

12:14
Time to complete

#### About the Supplemental Questions for the Council on Homelessness Membership Application

The following questions will be used by the Council on Homelessness' Nominating Panel to identify diverse applicants that can contribute unique expertise and perspectives to the Council. Answers to these questions will be evaluated in relation to the experience and qualifications desired for available member seats. Please carefully consider how your personal experiences, professional experiences, and values will contribute meaningfully to the Council on Homelessness' and the Contra Costa County Homeless Continuum of Care's efforts to make homelessness rare, brief, and non-recurring.

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Please note, this form can be filled out as a Word document and emailed to Council on Homelessness <a href="mailto:chealth.org">Chomelesscouncil@cchealth.org</a> by the deadline or submitted via this online form.

#### **Supplemental Questions**

Veterans Administration Representative

Workforce Development Representative

Youth Representative (must be between the ages of 18-24)

. Which vacant Council on Homelessness seat are you applying for? *			
Affordable Housing Developer Representative			
Behavioral Health Representative	More options for Response		
City Government Representative			
Educational and Vocational Services Representative			
Emergency Solutions Grant Representative			
Health Care Representative			
Homeless Service Provider Representative			
Lived Experience Advisor (must have lived experience of homelessness)			

2. Please briefly describe any special skills, relationships, or resources you would bring to this specific seat. If applicable, please describe any experiences that demonstrate a past professional or personal commitment to addressing and alleviating homelessness within the topic or field related to the vacant seat. (400 word maximum) \*

Me being from foster youth and group homes to be homeless and getting into hope solutions and being able to be a student is the best thing that can I would love to empower others no matter what age or anything you do as worker or a student or family person you and do it if we have self motivation. I also believe helping and second chances I am 21 and have 2 year old and go to college and am being able to conquer my dream.

3.	Please identify your personal connections with homelessness by selecting one of the options below: *
	I am a person currently experiencing homelessness and living in a shelter or location not meant for human habitation (e.g., in a tent).
	I am a person who experienced homelessness within the past 5 years but is currently housed.
	I am a person who experienced homelessness more than 5 years ago but is currently housed.
	I am a family member of someone who has experienced homelessness
	I am none of the above but still invested in addressing homelessness in Contra Costa County.
	I would prefer not to respond
4.	Individuals experiencing homelessness in Contra Costa County come from diverse backgrounds (in terms of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds). Please describe your approach and experience working with and in diverse populations. (400 words maximum) *
	Hello community I understand being homeless isn't joyful or good in your terms but I do believe in New beginnings where you can find the chance to be worker or find resources that will help u success in ur dream and yourself
5.	Please describe your affiliations with organizations or agencies who serve various homeless subpopulations such as: persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, unaccompanied youth, victims of domestic violence, dating violence, sexual assault, and stalking, and seniors. (400 word maximum) *
	Those who have experience any time bad times I'm sorry but now it's your time to shine and become there person you want to be now you can over Come those bad times and take this moment to look for help and I can help with any resources or info for more!
6.	If applicable, please describe your affiliations with any government and community-based organizations that are not currently represented on the Council on Homelessness. For a full list of current Council on Homelessness members, please see here: <a href="https://cchealth.org/h3/coc/council.php#Members">https://cchealth.org/h3/coc/council.php#Members</a> . (400 word maximum)
	I am In hope solutions and am a student college who over came homeless from couch to couch with family and my baby I Believe there's always a new start for others. With the right help .
7.	Using your personal experiences and/or professional experiences, please describe up to three (3) ways you would encourage the Contra Costa Continuum of Care to address or set priorities for addressing homelessness. Feel free to draw from current events and other sources of information. (400 word maximum) *
	Well I am student advisor and a student as well a mother and foster youth I was raised in the system all my life and over came group homes homeless
8.	Please state how many Continuum of Care (CoC), Council on Homelessness (CoH), or Youth Advisory Council (YAC) meetings you have previously attended. *
	3 or more meetings
	1-2 meetings
	0 meetings
9.	Please provide up to three (3) recommendations or thoughts you had from CoC, CoH, or YAC meetings. If you have not attended a CoC, CoH, or YAC meetings, please briefly describe any recent relevant participation in similar meetings and your recommendations or thoughts. (400 word maximum) *
	I attended Ilsp meeting as well zoom with classes and as well being a student advisor

No   No   No   No   No   No   No   No		D. The Council is committed to the Housing First approach (meaning no barriers or requirements as a prerequisite to housing, including sobriety, religious affiliation, or other structure not required for housing) and has established this Guiding Principle: Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community. Are you in support of the Housing First approach and Guiding Principle described above? *			
11. Please identify the level of commitment you can provide to the Council on Homelessness by selecting one of the options below:    I can be available for 2 or more meetings per month, including the standing monthly COH meeting the first Illustrately of every month from 1 pm to 3pm.   I can be available for the standing monthly COH meeting, but can make other meetings 2 or more times per month.   I can not available for the standing monthly COH meeting, but can make other meetings more than crace per month.   I can not available for the standing monthly COH meeting and may not be able to make other meetings more than crace per month.   Which of the following geographic areas do you spend the most time in? *   Fair East Contra Cotat County (for example: Buse Petrolaug, Artifach, Biochadosi)   Central Contra Cotat County (for example: Biochadosi)     Central Contra Cotat County (for example: Biochadosi)     Central Contra Cotat County (for example: Biochadosi)     South Contral Cotat County (for example: Biochadosi)     South Contral Cotat County (for example: Biochadosi)     I spend an equal amount of time in all five geographic areas listed above.    Demographic Information (Optional)     The Countil airs to erapse as broad a representation as possible of abilities, ages, sexual and geoder identities, immigration statuses, and racid, ethnic, and cultural badgerourds, and geographical representation within the County, Response to the following quactions are optional with all the considered in eaggregate to ensure than we have recuited a diverse pand of applicants. The Pommetry Present Light of the County, Response to the following quactions are optional with all the considered in eaggregate to ensure than we have recuited a diverse pand of applicants. The Pommetry Present Light of the Response to the following quactions are optional and all the considered in eaggregate to ensure that we have recuited a diverse pand of applicants. The Pommetry Present Light of the Response to the following quactions are optional		Yes			
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12. Which of the following geographic areas do you spend the most time in?  Far East Contra Costa County (for example: Discovey Bay, Eethel Island)  East Contra Costa County (for example: Bay Point, Pistsburg, Antioch, Brentwood)  Central Contra Costa County (for example: Bay Point, Pistsburg, Antioch, Brentwood)  Central Contra Costa County (for example: Alarno, Darwille, San Ramon)  West Contra Costa County (for example: Bisseries, Pistsburg, Antioch, Brentwood)  I spend an equal amount of time in all five geographic areas listed above.  Demographic Information (Optional)  The Council aims to engage as board a representation as possible of abilities, ages, sexual and gender identities, immigration statuses, and racial, ethnic, and cultural backgrounds, and geographical propermation within the County, Reposes to the following questions are optional and will be considered in aggregate to ensure that we have recuited a diverse pool of applicants. The Nominuting Panel will not review applicants' responses to the following questions.  13. What are your pronouns (for example: she/him/they/ze, etc.)?  What is your gender identity (for example: bisexual/straight/ggy/pansexual, etc)?  15. What is your sexual orientation (for example: bisexual/straight/ggy/pansexual, etc)?  16. What best describes your age? (Check one)		I am <b>not available</b> for the standing monthly COH meeting, <b>but can make other meetings 2 or more times</b> per month.			
For East Contra Costa County (for example: Biscovery Bay, Bethel Island)  Fast Contra Costa County (for example: Bay Point, Pittshurg, Antioch, Brentwood)  Central Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)  South Contra Costa County (for example: Martinez, Pleasant Hill, Concord, Walnut Creek)  South Contra Costa County (for example: Electric, San Pablo, Richmond, Pindle, Hercules, Roden)  I spend an equal amount of time in all five geographic areas listed above.  Demographic Information (Optional)  The Council aims to engage as troad a representation at possible of abilities, ages, sexual and geographical representation within the County, Responses to the following questions are optional and will be considered in aggregate to ensure that we have recruited a diverse pool of applicants. The Nominating Pand will martine example: she/him/they/ze, etc.)?  What are your pronouns (for example: she/him/they/ze, etc.)?  What is your gender identity (for example: bisexual/straight/gay/pansexual, etc)?  Transition aged youth (18-24)		I am <b>not available</b> for the standing monthly COH meeting and <b>may not be able to make other meetings</b> more than once per month.			
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16. What best describes your age? (Check one)  Transition aged youth (18-24)					
Transition aged youth (18-24)	15. <b>W</b> h	at is your sexual orientation ( <i>for example: bisexual/straight/gay/pansexual, etc</i> )?			
Transition aged youth (18-24)					
	16. <b>Wh</b>	at best describes your age? (Check one)			
Adult (25-61)	16. <b>Wh</b>				
Older adult (62+)	16. <b>Wh</b>				

17. What best describes your race/ethnicity? (Pick as many as apply)

# **Application Form**

Profile				
Anastasia	С	Padilla		
First Name	Middle Initial	Last Name		
Home Address			Suite or Apt	
Richmond			CA	
City			State	Postal Code
Mobile: Primary Phone				
Email Address				
District Locator Tool				
Resident of Supervisoria	al District:			
District 1				
Laney college	Student. A	dvisor		
Employer	Job Title			
Length of Employment				
1 ye				
Do you work in Contra C	Costa County?			
○ Yes ⊙ No				
If Yes, in which District	do you work?			
Contr a costa				
How long have you lived	l or worked in Con	tra Costa County	?	
Since I was a baby				
Are you a veteran of the	U.S. Armed Force	s?		
○ Yes ⊙ No				
Board and Interest				
Which Boards would yo	u like to apply for?	•		
Advisory Council on Aging:	Submitted			

Submit Date: Sep 28, 2022

Anastasia C Padilla

Seat Name
Ana
Have you ever attended a meeting of the advisory board for which you are applying?
⊙ Yes ⊂ No
If Yes, how many meetings have you attended?
None
Education
Select the option that applies to your high school education *
College/ University A
Name of College Attended
Laney
Degree Type / Course of Study / Major
Cosmotolgy
Degree Awarded?
○ Yes ⊙ No
College/ University B
Name of College Attended
Laney
Degree Type / Course of Study / Major
Mlat
Degree Awarded?
⊙ Yes ⊂ No
College/ University C
Name of College Attended
Laney

Degree Type / Course of Study / Major
Physiology
Degree Awarded?
⊙ Yes ⊃ No
Other Trainings & Occupational Licenses
Other Training A
None
Certificate Awarded for Training?
○ Yes ⊙ No
Other Training B
None
Certificate Awarded for Training?
○ Yes ⊙ No
Occupational Licenses Completed:
None
Qualifications and Volunteer Experience
Please explain why you would like to serve on this particular board, commitee, or commission.
I use to march in San Francisco for my school I volunteer for summer programs and shelters
Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)
I believe I can qualify of so much experience
Upload a Resume
Would you like to be considered for appointment to other advisory bodies for which you may be qualified?
⊙ Yes ⊜ No

Do you have any obligations that might affect your attendance at scheduled meetings?
○ Yes ⊙ No
f Yes, please explain:
believe any
Are you currently or have you ever been appointed to a Contra Costa County advisory board?
⊙ Yes ○ No
If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:
Hope solutions
If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:
None
List any volunteer or community experience, including any advisory boards on which you have served.
Summer program for westmore high
Conflict of Interest and Certification
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)  C Yes © No
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)  C Yes © No  If Yes, please identify the nature of the relationship:
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)  O Yes O No  If Yes, please identify the nature of the relationship:  Good  Do you have any financial relationships with the County such as grants, contracts, or other
Conflict of Interest and Certification  Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)  C Yes © No  If Yes, please identify the nature of the relationship:  Good  Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

## **Please Agree with the Following Statement**

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

## ☑ I Agree

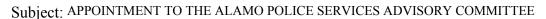
## <u>Important Information</u>

- 1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
- 2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
- 3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
- 4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
- 5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
- 6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
- 7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Date: December 13, 2022





Contra Costa County

## **RECOMMENDATION(S):**

REAPPOINT the following individuals to the following seats on the Alamo Police Services Advisory Committee for a two-year term with an expiration date of December 31, 2024, as recommended by Supervisor Candace Andersen:

Appointee 1 Joseph Rubay, Alamo, CA 94507 Appointee 2 Dr. Alden Harken, Alamo, CA 94507

Appointee 6 Ross Hillesheim, Alamo CA 94507

cc: District 2 Supervisor, Maddy Book, APSAC, Appointees, ,

## **FISCAL IMPACT:**

NONE

✓ AP	PPROVE	OTHER		
RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks No	otes:			
VOTE (	OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy		
Contact:	: Jill Ray, 925-655-2300			

#### BACKGROUND:

Established on November 18, 1969, by Board Resolution 69/765, the purpose of the County Service Area P-2B Citizens Advisory Committee is to advise the Board of Supervisors and the Sheriff's Department on the needs of the Alamo community for extended police services which shall include, but not be limited to, enforcement of the State Vehicle Code, crime prevention, and litter control. On March 19, 2013, the Board of Supervisors approved a Board Order that retitled the County Service Area P-2B Citizens Advisory Committee to the "Alamo Police Services Advisory Committee". Alamo Police Services Advisory Committee is comprised of nine regular members and two alternates who each serve a two year term.

Supervisor Andersen has been advertising the expiring terms and vacancies for many months, three applications were received from current appointees. Supervisor Andersen has been pleased with their participation and would like them to continue.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The seats will become vacant.

## CHILDREN'S IMPACT STATEMENT:

None

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Los Medanos Health Advisory Committee Appropriation and Revenue Adjustment

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE Appropriation and Revenue Adjustment No. 5029 for fiscal year 2022/23 authorizing new revenue in the amount of \$764,617 and operational expenditures related to the Los Medanos Health Advisory Committee in the amount of \$764,617.

#### FISCAL IMPACT:

Approval of this action will result in a revenue increase of \$764,617 in Department 0480 (Los Medanos Community Healthcare District) Special Revenue Fund 113800. There is no fiscal impact to the County General Fund. (100% Los Medanos Community Healthcare District)

#### **BACKGROUND:**

On March 9, 2022, the Local Agency Formation Commission (LAFCO) recorded a Certificate of Completion (Document No. 2022-0042380) with the County Clerk-Recorder dissolving the Los Medanos Community Healthcare District. The recording was completed following action by the California Supreme Court, which denied the Los Medanos Community Healthcare District's challenging of the dissolution approved by LAFCO and petition requesting review of the Court of Appeal's decision in Los Medanos Community Healthcare District v. Contra Costa LAFCO and Contra Costa County.

On July 26, 2022, the Board of Supervisors approved

✓ AP	PPROVE	OTHER
<b>I</b> RE	COMMENDATION OF CNTY ADMII	NISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 APPRO	OVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact: 839-015	Ernesto De La Torre, (925)	By: June McHuen, Deputy

#### BACKGROUND: (CONT'D)

agenda item C.33 to authorize the 2021/2022 budget of \$971,871.

Approval of the requested revenue and appropriation adjustments will establish the fiscal year 2022/23 budget to include 2022 tax revenue and current costs related to programmatic expenditures for the Los Medanos Health Advisory Committee and grant awards for health-related community programs serving the LMCHD area . The recommended appropriation adjustment includes administrative costs that are below the required 10% overhead limit.

## CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, appropriations will not be properly allocated in FY 2022/23 for the costs related to operation of the Los Medanos Health Advisory Committee's interim area health plan efforts and will prevent distribution of up to \$500,000 in health-related grants for programs serving the Los Medanos Health Area.

AGENDA <u>ATTACHMENTS</u>
TC24/27 AP0005029
MINUTES ATTACHMENTS
Signed Approp Adj 5029

# CONTRA COSTA COUNTY ESTIMATED REVENUE ADJUSTMENT/ ALLOCATION ADJUSTMENT

T/C 24

AUDITUR-CONTROLLER USE UNLT	
FINAL APPROVAL NEEDED BY:	
BOARD OF SUPERVISORS	
COUNTY ADMINISTRATOR	
AUDITOR-CONTROLLER	

		1/6 24		AUDITOR-CON	ITROLLE	R 	
ACCOUNT	CODING	DEPARTMENT : Los Medanos Comm	HC (0480)			Page 1 of 1	
ODCANIZATION	REVENUE			INCDEASE			
0480	9975	Misc Non-Taxalbe Revenue	ESCRIPTION	INCREASE 764,617.	00	<decrease></decrease>	
AUDITOR-CONTRO		ROVED	TOTALS  EXPLANATION OF REQU  To adjust fiscal year on the most current	JEST: ar ending 6/30/2023		•	00
BY: Suid (		DATE_12/8/22					
BOARD OF SUPER	RVISORS:		Expenditure Increas	se (Decrease)		\$764,617.00	
YES:			Revenue Increase (	Decrease)		\$ 764,617.00	•
NO:			Co. Contrib. Inrease	COO/CFC	O	11-4-202 DATE 5029	12
BY:		DATE		JOURNAL NO.			

# CONTRA COSTA COUNTY APPROPRIATION ADJUSTMENT / **ALLOCATION ADJUSTMENT**

AUDITOR-CONTROLLER USE ONLY	
FINAL APPROVAL NEEDED BY:	
BOARD OF SUPERVISORS	
COUNTY ADMINISTRATOR	
AUDITOR-CONTROLLER	

		T/C 27		AUDITOR-COM	TROLLE	R	
ACCOUN'	T CODING EXPENDITURE	DEPARTMENT : Los Medanos Cor	mm HC (0480)			Page 1 of 1	
ORGANIZATION	SUB-ACCOUNT	EXPENDITURE ACCOUN	T DESCRIPTION	<decrease></decrease>		INCREASE	
0480	1011	Perm Salaries				48,275	00
0480	1042	F.I.C.A.				3,708	00
0480	1044	Retirement Exp				10,549	00
0480	1060	Employee Grp Ins				10,204	00
0480	1063	Unemployment ins				97	00
0480	1070	Workers Comp				677	00
0480	1015	Def. Comp. CCC				1,316	00
0480	2100	Office Expense	4			5,000	00
0480	2130	Small Tools & Instruments				1,000	
0480	2131	Minor Equipment				5,000	
0480	2251	Comp Software				5,000	
0480	2301	Auto Mileage Employees				2,500	
0480	2310	Non Cnty Prof Spcizd Svcs				597,291	
0480	2314	Contracted Temp				15,000	
0480	2330	Other Gen Svcs Charges				5,000	
0480	2340	Other Interdepartmental Cha	arges			5,000	
0480	2479	Other Spec Dept Exp				5,000	1
0480	3550	Judgements & Damages				29,000	
0480	3620	Gen Svc - Requested Mntce	. 1			10,000	ı
0480	4951	Office Eq & Furnit.				5,000	
			TOTALS	0	00	764,617	00
	APPR	OVED	EXPLANATION OF REQU	JEST:			
AUDITOR-CONTE	ROLLER:	12/8/22	To adjust fiscal year	ar ending 6/30/23 a	ppropri	ation based on	
BY:		DATE	the most current es	stimates			
COUNTY ADMINI BY: Zwd	strator: Mende	DATE 12/8/2022					
BOARD OF SUPE	RVISORS:		Expenditure Increas	se (Decrease)		\$764,617.00	
YES:			Revenue Increase (	Decrease)		764,647.00	
			Co. Contrib. Inrease	(Decrease)		0.00	
NO:			SIGNATU	JRE TILLE	)	11-4-202	12
				1	200 <u>.</u>	5029	
DV.		DATE	I	18.1 18.18.14.1 1.6	3		

ADJ. JOURNAL NO.

DATE\_\_\_

# CONTRA COSTA COUNTY ESTIMATED REVENUE ADJUSTMENT/ ALLOCATION ADJUSTMENT

AUDITUR-CONTRULLER USE ONLY					
FINAL APPROVAL NEEDED BY:					
BOARD OF SUPERVISORS					
COUNTY ADMINISTRATOR					
AUDITOR-CONTROLLER					

		OCATION ADJUSTMENT	<b>\(\)</b>	COUNTY ADA		
		T/C 24		AUDITOR-CO	NTROLLER	
ACCOUNT	CODING	DEPARTMENT : Los Medanos Como	n HC (0480)		P	age 1 of 1
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT I	DESCRIPTION	INCREASE		<pre><decrease></decrease></pre>
0480	9975	Misc Non-Taxalbe Revenue	1.	764,617	00	
AUDITOR-CONTRO		ROVED  DATE 12/8/22	TOTALS  EXPLANATION OF REQU  To adjust fiscal yea on the most current	r ending 6/30/202	-	0 00 ation based
COUNTY ADMINIST BY: Fuld (		DATE 12/8/2022				
BOARD OF SUPER	VISORS:		Expenditure Increase	e (Decrease)		\$764,617.00
YES: Andersen,	Burgis, Mit	choff, Glover	Revenue Increase (I	Decrease)		\$ 764,617.00
4			Co. Contrib. Inrease	(Decrease)		, 0.00
NO: None  ABSENT: Gioia	a		SIGNATU	COO/CFC		11-4-2022
BY: / Me	Malar en, Dep Cler	DATE 12-13-2022			A00	5029

# **CONTRA COSTA COUNTY** APPROPRIATION ADJUSTMENT / **ALLOCATION ADJUSTMENT**

_	AUDITOR-CONTROLLER USE UNLY	
	FINAL APPROVAL NEEDED BY:	
	BOARD OF SUPERVISORS	
	COUNTY ADMINISTRATOR	

		T/C 27		AUDITOR-CO	NTROLLER	
ACCOUN	T CODING	DEPARTMENT : Los Medanos Co	mm HC (0480)			Page 1 of 1
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	1	IT DESCRIPTION	<decrease></decrease>		INCREASE
0480	1011	Perm Salaries				48,275
0480	1042	F.I.C.A.				3,708
0480	1044	Retirement Exp				10,549
0480	1060	Employee Grp ins				10,204
0480	1063	Unemployment ins				97
0480	1070	Workers Comp				677
0480	1015	Def. Comp. CCC				1.316
0480	2100	Office Expense				5,000
0480	2130	Small Tools & Instruments				1,000
0480	2131	Minor Equipment				5,000
0480	2251	Comp Software				5,000
0480	2301	Auto Mileage Employees				2,500
0480	2310	Non Cnty Prof Spcizd Svcs				597,291
0480	2314	Contracted Temp				15,000
0480	2330	Other Gen Svcs Charges				5,000
0480	2340	Other Interdepartmental Cha	andes			5,000
0480	2479	Other Spec Dept Exp	an Boo			5,000
0480	3550	Judgements & Damages				29,000
0480	3620	Gen Svc - Requested Mntce				- 1
0480	4951	Office Eq & Furnit.				10,000 5,000
		·				
			TOTALS	0	00	764,617
	APPR	OVED	EXPLANATION OF REQL	JEST:	4	
NUDITOR-CONTR	\$ P	DATE 12/8/22 DATE 12/8/2022	To adjust fiscal year the most current es		ppropria	tion based on
OARD OF SUPE	RVISORS:	J	Expenditure Increas	e (Decrease)		\$764,617.00
Es: Anders	en, Burgis,	Mitchoff, Glover	Revenue Increase (	Decrease)		764,617.00
<sub>io:</sub> None			Co. Contrib. Inrease	(Decrease)		0.00
ABSENT: (	Gioia		SIGNATU	A Mesonoro	)	11-4-202
//	( Mar	•			20D.	5070

SLAZ OF

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services

Date: December 13, 2022

Subject: Add one Mental Health Program Manager position in the Health Services Department.

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26081 to add one (1) Mental Health Program Manager (VQDC) position at salary plan and grade ZA5-1844 (\$8,832-\$10,735) in the Health Services Department. (Represented)

#### **FISCAL IMPACT:**

Upon approval, this action will result in an annual cost of \$213,802 with pension costs already included. This position will be fully funded by Mental Health Realignment revenues.

#### **BACKGROUND:**

The Behavioral Health division is requesting to add one Mental Health Program Manager position to oversee the Access Line program and staff. The Access Line is the main entry point into the Behavioral Health system of care and triages over 200 calls per day. The Access Line must adhere to regulatory requirements, including those under the Department of Health Care Services, Department of Managed Health Care, and the National Committee for Quality Assurance. In addition, the Access Line will be rolling out a telehealth assessment pilot that aims to improve timely access to care by offering on-the-fly assessments (aimed at reducing no-shows) and increasing previously uncaptured revenue. The Mental Health Program Manager will ensure timely and quality access to care for Medi-Cal beneficiaries under Specialty and non-Specialty Mental Health Services.

<b>✓</b> AF	PPROVE	OTHER
<b>I</b> RE	ECOMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	FBoard On: 12/13/2022	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	Federal D. Glover, District V Supervisor	
ADSEN1.	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact	925-957-5267	

cc: Jenny Nguyen, Jo-Anne Linares, Stacey Tupper, Faye Ny, Rebecca Brain, Kathi Caudel

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Behavioral Health division will struggle to provide timely care to mental health clients in the Access Line program.

AGENDA <u>ATTACHMENTS</u>
P300 No. 26081 HSD
<u>MINUTES ATTACHMENTS</u>
Signed P300 26081

NO. 26081 DATE 11/16/2022

Department No./

Department Health Services Budget Unit No. 0467 Org No. 5983 Agency No. A18 Action Requested: Add one (1) Mental Health Program Manager (VQDC) position in the Health Services Department. (Represented) Proposed Effective Date: 12/14/2022 Classification Questionnaire attached: Yes 
No 
No 
V Cost is within Department's budget: Yes 
No 
V Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$213,802.74 Net County Cost \$0.00 Total this FY \$124,718.26 N.C.C. this FY \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Realignment Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Jenny Nguyen (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT 12/5/2022 Kaitlyn Jeffus for Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE \_\_\_\_ Exempt from Human Resources review under delegated authority. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. Effective: ☐ Day following Board Action. ☐ (Date) (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 ☐ Approve Recommendation of Director of Human Resources ☐ Disapprove Recommendation of Director of Human Resources Enid Mendoza ☑ Other: Approve as recommended by the department. (for) County Administrator BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors Adjustment is APPROVED ☐ DISAPPROVED ☐ and County Administrator DATE \_\_\_\_ BY \_\_\_\_ APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

# **REQUEST FOR PROJECT POSITIONS**

De	partment
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications d. political implications e. organizational implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

NO. 26081 DATE 11/16/2022

Department No./ Budget Unit No. 0467 Org No. 5983 Agency No. A18 Department Health Services Action Requested: Add one (1) Mental Health Program Manager (VQDC) position in the Health Services Department. (Represented) Proposed Effective Date: 12/14/2022 Total annual cost \$213,802.74 Net County Cost \$0.00 Total this FY N.C.C. this FY \$124,718.26 \$0.00

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒ Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Mental Health Realignment Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Jenny Nguyen (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT Kaitlyn Jeffus for 12/5/2022 Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE \_\_\_\_ Exempt from Human Resources review under delegated authority. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. Effective: Day following Board Action. \_\_(Date) (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources Enid Mendoza ☑ Other: Approve as recommended by the department. (for) County Administrator **BOARD OF SUPERVISORS ACTION:** Monica Nino, Elerk of the Board of Supervisors and County Administrator DATE 12-13-2022 June McHuen, Deputy Clerk

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01

To: Board of Supervisors

From: Alison McKee, County Librarian

Date: December 13, 2022

Subject: Cancel Libarian II and add Librarian I and increase hours to 40/40



Contra Costa County

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26076 to cancel one (1) vacant 32/40 Librarian II (3AVD) (represented) position 17007 at salary plan and grade QX5 1001 (\$6,015 - \$7,311) and add one (1) Librarian I (3AWB) (represented) position at salary plan and grade QX5 1000 (\$5,468 - \$6,647) in the Library Department.

#### FISCAL IMPACT:

Upon approval, this action will result in an annual cost to the Library Fund of approximately \$10,324. No fiscal impact to the County general fund

#### **BACKGROUND:**

cc: Samuel Treanor, Sylvia WongTam

The Library has been working on a reallocation of resources to create more efficient staffing at its branch locations. As part of that plan, the Library has increased or modified hours at various locations, including at the Oakley Library. As a result of this change, the Library has determined that the Oakley community would be better served with a full-time Librarian at that location.

Following the beginning of the COVID-19 pandemic, the Library worked on evaluating its staffing and scheduling plans to best meet the needs of patrons. Following this evaluation, the Library determined that its community libraries should each have at least a Tuesday through Saturday schedule. As part of that determination, the Library has been working to adjust schedules of its vacant positions to align with this new scheduling plan.

The Library has determined that the current, recently vacated part-time Librarian II position located in Oakley would better serve the needs of the public if it was a full-time position. This will allow for more time for more professional library services to be available in the branch and to provide needed flexibility in service to the community. Additionally, recruitment and retention for a full-time position will be easier than for a part-time position. However, it was further determined that the work at that branch can be adequately served at the lower Librarian I level.

_	PROVE COMMENDATION OF CNTY ADM	OTHER  MINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 APP	PROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact:	Samuel Treanor at 925-608-7702	

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this position change is not approved, the Library will have difficulties with recruitment and retention, as well as providing services to the public.

AGENDA <u>ATTACHMENTS</u>
P300 26076 Cxl PT Librarian II Add FT Librarian I Oakley Branch
<u>MINUTES ATTACHMENTS</u>
Signed P300 26076

NO. <u>26076</u> DATE 11/28/2022

Department No./

Budget Unit No. 0621 Org No. 3764 Agency No. 85 Department Library Action Requested: DOWNGRADE position 17007 from Librarian II (3AVD) to Librarian I (3AWB) and INCREASE hours from 32/40 to 40/40. Proposed Effective Date: 12/1/2022 Classification Questionnaire attached: Yes 
No X / Cost is within Department's budget: Yes X No X Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$10.324.00 Net County Cost \$0.00 N.C.C. this FY Total this FY \$6,022.00 \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT Library Fund Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Alison McKee (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT /s/ Julie Enea 12/1/2022 Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 12/2/2022 Cancel one (1) vacant 32/40 Librarian II (3AVD) (Represented) position 17007 at salary plan and grade QX5 1001 (\$6,015 -\$7,311) and add one (1) Librarian I (3AWB) position at salary plan and grade QX5 1000 (\$5,468 - \$6,647) in the Library Department. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. ☐ Day following Board Action. Effective: ☐ (Date) Amanda Monson 12/2/2022 (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources /s/ Julie Enea Other: (for) County Administrator BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors Adjustment is APPROVED ☐ DISAPPROVED ☐ and County Administrator BY \_\_\_\_ DATE \_\_\_\_ APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

# **REQUEST FOR PROJECT POSITIONS**

De	partment
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications d. political implications e. organizational implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

NO. <u>26076</u> DATE <u>11/28/2022</u>

Department No./ Budget Unit No. 0621 Org No. 3764 Agency No. 85

Department Library B	udget Unit No. <u>0621</u> Or	g No. <u>3764</u> Agency N	o. <u>85</u>
Action Requested: DOWNGRADE position 17007 from Lib 32/40 to 40/40.	rarian II (3AVD) to Libra	arian I (3AWB) and INC	REASE hours from
	Proposed	Effective Date: 12/1/	2022
Classification Questionnaire attached: Yes ☐ No ☒ / C	ost is within Departmen	t's budget: Yes ⊠ N	o 🗆
Total One-Time Costs (non-salary) associated with request	: <u>\$0.00</u>		
Estimated total cost adjustment (salary / benefits / one time	·):		
Total annual cost \$10,324.00	Net County Cost	\$0.00	
Total this FY \$6,022.00	N.C.C. this FY	\$0.00	
SOURCE OF FUNDING TO OFFSET ADJUSTMENT Libra	ary Fund		
Department must initiate necessary adjustment and submit to CAC Use additional sheet for further explanations or comments.	<b>D</b> .		
	_	Alison Mcl	Kee
		(for) Departme	nt Head
REVIEWED BY CAO AND RELEASED TO HUMAN RESO	URCES DEPARTMENT		
	/s/ Julie E	nea	12/1/2022
_	Deputy County Ad	ministrator	Date
Cancel one (1) vacant 32/40 Librarian II (3AVD) (Represent \$7,311) and add one (1) Librarian I (3AWB) position at sala Department.			
Amend Resolution 71/17 establishing positions and resolutions allocating classes to	the Basic / Exempt salary schedu	le.	
Effective:	Amanda Mons	son	12/2/2022
<u> </u>	(for) Director of Hum	nan Resources	Date
COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Resour	7000	DATE	12/8/2022
Disapprove Recommendation of Director of Human Res  Other:		/s/ Julie E	nea
		(for) County /	Administrator
BOARD OF SUPERVISORS ACTION:	Moni	ca Nino, Cerk of the B	oard of Supervisors
Adjustment is APPROVED A DISAPPROVED A		and County Ac	lministrator
DATE 12-13-2022	ВУ	June McHuen, Deputy C	erk
APPROVAL OF THIS ADJUSTMENT CONSTITUTES	S A PERSONNEL SA	LARY RESOLUTION A	AMENDMENT
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUI Adjust class(es) / position(s) as follows:	MAN RESOURCES DEPA	RTMENT FOLLOWING I	BOARD ACTION

P300 (M347) Rev 3/15/01

To: Board of Supervisors

From: Alison McKee, County Librarian

Date: December 13, 2022

Subject: Add 3 Librarian I positions at Library Administration



Contra Costa County

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26080 to add three (3) Librarian I (3AWB) (represented) positions at salary plan and grade QX5 1000 (\$5,468.42 - \$6,646.90) in the Library Department.

#### FISCAL IMPACT:

Upon approval, this action will result in an annual cost to the Library Fund of approximately \$321,921. No fiscal impact to the County general fund.

#### **BACKGROUND:**

cc: Samuel Treanor, Sylvia WongTam

The Library has been working on a reallocation of resources to create more efficient and stable staffing. As part of that plan, the Library has looked at options to reduce the impacts on staffing resulting from temporary shortages due to use of sick leave, including lengthy absences due to COVID-19. As a result of its analysis, the Library has determined that having three mobile Librarian I positions will help serve the public better by providing positions that will assist in reducing the risk of closures due to inadequate staffing. This action will also reduce the Library's need to request staff reassign to other work locations to ensure a branch's operation and will help keep the branches adequately staffed. In times without critical staffing shortages, these positions will be assigned to cover vacations or unanticipated absences. These positions will not be assigned to any particular branch and will be assigned where there is a business need.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If these position additions are not approved, the Library will not have some needed flexibility to ensure consistent staffing levels in the event of unanticipated absences, which may result in some branch closures.

<b>№</b> AP	PROVE	OTHER			
<b>№</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	Samuel Treanor at 925-608-7702				

AGENDA <u>ATTACHMENTS</u>
P300 26080 Add 3 Librarian I ADM Floaters

<u>MINUTES ATTACHMENTS</u>

<u>Signed P300 26090</u>

NO. <u>26080</u> DATE 11/29/2022

Department No./ Department Library Budget Unit No. 0620 Org No. 3702 Agency No. 85 Action Requested: Add Three (3) 40/40 Librarian I (3AWB) positions Proposed Effective Date: 1/1/2023 Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐ Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$321,921.00 Net County Cost \$0.00 N.C.C. this FY Total this FY \$160,961.00 \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT Library Fund Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Alison McKee (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT /s/ Julie Enea 12/1/2022 Deputy County Administrator Date DATE 12/2/2022 HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS Add three (3) Librarian I (3AWB) (represented) positions at salary plan and grade QX5 1000 (\$5,468.42 - \$6,646.90) in the Library Department. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. ☐ Day following Board Action. ☐ (Date) Amanda Monson 12/2/2022 (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 Approve Recommendation of Director of Human Resources ☐ Disapprove Recommendation of Director of Human Resources /s/ Julie Enea Other: (for) County Administrator BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors Adjustment is APPROVED ☐ DISAPPROVED ☐ and County Administrator DATE \_\_\_\_ BY \_\_\_\_ APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

# **REQUEST FOR PROJECT POSITIONS**

De	partment
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications d. political implications e. organizational implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

NO. <u>26080</u> DATE 11/29/2022

SALARY RESOLUTION AMENDMENT

Department No./ Department Library Budget Unit No. 0620 Org No. 3702 Agency No. 85 Action Requested: Add Three (3) 40/40 Librarian I (3AWB) positions Proposed Effective Date: 1/1/2023 Classification Questionnaire attached: Yes 
No 
V Cost is within Department's budget: Yes 
No 
No 
V Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$321,921.00 Net County Cost \$0.00 Total this FY N.C.C. this FY \$160,961.00 \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT Library Fund Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Alison McKee (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT /s/ Julie Enea 12/1/2022 **Deputy County Administrator** Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 12/2/2022 Add three (3) Librarian I (3AWB) (represented) positions at salary plan and grade QX5 1000 (\$5,468.42 - \$6,646.90) in the Library Department. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. Day following Board Action. Effective: (Date) Amanda Monson 12/2/2022 (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources /s/ Julie Enea Other: (for) County Administrator **BOARD OF SUPERVISORS ACTION:** Monica Nino, Clerk of the Board of Supervisors DISAPPROVED XXXX and County Administrator DATE 12-13-2022 BY June McHuen, Députy Clerk

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows:

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL

P300 (M347) Rev 3/15/01

To: Board of Supervisors

From: Alison McKee, County Librarian

Date: December 13, 2022

Subject: Add one 32/40 Library Assistant-Journey Level position



Contra Costa County

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26078 to add one (1) part time (32/40) Library Assistant-Journey Level (3KVB) (represented) at salary plan and grade QXX 1030 (\$3,933.99 - \$5,023.86) in the Library Department.

#### **FISCAL IMPACT:**

Upon approval, this action will result in an annual cost to the Library Fund of approximately \$70,788, supported by Measure X sales tax revenue. There will be no fiscal impact to the County general fund.

#### **BACKGROUND:**

cc: Samuel Treanor, Sylvia WongTam

On February 22, 2022, the Board of Supervisors approved \$200,000 of ongoing Measure X funding to staff the Library's new early literacy outreach van. The staff for that initiative includes a 40/40 Librarian II and a 32/40 Library Assistant-Journey Level. This position will assist the Librarian II in providing mobile, early literacy services to socio-economically disadvantaged communities throughout the county.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this position change is not approved, the Library will not fully utilize Measure X funding. Future services to children 0-5 would be impacted and the Library's goal to promote early literacy would suffer.

<b>✓</b> AF	PPROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	Samuel Treanor at 925-608-7702				

AGENDA <u>ATTACHMENTS</u>
P300 26078 ADM Add 3240 LAJ
Mx

<u>MINUTES ATTACHMENTS</u>
Signed P300 26078

NO. <u>26078</u> DATE <u>11/29/2022</u>

	nent No./ Unit No. <u>0620</u> Org No. <u>37</u>	702 Agency No. 8	85
Action Requested: Add one (1) part time (32/40) Library Assista			<u></u>
Action (requested. Add one (1) pair time (32/40) Library Assista	, , , ,	<i>r</i> e Date: <u>1/1/2023</u>	
Classification Questionnaire attached: Yes ☐ No ☒ / Cost is	•	· · · · · · · · · · · · · · · · · · ·	- -
	,	et. Tes 🖂 NO L	_
Total One-Time Costs (non-salary) associated with request: <u>\$0.</u>	<u>00</u>		
Estimated total cost adjustment (salary / benefits / one time):	N-4 O		
Total annual cost \$70,788.00	Net County Cost \$0.00		
Total this FY <u>\$35,394.00</u>	N.C.C. this FY <u>\$0.00</u>		
SOURCE OF FUNDING TO OFFSET ADJUSTMENT Measure	X and Library Fund		
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.			
, , , , , , , , , , , , , , , , , , ,		Alison McKee	
	<del></del>	(for) Department	Head
		(101) 2 0 p 0 1 1 1 1 1 1	
REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCE	ES DEPARTMENT		
	/s/ Julie Enea		12/1/2022
	Deputy County Administrat	tor	Date
HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS Add one (1) part time (32/40) Library Assistant-Journey Level (31 (\$3,933.99 - \$5,023.86) in the Library Department.		DATE <u>12/</u> ary plan and grade	
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Bas	ic / Exempt salary schedule.		
Effective: Day following Board Action.  [Date]	Carol Berger		12/2/2022
(fi	or) Director of Human Res	ources	Date
COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Resources	DA	TE <u>12</u>	/8/2022
☐ Disapprove Recommendation of Director of Human Resourc ☐ Other:	es	/s/ Julie Ene	a 
		(for) County Adı	ministrator
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED   DISAPPROVED	Monica Nino	, Clerk of the Boa and County Adm	
DATE	BY		
APPROVAL OF THIS ADJUSTMENT CONSTITUTES A	PERSONNEL / SALARY F	RESOLUTION AM	ENDMENT
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN	RESOURCES DEPARTMEN	T FOLLOWING BO	ARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

# **REQUEST FOR PROJECT POSITIONS**

De	partment
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications d. political implications e. organizational implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

NO. <u>26078</u> DATE <u>11/29/2022</u>

Department <u>Library</u>	Department No./ Budget Unit No. <u>0620</u> Or	g No. <u>3702</u> Agency	No. <u>85</u>
Action Requested: Add one (1) part time (32/40) Library	Assistant-Journey Level (3	BKVB) position.	
	Proposed	Effective Date: 1/1	1/2023
Classification Questionnaire attached: Yes ☐ No ☒ /	-		No 🗆
Total One-Time Costs (non-salary) associated with requi			
Estimated total cost adjustment (salary / benefits / one ti			
Total annual cost \$70,788.00	Net County Cost	\$0.00	
Total this FY \$35,394.00	N.C.C. this FY	\$0.00	
SOURCE OF FUNDING TO OFFSET ADJUSTMENT M			
TO STATE OF THE TO STATE OF THE TOTAL THE TENTE OF THE TE	TOUGHT A GIRL EIDIGITY T GIRL		
Department must initiate necessary adjustment and submit to 0 Use additional sheet for further explanations or comments.	CAO.		
		Alison N	<i>I</i> lcKee
	-	(for) Departr	ment Head
REVIEWED BY CAO AND RELEASED TO HUMAN RES	SOURCES DEPARTMENT		12/1/2022
	/S/ Julie El	lea	12/1/2022
	Deputy County Adr	ninistrator	Date
HUMAN RESOURCES DEPARTMENT RECOMMENDA	TIONS	DATE	- 10/0/0000
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.	Level (3KVB) (represented)	at salary plan and o	E <u>12/2/2022</u> grade QXX 1030
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes	Level (3KVB) (represented)	at salary plan and o	
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.	Level (3KVB) (represented)	at salary plan and (	
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective: Day following Board Action.	Level (3KVB) (represented)	at salary plan and (	grade QXX 1030
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective:  Day following Board Action.  (Date)  COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Res	Level (3KVB) (represented)  Stothe Basic / Exempt salary schedule  Carol Berge  (for) Director of Hum  ources	at salary plan and o	12/2/2022  Date  12/8/2022
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective:  Day following Board Action.  (Date)  COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Res	Level (3KVB) (represented)  Stothe Basic / Exempt salary schedule  Carol Berge  (for) Director of Hum  ources	at salary plan and one of the salary plan and on	12/2/2022  Date  12/8/2022  Enea
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective:  Day following Board Action.  (Date)  COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Res  Disapprove Recommendation of Director of Human Res	Level (3KVB) (represented)  Stothe Basic / Exempt salary schedule  Carol Berge  (for) Director of Hum  ources	at salary plan and one of the salary plan and on	12/2/2022  Date  12/8/2022
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective: Day following Board Action.  COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Res Disapprove Recommendation of Director of Human F Other:  BOARD OF SUPERVISORS ACTION:	cevel (3KVB) (represented)  stothe Basic / Exempt salary schedule  Carol Berge  (for) Director of Hum  ources Resources	at salary plan and one of the control of the country and the country of the count	12/2/2022  Date  12/8/2022  Enea
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective: Day following Board Action.  COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Res Disapprove Recommendation of Director of Human Foundation: Other:  BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED  BOARD OF SUPERVISORS ACTION:	Level (3KVB) (represented)  sto the Basic / Exempt salary schedule  Carol Berge  (for) Director of Hum  ources Resources  Monic	at salary plan and one of the control of the country and the country of the count	12/2/2022 Date  12/8/2022 Enea y Administrator  Board of Supervisors Administrator
Add one (1) part time (32/40) Library Assistant-Journey L (\$3,933.99 - \$5,023.86) in the Library Department.  Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective:  Day following Board Action.  (Date)  COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Res  Disapprove Recommendation of Director of Human Res  Other:  BOARD OF SUPERVISORS ACTION:  Adjustment is APPROVED   SOME PROVED   ACTION:	Carol Berge  (for) Director of Hum  Ources Resources  Monic	at salary plan and of the and Resources  DATE  /s/ Julie  (for) County  a Nino, Clerk of the and County  June McHuen, Deputy	12/2/2022 Date 12/8/2022 Enea y Administrator Board of Supervisors Administrator

Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01



To: Board of Supervisors From: Gus Kramer, Assessor Date: December 13, 2022 Contra Costa County

Subject: Add One Assessor's Local Exemptions Specialist Position and Cancel One Clerk-Specialist Level Position in the Assessor's Office

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26075 to add one (1) Assessor's Local Exemptions Specialist (JWSR) (represented) position at salary plan and grade 3RX-1233 (\$4,810.68 - \$6,143.43), and cancel one (1) vacant Clerk-Specialist Level (JWXD) (represented) position number 18813 salary plan 3RX-1156 (\$4,457.54 - \$5,692.46) in the Assessor's Office.

#### FISCAL IMPACT:

The salary and benefit cost increase will be approximately \$6,696.00 annually and \$3,906.00 in this fiscal year. The annual increase includes an cost of \$974 attributable to retirement. The increase will be absorbed in the current budget (100% General Fund).

#### **BACKGROUND:**

cc: Sylvia Wong-Tam, Danielle Gomez

Assessor's Local Exemptions Specialist is a single position classification in the Local Exemptions Division of the Assessor's Office. The Assessor's Local Exemptions Specialist evaluates and processes claims for local property tax exemption, including on-site inspection of properties, and provides lead direction to clerical workers engaged in records

APPROVE OTHER  RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	date shown.
ABSENT: John Gioia, District I Supervisor  By: June McHuen, Deputy  Contact: Sara Holman, (925) 313-7503	

#### BACKGROUND: (CONT'D)

maintenance and local exemption transactions activity. It also acts as the primary technical resource for the professional appraiser staff in local exemption matters. Currently, the Department does not have an Assessor's Local Exemptions Specialist. The addition of this position will provide the appropriate staffing level to meet the operational need of the Division.

#### CONSEQUENCE OF NEGATIVE ACTION:

If the addition of the position is not approved, the Department will not have the appropriate staff to meet the operational needs of the Local Exemptions Division, which will ultimately have a negative impact on the taxpayers.

AGENDA <u>ATTACHMENTS</u> P300\_26075 <u>MINUTES ATTACHMENTS</u> <u>Signed P300 26075</u>

NO. <u>26075</u> DATE <u>11/29/2022</u>

	artment No./ get Unit No. 0016 Or	a No. 1645. Agency No	16	
Department <u>Assessor's Office</u> Budget Unit No. <u>0016</u> Org No. <u>1645</u> Agency No. <u>16</u> Action Requested: Add one (1) Assessor's Local Exemptions Specialist (JWSR) (represented) position and cancel (1) vacant				
Clerk-Specialist Level (JWXD) (represented) position (Pos. N			( )	
	Proposed	Effective Date: 12/13	<u>/2022</u>	
Classification Questionnaire attached: Yes $\square$ No $\boxtimes$ / Cos	t is within Department	's budget: Yes ⊠ N	o 🗆	
Total One-Time Costs (non-salary) associated with request:				
Estimated total cost adjustment (salary $\mbox{\it /}$ benefits $\mbox{\it /}$ one time):				
Total annual cost <u>\$6,696.00</u>	Net County Cost	<u>\$6,696.00</u>		
Total this FY \$3,906.00	N.C.C. this FY	<u>\$3,906.00</u>		
SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100%	General Fund			
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.				
		Gus Kram	ier	
	_	(for) Departme	nt Head	
REVIEWED BY CAO AND RELEASED TO HUMAN RESOUR	RCES DEPARTMENT			
	L.Strobe	el	11/30/22	
	Deputy County Ad	ministrator	Date	
HUMAN RESOURCES DEPARTMENT RECOMMENDATION Add one (1) Assessor's Local Exemptions Specialist (JWSR) Level (JWXD) (represented) position (Pos. No.18813) in the	(represented) position		11/30/2022 Clerk -Specialist	
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the	Basic / Exempt salary schedu	le.		
Effective:	Alycia Leac	h	11/30/2022	
(54.6)	<u> </u>		·	
	(for) Director of Hum	nan Resources	Date	
COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Resourc  Disapprove Recommendation of Director of Human Reso  Other:		DATE		
		(for) County	Administrator	
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED   DISAPPROVED	David	J. Twa, Clerk of the E and County Ad		
DATE	BY _			
APPROVAL OF THIS ADJUSTMENT CONSTITUTES	A PERSONNEL / SA	LARY RESOLUTION A	AMENDMENT	
POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUM Adjust class(es) / position(s) as follows:	N RESOURCES DEPA	RTMENT FOLLOWING I	BOARD ACTION	

P300 (M347) Rev 3/15/01

# **REQUEST FOR PROJECT POSITIONS**

De	partment Date <u>11/30/2022</u> No
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



NO. 26075 DATE <u>11/29/2022</u>

Department Assessor's Office	Department No./ Budget Unit No. <u>0016</u> Org	No. 1645 Agency I	No. 16	
Action Requested: Add one (1) Assessor's Local Exemptions Specialist (JWSR) (represented) position and cancel (1) vacal Clerk-Specialist Level (JWXD) (represented) position (Pos. No.18813) in the Assessor's Office				
Proposed Effective Date: <u>12/13/2022</u> Classification Questionnaire attached: Yes □ No ☑ / Cost is within Department's budget: Yes ☑ No □				
Total One-Time Costs (non-salary) associated with reque		s budget. Tes 🖂 T	NO L	
• • • • • • • • • • • • • • • • • • • •				
Estimated total cost adjustment (salary / benefits / one tin	•	<b>***</b> • • • • • • • • • • • • • • • • • •		
Total annual cost \$6,696.00	Net County Cost			
Total this FY \$3,906.00		<u>\$3,906.00</u>		
SOURCE OF FUNDING TO OFFSET ADJUSTMENT 10	00% General Fund			
Department must initiate necessary adjustment and submit to C Use additional sheet for further explanations or comments.	CAO.			
		Gus Kra	mer	
		(for) Departm	ent Head	
REVIEWED BY CAO AND RELEASED TO HUMAN RES	SOURCES DEPARTMENT			
	L.Strobe	I	11/30/22	
	Deputy County Adm	ninistrator	Date	
HUMAN RESOURCES DEPARTMENT RECOMMENDAT Add one (1) Assessor's Local Exemptions Specialist (JWX Level (JWXD) (represented) position (Pos. No.18813) in the contract of the cont	SR) (represented) position the Assessor's Office	and cancel (1) vacan	11/30/2022 t Clerk-Specialist	
Amend Resolution 71/17 establishing positions and resolutions allocating classes Effective: Day following Board Action.	to the Basic / Exempt salary schedule			
Effective: Day following Board Action.  [Date]	Alycia Leach		11/30/2022	
	(for) Director of Huma	an Resources	Date	
COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Resolution of Director of Human Resolution Other:		DATE		
		(for) County	Administrator	
BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED X XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Monica	Nino, Clerk of the B and County A		
DATE 12-13-2022	BY	une McHuen, Deputy C	lerk	
APPROVAL OF THIS ADJUSTMENT CONSTITUT	TES A PERSONNEL LEAL	ARY RESOLUTION	AMENDMENT	
	EO AT ENGONNEE SAL		, wie i bivie i vi	

P300 (M347) Rev 3/15/01

SLAI OF

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services

cc: Jenny Nguyen, Jo-Anne Linares, Stacey Tupper, Kathi Caudel, Faye Ny

Date: December 13, 2022

Subject: Add one Mental Health Program Manager position in the Health Services Department

#### **RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 26082 to add one (1) Mental Health Program Manager (VQDC) position at salary plan and grade ZA5-1844 (\$8,832-\$10,735) in the Health Services Department. (Represented)

#### **FISCAL IMPACT:**

Upon approval, this action will result in an annual cost of \$213,802 with \$49,959 in pension costs already included. This position will be fully funded by Measure X dollars.

#### **BACKGROUND:**

The Miles Hall Crisis Response Center is a central component of the Behavioral Health division's A3 Model (Anyone, Anywhere, Anytime) which delivers safe and appropriate care to Contra Costa residents experiencing behavioral health emergencies. The Response Center serves as headquarters for crisis triage staff, mobile crisis teams, and a dispatch system to deploy mobile crisis units. The Response Center also has peer respite services and serves as a restoration center. This includes behavioral health programs that provide urgent, on-demand, in-person care for mental health, substance use, and co-occurring crises. The Mental Health Program Manager will oversee staff at the urgent care clinic, peer respite services, and restoration center. The Mental Health Program Manager will ensure timely and quality access to appropriate behavioral health care.

_	PROVE COMMENDATION OF CNTY AI	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	925-957-5627				

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Behavioral Health division will struggle to provide timely care to Contra Costa residents experiencing a behavioral health emergency.

AGENDA <u>ATTACHMENTS</u>
P300 No. 26082 HSD
<u>MINUTES ATTACHMENTS</u>
Signed P300 26082

NO. <u>26082</u> DATE 11/30/2022

Department No./

Department Health Services Budget Unit No. 0467 Org No. 5912 Agency No. A18 Action Requested: Add one (1) Mental Health Program Manager (VQDC) position in the Health Services Department (Represented) Proposed Effective Date: 12/14/2022 Classification Questionnaire attached: Yes 
No 
No 
V Cost is within Department's budget: Yes 
No 
V Total One-Time Costs (non-salary) associated with request: \$0.00 Estimated total cost adjustment (salary / benefits / one time): Total annual cost \$213,802.74 Net County Cost \$0.00 Total this FY \$124,718.26 N.C.C. this FY \$0.00 SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Measure X Fund Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments. Jenny Nguyen (for) Department Head REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT 12/5/2022 Kaitlyn Jeffus for Deputy County Administrator Date HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE \_\_\_\_ Exempt from Human Resources review under delegated authority. Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule. Effective: ☐ Day following Board Action. ☐ (Date) (for) Director of Human Resources Date COUNTY ADMINISTRATOR RECOMMENDATION: DATE 12/8/2022 ☐ Approve Recommendation of Director of Human Resources ☐ Disapprove Recommendation of Director of Human Resources Enid Mendoza ☑ Other: Approve as recommended by the department. (for) County Administrator BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors Adjustment is APPROVED ☐ DISAPPROVED ☐ and County Administrator DATE \_\_\_\_ BY \_\_\_\_ APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

P300 (M347) Rev 3/15/01

Adjust class(es) / position(s) as follows:

# **REQUEST FOR PROJECT POSITIONS**

De	partment
1.	Project Positions Requested:
2.	Explain Specific Duties of Position(s)
3.	Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4.	Duration of the Project: Start Date End Date Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5.	Project Annual Cost
	a. Salary & Benefits Costs:  b. Support Costs: (services, supplies, equipment, etc.)
	c. Less revenue or expenditure: d. Net cost to General or other fund:
6.	Briefly explain the consequences of not filling the project position(s) in terms of: a. potential future costs b. legal implications c. financial implications d. political implications e. organizational implications
7.	Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8.	Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9.	How will the project position(s) be filled?  a. Competitive examination(s)  b. Existing employment list(s) Which one(s)?  c. Direct appointment of:  1. Merit System employee who will be placed on leave from current job  2. Non-County employee
	Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

NO. 26082 DATE 11/30/2022

Department No./
Budget Unit No. 0467 Org No. 5912 Agen

Department Health Services Budge	et Unit No. <u>0467</u> Org N	No. <u>5912</u> Agency No.	o. <u>A18</u>
Action Requested: Add one (1) Mental Health Program Manag (Represented)	_		
	Proposed Et	ffective Date: 12/14	<u>/2022</u>
Classification Questionnaire attached: Yes $\square$ No $\boxtimes$ / Cost	is within Department's	budget: Yes 🔲 N	o 🖾
Total One-Time Costs (non-salary) associated with request: §	<u>).00</u>		
Estimated total cost adjustment (salary / benefits / one time):			
Total annual cost \$213,802.74	Net County Cost \$0	0.00	
Total this FY \$124,718.26	N.C.C. this FY \$0	0.00	
SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% M	easure X Fund		
Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.			
		Jenny Ngu	yen
		(for) Departme	nt Head
REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCE	ES DEPARTMENT		
	Kaitlyn Jeffus f	or	12/5/2022
	Deputy County Admin	istrator	Date
HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS Exempt from Human Resources review under delegated author	itv	DATE .	
	ity.		
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Barrell Effective:  Day following Board Action.  Day following Board Action.			
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Barrell Effective:  Day following Board Action.  Day following Board Action.		Resources	Date
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Bateflective:  Day following Board Action.  (Date)  COUNTY ADMINISTRATOR RECOMMENDATION:	sic / Exempt salary schedule.		Date 12/8/2022
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Beteffective:    Day following Board Action.   Date	for) Director of Human		12/8/2022
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Bateline Effective:    Day following Board Action.   (Date)	for) Director of Human	DATE :	1 <u>2/8/2022</u> oza
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Beteffective:    Day following Board Action.   Date	for) Director of Human	DATE	12/8/2022 oza Administrator oard of Supervisors
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Be Effective:  Day following Board Action.  Day following Board Action.  COUNTY ADMINISTRATOR RECOMMENDATION:  Approve Recommendation of Director of Human Resources  Disapprove Recommendation of Director of Human Resources  Other: Approve as recommended by the department.  BOARD OF SUPERVISORS ACTION:	for) Director of Human  ces  Monica	DATE	12/8/2022 oza Administrator oard of Supervisors ministrator
Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Be Effective:  Day following Board Action.  COUNTY ADMINISTRATOR RECOMMENDATION: Approve Recommendation of Director of Human Resources Disapprove Recommendation of Director of Human Resources Other: Approve as recommended by the department.  BOARD OF SUPERVISORS ACTION: Adjustment is APPROVED  DISAPPROVED XXXX	for) Director of Human  ces  Monica	DATE  Enid Mend  (for) County A  Nino, Clerk of the Bo and County Ad  McHuen, Deputy Cle	12/8/2022 oza Administrator oard of Supervisors ministrator

P300 (M347) Rev 3/15/01

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Contra Costa County

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: 2022 State of CA Dept of Community Services and Development, Bipartisan Infrastructure Law (BIL), Dept of Energy

Weatherization Assistance Program

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Department (EHSD) Director, or designee, to sign the California Bipartisan Infrastructure Law (BIL), Department of Energy (DOE) Affirmation Form electing to participate in the BIL DOE Weatherization Assistance Program in an amount of \$2,614,954 with the State of California Department of Community Services and Development for the projected period of April 1, 2023 through September 30, 2026.

#### FISCAL IMPACT:

EHSD is to receive \$2,614,954 of 100% Federal funds passed through the California Department of Community Services and Development. A budget adjustment will be done for FY 22/23 and the remainder will be added to the budget in FY 23/24 and subsequent fiscal years. No County match required. CFDA No. 81.042.

#### **BACKGROUND:**

On November 15, 2021, the President signed into law the Infrastructure Investment and Jobs Act (Public Law 117-58), also referred to as the Bipartisan Infrastructure Law (BIL), which provides \$3.5 billion in funding for Weatherization. Provisions to the BIL includes the application of Davis-Bacon prevailing wage, Buy American, Historic Preservation and National Environmental

<b>✓</b> AP	PPROVE	OTHER		
▼ RECOMMENDATION OF CNTY ADMINISTRATOR				
Action of	FBoard On: 12/13/2022	PPROVED AS RECOMMENDED OTHER		
Clerks No	otes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact:	V. Kaplan, (925) 608-5052			

#### BACKGROUND: (CONT'D)

Policy Act (NEPA) requirements. In addition to BIL requirements, DOE is applying several Administration priorities to the expenditure of these funds, including focusing funding on workforce development and diversity, inclusion and equity on delivering funds and the benefits of funding across communities in the United States. Another important consideration in the execution of Weatherization Assistance Program (WAP) BIL funding is ensuring it is tracked, monitored and reported on separately from WAP annual appropriations funding, and that WAP Grantees are planning now for the long-term use of the BIL funding, since it is "available until expended."

The State of California Department of Community Services and Development (CSD) received a total allocation of \$125 million of which Contra Costa County is allocated \$2,614,954 estimating 184 units to be served.

The Employment and Human Services Department (EHSD) submitted an interest form to participate in the BIL DOE Program on June 22, 2022 to CSD. In turn, CSD determined the allocation for Contra Costa County of which requires an affirmation form confirming the agency will expend over the next five years. Approval of this board order will authorize the Employment and Human Services Director, or designee, affirming to participate in the BIL DOE Program. The program will operate in the EHSD, Community Services Bureau (CSB).

#### CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not provide additional weatherization services to eligible residents in Contra Costa County to meet their energy needs.

#### CHILDREN'S IMPACT STATEMENT:

The BIL DOE funding supports one (1) of the community outcomes established in the Children's Report Card, #4 "Families that are Safe, Stable and Nurturing" by the provision of home energy assistance to keep households warm in winter and to increase household energy efficiency.

### **ATTACHMENTS**

CA BIL DOE Affirmation Form



# State of California-Health and Human Services Agency DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT 2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833 Telephone: (916) 576-7109 | Fax: (916) 263-1406 www.csd.ca.gov

GAVIN NEWSOM

GAVIN NEWSOM GOVERNOR

#### California BIL DOE Affirmation Form

#### Instructions

- 1. Please review information submitted as part of BIL Interest Form in June 2022 in <u>Section 1:</u> <u>Information</u>, <u>Allocation</u>, <u>and Ramp-up Status</u>. Confirm information is the same. If the current and future staff has changed please update accordingly.
- 2. Review "Allocation" Section carefully. It includes total allocation, admin portion, and T&TA portion. It also includes service area and estimated units as determined by DOE formula.
- 3. Affirm Election to Participate in Section 2: After filling in the name, position title, agency name and date below, print this Section 2: Election to Participate page and have your Executive Director wet-sign the Election to Participate box below, indicating your agency's decision to participate in BIL DOE WAP and accept the allocation amount indicated here. A digital signature is also acceptable.
- **4.** If not signed digitally, scan the completed <u>Section 2: BIL DOE WAP Participation Election</u> page and save as a PDF. Email the PDF of this page along with the Word version (not a PDF) of <u>Section 1: Information</u>, <u>Ramp-up Status</u>, <u>and Allocation</u> to <u>wx@csd.ca.gov</u> with "2022 BIL DOE WAP Affirmation" in the subject line on or before **Friday**, **October 21**, **2022**.
- 5. CSD will consider failure to submit the documentation requested above by email to CSD by <u>Friday, October 21, 2022</u> as evidence that your agency has chosen **not** to participate in the BIL DOE WAP.

Questions regarding this document, steps for completion or any other related item can be sent to <a href="wx@csd.ca.gov">wx@csd.ca.gov</a> with "2022 BIL DOE WAP Question in the subject line.

Section 1: Information, Allocation, and Ramp-Up Status			
Agency Contact for	Agency Name	Contra Costa County Employment and Human Services	
Questions			
	Position Title	Weatherization Program Manager	
	Phone Number	925-655-3023	
	Email	laura.glass@dcd.	cccounty.us
Allocation, Estimated Units, Service Area	Total Allocation: \$2,614,954  Admin: \$224,751  T&TA: \$366,252		Estimated Units: 184  Service Area: Contra Costa

# Current staffing numbers (Installers, Assessors, Inspectors, Energy T &TA needs of **Auditors, Office Support, etc.)** Agency (Submitted in June 2022) Currently we have 1 Program Manager, 3 Lead Weatherization Specialist that are Assessors, Inspectors, Energy Auditors, 3 Crew/Installers, 3 Office Support Hiring Needs - consider the number of crew needed to successfully administer your grant and indicate that below. 12 new Crew/Installers What is your agency's plan for hiring / training during a ramp-up period? Partner with the Local Workforce Investment Board and Local Training providers to train and provide Crew/Installers T&TANeeds What is your agency's current status as it relates to the questions answered **Update** above from June? (September/ Contra Costa County has hired one additional Crew member at this time. Will October 2022) need all the OSHA, EPA, PG&E training as well as County required trainings, and trainings offered by RHA. Contra Costa will need to hire 12 new Crew/Installers and all will need the above trainings, as well as the mandatory County trainings. The program will also need to hire and train one more Energy Auditor/QCI. The Program will need to hire 4 more clerical to do outreach, intake and billing. The clerical staff will need to be trained.



DIRECTOR

# State of California-Health and Human Services Agency DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT 2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833 Telephone: (916) 576-7109 | Fax: (916) 263-1406 www.csd.ca.gov



GAVIN NEWSOM GOVERNOR

#### Section 2: Election to Participate

- 1. Please review information submitted as part of BIL Interest Form in June 2022 in <u>Section 1:</u> <u>Information</u>, <u>Allocation</u>, <u>and Ramp-up Status</u>. Confirm information is the same. If the current and future staff has changed please update accordingly.
- 2. Review "Allocation" Section carefully. It includes total allocation, admin portion, and T&TA portion. It also includes service area and estimated units as determined by DOE formula.
- 3. Affirm Election to Participate in Section 2: After filling in the name, position title, agency name and date below, print this <u>Section 2: Election to Participate</u> page and have your **Executive Director** wet-sign the **Election to Participate** box below, indicating your agency's decision to participate in BIL DOE WAP and accept the allocation amount indicated here. A digital signature is also acceptable.
- 4. If not signed digitally, scan the completed Section 2: BIL DOE WAP Participation Election page and save as a PDF. Email the PDF of this page along with the Word version (not a PDF) of Section 1: Information, Ramp-up Status, and Allocation to <a href="wx@csd.ca.gov">wx@csd.ca.gov</a> with "2022 BIL DOE WAP Affirmation" in the subject line on or before Friday, October 21, 2022.
- **5.** CSD will consider failure to submit the documentation requested above by email to CSD by **Friday, October 21, 2022** as evidence that your agency has chosen **not** to participate in the BIL DOE WAP.

Questions regarding this document, steps for completion or any other related item can be sent to <a href="wx@csd.ca.gov">wx@csd.ca.gov</a> with "2022 BIL DOE WAP Question in the subject line.

#### **Election to Participate**

Our agency <u>elects to participate</u> in the BIL DOE WAP and certifies that our agency understands and can meet the requirements and performance goals.

Signature	
Name (Print)	Click or tap here to enter text.
Position Title	Click or tap here to enter text.
Agency Name	Click or tap here to enter text.
Date	Click or tap to enter a date.

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: 2022 Urban Area Security Initiative Grant

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the City and County of San Francisco, in an amount not to exceed \$648,734 as part of the 2022 U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grant for homeland security-related projects within the County for the period November 1, 2022 through the end of grant funding availability.

#### FISCAL IMPACT:

No County Costs. \$648,734; 100% 2022 Urban Area Security Initiative Grant from the City and County of San Francisco acting as fiscal agent for the Bay Area Urban Areas Security Initiative. (CFDA # 97.067)

#### **BACKGROUND:**

The U.S. Department of Homeland Security Urban Area Security Initiative Grant Program funds the unique planning, equipment, training, and exercise needs of high-threat, high-density urban areas. This grant assists designated regions in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism. California is home to five of these urban areas and the U.S.

✓ AP	PPROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	Clerks Notes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Abigail Balana, 925-655-0008				

#### BACKGROUND: (CONT'D)

Department of Homeland Security designated the City and County of San Francisco as the fiscal agent for the Bay Area Urban Areas Security Initiative (UASI).

The County, as a member of the Bay Area UASI, will receive \$648,734 to use for specific projects. The Regional Law Enforcement Data Unification, Sharing and Analysis Project will enhance the public safety capabilities of law enforcement agencies throughout the region by aggregating discrete criminal information sources into a unified platform. Without a regional system, there exists no active solution for connecting data across jurisdictions. The Technical Services Network Switch Upgrade Project will benefit Contra Costa/Alameda counties as well as our ARIES network which is shared with Solano County in the North Bay hub. The FLIR Scion PTM 366 Professional Handheld Thermal Monocular Imaging Devices Project will provide personnel with FLIR Scion PTM 366 Professional Handheld Thermal Imagers Project for Health Services will provide thermal imagers that are certified as NFPA/ANSI Class 1 division 2 which includes response to terrorism/CBRN incidents.

The County has agreed to previous inter-agency agreements with the City and County of San Francisco to participate in regional homeland security efforts and access essential Federal funding.

#### CONSEQUENCE OF NEGATIVE ACTION:

Should the Board decide not to approve entering into this agreement, the County will not receive its share of the 2022 UASI Grant funds; risk management and planning to increase regional response capability will need to be either funded through another source or not performed.

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Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Global Tel\*Link Corporation

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute an amendment with Global Tel\*Link Corporation (GTL), effective October 7, 2021, to extend the contract expiration from June 30, 2024 to June 30, 2029, plus two optional one-year extensions, to install and operate Inmate Communications Services in the adult detention facilities.

#### FISCAL IMPACT:

No Net County Cost. Under the contract, GTL paid the County \$200,000 at contract start to defer the Office of the Sheriff's expenses related to facility technology and program expenses, and will pay the County \$12,000 a month for County cost reimbursement which will be placed in the Inmate Welfare Fund.

#### **BACKGROUND:**

The Office of the Sheriff conducted a solicitation process to obtain a provider for an Inmate Communications Services in the adult detention facilities in 2015. The Office of the Sheriff negotiated with GTL to provide a jail management system, inmate telephones, video visitation, and inmate tablets for a turn-key Inmate

OTHER					
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE					
✓ APPROVED AS RECOMMENDED OTHER					
I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  sor  County Administrator and Clerk of the Board of Supervisors					
By: Laura Cassell, Deputy					

#### BACKGROUND: (CONT'D)

Communications Services package. On July 23, 2019, the board of supervisors approved a contract with GTL to install and operate Inmate Communications Services including a jail management system, inmate telephones, video visitation, and inmate tablets in the adult facilities for a total of \$1,400,000 GTL has paid the County \$200,000 at contract start to defer the Office of the Sheriff's expenses related to facility technology and program expenses, and will pay the County \$12,000 a month for cost reimbursement which will be deposited into the inmate welfare program used to provide inmate programs. The GTL Inmate Communications Services package will update and provide new hardware and software across all of the adult facilities for inmate communications. The contract provides for below industry average calling rates for inmates and no additional fees to the general public utilizing the inmate communications services. Revenue generated from this contract will be allocated to providing inmate programs through the Inmate Welfare Fund. This amendment retroactively adjusts the telephone calling rates according to the Federal Communications Commission (FCC) order and California Public Utilities Commission (CPUC) Rulemaking. The retroactive amendment date is necessary to comply with the effective date of the FCC and CPUC orders regarding maximum inmate calling rates. The amendment lowers the amount the vendor pays the County monthly from \$20,000 to \$12,000 due to the reduction in calling rates.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If the board does not vote in favor, it will hender the Office of the Sheriff from providing access to certain communication services and would reduce revenue for the Inmate Welfare Fund.

#### CLERK'S ADDENDUM

Speaker: YWFZ.

To: Board of Supervisors

From: Deborah R. Cooper, Clerk-Recorder

Date: December 13, 2022

Subject: Center for Tech and Civic Life Grant for Elections Infrastructure



Contra Costa County

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a contract with the Center for Tech and Civic Life, a nonprofit and applitual organization, to accept grant funding in the amount of \$2,000,000 to fund activities to support planning and operationalizing safe and secure election administration infrastructure in Contra Costa County, for the period June 15, 2022 through December 31, 2024.

#### FISCAL IMPACT:

100% grant funded through the Center for Tech and Civic Life; no County match required. Funding will be awarded \$650,000 in 2022 and \$1,350,000 in 2023. All expenditures must be made prior to December 31, 2024.

#### BACKGROUND:

The Center for Tech and Civic Life, a nonprofit organization under IRC 501(c)(3), is providing grant funding to local election offices to help ensure they have the critical resources needed to serve every voter in the County. The Contra Costa County Clerk-Recorder applied for and was awarded a grant these purposes. With Board authorization, the Clerk-Recorder will expend grant funds on activities to develop skills, strategies, and tools to engage Contra Costa County citizens and to support planning and operationalizing safe and secure election administration infrastructure in Contra Costa County as well as other public purposes listed in the grant application.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The County will not be able to provide additional voter services and infrastructure improvements that are outside existing appropriations.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor  Dehi Cooper 925_335_7899	By: Laura Cassell, Deputy			

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: CalAIM PATH Funding Grant for CalAIM Justice-Involved Initiatives



Contra Costa County

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding in an amount not to exceed \$2,525,000 from the California Department of Healthcare Services (DHCS) in coordination with the Office of the Sheriff, Probation Department, and Employment and Human Services Department for the PATH Round 1 and Round 2 grant programs, to support the planning and implementation of CalAIM for incarcerated persons; and

APPROVE and AUTHORIZE the Health Services Director to execute the necessary certifications and assurances required by DHCS for the grant agreements.

#### FISCAL IMPACT:

The funds requested of DHCS are essential in helping the County meet the State's mandate for pre-release Medi-Cal enrollment under CalAIM for eligible justice-involved individuals. No additional County funds are required.

#### **BACKGROUND:**

California statute (AB-133 Health; Chapter 143) mandates all counties implement pre-release Medi-Cal enrollment processes by January 1, 2023. Establishing pre-release Medi-Cal enrollment processes is part of the State's vision to enhance the Medi-Cal health care delivery system for justice-involved populations. Implementation of pre-release enrollment and suspension

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors				
ABSENT:	John Gioia, District I Supervisor  Layonna Martin (925) 957 2671	By: Laura Cassell, Deputy				

#### BACKGROUND: (CONT'D)

processes will help ensure Medi-Cal coverage upon re-entry into the community to facilitate access to needed Medi-Cal covered services. This process for screening and supporting Medi-Cal Applications is already in place in state prison facilities.

Round 1 is a planning grant in the amount of \$175,000 that will support collaborative planning to identify processes, protocols, and IT modifications that are necessary to support implementation of pre-release enrollment and suspension processes. Round 2 is a grant funding opportunity in the amount of \$2,350,000 that will support the implementation of processes, protocols, and IT system modifications that were identified during the Round 1 planning phase.

The Contra Costa County Probation Department and Sheriff's Office have delegated to Health Services to apply for funding on their behalf for Rounds 1 and 2 applications. Support from, and close collaboration with, the Contra Costa Employment and Human Services department (EHSD) is included in both Round 1 and Round 2 grants.

All agencies serve as key stakeholders in the collaborative Contra Costa County CalAIM Justice-Involved Steering Committee and sub-workgroups to support pre-release application workflow development and implementation. Members of the pre-release application workgroup include representatives from the following county agencies: Contra Costa Health Services (CCHS) Office of the Director, County Behavioral Health, Detention Health, Public Health, EHSD, Sheriff's Office, Probation Department, Juvenile Hall Health Services, CCH Office of Informatics and Technology, and the Contra Costa Health Plan. EHSD leadership has been identified to serve as chair on a sub-workgroup for pre-release Medi-Cal applications. The steering committee has been meeting monthly since Summer 2022 and the sub-workgroup for pre-release applications meets biweekly.

Among other duties, the workgroup will be responsible for the following activities:

- Research best practices in Contra Costa County and across the state and nation for Medi-Cal application assistance, submission, and benefits activation in detention facilities prior to release.
- Identify potential partners to support application assistance and develop workflows to provide application assistance within county jails and youth correctional facilities.
- Research and prepare Board of Supervisor proposals to designate authority to assist with pre-release applications.
- Understand data sharing requirements to support workflows. If needed, develop new data sharing agreements.
- Develop workflows and recommendations to implement by required date of January 1, 2023.
- Develop task list and timeline to accomplish required activities and provide routine updates to the Justice-Involved Steering Committee.

Approval of this funding application and acceptance will provide the funding necessary to continue these Countywide efforts to implement pre-release Medi-Cal enrollment processes in our County.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to apply for this funding opportunity will result in loss of allocated funding for this new initiative and non-compliance with mandated state law.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: Apply and Accept Funding Request for Affordable Connectivity Outreach Grant Program - Federal Communications Commission

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding in an amount not to exceed \$1,000,000 from Federal Communications Commission to provide Affordable Connectivity Program outreach services for the projected period of March 1, 2023 to February 28, 2025.

#### FISCAL IMPACT:

The County may receive an allocation amount of up to \$1,000,000 from the Federal Communications Commission to outreach activities for the projected period of March 1, 2023 to February 28, 2025. Funding is 100% federal, with no required cash or in-kind match.

Assistance Listing Number (formerly CFDA Number): 32.011

#### **BACKGROUND:**

On November 10, the Federal Communications Commission (FCC) released a Notice of Funding Opportunity (NOFO) for the Affordable Connectivity Program (ACP) Outreach Grant Program. The ACP is a \$14.2 billion FCC program that helps ensure that qualifying low-income households can afford the broadband they need for work, school, healthcare, and more. The Outreach Grant Program provides entities with the funding and resources needed to increase awareness of and participation in the Affordable connectivity Program among those eligible households most in need of affordable connectivity.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
	Federal D. Glover, District V Supervisor	Thomas Timo, county Thammount and Claim of the Zoma of Super Thore			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	V. Kaplan, (925) 608-5052				

#### BACKGROUND: (CONT'D)

According to Broadband for All, California's Affordable Connectivity Program (ACP) enrollment tracker, Contra Costa County has 134,342 ACP-eligible households. Of the eligible households, only 23,242 (17%) are enrolled in ACP.

The grant funding will be used to expand and support diverse and impactful outreach efforts, strengthen outreach partners by empowering them to mobilize people and organizations to help raise awareness about the Affordable Connectivity Program and increase Affordable Connectivity Program (ACP) enrollment. We anticipate an increase in ACP enrollment resulting from the Outreach Grant Program funded activities, including but not limited to ACP application assistance, digital campaigns, outreach materials, direct mail, planning, project management, paid media campaigns, consumer research/focus.

The Employment and Human Department will partner with local organizations such as Contra Costa Health Services (CCHS), Contra Costa Libraries, local cities, and local community-based organizations to increase awareness of and participation in the Affordable Connectivity Program.

FCC awards are anticipated on or before March 10, 2023.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

Without funding, approximately 110,000 eligible households in Contra Costa County may not learn about the Affordable Connectivity Program and their eligibility to enroll.

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Grant Agreement #28-991-1 from the California Department of Housing and Community Development

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Agreement #28-991-1 with the California Department of Housing and Community Development (HCD), to pay the County in an amount not to exceed \$552,580, for the Pet Assistance and Support (PAS) Program at Brookside Shelter for common household pets owned by individuals experiencing homelessness in West County, including providing food, shelter and veterinarian services to qualified homeless shelters, effective upon the date of the grantor's approval and for five years thereafter.

#### **FISCAL IMPACT:**

Approval of this agreement will result in an amount of up to \$552,580 payable to the County over a five-year period for the PAS Program. No County match is required.

#### **BACKGROUND:**

cc: L Walker, M Wilhelm

The HCD announced the release of this Notice of Funding Availability (NOFA) for approximately \$10 million in PAS program funds. PAS program funding provides grants to qualified homeless shelters for the purpose of providing shelter, pet food, pet supplies and basic veterinarian services for the pets of individuals in homeless shelters as well as staffing and liability insurance related to providing those services. The PAS program was authorized by the Budget Act of 2021, AB 128 (Chapter 21, Statutes of 2021) as amended

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact	Christy Saxton 925-608-6700			

#### BACKGROUND: (CONT'D)

by SB 129 (Chapter 69, Statutes of 2021) section 274 Control Section 19.57, paragraph (b)(21). In 2021, Brookside Shelter reopened as a West County non-congregate shelter with room for 36 households experiencing homelessness. The facility is pet friendly, eliminating barriers to shelter for people with pets. By making accommodations for pets, more owners who are experiencing homelessness are inclined to obtain medical, as well as living assistance, and the conditions of their pets improve. While at the facility, pet owners need assistance with kenneling, food, basic pet supplies, and veterinarian services. Pets need an outdoor area suitable for proper recreation. The purpose of these funds is to meet the needs of those experiencing homelessness with their pets.

On March 29, 2022, the Board of Supervisors adopted Resolution No. 2022/104 for the PAS program to provide funds for pets owned by individuals experiencing homelessness in West County.

Approval of Agreement #28-991-1 will allow the County to receive funds for five years, upon the grantor's approval, for the PAS program. This agreement includes agreeing to indemnify and hold harmless the State for any claims arising out of the County's performance under this agreement.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this agreement is not approved, the County will not receive funds for the PAS program for the Brookside Shelter in West County.

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Contra Costa County

To: Board of Supervisors

From: Marc Shorr, Chief Information Officer

Date: December 13, 2022

Subject: Purchase order with AT&T Corporation to support Interactive Digital Solutions

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a Change Order Request with AT&T Corp., in an amount not to exceed \$790,000 to provide maintenance and support services for all Interactive Digital Solutions Audio Video equipment for the period of December 13, 2022 through November 30, 2025.

#### FISCAL IMPACT:

The cost for this is recovered through charges to user departments. (100% User Departments)

#### **BACKGROUND:**

AT&T Corp., through its subcontractor, Interactive Digital Solutions, LLC, provides Countywide support and services for executive offices, conference rooms, training rooms, group meeting rooms and all public broadcast and interactive conferences. IDS has partnered with the Department of Information Technology to provide onsite support, remote hands, CCTV and on-site dedicated public hearing technicians. Over the past several years various departments throughout the County have individually purchased IDS AV equipment to improve communication through AV integration.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022					
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors					
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy					
Contact:	Sarah Bunnell, 925-608-4023						

#### BACKGROUND: (CONT'D)

The IDS maintenance contracts established for these departments have different start and renewal dates. The Platinum Plus warranty package includes IDS hardware and software warranty, IDS hardware and software updates and upgrades, IDS advanced parts replacement with help desk support services 8AM-5PM Monday-Friday. This Change Order modifies the Network Integration Pricing Schedule, dated August 2, 2017, between AT&T and County.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

This support is a critical component to maintaining the existing IDS equipment and providing onsite support as requested. Without it, DoIT will have difficulty in providing proper maintenance and support.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Ann Elliott, Human Resources Director

Date: December 13, 2022

Subject: Contract with Navia Benefit Solutions, Inc.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Human Resources Director, or designee, to execute a contract with Navia Benefits Solutions, Inc., in an amount not to exceed \$300,000 to provide County employees benefit programs allowing pre-tax dollar contributions, for the period January 1, 2023 through December 31, 2027.

#### FISCAL IMPACT:

The administrative costs for the COBRA are funded through the Benefits Administrative Fee, which is charged out to departments.

The administrative costs for the two County Flex savings Accounts (Health Care Spending Account and Dependent Care Assistance Program) are funded through forfeitures so there is no cost to the County.

The \$2.75 per-employee-per month fee paid to the vendor for the Commuter benefit will be paid by the participating employees for the months that they place an order. There is a \$100 monthly minimum administration fee. Any shortage will be funded by forfeitures to meet this minimum monthly administration fee.

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AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.				
	Diane Burgis, District III Supervisor  ATTESTED: December 13, 2022  Karen Mitchoff, District IV Supervisor  Monica Nino County, Administrator and Clark of the Board of Supervisors					
	Federal D. Glover, District V Supervisor  Monica Nino, County Administrator and Clerk of the Board of Supervisors					
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy				
Contact:	Salma Sadiq, (925) 655-2176					

#### BACKGROUND:

Navia Benefit Solution, Inc. provides administrative services for employee benefit programs. Under the contract, Navia Benefit Solutions, Inc. will handle administrative services related to COBRA and the County's two flex savings accounts, Health Care Spending Account (HCSA) and the Dependent Care Assistance Program (DCAP). It will also administer the Commuter Benefit Program, which allows employees to contribute pre-tax dollars to cover qualified transportation expenses such as train, bus or ferry costs. The contract contains a limitation on the contractor's liability and modified indemnification language. The five (5) year contract term from January 1, 2023 through December 31, 2027 is inclusive of the initial three (3) year contract term, with the possibility of two (2) successive one (1) year renewals.

The contract will contain terms concerning the responsibility of the parties to protect certain information as set forth in the California Consumer Privacy Act and other provisions regarding confidentiality.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, employees will not have access to increased functionality provided by Navia Benefits including the two County Flex Saving accounts (HCSA & DCAP) and the County will be unable to offer the Commuter Benefit program.

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Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Approve and Authorize Amendment No. 2 with Applied Materials & Engineering, Inc.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE Public Works Director, or designee, to execute a contract amendment with Applied Materials & Engineering, Inc. (AME), effective December 13, 2022, to increase the payment limit by \$150,000 to a new payment limit of \$1,500,000 and extend the term from December 31, 2022 through December 30, 2024, to provide as-needed material testing and inspection services for various County projects, Countywide.

#### FISCAL IMPACT:

Work performed under this contract is funded with charges to various facilities projects when there is approved project funding. (100% Various Funds)

#### **BACKGROUND:**

On June 26, 2018, the Board of Supervisors approved an as-needed Consulting Services Agreement with AME in the amount of \$850,000 with a termination date of June 26, 2021.

On April 27, 2021 the Board of Supervisors approved Amendment No. 1 with AME to increase the payment limit by \$500,000 and extended the term through December 31, 2022.

Both the contract payment limit of \$1,350,000 and the contract term have nearly been reached. AME is currently providing services on several projects with upcoming and ongoing construction schedules. In most cases, construction is ongoing, and AME has provided all material testing and inspection services to date. Public Works forecasts that construction of this set of projects will continue into 2024 and will be complete by or before December 30, 2024. Construction projects are best served when a single firm provides material testing and inspection services for the duration of construction. Amendment No. 2 will permit the County to continue using AME for material testing and inspection services through completion of these projects. Therefore, it is recommended that the contract amendment be awarded at this time.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
	Federal D. Glover, District V Supervisor	,
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy
Contact:	Jeffrey K Acuff 925-957-2487	

#### CONSEQUENCE OF NEGATIVE ACTION:

Without Board of Supervisors approval, Public Works would need to replace AME by engaging a different firm to provide outstanding material testing and inspection services on several upcoming and ongoing construction projects, leading to disruptions in required construction phase services, project delays and added cost.

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Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: Approval and Authorization of Density Bonus and Inclusionary Housing Developer Agreement for Alves Lane Apartments in Bay

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a Density Bonus and Inclusionary Housing Developer Agreement, requiring the construction and rental of 13 affordable units for Alves Lane Apartments project, a 100-unit housing development located in the Bay Point area.

#### FISCAL IMPACT:

There is no fiscal impact to the County for entering into the Agreement. The applicant is responsible for the payment of all fees associated with this development, including annual monitoring and review costs.

#### BACKGROUND:

Alves Lane Apartments ("Development"), located on two parcels on Alves Lane and Canal Road east of Virginia Drive and west of Chadwick Lane in Bay Point, is a development of 100 residential rental units, including 18 one-bedroom units, 36 two-bedroom units, 36 three-bedroom units, and 10 four-bedroom units, all located in one building. The County Planning Commission approved the Development on January 26, 2022. The Development was subject to the County's Inclusionary Housing Ordinance, and the approval included conditions requiring the construction and rental of 13 inclusionary units on site. The developer submitted, and the County has approved, the inclusionary housing plan and request for a density bonus received on March 31, 2022, and the revised location plan dated March 24, 2022.

A Density Bonus and Inclusionary Housing Developer Agreement ("Agreement") is required by the County's Density Bonus and Inclusionary Housing Ordinances and the project's entitlement approvals to implement the project's inclusionary housing obligations. Staff has prepared the attached Agreement between the County and Alves Lane, L.P., the current property owners. If the property is sold to another developer, the Agreement will run with the land, and the new developer will be subject to the Agreement's obligation.

The Agreement requires the developer to construct and rent 13 affordable units. It covers the ongoing obligations of the developer and the County over the 55-year term, under which the 13 units will be provided as affordable housing units. Of the 13 units, three must be affordable to very low-income households, and 10 affordable to lower-income households in exchange for a twenty percent (20%) density bonus, parking ratios pursuant to Government Code 65915, and reductions in development standards. The affordable units must be constructed and occupied on

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
	Federal D. Glover, District V Supervisor	Monited Millo, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy
Contact	: 925-655-3887	

#### BACKGROUND: (CONT'D)

the same schedule as the market rate units and have the same exterior appearance, with the same average number of bedrooms as the market rate units. The attached Final Inclusionary Housing Plan identifies where the affordable units will be located throughout the development. County staff will monitor the rental of affordable units to ensure compliance with the affordability restrictions.

#### CONSEQUENCE OF NEGATIVE ACTION:

The Alves Lane Apartments project was approved with conditions for the developer to enter into a Density Bonus and Inclusionary Housing Developer Agreement pursuant to the County's Density Bonus and Inclusionary Housing Ordinances. The consequences of negative action would delay the project's development, as an executed agreement is required prior to the issuance of building permits.

#### CHILDREN'S IMPACT STATEMENT:

The recommendation supports the following children's outcomes:

- (4) Families that are Safe, Stable, and Nurturing; and
- (5) Communities that are Safe and Provide a High Quality of Life for Children and Families

#### **ATTACHMENTS**

Alves Lane Inclusionary Housing and Density Bonus Agreement

## RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Contra Costa County Department of Conservation and Development 30 Muir Road Martinez, CA 94553

Attn: Housing and Community Improvement Division

No fee for recording pursuant to Government Code Section 27383

# DENSITY BONUS AND INCLUSIONARY HOUSING DEVELOPER AGREEMENT (Alves Lane Apartments)

This Density Bonus and Inclusionary Housing Developer Agreement ("<u>Agreement</u>") is dated \_\_\_\_\_\_\_, 2022, and is between the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (the "<u>County</u>"), and ALVES LANE, L.P., a California limited partnership ("<u>Developer</u>").

#### **RECITALS**

- A. Developer owns that certain real property located in an unincorporated area of Contra Costa County on Alves Lane in Bay Point that comprises approximately 3.862 acres, includes Assessor Parcel Numbers 093-100-059 and 093-100-060 as merged pursuant that Lot Line Adjustment recorded in the Contra Costa County Recorder's Office on December 1, 2022, as Document No. 2022-0179420, and is more particularly described in Exhibit A (the "Property"). Developer desires to construct a residential project on the Property.
- B. The residential development contemplated by Developer is the Alves Lane Apartments (the "<u>Development</u>") and has been designated as County File #CDDP20-03011. The Development includes the construction of 100 housing units on the Property, including 18 one-bedroom units, 36 two-bedroom units, 36 three-bedroom units, and 10 four-bedroom units, all located in one building. In addition, the Development will include off-street parking, interior courtyard with family play area, dog park, landscaping, and long- and short-term bicycle spaces.
- C. The Development is subject to Chapter 822-4 of the County's Ordinance Code (the "<u>Inclusionary Housing Ordinance</u>") because the Development is a residential development of more than five units. The Development is also subject to Chapter 822-2 of the County's Ordinance Code (the "<u>Density Bonus Ordinance</u>") because the County's General Plan and Zoning Ordinance permit the construction of a maximum of 83 housing units on the Property, and the Developer has requested that the Development be permitted to exceed the maximum allowable density.
- D. Pursuant to Government Code section 65915 and the Density Bonus Ordinance, Developer has proposed to construct and rent three (3) Very Low-Income Units and ten (10) Lower-

Income Units in the Development in exchange for a twenty percent (20%) density bonus, parking ratios pursuant to Government Code 65915, and reductions in development standards. The term "Very Low-Income Units" means units that are rented to, and affordable to, Very Low-Income Households. The term "Lower-Income Units" means units that are rented to, and affordable to, Lower-Income Households. The terms "Very Low-Income Households" and "Lower-Income Households" have the meanings ascribed to them in Government Code section 65915. Together, the Very Low-Income Units and the Lower-Income Units are the "Affordable Units."

- E. Developer submitted, and the County has approved, the inclusionary housing plan and request for density bonus attached hereto as Exhibit B, (the "Plan"). The locations of the Affordable Units within the Development are modified in accordance with the design revisions approved by County staff on March 31, 2022, referenced in Recital F below. Under the Plan, Developer will construct and rent a total of thirteen (13) Affordable Units in the Development, as described in Section 6 below. The remaining units in the Development may be rented at market-rate and are not subject to the provisions of this Agreement. A concession to allow a building height of 45 feet; waiver of development standards to allow a 6-foot front setback, 7- and 9-foot side yards, construction of a retaining wall with 2-foot front setback and 1-foot side setback, and a 28-foot side yard aggregate; and parking ratios pursuant to Government Code 65915, have been granted to the developer.
- F. On January 26, 2022, the County Planning Commission approved the Development with a density bonus of 17 units (the "Density Bonus"), waiver of certain development standards, and parking ratios pursuant to Government Code 65915. On March 31, 2022, the County staff administratively approved design revisions to the Development to modify the overall makeup of the unit types in the Development and the locations of the Affordable Units within the Development; the approved design revisions are consistent with the County Planning Commission approval and do not modify the Affordable Unit count or makeup. A copy of the permit, findings, and conditions of approval approved by the County Planning Commission on January 26, 2022, and the design revisions approved by County staff on March 31, 2022 (collectively, the "Approval"), is attached as Exhibit D. Approval of the Development is subject to the conditions of approval set forth in the Inclusionary Housing and Density Bonus section of the conditions of approval for the Development (County File # CDDP20-03011) (the "Conditions of Approval").
- G. Pursuant to the Conditions of Approval, the Approval, the Inclusionary Housing Ordinance, the Density Bonus Ordinance, and Government Code section 65915, Developer is required to ensure that three (3) units in the Development are affordable to and occupied by Very Low-Income Households, and ten (10) units in the Development are affordable to and occupied by Lower-Income Units, for a minimum of 55 years. In addition, Developer is required to cause this Agreement to be signed and recorded against the Property prior to the issuance of a building or grading permit for the Development.
- H. The Developer is entering into this Agreement to fulfill the Conditions of Approval and to obtain rights to develop the Development.
- I. The County is entering into this Agreement in reliance on the Developer's promise to meet the requirements of the Inclusionary Housing Ordinance, the Density Bonus Ordinance, the Plan, and the Conditions of Approval, by which the stock of affordable housing in the community will be increased during the term of this Agreement.

The parties therefore agree as follows:

#### **AGREEMENT**

- 1. <u>General</u>. This Agreement is subject to the terms set forth below and each of the exhibits to this Agreement, all of which are incorporated herein by reference.
- 2. <u>Exhibits</u>. The following exhibits are attached to this Agreement:

Exhibit A – Legal Description of Property

Exhibit B – Inclusionary Housing Plan/Density Bonus Request

Exhibit C – Income Certification Form

Exhibit D – Permit, Findings, and Conditions of Approval for Development

- 3. Satisfaction of Conditions of Approval. Developer shall execute this Agreement, and shall cause this Agreement to be recorded against the Property, prior to issuance of a building permit for the Development. The Developer shall pay all fees and charges incurred in connection with any such recording. Execution, recordation, performance of and compliance with this Agreement constitutes performance of conditions number 12 through 17 of the Conditions of Approval and is sufficient in that respect to permit the issuance of building or grading permits for the Development, subject to satisfaction of all other applicable conditions and compliance with all provisions of the law. Notwithstanding the foregoing, the Conditions of Approval, including conditions number 12 through 17, are to remain applicable to the Development, survive any transfer of title to the Property (whether voluntary or the result of a trustee's sale, judicial foreclosure, or deed in lieu of foreclosure under or relating to any senior deed of trust or senior lien on the Property) or any assignment of Developer's interest in the Development, and remain in effect throughout the Term (as defined in Section 5 below) notwithstanding the subordination of this Agreement to any senior regulatory agreement recorded against the Property in connection with other financing on the Property; provided, however, that this Agreement may be subject to the terms of a future standstill agreement between the California Housing Finance Agency ("Lender"), Developer, and the County in connection with a loan by Lender to the Developer to finance construction of the Development. Developer acknowledges and agrees that, in addition to the Density Bonus, Developer has received significant incentives pursuant to Government Code section 65915.
- 4. <u>Obligations Run with the Land</u>. The parties expressly intend the covenants and restrictions set forth in this Agreement to run with the land and to bind all successors in title to the Property, provided, however, that on the expiration of this Agreement, such covenants and restriction will expire.

Until the expiration of this Agreement, each and every contract, deed, or other instrument hereafter executed covering or conveying the Property, or any portion thereof, is to be held conclusively to have been executed, delivered, and accepted subject to the covenants and restrictions of this Agreement, regardless of whether such covenants and restrictions are set forth in such contract, deed or other instrument, unless the County expressly releases such conveyed portion of the Property from the requirements of this Agreement.

- 5. Term. The term of this Agreement (the "Term") begins on the date set forth in the introductory paragraph and ends on the date that is fifty-five (55) years after the date that all of the thirteen (13) Affordable Units are occupied by qualified and income-certified households. County agrees to record a document acknowledging the termination of this Agreement following the expiration of the Term, but County's failure to record such document will not negate the automatic expiration and termination of this Agreement at the end of the Term.
- 6. Rental of Affordable Units. Pursuant to and in consideration of the Density Bonus and the additional incentives set forth in this Agreement, Developer shall cause at least thirteen (13) units in the Development to be rented as Affordable Units, of which Developer shall rent not fewer than three (3) units as Very Low-Income Units and not fewer than ten (10) units as Lower-Income Units. Developer shall cause the Affordable Units to consist of the following number and types of housing units; provided, however, nothing in this Agreement prohibits Developer from renting one or more of the Lower-Income Units as Very Low-Income Units:

Unit Size	Very Low-Income Units	Lower-Income Units	
One-Bedroom	1	2	
Two-Bedroom	1	2	
Three-Bedroom	1	3	
Four-Bedroom	0	3	
Total:	3	10	

Developer shall construct and lease the Affordable Units concurrently with the construction and leasing of the other housing units in the Development. All Affordable Units shall be made available for occupancy no later than the time at which the first market-rate dwelling unit of the Development is available for occupancy. Developer may not market any Affordable Units until the County Department of Conservation and Development ("DCD"), acting on behalf of the County, has approved a marketing plan for the marketing of the Affordable Units. The Affordable Units may, at Developer's discretion, float within the development and are not specific units within the Development, but Affordable Units must be dispersed throughout the Development, be consistent with the table above with respect to the number and types of housing units, and have access to all on-site amenities that are available to market rate units. All Affordable Units must comply with the Conditions of Approval and County Ordinance Code Section 822-4.412.

7. <u>Income Certification; Records</u>. Developer shall certify the income eligibility of each proposed tenant of an Affordable Unit to ensure the tenant qualifies as a Very Low-Income Household or a Lower-Income Household. The income levels of all applicants for Affordable Units in the Development shall be certified prior to initial occupancy and annually thereafter. Developer shall require tenants and prospective tenants for Affordable Units to submit annually the income certification form attached hereto as <u>Exhibit C</u> with appropriate income documentation. Occupancy and income verification records for each tenant in an Affordable Unit shall be maintained by the Developer for the entire term of affordability.

At DCD's request, Developer shall submit a report and make available for the County's

review and inspection the tenant records for each tenant residing in an Affordable Unit. Developer shall cause the tenant records for Affordable Units to include, the lease, the name, address, number of occupants per unit, number of bedrooms in the unit, monthly rent or cost (including utility allowance), initial address of each tenant, income certifications for each person occupying the unit, and the documents used to certify the tenant's income. Tenants of Affordable Units shall provide consent to the owners to allow these disclosures.

Developer shall submit to the County, in a form reasonably approved by the County, an annual report concerning leasing of the Affordable Units not later than the first day in April of each year during the Term. The annual report will include the tenant records for each tenant residing in an Affordable Unit during the previous year. Developer shall submit with each annual report the applicable compliance review application and fee pursuant to the Land Use Development Fee Schedule adopted by the Board of Supervisors.

8. <u>Rent Levels</u>. Each year, DCD will provide Developer with a schedule of maximum permissible rents for the Affordable Units, using guidance provided by the California Department of Housing and Community Development ("<u>HCD</u>"), and the maximum monthly allowances for utilities and services.

On or about April 1 of each year, when HCD issues to the County the annual update to the income limits, adjusted by household size, DCD shall issue to Developer new gross rent limits for the Affordable Units that include a reasonable utility allowance, and establish the affordable rent (i) for the Very Low-Income Units and (ii) for the Lower-Income Units (together, the "Affordable Rent") for the following calendar year. Such maximum gross rents will be calculated in compliance with California Health and Safety Code section 50053, using the income limits established by applicable law for the various household sizes. Developer may not charge tenants of the Affordable Units more than the Affordable Rent.

#### 9. <u>Increased Income of Tenant of an Affordable Unit.</u>

- a. If, upon certification of the income of a tenant of an Affordable Unit in accordance with Section 7 above, Developer determines that the income of a tenant of a Very Low-Income Unit has increased and that it is above the applicable qualifying limit for a Very Low-Income Household, or that the income of a tenant of a Lower-Income Unit has increased and that it is above the applicable qualifying limit for a Lower-Income Household (such occurrence, a "<u>Disqualifying Event</u>"), the tenant may continue to occupy the unit.
- b. Upon the occurrence of a Disqualifying Event, Developer shall (i) use commercially reasonable efforts to rent another unit in the Development to the tenant at a rental rate that is not subject to the terms of this Agreement, to the extent permitted by any other regulatory agreements affecting the Development, or (ii) designate the next available unit in the Development that is not subject to the terms of this Agreement as a substitute Affordable Unit so that the Development will be in compliance with the terms of this Agreement. If a substitute Affordable Unit has not been made available for rent by a qualifying tenant as required by this Agreement within 60 days of the Disqualifying Event, subject to and to the extent permitted by applicable law, including, without limitation, Section 42 of the Internal Revenue Code of 1986, as amended from time to time, and to the extent permitted by any

other regulatory agreements affecting the Development, Developer shall not renew the tenant's lease of the Affordable Unit. Developer shall give the tenant at least 60 days' notice of such non-renewal.

- 10. <u>Assurance of Continued Affordability</u>. The incentive granted to the Developer by the County provides identifiable and actual cost reductions that support the development and leasing of the Affordable Units. In order for the County to meet the requirements of Government Code section 65917 that it ensure the continued affordability of the Affordable Units, during the Term, Developer may not rent any of the Affordable Units at rents that exceed those established pursuant to this Agreement.
- 11. <u>Damages for Breach</u>. In addition to any other remedy available to the County by law, if the Developer charges rent in excess of that allowed by this Agreement, Developer shall be liable to the County for damages in the amount of the rent charged or collected, whichever is greater, in excess of the maximums allowed herein, with interest compounded at the maximum rate allowed for judgments. For any other breach of this Agreement, after notice and opportunity to cure in the manner provided in Section 15, the County may, in addition to any other remedy authorized by law, elect that Developer, or any of its successors in interest, be liable to County in the amount of \$1,000 per day until the breach is cured.

The parties hereto understand and agree that, notwithstanding any provisions contained in this Agreement, or any other instrument or agreement affecting the Property, the restrictions and covenants hereunder are not intended by the parties hereto to either create a lien upon the Property, or grant any right of foreclosure, under the laws of the jurisdiction where the Development is located, to any party hereto or third party beneficiary hereof upon a default of any provision herein; rather they are intended by the parties hereto to constitute a restrictive covenant that is senior to any instrument or agreement granting a security interest in the Property, and that, notwithstanding a foreclosure or transfer of title pursuant to any other instrument or agreement, the restrictive covenants and provisions hereunder shall remain in full force and effect.

- 12. Property Maintenance. Throughout the Term, Developer shall keep the exterior of the Development and common amenities in good, marketable condition and ensure that the Affordable Units receive the same maintenance and scheduled upgrades as market-rate units in the Development. Developer shall certify annually in writing to the County that Developer has performed its obligations under this Section 12. Such certification shall be submitted with Developer's annual report under Section 7. County shall be allowed to make reasonable periodic inspections of the Affordable Units during normal business hours and by coordinating and scheduling such inspections in advance with Developer. Permission and consent from tenants of Affordable Units for such inspections shall be sought in accordance with applicable laws and the applicable leases. Developer shall also permit the County to inspect the exterior of the Development during normal business hours and by coordinating and scheduling such inspections in advance with Developer. Developer shall reasonably cooperate with the County during such inspections.
- 13. <u>Management Responsibilities</u>. Developer is responsible for all management functions with respect to the Development, including without limitation the selection of tenants, certification

and recertification of household size and income for the Affordable Units, evictions, collection of rents and deposits, maintenance, landscaping, routine and extraordinary repairs, replacement of capital items, and security. The County has no responsibility for management of the Development.

- 14. <u>Management Agent</u>. Developer may self-manage the Development, but if it hires a third-party manager, Developer shall cause the Development to be managed by an experienced management agent with a demonstrated ability to operate residential facilities like the Development in a manner that will provide decent, safe, and sanitary housing (the "<u>Management Agent</u>"). If Developer hires a Management Agent, Developer shall provide the County with the name, phone number and email address of the person or people primarily responsible for the operation of the Development.
- 15. <u>Periodic Performance Review</u>. The County reserves the right to conduct an annual (or more frequent, if deemed necessary by the County) review of the management practices of the Development. The purpose of each periodic review will be to enable the County to determine if the Development is being operated and managed in accordance with the requirements and standards of this Agreement. Developer shall reasonably cooperate with the County in such reviews.

If, as a result of a periodic review, the County determines in its reasonable judgment that the Development is not being operated and managed in accordance with any of the material requirements and standards of this Agreement, the County shall provide a written notice to Developer specifying the requirements and standards the County has determined are not being met (the "Performance Notice"). The County's failure to specify a particular requirement or standard of this Agreement in the Performance Notice does not waive Developer's obligation to operate and manage the Development in accordance with this Agreement. Developer shall remedy all items on specified in the Performance Notice as soon as practicable and in any event within thirty days of Developer receiving the Performance Notice; provided, however, if, in the sole and reasonable determination of the Director, any item cannot reasonably be remedied within thirty days, Developer shall have additional time as reasonably necessary to remedy all items specified in the Performance Notice, as long as Developer promptly commences efforts to remedy all items specified in the Performance Notice and diligently and in good faith continues to remedy all items as soon as reasonably possible. If in the Director's reasonable judgment Developer fails to remedy all items specified in the Performance Notice within the thirty-day period (as it may be extended pursuant to the preceding sentence), the County may declare Developer to be in breach of this Agreement and thereafter subject to the per diem fine specified in Section 11.

- 16. <u>Approval of Rules and Regulations</u>. Developer shall submit its written tenant rules and regulations with respect to the Development to the County for its review and shall amend such rules and regulations in any way necessary to ensure the same comply with the provisions of this Agreement.
- 17. <u>No Discrimination</u>. Developer shall cause all of the Affordable Units in the Development be available for rent to members of the general public who are income eligible. Developer may not give preference to any particular class or group of persons in renting the Affordable Units,

except to the extent required to cause each Affordable Units to be rented to a tenant meeting the income level required of each Affordable Unit. The Developer may not permit discrimination against or segregation of any person or group of persons on the basis of race, color, creed, religion, sex, sexual orientation, marital status, national origin, source of income (e.g., SSI), age (except for lawful senior housing), ancestry, or disability, in the rental of any Affordable Unit in the Development. In addition, the Developer may not permit any such practice or practices of discrimination or segregation in connection with the employment of persons in the construction of the Development.

#### 18. Marketing Plan.

- a. No later than six (6) months prior to the date construction of the Development is projected to be complete, Developer shall submit to the County for approval its plan for marketing the Affordable Units to income-eligible households as required by this Agreement (the "Marketing Plan").
- b. In addition to any other marketing efforts, Affordable Units shall be marketed through local non-profit, social service, faith-based, and other organizations that have potential renters as clients or constituents. The Developer shall translate marketing materials into Spanish and Chinese. A copy of the translated marketing materials shall be submitted to DCD at least three (3) months prior to the date completion of the Development is projected to be complete.
  - Marketing may also include publicity through local television and radio stations as well as local newspapers including the East Bay Times, Classified Flea Market, El Mensajero Newspaper, Thoi Bao Magazine, Berkeley/Richmond/San Francisco Posts (aka Post News Group), Korea Times, El Mundo, Hankook Ilbo, and the Sing Tao Daily.
- c. Upon receipt of the Marketing Plan, the County will promptly review the Marketing Plan and will approve or disapprove it within thirty (30) days after receipt. If the Marketing Plan is not approved, the County will give Developer specific reasons for such disapproval and Developer shall submit a revised Marketing Plan within fifteen (15) days of notification of the County's disapproval. Developer shall follow this procedure for resubmission of a revised Marketing Plan until the Marketing Plan is approved by the County. No certificate of occupancy will be issued by the County for the Development until the Marketing Plan is approved by the County.

#### 19. Tenant Selection Plan.

- a. No later than six (6) months prior to the date construction of the Development is projected to be complete, Developer shall submit to the County, for its review and approval, Developer's written tenant selection plan for the Affordable Units (the "Tenant Selection Plan").
- b. Upon receipt of the Tenant Selection Plan, the County will promptly review the Tenant Selection Plan and will approve or disapprove it within thirty (30) days after receipt. If the Tenant Selection Plan is not approved, the County will give Developer specific reasons for

such disapproval and Developer shall submit a revised Tenant Selection Plan within fifteen (15) days of notification of the County's disapproval. Developer shall follow this procedure for resubmission of a revised Tenant Selection Plan until the Tenant Selection Plan is approved by the County. No certificate of occupancy will be issued by the County for the Development until the Tenant Selection Plan is approved by the County.

#### 20. Lease Provisions.

- a. No later than four (4) months prior to the date construction of the Development is projected to be complete, Developer shall submit to the County for approval Developer's proposed form of lease agreement to be used when leasing Affordable Units for the County's review and approval. When leasing Affordable Units within the Development, Developer shall use the form of Affordable Unit lease approved by the County. The form of Affordable Unit lease must comply with all requirements of this Agreement and must, among other matters:
  - i. Provide for termination of the lease for failure to: (i) provide any information required under this Agreement or reasonably requested by Developer to establish or recertify the tenant's qualification, or the qualification of the tenant's household, for occupancy of tenant's Affordable Unit in accordance with the standards set forth in this Agreement, or (ii) qualify as a Very Low-Income Household or a Lower-Income Household as each individual case may be, as a result of any material misrepresentation made by such tenant with respect to the income computation.
  - ii. Be for an initial term of not less than one (1) year, unless by mutual agreement between the tenant and Developer, and provide for no increase in rent during such year. After the initial year of tenancy, the lease may be month-to-month by mutual agreement of Developer and the tenant. Notwithstanding the above, any rent increases are subject to the requirements of Section 8 above.
  - iii. Include a provision that requires a tenant who is residing in an Affordable Unit required to be accessible and who is not in need of an accessible unit to move to a non-accessible Affordable Unit when a non-accessible Affordable Unit becomes available and another income qualifying tenant or prospective tenant is in need of an accessible Affordable Unit.
  - iv. Provide that a termination of, or refusal to renew a lease for, an Affordable Unit for any reason other than for a "just cause," must be preceded by not less than sixty (60) days written notice to the tenant by Developer specifying the grounds for the action. Termination of, or refusal to renew, a lease for a just cause must be preceded by such notice as may be required by the written lease or applicable law. For purposes of this Agreement, "just cause" has the meaning given in Section 1946.2 of the California Civil Code (as the same may be amended or replaced from time to time). If said Section 1946.2 is hereafter repealed and not replaced, then "just cause" shall have meaning given by such statute immediately prior to such repeal.
- b. During the Term, Developer shall comply with the Marketing Plan and Tenant Selection Plan approved by the County.

- 21. <u>Attorneys' Fees and Costs</u>. In any action brought to enforce this Agreement, the prevailing party must be entitled to all costs and expenses of suit, including reasonable attorneys' fees. This section must be interpreted in accordance with California Civil Code section 1717 and judicial decisions interpreting that statute.
- 22. <u>Developer Representation</u>. Developer represents and warrants that it is the owner of the Property and has full authority to execute this Agreement.
- 23. Governing Law. This Agreement is governed by the laws of the State of California.
- 24. <u>Order of Precedence</u>. In the event of any conflict or inconsistency between the terms of this Agreement and related obligations, the following order of precedence applies: The County's Ordinance Code, this Agreement, the Plan.
- 25. <u>Risk of Market Conditions</u>. Developer bears sole responsibility for developing, constructing, and marketing the Affordable Units covered by this Agreement, pursuant to the approvals that the County issued for the Development and the requirements contained in this Agreement. The County has no obligation to amend this Agreement and Developer shall reimburse the County for all administrative costs associated with any modification of this Agreement that requires the approval of the County Board of Supervisors.
- 26. <u>Waiver of Requirements</u>. Any of the requirements of this Agreement may be expressly waived by the County in writing, but no waiver by the County of any requirement of this Agreement extends to or affects any other provision of this Agreement, and may not be deemed to do so.
- 27. <u>Amendments</u>. This Agreement may be amended only by a written instrument executed by all the parties hereto or their successors in title that is duly recorded in the official records of the County of Contra Costa.
- 28. <u>Severability</u>. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining portions of this Agreement will not in any way be affected or impaired thereby.

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29. Notices. All notices required or permitted by any provision of this Agreement are to be in writing and sent by overnight delivery or certified mail, postage prepaid and directed as follows:

#### County:

Contra Costa County Department of Conservation and Development 30 Muir Road Martinez, CA 94553

Attn: Housing & Community Improvement

#### **Developer:**

Alves Lane, L.P. 11150 West Olympic Blvd., Suite 620 Los Angeles, CA 90064 Attn: President

With a copy to: RBC Community Investments, LLC 600 Superior Avenue, Suite 2300 Cleveland, Ohio 44114 Attention: President and General Counsel

Notwithstanding the preceding, either party may change its address(es) for notice from time to time by notice delivered to the other party.

#### 30. Contact Information.

- Prior to Community Development Division stamp-approval of plans for issuance of a building permit, the Developer shall provide the name of the contact person representing the owner of the property for permit compliance and their contact information.
- b. The Developer is responsible for keeping DCD informed of the contact information of the owner or designee who is responsible for compliance with this Agreement and how they may be contacted (i.e., mailing and email addresses, and telephone number) at all times.

[Remainder of Page Intentionally Left Blank]

The parties are signing this Agreement as of the date set forth in the introductory paragraph.

DEVELOPER:			
ALVES LANE, L.P. a California limited partnership			
Ву:	Alves Lane, LLC, a California limited liability company, its administrative general partner		
	By: George Russo, Chief Financial Officer		
Ву:	FFAH V Alves Lane, LLC, a California limited liability company, its managing general partner		
	By: Foundation for Affordable Housing V, Inc., a California nonprofit public benefit corporation, its sole member		
	By:		
that of the chairman of the board, preside	I limited liability companies, the agreement must be signed by two officers. Signature A must be ent, or vice-president; and Signature B must be that of the secretary, any assistant secretary, chief r (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be		
COUNTY:			
COUNTY O	F CONTRA COSTA		
	opchik, Director nent of Conservation and Development		

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIF	ORNIA	)		
COUNTY OF CON	NTRA COSTA	)		
the same in her aut	, 202_, before me, ame is subscribed to the horized capacity, and the ch the person acted, ex	hat by her sign	ature on the instrument	blic, personally factory evidence to be d to me that she executed the person, or the entity
I certify UNDER P paragraph is true ar		RY under the la	nws of the State of Calif	fornia that the foregoing
WITNESS my hand	d and official seal.			
Signature			(seal).	
			the identity of the individual ws, accuracy, or validity of that of	
STATE OF CALIF	ORNIA	)		
COUNTY OF CON	NTRA COSTA	)		
person(s) whose na executed the same	me is subscribed to the in his/her/their authoriz	e within instrurzed capacity, a	, Notary Public, pers he basis of satisfactory nent and acknowledged nd that by his/her/their so the person acted, execu-	to me that he/she/they signature on the
I certify UNDER P paragraph is true ar		RY under the la	nws of the State of Calif	Cornia that the foregoing
WITNESS my hand	d and official seal.			
Signature			(seal)	

# EXHIBIT A LEGAL DESCRIPTION OF PROPERTY

### LEGAL DESCRIPTION BEING A SINGLE PARCEL OF LAND

#### SAID PARCEL IS LOCATED

#### IN AN UNINCORPORATED AREA OF THE COUNTY OF CONTRA COSTA.

#### STATE OF CALIFORNIA

BEING A PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 2 NORTH, RANGE 1 WEST, MOUNT DIABLO BASE AND MERIDIAN, DESCRIBED AS FOLLOWS:

BEGINNING ON THE SOUTH LINE OF THE PARCEL OF LAND DESCRIBED AS PARCEL 7. IN THE JUDGMENT OF DECLARATION OF TAKING, RECORDED DECEMBER 29, 1938, IN BOOK 487 OF OFFICIAL RECORDS OF CONTRA COSTA COUNTY, PAGE 214, AT THE EAST LINE OF THE PARCEL OF LAND DESCRIBED IN THE DEED TO UNITED PENTECOSTAL CHURCH OF PITTSBURG, INC., RECORDED AUGUST 10, 1961, IN BOOK 3928 OF OFFICIAL RECORDS OF CONTRA COSTA COUNTY. PAGE 443, THENCE FROM SAID POINT OF BEGINNING, ALONG SAID SOUTH LINE. SOUTH 80°06'38" EAST A DISTANCE OF 261.44 FEET, THENCE SOUTH 62°01'38" EAST A DISTANCE OF 49.66 FEET, THENCE SOUTH 43°56'38" EAST A DISTANCE OF 471.60, THENCE SOUTH 00°39'22" WEST A DISTANCE OF 74.24 FEET TO THE NORTH LINE OF THE PARCEL OF LAND DESCRIBED IN THE DEED TO THE COUNTY OF CONTRA COSTA, RECORDED APRIL 13, 1950, IN BOOK 1537 OF OFFICIAL RECORDS OF CONTRA COSTA COUNTY, PAGE 294, THENCE NORTHWESTERLY ALONG SAID NORTH LINE NORTH 89°23'32" WEST A DISTANCE OF 65.41 FEET, THENCE NORTH 73°42'13" WEST A DISTANCE OF 386.56 FEET, THENCE NORTH 52°59'51" WEST A DISTANCE OF 194.48 FEET TO A NON-TANGENT CURVE, CONCAVE SOUTHERLY WITH A RADIAL BEARING OF NORTH 57°42'33" EAST, A RADIUS OF 297.90 FEET, AND A CENTRAL ANGLE OF 27°47'11", THENCE ALONG AN ARC DISTANCE OF 144.47 FEET TO THE EAST LINE OF SAID UNITED PENTECOSTAL CHURCH OF PITTSBURG, INC. PARCEL, THENCE ALONG SAID EAST LINE NORTH 23°11'31" EAST A DISTANCE OF 170.52 FEET TO THE POINT OF BEGINNING, SAID BOUNDARY IS AS SHOWN ON RECORD OF SURVEY NO. 4264, RECORDED FEBRUARY 17, 2022, IN BOOK 164 OF OFFICIAL RECORDS OF CONTRA COSTA COUNTY, PAGE 2.

CONTAINING 168,209.63 SQUARE FEET OR 3.862 ACRES, MORE OR LESS.

ERIC S GILBERTSEN, PLS NO. 7545



Roseville, CA 95661 www.kpff.com

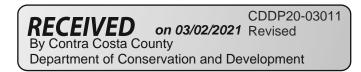
**EXHIBIT "A"** 

LEGAL DESCRIPTION UNINCORPORATED COUNTY OF CONTRA COSTA / CALIFORNIA

DATE: 10/28/2022 DRAWN BY: TAS PROJECT NO. 1003-2000-023 SHEET:

EXP. 12/31/23

# EXHIBIT B INCLUSIONARY HOUSING PLAN AND DENSITY BONUS REQUEST



### ALVES LANE APARTMENTS HOUSING PLAN & DENSITY BONUS NARRATIVE

#### **Density Bonus Proposal**

Density Bonus proposals are intended to provide incentives and/or concessions for housing developments for the production of housing for very low income, lower income, moderate income, or senior households; to facilitate the development of affordable housing; to implement the goals, objectives, and policies of the County General Plan's Housing Element.

- 1. DENSITY BONUS PROPOSAL. The proposal must include:
  - a. A full description of the proposed project.

Alves Lane Apartments is the proposed new construction of a single three-to-four-story multifamily building with 100 rental apartment units, including one onsite manager's unit. The project is located in Bay Point, California and will include 15 one-bedroom units, 15 two-bedroom units, 36 three-bedroom units and 34 four-bedroom units. The apartment building will be constructed to complement the neighborhood while providing a high-quality and safe environment for its residents. Along with multiple common areas and a central open space courtyard readily available to its residents, the project will offer a flexible community space suited to be adaptable to unique community needs and programming.

The project will include 13 affordable housing units and 87 market rate units. Of the 13 affordable housing units, at least 20%, or 3 units, shall be rented at an affordable rent to Very Low Income Households and the remaining affordable housing units, or 10 units, shall be rented at an affordable rent to Lower Income Households to meet Contra Costa County Inclusionary Housing Ordinance requirements. Additionally, 10 of the 13 affordable housing units will satisfy the Density Bonus Ordinance requirements. Please refer to Section 1.f for more information.

b. The type of housing development proposed as required by the State's Density Bonus law (rental, for-sale, low-income, senior housing, foster youth, common interest development, student housing, etc.).

Multi-Family Rental.

c. Maximum base unit calculation for the site.

The project site is 3.81 acres. The max density for the project is 21.9 dwelling units per acre, or up to 83.439 units.

d. The percentage of density bonus requested.

The project is requesting a density bonus increase of 20%, or 17 units, bringing the total unit count to 100 units.

e. The total number of units and the affordability level (based on percentage of area median income) of all units in the project.

Alves Lane Apartments consists of 100 apartment units. The project will include 13 affordable housing units and 87 market rate units. Of the 13 affordable housing units, at least 20%, or 3 units, shall be rented at an affordable rent to Very Low Income Households (50% of area median income) and the remaining affordable housing units, or 10 units, shall be rented at an affordable rent to Lower Income Households (60% of area median income).

f. The number of incentives/concessions for the project, including the referenced Government Code Section that supports the number requested for the project.

One concession in exchange for at least 10% of total units, or 10 units, reserved for Lower Income Households (60% of area median income) per California Government Code Section 65915(d)(2)(A):

One incentive or concession for projects that include at least 10 percent of the total units for lower income households, at least 5 percent for very low income households, or at least 10 percent for persons and families of moderate income in a common interest development.

g. The requested incentive/concession.

The project is requesting a concession for the project height up to 45′. While the zoning code allows up to 45′, per the specific plan, 30′ is the maximum allowable height for the site. With the canal to the north, the project is more than 50′ from any single family residence, so the 20′ stipulation does not apply. We are requesting that the project be granted a concession from the 30′ allowable height under the specific plan to the P-1 Zoning District's allowable height of 45′ for the "MM" land use designation, which is the General Plan land use for the project. Without this additional height increase, the allowable density could not be achieved on this site.

Approval of the concession request will increase project feasibility and make the units more affordable, while also reducing the loss of much needed housing units.

- h. A list of requested waivers or reductions of development standards. Not Applicable.
- i. The number of existing residential units on site. Are the existing units rental units? The site is currently vacant land. There are no existing residential units on site.
- j. Are there any deed restrictions on the parcel that restricts the ownership or rental of the property/unit to persons below the area median income?
  The property does not have any existing deed restrictions on title that restricts the
  - ownership or rental of the property/unit to persons below the area median income.
- k. The number of buildings proposed in the project.
  - One (1) three-to-four-story building.

- I. The unit types, numbers, and distribution (i.e. studio, 1 bedroom, 3 bedroom, etc.).

  Alves Lane Apartments will include 15 one-bedroom units, 15 two-bedroom units, 36 three-bedroom units and 34 four-bedroom units.
- m. Whether the project will be phased.

Alves Lane Apartments will be a single phase.

n. Location of the affordable units and what phase they will be developed.

All affordable units will be distributed evenly throughout the property and constructed concurrently with the market rate units.

#### 2. VICINITY/LOCATION MAP.

Please refer to the vicinity map on Sheet A1.1: Title Sheet.

- 3. SITE PLAN. Site plan should be legibly drawn to scale, and include the following:
  - a. Location
  - b. Square footage and acreage of parcel(s)
  - c. Property lines and dimensions
  - d. Street right-of-way
  - e. Existing easements
  - f. Existing/proposed on-site buildings and any buildings within 100 feet of property
  - g. Driveway and parking layout
  - h. Existing and proposed trees and landscaping
  - i. Location of the proposed affordable units
  - j. Zoning
  - k. General Plan
  - Gross acreage
  - m. Net acreage

Please refer to Sheet A1.6: Site Plan.

4. FINANCIAL ANALYSIS REPORT. The financial analysis report for the project should indicate that the proposed Density Bonus and concessions and/or incentives are necessary to provide the proposed affordable units.

Please refer to attached Financial Analysis Report.

#### 5. ADDITIONAL INFORMATION.

a. Any pertinent information that is relevant for staff's review and processing of the request. The project is not pursuing a density bonus per the inclusionary unit percentage. Instead, the project is pursuing a 20% density bonus pursuant to the Contra Costa County Residential Density Bonus Ordinance. The project is eligible for a density bonus under Section 822-2.404 of the Contra Costa County Municipal Code as a result of meeting the following criteria:

Ten percent of the total units of a housing development must be reserved for lower income households.

The project will reserve 10 units for Lower Income households, or 10% of total units, to meet the Density Bonus Ordinance requirements. These 10 units overlap with the Inclusionary Housing Ordinance units, which includes an additional three (3) units for Very Low Income households. For providing 10 units affordable to Lower Income households, the project qualifies for a 20% density bonus increase.

- Is the proposed development on property that includes or included affordable units that have been subject to a recorded covenant, ordinance, or law restricting rents?
   There are no existing residential units on site. The property has not been subject to a recorded covenant, ordinance, or law restricting rents.
- c. Is the proposed development property where dwelling units have been vacated or demolished in the five-year period preceding the submittal of the application proposal for development?

No, the site has been vacant land since 2002.

d. Does the proposed development replace any affordable units pre-existing on the site or a portion of the site?

The site is currently vacant land. There are no existing residential units on site.

6. ATTACH COMPLETED INCLUSIONARY HOUSING ORDINANCE HOUSING PLAN. This Housing Plan is required for projects of five or more residential units to demonstrate compliance with the County's Inclusionary Housing Ordinance. See Chapter 822-4 of the County Ordinance Code for the standards and requirements for applicability and compliance. Please refer to the following pages.

#### **Inclusionary Housing Plan**

The Contra Costa County Inclusionary Housing Ordinance (IHO) requires new residential developments to include a minimum percentage of dwelling units that are affordable to very-low, lower and moderate income households. In residential developments of five (5) or more units, fifteen percent (15%) of the dwelling units must be affordable.

The inclusionary housing plan must include the following:

A. A project description including the number of market rate units and inclusionary units proposed, and the basis of the calculation;

Alves Lane Apartments is the proposed new construction of a single three-to-four-story multifamily building with 100 rental apartment units, including one onsite manager's unit. The project is located in Bay Point, California. The apartment building will be constructed to complement the neighborhood while providing a high-quality and safe environment for its residents. Along with multiple common areas and a central open space courtyard readily available to its residents, the project will offer a flexible community space suited to be adaptable to unique community needs and programming.

The project will include 13 affordable housing units and 87 market rate units. Of the 13 affordable housing units, at least 20%, or 3 units, shall be rented at an affordable rent to Very Low Income Households and the remaining affordable housing units, or 10 units, shall be rented at an affordable rent to Lower Income Households to meet Contra Costa County Inclusionary Housing Ordinance requirements. Additionally, 10 of the 13 affordable housing units will satisfy the Density Bonus Ordinance requirements. Please refer to the Section 1.f of the Density Bonus Proposal for additional information.

The project is also pursuing a density bonus. The project site is 3.81 acres. The max density for the project is 21.9 dwelling units per acre, or up to 83.439 units. The project is requesting a density bonus increase of 20%, or 17 units, bringing the total unit count to 100 units.

B. A site plan indicating the location of the inclusionary units in relationship to the market rate units. (Unit mix, location, and size, and # of bedrooms);

Please refer to Sheet A1.6: Inclusionary Housing Unit Location Plan, which shows each affordable housing unit's approximate location within the building footprint. These units will be disbursed evenly throughout the development by floor and all residents will have access to all on-site amenities.

The unit breakdown is as follows:

Bedroom Type	Size	# of Units	Proposed # of IHO Units at Very Low Income (50% of AMI)	Proposed # of IHO Units at Low Income (60% of AMI)
1 Bedroom	505-567 NET SF	15	1	2
2 Bedrooms	734 NET SF	14	1	2
3 Bedrooms	951-1046 NET SF	36	1	3
4 Bedrooms	1025-1086 NET SF	34		3
Managers Unit – 2 Bedroom	734 NET SF	1		
TOTAL UNITS		100	3	10

#### C. The targeted income levels;

The project includes 13 affordable housing units:

- Three (3) units will be restricted at Very Low Income rent, which shall not exceed 50% of the
  area median income for Contra Costa County, adjusted for assumed household size,
  multiplied by thirty percent and divided by twelve.
- Ten (10) units will be restricted at Low Income rent, which shall not exceed 60% of the area median income for Contra Costa County, adjusted for assumed household size, multiplied by thirty percent and divided by twelve.
- D. A phasing plan, if needed, indicating the timely development of the inclusionary units as the residential development is completed;

Not Applicable – All units will be developed in a single phase.

E. If desired, a density bonus of 15 percent, which would equal the inclusionary unit percentage. The project is not pursuing a density bonus per the inclusionary unit percentage. Instead, the project is pursuing a 20% density bonus pursuant to the Contra Costa County Residential Density Bonus Ordinance. The project is eligible for a density bonus under Section 822-2.404 of the Contra Costa County Municipal Code as a result of meeting the following criteria:

Ten percent of the total units of a housing development must be reserved for lower income households.

The project will reserve 10 units for Lower Income households, or 10% of total units, to meet the Density Bonus Ordinance requirements. These 10 units overlap with the Inclusionary Housing Ordinance units, which includes an additional three (3) units for Very Low Income

households. For providing 10 units affordable to Lower Income households, the project qualifies for a 20% density bonus increase.

#### F. Density Bonus concessions or incentives:

As a result of the density bonus request, the project is requesting one concession:

The project is requesting a concession for the project height up to 45′. While the zoning code allows up to 45′, per the specific plan, 30′ is the maximum allowable height for the site. With the canal to the north, the project is more than 50′ from any single family residence, so the 20′ stipulation does not apply. We are requesting that the project be granted a concession from the 30′ allowable height under the specific plan to the P-1 Zoning District's allowable height of 45′ for the "MM" land use designation, which is the General Plan land use for the project. Without this additional height increase, the allowable density could not be achieved on this site.

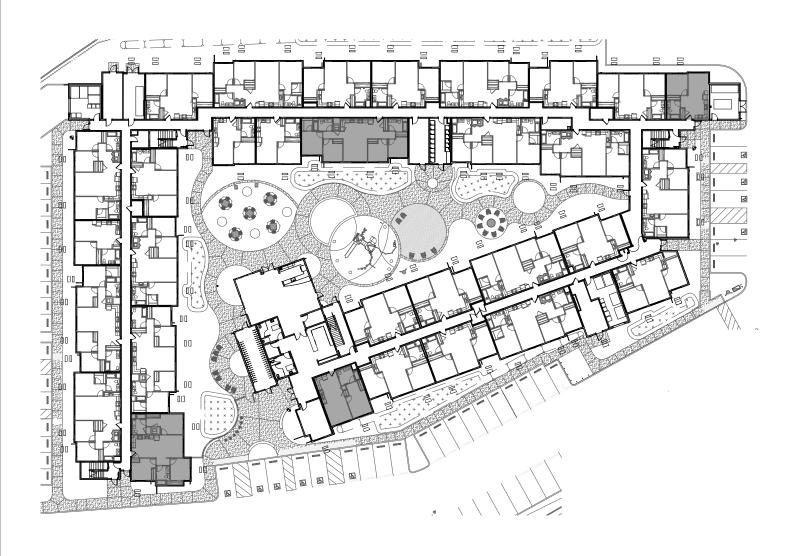
Approval of the concession request will increase project feasibility and make the units more affordable, while also reducing the loss of much needed housing units.

#### Financial Analysis Report

The financial analysis report for the project should indicate that the proposed Density Bonus and concessions and/or incentives are necessary to provide the proposed affordable units.

An incentive or concession pursuant to California Government Code Section 65915(d)(2)(A), to allow a building height of up to 45' to meet the P-1 Zoning District's allowable height of 45' for the "MM" land use designation. Contra Costa County's specific plan stipulates a max allowable building height of 30'.

• Without this additional height increase, the allowable density could not be achieved on this site. If this concession is not approved, Dahlin Architects has confirmed that there would need to be a reduction in the number of units and floors onsite. Based on an average of 871 SF per unit, there would be a reduction of 41 units and two stories. The average rent received per unit is \$1,925. If we were to build a smaller and less cost-efficient project, we would be short \$7.76 million in permanent phase financing as a result of reduced rental income and generated tax credit equity, which would make the project financially infeasible. Please see the attached Sources & Uses detailing a funding gap of \$7,761,331.



## 1ST FLOOR

1" = 50'-0"

## **Inclusionary Units**

**ALVES LANE APARTMENTS** 



JOB NO.	1318.011	A-01
DATE	09/12/22	/ \ \ \



2ND FLOOR

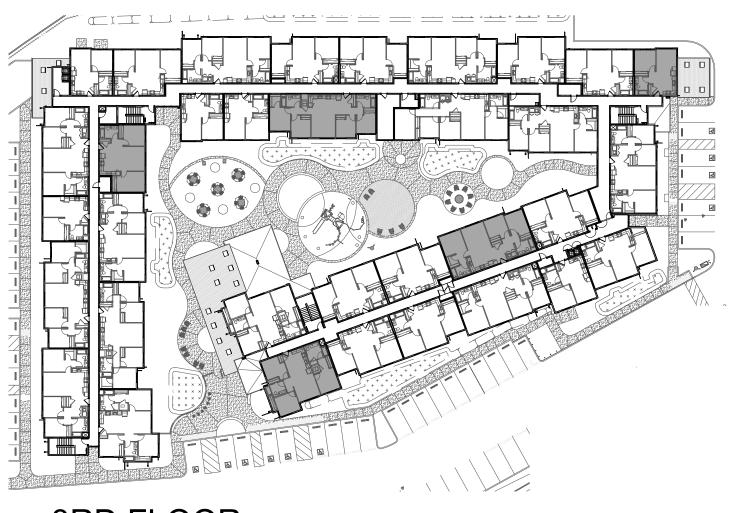
1" = 50'-0"

### **Inclusionary Units**

**ALVES LANE APARTMENTS** 



		1 00
JOB NO.	1318.011	A-02
DATE	09/12/22	/ \ \ \ L



3RD FLOOR

1" = 50'-0"

## **Inclusionary Units**

**ALVES LANE APARTMENTS** 



		4 00
JOB NO.	1318.011	A-03
DATE	09/12/22	1100

	pe ID: EE5CCB90-DA24-45AC-BA34-CF1AB75E				
Applicant Mata Housing Corporation Subdivision Name			Property Owner D & M Investment Partners		
	division #	APN 093-100-059; 093-100			
Cour	nty File #_ <del>DP20-3011</del>	Date Submitted 07/30/2020			
	Con	ntra Costa County	RECEIVED on 08/07/2020 By Contra Costa County Department of Conservation and Devel		
	Department of C	Conservation and Deve			
	Inclus	ionary Housing Plan	_		
in lie	e are five different ways of complying w u fees, and other. The Inclusionary Hou osing to fulfill the inclusionary housing	ising Plan is required to identify whic	h option the applicant is		
and t	nore information on the Inclusionary Ho the in-lieu fee calculator), please go to t //www.co.contra-costa.ca.us/4881/Dev	the Developing Affordable Housing w			
Sec	tion A - On Site				
The i	nclusionary housing plan must include t	the following:			
X	the basis of the calculation;	number of market rate units and inclu			
×	(Unit mix, location, and size, and # o	the inclusionary units in relationship of bedrooms);	o to the market rate units.		
X	The targeted income levels;  A phasing plan, if needed, indicating development is completed;	g the timely development of the inclu	usionary units as the residential		
X Com	·	cent, which would equal the inclusio	nary unit percentage.		
	ments.				
Sec	tion B - Off-Site				
The i	nclusionary housing plan must include t	the following:			
	A project description including the n proposed, and the basis of the calcu	number of on site market rate units a Ilation;	and off site inclusionary units		
	The targeted income levels;				
	on-site development;	proposed off-site development is in I			
	proposed off site development;	eneral plan designation, phase one er			
	A phasing plan, if needed, indicating	g the timely development of the inclu	isionary units as the residential		

Indicate whether the off site development is new construction or acquisition/rehabilitation. If desired, a density bonus of 15 percent, which would equal the inclusionary unit percentage.

development is completed;

Comments:

		A24-45AU-BA34-UF IAB75E4EU				
Applicant				Property Owner		
Subdivision NameSubdivision #			APN	Site AddressAPN		
County File #						
Sect	tion C - Lan	d Conveyance				
		sing plan must include the	following:			
	A project des	cription including the num	nber of on site market rate units and off si	te inclusionary units		
	proposed, and the basis of the calculation; The targeted income levels; Parcel numbers, acreage, zoning, general plan designation, phase one environmental report for the					
	proposed off	site development. ipient of land conveyance.		ental report for the		
	•	p indicating where the pro	pposed off-site development is in relations	hip to the proposed		
Comr	ments:					
Sect	tion D – In-I	Lieu Fee				
	•	n in-lieu fee is proposed to pted by the Board of Supe	o satisfy this requirement. The fees shall bervisors.	e pursuant to the fee		
	Note: Only ap	oplicable for projects with	5 to 125 units of rental or for-sale housing	·.		
Comr	ments:					
		<u></u>				
Sect	tion E - Oth	er				
	determine th		proposed, information sufficient to allow provide equivalent or greater benefit than ite.			
Comr	ments:					
		<del>-</del>				
Applic	cant & Property	Owner Verification:				
hereir my/o	n. I/We verify th ur knowledge ar	nat all of the information sind should it be found that	read this form and understand all of the intated and submitted is complete and accurance of the information is incorrect, incommay result in increased processing time and	rate to the best of plete, or inconsistent		
	cant Signature:		Name: Meta Housing Corporation	Date: 07/30/2020		
	er Signature:	Mike Delagnes	Name: D & M Investment Partners	Date: 07/30/2020		
		ODBD3CFD014E498				

Applicant Meta Housing Corporation				
Project Name Alves Lane Apartments				
Subdivision #				
County File # DP20-3011				

Property Owner D & M Investment Partners				
Site Address 544-595 Alves Lane, Bay Point, CA 94565				
APN 093-100-059; 093-100-060				
Date Submitted 09/09/2020				

# Contra Costa County Department of Conservation and Development Density Bonus Proposal

#### **DENSITY BONUS SUBMITTAL REQUIREMENTS**

RECEIVED on 12/17/2020
By Contra Costa County
Department of Conservation and Development

Requests for Density Bonuses are reviewed and processed for approval or denial by the Community Development and the Housing and Community Improvement Divisions. Density Bonus requests are processed pursuant to Section 65915 et seq. of the California Government Code and Title 8, Division 822, Chapter 822-2 of the Contra Costa County Ordinance Code. Density Bonus proposals are intended to provide incentives and/or concessions for housing developments for the production of housing for very low income, lower income, moderate income, or senior households; to facilitate the development of affordable housing; to implement the goals, objectives, and policies of the County General Plan's Housing Element.

The Density Bonus request will be reviewed and processed concurrently with the complete submittal of a development application, which may include but is not limited to applications, for subdivisions, planned unit developments, development plans, land use permits, rezones, and/or general plan amendments.

- 1. DENSITY BONUS PROPOSAL. The proposal must include:
  - a. A full description of the proposed project.
  - b. The type of housing development proposed as required by the State's Density Bonus law (rental, for-sale, low-income, senior housing, foster youth, common interest development, student housing, etc.).
  - c. Maximum base unit calculation for the site.
  - d. The percentage of density bonus requested.
  - e. The total number of units and the affordability level (based on percentage of area median income) of all units in the project.
  - f. The number of incentives/concessions for the project, including the referenced Government Code Section that supports the number requested for the project.
  - g. The requested incentive/concession.
  - h. A list of requested waivers or reductions of development standards.
  - i. The number of existing residential units on site. Are the existing units rental units?
  - j. Are there any deed restrictions on the parcel that restricts the ownership or rental of the property/unit to persons below the area median income?
  - k. The number of buildings proposed in the project.
  - I. The unit types, numbers, and distribution (i.e. studio, 1 bedroom, 3 bedroom, etc.).
  - m. Whether the project will be phased.
  - n. Location of the affordable units and what phase they will be developed.
- 2. VICINITY/LOCATION MAP.

Applicant Meta Housing Corporation	Property Owner D & M Investment Partners		
Project Name Alves Lane Apartments	Site Address 544-595 Alves Lane, Bay Point, CA 94565		
Subdivision #	APN 093-100-059; 093-100-060		
County File # DP20-3011	Date Submitted 09/09/2020		

- 3. SITE PLAN. Site plan should be legibly drawn to scale, and include the following:
  - a. Square footage and acreage of parcel(s)
  - b. Property lines and dimensions
  - c. Street right-of-way
  - d. Existing easements
  - e. Existing/proposed on-site buildings and any buildings within 100 feet of property
  - f. Driveway and parking layout
  - g. Existing and proposed trees and landscaping
  - h. Location of the proposed affordable units
  - i. Zoning
  - j. General Plan
  - k. Gross acreage
  - Net acreage
- 4. FINANCIAL ANALYSIS REPORT. The financial analysis report for the project should indicate that the proposed Density Bonus and concessions and/or incentives are necessary to provide the proposed affordable units.
- 5. ADDITIONAL INFORMATION.
  - a. Any pertinent information that is relevant for staff's review and processing of the request.
  - b. Is the proposed development on property that includes or included affordable units that have been subject to a recorded covenant, ordinance, or law restricting rents?
  - c. Is the proposed development property where dwelling units have been vacated or demolished in the five-year period preceding the submittal of the application proposal for development?
  - d. Does the proposed development replace any affordable units pre-existing on the site or a portion of the site?
- 6. ATTACH COMPLETED INCLUSIONARY HOUSING ORDINANCE HOUSING PLAN. This Housing Plan is required for projects of five or more residential units to demonstrate compliance with the County's Inclusionary Housing Ordinance. See Chapter 822-4 of the County Ordinance Code for the standards and requirements for applicability and compliance.

#### Applicant & Property Owner Verification:

I/We certify that all statements made on this application or any accompanying attachment or exhibit are true and complete to the best of my knowledge. Should it be found that any of the information is incorrect, incomplete, or inconsistent with the requirements of the County Ordinance or State law that it may result in denial of the request and increased processing time and/or costs. I/We understand that any false statements may result in denial of the requested permit, revocation of any issued permit, or penalties. I/We further certify that permission has been granted by the property owner to conduct the proposed development applied for herein.

Applicant Signature:		Name: Meta Housing Corporation	Date: 09/09/2020
	DocuSigned by:		
Owner Signature:	Mike Delagnes	Name: D & M Investment Partners	Date: 09/09/2020
	0DBD3CFD014E498	2	

### EXHIBIT C INCOME CERTIFICATION FORM

	TENANT INCOME CE	RTIFICATI	ON FORM	Unit #:		
Inclusionary Housing/Density Bonus		Effective Date:				
inclusionary housing/ Density Bonus		Move-Ir	n Date:			
☐ Initial Certification ☐ Recertification			ion	☐ Chai	nge in Household Size	∐ Other
PART /	A - GENERAL PROPERTY IN	FORMATION		Property	Manager(s):	
Propert	y Name:			Phone:		Email:
Propert	y Address:			Owner Na	ame:	•
City/Cou	unty:			Owner Ac	ddress:	
Unit SF:	# Bedrooms:			•		
	B - HOUSEHOLD INFORMA		Vacant (€	Check if unit	t was vacant on 12/31 of the	Effective Date Year
	Head of Household: 🔲 I decline to			ETHNICITY	of Head of Household: L I o	decline to answer
	rican Indian or Alaska Native			□n	Ion-Hispanic or Latino	Hispanic or Latino
Asian	Native Hawaiian or Pacific Isl	ander White	e Cother			
Household Size	Tenant/Occupant Name	Relationship to Head of Household	Date of Birth MM/DD/YYYY		Student Status	Last 4 Digits of Social Security #
1				☐ FT	☐ PT ☐ NA	
2				□FT	□ PT □ NA	
3				☐ FT	☐ PT ☐ NA	
4				☐ FT	□ PT □ NA	
5				☐ FT	☐ PT ☐ NA	
6				☐ FT	☐ PT ☐ NA	
	C - GROSS ANNUAL INCOM	IE				
Household MBR #	1 Employment or Wages	s.	2 S./Pensions		3 Public Assistance	4 Other Income
$\vdash$				+		
TOTALS	¢	¢		ć		ė
	OTALS 1 - 4 ABOVE	7		5 TO	TAL INCOME	Ś
	D - TENANT ASSET INCOME			3 10	TALINCOME	<del>,</del>
Household	6		7	$\overline{}$	8	9
MORT	Type of Asset	Curre	nt Asset? (Y/N)	c	ash Value of Asset	Annual Income from Asset
$\vdash$				_		
10 T	OTAL COLUMNIA ACTU	AL INICOME	FROM ACCET			
	OTAL COLUMN 9 - ACTU OTAL COLUMN 8 - CASH					
	em #11 is greater than \$5000, m			. If not, leav	ve blank.	<u> </u>
	OTAL INCOME FROM ASS					
14. T	OTAL ANNUAL HOUSEHO	DLD INCOM	E FROM ALL SOU	RCES (Ad	d #5 and #13)	
HOUSEHOLD CERTIFICATION AND SIGNATURES  The information in this form will be used to determine-maximum income eligibility. (We have provided for each personic) set forth in Part II acceptable verification of current anticipated annual income. (We agree to notify the landlord immediately upon any member of the household moving out of the unit or any new member moving in. (We agree to notify the landlord immediately upon any member becoming a full time student.  Under penalty of perjury, (We certify that the information presented in this Certification is true and accurate to the best of my/our knowledge and belief. The undersigned further understands that providing false representations have in constitutes an act of fraud. False, mideading or incomplete information may result in the termination of the lease agreement.						
Signature	1	Date	Signature	,		Date
Signature		Date	Signature			Date

PART E - DETERMINATION OF INCOME ELIGIBILITY					
Total Annual Household Income From All Sources			RECERTIFICATION ONLY		
(From Line #14 on Page 1)		Unit Meets State Income	Current State Income Limit:		
		Restriction at:	Carette state income cirili.		
Current State/County Income Limit per Family Size: \$	_		\$		
		30% 50%			
If Applicable, Current Federal Bond \$		80% 120%			
Income Limit per Family Size:	Ur	nit Meets State Deeper Target	ing		
Household Income as of Move-in: \$		Income Restriction at:			
		Other%			
	PART F - REN	IT			
Total Paid Monthly Rent \$	Fee	deral Rent Assistance:	\$		
Monthly Utility Allowance \$	No	n-Federal Rent Assistance:	\$ *Source		
Other Monthly Non-Optional Charges \$			(*0 - 8 below)		
			,		
GROSS MONTHLY RENT FOR UNIT	* s	ource of Federal Assistance			
Tenant paid rent plus Utility Allowance &					
other non-optional charges	1.4	**HUD Multi-Family Project-B	ased Rental Assistance (PBRA)		
		Section 8 Moderate Rehabilita			
Maximum State/County Rent Limit for this unit: \$		Public Housing Operating Subs			
If Applicable, Maximum Federal & State LIHTC Bond		HOME Rental Assistance			
Rent Limit for this unit: \$		HUD Housing Choice Voucher	(HCV) tenant-based		
West Comment of this dist.		HUD Project-Based Voucher (F			
		USDA Section 521 Rental Assis			
Unit Meets State/County Rent Restriction at:		Other Federal Rental Assistance			
one meas state, county have read to the		Missing	~		
П	□ 50%	missing.			
	**	(PBRA) Includes: Section 8 Ne	w Construction/Substantial		
L 80%	1200	, ,	anagement; Section 8 Property		
			Rental Assistance Contracts (PRAC)		
If Applicable, Unit Meets Bond Rent Restriction at:	o% □ 50%				
in Applicable, Offic Meets Bollo Nelle Nestrictori at.	0% L 50%				
Unit Meets State Deeper Targeting Rent					
_	Other:%				
		M TVDF			
PAK	T G - PROGRAM	MITPE			
14-16-1		-t-dtdt			
Identify the program(s) for which this household	s unit will be cour	nted toward the property's or	cupancy requirements.		
Select One of the Following:	Se.	lect All That Apply:			
E	_				
☐ Inclusionary Housing Ordinance	L	HOME (including TCAP)			
☐ Density Bonus	_	CDBG			
SB35 (2017)		Other HUD, including 202, 811	l, and 236		
		National Housing Trust Fund			
		USDA Rural Housing Service, i	ncluding 514, 515, anda 538		
	Ц	Other state or local housing p	rograms		
	AF ALLEYS (2.2				
SIGNATURE	OF OWNER/RE	PRESENTATIVE			
Based on the representations herein and upon the proof and documentation required to be submitt	ed, the individuality owner	d in Part B of this Tenant known Carl Broken	infant eligible under the provisions of Section 43 of the		
Internal Revenue Code, as amended, and the Land Use Restriction Agreement (if applicable), to live			The same of provinces and the same of the		
W					
Signature of Owner/Representative					

#### PARTICIPATION DATA - FY 2022

_		□ Male	□ Female	☐ Initial Certificatio	n 🗆 Recertification		
ľ	Vame						
2. 3.	Status (Check all that apply):						
	A. Household Size	I	3. Total Hous	ehold Income			
	1	□ up to \$50,000	<b>- \$</b>	50,000-\$76,750	\$76,750-\$119,950		
	2	□ up to \$57,150	□ \$:	57,150-\$87,700	<b>\$87,700-\$137,100</b>		
	3	□ up to \$64,300	<b>- \$</b>	64,300-\$98,650	<b>\$98,650-\$154,200</b>		
	4	□ up to \$71,400	□ \$7.	1,400-\$109,600	□ \$109,600-\$171,350		
	5	□ up to \$77,150	□ \$7°	7,150-\$118,400	<b>= \$118,400-\$185,050</b>		
	6	□ up to \$82,850	□ \$82	2,850-\$127,150	□ \$127,150-\$198,750		
6.		Section 8 one, unless noted): n Native	□ WIC	rity □ Food Stamps □ White □ Black/African A			
	□ American Indian/Alaska: □ American Indian/Alaska: □ Other Multi-Racial: □ Hispanic Ethnicity (you r	n Native & Black/Afric					
that that	ereby certify that the above in the information provided here t a material misstatement fraud eral violation and may result in	will be relied upon for pu ulently or negligently m	rposes of dete rade in this or	rmining my eligibility for in any other statement	or this program. I acknowledge		
	Signature (Income Limits as of 6/15/2022)			Date			

#### Condado de Contra Costa Programa para el Desarrollo de la Comunidad Información sobre los participantes del año 2022

	□ Hombre	e 🗆 Mujer 🗆 Ce	rtificación Inic	ial 🗆 Recertificación	
Nombre					
Domicilio		Ciudad	_ <u>c</u>	ódigo postal	
Marque lo que es aplicabl	e: □ 62 añ	os o mas de edad	☐ Discapa	ritada/o	
2. Jefe de Casa: ¿Es usted el j					
3. Si no es el jefe de casa, ¿e		_	□ No		
4. Número de Personas en el A. Circule en la prin	Hogar y Ingresos An nera columna el número lel número que circuló,	uales: o de personas en su hog	ar	el ingreso total de todas las perso	nas en s
A. Numero de personas en el hogar		B. Total o	le ingresos		
1	□ up to \$50,000		00-\$76,750	□ \$76,750-\$119,950	
2	□ up to \$57,150		50-\$87,700	□ \$87,700-\$137,100	
3	□ up to \$64,30		00-\$98,650	□ \$98,650-\$154,200	
4	□ up to \$71,400		0-\$109,600 0-\$118,400	= \$109,600-\$171,350 = \$118,400-\$185,050	
5 6	□ up to \$77,150 □ up to \$82,85		0-\$118,400	= \$118,400-\$185,050 = \$127,150-198,750	
<ul> <li>□ Marque esta caja si sus ing</li> <li>5. ¿Recibe usted asistencia of □CalWORKs</li> </ul>	-	anizaciones?		les para alimentos	
□Medi-Cal	☐ Sección 8	□ WIC			
	Si 🗆 No 🗆				
7. Raza (Marque uno):					
☐ Indio Americano/Nativo	de Alaska	□Asiático	☐ Blanco	□ Blanco	
□ Nativo de Hawái/de las l	íslas del Pacifico	☐ Asiático/Blanco ☐ Negro/Africano Americano			
☐ Indio Americano/Nativo	de Alaska/Blanco	□ Negro/Africano Americano/Blanco			
☐ Indio Americano/Nativo	de Alaska/Negro				
☐ Otro Multirracial:					
	te programa. Yo acepto	que material o declaracion	es hechas mal o n	o que la información solicitada será pa egligentemente por mí, pueden consti	
Firma		_	Fecha		

### EXHIBIT D PERMIT, FINDINGS, AND CONDITIONS OF APPROVAL FOR DEVELOPMENT



## CONTRA COSTA COUNTY DEPARTMENT OF CONSERVATION AND DEVELOPMENT COMMUNITY DEVELOPMENT DIVISION

#### APPROVED PERMIT

APPLICANT: CHRIS MAFFRIS

ALVES LANE, L.P.

11150 W. Olympic Blvd., Suite

620

Los Angeles, CA 90064

OWNER: D&M Investment Partners

Delagnes Linder & Duey LLP 300 Montgomery Street, Suite

1050

San Francisco, CA 94104-1919

APPLICATION NO.:

ASSESSOR'S PARCEL NO.:

093-100-059

CDDP20-03011

093-100-060

PROJECT LOCATION: Two parcels ( $\pm 3.81$ 

acres) adjacent to 293

Alves Lane, Bay

Point, CA

ZONING DISTRICT: P-1

APPROVED DATE: January 26, 2022

EFFECTIVE DATE: February 8, 2022

This matter having not been appealed within the period of time prescribed by law, a DEVELOPMENT PLAN PERMIT to allow the construction of a 100-unit apartment complex in the BAY POINT area is hereby APPROVED, subject to the attached conditions of approval.

Bv

Ruben L. Hernande

Principal Planner

Unless otherwise provided, THIS PERMIT WILL EXPIRE ONE (1) YEAR from the effective date if the action allowed by this permit is not undertaken within that time.

PLEASE NOTE THE EFFECTIVE DATE, as no further notification will be sent by this office.

## FINDINGS AND CONDITIONS OF APPROVAL FOR COUNTY FILE #CDDP20-03011; CHRIS MAFFRIS, ALVES LANE, L.P. (APPLICANT) AND D & M INVESTMENT PARTNERS, DELAGNES LINDER & DUEY LLP (OWNERS)

#### **FINDINGS**

#### A. General Plan Growth Management Element Standards

1) Traffic: Policy 4-c under the Growth Management Program (GMP) of the County General Plan requires a traffic impact analysis be conducted for any project that is estimated to generate 100 or more AM or PM peak hour trips. The project is expected to generate approximately 80 total AM or PM peak hour trips, with approximately 36 morning peak hour vehicle trips and 44 vehicle trips during evening peak hours with a total of approximately 544 daily average trips (Stantec Consulting Services, Inc., *Trip Generation Analysis and VMT Assessment*, June 2, 2020). Thus, as the project is expected to generate less than 100 AM or PM peak hour trips, a traffic impact analysis is not required.

The project includes several infrastructure improvements on and around the site to promote access to the site and improve pedestrian access along Alves Lane/Canal Road. Construction of a new sidewalk along the project's frontage and extending approximately 700 linear feet east along the Contra Costa Canal frontage to connect to the existing public sidewalk will provide pedestrians with safe access to the Tri Delta Transit bus stop located on Bailey Road for routes to the wider Bay Point area, and to the Pittsburg-Bay Point BART Station. Furthermore, the dedication of additional right-of-way along the project's frontage will accommodate the future installation of Class II bicycle lanes. Thus, the project complies with the County's Complete Streets policies. In addition, the project complies with policies on off-street parking for bicycles and vehicles. Considering the variety of transit improvements available to parcels in this area, the addition of 100 residential units is not expected to significantly affect traffic in the vicinity.

- 2) Water: The GMP requires new development to demonstrate that adequate water quantity can be provided. The project site is located within the service area of the Golden State Water Company (GSWC), a public utility regulated by the California Public Utilities Commission (CPUC), which allows the extension of services to new customers within its service area in compliance with CPUC Rule 15. The project was forwarded to the GSWC, who indicated that the project proponent is required to install a new, 8-inch water main within the Alves Lane/Canal Road right-of-way. The applicant has included this water main extension as part of the project, and there has been no indication from GSWC that the project would exceed the capacity of their existing public water infrastructure once the water main extension has been constructed.
- 3) <u>Sanitary Sewer</u>: The GMP requires that new development demonstrate that adequate sanitary sewer service is available. The project site is located within the service area of the

Delta Diablo sanitary district, will be connected to existing public sanitary services via an existing main located within Alves Lane/Canal Road. The wastewater generated by the 100 new dwelling units would incrementally increase wastewater flows in the Delta Diablo system, but the project was forwarded to Delta Diablo for review and comment and there is no indication in the record that the project will exceed that which can be accommodated by their current infrastructure. A final review of the system design will be required prior to the issuance of building permits for the development.

- 4) Fire Protection: The fire protection standards under the GMP require that a fire station be within one and one-half miles of development in urban areas or requires that automatic fire sprinkler systems be installed in certain buildings to satisfy this standard. The Bay Point area is served by the Contra Costa County Fire Protection District (CCCFPD), who runs Fire Station 86, which is approximately one-half mile north of the project site. In addition, Fire Station 87 is located approximately 1.5 miles southeast of the project site. The project was forwarded to the Contra Costa County Fire Protection District (CCCFPD) for review and comment, and there was no indication from the Fire District that the project would pose a significant fire risk or that new or expanded fire protection facilities would be needed as a result of this project. The Fire District advised that building permit plans would need to show compliance with the minimum code requirements related to fire and life safety and that the project would need to include fire hydrants in the design. In addition, due to the project site's location within a previously developed urban area of the County, there is no potential for the project affecting the County's ability to maintain the standard of having a fire station located within one and one-half miles of developments in urban, suburban, and central business district areas. The subject property's close proximity to an existing fire station combined with the requirement for compliance with applicable building and fire codes ensures that the project will not result in an undue fire risk at the site; therefore, there is no need for expanded fire protection services.
- 5) <u>Public Protection</u>: Public protection standards under the GMP require that a Sheriff Facility standard of 155 square feet of station area and support facilities per 1,000 persons shall be maintained within the unincorporated area of the County. The project would increase the housing stock in the area by 100 units. The addition of 100 new residential units would result in a population increase of approximately 373 persons, which is not a significant increase in population. Therefore, the addition of 100 new dwelling units on the project site would not impact the County's ability to maintain the General Plan standard of having 155 square feet of station area and support facilities for every 1,000 members of the population
- 6) Parks and Recreation: Parks and recreation standards under the GMP require three acres of neighborhood park area per 1,000 persons. In order to achieve this standard, the County's Park Dedication Ordinance (Section 920) requires that developers of land for residential uses either dedicate land on the project site or pay a fee in lieu thereof for

neighborhood and community park or recreation purposes. The applicant has proposed a private, 15,138 square-foot recreational area to be centrally located as an interior courtyard of the proposed development and a private, 1,800 square-foot dog park, both of which will reduce the strain on existing park facilities serving the Bay Point area. However, due to the substandard size of the total recreational area (less than 2 acres), the proposed private recreational area cannot be credited towards the applicant's land or fee dedication as required by the County Park Dedication Ordinance. As a result, the applicant will be paying a per-dwelling-unit fee (comprised of Park Dedication and Park Impact fees adopted by the County Board of Supervisors) to the County, which will be used to acquire park land and develop parks and recreation facilities to serve new residential development in the unincorporated County. Therefore, the combination of the private recreational area and the per-unit in-lieu fees provided by the applicant will ensure that the project does not adversely impact the County's ability to maintain the standard of having three acres of neighborhood parks for every 1,000 members of the population.

7) Flood Control and Drainage: The project is not located within a Federal Emergency Management Agency-designated Special Flood Hazard (100-year) Zone, and thus flooding at the site is not a potential hazard. In addition, the project does not involve the removal, construction, or alteration of any dams or levees within the County. Therefore, further analysis in relation to increased flood risks as a result of the project is not required. The Public Works Department has advised that the project is subject to additional C.3 Stormwater Control requirements and that a Stormwater Control Plan (SWCP) is required pursuant to the Contra Costa Clean Water Program for collecting and properly conveying all stormwater entering or originating on the property. The preliminarily approved SWCP and requirement for compliance with C.3 stormwater control requirements will ensure that the project will have negligible impact on the established drainage pattern on the subject property.

#### C. <u>Development Plan (Planned Unit District) Findings</u>

Pursuant to County Ordinance Chapter 84-66 (P-1 Planned Unit District), Preliminary and Final Development approval of Alves Lane Apartments is based on the following:

1) The proposed project shall be consistent with the intent and purpose of the P-1 district.

<u>Project Finding</u>: The project site is within the Bay Point P-1 district, and an associated Multiple-Family Medium Density (MM) General Plan land use designation. The 100-unit apartment complex is consistent with the type of multiple-family residential developments desired at the site pursuant to the MM land use designation. The overall project substantially implements the P-1 design guidelines for height, lot coverage, parking and landscaping requirements, and architectural design within the MM land use designation. Aside from the project's deviations to the parcels' front setback, and side and rear yard requirements, the project maintains consistency with the intent and purpose of the P-1

zoning district to provide quality multiple-family housing land uses within the MM land use designations. Therefore, the project is consistent with the intent and purpose of the P-1 district in which it is located.

2) The proposed project shall be compatible with other uses in the vicinity, both inside and outside the district.

Project Finding: The project site is located within an area of Bay Point that is dominated by single-family residential developments and related uses such as churches, schools, and neighborhood-commercial uses nearby to the west, east, and north. When constructed, the development will include all the fundamental elements needed to safely operate a complex of this size, such as public water and sanitary services, fire-fighting infrastructure, a storm drainage system, solid waste collection, and basic utilities (i.e., gas, electricity, cable). In addition, the complex will include amenities such as private recreational and dog park areas, on-site vehicle and bicycle parking, and community room and laundry facilities, which make for a "complete" multiple-family development. The allowance of reduced front setback, side and rear yards and the density bonus concession for a 45-foot maximum height do not detract from the fact that the development has been designed in a manner that takes the surrounding land uses into consideration, while also effectively utilizing the entire project site. Therefore, the project is compatible with other uses in the vicinity, both inside and outside of the district.

#### D. <u>Deviation Findings</u>:

Pursuant to County Ordinance Chapter 84-66 (P-1 Planned Unit District), approval of Deviations to allow a reduced front setback, reduced side yards, and a reduced side yard aggregate is based on the following:

1) The proposed project shall be consistent with the intent and purpose of the P-1 district.

Project Finding – Parking (reduced setback and side yards): Generally speaking, the intent and purpose of the Bay Point P-1 district is to improve development in the Bay Point area while retaining the small-scale character in the area. The project involves constructing a new, 100-unit apartment complex with 203 off-street parking spaces to accommodate resident and visitor parking needs. The project is designed to maximize the housing density and development of site while also accounting for reduced parking needs based on State density bonus regulations for off-street parking and the availability of high-quality public transportation in the area such as the nearby Pittsburg/Bay Point BART station. Thus, in order to maximize housing density, deviations for a minimum 6-foot front setback (where 10 feet is required) and minimum 7-foot side yards (where 20 feet is required) are necessary for the surface parking lot. The degree to which uncovered parking spaces encroach into the front setback and side yards is negligible and allows for a quality multiple-family development to be constructed on the subject property. In addition,

allowing the uncovered parking spaces to encroach into the setback and side yards provides for increased distance between the three- and four-story apartment building and neighboring residential and church properties.

Project Finding – Apartment Building (reduced side yard): The project involves constructing a three- to four-story apartment building with 100 residential units, a trash enclosure, utility rooms, and community, bicycle, laundry, mail, and office rooms. The building is designed such that the four-story section is located near the Alves Lane/Canal Road frontage with the majority of the three-story section located adjacent to the Contra Costa Canal. In addition, the trash enclosure, while not detached from the apartment building, is a one-story element of the structure. The trash enclosure is located approximately 9 feet from the northern side yard boundary and the northern corner of the three-story portion of the apartment building is located approximately 15 feet from the northern side yard boundary of the subject property. The project is designed to maximize the housing density of the site while remaining substantially consistent with the with development standards for the P-1 district as well as design standards for the district. Thus, a deviation for a 9-foot side yard (where 20 feet is required) to allow construction of the apartment building is necessary to maximize housing density. The degree to which the building encroaches into the side yard is negligible and allows for a quality multiple-family development to be constructed on the subject property. Furthermore, there is a low likelihood that the adjacent raw-water Contra Costa Canal or U.S. Bureau of Reclamation property to the north of the project site would be developed with residential, commercial, or any similar use; thus, the Alves Lane Apartments would remain more than 100 feet from the nearest residences or related uses to the north.

Project Finding - Retaining Walls (reduced front setback and side yard): The project involves constructing concrete retaining walls up to 5 feet in height along the Alves Lane/Canal Road frontage and up to 9 feet in height adjacent to the northern property line for the improved safety and secure use of the development. Thus, deviations for a 2foot setback (where 10 feet is required) and a 1-foot side yard (where 20 feet is required) are necessary for retaining walls over three feet in height. The project site has a natural downward slope to the north with existing elevations ranging from approximately 119 feet to 138 feet above sea level, for an average five-percent slope gradient. Areas of the lot with the greatest slope are those immediately adjacent to Alves Lane/Canal Road, ranging between a six- and sixteen-percent slope gradient. In addition, due to the irregular shape of the site and sloped areas immediately adjacent to the Canal, adequate flat area is not available throughout the project site. Thus, retaining walls are provided on the north side of the project site where needed to accommodate and shore up the flat building space. In addition, the retaining walls adjacent to the Canal are similar in height to the retaining walls for the residential development north of the Canal, and therefore are compatible with other retaining walls in the area. Therefore, the project will remain consistent with the

intent and purpose of the P-1 district in this part of the County where nearby developments face similar circumstances due to varied topography in the area.

<u>Project Finding – Side Yard Aggregate</u>: The applicant has designed the project to take advantage of State and County Density Bonus regulations in order to maximize housing density on an otherwise vacant lot near the Pittsburg/Bay Point BART train station. The requested deviations to reduce side yard standards for off-street parking, and the apartment building translates to a necessary deviation for a 28-foot side yard aggregate (where 40 feet is required). The encroachment into the side yard areas is minimal and limited. In addition, the project maintains a substantial setback from the property line at the Alves Lane/Canal Road frontage to the apartment structure.

The Alves Lane Apartments development is a land use that is substantially consistent with development standards and design principles for the Bay Point P-1 district as summarized in the Bay Point Redevelopment Area Design Guidelines. Thus, the requested deviations are consistent with the intent and purpose of the Bay Point P-1 District to provide multiple-family housing land uses within MM land use designations.

2) The proposed project shall be compatible with other uses in the vicinity, both inside and outside the district.

Project Finding: Development within the Bay Point P-1 district is dictated by a parcel's underlying General Plan land use designation. As such, the applicable front setback and side and rear yard standards vary throughout the Bay Point area. The subject property is within a Multiple-Family Residential, Medium Density (MM) designation which requires a 10-foot front setback, 20-foot minimum side yard, and 40-foot side yard aggregate. The applicable side yard standards for multiple-family residential land use designations depend on the width of the lot and range from a 3-foot minimum and 6-foot aggregate for lots up to 31 feet in width, to a 20-foot minimum and 40-foot aggregate for lots that are 140 feet or more in width, such as the subject property. Other land use designations in the Bay Point area, which allow similar multiple-family residential densities and commercial uses, allow 0-foot front setbacks (M-4) or 3-foot setbacks (M-5). Considering that similar developments inside and outside the Bay Point district are typically allowed reduced setbacks or yards for off-street parking and structures, and the negligible degree that the project exceeds the applicable standards, the granting of the requested deviations for the Alves Lane Apartments development is compatible with other, similar uses in the vicinity, both inside and outside of the district.

#### E. Exception Findings:

Approval of an exception request in accordance with Chapter 914-2.004 of the County Code to allow a diversion from drainage area (DA) 48B to DA 48D is based on the following:

1) That there are unusual circumstances or conditions affecting the property.

<u>Project Finding</u>: The existing Drainage Area (DA) 48B watershed map does not accurately reflect the existing topography of the project site, creating an unusual circumstance that affects the property.

2) That the exception is necessary for the preservation and enjoyment of substantial property rights of the Applicant.

<u>Project Finding</u>: The difference between the existing DA 48B watershed map and the existing topography of the project site is significant. Connecting to DA 48B, Line B would require the project to trench storm drain improvements back uphill through the high point of Alves Lane/Canal Road, requiring trenches in excess of 20-feet deep, and requiring a private lift station to connect to the existing public storm drain inverts. Both improvements would add significant financial burden, limiting the economic viability of the development of the project.

3) That the granting of the exception will not be materially detrimental to the public welfare or injurious to other property in the territory in which the property is situated.

<u>Project Finding</u>: Preliminary calculations show that the requested diversion does not create a significant impact on the capacity of the existing DA 48D, Line AA drainage system. The risk of increased flooding and resultant property damage within the Line AA drainage area is not significant. Therefore, this exception is not materially detrimental to the public welfare or injurious to other property in the territory of this property.

#### B. Government Code Section 65863 (SB 166, 2017)

(Referenced subsections are from the above-referenced Government Code)

- 1) No city, county, or city and county shall, by administrative, quasi-judicial, legislative, or other action, reduce, or require or permit the reduction of, the residential density for any parcel to, or allow development of any parcel at, a lower residential density, as defined in paragraphs (1) and (2) of subdivision (g), unless the city, county, or city and county makes written findings supported by substantial evidence of both of the following:
  - (A) The reduction is consistent with the adopted general plan, including the housing element.
  - (B) The remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

<u>Project Finding</u>: The developer is proposing to maximize the number of residential units on the site through the request for a density bonus. The subject property is located in a Multiple-Family Residential, Medium Density (MM) General Plan land use designation which allows up to 21.9 units per net acre or up to 83 units for the project. The density bonus request will increase the maximum density allowed under the MM General Plan land use designation by 20 percent, for a total of 100 residential units for the site.

2) If a city, county, or city and county, by administrative, quasi-judicial, legislative, or other action, allows development of any parcel with fewer units by income category than identified in the jurisdiction's housing element for that parcel, the city, county, or city and county shall make a written finding supported by substantial evidence as to whether or not remaining sites identified in the housing element are adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section 65584. The finding shall include a quantification of the remaining unmet need for the jurisdiction's share of the regional housing need at each income level and the remaining capacity of sites identified in the housing element to accommodate that need by income level.

Project Finding: A component of preparing the County's Housing Element for the General Plan is the identification of vacant and underutilized sites suitable for residential development, and an evaluation of the housing development potential of these sites in fulfilling the County's share of the regional housing needs as determined by the Association of Bay Area Governments. The subject property is identified in the County's 2015-2022 Housing Element Sites Inventory (the "Inventory") with a potential for residential units affordable to lower-income earners. Due to the number of units proposed, the project is also subject to the County's Inclusionary Housing Ordinance (Chapter 822-4). Pursuant to Section 822-4.402 (b) of the County Ordinance Code, at least 15 percent of the rental units need to be constructed and rented as inclusionary units to lower income households. The applicant will comply with the Inclusionary Housing Ordinance by constructing 13 lower income affordable units. Pursuant to the County's Residential Bonus Ordinance (Section 822-2), the 13 units within the development for lower income residents meets the criteria for a 20% density bonus. Based on the maximum 83 units/net acre density for the 3.81-acre property, the 20% density bonus allows 17 additional units for a total of 100 units provided by the project. The project is designed as family housing with a mix of one-, two-, three-, and four-bedroom units. These unit types will increase housing opportunities for different size households for different income categories which all contribute towards the regional housing need for the County and provide needed housing units for the region.

3) If a reduction in residential density for any parcel would result in the remaining sites in the housing element not being adequate to meet the requirements of Section 65583.2 and to accommodate the jurisdiction's share of the regional housing need pursuant to Section

65584, the jurisdiction may reduce the density on that parcel if it identifies sufficient additional, adequate, and available sites with an equal or greater residential density in the jurisdiction so that there is no net loss of residential unit capacity.

If the approval of a development project results in fewer units by income category than identified in the jurisdiction's housing element for that parcel and the jurisdiction does not find that the remaining sites in the housing element are adequate to accommodate the jurisdiction's share of the regional housing need by income level, the jurisdiction shall within 180 days identify and make available additional adequate sites to accommodate the jurisdiction's share of the regional housing need by income level. Nothing in this section shall authorize a city, county, or city and county to disapprove a housing development project on the basis that approval of the housing project would require compliance with this paragraph.

<u>Project Finding</u>: The approval of the 100-unit apartment project will not result in a reduction of residential density for any parcel or a net loss of residential unit capacity, and the remaining sites in the Inventory are sufficient to meet the County's unmet share of the regional housing need for the remainder of this cycle of the Housing Element.

#### F. California Environmental Quality Act (CEQA) Findings

In accordance with Section 15074 of the CEQA Guidelines, the County Planning Commission has considered the proposed mitigated negative declaration together with any comments received during the public review process, before making its recommendation. The County Planning Commission finds on the basis of the whole record before it, that there is no substantial evidence that the project will have a significant effect on the environment, that the mitigated negative declaration reflects the lead agency's independent judgment and analysis, and that the preparation of an EIR is not required in accordance with Section 15064 of the CEQA and County Guidelines.

#### **CONDITIONS OF APPROVAL**

#### **Project Approval**

- 1. **Development Plan approval** is granted to allow the construction and establishment of a new 100-unit apartment complex with one, 99,413 square-foot building and associated roadway, drainage, and utility improvements.
- 2. **Deviation approval** from development standards for the Bay Point P-1 is granted for the following:
  - A 6-foot front setback (where 10 feet is required) and a 7-foot side yard (where 20 feet is required) to allow parking spaces within the setback;

- A 9-foot side yard (where 20 feet is required) to allow the construction of the apartment building;
- A 1-foot side yard (where 20 feet is required) to allow the construction of retaining walls over 3 feet in height;
- A 28-foot side yard aggregate (where 40 feet is required) to allow parking, and the construction of retaining walls and residential improvements; and,
- Front setbacks as small as 2-feet (where 10 feet is required) to allow the construction of retaining walls over 3 feet in height
- 3. **Exception approval** is granted from the collect and convey requirements of County Code Section 914-2.004 to allow a diversion from drainage area (DA) 48B to DA 48D, pursuant to Section 92-6.002 of the County Ordinance Code.
- 4. **Density bonus approval is granted** for the following:
  - A 20% density bonus to allow 17 additional units for a total of 100 units;
  - One (1) project concession for a project height up to 45 feet (where 30 feet is the maximum pursuant to the Pittsburg/Bay Point BART Station Area Specific Plan); and
  - 203 off-street parking spaces as provided for under California Government Code Section 65915(p)
- 5. The approvals described above are granted based on and as generally shown on the following documents:
  - Application and materials received by the Department of Conservation and Development, Community Development Division (CDD) on May 22, 2020.
  - Revised Architectural, Landscape, and Lighting plans received on August 7, 2020.
  - Revised Civil/Grading plans received on October 30, 2020.
  - Revised Preliminary Utility Plan Alternative received on May 9, 2021.
  - Public Improvements Exhibit (Civil plan) received on August 12, 2021
- 6. This approval allows for a maximum of 100 apartment units for rental.

#### **Application Costs**

7. The development plan application was subject to an initial deposit of \$5,000.00. Applications are subject to time and material costs if the application review expenses exceed the initial deposit. Any additional fee due must be paid prior to an application for a grading or building permit, or 60 days of the effective date of this permit, whichever occurs first. The fees include costs through permit issuance and final file preparation. Pursuant to Contra Costa County Board of Supervisors Resolution Number 2019/553, where a fee payment is over 60 days past due, the Department of Conservation and Development may seek a court judgement against the applicant and will charge interest at a rate of ten percent (10%) from the date of judgement. The applicant may obtain current costs by contacting the project planner. A bill will be mailed to the applicant shortly after permit issuance in the event that additional fees are due.

#### Indemnification

8. The applicant agrees to defend, indemnify, and hold harmless Contra Costa County and its agents, officers, and employees from any claim, action, or proceeding against the County or its agents, officers, and employees to attack, set aside, void, or annul this approval. The applicant also agrees to defend, indemnify, and hold harmless Contra Costa County and its agents, officers, and employees from any and all liability caused by negligent or wrongful acts of the applicant, its agents, or employees arising out of the issuance or exercise of this Development Plan permit, or the interpretation of any of its provisions, and to pay all claims, damages, judgements, legal costs, adjuster fees, and attorney fees incurred by the County or its agents, officers, and employees related thereto. The applicant shall be entitled to select its own legal counsel in the defense of all such actions. The applicant shall provide written acknowledgement and acceptance of this condition of approval.

#### **Compliance Report**

9. At least 30 days prior to CDD stamp-approval of plans for issuance of a building or grading permit or initiation of uses granted under this permit, whichever occurs first, the applicant shall submit a report on compliance with the conditions of approval of this permit for review and approval of the CDD. The fee for the permit compliance review application is a deposit of \$1,500.00 that is subject to time and material costs. Should staff costs exceed the deposit, additional fees will be required.

Except for those conditions administered by the Public Works Department, the report shall list each condition followed by a description of what the applicant has provided as evidence of compliance with that condition. A copy of the permit conditions of approval may be obtained from the CDD.

10. This Development Plan Permit includes approval of the design for the 100-unit apartment building. Any changes to the approved plans stated above must be submitted for review and approval of the CDD, and may require the submittal of an application, if deemed necessary.

#### **Lot Line Adjustment**

11. Prior to CDD stamp-approval of plans for issuance of building or grading permits, the applicant shall obtain approval of and record a lot line adjustment to merge the two parcels that comprise the project site.

#### **Inclusionary Housing and Density Bonus**

12. This project is subject to the Inclusionary Housing Ordinance (Chapter 822-4). Terms and definitions regarding the Inclusionary Housing Ordinance are pursuant to this chapter. Pursuant to Section 822-4.402(a), in a residential development of 83 rental units, at least fifteen percent of the rental units shall be developed and rented as inclusionary units.

The applicant, owner, and/or developer (Applicant) is required to construct 12.45 inclusionary units for the project. The Applicant has submitted an Inclusionary Housing Plan dated received March 2, 2021, which proposes to construct and rent ten (10) lower income (80% Area Median Income (AMI)) housing units and three (3) very low income (50% AMI) housing units.

The Applicant also submitted a density bonus request dated received March 2, 2021, which proposed to construct 13 units of the housing development for lower income households and very low-income households for a 20 percent density bonus pursuant to Government Code 65915(b) and the Residential Density Bonus Ordinance (Chapter 822-2). An 83-unit rental housing project with a 20 percent density bonus would allow for a 100-unit housing development. This project will include 87 market-rate units and 13 affordable housing units.

#### Density Bonus - Concession/Incentive

Pursuant to Government Code 65915, the Applicant may request one project concession/incentive for providing 10 percent of the total units of a housing development for low-income households (the Applicant is providing 13 low-income units) within the development. For use of the earned concession, the Applicant requested to allow the height of the building to be 45-feet in height instead of 30-feet as required by the Pittsburg/Bay Point BART Station Area Specific Plan (Development Zone III) zoning standards.

The County accepted the Applicant's request for a development standard concession for a 45-foot maximum building height.

#### Density Bonus - Parking Ratio

Pursuant to Government Code 65915(p), the Applicant has proposed 203 off-street parking spaces for this project, which has been accepted by the County.

#### <u>Inclusionary Housing and Density Bonus Developer Agreement</u>

13. At least 90 days prior to submittal of a building or grading permit application, whichever occurs first, and with the filing of a condition of approval compliance review application, the Applicant shall execute an Inclusionary Housing and Density Bonus Housing Agreement (Agreement) to ensure that ten (10) of the approved units are affordable to and occupied by lower income households and three (3) of the approved units are affordable to and occupied by very low-income households. The Agreement shall be submitted to the Board of Supervisors for approval.

The 13 on-site inclusionary units identified will include:

	Number of Units		
	Very Low-Income	Lower-Income	
	(50% AMI)	(80% AMI)	
One bedroom	1	2	
Two bedrooms	1	2	
Three bedrooms	1	3	
Four bedrooms		3	

Affordable rents shall be determined annually by the County and shall be adjusted for household size.

The continued affordability of all lower-income rental units and very low-income rental units shall remain restricted and affordable to the designated income categories for fifty-five (55) years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.

#### **Definitions**

Terms and definitions used in these conditions of approval may be found in the above-referenced County Ordinance Codes and Government Code.

(a) <u>Affordable rent</u> - means a rent, including a reasonable utility allowance determined by the Department of Conservation and Development Director, that does not exceed the following calculations pursuant to Health & Safety Code section 50053:

<u>Lower income</u>: 80 percent AMI, adjusted for assumed household size, multiplied by 30 percent, and divided by 12.

- <u>Very low-income</u>: 50 percent AMI, adjusted for assumed household size, multiplied by 30 percent, and divided by 12.
- (b) <u>Inclusionary Unit</u> means a rental unit that is required to be rented at an affordable rent to the households specified in Section 822-4.402.
- (c) <u>Lower Income Households</u> means a household whose income does not exceed the lower income limits applicable to Contra Costa County, adjusted for household size, as published, and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50079.5.
- (d) <u>Very Low-Income Households</u> means a household whose income does not exceed the very low-income limits applicable to Contra Costa County adjusted for household size, as published, and periodically updated by the State Department of Housing and Community Development pursuant to Health and Safety Code Section 50105.

#### <u>General</u>

- 14. The following are general terms for the granting of the density bonus and compliance with the Inclusionary Housing Ordinance.
  - A. The Applicant hereby represents, warrants, and covenants that it will cause the Agreement to be recorded in the real property records of Contra Costa County, California, and in such other places as the County may reasonably request. The Applicant shall pay all fees and charges incurred in connection with any such recording. The recording of the Agreement shall occur after the acceptance of the document by the County and prior to the filing of a building permit or grading permit.
  - B. The County will provide to the Applicant income certification forms to be completed by the renters. The income levels of all very low-income household and lower-income household applicants for units in the project shall be certified **prior** to initial occupancy and annually thereafter, and records shall be maintained by the Applicant over the entire term of the period of affordability.
  - C. The thirteen (13) inclusionary units in the project shall be available for rent on a continuous basis to members of the general public who are income eligible. The Applicant shall not give preference to any particular class or group of persons in renting the units, except to the extent that the units are required to be rented to very low-income households and lower income households. There shall be no discrimination against or segregation of any person or group of persons, on account of race, color, creed, religion, sex, sexual orientation, marital status,

national origin, source of income (e.g., SSI), age (except for lawful senior housing), ancestry, or disability, in the rent of any unit in the Project, nor shall the Applicant or any person claiming under or through the Applicant, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use, or occupancy of renters of any unit or in connection with employment of persons for the construction of the project.

D. In addition to any other marketing efforts, the lower income units and very low-income units shall be marketed through local non-profit, social service, faith-based, and other organizations that have potential renters as clients or constituents. The Applicant shall translate marketing materials into Spanish and Chinese. A copy of the translated marketing materials and marketing plan shall be submitted to the Department of Conservation and Development prior to the marketing of the inclusionary units and on an annual basis with the annual report.

Marketing may also include publicity through local television and radio stations as well as local newspapers including the Contra Costa Times, Classified Flea Market, El Mensajero, Thoi Bao Magazine, Berkeley/Richmond/San Francisco Posts, Korea Times, El Mundo, Hankook Il Bo, and the Sing Tao Daily.

E. Upon violation of any of the provisions of the Agreement by the Applicant, the County may give written notice to the Applicant specifying the nature of the violation. If the violation is not corrected to the satisfaction of the County within a reasonable period of time, not longer than thirty (30) days after the date the notice is deemed received, or within such further time as the County determines is necessary to correct the violation, the County may declare a default under this Agreement. Upon declaration of a default or if the County determines that the Applicant has made any misrepresentation in connection with receiving any benefits under this Agreement, the County may apply to a court of competent jurisdiction for such relief at law or in equity as may be appropriate.

#### **Development Standards**

- 15. The inclusionary units are subject to the standards of Section 822-4.412 of the County Ordinance.
- 16. All inclusionary units must be constructed and occupied **prior to or concurrently with** the market rate units within the same residential development.

#### **Location**

17. Inclusionary units must be dispersed throughout the residential development and have access to all on-site amenities that are available to market rate units.

#### Annual Reporting and Compliance Review

- 18. **Prior to the initial occupancy of each inclusionary unit**, the Applicant shall submit to the Department of Conservation and Development, a condition of approval compliance review application and fee along with the following information for review and approval of qualified tenants: forms and documentation that demonstrates the tenants of the inclusionary units have been certified as a qualified lower income households or very low-income households. **A hold shall be placed on the final inspection of the building permit** until all documentation has been deemed adequate by the Department of Conservation and Development.
- 19. After the initial occupancy of the inclusionary units, the Applicant shall submit to the Department of Conservation and Development, a condition of approval compliance review application and fee along with an annual compliance review report for all inclusionary units and density bonus units. The report must include the name, unit number, household size, income of each person occupying inclusionary units, identify the number of bedrooms and monthly rent or cost (including utility allowance) of each inclusionary unit, and affordability restriction of the unit. Tenants in rental housing developments shall provide consent to the owners to allow these disclosures. The annual compliance review report is due April 1.
- 20. The Applicant is responsible for keeping the Department of Conservation and Development informed of the contact information of the owner or local designee who is responsible for maintenance and compliance with this permit and how they may be contacted (i.e., mailing and email addresses, and telephone number) at all times.
  - A. Prior to submittal of a building or grading permit, whichever occurs first, and with the filing of a condition of approval compliance review application, the Applicant shall provide the name of the owner or local designee representing the owner of the property for permit compliance and their contact information including phone number, e-mail address, and mailing address.
  - B. Should the contact subsequently change (e.g., new designee or owner), within 30 days of the change, the Applicant shall issue a letter to the Department of Conservation and Development with the name of the new party who has been assigned permit compliance responsibility and their contact information. Failure to satisfy this condition may result in the commencement of procedures to revoke the permit.

#### Modifications

21. Should the Applicant modify the development, a new Housing Plan must be completed for the review and approval of DCD for compliance with the IHO requirements.

Modifications to the development may include, but are not limited to, a change in the location, size, type, or number of inclusionary housing units, or a change in the number, size, type, or location of the market-rate units.

### **Parking and Pedestrian Access**

- 22. A total of 203 spaces shall be provided as surface parking pursuant to Government Code Section 65915.p(1).
- 23. A total of 20 electric vehicle charging spaces (EV spaces) shall be provided with no less than 10 spaces equipped with fully operational electric vehicle supply equipment (EVSE).
- 24. A total of 58 bicycle spaces shall be provided, consisting of 43 long-term bicycle spaces and 14 short-term bicycle spaces.
- 25. At least 30 days prior to CDD stamp-approval of plans for issuance of building permits, the applicant shall submit a pedestrian access plan with clearly identified pedestrian pathways from the Alves Lane/Canal Road frontage, and the parking areas, to building entries, pursuant to the Bay Point Area Design Guidelines for the Bay Point P-1 zoning district.

### **Transportation Demand Management (TDM) Program**

26. The applicant shall implement a project-specific Final Transportation Demand Management (TDM) Program with the goal of encouraging residents of the development to use alternate modes of transportation. **Prior to CDD stamp-approval of plans for issuance of building or grading permits**, the applicant shall submit a conceptual TDM program, which complies with the standards of the County TDM Ordinance. The conceptual TDM Program shall be subject to review and approval of the CDD.

### Signage

- 27. One monument sign identifying the development is approved. **At least 30 days prior to CDD stamp-approval of plans for issuance of the initial building permits**, the applicant shall submit signage plans for the review and approval by the CDD. The monument sign shall be designed pursuant to the Bay Point Area Design Guidelines for the Bay Point P-1 zoning district.
- 28. Any new or modified signs at the project site shall be subject to review and approval by the CDD. **At least 30 days prior to obtaining a building permit** for any new or modified sign, an application for compliance review shall be submitted.

### **Climate Action Plan Consistency**

29. **Prior to CDD stamp-approval of plans for issuance of building permits**, the applicant shall provide evidence (construction plan details/notes) that the proposed project meets all standards listed in Table-E.1 (Standards for CAP Consistency – New Development) of the County Climate Action Plan's Appendix-E.

### **Park Impact and Park Dedication Fees**

- 30. Prior to issuance of a building permit for the multiple-family residential building, the applicant shall pay the applicable park impact fee as established by the Board of Supervisors.
- 31. **Prior to issuance of a building permit for the multiple-family residential building**, the applicant shall pay the applicable park dedication fee as established by the Board of Supervisors.

#### **Child Care**

- 32. The project sponsor shall mitigate the need for the additional child care created by the proposed development **via one or a combination** of the following methods (**MM POP-1**):
  - At the time of building permit issuance for the residential building, the developer shall pay a per unit fee (\$0.00 per studio or 1-bedroom unit; \$100 per unit with 2+ bedrooms) to the County to contribute towards expanding and improving child care in the geographical region pursuant to County Code Chapter 82-22. For the Project, this fee would total \$8,500.00.
  - The developer may contract with CocoKids to recruit and train additional family child care providers, with a special focus on recruiting providers to provide infant/toddler and school-age care. The contract shall be subject to review by the CDD.
  - The developer may contribute funds directly to child care centers located adjacent
    to elementary schools in the area to improve and expand facilities to provide care
    for school-age children. The fund contribution amount shall be sufficient enough
    to substantially accommodate the additional child care need created by the project
    and shall be subject to review and approval of and the CDD.
  - The developer may contribute funds directly to family child care providers in Bay Point to encourage providers to care for infants, toddlers, and school-age children.
     These funds may be used for training or the purchase of infant equipment. The fund contribution amount shall be sufficient to train a sufficient number of

additional staff or to purchase enough equipment to substantially meet the additional child care demand created by the proposed development. The fund amount shall be subject to review and approval of CocoKids and the CDD.

#### **Aesthetics**

33. Prior to CDD stamp-approval of plans for issuance of a building or grading permit, whichever occurs first, a final landscape and irrigation plan that is compliant with the State Model Water Efficient Landscape Ordinance, or the County's water conservation ordinance if one has been adopted, shall be submitted to the CDD for review and approval. The plans shall be designed in general accord with the preliminary landscape plans received by the CDD on August 7, 2020. The purpose of the final landscaping plan is to enhance the aesthetics of the property and to help screen the building from adjacent properties and from northerly viewpoints towards the Suisun Bay and Sacramento/San Joaquin River Delta. MM AES-1

**Prior to requesting a final inspection**, the approved landscaping shall be installed and evidence of the installation (e.g., photos) shall be provided for the review and approval of the CDD.

- 34. All outdoor lighting, including façade, yard, security, and streetlights, shall be oriented down towards building and parking areas on the subject property. **MM AES-2**
- 35. External illumination shall be shielded, where necessary, to avoid glare and to ensure that lighting is contained within the subject property. **MM AES-3**
- 36. The use of highly reflective materials, including, but not limited to, glass and unfinished metals, shall be prohibited from use. **MM AES-4**
- 37. All exterior components of the proposed residential buildings, trash and other enclosures, and structures within the private recreational area and dog park shall be finished with paints or other materials with a reflectivity of less than 55 percent. **MM AES-5**

### **Biological Resources**

38. **Pre-Construction Avian Survey** – If project construction-related activities would take place during the nesting season (February through August), preconstruction surveys for nesting passerine birds and raptors (birds of prey) within the Property and the large trees within the adjacent area should be conducted by a competent biologist **no more than five (5) days prior to the commencement of site grading or construction activities**. If any bird listed under the Migratory Bird Treaty Act is found to be nesting within the project site or within the area of influence, an adequate protective buffer zone should be established by a qualified biologist to protect the nesting site. This buffer shall be a minimum of 75 feet from the project activities for passerine birds, and a minimum of 200

feet for raptors. The distance shall be determined by a competent biologist based on the site conditions (topography, if the nest is in a line of sight of the construction and the sensitivity of the birds nesting). The nest site(s) shall be monitored by a competent biologist periodically to see if the birds are stressed by the construction activities and if the protective buffer needs to be increased. Once the young have fledged and are flying well enough to avoid project construction zones (typically by August), the project can proceed without further regard to the nest site(s). **MM BIO-1** 

39. **Erosion Control** – **Prior to any ground disturbance**, the appropriate best management practices (BMP's) for erosion and sediment control including, but not limited to, a silt construction fence, hay bales, and placement of straw mulch shall be installed around the construction site. No drainage, project runoff, or debris may enter the Contra Costa Canal or U.S. Bureau of Reclamation property. After construction, hydro seeding of exposed soils shall be completed as identified in the Storm Water Pollution Prevention Plan (SWPPP). **MM BIO-2** 

### **Cultural Resources**

The following conditions shall be included on all sets of construction drawings:

- 40. Should archaeological materials be uncovered during grading, trenching, or other on-site excavation(s), all earthwork within 50 feet, or a larger distance as determined necessary by a qualified archaeologist, of the materials shall be stopped until a qualified archaeologist certified by the Society for California Archaeology (SCA) and/or the Society of Professional Archaeology (SOPA), and the Native American Tribe that has requested consultation and/or demonstrated interest in the project, has had an opportunity to evaluate the significance of the find, and, if deemed necessary, suggest appropriate mitigation(s). **MM CUL-1**
- 41. If any significant cultural materials such as artifacts, human burials, or the like are encountered during construction operations, such operations shall cease within 10 feet of the find, the CDD shall be notified within 24 hours, and a qualified archaeologist contacted and retained for further recommendations. Significant cultural materials include, but are not limited to, aboriginal human remains, chipped stone, groundstone, shell and bone artifacts, concentrations of fire cracked rock, ash, or charcoal. Historical materials can include wood, stone, concrete, or adobe footings, walls and other structural remains; debris-filled wells or privies; and deposits of wood, glass ceramics, and other refuse. **MM CUL-2**
- 42. Appropriate mitigation of any discovered cultural resources may include monitoring of further construction and/or systematic excavation of the resources. Any artifacts or samples collected as part of the initial discovery, monitoring, or mitigation phases shall be properly conserved, catalogued, evaluated, and curated, and a report shall be prepared

documenting the methods, results, and recommendations. The report shall be submitted to the Northwest Information Center and appropriate Contra Costa County agencies. **MM CUL-3** 

43. Should human remains be uncovered during grading, trenching, or other on-site excavation(s), earthwork within 30 yards of these materials shall be stopped until the County coroner has had an opportunity to evaluate the significance of the human remains and determine the proper treatment and disposition of the remains. Pursuant to California Health and Safety Code Section 7050.5, if the coroner determines the remains may be those of a Native American, the coroner is responsible for contacting the Native American Heritage Commission (NAHC) by telephone within 24 hours. Pursuant to California Public Resources Code Section 5097.98, the NAHC will then determine a Most Likely Descendant (MLD) tribe and contact them. The MLD tribe has 48 hours from the time they are given access to the site to make recommendations to the land owner for treatment and disposition of the ancestor's remains. The land owner shall follow the requirements of Public Resources Code Section 5097.98 for the remains. **MM CUL-4** 

#### **Geotechnical/Soils**

- 44. A corrosion engineer licensed in California shall be retained to review the data gathered during preliminary corrosion potential testing and to determine if additional testing is warranted, and/or if special design and construction recommendations can be provided. This report of the Corrosion Engineer shall be submitted for peer review by the CDD and the County Peer Review Geologist prior to CDD stamp-approval of plans for issuance of a building permit. MM GEO-1
- 45. **Prior to CDD stamp-approval of plans for issuance of a building or grading permit, whichever is first**, the project proponent shall submit an updated, wet-signed and stamped geotechnical report to the County, for review by the CDD and the County Peer Review Geologist, which includes the following: a) a review of the soil corrosion testing results and an evaluation of the adequacy of that testing to draw design-level recommendations; b) recommendations to mitigate the long-term effect of corrosive soil or an evaluation and recommendation of a corrosion engineer licensed in the State of California; c) a review of the grading, drainage, and foundation plans, and the foundation details component of the construction drawings and specifications, to verify they conform to the intent of the geotechnical recommendations; d) a response regarding issues of existing fill; and e) recommendations to ensure that the rate of sediment accumulation in the bio-retention basins are kept to an absolute minimum. **MM GEO-2**
- 46. The geologic review fee in the amount of \$3,000 shall accompany the first design-level geotechnical report(s) submitted to the County for review by the CDD and County Peer Review Geologist

47. Geotechnical observation and testing shall be administered during construction activities. The monitoring shall commence during clearing, and extend through grading, placement of fill and aggregate base, installation of drainage facilities, and foundation related work. These observations will allow the project geotechnical engineer to compare actual exposed conditions with anticipated conditions, and to verify that the contractor's work conforms with the geotechnical aspects of the plans and specifications. **Prior to requesting a final grading inspection**, the project proponent shall submit a report from the project geotechnical engineer that documents their observation and testing services to that stage of construction, including monitoring, and testing of backfill required for utility and drainage facilities.

Similarly, **prior to requesting a final building inspection for all buildings for human occupancy** in the project as defined by the building code (2,000 person hrs./year), the project proponent shall submit a letter or report from the geotechnical engineer documenting the monitoring services associated with implementation of final grading, drainage, paving and foundation-related work. If the final inspection of all buildings is to be performed at one time, the geotechnical engineer's final report may address the entire project; if final inspections are to be staged over a period of time, there shall be geotechnical letters for each building/grouping of buildings at the time that the final building inspection is requested. **MM GEO-3** 

48. Should unique paleontological materials be uncovered during grading, trenching, or other on-site excavation(s), all earthwork within 30 yards of the materials shall be stopped until the CDD has been notified, and a qualified paleontologist contacted and retained to evaluate the significance of the find, and, if deemed necessary, suggest appropriate mitigation(s). **MM GEO-4** 

### **Hydrology/Water Quality**

- 49. No drainage (e.g., runoff, debris, stormwater) from the project site may drain into the Contra Costa Canal or U.S. Bureau of Reclamation property at any time during construction or operation. **MM HYD-1**
- 50. **Prior to any trenching for water main pipelines or installation of pipelines**, the applicant shall coordinate all activities with the Contra Costa Water District (CCWD) and submit evidence (e.g., permit or letter), for CDD review, that the CCWD consents to trenching, construction, or installation of pipelines across the CCWD multi-purpose pipeline or U.S. Bureau of Reclamation property. **MM HYD-2**
- 51. **Prior to any trenching for water main pipelines or installation of pipelines**, netting, a silt construction fence, and/or other sufficient barriers shall be installed along and below the bridges to prevent debris from entering the Contra Costa Canal. At no time shall

- construction equipment be allowed to enter the Canal or U.S. Bureau of Reclamation property without consent of the CCWD. **MM HYD-3**
- 52. No portion of the existing chain link fence along the Contra Costa Canal/U.S. Bureau of Reclamation property shall be altered or removed.

### **Air Quality**

- 53. The following mitigations shall be included on all construction plans and implemented throughout the construction phase of the project:
  - a. All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day. **MM AIR-1**
  - All haul trucks transporting soil, sand, or other loose material off-site shall be covered.
     MM AIR-2
  - c. All visible mud or dirt track-out onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited. **MM AIR-3**
  - d. All vehicle speeds on unpaved roads shall be limited to 15 mph. MM AIR-4
  - e. All roadways, driveways, and sidewalks to be paved shall be completed as soon as possible. Building pads shall be laid as soon as possible after grading unless seeding or soil binders are used. **MM AIR-5**
  - f. Idling times shall be minimized either by shutting equipment off when not in use or reducing the maximum idling time to 5 minutes (as required by the California airborne toxics control measure Title 13, Section 2485 of California Code of Regulations [CCR]). Clear signage shall be provided for construction workers at all access points.

    MM AIR-6
  - g. All construction equipment shall be maintained and properly tuned in accordance with manufacturer's specifications. All equipment shall be checked by a certified visible emissions evaluator. **MM AIR-7**
  - h. The property owner or site contractor shall post a publicly visible sign with the telephone number and person to contact at the lead agency regarding dust complaints. This person shall respond and take corrective action within 48 hours. The Air District's phone number shall also be visible to ensure compliance with applicable regulations. **MM AIR-8**
  - i. Site accesses to a distance of 100 feet from the paved road shall be treated with a 6-to 12-inch compacted layer of wood chips, mulch, or gravel. **MM AIR-9**

 j. All contractors shall use equipment that meets the California Air Resources Board's (CARB) most recent certification standard for off-road heavy duty diesel engines.
 MM AIR-10

#### Noise

- 54. Window and balcony/patio door assembly upgrades are recommended for portions of the residences of the development. All upgrades, as shown in Figures 4 through 7 of the approved environmental noise assessment study, shall be implemented to achieve recommended minimum STC ratings. **MM NOI-1**
- 55. Mechanical ventilation (air conditioning) shall be provided for all residences in this development to allow occupants to close doors and windows as desired to achieve compliance with the applicable interior noise level criteria. **MM NOI-2**
- 56. A pre-construction meeting with the job inspectors and the general contractor/onsite manager shall be held **at least one week in advance of ground disturbance** to confirm that all noise mitigation measures and practices (including construction hours, neighborhood notification, posted signs, etc.) are completed prior to beginning construction. **MM NOI-3**
- 57. The applicant shall notify neighbors within 300 feet of the subject property **at least one** week in advance of grading and construction activities. **MM NOI-4**
- 58. The applicant shall designate a construction noise coordinator who will be responsible for implementing the noise control measures and responding to complaints. This person's name and contact information shall be posted clearly on a sign at the project site and shall also be included in the notification to properties within 300 feet of the project site. The construction noise coordinator shall be available during all construction activities and shall maintain a log of complaints, which shall be available for review by County staff upon request. **MM NOI-5**
- 59. The following construction restrictions shall be implemented during project construction and shall be included on all construction plans. **MM NOI-6** 
  - a. The applicant shall make a good faith effort to minimize project-related disruptions to adjacent properties, including, but not limited to noise. This shall be communicated to project-related contractors.
  - b. The applicant shall require their contractors and subcontractors to fit all internal combustion engines with mufflers which are in good condition and shall locate stationary noise-generating equipment such as air compressors as far away from existing residences as possible.

- c. Large trucks and heavy equipment are subject to the same restrictions that are imposed on construction activities, except the hours for transportation to and from the site are limited to 9:00 am to 4:00 pm.
- d. All construction activities shall be limited to the hours of 8:00 am to 5:00 pm, Monday through Friday, and are prohibited on state and federal holidays on the calendar dates that these holidays are observed by the state or federal government as listed below:

New Year's Day (State and Federal)

Birthday of Martin Luther King, Jr. (State and Federal)

Washington's Birthday (Federal)

Lincoln's Birthday (State)

President's Day (State and Federal)

Cesar Chavez Day (State)

Memorial Day (State and Federal)

Independence Day (State and Federal)

Juneteenth (State)

Labor Day (State and Federal)

Columbus Day (State and Federal)

Veterans Day (State and Federal)

Thanksgiving Day (State and Federal)

Day after Thanksgiving (State)

Christmas Day (State and Federal)

For details on the dates the State and federal holidays occur, please visit the following websites:

Federal: http://www.federalreserve.gov/aboutthefed/k8.htm

State: <a href="http://www.sos.ca.gov/state-holidays/">http://www.sos.ca.gov/state-holidays/</a>

### **General Construction Restrictions**

- 60. At least one week prior to grading and construction activities, the applicant shall submit photographic evidence to the CDD of: the posted and publicly visible sign(s) regarding dust and noise complaints (COA #53h and #58), the date of the pre-construction meeting with the job inspectors and the general contractor/onsite manager (COA #56), and the notice to be mailed to neighbors within 300 feet of the project site (COA #57).
- 61. The site shall be maintained in an orderly fashion. Any debris found outside the site shall immediately be collected and deposited in appropriate receptacles. Following the cessation of construction activity; all construction debris shall be removed from the site.
- 62. A publicly visible sign shall be posted on the property with the telephone number and person to contact regarding construction-related complaints. This person shall respond

- and take corrective action within 24 hours. The CDD phone number shall also be visible to ensure compliance with applicable regulations.
- 63. Construction equipment and materials shall be stored onsite.

#### **PUBLIC WORKS**

### **CONDITIONS OF APPROVAL FOR PERMIT CDDP20-03011**

Applicant shall comply with the requirements of Title 8, Title 9, and Title 10 of the Ordinance Code. Any exceptions must be stipulated in these Conditions of Approval. Conditions of Approval are based on the site plan submitted to the Department of Conservation and Development on December 8, 2020.

COMPLY WITH THE FOLLOWING CONDITIONS OF APPROVAL PRIOR TO ISSUANCE OF A BUILDING PERMIT AND PRIOR TO INITIATION OF THE USE PROPOSED UNDER THIS PERMIT.

### **General Requirements**

64. Improvement plans prepared by a registered civil engineer shall be submitted to the Public Works Department, Engineering Services Division, along with review and inspection fees, and security for all improvements required by the Ordinance Code for the conditions of approval of this permit. Any necessary traffic signing and striping shall be included in the improvement plans for review by the Transportation Engineering Division of the Public Works Department.

### Roadway Improvements (Alves Lane/Canal Road):

- 65. Applicant shall construct curb, 5-foot monolithic sidewalk (measured from face of curb), necessary longitudinal and transverse drainage, street lighting, and pavement widening along the frontage of Alves Lane/Canal Road. Applicant shall construct face of curb a minimum of 17 feet from the road centerline.
- 66. Applicant shall construct curb, 5-foot monolithic sidewalk (measured from face of curb), necessary longitudinal and transverse drainage approximately 700 feet east of the properties to the existing sidewalk along Alves Lane/Canal Road.
- 67. Any cracked and displaced curb, gutter, and sidewalk shall be removed and replaced along the project frontage of Alves Lane/Canal Road. Concrete shall be saw cut prior to removal. Existing lines and grade shall be maintained. New curb and gutter shall be doweled into existing improvements.
- 68. Applicant shall construct a street type connection with 20-foot radii curb returns in lieu of standard driveway depressions at the private driveways on Alves Lane/Canal Road.

- 69. The applicant shall gate the western driveway for emergency vehicle access (EVA) purposes only. The western access as proposed is relatively steep and the applicant shall flatten the driveway access or provide Fire District approval that fire apparatus can access without issue.
- 70. Applicant shall locate any vehicular entrance gates a minimum of 20 feet from the edge of pavement to allow vehicles to queue without obstructing through traffic. Sufficient area shall be provided outside any gate to allow a vehicle to turn around and re-enter Alves Lane/Canal Road in a forward direction.

### **Access to Adjoining Property:**

### **Proof of Access**

71. Applicant shall furnish proof to the Public Works Department of the acquisition of all necessary rights of way, rights of entry, permits and/or easements for the construction of off-site, temporary or permanent, public and private road and drainage improvements.

### **Encroachment Permit**

72. Applicant shall obtain an encroachment permit from the Application and Permit Center, if necessary, for construction of driveways or other improvements within the right-of-way of Alves Lane/Canal Road.

### Site Access

73. Applicant shall only be permitted access at the locations shown on the approved site/development plan.

### **Abutter's Rights**

74. Applicant shall relinquish abutter's rights of access along Alves Lane/Canal Road with the exception of the proposed site accesses.

### Road Alignment/Intersection Design/Sight Distance:

### Sight Distance

75. Applicant shall provide sight distance at the on-site driveways and Alves Lane/Canal Road for a design speed of 35 miles per hour. The applicant shall trim vegetation, as necessary, to provide sight distance at these driveways. Any new landscaping, signs, fencing, retaining walls, or other obstructions proposed at the driveways shall be setback to ensure that the sight lines are clear.

### **Street Lights:**

76. Property owner(s) shall annex to the Community Facilities District (CFD) 2010-1 formed for Countywide Street Light Financing. Annexation into a street light service area does not include the transfer of ownership and maintenance of street lighting on private roads.

#### **Road Dedications:**

77. Property Owner shall convey to the County, by Offer of Dedication, the right-of-way necessary for the planned future width of 5 feet along the frontage of Canal Road.

### **Pedestrian Facilities:**

### **Pedestrian Access**

- 78. Curb ramps and driveways shall be designed and constructed in accordance with current County standards. A detectable warning surface (e.g., truncated domes) shall be installed on all curb ramps. Adequate right-of-way shall be dedicated at the curb returns to accommodate the returns and curb ramps; accommodate a minimum 4-foot landing on top of any curb ramp proposed.
- 79. Applicant shall design all public and private pedestrian facilities in accordance with Title 24 (Handicap Access) and the Americans with Disabilities Act. This shall include all sidewalks, paths, driveway depressions, and curb ramps.

### **Utilities/Undergrounding:**

80. Applicant shall underground all new and existing utility distribution facilities. The developer shall provide joint trench composite plans for the underground electrical, gas, telephone, cable television and communication conduits and cables including the size, location and details of all trenches, locations of building utility service stubs and meters and placements or arrangements of junction structures as a part of the Improvement Plan submittals for the project. The composite drawings and/or utility improvement plans shall be signed by a licensed civil engineer.

### **Drainage Improvements:**

### Collect and Convey

81. The applicant shall collect and convey all stormwater entering and/or originating on this property, without diversion and within an adequate storm drainage system, to an adequate natural watercourse having definable bed and banks, or to an existing adequate public storm drainage system which conveys the stormwater to an adequate natural watercourse, in accordance with Division 914 of the Ordinance Code.

### **Exception**

82. The applicant shall be permitted an exception to allow a diversion of stormwater entering and/or originating on the subject property from DA 48B to DA 48D provided that the applicant verifies the adequacy of the stormwater facility or natural watercourse to which the stormwater shall be directed. **Prior to issuance of a grading permit**, the applicant shall submit improvement plans for proposed drainage improvements, and a drainage report with hydrology and hydraulic calculations to the Engineering Services Division of the Public Works Department for review and approval that demonstrates the adequacy of the in-tract drainage system and the downstream drainage system. If the off-site conveyance system or ultimate drainage facility or natural watercourse to which stormwater is proposed to be diverted is inadequate, the applicant shall be responsible for all costs related to the construction and/or right-of-way acquisition related to any necessary improvements to make the system adequate.

### **Miscellaneous Drainage Requirements:**

- 83. The applicant shall design and construct all storm drainage facilities in compliance with the Ordinance Code and Public Works Department design standards.
- 84. Applicant shall prevent storm drainage from draining across the sidewalk(s) and driveway(s) in a concentrated manner.

### National Pollutant Discharge Elimination System (NPDES):

- 85. The applicant shall be required to comply with all rules, regulations and procedures of the National Pollutant Discharge Elimination System (NPDES) for municipal, construction and industrial activities as promulgated by the California State Water Resources Control Board, or any of its Regional Water Quality Control Boards (San Francisco Bay Region II).
  - Compliance shall include developing long-term best management practices (BMPs) for the reduction or elimination of storm water pollutants. The project design shall incorporate wherever feasible, the following long-term BMPs in accordance with the Contra Costa Clean Water Program for the site's storm water drainage:
  - a. Minimize the amount of directly connected impervious surface area.
  - b. Install approved full trash capture devices on all catch basins (excluding catch basins within bioretention basins) as reviewed and approved by Public Works Department. Trash capture devices shall meet the requirements of the County's NPDES permits.
  - c. Place advisory warnings on all catch basins and storm drains using current storm drain markers.

- d. Construct concrete driveway weakened plane joints at angles to assist in directing runoff to landscaped/pervious areas prior to entering the street curb and gutter.
- e. Shallow roadside and on-site swales.
- f. Distribute public information items regarding the Clean Water Program and lot specific IMPs to buyers.
- g. Other alternatives comparable to the above as approved by Public Works Department.

### **Stormwater Management and Discharge Control Ordinance:**

- 86. The applicant shall submit a FINAL Storm Water Control Plan (SWCP) and a Stormwater Control Operation and Maintenance Plan (O+M Plan) to the Public Works Department, which shall be reviewed for compliance with the County's National Pollutant Discharge Elimination System (NPDES) Permit and shall be deemed consistent with the County's Stormwater Management and Discharge Control Ordinance (§1014) prior to issuance of a building permit. To the extent required by the NPDES Permit, the Final Stormwater Control Plan and the O+M Plan will be required to comply with NPDES Permit requirements that have recently become effective that may not be reflected in the preliminary SWCP and O+M Plan. All time and materials costs for review and preparation of the SWCP and the O+M Plan shall be borne by the applicant.
- 87. Improvement Plans shall be reviewed to verify consistency with the final SWCP and compliance with Provision C.3 of the County's NPDES Permit and the County's Stormwater Management and Discharge Control Ordinance (§1014).
- 88. Stormwater management facilities shall be subject to inspection by the Public Works Department staff; all time and materials costs for inspection of stormwater management facilities shall be borne by the applicant.
- 89. **Prior to final occupancy** the property owner(s) shall enter into a standard Stormwater Management Facility Operation and Maintenance Agreement with Contra Costa County, in which the property owner(s) shall accept responsibility for and related to operation and maintenance of the stormwater facilities, and grant access to relevant public agencies for inspection of stormwater management facilities.
- 90. **Prior to final occupancy** the property owner(s) shall annex the subject property into Community Facilities District (CFD) No. 2007-1 (Stormwater Management Facilities), which funds responsibilities of Contra Costa County under its NPDES Permit to oversee the ongoing operation and maintenance of stormwater facilities by property owners.

91. Any proposed water quality features that are designed to retain water for longer than 72 hours shall be subject to the review of the Contra Costa Mosquito & Vector Control District.

#### **ADVISORY NOTES**

ADVISORY NOTES ARE NOT CONDITIONS OF APPROVAL; THEY ARE PROVIDED TO ALERT THE APPLICANT TO ADDITIONAL ORDINANCES, STATUTES, AND LEGAL REQUIREMENTS OF THE COUNTY AND OTHER PUBLIC AGENCIES THAT MAY BE APPLICABLE TO THIS PROJECT.

A. NOTICE OF OPPORTUNITY TO PROTEST FEES, ASSESSMENTS, DEDICATIONS, RESERVATIONS, OR OTHER EXACTIONS PERTAINING TO THE APPROVAL OF THIS PERMIT.

Pursuant to California Government Code Section 66000, et seq., the applicant has the opportunity to protest fees, dedications, reservations, or exactions required as part of this project approval. To be valid, a protest must be in writing pursuant to Government Code Section 66020 and must be delivered to the Community Development Division within a 90-day period that begins on the date that this project is approved. If the 90th day falls on a day that the Community Development Division is closed, then the protest must be submitted by the end of the next business day.

- B. Additional requirements may be imposed by the following agencies and departments:
  - Contra Costa County Building Inspection Division
  - Contra Costa County Public Works
  - Contra Costa Environmental Health Division
  - Contra Costa County Fire Protection District
  - Contra Costa Water District
  - Golden State Water Company
  - Delta Diablo (fka Delta Diablo Sanitation District)
  - U.S. Bureau of Reclamation (Contra Costa Canal)

The Applicant is strongly encouraged to review these agencies' requirements prior to continuing with the project.

- C. As determined by the U.S. Bureau of Reclamation Property, this project may be subject to the requirements of the National Environmental Policy Act (NEPA) if any portion of the project is located on U.S. Bureau of Reclamation Property.
- D. Applicant shall comply with the requirements of the Bridge/Thoroughfare Fee Ordinance for the East Contra Costa Regional Fee & Finance Authority/ Regional Transportation Development Impact Mitigation (ECCRFFA/RTDIM) and Bay Point Areas of Benefit.

- E. This project may be subject to the requirements of the California Department of Fish and Wildlife. It is the applicant's responsibility to notify the Department of Fish and Wildlife, Bay Delta Region (Region 3), 2825 Cordelia Road, Suite 100, Fairfield, CA 94534, of any proposed construction within this development that may affect any fish and wildlife resources, per the Fish and Wildlife Code.
- F. This project may be subject to the requirements of the Army Corps of Engineers. It is the applicant's responsibility to notify the appropriate district of the Corps of Engineers to determine if a permit is required, and if it can be obtained.
- G. Comply with the Drainage Fee Ordinance requirements for Drainage Area 48B, as adopted by the Board of Supervisors. This fee must be paid prior to issuance of a building permit.

# Department of Conservation and Development

30 Muir Road Martinez, CA 94553

Phone:1-855-323-2626

### Contra Costa County



John Kopchik Director

Aruna Bhat Deputy Director

Jason Crapo Deputy Director

Maureen Toms
Deputy Director

Amalia Cunningham
Assistant Deputy Director

**Kelli Zenn**Business Operations Manager

March 31, 2022

Loren Messeri Meta Housing Corporation 11150 W. Olympic Blvd., Suite 620 Los Angeles, CA 90064

**RE:** Development Plan: Design Revisions

**County File: CDDP20-03011** 

APNs: 093-100-059 and 093-100-060

Site Address: Alves Lane & Canal Road, Bay Point, CA (Zoning: P-1 Bay Point)

Dear Ms. Messeri:

The Department of Conservation and Development, Community Development Division (CDD) has reviewed your proposed revisions to the design of the Alves Lane housing project as shown on the plans submitted on March 22, 2022. The CDD has determined that the proposed revisions are substantially compliant with the plans approved by the County Planning Commission on January 26, 2022, and do not constitute a reduction in density or additional environmental impacts. Therefore, the following proposed revisions are administratively approved:

- Reduction in height from 4 stories to 3 stories at the Alves Lane frontage
- Reduction in the number of bedrooms to 238 bedrooms while maintaining a total of 100 units:
  - o 18 one-bedroom units
  - o 36 two-bedroom units
  - o 36 three-bedroom units
  - o 10 four-bedroom units

In addition, the Housing and Community Improvement Division has indicated that the proposed revised inclusionary housing unit location plan, received on March 24, 2022, is administratively approved as part of the project's Inclusionary Housing Plan. Please see the attached correspondence for their comments.

If you have any questions or need further assistance, please contact the project planner, Syd Sotoodeh, by email at <a href="mailto:syd.sotoodeh@dcd.cccounty.us">syd.sotoodeh@dcd.cccounty.us</a> or by phone at (925) 655-2877.

Sincerely,

Aruna Bhat

**Zoning Administrator** 

att: Revised Plans (received March 22, 2022)

Rhat

Email from C. Louie, March 31, 2022

Revised Inclusionary Housing Unit Location Plan (received March 24, 2022)

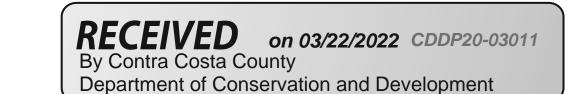
cc: Applicant: Chris Maffris, Executive VP of Meta Housing Corporation, 11150 W. Olympic

Blvd., Suite 620, Los Angeles, CA 90064

Contact: Jenny Wong, Project Manager, Meta Housing Corporation (by email)

County File #DP20-3011

Page 2



# ALVES LANE APARTMENTS BAY POINT, CA

### **PROJECT TEAM**

### <u>Developer</u>

Alves Lane, L.P. 11150 West Olympic Blvd. Suite

Los Angeles, CA 90064 Tel: (310) 575-3543

Contact: Jenny Wong jwong@metahousing.com

# **Architect**

**Dahlin Group** 5865 Owens Drive

Pleasanton, CA 94588 Tel: (925) 251-7200

Contact: Lauri Moffet-Fehlberg lfehlberg@dahlingroup.com

# **SHEET INDEX:**

### **ARCHITECTURAL:**

TITLE SHEET

PRELIMINARY LANDSCAPE PLAN

SETBACK DIAGRAM

AMENITIES SITE PLAN

INCLUSIONARY HOUSING UNIT LOCATION PLAN

BUILDING FIRST FLOOR PLAN

BUILDING SECOND FLOOR PLAN

BUILDING THIRD FLOOR PLAN

**BUILDING ROOF PLAN** 

TYPICAL UNIT PLANS

A1.6 TYPICAL UNIT PLANS TYPICAL UNIT PLANS

**ELEVATIONS - EXTERIOR PERIMETER** 

**ELEVATIONS - EXTERIOR PERIMETER** 

**ELEVATIONS - EXTERIOR PERIMETER** 

**ELEVATIONS - EXTERIOR PERIMETER** 

**ELEVATIONS - INTERIOR COURTYARD ELEVATIONS - INTERIOR COURTYARD** 

**COLORS AND MATERIALS** 

# PROJECT LOCATION

**Landscape** 

**R3 Studios** 

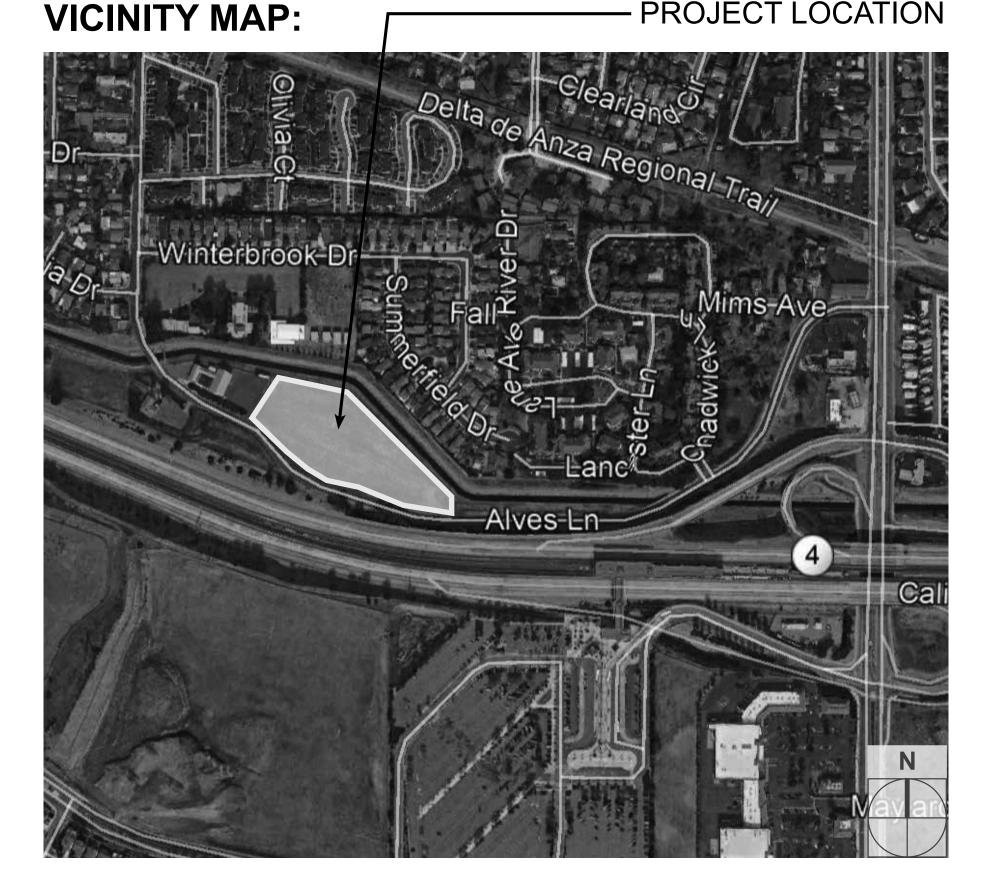
201 4th Street Suite 101b

Contact: Roman De Sota

roman@R3studios.com

Oakland, CA 94607

Tel: (510) 452-4190



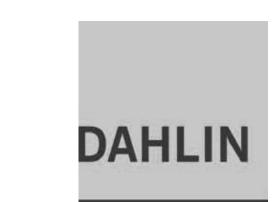
NOT TO SCALE

### PROJECT DESCRIPTION

The project, located at 544-595 Alves Lane in Bay Point, CA, is walking distance to the Bay Point BART Station. It is a three-story, affordable housing project with 100 units. Designed as family housing, the project proposes approximately 18% one bedroom units, 36% two bedroom units, 36% three bedroom units, and 10% four bedroom units. Vehicular access is provided around three sides of the building with surface parking at the ground floor. The fourth elevation is adjacent to the canal. The building nestles into the site, creating an interior courtyard protected from the noise of Highway 4 that will be a public outdoor amenity for the community residents. The courtyard will feature a play area, community gardens, seating areas, and community room access for an indoor/outdoor living experience for residents.

PROJECT DATA SUMMARY			DATE: 03/21/2022
PROJECT NAME:	Alves Lane, Bay Point		
LOCATION:	Bay Point, CA		
PROJECT NUMBER:	1318.011		
CLIENT:	Alves Lane, L.P.		
CONSTRUCTION TYPE:			Type VA
GENERAL:		200 100	0.50 000 100 000
APN: ZONING DESIGNATION		093-100-	.059; 093-100-060 P-1
GENERAL PLAN LAND USE:	MM - MULTIPLE FAMILY RESIDENTIAL - MEDIUM		
ACREAGE:	Acres Square Feet		
TOTAL:	3.81		165,964
MAX ALLOWED BUILDING HEIGHT:			45'
MAX PROPOSED HEIGHT:			36'-6"
GROSS BUILDING AREA TOTALS (SF) RESIDENTIAL:			92,412
COMMON / AMENITY:			3,375
CIRCULATION:			14,431
JTILITY:			3,493
TOTAL:			113,711
GROSS BUILDING AREAS PER FLOOR (SF)			
GROUND LEVEL:			
RESIDENTIAL:			28,800
COMMON / AMENITY: CIRCULATION:			3,035 5,348
UTILITY:			2,283
TOTAL:			39,466
SECOND LEVEL:			2.2,200
RESIDENTIAL:			31,976
COMMON / AMENITY:			0
CIRCULATION:			4,911
UTILITY:			605
TOTAL:			37,492
RESIDENTIAL:			31,636
COMMON / AMENITY:	31,030		
CIRCULATION:			4,172
UTILITY:	605		
TOTAL:			36,753
UNIT MIX:			·
1-BD:			18
2-BD:			36
3-BD: 4-BD:			36 10
TOTAL:			100
MOBILITY & COMMUNITCATION UNIT MIX (RI	EQUIRED)		
	Ratio	# of units	Total
MOBILITY UNITS	0.15	100	15
COMMUNICATIONS UNITS  TOTAL:	0.10	100	10 <b>25</b>
MOBILITY & COMMUNITCATION UNIT MIX (PI	ROVIDED)		25
MOBILITY UNITS	(OVIDED)		17
COMMUNICATIONS UNITS			11
TOTAL:			28*
*The mobility and communications will be represe	<u> </u>		
PARKING REQUIRED (SPACES) - BASED ON			
1.00	Ratio	# of units	Total
1-BD: 2-BD:	1 2	18 36	18.0 72.0
2-вD. 3-вD:	2	36	72.0
4-BD:	2.5	10	25.0
TOTAL:		\	187
PARKING PROVIDED (UNCOVERED SPACES	)		
STANDARD			141
COMPACT ACCESSIBLE			48 14
TOTAL:			203
BICYCLE PARKING REQUIRED (SPACES)			
	Ratio	# of Bedrooms	Total
LONG TERM:	0.15	238	36
SHORT TERM:	0.05	238	12
TOTAL:			48
BICYCLE PARKING PROVIDED (SPACES)			40
LONG TERM: SHORT TERM:			43 14
TOTAL:			57
OPEN SPACE PROVIDED (SF)			
OPEN SPACE PROVIDED (SF) COMMON - INTERIOR COURTYARD TOTAL:			16,847 <b>16,847</b>

TITLE SHEET





ALVES LANE | BAY POINT, CA



JOB NO. 4
201 Fourth Street
Suite 101B
Oakland, CA 94607

L1.0

# ADJACENT CANAL \* Monument Sign to Offices Flex Room LEGEND: Electrical Room Bike Room be located in this Mail Area Fenced Dog Park Trash Room general location -**AMENTITIES SITE** Final design TBD Community Room Utility Room Laundry Room PLAN

ALVES LANE | BAY POINT, CA ALVES LANE, L.P.

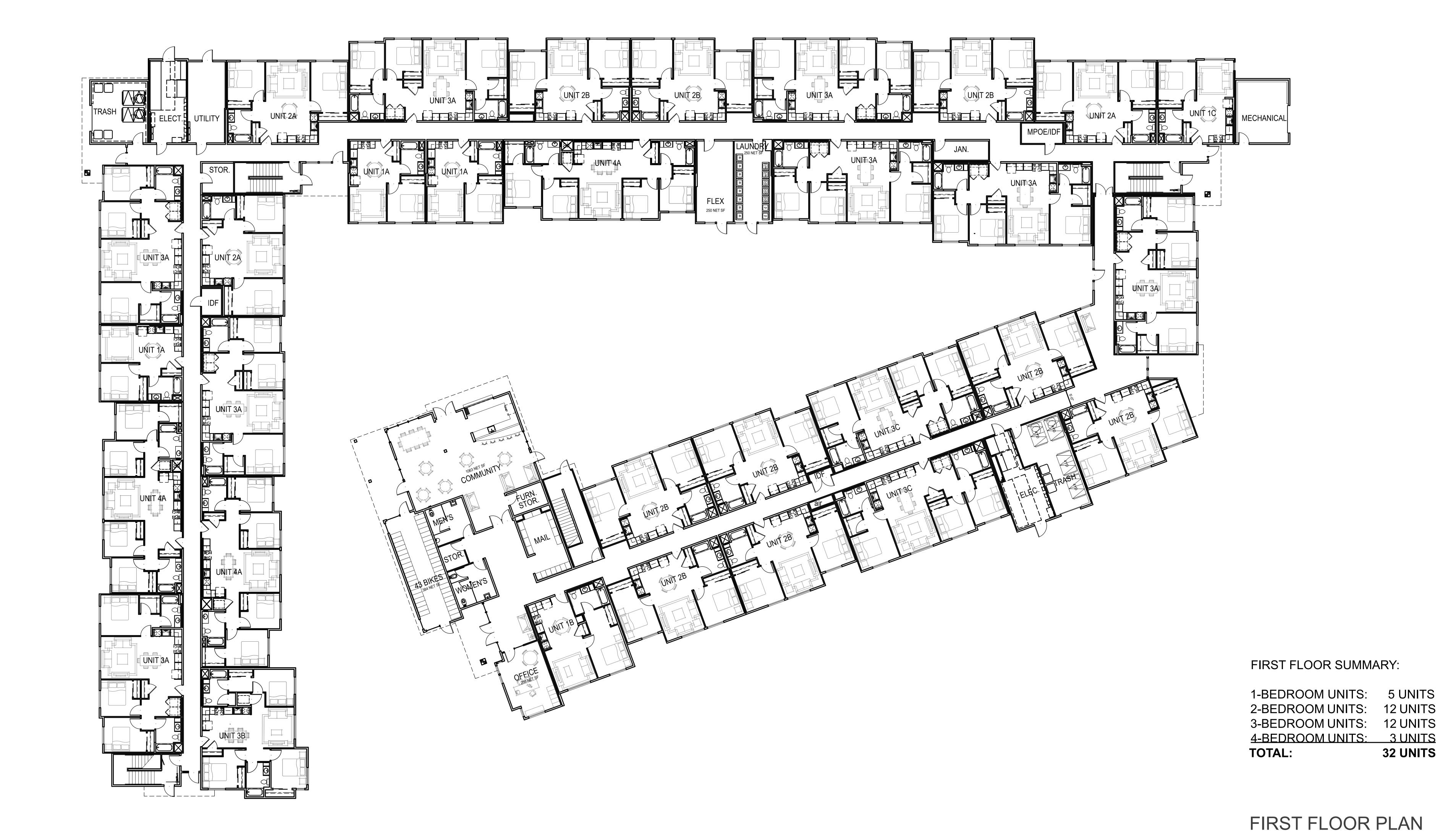
DAHLIN

JOB NO. 1318.011

DATE 03 21 2023

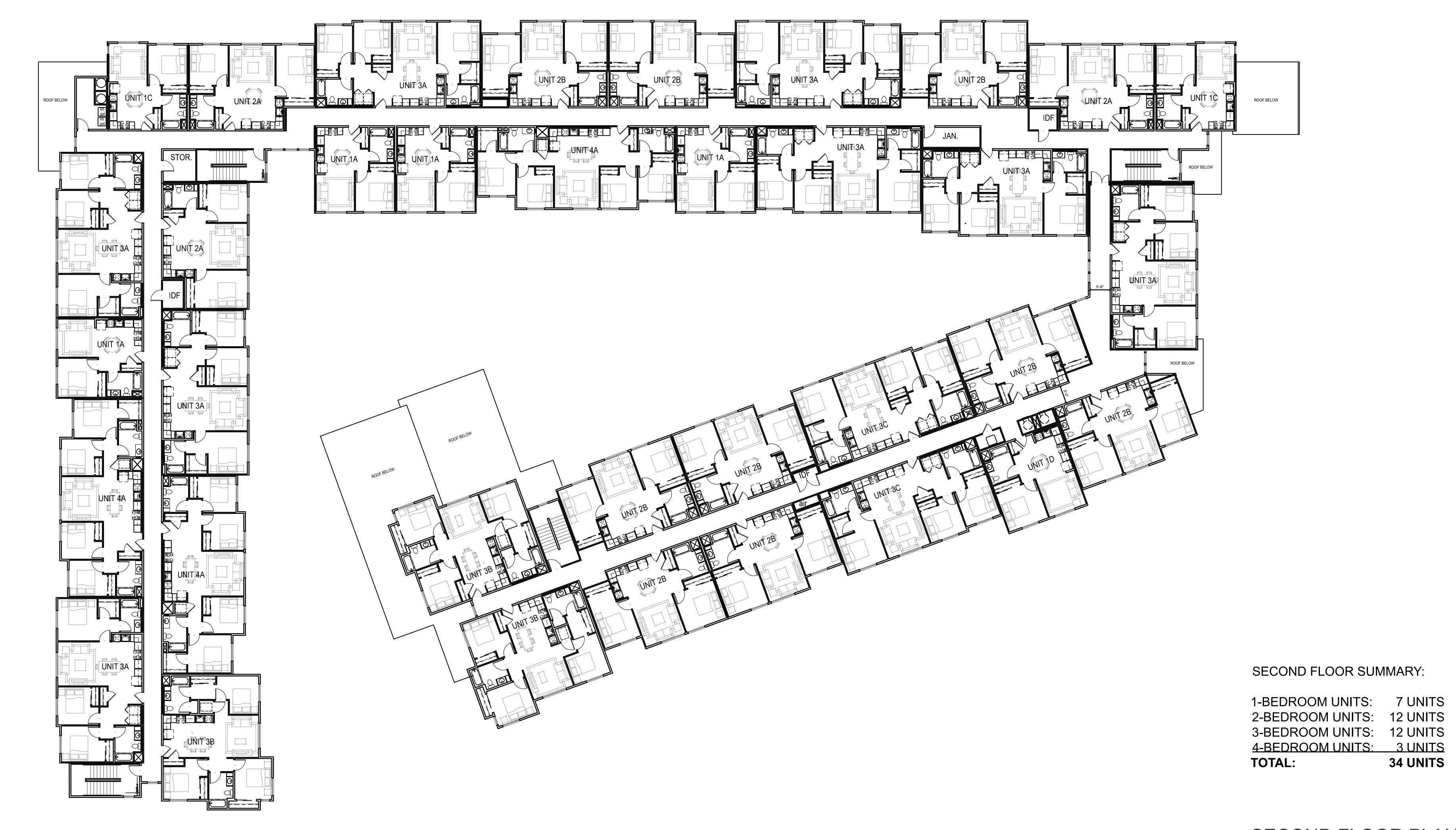
DATE 03.21.2022 5865 Owens Drive Pleasanton, CA 94588 925-251-7200

A0.3



ALVES LANE | BAY POINT, CA **ALVES LANE, L.P.** 

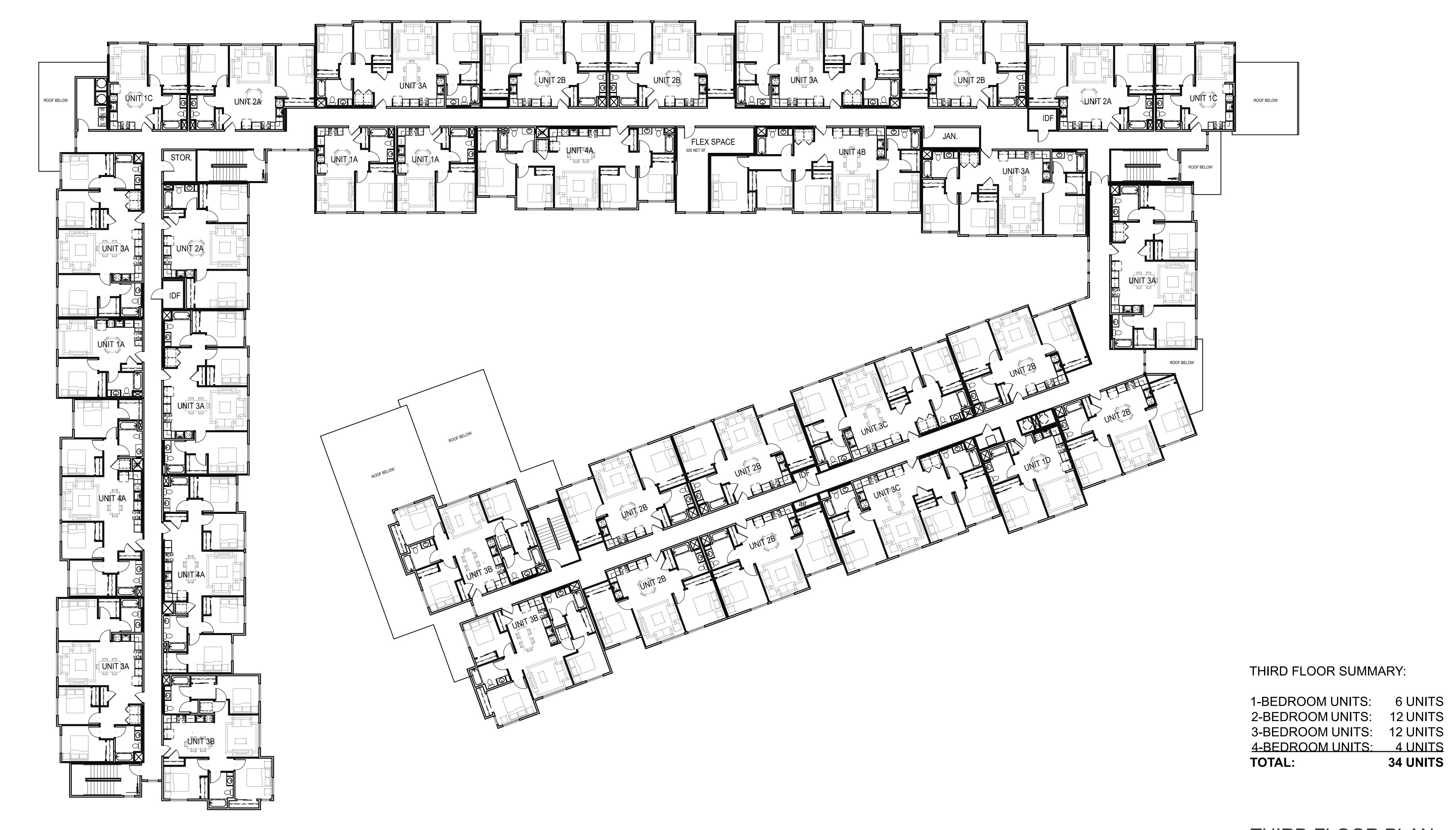
**JOB NO.** 1318.011 5865 Owens Drive Pleasanton, CA 94588 925-251-7200 SCALE: 3/32" = 1'-0"



SECOND FLOOR PLAN

SCALE: 3/32" = 1'-0"





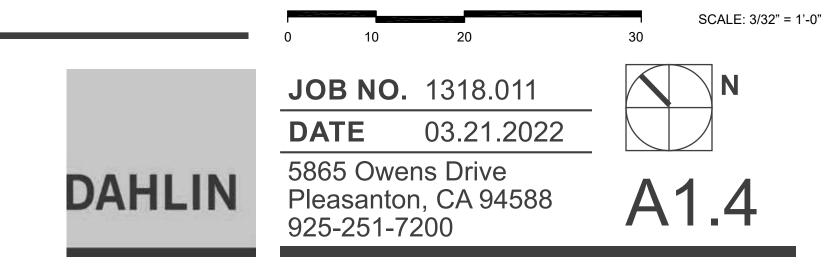
THIRD FLOOR PLAN

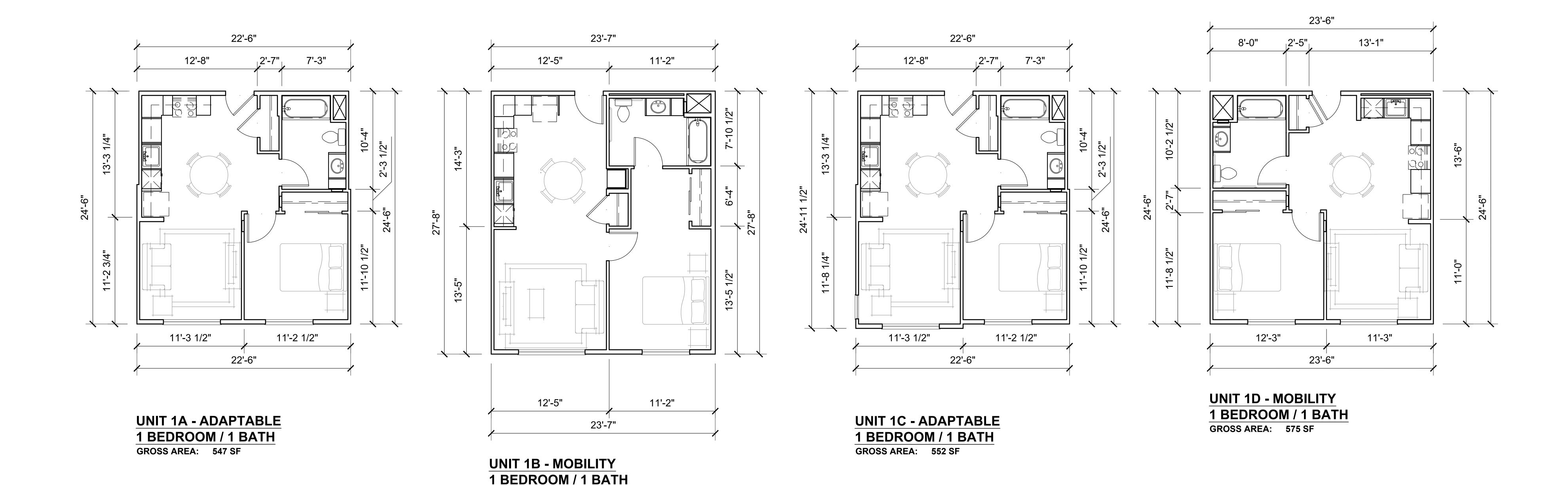
SCALE: 3/32" = 1'-0"

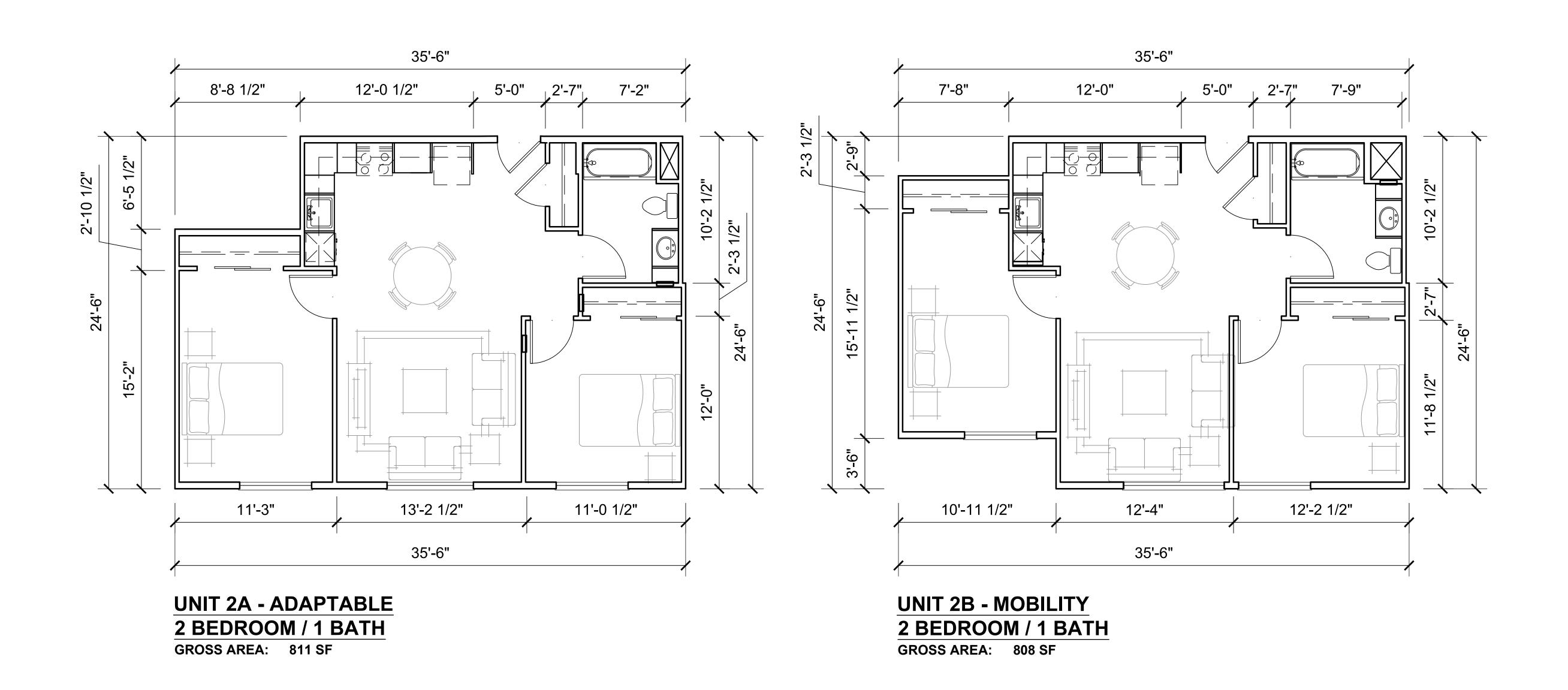












GROSS AREA: 652 SF

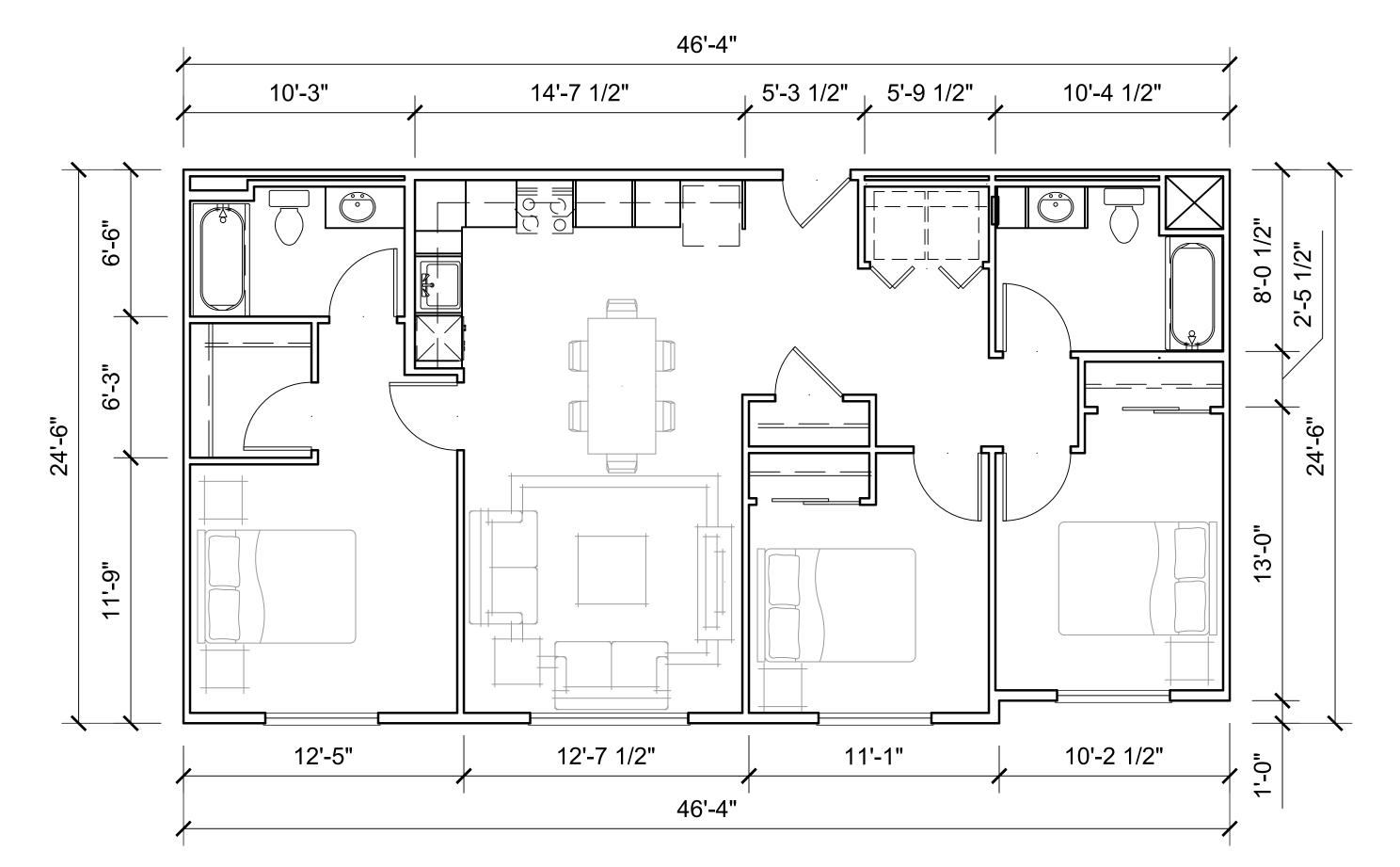
**SQUARE FOOTAGE CALCULATIONS:** 

**UNIT GROSS SQFT -**MEASURED TO THE OUTSIDE FACE OF PERIMETER STUDS.

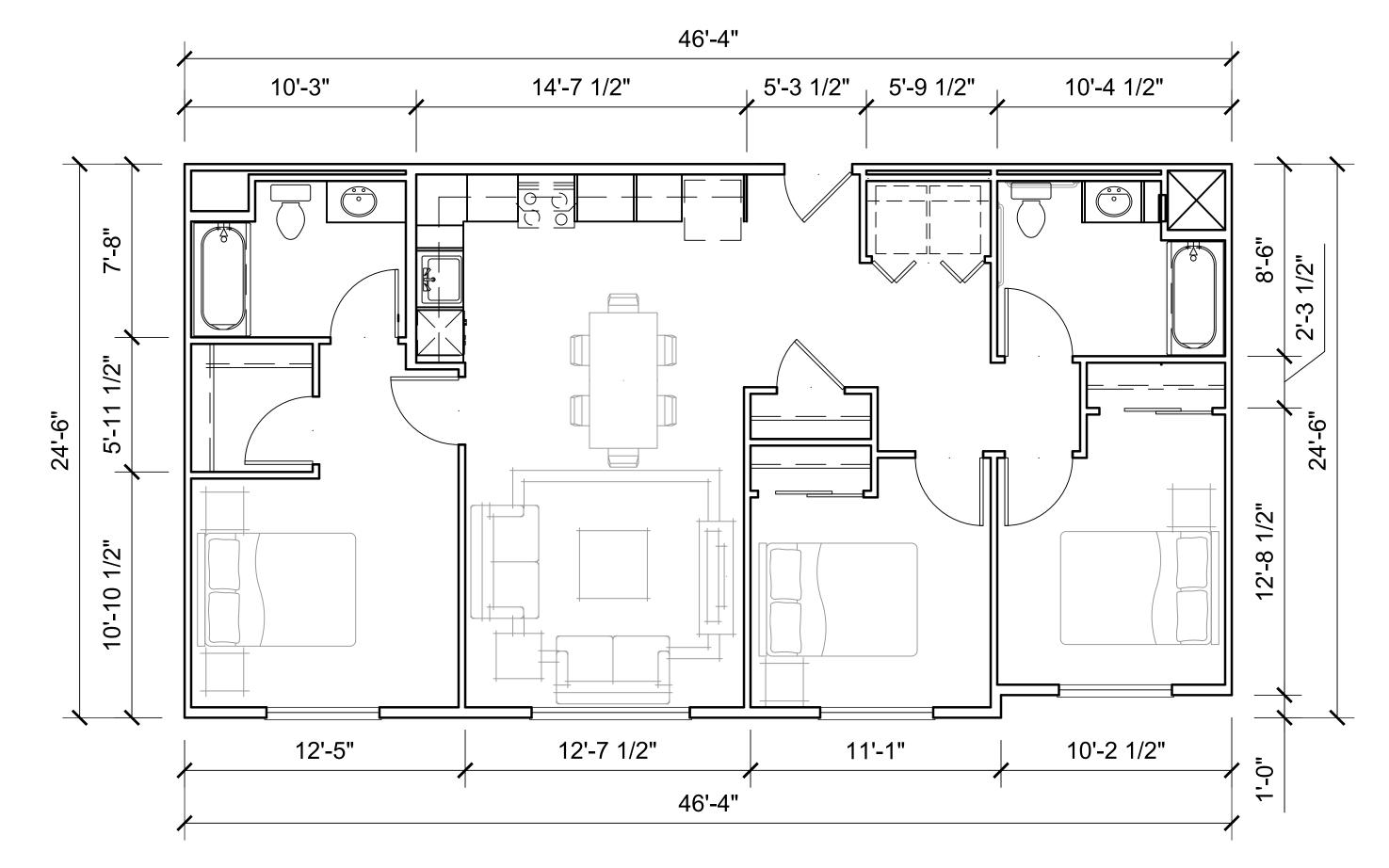
**UNIT NET SQFT -**MEASURED TO THE INSIDE FACE OF STUDS. CHASES EXCLUDED.

\*NOTE: OPENINGS MAY VARY. REFER TO **BUILDING PLANS FOR** MORE INFORMATION.

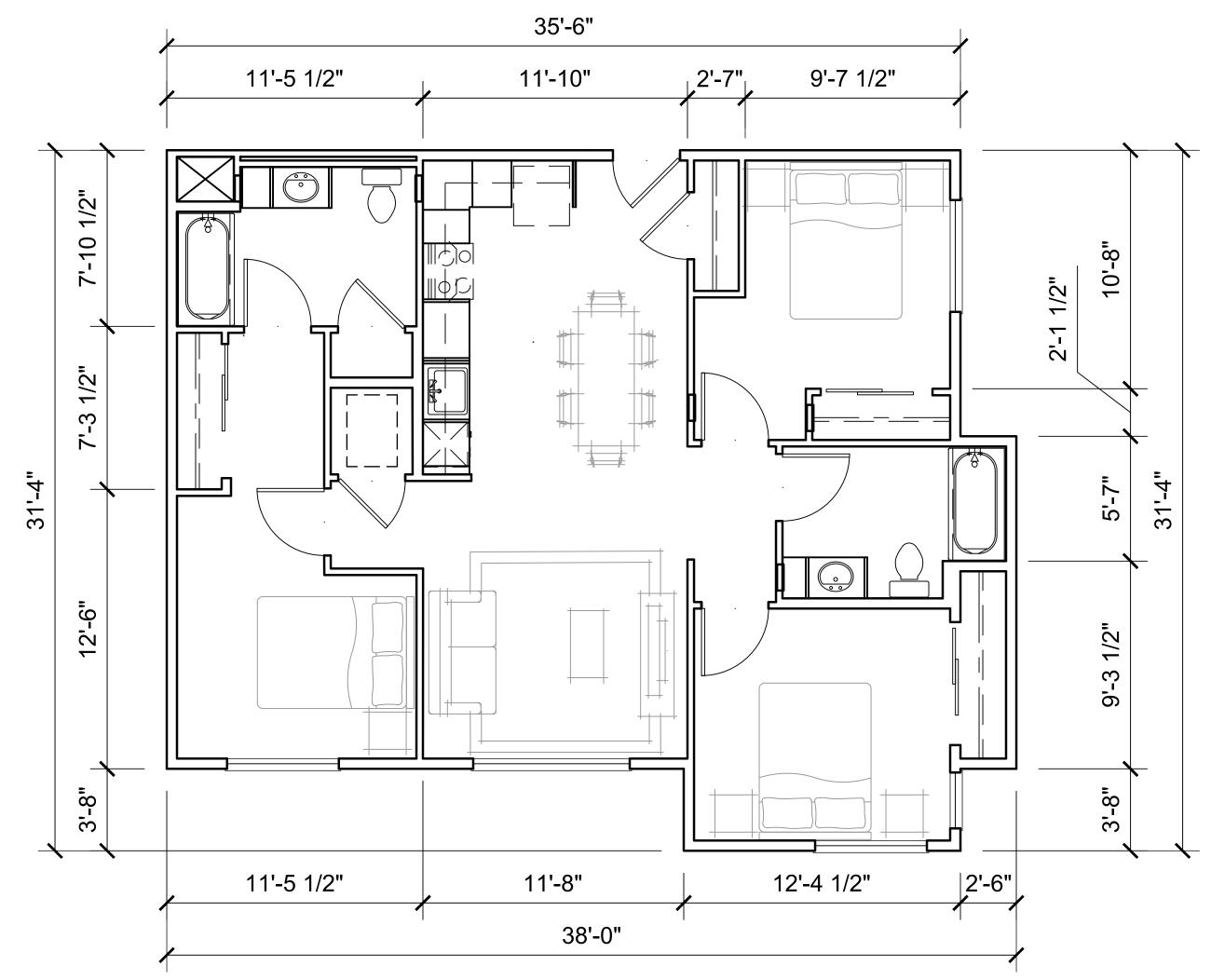
TYPICAL UNIT **PLANS** 



UNIT 3A - ADAPTABLE
3 BEDROOM / 2 BATH
GROSS AREA: 1124 SF



UNIT 3C - MOBILITY
3 BEDROOM / 2 BATH
GROSS AREA: 1125 SF



UNIT 3B - ADAPTABLE
3 BEDROOM / 2 BATH
GROSS AREA: 1064 SF

# SQUARE FOOTAGE CALCULATIONS:

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OUTSIDE FACE OF
PERIMETER STUDS.

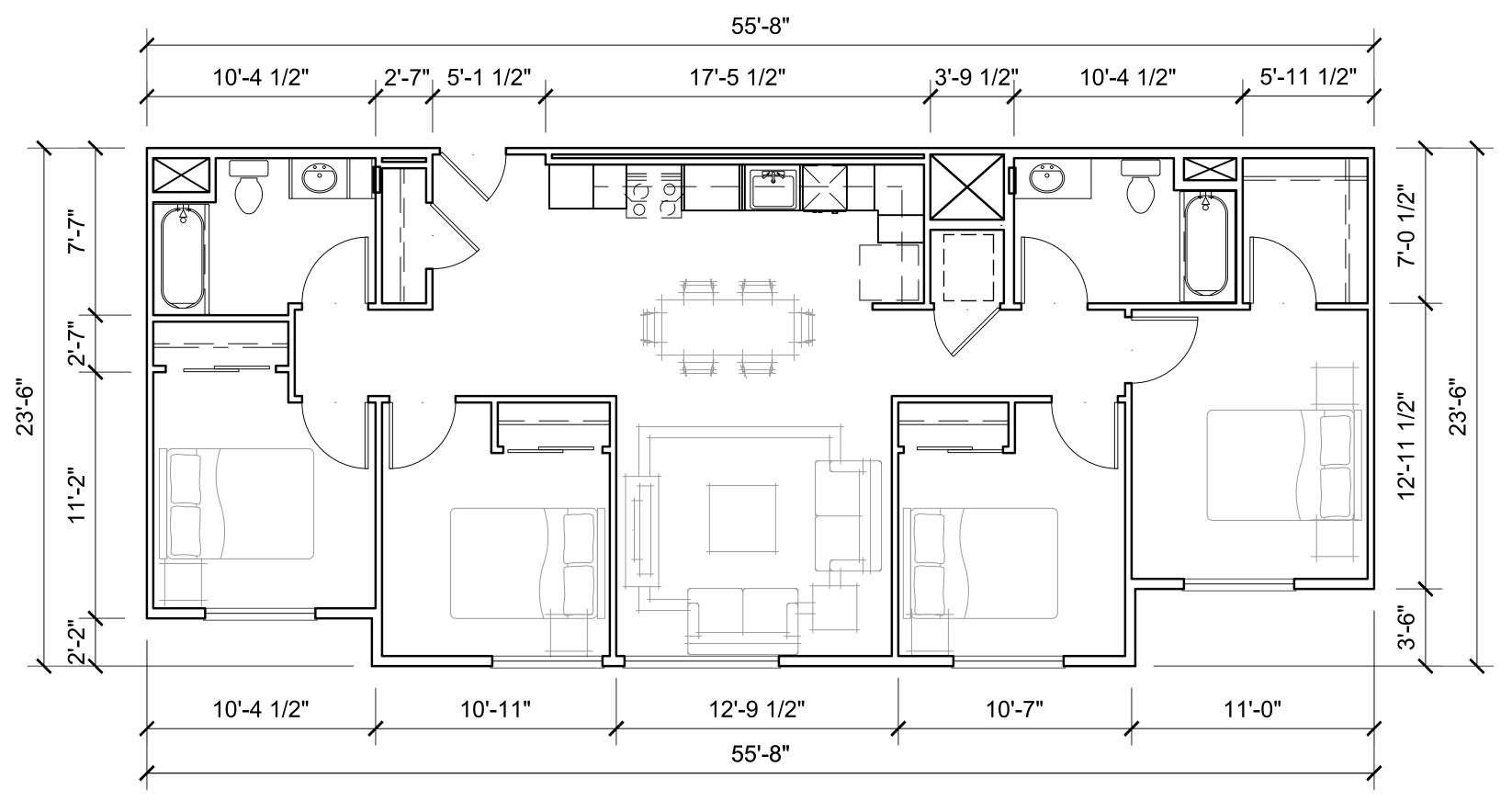
UNIT NET SQFT MEASURED TO THE
INSIDE FACE OF STUDS.
CHASES EXCLUDED.

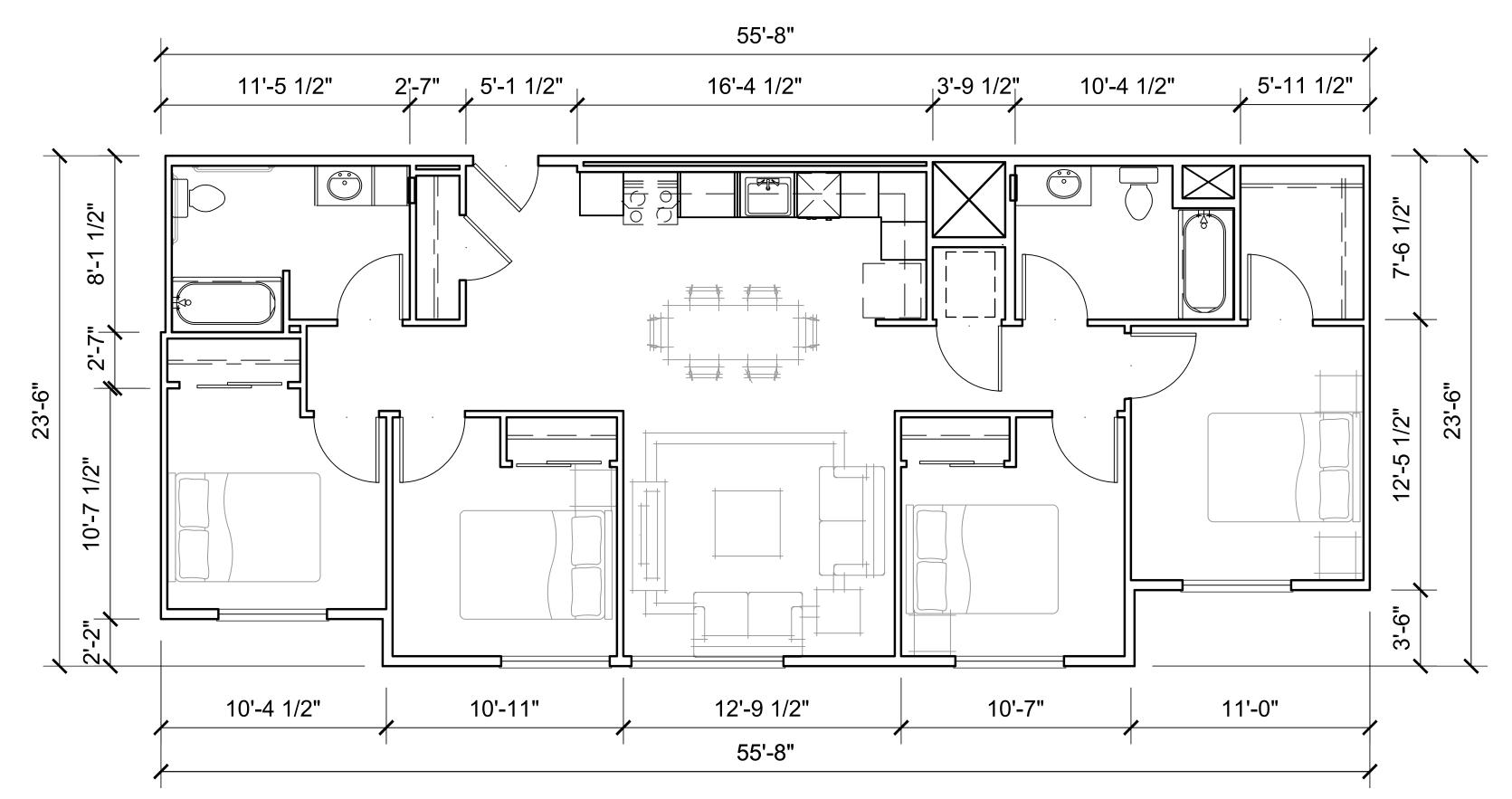
\*NOTE: OPENINGS
MAY VARY. REFER TO
BUILDING PLANS FOR
MORE INFORMATION.

# TYPICAL UNIT PLANS

DAHLIN

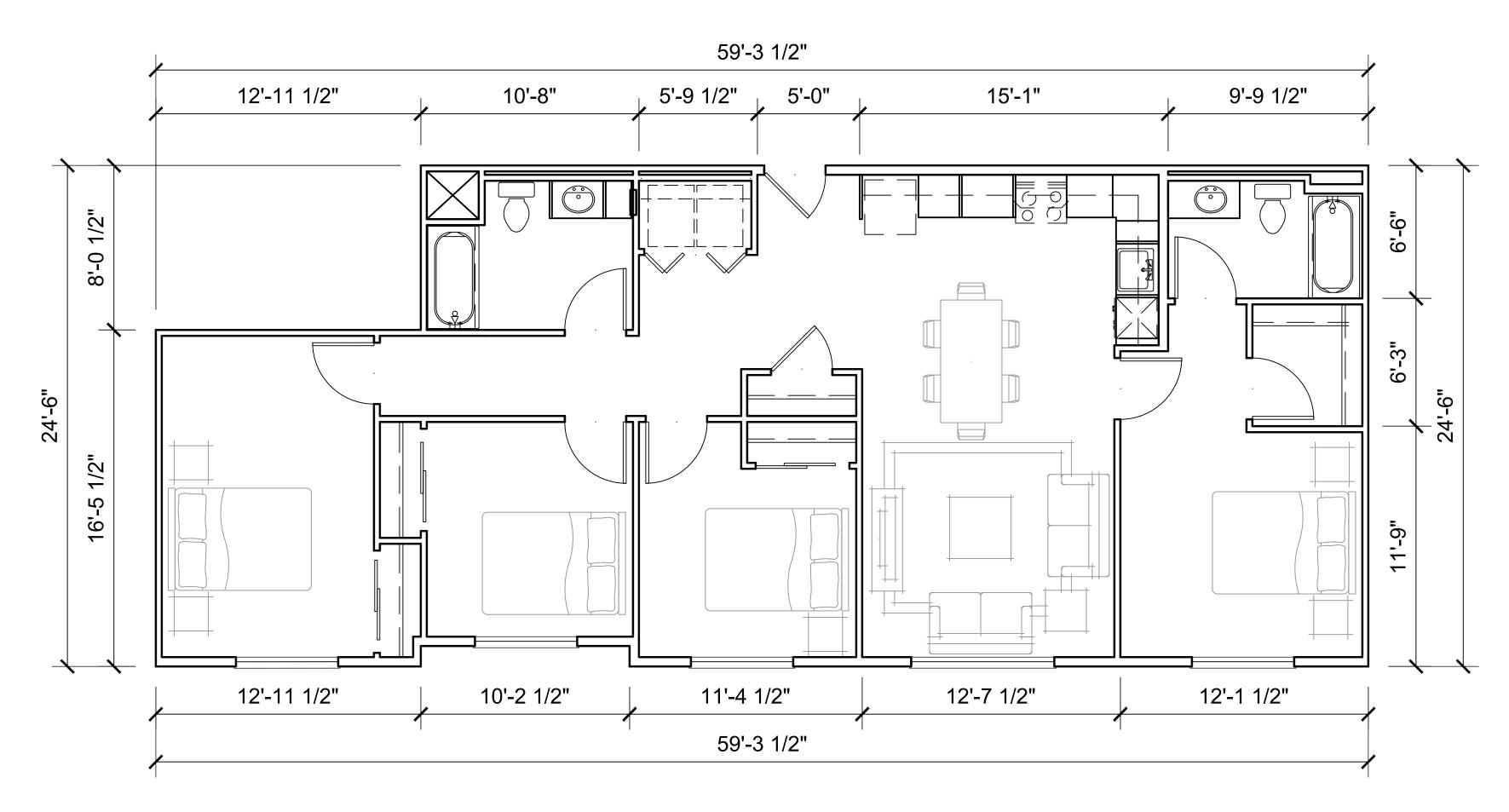
**JOB NO.** 1318.011





UNIT 4A - ADAPTABLE
4 BEDROOM / 2 BATH
GROSS AREA: 1248 SF

UNIT 4A - MOBILITY
4 BEDROOM / 2 BATH
GROSS AREA: 1246 SF



UNIT 4B - ADAPTABLE
4 BEDROOM / 2 BATH
GROSS AREA: 1338 SF

# SQUARE FOOTAGE CALCULATIONS:

UNIT GROSS SQFT MEASURED TO THE
OUTSIDE FACE OF
PERIMETER STUDS.

UNIT NET SQFT MEASURED TO THE
INSIDE FACE OF STUDS.
CHASES EXCLUDED.

\*NOTE: OPENINGS
MAY VARY. REFER TO
BUILDING PLANS FOR
MORE INFORMATION.

# TYPICAL UNIT PLANS

DAHLIN

JOB NO. 1318.011

DATE 03 21 2022

DATE 03.21.2022 5865 Owens Drive Pleasanton, CA 94588 925-251-7200





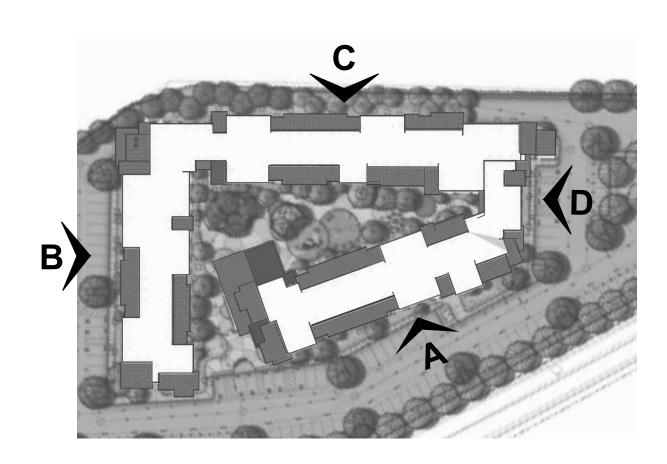
# SOUTH (ALVES LANE) ELEVATION

# **ELEVATION KEYNOTE LEGEND:** #

- 1. COMPOSITION SHINGLE SHED ROOF
- 2. PAINTED STUCCO WITH CONTROL JOINTS TYP.
- 3. HORIZONTAL LAP SIDING 4" EXPOSURE SMOOTH **CEMENTITIOUS SIDING**
- 4. HORIZONTAL LAP SIDING 10.75" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 5. SMOOTH CEMENTITIOUS TRIM, TYP.
- 6. DARK VINYL FRAME WINDOW TYP.
- METAL GUARD RAIL FINAL DESIGN T.B.D.
- 8. EXPOSED BEAM
- 9. EXPOSED BRACKET
- 10. AWNING

- 11. METAL ROLL UP DOOR
- 12. METAL PARAPET CAP
- 13. EXPOSED RAFTER TAIL
- 14. TRASH VENT

## **KEYPLAN:**



**ELEVATIONS -EXTERIOR** PERIMETER

NOT TO SCALE TO FIT ON SHEET

**JOB NO.** 1318.011

**DATE** 03.21.2022

5865 Owens Drive Pleasanton, CA 94588 925-251-7200

ALVES LANE | BAY POINT, CA **ALVES LANE, L.P.** 



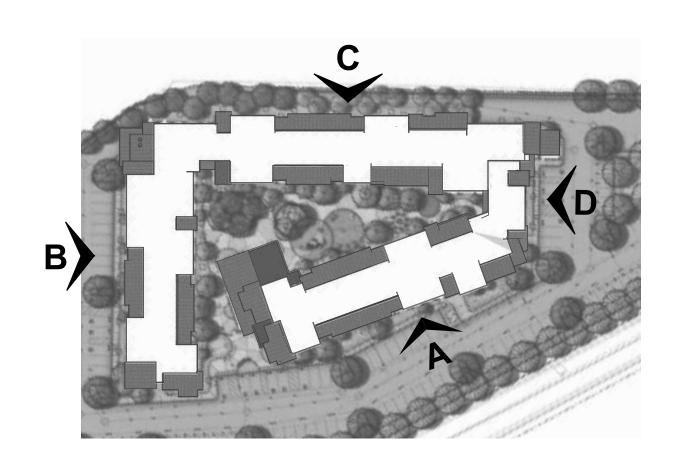
# **WEST ELEVATION**

# **ELEVATION KEYNOTE LEGEND:** #

- 1. COMPOSITION SHINGLE SHED ROOF
- 2. PAINTED STUCCO WITH CONTROL JOINTS TYP.
- 3. HORIZONTAL LAP SIDING 4" EXPOSURE SMOOTH **CEMENTITIOUS SIDING**
- 4. HORIZONTAL LAP SIDING 10.75" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 5. SMOOTH CEMENTITIOUS TRIM, TYP.
- 6. DARK VINYL FRAME WINDOW TYP.
- 7. METAL GUARD RAIL FINAL DESIGN T.B.D.
- 8. EXPOSED BEAM
- 9. EXPOSED BRACKET
- 10. AWNING

- 11. METAL ROLL UP DOOR 12. METAL PARAPET CAP
- 13. EXPOSED RAFTER TAIL
- 14. TRASH VENT

## **KEYPLAN:**



**ELEVATIONS -EXTERIOR** PERIMETER

**JOB NO.** 1318.011

**DATE** 03.21.2022

5865 Owens Drive Pleasanton, CA 94588 925-251-7200





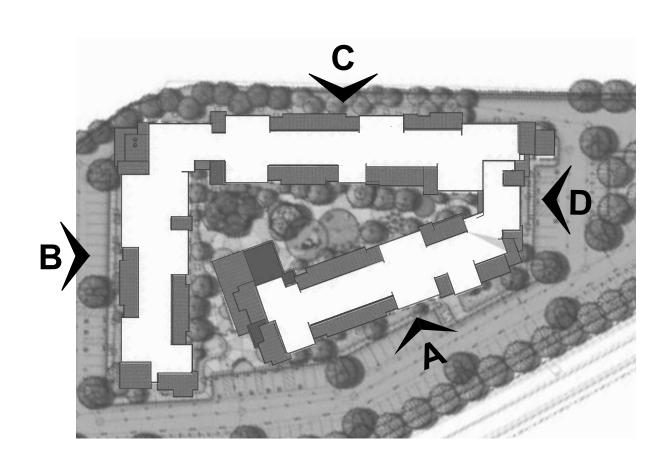
# NORTH CANAL ELEVATION

# **ELEVATION KEYNOTE LEGEND:** #

- 1. COMPOSITION SHINGLE SHED ROOF
- 2. PAINTED STUCCO WITH CONTROL JOINTS TYP.
- 3. HORIZONTAL LAP SIDING 4" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 4. HORIZONTAL LAP SIDING 10.75" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 5. SMOOTH CEMENTITIOUS TRIM, TYP.
- 6. DARK VINYL FRAME WINDOW TYP.
- 7. METAL GUARD RAIL FINAL DESIGN T.B.D.
- 8. EXPOSED BEAM
- 9. EXPOSED BRACKET
- 10. AWNING

- 11. METAL ROLL UP DOOR12. METAL PARAPET CAP
- 40 EVDOCED DAETED TAIL
- 13. EXPOSED RAFTER TAIL
- 14. TRASH VENT

## **KEYPLAN:**



ELEVATIONS EXTERIOR
PERIMETER

ILIN F

JOB NO. 1318.011

DATE 03.21.2022 5865 Owens Drive Pleasanton, CA 94588 925-251-7200





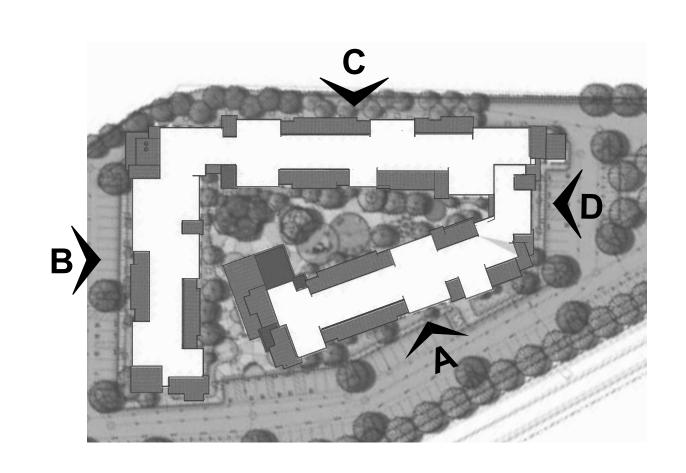
# **EAST ELEVATION**

# **ELEVATION KEYNOTE LEGEND:** #

- 1. COMPOSITION SHINGLE SHED ROOF
- 2. PAINTED STUCCO WITH CONTROL JOINTS TYP.
- 3. HORIZONTAL LAP SIDING 4" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 4. HORIZONTAL LAP SIDING 10.75" EXPOSURE SMOOTH CEMENTITIOUS SIDING
- 5. SMOOTH CEMENTITIOUS TRIM, TYP.
- 6. DARK VINYL FRAME WINDOW TYP.
- 7. METAL GUARD RAIL FINAL DESIGN T.B.D.
- 8. EXPOSED BEAM
- 9. EXPOSED BRACKET
- 10. AWNING

- 11. METAL ROLL UP DOOR12. METAL PARAPET CAP
- 40 EVDOCED DAFTED TAIL
- 13. EXPOSED RAFTER TAIL
- 14. TRASH VENT

# **KEYPLAN:**



ELEVATIONS EXTERIOR
PERIMETER

DAHLIN

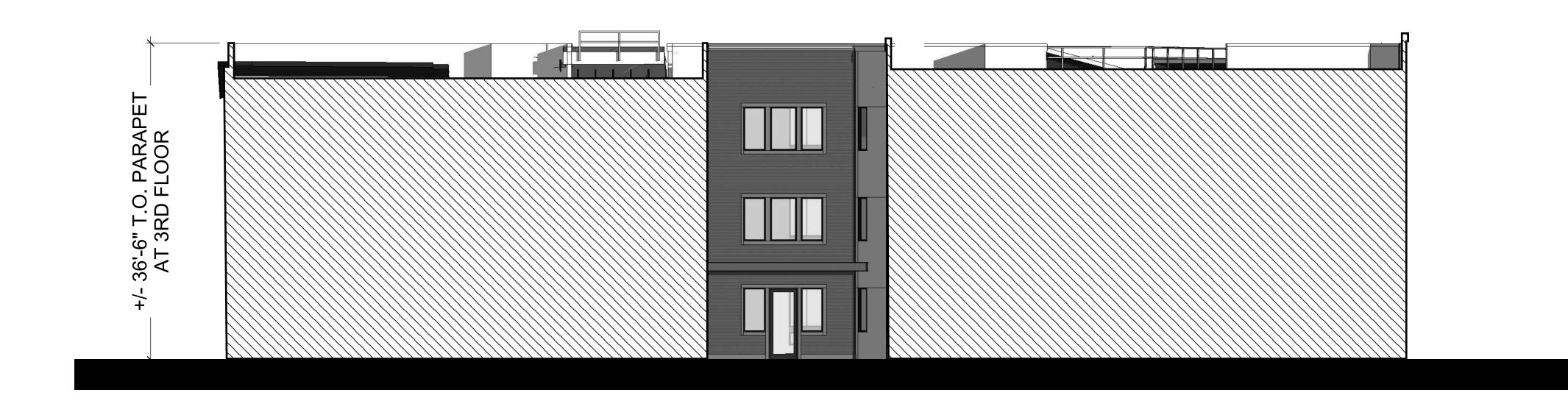
**JOB NO.** 1318.011

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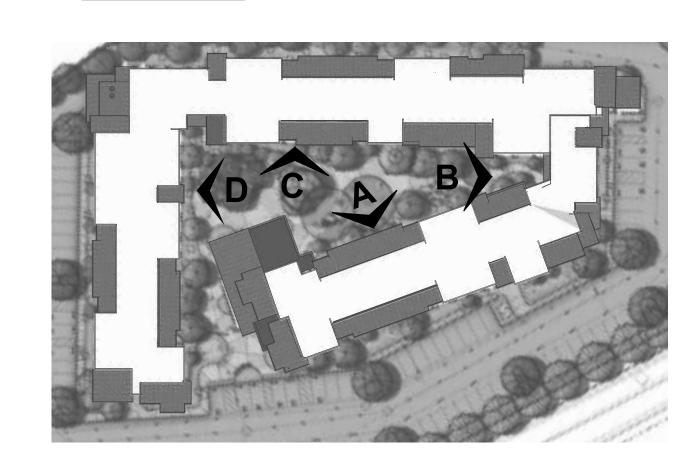


# SOUTH COURTYARD ELEVATION



**EAST COURTYARD ELEVATION** 

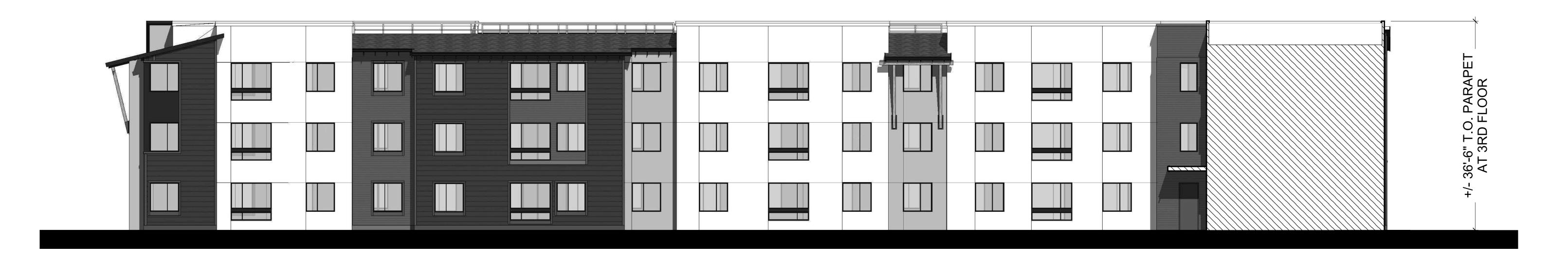
### **KEYPLAN:**



**ELEVATIONS -**INTERIOR COURTYARD



NORTH COURTYARD ELEVATION

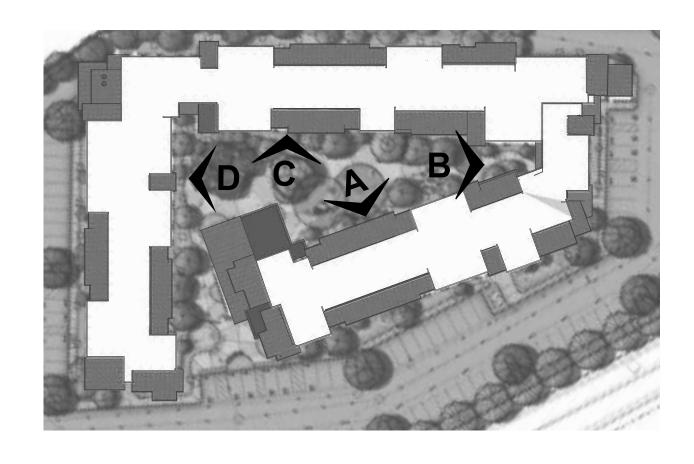


WEST COURTYARD ELEVATION

ALVES LANE | BAY POINT, CA

**ALVES LANE, L.P.** 





ELEVATIONS INTERIOR
COURTYARD



# COLOR AND MATERIALS

1 BODY COLOR 1
EXTERIOR WALL MATERIAL - STUCCO

Alabaster SW 7008 by Sherwin Williams

2 BODY COLOR 2
EXTERIOR WALL MATERIAL - SMOOTH FIBER
CEMENT SIDING 10.75" REVEAL
Muddled Basil SW 7745 by Sherwin Williams

3 BODY COLOR 3
EXTERIOR WALL MATERIAL - SMOOTH FIBER
CEMENT SIDING - 4" REVEAL
Tempe Star SW 6229 by Sherwin Williams

4 BODY COLOR 4
EXTERIOR WALL MATERIAL - STUCCO
Calico SW 0017 by Sherwin Williams

5 ACCENT & TRIM
EXTERIOR WALL MATERIAL - TRIM, FASCIA,
RAFTER TAILS, GUTTERS, WALL DETAILS
Tricorn Black SW 6258 by Sherwin Williams

6 ROOFING 1
COMPOSITION SHINGLE ROOF
Driftwood by Owens Corning



COLORS AND MATERIALS



### Syd Sotoodeh

From: Christine Louie

**Sent:** Thursday, March 31, 2022 9:56 AM

**To:** Syd Sotoodeh

**Subject:** RE: Alves Lane Inclusionary Units

Hello Syd,

Good morning. The Housing and Community Improvement Division has reviewed the proposed revised inclusionary housing unit location plan dated received March 24, 2022. The proposed redesign of the building and revised locations of the inclusionary housing units do not reduce the number or affordability of the inclusionary housing units approved in the entitlement permit, and complies with the unit location requirements of the County's Inclusionary Housing Ordinance. This revised unit location plan is administratively approved as part of the project's Inclusionary Housing Plan and will be included as part of an exhibit to the future Inclusionary Housing Agreement.

Please contact me if you have questions regarding this message or if the applicant proposes any further changes to the project or conditions of approval.

Thank you.

Sincerely,
Christine Louie
Senior Planner
Contra Costa County
Department of Conservation and Development
30 Muir Road
Martinez, CA 94553
(925) 655-2888 (office)

From: Syd Sotoodeh < Syd.Sotoodeh@dcd.cccounty.us>

Sent: Thursday, March 24, 2022 5:02 PM

To: Christine Louie < Christine.Louie@dcd.cccounty.us>

Subject: RE: Alves Lane Inclusionary Units

Hi Christine,

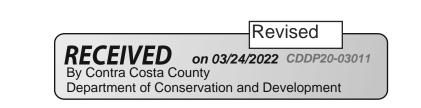
We received the attached from the applicant today with this note:

"...through the wonders of modern technology, we managed to use an old base building plan for the Inclusionary Housing Unit Location Plan. Sorry about that. A revised one reflecting the new building plans is attached. The numbers don't change but the units slid around a bit. Let us know if you have any questions on this."

Syd

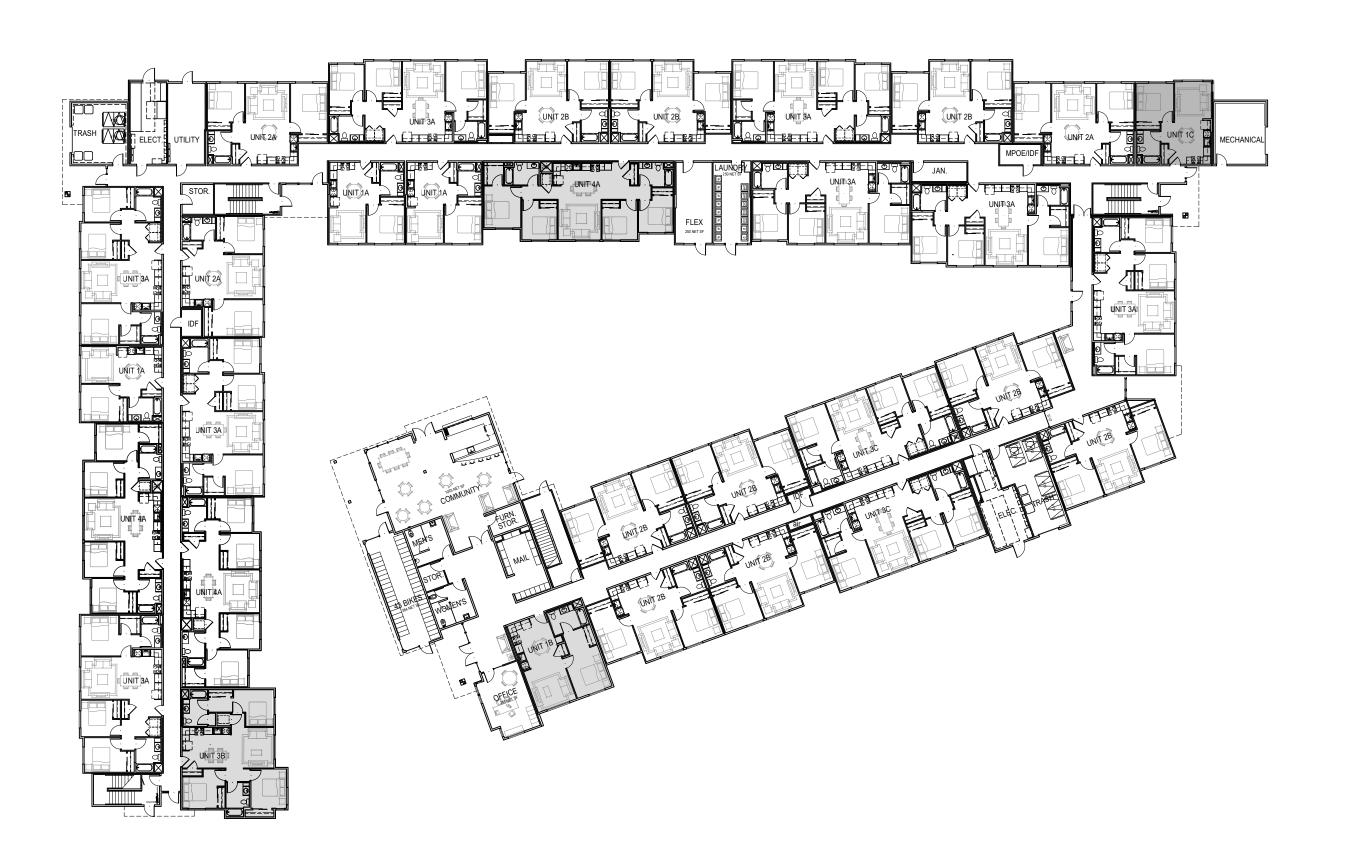
Direct Line 925-655-2877

Web: <a href="https://www.contracosta.ca.gov/3383/Conservation-Development">https://www.contracosta.ca.gov/3383/Conservation-Development</a>





# THIRD FLOOR PLAN



FIRST FLOOR PLAN



13 OF 100 UNITS TO BE PROVIDED AS **INCLUSIONARY UNITS** 

PROPOSED # OF IHO UNITS AT VERY LOW INCOME (50%AMI):

1 UNITS ONE BEDROOM UNITS -TWO BEDROOM UNITS -1 UNITS 1 UNITS THREE BEDROOM UNITS -FOUR BEDROOM UNITS -0 UNITS 3 UNITS TOTAL:

PROPOSED # OF IHO UNITS AT LOW INCOME (60% AMI):

ONE BEDROOM UNITS -2 UNITS 2 UNITS TWO BEDROOM UNITS -3 UNITS THREE BEDROOM UNITS -3 UNITS FOUR BEDROOM UNITS -TOTAL: 10 UNITS

> COLOR SIGNIFIES ANTICIPATED LOCATION OF IHO UNITS (3) UNITS PROVIDED AT VERY LOW INCOME\*

COLOR SIGNIFIES ANTICIPATED LOCATION OF IHO UNITS (10) PROVIDED AT LOW INCOME\*

**SECOND FLOOR PLAN** 

\*LOCATIONS SHOWN ARE APPROXIMATE AND MAY BE SUBJECT TO RELOCATION AT A LATER DATE

INCLUSIONARY HOUSING UNIT LOCATION PLAN



To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Agreement with Medline Industries, LP



Contra Costa County

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a distribution agreement with Medline Industries, LP and Medline Industries Holdings, L.P. to commit to purchase 90% of County's estimated \$10,000,000 annual purchases of medical supplies, surgical supplies, laboratory supplies, diagnostic imaging supplies, cleaning supplies, disaster supplies, and associated distribution fees, i.e., bulk and low unit of measure (LUM) fees and miscellaneous minor equipment for the Contra Costa Regional Medical Center (CCRMC) and Health Centers, for the period from December 1, 2022 through June 30, 2025.

### FISCAL IMPACT:

Approval of this distribution agreement will allow the department to receive discounted pricing and rebates for purchasing Medline brand products.

### **BACKGROUND:**

Medline Industries, LP and Medline Industries Holdings, L.P. are the primary distributors for medical and non-medical supplies and products for the CCRMC and Health Centers. They have been awarded a Vizient Group Purchasing (GPO) agreement for the distribution of contracted and non-contracted supplies. As a Vizient member, the CCRMC and Health Centers receive enhanced value from their participation in the Medline Vizient Group Purchasing Organization (GPO) contract.

The County has agreed to purchase 90% of the estimated \$10,000,000 in distributable product spend through Medline. This commitment will enable Medline to procure 45 days of on hand inventory dedicated to CCRMC and Health Centers.

<b>№</b> AP	PPROVE	OTHER
<b>I</b> RE	ECOMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	FBoard On: 12/13/2022  A	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy
Contact:	David Runt (925) 370-5100	

Based on Vizient's budget impact projections for June 2022 to June 2023, market prices for supplies are expected to rise by 3.4% due to the persisting challenges in supply chain. The Consumer price Index-urban is projecting a three-year increase of 11.7%. This is due to the unique market variables created by the COVID-19 pandemic. Volatility in the markets and the large number of unknowns has presented a challenge forecasting economic projections for the healthcare market.

On June 21, 2022, the Board of Supervisors approved agenda item C.107 to execute a purchase order with Medline Industries, Inc. in the amount of \$36,000,000 for the period of July 1, 2022 through June 20, 2025. This distribution agreement commits the County to purchasing 90% of its estimated annual distributed product spend. Payments under this distribution agreement will be made by purchase order and in accordance with the previously-approved agenda item C.107.

Approval of this item will allow this vendor to continue providing medical supplies, surgical supplies, laboratory supplies, diagnostic imaging supplies, cleaning supplies, disaster supplies, and miscellaneous minor equipment in bulk and low unit of measure (LUM) for the Contra Costa Regional Medical Center (CCRMC) and Health Centers through June 30, 2025 as well as receive discounted pricing and rebates for purchasing Medline brand products.

Under the terms of the agreement, the County agrees to indemnify and hold Medline harmless from any and all applicable tax assessments levied by a proper taxing authority for applicable sales, use, retailer's, occupation tax and any excise tax incurred by the County on all products and services provided to the County pursuant to the agreement, including interest, penalties and late charges.

### CONSEQUENCE OF NEGATIVE ACTION:

If this item is not approved, CCRMC and Health Centers will not be able to purchase supplies at discounted pricing from Medline which in turn will impact our ability to treat patients in need of medical services.

# **ATTACHMENTS**

SEAL ON STATE OF STAT

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: APPROVE and AUTHORIZE Amendment No. 1 to the Contract with Best Contracting Services, Inc.

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Best Contracting Services, Inc., to extend the term through July 31, 2024, for on-call roofing and exterior waterproofing services, with no change to the payment limit, Countywide.

### FISCAL IMPACT:

There is no fiscal impact with this action as the amendment is only to extend the term of the contract.

### **BACKGROUND:**

Public Works Department Facilities Services Division (PWD) is responsible for roofing repairs, maintenance and exterior waterproofing for all County buildings and facilities. The services provided under this contract include repairs, routine maintenance (exterior waterproofing) and critical work identified by facility condition assessments. Originally bid on BidSync #2003-397 (2020), Best Contracting Services, Inc., was one of three contractors awarded for these services. The PWD intends to extend all three (3) existing roofing contracts with no change to the payment limits.

Government Code Section

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<b>✓</b> RI	ECOMMENDATION OF CNTY ADM	MINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks Notes:			
VOTE	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor		
Contact 313-705	: Kevin Lachapelle, (925)	By: Laura Cassell, Deputy	

25358 authorizes the County to contract for maintenance and upkeep of County facilities. The contract with Best Contracting Services, Inc., is due to expire July 31, 2023. The PWD respectfully requests authorization to extend this contract to July 31, 2024, to ensure the County has access to the contractor's services.

# **CONSEQUENCE OF NEGATIVE ACTION:**

Without the approval of the Board of Supervisors, the County may have difficulty keeping up with routine maintenance and emergency repairs to County roofing systems.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Consulting Services Agreement with Anchor Engineering, Inc., d/b/a AnchorCM, Countywide.

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Anchor Engineering, Inc., d/b/a AnchorCM., in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide.

### FISCAL IMPACT:

100% Federal, State, Local, and/or General Funds. (100% Various Funds)

### **BACKGROUND:**

The Public Works Department is involved in various projects in the County that require project management services. After a solicitation process, this firm was selected as one of five firms to provide project management services on an "on-call" basis. The consultant will augment Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract will be in effect for three (3) years. Government code section 31000 authorizes the County to enter into contract for consultant services.

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<b>✓</b> RE	COMMENDATION OF CNTY AI	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	FBoard On: 12/13/2022 Al	PPROVED AS RECOMMENDED OTHER			
Clerks No	Clerks Notes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Carl Roner (925) 313-2213				

cc: Jocelyn LaRocque- Engineering Services, Carl Roner- Special Districts, Rochelle Johnson - Special Districts, Scott Anderson - Special Districts

# CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, necessary capital projects may not be completed in a timely manner, which may jeopardize funding and delay design and construction of various capital projects.

SLAI ON TO

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Consulting Services Agreement with Consolidated CM, Countywide.

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Consolidated CM, in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide.

### FISCAL IMPACT:

100% Federal, State, Local, and/or General Funds. (100% Various Funds)

### **BACKGROUND:**

The Public Works Department is involved in various projects in the County, which require project management services. After a solicitation process, this firm was selected as one of five firms to provide project management services on an "on-call" basis. The consultant will augment Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract will be in effect for three (3) years. Government code section 31000 authorizes the County to enter into contract for consultant services.

✓ APPROVE       ☐ OTHER         ✓ RECOMMENDATION OF CNTY ADMINISTRATOR       ☐ RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	Clerks Notes:			
VOTE (	OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact:	Carl Roner (925) 313-2213			

# CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, necessary capital projects may not be completed in a timely manner, which may jeopardize funding and delay design and construction of various capital projects.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Consulting Services Agreement with Kitchell/CEM, Inc., Countywide.

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Kitchell/CEM, Inc., in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide.

### FISCAL IMPACT:

100% Federal, State, Local, and/or General Funds. (100% Various Funds)

### BACKGROUND:

The Public Works Department is involved in various projects in the County that require project management services. After a solicitation process, this firm was selected as one of five firms to provide project management services on an "on-call" basis. The consultant will augment Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract will be in effect for three (3) years. Government code section 31000 authorizes the County to enter into contract for consultant services.

	PPROVE	OTHER			
RE	COMMENDATION OF CNTY AI	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	*Board On: 12/13/2022	PPROVED AS RECOMMENDED OTHER			
Clerks No	Clerks Notes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Carl Roner (925) 313-2213				

# CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, necessary capital projects may not be completed in a timely manner, which may jeopardize funding and delay design and construction of various capital projects.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Consulting Services Agreement with Swinerton Builders, Countywide.

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Swinerton Builders, in an amount not to exceed \$1,000,000 to provide on-call project management services for the period January 1, 2023 through December 31, 2025, Countywide.

### FISCAL IMPACT:

100% Federal, State, Local, and/or General Funds (100% Various Funds)

### **BACKGROUND:**

The Public Works Department is involved in various projects in the County that require project management services. After a solicitation process, this firm was selected as one of five firms to provide project management services on an "on-call" basis. The consultant will augment Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract will be in effect for three (3) years. Government code section 31000 authorizes the County to enter into contract for consultant services.

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks No	Clerks Notes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	: Carl Roner (925) 313-2213				

cc: Jocelyn LaRocque- Engineering Services, Carl Roner- Special Districts, Rochelle Johnson - Special Districts, Scott Anderson - Special Districts

# CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, necessary capital projects may not be completed in a timely manner, which may jeopardize funding and delay design and construction of various capital projects.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: Amend contract with Robert Half International for Temporary Administrative Support Staff Services

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Robert Half International Inc. for continued provision of a Technical Writer/Fiscal Analyst, and to increase the payment amount by \$53,647 from \$369,088 to a new payment limit of \$422,735 with no change to the term.

### FISCAL IMPACT:

\$422,735: Funded with 59% Federal, 35% State, and 6% County revenue. Amount increased by \$53,647 to a new payment limit of \$422,735, all of which has been budgeted in FY 2021-22 and FY 2022-23.

### BACKGROUND:

The Employment and Human Services Department (EHSD) searched for a temporary technical writer with fiscal expertise to document EHSD's fiscal processes flow. At the time of the search, there were not any positions within EHSD Fiscal Unit that performed this type of work. In March of 2020, EHSD reached out to other temporary employment agencies. Robert Half International was the only agency to propose a resource with the broad knowledge of fiscal operations and technical fiscal writing as well as experience in interviewing fiscal staff and recording operational information in technical terms.

<b>№</b> AP	PPROVE	OTHER	
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Action of	FBoard On: 12/13/2022  Al	PPROVED AS RECOMMENDED OTHER	
Clerks Notes:			
VOTE (	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
	Federal D. Glover, District V Supervisor		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy	
Contact:	C. Youngblood (925) 608-4964		

A temporary position was created that will not continue beyond the completion of the project, and a contract with modified indemnification language was developed, approved by County Counsel and Risk Management. The original contract was in the amount of \$198,448 was approved by the BOS on January 19, 2021 (C.44). Subsequently, a contract amendment was approved by the BOS on January 11, 2022 (C.64) to increase the payment limit to \$369,088 and extend the term of the contract from December 31, 2021 to a new term end of June 30, 2022. A second amendment was approved by the BOS on June 7, 2022 (C.72) to extend the term from June 30, 2022 to a new term end of December 31, 2022 with no change to the payment limit. This third amendment is to increase the payment limit by \$53,647 to a new payment limit of \$422,735.

### **CONSEQUENCE OF NEGATIVE ACTION:**

If this amendment is not approved, EHSD will not be able to complete the project underway with the Contractor.

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: Contract Amendment with PlaceWorks, Inc. for Envision Contra Costa 2040



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with PlaceWorks, a corporation, to increase the payment limit of \$3,988,786, by \$50,681 to a new payment limit of \$4,039,467 and revise the scope of work to include additional services related to the General Plan Housing Element Update.

### FISCAL IMPACT:

The cost of the contract amendment will be covered by the Department's Land Development Fund.

The remainder of the PlaceWorks contract and the overall Envision Contra Costa planning effort has been funded from a variety of sources. In August 2018, the Board authorized execution of a contract with PlaceWorks for a total payment limit of \$3,190,376 for work on the General Plan and CAP updates, plus technical support for the Zoning Code update. The Board authorized an additional \$1.351 million for County staff time to prepare the Zoning Code update. The original estimated project cost was \$4,541,376, which was proposed to be, and so far has been, covered by DCD's Land Development Fund and \$2,250,000 from the County General Fund. Contract amendments prior to that which is currently proposed increased the the contract limit to \$3,988,786 and added additional tasks to PlaceWorks scope, including the Housing Element project, and have been funded by the Land Development Fund and two state grants totaling \$161,250.

### **BACKGROUND:**

In December 2017, the Board of Supervisors directed the Department of Conservation and Development (DCD) to update the County General Plan (which includes the Housing Element), Zoning Code, and Climate Action Plan, a project now called Envision Contra Costa 2040. Staff had planned to complete the bulk of the Envision 2040 project by the end of 2020. However, an unanticipated volume and complexity of work associated with the General Plan update, in combination with the COVID-19 pandemic, pushed the project timeline out considerably. The Housing Element is on a separate, and faster schedule than the other portions of the Envision Contra Costa 2040.

The proposed contract amendment is needed for PlaceWorks to perform additional work on the Housing Element that was not originally anticipated. DCD has determined that the Housing Element scope of services and budget for the PlaceWorks contract should be amended to include expanded tasks related to housing parcel identification analysis, additional fair housing analysis, and additional CEQA work due to an

	PROVE COMMENDATION OF CNTY AI	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE		
Action of	Board On: 12/13/2022 AI	PPROVED AS RECOMMENDED OTHER		
Clerks No	Clerks Notes:			
VOTE (	OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:  Contact:	John Gioia, District I Supervisor  Maureen Toms	By: Laura Cassell, Deputy		

expanded site inventory. In addition, since the original Housing Element scope of work was approved, HCD passed new legislation requiring additional work. The total cost for the tasks described is \$50,681.

# CONSEQUENCE OF NEGATIVE ACTION:

If the contract amendment is not executed, the additional work necessary to prepare a Housing Element, that can be ultimately certified, would not occur.

Contra Costa County

To: Board of Supervisors

From: Marc Shorr, Chief Information Officer

Date: December 13, 2022

Subject: Contract Extension with AT&T Corp for WAN/LAN Support Services

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract extension with AT&T Corp. to extend the term through July 31, 2023. All other terms will remain unchanged.

### FISCAL IMPACT:

The cost for this contract is within the Department of Information Technology's budget. (100% User Departments).

### **BACKGROUND:**

The Department of Information Technology (DoIT) is in critical need of support services in our wide area network (WAN) and local area network (LAN) division due to the retirement of a key staff member and other staffing shortages. While the department is actively recruiting to fill several vacancies, AT&T is able to provide temporary support services to fill this critical void. Once permanent staff is on board, the need for this temporary solution will no longer be necessary. The division is currently implementing a new Countywide email security software platform which guards against malware and non-malware threats and protects against advanced email breaches, and the division needs immediate assistance with the software implementation.

RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE  Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER  Clerks Notes:  VOTE OF SUPERVISORS					
Clerks Notes:	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
VOTE OF SUPERVISORS	Clerks Notes:				
VOTE OF SUPERVISORS					
AYE: Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	₩n.				
ABSENT: John Gioia, District I Supervisor  By: Laura Cassell, Deputy  Contact: Michelle Colefield, 608-4033					

# CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, DoIT will continue to be understaffed and the implementation of the email protection software will be delayed.

# CHILDREN'S IMPACT STATEMENT:

None

SLAT OF THE STATE OF THE STATE

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Purchase Order for Trace3, LLC for Cisco Hardware

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee to issue, on behalf of the Health Services Director, a purchase order with Trace3, LLC in an amount not to exceed \$896,915 to purchase Cisco routers, switches, licenses and support effective the date the hardware arrives and for three years thereafter.

### FISCAL IMPACT:

Approval of this purchase order will result in expenditures of up to \$896,915 as budgeted by the department in FY 2022-23 and funding is included in the Hospital Enterprise Fund I Budget.

### **BACKGROUND:**

Contra Costa Health Services' (CCHS) current infrastructure consists of Cisco information technology equipment that is used to support the hospital, clinics, and ancillary sites, and all users are connected to and rely on this equipment for connectivity. This equipment is needed to replace 16 of our existing hyperspace servers currently reaching end of life/end of support hardware. Support for the hardware is mandated under the County's agreement with Epic and is necessary to prevent failures. Epic, the County Health System's electronic medical record system contractually obligates the County to utilize current and supported hardware. When systems utilized by the Epic application are unsupported or at end of life, the likelihood of power supply, disk drive, circuit board and other failures increase and there would be limited ability or inability to receive support on the hardware used by Epic.

<b>✓</b> AF	PPROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks Notes:					
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Patrick Wilson, (925) 335-8700	, 1 3			

The new equipment suite will provide high-performance security for encrypted traffic, robust traffic inspection at high outputs, capabilities to support faster connection speeds, and upgrade capabilities for additional expansion capacity to support expected future growth in storage requirements for the Electronic Health Record (EHR) system. Cisco DNA lets the County manage its entire switching structure as a single, converged component. With one management system and one policy for wired and wireless networks, it offers an efficient way to provide more secure access. The products and services being purchased through this quote are governed by a Letter Agreement, dated December 15, 2021, between Cisco Systems, Inc. and Contra Costa County. This agreement for software support and maintenance of Cisco switches and network hardware covers items on hand in 2021 for the period August 24, 2021 through August 23, 2024.

Trace3, LLC acknowledges the terms of the Letter Agreement between Cisco Systems, Inc. and Contra Costa County, and agrees to remit payment to Cisco as its authorized reseller.

Approval of the requested purchase order will allow this vendor to provide Cisco routers, switches, licenses and support. Support will be provided for a period of three years from the date the hardware arrives.

### **CONSEQUENCE OF NEGATIVE ACTION:**

Failure to purchase this hardware increases the risk of an unexpected failure, and possibly an extended outage. This could negatively impact the patient medical records system and patient care at the hospital and health clinic locations.

# **ATTACHMENTS**

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Extension #72-131-3 with Full Court Press Communications Incorporated



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract Extension Agreement #72-131-3 with Full Court Press Communications Incorporated, a corporation, effective December 30, 2022, to amend Contract #72-131-2, to extend the termination date from December 30, 2022 to December 31, 2023 with no change in the payment limit of \$300,000 for consulting, technical support and strategic planning for the County's Community Connect Program and COVID-19 response and communications.

### FISCAL IMPACT:

Approval of this extension will have no impact on the payment limit of the contract. (No rate increase)

### BACKGROUND:

cc: Leslie Walker, M Wilhelm

This contractor has been providing consulting, technical support and strategic planning for the County's Community Connect Program since August 1, 2019. The extension will allow the contractor to continue to assist the County with communication or marketing needs that may arise from our COVID operations unit and our Public Information Officer (PIO). The PIO worked with the contractor in 2021 and wishes to continue this relationship into 2023 to support future

<b>✓</b> AF	PPROVE	OTHER		
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks Notes:				
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor  Ori Tzvieli, M.D., 925-608-5267	By: Laura Cassell, Deputy		

vaccine/testing/isolation or other communication needs as needed.

On February 22, 2022, the Board of Supervisors approved Contract #72-131-2 with Full Court Press Communications Incorporated, in an amount not to exceed \$300,000 to provide consulting, technical support and strategic planning for the County's Community Connect program and COVID-19 response and communications for the period January 1, 2022 through December 30, 2022.

Approval of Contract Extension Agreement #72-131-3 will allow this contractor to continue to provide services through December 31, 2023.

### **CONSEQUENCE OF NEGATIVE ACTION:**

If this extension is not approved, the Health Services Department will not receive continued support from this contractor for the Community Connect Program and COVID-19 response and communications.

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Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #77-315 with Integrated Pain Management Medical Group, Inc.

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-315 with Integrated Pain Management Medical Group, Inc., a corporation, in an amount not to exceed \$1,222,800, to provide chronic pain and opioid treatment services for Contra Costa Health Plan (CCHP) members, for the period from December 1, 2022 through November 30, 2024.

### FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$1,222,800 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

# **BACKGROUND:**

cc: kcyr, M Wilhelm

CCHP has an obligation to provide certain specialized health care services for chronic pain management including chronic opioid treatment services and educational services to reduce the use of chronic pain medication for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network for several years, formerly under a memorandum of understanding (MOU) with CCHP

<b>✓</b> AP	PROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks Notes:					
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Sharron Mackey, 925-313-6104				

and was required to convert to a County contract.

Under new Contract #77-315, this contractor will provide chronic pain management and opioid treatment services for CCHP members during the period December 1, 2022 through November 30, 2024.

# **CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, certain specialty chronic pain health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided which may cause delays in treatment services.

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Amendment #74-277-27 with Jackson & Coker Locumtenens, LLC



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #74-277-27 with Jackson & Coker Locumtenens, LLC, a limited liability company, effective November 1, 2022, to amend Contract #74-277-25, to increase the payment limit by \$361,664 from \$1,438,336 to a new payment limit of \$1,800,000, with no change in the original term of January 1, 2022 through December 31, 2022.

# **FISCAL IMPACT:**

Approval of this amendment will result in additional annual expenditures of up to \$361,664 and are budgeted by 100% Mental Health Realignment funding. (No rate increase)

### **BACKGROUND:**

cc: K Cyr, M Wilhelm

The County's Behavioral Health Services Division/ Mental Health has an obligation to provide psychiatric physician services to patients, including medication management and therapy services. Therefore, County contracts with temporary help firms to ensure patient care is provided during peak loads, temporary absences, vacations or emergency situations when full staffing is required. This contractor has been providing temporary help services since July 1, 2006.

<b>✓</b> AF	PPROVE	OTHER			
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE					
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks Notes:					
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact	: Suzanne Tavano, 925-957-5169				

On December 7, 2021, the Board of Supervisors approved Contract #74-277-25 with Jackson & Coker Locumtenens, LLC, in the amount of \$1,438,336 for the provision of temporary psychiatric medical doctors and recruitment services at County's Mental Health Outpatient Clinics, for the period January 1, 2022 through December 31, 2022. This contract includes services provided by represented classifications and the County has met its obligations with the respective labor partner(s).

Approval of Contract Amendment Agreement #74-277-27 will allow the contractor to provide additional temporary psychiatric medical services and recruitment services through December 31, 2022.

### **CONSEQUENCE OF NEGATIVE ACTION:**

If this amendment is not approved, this contractor will not be able to provide additional psychiatric medical and recruitment services for the County's Mental Health Outpatient Clinics clients.

# **ATTACHMENTS**

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Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Battery Services Agreement & Savings Guarantee Agreement with TotalEnergies Distributed Generation USA, LLC (WH265M)

### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE Public Works Director, or designee, to execute the Battery Services Agreement and Savings Guarantee Agreement with TotalEnergies Distributed Generation USA, LLC for the installation, operation and maintenance of a Battery Energy Storage System at the West County Detention Facility, as recommended by the Sustainability Committee, Richmond area.

### FISCAL IMPACT:

The net savings is expected to exceed \$580,000 over a ten-year period (100% General Fund).

### BACKGROUND:

On July 10, 2018, the Board of Supervisors approved the Distributed Energy Resources (DER) Plan, prepared by Public Works, and directed Public Works to issue a Request for Qualifications (RFQ) to select a partner to help the County with implementation of components of the DER Plan, Countywide. Through the RFQ process, Public Works selected SunPower Corporation (now TotalEnergies) to install PV systems under a Power Purchase

Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks Notes:					
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	: Jeffrey K. Acuff 925-957-2487	Sy. Zania Canteri, Deputy			

Agreement in accordance with California Contracting Code 4217. Through the RFQ process, Public Works selected SunPower Corporation.

On June 18, 2019, the Board of Supervisors approved and authorized the Public Works Director, or designee, to execute ten Power Purchase Agreements with Solar Star Co Co 1 (SunPower Corporation) and three Battery Services Agreements for energy storage system services.

On March 31, 2020, the Board of Supervisors approved and authorized the Public Works Director, or designee, to execute a Letter of Intent (LOI) with SunPower Corporation Systems. The LOI allowed SunPower to submit applications to the California Energy Commission for Equity-Self Generation Implementation Program (E-SGIP) rebates to fund the installation of energy storage systems at County-owned facilities at no cost to the County.

SunPower Corporation (now TotalEnergies) secured a \$1.8-million-dollar program incentive grant through the CPUC-funded Self-Generation Incentive Program (SGIP) for a battery storage system and EV chargers for the West County Detention Facility. Public Works is proposing to tie the proposed 449 Kilowatt battery storage system into the existing 900kW solar system on site and provide dedicated resiliency back-up power to new EV charging infrastructure to be included in project installation. This would allow the EV Chargers to provide up to 500 hours of vehicle charging in the event of electric grid outages. The program incentive would be signed over to TotalEnergies and will cover the cost of the battery storage system, EV chargers, and installation.

### CONSEQUENCE OF NEGATIVE ACTION:

County will lose out on \$600,000 in guaranteed electricity costs savings over a period of ten years. County will forego the opportunity to deploy (electric) grid-independent EV charging infrastructure, which would allow for EV charging during PG&E power outages.

### ATTACHMENTS

Battery Services Agreement Savings Guarantee Agreement

### **BATTERY SERVICES AGREEMENT**

This Battery Services Agreement (this " <u>Agreement</u> "),	entered into by SolarStorage Fund D, LLC ("SolarStorage") and
Contra Costa County ("Customer"), takes effect on	(the " <u>Effective Date</u> "). Each a "Party" and
together the "Parties."	

### RECITALS

**WHEREAS**, Customer owns, leases, or otherwise controls the facility at the location specified in attached Exhibit 1: Description of the Site and System (the "Site");

WHEREAS, Customer desires to: (1) obtain certain advanced energy storage services (the "<u>Services</u>") for the purpose of reducing its utility costs at the Site; (2) grant license and easement access to the Site to SolarStorage; and (3) and perform its payment and other obligations described in this Agreement;

WHEREAS, SolarStorage desires to: (1) install a battery storage system at the Site (as described in attached Exhibit 1: Description of the Site and System, the "System"); and (2) perform the Services and all of its other obligations described in this Agreement; and

WHEREAS, SolarStorage or a third-party shall retain all right, title, ownership, and interest in the System installed at the Site; and

WHEREAS, SolarStorage and Customer desire to execute an agreement to govern each of its obligations in connection with the System.

NOW THEREFORE, acknowledging that the compensation and respective covenants and obligations described in this Agreement constitute adequate consideration, SolarStorage and Customer each agree to the following:

### **AGREEMENT**

- 1. <u>SolarStorage's Obligations</u>. Pursuant to this Agreement, SolarStorage will:
  - a. Perform the Services or cause the Services to be performed.
  - b. Design and install the System at the Site and connect the System to Customer's existing electrical system in accordance with the scope of work attached at Exhibit 2.
  - c. During the Term, SolarStorage will operate and perform all repairs to, and maintenance of, the System at its sole cost and expense, except to the extent any repairs or maintenance result from Customer's active negligence, willful misconductor breach of this Agreement, in which case Customer shall be responsible for the cost of any such repair or maintenance expenses.
  - d. Indemnify, defend, and hold Customer (as well as the directors, officers, employees, and agents of Customer) harmless against any third-party claims, losses, damages, or liabilities—including claims that allege injury (including death) or property damage but excluding any such Claims alleged, brought, or demanded by Customer's affiliates, parent companies, directors, officers, employees, insurers, or subrogees ("Claims")—that arise out of the SolarStorage's operation of the System, the negligence or willful misconduct of SolarStorage or any entity or individual engaged by SolarStorage in the performance of the Services.
  - e. Prepare and submit an application for California's Self-Generation Incentive Program (SGIP) rebates from Pacific Gas and Electric, PG&E, (the "Program Administrator") for the System (the "SGIP Incentives") on behalf of Customer, and pay any fees required in connection with such applications with the understanding that SolarStorage owns and is entitled to all environmental attributes and environmental incentives attributable to

the System, including the SGIP Incentives, any tax credits, and any and all rebates, incentives, subsidies or other benefits from any and all other incentive, rebate or other programs applicable to the System.

f. Maintain, during the Term, at its expense, insurance with a financially-sound and reputable insurance company against such risks, and in such amounts, as is appropriate for SolarStorage's obligations under this Agreement in SolarStorage's reasonable discretion.

### 2. <u>Customer's Obligations</u>. Pursuant to this Agreement, Customer will:

- a. Starting on the date on which SolarStorage shall have certified to Customer that (a) the System is substantially complete and available for commercial operation, (b) all permits and license required to be obtained under applicable law in connection with the operation of the System shall have been obtained and be in full force and effect, and (c) Customer shall have entered into an interconnection agreement ("Interconnection Agreement") with the local electric utility (the "Commercial Operation Date"), Customer shall begin to pay to SolarStorage the fees set forth in Exhibit 1 (the "Battery Services Fees") on a monthly basis. Customer must pay the Battery Services Fee within thirty (30) days after receiving an invoice from SolarStorage for the Services provided by SolarStorage during the preceding month.
- b. Maintain the existing electrical equipment and related systems at the Site, excluding the System. If Customer modifies or replaces the existing electrical equipment or related systems at the Site, and such modifications or replacement damage or cause the System to fail, SolarStorage will not be liable for any damages, losses, outages, or failure of SolarStorage to perform its obligations under this Agreement that result from such modifications or replacement and Customer shall be liable to SolarStorage for any resulting damages to the System.
- c. Refrain from modifying, repairing or otherwise performing any work on the System,. In addition, Customer shall not—and shall not permit any third party to—disassemble, reverse engineer, re-engineer or otherwise attempt to record or analyze the design or intellectual property associated with the System.
- d. Enter into an Interconnection Agreement as provided in Section 2(b) and ensure that the Interconnection Agreement remains in place and that the Site remains interconnected to the utility grid for the Term.
- e. Indemnify, defend, and hold SolarStorage (as well as the officers, directors, shareholders, employees, and agents of SolarStorage) harmless against any Claims to the extent arising out of (i) the negligence or willful misconduct of Customer or its agents or employees or others under Customer's control at the Site, or (ii) Customer's breach of this Agreement

### 3. <u>License and Easement</u>.

a. Easement. Customer hereby grants to SolarStorage and to SolarStorage's agents, employees, contractors, subcontractors, lenders, Financing Parties, and local electric utility personnel irrevocable, non-exclusive license, easement, and right-of-way running with the Site for access to, on, over, under, and across the Site (the "Easement") for the purpose of and including the right to (i) install, construct, operate, keep, maintain, access (including for laydown, storage, and staging), remove, and replace the System on the Site including the installation, use and maintenance of racking, mounts, anchors and ballasts; (ii) performall of SolarStorage's obligations and enforce all of SolarStorage's rights set forth in this Agreement including the provision and sale of Services to Customer; and (iii) access and connect with the Site's electrical panels and conduits and install, use, and maintain electric lines and equipment, including inverters, meters, conductors, fittings, pull boxes, mounting hardware, asphalt, concrete, and disconnect equipment necessary or convenient to interconnect the System to Customer's electric system at the Site or to the utility's electric distribution system or that otherwise may from time to time be useful or necessary in connection with the construction, installation, operation, maintenance, or repair of the System. The term of the Easement is the Term of this Agreement plus the period of time necessary for SolarStorage to remove the System, but in no case later than one hundred eighty (180) days after the Expiration Date (the "Easement Term"). During the Easement Term, Customer shall preserve and protect SolarStorage's rights under the Easement and shall not interfere with or permit any third parties to interfere with SolarStorage's rights or access.

- b. Breach. The breach or termination of the Easement by Customer, a Customer affiliate, or a person under Customer's control through no fault of SolarStorage shall be a Customer Default unless such termination is allowed pursuant to the terms hereof.
- c. Quiet Enjoyment. Customer represents and warrants to SolarStorage that there are no circumstances known to Customer or commitments to third parties (including, without limitation, mortgages or liens) that may damage, impair or otherwise adversely affect SolarStorage's rights under this Agreement or the System and/or its function. Customer represents and warrants that Customer has lawful title to the Site, the delivery point and tie-in gear that connect the System to Customer's existing electrical system in accordance with the scope of work attached as Exhibit 1, and full right to enter into this Agreement and that SolarStorage shall have quiet and peaceful use of the Site as provided herein and throughout the Term hereof free from any claim and without hindrance or disturbance to or interference with SolarStorage's quiet enjoyment thereof by any entity or person including by Customer or any of its agents, employees, invitees or independent contractors or by any entity, person or persons having or claiming an interest in the Site inconsistent with the rights expressly afforded SolarStorage herein. Customer will not initiate or conduct activities that it knows or reasonably should know may damage, impair or otherwise adversely affect any System or its function. Customer will not conduct any activity that is reasonably likely to damage, impair or otherwise adversely affect the System or its function. Customer will not interfere with or handle any SolarStorage equipment or the System without written authorization from SolarStorage.
- d. Subordination. Customer agrees that it shall use commercially reasonable efforts to cause any purchaser, assignee, mortgagee, pledgee or other party to whom a lien or other security interest in the Site has been or may be granted (individually, each a "third party") to execute and deliver to SolarStorage a subordination and non-disturbance agreement ("SNDA"), in recordable form approved by SolarStorage (such approval not to be unreasonably withheld by SolarStorage), and as described below. Customer further acknowledges and agrees that the System is SolarStorage's personal property and may not be sold, leased, assigned, mortgaged, pledged or otherwise alienated or encumbered by Customer or by any person acting for, on behalf of, through, or for the benefit of Customer or a Customer's successor in interest. Any SNDA shall (i) acknowledge and consent to the SolarStorage's rights in the Site, (ii) acknowledge that the third party has no interest in the System or the Easement and shall not gain any interest in the System or Easement by virtue of the Parties' performance or breach of this Agreement, (iii) subordinate such third party's interest in the Site to the Easement and this Agreement, (iv) acknowledge that SolarStorage's rights in the Site granted hereunder shall run with the Site throughout the Easement Term, notwithstanding any sale, lease, transfer, assignment, mortgage, pledge or other alienation or encumbrance by or to the benefit of such third party, and (v) provide that so long as SolarStorage is not in default under this Agreement beyond the expiration of any applicable grace or cure period provided for hereunder, SolarStorage's right of peaceable and quiet use and enjoyment of the Site pursuant to the Easement shall not be disturbed by such third party.
- e. Utilities. Customer shall, unless otherwise specified in this Agreement, at no additional cost to SolarStorage, allow SolarStorage access to utilities on the Site as reasonably necessary or convenient for the construction, maintenance, repair, replacement, and/or operation of the System. In connection therewith, SolarStorage's use of the Site shall include the non-exclusive appurtenant right to the use of water lines, sewer lines, storm water lines, power lines, fuel lines, telephone and communication lines, pipelines, conveyors and drainage ditches or canal systems on, connected to or maintained in connection with the Site. Customer shall have the obligation to maintain and repair all utilities as reasonably necessary or convenient for the use of SolarStorage in fulfilling its rights and obligations hereunder but shall not be obligated to obtain additional utility services or expand existing utility services except as required by SolarStorage at SolarStorage's cost.
- f. Right to Update This Agreement for Mutually Agreed Changes. The Parties acknowledge and agree that the configuration and location of the System(s) as of the Effective Date of this Agreement may be updated by the mutual agreement of the Parties after the Effective Date; wherefore, the Parties shall negotiate in good faith to execute an amendment to this Agreement to modify any exhibits hereto or provisions hereof, or provide for additional easements, in order to account for any such mutually agreed changes to the configuration or location of the System or to more accurately reflect the current configuration or location of the System.

g. Right to Record. SolarStorage has the right to record a memorandum of easement to reflect the Easement and the recording costs for the same will be borne by SolarStorage. Customer shall cooperate in good faith with SolarStorage in signing and recording such memorandum of easement. SolarStorage also has the right to record or to have recorded a fixture filing, without prior consent of the Customer, that provides that the System is SolarStorage's (or a SolarStorage's designee's) personal property and may not be sold, leased, assigned, mortgaged, pledged or otherwise alienated or encumbered by Customer or by any person acting for, on behalf of, through, or for the benefit of Customer or a Customer's successor in interest.

### 4. SGIP Cooperation and Compliance

- a. Customer shall cooperate with and assist SolarStorage in SolarStorage's preparation, application, and compliance work related to the SGIP Incentives including (i) signing all SGIP application forms, (ii) providing data needed to complete such application forms, (iii) accommodating the SGIP Program Administrator post installation inspection and measurement and evaluation visits, and (iv) refrain from making any false or misleading statement, representations or warranties in connection with the SGIP Incentives. Customer acknowledges and agrees that the System's eligibility for SGIP Incentives may require the SGIP Program Administrator to inspect the System, the Site, and any equipment related to the operation, maintenance, repair, interconnection or other work performed on the System, including evaluation of Customer's utility meters. Notwithstanding anything to the contrary herein, SolarStorage shall have all right and authority to provide the California Public Utilities Commission ("CPUC") or the SGIP Program Administrator with access to the Site and the System as necessary to facilitate any inspections related to the SGIP Incentives.
- b. Customer agrees to share with and disclose to Solar Storage any communications that Customer receives from CPUC or the SGIP Program Administrator in connection with the System.
- c. Customer recognizes and agrees that SolarStorage owns and is entitled to all environmental attributes and environmental incentives attributable to the System, including the SGIP Incentives, any tax credits, and any and all rebates, incentives, subsidies or other benefits from any and all other incentive, rebate or other programs applicable to the System. Customer further agrees to comply with any SolarStorage request concerning the designation of the recipient of any SGIP Incentives using any SGIP Incentive forms or documentation including signing an Incentive Claim Form designating a SolarStorage designee as payee of such incentives.
- d. Customer agrees not to (i) make any modifications or alternations to the System, or (ii) make any modifications the electrical infrastructure at the Site that would result in the failure or disconnection of the System such that the System becomes unable to operate as required to collect the SGIP Incentive.
- e. Customer agrees to reimburse SolarStorage for any damages that occur as a result of Customer's breach of this Agreement or other failure to meet its obligations hereunder including loss of SGIP Incentives, System removal costs, and any financing fees and pre-payment penalties.
- 5. <u>Grid Services.</u> Nothing contained within this Agreement will preclude or prevent SolarStorage from entering into an agreement or agreements with the local electric utility, grid operator, grid services provider or aggregator, or other entity whereby SolarStorage would use the System to bid into or provide demand-response, reactive power or voltage stabilization services, grid balancing services, or other similar services or programs ("Grid Services"). SolarStorage and Customer shall negotiate in good faith and shall agree on the terms, including revenue sharing, of the participation by the System in any such program(s) on a case-by-case basis.
- 6. WARRANTY DISCLAIMER. NO IMPLIED WARRANTY OR REMEDY, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE SHALL APPLY UNDER THIS AGREEMENT. The remedies set forth in this Agreement shall be Customer's sole and exclusive remedies for any claim or liability arising out of or in connection with this Agreement, whether arising in contract, tort (including negligence), strict liability or otherwise.
- 7. Confidentiality; Permitted Disclosures; Publicity.

- a. Confidentiality. If either Party and/or its Representatives (as defined below) provides any information (whether prior to, on or after the Effective Date) to the other party and/or its Representatives, either directly or indirectly, in writing, orally, by drawings, observation, or tangible objects such as documents, prototypes, samples, products and facilities, including, but not limited to, trade secrets, know-how and other intellectual property or information relating to the disclosing party's business, operations, products, technology (including technical information regarding the design, operation and maintenance of the System), or analyses or other documents prepared by either Party or any of their Representatives that contain or otherwise reflect any of the disclosed information which the receiving Party reasonably should understand is confidential ("Confidential Information"), the receiving Party shall (a) protect the Confidential Information from disclosure to third parties with the same degree of care accorded its own confidential and proprietary information, and (b) refrain from using such Confidential Information, except in the negotiation and performance of this Agreement.
- b. Notwithstanding the above, a Party may provide such Confidential Information to its, officers, directors, members, managers, employees, agents, contractors and consultants (collectively, "Representatives"), and affiliates, lenders, and potential assignees of this Agreement (provided on condition that such recipients be bound by a written agreement or legal obligation restricting use and disclosure of Confidential Information as provided herein), in each case as reasonably necessary to the negotiation and performance of this Agreement.
- c. All Confidential Information shall remain the property of the disclosing Party and shall be returned to the disclosing Party or destroyed after the receiving Party's need for it has expired or upon the request of the disclosing Party. Provided, however, that electronic copies of or containing Confidential Information that are automatically generated through data backup and/or archiving systems and which are not readily accessible by receiving Party's business personnel (the "electronic copies"), shall not be deemed to violate this Agreement, so long as such electronic copies are not disclosed in violation of the terms of this Agreement. Notwithstanding the foregoing, nothing in this Agreement shall prohibit receiving party's legal department or counsel from retaining one (1) copy, including any electronic copy, of any of the Confidential Information as necessary to comply with regulatory recordkeeping requirements applicable to it or any internal recordkeeping policy or procedure to which it is subject. Such retained copy shall remain subject to the terms and conditions of this Agreement.
- d. Each Party agrees that the disclosing Party would be irreparably injured by a breach of this Section by the receiving Party or its Representatives or other person to whom the receiving Party discloses Confidential Information of the disclosing Party and that the disclosing Party may be entitled to equitable relief, including injunctive relief and specific performance, in the event of a breach of the provision of this Section. To the fullest extent permitted by applicable law, such remedies shall not be deemed to be the exclusive remedies for a breach of this Section, but shall be in addition to all other remedies available at law or in equity.
- e. Permitted Disclosures. Notwithstanding any other provision in this Agreement, neither Party shall be required to hold confidential any information that (i) becomes publicly available other than through the receiving Party, (ii) is required to be disclosed to a national, state or local government (whether domestic or foreign), any political subdivision thereof or any other governmental, quasi-governmental, judicial, public or statutory instrumentality, authority, body, agency, bureau or entity (including the Federal Energy Regulatory Commission or the California Public Utilities Commission), or any court or arbitrator with authority to bind a party at law (each, a "Governmental Authority") under applicable law or pursuant to a validly issued subpoena (but a receiving Party subject to any such requirement shall promptly notify the disclosing Party of such requirement to the extent permitted by applicable law), (iii) is independently developed by the receiving Party or (iv) becomes available to the receiving Party without restriction from a third party under no obligation of confidentiality. If disclosure of information is required by a Governmental Authority, the disclosing Party shall, to the extent permitted by applicable law, notify the other Party of such required disclosure promptly upon becoming aware of such required disclosure and shall cooperate with the other Party in efforts to limit the disclosure to the maximum extent permitted by law.
- f. Goodwill and Publicity. Neither Party shall use any name, trade name, service mark or trademark of the other Party in any promotional or advertising material without the prior written consent of such other Party. The Parties shall coordinate and cooperate with each other when making public announcements related to the

execution and existence of this Agreement, and each Party shall have the right to promptly review, comment upon and approve any publicity materials, press releases or other public statements by the other Party that refer to, or that describe any aspect of, this Agreement. Neither Party shall make any press release of the specific terms of this Agreement (except for filings or other statements, releases or mandatory on-the-record debriefings, as may be required by applicable law) without the specific prior written consent of the other Party. Without limiting the generality of the foregoing, all public statements must accurately reflect the rights and obligations of the Parties under this Agreement, including Solar Storage's ownership of environmental attributes and environmental incentives and any related reporting rights.

- 8. SolarStorage Representations and Warranties. SolarStorage represents and warrants the following:
  - a. It is a Delaware limited liability company duly organized, validly existing and in good standing under the laws of the state of Delaware and has all requisite power and authority to enter into this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.
  - b. The execution and delivery of this Agreement and the performance of its obligations hereunder have been duly authorized by all necessary action.
  - c. This Agreement is a legal, valid and binding obligation of SolarStorage enforceable against Solar Storage in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally).
  - d. SolarStorage has obtained all licenses, authorizations, consents and approvals required by any governmental authority or other third party which is necessary for SolarStorage to execute and deliver this Agreement, and SolarStorage is in compliance with all laws that relate to this Agreement in all material respects.
- 9. <u>Customer Representations and Warranties</u>. Customer represents and warrants the following:
  - a. It is a public school district validly existing under the laws of the state of California and has all requisite power and authority to enter into this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.
  - b. The execution and delivery of this Agreement and the performance of its obligations hereunder have been duly authorized by all necessary action.
  - c. This Agreement is a legal, valid and binding obligation of Customer enforceable against Customer in accordance with its terms (except as may be limited by applicable bankruptcy, insolvency, reorganization, moratorium and other similar laws now or hereafter in effect relating to creditors' rights generally).
  - d. Customer has obtained all licenses, authorizations, consents and approvals required by any governmental authority or other third party necessary for Customer to execute and deliver this Agreement, and Customer is in compliance with all laws that relate to this Agreement in all material respects.
  - e. Customer represents, warrants and covenants that Customer has lawful title to the Site and that throughout the Term, provided that no default by SolarStorage has occurred and continues beyond the expiration of applicable notice and cure periods, SolarStorage shall enjoy quiet and peaceful use and enjoyment of the Site to the extent of and pursuant to the Easement and rights granted herein, free from any claim inconsistent with the Easement and rights granted herein of any entity or person of superior title thereto without hindrance to or interference with SolarStorage's quiet enjoyment thereof, and neither Customer nor any person claiming by, through or under Customer shall disturb SolarStorage's quiet and peaceful use and enjoyment of the Easement.
- 10. <u>Dispute Resolution; Governing Law</u>. This Agreement, and any dispute arising therefrom, shall be governed by the laws of the State of California, without regard to its conflict of laws rules or any other statute, regulation, or precedent requiring the application of the laws of another jurisdiction. In the event of any dispute, controversy, or

claim arising out of, under, or related to this Agreement, the claiming Party shall provide written Notice of such dispute to the other Party. Thereafter, SolarStorage and Customer will make good-faith attempts to negotiate a mutually-acceptable solution. In the event that, after the expiration of 30 calendar days, from receipt of a Notice of a dispute under this Section, SolarStorage and Customer have not resolved such dispute, then, the Parties shall submit to non-binding mediation. In the event that the Parties are still unable to resolve the dispute following mediation (or if either Party fails to comply with its obligation to engage in informal negotiations or mediation), all disputes arising under, out of, or related to this Agreement shall be settled by binding arbitration by the American Arbitration Association ("AAA") under the arbitration rules of the AAA in force as of the date the AAA receives notice of arbitration. The seat and place of arbitration shall be San Francisco, California. The language of arbitration shall be English.

11. <u>Limitations on Liability</u>. Neither Party's maximum aggregate liability to the other (arising from any source, whether from contract, tort, equity, quasi-contract, or otherwise) under this Agreement shall exceed [fifty thousand dollars (\$50,000)]. In addition, neither Party will be liable to the other Party under this Agreement for any consequential, special, indirect, or punitive damages, or for loss of profit or goodwill. The Limitations of Liability set forth in this Section 10 shall not apply to indemnification obligations or to Customer's obligations under Sections 4.e.

### 12. Term.

- a. Term. This Agreement becomes effective upon the Effective Date and, unless earlier terminated or extended according to the provisions governing termination or extension contained herein, shall expire on the date that is ten (10) years after the Commercial Operation Date for the System (the "Expiration Date").
- b. Customer Options Upon Expiration of Term.
  - i. Extension to Term. Upon prior written Notice to SolarStorage at least one-hundred eighty (180) days prior to the Expiration Date, Customer shall have the option to extend the term of this Agreement with respect to the Services for up to five (5) additional one (1)-year periods at the fair market price for the Services as determined by agreement of the Parties.
  - ii. Purchase of the System. If Customer has not elected to extend the term of this Agreement in accordance with Section 12.b.i, Customer shall have the option to purchase the System on the Expiration Date by providing SolarStorage written Notice of its intent to purchase the System no later than one-hundred and eighty (180) days prior to the Expiration Date, and paying SolarStorage the fair market value of the System ("FMV") no later than the relevant Expiration Date. The FMV shall be the value determined by the mutual agreement of Customer and SolarStorage within ten (10) days after receipt by SolarStorage of Customer's Notice of its election to purchase the System. If Customer and SolarStorage cannot mutually agree on the FMV within such ten (10) days, then the Parties shall jointly select a nationally recognized independent appraiser with experience and expertise in the energy storage industry appropriate to value such equipment after discussing relevant methods and assumptions with the Parties. The Parties shall enter an agreement with such appraiser in which the appraiser agrees to act reasonably and in good faith to determine the FMV and to deliver an FMV determination in a written opinion to the Parties setting forth the methods, assumptions and findings of its determination. The valuation made by the appraiser shall be binding on the Parties in the absence of fraud or manifest error. The costs of the appraisal shall be borne by the Parties equally. To the extent transferable, the remaining period, if any, on all warranties for the System will be transferred from SolarStorage to Customer at Customer's sole expense. If the Parties are unable to agree on the selection of an appraiser, such appraiser shall be jointly selected by the appraiser firm proposed by the Customer and the appraiser firm proposed by the SolarStorage. If such appraiser firms are unable to agree on the selection of an appraiser, then an appraiser shall be selected in accordance with the procedures set forth in Section 10. Upon receipt by SolarStorage of payment of the FMV, title to the System shall transfer to Customer as-is, where-is with no further liabilities, obligations, covenants, representations or warranties to be requested or required from SolarStorage.

iii. Return of System. If Customer does not exercise any of the options described in Sections 12.b.i and 12.b.ii, Solar Storage shall remove all of its tangible property comprising the System from the Site by a mutually convenient date but in no case later than ninety (90) days after the Expiration Date ("Removal Deadline"). Such cost to remove the System shall be borne by SolarStorage except to the extent that such cost is increased by the negligence or intentional misconduct of Customer. The portion of the Site on which the System was installed shall be returned to substantially the same condition of the Site as of the Effective Date (other than ordinary wear and tear and other reasonable marks that the System previously occupied and operated on the Site during the Term), and Solar Storage shall leave the portion of the Site on which the System was installed in neat and clean order. If SolarStorage fails to remove or commence substantial efforts to remove the System by such agreed upon date, Customer shall have the right, at its option, to remove the System to a public warehouse and restore the Site to its original condition (other than ordinary wear and tear) at SolarStorage's cost. Customer shall provide sufficient space for the temporary storage and staging of tools, materials and equipment and for the parking of construction crew vehicles and temporary construction trailers and facilities reasonably necessary during System removal. The Removal Deadline shall be extended to account for any Customer-caused delays in providing or maintaining Site access for SolarStorage as necessary or appropriate to allow System removal.

## 13. Termination.

- a. SolarStorage may terminate this Agreement in the following circumstances:
  - i. In SolarStorage's sole discretion prior to the commencement of the performance of the Services. If SolarStorage terminates pursuant to this Section 13(a)(i), then it must provide written Notice to Customer at least forty five (45) calendar days before termination becomes effective. Once termination pursuant to this Section 13(a)(i) takes effect, neither SolarStorage nor Customer will have any liability or obligations to the other under this Agreement, except as may survive pursuant to Section 21.
  - ii. At any time, if Customer fails to perform any of its material obligations under this Agreement; provided, however, that the following conditions precedent to termination have been met: (1) SolarStorage has provided written Notice to Customer of Customer's failure to perform any such material obligation, and; (2) forty five (45) calendar days or more have passed since SolarStorage's provision of Notice of such failure and Customer has not cured or remedied such failure. If SolarStorage terminates this Agreement pursuant to this Section, Customer will not be entitled to a refund of any payments, all remaining Battery Services Fees and any other amounts owed by Customer will become immediately due and payable, and SolarStorage will retain all rights and remedies available to it under this Agreement, at law, or in equity. In the event of any termination pursuant to this Section 13(a)(ii), and provided all amounts owed by Customer have been received by SolarStorage, neither SolarStorage nor Customer will have any further liability or obligations to the other under this Agreement, except as may survive pursuant to Section 21.
- b. Customer may terminate this Agreement in the following circumstances:
  - i. At any time, if SolarStorage fails to perform any of its material obligations under this Agreement; provided that the following conditions have been met: (1) Customer has provided SolarStorage with written Notice setting out (with reasonable particularity) SolarStorage's alleged breach or failure to comply with its material obligations under this Agreement; and (2) forty-five (45) calendar days or more have passed since the date Customer sent such written Notice to SolarStorage and SolarStorage has not initiated a correction, repair, or cure to its failure to comply with material obligations or breach of this Agreement, and (3) all cure periods available to Financing Parties, as provided below, have expired.
    - 1. In the event of any termination pursuant to Section 13(b)(i):(1) Customer must pay to SolarStorage all undisputed Battery Services Fees incurred prior to the date of such termination, and (2) neither SolarStorage nor Customer will have any other remaining liability or obligations under this Agreement except as may survive pursuant to Section 21.

#### 14. Force Majeure.

- a. "Force Majeure" means any event or circumstances beyond the reasonable control of and without the fault or negligence of the Party claiming Force Majeure, which cannot through diligent efforts be overcome or substantially mitigated by the affected Party including, without limitation, failure or interruption of the production, delivery or acceptance of electricity or the Services due to: war (declared or undeclared); sabotage; riot; insurrection; civil unrest or disturbance; military or guerilla action; terrorism; economic sanction or embargo; civil strike, work stoppage, slow-down, or lock-out; explosion; fire; earthquake exceeding the design parameters of the System; lightning; wind loads exceeding the design parameters of the System; drought; the binding order of any governmental authority (provided that such order has been resisted in good faith by all reasonable legal means); the failure to act on the part of any governmental authority; unavailability of electricity from the utility grid (except where such unavailability results from the failure of the Party claiming Force Majeure to have exercised reasonable diligence); absolute unavailability of necessary and adequate equipment, supplies or products; and failure of equipment not utilized by or under the control of the Party claiming Force Majeure.
- b. Except as otherwise expressly provided to the contrary in this Agreement, if either Party is rendered wholly or partly unable to timely perform its obligations under this Agreement because of a Force Majeure event, that Party shall be excused from the performance affected by the Force Majeure event (but only to the extent so affected) and the time for performing such excused obligations shall be extended as reasonably necessary; provided, that: (i) the Party affected by such Force Majeure event, as soon as reasonably practicable after obtaining knowledge of the occurrence of the claimed Force Majeure event, gives the other Party prompt oral notice, followed by a written notice reasonably describing the event; (ii) the suspension of or extension of time for performance is of no greater scope and of no longer duration than is required by the Force Majeure event; and (iii) the Party affected by such Force Majeure event uses all reasonable efforts to mitigate or remedy its inability to perform as soon as reasonably possible. The Term shall be extended day for day for each day performance is suspended due to a Force Majeure event.
- c. Notwithstanding anything herein to the contrary, the obligation to make any payment due under this Agreement shall not be excused by a Force Majeure event that impacts Customer's ability to make payment; however, the time to make any payment due under this Agreement shall be tolled during any period that making the payment is prevented by one or more Force Majeure events. Such tolling shall include any period during which Customer has taken all reasonable steps to secure payment, processing and tender of payment, during which period payment is delayed by the conduct of third parties whose actions are necessary to the payment of Customer's obligations hereunder.
- d. If a Force Majeure event continues for a period of one hundred (180) days or more within a twelve (12) month period and prevents a material part of the performance by a Party hereunder, the Party not claiming the Force Majeure shall have the right to terminate this Agreement without fault or further liability to either Party under this Agreement (except for amounts accrued but unpaid).
- 15. <u>Notice</u>. Any communication or notice that is made in connection with, or required under, this Agreement, must be in writing and may be delivered via mail, electronic mail, or otherwise (and deemed delivered upon receipt) to the following addresses (or any address specified, in writing, by Customer or SolarStorage) ("<u>Notice</u>"):

To Customer: Contra Costa County Public Works Dept.

Capital Projects Management Division

Attn: Energy Manager

40 Muir Rd Martinez, CA 94553

Phone: 925-957-2473

Email: Brendan. Havenar-Daughton@pw.cccounty.us

Fax: 510-540-0552

To SolarStorage: SolarStorageFund D, LLC

1414 Harbour Way South, Ste. 1901

Richmond, CA 94804 Attention: Legal Department

#### 16. Assignment and Financing.

- a. This Agreement may not be assigned in whole or in part by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, SolarStorage may, without the prior written consent of Customer, (i) assign, mortgage, pledge or otherwise sell, transfer, or assign its interests in this Agreement to any Financing Party (as defined below), (ii) directly or indirectly assign this Agreement to an affiliate of SolarStorage, (iii) assign this Agreement to any entity through which SolarStorage is obtaining financing or capital for the System and (iv) assign this Agreement to any person succeeding to all or substantially all of the assets of SolarStorage (provided that SolarStorage shall be released from liability hereunder as a result of any of the foregoing permitted assignments only upon assumption of SolarStorage's obligations hereunder by the assignee). Customer's consent to any other assignment shall not be unreasonably withheld if Customer has been provided with reasonable proof that the proposed assignee (x) has comparable experience in operating and maintaining battery storage systems comparable to the System and providing services comparable to those contemplated by this Agreement; and (y) has the financial capability to maintain the System and provide the services contemplated by this Agreement in the manner required by this Agreement. This Agreement shall be binding on and inure to the benefit of the successors and permitted assignees.
- b. Notwithstanding the foregoing, Customer may assign, transfer or otherwise convey the Site to an assignee if such assignee (1) agrees in writing to assume all of Customer's obligations hereunder and (2) simultaneously with such assignment, transfer or other conveyance, enters into a replacement Interconnection Agreement as required to maintain System eligibility for SGIP.
- c. The Parties acknowledge that SolarStorage may obtain construction and long-term financing or other credit support from lenders or third parties (including tax equity or similar investors) ("Financing Parties") in connection with the installation, construction, ownership, operation and maintenance of the System. The Parties agree that SolarStorage may assign or transfer this Agreement to the Financing Parties. If requested by SolarStorage in connection with any such assignment or transfer, Customer agrees to execute an acknowledgement or consent to such assignment or transfer in customary form and reasonably acceptable to the Financing Parties. If SolarStorage requests more than two such acknowledgements, then SolarStorage shall reimburse Customer for reasonable documented fees and costs actually incurred as a result of the third such request and any such request thereafter. If a Financing Party so requests, Customer shall deliver an estoppel in which Customer certifies as to the existence of this Agreement, SolarStorage's good standing hereunder, and other customary certifications as reasonably requested by such Financing Party.
- d. A Financing Party shall be entitled to exercise, in the place and stead of SolarStorage, any and all rights and remedies of SolarStorage under this Agreement. Customer agrees that it shall not exercise any right to terminate this Agreement unless it shall have given the Financing Party, if known to Customer, prior written notice and has allowed the Financing Party the opportunity to cure the condition giving rise to such right to the same extent and under the same terms allowed SolarStorage under this Agreement; provided that any cure periods shall begin tolling with respect to a Financing Party when such Financing Party receives notice of the underlying issue to be cured. If the Financing Party requires this Agreement to be modified in order to finance, develop or operate the System, and the modification does not materially diminish Customer's rights under this Agreement, the Parties shall negotiate in good faith to amend this Agreement accordingly in a timely fashion.
- 17. <u>Further Assurances</u>. Each of the Parties hereto agree to provide such information, execute and deliver any instruments and documents and to take such other actions as may be necessary or reasonably requested by the other Party which are not inconsistent with the provisions of this Agreement and which do not involve the

assumptions of obligations other than those provided for in this Agreement, to give full effect to this Agreement and to carry out the intent of this Agreement.

- 18. <u>No Partnership</u>. No provision of this Agreement shall be construed or represented as creating a partnership, trust, joint venture, fiduciary or any similar relationship between the Parties. No Party is authorized to act on behalf of the other Party, and neither shall be considered the agent of the other.
- 19. Full Agreement, Modification, Invalidity, Counterparts, Captions. This Agreement, together with any Exhibits, completely and exclusively states the agreement of the parties regarding its subject matter and supersedes all prior proposals, agreements, or other communications between the parties, oral or written, regarding its subject matter. This Agreement may be modified only by a writing signed by both Parties. If any provision of this Agreement is found unenforceable or invalid, such unenforceability or invalidity shall not render this Agreement unenforceable or invalid as a whole. In such event, such provision shall be changed and interpreted so as to best accomplish the objectives of such unenforceable or invalid provision within the limits of applicable law. This Agreement may be executed in any number of separate counterparts and each counterpart shall be considered an original and together shall comprise the same Agreement. The captions or headings in this Agreement are strictly for convenience and shall not be considered in interpreting this Agreement.
- 20. <u>No Third Party Beneficiaries</u>. Except as otherwise expressly provided herein, this Agreement and all rights hereunder are intended for the sole benefit of the Parties hereto and shall not imply or create any rights on the part of, or obligations to, any other person.
- 21. <u>Survival</u>. Provisions of this Agreement that should reasonably be considered to survive termination of this Agreement shall survive. For the avoidance of doubt, surviving provisions shall include, without limitation, Section 1(d), 2(e) (Indemnification), Section 3 (License and Easement), Section 6 (Warranty Disclaimer), Section 7 (Confidentiality; Permitted Disclosures; Publicity), Section 12(b)(iii) (Return of System), Section 8 and 9 (Representations and Warranties), Section 10 (Dispute Resolution; Governing Law), Section 11 (Limitations on Liability); Section 15 (Notice), Section 18 (No Partnership), Section 19 (Full Agreement, Modification, Invalidity, Counterparts, Captions) and Section 20 (No Third Party Beneficiaries).
- 22. <u>Taxes</u>. Customer shall be responsible for paying any sales tax associated with payments of the Battery Services Fee. SolarStorage shall pay or cause to be paid any taxes assessed with respect to the System. If a Party is required to remit or pay Taxes that are the other Party's responsibility hereunder, such Party shall promptly pay the Taxes due and then seek and receive reimbursement from the other for such Taxes.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

SolarStorage Fund D, LLC
Name:
Title:
Date:
Customer
customer
Name: Title:
Date:

This Agreement is authorized and executed by:

# EXHIBIT 1—DESCRIPTION OF THE SITE AND THE SYSTEM; PRICING ASSUMPTIONS

1. Site and System. The System will be installed at the location and will be comprised of the components as set forth below:

Site Address	5555 Giant Hwy Richmond, CA 94806
System	448.8kW / 1795.2 kWh
Expected Commercial Operation Date	7 / 9 / 2024
Battery Services Fee	\$25,000 / year

2. Proposed Location of Battery System at the Site:



## EXHIBIT 2 – SCOPE OF WORK

## **System Design and Scope**

Battery Storage System Location and Tie-In

The Battery Storage System will be constructed to the design and specifications and in the location as illustrated in the drawing provided in Exhibit 1. The Battery Storage System will be installed on the ground with a standard concrete pad, located within 260 feet of the electrical tie-in location. Trenches will bury conduits 2' deep and follow NEC code requirements for conduit spacing.

Design includes EMT conduit with rain-tight compression fittings for above ground installations and PVC for below ground installations.

#### Interconnection

## Facility Equipment

The System will interconnect at Customer's MSS Substation at 480/277 Volts with ample current capacity to accept the System. The existing panel is assumed to have provisions to accept cable connections as a line side tap. Panel or bus bar reconfiguration is not included.

## **Foundations, Soil Conditions and Site Preparation**

## **Foundations**

The following foundation is assumed for the battery storage system: 8" thick, 4000 PSI, concrete pad. Sizes are site specific and show on the BESS layouts.

Slope Tolerance

Slope of the battery storage system should be no more than 2% in any direction.

## Commissioning

The battery storage system will be commissioned on site by a manufacturer's representative or qualified technician in accordance with the manufacture's requirements and procedures.

#### **Pricing Assumptions**

This Agreement is based upon SolarStorage's review of all documents available at time of the site walk.

SolarStorage has included in this Agreement a ground mounted battery storage system that includes battery banks, inverter, equipment pads, monitoring system and standard interconnection that includes all interconnection related equipment on the customer side of the meter, including panel circuit breakers, utility and/or visible utility lockable disconnect switches, metering, conduit, and wiring. The system will be constructed to the design, specifications and schedule as shown in layouts in this exhibit.

This Agreement includes the following assumptions and conditions. Should any of the assumptions or conditions vary, this Agreement may be updated by the mutual agreement of the Parties in accordance with section 3.f.

#### Labor

Overtime and special shift requirements

SolarStorage has included cost for work to be performed during regular business hours between 7:00 am and 5:00 pm. Overtime and special shift requirements are not included.

**Prevailing Wages** 

SolarStorage has included prevailing wage.

## System Design & Scope

**Electrical Equipment and Conductors** 

Battery installation will interconnect to the customer's existing switchboard on the line side of the main breaker. It is assumed that there is enough space in the existing switchboard to accommodate the cables in the cabinet and cable limiters landing on the existing bussing. Battery equipment, conduit and the point of interconnection are in the locations as shown on the drawings in this exhibit and is assumed to be in an acceptable location from a real estate and drainage perspective.

## **EV** Chargers

Two dual port EV chargers including a step down transformer will be installed within 80 feet of the battery switchboard.

**Utility Interconnection & Requirements** 

Coordination of shutdown may be required with customer and local utility. If facility power is required during the shutdown, SolarStorage can add the cost for generator rental.

This Agreement assumes all utility-owned electrical equipment serving the sites electrical distribution system has adequate capacity to handle the battery storage system output. Cost and day for day time extension for any required upgrades including transformers as a result of the interconnection application and or study will be the responsibility of the customer.

## Codes & Studies

This Agreement includes arc flash studies only.

#### ADA

This Agreement excludes requirements for accessibility upgrades and accessibility design.

This Agreement assumes that the California Green Building Standards Code does not apply as our project is not anticipated to generate additional traffic or add parking spaces.

## **Painting**

Materials are factory-finished or non-corrosive and will not need painting for weather protection or aesthetic reasons.

## Landscaping

The removal of trees and light posts are excluded.

Site landscaping and irrigation reconfiguration to complete any foundation construction is not included.

## Fencing

A 8-0', 9-gauge, 2" galvanized wire mesh chain-link fence with gate around perimeter electrical equipment pad locations is included. 4" bollards are included only in areas subject to vehicle impact.

#### **Site & Construction Conditions**

Soils and Structural Foundations

Existing site soil is assumed to have no seismic-related hazards (e.g. faults, liquefaction, seismically-induced settlement, lateral spreading), limited expansiveness

This Agreement assumes that if ground water or dewatering, sub grade rocks, or other unforeseen underground structures are encountered and there is a need to slurry and re-drill or dewater site, then additional costs will be the responsibility of the customer.

Existing site soil is assumed to have the following characteristics:

- IBC or UBC Table 1804A.2, Class 3 or equivalent Non-hazardous, sandy gravel and/or gravel
- Allowable foundation pressure greater than or equal to 2000 psf Lateral Bearing strength below grade equal to 200 (Lbs./Sq. Ft./Ft. of depth)
- Lateral sliding coefficient of friction greater than or equal to 0.35. No sub-grade rocks or rock formations
- Adequate drainage
- No seismic-related hazards (e.g. faults, liquefaction, seismically-induced settlement, lateral spreading) Limited expansiveness
- Low to moderate corrosiveness (PH is less than 5.5, electrical resistivity is more than 1000 OHM-cm, chloride is less than 500 ppm, sulfate is less than 2000 ppm)
- Depth to start of passive pressure is 0.5 feet.

## **Use of Facilities**

On-site water and power will be available for construction with no restrictions and at no charge to SolarStorage.

## Special handling of site materials

Testing for removal and disposal of any existing hazardous waste materials, contaminated soils, or any other unforeseen site conditions that require special handling are not included.

## Drainage

Changes to the onsite drainage have not been included in this Agreement.

## *Testing and Inspections*

SolarStorage assumes all Special Inspections and Inspector of Record (IOR) shall be paid for and contracted by the Customer.

## Security and Lighting

Lighting and security have not been priced in this Agreement.

# SAVINGS GUARANTEE AGREEMENT

## Between

TotalEnergies Distributed Generation USA, LLC

And

Contra Costa County, A California Municipality

## **Table of Contents**

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## SAVINGS GUARANTEE AGREEMENT

THIS SAVINGS GUARANTEE AGREEMENT ("Agreement") dated [\_\_\_\_\_] ("Effective Date"), is entered into by and between TotalEnergies Distributed Generation USA, LLC, a Delaware limited liability company ("TEDGUS"), with its principal place of business at 1414 Harbour Way South, Richmond, California 94804, and Contra Costa County ("Customer"), a California Municipality. In this Agreement, TEDGUS and Customer are referred to individually as a "Party" and collectively as the "Parties."

## **Recitals**

WHEREAS, TEDGUS's affiliate SolarStorage Fund D, LLC ("Provider") has separately entered into a Battery Services Agreement, dated [##] with Customer (the "BSA") pursuant to which Customer will purchase from Provider the Solar Services and Storage Services from the System on Exhibit A (Site Information and ESS) at the site identified on Exhibit A (the "Site");

WHEREAS, capitalized terms not otherwise defined in this Agreement shall have the meanings given such terms in the BSA

WHEREAS, the System is owned by the Provider;

WHEREAS, TEDGUS and Customer desire to enter into an agreement pursuant to which TEDGUS guarantees that the System will provide the Guaranteed Savings.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION, the receipt and adequacy of which is hereby acknowledged, TEDGUS and Customer agree as follows:

## ARTICLE I. DEFINED TERMS

## Section 1.01 Defined Terms.

As used in this Agreement, the following terms shall have the meanings set forth below:

**Achieved Savings** has the meaning set forth in Section 2.03.

**Baseline Billing Cycle Energy Spread** shall be equal to the values set forth in Exhibit B for each Billing Cycle.

**Baseline Demand Charges** shall mean the annual sum of demand charges paid by Customer at the Site before the installation of the System as set forth in Exhibit A.

**Billing Cycle** means the period, typically monthly, during which the Utility assesses an electricity bill, including demand charges, at the Site.

**Billing Schedule** shall mean the dates of (a) the Billing Cycles set by the Utility for the Site and (b) the schedule of the exact days of the year which shall be considered holidays by the utility for billing purposes.

Commercial Operation Date shall mean the date on which the ESS commences commercial operation after required permits, licenses, and interconnection agreement have been obtained.

**Current Billing Cycle Energy Spread** shall be equal to, for any Billing Cycle in a Guarantee Year, the difference between (a) the highest energy rate (in \$/kWh) effective under the Utility Tariff in that Billing Cycle and (b) the average, of Off Peak and Super Off Peak (when applicable) energy rates (in \$/kWh) effective under the Utility Tariff.

**Consumption Meter** shall mean a revenue-grade kWh meter at the Site's main utility meter, which shall measure the kWh consumption and grid export of the Site.

**ESS Meter** shall mean a revenue-grade kWh meter at the ESS inverter, which shall measure the kWh charge and discharge of the ESS.

ESS Energy Savings Percentage Contribution has the meaning set forth in Section 2.01.

**Exclusion Event** means one of the following events affecting any savings provided for herein:

- A Force Majeure Event;
- Any temporary or permanent quarantines, blockades, rules or regulations, enacted or imposed by governmental authorities causing any disruption to System energy generation or impedance to a Party's Site access;
- Changes in any law, ordinance, or regulation relating specifically to the design, construction, installation, interconnection or operation of the System which law is effective after the Effective Date of this Agreement that materially and adversely affects the ability of a Party to perform its obligations under this Agreement or under the BSA;
- Increase in external shading on the PV System over the Savings Guarantee Term;
- If Customer or any person other than TEDGUS or a subcontractor, affiliate, or predecessor-in-interest specifically approved by TEDGUS repairs, modifies or alters the System;
- Site access restrictions affecting TEDGUS's, its subcontractor's, affiliate's, or predecessor-in-interest's ability to access, maintain, or repair the System in a timely fashion as deemed necessary or advisable by TEDGUS;
- Customer is in breach of any Customer obligations under the BSA;
- Loss of telecommunications service to the System for reasons outside of TEDGUS's control:
- Any curtailment or operation of the System ordered by the Utility;
- Operation of the ESS in backup power or microgrid mode;

- The System is down for repairs that are the responsibility of an original equipment manufacturer ("OEM") or otherwise not TEDGUS's responsibility;
- Any curtailment or operation of the System ordered by the Utility;
- Externally caused outages of the System, including outages caused by:
  - o a fluctuation in the Utility network parameters (e.g., a frequency or voltage variation) that disconnect the inverters or System from the utility network and prevented energy from being evacuated from the System;
  - a manufacturer of any third-party equipment's inability or unwillingness to honor its product warranty to TEDGUS for the replacement of parts, despite TEDGUS's commercially reasonable and good faith efforts to enforce such product warranty;
  - o a failure or outage in the Utility distribution network that prevents energy from being evacuated from the System;
  - Disconnection of power or communication lines connected to the System, or activation of the Emergency Stop Button on the System, by anyone other than TEDGUS's representatives, or the Customer or Customer representatives acting at the explicit direction of TEDGUS's representatives; or
  - o Customer.

Force Majeure Event means an event outside of the reasonable control of the implicated Party, despite the exercise by such Party of commercially reasonable efforts to overcome such event(s), including without limitation acts of God, fire, earthquake, wind, floods, water, storms, inclement weather, utility curtailments, power failures, mechanical or equipment failures, animal activity, explosions, war, pandemics, epidemics, civil disturbances, terrorism, vandalism, theft, governmental actions, embargoes, sanctions, shortages of equipment or supplies, unavailability of transportation, or acts or omissions of third parties.

Guaranteed Demand Savings shall be the amount set forth in Section 2.01.

Guaranteed ESS Energy Savings shall be the amount set forth in Section 2.01.

**Guaranteed Savings** shall be the amount set forth in Section 2.01.

Guarantee Year shall have the meaning set forth in Section 2.01.

In Compliance Letter shall have the meaning set forth in Error! Reference source not found.

**Kilowatt-hour or kWh** means electrical energy expressed in kilowatt-hours and recorded from the kWh interval records of a revenue-grade Meter.

Noncompliance Period shall have the meaning set forth in Error! Reference source not found.

Out of Compliance Letter shall have the meaning set forth in Error! Reference source not found.

**BSA** has the meaning set forth in the recitals.

**PV Meter** means a revenue-grade kilowatt-hour meter at the PV System, which shall measure the kWh output of the PV System on a continuous basis.

**PV System** means the photovoltaic system located on the Site and operated and maintained by TEDGUS or a subcontractor, affiliate, or predecessor-in-interest approved by TEDGUS.

**Savings Guarantee Payment** has the meaning set forth in Section 2.03c).

**Savings Guarantee Term** shall have the meaning set forth in Section 2.02.

**Site** means the site identified in Exhibit A.

**Storage Services Commencement Date** shall mean the first day of the first utility billing cycle after the later to occur of (a) the Commercial Operation Date, or (b) the date on which Provider shall have certified to Customer that the ESS is substantially complete and available for commercial operation.

Total Savings Percentage Contribution has the meaning set forth in Section 2.01.

**Utility** means the electric distribution company providing electrical service to the Site.

Utility Tariff means the tariff under which the Utility provides electrical service to the Site, which is the tariff as set forth in Exhibit A as of the Effective Date.

**Utility Tariff Restructuring** means a material change in the structure of the Utility Tariff. Such changes may include, but are not limited to: changes to time of use periods; the introduction of maximum demand charges, minimum demand charges or "ratchets"; changes to net energy metering affecting System eligibility or energy export valuation; changes to minimum bills or portions of bills; or the elimination of demand charges.

## ARTICLE II. SAVINGS GUARANTEE

## **Section 2.01 Savings Guarantee**

During the first twelve (12) complete Billing Cycles following the Storage Services Commencement Date, and for each set of twelve (12) complete Billing Cycles thereafter during the Savings Guarantee Term (each such period, a "Guarantee Year"), TEDGUS guarantees (the "Savings Guarantee") to Customer that the Achieved Savings will be greater than or equal to the Guaranteed Savings, comprised of both the Guaranteed Demand Savings and the Guaranteed ESS Energy Savings, in each Guarantee Year, as set forth in the table below.

<b>Guaranteed Savings</b>	\$[85,000]
Guaranteed Energy Savings:	\$[33,000]
Guaranteed Demand Savings:	\$[52,000]

Exhibit B provides the expected percentage of Guaranteed Savings for each Billing Cycle in a Guarantee Year at the Site (for each month, the "Total Savings Percentage Contribution") and the expected percentage of Guaranteed ESS Energy Savings for each Billing Cycle in a Guarantee Year at the Site (the "ESS Energy Savings Percentage Contribution").

## Section 2.02 <u>Savings Guarantee Term</u>

The savings guarantee term shall commence on the Storage Services Commencement Date and terminate on the earlier to occur of (a) the end of the tenth/  $10^{th}$  Guarantee Year following the Storage Services Commencement Date, or (b) the termination of the BSA (the "Savings Guarantee Term").

## Section 2.03 Calculation of Achieved Savings

For each Billing Cycle in each Guarantee Year during the Savings Guarantee Term, TEDGUS will calculate the following:

## a) Demand Charge Savings

- 1) "Gross Demand Charges" which shall be equal to the demand charges that would have been assessed at the Site based on the demand charges in the Utility Tariff in effect during that Billing Cycle and an energy usage profile equal to the sum of (a) the Site's energy usage measured by Consumption Meter, plus or minus (b) the charge (minus) or discharge (plus) of the ESS as measured by the ESS Meter, plus (c) the PV System's generation as measured by the PV Meter;
- 2) "Net Demand Charges" which shall be equal to the demand charges assessed at the Site based on the demand charges in the Utility Tariff in effect during that Billing Cycle and the Site's energy usage as measured by the Consumption Meter; and
- 3) "Achieved Demand Savings" which shall be equal to the sum, for each and all Billings Cycles in a Guarantee Year, of the difference between the Gross Demand Charges and the Net Demand Charges.

## b) ESS Energy Savings

- 1) The "Post-PV Energy Charges" which shall be equal to the energy charges that would have been assessed at the Site based on energy prices in the Utility Tariff in effect during that Billing Cycle and an energy usage profile equal to the sum of (a) the Site's energy usage measured by the Consumption Meter, plus or minus (b) the charge (minus) or discharge (plus) of the ESS as measured by the Storage Meter;
- 2) The "Net Energy Charges" which shall be equal to the energy charges assessed at the Site based on the energy charges in the Utility Tariff in effect during that Billing Cycle and the Site's energy usage measured by the Consumption Meter; and
- 3) The "Achieved ESS Energy Savings" which shall be equal to the sum, for each and all Billing Cycles in a Guarantee Year, of the difference between the Post-PV Energy Charges and the Net Energy Charges.

c) Achieved Savings. The "Achieved Savings", which shall be equal to the sum of the Achieved Demand Savings and the Achieved ESS Energy Savings for each Guarantee Year.

## Section 2.04 Savings Guarantee Payment

If in any Guarantee Year, the Achieved Savings are less than the Guaranteed Savings and such shortfall is not excused in this Agreement, TEDGUS shall pay Customer an amount equal to the Guaranteed Savings minus the Achieved Savings (the "Savings Guarantee Payment"), provided that the total Savings Guarantee Payment in any Guarantee Year shall not exceed the Storage Services Fees (as defined in the BSA) paid by Customer under the BSA in that Guarantee Year.

If the Achieved Savings for any Guarantee Year is greater than the Guaranteed Savings (an "Excess Savings Amount"), the Excess Savings Amount shall be credited towards calculation of the Achieved Savings in the subsequent Guarantee Year.

TEDGUS shall pay Customer the Savings Guarantee Payment, if any is payable, as a lump sum, no later than 60 days after the end of the applicable Guarantee Year.

## Section 2.05 <u>Utility Billing Period</u>

The Achieved Savings will initially be based on the Billing Schedule effective as of the Storage Services Commencement Date. The Billing Schedule used to calculate the Achieved Savings may be updated on ten (10) day's written notice from Customer to TEDGUS.

## Section 2.06 Savings Guarantee Adjustments.

The Parties agree that the Savings Guarantee shall be adjusted in the following circumstances:

- a) If, in any Guarantee Year, the total Gross Demand Charges in that Guarantee Year are less than 90% of the Baseline Demand Charges, the Guaranteed Savings to be used in calculating the Savings Guarantee Payment applicable to such Guarantee Year shall be reduced by an amount equal to the product of (1) Guaranteed Demand Savings for that Guarantee Year, times, (2) one minus a fraction equal to (i) the Gross Demand Charges observed in that Guarantee Year, divided by (ii) Baseline Demand Charges. See Exhibit C for a sample calculation.
- b) If, for more than 10 days in any Billing Cycle of any Guarantee Year, the Current Billing Cycle Energy Spread, is less than 90% of the Baseline Billing Cycle Energy Spread for that Billing Cycle, the Guaranteed Savings to be used in calculating the Savings Guarantee Payment applicable to such Guarantee Year shall be reduced by an amount equal to the product of (1) Guaranteed ESS Energy Savings for that Guarantee Year, times, (2) the applicable ESS Energy Savings Percentage Contribution, times (3) one minus a fraction equal to (i) the Current Billing Cycle Energy Spread for that Billing Cycle, divided by (ii) the Baseline Billing Cycle Energy Spread for that Billing Cycle as listed in Exhibit B. See Exhibit C for a sample calculation.

- c) If one or more Exclusion Events occur during a Guarantee Year, the Guaranteed Savings to be used in calculating the Savings Guarantee Payment applicable to such Guarantee Year shall be reduced by the product of (1) the Guaranteed Savings for that Guarantee Year, times (2) the sum of the Total Savings Percentage Contributions set forth in Exhibit B for the Billing Cycle(s) during which the Exclusion Event(s) occurs. See Exhibit D for a sample calculation.
- d) In the event net energy metering credits received by Customer from the Utility exceed the Site's total annual energy charges, such that the customer does not receive full retail credit for energy exported from the Site by the ESS, the Guaranteed Energy Savings will be equitably adjusted to account for the lower value received by Customer for exported energy from the ESS.
- e) If (a) the Utility Tariff under which the Site receives electrical service from the Utility ceases to be the tariff set forth in Exhibit A hereto, (b) a Utility Tariff Restructuring occurs, or (c) the Parties agree to move the PV System or ESS from the Site to another location, the Parties will negotiate in good faith an adjustment to the Guaranteed Savings, provided that TEDGUS shall not owe Customer any Savings Guarantee Payment in a Guarantee Year to the extent such payment is owed due to the Utility Tariff at the Site ceasing to be the tariff identified in Exhibit A, a Utility Tariff Restructuring, or the PV System or ESS being removed from the Site.
- f) The Parties acknowledge and agree that the Guaranteed Savings as set forth in this Agreement are subject to change by TEDGUS prior to the Storage Services Commencement Date in the event that the (a) PV System or ESS as constructed and installed differs from the initial PV System or ESS designed and specified in the BSA.

## ARTICLE III. CUSTOMER RESPONSIBILITIES

## Section 3.01 <u>Designated Contacts.</u>

Customer hereby designates an individual as "Primary Contact" and another individual as "Secondary Contact," each of whom shall be authorized to represent Customer in the administration of this Agreement:

## Primary Contact:

Name: Brendan Havenar-Daughton

Work Phone: 925-957-2473 Cell Phone: 925-812-7703

Mailing address: 40 Muir Rd Martinez, CA 94553

Fax: 510-540-0552

Email: Brendan.Havenar-Daughton@pw.cccounty.us

## Secondary Contact:

Name: Warren Lai

Work Phone: 925-313-2180

Mailing address: 40 Muir Rd Martinez, CA 94553

Fax: Fax: 510-540-0552

Email: warren.lai@pw.cccounty.us

## ARTICLE IV. MISCELLANEOUS PROVISIONS.

## Section 4.01 Limitation of Liability.

Neither Party shall be liable under this Agreement for any indirect, consequential or punitive damages, including, without limitation, loss of profits, loss of revenue, or loss of use of any equipment or facilities. In no event shall TEDGUS's liability hereunder exceed any payment obligations arising under Section 2.03c).

## Section 4.02 Technical Disputes.

In case of any technical dispute between the Parties in a matter related to the calculation of the Achieved Savings, Customer has the right to request the appointment of a technical expert (the "Expert") for the solution of the issue. The Expert shall finally determine the technical matter at issue in accordance with the provisions of this Contract, acting as arbitrator. The Expert shall deliver its determination to the Parties in writing, including an explanation of the underlying reasons, within thirty (30) calendar days after the acceptance of the mandate. The Expert's determination shall be final and binding upon the Parties. The costs of the determination, including fees and expenses of the Expert, shall be borne by the Party the Expert deems is in the wrong.

## Section 4.03 Notices.

All notices or other communications given, delivered or made under this Agreement by either Party to the other Party shall be in writing and shall be delivered personally, by first-class mail, by reputable overnight delivery company, or by facsimile (with reasonable proof of successful transmission). All such notices or communications to a party shall be mailed, delivered or faxed to such party at its address shown below or to such other address as the party may designate by ten (10) days' prior notice:

## If to Customer:

Contra Costa County Public Works Dept. Capital Projects Management Division Attn: Energy Manager 40 Muir Rd Martinez, CA 94553

Phone: 925-957-2473

Email: Brendan.Havenar-Daughton@pw.cccounty.us

Fax: 510-540-0552

## If to TEDGUS:

TotalEnergies Distributed Generation USA Alex Dey Director, Asset Management (512) 735-0168 alex.dey@totalenergies.com

With copy to:

TotalEnergies Distributed Generation USA
Attn: Managing Counsel - Distributed Generation
1201 Louisiana Street, Suite 1800
Houston, TX 77002
legalnoticeted.gus@totalenergies.com

For Emergency and/or Repair Notification: Scott Gray Director Commercial O&M Services (512) 735-0110 Email: jefferson.gray@totale.nergies.com

## Section 4.04 Entire Agreement.

This Agreement and referenced Exhibits or other attachments hereto constitute the entire agreement regarding the subject matter of this Agreement and supersede all prior agreements and understandings between the Parties relating to the subject matter of this Agreement.

## Section 4.05 Amendments.

This Agreement may not be amended, supplemented or otherwise modified except by a written instrument specifically referring to this Agreement and signed by both Parties, or as specifically allowed under the terms and conditions outlined in this Agreement

## Section 4.06 No Waiver.

Failure or delay by a party to exercise any right or remedy under this Agreement shall not constitute a waiver thereof. A waiver of breach or default shall not operate as a waiver of any other breach or default, a waiver of the provision itself, or of the same type of breach or default on a future occasion. No waiver shall be effective unless explicitly set forth in writing and executed by the party making the waiver.

## Section 4.07 Successors and Assigns.

Except as provided herein, no Party may assign this Agreement without the prior written consent of the other Party. Such consent shall not be unreasonably withheld. Either Party may

assign this Agreement without consent to a parent or subsidiary, an acquirer of assets, or a successor by merger. Nothing in this Agreement, expressed or implied, is intended to confer any rights, remedies, obligations or liabilities under or by reason of this Agreement upon any person or entity other than the Parties. Notwithstanding anything herein to the contrary, TEDGUS may assign all of its rights and obligations under this Agreement to an assignee that has comparable experience in operating and maintaining photovoltaic solar and storage systems comparable to the System and providing services comparable to the solar and storage Services.

## Section 4.08 Severability.

If any part of this Agreement shall be invalid or unenforceable under any applicable law, such invalidity or unenforceability shall not affect the enforceability of any other part hereof.

## Section 4.09 <u>Counterparts.</u>

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

## Section 4.10 Applicable Law.

This Agreement shall be governed in all respects by the laws of the State of California, in each case without application of conflict of laws principles and without regard to the actual place or places of residence or business of the parties or the actual place or places of negotiation, execution or delivery of this Agreement.

## **Section 4.11 Interpretation.**

Each party agrees that this Agreement will be interpreted fairly to carry out its purpose and intent. Each party waives any statute or rule of construction or interpretation, which would require that any ambiguity be interpreted against any party.

## Section 4.12 No Cross-Default or Right of Offset.

For the avoidance of doubt, each Party agrees that (i) this Agreement does not create any right to terminate the BSA, and (ii) any failure of either Party to perform any obligations hereunder will not create any rights to offset any amounts owed under the BSA.

# IN WITNESS WHEREOF, TEDGUS and Customer have executed this Agreement.

TEDGUS:	CUSTOMER:
TotalEnergies Distributed Generation USA, LLC	Contra Costa County
By: Name: Title:	By: Name: Title:

# **EXHIBIT A: SITE INFORMATION, PV SYSTEM & ESS**

Site Name: Contra Costa County 5555 Giant Hwy

Site Address: 5555 Giant Hwy Richmond, CA 94806

Estimated PV System Size: 1,426.8 kWdc / 1,316 kWac

Estimated ESS Size: 448.8 kW / 1795.3 kWh

Utility Providing Electrical Service: Pacific Gas & Electric

Utility Tariff: PG&E B-19 Option S Primary

**Baseline Demand Charges: \$119,095** 

# EXHIBIT B: TOTAL SAVINGS PERCENTAGE CONTRIBUTION, ESS ENERGY SAVINGS CONTRIBUTION AND BASELINE BILLING CYCLE ENERGY SPREADS

Billing Cycle <sup>1</sup>	Total	ESS Energy	Off Peak /	Peak	Baseline
	Savings	Savings	Super Off	Energy	Billing
	Percentage	Percentage	Peak	Price	Cycle
	Contribution	Contribution	energy		Energy
			price <sup>2</sup>		Spread
January	5%	1%	\$0.1397	\$0.1774	\$0.0377
February	5%	2%	\$0.1397	\$0.1774	\$0.0377
March	6%	4%	\$0.1039	\$0.1774	\$0.0735
April	6%	4%	\$0.1039	\$0.1774	\$0.0735
May	7%	6%	\$0.1039	\$0.1774	\$0.0735
June	15%	21%	\$0.1569	\$0.3887	\$0.2318
July	15%	20%	\$0.1569	\$0.3887	\$0.2318
August	14%	20%	\$0.1569	\$0.3887	\$0.2318
September	14%	19%	\$0.1569	\$0.3887	\$0.2318
October	5%	2%	\$0.1397	\$0.1774	\$0.0377
November	5%	1%	\$0.1397	\$0.1774	\$0.0377
December	3%	0%	\$0.1397	\$0.1774	\$0.0377

<sup>&</sup>lt;sup>1</sup> The months shown in the table above refer to the calendar month during which the majority of a Billing Cycle occurs. For example, a Billing Cycle covering the dates from January 3 – February 2 would correspond to the row labeled January in the table above.

<sup>&</sup>lt;sup>2</sup> Represents the average of the Off Peak and Super Off Peak energy price. If there are no Super Off Peak Energy prices during a billing period, the value represented is the Off Peak energy price.

# EXHIBIT C: SAMPLE ADJUSTMENTS TO GUARANTEED SAVINGS UNDER **SECTION 2.06 (A) AND (B)**

# Section 2.06 (a)

Gross Demand Charges (a)	\$83,367
Baseline Demand Charges (b)	\$119,095
Adjustment Factor $(1 - (a / b)) = (c)$	30.0%
Guaranteed Demand Savings (d)	\$52,000
Guaranteed Demand	\$15.600
Savings Adjustment $(c * d) = (e)$	\$15,600
Guaranteed Savings (f)	\$85,000
Adjusted Guaranteed Savings (f - e)	\$69,400

# Section 2.06 (b)

Adjustment Month(s)	July
Current Billing Cycle Energy Spread (a)	\$0.185
Baseline Billing Cycle Energy Spread (b)	\$0.232
Adjustment Factor $(1 - (a / b)) = (c)$	20.0%
Guaranteed ESS Energy Savings (d)	\$33,000
ESS Energy Savings Percentage Contribution (e)	20%
Guaranteed ESS Energy Savings Adjustment $(c * d * e) = (f)$	\$1,320
Guaranteed Savings (g)	\$85,000
Adjusted Guaranteed Savings (g - f)	\$83,680

# EXHIBIT D: SAMPLE ADJUSTMENT TO GUARANTEED SAVINGS UNDER **SECTION 2.06 (C)**

Guaranteed Savings (a)	\$85,000
Billing Cycle(s) During which Exclusion Event Occurs	July
Sum of Total Savings Percentage Contributions in Excluded Billing Cycle(s) (b)	15%
Guaranteed Savings Adjustment (a) $*$ (b) = (c)	\$12,750
Adjusted Guaranteed Savings (a – c)	\$72,250

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Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: APPROVE and AUTHORIZE Amendment No. 1 to the Contract with Waterproofing Associates, Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Waterproofing Associates, Inc., to extend the term through July 31, 2024, for on-call roofing and exterior waterproofing services, with no change to the payment limit, Countywide.

#### FISCAL IMPACT:

There is no fiscal impact with this action as the amendment is only to extend the term of the contract.

## **BACKGROUND:**

The Public Works Department Facilities Services Division (PWD) is responsible for roofing repairs, maintenance and exterior waterproofing for all County buildings and facilities. The services provided under this contract include repairs, routine maintenance (exterior waterproofing) and critical work identified by facility condition assessments. Originally bid on BidSync #2003-397 (2020), Waterproofing Associates, Inc., was one of three (3) contractors awarded for these services. The PWD intends to extend all three existing roofing contracts with no change to the payment limits.

<b>✓</b> AP	PROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Kevin Lachapelle (925) 313-7082				

## BACKGROUND: (CONT'D)

Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. The contract with Waterproofing Associates, Inc., is due to expire July 31, 2023. The PWD respectfully requests authorization to extend this contract to July 31, 2024, to ensure the County has access to the contractor's services.

## **CONSEQUENCE OF NEGATIVE ACTION:**

Without the approval of the Board of Supervisors, the County may have difficulty keeping up with routine maintenance and emergency repairs to County roofing systems.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Purchase Order - National Food Group, Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee to execute, on behalf of the Sheriff-Coroner, a blanket purchase order with National Food Group, Inc., in an amount to not exceed \$500,000, to provide frozen/dry food and related items as needed for the West County, Martinez and Marsh Creek detention facilities for the period October 1, 2022 through September 30, 2023.

#### FISCAL IMPACT:

\$500,000 maximum. 100% County General Fund; Budgeted.

## **BACKGROUND:**

The vendor provides the Office of the Sheriff with opportunity buys, enabling the department to take advantage of last minute deals from manufacturers for cut rates on high quality bulk food items, such as frozen green beans, potato products and poultry items as needed by the three detention facilities to support the feeding program requirements of the inmate population. This vendor has no strict minimums which also makes it more convenient for ordering.

## **CONSEQUENCE OF NEGATIVE ACTION:**

cc: Heike Anderson, Alycia Rubio, Paul Reyes

The Sheriff's Office will be unable to procure various food items for County adult detention facilities from the vendor.

✓ AF	PPROVE	OTHER			
<b>№</b> RE	ECOMMENDATION OF CNTY AI	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022 , County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor  Heike Anderson, 925,655-0023	By: Laura Cassell, Deputy			

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #23-531-15 with Nordic Consulting Partners, Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-531-15 with Nordic Consulting Partners, Inc., a corporation, in an amount not to exceed \$22,000,000, to provide consultation and technical assistance to the Health Services Department's Information Systems Unit in support of the ccLink Electronic Health Record System including consultation, technical support, system optimization, information security, training, and application support, for the period from January 1, 2023 through December 31, 2024.

## FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$22,000,000 over a 2-year period and will be funded 100% by Hospital Enterprise Fund I. (No rate increase)

## **BACKGROUND:**

cc: F Carroll, M Wilhelm

This contract meets the needs of the Health Services Department's Information Systems Unit by providing consultation and technical assistance in support of the ccLink Electronic Health Record System, including system optimization, information security, training, and application support. This support is imperative to improving the unit's business performance and strategy, including direct technical support with MyChart, which offers patients personalized and secure on-line access to portions of their medical records.

<b>✓</b> AF	PPROVE	OTHER			
<b>I</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact	Patrick Wilson, 925-335-8777				

#### BACKGROUND: (CONT'D)

This vendor has been contracting with the Health Services Department's Information Systems Unit since 2012. On January 7, 2020, the Board of Supervisors approved contract #23-531-12, with Nordic Consulting Partners, Inc., in an amount not to exceed \$11,000,000 for the provision of consultation and technical assistance, for the period from January 1, 2020 through December 31, 2021. On April 27, 2021, the Board of Supervisors approved Amendment Agreement #23-531-13, effective April 27, 2021, with Nordic Consulting Partners, Inc. to increase the payment limit by \$6,000,000 to \$17,000,000 for additional consultation and technical assistance to the Health Services Department's Information Systems Unit and extend the termination date from December 31, 2021, to December 31, 2022. On January 11, 2022, the Board of Supervisors approved Amendment Agreement #23-531-14, effective January 1, 2022, with Nordic Consulting Partners, Inc. to increase the payment limit by \$11,000,000 to \$28,000,000 for additional consultation and technical assistance to the Health Services Department's Information Systems Unit with no change in the term. The work included project-based needs under which the unit completed the implementation of the CalAIM waiver for Medi-Cal, and additional build in ccLink to support new programs in public health and care coordination, business intelligence analysts to create, modify and release new data analytics reports, and for project management support needs.

Approval of Contract #23-531-15 will allow the contractor to continue providing consulting services for ccLink including consultation, technical support, system optimization, information security, training, and application support through December 31, 2024.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Department will not have access to this contractor's expert consultation and technical assistance in support of ccLink, which will negatively affect the unit's business performance and strategies, and patient care.

SLAI OUNTY

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Contract with Metropolitan Van and Storage Inc., a California Corporation, Countywide.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Metropolitan Van and Storage Inc., in an amount not to exceed \$7,000,000 to provide on-call moving, storage and OLP (office landscape partition) services, for the period January 1, 2023 through December 31, 2025, Countywide.

## FISCAL IMPACT:

Intially funded through the Facilities Maintenance Budget but will be charged out to Departments requesting the services.

## **BACKGROUND:**

The Public Works Department utilizes contractors for moving, bulk storage, haul away, recycling, confidential shredding, personal protective equipment storage and office landscape partitional furniture (OLP) install and reconfiguration services. These services are provided as needed, for various departments, Countywide. The existing contract is due to expire on December 31, 2022.

Government Code Section 25358 authorizes the County to contract for the maintenance and upkeep of County Facilities. The Public Works Department recently conducted a formal solicitation for on-call moving, bulk storage, OLP and haul-away services. Originally bid on Bidsync #2207-581, Metropolitan Van and Storage Inc., was the contractor awarded for this contract.

The Public Works Department is requesting authorization to execute a contract with Metropolitan Van and Storage Inc. The contract will have a limit of \$7,000,000 and a term of three (3) years

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER					
Clerks Notes:					
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
	Federal D. Glover, District V Supervisor	Money Pane, County Panish Stude Clock of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy			
Contact:	Kevin Lachapelle (925) 313-7052				

## BACKGROUND: (CONT'D)

with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract. Metropolitan Van and Storage Inc., will be able to request rate increases equal to the rate of increase in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this contract. The contract will be used on an as-needed basis, with no minimum amount that must be spent. Facilities Services is requesting a contract with Metropolitan Van and Storage Inc., to be approved for a period covering three years.

## **CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, the County will not be able to provide payment for stored equipment and records as well as on-call moving, haul away and OLP services.

SLAZ OF STATE OF STAT

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Amendment #23-776 with Datix (USA) Inc.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #23-776 with Datix (USA) Inc., a corporation, effective December 13, 2022, in an amount not to exceed \$151,783 for hosted policy management software and services for the period December 13, 2022 through December 12, 2023.

## FISCAL IMPACT:

Approval of this contract amendment will result in additional annual expenditures of up to \$151,783 and will be funded as budgeted by the department in FY 2022-23, by 100% Hospital Enterprise Fund I. (No rate increase)

#### **BACKGROUND:**

cc: F Carroll, M Wilhelm

On February 26, 2019, the Board of Supervisors approved an agreement with Datix (USA) Inc.'s predecessor RadicaLogic Technologies, Inc. for a centralized electronic policy management system. This agreement has supported the administrative needs of the department by providing a centralized electronic policy management system that meets regulatory compliance and audit reporting. The department was presented with multiple vendors solutions, and has selected Datix (USA), Inc's PolicyStat system as the preferred vendor.

The new policy system will allow Contra Costa Health Services (CCHS) staff to navigate, locate, and access CCHS policy documents more quickly, sign off on acceptance and more. The system also allows online collaboration and workflows that will make drafting, editing, and approving policy documents more efficient for meeting the policy timeliness requirements of the various certification or regulatory bodies CCHS is audited by. The contract amendment will amend the Master Services Agreement dated May 3, 2017, between RLDatix and the County to add software system and hosting provisions.

Approval of Contract Amendment Agreement #23-776 will allow the contractor to provide additional hosted policy management services through

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors				
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy				
Contact:	Patrick Wilson 925-335-8777					

## BACKGROUND: (CONT'D)

December 12, 2023.

## CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the department runs the risk of an increase in audit findings pointing to outdated policies and a lack of tracking changes to policies. This could negatively impact the ability of CCHS to offer patient care and lab services.

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: APPROVE a Purchase Order with Southern Counties Oil Co.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Southern Counties Oil Co., in an amount not to exceed \$3,750,000 for fuel, for the period January 1, 2023 through December 31, 2024, Countywide.

#### FISCAL IMPACT:

This cost is to be 100% funded through Fleet Services Internal Service Fund.

## **BACKGROUND:**

The Public Works Fleet Services Division (PWD) operates the fueling station on Waterbird Way in Martinez. Fuel for the station is purchased when needed based on daily bids from fuel distributors. To ensure the availability of fuel when needed, PWD maintains purchase orders with four vendors. Southern Counties Oil Co. has been our primary fuel vendor based on their daily bids being the lowest. This amendment is needed to ensure the County has access to the vendor's services through the term of the purchase order. The purchase order will be used as needed, with no minimum amount that must be used. The cost of fuel has risen substantially over the last year.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022				
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	, County Administrator and Clerk of the Board of Supervisors				
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy				
Contact:	Ricky Williams, (925) 313-7072					

The existing purchase order with Southern Counties Oil Co., expires on December 31, 2022. Public Works is requesting a purchase order in the amount of \$3,750,000 be approved for a period covering the next two (2) years.

# **CONSEQUENCE OF NEGATIVE ACTION:**

If this purchase order is not approved, the purchase of fuel from Southern Counties Oil Co., will discontinue.

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Purchase Order for Trace3, LLC

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a retro-active Purchase Order with Trace3 not to exceed \$78,437 to purchase Gigamon licenses and support, for the period of November 18, 2021, through November 17, 2023.

## **FISCAL IMPACT:**

Approval of this purchase order will result in annual expenditures not to exceed \$78,437, as budgeted by the department in FY 2022-23. The funding for these expenditures is included in the Hospital Enterprise Fund I Budget.

## **BACKGROUND:**

Gigamon is a company specializing in network traffic redirection for inspection. The hardware we have from Gigamon, is commonly referred to as a "packet broker" appliance. It is a switch like appliance that allows us to send specific traffic to our different security appliances. The ability to manage our network traffic is key in assisting the Contra Costa Health Services Network infrastructure.

# **CONSEQUENCE OF NEGATIVE ACTION:**

Failure to renew Gigamon licenses and support will prevent us from understanding the full scope of network traffic. This will lead to slower network speeds to our hospitals and clinics.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		

To: **Board of Supervisors** 

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: On-call Contract Amendment with WSP USA Environment & Infrastructure, Inc. (formerly Wood Environment & Infrastructure

Solutions, Inc.), Countywide.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with WSP USA Environment & Infrastructure, Inc., effective December 15, 2022, to change the contractor's name from Wood Environment & Infrastructure Solutions, Inc., to WSP USA Environment & Infrastructure, Inc., and to extend the term through March 31, 2024, for on-call stormwater consulting and technical services, with no change to the payment limit, Countywide.

#### FISCAL IMPACT:

There is no fiscal impact with this action, as it is only to extend the term of the contract. This project, including the contract, is funded by 100% Stormwater Utility Assessment Funds. (Project No. 7517-6W7089)

#### **BACKGROUND:**

The County Watershed Program (CWP) is responsible for implementing measures to reduce trash/litter and other pollutants of concern found in local waterways in unincorporated Contra Costa County. As such, CWP requires routine and on-call assistance with coordination and support for implementing the new and redevelopment site control review, water quality and sediment sampling,

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AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact: 313-223	Michele Mancuso, (925)	By: Laura Cassell, Deputy

monitoring, analysis, and exempt and conditionally exempt discharges in order to comply with the Municipal Regional Stormwater NPDES (National Pollutant Discharge Elimination System) Permit (MRP) from the California Regional Water Quality Control Board, San Francisco Bay Region (Water Board).

# CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of this contract by the Board of Supervisors, Contra Costa County will be out of compliance with the MRP from the Water Board.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Contract Amendment with Larry Walker Associates, Incorporated, for On-call Stormwater Consulting Services. Project No.

7517-6W7078

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Larry Walker Associates, Incorporated, effective December 1, 2022, to extend the term through March 31, 2024, for on-call stormwater consulting services, with no change to the payment limit, Countywide.

#### FISCAL IMPACT:

There is no fiscal impact with this action, as it is only to extend the term of the contract. This project, including the contract, is funded by 100% Stormwater Utility Assessment Funds.

#### **BACKGROUND:**

The County Watershed Program (CWP) is responsible for implementing measures to reduce trash/litter and other pollutants of concern found in local waterways in unincorporated Contra Costa County. As such, CWP requires routine and on-call assistance with coordination and support for implementing the trash control measures under the C.10, Trash Load Reduction provision, in order to comply with the Municipal Regional Stormwater NPDES (National Pollutant Discharge Elimination System) Permit (MRP) from the California Regional Water Quality Control Board, San Francisco Bay Region (Water Board).

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AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022	
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor		
Contact:	Michele Mancuso, (925)	By: Laura Cassell, Deputy	

# CONSEQUENCE OF NEGATIVE ACTION:

Without the approval of this contract by the Board of Supervisors, Contra Costa County will be out of compliance with the MRP from the Water Board.

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: Delta Counties Coalition Legal Services Contract with Soluri Meserve, a Law Corporation



Contra Costa County

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Counsel, or designee, to execute, on behalf of Contra Costa County, a contract amendment with Soluri Meserve, a Law Corporation, and the Counties of Contra Costa, Solano, and San Joaquin, to extend the term from January 1, 2023 through June 30, 2023, and increase the payment limit by \$50,000 to a new payment limit of \$274,000 in connection with the firm's legal work for these three Delta Counties Coalition counties.

## **FISCAL IMPACT:**

Water Agency funds will be used to pay one-third of the attorney's fees and expenses charged by the Firm between January 1, 2023 and June 30, 2023.

#### **BACKGROUND:**

The Delta Counties Coalition ("DCC") is comprised of the Counties of Contra Costa, Sacramento, San Joaquin, Solano, and Yolo. The DCC advocates for the five counties' shared interests concerning matters affecting the Sacramento-San Joaquin Delta.

Since October 22, 2019, Soluri Meserve ("Firm") has been performing legal services for the Counties of Contra Costa, San Joaquin, and Solano under a legal services contract among those counties. In February 2022, the legal services contract was extended to December 31, 2022, with an increased payment limit to \$224,000. Each county is responsible for paying its proportional share (i.e., one-third) of attorney's fees and expenses charged by the Firm.

The three DCC counties agree the Firm has been an integral part in the review and preparation of materials that further the goals of protecting and improving the Delta. Therefore, we seek to extend the term of the contract to June 30, 2023 and increase the amount of the contract by \$50,000, with a new payment limit of \$274,000.

Water Agency staff recommends approving the amendment to ensure the Firm can continue to perform legal work for the three DCC counties through June 30, 2023.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022	
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy	
Contact:	Pyan Harnandaz 025 655 2010		

# CONSEQUENCE OF NEGATIVE ACTION:

The contract would not be amended, and the firm would stop performing legal services once the current \$224,000 payment limit is reached, or by December 31, 2022, whichever occurs first.

SLAL OF

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Purchase Order - Spike's Produce

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Spike's Produce in an amount not to exceed \$500,000 to provide fresh produce and related items as needed for the detention facilities for the period December 1, 2022 through November 30, 2023.

#### FISCAL IMPACT:

\$500,000 maximum. 100% County General Fund; Budgeted.

## **BACKGROUND:**

Spike's Produce is a locally owned and operated small business that provides low-cost produce to all three adult detention facilities. These deliveries occur in the early morning, making it essential to have a low-cost, local solution. Other vendors could not meet the daily delivery service requirements necessary while maintaining low prices and high quality of fresh produce. This blanket purchase order will ensure timely delivery of essential food products for meals served at adult detention facilities.

## **CONSEQUENCE OF NEGATIVE ACTION:**

cc: Heike Anderson, Alycia Rubio, Paul Reyes

If this action is not approved, the Sheriff's Office will not have an active purchase order to acquire food products necessary for meals at the County's adult detention facilities.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  County Administrator and Clerk of the Board of Supervisors		
	Federal D. Glover, District V Supervisor	, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact	Heike Anderson 925-655-0023			

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: State Legislative Advocacy Contract

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract amendment with Nielsen Merksamer Parrinello Gross & Leoni LLP to increase the payment limit by \$180,000 to a new payment limit of \$720,000 and to extend the term from December 31, 2022 to December 31, 2023 to provide additional state legislative and regulatory advocacy services.

#### FISCAL IMPACT:

The annual cost of the contract is \$180,000. Funding for these services is appropriated in the County Administrator's Office budget (0003), as approved by the Board of Supervisors.

## **BACKGROUND:**

At its October 3, 2019 meeting, the Legislation Committee (Chair Burgis, Vice Chair Mitchoff) considered the matter of a state advocacy services contract and recommended that the Board of Supervisors authorize a contract with Nielsen Merksamer Parrinello Gross & Leoni LLP ("Nielsen Merksamer") for a three-year period, commencing January 1, 2020. At its December 10, 2019 meeting, the Board of Supervisors approved this recommendation and authorized the contract in item

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:  Contact:	John Gioia, District I Supervisor  L. DeLaney, (925) 655-2057	By: Laura Cassell, Deputy	

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The Request for Qualifications (RFQ) solicitation document for the identification of a contractor to provide these services included in section "IV. Terms and Conditions" that "By mutual agreement, any contract which may be awarded pursuant to this RFQ may be extended for two (2) additional one year terms at agreed prices with all other terms and conditions remaining the same."

There is mutual agreement between the County Administrator and Nielsen Merksamer to extend the contract for an additional year, January 1, 2023 through December 31, 2023, at an agreed price.

# **CONSEQUENCE OF NEGATIVE ACTION:**

The County will not have effective state budget and legislative advocacy in Sacramento for 2023 if this contract is not approved.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Law Search Associates

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Law Search Associates, LLC (dba Legal Research Associates), in an amount not to exceed \$288,000 to provide legal research materials to adult inmates housed in County detention facilities for the period January 1, 2023 through December 31, 2025.

#### FISCAL IMPACT:

No County Costs. \$288,000; 100% Inmate Welfare Fund. Budgeted.

## **BACKGROUND:**

Law Search Associates provide legal services to those incarcerated in Contra Costa Office of the Sheriff-Coroner Detention Facilities (Martinez Detention Facility, West County Detention Facility, and Marsh Creek Detention Facility). Law Search Associates will conduct legal research and meet with those incarcerated to facilitate their access to the Courts. This service is legally mandated under the laws of the State of California.

## **CONSEQUENCE OF NEGATIVE ACTION:**

Should the Board of Supervisors deny this action the County will be out of compliance with State law.

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy
Contact	: Donn David, (925) 655-0037	

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Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Novation Contract #74-301-14 with Desarrollo Familiar, Inc. (DBA Familias Unidas)

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Novation Contract #74–301-14 with Desarrollo Familiar, Inc. (DBA Familias Unidas), a non-profit corporation, in an amount not to exceed \$288,742, to provide a full range of community based and mental health services to eligible adult clients in Contra Costa County under the Mental Health Services Act (MHSA) Community Services and Supports Program, for the period from July 1, 2022 through June 30, 2023, which includes a six-month automatic extension through December 31, 2023, in an amount not to exceed \$144,371.

#### FISCAL IMPACT:

Approval of this contract will result in budgeted expenditures of up to \$288,742 and will be funded by 83% by Mental Health Services Act (\$239,656) and 17% Federal Medi-Cal (\$49,086) revenues. (Rate increase)

#### **BACKGROUND:**

cc: E Suisala, M Wilhelm

This contract meets the social needs of county's population by providing a full-service partnership for the MHSA Community Services and Supports Program, including providing community-based services, personal services coordination, medication support, crisis intervention,

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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
ABSENT:	Federal D. Glover, District V Supervisor  John Gioia, District I Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
Contact 925-957	: Suzanne Tavano Ph.D.,	By: Laura Cassell, Deputy		

and other mental health services to eligible adult clients in Contra Costa County. The Behavioral Health Services Department has been contracting with Desarrollo Familiar (DBA Familias Unidas) since April 2007.

On December 7, 2021, the Board of Supervisors approved Novation Contract #74-301-13 with Desarrollo Familiar, Inc. (DBA Familias Unidas), in an amount not to exceed \$280,332, for the provision of full-service partner essential mental health support and services to mentally ill adults for the period July 1, 2021 through June 30, 2022, which included a six-month automatic extension through December 31, 2022, in an amount not to exceed \$140,166.

Approval of Novation Contract #74-301-14 will replace the automatic extension under the prior contract and allow the contractor to continue providing services through June 30, 2023.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer services provided to eligible adult clients in Contra Costa County through the MHSA Community Services and Support Program, resulting in an adverse effect on the community.

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Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #74-626-3 with SHS Consulting, LLC

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-626-3 with SHS Consulting, LLC, a limited liability company, in an amount not to exceed \$207,480, to provide consultation and technical assistance to the Behavioral Health Services Director in regard to information technology and data management for the period February 1, 2023 through January 31, 2024.

## **FISCAL IMPACT:**

Approval of this contract will result in budgeted annual expenditures of up to \$207,480 and will be funded 100% by Mental Health Realignment. (Rate increase)

## **BACKGROUND:**

cc: E Suisala, M Wilhelm

The County has been contracting with SHS Consulting, LLC, since

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	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022	
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor		
Contact: 925-957-	Suzanne Tavano, Ph.D, 5169	By: Laura Cassell, Deputy	

February 2021 to provide consultation and technical assistance to the Behavioral Health Services Director in regard to information technology and data management, including but not limited to, preparing and organizing the development of strategies for collecting and reporting from information systems relevant to Behavioral Health Services Department (BHSD), and serving as the primary liaison between BHSD and the Information Technology Services Unit for reporting and data systems needs.

In November 2021, the County Administrator approved and the Purchasing Services Manager executed Contract #74-626-1 with SHS Consulting, LLC, for the provision of consulting and technical assistance services, in an amount not to exceed \$186,200, for the period from February 1, 2022 through January 31, 2023.

On September 13, 2022, the Board of Supervisors approved Contract Amendment #74-626-2 with SHS Consulting, LLC, effective October 1, 2022, to increase the payment limit from \$186,200 to a new payment limit of \$219,830, with no change in the original term of February 1, 2022 through January 31, 2023.

Approval of Contract #74-626-3 will allow the contractor to continue to provide consultation services through January 31, 2024.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Behavioral Health Services Director will not receive consulting and technical assistance needed for information technology and data management.

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Contra Costa County

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: 2023 Head Start Delegate Agency contract with YMCA of the East Bay, Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with Young Men's Christian Association of the East Bay in an amount not to exceed \$2,421,936 to provide delegate Head Start services for the period January 1, 2023 through December 31, 2023, subject to approval by the County Administrator and approval as to form by County Counsel.

#### **FISCAL IMPACT:**

The contract for \$2,421,396 is 100% federally funded by U.S. Department of Health and Human Services, Administration for Children and Families (ACF). The amount of \$1,210,698 was budgeted in FY 22-23 and \$1,210,698 will be budgeted in FY 23-24. There is no County match. CFDA No. 93.600.

## **BACKGROUND:**

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start/Early Head Start and Early Head Start-Childcare Program services to program eligible County residents. The Department, in turn, contracts with a number of community-based organizations to provide a wider distribution of services.

<b>✓</b> AP	PPROVE	OTHER		
<b>✓</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	Clerks Notes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact:	C. Youngblood (925) 608-4964			

On January 21, 2022, the Contra Costa County Employment and Human Services Department (EHSD), Community Services Bureau (CSB), issued Request for Proposals (RFP) #1184 to select a contractor to serve as a delegate agency to operate a Head Start program in East County. On April 6, 2022, the Head Start Policy Council made a recommendation to the Board of Supervisors (BOS) to award the contract to the YMCA of the East Bay. On April 12, 2022 (C. 93), the BOS approved negotiations with YMCA of the East Bay to develop a delegate contract. As approved by the BOS on June 21, 2022 (Board Order item C.158), the Young Men's Christian Association (YMCA) of the East Bay serves as the delegate agency and partners with the Contra Costa County Employment and Human Services Department (EHSD), Community Services Bureau (CSB) to serve 257 eligible children and their families in east Contra Costa County through the Head Start Program.

On September 20, 2022 (C.40), the BOS approved the year-five Head Start and Early Head Start continuation grant application identifying YMCA as the delegate agency. As allowable by Head Start Act Section 640(g)(3) and 645(a)(5), the continuation grant application included a slot conversion/ reduction, reducing Head Start slots in order to increase Early Head Start slots, and will result in the following program modifications:

- A reduction in class size of Head Start classrooms in an effort best meet the need of younger children as we enroll more three year olds; and
- The conversion of select classrooms from part-day, part-year to full-day, full-year to best meet community need; and
- An increase of 50 new Early Head Start slots to respond to community needs by increasing the availability of infant/toddler services.

The YMCA renewal contract for January 1, 2023 to December 31, 2023 reflects the amended Head Start delegate slots resulting from this Head Start slot reduction, servicing 228 children ages zero to five and their families in east Contra Costa County. Approval of this contract will allow the continued provision of these services.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this renewal not approved, the County will not be able to more widely distribute childcare availability through partnership with community based agencies.

#### CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract Amendment/Extension #23-673-1 with Telcor, Inc.



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment/Extension Agreement #23-673-1 with Telcor Inc, a corporation, effective December 31, 2022, to amend Contract #23-673, to increase the payment limit by \$4,349, from \$3,954, to a new payment limit of \$8,303, and extend the termination date from December 31, 2022 to December 31, 2023, for additional support services for a glucose monitoring software solution, for Contra Costa Regional Medical Center's (CCRMC) laboratories.

## **FISCAL IMPACT:**

cc: F Carroll, M Wilhelm

Approval of this amendment will result in additional annual expenditures of up to \$4,349 and will be funded as budgeted by the department in FY 2022-23, by 100% Hospital Enterprise Fund I. (No rate increase).

<b>✓</b> AP	PROVE	OTHER	
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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks No	otes:		
VOTE (	VOTE OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:  Contact:	John Gioia, District I Supervisor  Patrick Wilson, 925-335-8777	By: Laura Cassell, Deputy	

## **BACKGROUND:**

This contract meets the needs of CCRMC patients by providing a Point Of Care (POC) solution with secure access options. Telcor QML® is a POC solution hosted within the County defined data center(s) and available through the County's chosen application distribution mechanism. This solution affords the ability to receive and report results from 150+ different POC medical device(s) that perform testing outside the traditional laboratory setting, such as; the bedside, patient satellite laboratories, stand-alone emergency department units, clinics, physicians' offices, and jails.

The County has been licensing software from this vendor since at least 2008. In April 2008, the Purchasing Services Manager executed the Telcor Inc. Software Support Agreement (SSA) and License Purchase Agreement (LPA) for the provision of software support services for Telcor QML®., and procurement of the software licensing was processed by way of purchase order through 2021. In 2022, the SSA and LPA underwent legal review, and the renewals of the SSA and LPA are now being processed under contract.

On March 29, 2022, the Board of Supervisors approved Contract #23-673 for \$3,954 with Telcor under (1) Amendment 1 to the SSA; and (2) Amendment 1 to the LPA for the provision of its glucose monitoring software solution, effective March 29, 2022, through the period ending December 31, 2022. This contract includes a Business Associate Addendum with indemnification limiting Telcor's liability to exclude incidental or consequential damages.

Approval of Contract Amendment/Extension Agreement #23-673-1 will allow the contractor to continue providing services through December 31, 2023.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this amendment/extension is not approved, CCRMC laboratories will not have support for its glucose monitoring software solution. In turn, having a negative impact on patient care. Without support, the software may not function properly causing issues such as misinformation which could ultimately lead to misdiagnosis.

From: Anna Roth, Health Services Director

Date: December 13, 2022

**Board of Supervisors** 

To:

Subject: Purchase Order with Veritiv Operating Company



Contra Costa County

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller or designee, to pay an amount not to exceed \$138,250 to Veritiv Operating Company for janitorial supplies, parts, minor equipment and non-medical supplies provided during the period of May 26, 2022 through October 22, 2022; and

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Veritive Operating Company in an amount not to exceed \$1,488,350, for the procurement of janitorial supplies, parts, minor equipment and non-medical supplies for the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from October 23, 2022, through April 30, 2025.

## **FISCAL IMPACT:**

Approval of this action will result in expenditures of up to \$1,626,600 over the forty-one (41) month period between May 1, 2022 to November 30, 2025, and will be fully funded by Hospital Enterprise Fund I revenues.

## **BACKGROUND:**

Contra Costa Regional Medical Center (CCRMC) and Health

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks No	otes:		
VOTE (	VOTE OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022	
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor		
Contact:	Marilyn R. Bybee, (925) 370-5200	By: Laura Cassell, Deputy	

Centers went to bid in 2007 for janitorial supplies. The bid was awarded to Unisource, who later merged with Xpedx to form Veritiv in January 2014. On December 7, 2010, the Board of Supervisors approved agenda item C.27 to add funds to existing Purchase Order #21837 for a new total of \$1,130,000 for the purchase of janitorial supplies.

Vertiv is an awarded supplier for janitorial supplies and chemicals on the Vizient Group Purchasing Organization (GPO) contract # EV1014.

Over the past two years, there has been an exponential increase in the volume of cleaning supplies, chemicals and equipment utilized to continuously provide a safe environment for staff, patients, and visitors. At the same time, like medical supply shortages, the Environmental Services Department at CCRMC also experienced supply shortages due to the ongoing supply chain disruptions. During this difficult time, Veritiv continued to support the Hospital and health centers by providing an increased volume of critically needed cleaning supplies and sharps containers that we were unable to obtain through other vendors. Due to the constant supply struggles and unpredictable spending patterns, Environmental Services did not realize they had exceeded their funding allocation, as they were focused on maintaining a safe environment.

The supplier is entitled to payment for the reasonable value of its supplies under the equitable relief theory of quantum meruit. The theory provides that where a supplier has been asked to provide goods without a valid contract, and the supplier does so to the benefit of the County, the supplier is entitled to recover the reasonable value of those goods. The Department cannot pay the supplier for the goods procured as they lack the necessary instrument to issue payment. As such, the Department recommends the approval of both a \$138,250 payment for the supplies included in past due invoices through October 22, 2022, and a purchase order to fund the purchases of cleaning supplies, chemicals and equipment from October 23, 2022 through November 30, 2025.

Approval of these actions will allow the vendor to receive payment for supplies provided and to continue providing much needed janitorial supplies for CCRMC and Health Centers through November 30, 2025.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, CCRMC and Health Centers will not have the necessary cleaning supplies, chemicals, and equipment necessary to maintain a clean and safe environment for the staff, patients and visitors that utilize our services. Additionally, the Hospital will be at risk for not meeting regulatory requirements mandated by The Joint Commission, Title 22, etc.

Additionally, Veritiv Operating Company will not be paid for supplies rendered in good faith.

# **ATTACHMENTS**

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: Amend 2022-23 YMCA of the East Bay Childcare Services Contract

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Young Men's Christian Association of the East Bay to extend the term through January 31, 2023, with no change to the payment limit, to continue to provide partner Head Start/Early Head Start and State - Childcare Program services, subject to approval by the County Administrator and approval as to form by County Counsel.

## FISCAL IMPACT:

There will be no fiscal impact.

# BACKGROUND:

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start/Early Head Start and Early Head Start-Childcare Program services to program eligible County residents. The Department, in turn, contracts with a number of community-based organizations to provide a wider distribution of services. Additionally, State Childcare Partnership, California Department of Education (CDE) and California Department of Social Services (CDSS) funds is available through partnership with ACF funds to provide infant, toddler, and preschool child development services.

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.		
	Diane Burgis, District III Supervisor	ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		

Contact: V. Kaplan, (925) 608-5052

On January 21, 2022, the Contra Costa County Employment and Human Services Department (EHSD), Community Services Bureau (CSB), issued RFP #1184 to select a contractor to serve as a delegate agency to operate a Head Start program in East County. Additionally, State Childcare Partnership, California Department of Education (CDE) and California Department of Social Services (CDSS) funds were available to provide infant, toddler, and preschool child development services. Your Board approved and authorized the EHSD Director to execute a contract with Young Men's Christian Association (YMCA) of the East Bay on June 21, 2022 (C.129) not to exceed \$3,203,750 for the period July 1, 2022 to December 31, 2022.

The Contra Costa County Employment and Human Services Department, Community Services Bureau currently partners with YMCA to serve 329 eligible children and their families in east Contra Costa County through the 2022-2023 childcare contract. EHSD is currently negotiating with YMCA to execute a contract amendment that may increase services by up to 24 childcare slots. The increase would enable the YMCA to increase the layering of Head Start and State child development funds in order to increase full day, full-year services to meet community need.

EHSD is requesting a no-cost extension through January 31, 2023 and will return to your Board in January 2023 to increase funding and extend through June 30, 2023 with a corresponding increase in funding. Approval of this amendment will allow the continued provision of these services.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

## CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

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Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Alcohol Monitoring Systems Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Master Services Agreement and associated Product and Service Schedule with Alcohol Monitoring Systems, Inc., in an amount not to exceed \$800,000, for the purchase and lease of SCRAMx alcohol monitoring systems, monitoring services and hosted software, for the term of November 1, 2022 through October 31, 2025.

#### FISCAL IMPACT:

\$800,000. 100% General Fund; budgeted.

#### BACKGROUND:

The Office of the Sheriff has been utilizing SCRAM and Remote Breath Alcohol monitor devices for offenders who commit alcohol related offenses since 2009. Alcohol Monitoring Systems, Inc., has been providing sales, leasing, on-going warranty and on-line monitoring of SCRAM and Remote Breath Alcohol monitor devices. Alcohol monitoring programs are utilized for both sentenced and pre-trial release offenders. The use of alcohol monitoring equipment helps reduces the jail population and cost savings associated with housing offenders in-custody. The alcohol monitoring program also plays a key role in helping offender

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
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VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	1 hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy	

Contact: Abigail Balana, 925-655-0008

complete their court ordered commitment and allowing them to re-enter the community in a timely manner. Approval of the Products and Services Agreement documents the vendor's obligations to provide the described products and services to the County.

## **CONSEQUENCE OF NEGATIVE ACTION:**

If unapproved, the Sheriff's Office will be unable to secure the equipment and monitoring services to provide court-ordered alcohol monitoring.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Axon Enterprise, Inc. Taser 7

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Axon Enterprise, Inc. to increase the payment limit by \$2,854,661 to a new payment limit of \$15,357,829 for the purchase of Taser 7 Conducted Energy Weapons, equipment, and software for the term November 1, 2022 to October 31, 2027.

#### FISCAL IMPACT:

\$15,357,829 total payment limit. \$12,503,168 was previously approved and funded for Body-Worn Cameras and In-Car Camera Systems funded by Measure X. Today's actions will increase the payment limit by \$2,854,661 for Taser 7 which will be funded by Service Area P-6.

#### BACKGROUND:

Axon Enterprise, Inc., previously TASER International, Inc., has been developing TASER energy weapons and cloud-based evidence management software since 1993. Axon currently partners with more than 15,100 agencies worldwide to deliver hardware and software solutions built for the public safety sector. The Taser 7 has improved technology and features that are more in line with today's law enforcement industry standards. The Taser weapons system has proven to be

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
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VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact:	Abigail Balana, 925-655-0008			

an essential tool for the Office of the Sheriff personnel and to be highly effective while reducing the potential for injury. On November 29, 2022, the board approved an agreement with Axon Enterprise, Inc. for the purchase of body worn cameras, software and services. If approved, this amendment will add Taser 7 conducted energy weapons, equipment and software to the contract. Under the terms of the agreement, Axon's liability is limited to the amount paid by County in the twelve months preceding the claim, except with respect to a breach of County data, which is limited to \$5,000,000. County may only terminate the agreement for an uncured breach by Axon or the board of supervisors' failure to appropriate funds for amounts due under the agreement.

# CONSEQUENCE OF NEGATIVE ACTION:

A negative action by the Board would cause the Office of the Sheriff to lose its primary less-lethal force option.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Forensic Pathology Services - Arnold R. Josselson M.D.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Arnold R. Josselson M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term October 1, 2022 through September 30, 2024.

## FISCAL IMPACT:

\$1,000,000; 100% General Fund; budgeted.

#### BACKGROUND:

Dr. Josselson M.D., who specializes in pathology and forensic pathology, will assume responsibility for and perform autopsy services for deaths that fall within the jurisdiction of the Coroner, will prepare documents and reports as required, provide training to personnel, provide court testimony as required, and ensure that quality standards are met for the services performed. This will allow the Sheriff-Coroner's Office to continue to meet the obligations to provide forensic pathology services.

# **CONSEQUENCE OF NEGATIVE ACTION:**

If a negative action is given, it will result in the Sheriff's Office not having access to a vendor to perform autopsy services and related reporting in the Coroner's Division.

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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
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VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor  : Abigail Balana, 925-655-0008	By: Laura Cassell, Deputy	

SLAT OF THE STATE OF THE STATE

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Forensic Pathology Services - Mark A. Super M.D.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Mark A. Super M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term of October 1, 2022 through September 30, 2024.

## **FISCAL IMPACT:**

\$1,000,000; 100% General Fund; budgeted.

#### BACKGROUND:

Dr. Super M.D., who specializes in pathology and forensic pathology, will assume responsibility for and perform autopsy services for deaths that fall within the jurisdiction of the Coroner, will prepare as required documents and reports, provide training to personnel, provide court testimony as required, and ensure that quality standards are met for the services performed. This will allow the Sheriff-Coroner's Office to continue to meet the obligations to provide forensic pathology services.

# **CONSEQUENCE OF NEGATIVE ACTION:**

If a negative action is given, it will result in the Sheriff's Office not having access to this vendor to perform autopsy services and related reporting in the Coroner's Division.

<b>✓</b> AP	PPROVE	OTHER		
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Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
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VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022		
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy		
Contact:	: Abigail Balana, 925-655-0008			

SLAT OF THE STATE OF THE STATE

Contra Costa County

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: December 13, 2022

Subject: Forensic Pathology Services - Ikechi Ogan M.D.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Ikechi Ogan M.D., in an amount not to exceed \$1,000,000 for forensic pathology services for the term of October 1, 2022 through September 30, 2024.

## FISCAL IMPACT:

\$1,000,000; 100% General Fund; budgeted.

## **BACKGROUND:**

Ikechi Ogan M.D., who specializes in pathology and forensic pathology, will assume responsibility for and perform autopsy services for deaths that fall within the jurisdiction of the Coroner, will prepare as required documents and reports, provide training to personnel, provide court testimony as required, and ensure that quality standards are met for the services performed. This will allow the Sheriff-Coroner's Office to continue to meet the obligations to provide forensic pathology services.

## **CONSEQUENCE OF NEGATIVE ACTION:**

If a negative action is given, it will result in the Sheriff's Office not having access to this vendor to perform autopsy services and related reporting in the Coroner's Division.

	PPROVE ECOMMENDATION OF CNTY A	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
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VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor  : Abigail Balana, 925-655-0008	By: Laura Cassell, Deputy	

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Amendment #76-524-17 with Samir B. Shah, M.D., Inc.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #76-524-17 with Samir B. Shah, M.D., Inc., a professional corporation, effective December 1, 2022, to amend Contract #76-524-16 to increase the payment limit by \$190,000, from \$2,172,000 to a new payment limit of \$2,362,000 with no change in the term of April 1, 2020 through March 31, 2023.

# FISCAL IMPACT:

This amendment will add \$190,000 to the total payment limit due to increased volume of services during the COVID-19 pandemic, and will be funded 100% by Hospital Enterprise Fund I. (No rate increase)

#### **BACKGROUND:**

cc: Marcy Wilhelm

On March 10, 2020, the Board of Supervisors approved Contract #76-524-16 with Samir B. Shah, M.D., Inc., for the period from April 1, 2020 through March 31, 2023, for the provision of ophthalmology surgical services and performing duties of the Chief Medical Officer and Chief Executive Officer at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers.

Approval of Contract Amendment Agreement #76-524-17 will allow the Contractor to provide additional services required during the COVID-19 pandemic. This contractor will be transitioning to a County employee in early 2023.

<b>№</b> AP	PROVE	OTHER	
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VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
	Federal D. Glover, District V Supervisor		
ABSENT:	John Gioia, District I Supervisor	By: Laura Cassell, Deputy	
Contact:	Patrick Godley 925-957-5405		

# CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Dr. Shah would not be able to provide additional ophthalmology surgical services and performing duties of the Chief Medical Officer and Chief Executive Officer at CCRMC, requested by the County, through the term of the contract.

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Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #76-806 with Allison Sih, M.D. (DBA Golden Gate Urology)

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #76-806 with Allison Sih, M.D. (DBA Golden Gate Urology), an individual, in an amount not to exceed \$270,000, to provide urology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period December 1, 2022 through November 30, 2023.

## FISCAL IMPACT:

Approval of this contract will result in annual expenditures of up to \$270,000 and will be funded 100% by Hospital Enterprise Fund I revenues.

## **BACKGROUND:**

925-370-5525 cc: E Suisala, M Wilhelm

Due to the limited number of specialty providers available within the community, CCRMC and Health Centers rely on contracts to provide necessary specialty health services to their patients. This is a new contractor who will provide urology services, clinic coverage, on-call services, and medical and surgical procedures at CCRMC and Health Centers.

Approval of new Contract #76-806 will allow this contractor to provide necessary specialty medical services at CCRMC and Contra Costa Health Centers for the period December 1, 2022 through November 30, 2023.

✓ AF	PPROVE	OTHER		
<b>I</b> RE	<b>▼</b> RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	Clerks Notes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.		
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022		
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor			
Contact	Samir A Shah M D	By: Laura Cassell, Deputy		

# CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the necessary specialty urology services needed for patient care will not be available and will create increased appointment wait times for patients due to the limited number of specialty providers available within the community.

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #23-775 with The Staywell Company, LLC.



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-772 with The Staywell Company, LLC, a limited liability company, in an amount not to exceed \$473,561, for hosted content, products, and services regarding patient education for Contra Costa Health Services for the period from December 15, 2022 through December 14, 2027.

#### FISCAL IMPACT:

This contract will result in contractual service expenditures of up to \$473,561 over a 5-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate increase)

# BACKGROUND:

cc: F Carroll

This contract meets the needs of Contra Costa Health Services (CCHS) by providing Fast Healthcare Interoperability Resources (FHIR). Krames On FHIR® is a patient education platform combining an application and solution suite delivering education to clinicians and patients at the point of care where it has the best chance to help improve patient outcomes. Krames On FHIR® will replace Krames On-demand (expiring December 15, 2022) and Elsevier ExitCare as the two vendors from where CCHS currently sources patient-facing education.

<b>№</b> AP	PPROVE	OTHER		
<b>№</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor  Patrick Wilson, 925, 335, 8777	By: Laura Cassell, Deputy		

#### BACKGROUND: (CONT'D)

CCHS Leadership is moving to Krames On FHIR® to synthesize patient education within the department, encouraging all CCHS divisions to use the same tool for patient-facing education. The Contra Costa Health Plan and Public Health divisions are already in accord with this goal. CCHS began contracting with this vendor in 2005. The Order Form executed under this contract replaces and supersedes the Content License Agreement dated October 25, 2005, between The StayWell Company, LLC and Contra Costa Health Services, and the License Agreement dated May 22, 2009, between wired.MD, Inc and Contra Costa Regional Medical. The Terms and Conditions and Order Form executed under this contract govern the annual license fees and the use and display of the content for the applicable products.

CCHS Nursing staff performed the outreach necessary prior to selecting Krames On FHIR® for its capability to sufficiently fulfill all patient-facing education. Nursing leadership, the Professional Development Department, and the Office of Informatics and Technology reviewed and compared two platforms - El Sevier (ExitCare) and Krames On FHIR®, and approved to standardize patient education with Krames On FHIR®.

Approval of new Contract #23-775 allows the contractor to provide content and product hosting services through December 14, 2027.

The County may only terminate the contract for (1) Staywell's uncured breach of the contract, or (2) the Board of Supervisors' failure to appropriate funds for amounts due under the contract. Under the contract, the County is obligated to indemnify Staywell for: any failure of the County to obtain patient consent to receive messaging from Staywell; claims arising out of any content furnished by County for use with the Staywell services; the negligent acts of the County; and the County's breach of the terms of the contract.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHS will lose its ability to provide patient education as the current contract for Krames On-Demand is set to expire, and a renewal contract for ExitCare is no longer in pursuit. In the ongoing objective to improve patient care and outcomes, the departmental goal is to have one patient educational application for all CCHS.

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #76-808 with David Gurley, M.D.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #76-808 with David Gurley, M.D., an individual, in an amount not to exceed \$225,000, to provide emergency medicine services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period December 1, 2022 through November 30, 2023.

#### **FISCAL IMPACT:**

Approval of this contract will result in annual expenditures of up to \$225,000 and will be funded as budgeted by the department, 100% Hospital Enterprise Fund I revenues.

#### **BACKGROUND:**

cc: Marcy Wilhelm, Noel Garcia

Due to the limited number of specialty providers available within the community, CCRMC and Health Centers rely on contracts to provide necessary specialty health services to their patients. This contractor's emergency medicine services will include clinic coverage, consultation, training, medical and surgical procedures.

Approval of this new Contract #76-808 will allow the contractor to provide emergency medicine services at CCRMC and Contra Costa Health Centers for the period December 1, 2022 through November 30, 2023.

<b>✓</b> AF	PPROVE	OTHER		
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks Notes:				
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor  Samir Shah. MD. 925-370-5525	By: Laura Cassell, Deputy		

# CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring emergency medicine services at CCRMC and Contra Costa Health Centers will not have access to this contractor's services.

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Option to Purchase Real Property Located at 2191 Kirker Pass Road, Concord

#### **RECOMMENDATION(S):**

APPROVE the purchase of an option for \$1,000 that will give the County the right, for a six-month term, to purchase the real property located at 2191 Kirker Pass Road, Concord, for use in the operation of two therapeutic residential facilities for behavioral health clients at a purchase price of \$2,900,000.

APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute the option, subject to approval by the County Administrator and approval as to form by County Counsel.

AUTHORIZE the Director of Public Works to extend the term of the option in one-month increments no more than three times at a cost not to exceed \$100 for each extension.

AUTHORIZE the Auditor-Controller to issue a check in the amount of \$1,000 payable to Doma Title of California, Inc., 4160 Dublin Blvd., Suite 100, Dublin, California, to be forwarded to the Real Estate Division of Public Works for deposit into escrow.

AUTHORIZE the Auditor-Controller to issue up to three additional checks in the amount of \$100 each, payable to Doma Title of California, Inc., 4160 Dublin Blvd., Suite 100, Dublin, California, to be forwarded to the Real Estate Division of Public Works for deposit into escrow.

<b>№</b> AP	PROVE	OTHER	
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks Notes:			
VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022	
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy	
Contact:	Julin Perez, 925-957-2460		

#### RECOMMENDATION(S): (CONT'D)

DIRECT the Real Estate Division of Public Works to record a memorandum of the option agreement in the Office of the Contra Costa County Recorder.

#### FISCAL IMPACT:

The option will be purchased using realignment funds made available by the State of California to support county mental health programs. If the option is exercised, the purchase of the property will be funded by a grant from the Behavioral Health Continuum Infrastructure Program (BHCIP), available through the California Department of Health Care Services (DHCS). The Board of Supervisors authorized the County to apply for BHCIP funds on July 12, 2022. The source of the required 10% match funding will be Realignment funds.

#### BACKGROUND:

#### APPLICATION FOR STATE FUNDING:

On July 12, 2022, the Board of Supervisors authorized the Health Services Director to apply for grant funding from BHCIP. Approval of the application was granted in recognition of the County's need to increase the number of its urgent care and longer-term residential treatment facilities, both secure and voluntary, for adults with serious mental illness. In its application for BHCIP funding, the County intends to prioritize serving clients who require longer-term care in the County, regionalizing services, expanding step-down and other treatment options, and making additional facilities available for individuals who have co-occurring substance use disorder (SUD).

On September 30, 2022, DHCS announced the release of BHCIP Round 5: Crisis and Behavioral Health Continuum. Round 5 will make \$480 million available to projects that address significant crisis care gaps in behavioral health infrastructure (i.e., mental health and SUD infrastructure). It is expected that the State will give priority to projects that provide crisis services to individuals in need. The application deadline for Round 5 is January 17, 2023.

The project contemplated by this board order will be part of the County's application for BHCIP funding during Round 5. The option will give the County the right to buy the subject property under the terms of the option agreement and will only be exercised if the County's application for BHCIP funding is approved. The right to purchase the property gives the County "site control." If the County doesn't have "site control" (i.e., ownership of, or the right to purchase, a particular property), over the location of the proposed project, DHCS will not award funds to the project.

#### PLANNED PROJECT - RESIDENTIAL TREATMENT FACILITY:

The subject property consists of approximately ten acres located at 2191 Kirker Pass Road, Concord. The property has been improved with two buildings, a storage shed, a children's playground, a parking lot and landscaping. The project being proposed to the State as part of the County's application for BHCIP funding involves the acquisition of the property, the demolition of the existing structures, the construction of two separate therapeutic residential facilities, and the operation of the two facilities.

If the project is approved, both of the new facilities will have a 16-bed capacity, will be staffed 24/7, and will be licensed by the State. Both will provide voluntary mental health services in a home-like setting. One facility will be used for individuals who have experienced a crisis and require additional support before returning home. The average length of stay at this facility is expected to be 5-14 days, with a maximum allowable stay of 30 days. The second facility will be used for individuals who are either returning from an institution for mental disease (IMD) or are at risk of IMD placement without additional support. The average length of stay at this facility is expected to be 3-9 months, with a maximum stay of 12 months. Both programs will provide comprehensive psychosocial and medication assessment; individual, group and family support; and life skills, social and recreational learning opportunities.

The site was selected based on its size, its proximity to the central and eastern parts of the County and its peaceful setting. The new buildings can be located at the back of the property, which will minimize any intrusion on the property and maximize privacy for the existing neighborhood.

#### PURCHASE OF PROPERTY:

As the first step in acquiring the property at 2191 Kirker Pass Road, Concord, the County will acquire a six-month option to purchase the property. The purchase price of the option is \$1,000. The option price is non-refundable but will be applied to the purchase price of the property if the option is exercised. Once the option to purchase is in effect, the project will have four phases, which are (i) obtaining BHCIP funding from the State, (ii) acquiring the land (through the exercise of the purchase option), (iii) demolishing the existing buildings, and (iv) constructing the new facilities.

Under the terms of the option, the purchase price of the property is \$2,900,000. If the option to purchase is exercised, the \$1,000 purchase price of the option will be credited against the purchase price of the property.

If BHCIP funding is awarded to the County, a recommendation to accept the award and exercise the option to purchase the property will be the subject of a subsequent board order.

### **CONSEQUENCE OF NEGATIVE ACTION:**

Failure to secure the right to purchase the real property at 2191 Kirker Pass Road, Concord, will result in the County not being awarded BHCIP funding to develop the proposed project.

# **ATTACHMENTS**

Draft Option Agreement
Draft Grant Deed
Exhibit A
Draft Memorandum of Option Agreement

# OPTION AGREEMENT AND ESCROW INSTRUCTIONS

This option agreement ("<u>Agreement</u>") is dated as of December \_\_\_, 2022 (the "<u>Effective Date</u>"), and is between We Care Society Inc, a California non-profit organization (the "<u>Seller</u>"), and the County of Contra Costa, a political subdivision of the State of California (the "<u>Buyer</u>").

#### RECITALS

- A. Seller is the owner of the real property located at 2191 Kirker Pass Road, Concord, California, having Assessor's Parcel Number 117-080-006-2, as more particularly described in <a href="Exhibit A">Exhibit A</a> (the "Property"). The Property is improved with two buildings, each building consisting of approximately 7,900 square feet and 1,833 square feet, a storage shed, a children playground, a parking lot and landscaping.
- B. Seller desires to grant an option to purchase the Property to Buyer and Buyer desires to accept the option from Seller on the terms and conditions set forth in this Agreement.
- C. If Buyer acquires the Property, it will do so using funds made available by the State Department of Health Care Services and the California Department of Social Services as part of the Behavioral Health Continuum Infrastructure Program (BHCIP) (the "State Funding"). The closing of the transaction contemplated by this Agreement is conditioned on the County's receipt of the State Funding.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

#### **AGREEMENT**

- 1. <u>Grant of Option</u>. Seller hereby grants to Buyer the exclusive option to purchase the Property on the terms and conditions set forth in this Agreement (the "<u>Option</u>").
- 2. Term of Option. The term of the Option begins on the Effective Date and ends at 11:59 p.m. on the date that is six months after the Effective Date (the "Option Term"). Buyer has the right to extend the Option Term in one-month increments no more than three times, provided Buyer (i) gives notice of its election to extend the term in writing to Seller, and (ii) pays \$100 as consideration for each extension of the Option Term. For purposes of exercising the extension, Buyer may notify Seller by emailing Seller at the email address for Seller set forth in Section 14. If Buyer fails to exercise its Option during the Option Term, the Option will automatically expire and all rights of Buyer arising out of the Option will immediately cease. During the Option Term, Seller may not enter into any agreement to sell, transfer or lease the Property.

3. Method of Exercising Option. Buyer may exercise the Option at any time after the Effective Date and prior to the expiration of the Option Term by giving written notice to Seller and Title Company (as defined below) (the "Option Exercise Date"). If Buyer exercises the Option, Seller and Buyer shall close this transaction in accordance with the terms of this Agreement on the date specified by Buyer in its written notice to Seller, which date will be no later than 90 days after the Option Exercise Date.

# 4. Option Price; Purchase Price.

- a. The purchase price for the Option is \$1,000 (the "Option Price"). The Option Price will be applied to the Purchase Price at the Close of Escrow (as defined below). The Option Price is earned when paid and is nonrefundable consideration for the Option. The Option Price is to be paid within ten days after this Agreement is approved by the County Board of Supervisors.
- b. The purchase price for the Property under the Option is \$2,900,000 (the "<u>Purchase Price</u>"). The Purchase Price is payable on the date close of escrow for the sale of the Property ("<u>Close of Escrow</u>") occurs.
- 5. Escrow. Buyer and Seller hereby establish an escrow for this transaction with Doma Title of California, Inc., Evelyn Bowens, 4160 Dublin Blvd., Suite 100, Dublin, California (Phone: 925-847-9570) ("Escrow Agent" and, when applicable, "Title Company"), its Escrow Number 54606-22-01547. Escrow Agent and Title Company are hereby employed by the parties to handle the escrow. This Agreement constitutes escrow instructions and a fully executed copy of this Agreement will be deposited with the Escrow Agent for this purpose. If the Escrow Agent requires the execution of its standard form printed escrow instructions, Buyer and Seller shall execute the same; however, such instructions may be construed only as applying to Escrow Agent's employment. If there is a conflict between the terms of this Agreement and the terms of the printed escrow instructions, the terms of this Agreement will control. In no event may the parties be required to execute any printed escrow instructions that purport to exculpate Escrow Agent from their own negligent conduct, willful misconduct, breach of written instructions or bad faith acts.
- 6. Closing Costs; Prorations; Appointments; Additional Documents. Upon the Close of Escrow, Seller shall pay all closing costs and escrow charges incurred in the transaction. Buyer shall pay all recording fees to record the Grant Deed (as defined below) and the premium charged for the title policy, if the policy is requested by Buyer. Seller is obligated, without cost to Buyer, to remove at or prior to the Close of Escrow, all judgment liens, federal or state income or sales tax liens, lis pendens affecting the Property, financing encumbrances, mortgages, deeds of trust, or other consensual monetary liens, mechanics' or materialmen's liens or encumbrances against the Property or imposed on the Property as a result of Seller's (or its employees, agents' contractors', subcontractrors' or affiliates) actions or omissions, or improvements made to, or services rendered in connection with, the Property at the request of, or on behalf of Seller (collectively, "Encumbrances"). Seller shall also terminate any possessory agreements, licenses and operating agreements that affect the Property prior to Close of Escrow.

In addition to the documents identified in Section 7 below, Buyer and Seller shall each deliver any other instruments that Escrow Agent or Title Company may reasonably require or that are otherwise required to proceed to Close of Escrow and consummate the sale of the Property to Buyer and the issuance of the title policy to Buyer, in accordance with the terms of this Agreement.

- 7. <u>Seller Deposit into Escrow</u>. On or before the Close of Escrow, Seller shall deliver into escrow with the Title Company the following documents:
  - a. A grant deed, in recordable form and properly executed by Seller, in substantial conformity with the form attached as <a href="Exhibit B">Exhibit B</a> (the "Grant Deed") conveying to Buyer the Property in fee simple absolute, subject to any exceptions Buyer approves in writing (the "Approved Exceptions").
  - b. Seller's affidavit of nonforeign status as contemplated by Section 1445 of the Internal Revenue Code of 1986, as amended [26 USCA §1445] ("FIRPTA Affidavit").
- 8. <u>Close of Escrow</u>. The Title Company shall do the following to effect the Close of Escrow:
  - a. Record the Grant Deed, marked for return to the Buyer care of Buyer's Principal Real Property Agent, which will be deemed delivery to the Buyer.
  - b. Issue the title policy, if requested to do so by Buyer.
  - c. Prorate taxes, assessments, rents and other charges as provided by this Agreement.
  - d. Disburse to Seller the Purchase Price, less prorated amounts and charges to be paid by or on behalf of Seller under this Agreement.
  - e. Prepare and deliver to Buyer and to Seller one signed copy of the Title Company's closing statement showing all receipts and disbursements of the escrow.

If the Title Company is unable to simultaneously perform all of the instructions set forth above, the Title Company shall notify Buyer and Seller and retain all funds and documents pending receipt of further instructions from Buyer.

- 9. <u>Seller's Representations and Warranties</u>. Seller hereby represents and warrants to Buyer as follows:
  - a. <u>Marketable Title</u>. Seller is conveying to Buyer, marketable and insurable fee simple title to the Property, clear of restrictions, leases, liens and other encumbrances, subject only to the Approved Exceptions. No leases, rental agreements, licenses, or any other agreements allowing any third-party right to use the Property are or will be in force unless prior consent has been given by Buyer in writing. Commencing on the Effective Date, and continuing until the close of Escrow, Seller shall not permit any liens,

encumbrances, easements, or assessments to be placed on the Property other than the Approved Exceptions, nor shall Seller enter into any agreement that would affect the Property and that would be binding on Buyer after the Close of Escrow without the prior written consent of Buyer.

- b. <u>Property History</u>. Seller has disclosed to Buyer all information and records known to and maintained by Seller in connection with the history of the Property. All information Seller has delivered to Buyer is accurate and Seller has disclosed all known facts with respect to the Property's prior use and history.
- c. <u>Property Information</u>. Seller has disclosed to Buyer all reports and studies conducted by and/or maintained by Seller or Seller's consultants, including, without limitation, the environmental report(s). Seller has provided Buyer with all reports in Seller's possession, with respect to the Property.
- d. <u>Condition of Property</u>. Seller has disclosed to Buyer all information, records and studies maintained by Seller in connection with the Property concerning hazardous substances and that Seller is not concealing any knowledge of the presence of contamination or hazardous substances on, from or under the Property. Any information that Seller has delivered to Buyer either directly or through Seller's agents is accurate and Seller has disclosed all material facts with respect to the Property.
- e. Other Matters Affecting Property. To the best of Seller's knowledge, there are not presently any actions, suits, or proceedings pending or, to the best of Seller's knowledge, threatened against or affecting the Property or the interest of Seller in the Property or its use that would affect Seller's ability to consummate the transaction contemplated by this Agreement. Further, there are not any outstanding and unpaid arbitration awards or judgments affecting title to any portion of the Property. To the best of Seller's knowledge there are not presently any pending or threatened condemnation, eminent domain or similar proceedings affecting the Property. Seller shall promptly notify Buyer of any of these matters arising in the future.
- f. <u>Seller's Authority</u>. This Agreement and all other documents delivered prior to or at the Close of Escrow have been authorized, executed, and delivered by Seller; are binding obligations of the Seller; and are collectively sufficient to transfer all of Seller's rights to the Property.
- 10. <u>Buyer's Representations and Warranties</u>. Buyer warrants that the Board of Supervisors of Contra Costa County has authorized Buyer to enter into this Agreement and, upon execution, this Agreement is a binding obligation of Buyer.
- 11. <u>Successors and Assigns</u>. This Agreement binds and inures to the benefit of the respective legal representatives, successors, assigns, heirs, and devisees of the parties.
- 12. <u>Risk of Loss</u>. The risk of loss or damage to the Property until the Close of Escrow is to be borne by Seller. If, prior to the Close of Escrow, the Property or any part of it is destroyed or

materially damaged or if condemnation proceedings are commenced against the Property, Buyer has the right, exercisable by giving written notice to Seller within ten business days after receiving Seller's written notice of the damage, destruction or condemnation proceedings, to terminate this Agreement, in which case neither party will have any further rights or obligations under this Agreement. If Buyer elects to accept the Property in its then condition, all proceeds of insurance or condemnation awards payable to Seller by reason of such damage, destruction or condemnation are to be paid to Buyer. In the event of non-material damage to the Property, which damage Seller is unwilling to repair or replace, Buyer will have the right, exercisable by giving written notice within ten business days after receiving Seller's written notice of the damage, to either (i) terminate this Agreement, or (ii) accept the Property in its then condition and proceed with the purchase, in which case Buyer will be entitled to a reasonable reduction of the Purchase Price to the extent of the cost of repairing or replacing the damage. For purposes of any repairs or replacements under this Section, the closing may be extended, at Buyer's election, for a reasonable time to allow for such repairs or replacements to be made.

- 13. Right of Entry. From and after the Effective Date of this Agreement and at all times until this Agreement is terminated or title vests in Buyer, Buyer and its designated persons have the right at all reasonable times to enter on the Property for the purposes of Buyer, including but not limited to conducting soil and environmental tests, and other examinations and investigations of the Property. Buyer will defend, indemnify and hold Seller harmless against any damages, loss or liability or costs' arising from Buyer's or Buyer's designated persons' entry onto the Property, including but not limited to attorney's fees and costs.
- 14. <u>Notices</u>. All notices (including requests, demands, approvals or other communications) under this Agreement are to be in writing and delivered in person, by overnight carrier, or by first class U.S. Mail. A notice extending the Option Term may be sent to Seller via email. The addresses for delivery of all notices given under this Agreement are as follows:

Buyer: Principal Real Property Agent

Contra Costa County 40 Muir Road, 2<sup>nd</sup> Floor Martinez, CA 94553

Seller: We Care Society Inc.

2191 Kirker Pass Rd. Concord, CA 94521

Email: pcaldwell@wecarechildren.org

or to such other addresses as Buyer or Seller may respectively designate by written notice to the other. Delivery will be deemed effective: on the same day if delivery is made in person; on the next day after the date of mailing if delivery is made by overnight carrier; or on the fifth day following the date of mailing, if delivery is made by First Class U.S. Mail. A notice sent via email extending the Option Term will be deemed effective on the same day it is sent.

- 15. <u>Amendments</u>. Except as otherwise provided in this Agreement, this Agreement may be amended or modified only by a written instrument executed by Seller and Buyer.
- 16. Governing Law. This Agreement is governed by the laws of the State of California.
- 17. Merger of Prior Agreements. This Agreement, including the exhibits to it, constitutes the entire agreement between the parties with respect to the purchase and sale of the Property and supersedes all prior agreements and understandings between the parties relating to the subject matter of this Agreement.
- 18. <u>No Joint Venture or Third-Party Beneficiaries</u>. The relationship of Seller and Buyer is solely that of optionor and optionee. Nothing in this Agreement is intended to create a joint venture, partnership, tenancy-in-common, or joint tenancy relationship between Seller and Buyer nor to grant Buyer any interest in the Property. Nothing expressed or implied in this Agreement gives to any person, other than the parties to this Agreement and their permitted successors and assigns, any legal or equitable rights, remedy or claim hereunder.
- 19. Time of the Essence. Time is of the essence in the performance of this Agreement.
- 20. <u>Execution in Counterparts</u>. This Agreement may be executed in any number of counterparts, each of which will be deemed an original and all of which constitute one Agreement. To facilitate execution of this Agreement, the parties may execute and exchange by facsimile or electronic mail counterparts of the signature pages, which counterparts are binding.

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21. <u>Memorandum of Option</u>. The parties shall record in the official records of Contra Costa County a memorandum of this Agreement or other encumbrance evidencing the Option. If Buyer does not exercise the Option, upon the expiration of the Option, Buyer shall execute a Memorandum of Option Termination or quitclaim deed discharging any recording made pursuant to this section.

The parties are signing this Agreement as of the date set forth in the introductory paragraph.

CONTRA COSTA COUNTY	WE CARE SOCIETY INC.
Ry	By_
By Karen Mitchoff	Pete Caldwell
Chair, Board of Supervisors	Title
RECOMMENDED FOR APPROVAL:	
By	
Jessica Dillingham	
Principal Real Property Agent	
APPROVED AS TO FORM:	
MARY ANN McNETT MASON,	
COUNTY COUNSEL	
By	
Kathleen M. Andrus	
Deputy County Counsel	

# ACCEPTANCE BY ESCROW AGENT:

Doma Title of California acknowledges that it has received a fully executed copy of the foregoing Option Agreement and Escrow Instructions and, subject to the provisions of the Option Agreement and Escrow Instructions, agrees to act as Escrow Agent thereunder and to be bound by and perform the terms thereof as the terms apply to Escrow Agent.

# DOMA TITLE OF CALIFORNIA

By:	
Title:	
Date:	, 2022

#### EXHIBIT A

#### LEGAL DESCRIPTION OF PROPERTY

Real Property in the City of Concord, County of Contra Costa, State of California, described as follows:

#### Parcel One:

Portion of rancho monte del diablo and a portion of north 1/2 of section 2, township 1 north, range 1 west, mount diablo base and meridian, described as follows:

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Excepting therefrom that portion thereof lying within the county road known as Kirker Pass Road.

Also, excepting therefrom:

All that portion of land conveyed to City of Concord, a municipal corporation by that certain Grant Deed dated July 31, 1990, and recorded April 15, 1996, as instrument no. 96-67780, Contra Costa County official records.

#### Parcel Two:

An easement appurtenant to parcel one above, as created in that certain instrument recorded April 15, 1970, in book 6107, page 397, Contra Costa County records for the installation, maintenance and use of a water pipe line in, on, over and across the Following described real property:

A strip of land 5 feet in width measured at right angles, along the easterly boundary line of the parcel of land described as parcel one in the deed to Concord Radio Broadcasters, Inc., a California corporation recorded May 3, 1967, in book 5360 at page 369 of official records of Contra Costa County. Said easterly boundary line is further described as having a bearing of south 42° 19' 16" east and a distance of 172.85 feet in said deed (5360 or 369).

#### Parcel Three:

An easement appurtenant to parcel one above, as created in that certain instrument recorded April 15, 1970, in book 6107, page 399, Contra Costa County records for the installation, maintenance and use of a water well in, on and over lands described as follows:

A parcel of land 10 feet square lying in the most northeasterly corner of the parcel of land described in the deed to Richard W. And Wanda D. Frank recorded June 9, 1966, in book 5137 at page 320 of official records of Contra Costa County. Said 10 foot square parcel is further described as follows:

Beginning at the northeasterly corner of said frank parcel (5137 o.r. 320); thence southeasterly along the northeasterly boundary line of said frank parcel (5137 o.r. 320) south 43° 19' 16" east 10.0 feet; thence leaving said northeasterly line south 58° 53' 09" west 10.0 feet; thence north 43° 19' 16" west 10.0 feet to a point on the northwesterly boundary line of said frank parcel (5137 o.r. 320); thence along said northwesterly line north 58° 53' 09" east 10.0 feet to the point of beginning.

APN: 117-080-006-2

# EXHIBIT B FORM OF GRANT DEED



# RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

Contra Costa County Public Works Department 40 Muir Road, 2<sup>nd</sup> Floor Martinez, CA 94553

Assessor's Parcel No. 117-080-006-2

Title Co. Order No. 54606-22-01547

# **GRANT DEED**

For valuable consideration, receipt of which is hereby acknowledged, We Care Society Inc., a California non-profit organization ("Grantor") hereby grants to the County of Contra Costa, a political subdivision of the State of California ("Grantee"), the following described real property in the City of Concord, County of Contra Costa, State of California.

# AS DESCRIBED IN EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF.

WE CARE SOCIETY INC.

Dated		By Pete Caldwell, Title
		his certificate verifies only the identity of the individual who signed the document hed, and not the truthfulness, accuracy, or validity of that document.
STATE OF CAL	LIFORNIA) ) ONTRA COSTA )	
subscribed to the	who proved to e within instrument and acknown at by his/her/their signature on	, Notary Public, personally appeared, me on the basis of satisfactory evidence to be the person(s) whose name is wledged to me that he/she/they executed the same in his/her/their authorized the instrument the person, or the entity upon behalf of which the person acted,
I certify UNDER correct.	R PENALTY OF PERJURY u	nder the laws of the State of California that the foregoing paragraph is true and
WITNESS my ha	and and official seal.	
Signature		(seal)

#### **EXHIBIT A**

#### Parcel One:

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Excepting therefrom that portion thereof lying within the county road known as Kirker Pass Road.

#### Also, excepting therefrom:

All that portion of land conveyed to City of Concord, a municipal corporation by that certain Grant Deed dated July 31, 1990, and recorded April 15, 1996, as instrument no. 96-67780, Contra Costa County official records.

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APN: 117-080-006-2

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APN: 117-080-006-2

RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:	
Contra Costa County Public Works Department 40 Muir Road, 2 <sup>nd</sup> Floor Martinez, CA 94553	
Assessor's Parcel No. 117-080-006-2	(Above Space for Recorder's Use Only)
MEMORAN	DUM OF OPTION
	, 20, and is between the County of Contra ifornia ("Optionee") and We Care Society Inc., a
the date of this Memorandum of Option (the "O	Option Agreement and Escrow Instructions dated as of option Agreement") under which Optionor is granting to v located at 2191 Kirker Pass Road, Concord, California,
AS DESCRIBED IN <u>EXHIBIT A</u> ATTAC	CHED HERETO AND MADE A PART HEREOF
The initial term of the Option Agreement the term of the Option Agreement through	nt expires on, 2023. Optionee may extend, 2023.
provide record notice of the existence of the Op	constitute the Option Agreement and is intended to tion Agreement. If there is any inconsistency between greement, the terms of the Option Agreement prevail over
	COUNTY OF CONTRA COSTA, a political Subdivision of the State of California
	Ву
	Brian E. Balbas Public Works Director
	WE CARE SOCIETY INC.
	Ву
	Pete Caldwell, Title

[Attach Notary Forms]

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: Option to Purchase Real Property Located at 2523 El Portal Drive, San Pablo.



Contra Costa County

## **RECOMMENDATION(S):**

APPROVE the purchase of an option for \$100,000 that will give the County the right, for a six-month term, to purchase the real property located at 2523 El Portal Drive, San Pablo, for use as a mental health urgent care facility and as a therapeutic residential facility for behavioral health clients at a purchase price of \$3,445,000.

APPROVE and AUTHORIZE the Chair, Board of Supervisors, to execute the option, subject to approval by the County Administrator and approval as to form by County Counsel.

AUTHORIZE the Auditor-Controller to issue a check in the amount of \$100,000 payable to Doma Title of California, Inc., 4160 Dublin Blvd., Suite 100, Dublin, California, to be forwarded to the Real Estate Division of Public Works for deposit into escrow.

DIRECT the Real Estate Division of Public Works to record a memorandum of the option agreement in the Office of the Contra Costa County Recorder.

#### FISCAL IMPACT:

The option will be purchased using realignment funds made available by the State of California to support county mental health programs. If the option is exercised, the purchase of the property will be funded by a grant from the Behavioral Health Continuum Infrastructure Program (BHCIP), available through the California Department of Health Care Services (DHCS). The Board of Supervisors authorized the County to apply for BHCIP funds on July 12, 2022. It is anticipated that the required match funding of 10% of the project total cost will be achieved through the contribution of adjacent County-owned property to the project.

Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks N	otes:			
VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor  : Julin Perez. 925-957-2460	By: June McHuen, Deputy		

#### **BACKGROUND:**

## APPLICATION FOR STATE FUNDING:

On July 12, 2022, the Board of Supervisors authorized the Health Services Director to apply for grant funding from BHCIP. Approval of the application was granted in recognition of the County's need to increase the number of its urgent care and longer-term residential treatment facilities, both secure and voluntary, for adults with serious mental illness. In its application for BHCIP funding, the County intends to prioritize serving clients who require longer-term care in the County, regionalizing services, expanding step-down and other treatment options, and making additional facilities available for individuals who have co-occurring substance use disorder (SUD).

On September 30, 2022, DHCS announced the release of BHCIP Round 5: Crisis and Behavioral Health Continuum. Round 5 will make \$480 million available to projects that address significant crisis care gaps in behavioral health infrastructure (i.e., mental health and SUD infrastructure). It is expected that the State will give priority to projects that provide crisis services to individuals in need. The application deadline for Round 5 is January 17, 2023.

The project contemplated by this board order will be part of the County's application for BHCIP funding during Round 5. The option will give the County the right to buy the subject property under the terms of the option agreement and will only be exercised if the County's application for BHCIP funding is approved. The right to purchase the property gives the County "site control." If the County doesn't have "site control" (i.e., ownership of, or the right to purchase, a particular property), over the location of the proposed project, DHCS will not award funds to the project.

#### PLANNED PROJECT: URGENT CARE FACILITY; RESIDENTIAL TREATMENT FACILITY; WELLNESS CENTER

The subject property is a 1.1-acre parcel located at 2523 El Portal Drive. The property has been improved with a two-story building consisting of approximately 15,500 square feet of space. As shown on the attached site plan, the to-be-acquired property (Lot A) is adjacent to an unimproved 0.42-acre parcel that the County already owns (Lot B). The project being proposed to the State as part of the County's application for BHCIP funding is the acquisition of Lot A, the renovation of the existing building on Lot A, the construction of an approximately 4,883 square-foot building on Lot B, and the operation of three programs on Lot A and Lot B.

The existing building on Lot A will house a mental health urgent care facility and a therapeutic residential facility. The mental health urgent care facility will provide extended outpatient service hours, including medication support, for individuals experiencing an urgent need who can participate on a voluntary basis. The therapeutic residential facility will have a capacity of 16 beds, will be staffed 24/7, and will be licensed by the State. The residential facility will provide voluntary mental health services in a home-like setting for individuals who have experienced a crisis and require additional support before returning home. The average length of stay at the residential facility is expected to be 5-14 days, with a maximum allowable stay of 30 days.

The building planned to be constructed on Lot B will be used as a community wellness center, the third program that is part of the overall project. The community wellness center will provide a space for community gathering, individual and group recovery support, social and recreational opportunities, life skill classes and other skill development experiences. The wellness center will also include a dog park and other amenities that may be enjoyed by residents of the micro housing units currently under construction on another parcel adjacent to Lot B, the parcel located at 2555 El Portal Drive (Lot C). Lot C is not currently owned by the County but is under County control by virtue of a lease-purchase agreement between the County and the current owner of Lot C. Lot C is currently being renovated for use by the County's Health Services Department – Health, Housing and Homeless Services Division to provide 54 micro housing units to persons experiencing homelessness, or at risk of homelessness. The renovation and operation of Lot C is a separate project from the one being proposed as part of the County's application for BHCIP funding.

#### PURCHASE OF PROPERTY

As the first step in acquiring the property at 2523 El Portal Drive, the County will acquire a six-month option to purchase the property. The purchase price of the option is \$100,000. The option price is non-refundable but will be applied to the purchase price of the property if the option is exercised. Once the option to purchase is in effect, the project will have four phases, which are (i) obtaining BHCIP funding from the State, (ii) acquiring the land (Lot A) (through the exercise of the purchase option), (iii) renovating the existing building to provide urgent care and therapeutic residential care, and (iv) constructing the wellness center on the adjacent (County-owned) property (Lot B).

Under the terms of the option, the purchase price of the property is \$3,445,000. If the option to purchase is exercised, the \$100,000 purchase price of the option will be credited against the purchase price of the property.

If BHCIP funding is awarded to the County, a recommendation to accept the award and exercise the option to purchase the property will be the subject of a subsequent board order.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to secure the right to purchase the real property at 2523 El Portal Drive will result in the County not being awarded BHCIP funding to develop the proposed project.

# **ATTACHMENTS**

**Draft Option Agreement** 

**Draft Grant Deed** 

Draft Memorandum of Option Agreement

# OPTION AGREEMENT AND ESCROW INSTRUCTIONS

This option agreement ("<u>Agreement</u>") is dated as of December \_\_\_, 2022 (the "<u>Effective Date</u>"), and is between Juniper Investment LLC, a California limited liability company (the "<u>Seller</u>"), and the County of Contra Costa, a political subdivision of the State of California (the "<u>Buyer</u>").

#### RECITALS

- A. Seller is the owner of the real property located at 2523 El Portal Drive, San Pablo, California, having Assessor's Parcel Number 416-140-048, as more particularly described in <a href="Exhibit A">Exhibit A</a> (the "Property"). The Property is improved with a two-story building consisting of approximately 15,200 square feet, a parking lot and landscaping.
- B. Seller desires to grant an option to purchase the Property to Buyer and Buyer desires to accept the option from Seller on the terms and conditions set forth in this Agreement.
- C. If Buyer acquires the Property, it will do so using funds made available by the State Department of Health Care Services and the California Department of Social Services as part of the Behavioral Health Continuum Infrastructure Program (BHCIP) (the "State Funding"). The closing of the transaction contemplated by this Agreement is conditioned on the County's receipt of the State Funding.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

#### **AGREEMENT**

- 1. <u>Grant of Option</u>. Seller hereby grants to Buyer the exclusive option to purchase the Property on the terms and conditions set forth in this Agreement (the "<u>Option</u>").
- 2. <u>Term of Option</u>. The term of the Option begins on the Effective Date and ends at 11:59 p.m. on the date that is six months after the Effective Date (the "<u>Option Term</u>"). Buyer has the right to extend the Option Term in one-month increments no more than three times, provided Buyer gives notice of its election to extend the term in writing to Seller. For purposes of exercising the extension, Buyer may notify Seller by emailing Seller at the email address for Seller set forth in Section 14. If Buyer fails to exercise its Option during the Option Term, the Option will automatically expire and all rights of Buyer arising out of the Option will immediately cease. During the Option Term, Seller may not enter into any agreement to sell, transfer or lease the Property.
- 3. <u>Method of Exercising Option</u>. Buyer may exercise the Option at any time after the Effective Date and prior to the expiration of the Option Term by giving written notice to Seller and

Title Company (as defined below) (the "Option Exercise Date"). If Buyer exercises the Option, Seller and Buyer shall close this transaction in accordance with the terms of this Agreement on the date specified by Buyer in its written notice to Seller, which date will be no later than 90 days after the Option Exercise Date.

# 4. Option Price; Purchase Price.

- a. The purchase price for the Option is \$100,000 (the "Option Price"). The Option Price will be applied to the Purchase Price at the Close of Escrow (as defined below). The Option Price is earned when paid and is nonrefundable consideration for the Option. The Option Price is to be paid within ten days after this Agreement is approved by the County Board of Supervisors.
- b. The purchase price for the Property under the Option is \$3,400,000 (the "<u>Purchase Price</u>"). The Purchase Price is payable on the date close of escrow for the sale of the Property ("<u>Close of Escrow</u>") occurs.
- 5. Escrow. Buyer and Seller hereby establish an escrow for this transaction with Doma Title of California, Inc., Evelyn Bowens), 4160 Dublin Blvd., Suite 100, Dublin, California (Phone: 925-847-9570) ("Escrow Agent" and, when applicable, "Title Company"), its Escrow Number 54606-22-01585. Escrow Agent and Title Company are hereby employed by the parties to handle the escrow. This Agreement constitutes escrow instructions and a fully executed copy of this Agreement will be deposited with the Escrow Agent for this purpose. If the Escrow Agent requires the execution of its standard form printed escrow instructions, Buyer and Seller shall execute the same; however, such instructions may be construed only as applying to Escrow Agent's employment. If there is a conflict between the terms of this Agreement and the terms of the printed escrow instructions, the terms of this Agreement will control. In no event may the parties be required to execute any printed escrow instructions that purport to exculpate Escrow Agent from their own negligent conduct, willful misconduct, breach of written instructions or bad faith acts.
- 6. Closing Costs; Prorations; Appointments; Additional Documents. Upon the Close of Escrow, Seller shall pay all closing costs and escrow charges incurred in the transaction. Buyer shall pay all recording fees to record the Grant Deed (as defined below) and the premium charged for the title policy, if the policy is requested by Buyer. Seller is obligated, without cost to Buyer, to remove at or prior to the Close of Escrow, all judgment liens, federal or state income or sales tax liens, lis pendens affecting the Property, financing encumbrances, mortgages, deeds of trust, or other consensual monetary liens, mechanics' or materialmen's liens or encumbrances against the Property or imposed on the Property as a result of Seller's (or its employees, agents' contractors', subcontractrors' or affiliates) actions or omissions, or improvements made to, or services rendered in connection with, the Property at the request of, or on behalf of Seller (collectively, "Encumbrances"). Seller shall also terminate any possessory agreements, licenses and operating agreements that affect the Property prior to Close of Escrow.

In addition to the documents identified in Section 7 below, Buyer and Seller shall each deliver any other instruments that Escrow Agent or Title Company may reasonably require or that are otherwise required to proceed to Close of Escrow and consummate the sale of the Property to Buyer and the issuance of the title policy to Buyer, in accordance with the terms of this Agreement.

- 7. <u>Seller Deposit into Escrow</u>. On or before the Close of Escrow, Seller shall deliver into escrow with the Title Company the following documents:
  - a. A grant deed, in recordable form and properly executed by Seller, in substantial conformity with the form attached as <a href="Exhibit B">Exhibit B</a> (the "Grant Deed") conveying to Buyer the Property in fee simple absolute, subject to any exceptions Buyer approves in writing (the "Approved Exceptions").
  - b. Seller's affidavit of nonforeign status as contemplated by Section 1445 of the Internal Revenue Code of 1986, as amended [26 USCA §1445] ("FIRPTA Affidavit").
- 8. Close of Escrow. The Title Company shall do the following to effect the Close of Escrow:
  - a. Record the Grant Deed, marked for return to the Buyer care of Buyer's Principal Real Property Agent, which will be deemed delivery to the Buyer.
  - b. Issue the title policy, if requested to do so by Buyer.
  - c. Prorate taxes, assessments, rents and other charges as provided by this Agreement.
  - d. Disburse to Seller the Purchase Price, less prorated amounts and charges to be paid by or on behalf of Seller under this Agreement.
  - e. Prepare and deliver to Buyer and to Seller one signed copy of the Title Company's closing statement showing all receipts and disbursements of the escrow.

If the Title Company is unable to simultaneously perform all of the instructions set forth above, the Title Company shall notify Buyer and Seller and retain all funds and documents pending receipt of further instructions from Buyer.

- 9. <u>Seller's Representations and Warranties</u>. Seller hereby represents and warrants to Buyer as follows:
  - a. <u>Marketable Title</u>. Seller is conveying to Buyer, marketable and insurable fee simple title to the Property, clear of restrictions, leases, liens and other encumbrances, subject only to the Approved Exceptions. No leases, rental agreements, licenses, or any other agreements allowing any third-party right to use the Property are or will be in force unless prior consent has been given by Buyer in writing. Commencing on the Effective Date, and continuing until the close of Escrow, Seller shall not permit any liens, encumbrances, easements, or assessments to be placed on the Property other than the

- Approved Exceptions, nor shall Seller enter into any agreement that would affect the Property and that would be binding on Buyer after the Close of Escrow without the prior written consent of Buyer.
- b. <u>Property History</u>. Seller has disclosed to Buyer all information and records known to and maintained by Seller in connection with the history of the Property. All information Seller has delivered to Buyer is accurate and Seller has disclosed all known facts with respect to the Property's prior use and history.
- c. <u>Property Information</u>. Seller has disclosed to Buyer all reports and studies conducted by and/or maintained by Seller or Seller's consultants, including, without limitation, the environmental report(s). Seller has provided Buyer with all reports in Seller's possession, with respect to the Property.
- d. <u>Condition of Property</u>. Seller has disclosed to Buyer all information, records and studies maintained by Seller in connection with the Property concerning hazardous substances and that Seller is not concealing any knowledge of the presence of contamination or hazardous substances on, from or under the Property. Any information that Seller has delivered to Buyer either directly or through Seller's agents is accurate and Seller has disclosed all material facts with respect to the Property.
- e. Other Matters Affecting Property. To the best of Seller's knowledge, there are not presently any actions, suits, or proceedings pending or, to the best of Seller's knowledge, threatened against or affecting the Property or the interest of Seller in the Property or its use that would affect Seller's ability to consummate the transaction contemplated by this Agreement. Further, there are not any outstanding and unpaid arbitration awards or judgments affecting title to any portion of the Property. To the best of Seller's knowledge there are not presently any pending or threatened condemnation, eminent domain or similar proceedings affecting the Property. Seller shall promptly notify Buyer of any of these matters arising in the future.
- f. <u>Seller's Authority</u>. This Agreement and all other documents delivered prior to or at the Close of Escrow have been authorized, executed, and delivered by Seller; are binding obligations of the Seller; and are collectively sufficient to transfer all of Seller's rights to the Property.
- 10. <u>Buyer's Representations and Warranties</u>. Buyer warrants that the Board of Supervisors of Contra Costa County has authorized Buyer to enter into this Agreement and, upon execution, this Agreement is a binding obligation of Buyer.
- 11. <u>Successors and Assigns</u>. This Agreement binds and inures to the benefit of the respective legal representatives, successors, assigns, heirs, and devisees of the parties.
- 12. <u>Risk of Loss</u>. The risk of loss or damage to the Property until the Close of Escrow is to be borne by Seller. If, prior to the Close of Escrow, the Property or any part of it is destroyed or materially damaged or if condemnation proceedings are commenced against the Property,

Buyer has the right, exercisable by giving written notice to Seller within ten business days after receiving Seller's written notice of the damage, destruction or condemnation proceedings, to terminate this Agreement, in which case neither party will have any further rights or obligations under this Agreement. If Buyer elects to accept the Property in its then condition, all proceeds of insurance or condemnation awards payable to Seller by reason of such damage, destruction or condemnation are to be paid to Buyer. In the event of non-material damage to the Property, which damage Seller is unwilling to repair or replace, Buyer will have the right, exercisable by giving written notice within ten business days after receiving Seller's written notice of the damage, to either (i) terminate this Agreement, or (ii) accept the Property in its then condition and proceed with the purchase, in which case Buyer will be entitled to a reasonable reduction of the Purchase Price to the extent of the cost of repairing or replacing the damage. For purposes of any repairs or replacements under this Section, the closing may be extended, at Buyer's election, for a reasonable time to allow for such repairs or replacements to be made.

- 13. Right of Entry. From and after the Effective Date of this Agreement and at all times until this Agreement is terminated or title vests in Buyer, Buyer and its designated persons have the right at all reasonable times to enter on the Property for the purposes of Buyer, including but not limited to conducting soil and environmental tests, and other examinations and investigations of the Property. Buyer will defend, indemnify and hold Seller harmless against any damages, loss or liability or costs' arising from Buyer's or Buyer's designated persons' entry onto the Property, including but not limited to attorney's fees and costs.
- 14. <u>Notices</u>. All notices (including requests, demands, approvals or other communications) under this Agreement are to be in writing and delivered in person, by overnight carrier, or by first class U.S. Mail. A notice extending the Option Term may be sent to Seller via email. The addresses for delivery of all notices given under this Agreement are as follows:

Buyer: Principal Real Property Agent

Contra Costa County 40 Muir Road, 2<sup>nd</sup> Floor Martinez, CA 94553

Seller: Juniper Investment LLC

c/o Marshall & Co. Property Management Inc.

2175 E. Francisco Blvd., Suite A

San Rafael, CA 94901

Email: marshall@marshallproperty.com

or to such other addresses as Buyer or Seller may respectively designate by written notice to the other. Delivery will be deemed effective: on the same day if delivery is made in person; on the next day after the date of mailing if delivery is made by overnight carrier; or on the fifth day following the date of mailing, if delivery is made by First Class U.S. Mail. A notice sent via email extending the Option Term will be deemed effective on the same day it is sent.

- 15. <u>Amendments</u>. Except as otherwise provided in this Agreement, this Agreement may be amended or modified only by a written instrument executed by Seller and Buyer.
- 16. Governing Law. This Agreement is governed by the laws of the State of California.
- 17. <u>Merger of Prior Agreements</u>. This Agreement, including the exhibits to it, constitutes the entire agreement between the parties with respect to the purchase and sale of the Property and supersedes all prior agreements and understandings between the parties relating to the subject matter of this Agreement.
- 18. <u>No Joint Venture or Third-Party Beneficiaries</u>. The relationship of Seller and Buyer is solely that of optionor and optionee. Nothing in this Agreement is intended to create a joint venture, partnership, tenancy-in-common, or joint tenancy relationship between Seller and Buyer nor to grant Buyer any interest in the Property. Nothing expressed or implied in this Agreement gives to any person, other than the parties to this Agreement and their permitted successors and assigns, any legal or equitable rights, remedy or claim hereunder.
- 19. Time of the Essence. Time is of the essence in the performance of this Agreement.
- 20. <u>Execution in Counterparts</u>. This Agreement may be executed in any number of counterparts, each of which will be deemed an original and all of which constitute one Agreement. To facilitate execution of this Agreement, the parties may execute and exchange by facsimile or electronic mail counterparts of the signature pages, which counterparts are binding.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

21. <u>Memorandum of Option</u>. The parties shall record in the official records of Contra Costa County a memorandum of this Agreement or other encumbrance evidencing the Option. If Buyer does not exercise the Option, upon the expiration of the Option, Buyer shall execute a Memorandum of Option Termination or quitclaim deed discharging any recording made pursuant to this section.

The parties are signing this Agreement as of the date set forth in the introductory paragraph.

JUNIPER INVESTMENTS LLC

CONTRA COSTA COUNTY

By By By Karen Mitchoff Marshall Jainchill Member
Karen Mitchoff Marshall Jainchill
Chair, Board of Supervisors  Member
RECOMMENDED FOR APPROVAL:
By
Jessica Dillingham
Principal Real Property Agent
APPROVED AS TO FORM:
MARY ANN McNETT MASON,
COUNTY COUNSEL
D <sub>1</sub>
By
Kathleen M. Andrus Deputy County Counsel

\PW-DATA\grpdata\realprop\Julin\BHCIP\2523 El Portal Dr\_San Pablo\OPTION PURCHASE\2523 El Portal Dr.\_Option Agmt V4\_draft.docx

# ACCEPTANCE BY ESCROW AGENT:

Doma Title of California acknowledges that it has received a fully executed copy of the foregoing Option Agreement and Escrow Instructions and, subject to the provisions of the Option Agreement and Escrow Instructions, agrees to act as Escrow Agent thereunder and to be bound by and perform the terms thereof as the terms apply to Escrow Agent.

# DOMA TITLE OF CALIFORNIA

By:	
Title:	
Date:	, 2022

# EXHIBIT A

# LEGAL DESCRIPTION OF PROPERTY

Real property in the City of San Pablo, County of Contra Costa, State of California, described as follows:

PARCEL A, as shown on the map of MS 778-88, filed March 9, 1989, Book 139 Parcel Maps, Page 1, Contra Costa County records.

APN: 416-140-048-8

# EXHIBIT B FORM OF GRANT DEED



# RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

Contra Costa County Public Works Department 40 Muir Road, 2<sup>nd</sup> Floor Martinez, CA 94553

Assessor's Parcel No. 416-140-048-8

Title Co. Order No. 54606-22-01585

# **GRANT DEED**

For valuable consideration, receipt of which is hereby acknowledged, Juniper Investment LLC, a California limited liability company ("Grantor") hereby grants to the County of Contra Costa, a political subdivision of the State of California ("Grantee"), the following described real property in the City of San Pablo, County of Contra Costa, State of California.

PARCEL A, as shown on the map of MS 778-88, filed March 9, 1989, Book 139 Parcel Maps, Page 1, Contra Costa County records.

#### JUNIPER INVESTMENT LLC

Dated		By_		_
	Marshall Jainchill, Member			
A Notary Pu	blic or other officer completing th to which this certificate is attached	•	•	C
STATE OF C	CALIFORNIA	)	)	
COUNTY OF	F CONTRA COSTA	)	,	
On			Public, personally appeared, evidence to be the person(s) v	vhose name is
subscribed to	the within instrument and acknow	ledged to me that he/she/they	executed the same in his/her/	their authorized

capacity, and that by his/her/their signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature	seal	



Real Property Acceptance Ordinance Code Chapter 1108-8 County Ordinance 2019-35

California, is hereby accepted by the unders on behalf of the County of Contra Costa, pur	perty conveyed by deed datedfrom sta County, a political subdivision of the State of igned Public Works Director or authorized designee suant to authority conferred by Chapter 1108-8 of the he grantee consents to recordation thereof by its duly
DATED:	PUBLIC WORKS DIRECTOR
	By: Brian M. Balbas Public Works Director Contra Costa County

Govt. Code § 25350.60

### RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO: Contra Costa County Public Works Department 40 Muir Road, 2<sup>nd</sup> Floor Martinez, CA 94553 (Above Space for Recorder's Use Only) Assessor's Parcel No. 416-140-048-8 MEMORANDUM OF OPTION This Memorandum of Option is dated \_\_\_\_\_\_, 20\_\_, and is between the County of Contra Costa, a political subdivision of the State of California ("Optionee") and Juniper Investment LLC, a California limited liability company ("Optionor"). Optionee and Optionor are parties to an Option Agreement and Escrow Instructions dated as of the date of this Memorandum of Option (the "Option Agreement") under which Optionor is granting to Optionee an option to purchase the real property located at 2523 El Portal Drive, San Pablo, California, as more particularly described as follows: PARCEL A, as shown on the map of MS 778-88, filed March 9, 1989, Book 139 Parcel Maps, Page 1, Contra Costa County records. The initial term of the Option Agreement expires on 2023. Optionee may extend the term of the Option Agreement through \_\_\_\_\_\_\_, 2023. This Memorandum of Option does not constitute the Option Agreement and is intended to provide record notice of the existence of the Option Agreement. If there is any inconsistency between this Memorandum of Option and the Option Agreement, the terms of the Option Agreement prevail over the terms of this Memorandum of Option. COUNTY OF CONTRA COSTA, a political Subdivision of the State of California By Brian E. Balbas Public Works Director JUNIPER INVESTMENT, LLC

By\_

Marshall Jainchill, Member

[Attach Notary Forms]

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Contract #76-789 with Vizient, Inc.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County a Master Services Agreement and Statement of Work with Vizient, Inc., a corporation, at no cost to the County, to provide group purchasing program services, for the Contra Costa Regional Medical Center (CCRMC) for the period from October 1, 2022, through September 30, 2025.

#### **FISCAL IMPACT:**

cc: F Carroll, M Wilhelm

This contract will result in committed purchase requirements of \$90,368,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. This contactor provides the contractual services in consideration of administrative fees paid to it by its suppliers. For every 12 months of the contract term, the County's aggregate purchases reported by the suppliers must equal or exceed the agreed-upon minimum. If it does not, the County would be required to pay contractor a percentage of the committed purchase requirement.

<b>✓</b> AP	PROVE	OTHER
<b>№</b> RE	COMMENDATION OF CNTY AD	MINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 AP	PROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Manier Nine Country Administratory and Clark of the Board of Supervisors.
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy
Contact:	Jaspreet Benepal, 925-370-5100	

#### **BACKGROUND:**

This contract meets the needs of the County by providing Group Purchasing Program services. Vizient is a health care Group Purchasing Organization (GPO) that, on behalf of participating organizations, negotiates, directly and through its contracting subsidiaries, agreements between suppliers and Vizient for goods, services, and intangible items. Under contract #76-789, Vizient will negotiate and enter into supplier agreements under which the County may purchase as a third-party beneficiary.

Contra Costa Regional Medical Center (CCRMC) has been doing business with Vizient and its predecessors for over thirty years, as Vizient services 50% of the healthcare organizations in the United States, including 97% of all academic medical centers and over 20% of ambulatory care providers. Vizient's members represented more than \$130 billion in purchasing volume for 2021. As a result of mergers and acquisitions over the last few years, there are now only three (3) viable GPOs for membership consideration. They are Vizient, LLC, Premier, Inc., and HealthTrust Premier, Inc. was considered, but its presence on the West Coast has been diminishing over the past ten-plus years. The inability to network with other local GPO members was a factor, as CCRMC may desire to participate in the member clinical, supply chain, pharmaceutical collaborative, and regional supply coalitions.

HealthTrust was considered, but due to the rigid requirements for achieving value, later rejected; HealthTrust, provides its members with exceptional pricing on products; however, its model works on the principle of one size fits all. Multiple vendor contracts within a product category are unavailable for member selection; negotiations with and committing their membership to one vendor offering within a product category is what allows for exceptional pricing. But the need to utilize various vendor pricing would leave the member without a contract and cause it to negotiate its contract pricing, terms, and conditions or request custom contracting services from HealthTrust for additional fees, increasing cost, and decreasing value. Further, HealthTrust does not have a presence on the West Coast.

CCRMC chose to stay with Vizient because by switching GPOs, CCRMC would no longer be able to access Vizient's pharmacy portfolio. Vizient's pharmacy program delivers exceptional value to members due to its rigorous weekly price review and bi-weekly mini-bid process. Switching GPOs may increase the cost of pharmaceuticals and would eliminate CCRMC's ability to purchase Vizient's private-label generic (NovaPlus) products. The volume of the product, supplies, equipment, and services purchased by Vizient members across the Nation allows CCRMC to benefit from the value of participating in Vizient's supplier agreements. Most prices, contract terms & conditions, and value-added services received are significantly better than what CCRMC could achieve alone.

In consideration for the services provided under this contract, Vizient will retain administrative fees from its suppliers based on County's purchases, with that supplier, except as otherwise provided in a supplier agreement. Vizient will share a percentage of the administrative fees reported by a supplier with the County based on the County's purchases (for covered items) reported by suppliers during each calendar quarter for the duration of this contract. To meet the contractual annual committed purchase requirement of \$90,368,000 over the initial 3-year period, the County's aggregate purchases reported by suppliers must equal or exceed the contractual spend amount specified every 12 months of the contract term (\$29,237, 000 2022/23, \$30,114,000 2023/24, and \$31,017,000 2024/25). Supplier sales reported to Vizient for 2020 and 2021 for CCRMC exceed \$36,000,000 annually. Annualized sales for FY 2022 are estimated to be over \$35,000,000.

Additionally, CCRMC collaborates with its covered facilities to transition their purchases to the Vizient Contract Portfolio where possible, increasing the annual purchases reported through Vizient, further ensuring the County's commitment purchase requirement is met each year.

This contract obligates the County to indemnify Vizient against third-party claims arising from the County's negligent act or omission or breach of the master agreement, and if County resells purchased materials. This contract includes a limitation of liability limiting Vizient's liability to an amount equal to annual services fees and reimbursable expenses in the applicable statement of work. In order to secure the supplier pricing afforded by this contract, the County can only terminate the agreement for an uncured breach by Vizient or bankruptcy by Vizient.

This request to the Board is retroactive due to a delay in negotiating the contract terms between the contractor and County staff.

Approval of this new Contract #76-789 allows the contractor to provide services through September 30, 2025, with two (2) additional 1-year terms by amendment.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

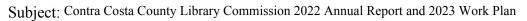
If this contract is not approved, CCRMC will no longer receive the price discounts offered under the participating supplier agreements and will not benefit from the terms and conditions Vizient negotiates on behalf of its members. As a result, the price CCRMC pays for pharmaceuticals, supplies, and equipment would immediately escalate.

#### **ATTACHMENTS**

To: Board of Supervisors

From: Alison McKee, County Librarian

Date: December 13, 2022





Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the Contra Costa County Library Commission 2022 Annual Report and 2023 Work Plan.

#### **FISCAL IMPACT:**

None

#### **BACKGROUND:**

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission or committee shall annually report to the Board on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year on the second Tuesday in December. The attached report fulfills this requirement for the Library Commission.

_	PROVE  COMMENDATION OF CNTY A	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 Al	PPROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy

Contact: Walt Beveridge 925-608-7730

ATTACHMENTS
CCCLC Annual
Report

# Annual Report, Contra Costa County Library Commission (September 2021 through October 2022)

The Contra Costa Library Commission is a diverse group of people who are appointed by and report to a variety of sources (County Supervisors, city and town councils, as well as the Contra Costa County Community College District, the Central Labor Council, and the Office of Education.

The Commission exists as an advisory board to the Board of Supervisors and the County Library. The purposes of the Commission, according to its bylaws, are to:

- "Serve in an advisory capacity to the Board and County Librarian;
- "Provide community linkage to the County Library including, but not limited to, providing regular reports of the activities of the Commission to appointing authorities;
- "Serve as a forum for the community to express its views regarding the goals and operations of the County Library;
- "Assist the Board and the County Librarian in providing library services based on assessed public need; and
- "Develop and recommend proposals to the Board and the County Librarian for the betterment of the County Library, including, but not limited to, such efforts as insuring a stable and adequate funding level for the libraries of the County."

The bylaws also set forth specific advisory functions, denominated as duties:

- "Participate in the planning process, including the Library element of the County General Plan and the Library Strategic Plan;
- "Assist in the review of County Library policies that the Commission and the County Librarian determine will improve the operations of the County Library and service to the public;
- "Perform such other tasks and undertake such other assignments as may from time to time be referred to the Commission by the Board or the County Librarian;
- "Provide reports to the Board and the County Librarian when the Commission deems such reports to be timely and appropriate."

The list of duties emphasizes the advisory nature of the Commission in the following language:

"The Library Commission is an advisory body and as such is specifically prohibited from (i) undertaking any inquiry or investigation into the personnel policies and practices of the County Library or the day-to-day administrative operations of the County Library, and, (ii) from taking any action that would imply the County's support or opposition to legislation, in the absence of, or that is inconsistent with, adopted Board positions. Only the Board of Supervisors can send letters on a particular piece of legislation."

Each position can have two people — a commissioner and an alternate commissioner. Both the commissioner and alternate can participate in local community activities and attend and participate in meetings of the Commission. The sole difference between the two positions is that if the commissioner is present at a meeting of the Commission, they possess the vote and the alternate is not permitted to vote.

Each year the Commission submits an annual report to the Board of Supervisors, city and town councils, and other appointing authorities of its activities for that year. The report last year had a cut-off date for activities of August 30 with the remainder of the year's items put forward to the next annual report. Upon reflection it was decided that a cut-off date for activities of October 31 was workable and would make the annual report more timely. Thus, beginning with this annual report, the cut-off for activities is October 31. Because the activities for last year were cut off as of August 31, this year's report will cover the period from September 1, 2021 through October 31, 2022.

The Commission functions both as a group that meets together six times a year and through the activities of the individual commissioners. The activities are listed in this annual report under that portion of the Commission's work plan that was submitted as part of last year's annual report. Some of the activities are part of the Commission's overall purview of library issues generally. Those matters are listed under Goal 4-C.

Consistent with the policy established by last year's annual report, activities of individual commissioners are listed by how they are in furtherance of the work plan of the Commission and not with regard to the specific commissioner performing the action.

Much of the activity of the Commission consists of hearing reports on matters involving the library system or libraries general that are presented or organized by the library administration staff. The Commission will then discuss the matter. County staff receive valuable feedback on these issues from the Commission's questions and comments.

Goal 1: Help establish sustainable funding and support for previously existing library programs and services and new needs raised by the economic downturn associated with the coronavirus pandemic. In order to accomplish this goal, we will:

Goal 1-A: Support the creation of a centrally organized private, not-for-profit, fund raising approach for funding countywide and local community library needs, complimentary to locally organized friends and foundation efforts, for the purpose of meeting service standards and objectives of the Library's strategic plan.

Under the guidance of the Library Foundation of Contra Costa Organizing Committee, composed principally of specific commissioners, efforts have been undertaken to obtain seeding funding from the Board of Supervisors using Measure X funds to help in the establishment of the 501(c)(3) non-profit foundation. The Organizing Committee has entered into an agreement with EdFund West to permit solicitation of funding prior to the establishment of the Foundation. Through the efforts of a member of the Board of Supervisors, pro bono legal counsel was provided to aid in the legal steps for creation of the Foundation. It is anticipated that filing of the papers necessary for the creation of the Foundation will be completed shortly.

As part of this activity, the Commission recommended that the Board of Supervisors allocate Measure X funds of \$300,000 one time to help establish the Library Foundation of Contra Costa based on the request from the Library Foundation of Contra Costa Organizing Committee. The Board of Supervisors, pursuant to this request, allocated \$50,000 for this purpose. (January 2022 meeting)

Goal 1-B: Encourage collaboration between community library friends and foundation groups and interchange with commissioners through the Friends Council and the annual forum.

While the continuation of the pandemic has prevented much of this effort, on a regional basis commissioners appointed by members of the Board of Supervisors have coordinated activities of the city and town commissioners, librarians, and Friends and Foundations within each district.

Various members of the boards of the local Friends and Foundations groups attended the racial equity training offered by the Library to them and to Commissioners.

Goal 1-C: Explore ways of ensuring stable, equitable and adequate public and private funding for the county library and its various branches.

Commissioners serve their local Friends and Foundations in their role of providing private funding for the branch library through such means as helping in the solicitation of grants and participating in fund-raising activities such as book sales.

Goal 1-D: Work cooperatively with branch libraries to seek sustainable funding in service of their local communities.

Commissioners take a significant role serving on the boards of local Friends and Foundations.

Goal 1-E: Review and if in agreement with it, support the annual budget proposal prepared by the County Library for submission to the Board of Supervisors.

A budget overview report was heard by the Commission. This report discussed the budget sources and expenditures for the county library system and the process for its adoption. It noted that the library is deemed a "special district" for property tax allocation and this means that a specific percentage of county property tax revenue is allocated for library purposes each year. This amount constitutes over 91.5% of the total library budget and is based on one percent of the county's share of property tax revenue. (November 2021 meeting)

The information about the budget proved invaluable for this year in that the issue arose several times involving allocation of Measure X funds. Several Supervisors have expressed interest in looking at the advisability of solely relying on this allocation going forward.

Goal 2: Liaise with elected officials, community groups, and residents to engender broad support for the Library system.

In order to accomplish this goal, we will:

Goal 2-A: Increase Legislative outreach at the local, state and federal levels to advocate for libraries, the services they provide and the allocation of appropriate resources to them.

The Commission recommended, based on a report from the Legislative Working Group, that the Board of Supervisors:

Support the Governor's proposed 2022/2023 budget items involving libraries including a \$5 million ongoing increase for the Lunch at the Library program, an \$8.8 million increase for online job training and workforce development (one time);

Allocate Measure X funds as requested by the County Librarian of \$200,000 ongoing for staffing the library's new early literacy outreach van and \$8.1 million one time for deferred maintenance on county-owned library facilities. (January 2022 meeting)

Support of \$750 million for library construction grants in the California State budget (June 2022);

Commissioners keep their appointing authority informed of library related legislative issues, usually through the public meeting process, Commissioners help ensure that issues involving libraries get the appropriate input of the local community and government. In an election year, commissioners also reach out to the candidates for city and town councils offering information about library needs.

# Goal 2-B: Have the Commission take an increasingly active role in the ALA and CLA lobbying efforts.

The recommendations reported under Goal 2-A were also in furtherance of this goal.

Commissioners reported on these matters to their appointing authority and those city and town councils, and individuals members thereof, could, on their own initiative, support the ALA and CLA lobbying efforts

Goal 2-C: Report back to the appropriate appointing authority (city/town council. Supervisor, board or agency) on a periodic basis to bring it abreast of Commission activities, initiatives, and identified library needs.

Commissioners generally report that, on a regular basis, they make reports to their appointing authority about library issues that should be of concern to the appointing authority. The commissioners view at least a part of their ongoing role as serving as the eyes and ears of their appointing authority within the greater library community. In the case of city and town councils this reporting can take place during a meeting of the council, which results in further dissemination of the information, or via communication with the city or town manager.

## Goal 2-D: Develop a system of sharing appropriate stories about our library with public officials at the federal, state, and local level.

The Legislative Working Group of the Commission continues to work on developing this system which should increase the visibility and importance of library related issues

with our public officials. This year this activity also included the testimony at the county level of various commissioners involving seeking of Measure X funds for library equity, diversity, and inclusion matters.

### Goal 2-E: Seek support from the appropriate appointing authority when appropriate to meeting needs of the library system.

Commissioners in various cities and towns worked on increasing local funding for libraries involving the issues of increased hours for the local library beyond the 40 hours provided by the county and repair, renovation, or replacement of local facilities that are the responsibility of the city or town

# Goal 2-F: Bring information back to the Commission at its regular meetings on local needs, issues and support.

A portion of each Commission meeting is devoted to reports from individual commissioners. Information provided by these informal reports can result in either library administration action or suggestions, suggestions by other commissioners, or a future agenda item for the Commission.

# Goal 2-G: Make every effort to solicit feedback on our respective libraries, become familiar with their operations, successes and challenges, and advocate for them in their communities and at the county level.

The Commission heard a report on the Orange Boy Survey of library patrons. This is a periodic survey of patrons of our library system and provides valuable information, both to the library administration and the Commission about what issues our patrons consider important and what awareness they have of various library services. This information helps drive decisions as to what programs and services will be offered by the library and how patrons will be informed of this information. In addition, the survey provides information about the satisfaction level of patrons with various services and programs and thus lets the library system know what things are working and what things need further work. (March 2022 meeting)

Commissioners meet on a periodic basis with the local community librarians under their purview and keep abreast of developments.

Commissioners provide community outreach through social media postings and other methods of communicating with the local library community. This year the activity

included providing information to the community of a library that was being reopened after having served as a Covid test site.

Commissioners participate in various community events bringing greater visibility to the libraries.

Goal 2-H: Continue, consistent with public health requirements engendered by the coronavirus pandemic, to conduct Commission meetings at the branches, and seek to involve the local communities in these meetings.

During the entire time for this report, the emergency orders for public meetings during the pandemic were in effect. Thus, all meetings of the Commission were conducted online via Zoom. The desire to hold meetings at branches and involve the local communities in these meetings remains an important goal of the Commission.

Goal 2-I: Reach out to organizations in the County (e.g. First 5, schools, PTAs, etc.) with common interests for the purpose of building supporting networks and programs.

The commission heard a report on the Contra Costa County General Plan and the role of the county library in that process. In doing so, the Commission became more aware of the common interests among various parts of the county government and groups that interact with them. The commission provided input into suggested changes to the plan related to libraries as part of the Envision Contra Costa 2040 general plan update. (January 2022 meeting)

Goal 3: Work on those important global and national issues that affect the library system or that can be assisted by the resources that the library system can provide to the community. In order to accomplish this goal, we will:

Goal 3-A: Work with the Equity, Diversity and Inclusivity Committee of the Library Administration to address those issues.

The Commission heard a report on the racial equity training that library staff has engaged in and the opportunity for commissioners and officers of various library friends and foundation groups to participate in that training for the coming year. During the year a number of commissioners participated in this training, and the issue was discussed at several commission meetings. (January 2022 meeting)

The Commission heard a report on Sunday hours. For the last 2 years the nine libraries within the system that had been open on Sundays have not been open on that day. The County Librarian presented a report on this issue which noted the difficulty of providing staffing for those hours, the incomplete reimbursement by the cities and towns that had libraries open on Sundays, and the additional problem caused by the Covid-19 pandemic. Further, the existing model for Sunday hours resulted in an uneven distribution of locations open on Sunday, both on the basis of community income and geography. A lively discussion ensued and it was understood that the County Librarian would discuss this issue in the future with the Commission together with input on a plan that would bring back library hours but on a more stable and equitable basis than what had been in effect. (May 2022 meeting)

The Commission had a report and discussion on partnering to support people experiencing homelessness. Our libraries serve as one of the points where services can be provided to the unhoused in our county. The report was provided by the county's Community Engagement Specialist in Health Housing and Homeless Services and the Senior Community Library Manager of the Concord Library. Among the information received was general information about the unhoused, the services available for this community, and the role of our libraries in providing these services. Information was also provided as to what is being done in other systems in our country. The commission will be exploring more about this issue in the future and providing recommendations after further study. (July 2022 meeting)

Goal 3-B: Seek, with appropriate private, county and state partners, methods to help overcome the digital divide including providing space to students needing undisturbed access to distance learning or reserved space for homework.

A report was also presented concerning the printing fees charged by the library for patrons printing material on the library printers. Since near the beginning of the pandemic, the library stopped charging patrons for the first 10 pages of black and white printing. The library administration proposed making this change permanent, once approved by the Board of Supervisors, and requested a Commission vote on the proposal. The Commission unanimously voted to support the recommendation. (November 2021 meeting)

#### Goal 3-C: Work to foster civic discussion in our body politic.

The Commission heard a report on and discussed the collection maintenance and reconsideration policy and process. From time to time one or more of our library patrons objects to one or more items in the library collection. The policy of what items

belong in our collection is based on a 1999 resolution of the Board of Supervisors that the library provide "a variety of library resources" "to meet the informational, education, recreational, and cultural needs of the community." The criteria to be used "include community interest and input, use of the collection, critical merit, relevance to diverse populations, usefulness, currency of information, and appropriateness for intended audience." In addition the policy notes, "An item will not be excluded simply because it is frank or controversial."

The report also noted that the American Library Association Library Bill of Rights provides that all libraries are "forums for information and ideas." Materials should not be excluded because of the origin, background, or views of those contributing to them. A variety of material that presents all points of view should be made available irrespective of doctrine or partisan disapproval. In addition libraries should challenge censorship, permit usage by all people, and protect the privacy and confidentiality of their patrons.

The information presented detailed the various parts of the process to be followed when a library patron objects to an item. It was indicated that few objections are made to materials. (September 2022 meeting)

### Goal 3-D: Work to highlight the role of libraries in disseminating factual information.

Commissioners take an active role in communicating with their general communities though postings on social media and support local library postings as well highlight the activities and role of libraries.

Commissioners keep informed on issues involving library censorship.

Goal 4: Serve as an advisory committee to the County on library issues. In order to accomplish this goal, we will:

Goal 4-A: Provide thoughtful, consistent, sound and prompt advice and counsel to the County Librarian in regard to the annual budget, the strategic plan, changes in policy impacting service and programs, and any other matters raised.

The Commission joined with library administration in presenting awards to volunteers and staff in regard to their work in Project Second Chance. This is a program run by the library which tutors adults who need assistance in attaining literacy. The program is found in every library in our system. One story from the program involves a man in his

60s who when asked why he participated in the program replied that he wanted to be able to read to his grandchildren. Literacy is also needed for both researching and applying for most jobs in our economy. (September 2011 meeting)

The Commission heard a progress report on the library's strategic plan noting especially what has been done in this regard in the face of the pandemic. It was noted that some library sites became COVID testing sites, library staff served as Disaster Service Workers, and lunch in the library expanded to a broader food distribution program. Greater use of the digital collection of the library occurred and online tutoring was expanded. It was also noted that the Equity, Diversity and Inclusion Program was established to help ensure our services reflected the needs of our diverse population. Library fines were also eliminated and base library hours rose from 35 hours a week to 40 hour a week. (September 2011 meeting)

The Commission heard a report on library department priorities. These items resulted from the strategic planning process. The priorities included:

- Bringing in the new library service managers;
- Filing vacancies (especially librarians);
- · Streamlining the budget process;
- · Working on the Pleasant Hill and Bay Point library facilities;
- Applying for a State Library Infrastructure Grant;
- · Improving the library system's information technology;
- · Restarting in-person programs;
- · Providing librarian training for those without MLIS degrees;
- · Providing a career pathway for library aides; and
- Work on racial equity issues including a collection diversity audit, staff training, and offering training to friends and foundation groups. (May 2022 meeting)

The library Public Information Officer reported on the email campaigns that the library systems use to inform the community and library patrons about library services and offerings. The information provided is based on the status of the patrons and there are divided into five classes:

- New cardholders;
- · Inactive cardholders;
- · "Digitarians" or people who primarily borrow digital files;
- "Occasionals" or people who haven't used there cards at least 12 weeks for a year; and
- Cardholder anniversary or birthday emails. (July 2022 meeting)

The Commission heard a report on the library's Summer Reading and Lunch at the Library programs. (September 2022 meeting)

# Work Plan, Contra Costa County Library Commission (November 2022 through October 2023)

The Contra Costa Library Commission is a diverse group of people who are appointed by and report to a variety of sources (County Supervisors, city and town councils, as well as the Contra Costa County Community College District, the Central Labor Council, and the Office of Education.

The Commission exists as an advisory board to the Board of Supervisors and the County Library. The purposes of the Commission, according to its bylaws, are to:

- "Serve in an advisory capacity to the Board and County Librarian;
- "Provide community linkage to the County Library including, but not limited to, providing regular reports of the activities of the Commission to appointing authorities;
- "Serve as a forum for the community to express its views regarding the goals and operations of the County Library;
- "Assist the Board and the County Librarian in providing library services based on assessed public need; and
- "Develop and recommend proposals to the Board and the County Librarian for the betterment of the County Library, including, but not limited to, such efforts as insuring a stable and adequate funding level for the libraries in the County."

The bylaws also set forth specific advisory functions, denominated as duties:

- "Participate in the planning process, including the Library element of the County General Plan and the Library Strategic Plan;
- "Assist in the review of County Library policies that the Commission and the County Librarian determine will improve the operations of the County Library and service to the public;
- "Perform such other tasks and undertake such other assignments as may from time to time be referred to the Commission by the Board or the County Librarian;
- "Provide reports to the Board and the County Librarian when the Commission deems such reports to be timely and appropriate."

The list of duties emphasizes the advisory nature of the Commission in the following language:

"The Library Commission is an advisory body and as such is specifically prohibited from (i) undertaking any inquiry or investigation into the personnel policies and practices of the County Library or the day-to-day administrative operations of the County Library, and, (ii) from taking any action that would imply the County's support or opposition to legislation, in the absence of, or that is inconsistent with, adopted Board positions. Only the Board of Supervisors can send letters on a particular piece of legislation."

Each year the Commission submits a work plan for the upcoming year to the Board of Supervisors, city and town councils, and other appointing authorities of its planned activities for the upcoming year.

Goal 1: Help establish sustainable funding and support for library programs and services to better serve all segments of our patrons.

In order to accomplish this goal, we will:

- Continue the creation and initial operation of the Library Foundation of Contra Costa, a non-profit foundation to raise funds for countywide and local community library needs for the purpose of meeting service standards and objectives of the Library's strategic plan.
- Explore and support ways of ensuring stable, equitable and adequate public and private funding for the county library and its various branches.
- Advocate for additional funding for branch libraries for Increased resources to better serve their local communities.
- Provide Input to the county and county librarian on budgetary issues and items.

Goal 2: Collaborate with elected officials, community groups, and residents to engender broad support for the Library. In order to accomplish this goal, we will:

- Legislative outreach at the local, state and federal levels to advocate for libraries, the services they provide and the allocation of appropriate resources to them.
   When possible, meet with legislative leaders in conjunction with other appropriate library districts.
- Take a more active role in the ALA and CLA lobbying efforts.

- Report back to the appointing authority (city/town council, Supervisor, board or agency) on a periodic basis to bring keep it abreast of Commission activities, initiatives, and identified library needs and, when appropriate, seek the advocacy of the appointing authority on such issues and needs.
- Collaborate with library staff to collect appropriate stories about the library to share with public officials at the federal, state, and local level.
- Provide information to the Commission on local, regional, or national library needs, issues and support.
- Become familiar with their the Library's operations, successes and challenges in order to educate organizations and individuals at the local, county, state and national level about the value and services offered by the library.
- Seek to involve the local communities in these Library Commission meetings.
- Encourage collaboration between the Library Foundation of Contra Costa, community library friends and foundation groups and commissioners by convening the Friends and Foundation Council, holding the annual Friends and Foundations Forum, and other appropriate events.

Goal 3: Work on important issues that affect the library system or that can be assisted by the resources that the library system can provide to the community.

In order to accomplish this goal, we will:

- Work with the Library to understand and address issues of Equity, Diversity and Inclusion.
- Recommend methods to overcome barriers to library services for various patrons.
- Work to foster civic discussion in our body politic.
- Work to highlight the role of libraries in disseminating factual information and to identify misinformation and disinformation.

Goal 4: Serve as an advisory committee to the County on library issues.

In order to accomplish this goal, we will:

- Assist new local library staff in becoming familiar with the needs, resources and organizations of the local community.
- Provide thoughtful, consistent, sound and prompt advice and counsel to the County Librarian regarding the Library's budget, the strategic plan, changes in policy impacting service and programs, and any other matters raised.

Adopted by the Commission November ##, 2022

### Library Commission Attendance: January 2022- December 2022

Library Commission Atten	dance January 2022 – December 2022	Total	Total	Total	Total	signed BROWN ACT & Ethics Orientation video viewing certification
COMMISSIONERS	REPRESENTING	Meetings	Absent	Present	Excused	Received
Huh, John M., Ph.D.	City of Antioch	6	0	6	0	х
Vacan	t City of Antioch (Alternate)					
Sendig, Linda	City of Brentwood	6	0	6	0	X
Faye, Vivian	City of Brentwood (Alternate)	6	1	5	0	х
Feree, Jacalyn	City of Clayton	6	0	6	0	х
Vacan	t City of Clayton (Alternate)					
Smith, Tommy	City of Concord	6	0	5	1	x
	t City of Concord (Alternate)					
Gemmer, Nicole	Town of Danville	6	0	5	1	×
Sanguedolce, Bob	Town of Danville (Alternate)	6	0	3	0	x
Fischer, Michael	City of El Cerrito	6	0	6	0	x
	City of El Cerrito (Alternate)	6	0	5	1	X
Koops, J Barry Jo Ellen Marcotte	City of Er Cernic (Alternate)	1	0	3	0	X
JO Elleli Marcolle		<u>'</u>	-			
	City of Hercules (Alternate)	6	0	6	0	Х
Hoisington, Mary Ann	City of Lafayette		0	3	0	X
Walker, Dorothy	City of Lafayette (Alternate)	3	0	4	2	X
DeFraga, Matthew	City of Martinez	6	_		0	
Dexter, Jim	City of Martinez (Alternate)	6	1	5		X
Morgan, Sarah	Town of Moraga	3	0	5	1	X
Maher, Janette	Town of Moraga (Alternate)	6	4	0	2	X
Peña-Mendrek, Yolanda	City of Oakley	6	2	4	0	Х
Fitzpatrick, Arnold	City of Oakley (Alternate)	6	0	6	0	X
Garde, Shrikant	City of Orinda	6	0	6	0	X
	City of Orinda (Alternate)	0	0	6	0	x
Pursley, George	City of Pinole	6	0	6	0	×
	City of Pinole (Alternate)					
LeFrak-Bellici, Zelda	City of Pittsburg	6	1	5	0	x
	City of Pittsburg (Alternate)					
Dozier, Julia	City of Pleasant Hill	6	0	5	1	x
Means, Richard	City of Pleasant Hill (Alternate)	1	0	1	0	Pending
Medrano, Antonio	City of San Pablo	6	5	1	0	×
Vacant	City of San Pablo (Alternate)	0	0	0	0	
Mac, Ly	City of San Ramon	6	0	6	0	X
Masuda-Nash, Michel	City of San Ramon (Alternate)	6	1	2	0	X
Molinelli. Jasun	City of Walnut Creek	6	0	5	1	X
Lurvey, Heather	City of Walnut Creek (Alternate)	5	0	5	0	×
Rosekind, Rachel, Ph.D.	District 1	6	0	6	0	×
Wysinger, Carolyn	District 1 (Alternate)	3	1	2	0	×
Hildreth, Susan	District 2	6	6	0	0	X
Swernoff, Michael	District 2 (Alternate)	6	0	5	1	X
Alura, Claire	District 3	3	1	2	0	X
Louie, Clifton	District 3 (Alternate)	1	0	1	0	Pending
	District 4	6	0	4	2	X
Smith, Alan B.	District 4 (Alternate)					
	District 5	6	0	5	1	X
Wilson, Peter, Ph.D. Vacant	District 5 District 5 (Alternate)					
Mackey, Lynn	Office of Education	6	0	4	2	x
Thomas, Bryan	Contra Costa Central Labor Council	6	4	2	0	X
	Contra Costa Central Labor (Alternate)	6	6	0	0	X
Hinton, Stacie						

Contra Costa County

To: Board of Supervisors

From: Deborah R. Cooper, Clerk-Recorder

Date: December 13, 2022

Subject: DECLARE AND ACCEPT THE RESULTS OF THE NOVEMBER 8, 2022 GENERAL ELECTION AND DECLARE CANDIDATES ELECTED

#### **RECOMMENDATION(S):**

DECLARE and ACCEPT the results of the November 8, 2022 General Election as recommended by the Clerk-Recorder and Registrar of Voters; and DECLARE the candidates elected and the results of County and local measures as shown on the attached report and on file in the Contra Costa County Elections Division. The Board's declaration shall Include appointments in lieu of election for offices where the number of candidates did not exceed the number of vacant seats.

#### FISCAL IMPACT:

None

#### **BACKGROUND:**

Elections Code section 15372 requires the Elections Official to prepare a Certified Statement of Results of the election and submit to the Governing Body within 30 days of the election. A certified Statement of Votes is attached to this Board Order.

Elections Code section 15400 requires the Governing Body to declare the result of County and local measures and to declare candidates "elected" to each County, School and Special District office. The persons elected are listed on the attached report.

#### CONSEQUENCE OF NEGATIVE ACTION:

Should the Board not certify the election results, these candidates will not be sworn in, as provided by law and County and local measures will not be effective.

<b>✓</b> APPROVE	OTHER
<b>№</b> RECOMMENDATION OF CNT	Y ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 12/13/2022	APPROVED AS RECOMMENDED OTHER
Clerks Notes:	
VOTE OF SUPERVISORS  Contact: Rosa Mena, 925.335.7806	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
Contact. 103a Helia, 723.333.7000	By: , Deputy

cc:

### **CLERK'S ADDENDUM Speakers: Caller 6770.**

#### **ATTACHMENTS**

Certification to the Results of the Canvass of the November 8, 2022 General Election

Official Election Results - November 8, 2022 General Election

Elected Candidates by Contest, November 8, 2022 General Election

Appointed in Lieu of Election, November 8, 2022 General Election

Nov.22BethIsMunImrDistRecommendation

Nov.22CanyonSDRecommend

Nov.22CrockettCommSDRecommendation

# CERTIFICATION OF COUNTY CLERK / REGISTRAR OF VOTERS TO THE RESULTS OF THE CANVASS OF THE NOVEMBER 8, 2022 GENERAL ELECTION

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

ss

I, DEBORAH COOPER, County Clerk/Registrar of Voters of said county, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 8, 2022, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.

I hereby set my hand and official seal this 2nd day of December 2022, at the County of Contra Costa.

COUNTY IN

Deborat R. Cooper County of Contra Costa State of California Page: 1 of 33 12/2/2022 11:31:32 AM

#### CONTRA COSTA COUNTY GENERAL ELECTION TUESDAY, NOVEMBER 8 2022 Official Results - Final

Elector Group	Counting Group	Cards Cast	Voters Cast	Registered Voters	Turnout
Total	Early In-Person	4,032	1,008		0.14%
	Vote By Mail	1,432,362	358,318		51.04%
	Election Day	139,257	34,827		4.96%
	Total	1,575,651	394,153	701,969	56.15%

Precincts Reported: 1,265 of 1,265 (100.00%) Voters Cast: 394,153 of 701,969 (56.15%)

Cards Cast: 1,575,651

#### **GOVERNOR (Vote for 1)**

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
GAVIN NEWSOM	DEM	493	248,857	16,021	265,371	68.31%
BRIAN DAHLE	REP	508	104,237	18,387	123,132	31.69%
Total Votes		1,001	353,094	34,408	388,503	

### LIEUTENANT GOVERNOR (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ELENI KOUNALAKIS	DEM	484	247,298	15,738	263,520	68.85%
ANGELA E. UNDERWOOD JACOBS	REP	502	100,645	18,078	119,225	31.15%
Total Votes		986	347,943	33,816	382,745	

#### **SECRETARY OF STATE (Vote for 1)**

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SHIRLEY N. WEBER	DEM	492	246,689	15,939	263,120	68.75%
ROB BERNOSKY	REP	493	101,172	17,933	119,598	31.25%
Total Votes		985	347,861	33,872	382,718	

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### **CONTROLLER (Vote for 1)**

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MALIA M. COHEN	DEM	463	227,548	14,853	242,864	63.58%
LANHEE J. CHEN	REP	526	119,637	18,937	139,100	36.42%
Total Votes		989	347,185	33,790	381,964	

### TREASURER (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
FIONA MA	DEM	482	241,681	15,390	257,553	67.49%
JACK M. GUERRERO	REP	507	105,170	18,377	124,054	32.51%
Total Votes		989	346,851	33,767	381,607	

### ATTORNEY GENERAL (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ROB BONTA	DEM	483	242,838	15,635	258,956	67.63%
NATHAN HOCHMAN	REP	510	105,276	18,183	123,969	32.37%
Total Votes		993	348,114	33,818	382,925	

### INSURANCE COMMISSIONER (Vote for 1)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
RICARDO LARA	DEM	489	242,047	15,682	258,218	68.41%
ROBERT HOWELL	REP	504	100,966	17,796	119,266	31.59%
Total Votes		993	343,013	33,478	377,484	

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### STATE BOARD OF EQUALIZATION, DISTRICT 2 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SALLY J. LIEBER	DEM	491	237,811	15,506	253,808	67.91%
PETER COE VERBICA	REP	501	101,701	17,740	119,942	32.09%
Total Votes		992	339,512	33,246	373,750	

### UNITED STATES SENATOR (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ALEX PADILLA	DEM	494	250,610	16,227	267,331	69.72%
MARK P. MEUSER	REP	502	97,890	17,730	116,122	30.28%
Total Votes		996	348,500	33,957	383,453	

### **UNITED STATES SENATOR - SHORT TERM (Vote for 1)**

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ALEX PADILLA	DEM	488	247,297	15,963	263,748	69.48%
MARK P. MEUSER	REP	499	97,814	17,540	115,853	30.52%
Total Votes		987	345,111	33,503	379,601	

### UNITED STATES REPRESENTATIVE, DISTRICT 8 (Vote for 1)

Precincts Reported: 393 of 393 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		285	102,087	9,823	112,195 / 233,947	47.96%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JOHN GARAMENDI	DEM	174	80,791	6,033	86,998	80.48%
RUDY RECILE	REP	108	17,639	3,351	21,098	19.52%
Total Votes		282	98,430	9,384	108,096	

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### UNITED STATES REPRESENTATIVE, DISTRICT 9 (Vote for 1)

Precincts Reported: 27 of 27 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		20	6,035	804	6,859 / 11,684	58.70%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
TOM PATTI	REP	14	3,200	646	3,860	58.06%
JOSH HARDER	DEM	6	2,654	128	2,788	41.94%
Total Votes		20	5,854	774	6,648	

#### UNITED STATES REPRESENTATIVE, DISTRICT 10 (Vote for 1)

Precincts Reported: 845 of 845 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		703	250,196	24,200	275,099 / 456,338	60.28%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MARK DESAULNIER	DEM	386	177,859	11,923	190,168	79.00%
MICHAEL ERNEST KERR	GRN	208	42,857	7,497	50,562	21.00%
Total Votes		594	220,716	19,420	240,730	

### MEMBER OF THE STATE ASSEMBLY, DISTRICT 11 (Vote for 1)

Precincts Reported: 130 of 130 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		48	17,971	2,605	20,624 / 41,020	50.28%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LORI D WILSON	DEM	10	8,926	629	9,565	51.20%
JENNY LEILANI CALLISON	NPP	36	7,406	1,676	9,118	48.80%
Total Votes		46	16,332	2,305	18,683	

### MEMBER OF THE STATE ASSEMBLY, DISTRICT 14 (Vote for 1)

Precincts Reported: 242 of 242 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		134	70,258	5,992	76,384 / 147,502	51.79%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
BUFFY WICKS	DEM	102	57,303	4,099	61,504	83.60%
RICHARD KINNEY	REP	31	10,405	1,632	12,068	16.40%
Total Votes		133	67,708	5,731	73,572	

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#### MEMBER OF THE STATE ASSEMBLY, DISTRICT 15 (Vote for 1)

Precincts Reported: 574 of 574 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		531	139,599	15,344	155,474 / 298,091	52.16%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
TIM GRAYSON	DEM	239	93,916	6,557	100,712	67.31%
JANELL ELIZABETH PROCTOR	REP	281	40,400	8,230	48,911	32.69%
Total Votes		520	134,316	14,787	149,623	

### MEMBER OF THE STATE ASSEMBLY, DISTRICT 16 (Vote for 1)

Precincts Reported: 319 of 319 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		295	130,490	10,886	141,671 / 215,356	65.78%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
REBECCA BAUER-KAHAN	DEM	137	85,833	4,594	90,564	66.85%
JOSEPH A. RUBAY	REP	153	38,870	5,882	44,905	33.15%
Total Votes		290	124,703	10,476	135,469	

# CHIEF JUSTICE OF THE SUPREME COURT (GUERRERO) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,318	34,827	394,153 / 701,969	56.15%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		521	234,668	16,887	252,076	78.78%
No		340	56,389	11,184	67,913	21.22%
Total Votes		861	291,057	28,071	319,989	

### ASSOCIATE JUSTICE OF THE SUPREME COURT(LIU) (Vote for 1)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		531	215,176	15,164	230,871	76.52%
No		330	58,931	11,578	70,839	23.48%
Total Votes		861	274,107	26,742	301,710	

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#### ASSOCIATE JUSTICE OF THE SUPREME COURT(JENKINS) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		501	209,110	14,913	224,524	76.19%
No		348	58,659	11,156	70,163	23.81%
Total Votes		849	267,769	26,069	294,687	

#### ASSOCIATE JUSTICE OF THE SUPREME COURT(GROBAN) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		482	202,465	13,974	216,921	74.61%
No		357	61,820	11,631	73,808	25.39%
Total Votes		839	264,285	25,605	290,729	

### ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 2 (STEWART) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		480	201,772	14,222	216,474	75.63%
No		346	58,138	11,262	69,746	24.37%
Total Votes		826	259,910	25,484	286,220	

### PRESIDING JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 3 (TUCHER) (Vote for 1)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		493	202,188	14,197	216,878	75.80%
No		336	57,647	11,259	69,242	24.20%
Total Votes		829	259,835	25,456	286,120	

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## ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 3 (RODRIGUEZ) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		476	198,195	14,145	212,816	74.92%
No		346	59,701	11,201	71,248	25.08%
Total Votes		822	257,896	25,346	284,064	

# ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 3 (PETROU) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		473	195,825	13,582	209,880	74.47%
No		337	60,251	11,373	71,961	25.53%
Total Votes		810	256,076	24,955	281,841	

# ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 3 (FUJISAKI) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		477	199,074	13,810	213,361	75.42%
No		341	57,967	11,239	69,547	24.58%
Total Votes		818	257,041	25,049	282,908	

### ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 4(BROWN) (Vote for 1)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		486	203,432	14,516	218,434	77.05%
No		329	54,121	10,628	65,078	22.95%
Total Votes		815	257,553	25,144	283,512	

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## ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 4 (GOLDMAN) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		458	192,089	13,251	205,798	73.33%
No		356	62,859	11,636	74,851	26.67%
Total Votes		814	254,948	24,887	280,649	

## PRESIDING JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 5 (JACKSON) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		483	200,006	13,990	214,479	75.76%
No		339	57,224	11,069	68,632	24.24%
Total Votes		822	257,230	25,059	283,111	

### ASSOCIATE JUSTICE, COURT OF APPEALS DISTRICT 1, DIVISION 5 (BURNS) (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		479	194,782	13,729	208,990	74.42%
No		333	60,333	11,165	71,831	25.58%
Total Votes		812	255,115	24,894	280,821	

### STATE SUPERINTENDENT OF PUBLIC INSTRUCTION (Vote for 1)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	357,501	34,811	393,320 / 701,969	56.03%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
TONY K. THURMOND		469	216,989	14,298	231,756	69.77%
LANCE RAY CHRISTENSEN		384	86,633	13,406	100,423	30.23%
Total Votes		853	303,622	27,704	332,179	

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# CONTRA COSTA COUNTY BOARD OF EDUCATION, BOARD MEMBER, AREA 2 (Vote for 1)

Precincts Reported: 219 of 219 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		201	88,022	7,262	95,485 / 147,488	64.74%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SARAH G. BUTLER		58	36,840	1,758	38,656	48.76%
LISA L. DISBROW		62	19,982	2,370	22,414	28.27%
RUPY KRISHNAN		55	16,452	1,704	18,211	22.97%
Total Votes		175	73,274	5,832	79,281	

# CONTRA COSTA COUNTY BOARD OF EDUCATION, BOARD MEMBER, AREA 4 (Vote for 1)

Precincts Reported: 231 of 231 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		169	83,966	8,327	92,462 / 149,970	61.65%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MIKE MAXWELL		55	27,683	2,357	30,095	40.43%
CHERI CALCAGNO		40	21,039	2,472	23,551	31.64%
ANAITÉ LETONA		45	19,210	1,543	20,798	27.94%
Total Votes		140	67,932	6,372	74,444	

# CONTRA COSTA COUNTY BOARD OF EDUCATION, BOARD MEMBER, AREA 5 (Vote for 1)

Precincts Reported: 345 of 345 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		210	62,650	8,064	70,924 / 146,380	48.45%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ANNETTE LEWIS		54	22,820	1,904	24,778	41.28%
JUSTIN BROWN		89	19,678	3,255	23,022	38.36%
DEREK CARSON II		27	10,720	1,473	12,220	20.36%
Total Votes		170	53,218	6,632	60,020	

# ANTIOCH UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 5 (Vote for 1)

Precincts Reported: 24 of 24 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		13	3,678	461	4,152 / 11,157	37.21%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MARY ROCHA		7	1,915	216	2,138	56.58%
DOMINIQUE KING		5	1,455	181	1,641	43.42%
Total Votes		12	3,370	397	3,779	

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#### JOHN SWETT UNIFIED SCHOOL DISTRICT, BOARD MEMBER (Vote for 2)

Precincts Reported: 13 of 13 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		16	4,245	540	4,801 / 9,394	51.11%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DEBORAH ANNE BRANDON		7	2,340	232	2,579	42.08%
TERRI BURK		7	1,732	222	1,961	32.00%
JERROLD "JERRY" PARSONS		7	1,424	158	1,589	25.93%
Total Votes		21	5,496	612	6,129	

## MARTINEZ UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 3 (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		33	2,225	199	2,457 / 4,182	58.75%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
YAZMIN LLAMAS		13	1,141	79	1,233	58.80%
MARCY LEBOEUF		18	756	90	864	41.20%
Total Votes		31	1,897	169	2,097	

# MT. DIABLO UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 1 (Vote for 1)

Precincts Reported: 44 of 44 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		30	11,122	1,360	12,512 / 28,012	44.67%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DEBRA MASON		11	4,796	397	5,204	49.11%
A.J. FARDELLA		8	2,902	470	3,380	31.90%
JEANETTE GREEN		4	1,781	227	2,012	18.99%
Total Votes		23	9,479	1,094	10,596	

# MT. DIABLO UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 4 (Vote for 1)

Precincts Reported: 64 of 64 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		31	23,522	2,237	25,790 / 38,844	66.39%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
CHERISE MARIE KHAUND		9	13,389	806	14,204	68.26%
HERBERT LEE		13	5,713	878	6,604	31.74%
Total Votes		22	19,102	1,684	20,808	

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### PITTSBURG UNIFIED SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 39 of 39 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		48	11,178	1,288	12,514 / 31,832	39.31%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
HELIODORO "HELIO" MORENO		17	5,179	452	5,648	21.10%
DE'SHAWN WOOLRIDGE		22	5,046	464	5,532	20.66%
DESTINY BRISCOE		18	4,777	458	5,253	19.62%
YESENIA I. ROMAN		12	3,391	408	3,811	14.23%
DUANE SMITH		16	3,224	355	3,595	13.43%
MARIA BAGLEY		16	2,584	333	2,933	10.95%
Total Votes		101	24,203	2,470	26,774	

# SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 1 (Vote for 1)

Precincts Reported: 35 of 35 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		55	14,805	1,487	16,347 / 23,598	69.27%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JESSE VANZEE		26	5,210	794	6,030	42.18%
MICHELLE SINNOTT PETERSEN		15	5,391	388	5,794	40.53%
JEROME PANDELL		6	2,325	141	2,472	17.29%
Total Votes		47	12,926	1,323	14,296	

## WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 4 (Vote for 1)

Precincts Reported: 58 of 58 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		12	13,552	1,104	14,668 / 28,541	51.39%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DEMETRIO GONZALEZ-HOY		5	8,363	530	8,898	70.99%
OLIVIA LIOU		6	3,273	358	3,637	29.01%
Total Votes		11	11,636	888	12,535	

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# WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, BOARD MEMBER, AREA 5 (Vote for 1)

Precincts Reported: 39 of 39 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		38	23,590	1,704	25,332 / 36,482	69.44%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LESLIE RECKLER		22	11,965	687	12,674	61.22%
PATRICIO DUJAN		11	7,413	604	8,028	38.78%
Total Votes		33	19,378	1,291	20,702	

# LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 7 of 7 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		0	131	5	136 / 180	75.56%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
STEVEN DROUIN		0	43	3	46	18.18%
CRAIG BUENO		0	40	0	40	15.81%
EMILY PRUSSO		0	39	1	40	15.81%
ANNE E. WHITE		0	28	0	28	11.07%
JOHN M. KUPSKI		0	28	0	28	11.07%
ALEXANDRIA IZARRARAZ		0	25	1	26	10.28%
DEENA KAPLANIS		0	25	1	26	10.28%
KRISTINA MAZAIKA		0	11	1	12	4.74%
HAYDEN SIDUN		0	6	1	7	2.77%
Total Votes		0	245	8	253	

#### ACALANES UNION HIGH SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 117 of 117 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		127	55,650	4,075	59,852 / 85,239	70.22%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JENNIFER CHEN		60	34,463	1,851	36,374	27.23%
CHRISTOPHER SEVERSON		53	30,203	1,382	31,638	23.68%
NANCY KENDZIERSKI		45	29,834	1,390	31,269	23.40%
MARK WOOLWAY		50	9,769	1,216	11,035	8.26%
RENEE NOWAC		49	9,168	1,173	10,390	7.78%
GABE LEDEEN		43	8,584	1,025	9,652	7.22%
CLAYTON GARDNER		11	2,841	390	3,242	2.43%
Total Votes		311	124,862	8,427	133,600	

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# LIBERTY UNION HIGH SCHOOL DISTRICT, BOARD MEMBER, AREA 3 (Vote for 1)

Precincts Reported: 45 of 45 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		44	7,067	1,086	8,197 / 15,725	52.13%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SUSAN WALLACE		26	3,323	454	3,803	57.02%
KRISTEN ROMANO		10	1,421	303	1,734	26.00%
DANTE ROSS		5	1,024	104	1,133	16.99%
Total Votes		41	5,768	861	6,670	

# LIBERTY UNION HIGH SCHOOL DISTRICT, BOARD MEMBER, AREA 4 (Vote for 1)

Precincts Reported: 51 of 51 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		24	8,080	1,200	9,304 / 16,926	54.97%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SANDY MCCASLIN		9	4,201	538	4,748	68.50%
DARLENE B. WEAVER		6	1,845	332	2,183	31.50%
Total Votes		15	6,046	870	6,931	

#### CANYON ELEMENTARY SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 3 of 3 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		0	137	5	142 / 178	79.78%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SEQUOIA ALBA		0	96	4	100	30.40%
ADAM RABINOVITZ		0	85	1	86	26.14%
LAURA ESPERANZA SURLS		0	69	5	74	22.49%
KENNETH HOGARTY		0	68	1	69	20.97%
Total Votes		0	318	11	329	

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### LAFAYETTE SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 27 of 27 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		26	14,165	1,247	15,438 / 21,354	72.30%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ROB STURM		12	9,431	554	9,997	26.18%
DAVE SMITH		15	9,126	523	9,664	25.31%
KATY FOREMAN		11	8,924	567	9,502	24.88%
SARAH LIND		9	2,873	423	3,305	8.65%
ROBB MCSORLEY		5	2,580	394	2,979	7.80%
NIELS LARSEN		10	2,348	385	2,743	7.18%
Total Votes		62	35,282	2,846	38,190	

#### MORAGA SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 15 of 15 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	7,571	550	8,126 / 11,626	69.90%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LARRY JACOBS		3	5,074	287	5,364	32.66%
MARTHA A. WHITE		4	4,327	283	4,614	28.09%
KRISTIN KRAETSCH		2	3,424	225	3,651	22.23%
HEN KING		2	2,608	184	2,794	17.01%
Total Votes		11	15,433	979	16,423	

### ORINDA UNION SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 31 of 31 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		9	10,093	685	10,787 / 15,057	71.64%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
EDDA COLLINS COLEMAN		3	5,104	253	5,360	22.96%
EVE M. PHILLIPS		9	4,729	308	5,046	21.62%
KATIE SHOGAN		5	4,681	315	5,001	21.42%
MICHELLE CHANG		5	4,312	263	4,580	19.62%
LINDA DELEHUNT		4	3,154	198	3,356	14.38%
Total Votes		26	21,980	1,337	23,343	

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### WALNUT CREEK SCHOOL DISTRICT, BOARD MEMBER (Vote for 3)

Precincts Reported: 49 of 49 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		87	23,684	1,588	25,359 / 37,024	68.49%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
AIMEE MOSS		48	12,879	542	13,469	25.44%
NITHIN IYENGAR		38	12,539	519	13,096	24.74%
HEIDI HERNANDEZ GATTY		39	12,288	498	12,825	24.22%
GAIL CONTRERAS		36	6,224	650	6,910	13.05%
MICHAELA STRAZNICKA		35	6,010	600	6,645	12.55%
Total Votes		196	49,940	2,809	52,945	

### SUPERVISOR, DISTRICT 4 (Vote for 1)

Precincts Reported: 230 of 230 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		183	83,742	8,297	92,222 / 151,451	60.89%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
KEN CARLSON		60	39,814	2,956	42,830	53.93%
DEBORA ALLEN		98	32,417	4,068	36,583	46.07%
Total Votes		158	72,231	7,024	79,413	

### CLERK-RECORDER (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,270	34,816	394,094 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
KRISTIN BRAUN CONNELLY		377	157,770	11,475	169,622	53.47%
VICKI GORDON		447	131,506	15,649	147,602	46.53%
Total Votes		824	289,276	27,124	317,224	

### CITY OF ANTIOCH, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 24 of 24 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		8	4,039	574	4,621 / 12,437	37.16%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
TAMISHA TORRES-WALKER		2	1,306	159	1,467	34.36%
JOY MOTTS		3	1,277	184	1,464	34.29%
DIANE GIBSON-GRAY		2	1,162	175	1,339	31.36%
Total Votes		7	3,745	518	4,270	

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### CITY OF ANTIOCH, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 38 of 38 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		14	6,946	760	7,720 / 17,032	45.33%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MONICA E WILSON		4	2,386	229	2,619	36.60%
LORI OGORCHOCK		4	1,804	187	1,995	27.88%
SHAWN PICKETT		3	1,179	142	1,324	18.50%
SANDRA G. WHITE		1	1,074	143	1,218	17.02%
Total Votes		12	6,443	701	7,156	

#### CITY OF BRENTWOOD, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		17	4,070	527	4,614 / 9,443	48.86%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
PATANISHA DAVIS PIERSON		4	1,408	114	1,526	37.07%
SINZIANA TODOR		3	1,052	99	1,154	28.03%
MARK DUKE		3	739	165	907	22.03%
BRAYDEN HAENA		5	455	70	530	12.87%
Total Votes		15	3,654	448	4,117	

## CITY OF BRENTWOOD, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 16 of 16 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		31	4,126	640	4,797 / 9,359	51.26%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
TONY OERLEMANS		16	1,859	315	2,190	51.98%
HOLLEY BISHOP-LOPEZ		9	998	163	1,170	27.77%
JACOB SINGH		5	787	61	853	20.25%
Total Votes		30	3,644	539	4,213	

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#### CITY OF CLAYTON, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 10 of 10 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1	5,209	606	5,816 / 8,477	68.61%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JEFF WAN		0	2,545	316	2,861	30.57%
KIM TRUPIANO		0	2,046	285	2,331	24.90%
BRIDGET BILLETER		0	1,941	158	2,099	22.43%
ED MILLER		1	1,870	198	2,069	22.10%
Total Votes		1	8,402	957	9,360	

#### CITY OF CONCORD, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 20 of 20 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		6	8,293	1,002	9,301 / 16,108	57.74%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LAURA HOFFMEISTER		4	3,231	309	3,544	43.25%
ROBERT RING		2	2,383	417	2,802	34.20%
QUINNE ANDERSON		0	1,698	150	1,848	22.55%
Total Votes		6	7,312	876	8,194	

### CITY OF CONCORD, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 9 of 9 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		14	2,583	336	2,933 / 8,177	35.87%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DOMINIC ALIANO		11	1,903	239	2,153	99.95%
Total Votes		11	1,903	240	2,154	

#### CITY OF CONCORD, MEMBER, CITY COUNCIL, DISTRICT 5 (Vote for 1)

Precincts Reported: 20 of 20 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		16	8,943	971	9,930 / 16,449	60.37%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LAURA NAKAMURA		5	4,488	417	4,910	56.04%
TIM MCGALLIAN		7	3,461	383	3,851	43.96%
Total Votes		12	7,949	800	8,761	

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#### CITY OF CONCORD, TREASURER (Vote for 1)

Precincts Reported: 109 of 109 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		71	35,420	4,014	39,505 / 71,827	55.00%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
EDITH "PATTI" BARSOTTI		34	22,771	1,982	24,787	77.37%
D'MARCO J. ANTHONY		24	6,169	1,057	7,250	22.63%
Total Votes		58	28,940	3,039	32,037	

## CITY OF EL CERRITO, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 15 of 15 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		15	11,196	735	11,946 / 17,376	68.75%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
CAROLYN WYSINGER		8	5,733	329	6,070	37.18%
GABRIEL QUINTO		7	5,433	288	5,728	35.09%
VANESSA WARHEIT		10	4,254	262	4,526	27.73%
Total Votes		25	15,420	879	16,324	

#### CITY OF HERCULES, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 19 of 19 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		11	8,189	640	8,840 / 17,031	51.91%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DION BAILEY		6	5,434	344	5,784	42.26%
CHRIS KELLEY		5	4,002	239	4,246	31.02%
PAMELA VARGAS		4	2,001	176	2,181	15.93%
WILLIAM "BILL" HENDERSON		1	1,331	144	1,476	10.78%
Total Votes		16	12,769	903	13,688	

### TOWN OF MORAGA, MEMBER, TOWN COUNCIL - FULL TERM (Vote for 2)

Precincts Reported: 13 of 13 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	7,493	548	8,046 / 11,477	70.11%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
STEVE WOEHLEKE		5	4,917	291	5,213	51.32%
KERRY HILLIS		4	4,636	303	4,943	48.67%
Total Votes		9	9,554	594	10,157	

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#### TOWN OF MORAGA, MEMBER, TOWN COUNCIL - SHORT TERM (Vote for 1)

Precincts Reported: 13 of 13 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	7,493	548	8,046 / 11,477	70.11%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DAVID SHAPIRO		3	4,549	267	4,819	72.29%
KENDALL W. LANGAN		2	1,699	146	1,847	27.71%
Total Votes		5	6,248	413	6,666	

### CITY OF MARTINEZ, MAYOR (Vote for 1)

Precincts Reported: 83 of 83 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		171	15,564	1,133	16,868 / 25,827	65.31%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
BRIANNE ZORN		23	3,656	180	3,859	24.40%
SEAN TRAMBLEY		31	3,373	264	3,668	23.19%
LARA E. DELANEY		34	3,289	213	3,536	22.36%
MIKE MENESINI		22	1,824	148	1,994	12.61%
MARK ROSS		11	1,699	98	1,808	11.43%
MICHAEL R AYERS		37	779	135	951	6.01%
Total Votes		158	14,620	1,038	15,816	

### CITY OF MARTINEZ, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 31 of 31 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		81	3,464	204	3,749 / 5,905	63.49%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JAY HOWARD		58	1,745	102	1,905	57.76%
NAKENYA ALLEN		14	1,315	64	1,393	42.24%
Total Votes		72	3,060	166	3,298	

### CITY OF MARTINEZ, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 26 of 26 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		38	4,529	246	4,813 / 6,878	69.98%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DEBBIE MCKILLOP		10	2,064	108	2,182	50.28%
BEN THERRIAULT		21	2,032	105	2,158	49.72%
Total Votes		31	4,096	213	4,340	

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### CITY OF OAKLEY, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 13 of 13 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		2	1,897	281	2,180 / 4,798	45.44%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
HUGH HENDERSON		2	895	163	1,060	54.00%
RACHELLE "SHELLY" FITZGERALD		0	818	85	903	46.00%
Total Votes		2	1,713	248	1,963	

### CITY OF OAKLEY, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		6	2,371	294	2,671 / 5,861	45.57%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SHANNON SHAW		5	1,615	164	1,784	89.60%
Total Votes		5	1,806	180	1,991	
		Early In- Person	Vote By Mail	Election Day	Total	
ADAM MICHAEL GERHART	WRITE-IN	0	190	16	206	10.35%

#### CITY OF ORINDA, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 18 of 18 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		9	10,100	686	10,795 / 15,049	71.73%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
LATIKA MALKANI		3	5,418	258	5,679	23.56%
BRANDYN IVERSON		5	4,444	269	4,718	19.58%
JANET RILEY		4	4,299	258	4,561	18.92%
ALEX DREXEL		6	3,361	216	3,583	14.87%
STUART HOUSE		2	3,098	202	3,302	13.70%
SUNIL RAJARAMAN		3	2,065	190	2,258	9.37%
Total Votes		23	22,685	1,393	24,101	

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### CITY OF PINOLE, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 15 of 15 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		7	6,310	522	6,839 / 12,172	56.19%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
CAMERON SASAI		6	3,008	202	3,216	19.38%
ANTHONY L. TAVE		0	2,985	172	3,157	19.02%
NORMA MARTINEZ-RUBIN		4	2,428	175	2,607	15.71%
DEBBIE LONG		0	2,250	170	2,420	14.58%
JUSTIN MARTINEZ		2	2,167	158	2,327	14.02%
PETER MURRAY		1	1,862	163	2,026	12.21%
RAFAEL MENIS		3	770	68	841	5.07%
Total Votes		16	15,470	1,108	16,594	

### CITY OF PITTSBURG, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 50 of 50 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		53	14,120	1,617	15,790 / 39,503	39.97%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SHANELLE SCALES-PRESTON		28	8,059	730	8,817	26.82%
DIONNE ADAMS		27	7,088	593	7,708	23.45%
ANGELICA LOPEZ		22	6,065	680	6,767	20.59%
WOLF CROSKEY		18	5,023	572	5,613	17.07%
SONJA SHEPHARD		14	3,521	410	3,945	12.00%
Total Votes		109	29,775	2,989	32,873	
		Early In- Person	Vote By Mail	Election Day	Total	
IVELINE D. POPOVA	WRITE-IN	0	19	3	22	0.07%

### CITY OF PITTSBURG, CITY CLERK (Vote for 1)

Precincts Reported: 50 of 50 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		53	14,120	1,617	15,790 / 39,503	39.97%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ALICE E. EVENSON		41	10,699	1,094	11,834	100.00%
Total Votes		41	10,699	1,094	11,834	

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## CITY OF PITTSBURG, TREASURER (Vote for 1)

Precincts Reported: 50 of 50 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		53	14,120	1,617	15,790 / 39,503	39.97%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
NANCY PARENT		43	10,737	1,079	11,859	100.00%
Total Votes		43	10,737	1,079	11,859	

#### CITY OF PLEASANT HILL, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 29 of 29 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		27	13,463	1,270	14,760 / 23,049	64.04%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SUE NOACK		8	6,312	412	6,732	29.04%
ZAC SHESS		10	5,422	485	5,917	25.53%
ZHANNA THOMPSON		9	4,036	263	4,308	18.59%
BILL BANKERT		7	2,851	358	3,216	13.87%
DANIEL RODRIGUEZ		3	1,692	193	1,888	8.15%
ANDREI OBOLENSKIY		6	966	145	1,117	4.82%
Total Votes		43	21,280	1,856	23,179	

### CITY OF PLEASANT HILL, TREASURER (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		27	13,463	1,270	14,760 / 23,049	64.04%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ANDREW J. KALINOWSKI		20	9,314	775	10,109	100.00%
Total Votes		20	9,314	775	10,109	

#### CITY OF RICHMOND, MAYOR (Vote for 1)

Precincts Reported: 106 of 106 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		72	25,404	2,443	27,919 / 57,945	48.18%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
EDUARDO MARTINEZ		23	9,511	785	10,319	39.20%
SHAWN DUNNING		22	7,033	612	7,667	29.12%
NATHANIEL "NAT" BATES		17	6,611	702	7,330	27.84%
MARK WASSBERG		7	854	148	1,009	3.83%
Total Votes		69	24,009	2,247	26,325	

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#### CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 26 of 26 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		7	3,784	403	4,194 / 8,616	48.68%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ANDREW BUTT		4	1,733	184	1,921	50.00%
CESAR ZEPEDA		3	1,753	165	1,921	50.00%
Total Votes		7	3,486	349	3,842	

## CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		16	2,684	395	3,095 / 8,505	36.39%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DORIA D. ROBINSON		8	1,015	122	1,145	39.62%
OSCAR GARCIA		4	770	125	899	31.11%
COURTLAND CORKY BOOZÉ		3	736	107	846	29.27%
Total Votes		15	2,521	354	2,890	

#### CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 20 of 20 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	6,336	494	6,835 / 12,417	55.05%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
SOHEILA BANA		2	3,919	270	4,191	67.40%
JAMIN PURSELL		3	1,868	156	2,027	32.60%
Total Votes		5	5,787	426	6,218	

### CITY OF SAN RAMON, MAYOR (Vote for 1)

Precincts Reported: 86 of 86 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		37	25,777	2,311	28,125 / 49,271	57.08%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DAVID E. "DAVE" HUDSON		26	11,613	1,159	12,798	48.64%
SABINA ZAFAR		6	6,895	401	7,302	27.75%
DINESH B. GOVINDARAO		4	5,637	568	6,209	23.60%
Total Votes		36	24,145	2,128	26,309	

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#### CITY OF SAN RAMON, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 22 of 22 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		9	8,058	727	8,794 / 14,110	62.32%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MARK ARMSTRONG		6	4,114	427	4,547	59.23%
SARA LASHANLO		2	2,932	196	3,130	40.77%
Total Votes		8	7,046	623	7,677	

### CITY OF SAN RAMON, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 28 of 28 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		9	6,589	505	7,103 / 12,507	56.79%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MARISOL RUBIO		8	3,579	246	3,833	64.25%
HEIDI KENNISTON-LEE		1	1,976	156	2,133	35.75%
Total Votes		9	5,555	402	5,966	

### CITY OF WALNUT CREEK, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 61 of 61 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		88	31,073	2,283	33,444 / 49,007	68.24%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MATT FRANCOIS		50	16,842	927	17,819	36.25%
CINDY EISLEY SILVA		42	15,298	832	16,172	32.90%
LAURA PATCH		25	8,201	564	8,790	17.88%
BRIAN O'TOOLE		17	5,717	644	6,378	12.97%
Total Votes		134	46,058	2,967	49,159	

#### CITY OF WALNUT CREEK, TREASURER (Vote for 1)

Precincts Reported: 61 of 61 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		88	31,073	2,283	33,444 / 49,007	68.24%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
RONALD CASSANO		63	20,254	1,193	21,510	100.00%
Total Votes		63	20,254	1,193	21,510	

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### DIABLO COMMUNITY SERVICES DISTRICT, DIRECTOR (Vote for 3)

Precincts Reported: 1 of 1 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1	507	76	584 / 778	75.06%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
GREGORY R LORENZ		1	275	46	322	22.90%
JERRY SLAVONIA		1	262	52	315	22.40%
CHRISTINE CHARTIER		1	258	49	308	21.91%
JEFFERY C. EORIO		0	228	19	247	17.57%
GARTH B. HOBDEN		0	198	16	214	15.22%
Total Votes		3	1,221	182	1,406	

# TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT, DIRECTOR (Vote for 3)

Precincts Reported: 15 of 15 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		17	5,346	734	6,097 / 10,280	59.31%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ASHLEY PORTER		7	3,270	346	3,623	29.39%
J. KEVIN GRAVES		10	2,917	335	3,262	26.46%
BRYON GUTOW		8	2,927	317	3,252	26.38%
LEONARD D. WOREN		5	1,913	274	2,192	17.78%
Total Votes		30	11,027	1,272	12,329	

# **DUBLIN SAN RAMON SERVICES DISTRICT, DIRECTOR, DIVISION 2 (Vote for 1)**

Precincts Reported: 18 of 18 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		9	7,817	694	8,520 / 14,504	58.74%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ANN MARIE JOHNSON		3	3,870	241	4,114	57.64%
JIM BRADY		6	2,689	328	3,023	42.36%
Total Votes		9	6,559	569	7,137	

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# KENSINGTON POLICE PROTECTION & COMMUNITY SERVICES DISTRICT, DIRECTOR (Vote for $\,3$ )

Precincts Reported: 4 of 4 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		4	3,153	188	3,345 / 4,322	77.39%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
ALEXANDRA AQUINO-FIKE		2	1,954	107	2,063	25.83%
SARAH A. GOUGH		2	1,948	104	2,054	25.71%
CASSANDRA ROSE DUGGAN		0	1,571	92	1,663	20.82%
GAIL FELDMAN		2	1,194	54	1,250	15.65%
MIKE LOGAN		4	916	38	958	11.99%
Total Votes		10	7,583	395	7,988	

### KENSINGTON FIRE PROTECTION DISTRICT, DIRECTOR (Vote for 3)

Precincts Reported: 4 of 4 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		4	3,153	188	3,345 / 4,322	77.39%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JULIE MARIE STEIN		3	2,277	115	2,395	31.06%
DANIEL LEVINE		2	2,122	106	2,230	28.92%
JIM WATT		3	1,892	113	2,008	26.04%
JANICE KOSEL		2	1,022	54	1,078	13.98%
Total Votes		10	7,313	388	7,711	

# MORAGA-ORINDA FIRE PROTECTION DISTRICT, DIRECTOR, DIVISION 1 (Vote for 1)

Precincts Reported: 7 of 7 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		2	3,168	228	3,398 / 4,725	71.92%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
GREG HASLER		2	1,384	88	1,474	52.55%
CHRISTOPHER YOUNG		0	1,252	79	1,331	47.45%
Total Votes		2	2,636	167	2,805	

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# MORAGA-ORINDA FIRE PROTECTION DISTRICT, DIRECTOR, DIVISION 3 (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	3,664	257	3,926 / 5,622	69.83%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
STEVEN MICHAEL DANZIGER		4	2,045	120	2,169	63.02%
VINCE DELL' AQUILA		1	1,185	87	1,273	36.98%
Total Votes		5	3,230	207	3,442	

# MORAGA-ORINDA FIRE PROTECTION DISTRICT, DIRECTOR, DIVISION 4 (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		2	3,899	253	4,154 / 5,717	72.66%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MIKE ROEMER		2	1,751	100	1,853	50.86%
MICHAEL DONNER		0	1,689	101	1,790	49.14%
Total Votes		2	3,440	201	3,643	

### RODEO-HERCULES FIRE PROTECTION DISTRICT, DIRECTOR (Vote for 3)

Precincts Reported: 26 of 26 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		21	10,504	942	11,467 / 22,662	50.60%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
DELANO DOSS		18	7,231	619	7,868	32.03%
MARIE BOWMAN		8	5,893	397	6,298	25.64%
STEVE HILL		5	5,077	338	5,420	22.07%
TARA SHAIA		7	2,591	261	2,859	11.64%
ANN CARGO ZIFF		4	1,935	179	2,118	8.62%
Total Votes		42	22,727	1,794	24,563	

### EAST BAY MUNICIPAL UTILITY DISTRICT, DIRECTOR, WARD 3 (Vote for 1)

Precincts Reported: 83 of 83 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		25	28,954	2,088	31,067 / 47,665	65.18%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MARGUERITE YOUNG		17	17,026	898	17,941	72.20%
MARK SEEDALL		7	6,270	632	6,909	27.80%
Total Votes		24	23,296	1,530	24,850	

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#### EAST BAY MUNICIPAL UTILITY DISTRICT, DIRECTOR, WARD 7 (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		12	5,822	639	6,473 / 10,843	59.70%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
APRIL CHAN		2	2,171	188	2,361	44.87%
MATT TURNER		6	1,328	172	1,506	28.62%
CORINA N. LOPEZ		3	1,251	141	1,395	26.51%
Total Votes		11	4,750	501	5,262	

## WEST COUNTY WASTEWATER DISTRICT, DIRECTOR, DIVISION 5 (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		7	6,332	429	6,768 / 13,012	52.01%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
CHERYL SUDDUTH		4	3,848	183	4,035	69.32%
JEFFERY D. WINTER		3	1,634	149	1,786	30.68%
Total Votes		7	5,482	332	5,821	

## ALAMEDA-CONTRA COSTA TRANSIT DISTRICT, DIRECTOR, AT LARGE (Vote for 1)

Precincts Reported: 178 of 178 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		105	50,770	4,338	55,213 / 106,769	51.71%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
JOEL YOUNG		61	24,204	2,081	26,346	57.93%
ALFRED TWU		27	17,804	1,303	19,134	42.07%
Total Votes		88	42,008	3,384	45,480	

# BYRON BETHANY IRRIGATION DISTRICT, DIRECTOR, DIVISION 1 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		0	97	6	103 / 170	60.59%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
MILAN "PETE" PETROVICH		0	46	5	51	54.26%
LARRY ENOS		0	42	1	43	45.74%
Total Votes		0	88	6	94	

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### CONTRA COSTA WATER DISTRICT, DIRECTOR, DIVISION 1 (Vote for 1)

Precincts Reported: 86 of 86 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		60	22,053	2,618	24,731 / 54,391	45.47%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
PATT YOUNG		24	10,135	910	11,069	53.47%
MARIAH LAURITZEN		29	8,429	1,173	9,631	46.53%
Total Votes		53	18,564	2,083	20,700	

## PROPOSITION 1 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

				-1		
		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,270	34,816	394,094 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		559	271,002	18,966	290,527	75.64%
No		405	78,466	14,713	93,584	24.36%
Total Votes		964	349,468	33,679	384,111	

#### PROPOSITION 26 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,270	34,816	394,094 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
No		679	237,616	22,888	261,183	69.14%
Yes		296	105,871	10,417	116,584	30.86%
Total Votes		975	343,487	33,305	377,767	

### PROPOSITION 27 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,270	34,816	394,094 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
No		797	291,635	26,366	318,798	83.47%
Yes		182	55,760	7,185	63,127	16.53%
Total Votes		979	347,395	33,551	381,925	

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### PROPOSITION 28 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,273	34,803	394,084 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		585	246,928	20,205	267,718	69.55%
No		401	103,126	13,709	117,236	30.45%
Total Votes		986	350,054	33,914	384,954	

### PROPOSITION 29 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
		Larry III-r erso	vote by iviali	Liection Day	Total	
Times Cast		1,008	358,273	34,803	394,084 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
No		645	234,033	22,645	257,323	67.75%
Yes		324	111,443	10,719	122,486	32.25%
Total Votes		969	345,476	33,364	379,809	

### PROPOSITION 30 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,273	34,803	394,084 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
No		620	186,902	21,494	209,016	54.23%
Yes		365	163,664	12,395	176,424	45.77%
Total Votes		985	350,566	33,889	385,440	

### PROPOSITION 31 (Vote for 1)

Precincts Reported: 1,265 of 1,265 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		1,008	358,273	34,803	394,084 / 701,969	56.14%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		589	256,033	19,671	276,293	72.12%
No		398	92,386	14,017	106,801	27.88%
Total Votes		987	348,419	33,688	383,094	

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# MEASURE R - KNIGHTSEN TOWN COMMUNITY SERVICES DISTRICT - MAJORITY (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		3	502	103	608 / 1,054	57.69%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		2	287	54	343	58.73%
No		1	196	44	241	41.27%
Total Votes		3	483	98	584	

## MEASURE I - KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT - MAJORITY (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		4	3,156	188	3,348 / 4,322	77.46%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		4	2,200	101	2,305	81.28%
No		0	485	46	531	18.72%
Total Votes		4	2,685	147	2,836	

## MEASURE G - LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT -55% (Vote for 1)

Precincts Reported: 7 of 7 (100.00%)

		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		0	132	5	137 / 180	76.11%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Bonds No		0	68	4	72	55.81%
Bonds Yes		0	56	1	57	44.19%
Total Votes		0	124	5	129	

## MEASURE J - WALNUT CREEK SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 49 of 49 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		87	23,767	1,587	25,441 / 37,024	68.71%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Bonds Yes		44	14,243	742	15,029	62.65%
Bonds No		40	8,190	729	8,959	37.35%
Total Votes		84	22,433	1,471	23,988	

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# MEASURE K - MARTINEZ UNIFIED SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 88 of 88 (	100.00%)	Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		157	12,088	902	13,147 / 20,887	62.94%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Bonds Yes		69	6,194	382	6,645	52.60%
Bonds No		80	5,426	483	5,989	47.40%
Total Votes		149	11,620	865	12,634	

# MEASURE L - CROCKETT COMMUNITY SERVICES DISTRICT - MAJORITY (Vote for 1)

Precincts Reported: 4 of 4 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		5	1,386	197	1,588 / 2,561	62.01%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		4	845	109	958	62.78%
No		1	483	84	568	37.22%
Total Votes		5	1,328	193	1,526	

# MEASURE M - CITY OF PLEASANT HILL - MAJORITY (Vote for 1)

Precincts Reported: 29 of 29 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		27	13,481	1,271	14,779 / 23,049	64.12%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		14	6,903	551	7,468	56.58%
No		11	5,124	597	5,732	43.42%
Total Votes		25	12,027	1,148	13,200	

# **MEASURE N - CITY OF HERCULES - MAJORITY (Vote for 1)**

Precincts Reported: 19 of 19 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		11	8,200	641	8,852 / 17,031	51.98%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		10	5,480	392	5,882	69.24%
No		1	2,385	227	2,613	30.76%
Total Votes		11	7,865	619	8,495	

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# MEASURE O - CITY OF WALNUT CREEK - MAJORITY (Vote for 1)

Precincts Reported: 61 of 61 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		88	31,062	2,282	33,432 / 49,007	68.22%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		51	19,722	1,143	20,916	65.05%
No		34	10,172	1,031	11,237	34.95%
Total Votes		85	29,894	2,174	32,153	

# MEASURE P - CITY OF RICHMOND - MAJORITY (Vote for 1)

Precincts Reported: 106 of 106 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		72	25,427	2,443	27,942 / 57,945	48.22%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		28	14,139	1,223	15,390	58.81%
No		39	9,709	1,032	10,780	41.19%
Total Votes		67	23,848	2,255	26,170	

# MEASURE Q - CITY OF BRENTWOOD - MAJORITY (Vote for 1)

Precincts Reported: 65 of 65 (100.00%)		Early In-Perso	Vote By Mail	Election Day	Total	
Times Cast		114	20,122	2,554	22,790 / 41,105	55.44%
Candidate	Party	Early In- Person	Vote By Mail	Election Day	Total	
Yes		61	12,568	1,190	13,819	64.28%
No		51	6,417	1,212	7,680	35.72%
Total Votes		112	18,985	2,402	21,499	



### Winning Candidates By Contest General Election - 11/8/2022

Contests 3111 to 7886 Elected Winners Only All Parties

Winning Candidate	Party	Election Result	Email Address
3111 CCCBdEdSchBd2			
SARAH G. BUTLER		Elected Winner	
3121 CCCBdEdSchBd4			
MIKE MAXWELL		Elected Winner	
3126 CCCBdEdSchBd5			
ANNETTE LEWIS		Elected Winner	
3305 AntiochUSD Area5			
MARY ROCHA		Elected Winner	
3311 JohnSwettSchBd			DESCRIPTION OF THE PROPERTY OF
TERRI BURK		Elected Winner	
DEBORAH ANNE BRANDON		Elected Winner	
3323 MartinezUSD. Area 3			
YAZMIN LLAMAS		Elected Winner	
3331 MtDiabloUSD Area1			
DEBRA MASON		Elected Winner	
3334 MtDiabloUSD Area4			
CHERISE MARIE KHAUND		Elected Winner	
3341 PittsburgSchBd			
HELIODORO "HELIO" MORENO		Elected Winner	
DE'SHAWN WOOLRIDGE		Elected Winner	
DESTINY BRISCOE		Elected Winner	
3351 SanRamonVIvUSD. Area 1			
JESSE VANZEE		Elected Winner	
3364 WestCCUSD Area4			
DEMETRIO GONZALEZ-HOY		Elected Winner	
3365 WestCCUSD Area5			
LESLIE RECKLER		Elected Winner	
3401 AcalanesUnionHoSchBd			
NANCY KENDZIERSKI		Elected Winner	
JENNIFER CHEN		Elected Winner	
CHRISTOPHER SEVERSON		Elected Winner	
3413 LibertvUnionHSD Area3			
SUSAN WALLACE		Elected Winner	
3414 LibertvUnionHSD Area4.			
SANDY MCCASLIN		Elected Winner	
3521 CanvonElementarvSchBd			
LAURA ESPERANZA SURLS		Elected Winner	
ADAM RABINOVITZ		Elected Winner	
SEQUOIA ALBA		Elected Winner	

Winning Candidate	Party	Election Result	Email Address
3541 LafavetteSchBd			
KATY FOREMAN		Elected Winner	
ROB STURM		Elected Winner	
DAVE SMITH		Elected Winner	
3551 MoragaSchBd			
LARRY JACOBS		Elected Winner	
MARTHA A. WHITE		Elected Winner	
KRISTIN KRAETSCH		Elected Winner	
3571 OrindaUnionSchBd			
EDDA COLLINS COLEMAN		Elected Winner	
EVE M. PHILLIPS		Elected Winner	
KATIE SHOGAN		Elected Winner	
3586 WalnutCreekSchBd			
HEIDI HERNANDEZ GATTY		Elected Winner	
NITHIN IYENGAR		Elected Winner	
AIMEE MOSS		Elected Winner	
I016 Supervisor4		ALCOHOLD BUILDING BUILDING	
KEN CARLSON		Elected Winner	
1036 ClerkRecorder			
KRISTIN BRAUN CONNELLY		Elected Winner	
5006 AntiochCouncil Dist1			
TAMISHA TORRES-WALKER		Elected Winner	
5012 AntiochCouncil Dist4			
MONICA E WILSON		Elected Winner	
108 BrentwoodCouncil Dist2			
PATANISHA DAVIS PIERSON		Elected Winner	
5112 BrentwoodCouncil Dist4			
TONY OERLEMANS		Elected Winner	
201 ClavtonCouncil			
JEFF WAN		Elected Winner	
KIM TRUPIANO		Elected Winner	
301 ConcordCouncil. Dist1			
LAURA HOFFMEISTER		Elected Winner	
303 ConcordCouncil. Dist3			
DOMINIC ALIANO		Elected Winner	
305 ConcordCouncil. Dist5			
LAURA NAKAMURA		Elected Winner	
316 ConcordTreasurer			
EDITH "PATTI" BARSOTTI		Elected Winner	
506 ElCerritoCouncil			
CAROLYN WYSINGER		Elected Winner	
GABRIEL QUINTO		Elected Winner	
601 HerculesCouncil		N - 5gg ( ) 在 10 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( ) 2 图 ( )	
DION BAILEY		Elected Winner	
CHRIS KELLEY		Elected Winner	

Winning Candidate	Party	Election Result	Email Address
5801 MoragaCouncil			
KERRY HILLIS		Elected Winner	
STEVE WOEHLEKE		Elected Winner	
5805 MoragaCouncilShortTerm			
DAVID SHAPIRO		Elected Winner	
5901 MartinezMavor			
BRIANNE ZORN		Elected Winner	
5902 MartinezCouncil Dist1			
JAY HOWARD		Elected Winner	
5905 MartinezCouncil Dist4			
DEBBIE MCKILLOP		Elected Winner	
6002 OaklevCouncil Dist2			
HUGH HENDERSON		Elected Winner	
6004 OaklevCouncil Dist4			
SHANNON SHAW		Elected Winner	
6101 OrindaCouncil			
BRANDYN IVERSON		Elected Winner	
JANET RILEY		Elected Winner	
LATIKA MALKANI		Elected Winner	
6201 PinoleCouncil			
ANTHONY L. TAVE		Elected Winner	
NORMA MARTINEZ-RUBIN		Elected Winner	
CAMERON SASAI		Elected Winner	
6301 PittsburgCouncil			
DIONNE ADAMS		Elected Winner	
SHANELLE SCALES-PRESTON		Elected Winner	
ANGELICA LOPEZ		Elected Winner	
6311 PittsburaCitvClerk			
ALICE E. EVENSON		Elected Winner	
6316 PittsburgTreasurer			
NANCY PARENT		Elected Winner	
6401 PleasantHillCouncil			
SUE NOACK		Elected Winner	
ZAC SHESS		Elected Winner	
6412 PleasantHillTreasurer Short Term			
ANDREW J. KALINOWSKI		Elected Winner	
6501 RichmondMavor			
EDUARDO MARTINEZ		Elected Winner	
6504 RichmondCouncil. Dist3			
DORIA D. ROBINSON		Elected Winner	
6505 RichmondCouncil. Dist4			
SOHEILA BANA		Elected Winner	
6701 SanRamonMavor			
DAVID E. "DAVE" HUDSON		Elected Winner	
6708 SanRamonCouncil Dist2			

Winning Candidate	Party	Election Result	Email Address
6708 SanRamonCouncil Dist2			
MARK ARMSTRONG		Elected Winner	
6712 SanRamonCouncil Dist4			
MARISOL RUBIO		Elected Winner	
6801 WalnutCreekCouncil			
CINDY EISLEY SILVA		Elected Winner	
MATT FRANCOIS		Elected Winner	
6811 WalnutCreekTreasurer			
RONALD CASSANO		Elected Winner	
7016 DiabloCmtvSvc			
CHRISTINE CHARTIER		Elected Winner	
JERRY SLAVONIA		Elected Winner	
GREGORY R LORENZ		Elected Winner	
7021 TownOfDBavCmtvSvcs			
BRYON GUTOW		Elected Winner	
ASHLEY PORTER		Elected Winner	
J. KEVIN GRAVES		Elected Winner	
7033 DublinSanRamonSvcs Div2			
ANN MARIE JOHNSON		Elected Winner	
7041 KensPolProtCmtvSvcs			
SARAH A. GOUGH		Elected Winner	
ALEXANDRA AQUINO-FIKE		Elected Winner	
CASSANDRA ROSE DUGGAN		Elected Winner	
7101 KensingtonFireProt			
JULIE MARIE STEIN		Elected Winner	
JIM WATT		Elected Winner	
DANIEL LEVINE		Elected Winner	
7111 MoragaOrindaFire1			
GREG HASLER		Elected Winner	
7121 MoragaOrindaFire3	PALENCE SLEEN OF THE LESS		
STEVEN MICHAEL DANZIGER		Elected Winner	
7126 MoragaOrindaFire4	AND LOCK TOWN STREET		
MIKE ROEMER		Elected Winner	
7136 RodeoHerculesFireProt	E NOTE OF THE PARTY OF THE PART		
DELANO DOSS		Elected Winner	
MARIE BOWMAN		Elected Winner	
STEVE HILL		Elected Winner	
7665 WestCountvWastewater Div5			
CHERYL SUDDUTH		Elected Winner	
7801 ByronBethanvirr1			A CONTRACTOR OF THE PROPERTY O
MILAN "PETE" PETROVICH		Elected Winner	
7836 CCWater1			

Winning Candidate Party Election Result Email Address

**Total Winning Candidates: 104** 



### Winning Candidates By Contest Statewide Direct Primary Election - 6/7/2022

Contests 2201 to 4051 Elected Winners Only

**All Parties** 

Winning Candidate	Party	Election Result	Email Address
2201 Judge of the Superior Court.Position K	DESCRIPTION OF THE PARTY OF THE		
KIRK J ATHANASIOU		Elected Winner	
2206 Judge of the Superior Court Position L			
DAVID E. GOLDSTEIN		Elected Winner	
2211 Judge of the Superior Court.Position M			
DANIELLE DOUGLAS		Elected Winner	
2216 Judge of the Superior Court.Position N			
JOHN P. DEVINE		Elected Winner	
2226 Judge of the Superior Court.Position Y			
JULIA CAMPINS		Elected Winner	
2251 Judge of the Superior Court.Position AA			
ANITA SANTOS		Elected Winner	
2266 Judge of the Superior Court.Position O			
BARRY BASKIN		Elected Winner	
2276 Judge of the Superior Court.Position P			
BRIAN F. HAYNES		Elected Winner	
2286 Judge of the Superior Court.Position Q			
LAUREL S. BRADY		Elected Winner	
2291 Judge of the Superior Court.Position R			
JOHN W. KENNEDY		Elected Winner	
2331 Judge of the Superior Court.Position II			
JOHN C. COPE		Elected Winner	
2336 Judge of the Superior Court.Position S			
JILL C. FANNIN		Elected Winner	
2351 Judge of the Superior Court. Position KK			
JENNIFER D. LEE		Elected Winner	
2356 Judge of the Superior Court.Position J			
H. GLENN KIM		Elected Winner	
2361 Judge of the Superior Court, Position T			
THERESA J. CANEPA		Elected Winner	
2366 Judge of the Superior Court.Position U			
CLARE MAIER		Elected Winner	
2371 Judge of the Superior Court.Position V			
BARBARA HINTON		Elected Winner	
2381 Judge of the Superior Court.Position X			
EDWARD G. WEIL		Elected Winner	
3005 CountvSuptOfSchools			
LYNN V. MACKEY		Elected Winner	
4001 Supervisor1			

Winning Candidate	Party	Election Result	Email Address
4001 Supervisor1			
JOHN "JOYA" GIOIA		Elected Winner	
4026 Assessor			
GUS KRAMER		Elected Winner	
4031 AuditorController			
ROBERT CAMPBELL		Elected Winner	
4041 DistrictAttorney			
DIANA BECTON		Elected Winner	
4046 SheriffCoroner			
DAVID LIVINGSTON		Elected Winner	
4051 TreasurerTaxCollector			
RUSSELL V. WATTS		Elected Winner	

**Total Winning Candidates: 25** 



## Winning Candidates By Contest

General Election - 11/8/2022

All Contests
Appointed Winners Only

**All Parties** 

All Parties			
Winning Candidate	Party	Election Result	Email Address
3201 CCCollege1			
JOHN E. MARQUEZ		Appointed Winner	
3211 CCCollege3			
REBECCA BARRETT		Appointed Winner	
3216 CCCollege4			
ANDY LI		Appointed Winner	
3302 AntiochUSD Area2			
JAG LATHAN		Appointed Winner	
3320 MartinezUSD, Area 1 Short Term			
CARLOS M. MELENDEZ		Appointed Winner	
3325 MartinezUSD, Area 5			
TANIA E. BRUGGER		Appointed Winner	
3332 MtDiabloUSD Area2			
LINDA MAYO		Appointed Winner	
3354 SanRamonVlyUSD, Area 4			
SUSANNA WONG ORDWAY		Appointed Winner	
3355 SanRamonVlyUSD, Area 5			
RACHEL HURD		Appointed Winner	
3415 LibertyUnionHSD Area5			
PAULINE RIVERA ALLRED		Appointed Winner	
3501 BrentwoodUnionSchBd			
EMIL J. GEDDES		Appointed Winner	
STEVE GURSKY		Appointed Winner	
SCOTT S. DUDEK		Appointed Winner	
3511 ByronUnionSchBd			
LUCY R RODRIGUEZ		Appointed Winner	
CLAUDIA RODRIGUEZ-CANTWELL		Appointed Winner	
JESSICA BANE		Appointed Winner	
3531 KnightsenElemSchBd			
ROBIN D. PASTOR		Appointed Winner	
LIESEL ANN WILLIAMS		Appointed Winner	
3559 OakleyUnionElem Area1, Short Term			
SHERRY SEAT		Appointed Winner	
3560 OakleyUnionElem Area 2, Short Term			
LYNELL M. FULLER		Appointed Winner	
3563 OakleyUnionElemSch Area3			
ANN G. CORRIDON		Appointed Winner	
3564 OakleyUnionElemSch Area4			
CRAIG PEARSON		Appointed Winner	
		A. L	

EWMR032 - Winning Candidates By Contest Print Date and Time: 12/2/2022 8:29:25AM

3958 DakievUnionElemisch Area 5 PAUL DIDONATO Appointed Winner 39582 WahnutCreekSchinBdShort Term SARAH TALCH Appointed Winner 4441 DawvilleCouncil KARAN STEPPER ROBERT STORER Appointed Winner 37571 Lafeverisc Council Short Term WILLIAM CANDELL TERES A GERRINGER Appointed Winner 4767 Lafeverisc Council Short Term WILLIAM CANDELL TERES A GERRINGER Appointed Winner 4767 Lafeverisc Council Short Term WILLIAM CANDELL TERES A GERRINGER Appointed Winner 4767 Lafeverisc Council Short Term WILLIAM COUNCIL STORT RIT XXVIER Appointed Winner ELZ ABERTI PRBON-ALVARADO Appointed Winner ELZ ABERTI PRBON-ALVARADO Appointed Winner ELZ ABERTI PRBON-ALVARADO Appointed Winner FILT XXVIER FILT XXVIER Appointed Winner FILT XXVIER F	Winning Candidate	Party	Election Result	Email Address
PAUL DIDONATO   Appointed Winner   SARAHI TALACH   Appointed Winner   SARAHI TALACH   Appointed Winner   SARAHI TALACH   Appointed Winner   SARAHI TALACH   Appointed Winner   Appoint				
SARAH TALACH         Appointed Winner           5401 Danvillociouncil         France           KAREN STEPPER         Appointed Winner           STOLERT STORER         Appointed Winner           STOLAR CANDELL         Appointed Winner           TIRESA GERINGER         Appointed Winner           5707 Lafavetto Council Short Form         WEI-TAL KYOK           KWEI-TAL KYOK         Appointed Winner           ELEASETH PASON-ALVARADO         Appointed Winner           ELEASETH PASON-ALVARADO         Appointed Winner           ESTOS SANDALOCUCIOR         WINDER CONTINUED           BOROTHY GANTT         Appointed Winner           SSTOS SANDALOCUCIOR         WINDER CONTINUED           VIVIANA TOLEDO         Appointed Winner           GIL SERT (GIL) SOMERINALDER         Appointed Winner           GIL SERT (GIL) SOMERINALDER         Appointed Winner           TINICAL (TRISH) BELLO-KUNKEL         Appointed Winner           TY185 SARRAMONYE FIEPPOR         Appointed Winner           BONALD R. PARKER         Appointed Winner           H. J. AY KERR         Appointed Winner           TY185 BARINGHAM WINFER (SINTH         Appointed Winner           H. J. AY KERR         Appointed Winner           TY186 BARBISHAMUD         WINDER COLLEAN <td></td> <td></td> <td>Appointed Winner</td> <td></td>			Appointed Winner	
SAPI Danville Council  KARNEN STEPPER ROBERT STORER Appointed Winner SUSAN CANNELL Appointed Winner SUSAN COUNCIL SUSAN COUNCIL TERESA GERRINGER Appointed Winner TERESA GERRINGER Appointed Winner WEI-TAI KWOK Appointed Winner STOT, Lafavette Council Short Term WEI-TAI KWOK Appointed Winner SEASS SAMPABIOC Council RITA XAVIER BLIZABETH PABON ALVARADO Appointed Winner SEIS SAPRABIOCINCIERS DOROTHY GANTT Appointed Winner SEIS SAPRABIOCINCIERS OROTHY GANTT Appointed Winner SEIS SAPRABIOCINCIERS OROTHY GANTT Appointed Winner VIVIANA TOLEDO Appointed Winner TRICIA (TRISH) BELLO-KUNKEL TRICIA (TRISH) BELLO-KUNKEL TRICIA (TRISH) BELLO-KUNKEL TRICIA (TRISH) BELLO-KUNKEL TRICIA (TRISH) BELLO-KUNKE	3582 WalnutCreekSchBdShort Term			
KAREN STEPPER         Appointed Winner           ROBERT STORER         Appointed Winner           5701 Lafavette Council         Appointed Winner           5707 Lafavette Council Short Term         Appointed Winner           5707 Lafavette Council Short Term         WEI-Tal KWOK           5806 SanPablo Council         RITA XAVIER           ELIZABETH PABON-ALIVARADO         Appointed Winner           6611 SanPablo Civic Kin         Appointed Winner           DOKOTHY CANTT         Appointed Winner           6615 SanPablo Civic Kin         Appointed Winner           OTIOL STORY (ELI) SOMERHALDER         Appointed Winner           GILBERT (ELI) SOMERHALDER         Appointed Winner           GILBERT (ELI) SOMERHALDER         Appointed Winner           TALIA STARKER         Appointed Winner           TALIA SARRAMONTIVE FroProt         TONALD R. PARKER           RYAN TO KERAN         Appointed Winner           TALIS SARRAMONTIVE FroProt Short Term         Appointed Winner           TALIS SENTIH			Appointed Winner	
ROBERT STORER 5701 LafeveteCouncil 5701 LafeveteCouncil SUSAN CAMPELL TRESA GERNINGER Appointed Winner TERESA GERNINGER Appointed Winner Wiel-TAI KWOK Appointed Winner Wiel-TAI KWOK Appointed Winner RITA KAVIER RITA KAVIER RITA KAVIER RITA KAVIER BLIZABETH PABON ALVARADO Appointed Winner ELIZABETH PABON ALVARADO Appointed Winner BLIZABETH PABON ALVARADO Appointed Winner CISTA SANPABIOCITYCIER DOROTTY GANTT APPOINTED BORDTY GANTT APPOINTED APPOINTED APPOINTED APPOINTED BRITA TOLED BRITA TOLED APPOINTED APPOINTED BRITA TOLED APPOINTED APPOINTED APPOINTED APPOINTED APPOINTED BRITA TOLED APPOINTED APPOI	5401 DanvilleCouncil			
SOB Lafavette Council SUSAN CANDELL Appointed Winner TERESA GERRINGER Appointed Winner STOT Lafavette Council Short Term WEI-Tall KWOK Appointed Winner SSOB SanPablo Council RITA XAVIER Appointed Winner ELIZABETH PABON-ALVARADO Appointed Winner ELIZABETH PABON-ALVARADO Appointed Winner ELIZABETH PABON-ALVARADO Appointed Winner CSSI SanPablo City Clerk DOROTHY CANIT Appointed Winner  SSOB SanPablo City Clerk UVIANA TOLEDO Appointed Winner VIVIANA TOLEDO Appointed Winner CILIDA MATTERI Appointed Winner LINDA MATTERI Appointed Winner TRICK, CITRISH) BELLO-KUNKEL Appointed Winner TRICK, CITRISH) BELLO-KUNKEL Appointed Winner TRICK OR SANRAMONIV/FireProt Short Term H. JAY KERR Appointed Winner TAS SANRAMONIV/FireProt Short Term H. JAY KERR Appointed Winner TAS SANRAMONIV/FireProt Short Term H. JAY KERR Appointed Winner TAS SANRAMONIV/FIREPOT Short Term H. JAY KERR Appointed Winner TAS SANRAMONIV/FIREPOT SHORT TERM H. JAY KERR Appointed Winner TAS SANRAMONIV/FIREPOT SHORT TERM H. JAY KERR Appointed Winner TAS SANRAMONIV APPOINTER H. JAY KERR Appointed Winner TAS SANRAMONIV APPOINTER THINA HUDSON Appointed Winner TAS SANRAMONI APPOINTER TRINA HUDSON Appointed Winner TAS SANRAMONI APPOINTER TRINA HUDSON Appointed Winner TAS SANRAMONI APPOINTER WINNER TAN HUDSON Appointed Winner TAS SANRAMONI APPOINTER WINNER TAN HUDSON Appointed Winner TAS SANRAMONI APPOINTER WINNER TAN HUDSON Appointed Winner TAS SANRAMONI APPOINTER TAN HUDSON APPOINTER TAN HUDSON APPOINTER TAN HU	KAREN STEPPER		Appointed Winner	
SUSAN CANDELL         Appointed Winner           TRESA GERRINGER         Appointed Winner           5707 Lafavette Council Short Term         Appointed Winner           6806 Sanp-BabicCouncil         BRITA KAVIER           RITA KAVIER         Appointed Winner           ELIZABETH PABON-ALVARADO         Appointed Winner           6611 Sanp-BabicCityClerk         TOROTHY GAINT           DOROTHY GAINT         Appointed Winner           6616 Sanp-BabicTreasurer         VIVIANA TOLEDO           9515 Infoliatoria TownCmthySvcs         TOROTHY GAINT           GLIBERT (GIL) SOMERHALDER         Appointed Winner           LINDA MATTERI         Appointed Winner           TRICIA (TRISH) BELLO-KUNKEL         Appointed Winner           TY46 SanRamontlyFireProt         Appointed Winner           TY50 SanRamontlyFireProt Short Term         Appointed Winner           TY50 Santan MUDSO         Appointed Winner           TY61 EastBarwIUDA<	ROBERT STORER		Appointed Winner	
TERESA GERRINGER  5707 Lafavetto Council Short Term WEI-TAI KWOK Appointed Winner  6606 SanPabloCouncil RITA XAVIER Appointed Winner ELIZABETH PABON-ALVARADO Appointed Winner ELIZABETH PABON-ALVARADO Appointed Winner  6611 SanPabloCitvClerk DOROTHY GANTT Appointed Winner  6616 SanPabloTreasurer VIVIANA TOLEDO Appointed Winner  71051 KnichtsenTownCmtvSvcs GLBERT (GLI, SOMERHALDER Appointed Winner TRICIA (TRISH) BELLO-KUNKEL Appointed Winner TY405 SanRamont/VIFIEPTOS Short Term H. JAY KERR Appointed Winner TY90 SanRamont/VIFIEPTOS Short Term H. JAY KERR Appointed Winner TY90 SanRamont/VIFIEPTOS Short Term TY406 EastBavMUD2 JOHN A. COLEMAN Appointed Winner TY416 EastBavMUD2 JOHN A. COLEMAN Appointed Winner TY161 AnthroseRecPark TRINA HUDSON Appointed Winner TY910 TAINCHARSON Appointed Winner	5701 LafavetteCouncil			
### SPAIN TO READ NOT TO THE STAND NOT TO THE STAND NOT TO STAND NOT T	SUSAN CANDELL		Appointed Winner	
WEI-TAI KWOK         Appointed Winner           6606 SanPabioCouncil         Appointed Winner           ELIZABETH PABON-ALVARADO         Appointed Winner           6511 SanPabioCit/Clerk         WEI-TAI KWOK           DOROTHY GANT         Appointed Winner           6516 SanPabioTrassurer         WIVIANA TOLEDO           VIVIANA TOLEDO         Appointed Winner           7051 KnichtsenTownGmtvSvcs         Appointed Winner           LINDA MATTERI         Appointed Winner           TRICIA (TRISH) BELLO-KUNKEL         Appointed Winner           7145 SanRamondVVFireProt         WEI-TAI WINNER           PANA TOREAN         Appointed Winner           7150 SanRamondVVFireProt Short Term         WINNER           H. JAY KERR         Appointed Winner           7406 EastBavMUD2         WINNER           JOHN A. COLEMAN         Appointed Winner           7416 EastBavMUD2         Appointed Winner           7416 EastBavMUD3         Appointed Winner           7416 TaistBavMUD4         Appointed Winner           7417 And COLEMAN         Appointed Winner           7418 HunbosaRecPark         Appointed Winner           7511 AmbrosaRecPark         WINNERCURIO         Appointed Winner           7521 EastBavRacePark6         JOHN MERCURIO<	TERESA GERRINGER		Appointed Winner	
6606 SanPabloCouncil RITA XAVIER RITA XAVI	5707 Lafayette Council Short Term			
RITA XAVIER	WEI-TAI KWOK		Appointed Winner	
ELIZABETH PABON-ALVARADO         Appointed Winner           6611 SanPabloCityClerk         Appointed Winner           CBOROTHY GANTT         Appointed Winner           6615 SanPabloTreasurer         VIVIANA TOLEDO           VIVIANA TOLEDO         Appointed Winner           705 KrisintsenTownCmtsVxcs         TILINOA MATTERI           LILINOA MATTERI         Appointed Winner           TRICIA (TRISH) BELLO-KUNKEL         Appointed Winner           7146 SanRamonVVFireProt         TILINOA PARKER           RYAN T CREAN         Appointed Winner           7150 SanRamonVVFireProt Short Term         TILINOA MATTERI           H. Jay KERR         Appointed Winner           7301 BethellslandMID         TILINOA MATTERIA MINDER           BRUCE SMITH         Appointed Winner           7406 EastBayMUD2         TILINOA MINDER MUDE           JOHN A. COLEMAN         Appointed Winner           7516 BastbayMUDA         Appointed Winner           TRIN HUDSON         Appointed Winner           TRIN HUDSON         Appointed Winner           TRIN HUDSON         Appointed Winner           TRIN HUDSON         Appointed Winner           TEXT EastBayRepark6         TILINOA MINDER WINDER           LUPE LOPEZ GARCIA         Appointed Winner	6606 SanPabloCouncil			
6611 SanPabloCityClerk DDROTHY GANTT Appointed Winner 6616 SanPabloTerasurer VIVIANA TOLEDD Appointed Winner 7051 KnichtsenTownCmtVsvcs GILBERT (GIL) SOMERHALDER Appointed Winner LINDA MATTERI Appointed Winner TRICIA (TRISH) BELLO-KUNKEL Appointed Winner 7146 SanRamonVyFire/Prot DONALD R. PARKER Appointed Winner RYAN T CREAN Appointed Winner 7150 SanRamonIv/Fire/Prot Short Term H. JAY KERR Appointed Winner 7301 BothellslandMID BRUCE SMITH Appointed Winner 7406 EastBawMUD2 JOHN A. COLEMAN Appointed Winner 7416 EastBawMUD2 JOHN A. COLEMAN Appointed Winner 7510 AmbroseRecPark TRINA HUDSON Appointed Winner 7521 EastBawMUDSON Appointed Winner 7522 EastBawReoPark6 JOHN MERCURIO Appointed Winner 7525 EastBawReoPark6 JOHN MERCURIO Appointed Winner	RITA XAVIER		Appointed Winner	
DOROTHY GANTT         Appointed Winner           6616 SanPabloTreasurer         Appointed Winner           7051 KnichtsenTownCmtvSvcs         ************************************	ELIZABETH PABON-ALVARADO		Appointed Winner	
6616 SanPabloTreasurer VIVIANA TOLEDO Appointed Winner 7015 KrientsenTownCmtvSvcs GILBERT (GIL) SOMERHALDER Appointed Winner LINDA MATTERI Appointed Winner TRICIA (TRISH) BELLO-KUNKEL Appointed Winner  7146 SanRamonVivFireProt DONALD R. PARKER Appointed Winner 7150 SanRamonVivFireProt Short Term H. JAY KERR Appointed Winner 7150 SanRamonVivFireProt Short Term H. JAY KERR Appointed Winner 7301 BethellslandMID BRUCE SMITH Appointed Winner 7406 EastBavMUD2 JOHN A. COLEMAN Appointed Winner 7416 EastBavMUD4 ANDY KATZ ADPOINTED APPOINTED APPOINTED APPOINTED TRINA HUDSON Appointed Winner 7501 AmbroseRecPark TRINA HUDSON Appointed Winner 7512 EastBavReoPark6 JOHN MERCURIO Appointed Winner 7526 EastBavReoPark7 COLIN J. COFFEY Appointed Winner	6611 SanPabloCityClerk			
VIVIANA TOLEDO Appointed Winner  7615 KnichtsonTownCrntySvcs GILBERT (GIL) SOMERHALDER Appointed Winner LINDA MATTERI Appointed Winner  TRICIA (TRISH) BELLO-KUNKEL Appointed Winner  TRICIA (TRISH) BELLO-KUNKEL Appointed Winner  7146 SanRamonVivFireProt  DONALD R. PARKER Appointed Winner  RYAN T CREAN Appointed Winner  7150 SanRamonVivFireProt Short Term  H. JAY KERR Appointed Winner  7301 BethellslandMID  BRUCE SMITH Appointed Winner  7406 EastBayMUD2  JOHN A. COLEMAN Appointed Winner  7416 EastBayMUD4  ANDY KATZ Appointed Winner  7501 AmbroseRocPark  TRINA HUDSON Appointed Winner  7501 AmbroseRocPark  TRINA HUDSON Appointed Winner  7521 EastBavRodA TORLAKSON Appointed Winner  7522 EastBavRodPark6  JOHN MERCURIO Appointed Winner  7522 EastBavRodPark6  JOHN MERCURIO Appointed Winner	DOROTHY GANTT		Appointed Winner	
7051 KnightsenTownCmtvSvcs GILBERT (GIL) SOMERHALDER LINDA MATTERI Appointed Winner TRICIA (TRISH) BELLO-KUNKEL Appointed Winner  7146 SanRamonVivFireProt DONALD R. PARKER Appointed Winner 7150 SanRamonVivFireProt Short Term H. JAY KERR Appointed Winner 7301 BethellslandMID BRUCE SMITH Appointed Winner  7406 EastBavMUD2 JOHN A. COLEMAN Appointed Winner  7416 EastBavMUD4 ANDY KATZ Appointed Winner  7501 AmbroseRecPark TRINA HUDSON MAE CENDAÑA TORLAKSON Appointed Winner  7521 EastBavRouPark6 JOHN MERCURIO Appointed Winner  7522 EastBavRouPark7 COLIN J. COFFEY Appointed Winner	6616 SanPabloTreasurer			
GILBERT (GIL) SOMERHALDER LINDA MATTERI Appointed Winner TRICIA (TRISH) BELLO-KUNKEL Appointed Winner TRICIA (TRISH) APPOINTED WINTER Appointed Winner TRICIA (TRISH) APPOINTED WINTER TRICIA (TRISH) APPOINTED WINNER TRICIA (TRIS	VIVIANA TOLEDO		Appointed Winner	
LINDA MATTERI TRICIA (TRISH) BELLO-KUNKEL Appointed Winner  7146 SARRAMONIVFIREPROT  DONALD R. PARKER Appointed Winner RYAN T CREAN Appointed Winner  7150 SARRAMONIVFIREPROT Short Term H. JAY KERR Appointed Winner  7301 BethellslandMID BRUCE SMITH Appointed Winner  7406 EastBawMUD2 JOHN A. COLEMAN Appointed Winner  7416 EastBawMUD2 ANDY KATZ ANDY KATZ Appointed Winner  7531 AmbroseRecPark TRINA HUDSON MAE CENDAÑA TORLAKSON Appointed Winner  7521 EastBawRecPark6 JOHN MERCURIO 7522 EastBawRecPark7 COLIN J. COFFEY Appointed Winner	7051 KnightsenTownCmtvSvcs			
TRICIA (TRISH) BELLO-KUNKEL Appointed Winner 7146 SanRamonVIVFireProt DONALD R. PARKER RYAN T CREAN Appointed Winner 7150 SanRamonVivFireProt Short Term H. JAY KERR Appointed Winner 7301 BethellslandMID BRUCE SMITH Appointed Winner 7406 EastBavMUD2 JOHN A. COLEMAN Appointed Winner 7416 EastBavMUD4 ANDY KATZ Appointed Winner 7501 AmbroseRecPark TRINA HUDSON ME CENDAÑA TORLAKSON Appointed Winner Appointed Winner 7521 EastBavRedPark6 JOHN MERCURIO Appointed Winner 7526 EastBavRedPark7 COLIN J. COFFEY Appointed Winner	GILBERT (GIL) SOMERHALDER		Appointed Winner	
7146 SanRamonViVFireProt DONALD R. PARKER RYAN T CREAN Appointed Winner 7150 SanRamonViVFireProt Short Term H. JAY KERR Appointed Winner 7301 BethellslandMID BRUCE SMITH Appointed Winner 7406 EastBavMUD2 JOHN A. COLEMAN Appointed Winner 7416 EastBavMUD4 ANDY KATZ Appointed Winner 7501 AmbroseRecPark TRINA HUDSON MAE CENDAÑA TORLAKSON LUPE LOPEZ GARCIA Appointed Winner 7526 EastBavRedPark7 COLIN J. COFFEY Appointed Winner	LINDA MATTERI		Appointed Winner	
DONALD R. PARKER RYAN T CREAN Appointed Winner  7150 SanRamonVivFireProt Short Term H. JAY KERR Appointed Winner  7301 BethellslandMID BRUCE SMITH APPOINTE JOHN A. COLEMAN Appointed Winner  7416 EastBavMUD2 JOHN A. COLEMAN Appointed Winner  7501 AmbroseRecPark TRINA HUDSON MAE CENDAÑA TORLAKSON LUPE LOPEZ GARCIA Appointed Winner  7526 EastBavRedPark7 JOHN MERCURIO Appointed Winner  7526 EastBavRedPark7 COLIN J. COFFEY Appointed Winner	TRICIA (TRISH) BELLO-KUNKEL		Appointed Winner	
RYAN T CREAN Appointed Winner  7150 SanRamonVlyFireProt Short Term H. JAY KERR Appointed Winner  7301 BethelislandMID BRUCE SMITH Appointed Winner  7406 EastBayMUD2 JOHN A. COLEMAN Appointed Winner  7416 EastBayMUD4 ANDY KATZ Appointed Winner  7501 AmbroseRecPark TRINA HUDSON Appointed Winner  MAE CENDAÑA TORLAKSON LUPE LOPEZ GARCIA Appointed Winner  7521 EastBayReqPark7 JOHN MERCURIO Appointed Winner  7526 EastBayReqPark7 COLIN J. COFFEY Appointed Winner	7146 SanRamonVlyFireProt			
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LUPE LOPEZ GARCIA Appointed Winner  7521 EastBavReqPark6 JOHN MERCURIO Appointed Winner  7526 EastBavReqPark7 COLIN J. COFFEY Appointed Winner			• • • • • • • • • • • • • • • • • • • •	
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7526 EastBayReqPark7 COLIN J. COFFEY Appointed Winner	7521 EastBavRegPark6			
COLIN J. COFFEY Appointed Winner			Appointed Winner	
7531 GreenVlvRecPark			Appointed Winner	
KATY CHANANA Appointed Winner				
MIKAEL ROEMER Appointed Winner	MIKAEL ROEMER		Appointed Winner	

Winning Candidate	Party	Election Result	Email Address
7531 GreenVlyRecPark			
RYAN LANGDON		Appointed Winner	
7541 PleasantHillRecPark		7. <b>pp</b>	
BOBBY GLOVER		Appointed Winner	
SANDRA BONATO		Appointed Winner	
DEREK M. WURST		Appointed Winner	
7601 ByronSanitary		Appointed Willies	
BOBBY BYER		Appointed Winner	
DANNY HAMBY		Appointed Winner	
7605 ByronSanitary Short Term		Appointed Willies	
PATRICIA MANTELLI BRIS		Appointed Winner	
	31OW	Appointed Willies	
7612 CentralCCSanitary Div2 MICHAEL ROBERT MCGI	11	Appointed Winner	
7613 CentralCCSanitary Div3		Appointed Willies	
DAVID R. WILLIAMS		Appointed Winner	
7621 IronhouseSanitary		Appointed William	
SUSAN MORGAN		Appointed Winner	
CHRISTIAN A. LAURITZE	N III	Appointed Winner	
7631 MtViewSanitary	A III	Appointed Willies	
GREGORY T PYKA		Appointed Winner	
STANLEY R. CALDWELL		Appointed Winner	
7635 MtViewSanitary Short Ter	m	Appointed William	
MELODY LABELLA		Appointed Winner	
7641 RodeoSanitary		7. <b>pp</b>	
ANGELA NOBLE		Appointed Winner	
MAUREEN BRENNAN		Appointed Winner	
7651 StegeSanitary		Appointed William	
DWIGHT MERRILL		Appointed Winner	
JULIET CHRISTIAN SMITI	н	Appointed Winner	
TESSA EVE BEACH	•	Appointed Winner	
7661 WestCountyWastewater D	Niv4	Appenited Timiler	
ARTO RINTEELA	NV 1	Appointed Winner	
7663 WestCountyWastewater D	niv3		
DAVID M ALVARADO	NV3	Appointed Winner	
7666 WestCountyWastewater D	Div2 Short Term		
ANNIE MARIE KING-MER		Appointed Winner	
7721 BART2		pp	
MARK FOLEY		Appointed Winner	
7811 ByronBethanvirr3			
TIMOTHY RAY MAGGIOR	E	Appointed Winner	
7826 CastleRockCountyWater			
JONATHAN SCHIMMEL		Appointed Winner	
JOSEPH ATTURIO		Appointed Winner	
7830 CasteRockCountyWater S	Short Term		
DANIEL MOYLAN	,	Appointed Winner	
		• •	

Winning Candidate	Party	Election Result	Email Address
7841 CCWater2			
JOHN A. BURGH		Appointed Winner	
7862 Diablo Water Ward 2			
SCOTT R. PASTOR		Appointed Winner	
7863 DiabloWater Ward 3			
PAUL S. SEGER		Appointed Winner	
7864 DiabloWater Ward 4			
JASON R. SHAW		Appointed Winner	
7871 EastCCIrr1			
MICHAEL G. CASEY		Appointed Winner	
7886 EastCCIrr4			
KENNETH W SMITH		Appointed Winner	

**Total Winning Candidates: 82** 

#### **Bethel Island Municipal Improvement District**

3085 Stone Road PO Box 244 Bethel Island, CA 94511-0244 (925) 684-2210 Fax: (925) 684-0724

Email: bimid@bimid.com Web Site: www.bimid.com

September 26, 2022

Contra Costa County Clerk-Recorder-Elections Dept 555 Escobar Street Martinez CA 94553

Re: November 8, 2022 General Election

Nominee Seat for the Bethel Island Municipal Improvement District

Dear Ms. Cooper

The Bethel Island Municipal Improvement District Board of Directors met in a Special Board Meeting on September 26, 2022, to interview candidates for the board seat without a nomination.

The Bethel Island Municipal Improvement District Board has recommended an appointment by a unanimous vote:

Mr. Vignesh Rama

Sincerely,

Denece Bixby District Clerk





#### CANYON ELEMENTARY SCHOOL

Contra Costa County Election Division 555 Escobar St. P.O. Box 271 Martinez, CA 94553

Sept. 26, 2022

To Whom it May Concern,

The Canyon Elementary School District Board recommended on our meeting of Sept. 13, 2022, that, as we have four candidates for the three four year terms for positions on our Board, and no candidates for the two-year position, that whomever among the four candidates receives the fewest votes be appointed to the two-year post.

Sincerely,

Esperanza Suris

**CESD Board President** 

p.p. Secretary's Signature

#### RESOLUTION 22/23-08

SEP 3 2022

# RECOMMENDATION TO THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY FOR APPOINTMENTS TO THE BOARD OF DIRECTORS OF THE CROCKETT COMMUNITY SERVICES DISTRICT

Contra Costa County Elections

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, Election Code 10515 indicates that if by 5:00 pm on the 83<sup>rd</sup> day before the election, there are fewer candidates that vacancies, it is necessary to request the board to take action to recommend a person(s) to be appointed to the seats that lack a nominee; and

WHEREAS, due to retirement of acting Directors, the District Board has three vacant seats; and

**WHEREAS**, the 83<sup>rd</sup> day before the election passed, without the announcement of candidacy for the seat on the Board of Directors; and

**WHEREAS**, such candidates have since volunteered their services and are deemed by the District Board to be worthy and capable.

**NOW, THEREFORE, BE IT RESOLVED** That if the Contra Costa County Board of Supervisors is unable to extend the September 30<sup>th</sup> deadline described in the notice to the CCSD dated August 23, 2022 to October 14<sup>th</sup>, 2022 so that the Board vacancies can be advertised within the District for the 15 day period called for in the District Code, then by a vote taken on Wednesday, September 28, 2022, the Board of Directors of the Crockett Community Services District(CCSD) recommends the following persons to the Board of Supervisors, with the request that they be appointed to seats on the Board of Directors of the CCSD:

- John MacKenzie
- Nick Spinner
- Jena Goodman

THE FOREGOING RESOLUTION was passed and adopted at the Regular Meeting of the Crockett Community Services District held on September 28, 2022 by the following vote:

SEP 5 7 2022

AYES: Bartlebaugh, Barassi, MacKenzie

Contra Costa County Elections

NOES: Kirker, Peterson

**ABSENT:** None

ABSTAIN: None

Luigi Barassi, President

ATTEST:

Gaunt Murdock, General Manager

SEP 30 2022

Contra Costa County Elections

By Vote of the Board of Directors of the Crockett Community Services District(CCSD), recorded as Resolution 22/23-8, the following persons are recommended to the Contra Costa Board of Supervisors to be appointed to seats on the Board of the CCSD to remedy the insufficiency of candidates:

John MacKenzie

Nick Spinner

Jena Goodman

Luigi Barassi, President, CCSD

ATTEST:

Gaunt Murdock, General Manager

DATE: 9 29 2022

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: 2022 Advisory Body Annual Report for North Richmond Mitigation Fee Joint Expenditure Planning Committee



Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee Annual Report for 2022 (Exhibit A).

#### FISCAL IMPACT:

There is no fiscal impact to the General Fund associated with the recommended action.

#### **BACKGROUND:**

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday in December.

The 2022 Annual Report for the North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (Committee) is attached as Exhibit A, respectively. This Committee was formed in 2006, pursuant to the terms of a Memorandum of Understanding between the County and the City of Richmond (City). This Committee was formed to develop recommendations for the use of funding derived from the collection of the North Richmond Waste & Recovery Mitigation Fee, which is subject to the joint-control of the City and County.

The Waste & Recovery Mitigation Fee was established by the City and County as permitting conditions of approval to mitigate potential impacts on North Richmond from the proposed expansion of waste processing and resource recovery operations located at the foot of Parr Boulevard in North Richmond ("Project"). One of the mitigation measures in the 2003 Environmental Impact Report (EIR) for this Project called for the establishment of a Mitigation Fee to defray annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas.

This Committee is charged with preparing an Expenditure Plan to facilitate joint administration of this funding for the benefit of unincorporated North Richmond and the incorporated City located within the mitigation fee area. Each Expenditure Plan recommended by the Committee is subject to the final approval of the Richmond City Council and the Contra Costa County Board of Supervisors. A recommendation by the Committee on a new Expenditure Plan for the 2023/2024 fiscal year is expected to be made in May 2023.

<b>№</b> AP	PPROVE	OTHER			
<b></b> RE	COMMENDATION OF CNTY A	DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact	Justin Sullivan (025) 655-2014				

# **CONSEQUENCE OF NEGATIVE ACTION:**

The 2022 Advisory Body Annual Report submitted on behalf of the North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee in accordance with Resolution 2020/1 would not be formally accepted.

# **ATTACHMENTS**

ExhibitA\_2022 Annual Report

# **Advisory Body Name:**

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

# **Advisory Body Meeting Time/Location:**

Meetings are regularly scheduled for twice a year, with special meetings scheduled from time to time at the discretion of the Committee. The meeting dates and times for the 2022 calendar year are identified in Section 3 of this document (page 2). This year, all meetings were held via Tele-Conference due to impacts from COVID-19.

# Chair (during the reporting period):

Demnlus Johnson, Richmond City Councilmember (1/1/2022-10/21/2022)

Dulce Galicia, NRMAC Representative: Unincorporated (10/21/2022-12/31/2022)

# Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

Deidra Dingman, & Justin Sullivan

Richmond City Manager's Office:

Lori Reese-Brown, & LaShonda Wilson

Reporting Period: January 1, 2022 – December 31, 2022

## 1. Activities

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

### 2. Accomplishments

In 2022, the NRMFC received a Tonnage & Revenue update along with informational reports on all expenditure plan strategies. Projected tonnage revenue reports indicated more revenue for the 2022/2023 fiscal year than was provided in 2021/2022. At the May 2022 meeting staff provided a recommended 2022/2023 budget based in part on actual 2021/2022 costs at that time. The 2022/2023 Expenditure Plan budget also incorporated recommendations approved by the Committee to establish a new strategy 4.B. to fund the removal of illegal dumping in the right-of-way in areas that are not served by the Hot Spot Crew or City. At the October meeting, staff presented an amended 2022/2023, based on final actual costs for 2021/2022, which increased funding to Strategy 4.A. The Committee also approved recommending additional funding to one implementing entity in strategy 10 to address a growing need to perform clean-ups in unhoused encampments. Based on staff's suggestions, the committee recommended adoption of the Amended 2022/23 Expenditure Plan (Attached as Exhibit B), which includes the changes shown in the table below:

Expenditure Plan Strategy	Budget Changes in the Amended 2022/23
	Expenditure Plan

Expenditure Plan Strategy	Budget Changes in the Amended 2022/23 Expenditure Plan
Strategy 1 – Bulky Item Pick-ups	No Change
Strategy 2 – Neighborhood Clean-ups	No Change
Strategy 3 – Prevention Service Coordinator	No Change
Strategy 4.A. – City/County Right-of-Way Pick-ups & Tagging Abatement	Increased by \$10,000
Strategy 4.B. – City/County Right-of-Way Pick-ups	Increased by \$20,000*
Strategy 5 – Code Enforcement (County)	No Change
Strategy 6 – Illegal Dumping Law Enforcement	No Change
Strategy 7 – Surveillance Cameras	No Change
Strategy 8 – City Code Enforcement	No Change
Strategy 9 – Community Services Coordinator	No Change
Strategy 10 – Community-Based Projects	Increased by \$10,800
Strategy 11 – North Richmond Green Community Service Programs	No Change
Strategy 12 – North Richmond Green Campaign	No Change
Strategy 13 – Garden Projects	No Change
Strategy 14 – Mobile Tool Lending Library	No Change
Contingency	Increased by
	\$11,711.05

<sup>\*</sup>New strategy in the 2022-23 Expenditure Plan

The Amended 2022-2023 Expenditure Plan was approved by the Board of Supervisors and scheduled to be considered for approval by the Richmond City Council in December 2022.

The Committee recommended approval of the Amended 2021-2022 Expenditure Plan, which shifted rollover funds to recover actual costs for Strategy 4. The Amended 2021-2022 Expenditure Plan was approved by the Board of Supervisors and scheduled to be considered for approval by the Richmond City Council in December 2022.

# 3. Attendance/Representation

The seven-member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. The Committee's Amended Bylaws provide for designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

**2021 Meeting Dates & Attendance** 

Committee Members & Alternates	<b>May 20</b> 2-5 pm	Oct 21 2-4 pm	Appointed By
Dr. Henry Clark, VICE CHAIR - North Richmond MAC*	Yes	N/A	County
Dulce Galicia - North Richmond MAC Member**	N/A	Yes	County
John Gioia, Supervisor - Board of Supervisors	No	No	County
Beverly Scott - North Richmond MAC	Yes	Yes	County
Nathaniel Bates - Richmond City Councilmember	No	No	City

Demnlus Johnson, CHAIR - Richmond City Councilmember	Yes	No	City
Annie King-Meredith – Incorporated N. Richmond Resident	Yes	Yes	City
Eduardo Martinez – Richmond City Councilmember	Yes	Yes	City
VACANT - North Richmond MAC Member, Alternate	N/A	N/A	County
Tania Pulido – Board of Supervisors, Alternate	Yes	Yes	County
Melvin Willis - Richmond City Councilmember, Alternate	No	No	City
Marena Brown, Alternate	No	No	City
Quorum achieved	Yes	Yes	

<sup>\*</sup>Dr. Henry Clark was no longer a member of the Committee after the May meeting.

# 4. Training/Certification

Staff is awaiting signed certificates back from the newly appointed member. All other County appointed Committee Members/Alternates have completed and submitted the required training certificates.

# 5. Proposed Work Plan/Objectives for Next Year

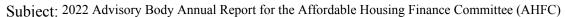
The Committee plans to have its next meeting on May 26, 2023. Anticipated topics to be discussed at this meeting include budget planning for the next Expenditure Plan cycle (FY 2023/2024), including future revenue projections, proposed funding allocations for existing and potential new strategies. The committee will also consider recommending approval of a new 2023/2024 Expenditure Plan to the County Board of Supervisors and Richmond City Council.

<sup>\*\*</sup>Dulce Galicia was appointed to the North Richmond MAC member seat after Dr. Clark's passing on June 2nd, 2022

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022





Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC).

#### FISCAL IMPACT:

No fiscal impact.

#### **BACKGROUND:**

Board policy requires that regular and ongoing boards, commissions, or committees shall annually report on activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year. The following fulfills this requirement for the AHFC.

#### ANNUAL REPORT

- 1. <u>Activities</u>: The committee met on April 21, 2022, to consider applications for the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) funds, Housing Opportunities for Persons with HIV/AIDS (HOPWA), and Permanent Local Housing Allocation (PLHA) funds. Projects recommended for final funding amounts included the following:
  - Acquisition and New Construction -
    - 811 San Pablo Avenue, Pinole 32 special needs rental units. \$2,636,280 HOME funds
    - 699 YVR Housing, Walnut Creek 97 general family and special needs rental units. \$1,870,000 HOME funds
    - Mayfair Affordable, El Cerrito 68 general family rental units. \$2,766,142 PLHA funds
    - Aging in Place Senior, Pleasant Hill 81 senior rental units. \$1,000,000 PLHA funds
    - Legacy Court, Richmond 42 general family and special needs rental units. \$1,000,000 PLHA funds
  - Acquisition and Rehabilitation -
    - Rodeo Gateway Senior, Rodeo 49 senior rental units. \$2,200,000 CDBG funds
    - Aspen Court, Pacheco 11 special needs rental units. \$600,000 HOPWA funds
    - 100 38<sup>th</sup> Supportive, Richmond 58 permanent supportive rental units. \$500,000 PLHA funds

	PROVE COMMENDATION OF CNTY AI	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE		
	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks Notes:  VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy		

Contact: Kristin Sherk 925-655-2889

#### BACKGROUND: (CONT'D)

- Scattered Site Owner Occupied Rehabilitation -
  - Neighborhood Preservation Program provide loans and grants to low-income homeowners who reside in their homes. \$50,000 in new CDBG funds
- 2. <u>Accomplishments</u>: The AHFC reviewed 11 applications, nine of which were recommended as described above and forwarded the funding recommendations to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG, HOME, HOPWA, and PLHA funds.
- 3. <u>Attendance/Representation</u>: The AHFC committee achieved a quorum at the annual meeting in April. There are currently two vacancies. Senior Housing Planner Kristin Sherk staffed the committee.
- 4. <u>Training/Certification</u>: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on affordable housing finance and development related topics.
- 5. <u>Proposed Work Plan/Objectives for Next Year</u>: In 2023, the AHFC will meet at least once. One meeting will be in the spring and additional meetings will be held if additional applications are received during the year.

SLAI ON STAN COUNTY

Contra Costa County

To: Board of Supervisors

From: Diana Becton, District Attorney

Date: December 13, 2022

Subject: Gift Cards for Richmond High School Human Trafficking Awareness Curriculum

#### **RECOMMENDATION(S):**

AUTHORIZE the District Attorney's Office to provide ten Target gift cards in an amount of \$50 each for a total of \$500 for the human trafficking awareness and social media safety curriculum at Richmond High School in the West Contra Costa Unified School District.

#### **FISCAL IMPACT:**

These gift cards were previously purchased. Funding was from the District Attorney's Asset Forfeiture Fund.

#### BACKGROUND:

On July 9, 2019, the Board of Supervisors ratified the Office of the District Attorney's purchase of \$13,350 Target gift cards for Gun Buy-Back Events from October 2016. The balance of gift cards in the amount of \$7,000 is being safeguarded and tracked in accordance with Administrative Bulletin 615, and authorization is being requested for their use.

The District Attorney's Office will present a human trafficking awareness and social media safety curriculum at Richmond High School for students enrolled in the 9th grade Sex Education Classes in January 2023. The objective of this curriculum

Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	: Monica Carlisle, (925) 957-2234				

#### BACKGROUND: (CONT'D)

is to educate students about the recruitment strategies of human traffickers and empower the students to protect themselves from predators. Through the discussions, students will learn what human trafficking is, and how it is currently impacting their community. The District Attorney's Office will lead an interactive discussion about how unhealthy relationships can become abusive and lead to trafficking; most importantly, students will learn strategies to protect themselves and what to do if they are approached by predators through social media or in person.

The gift cards will be awarded to students who actively participated, answered questions, and are enabled to be more involved in their communities.

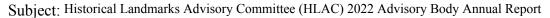
#### **CONSEQUENCE OF NEGATIVE ACTION:**

If unapproved, the District Attorney's Office will not be able to provide already purchased gift cards to local students at Richmond High School for their participation in the human trafficking awareness curriculum.

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022





Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the Contra Costa County Historical Landmarks Advisory Committee (HLAC) 2022 Annual Report.

#### FISCAL IMPACT:

Approval of the Historical Landmarks Advisory Committee (HLAC) 2022 Annual Report will not have a fiscal impact. However, HLAC is an unfunded committee and the cost of providing staff support is absorbed by the Department of Conservation and Development.

#### BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, which requires that each regular and ongoing board, commission, or committee annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year. Attached, please find the HLAC's annual report for 2022

# **CONSEQUENCE OF NEGATIVE ACTION:**

If unapproved, the Historical Landmarks Advisory Committee (HLAC) will not be in compliance with Resolution No. 2020/1.

<b>№</b> AP	PPROVE	OTHER			
<b>I</b> RE	ECOMMENDATION OF CNTY ADMINISTRAT	OR RECOMMENDATION OF BOARD COMMITTEE			
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022			
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor				
Contact: 655-288	: HLAC staff, Dominique Vogelpohl, (925)	By: June McHuen, Deputy			

ATTACHMENTS
HLAC 2022 Annual
Report



## ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Historical Landmarks Advisory Committee (HLAC)

Advisory Body Meeting Time/Location: Quarterly (Feb, May, Aug, and Nov), 2nd Tues of the month at 2PM

Chair (during the reporting period): Carol Jensen

Staff Person (during the reporting period): Dominique Vogelpohl, Department of Conservation and Development

Reporting Period: January 1, 2022 - December 31, 2022

# I. Activities (estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

HLAC has consistently provided feedback on active County development projects pertaining to historical resources, such as: Byron Hot Springs in Byron, the Knightsen Saloon in the Knightsen Historic District, contributor buildings to the Diablo Historic District, and the Eugene A. Bridgford house in Bethel Island.

HLAC has provided a valuable platform for public comment with respect to County historical resources, and has provided consistent engagement with outside historical and conservation organizations such as: Envision 2040, the Diablo Historic Preservation Committee, the Contra Costa County Historical Society, the Knightsen Historical Society, and East Bay for Everyone.

HLAC continues to stay involved in the in-progress County General Plan update.

HLAC continues to draft a potential County Historic Preservation Ordinance to be considered with the County Zoning Ordinance update.

HLAC Chair, Carol Jensen, continues to be represent the HLAC in being an active member of the National Heritage Area Management Plan Advisory Committee for the Delta Protection Commission.

#### II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

HLAC continues to provide feedback to Envision 2040 throughout the drafting of the Historical and Cultural Resources Section of the Conservation, Open Space, and Managed Lands Element for the General Plan update.

HLAC accepted two new members, Anthony Geisler and David Yuers. Now all vacancies are filled.

# III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

The five-member HLAC is comprised of four Contra Costa County Historical Society (CCCHS) members and the Deputy Director of the Department of Conservation and Development, Community Development Division.

Meetings held in 2022: February 10, February 24 (Special Meeting), May 12, June 2 (Special Meeting), August 11, and November 10

Melissa Jacobson (Vice Chair), Seat 1: Present, Present, Present, Present, Present, Present Melinda McCrary and David Yuers, Seat 2: Absent, Melinda Present, David Present, Vacant and Anthony Geisler, Seat 3: Vacant, Vacant, Anthony Present, Anthony Present, Anthony Present, Anthony Present, Anthony Present, Anthony Present, Pre

# IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

All HLAC members, including both new members Anthony Geisler and David Yuers, are up to date with their Training Certification for Member of County Advisory Body and Public Service Ethics Education Certification.

# V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

HLAC will continue its engagement with Envision 2040 with respect to the General Plan update, and for the Zoning Code update to include a Historic Preservation Ordinance.

HLAC will continue its efforts in updating the Historic Resources Inventory (HRI).

HLAC would like to explore engagement with the City jurisdictions within the County with respect to historic preservation, especially when it comes to resources listed in the County's HRI.

HLAC will move forward in creating by laws that includes a new nomination process for HLAC members.

HLAC Chair, Carol Jensen, to continue participating in the National Heritage Area Management Plan Advisory Committee.

To: Board of Supervisors

From: Alison McKee, County Librarian

Date: December 13, 2022

Subject: Bequest to the County Library from the Estate of Francis Joseph Thomas



Contra Costa County

# **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Librarian to accept a bequest to the County Library in the amount of \$377.964.62 from the estate of Francis Joseph Thomas as administered by the Diablo Valley Foundation for Aging, Executor, effective October 26, 2022.

#### **FISCAL IMPACT:**

100% Library Fund. Acceptance of the bequest will make available \$377.964.62 on a one-time basis for supplemental library needs and services.

#### **BACKGROUND:**

On November 7, 2022, the library received funds from the estate of Francis Joseph Thomas in the amount of \$377,964.62. The check was received from Diablo Valley Foundation for the Aging, Executor of the estate. The distribution is to the County Library and is designated as for the exclusive use of the County Library. There are no other conditions associated with the bequest.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If not approved the funds cannot be accepted.

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Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	VOTE OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Giota, District I Supervisor	By: June McHuen, Deputy			
ABSENT:	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			

To: **Board of Supervisors** 

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022





Contra Costa County

#### **RECOMMENDATION(S):**

- 1. APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute a Mills Act Contract for the following property: 1897Calle Arroyo in the Diablo area;
- 2. DIRECT the Department of Conservation and Development to record the Mills Act Contract with the County Clerk-Recorder, and to forward copies to the California Office of Historic Preservation and the Office of the County Assessor;
- 3. DETERMINE that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA Regs, Section 15331, Class 31); and
- 4. DIRECT the Department of Conservation and Development to file a Notice of Exemption under CEOA with the County Clerk-Recorder.

#### FISCAL IMPACT:

The applicant is responsible for application and processing costs for the preparation of the Mills Act Contract. Approval of the Mills Act Contract for 1897 Calle Arroyo, Diablo will result in a reduction of property taxes for the subject property based on the calculations used by the State Board of Equalization for use of assessing properties under the Mills Act.

#### **BACKGROUND:**

Mills Act Contract: The Mills Act Program (Government Code, Sections 50280-50290) is a state law that grants participating local governments authority to enter into contracts with owners of qualified historic properties who actively participate in the restoration, rehabilitation, and maintenance of their historic properties while receiving property tax relief. The law enables the County to enter into 10-year agreements with owners of historic properties, which are automatically renewed each year for an additional year, unless the County or owner files a notice of non-renewal. The Mills Act Program can be utilized with historic properties listed in any state, city, or county official register of historical or architecturally significant sites, places, or landmarks. Property taxes are recalculated using a formula in the Mills Act and Revenue and Taxation Code. The Mills Act requires that historic property owners spend the property tax money that is saved through the Mills Act on preserving and/or restoring their property. Only a "qualified historical property" may enter into a Mills Act Contract. The Mills Act defines a

✓ AP	PPROVE	OTHER
<b>✓</b> RE	COMMENDATION OF CNTY ADMINI	STRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	*Board On: 12/13/2022 APPROV	VED AS RECOMMENDED OTHER
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AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact: 655-288	Dominique Vogelpohl, (925)	By: June McHuen, Deputy

#### BACKGROUND: (CONT'D)

"qualified historical property" as privately owned property that is listed either in the National Register of Historical Places or in a State or local official register of historical sites.

1897 Calle Arroyo, Diablo: The County Board of Supervisors added the Diablo Historic District to the County's Historic Resources Inventory on December 3, 2002. The subject property is a recognized contributor property to the Diablo Historic District and thus is a "qualified historical property". The property has also been evaluated against the following criteria for the California Register of Historical Resources (CR): Criterion 1: It is associated with events that have made a significant contribution to the broad patterns of local or regional history, or the cultural heritage of California or the United States; Criterion 2: It is associated with the lives of persons important to local, California, or national history; Criterion 3: It embodies the distinctive characteristics of a type, period, region, or method or construction, or represents the work of a master, or possesses high artistic values; and/or Criterion 4: It has yielded, or has the potential to yield, information important to the prehistory or history of the local area, California, or the nation. In addition to meeting one of the CR criteria, an Integrity Analysis using the seven aspects of integrity (location, design, setting, materials, workmanship, feeling, and association) as established by the National Parks Service must be included to show the resource(s) have maintained their historic integrity. Lastly, a property must present a 10-year plan of proposed preservation, maintenance and/or improvements to the building(s) and/or structure(s) to protect or enhance its/their historical value and integrity. These proposed improvements must comply with the U.S Secretary of Interior's Standards for Rehabilitation.

As part of the application submittal, the property owner commissioned a Historic Resource Evaluation report dated August 17, 2022, prepared by Preservation Architect Mark Hulbert of the firm Preservation Architecture. According to the report, in the context of community planning and development, the primary residence and original or early vehicular bridge and detached garage for 1897 Calle Arroyo, strongly relate, as this residential property is one of fifty-two residential properties that contribute to the Diablo Historic District. Moreover, this property and house is prominently sited adjacent to the central club house and on former club house land. Given such direct associations to the origins of the historic community of Diablo, 1897 Calle Arroyo is historically significant under CR criterion 1. While the original and early owners and occupants of the subject residential property and house, like many early residents of Diablo, may have been prominent and well-to-do members of the Diablo community, they have no identified historic importance. Lacking associations to persons of historic importance, 1897 Calle Arroyo does not meet CR criterion 2. In the context of historic architecture, the subject 1927 house is a distinctive example of period design and construction that skillfully blends formal Spanish and Monterey Colonial design with vernacular, farmhouse-like forms and elements. In the context of regional, early-20th century residential architecture that was as yet predominately traditional and academic, whether in colonial revival or English cottage/bungalow/arts & crafts modes, the 1897 Calle Arroyo house combines traditional and contemporary design to create an intentionally and distinctly simple, modern residence. Thus, more than many of the 1920s Diablo residences, this house is an example of then emerging modern design. In sum, stylistically, it is a Modern Colonial farmhouse. Moreover, it was well designed, built — as per the summary below, there are a wide range of careful design and construction features and details — and maintained, the original or early vehicular bridge and garage included, as those structures are characteristically integral to the residential grouping. Subsequent and sequential alterations and additions to the house and property extend and reinforce the historic design character. There is, at present, no identified architect, designer or builder and it is unlikely that an important architect, etc., was involved, or such evidence would have likely arisen. Thus, altogether, there is at present no important architectural or builder associated with this house and its associated structures. Yet, otherwise, the 1927 house at 1897 Calle Arroyo embodies distinctive characteristics of its type and period, so is therefore eligible for the CR under criterion 3. Lastly, other than the possible discovery of its original designer and builder, relative to potential historic architectural resources, aside from this and previous historic resource records, the subject property has not yielded and is not likely to yield additional information of any historical importance. Therefore, relative to historical resources, 1897 Calle Arroyo does not meet CR criterion 4. The report concluded that, based on the CR criteria, the subject resource meets both CR criteria 1 and 3, so 1897 Calle Arroyo is individually eligible for the California Register of Historical Resources.

Further explained in the report, the property's historic resources – the primary residence, detached garage, and vehicular bridge – retain their historic integrity, as their historic location, setting, feeling, association, design, materials and workmanship are intact. 1897 Calle Arroyo is a small and, in part, architecturally simple house – in the tradition of the simple craftsman home – relative to many of its neighbors. It has formal and material aspects of a farmhouse mixed with colonial forms and elements. In addition to its deliberately simple character, it is an elegantly sited house, set behind and above Dan Cook Creek, accessed via bridges. While there have evidently been changes to the house – the east wing, for example, may have either been added or substantively altered as it appears to be of newer materials – no such changes have been recorded and none stand out from the whole. The original west side bridge was most likely the first, as it is evident that the front approach to the house was from the west, the back approach from the east. The older garage, which is architecturally associated with the house, may either be original, necessarily along with the bridge, or they were clearly early additions to the property. The design and construction distinction of the 1927 house at 1897 Calle Arroyo is embodied in the following exterior spaces, forms, features, details and materials:

- Built setting on a bench of land across and above the creek, including an original/early wood and timber frame vehicular bridge with wood decking and wood picket railings
- Modern Colonial farmhouse style, formal frontward (south and west), informal sideward (east) and casual rearward (north)
- Two-story central form with 1-story wings, south, west and east
- Gabled rooflines and gabled end walls, symmetrical at front wing and asymmetrical, upper south, west, east and rear
- Roofed entry porch at west wing, with exposed wood frame, stone piers, concrete paving
- Roofed, cantilevered balcony at upper west side, with exposed wood framing
- Projecting, tapered chimney at front, west wing
- Projecting (sleeping) porch at upper east side, wood post supported with stone piers
- Troweled stucco walls at front wing and west wing
- Wood, board-and-batten walls at center, east wing and rear
- Wood shake roofing with flat trimmed fascia at gables, shallow roof overhangs at sloped eaves
- Copper flashings, rounded gutters and downspouts

- Wood plank entry door, wood divided lite French doors, pairs and singles
- Wood sash windows with divided lites, casements, fixed and pointed-arched (at west wing)
- Molded wood casings at openings in stuccoed walls
- Flat wood trims at board-and-battened walls
- Low stucco finished site wall with stone cap and wood railing inset (in front of house)
- Freestanding stone piers at west
- Original/early garage with board and batten wood siding, flat wood trim work, wood doors and windows, wood shake roof and copper gutters and downspouts

Also evident in the report is that the proposed rehab improvements are necessary to preserve the historical recourses, and will transpire over a 10-year span, resulting in an estimated cost that should equate to any savings in property taxes assessed under Mills Act. The proposed rehabilitation work relative to the U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties (Standards) and, specifically, the Standards for Rehabilitation retains all identified characteristic forms and individual features of the house and its property. The proposed work respects the overall form and individual characteristics of the historic house and its associated garage and bridge. The proposed work does not add or copy any features or elements from this or other historic properties. The identified character of the subject house dates to the period of its origins and early history. Its garage and bridge are either original or early structures that, as they are directly associated with the original and early property, have gained significance in their own right and which, like the house, are proposed to be retained and rehabilitated. The rehabilitation program proposes to repair deteriorated identified exterior features and materials of the house, garage and bridge and to selectively replace, as required, to match existing features and materials.

<u>Historical Landmarks Advisory Committee (HLAC)</u>: At the HLAC meeting held on August 11, 2022, the HLAC reviewed this application and supplemental materials and reports, and had no objection to 1897 Calle Arroyo receiving approval of a Mills Act Contract.

<u>Conclusion</u>: Approval of a Mills Act Contract for 1897 Calle Arroyo in Diablo would secure the restoration, rehabilitation, and maintenance of the historical and architectural integrity to the historical buildings and structures - primary residence, detached garage, and vehicular bridge, by current and future owners of the property.

#### CONSEQUENCE OF NEGATIVE ACTION:

If the subject property, 1897 Calle Arroyo in Diablo, is not approved for a Mills Act Contract the restoration, rehabilitation, and maintenance of the buildings' and structures' historical integrity would not be monitored and may not be maintained by current or future owners of the property.

# AGENDA ATTACHMENTS

Historical Property Preservation Agreement (Mills Act Contract)

Historic Resources Evaluation for 1897 Calle Arroyo, Diablo

# MINUTES ATTACHMENTS

Signed Preservation Agreement

# RECORDING REQUESTED BY and WHEN RECORDED MAIL TO:

CONTRA COSTA COUNTY

Department of Conservation & Development

Community Development Division

Attn: Dominique Vogelpohl

30 Muir Road

Martinez, CA 94553 **APN: 195-180-039** 

**FILE NO.: CDCV22-00040** 

#### HISTORICAL PROPERTY PRESERVATION AGREEMENT

THIS AGREEMENT is made and entered into this <u>13<sup>th</sup> day of December</u>, <u>2022</u> by and between CONTRA COSTA COUNTY, a political subdivision of the State of California (hereinafter referred to as the "County"), and <u>Carol J. Holt, Trustee of the Carol J. Holt Living Trust</u> (hereinafter referred to as the "Owner").

# **RECITALS**

- A. California Government Code Sections 50280, et seq. authorizes counties to enter into contracts with the owners of qualified historical properties, as the term is defined by Government Code Section 50280.1, to reduce the owners' property taxes in return for improvement to and maintenance of historical properties;
- B. Owners possess fee title in and to that certain real property, together with associate structures and improvements thereon, located at the street address 1897 Calle Arroyo, Diablo, in Contra Costa County, California (hereinafter, shall be referred to as "The Historical Property"). A legal description of the Historical Property is attached hereto and incorporated herein by this reference as Exhibit A;
- C. County and Owner, for their mutual benefit, now desire to enter into this Agreement both to protect and preserve the characteristics of cultural and historical significance of the Historical Property and to qualify the Historical Property for an assessment of valuation pursuant to the provisions of Article 1.9. Chapter 3 of Part 2 of Division 1 of the California Revenue and Taxation Code.

# **AGREEMENT**

NOW, THEREFORE, County and Owner, in consideration of the mutual promises, covenants and conditions set forth herein, do hereby agree as follows:

- 1. Effective Date and Term of Agreement. This Agreement shall be effective and commence on <u>December 13, 2022</u> and shall remain in effect for a term of (10) years thereafter. Each year, upon the anniversary of the effective date of this Agreement (hereinafter "renewal date"), one (1) year shall automatically be added to the term of the Agreement, unless timely notice of nonrenewal, as provided in paragraph 2, is given. If either County or Owner serves notice to the other of nonrenewal in any year, the Agreement shall remain in effect for the balance of the term then remaining.
- 2. Notice of Historical Property. If County or Owner desires in any year not to renew the Agreement, that party shall serve written notice of nonrenewal in advance of the annual renewal date of the contract as follows: (1) Owner must serve written notice of nonrenewal at least ninety (90) days prior to the renewal date or (2) County must serve written notice within sixty (60) days prior to the renewal date. Owner may make a written protest of the notice. Upon receipt of the written protest, County will set a hearing prior to the expiration of the Agreement. County may, at any time prior to the annual renewal date of the Agreement, withdraw its notice of nonrenewal to Owner.
- 3. <u>Valuation of Nonrenewal.</u> During the term of this Agreement, Owner may seek assessment of the valuation of the Historical Property pursuant to the provisions of Article 1.9, Chapter 3 of Part 2 of Division 1 of the California Revenue and Taxation Code.
- 4. <u>Standards for Historical Property.</u> During the term of this Agreement, the Historical Property shall be subject to the following conditions, requirements and restrictions:
- a) Owner shall preserve and maintain the characteristics of cultural and historical significance of the Historical Property in accordance with all of the following: (i) the Secretary of the Interior's Standards for Rehabilitation, (ii) the rules and regulations of the Office of Historic Preservation of the Department of Parks and Recreation, (iii) the State Historical Building Code, and (iv) the minimum maintenance standards, identified in Exhibit "B", attached hereto, which shall apply to the Historical Property throughout the term of this Agreement. New additions, exterior alterations, or related new construction shall also comply with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings.

b) Owner shall make improvements to preserve the integrity of the Historical Property and to bring the Historical Property into good condition. Attached hereto, marked as Exhibit "C", and incorporated herein by this reference, is a Schedule of Rehabilitation and Improvements that both County and Owner agree is necessary for the immediate preservation of the Historical Property and to bring the Historical Property into good condition. Owner shall undertake these improvements in accordance with Exhibit "C".

If the schedule set out in Exhibit "C" is not complied with, then County will use the following process to determine whether the Owner is making good faith progress on the schedule of work. Upon County's request, the Owner shall submit documentation of expenditures, made to accomplish Exhibit "C", and any other materials related to accomplishing Exhibit "C". The Owner shall be determined to be in substantial compliance when the expenditures are equal to or greater than the property tax savings provided by the Historical Property being in the Mills Act Program. The Community Development Director shall have the ability to administratively adjust the schedule timeline, in concurrence with the property owner, only by written recorded instrument executed by the parties hereto.

- 5. <u>County Department of Conservation and Development</u>: All rehabilitation work and improvements shall comply with all County Zoning and Building requirements.
- 6. <u>Inspections and Annual Reporting.</u> Owner agrees to permit the periodic examination, upon reasonable advance notice, of the interior and exterior of the Historical Property by the County Assessor, the State Department of Parks and Recreation, the State Board of Equalization and the County as may be necessary to determine Owner's compliance with the terms and provisions of this Agreement. Owner agrees to provide the County with a report as to the status of the Historical Property annually and when any improvements or changes have been made.
- 7. <u>Provision of Information.</u> Owner hereby agrees to furnish County with any and all information requested by the County which the County deems necessary or advisable to determine compliance with the terms and provisions of this Agreement.
- 8. Cancellation. County, following a duly noticed public hearing as set forth in California Government Code Section 50285, may cancel this Agreement if it determines that Owner has breached any of the conditions of the Agreement or has allowed the property to deteriorate to the point that it no longer meets the standards for a qualified historical property. County may also cancel this Agreement if it determines that Owner has failed to restore or rehabilitate the Historical Property in the manner specified in section 4 of this Agreement. Upon cancellation, Owner shall pay a cancellation fee in accordance with Government Code Section 50286, subdivision (a).

In lieu of any provisions to cancel the Agreement as referenced herein, County may specifically enforce, or enjoin the breach of, the terms of this Agreement. In the event of a default, under the provisions of this Agreement by Owner, County shall give written notice to Owner by registered or certified mail addressed to the address stated in the Agreement, and if such a violation is not corrected to the reasonable satisfaction of the County within thirty (30) days thereafter, or if not corrected within such a reasonable time as may be required to cure the breach or default if said breach or default cannot be cured within thirty (30) days (provided that acts to cure the breach or default may be commenced within thirty (30) days and must thereafter be diligently pursued to completion), then the County may, without further notice, declare a default under the terms of this Agreement and may bring any action necessary to pursue any remedy under local, state, or federal law including but not limited to those provided for in this section.

- 9. Eminent Domain Proceedings. If the Historical Property is acquired in whole or in part by eminent domain, or otherwise acquired by any entity authorized to exercise the power of eminent domain in accordance with Government Code section 50288, and the acquisition is determined by the County Board of Supervisors to frustrate the purpose of this Agreement, this Agreement shall be canceled, and no cancellation fee shall be imposed if the Agreement is cancelled pursuant to this section.
- 10. <u>Waiver.</u> County does not waive any claim of default by Owner if County does not enforce or cancel this Agreement. All other remedies at law or in equity which are not otherwise provided for in this Agreement or in County's regulations governing historical properties are available to the County to pursue in the event that there is a breach of this Agreement. No waiver by County of any breach or default under this Agreement shall be deemed to be a waiver of any other breach thereof or default hereunder.
- 11. <u>Binding Effect of Agreement.</u> Owner hereby subject the Historical Property described in Exhibit A hereto to the covenants, reservations and restrictions as set forth herein, which shall be deemed covenants running with the land and shall pass to and be binding upon the Owner's successors and assigns in title or interest to the Historical Property.
- 12. Covenants Run with the Land. County and Owner hereby declare their understanding and intent that the burden of the covenants, reservations and restrictions set forth herein restricts development of the Historical Property. County and Owner hereby further declare their understanding and intent that the benefit of such covenants, reservations and restrictions enhances and maintains the cultural and historic characteristics and significance of the Historical Property for the benefit of the public and Owner. These covenants, reservations and restrictions touch and concern the land and shall be deemed covenants running with the land.

13. <u>Notice</u>. Any notice required to be given by the terms of this Agreement shall be provided at the address of the respective parties as specified below, or at any other address as may be later specified by the parties hereto.

County: Contra Costa County

Department of Conservation & Development

Community Development Division

30 Muir Road

Martinez, CA 94553

Owner: <u>Carol J. Holt, Trustee of the Carol J. Holt</u>

Living Trust

PO Box 229

Diablo, CA 94528

#### 14. General Provisions

- a. None of the terms, provisions or conditions of this Agreement shall be deemed to create a partnership between the parties hereto and any of their heirs, successors or assigns, nor shall such terms, provisions or conditions cause them to be considered joint ventures or members of any joint enterprise.
- b. All of the agreements, rights, covenants, reservations and restrictions contained in this Agreement shall be binding upon and shall inure to the benefit of the parties herein, their heirs, successors, legal representatives, assigns and all persons acquiring any part or portion of the Historical Property, whether by operation of law or in any manner whatsoever.
- c. In the event that any of the provisions of this Agreement is held to be unenforceable or invalid by any court of competent jurisdiction, or by subsequent preemptive legislation, the validity and enforceability of the remaining provisions, or portions thereof, shall not be affected thereby.
- d. This Agreement shall be constructed and governed in accordance with the laws of the State of California. Any action brought by the parties to this Agreement relating to this Agreement shall be tried in California Superior Court in Contra Costa County.
- 15. <u>Indemnity</u>. Owner shall defend, indemnify, and hold the County and its elected officials, officers, agents and employees harmless from liability for damage or claims which may arise from: 1) direct or indirect use or operations of Owner or those of their contractor, subcontractor, agent, employee or other person acting on his/her behalf which relates to the use, operation and maintenance of the Historical Property; 2) any restrictions on development of the Historical Property

from the enforcement or application of this Agreement; and 3) Owner's activities in connection with the Historical Property. This hold harmless provision applies to all damages and claims for damages suffered, or alleged to have been suffered, by reason of the operations referred to in this Agreement regardless of whether or not the County prepared, supplied or approved the plans, specifications or other documents for the Historical Property. This indemnification includes, without limitation, payment of all penalties, fines, attorneys' fees, judgments, related costs and expenses, and consequential damages. Owner's indemnification obligations shall survive the termination, cancellation, or expiration of this Agreement.

In the event legal proceedings are brought by any party or parties to enforce or restrain a violation of any of the covenants, reservations or restrictions contained herein, or to determine the rights and duties of any party hereunder, the prevailing party in such proceeding may recover all reasonable attorney's fees to be fixed by the court, in addition to court costs and other relief ordered by the court.

- 16. <u>Recordation.</u> No later than twenty (20) days after the parties execute and enter into this Agreement, the County shall cause the Agreement to be recorded in the office of the County Recorder of Contra Costa County.
- 17. Notice to State Office of Historic Preservation. The Owner or Agent of the Owner shall provide written notice of this Agreement to the State Office of Historic Preservation within six (6) months of the date of this Agreement.
- 18. <u>Amendments.</u> This Agreement may be amended, in whole or in part, only by written recorded instrument executed by the parties hereto.

·			
ATTEST:	CONTRA COSTA COUNTY		
Ву:	Chair, Board of Supervisors DATED:		
	NO, County Administrator he Board of Supervisors		
By:	Deputy Clerk DATED:		
OWNER			
DATED: APPROVED	Holt, Trustee of the Carol J. Holt  AS TO FORM  THE COUNTY COUNSEL	Living Trust	
BY: DATED:			

IN WITNESS WHEREOF, County and Owner have executed this Agreement on the day

and year first written above.

Contra Costa County Mills Act Program

Note: All signatures for Owners must be notarized.

# Exhibit A Legal Description

For property located at: 1897 Calle Arroyo, Diablo, CA 94528

The legal description of said property is described as follows:

The land referred to herein below is situated in an unincorporated area, County of Contra Costa, State of California, and is described as follows:

Parcel One:

Parcel C on Parcel Map M.S. 73-70, filed November 20, 1970, in Book 14 of Parcel Maps, Page 45, Contra Costa County Records.

Parcel Two:

Portion Parcel A, as shown on Parcel Map, Subdivision 1-78, filed November 9, 1978, in Book 71 of Parcel Maps, Page 48, Contra Costa County Records, described as follows:

Beginning at a point on the north line of Calle Arroyo, as said street is shown on that certain Parcel Map filed November 20, 1970, Book 14 of Parcel Maps, Page 45, Contra Costa County Records, said point being on the east line of Parcel C, as shown on said Parcel Map (14 PM 45); thence along said east line, also being the west line of said Parcel A of said Parcel Map (71 PM 48) and the basis of bearings for this description; north 16° 02' 27" east, 179.45 feet to the northeast corner of said Parcel C; thence leaving said point south 10° 34' 45" east, 5.41 feet to the beginning of a non-tangent curve to the right with a radius of 32 feet, the center of which bears south 64° 27' 56" east, thence along said curve through a central angle of 37° 28' 56" 20.93 feet to the beginning of a reverse curve with a radius of 55 feet, thence along said curve through a central angle of 40° 48' 09" 39.17 feet; thence south 28° 51' 17" east, 63.29 feet; thence south 11° 46' 45" west, 25.74 feet; thence south 57° 20' 45" west, 36.74 feet to the beginning of a curve to the right with a radius of 65 feet; thence along said curve through a central angle 37° 47' 54" 42.88 feet; thence south 84° 51' 21" east 10.60 feet; thence north 65° 01' 03" west 1.71 feet to the point of beginning.

Excepting therefrom: any portion of Calle Arroyo lying therein.

APN: 195-180-039

#### Exhibit B

#### **Minimum Maintenance Standards:**

As part of this Agreement the Owner(s) shall maintain all buildings, structures, yards and other improvements on the Historical Property in a manner which does not detract from the appearance of the immediate neighborhood. The following conditions (includes but does not limit to the following) are prohibited:

- 1. Dilapidated, deteriorating, or unrepaired structures, such as: fences, roofs, doors, walls, and windows broken windows, peeling exterior paint, broken structures;
- 2. Scrap lumber, junk, trash or debris;
- 3. Abandoned discarded or unused objects, equipment such as automobiles, automobile parts, furniture, appliances, containers, cans or similar items;
- 4. Stagnant water or open excavations;
- 5. Any device, decoration, design, structure, vegetation or landscape which is unsightly by reason of its height, condition or its inappropriate location;
- 6. Graffiti;
- 7. Incomplete exterior construction where no building inspections have been requested for 6 or more months, or for work which does not require a building permit, where there has been no significant progress for 90 days.

# **Exhibit C Schedule of Rehabilitation and Improvements**

The County and Owner(s) agree to the following schedule of Rehabilitation and Improvement projects to be undertaken by the Owner(s) pursuant to section 4b of this Agreement. All work shall be done in conformance with sections 4, 5, and 6.

Pro	oject(s)	Schedule
1.	Exterior wood siding, window, trim - painted - garage	2023
2.	Exterior wood windows and doors - painted - house	2023
3.	Painted exterior wood siding, trim – house	2024
4.	Roofs, roof drainage and flashing - house and garage	2025
5.	Site work at front, including stabilization and driveway bridge repairs	2027 - 2028
6.	Ornamental exterior lighting - house	2030

# RECORDING REQUESTED BY and WHEN RECORDED MAIL TO:

CONTRA COSTA COUNTY

Department of Conservation & Development Community Development Division Attn: Dominique Vogelpohl

30 Muir Road

Martinez, CA 94553 **APN: 195-180-039** 

**FILE NO.: CDCV22-00040** 

#### HISTORICAL PROPERTY PRESERVATION AGREEMENT

THIS AGREEMENT is made and entered into this 13<sup>th</sup> day of December, 2022 by and between CONTRA COSTA COUNTY, a political subdivision of the State of California (hereinafter referred to as the "County"), and Carol J. Holt, Trustee of the Carol J. Holt Living Trust (hereinafter referred to as the "Owner").

#### RECITALS

- A. California Government Code Sections 50280, et seq. authorizes counties to enter into contracts with the owners of qualified historical properties, as the term is defined by Government Code Section 50280.1, to reduce the owners' property taxes in return for improvement to and maintenance of historical properties;
- B. Owners possess fee title in and to that certain real property, together with associate structures and improvements thereon, located at the street address 1897 Calle Arroyo, Diablo, in Contra Costa County, California (hereinafter, shall be referred to as "The Historical Property"). A legal description of the Historical Property is attached hereto and incorporated herein by this reference as Exhibit A;
- C. County and Owner, for their mutual benefit, now desire to enter into this Agreement both to protect and preserve the characteristics of cultural and historical significance of the Historical Property and to qualify the Historical Property for an assessment of valuation pursuant to the provisions of Article 1.9. Chapter 3 of Part 2 of Division 1 of the California Revenue and Taxation Code.

#### **AGREEMENT**

NOW, THEREFORE, County and Owner, in consideration of the mutual promises, covenants and conditions set forth herein, do hereby agree as follows:

- 1. Effective Date and Term of Agreement. This Agreement shall be effective and commence on <u>December 13, 2022</u> and shall remain in effect for a term of (10) years thereafter. Each year, upon the anniversary of the effective date of this Agreement (hereinafter "renewal date"), one (1) year shall automatically be added to the term of the Agreement, unless timely notice of nonrenewal, as provided in paragraph 2, is given. If either County or Owner serves notice to the other of nonrenewal in any year, the Agreement shall remain in effect for the balance of the term then remaining.
- 2. Notice of Historical Property. If County or Owner desires in any year not to renew the Agreement, that party shall serve written notice of nonrenewal in advance of the annual renewal date of the contract as follows: (1) Owner must serve written notice of nonrenewal at least ninety (90) days prior to the renewal date or (2) County must serve written notice within sixty (60) days prior to the renewal date. Owner may make a written protest of the notice. Upon receipt of the written protest, County will set a hearing prior to the expiration of the Agreement. County may, at any time prior to the annual renewal date of the Agreement, withdraw its notice of nonrenewal to Owner.
- 3. <u>Valuation of Nonrenewal.</u> During the term of this Agreement, Owner may seek assessment of the valuation of the Historical Property pursuant to the provisions of Article 1.9, Chapter 3 of Part 2 of Division 1 of the California Revenue and Taxation Code.
- 4. <u>Standards for Historical Property.</u> During the term of this Agreement, the Historical Property shall be subject to the following conditions, requirements and restrictions:
- a) Owner shall preserve and maintain the characteristics of cultural and historical significance of the Historical Property in accordance with all of the following: (i) the Secretary of the Interior's Standards for Rehabilitation, (ii) the rules and regulations of the Office of Historic Preservation of the Department of Parks and Recreation, (iii) the State Historical Building Code, and (iv) the minimum maintenance standards, identified in Exhibit "B", attached hereto, which shall apply to the Historical Property throughout the term of this Agreement. New additions, exterior alterations, or related new construction shall also comply with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings.

b) Owner shall make improvements to preserve the integrity of the Historical Property and to bring the Historical Property into good condition. Attached hereto, marked as Exhibit "C", and incorporated herein by this reference, is a Schedule of Rehabilitation and Improvements that both County and Owner agree is necessary for the immediate preservation of the Historical Property and to bring the Historical Property into good condition. Owner shall undertake these improvements in accordance with Exhibit "C".

If the schedule set out in Exhibit "C" is not complied with, then County will use the following process to determine whether the Owner is making good faith progress on the schedule of work. Upon County's request, the Owner shall submit documentation of expenditures, made to accomplish Exhibit "C", and any other materials related to accomplishing Exhibit "C". The Owner shall be determined to be in substantial compliance when the expenditures are equal to or greater than the property tax savings provided by the Historical Property being in the Mills Act Program. The Community Development Director shall have the ability to administratively adjust the schedule timeline, in concurrence with the property owner, only by written recorded instrument executed by the parties hereto.

- 5. <u>County Department of Conservation and Development</u>: All rehabilitation work and improvements shall comply with all County Zoning and Building requirements.
- 6. <u>Inspections and Annual Reporting.</u> Owner agrees to permit the periodic examination, upon reasonable advance notice, of the interior and exterior of the Historical Property by the County Assessor, the State Department of Parks and Recreation, the State Board of Equalization and the County as may be necessary to determine Owner's compliance with the terms and provisions of this Agreement. Owner agrees to provide the County with a report as to the status of the Historical Property annually and when any improvements or changes have been made.
- 7. <u>Provision of Information.</u> Owner hereby agrees to furnish County with any and all information requested by the County which the County deems necessary or advisable to determine compliance with the terms and provisions of this Agreement.
- 8. Cancellation. County, following a duly noticed public hearing as set forth in California Government Code Section 50285, may cancel this Agreement if it determines that Owner has breached any of the conditions of the Agreement or has allowed the property to deteriorate to the point that it no longer meets the standards for a qualified historical property. County may also cancel this Agreement if it determines that Owner has failed to restore or rehabilitate the Historical Property in the manner specified in section 4 of this Agreement. Upon cancellation, Owner shall pay a cancellation fee in accordance with Government Code Section 50286, subdivision (a).

In lieu of any provisions to cancel the Agreement as referenced herein, County may specifically enforce, or enjoin the breach of, the terms of this Agreement. In the event of a default, under the provisions of this Agreement by Owner, County shall give written notice to Owner by registered or certified mail addressed to the address stated in the Agreement, and if such a violation is not corrected to the reasonable satisfaction of the County within thirty (30) days thereafter, or if not corrected within such a reasonable time as may be required to cure the breach or default if said breach or default cannot be cured within thirty (30) days (provided that acts to cure the breach or default may be commenced within thirty (30) days and must thereafter be diligently pursued to completion), then the County may, without further notice, declare a default under the terms of this Agreement and may bring any action necessary to pursue any remedy under local, state, or federal law including but not limited to those provided for in this section.

- 9. Eminent Domain Proceedings. If the Historical Property is acquired in whole or in part by eminent domain, or otherwise acquired by any entity authorized to exercise the power of eminent domain in accordance with Government Code section 50288, and the acquisition is determined by the County Board of Supervisors to frustrate the purpose of this Agreement, this Agreement shall be canceled, and no cancellation fee shall be imposed if the Agreement is cancelled pursuant to this section.
- 10. Waiver. County does not waive any claim of default by Owner if County does not enforce or cancel this Agreement. All other remedies at law or in equity which are not otherwise provided for in this Agreement or in County's regulations governing historical properties are available to the County to pursue in the event that there is a breach of this Agreement. No waiver by County of any breach or default under this Agreement shall be deemed to be a waiver of any other breach thereof or default hereunder.
- 11. <u>Binding Effect of Agreement.</u> Owner hereby subject the Historical Property described in Exhibit A hereto to the covenants, reservations and restrictions as set forth herein, which shall be deemed covenants running with the land and shall pass to and be binding upon the Owner's successors and assigns in title or interest to the Historical Property.
- 12. Covenants Run with the Land. County and Owner hereby declare their understanding and intent that the burden of the covenants, reservations and restrictions set forth herein restricts development of the Historical Property. County and Owner hereby further declare their understanding and intent that the benefit of such covenants, reservations and restrictions enhances and maintains the cultural and historic characteristics and significance of the Historical Property for the benefit of the public and Owner. These covenants, reservations and restrictions touch and concern the land and shall be deemed covenants running with the land.

13. <u>Notice</u>. Any notice required to be given by the terms of this Agreement shall be provided at the address of the respective parties as specified below, or at any other address as may be later specified by the parties hereto.

County:

Contra Costa County

Department of Conservation & Development

Community Development Division

30 Muir Road

Martinez, CA 94553

Owner:

Carol J. Holt, Trustee of the Carol J. Holt

Living Trust

PO Box 229

Diablo, CA 94528

#### 14. General Provisions

- a. None of the terms, provisions or conditions of this Agreement shall be deemed to create a partnership between the parties hereto and any of their heirs, successors or assigns, nor shall such terms, provisions or conditions cause them to be considered joint ventures or members of any joint enterprise.
- b. All of the agreements, rights, covenants, reservations and restrictions contained in this Agreement shall be binding upon and shall inure to the benefit of the parties herein, their heirs, successors, legal representatives, assigns and all persons acquiring any part or portion of the Historical Property, whether by operation of law or in any manner whatsoever.
- c. In the event that any of the provisions of this Agreement is held to be unenforceable or invalid by any court of competent jurisdiction, or by subsequent preemptive legislation, the validity and enforceability of the remaining provisions, or portions thereof, shall not be affected thereby.
- d. This Agreement shall be constructed and governed in accordance with the laws of the State of California. Any action brought by the parties to this Agreement relating to this Agreement shall be tried in California Superior Court in Contra Costa County.
- 15. <u>Indemnity</u>. Owner shall defend, indemnify, and hold the County and its elected officials, officers, agents and employees harmless from liability for damage or claims which may arise from: 1) direct or indirect use or operations of Owner or those of their contractor, subcontractor, agent, employee or other person acting on his/her behalf which relates to the use, operation and maintenance of the Historical Property; 2) any restrictions on development of the Historical Property

from the enforcement or application of this Agreement; and 3) Owner's activities in connection with the Historical Property. This hold harmless provision applies to all damages and claims for damages suffered, or alleged to have been suffered, by reason of the operations referred to in this Agreement regardless of whether or not the County prepared, supplied or approved the plans, specifications or other documents for the Historical Property. This indemnification includes, without limitation, payment of all penalties, fines, attorneys' fees, judgments, related costs and expenses, and consequential damages. Owner's indemnification obligations shall survive the termination, cancellation, or expiration of this Agreement.

In the event legal proceedings are brought by any party or parties to enforce or restrain a violation of any of the covenants, reservations or restrictions contained herein, or to determine the rights and duties of any party hereunder, the prevailing party in such proceeding may recover all reasonable attorney's fees to be fixed by the court, in addition to court costs and other relief ordered by the court.

- 16. <u>Recordation.</u> No later than twenty (20) days after the parties execute and enter into this Agreement, the County shall cause the Agreement to be recorded in the office of the County Recorder of Contra Costa County.
- 17. Notice to State Office of Historic Preservation. The Owner or Agent of the Owner shall provide written notice of this Agreement to the State Office of Historic Preservation within six (6) months of the date of this Agreement.
- 18. <u>Amendments.</u> This Agreement may be amended, in whole or in part, only by written recorded instrument executed by the parties hereto.

IN WITNESS WHEREOF, County and Owner have executed this Agreement on the day and year first written above.

ATTEST:

CONTRA COSTA COUNTY

By:

Chair, Board of Supervisors

DATED:

MONICA NINO, County Administrator and Clerk of the Board of Supervisors

By:

**OWNER** 

hot trustee of the Carly hat his trast BY: Carol J. Holt, Trustee of the Carol J. Holt Living Trust

DATED: 11-23. 2022

APPROVED AS TO FORM

OFFICE OF THE COUNTY COUNSEL

Note: All signatures for Owners must be notarized.

Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signs the document to which this certificate is attached and not the truthfulness, accuracy, or validity of that document.

State of CALIFORNIA

§

County of CONTRA COSTA §

On <u>November 23, 2022</u>, before me, <u>Nonie T. Plizga, Notary Public</u>, personally appeared, <u>Carol J. Holt</u>, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

NONIE T. PLIZGA
Notary Public - California
Contra Costa County
Commission # 2328047
My Comm. Expires May 9, 2024

(Seal)

## Exhibit A Legal Description

For property located at: 1897 Calle Arroyo, Diablo, CA 94528

The legal description of said property is described as follows:

The land referred to herein below is situate in an unincorporated area, County of Contra Costa, State of California, and is described as follows:

Parcel One:

Parcel C on Parcel Map M.S. 73-70, filed November 20, 1970, in Book 14 of Parcel Maps, Page 45, Contra Costa County Records.

Parcel Two:

Portion Parcel A, as shown on Parcel Map, Subdivision 1-78, filed November 9, 1978, in Book 71 of Parcel Maps, Page 48, Contra Costa County Records, described as follows:

Beginning at a point on the north line of Calle Arroyo, as said street is shown on that certain Parcel Map filed November 20, 1970, Book 14 of Parcel Maps, Page 45, Contra Costa County Records, said point being on the east line of Parcel C, as shown on said Parcel Map (14 PM 45); thence along said east line, also being the west line of said Parcel A of said Parcel Map (71 PM 48) and the basis of bearings for this description; North 16° 02' 27" East, 179.45 feet to the northeast corner of said Parcel C; thence leaving said point South 10° 34' 45" East, 5.41 feet to the beginning of a non-tangent curve to the right with a radius of 32 feet, the center of which bears South 64° 27' 56" West; thence along said curve through a central angle of 37° 28' 56", 20.93 feet to the beginning of a reverse curve with a radius of 55 feet; thence along said curve through a central angle of 40° 48' 09", 39.17 feet; thence South 28° 51' 17" East, 63.29 feet; thence South 11° 46' 45" West, 25.74 feet; thence South 57° 20' 45" West, 36.74 feet to the beginning of a curve to the right with a radius of 65 feet; thence along said curve through a central angle 37° 47' 54", 42.88 feet; thence North 84° 51' 21" West, 10.60 feet; thence North 65° 01' 03" West, 1.71 feet to the point of beginning.

Excepting therefrom: any portion of Calle Arroyo lying therein.

APN: 195-180-039

### Exhibit B

### **Minimum Maintenance Standards:**

As part of this Agreement the Owner(s) shall maintain all buildings, structures, yards and other improvements on the Historical Property in a manner which does not detract from the appearance of the immediate neighborhood. The following conditions (includes but does not limit to the following) are prohibited:

- 1. Dilapidated, deteriorating, or unrepaired structures, such as: fences, roofs, doors, walls, and windows broken windows, peeling exterior paint, broken structures;
- 2. Scrap lumber, junk, trash or debris;
- 3. Abandoned discarded or unused objects, equipment such as automobiles, automobile parts, furniture, appliances, containers, cans or similar items;
- 4. Stagnant water or open excavations;
- 5. Any device, decoration, design, structure, vegetation or landscape which is unsightly by reason of its height, condition or its inappropriate location;
- 6. Graffiti;
- 7. Incomplete exterior construction where no building inspections have been requested for 6 or more months, or for work which does not require a building permit, where there has been no significant progress for 90 days.

## **Exhibit C Schedule of Rehabilitation and Improvements**

The County and Owner(s) agree to the following schedule of Rehabilitation and Improvement projects to be undertaken by the Owner(s) pursuant to section 4b of this Agreement. All work shall be done in conformance with sections 4, 5, and 6.

Pr	oject(s)	Schedule
1.	Exterior wood siding, window, trim - painted - garage	2023
2.	Exterior wood windows and doors - painted - house	2023
3.	Painted exterior wood siding, trim – house	2024
4.	Roofs, roof drainage and flashing - house and garage	2025
5.	Site work at front, including stabilization and driveway bridge repairs	2027 - 2028
6.	Ornamental exterior lighting - house	2030



May 10, 2022 rev. August 17, 2022



### 1897 CALLE ARROYO, DIABLO Historic Resource Evaluation

The following report is intended to address the subject property's historical resource status for planning purposes and, following application submittal in May 2022, has been updated based on review comments received from the Contra Costa County Department of Conservation and Development, dated August 5, 2022.

The subject resource is a single-family property (assessor's parcel #195-180-039-8) and primary residence with associated outbuildings located within the unincorporated community of Diablo on the western side of Mt. Diablo in Contra Costa County (figs.1-3).

Research efforts underlying this evaluation report have included deed and permit records at Contra Costa County; historic directories (at the Library of Congress, loc.org), newspapers (at the CA Digital Newspaper Collection, CDNC.org and at the San Francisco Library, sfpl.org), and censuses (@heritagequest.com), along with a site visit to record the property and its context.

### **Summary History and Architectural History**

The origins of 1897 Calle Arroyo was part and parcel with the creation of a summer resort community on Mt. Diablo and founded by the Contra Costa County real estate developer Robert Burgess, who had acquired the former Oak Wood Stock Farm properties in 1912 and, thereafter, began the development and promotion of the Mt. Diablo Estate and Mt. Diablo Country Club. In 1916, the Mount Diablo Estate was organized under the Mount Diablo Park Company, which corporation, along with the Mount Diablo Villa Homes Association and the Hibernia Savings and Loan Society, together recorded the *Mount Diablo Estate Park Subdivision* in May of 1916 (fig.4). The subject parcel lies within that map yet was as yet undefined as, until its creation and sale in 1926, it was largely a part of the "Club Grounds" of the Mt. Diablo Country Club plus, in small part, a piece of lot #79.

At this juncture, other than the 1926 deed, no original or early records, drawings or photos have been found for 1897 Calle Arroyo. The Contra Costa County Assessor records the origins of this residence as 1925. However, the property's first individual owner, George D. Greenwood, acquired the site from the Mt. Diablo Country Club in August of 1926, so the main house design and construction evidently followed. For the current evaluative purposes, 1927 is the assigned date of construction. While there is also no evidence of when the vehicular bridge and garage were constructed, those two structures were directly associated with the early and, perhaps, original residence. It may also be that Greenwood bought in order to develop, as he sold the property with its house within 20 months of acquiring it.

Per County deed research, the following summarizes the ownership history:

1916-1926	Mt. Diablo Country Club
1926-1928	George D. Greenwood
1928-1937	Grace H. and W.W. Potter
1937-1943	Margaret and Ralph J. Roesling
1943-1950	Anne R. and Russell F. Pratt
1950-1952	Marjorie F. and John W. Harvey
1952-2006	Jean M. and Donald F. White

2006-2007 Wendy W. Schmitz 2007-2021 Robert Tiernan 1/2021 Robert C. Markstein

6/2021 Carol J. Holt

While the 1927 house design clearly expresses architectural expertise, at present, despite research efforts, no designer or architect has been identified. Though prominent persons and their architects built homes in Diablo in the later 1910s through the 1920s, reportage on residential developments in then rural Contra Costa County was slim. Nonetheless, its designed character is clearly of its time - a mix of academic colonial, combining Spanish and Monterey characteristics, plus the simplified character of the then oncoming modern. This design mix suggests the work of the Bay Area architect William Wurster (1895-1973), whose earliest works were in fact contemporaneous with the 1897 Calle Arroyo house (for example, the Gregory Farmhouse, Scotts Valley, 1928 in Marc Treib, an everyday modernism: the houses of William Wurster, pp.98-107).

An additional referent to Wurster is his work on several homes in Pasatiempo, Santa Cruz County, another regional country and golf club development that opened in the late 1920s (https://en.wikipedia.org/wiki/Pasatiempo\_Golf\_Club). While, again, there is no direct reference, the architectural and landscape character of some of Pasatiempo feels similar to the Calle Arroyo house, including a residence that Wurster designed with and for the also historically important landscape architect Thomas Church (see *Wurster*, pp.116-117).

There is, however, no evidence nor is there any suggestion that Wurster was involved in the Calle Arroyo house. Still, the integration of colonial characteristics and a simple modern farmhouse was his early signature, so it is evidently of the school of the modern architectural pioneer William Wurster.

Like Diablo and Pasatiempo, other country clubs were developed in that period, including the Monterey Peninsula Country Club, which opened in 1926 (<a href="https://en.wikipedia.org/wiki/Monterey">https://en.wikipedia.org/wiki/Monterey</a> Peninsula Country Club). There, the 1920s homes unsurprisingly embodied traditional rustic and Spanish colonial aspects. The Diablo and Monterey Peninsula developments also shared some architects – perhaps country club design was promoted as an architectural specialty. One who designed at both Diablo and Monterey was Oakland's Frederick H. Reimers. His work in the 1920s also strictly embodied tradition without modern traits. And yet, there is a possibility that Reimers may have been the architect of the Calle Arroyo house as, based on project listings in the construction periodical *Building & Engineering News*, there is evidence that he was the architect of several other houses at Diablo, including the Fearn residence (1928) and the Okell residence (1929). Moreover, Reimers was the architect of yet another 1927 Diablo house for George D. Greenwood's son and his wife, G. Monroe and Virginia Greenwood. Which house that was and whether it survives is not presently known. And though a limited picture of it was published in a 1927 architectural periodical, *Architect & Engineer* (fig.5), there is no evidently direct architectural similarity.

In conclusion, there is at present no identified designer of the Calle Arroyo house. In any event, whoever the designer was, its style clearly represents the ending of derivative and academic architectural styles along with the introduction of modern domestic architecture to the SF Bay Area.

### **Associated Persons**

At the time of the construction of the house, its owner and originator, George D. Greenwood, resided

in San Francisco and appears to have been retired. In 1925, he was listed as the president of an import/export company, Greenwood and Anderson. In the 1920 census, he was a widower and banker residing in Piedmont. During this period, he did not own a residence, so his individual design predilections aren't known. While directly unrelated to his development of 1897 Calle Arroyo in Diablo, Greenwood's first wife was killed in a bomb explosion at their former Oakland home in 1919, which news story readily arises in researching Greenwood. At the time of his Diablo development, he was married to his second wife, Gertrude Vinzent-Greenwood, who passed away in San Francisco in 1931. He thereafter remarried and resided in Los Angeles, where he died in 1944.

### **Summary Descriptions** (figs.6-18)

1897 Calle Arroyo is a small and, in part, architecturally simple house – in the tradition of the simple craftsman home – relative to many of its neighbors. It has formal and material aspects of a farmhouse mixed with colonial forms and elements. In addition to its deliberately simple character, it is an elegantly sited house, set behind and above Dan Cook Creek, accessed via bridges. The house has also been rounded out with both an older and a new garage along with a recent guest house. Overall, these extensions give this small house breadth. At the same time, the architecture is well integrated. While there have evidently been changes to the house – the east wing, for example, may have either been added or substantively altered as it appears to be of newer materials – no such changes have been recorded and none stand out from the whole.

The Calle Arroyo house stands across and above the creek, on a bench evidently cut from the hillside, which resumes its steep upward slope immediately behind (north). The elongated site spans west to east, the house in the center, the recently added guest house at the west end and the two garages, one old and one new, at the eastern end.

The property has two approaches, both via bridges crossing the creek that crosses the front of the property. The west side bridge is a footbridge, the east side vehicular. Both are recent structures yet each replaced earlier bridges (though the "Casa Bianca" signed portal is a recent addition and invention presumably based on a previous and longtime owner, Donald White). The original west side bridge was most likely the first, as it is evident that the front approach to the house was from the west, the back approach from the east. The older garage, which is architecturally associated with the house, may either be original, necessarily along with the bridge, or they were clearly early additions to the property. Both existing bridges are wood and timber framed with wood decking and wood guardrails.

The house is 2-stories at its center with 1-story wings pinwheeling at the front (south), west and east. Roofs are all steep gabled with wood shakes. All but the lower front gable are distinctively asymmetrical, the upper front the result of a projecting, Colonial style balcony at the upper front of its west side. The front and west wing are the more formally treated, with troweled stucco walls and molded wood door and window casings. A prominent, tapered chimney stands in the middle of the south wall of the west wing, partially engaged within a shallow, shedded projection. Pairs of wood French doors flank the chimney, which access the patio at this corner of the house and which another pair of doors accesses from the west wall of the front wing. Centered at the living room wing's gabled west wall is a multi-lite, pointed-arch window. To its left, to the rear of the living room wing, within an alcoved porch under a projecting roof – which creates the asymmetrical roofline of this wing – is what was most likely the original, wood plank "front" entry door. The similarly timber framed upper balcony and entry porch are additionally noteworthy.

Its central, east side and rearward forms are more casually treated with vertical wood board and batten. The rear is tucked into the hillside and has a highly casual, coincidental and farmhouse-like character. A distinctive sleeping porch stands above the east side, its placement evidence that this was the original back of the house, the current entry door to the kitchen below and adjacent, that entry likely added. The east side wing appears to have been added and/or altered, its exterior materials generally matching the older parts of the house yet the siding and windows are more recent. Given that this was not the front approach, the east wing may have been a rear porch and/or laundry. The present laundry is in the front of the older garage, yet which front also appears to have been added to that garage structure.

In general, the design of the house and its extensions comprise a dichotomy blending formality and informality, reinforcing that this was originally a recreational house in the country – which apparently did not have a kitchen or service area – yet for well-to-do persons.

Windows are all wood sash with true divided lites and wood trim – casing at the stucco walls and flat trims at the board and batten walls. New windows and doors at the east side and rear are evident, as they are double-glazed, yet the trim details also distinguish them from the originals.

At the site, a mix of low stone piers, walls and stone-capped walls surround the house. Some stonework is evidently older – the piers in particular – while most walls are newer or rebuilt, yet all of a similar kind and character. The patio at the front (southwest) corner is concrete paved with a freestanding fireplace and chimney at its west side. When that patio and fireplace were added is not recorded, yet that area appears to be a later addition to the property. To the east, in the crook of the front and east wing are open, concrete paved terraces, a portion of which lie below the unique sleeping porch, which projects from the second floor and is supported on wood corner posts.

Overall, like the southwest patio and its fireplace, the site work and landscaping mostly appears to be recent, as are the guest house (2012) and the smaller garage (2021), yet which are altogether highly compatible while still evidently new.

One of the few permit records, from 1985, was for the reroofing of a detached patio cover, the plan of which indicated a medium-sized structure, though there is no evidence of where that structure stood – perhaps it was where the guest house was since added.

The following summarizes the brief permit history.

date	#	permitted work	owner/contr./des.
Jun.1976	47633	Reroof residence & garage, new skylight at laundry	D.F. White
Apr.1985	112694	Reroof patio cover	Don White
			Westfield Const.
Mar.1989	152101	Proposed arbor (expired)	Don F., Jean M. White
Dec.2009	LL08-0003	Property line adjustment	Robert Tiernan
Jun.2014	112694	Guest house	Robert Tiernan
			Randy Bernardo
			Michael Brinkerhoff
May.2021	005759	Golf cart garage	Robert Markstein

### **Summary of Significance**

In 2002, the Diablo Historic District, encompassing the developed lands of the Diablo Country Club,

was formally designated and listed on the County's *Historic Resource Inventory*. The *HRI* listing summarily notes that the District "includes the entire Diablo area" (*HRI*, p16). The subject property is identified therein as a contributing resource (fig.19).

In sum, the *Diablo Historic District* possesses historic significance at the local level under several themes, including Community Planning & Development, Architecture and Recreation. The district has been found to meet California Register of Historical Resources criterion 1 for its association to events of historic importance, and 3 for its historic planning and architectural importance. The identified period of historic significance is defined as 1912-1929.

The *District* is carefully recorded in the 2002 *Diablo Historic District* record, from which the following excerpts provide context and background to the current, individual evaluation effort.

Originally built as a summer resort situated at the base of Mount Diablo, the Diablo Historic District is now a suburban year-round community. It contains many period-revival, single-family homes centered around the Diablo Country Club and Golf Course. In total there over sixty contributing buildings many with outbuildings, bridges or other site amenities. Additionally, there is one contributing site, the golf course.

Characterized by large residential lots, generous setbacks, and tree lined streets, Diablo's streetscape provides a suburban feel. The street layout follows the natural topography of the gentle slopes and hills and can be described as meandering rather than following a grid pattern. Of major importance visually and historically to the historic district is the Diablo Country Club and Golf Course which since 1916 has occupied a central position of importance within Diablo's site plan. The golf course's eighteen fairways, which are still arranged as designed in an out and back pattern, are gracefully interweaved with the residential streets and individual lots.

Other prominent features within the district include the Country Club building, the Chalet (an inn), the original Diablo Inn (now a private residence) and the Red Horse Tavern. The district is also accented by a number of small, graceful auto bridges that cross the two creeks that run through the district. These bridges are a unique feature within the historic district. (from Diablo Historic District, p1)

### SIGNIFICANCE AREA: COMMUNITY PLANNING AND DEVELOPMENT

Diablo represents as an excellent example of an early twentieth century planned development. Its founder, Burgess, envisioned an exclusive residential park in a temperate climate, accessible by railroad and with proximity to major cities. The heyday of Diablo's existence was the 1920s when during an era of great prosperity, many prominent Bay Area families built summer homes along the golf course. Club members were able to go [to] the casino, play tennis and golf, swim and enjoy equestrian activities. The club offered breakfast, lunch and dinner allowing many families the luxury of not having to cook at home. Once established, Diablo became a social focal point for visitors from all over the San Francisco Bay Area. (from Diablo Historic District, p4)

### SIGNIFICANCE AREA: ARCHITECTURE

The Diablo Historic District is significant within the area of architecture as it represents the work of many important Bay area architects and offers a wide variety of period-revival styles of architecture. Attracted by large lots adjacent to summer recreational facilities, many families hired name architects to design their houses. Homes designed by William Oliver. Harry Reimer, William Ye/lard, William Knowles, George Applegarth, and John Hudson Thomas are found throughout the development. Additionally, it is thought that Bernard Maybeck may have designed Milaflores for the Hunt Family. It is known that he sketched the house and guest cottage. Many of these architects

built houses in San Francisco, Berkeley, Piedmont, Claremont, and Oakland, the location of Diablo property owners permanent residences.

The many period revival styles represented in Diablo include Colonial Revival, Tudor Revival, English Cottage, Mission Revival, Mediterranean Revival. Further there are many fine examples of Craftsman bungalows and cottages present in Diablo. The architecture of Diablo was linked to the site planning and the development of the club and golf course. The lots were laid out on large parcels to afford good views of the golf course and Mount Diablo. The collection of houses in Diablo reflects the architecture practice in the Bay Area during the 1910s and 1920s, utilizing many revivalist idioms. (from Diablo Historic District, p5)

### SIGNIFICANCE AREA: ENTERTAINMENT AND RECREATION

The Diablo Country Club, Golf Course and associated residential buildings are important within the context of recreation in California. Burgess' marketing concepts of residential properties developed along a golf course was unusual for the time period. The Diablo Golf Course Is one of the oldest in the Bay Area and contributed to the development of the sport of golf in California. Jack Neville designed the Diablo Golf Course several years prior to designing the course at Pebble Beach. Neville was a founding member of the California Golf Association and won its first tournament at the Del Monte course in Monterey in 1912.

Southam California's first golf course opened at the Riverside Country Club in 1891 and closed before 1900. Northern California's first course consisted of three holes at the original Burlingame Country Club site. Built in 1893, the Burlingame Club was expanded then relocated. The San Francisco Golf Club opened a course at the Presidio in 1895, but it was converted to a drill field during the Spanish American War. and some years later reopened as a golf course. The Diablo Course has been operating continuously since it was first developed.

The course was designed as a golf links course which generally go out from the clubhouse and do not return until the 18th hole. Whereas most golf courses have a front nine and a back nine with each tum beginning and ending near the clubhouse. In this regard, the Diablo Course possesses an unusual site plan. (from Diablo Historic District, p5)

### **Evaluation**

As stated in the Diablo Historic District record, while individual properties and built resources have been identified as district contributors, the potential historic significance of individual properties and buildings were not addressed. The current effort is, consequently, intended to address potential individual significance of 1897 Calle Arroyo. To do so, the California Register evaluation criteria are again applied, as follows.

To be eligible for listing on the *CR*, a resource must be historically significant at the local, state or national level, under one or more of the following four CR criteria:

1. It is associated with events that have made a significant contribution to the broad patterns of local or regional history, or the cultural heritage of California or the United States
In the context of community planning and development, the property at 1897 Calle Arroyo, with its residence and original or early bridge and garage, strongly relate, as this residential property is one of some sixty residential properties that contribute to the historic development. Moreover, this property and house is prominently sited adjacent to the central club house and on former

- club house land. Given such direct associations to the origins of the historic community of Diablo, 1897 Calle Arroyo is historically significant under CR criterion 1.
- 2. It is associated with the lives of persons important to local, California, or national history;
  While the original and early owners and occupants of the subject residential property and house, like many early residents of Diablo, may have been prominent and well-to-do members of the Diablo community, they have no identified historic importance. Lacking associations to persons of historic importance, 1897 Calle Arroyo does not meet CR criterion 2.
- 3. It embodies the distinctive characteristics of a type, period, region, or method or construction, or represents the work of a master, or possesses high artistic values;
  In the context of historic architecture, the subject 1927 house is a distinctive example of period design and construction that skillfully blends formal Spanish and Monterey Colonial design with vernacular, farmhouse-like forms and elements. In the context of regional, early-20th century residential architecture that was as yet predominately traditional and academic, whether in colonial revival or English cottage/bungalow/arts & crafts modes, the 1897 Calle Arroyo house combines traditional and contemporary design to create an intentionally and distinctly simple, modern residence. Thus, more than many of the 1920s Diablo residences, this house is an example of then emerging modern design. In sum, stylistically, it is a Modern Colonial farmhouse. Moreover, it was well designed, built as per the summary below, there are a wide range of careful design and construction features and details and maintained, the original or early vehicular bridge and garage included, as those structures are characteristically integral to the residential grouping. Subsequent and sequential alterations and additions to the house and property extend and reinforce the historic design character.

There is, at present, no identified architect, designer or builder and it is unlikely that an important architect, etc., was involved, or such evidence would have likely arisen. Based on the current evidence, the best yet highly tentative estimate of an associated architect is Frederick H. Reimers, yet this house would have been in his academic oeuvre. Thus, altogether, there is at present no important architectural or builder associated with this house and its associated structures.

Yet, otherwise, the 1927 house at 1897 Calle Arroyo embodies distinctive characteristics of its type and period, so is therefore is eligible for the CR under criterion 3.

4. It has yielded, or has the potential to yield, information important to the prehistory or history of the local area, California, or the nation.

Other than the possible discovery of its original designer and builder, relative to potential historic architectural resources, aside from this and previous historic resource records, the subject property has not yielded and is not likely to yield additional information of any historical importance. Therefore, relative to historical resources, 1897 Calle Arroyo does not meet *CR* criterion 4.

#### Conclusion

This evaluation concludes that, based on the CR criteria, the subject resource meets both CR criteria 1 and 3, so 1897 Calle Arroyo is individually eligible for the California Register. Further, the property's historic resources – the main house, garage and bridge – retain their historic integrity, as their historic location, setting, feeling, association, design, materials and workmanship are intact.

### **Summary of Character-Defining Features**

Based on the above, the design and construction distinction of the 1927 house at 1897 Calle Arroyo is embodied in the following exterior spaces, forms, features, details and materials:

- Built setting on a bench of land across and above the creek, including an original/early wood and timber frame vehicular bridge with wood decking and wood picket railings
- Modern Colonial farmhouse style, formal frontward (south and west), informal sideward (east) and casual rearward (north)
- Two-story central form with 1-story wings, south, west and east
- Gabled rooflines and gabled end walls, symmetrical at front wing and asymmetrical, upper south, west, east and rear
- Roofed entry porch at west wing, with exposed wood frame, stone piers, concrete paving
- Roofed, cantilevered balcony at upper west side, with exposed wood framing
- Projecting, tapered chimney at front, west wing
- Projecting (sleeping) porch at upper east side, wood post supported with stone piers
- Trowelled stucco walls at front wing and west wing
- Wood, board-and-batten walls at center, east wing and rear
- Wood shake roofing with flat trimmed fascias at gables, shallow roof overhangs at sloped eaves
- Copper flashings, rounded gutters and downspouts
- Wood plank entry door, wood divided lite French doors, pairs and singles
- Wood sash windows with divided lites, casements, fixed and pointed-arched (at west wing)
- Molded wood casings at openings in stuccoed walls
- Flat wood trims at board-and-battened walls
- Low stucco finished site wall with stone cap and wood railing inset (in front of house)
- Freestanding stone piers at west
- Original/early garage with board and batten wood siding, flat wood trimwork, wood doors and windows, wood shake roof and copper gutters and downspouts

Alterations and exclusions not historically significant

- Footbridge and signed portal
- Guest house
- Southwest patio, fireplace, stone walls
- Golf cart garage
- Driveway
- Terraced stone walls at east side
- Exterior lighting
- Landscaping

Signed:

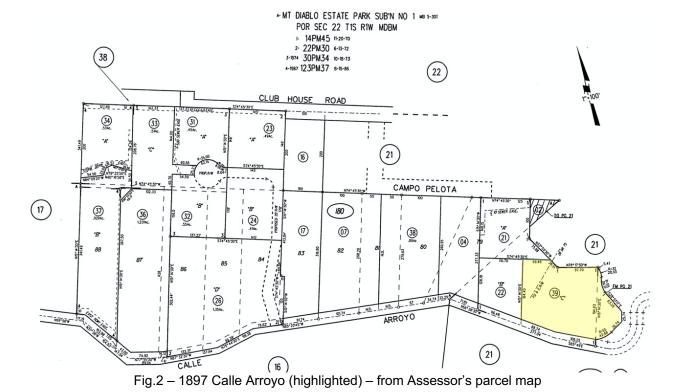
Mark Hulbert

Preservation Architect

attached: figs.1-24 (pp.9-19); Rehabilitation Schedule; pages from *Diablo Historic District*; MH qualifications



Fig.1 – 1897 Calle Arroyo (circled) – Location aerial (Google Earth 2021, north is up)



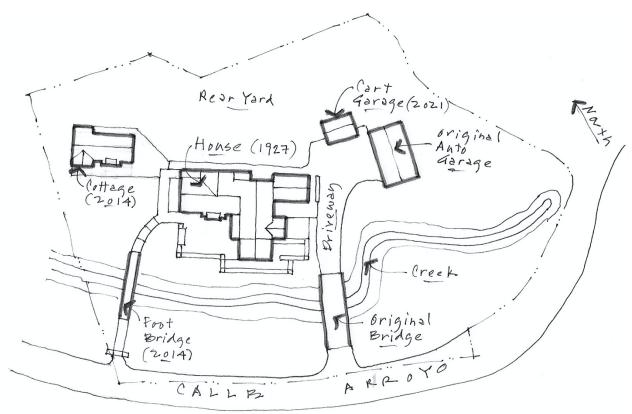
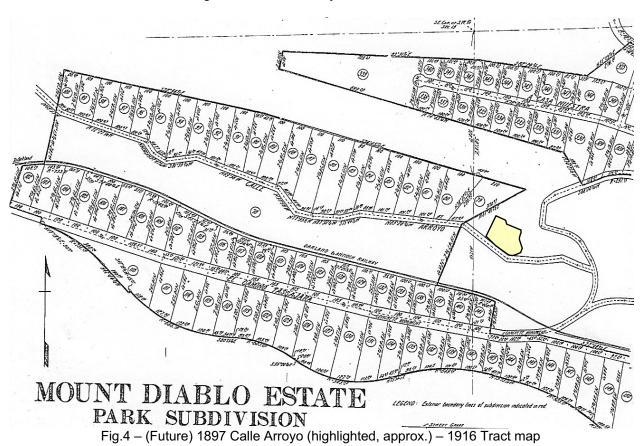


Fig.3 – 1897 Calle Arroyo – Site Plan, 2022



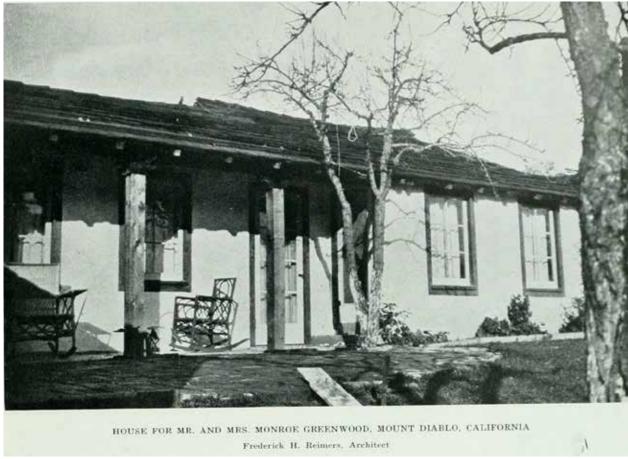


Fig.5 – Monroe Greenwood house, Diablo - from Architect & Engineer, May 1927, p43



Fig.6 – 1897 Calle Arroyo – Fronts, from southwest (figs.6-18. MH 2022)



Fig.7 – 1897 Calle Arroyo – West wing, front wing and east side, from south



Fig.8 – 1897 Calle Arroyo – Front, center and east side, from southeast



Fig.9 – 1897 Calle Arroyo – West wing, from west



Fig.10 – 1897 Calle Arroyo – Balcony at upper west side





Figs.11-12 - 1897 Calle Arroyo - Entry porch (at left) and entry door (right) at west wing



Fig.13 – 1897 Calle Arroyo – East side

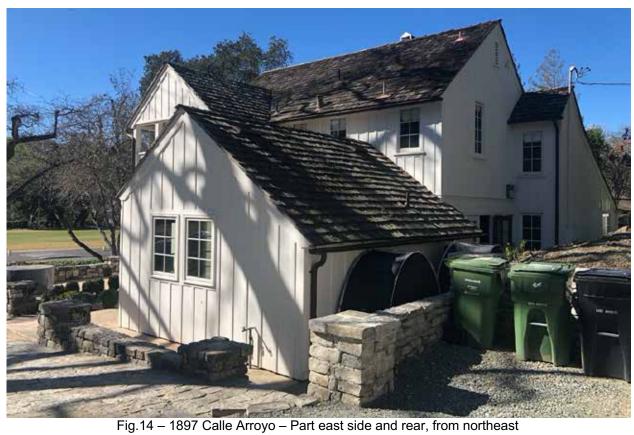




Fig.15 – 1897 Calle Arroyo – Part rear



Fig.16 – 1897 Calle Arroyo – Early garage, looking east



Fig.17 – 1897 Calle Arroyo – Rear of garage, looking west



Fig.18 – 1897 Calle Arroyo – Guest house

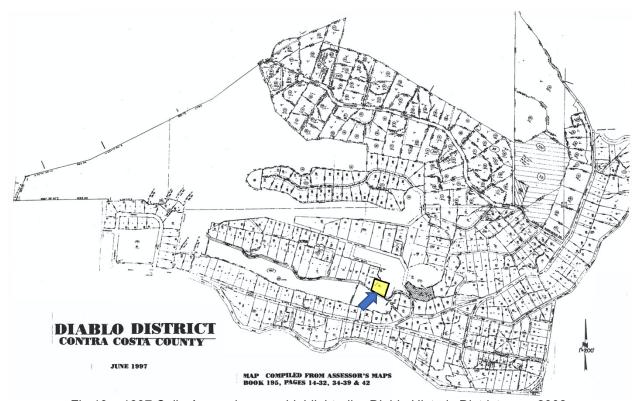


Fig.19 – 1897 Calle Arroyo (arrow + highlighted) – Diablo Historic District map, 2002





Figs.20-21 – 1897 Calle Arroyo – Living Room (figs.20-24, Carol Holt 2022)



Fig.22 – 1897 Calle Arroyo – Den



Fig.23 – 1897 Calle Arroyo – Kitchen



Fig.24 – 1897 Calle Arroyo – Sleeping Porch

### MILLS ACT EXTERIOR REHABILITATION SCHEDULE

Feature	Character Defining?	Condition	Recommended Treatment	Schedule	Budgets
Exterior wood windows and doors - painted - house	Yes	Fair	Replace to match existing	2023	\$50,000
Painted exterior wood siding, trim - house	Yes	Fair	Repair, selectively replace and repaint	2024	\$35,200
Roofs, roof drainage and flashing - house and garage	Yes	Fair	Replace roofing, flashing and roof drainage assemblies equal to existing	2025	\$145,000
Exterior wood siding, window, trim - painted - garage	Yes	Fair	Repair exterior wood, replace window to match existing, repaint	2022	\$9,700
Ornamental exterior lighting - house	Yes	Fair	Repair and refinish	2030	\$4,500
Site work at front, including stabilization and driveway bridge repairs	Yes	Fair	Repair and stabilize retaining walls at bridge, repair and rebuild bridge	2027-28	\$17,200
				Total Estimated 10yr. Budget	\$261,600

### NOTES:

- 1. Proposed Rehabilitation Schedule delineates a range of required work on original residence, garage and bridge within a 10 year period. Budgets are estimated. Repair and maintenance work beyond the outlined scope will additionally maintain the overall property, including interior.
- 2. Proposed work includes rehabilitation within proposed timeframes plus ongoing maintenance of all identified historic materials and assemblies.



August 17, 2022

### 1897 Calle Arroyo **Proposed Rehabilitation Program Evaluation**

### **Proposed Rehabilitation Summary**

The outline of proposed rehabilitation work associated with the Mills Act application includes:

Exterior Feature/Materials Rehab Work at House

 Wood windows and doors - painted Replace to match existing

 Wood siding and trim - painted Repair, selectively replace and repaint

Replace roofing, flashing and roof drainage assemb Roofs, roof drainage and flashing

assemblies equal to existing

 Ornamental exterior lighting Repair and refinish

at Garage

 Wood siding and trim Repair exterior wood, replace window, repaint Roofs, roof drainage and flashing

Replace roofing, flashing and roof drainage

assemblies equal to existing

at Bridge

Retaining walls and bridge Repair and stabilize retaining walls at bridge, repair

and rebuild bridge

### **Proposed Rehabilitation Evaluation**

The following evaluates the proposed rehabilitation work relative to the U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties (Standards) and, specifically, the Standards for Rehabilitation, which is defined as follows:

"When repair and replacement of deteriorated features are necessary; when alterations or additions to the property are planned for a new or continued use; and when its depiction at a particular period of time is not appropriate, Rehabilitation may be considered as a treatment."

The following lists the ten Standards for Rehabilitation and analyzes the proposed project with respect to each.

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.

The subject property was historically a single-family residence. The proposed work intends to retain and rehabilitate the single-family residential use. As such, Standard 1 is met.

2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.

The proposed work retains all identified characteristic forms and individual features of the house and its property, so Standard 2 is met.

3. Each property will be recognized as a physical record of its time, place, and use. Changes that

create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.

The proposed work fully respects the overall form and individual characteristics of the historic house and its associated garage and bridge. The proposed work does not add or copy any features or elements from this or other historic properties. Thus, the project meets *Standard 3* 

4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.

The identified character of the subject house dates to the period of its origins and early history. Its garage and bridge are either original or early structures that, as they are directly associated with the original and early property, have gained significance in their own right and which, like the house, are proposed to be retained and rehabilitated, so *Standard 4* is met.

- 5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
  - All identified character defining forms, features, finishes, examples of construction techniques and craftsmanship embodied in the house, garage and bridge are proposed to be retained and rehabilitated or selectively replaced in kind. Consequently, the proposed work meets *Standard 5*
- 6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
  - The rehabilitation program proposes to repair deteriorated identified exterior features and materials of the house, garage and bridge and to selectively replace, as required, to match existing features and materials, so the work meets *Standard* 6.
- 7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
  - All potential treatments of identified historic materials are anticipated to be careful and protective in order to avoid damage, so the project also meets with *Standard* 7.
- 8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
  - The rehabilitation program has no potential to disturb archeological resources.
- 9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
  - As summarized, the subject house and associated bridge and garage are proposed to be retained and rehabilitated without alteration of its identified characteristic forms or features.
  - No new work, new additions or new construction is proposed. Thus, the proposed new work meets *Standard* 9.

10. New additions and adjacent or related new construction will be undertaken in a such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Again, no new additions or new construction is proposed, so the proposed rehabilitation work also meets *Standard 10*.

In conclusion, since the proposed work program meets each applicable *Standard*, then the proposed project readily meets the Secretary of the Interior's *Standards for Rehabilitation*.

Signed:

Mark Hulbert

**Preservation Architect** 

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Date: December 13, 2022





Contra Costa County

### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report for Knightsen Town Advisory Council, as recommended by Supervisor Diane Burgis.

### **FISCAL IMPACT:**

None.

### **BACKGROUND:**

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certifications (if any), and proposed work plan and objectives for the following year, on the second Tuesday of December.

	PROVE COMMENDATION OF CNTY AI	OTHER  DMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks Notes:			
VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022	
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy	

Contact: Alicia Nuchols, 925-655-2335

### <u>ATTACHMENTS</u>

2022 Knightsen Town Advisory Committee Annual Report

# **Knightsen Town Advisory Council**



### Maria Jehs, Chair

### Supervisor Diane Burgis, District III

Alicia Nuchols, Deputy Chief of Staff 3361 Walnut Blvd., Ste 140 Brentwood, CA 94513 (925) 655-2330 Alicia.Nuchols@bos.cccounty.us

The Knightsen Town Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

### **2022 Annual Report to the Board of Supervisors**

Prepared by:
Office of Supervisor Diane Burgis, Alicia Nuchols

Submitted by: Maria Jehs, Chairperson

### **Activities and Accomplishments**

The primary goals of the Knightsen TAC in 2022 were to increase community awareness and participation at the monthly TAC meetings and to represent the community's interests, concerns and voice to the Board of Supervisors.

The TAC's activities and efforts have resulted in improvements and changes in 2022:

- A successful Community Clean-Up Day was held September 10, 2022.
   The Mount Diablo Resource and Recovery donated dumpster bins and staff time for the event. The community cleanup was free of charge to all rate paying residents of Knightsen.
- Continuing to work with the Sheriff's Department, Contra Costa Fire Protection District, Code Enforcement and California Highway Patrol on safety concerns within the Knightsen community.
- Preservation of Historic monuments within the community of Knightsen (i.e. Knightsen Heritage Tree will become a bench at the school with the plaque built into the bench)

The TAC receives monthly reports from the following agencies:

- California Highway Patrol Officer Donnie Thomas
- Contra Costa Sheriff's Department Lt. Mark Johnson
- East Contra Costa Fire Protection District Battalion Chief Ross Macumber and Director Stephen Smith reported until June 2022 Contra Costa Fire is working on staffing to report quarterly
- Knightsen Community Services District Chair, Trish Bello-Kunkel

Office of Supervisor Diane Burgis – Alicia Nuchols, Deputy Chief of Staff

The TAC has become a place where Knightsen residents can receive updated information on services provided by Contra Costa County and/or other local agencies such as public health, safety, welfare, public works and planning.

### **2022 Membership**

Chair, Maria Jehs Vice Chair, Karen Reyna Councilmember, Kim Carone Councilmember, Erin Clancy-Mathias Councilmember, Andrew Steudle – resigned in September 2022

### Attendance in 2022

January – Erin Clancey-Mathias Absent
February – Meeting Cancelled
March – Andrew Steudle Absent
April – Andrew Steudle & Karen Reyna Absent
May – Meeting Cancelled
June – Erin Clancey-Mathias Absent
July – Kim Carone, Absent
August – Meeting Cancelled
September – Meeting Cancelled
October – All Members Present
November – Meeting Cancelled
December – Meeting Cancelled

### TAC Work Plan and Objectives for 2023

The Knightsen TAC priorities for 2023 will be to increase community awareness and participation at the monthly TAC meetings and to represent the community's interests, concerns and voice to the Board of Supervisors.

We will continue to work on items including:

- 1. Code Enforcement Priorities
- 2. Transportation Outreach
- 3. Public Safety Outreach
- 4. Downtown Beautification
- 5. Knightsen Community Events Tractor Stroll
- 6. Continue to work with County agencies to address illegal events
- 7. Preserve the Agricultural lifestyle (i.e. equestrian recreation, 4H, etc.)
- 8. Bring awareness to the Knightsen amenities and clubs (i.e. Garden Club, Farm Bureau, etc.)

The Knightsen TAC is scheduled to meet on the 3<sup>rd</sup> Tuesday of the month at 7:30p.m. at the Knightsen Farm Bureau located at 3020 Second Street in Knightsen or virtually due to Covid-19.

Contra Costa County

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Date: December 13, 2022

Subject: 2022 ANNUAL REPORT FOR THE BETHEL ISLAND MUNICIPAL ADVISORY COUNCIL

### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report for the Bethel Island Municipal Advisory Council, as recommended by Supervisor Diane Burgis.

### **FISCAL IMPACT:**

None.

### **BACKGROUND:**

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certifications (if any), and proposed work plan and objectives for the following year, on the second Tuesday of December.

<b>✓</b> AP	PPROVE	OTHER	
RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE			
Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER			
Clerks Notes:			
VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy	

Contact: Alicia Nuchols, 925-655-2335

#### BACKGROUND: (CONT'D)

@font-face {font-family:"Cambria Math"; panose-1:2 4 5 3 5 4 6 3 2 4; mso-font-charset:0; mso-generic-font-family:roman; mso-font-pitch:variable; mso-font-signature:-536870145 1107305727 0 0 415 0;}@font-face {font-family:Calibri; panose-1:2 15 5 2 2 2 4 3 2 4; mso-font-charset:0; mso-generic-font-family:swiss; mso-font-pitch:variable; mso-font-signature:-469750017 -1073732485 9 0 511 0;}p.MsoNormal, li.MsoNormal, div.MsoNormal {mso-style-unhide:no; mso-style-qformat:yes; mso-style-parent:""; margin:0in; mso-pagination:widow-orphan; font-size:12.0pt; font-family:"Calibri",sans-serif; mso-ascii-font-family:Calibri; mso-ascii-theme-font:minor-latin; mso-bidi-font-family:"Times New Roman"; mso-bidi-theme-font:minor-bidi;}.MsoChpDefault {mso-style-type:export-only; mso-default-props:yes; font-family:"Calibri",sans-serif; mso-ascii-font-family:Calibri; mso-ascii-theme-font:minor-latin; mso-hansi-font-family:Calibri; mso-hansi-theme-font:minor-latin; mso-bidi-font-family:Calibri; mso-hansi-theme-font:minor-latin; mso-bidi-font-family:Calibri; mso-hansi-theme-font:minor-latin; mso-bidi-font-family:"Times New Roman"; mso-bidi-theme-font:minor-bidi;}div.WordSection1 {page:WordSection1;}

### ATTACHMENTS

2022 Bethel Island Municipal Advisory Council Annual Report

# **Bethel Island Municipal Advisory Council**



### Phil Kammerer, Chair

### Supervisor Diane Burgis, District III

Alicia Nuchols, Deputy Chief of Staff 3361 Walnut Blvd., Ste 140 Brentwood, CA 94513 (925) 655-2330 Alicia.Nuchols@bos.cccounty.us

The Bethel Island Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

### 2022 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Alicia Nuchols

Submitted by: Phillip Kammerer, Chairperson

### **Activities and Accomplishments**

The primary goals of the Bethel Island MAC in 2022 were to increase community awareness and participation at the monthly MAC meetings and to represent the community's interests, concerns and voice for the Board of Supervisors.

The MAC's activities and efforts have resulted in improvements and changes in 2022:

- A successful Community Clean-Up Day was held October 8, 2022. Mount
  Diablo Resource Recovery donated dumpster bins and staff time for the
  event and Bethel Island Municipal Improvement District provided the
  location and staff resources to make the event run smoothly. The
  community cleanup was free of charge to all rate paying Bethel Island
  residents.
- Continuing to work on projects for the community with the PG&E Mitigation Funds.
- Continuing to promote and expand the Heart Safe Communities program.
- Continuing to work with the Sheriff's Department, East Contra Costa Fire Protection District and California Highway Patrol on safety concerns within the Bethel Island community.

The MAC receives monthly reports from the following agencies:

- California Highway Patrol Officer Donnie Thomas
- Contra Costa Sheriff's Department Lt. Mark Johnson
- East Contra Costa Fire Protection District Battalion Chief, Ross Macumber and Director Stephen Smith reported until June 2022

Contra Costa Fire is working on staffing to report quarterly

• Office of Supervisor Diane Burgis - Alicia Nuchols, Deputy Chief of Staff

The MAC has become a place where Bethel Island residents can receive updated information on services provided by Contra Costa County and/or other local agencies such as public health, safety, welfare, public works and planning.

#### 2022 Membership

Chair, Phil Kammerer Vice Chair, Belinda Bittner Councilmember, Pam Allen Councilmember, Rob Brunham Councilmember Mark Whitlock

#### Attendance in 2022

January – All Members Present
February – Rob Brunham Absent
March – All Members Present
April – All Members Present
May – All Members Present
June – Meeting Cancelled
July – Meeting Cancelled
August – All Members Present
September – All Members Present
October – Meeting Cancelled
November – Belinda Bittner Absent
December – Meeting Cancelled

#### MAC Work Plan and Objectives for 2023

The Bethel Island MAC priorities for 2023 will continue to provide the community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speak presentations at the monthly meetings.

We will continue to work on items including:

- 1. Code Enforcement Priorities
- 2. Outreach to the local mobile home parks
- 3. Heart Safe Communities Program
- 4. Transportation Outreach
- 5. Public Safety Outreach
- 6. Repairs to Utility Poles
- 7. Outreach to Seniors in Need

The Bethel Island MAC is scheduled to meet on the 2<sup>nd</sup> Tuesday of the month at 6:00p.m. at the Bethel Island Municipal Improvement District Office located at 3085 Stone Road or virtually due to Covid-19.

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: Fish and Wildlife Committee 2022 Annual Report



Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the Contra Costa County Fish and Wildlife Committee 2022 Annual Report, as recommended by the Fish and Wildlife Committee.

#### **FISCAL IMPACT:**

None

#### **BACKGROUND:**

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, which requires each advisory board, commission, or committee to report annually to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification, and proposed workplan or objectives for the following year. The annual report is due to the Board of Supervisors in December. The attached report presented for Board consideration was approved by the Fish and Wildlife Committee on November 16, 2022.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The annual reporting requirement to the Board of Supervisors would not be fulfilled.

<b>✓</b> AF	PPROVE	OTHER			
<b>₽</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor  : Maureen Parkes (925) 655-2909	By: June McHuen, Deputy			

# ATTACHMENTS 2022 FWC Annual Report

Advisory Body Name: Contra Costa County Fish and Wildlife Committee

**Advisory Body Meeting Time/Location**: 3rd Wednesday of the month, 6 meetings per year, 3 – 5 pm

All meetings were held via teleconference due to impacts from COVID-19, with the exception of the CCC Fish and Wildlife Committee Annual Fall Forum, which was held as a hybrid meeting outdoors at Hidden Valley Park in Martinez and also via teleconference on September 22, 2022 at 6 pm.

**Chair**: Daniel Pellegrini **Staff**: Maureen Parkes

**Reporting Period**: January 2022 – December 2022

1. <u>Activities and Accomplishments</u> The Fish and Wildlife Committee met six times to discuss matters related to fish and wildlife issues in Contra Costa County (CCC). The Committee administered a grant program that expends the Fish and Wildlife Propagation Funds (funds that are collected by the CA Department of Fish and Wildlife for code violations). Additional details on these activities are provided below.

Grant Program: The Committee reviewed 16 proposals requesting Fish and Wildlife Propagation Fund grants. The Committee reviewed the proposals and selected 10 of the proposals for full or partial funding totaling \$50,324.27 to recommend to the Board of Supervisors. Grant awards ranged from \$998.70 – \$9,949.00. The Committee reviewed progress and final reports from previous grant cycles and extended invitations to grantees to give presentations.

Outreach: 1) The Committee hosted the annual Fall Forum on September 22<sup>nd</sup> at Hidden Valley Park in Martinez and via teleconference for those who wished to join remotely. The Forum was open to the public and invitations encouraged people involved in fish and wildlife law enforcement issues in CCC to attend. Invited attendees included representatives of the U.S. House of Representatives, California Senate and State Assembly, the California Department of Fish and Wildlife, Sheriff's Department, District Attorney's Office, Superior Court, Public Defender's Office, the East Bay Regional Park District Police, the Board of Supervisors and members of the public. Past participants have indicated that the Fall Forum has been helpful in raising awareness and fostering cooperation on fish and wildlife issues and law enforcement. Approximately 100 people attended the event in 2022. 2) Distributed Wildlife in Your Backyard brochure.

<u>Volunteer Activities:</u> Several members volunteered in the community with other organizations that are interested in fish and wildlife issues. A sample of these volunteer activities include: Rhonda Gehlke – California Water Environment Association (CWEA) - State Division Chair of the Community Engagement and Outreach Committee, committee member of the CWEA San Francisco Bay Section Communications Committee and committee member of the CWEA State Division Education Committee; Susan Heckly - Lindsay Wildlife Experience, CCC Master Gardener, International Wildlife Rehabilitation Council and the FWC representative on the CCC Integrated Pest Management Advisory Committee; Kathleen Jennings – Co-chair of the Peyton Slough Wetlands Advisory Committee; Danny Pellegrini - Contra Costa Mosquito and Vector Control District Board of Trustees - Secretary, Sheriff's Posse of CCC (Barbeque Captain) and the Martinez Sportsmen's Club.

Committee members were regularly updated on activities related to fish and wildlife in CCC, which included four presentations from grant recipients and an update from County staff. The presentations and update are listed below:

- Contra Costa Watershed Forum and Contra Costa County Creek and Watershed Symposium Overview (Lisa Damerel, Contra Costa Resource Conservation District)
- Delta Conveyance Project Draft EIR Update (Ryan Hernandez, Contra Costa County Conservation and Development)
- What We've Learned about Arundo Donax and other Invasive Plants in our Creeks. (Bob Simmons, Walnut Creek Watershed Council President)
- Bats and Bridges (Robert Stanley, California Department of Fish and Wildlife)
- Lindsey Wildlife Rehabilitation Hospital (Peter Flowers, Lindsey Wildlife Experience)
- **2.** <u>Attendance/Representation</u> The FWC is composed of ten members. Each County Supervisor appoints a member and the Internal Operations Committee appoints four At-large members and one At-large Alternate. The FWC met six times at which a quorum was always present. The members were: Susan Heckly (D-II), Clark Dawson (D-III), Madhan Gunasekaran (D-III), Brett Morris (D-IV), Daniel Pellegrini (D-V), Rhonda Gehlke (At-large), Kathleen Jennings (At-large), Nicole Balbas (At-large), Cass Rogers (At-large), and Felipe Solis (At-large Alternate). The District I seat is vacant.
- **3.** <u>Training/Certification</u> All members have viewed the required Brown Act & Better Government Ordinance and Ethics Training videos. Certifications are on file for all of the members.

#### 4. Proposed Work Plan/Objectives for Next Year

#### (a) FWC Operations:

- Develop and refine Work Plan (working document).
- Maintain FWC membership by advertising vacancies and forwarding applications to the Internal Operations Committee.
- Seek to coordinate with other Fish and Wildlife Committees on regional matters.
- Coordinate with the Contra Costa Watershed Forum.

## (b) Make recommendations to the Board of Supervisors via the Internal Operations Committee for the appropriation of funds from the Fish and Wildlife Propagation Fund to support fish and wildlife projects in the community:

- Conduct grant program to solicit proposals, evaluate their relative merits, and recommend funding for projects which will contribute most to the fish and wildlife resources of the County.
- Develop and advertise FWC grant program by: 1) reviewing past Request for Proposals (RFP), funding applications; and 2) developing new RFP, funding application deadline, and funding priorities; and 3) posting to the County and Department of Conservation and Development websites and social media sites, distributing these materials to the media, the FWC and Contra Costa Watershed Forum mailing lists, and to anyone who requests them.
- Work with agencies, organizations, and individuals to help them plan and develop projects suitable for support from the Fish and Wildlife Propagation Fund.
- Monitor the efficiency and effectiveness of the grant disbursement process.
- Review funding applications received. Make recommendations to the Board of Supervisors via the Internal Operations Committee for the awarding of grants.
- Follow-up on projects that receive funding to assure that projects proceed as proposed. One way the FWC will do this is to extend invitations to prior Fish and Wildlife Propagation Fund Grant recipients to future meetings to give status reports, outcomes and presentations regarding their projects.

#### (c) FWC priorities for 2022/2023:

- Make recommendations to the Board to approve Fish and Wildlife Propagation Fund grant applications for
  projects that increase collaboration with law enforcement agencies, the court, and community cultural
  organizations on enforcement issues and increase education focusing on communities that may be unaware of local
  fish and game laws.
- Provide public forum opportunities for open discussion on wildlife issues that affect CCC residents and impact natural resources in our County, increase outreach efforts and provide advisory updates to Board of Supervisors as needed.
- Disseminate "Wildlife in Your Backyard" booklet and develop other projects for involvement of the FWC and the community in CCC.
- Develop a resource document regarding invasive species.
- Update website with information on invasive species and a list of awarded Fish and Wildlife Propagation Fund grants.

## (d) FWC projects (develop and prioritize a list of projects for potential FWC involvement; select projects for FWC involvement and provide appropriate support, including: initiation, planning, consultation, and/or funding):

- Make recommendations to the Board on awarding Certificates of Appreciation for significant contributions to the fish and wildlife resources of the County.
- Consider hosting a forum about wildlife.

## (e) Improve enforcement of fish and game laws and regulations; increase flow of money into the Fish and Wildlife Propagation Fund:

- Help assure that, when appropriate, a portion of fines from violations of laws designed to protect fish and wildlife resources is deposited in the Fish and Wildlife Propagation Fund. Promote awareness of the harm caused by violation of fish and wildlife regulations and the value of enforcement.
- Host a Fall Forum with law enforcement officials (CA Dept. of Fish and Wildlife, Sheriff's Dept., District Attorney's Office, Superior Court, Public Defender's Office, the East Bay Regional Park District Police) to discuss fish and wildlife issues and enforcement (subject to County Health Officer's Shelter Order to slow the spread of Covid-19).

#### (f) Monitor and advise the Board on projects that may affect fish and wildlife resources in the County:

- Attend field trips to see major restoration projects and prior Fish and Wildlife Propagation Fund Grant recipients' projects in the County.
- Consider tours of East CCC Habitat Conservancy properties, Marsh Creek Fish Ladder, Walnut Creek Drop Structure, Dow Wetlands and Chelsea Wetlands at Pinole.

## (g) Develop policy recommendations ("white papers") on fish and wildlife issues as requested by the Board of Supervisors. Topics could include:

- Impacts of invasive species
- Wildlife and human interaction / interface
- Public education on reducing the impact of free-roaming cats on wildlife.
- Delta Conveyance Project

MAL ON MILES

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: APPROVE the conveyance of County parcel to the City of Antioch through a Grant Deed and take related actions under CEQA.

#### **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the conveyance of a County parcel consisting of approximately 4.79 acres of vacant property, identified as Assessor's Parcel Number No. 074-080-034, to the City of Antioch (City) through a Grant Deed, pursuant to Government Code Section 25365, Antioch area. [County Project No. 4500-80A855; TG0855, DCD-CP# 22-31] (District V)

DETERMINE that it can be seen with certainty that there is no possibility that the activity will have a significant effect on the environment and is not subject to the California Environmental Quality Act (CEQA), pursuant to Article 5, Section 15061(b)(3) of the CEQA Guidelines, and

DIRECT the Director of the Department of Conservation and Development, or designee, to file a Notice of Exemption with the County Clerk, and

AUTHORIZE the Public Works Director, or designee, to arrange for payment of a \$25 fee to the Department of Conservation and Development for processing, and a \$50 fee to the County Clerk for filing the Notice of Exemption.

AUTHORIZE the Chair, Board of Supervisors, to execute a Grant Deed.

DETERMINE that the property rights being conveyed to the City are not and will not be needed for County purposes.

✓ AF	PPROVE	OTHER			
<b>I</b> RE	<b>▼</b> RECOMMENDATION OF CNTY ADMINISTRATOR				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	Federal D. Glover, District V Supervisor				
	John Gioia, District I Supervisor	By: June McHuen, Deputy			

Contact: Mark apHugh, 925-957-2452

#### RECOMMENDATION(S): (CONT'D)

DIRECT the Real Estate Division of the Public Works Department to have delivered a certified copy of this Board Order with the Grant Deed to the City for acceptance and recording in the Office of the County Clerk-Recorder.

#### FISCAL IMPACT:

The County will no longer be responsible for expenses associated with ownership of the property.

#### **BACKGROUND:**

On March 24, 2020, the County purchased a 4.79-acre vacant parcel located along the southerly side of Delta Fair Boulevard, identified as Assessor's Parcel Number 074-080-034 (Property), from the City of Antioch for the sum of \$1.00. The Property was purchased for future development of a facility for the County's Health, Housing and Homeless Services Division (H3), for use as a navigation and assessment center, emergency shelter, transitional housing and/or permanent support for homeless individuals (the "Approved Use").

The grant deed conveying the Property to the County contains two specific deed restrictions, one of which is the right by the City to reenter and take possession of the Property if the County fails "to commence construction of the facility for the Approved Use within two years after recording of the grant deed." Due to various circumstances, including the COVID-19 pandemic, the County was unable to break ground on the project in the two-year timeframe. As a result, the City has indicated it is prepared to exercise its right to retake possession of the Property. Rather than require the City to go through the process of enforcing its power of termination, staff recommends conveying the property back to the City. The County is no longer prepared to use the property for any County purposes and enforcing the deed restriction and power of termination would be unnecessarily burdensome for the City.

Both parties have determined that a grant deed is the most appropriate method to revest all the County's right, title and interest in the Property back to the City.

The Notice of Intention to convey and assign property rights to the City was published in the Contra Costa Times at least one week prior to this Board meeting, as required by Government Code Section 6061.

#### CONSEQUENCE OF NEGATIVE ACTION:

The County would continue to hold title to property that would be subject to a power of termination by the City.

#### AGENDA ATTACHMENTS

Grant Deed County Parcel
Grant Deed City of Antioch
MINUTES ATTACHMENTS

Signed Conveyance

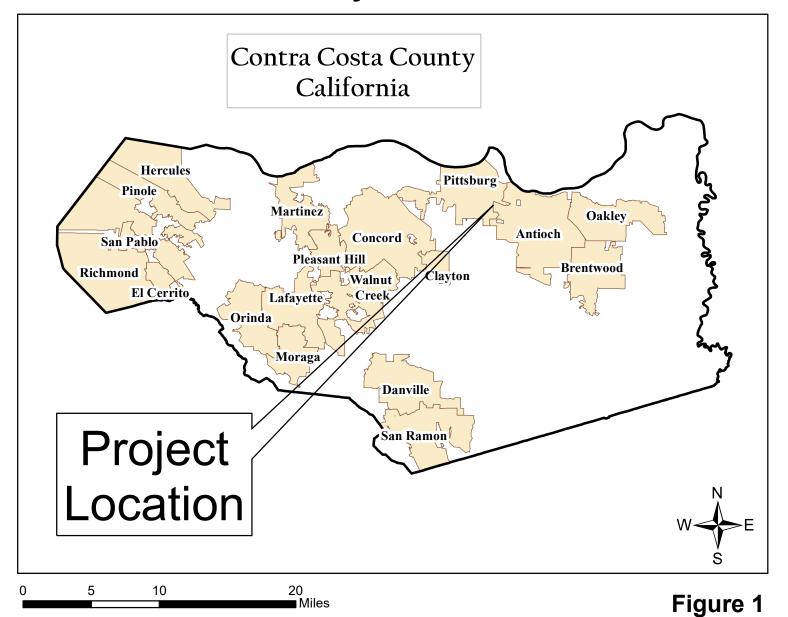


# CALIFORNIA ENVIRONMENTAL QUALITY ACT **Notice of Exemption**

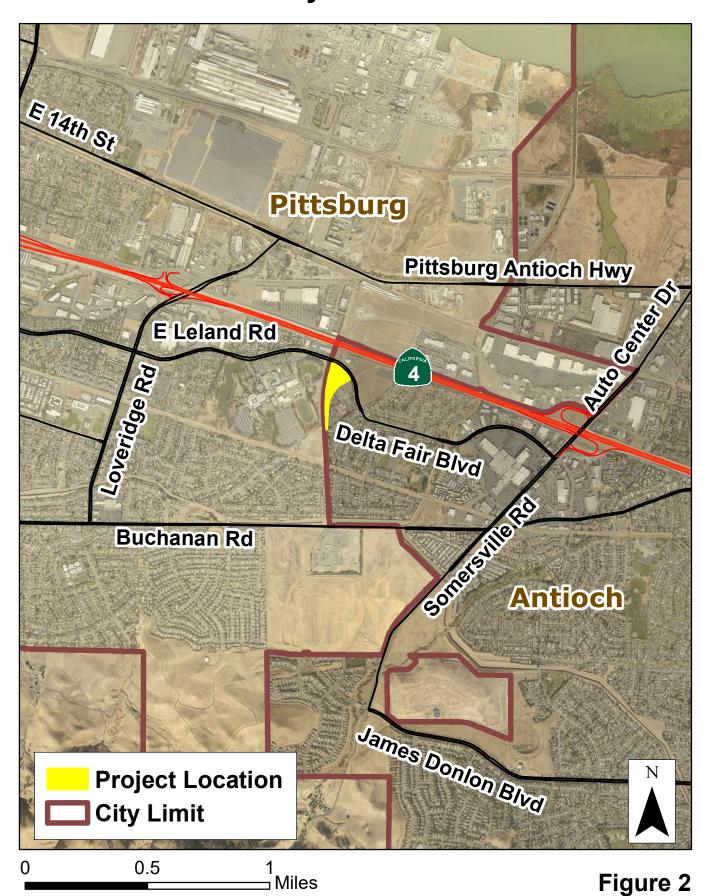
То:		Office of Planning and Research P.O. Box 3044, Room 113 Sacramento, CA 95812-3044	From:	Contra Costa County Department of Conservation and Development 30 Muir Road Martinez, CA 94553
	$\boxtimes$	County Clerk, County of Contra Costa		
<b>Projec</b> 22-31	t Title	: Grant Deed of County Parcel (Delta Fa	ir Blvd)	to City of Antioch, Project #: TG0855, CP#:
-		<b>licant:</b> Contra Costa County Public Wo 313-2000, Contact: Alex Nattkemper, (92		pt., 255 Glacier Drive, Martinez CA 94553 -2364
-		ation: Vacant parcel adjacent to 4549   074-080-034	Delta F	air Boulevard, Antioch, east Contra Costa
	_	<b>y</b> : Department of Conservation and Dev 655-2705, Contact: Syd Sotoodeh (925)	•	
<b>Project Description:</b> The purpose of this Activity is to convey a 4.79-acre vacant parcel (Parcel) from Contra Costa County (County) to the City of Antioch (City) though a grant deed. On March 24, 2020, the Parcel was purchased from the City for future development of a facility for the County's Health, Housing and Homeless Services Division. The 2020 agreement contains a condition that allows the City to reenter and take possession of the Parcel if the County has not begun construction within two years of the purchase. Due to various circumstances, including the ongoing Covid-19 pandemic, the County has been unable to break ground on the facility. As more than two years have elapsed, the City has elected to exercise its right to take possession of the Parcel. Therefore, both parties have determined that a grant deed is the most appropriate method to revest all the County's right, title, and interest in the Parcel back to the City. This CEQA document covers issuance of the grant deed only.				
Exem	ot Stat	tus:		
☐ D	eclared	Emergency (Sec. 21080[b][3]; 15269[a])	⊠ Ge	egorical Exemption (Sec. ) neral Rule of Applicability (Sec. 15061[b][3]) er Statutory Exemption (Sec. )
<b>Reasons why project is exempt:</b> The Activity consists of a real estate transaction that will only involve the transfer of ownership of a property. Therefore, the Activity is not subject to CEQA pursuant to Article 5, Section 15601(b)(3) of the CEQA Statute and Guidelines as it can be seen with certainty that there is no possibility that the Activity may have a significant adverse effect on the environment.				
If filed				
2. ⊢		certified document of exemption finding.  Notice of Exemption been filed by the pu	ıblic ag	ency approving the
Signat	ure:	Sycl Sotward Date: 09/2	0/2022	Title: Senior Planner
Contra Costa County Department of Conservation and Development				
	$\boxtimes$	Signed by Lead Agency		Signed by Applicant

AFFIDAVIT OF FILING AND POSTING			
I declare that on California Public Resources Code Section days from the filing date.			this notice as required by will remain posted for 30
Signature		Title	_
Applicant	<u>Departmen</u>	t of Fish ar	nd Wildlife Fees Due
Public Works Department	☐ De Minin	nis Finding	- \$0
255 Glacier Drive	⊠ County 0	Clerk - \$50	
Martinez, CA 94553		ation and D	evelopment - \$25
Attn: Alex Nattkemper LCC			
Environmental Services Division			
Phone: (925) 313-2364			
	Total Due:	\$75	Receipt #:

# Grant Deed of County Parcel (Delta Fair Blvd) to City of Antioch



# Grant Deed of County Parcel (Delta Fair Blvd) to City of Antioch



## Grant Deed of County Parcel (Delta Fair Blvd) to City of Antioch Assessor's Parcel Map

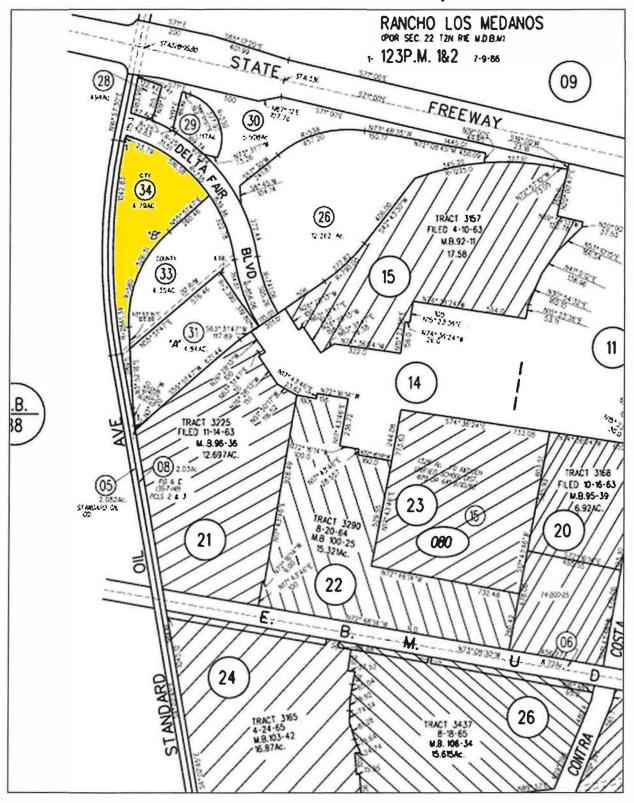


Figure 3

Recorded at the request of: Contra Costa County Public Works Department When recorded mail tax statements and return to: City of Antioch P.O. Box 5007 Antioch, CA 94531 Attn: John Samuelson

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.

Assessor's Parcel No. 074-080-034-7

#### **GRANT DEED**

For valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California,

**Grants to** the City of Antioch, a municipal corporation, the following described real property in the City of Antioch, County of Contra Costa, State of California.

#### FOR DESCRIPTION SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

**CONTRA COSTA COUNTY** 

Dated By Karen Mitchoff Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the

document to which this ce	ertificate is attached, and n	ot the truthfulness, accuracy, or validity of that document.
STATE OF CALIFORNIA	)	
COUNTY OF CONTRA COSTA	)	
On	before me,	Clerk of the Board of Supervisors, Contra Costa
person(s) whose name(s) is/a	are subscribed to the within in city(ies), and that by his/her/th	_, who proved to me on the basis of satisfactory evidence to be the strument and acknowledged to me that he/she/they executed the same in heir signature(s) on the instrument the person(s), or the entity upon behalf
I certify under PENALTY OF PE	ERJURY under the laws of the	State of California that the foregoing paragraph is true and correct.
WITNESS my hand and officia	ıl seal.	
Signature: Deputy Cl		_

G:\realprop\LEASE MANAGEMENT\ANTIOCH\T00855 - VACANT LAND HHHS\DE.03 Grant Deed - Grant to City of Antioch.docx 02/2021

## EXHIBIT A LEGAL DESCRIPTION

The land referred to is situated in the County of Contra Costa, City of Antioch, State of California, and is described as follows:

Parcel B as shown on the Parcel Map entitled "Subdivision MS 19-84A, a portion of the Rancho Los Medanos, City of Antioch", filed in the Office of the Recorder of Contra Costa County on July 9, 1986 in Book 123 of Parcel Maps, at Page 1.

Excepting therefrom that portion thereof described in the Grant Deed to Contra Costa County, a political subdivision of the State of California, recorded August 3, 1999 as Instrument No. 1999-0207644 of Official Records.

APN: 074-080-034-7

Recorded at the request of: Contra Costa County Public Works Department

When recorded mail tax statements and return to:
City of Antioch
P.O. Box 5007

Antioch, CA 94531 Attn: John Samuelson

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND DOCUMENTARY TRANSFER TAX PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.

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FOR DESCRIPTION SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

CONTRA COSTA COUNTY

Dated 12-13-2022

By Could Intellige

Karen Mitchoff

Chair, Board of Supervisors

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )
COUNTY OF CONTRA COSTA )

On 12-13-2022 before me, Tune Mittuen Depus Clerk of the Board of Supervisors, Contra Costa County, personally appeared Karen Mitcher Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature:

Deputy Clerk June mothuEN

Ma:

G:\realprop\LEASE MANAGEMENT\ANTIOCH\T00855 - VACANT LAND HHHS\DE.03 Grant Deed - Grant to City of Antioch.docx 02/2021

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Excepting therefrom that portion thereof described in the Grant Deed to Contra Costa County, a political subdivision of the State of California, recorded August 3, 1999 as Instrument No. 1999-0207644 of Official Records.

APN: 074-080-034-7

SLAI

Contra Costa County

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: December 13, 2022

Subject: 2022 Annual Report for Family and Children's Trust (FACT)

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report on the activities of the Family and Children's Trust (FACT) Committee.

#### **FISCAL IMPACT:**

There is no fiscal impact for this action.

#### **BACKGROUND:**

On January 7, 2020 the Board of Supervisors adopted Resolution No. 2020/1, which requires that each advisory board, commission, or committee report annually to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year. This report fulfills this requirement for the FACT Committee.

FACT was established in 1985 by the Contra Costa County Board of Supervisors to make funding recommendations to the Board of Supervisors on allocation of specific funds for the prevention and treatment of child abuse and neglect, supportive services for families and children, and the promotion of positive family functioning.

Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER		
Clerks No	otes:		
VOTE (	OF SUPERVISORS		
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
	Diane Burgis, District III Supervisor	ATTESTED: December 13, 2022	
	Karen Mitchoff, District IV Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
	Federal D. Glover, District V Supervisor	Thomas Time, equally Transmission with event of the Bound of Super Tibers	
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy	
Contact:	M Wagoner (925) 608-4968		

ATTACHMENTS
2022 Annual Report for FACT



#### ADVISORY BODY ANNUAL REPORT

Advisory Body Name:  Advisory Body Meeting Time/Location: Chair (during the reporting period): Staff Person (during the reporting period): Reporting Period:	
I. Activities  Describe the activities for the past year included collaborations, etc.	(estimated response length: 1/2 page) ding areas of study, work, special events,
II. Accomplishments  Describe the accomplishments for the past year objectives.	(estimated response length: 1/2 page) ar, particularly in reference to your work plan and

III. Attendance/Representation	(estimated response length: 1/4 page)
Describe your membership in terms of seat vacancies, div	versity, level of participation, and
frequency of achieving a quorum at meetings.	
IV. Training/Certification	(estimated response length: 1/4 page)
Describe any training that was provided or conducted, an	ed any certifications received, either as a
requirement or done on an elective basis by members. NO	
training certifications to the Clerk of the Board.	
V. Proposed Work Plan/Objectives for Next Year	(estimated response length: 1/2 page)
Describe the advisory body's workplan, including specific	
upcoming year.	.,

SLAZ ON NITCH

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: December 13, 2022

Subject: 2022 Annual Report for the Iron Horse Corridor Management Program Advisory Committee. (District II and IV)

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report for the Iron Horse Corridor Management Program Advisory Committee, as recommended by the Public Works Director, Alamo, Concord, Danville, Pleasant Hill, San Ramon and Walnut Creek areas. (District II and District IV)

#### FISCAL IMPACT:

No fiscal impact.

#### **BACKGROUND:**

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1 which requires that each advisory board, commission, or committee report annually on its activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year. This Annual Report is due to the Board of Supervisors in December. The attached report fulfills this requirement for the Iron Horse Corridor Advisory Committee.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The committee will not be in compliance with Resolution No. 2020/1.

cc: Carrie Ricci- Deputy, Jocelyn LaRocque- Engineering Services, Carl Roner- Special Districts

✓ AP	PPROVE	OTHER			
<b>I</b> RE	<b>▼</b> RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Action of Board On: 12/13/2022 APPROVED AS RECOMMENDED OTHER				
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022			
	Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: June McHuen, Deputy			
Contact:	: Carl Roner, 925.313.2213	y			

### $\underline{\mathsf{ATTACHMENTS}}$

2022 Annual Report



#### ADVISORY BODY ANNUAL REPORT

Advisory Body Name:  Advisory Body Meeting Time/Location: Chair (during the reporting period): Staff Person (during the reporting period): Reporting Period:	
I. Activities  Describe the activities for the past year included collaborations, etc.	(estimated response length: 1/2 page) ding areas of study, work, special events,
II. Accomplishments  Describe the accomplishments for the past year objectives.	(estimated response length: 1/2 page) ar, particularly in reference to your work plan and

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Describe your membership in terms of seat vacancies, div	versity, level of participation, and
frequency of achieving a quorum at meetings.	
IV. Training/Certification	(estimated response length: 1/4 page)
Describe any training that was provided or conducted, an	ed any certifications received, either as a
requirement or done on an elective basis by members. NO	
training certifications to the Clerk of the Board.	
V. Proposed Work Plan/Objectives for Next Year	(estimated response length: 1/2 page)
Describe the advisory body's workplan, including specific	
upcoming year.	.,

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Contra Costa County

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: December 13, 2022

Subject: Contra Costa County Planning Commission 2022 Annual Report

#### **RECOMMENDATION(S):**

ACCEPT the Contra Costa County Planning Commission 2022 Annual Report.

#### **FISCAL IMPACT:**

None.

#### **BACKGROUND:**

Board Resolution No. 2020/1 requires each regular and ongoing board, commission, or committee report annually to the Board of Supervisors. The report presented to the Board for its consideration fulfills this requirement.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The annual reporting requirement to the Board of Supervisors would not be fulfilled.

<b>✓</b> AP	PROVE	OTHER			
<b>№</b> RE	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	Board On: 12/13/2022 AF	PPROVED AS RECOMMENDED OTHER			
Clerks No	otes:				
VOTE OF SUPERVISORS					
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:  Contact:	John Gioia, District I Supervisor  Aruna Bhat, 925-655-2857	By: June McHuen, Deputy			

### <u>ATTACHMENTS</u>

2022 County Planning Commission Advisory Body Annual Report



#### ADVISORY BODY ANNUAL REPORT

Advisory Body Name:  Advisory Body Meeting Time/Location: Chair (during the reporting period): Staff Person (during the reporting period): Reporting Period:	
I. Activities  Describe the activities for the past year included collaborations, etc.	(estimated response length: 1/2 page) ling areas of study, work, special events,
II. Accomplishments  Describe the accomplishments for the past year objectives.	(estimated response length: 1/2 page) ar, particularly in reference to your work plan and

III. Attendance/Representation	(estimated response length: 1/4 page)
Describe your membership in terms of seat vacancies, dive	ersity, level of participation, and
frequency of achieving a quorum at meetings.	
IV. Training/Certification	(estimated response length: 1/4 page)
Describe any training that was provided or conducted, an	d any certifications received, either as a
requirement or done on an elective basis by members. NO	
training certifications to the Clerk of the Board.	<u> </u>
V. Proposed Work Plan/Objectives for Next Year	(estimated response length: 1/2 page)
Describe the advisory body's workplan, including specific	
upcoming year.	oojeen.ee to de demi. :
ip committee of the com	

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Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: December 13, 2022

Subject: Approve New and Recredentialing Providers and Organizational Providers in Contra Costa Health Plan's Community Provider

Network

#### **RECOMMENDATION(S):**

APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director on November 8, 2022, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

#### FISCAL IMPACT:

There is no fiscal impact for this action.

#### **BACKGROUND:**

The National Committee on Quality Assurance (NCQA) requires that evidence of Board of Supervisor approval must be contained within each Contra Costa Health Plan (CCHP) provider's credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable the Contra Costa Health Plan to comply with this requirement.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

<b>№</b> AP	PPROVE	OTHER
<b>№</b> RE	COMMENDATION OF CNTY ADMI	INISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	Board On: 12/13/2022 APPR	OVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact:	Sharron A. Mackey,	By: June McHuen, Deputy

## <u>ATTACHMENTS</u>

Providers

### Contra Costa Health Plan Providers Approved by PRCC November 8, 2022

CREDENTIALING PROVIDERS NOVEMBER 2022		
Name	Specialty	
Amukele, Ann, MD	Surgery - General	
Arzeno, Julia, MD	Dermatology	
Avalon, Zoe, LMFT	Mental Health Services	
Baron, John, MD	Nephrology	
Baughman, Sherilyn, MD	Dermatology	
Carlson, William, ACSW Mental Health Services		
Chitsaz Awal, Sam, MD	Cardiovascular Disease	
Clemons, David, MD	Primary Care Internal Medicine	
Cordero, Amy, AMFT Mental Health Service		
Cousineau, Jack, LMFT Mental Health Services		
Crom, Kiana, ACSW	Mental Health Services	
Dixit, Ayuja, AMFT	Mental Health Services	
Holtz, Jenae, LMFT	Mental Health Services	
Hsia, Yen, MD	Ophthalmology	
James, Alec, AMFT	Mental Health Services	
McNeil, Juliet, LCSW	Mental Health Services	
Milne, Lawrence, MD	Surgery - General/ Surgery - Vascular	
Pichardo-Gomez, David, MD	Primary Care Family Medicine	
Rauda-Trout, Reyna, LCSW	Mental Health Services	
Rew, Desiree, LCSW	Mental Health Services	
Upshaw, Darice, AMFT	Mental Health Services	
Valika, Aziz, MD	Nephrology	
Yim, Benjamin, MD	Surgery - Neurological	

RECREDENTIALING PROVIDERS NOVEMBER 2022		
Name	Specialty	
Bell, Jaromy, DC	Chiropractic Medicine	
Cheng, Jennifer, DO	Infectious Disease	
Corey, Christina, MD	Otolaryngology	
Curbelo, Gustavo, MD	Primary Care Family Medicine	
Etwaru, Gupta, MD	Ophthalmology	
Fair, Naomi, MFT	Mental Health Services	
Hernandez, Adriana, DPT	Physical Therapy	
Ibrahimi, Said, MD	Neurology	

RECREDENTIALING PROVIDERS NOVEMBER 2022		
Name	Specialty	
Jones, Ilisten, MD	Allergy & Immunology	
Kim, Young, MD	OB/GYN	
Koernke, Jessica, BCBA	Qualified Autism Provider	
Lewallen, Shevaun, NP	Primary Care Family Medicine	
Lockwood, Lauren, CNM	Midwife	
Mead, Paul, MD	Surgery - Orthopaedic	
Neale, Rocio, PA	Primary Care Internal Medicine	
Otani, Jill, OT	Occupational Therapy	
Richardson, Joyce, PT	Physical Therapy	
Said, Bassem, MD	Otolaryngology	
Som, Charles, DO	Primary Care Family Medicine	
Thornburg, Jay-Paul, DPT	Physical Therapy	
Tracy, Ryan, MD	Primary Care Pediatrician	
Vallamdas, Usha, MD	Primary Care Pediatrician	
White, Tracy, MD	Primary Care Family Medicine	
Wood, Michael, PhD	Mental Health Services	
Yang, Lucia, MD	Primary Care Pediatrician	
Yoon, Jin, BCBA	Qualified Autism Provider	
Zink, John, MD	Surgery - General	

RECREDENTIALING ORGANIZATIONAL PROVIDERS NOVEMBER 2022		
Provider Name	Provide the Following Services	Location
California Eye Clinic	Surgery Center	Antioch
DaVita - Lone Tree Ranch Dialysis	Dialysis Center	Antioch
Noble Hospice Care, Inc.	Hospice & Palliative Care	Fremont
United Med Transportation, Inc.	Non-Emergency Medical Transportation	Antioch
Vibra Hospital of Sacramento	Long Term Acute Care Hospital	Folsom
Windsor Rosewood Care Center	Skilled Nursing Facility	Pleasant Hill

bopl-November 8, 2022

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Contra Costa County

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Date: December 13, 2022

Subject: 2022 ANNUAL REPORT FOR THE BYRON MUNICIPAL ADVISORY COUNCIL

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report for the Byron Municipal Advisory Council, as recommended by Supervisor Diane Burgis.

#### **FISCAL IMPACT:**

None.

#### **BACKGROUND:**

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certifications (if any), and proposed work plan and objectives for the following year, on the second Tuesday of December.

✓ AF	PPROVE	OTHER
<b>I</b> RF	COMMENDATION OF CNTY ADM	INISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	FBoard On: 12/13/2022 APPR	ROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact: 655-233	Stephen Griswold, (925)	By: June McHuen, Deputy

# ATTACHMENTS 2022 Byron Annual Report

## **Byron Municipal Advisory Council**



#### Linda Thuman, Chair

#### Supervisor Diane Burgis, District III

Stephen Griswold, District Representative 3361 Walnut Blvd., Ste 140 Brentwood, CA 94513 (925) 655-2339 Stephen.Griswold@bos.cccounty.us

The Byron Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

#### 2022 Annual Report to the Board of Supervisors

Prepared by: Office of Supervisor Diane Burgis, Stephen Griswold

Submitted by: Linda Thuman, Chairperson

#### **Activities and Accomplishments**

The primary goal of the Byron MAC in 2022 was to continue to be the connection between the residents of Byron with the County.

During 2022 the Byron MAC activities and efforts included:

- A successful Community Clean-Up Day held on October 29<sup>th</sup>, 2022. The Mt.
  Diablo Recovery Resources company brought multiple dumpsters and the event
  was free of charge to all rate paying residents of Byron.
- Byron MAC continued to send a representative to the monthly Code Enforcement meetings held at the Supervisor's office to discuss and set code enforcement priorities for the Byron community. Significant improvement in enforcement and compliance was completed throughout the year.

#### Members in 2022

- Linda Thuman, Chair
- Mike Nisen, Vice Chair
- Councilmember Dennis Lopez
- Councilmember Paula Wherity
- Councilmember Ron Schmit

#### Attendance in 2022

January - Absent: Councilmember Thuman and Lopez

February - Absent: Councilmember Lopez March - Absent: Councilmember Lopez April - All members present

May - Meeting Cancelled

June - All members present

July - Absent: Councilmember Lopez

August - Meeting Cancelled

September - Absent: Councilmember Schmit and Wherity October - Absent: Councilmember Schmit and Nisen

November – Absent: Councilmember Schmit

December - Meeting Cancelled

## Work Plan and Objectives for 2023

The Byron MAC's priorities for 2023 will continue to provide the Byron community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speaker presentations at the monthly meetings.

We will continue to work on:

- 1.) Code Enforcement Priorities
- 2.) Promote Community Identity
- 3.) Continuing the Annual Clean-Up Day
- 4.) Adding an additional Clean-Up Day

The Byron MAC is scheduled to meet on the 4th Tuesday of the month at 6:00p.m. at St. Anne's Church or virtually due to Covid-19.

AL AL COUNTY COUNTY

Contra Costa County

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Date: December 13, 2022

Subject: 2022 ANNUAL REPORT FOR THE COUNTY SERVICE AREA P-6 (DISCOVERY BAY ZONES) CITIZEN ADVISORY COMMITTEE

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Annual Report for the County Service Area P-6 (Discovery Bay Zones) Citizen Advisory Committee, as recommended by Supervisor Burgis.

#### **FISCAL IMPACT:**

None.

#### **BACKGROUND:**

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certifications (if any), and proposed work plan and objectives for the following year, on the second Tuesday of December.

<b>✓</b> AF	✓ APPROVE OTHER				
<b>I</b> RF	RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
Action of	**Board On: 12/13/2022	ROVED AS RECOMMENDED OTHER			
Clerks No	otes:				
VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022			
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor				
Contact: 655-233	Stephen Griswold, (925)	By: June McHuen, Deputy			

## $\underline{\text{ATTACHMENTS}}$

2022 Discovery Bay P-6 Annual Report

# **Discovery Bay P-6 Zone Citizen Advisory Committee**



#### Joseph Selby, Chair

## Supervisor Diane Burgis District III

Stephen Griswold, District Representative 3361 Walnut Blvd., Ste 140 Brentwood, CA 94513 (925) 655-2339 Stephen.Griswold@bos.cccounty.us

The Discovery Bay Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

## 2022 Annual Report to the Board of Supervisors

Prepared by:

Office of Supervisor Diane Burgis, Stephen Griswold

Submitted by: **Joseph Selby, Chairperson** 

## **Activities and Accomplishments**

The primary goal of the Discovery Bay P-6 Zone Citizen Advisory Committee (DB P-6 CAC) in 2022 was to continue to be the connection between the residents of Discovery Bay with the County regarding Sheriff's services.

During 2022 the Discovery Bay P-6 Zone CAC activities and efforts included:

- Discussed the Discovery Bay P-6 Zone Expenditure Plans and the Current Fund Balance.
- The Discovery Bay P-6 Zone CAC members continued to work with the Sheriff's Office and Crime Specialist regarding benefits for the Discovery Bay community.
- The committee continued to serve as an outlet for residents to discuss concerns regarding public safety in the community.

#### Members in 2022

- Chair, Joseph Selby
- Vice Chair, Bob Mankin
- Committee Member, Richard Kane
- Committee Member, Gregory McLendon
- Committee Member, Gaylin Zeigler Resigned October 2022

## **Attendance in 2022**

January – All Members Present June – Meeting Cancelled

Discovery Bay P-6 Zone Citizen Advisory Committee Objectives for 2023

The Discovery Bay P-6 Zone Citizen Advisory Committee's priorities for 2023 will continue to be to provide the Discovery Bay community with the opportunity to communicate with the Sheriff's Department.

#### We will continue to work on:

- 1.) Working with the Sheriff's Department to make public safety a priority in the community.
- 2.) Serving as an outlet for residents to discuss concerns regarding public safety in the community.
- 3.) Working to increase programs to educate youth regarding public safety and expand youth programs in the community.

The Discovery Bay P-6 Zone CAC is currently scheduled to meet in January and June on the 2nd Wednesday of the month at 6:00 located at the Discovery Bay Community Center at 1601 Discovery Bay Blvd. in Discovery Bay or via Zoom.

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Contra Costa County

To: Board of Supervisors

From: Mary Ann Mason, County Counsel

Date: December 13, 2022

Subject: Continuing Teleconference Meetings (AB 361, Government Code § 54953(e))

#### **RECOMMENDATION(S):**

- 1. FIND that the Board of Supervisors has reconsidered the circumstances of the Statewide state of emergency proclaimed by the Governor on March 4, 2020, and the Countywide local emergency proclaimed by the Board of Supervisors on March 10, 2020.
- 2. FIND that the following circumstances exist: (a) the Statewide state of emergency and the Countywide local emergency continue to directly impact the ability of the Board of Supervisors in all its capacities, its committees, and its advisory bodies to meet safely in person because the highly transmissible Omicron variant of COVID-19 and its subvariants are present in the County; and (b) the County Health Officer's recommendations for safely holding public meetings, which recommend virtual meetings and other measures to promote social distancing, are still in effect.
- 3. AUTHORIZE the Board of Supervisors, in its capacity as the governing board of the County, the Contra Costa County Fire Protection District, the Housing Authority of the County of Contra Costa, the Contra Costa County Flood Control and Water Conservation District, and the Contra Costa County In-Home Supportive Services Public Authority, and its subcommittees, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.
- 4. AUTHORIZE all advisory bodies, committees, and commissions established by the Board in all its capacities, including but not limited to municipal advisory councils and the Measure X Community Advisory Body, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.
- 5. REQUIRE advisory bodies, commissions, and committees whose jurisdiction extends into all Supervisorial districts ("Countywide bodies") that hold in-person meetings to conduct these meetings in a "hybrid" format that permits members of the Countywide body, staff, and members of the public to access the meetings both remotely and in person.
- 6. ENCOURAGE advisory bodies whose jurisdiction does not extend into all Supervisorial districts ("limited jurisdiction bodies") to conduct any live meetings in a "hybrid" format that permits members of the limited jurisdiction body, staff, and members of the public to access the meetings both remotely and in person.

<b>№</b> APPROVE	OTHER	
RECOMMENDATION OF CNTY ADMINIST	RATOR RECOMMENDATION OF BOARD COMMITTEE	
Action of Board On: 12/13/2022 APPROVED	D AS RECOMMENDED OTHER	
Clerks Notes:		
VOTE OF SUPERVISORS		
AYE: Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.	
Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022	
Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors	
ABSENT: John Gioia, District I Supervisor		
Contact: Cynthia A. Schwerin, Assistant County Cor (925) 655-2200	unsel, By: June McHuen, Deputy	

#### RECOMMENDATION(S): (CONT'D)

- 7. REQUEST that the Planning Commission, Merit Board, and Assessment Appeals Board consider holding teleconference meetings under Government Code section 54953(e) for the next 30 days or holding meetings in a "hybrid" format that permits members of the body, staff, and members of the public to access the meetings both remotely and in person.
- 8. DIRECT the County Administrator/Clerk of the Board and staff to the various Board advisory bodies to take all actions necessary to implement the intent and purpose of this Board order, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act.
- 9. DIRECT the County Administrator/Clerk of the Board to return to the Board acting in all its capacities, no later than 30 days after this Board order is adopted, with an item to reconsider the state of emergency and whether to continue authorizing virtual meetings under the provisions of Government Code section 54953(e) and to make required findings as to all bodies covered by this Board order.

#### FISCAL IMPACT:

This is an administrative action with no direct fiscal impact.

#### BACKGROUND:

On October 5, 2021, the Board adopted Resolution No. 2021/327, which authorized the Board, in all its capacities, and certain subcommittees and advisory bodies, to conduct teleconferencing meetings under Government Code section 54953(e). This section of the Brown Act, which was added by Assembly Bill 361, allows a local agency to use special teleconferencing rules during a State declared state of emergency. When a legislative body uses the emergency teleconferencing provisions under Government code section 54953(e), the following rules apply:

- The agency must provide notice of the meeting and post an agenda as required by the Brown Act and Better Government Ordinance, but the agenda does not need to list each teleconference location or be physically posted at each teleconference location.
- The agenda must state how members of the public can access the meeting and provide public comment.
- The agenda must include an option for all persons to attend via a call-in or internet-based service option.
- The body must conduct the meeting in a manner that protects the constitutional and statutory rights of the public.
- If there is a disruption in the public broadcast of the meeting, or of the public's ability to comment virtually for reasons within the body's control, the legislative body must stop the meeting and take no further action on agenda items until public access and/or ability to comment is restored.
- Local agencies may not require public comments to be submitted in advance of the meeting and must allow virtual comments to be submitted in real time.
- The body must allow a reasonable amount of time per agenda item to permit members of the public to comment, including time to register or otherwise be recognized for the purposes of comment.
- If the body provides a timed period for all public comment on an item, it may not close that period before the time has elapsed.
- AB 361 sunsets on January 1, 2024.

Under Government Code section 54953(e), if the local agency wishes to continue using these special teleconferencing rules after adopting an initial resolution, the legislative body must reconsider the circumstances of the state of emergency every 30 days and make certain findings. The agency must find that the state declared emergency continues to exist and either that it continues to directly impact the ability of officials and members of the public to meet safely in person, or that state or local officials continue to impose or recommend measures to promote social distancing.

The Board last considered these matters on November 29, 2022, made the required findings and authorized continued use of special teleconferencing rules. The Board can again find that the Statewide state of emergency continues to exist, that the state and Countywide local emergencies continue to directly impact the ability of the Board of Supervisors in all its capacities, and its subcommittees, and advisory bodies to meet safely in person, and that state or local officials continue to impose or recommend measures to promote social distancing.

The Public Health Officer has advised that the highly transmissible Omicron variant of COVID-19 and its subvariants are present in the County. In addition, on December 7, 2022, the County Health Officer again issued recommendations for safely holding public meetings that included recommended measures to promote social distancing as the current trends, as of December 7, 2022, of COVID-19 case rates, test positivity, hospitalizations, and wastewater surveillance are increasing (See Attachment A, Health Officer's Recommendations). Among the Health Officer's recommendations: (1) on-line meetings (teleconferencing meetings) are encouraged as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; (2) if a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended when possible to give those at higher risk of and/or higher concern about COVID-19 an alternative to participating in person; (3) a written safety protocol should be developed and followed, and it is recommended that the protocol require social distancing - i.e., six feet of separation between attendees; (4) seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times; and (5) all meeting attendees should be strongly encouraged to wear masks and to be up to date on their COVID-19 vaccine.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The Board, in all its capacities, and its subcommittees and advisory bodies, would no longer conduct teleconferencing meetings under Government Code section 54953(e).

## **ATTACHMENTS**

Attachment A, Health Officer's Recommendations

ANNA M. ROTH, RN, MS, MPH HEALTH SERVICES DIRECTOR ORI TZVIELI, MD HEALTH OFFICER



## OFFICE OF THE DIRECTOR

1220 Morello, Suite 200 Martinez, CA 94553

Ph (925) 957-5403 Fax (925) 957-2651

#### Recommendations for safely holding public meetings

Each local government agency is authorized to determine whether to hold public meetings in person, on-line (teleconferencing only), or via a combination of methods. The following are recommendations from the Contra Costa County Health Officer to minimize the risk of COVID 19 transmission during a public meeting.

- 1. Online meetings (i.e. teleconferencing meetings) are encouraged, where practical, as these meetings present the lowest risk of transmission of SARS CoV-2, the virus that causes COVID 19. This is particularly important when community prevalence rates are high. Our current trends as of December 7, 2022 in Covid-19 case rate, test positivity, Covid-19 hospitalizations, and Covid-19 wastewater surveillance are increasing. In addition to this, the predominant variant of Covid-19 being identified continues to be the Omicron variant and it's subvariants the impact of which on the spread of Covid-19 has shown to dramatically increase COVID-19 transmission.
- 2. If a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended, when possible, to give those at higher risk of and/or higher concern about COVID-19 an alternative to participating in person.
- 3. A written safety protocol should be developed and followed. It is recommended that the protocol require social distancing, where feasible i.e. six feet of separation between attendees; and consider requiring or strongly encouraging face masking of all attendees and encouraging attendees to be up-to-date on their COVID-19 vaccine.
- 4. Seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times.
- 5. Consider holding public meetings outdoors. Increasing scientific consensus is that outdoor airflow reduces the risk of COVID-19 transmission compared to indoor spaces. Hosting events outdoors also may make it easier to space staff and members of the public at least 6 feet apart. If unable to host outdoors, consider ways to <u>increase ventilation and flow</u> of the indoor space to reduce the risk of COVID-19 while indoors.
- 6. Current evidence is unclear as to the added benefit of temperature checks in addition to symptom checks. We encourage focus on symptom checks as they may screen out individuals with other Covid-19 symptoms besides fever and help reinforce the message to not go out in public if you are not feeling well.
- 7. Consider a voluntary attendance sheet with names and contact information to assist in contact tracing of any cases linked to a public meeting.

Revised 12-7-2022

Sefanit Mekuria

Sefanit Mekuria, MD, MPH
Deputy Health Officer, Contra Costa County



SEAT OF THE PROPERTY OF THE PR

Contra Costa County

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: Re-establish the Hiring Outreach Oversight Committee to rename it as the Equity Committee

#### **RECOMMENDATION(S):**

Re-name the Hiring Outreach Oversight Committee as the Equity Committee and expand its scope as a Standing Committee of the Board of Supervisors to include its existing work plus all work related to the County's Office of Racial Equity and Social Justice, including oversight of the Office of Racial Equity and Social Justice, the work of the Lived Experience Community Advisory Body (CORE Committee initially), and all County Departments' equity efforts.

#### FISCAL IMPACT:

There is no fiscal impact.

#### **BACKGROUND:**

On May 7, 2013, the County established the Hiring Outreach Oversight Committee. This committee was established as a standing committee of the Board of Supervisors. This committee was established to review the statistical data of minorities and females in the County's work force and make recommendations to target outreach and recruitment. The committee has two Board members serving on the Hiring Outreach Oversight Committee.

The current Hiring

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VOTE (	VOTE OF SUPERVISORS			
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.		
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors		
	Federal D. Glover, District V Supervisor	,		
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy		
Contact	Jami Morritt, (925) 655-2005			

#### BACKGROUND: (CONT'D)

Outreach Oversight Committee is responsible for assisting in the development and review of the equal employment opportunity efforts and programs within the county. They review the county's Equal Employment Opportunity Plan, a comprehensive workforce report that describes in detail the county's efforts to ensure equal employment opportunities to men and women regardless of sex, race, or national origin. They also oversee the county's Advisory Council on Equal Employment Opportunity, including recommending appointments to the body and reviewing the body's work on the equal employment opportunity programs in the county. The committee's responsibilities also include a variety of other related functions such as recommending new processes or programs such as alternate employment process for persons with developmental disabilities, and other similar programs regarding equal employment.

This committee will be staffed and supported by the County Administrator's Office until such time as Co-Directors for the Office of Racial Equity and Social Justice are hired. Thereafter, it will be staffed by the Co-Directors for the Office of Racial Equity and Social Justice.

#### CONSEQUENCE OF NEGATIVE ACTION:

The committee would not be able to perform work related to the County's racial equity and social justice efforts.

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Contra Costa County

To: Board of Supervisors

From: Monica Nino, County Administrator

Date: December 13, 2022

Subject: Notice of Adjustment in Compensation Paid to Members of the Board of Supervisors

#### **RECOMMENDATION(S):**

RECEIVE notice of adjustment in compensation paid to members of the Board of Supervisors, showing the 0.894 percent salary increase for Board members retroactive to July 1, 2022, as required by Ordinance 2019-11.

#### **FISCAL IMPACT:**

The annual cost of the salary increase will be \$1,332 per Board member.

#### BACKGROUND:

On April 16, 2019, the Board of Supervisors adopted Ordinance No. 2019-11, linking the base salary for members of the Board of Supervisors to the salary of Superior Court judges. The ordinance provides that from and after January 1, 2021, Supervisors receive 65% of judges' salary. This includes the increases, at the same time and in the same percentage, that the judges receive, so that a base salary of 65% of Contra Costa County Superior Court judges' salary is maintained. Ordinance No. 2019-11 requires that for all adjustments to base salary occurring after January 1, 2021, a "notice of adjustment in compensation paid to members of the board of supervisors" shall appear on the agenda of a regular meeting of the Board of Supervisors at least ten (10) days prior to the date such adjustment is implemented. Each such adjustment will have the same effective date as the corresponding salary adjustment for the Contra Costa County Superior Court judges.

	APPROVE OTHER  RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE				
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VOTE (	OF SUPERVISORS				
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
, papir	Federal D. Glover, District V Supervisor				
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy			
Contact:	Laura Strobel (925) 655-2058				

#### BACKGROUND: (CONT'D)

On July 19, 2022, the County received notice that Superior Court judges' salary was increased to \$229,125, retroactive to July 1, 2022. This was a 1.80% increase to judicial salaries. On December 1, 2022, the County received notice that the Superior Court judges' salary was increased a further 0.894% to \$231,174 retroactive to July 1, 2022. The purpose of this Board Order is to provide notice, pursuant to Ordinance 2019-11, that the salaries for members of the Board of Supervisors also are increased by a further 0.894% to maintain a base salary of 65% of Superior Court Judges' salary. The monthly salary amount for Board members increases from \$12,410.94 to \$12,521.93. This salary increase will be implemented on or after December 13, 2022, with an effective date of July 1, 2022.

#### **CONSEQUENCE OF NEGATIVE ACTION:**

The County will not be in compliance with Ordinance 2019-11.

#### **ATTACHMENTS**

Judicial Pay Letter



**Exempt Program**1515 S Street, North Building, Suite 500 Sacramento, CA 95811 (916) 324-9381; Fax (916) 327-1886

Governor Gavin Newsom Secretary, Government Operations Agency Amy Tong Director Eraina Ortega

December 1, 2022

State Controller's Office 300 Capitol Mall Sacramento, CA 95814

**Subject: Exempt Pay Letter** 

Per Government Code section 68203, this is to notify you that the Department of Human Resources (CalHR) has adjusted the following statutory judicial salaries, effective July 1, 2022.

After CalHR calculated the 2022 Judicial Salary Increase of 1.80%, seven bargaining units (2, 5, 8, 9, 10 (excluded only), 13 (excluded only) and 18) received a general salary increase retroactive to July 1, 2022. With the inclusion of the Bargaining Unit 2, 5, 8, 9, 10 (excluded only), 13 (excluded only), and 18 general salary increases, the 2022 calculation yields a 2.71% average percentage salary increase. To account for the difference between the previously provided 1.80% and the newly calculated 2.71%, CalHR has adjusted the judicial salaries by 0.8937% to 0.8940% as reflected in the chart below:

Class		Monthly	Annual	New Monthly	New Annual
Code	Class Title	Salary	Salary	Salary	Salary
L5987	Chief Justice	\$24,440.50	\$293,286	\$24,659.00	\$295,908
L5988	Associate Justice	\$23,306.41	\$279,677	\$23,514.75	\$282,177
L5991	Justice, Court of Appeal	\$21,849.83	\$262,198	\$22,045.16	\$264,542
L9999	Judge, Superior Court	\$19,093.75	\$229,125	\$19,264.50	\$231,174

Please note that the monthly rate may be rounded down so that the total for the twelve months does not exceed the annual amount. If you have any questions, please contact Angelina Snarr at (916) 324-9406 or Angelina.Snarr@calhr.ca.gov.

State Controller's Office Page 2

Sincerely,

Angelina & on behalf of

Manpreet Singh Exempt Program Manager (916) 323-4023

cc: Martin Hoshino, Administrative Director
Millicent A. Tidwell, Chief Deputy Director
John Wordlaw, Chief Administrative Officer
Aurora Rezapour, Director, Human Resources Office
Felizia Nava-Kardon, Deputy Director, Human Resources
Evelyn Ramos, Human Resources Supervisor

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Council on Homelessness 2022 Quarter 2 and 3 Reports



Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT the 2022 Quarter 2 and Quarter 3 reports from the Council on Homelessness.

#### FISCAL IMPACT:

There is no fiscal impact for this action.

#### **BACKGROUND:**

Health, Housing and Homeless Services Division staffs the Council on Homelessness, which functions as both an advisory board to the Board of Supervisors and the governing board of the Contra Costa County Homeless Continuum of Care. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

In November 2014, the Board approved "Forging Ahead Towards Preventing and Ending Homelessness: An Update to Contra Costa's 2004 Strategic Plan," that renewed the County's 2004 plan with the latest data, best practices, and community feedback and reaffirmed the County's commitment to the Housing First approach. As such, "Forging Ahead" establishes this guiding principle:

"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through shared responsibility, accountability, and transparency of the community."

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AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.			
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors			
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy			
Contact:	Enid Mendoza, (925) 655-2051				

#### BACKGROUND: (CONT'D)

The Strategic Plan Update identifies two goals:

- 1) Decrease the length of time people experience homelessness by focusing on providing Permanent Housing and Services; and
- 2) Decrease the percentage of people who become homeless by providing Prevention activities.

To achieve these goals, three strategies emerged:

- Implement a coordinated entry/assessment system to streamline access to housing and services while addressing barriers, getting the right resources to the right people at the right time;
- Use best, promising, and most effective practices to give the consumer the best possible experience through the strategic use of resources; and
- Develop the most effective platforms to provide access, support advocacy, and connect to the community about homelessness and available resources.

The Homeless Program of the Health, Housing and Homeless Services Division partners with the Homeless Advisory Board and Continuum of Care to develop and carry out an annual action plan that identifies the objectives and benchmarks related to each of the goals and strategies of Forging Ahead. Further, the Homeless Program incorporates the strategic plan goals into its own delivery system of comprehensive services, interim housing and permanent supportive housing as well as contracting with community agencies to provide additional homeless services and housing with the goal of ending homelessness in our community.

On September 26, 2022 and November 28, 2022, the Family and Human Services Committee (FHS) accepted the attached 2022 Quarter 2 and Quarter 3 reports, respectively, from the Council on Homelessness and directed staff to forward the reports to the Board of Supervisors for its information.

#### CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors will not receive the information included in the 2022 Quarter 2 and Quarter 3 reports from the Council on Homelessness.

#### **ATTACHMENTS**

CoH 2022 Quarter 2 Report

CoH 2022 Quarter 3 Report



#### STAFF REPORT FROM THE CONTRA COSTA COUNCIL ON HOMELESSNESS

## Contra Costa County Homeless System of Care Quarterly Report for Quarter 2 of 2022 (April-June)

#### LETTER FROM THE CHAIR AND VICE CHAIR

Dear Contra Costa County Board of Supervisors,

This quarter the homeless Continuum of Care was busy with funding! We applied for funding, received notification about previously submitted applications and began gearing up for the HUD CoC competition, which provides the majority of our community's resources for housing and services. We are also encouraged by the development of the California Strategic Growth Council (SGC)'s Community Resilience Centers (CRC) program designed to support upgrades of neighborhood-level resilience centers. We see great opportunities for collaboration with County and community partners to bring resources to our community to help support our shared clients during climate and other emergencies.

The CoC has been moving forward with efforts to improve equity and increase the engagement of people with a lived experience of homelessness in our planning and decision making. We're continuing to work on evaluating and improving components of our system of care with monitoring, performance-based contracting and a new HMIS evaluation.

Sincerely,

Juno Hedrick, Chair of the Council on Homelessness

and

Jo Bruno, Vice Chair of the Council on Homelessness



#### **INTRODUCTION**

The Contra Costa Council on Homelessness (CoH) is the governing and oversight body for the County homeless Continuum of Care (CoC) and is appointed by the Board of Supervisors. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County. The Contra Costa Council on Homelessness is the governing body for the Contra Costa County Continuum of Care (CoC).

The Contra Costa CoC is comprised of multiple partners, including service providers, members of faith communities, local businesses, private and public funders, community members, education systems and law enforcement, and others who are working collaboratively to end homelessness. The COH and COC are supported by Contra Costa Health Services Health, Housing & Homeless Services (H3) Division. H3 functions as the CoC administrative entity and collaborative applicant, CoC Lead Agency and Homeless Management Information System (HMIS database) Lead Agency.

The purpose of this report is to share information about the CoC and COH activities with the Contra Costa County Board of Supervisors and to provide recommendations from the COH to the County Board of Supervisors on long range planning and policy formulation that would support the county homeless CoC. This report includes information on system data, funding and policy activities, and CoC initiatives. All information will reflect activities and data for the prior quarter.

This report was produced on behalf of the CoH by H3 in collaboration with the CoH and CoC partners.

#### SYSTEM FUNDING

This quarter the CoC continued to evaluate the system of care and pursued funding opportunities to address the gaps in Contra Costa's homeless system, including our largest source of funding, the Housing and Urban Development (HUD) Continuum of Care (CoC) Notice of Funding Opportunity (NOFO).

#### **FEDERAL**

**HUD CoC NOFO:** In advance of the FY 2022 Continuum of Care competition that is anticipated to begin next quarter, the CoC/ESG Committee proposed changes to advance equity in the New Housing Project Scoring Tool and propose changes to lower barriers for new projects that are used to prioritize applications in the CoC's internal Review and Rank process. The Council on Homelessness will make a final decision on the proposed changes and Scoring Tools at the July 2022 Council on Homelessness meeting.



HUD Unsheltered NOFO: In late June, the U.S. Department of Housing and Urban Development (HUD) released a first-of-its-kind package of resources to address unsheltered homelessness and homeless encampments, including funds set aside specifically to address homelessness in rural communities. The \$322 million available under this NOFO will enhance communities' capacity to humanely and effectively address unsheltered and rural homelessness by connecting vulnerable individuals and families to housing, healthcare, and supportive services. This Special NOFO strongly promotes partnerships with healthcare organizations, public housing authorities and mainstream housing providers, and people with lived expertise of homelessness. HUD is prioritizing communities with high unsheltered homeless counts based on the 2019 Point In Time Count. Contra Costa will conduct a thorough review of funding requirements before determining an application strategy.

#### **STATE**

Community Resilience Center Funding: The historic 2021-2022 State Climate Budget package, which provided over \$15 billion to tackle wildfire and drought challenges, build more resilient communities, promote sustainable agriculture, and advance a nation-leading climate agenda, includes \$100M to the California Strategic Growth Council (SGC) over two years for a new Community Resilience Centers (CRC) program.

SGC's CRC program will fund new construction and upgrades of neighborhood-level resilience centers to provide shelter and resources during climate and other emergencies, such as extreme heat events and poor air quality days. The program will also fund year-round services and ongoing community amenities and programming, such as food distribution and workforce development training, that build overall community resilience. SGC will prioritize community-serving locations across the state, such as schools, libraries, community centers, health clinics, and places of worship.

SGC plans to release draft program guidelines in September 2022 for a 30-day public comment period. Once released, SGC will host a series of public workshops to provide opportunities to review and comment on the proposed program structure. For more information go to: <a href="https://sgc.ca.gov/programs/community-resilience-centers/">https://sgc.ca.gov/programs/community-resilience-centers/</a>.

Family Challenge Grant: In March, the California Interagency Council on Homelessness (Cal ICH) released a Request for Applications (RFA) for a Family Homelessness Challenge Grant (FHC-1) to provide one-time grants and technical assistance to local jurisdictions and continuums of care to address and end family homelessness. Thirty million (\$30 m) will be distributed across a minimum of two rounds of funding. The RFA for Round 1 is for funds totaling \$15 million and awards will be determined through this competitive RFA process. Contra Costa applied for and was not awarded this funding source.



Homeless, Housing and Assistance Program (HHAP3): HHAP Round 3 is a \$1 billion grant through the California Homeless Coordinating and Financing Council that provides local jurisdictions, including federally recognized tribal governments, with flexible funding to continue efforts to end and prevent homelessness in their communities. H3 submitted an application at the end of June for the funds, after gathering community input on the possible priorities for the \$3,434,907.05 allocated to the CoC and the \$3,205,913.24 allocated to the County.

**Homekey 3**: H3 will be applying for a Homekey 3 allocation in September.

Pet Assistance and Support (PAS): H3 applied for a portion of the \$10m PAS grant offered by the California Department of Housing and Community Development that allows qualified homeless shelters to provide shelter, pet food and supplies, and basic veterinary services for pets owned by individuals experiencing homelessness, along with staffing and liability insurance related to providing those services. These services and accommodations reduce barriers, making shelter and services accessible to people who otherwise would not access these resources. Contra Costa County and Bay Area Community Services (BACS) both received awards, with more than \$550k to support Brookside shelter with the construction of an outdoor dog park, pet supplies, and veterinary services and \$450k to Delta Landing to support the construction of two outdoor dog parks, kennels/crates, with an additional \$150k separately awarded to BACS for pet services and resources on site.

#### LOCAL

**Project Based Voucher Program:** In June, H3 submitted an application to Housing Authority of Contra Costa County for project-based vouchers to support the upcoming El Portal Project in San Pablo. These vouchers are highly sought after and are competitively awarded.

#### SYSTEM INITIATIVES

The CoC regularly engages in multiple activities, partnerships, evaluations, and improvement that are designed to improve services to clients and achieve various system goals.

**Equity** The Council on Homelessness approved the establishment of a temporary Equity Working Group to review the <u>Contra Costa Race Equity Report</u> developed by C4 Innovations, facilitate community discussions to gather feedback on next steps, and make recommendations to the Council on Homelessness about how to move this important work forward. Two community input opportunities to help the COH set equity priorities for the next year will take place in Q3. Additionally, the CoC/ESG Committee finalize proposed changes to advance equity in the New Housing Project Scoring Tool for the FY 2022 Continuum of Care competition in June.

**Engagement of People with Lived Experience of Homelessness:** One of the two community input opportunities to help set Equity priorities for the next year is specifically designed for

#### COH QUARTERLY REPORT



people with a lived experience of homelessness and includes a small stipend/incentive, as is best practice. H3 solicited input from people with lived experience as part of the process to revise the CoC "access to services" flyer that will be released in Q3. In addition, Council on Homelessness members with a lived experience of homelessness are very actively involved in a variety of committee work and projects.

**HMIS Evaluation:** H3 contracted with Focus Strategies to assess the configuration and use of the Homeless Management Information System (HMIS) to ensure that HMIS workflows, data and reporting enable providers to be successful with new program models and performance-based contracting. H3 and Focus Strategies introduced this project to the HMIS Policy Committee of the Council on Homelessness in June 2022.

**Monitoring:** Homebase is leading the 2022 monitoring process for 19 Continuum of Carefunded projects and will ensure grant activities are following the Department of Housing and Urban Development rules and regulations; improve individual program performance; and increase provider capacity regarding Continuum of Care compliance and financial management. The monitoring process of all CoC funded agencies will be completed in late July.

**Performance Based Contracting:** The Council on Homelessness approved standardized program models for homeless services in the Continuum of Care at the June 2<sup>nd</sup> CoH meeting. CoC providers and Health, Housing, and Homeless Services worked quickly to create workplans for FY22-23 to implement these models and will work throughout the year to adjust and improve the models before formally integrating these standards into County contracts.

**Point in Time Count:** The Point in Time Count, a comprehensive point-in-time count of families and individuals experiencing homelessness in Contra Costa, tallies information about people sleeping in emergency shelters and transitional housing as well as people sleeping in cars, in abandoned properties, or in other places not meant for human habitation. This year, the sheltered count took place on the night of February 23rd and the unsheltered count, supported by over 140 volunteers and staff, took place in the early morning hours on February 24th. The results estimate that 3,093 people were staying in shelter beds or living outdoors in Contra Costa during the count, compared to 2,295 in 2019. A full data set that includes jurisdiction level numbers will be made available later this summer.

#### **COLLABORATIONS**

**Concord Naval Weapons Station (CNWS):** The Homeless Collaborative is continuing to hold joint monthly meetings with the East Bay Housing Organizations (EBHO) Concord Committee. In May, the Concord City Council voted to extend the deadline for completion of a term sheet by CNWS conversion master developer, Concord First Partners, until January 21, 2023. The term sheet was initially due to be completed in April 2022. The Council's action was taken in response

#### COH QUARTERLY REPORT



to a request by the master developer, Concord First Partners, to prematurely acquire the land through a Disposition and Development Agreement to reduce the developer's financial risk. The City Council rejected this proposal and instead granted the term sheet extension. The Homeless Collaborative and EBHO Concord Committee met jointly with City staff in May to discuss the status of the project and continue to advocate for adherence to requirements around housing for people experiencing homelessness and other affordable housing.

Holistic Intervention Partnership (HIP): The goal of the Holistic Intervention Partnership (HIP) is to reduce system burden and improve criminal justice outcomes in misdemeanor cases throughout the county. Of the 16 clients experiencing homelessness referred to the program this quarter, 1 was placed into permanent housing and 6 were diverted from entering homelessness. The other 7 were still working on housing plans and 2 were unreachable.

Homeless Services-Workforce Development Integration (H-WIN)- These bi-monthly meetings provide an opportunity for people working in Homeless Services and Workforce Development in Contra Costa to connect with and understand each other's resources and services. Two meetings were held this quarter, with over 30 partners in attendance at each one.

**Master Plan On Aging:** At the April Council on Homelessness meeting, Ana Bagtas, Area Agency on Aging Division Director, gave a presentation about the Master Plan for Aging Local Playbook, which included an overview of the Area Agency on Aging, demographics of Older Adults in Contra Costa County, and how to get involved in the master plan.

#### **REGIONAL ACTION PLAN**

Contra Costa is committed to the Regional Action plan which aims to reduce unsheltered homelessness by 75% by 2024. The Regional Action Plan proposes a 1-2-4 framework which posits that to accomplish this reduction, for every 1 additional interim housing unit funded, 2 permanent housing solutions, and 4 prevention interventions are needed.

**CES Evaluation:** This quarter, the results of the Coordinated Entry System (CES) Evaluation were shared publicly. Findings to improve CES were provided to the Plan for Accelerating Transformative Housing (PATH) Innovations Committee of the Council on Homelessness. Recommendations included further studying barriers to CES access, improving CORE dispatch, refining assessment tools, and establishing a plan to monitor for equity in the system.

**PATH Innovations Committee:** The Plan for Accelerating Transformative Housing (PATH) Innovations Committee of the Council on Homelessness refined their work to examine prevention and rapid exit resources as mechanisms to reduce unsheltered homelessness. The committee also discussed broader causes of homelessness and will review data related to unsheltered homelessness at future meetings.



**Funding Opportunities:** All of the funding opportunities mentioned earlier in the report would support Contra Costa's efforts to achieve the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

#### **GOVERNANCE/REPORTING**

- The COH Governance Committee developed draft bylaws revisions which will be submitted to County Counsel next quarter for review.
- The Chair and Vice Chair presented the Q1 Council on Homelessness report at the May FHS Committee meeting.

#### **MEETINGS, TRAININGS AND EVENTS**

**Council on Homelessness (COH) Meetings:** The Council on Homelessness held three (3) regular business meetings. In addition to the regular Council on Homelessness meetings, the following committees met:

Committee	Purpose
ESG/CoC Committee	Supports the application process for funds administered by HUD,
	including the CoC program
Governance	Review and revise the Governance Charter & Bylaws to increase
Committee	CoH efficiency and impact
HMIS Policy Committee	Develops and shares updates on HMIS policies and practices,
	compliance, and troubleshooting; Plans technical assistance and
	training; Informs standards of practice and monitoring
Oversight Committee	Reviewing and assessing the development, implementation, and
	improvement of the CoC, Coordinated Entry System, HMIS
	database, and system outcomes
PATH Innovation	Work towards the goal of reducing unsheltered homeless in Contra
Committee	Costa County by 75% by 2024

#### **Trainings**

- Mandated Reporting of Elder and Dependent Abuse (4/25)
- Housing First 201: Practical Implications and Applications (6/7)

#### **Events**

- CoC Provider Meetings (3)
- CoC Executive Director meeting (1)
- HHAP 3 Community Input opportunity (5/12)
- CoC Learning Hub (5/9)
- H-WIN meeting (4/13)



The recordings, minutes and materials for trainings and meetings can be found on the H3 website<sup>1</sup> and on the County agenda center<sup>2</sup>, and a calendar of upcoming meetings and events can be found on the H3 website.

#### **COVID-19 UPDATE**

As COVID response and funding is winding down and shelters have reopened, the remaining COVID-19 hotel for people experiencing homelessness closed this quarter.

#### RECOMMENDATIONS FROM THE CA STRATEGIC GROWTH COUNCIL

Request relevant Contra Costa departments including Employment and Human Services
Department (EHSD), Contra Costa Health Services (CCHS), Department of Conservation
and Development (DCD) and Office of Reentry and Justice (ORJ) participate in the
September – October draft guidelines workshops related to Community Resilience
Center Funding and explore collaborating on the Notice of Funding Availability (NOFA)
when released in 2023. For more information go to
<a href="https://sgc.ca.gov/programs/community-resilience-centers/">https://sgc.ca.gov/programs/community-resilience-centers/</a>.

<sup>&</sup>lt;sup>1</sup> https://cchealth.org/h3/coc/partners.php#Training

<sup>&</sup>lt;sup>2</sup> https://www.contracosta.ca.gov/agendacenter



## APPENDIX A

## **Commonly Used Acronyms and Terms**

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG,	Community Development Block Grant (federal and state programs) and the federal Community Development
CDBG-CV	Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding
Care (CoC) Con Plan	permanent solutions to homelessness.  Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
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DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
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ESG and ESG-CV	coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
ННАР	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
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## COH QUARTERLY REPORT

TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

Contra Costa County COVID-19 Resources:

Please see below for additional resources on COVID-19.

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Health Services COVID Updates- https://www.coronavirus.cchealth.org/health-services-updates

Health Services Homeless-Specific COVID Resources <a href="https://www.coronavirus.cchealth.org/for-the-homeless">https://www.coronavirus.cchealth.org/for-the-homeless</a>



#### STAFF REPORT FROM THE CONTRA COSTA COUNCIL ON HOMELESSNESS

## Contra Costa County Homeless System of Care Quarterly Report for Quarter 3 of 2022 (July-September)

#### LETTER FROM THE CHAIR AND VICE CHAIR

Dear Contra Costa County Board of Supervisors,

This quarter the homeless Continuum of Care was busy with funding! We began to apply for funding through a supplemental HUD CoC competition focused on unsheltered homelessness, began planning for 2023, and wrapped up the regular HUD CoC competition, which provides the majority of our community's resources for housing and services. We are also encouraged by the implementation of the CoC-approved program models that ensure a standard of service and set outcomes across various homeless services, including Emergency Shelter and Permanent Supportive Housing. We see great opportunities for collaboration with County and community partners to bring resources to our community to help support our shared clients.

The CoC has been moving forward with efforts to improve equity and increase the engagement of people with a lived experience of homelessness in our planning and decision making. We're continuing to work on evaluating and improving components of our system of care with monitoring, performance-based contracting and a new HMIS evaluation.

Sincerely,

Juno Hedrick, Chair of the Council on Homelessness

and

Jo Bruno, Vice Chair of the Council on Homelessness



#### **INTRODUCTION**

The Contra Costa Council on Homelessness (CoH) is the governing and oversight body for the County homeless Continuum of Care (CoC) and is appointed by the Board of Supervisors. The Council provides advice and input to the Board of Supervisors on the operations of homeless services, program operations, and program development efforts in Contra Costa County. The Contra Costa Council on Homelessness is the governing body for the Contra Costa County Continuum of Care (CoC).

The Contra Costa CoC is comprised of multiple partners, including service providers, members of faith communities, local businesses, private and public funders, community members, education systems and law enforcement, and others who are working collaboratively to end homelessness. The COH and COC are supported by Contra Costa Health Services Health, Housing & Homeless Services (H3) Division. H3 functions as the CoC administrative entity and collaborative applicant, CoC Lead Agency and Homeless Management Information System (HMIS database) Lead Agency.

The purpose of this report is to share information about the CoC and COH activities with the Contra Costa County Board of Supervisors and to provide recommendations from the COH to the County Board of Supervisors on long range planning and policy formulation that would support the county homeless CoC. This report includes information on system data, funding and policy activities, and CoC initiatives. All information will reflect activities and data for the prior quarter.

This report was produced on behalf of the CoH by H3 in collaboration with the CoH and CoC partners.

#### SYSTEM FUNDING

This quarter the CoC continued to evaluate the system of care and pursued funding opportunities to address the gaps in Contra Costa's homeless system, including our largest source of funding, the Housing and Urban Development (HUD) Continuum of Care (CoC) Notice of Funding Opportunity (NOFO).

#### **FEDERAL**

**HUD CoC NOFO:** HUD announced the FY 2022 Continuum of Care competition on August 1, 2022 with a due date of September 30, 2022. This year's competition had a shorter than normal timeline and providers worked collaboratively with the CoC to ensure an on-time submission. Council on Homelessness members served as the CoC's Review and Rank panel to create and approve the Priority Listing that was approved by the Council on September 15<sup>th</sup>, 2022. This Priority Listing included two new projects that, if awarded by HUD, will increase rapid rehousing dedicated to survivors of domestic violence and permanent supportive housing for chronically



homeless individuals in Contra Costa County. (See Appendix B for 2022 CoC NOFO CoC Priority Listing)

HUD Unsheltered NOFO: In late June, the U.S. Department of Housing and Urban Development (HUD) released a first-of-its-kind package of resources to address unsheltered homelessness and homeless encampments, including funds set aside specifically to address homelessness in rural communities. The \$322 million available under this Notice of Funding Opportunity (NOFO) will enhance communities' capacity to humanely and effectively address unsheltered and rural homelessness by connecting vulnerable individuals and families to housing, healthcare, and supportive services. This Special NOFO strongly promotes partnerships with healthcare organizations, public housing authorities and mainstream housing providers, and people with lived expertise of homelessness. HUD is prioritizing communities with high unsheltered homeless counts based on the 2019 Point In Time Count. Contra Costa hosted a Technical Assistance workshop for prospective applicants on August 30<sup>th</sup>, 2022 and received three applications by the due date of September 20<sup>th</sup>, 2022. The Council on Homelessness convened an additional CoC Review and Rank panel, composed entirely of members with lived experience of homelessness, to create a Priority Listing that the Council will consider for approval in October 2022.

**Housing Stability Voucher Program:** In October, Housing Authority of Contra Costa County, with support from the CoC, submitted a Letter of Intent to HUD to request Housing Stability Vouchers. These vouchers will be prioritized for Public Housing Agencies and CoCs who are awarded through the HUD Unsheltered NOFO. These vouchers are highly sought after and are competitively awarded.

#### STATE

Bringing Families Home: Contra Costa Health Services, Health, Housing and Homeless Services (H3) partnered with Contra Costa County Employment and Human Services Department (EHSD) to plan a Request for Qualifications to award funding from the the State of California Department of Social Services (CDSS)'s Bringing Families Home program. The Bringing Families Home Program will provide housing supports and services to referred families receiving Contra Costa County child welfare services who are experiencing, or at risk of, homelessness, thereby increasing family reunification and preventing foster care placement. The RFQ process will occur in October and November 2022.

Homeless, Housing and Assistance Program (HHAP3): HHAP Round 3 is a \$1 billion grant through the California Interagency Council on Homelessness (Cal-ICH) that provides local jurisdictions, including federally recognized tribal governments, with flexible funding to continue efforts to end and prevent homelessness in their communities. H3 received requests for clarifications on the submitted application in July and provided prompt response to Cal-ICH.

## COH QUARTERLY REPORT



In September, Cal-ICH notified the CoC that there were no further questions on the HHAP-3 application.

**Homekey 3**: H3 will be applying for a Homekey 3 allocation in September.

#### SYSTEM INITIATIVES

The CoC regularly engages in multiple activities, partnerships, evaluations, and improvement that are designed to improve services to clients and achieve various system goals.

**Equity** Upon the recommendations of the Equity Working Group, the Council on Homelessness voted to approve the establishment of an Equity Committee and the following priority for the newly formed committee to focus on for 2023: *Create accessible information, outreach, and educational materials to engage hard to reach or previously unreached communities in Contra Costa County. The Committee will meet for the first time in October.* 

**Engagement of People with Lived Experience of Homelessness:** The Council actively recruited for applicants for the Lived Experience seat and Youth Representative on the Council that will open 12/31/22. This year we added two "Office Hours" for As of 9/30/22, staff received 10 qualified applications (plus 3 more that did not complete the application process) for the Lived Experience Advisor seat and one for the Youth Representative seat.

**HMIS Evaluation:** H3 contracted with Focus Strategies to assess the configuration and use of the Homeless Management Information System (HMIS) to ensure that HMIS workflows, data and reporting enable providers to be successful with new program models and performance-based contracting. H3 and Focus Strategies worked on data collection through surveys, focus groups, and one-on-one interviews with partner providers, H3 staff, and people experiencing homelessness to get a robust understanding of challenges and opportunities in the HMIS.

**Monitoring:** Homebase is leading the 2022 monitoring process for 19 Continuum of Carefunded projects and will ensure grant activities are following the Department of Housing and Urban Development rules and regulations; improve individual program performance; and increase provider capacity regarding Continuum of Care compliance and financial management. The monitoring process of all CoC funded agencies was completed in late July and Homebase led a supportive process to identify findings and enable providers to remedy deficiencies before planning to provide an overall update to the Oversight committee in November.

**Performance Based Contracting:** The Council on Homelessness approved standardized program models for homeless services in the Continuum of Care at the June 2<sup>nd</sup> CoH meeting. CoC providers and Health, Housing, and Homeless Services worked quickly to create workplans for FY22-23 to implement these models and will work throughout the year to adjust and improve the models before formally integrating these standards into County contracts. Upon implementation in July, the CoC worked to create a self-assessment tool and program model

#### COH QUARTERLY REPORT



dashboards for providers to understand their outcomes under these new performance based contract work plans. The CoC also hosted Critical Time Intervention trainings for Rapid Rehousing providers as required under the newly adopted program standards.

#### **COLLABORATIONS**

Holistic Intervention Partnership (HIP): The Contra Costa County Office of the Public Defender and the Contra Costa County Health, Housing, and Homeless Services Department have secured a \$6 million grant from the California Board of State and Community Corrections (BSCC) to dramatically expand the Holistic Intervention Partnership (HIP) over the next three years.

HIP launched as a pilot program in June 2020 and knits together an integrated, multidisciplinary team of public agencies and community-based organizations. The HIP team is committed to providing support to those involved in the criminal legal system in order to improve outcomes for indigent Contra Costa County residents who struggle with mental illness, substance dependence, and homelessness.

This expanded funding will also include significant dedicated funds to preserve or provide housing for the estimated 35% of Public Defender clients who are unhoused or at risk of being unhoused. Almost half of the grant's budget is earmarked for housing staffing and resources, and this funding provides direct dollars for housing, both permanent and short-term, for those impacted by the local criminal legal system. HIP has proven to be an effective tool to support our County's most vulnerable residents while at the same time reducing incarceration and increasing public safety. With this new award, HIP will provide a substantially expanded and enhanced array of resources, including immediate legal representation, civil legal advocacy, and community-based services for at least 900 people over three years.

Homeless Services-Workforce Development Integration (H-WIN)- These bi-monthly meetings provide an opportunity for people working in Homeless Services and Workforce Development in Contra Costa to connect with and understand each other's resources and services. One meeting was held this quarter, with over 20 partners in attendance.

## REGIONAL ACTION PLAN

Contra Costa is committed to the Regional Action plan which aims to reduce unsheltered homelessness by 75% by 2024. The Regional Action Plan proposes a 1-2-4 framework which posits that to accomplish this reduction, for every 1 additional interim housing unit funded, 2 permanent housing solutions, and 4 prevention interventions are needed.

**PATH Innovations Committee:** The Plan for Accelerating Transformative Housing (PATH) Innovations Committee of the Council on Homelessness refined their work to examine prevention and rapid exit resources as mechanisms to reduce unsheltered homelessness. The



committee also engaged with prevention and rapid exit providers to understand referral processes, program components, and outcomes.

**Funding Opportunities:** All of the funding opportunities mentioned earlier in the report would support Contra Costa's efforts to achieve the Regional Action Plan goal of reducing unsheltered homelessness by 75% by 2024.

## **GOVERNANCE/REPORTING**

- The COH Governance Committee developed draft bylaws revisions which have been submitted to County Counsel for review.
- The Chair and Vice Chair presented the Q2 Council on Homelessness report at the October FHS Committee meeting.

#### **MEETINGS, TRAININGS AND EVENTS**

**Council on Homelessness (COH) Meetings:** The Council on Homelessness held three (3) regular business meetings. In addition to the regular Council on Homelessness meetings, the following committees met:

Committee	Purpose	
HMIS Policy Committee	Develops and shares updates on HMIS policies and practices,	
	compliance, and troubleshooting; Plans technical assistance and	
	training; Informs standards of practice and monitoring	
Homelessness	Developing materials, tools and events to mark Homelessness	
Awareness Month	Awareness Month in November.	
Planning Committee		
Nominating Committee	Reviews and revises application process for potential new CoH	
	members and provides recommendations to the full Council.	
Oversight Committee	Reviewing and assessing the development, implementation, and	
	improvement of the CoC, Coordinated Entry System, HMIS	
	database, and system outcomes	
PATH Innovation	Work towards the goal of reducing unsheltered homeless in Contra	
Committee	Costa County by 75% by 2024	

#### **Trainings**

- Connecting Clients to Mainstream Benefits (7/28)
- Fair Housing (8/22/22)
- Connecting Clients to Workforce Services (9/26/22)

#### **Events**

## COH QUARTERLY REPORT



- CoC Provider Meetings (3)
- Contra Costa NOFO TA Workshop (8/9)
- H-WIN meeting (8/10)

The recordings, minutes and materials for trainings and meetings can be found on the H3 website<sup>1</sup> and on the County agenda center<sup>2</sup>, and a calendar of upcoming meetings and events can be found on the H3 website.

## **RECOMMENDATIONS**

• Adopt resolution to declare December 21, 2022 to be Homeless Person's Memorial Day when presented with resolution by Council on Homelessness in mid-December.

<sup>&</sup>lt;sup>1</sup> https://cchealth.org/h3/coc/partners.php#Training

<sup>&</sup>lt;sup>2</sup> https://www.contracosta.ca.gov/agendacenter



## APPENDIX A

## **Commonly Used Acronyms and Terms**

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG,	Community Development Block Grant (federal and state programs) and the federal Community Development Block
CDBG-CV	Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding
Care (CoC) Con Plan	permanent solutions to homelessness.  Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CONID 10	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
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### COH QUARTERLY REPORT



### **APPENDIX B**



## Contra Costa Council on Homelessness FY2022 CoC Program Competition Priority Listing

Approved by the Council on Homelessness - September 15, 2022

Rank Score Applicant Project Type Award Amount

			Tier 1		
1	99.60	CCHS	High Utilizers of Multiple Systems Expansion (New)	PSH	\$ 818,640
2	98.80	Норе	ACCESS	PSH	\$ 1,059,055
3	98.20	HACCC	Lakeside	PSH	\$ 92,628
4	98.20	HACCC	Villa Vasconcellos	PSH	\$ 115,671
5	97.80	Норе	Garden Park Apartments Community	PSH	\$ 352,150
6	97.60	HACCC	Contra Costa Tenant-Based Rental Assistance	PSH	\$ 6,830,871
7	97.20	Норе	Families in Supportive Housing	PSH	\$ 1,087,325
8	97.00	HACCC	Contra Costa Project-Based Rental Assistance	PSH	\$ 159,920
9	96.20	CCHS	Permanent Connections	PSH	\$ 274,606
10	94.60	RCD	Idaho Apartments	PSH	\$ 194,836
11	94.00	SHELTER, Inc.	Project Thrive	PSH	\$ 591,440
12	94.00	SHELTER, Inc.	Permanent Turningpoint	PSH	\$ 660,119
13	93.80	CCHS	Destination Home	PSH	\$ 429,457
14	*	Норе	Project Home SAFE	RRH	\$ 716,332
15	*	Норе	Richmond Hacienda	PSH	\$ 150,220
16	*	CCHS	Contra Costa HMIS	HMIS	\$ 175,596
17	*	CCHS	Contra Costa Coordinated Entry	SSO	\$ 1,217,035
18	93.80	CCHS	High Utilizers of Multiple Systems (Straddling Tiers)	PSH	\$ 628,255

			Tier 2		
18	93.80	CCHS	High Utilizers of Multiple Systems (Straddling Tiers)	PSH	\$ 436,457
19	93.20	SAHA	Tabora Gardens Senior Apartments	PSH	\$ 299,535
21	89.20	SHELTER, Inc.	Esperanza RRH	RRH	\$ 412,221
22	89.00	SHELTER, Inc.	Reach Plus RRH	RRH	\$ 489,067

Domestic Violence (DV) Bonus Funding					
20	92.80 SHELTER, Inc.	**Pelancha RRH (New)	RRH	\$	536,883

 $<sup>^*</sup>$  Per local process, HMIS, CE, and projects with less than 1 year of data are automatically ranked at bottom of Tier 1.

<sup>\*\*</sup> If not selected for DV Bonus Funding, this project will not be funded because there is not enough CoC Bonus Funding available.

Annual Renewal Demand	\$ 16,372,796
CoC Bonus (1 application received)	\$ 818,640
Domestic Violence Bonus (1 application received)	\$ 536,883
Tier 1 Amount	\$ 15,554,156
Tier 2 Amount	\$ 1,637,280
CoC Planning (not ranked)	\$ 491,184
Total Request to HUD	\$ 18,219,503

SLAL OF

Contra Costa County

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Rapid Response and Innovative Partnerships

#### **RECOMMENDATION(S):**

ACCEPT the attached report on the Employment and Human Services Department's Innovative Community Partnerships.

#### <u>FISCAL IMPACT:</u>

There is no fiscal impact for this action; the report is informational only.

#### **BACKGROUND:**

On January 6, 2015, the Board of Supervisors referred oversight and receipt of updates on the Employment and Human Services Department's (EHSD) Innovative Community Partnerships to the Family and Human Services Committee (FHS). On June 7, 2016, the Board approved expanding FHS Referral No. 110 "Innovative Community Partnerships" to include the subject of Whole Family Services. This change was necessary to incorporate a major EHSD initiative, which refocuses client-facing benefit eligibility to assess the status and needs of the "whole family" while are also determining benefit eligibility. Key to the new initiative is working with community partners to form a network of family resource centers in current place-based centers such as SIT (Service Integration Team) and SparkPoint sites, Family Justice Centers, First 5 centers,

✓ AP	PPROVE	OTHER
<b>I</b> RE	COMMENDATION OF CNTY ADM	INISTRATOR RECOMMENDATION OF BOARD COMMITTEE
Action of	*Board On: 12/13/2022	OVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.
	Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor	ATTESTED: December 13, 2022
	Federal D. Glover, District V Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	
Contact: 655-204	Danielle Fokkema, (925)	By: Antonia Welty, Deputy

#### BACKGROUND: (CONT'D)

et al.

On October 24, 2022, the Family and Human Services Committee received the most recent annual report on Innovative Community Partnerships and directed staff to forward the report to the Board of Supervisors for its information.

### **ATTACHMENTS**

Rapid Response and Innovative Partnerships Presentation



Marla Stuart, MSW, PhD
Director, Employment and Human Services Department
mstuart@ehsd.cccounty.us

# COVID Rapid Response & Innovative Partnerships

# Table of Contents

- Social Services Rapid Response
- New Innovative Partnerships

Building Brighter Futures Together



# COVID Response Designed for Partnership



Building Brighter Futures Together



# Social Service Rapid Response Team (SSRRT)

**The Social Services Rapid Response Team (SSRRT):** 4 Our Families Navigators responded to the need for service coordination between EHSD and community partners during the COVID pandemic.

Active: March 2020 to March 2022.

	Highlights
2,300	Number of families referred to SSRRT
5,000	Number of service connections provided to families
94%	Percent of families receiving at least one service requested
89%	Percent of families receiving all services they requested



Most SSRRT referrals come from self-referrals (33%), Contra Costa Health Services (20%), Family Justice Centers (20%), STAND! (5%), and the Crisis Center / 211 (5%).



The most-requested services are CalFresh and Food (30%), Medi-Cal (15%), and Rent/Shelter/Housing (14%). Customers request two service referrals on average.



Nearly 1 out of 5 individuals or families served selfidentify as undocumented; this group has fewer options for assistance.



# Children's Well Being Task Force

EHSD partnered with CocoKids, the Office of Education, First 5 Contra Costa, the Local Planning Council, and Contra Costa Health Services to provide **Emergency Child Care**.

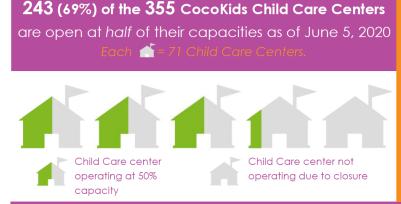
Active: March 17, 2020 to June 5, 2020.

### Highlights

872 Number of requests for emergency childcare made to CocoKids

Number of children of essential workers that participated in the program

Number of state-funded emergency childcare subsidies issued to essential worker families



36% of Existing
Child Care
Centers and
76% of Family
Child Care
Providers
did not close
during Shelterin-Place.

# Food and Nutrition Task Force

EHSD collaborated with Contra Costa Health Services, Meals on Wheels, Food Bank of Contra Costa/Solano and numerous other community organizations to provide robust and consistent support to Contra Costa residents dealing with food insecurity.

Active: May 2020 to March 2021

### Highlights

140,000 36,000+ Number of restaurant-prepared meals delivered to vulnerable older adults through Great Plates Delivered

36,000 + Number of meals delivered through Senior Nutrition Program contracts





# Equitable Economic Recovery Task Force

EHSD's Workforce Development Board partnered with Contra Costa Economic Partnership (CCEP), 20+ local businesses, community leaders, and displaced workers to support job creation, identify and promote policies to retain local employers, and expand training and employment connections for those disproportionately impacted by pandemic-related layoffs.

Active: July 2020 and June 2021

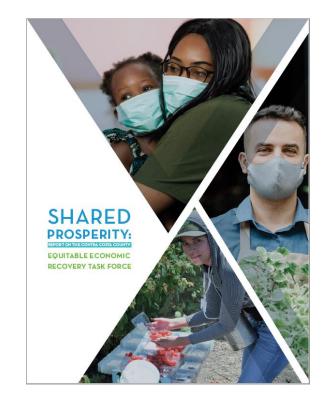
### Highlights

1,750

Number of engagements with businesses and individuals through the Workforce Development Board's 
#BounceBackContraCosta initiative

10

Actionable
Recommendations were
made to the Contra Costa
Board of Supervisors



# Family Violence Prevention Task Force

EHSD's Alliance to End Abuse partnered with Contra Costa Public Health, Child Abuse Prevention Council, First 5 Contra Costa, and the Family Justice Center to move forward interpersonal violence prevention goals and strategies outlined in *Contra Costa County's Call* to Action: Preventing Interpersonal Violence

Active: March 2020 to December 2020

### Highlights

30+

Number of partnered agencies that engaged in the Task Force



# Measure X

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

# Refugee Assistance

- Contract with Jewish Family Community Services approved by the Board of Supervisors October 4, 2022 for \$979,800, sent to contractor for signature October 10, 2022.
- Up to \$5,000 will be provided per each participant receiving services.
- Scope of work includes direct assistance, communitybased services, case management and legal services.
- Monthly progress reports will include the number of refugees served and related expenses.



# Children's Services

- Three areas of need are being targeted to provide additional support for young children and the professionals who serve them.
  - 0-5 Children with Disabilities: Supports children with disabilities as needed to be independent and included in society.
    - MOU in process
  - 0-5 Child Care: Reduces the shortage of childcare slots.
    - RFI in development
  - Child Care Retention and Incentive: Supports an immediate retention strategy to help keep the workforce afloat until a more permanent solution is found.
    - RFI in development.



# Youth Centers

RFI for Youth Center Planning Management closed 9/20/22; 2 responses received.

#### Next steps:

- Reader Rater Evaluation Period week of 10/17/22
- Reader/Rater Evaluation Discussion 10/27/22
- Estimated Recommendation of Award/s 11/9/22
- Estimated Contract Negotiation/Development 12/22
- Estimated Date for BOS Contract Approval 1/25/23
- Estimated Process End Date 1/31/23
- Estimated Contract Start Date 2/1/23
- Estimated Report to BOS w/Program Plan 2/15/2023
- Estimated Release of RFP for Second Phase 1/1/2024



# Master Plan on Aging

#### RFP issued and vendor selected.

- Working on finalizing the contract with Collaborative Consulting, Inc. for \$195,000 to include the following services:
  - Gather data and conduct an ecosystem mapping of agencies, services, coalitions, and efforts in Contra Costa County to support older persons, adults with disabilities, and family caregivers.
  - Facilitate countywide planning meetings with community stakeholders.
  - Develop the Contra Costa Local Playbook, and actionable plan for implementing Governor Newsom's Master Plan for Aging locally.
- Community event in support of local Master Plan on Aging November 17, 2022 at Pleasant Hill Community Center.



SAAL ON THE SAAL O

Contra Costa County

To: Board of Supervisors

From: Ann Elliott, Human Resources Director

Date: December 13, 2022

Subject: Adopt Resolution No. 2022/498 directing the Human Resources Department to adjust and maintain the salary ranges in step with California Minimum Wage

#### **RECOMMENDATION(S):**

ADOPT Resolution No. 2022/498 directing the Human Resources Department to adjust and maintain affected job classifications on the Salary Schedule in alignment with the State of California's minimum wage.

#### FISCAL IMPACT:

The cost of this action will be absorbed by the Departments who utilize impacted job classifications.

#### BACKGROUND:

On December 5, 2017, Resolution 2017/396 was adopted providing approval to the Human Resources Department to reallocate identified job classification salaries to be in alignment with the State of California's minimum wage for the period beginning January 1, 2018 and ending December 31, 2022. Annually, the State of California has revised the State minimum wage in response to previous year inflation rates. Historically rates have been set as follows:

\$11.00 effective January 1, 2018 \$12.00 effective January 1, 2019 \$13.00 effective January 1, 2020 \$14.00 effective January 1, 2021 \$15.00 effective January 1, 2022 \$15.50 effective January 1, 2023

✓ AF	PPROVE	OTHER					
<b>₽</b> RE	▼ RECOMMENDATION OF CNTY ADMINISTRATOR						
Action of	f Board On: 12/13/2022  A	PPROVED AS RECOMMENDED OTHER					
Clerks No	otes:						
VOTE (	OF SUPERVISORS						
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022					
	Karen Mitchoff, District IV Supervisor	Monica Nino, County Administrator and Clerk of the Board of Supervisors					
	Federal D. Glover, District V Supervisor						
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy					

Contact: Ann Elliot, 925-655-2147

#### BACKGROUND: (CONT'D)

Although the County is not subject to the State minimum wage law, the Board of Supervisors has previously provided its approval to pay County employees in step with the State's minimum wage.

Annually, Human Resources reviews all classifications to identify impacted positions and make appropriate adjustments to be effective as of January 1 of the following calendar year. For all future changes to California's minimum wage, the department is seeking approval to implement minimum wage updates as they become law.

#### CONSEQUENCE OF NEGATIVE ACTION:

Failure to stay current with the annual State of California Wage laws will impact the County's ability to recruit and retain its workforce due to its inability to remain competitive with other employers within Contra Costa County and its surrounding areas.

#### **ATTACHMENTS**

Resolution 2022/498

#### THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 12/13/2022 by the following vote:

AYE:	SEAL
NO:	
ABSENT:	
ABSTAIN:	
RECUSE:	COUNT

#### Resolution No. 2022/498

IN THE MATTER OF directing the Human Resources Department to adjust and maintain the salary ranges in alignment with the State of California's minimum wage.

WHEREAS, the State of California has revised and likely will continue to revise the State minimum wage upward in response to inflation rates, and

WHEREAS, to remain in line with the State minimum wage, step 1 on the salary schedule for affected job classifications will be set at no less than the current State minimum wage as revisions to the State minimum wage are enacted.

NOW, THEREFORE, BE IT RESOLVED the Human Resources Department is authorized to adjust the salary schedule upward and maintain the salary ranges of existing and to-be-created job classifications in step with the State of California's minimum wage, including any necessary adjustments above step 1 on a salary schedule necessary to maintain the existing percentage difference between steps on the salary schedule for individual classes.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 13, 2022

Contact: Ann Elliot, 925-655-2147

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

SLAL OF THE STATE OF THE STATE

Contra Costa County

To: Board of Supervisors

From: FAMILY & HUMAN SERVICES COMMITTEE

Date: December 13, 2022

Subject: Council on Homelessness Bylaws

#### **RECOMMENDATION(S):**

ACCEPT the recommended changes to the Council on Homelessness bylaws.

#### **FISCAL IMPACT:**

There is no fiscal impact for this action.

#### **BACKGROUND:**

As an Advisory Board of the Board of Supervisors and to the Continuum of Care, the Council on Homelessness (COH) assists and provides guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County.

On November 28, 2022, the Family and Human Services Committee (FHS) received <u>a presentation</u> from the COH, accepted changes to the COH Bylaws, and directed staff to forward the revised Bylaws to the Board of Supervisors for their approval. These revisions will convert one of the Council's Public Safety seats to a second Lived Experience Advisor seat. This will increase the representation of people with a lived experience of homelessness on the Council.

<b>✓</b> AP	PROVE	OTHER
<b>№</b> RE	COMMENDATION OF CNTY AI	DMINISTRATOR
Action of	Board On: 12/13/2022 AF	PROVED AS RECOMMENDED OTHER
Clerks No	otes:	
VOTE (	OF SUPERVISORS	
AYE:	Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: December 13, 2022  Monica Nino, County Administrator and Clerk of the Board of Supervisors
ABSENT:	John Gioia, District I Supervisor	By: Antonia Welty, Deputy
Contact:	Enid Mendoza, (925) 655-2051	

#### **CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Bylaws will not be updated as approved by FHS, and the COH will not be able to increase opportunities for people with a lived experience of homelessness to sit on the COH.

### **ATTACHMENTS**

COH Bylaws-Final

COH Bylaws-Redline



### Contra Costa Council on Homelessness Governance Charter & Bylaws

Approved and Adopted by the Contra Costa Council on Homelessness on DATE

Approved and Adopted by the Contra Costa Board of Supervisors on DATE

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#### Governance Charter

### Article I. Purpose

#### Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

#### Section 2. Background

The U.S. Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program ("CoC Program") under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD's 2012 HEARTH Interim Rule at 24 C.F.R. Part 578 (Interim Rule) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the Interim Rule, the CoC is established as the planning body responsible for meeting the CoC Program goals and ensuring the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote communitywide commitment to the goal of ending homelessness;
- Provide funding for efforts by nonprofit providers, States and local governments to quickly re-house individuals, including unaccompanied youth, and families experiencing homelessness, while minimizing the trauma and dislocation caused to those persons by homelessness;
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

#### Article II. Structure

#### Section 1. Contra Costa County Continuum of Care

- A. Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services' Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.
- B. The CoC has been established and operates in compliance with HUD regulations, including:

- 1. Published agendas and meeting minutes, and
- 2. Monitoring reports of recipients and subrecipients.

#### Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is the Council on Homelessness ("CoH" or "Council"). The Council:

- A. Is compliant with HUD's conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the CoC;
- C. Maintains a board roster (including Council members' affiliations/representation(s));
- D. Establishes and guides administration of CoC and Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD requirements.

#### Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant's role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Assist the Council and CoC comply with State and HUD CoC Program regulations, as designated by the Council.

#### Bylaws

# Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

#### Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

#### Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care's governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, the Council, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

#### Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

"Homelessness is <u>first</u> a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community."

The Contra Costa Council on Homelessness is appointed by the Board of Supervisors to provide advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying for, reviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to prevent and end homelessness.

### Article III. Council on Homelessness Responsibilities

#### Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of stakeholders ranging from people with lived experience of homelessness to non-profit service

Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of 11/18/22

providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on homelessness, providing advice and input on the operations of the homeless system of care, and measuring the performance of the homeless system of care as it relates to serving people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see 24 C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers to coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

#### A. COUNCIL ON HOMELESSNESS PLANNING

#### 1. Policies and Procedures

- i. In consultation with the collaborative applicant and the HMIS Lead, develop, follow, and update annually the Contra Costa County Continuum of Care Governance Charter and Council on Homelessness Bylaws, subject to approval by the County Board of Supervisors.
- ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
- iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

#### 2. Systems Development

- i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.
- ii. Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.

#### 3. Data, Analysis, and Evaluation

i. Point-in-Time Count Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for individuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.

#### ii. HMIS

Design and operate the Contra Costa County Homeless Management
Information System (Contra Costa HMIS) Project. Designate a single HMIS

lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C.F.R. Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.

#### iii. Performance Measurement

Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:

- Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
- 2. Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.
- iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of people experiencing homelessness, as compared to available housing and services within Contra Costa County.
- v. Facilitate and support the reporting of outcomes of CoC and ESG programs to HUD in coordination with the Collaborative Applicant.

#### B. FUNDING COORDINATION

- Facilitate and support the development of funds and resources for services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:
  - Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
  - ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.

#### C. COMMUNITY ENGAGEMENT

- Encourage and develop public understanding and education on homelessness and housing issues and effective approaches to prevent and end homelessness.
- 2. Advise the Board of Supervisors, the Health Services Director, and the Health, Housing, and Homeless Services Director, on the needs of people experiencing homelessness and matters of urgency regarding homelessness. Specifically, the Council will:
  - Provide information and education about the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
- 3. Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

#### Section 2. Transparency and Equitable Practices

The Council encourages all community members to apply for a seat on the Council, participate in community meetings, group discussions, committees and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of community members contributes to deliberations and decision-making— including people with lived experience of homelessness. It is the Council's objective to include and engage as broad a representation as possible of people of various abilities, ages, sexual and gender identities, immigration statuses, involvement with the criminal legal system, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.

The Council is committed to developing and maintaining a diverse membership that reflects, as closely as possible, the demographics of the people experiencing homelessness in the County. In particular, the Council will endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). The Council will endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. The Council's composition will be reviewed annually in furtherance of its goal to reflect the current demographics of people experiencing homelessness in Contra Costa County.

CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

### Article IV. Council Membership and Committees

#### Section 1. Eligibility

To be eligible for Council membership:

- A. Candidates and Council members must reside in or be employed in Contra Costa County.
- B. Candidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.
- C. Candidates and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.
- D. Meet criteria for the designated seat

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve in each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible candidates that also have lived experience of homelessness will be given priority in the application selection process.

#### Section 2. Membership

Membership on the Council will be as shown in the chart below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

- 1. Affordable Housing Developer
- 2. Behavioral Health Representative
- 3. City Government Seat
- 4. CoC/ESG Program Grantee
- 5. Community Member Seat
- 6. Lived Experience Advisor #1\*
- 7. Lived Experience Advisor #2\*
- 8. Education and Vocational Services Representative
- 9. Emergency Solutions Grants Representative

- 10. Employment and Human Services
  Department (EHSD) Representative
- 11. Faith Community Representative
- 12. Health Care Representative
- 13. Homeless Service Provider
- 14. Public Housing Authority
- 15. Public Safety Representative
- 16. Reentry Services Representative
- 17. Veterans Services Representative
- 18. Youth Representative\*\*
- 19. Workforce Development Representative

<sup>\*</sup> Lived Experience of homelessness is required to serve in this capacity.

<sup>\*\*</sup> Any youth or young adult between the age of 17 and 24 at the time they were appointed by the Board of Supervisors and with lived experience of homelessness may serve in this capacity.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams
- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates\*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental health advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance use advocates
- Substance use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation from people with lived experience of the following subpopulations or from organizations or agencies who serve these subpopulations: families with children, persons experiencing chronic homelessness; persons with chronic substance use issues; persons with HIV/AIDS; persons with mental health challenges; seniors; veterans; survivors of domestic violence, dating violence, sexual assault, trafficking, and stalking; and youth and young adults with a lived experience of homelessness.

Upon expiration of the term of a Council seat, the seat will be vacated and filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

If a seated Council member is unable to complete the two-year term, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

\*LGBTQIA+ stands for lesbian, gay, bisexual, transgender, questioning/queer, intersex, and agender/asexual and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.

#### Section 3. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3).

#### Section 5. Officers

The Council shall elect one Chair and one Vice-Chair to provide for the operation and conduct of business. Terms for the Officers shall be one year. Officers may serve no more than four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy or expiration of term. During the time the Council is acting to replace an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council finds a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

#### Section 6. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria for the seat to which they are appointed, the Council:

- A May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the subsequent appointment of an eligible Candidate selected by the Council.
- C. May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

#### Section 7. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of 11/18/22

month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

#### Section 8. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

#### Section 9. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that public notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

#### Section 10. Committee Structure and Operations

#### **Overview Committees and Working Groups**

As per 24 C.F.R. §578.7 (a)(4), the CoC must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees and Working Groups. All Council members are expected to participate in at least one Committee or Working Group for the calendar year or the duration of the Committee or Working Group, if it is a time limited Committee or Working Group. Each Committee and Working Group will develop its own strategy and approach to meet goals in alignment with the annual Council Workplan. Each Committee and Working Group will decide whether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees and Working Groups.

All Committees and Working Groups will strive to make decisions through consensus. Committees and Working Groups can independently provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

#### **Standing Committees**

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws.

- 1. Oversight Committee The purpose of the Oversight Committee is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
- 2. Funding Committee The purpose of the Funding Committee is to direct the community input process for time-sensitive federal and state funding streams, including the CoC/ESG programs administered by HUD.
- 3. HMIS Policy Committee The purpose of the HMIS Policy Committee is to develop and share updates on the Homeless Management Information System (HMIS), including HMIS policies and practices, compliance, and troubleshooting.
- 4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee The purpose of the Path Innovations Committee is to work towards the Regional Action Plan goal of reducing unsheltered homelessness in Contra Costa County by 75% by 2024.
- 5. System Performance Measures Committee The purpose of the System Performance Measures Committee is to develop and track CoC performance outcomes at the system level, in alignment with HUD and local strategic objectives.
- Policy Committee The purpose of the Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.

#### **Ad-Hoc Committees**

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee meetings are open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Committee does not require a revision to these Bylaws.

- Governance Committee The purpose of the Governance Committee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council efficiency and impact.
- 2. Homelessness Awareness Month Committee The purpose of the Homelessness Awareness Month Committee is to plan annual Homelessness Awareness Month activities.
- 3. CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee The purpose of the CoC/ESG Committee is to support *the preparation and submission of* applications for funds administered by HUD, including the CoC Program.
- 4. Point in Time (PIT) Count Committee The purpose of the PIT Count Committee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

#### **Working Groups**

The Council or Committees may form time-limited Working Groups to focus on specific tasks or

projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

#### Section 11. Council Staffing and Recordkeeping

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

- A. Storage of all Council and committee records, including agendas and minutes for all meetings:
- B. Presentation of annual reports to the Board of Supervisors or reports as called for by the Family and Human Services Committee;
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information System;
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

#### Article V. Conduct & Conflict of Interest

#### Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.
- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC).
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- D. Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

#### Section 2. Conflict of Interest

All Council members must file an initial and annual Conflict of Interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.

# Appendix: Contra Costa County Continuum of Care Timeline

## 1986

Concerned community members begin drafting, "A Plan for Dealing with Homelessness in Contra Costa County".

## 1991

A symposium is held to address homelessness in Contra Costa County.

## 1997

The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.

## 1999

The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.

## 2001

The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.

## 2004

The Board of Supervisors approves *Ending Homelessness* in Ten Years: A County-wide Plan for the Communities of Contra Costa County. This plan embraces key concepts of the Five Year Plan but does not replace it. HIJIDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.

## 2014

Using the ten-year plan as a foundation, CCICH develops a strategic plan update, *Forging Ahead*, outlining the guiding principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed.

## 1987

The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.

## 1994

Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county's first official Homeless Plan.

## 2000

Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.

## 2003

The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.

## 2005

On parallel tracks the CoCB and HIJIDWG continue to work towards ending homelessness, with similar issues and membership.

## 2008

The CoCB and HIJIDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).

## 2015

CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.



# Contra Costa Council on Homelessness Governance Charter & Bylaws

Approved and Adopted by the Contra Costa Council on Homelessness on <del>May 7,</del>

<del>2020</del><u>DATE</u> Approved and Adopted by the Contra Costa Board of Supervisors on <del>May</del>

<del>12, 2020</del><u>DATE</u>

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#### Governance Charter

## Article I. Purpose

#### Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

## Section 2. Background

The U\_S\_ Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program ("CoC Program") under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD's 2012 HEARTH Interim Rule at 24 C.F.R. Section 578.5Part 578 (Interim Rule) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the <u>Continuum of Care</u> Interim Rule, the <u>Continuum of CareCoC</u> is established as the planning body responsible for meeting the Co<u>Cntinuum of Care Program</u> goals and <u>ensure ensuring</u> the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote a-community-wide commitment to the goal of ending homelessness;
- Provide funding <u>for efforts by nonprofit providers</u>, <u>States and local governments</u> to quickly re-house individuals, <u>including unaccompanied youth</u>, and families experiencing homelessness, while minimizing <u>the</u> trauma and dislocation <u>caused</u> to those persons <u>by homelessness</u>;
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

#### Section 3. Guiding Principle

Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community.

#### Article II. Structure

#### Section 1. Contra Costa County Continuum of Care

A Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum

Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of

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of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services' Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.

- B. The CoC has been established and operates in compliance with HUD regulations, including:
  - 1. Published agendas and meeting minutes, and
  - 2. Monitoring reports of recipients and subrecipients.

#### Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is The the Council on Homelessness ("CoH" or "Council").÷ The Council:

- A Is compliant with HUD's conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the -CoC;
- C. Maintains a Board-board roster (including Council members' affiliations/representation(s));
- D. Establishes and guides administration of CoC and ESG-Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD<sub>7</sub> requirements.

## Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant's role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Is designated by the Council on Homelessness to a Assist the Council and CoC comply with State and HUD CoC program Program regulations, as designated by the Council.

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## **Bylaws**

# Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

#### Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

#### Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care's governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, or the Council, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

## Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

"Homelessness is <u>first</u> a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community."

The CoC has identified two goals and three strategies for the implementation of this Guiding Principle:

- Goal 1: Permanent Housing
- Goal 2: Prevention
- Strategy 1: Coordinated Assessment
- Strategy 2: Performance Standards
- Strategy 3: Communication

The Contra Costa Council on Homelessness, is appointed by the Board of Supervisors, to provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying for, reviewing eviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to provides a forum for the Continuum of Care to communicate about the implementation of strategies to prevent and end homelessness. The purpose of the forum is to educate the community on homeless issues homelessness, and advocate on federal, state, county and city policy issues that affect people who are homeless or at risk of homelessness.

Article III. Council on Homelessness Responsibilities

#### Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of stakeholders ranging from <a href="mailto:people-with-lived-experience-of-homelessness-to">people-with-lived-experience-of-homelessness-to</a> non-profit service providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on <a href=homeless-issues-homelessness, providing advice and input on the operations of <a href=the-homeless system of care as it related-relates to serving the homeless population-people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see <a href="24">24</a> C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers <a href="in-order toto">in-order toto</a> coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

## A. COUNCIL ON HOMELESSNESS PLANNING

- 1. Policies and Procedures
  - i. <u>In consultation with the collaborative applicant and the HMIS Lead,</u>

    Develop develop, follow, and update annually the Council on

    Homelessness Bylaws and Contra Costa County Continuum of Care

    Governance Charter and Council on Homelessness Bylaws, -subject to approval by the County Board of Supervisors.
  - ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
  - iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

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## 2. Systems Development

i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.



- Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.
- 3. Data, Analysis, and Evaluation
  - i. Point-in-Time Count Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for homeless personsindividuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.
  - ii. HMIS

Design and operate the Contra Costa County Homeless Management Information System (Contra Costa HMIS) Project. Designate a single HMIS lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C\_F\_R\_Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.

- iii. Performance Measurement
  - Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and, creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:
    - Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
    - Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.
- iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of homeless people experiencing homelessness, as compared to available housing and services within Contra Costa County.
- v. Facilitate and support the reporting of outcomes of CoC and ESG

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programs to HUD in coordination with the Collaborative Applicant.

#### B. FUNDING COORDINATION

- Facilitate and support the development of funds and resources for homeless services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:
  - i. Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
  - ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.

#### C. COMMUNITY ENGAGEMENT

- Encourage and develop public understanding and education on homeless homelessness and housing issues in relationship to identified strategies and effective approaches to prevent and end homelessness.
- Advise the Board of Supervisors, the Health Services Director, and the Health,
  Housing, and Homeless Services Director, on the special needs of of the
  homelesspeople experiencing homelessness and matters of urgency regarding
  homelessness. Specifically, the Council will:
  - i. Provide information and education on homeless concernsaroundabout the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
- Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

## Section 2. Transparency and Equitable Practices

The Council encourages all <u>community</u> members of the <u>community</u> to apply for a seat on the Council, participate in community meetings, group discussions, <u>committees</u> and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of <u>community members</u> contributes to deliberations and decision-making— including <u>people with lived experience of homelessnessconsumers and community members</u>. <u>It is the The Council's objective aims to include and engage as broad a representation as possible of <u>people of various</u> abilities, ages, sexual and gender identities, immigration statuses, <u>involvement with the criminal legal system</u>, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.</u>

The Council will strive for is committed to developing and maintaining a diverse membership that reflects, as closely as possible, -the demographics of the people experiencing Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft Revisions as of

homelessness in the County. In particular, the Council will-strive endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). Moreover, tThe Council has a goal of havingwill endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. These targets The Council's composition-will be monitoredreviewed on an annually-basis-in furtherance of its goal to reflectand may be adjusted to reflect current needs and the current demographics of people experiencing homelessness in Contra Costa County. the community.

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body. CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

## Article IV. Council Membership and Committees

#### Section 1. Eligibility

All members of the Contra Costa Council on Homelessness must reside in or be employed in Contra Costa County.

All members of the Council shall demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of the County of Contra Costa. To be eligible for Council membership:

- A. NomineeCandidates and Council members must reside in or be employed in Contra Costa County.
- B. NomineeCandidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.
  - NomineeCandidates and Council members must contribute unique expertise, opinions, and viewpoints on issues relating to homelessness issues.
- NomineeCandidates and Council members must be willing to sign and abide by the Code —of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.
- D. Meet criteria for the designated seat

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve in a givenin each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible Candidates that meet all eligibility criteria and also have lived experience of homelessness will be given priority in the application selection process.

should be based only on objective criteria.

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#### Section 2. Membership

Membership on the Council will be as shown in the chart below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

<ol> <li>Affordable Housing Developer</li> <li>Behavioral Health Representative</li> <li>City Government Seat</li> </ol>	8-10. Employment and Human Services Department (EHSD) Representative
4. CoC/ESG Program Grantee 5. Community Member Seat	9-11. Faith Community Representative  10-12. Health Care Representative
<ul> <li>6. Lived Experience Advisor #1*</li> <li>7. Lived Experience Advisor #2*</li> </ul>	11.13. Homeless Service Provider 12.14. Public Housing Authority
6-8. Education and Vocational Services Representative	13.15. Public Safety Representative  14.16. Reentry Services Representative  15.17. Veterans Services Representative
7.9. Emergency Solutions Grants Representative	18. Youth Representative**  16.19. Workforce Development
	Representative

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\*Lived Experience of homelessness is required to serve in this capacity.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams

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<sup>\*\*</sup> Any youth or young adult between the age of 17 and 24 at the time they were appointed by the Board of Supervisors and with lived experience of homelessness may serve in this capacity.

- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates\*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental illnesshealth advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance <u>abuseuse</u> <u>advocates</u>
- Substance abuse use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

local government staff/officials, CDBGCommunity Development Block Grant/HOMEHome
Investments Partnerships Program/ESG Emergency Solutions Grant entitlement jurisdictions,
law enforcement, local jails, hospitals, EMSemergency medical services/crisis response teams,
mental health service organizations, substance abuse service organizations, affordable
housing developers, disability service organizations, disability advocates, public housing
authorities, youth homeless organizations, youth advocates, school administrators/homeless
liaisons, victim service providers, domestic violence advocates, street outreach teams,
LGBTQIA+ advocates\*, LGBTQIA+ service organizations, agencies that serve survivors of
human trafficking, other homeless subpopulation advocates, homeless or formerly homeless
personsindividuals with current or past lived experience of homelessness, mental illness
advocates, substance abuse advocates.

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation <a href="from people with lived experience of the following subpopulations or from organizations or agencies who serve these subpopulations:various homeless subpopulations such as: families with children, persons experiencing chronic homelessness; persons with chronic substance <a href="https://albs.com/abuse-en-abuse-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-use-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-en-abuse-e

persons with chronic substance abuse issues, persons with serious mental illness, persons experiencing chronic homelessness, persons with HIV/AIDS, veterans, families with children, homeless or formerly homeless youth and young adults, seniors, and victims of domestic violence, dating violence, sexual assault, trafficking, and stalking.

Upon expiration of the term of a Council seat, the seat will be vacated and available to be filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

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If a seated Council member is unable to complete the two-year term-due to unforeseen circumstances, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

\*LGBTQIA+ stands for lesbian, qay, bisexual, transgender, questioning/queer, intersex, and agender/asexual/ally and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.

#### Section <u>33</u>. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process will must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3) every five years at a minimum regularly.

## Section 54. Officers

The Council shall elect one chair\_Chair\_and one Vvice-Cehair to provide for the operation and conduct of business. Terms for the Officers shall be two yearsone year. Officers may serve no more than two-four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy to replace an Officer within an expired Council seattermwhen the post is vacated or the term is expired expiration of term. During the time the Council is acting to replace

person must be between the age of 17 and 24 at the time they are appointed by the Board of Supervisors. Service in this seat also requires membership and

participation in the Contra Costa County CoC's Youth Action Council.

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an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council takes action to finds a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

The Vice-Chair shall provide oversight for the operations of all sub-committees. If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

## Section 5. Eligibility Criteria

To be eligible for Council membership:

- A. Nominees and Council members must contribute unique expertise, opinions, and viewpoints on homelessness-issues.
- B.—Nominees and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.

## Section 66. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria <u>for the seat to which they are appointed</u>, the Council:

- A May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the subsequent appointment of an eligible nomineeCandidate selected by the Council.
- C May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

#### Section 77. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

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Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

Section <u>88</u>. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

Section 99. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that <u>public</u> notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

Section 10. Committee Structure and Operations

**Overview Committees and Working Groups** 

The Council may create ad hoc committees as the need arises.

- The purpose of the ad hoc committees will be to develop recommended solutions to the specific issue for which they were created. The ad hoc committees may be comprised of members of the CoC and outside individuals. Ad hoc committees may be dissolved upon a vote of the Council.
- B:—The Council may create an ad hoc nominating committee to make recommendations on the filling of vacancies. The ad hoc nominating committee will solicit and assess applicants, rank them in order of preferred appointment, and submit these recommendations to the Council for approval. The Council will submit final recommendations to the Board of Supervisors.
- C—Ad hoc committees can be appointed to address any matters within the jurisdiction of the Council.

The Council will have the following standing committees that will meet annually or as needed:

A—CoC/ESG Committee: Prepares for the applications for funds administered by HUD under the HEARTH Act, including the CoC Program. Includes Scoring Tools Workgroup, Review & Rank Panel, and Appeals Panel. Membership on this committee will include, at

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- minimum, the Council Chair, Vice Chair, and a CoC- and/or ESG-funded member serving as CoC Representative on this committee.
- B.—System Performance Committee: Develops and tracks CoC performance outcomes at the system and project levels, in alignment with HUD and local strategic objectives. Includes Data Evaluation and HMIS Policy workgroups. Membership on this committee will include, at minimum, the Council Vice Chair, a representative from the Collaborative Applicant, a representative from the HMIS Administrator, and a CoC and/or ESG funded member.
- C—Policy Committee: Reviews issues related to homeless policy opportunities, develops strategic approaches, and makes recommendations for action to the Council.

  Membership on this committee will include, at minimum, the Council Chair and a representative from the Collaborative Applicant as the body that reports to the Board of Supervisors on behalf of the CoC.

Standing Committees may form workgroups or subcommittees on an ad hoc basis to support their work.

As per 24 C.F.R. §578.7 (a)(4), The CoC uncil-must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees, Panels, and Working Groups. All Council members are expected to participate in at least one Committee, Panel, or Working Group for the calendar year or the duration of the Committee, Panel, or Working Group, if it is a time limited Committee or Working Group. Each Committee, Panel, and Working Group will develop its own strategy/ and approach to meet goals in alignment with the annual Council Workplan. Each Committee and, Working Group, and Panel will decide if they want towhether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees.

All Committees -and Working Groups will strive to make decisions through consensus.

Committees - Panels - and Working Groups can act - independently to - provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

## **Standing Committees**

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws-revision.

- 1. Oversight Committee The purpose of this the Oversight Committee it is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
- Funding Committee The purpose of this the Funding -cCommittee is to direct the
  community input process for time-sensitive federal and state funding streams, including
  the CoC/ESG programs administrated administered by HUD.

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- HMIS Policy Committee The purpose of this HMIS Policy Committee is to develop
  and share updates on the Homeless Management Information System (HMIS), including
  HMIS policies and practices, compliance, and troubleshooting.
- 4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee The purpose of this the Path Innovations -cCommittee is to work towards the goal outlined in the Regional Action Plan goal of reducing unsheltered homelessness in Contra Costa County by 75% by 2024.
- System Performance Measures Committee The purpose of this the System
   Performance Measures -cCommittee is to develop and track CoC performance outcomes at the system level, in alignment with HUD and local strategic objectives.
- Policy Committee The purpose of this ethe Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.

#### **Ad-Hoc Committees**

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee and-meetings are -open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Standing Committee does not require a Bylaws-revision to these Bylaws.

- 1. Governance Committee The purpose of this the Governance -cCommittee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council efficiency and impact.
- 2. Homelessness Awareness Month Committee The purpose of this the Homelessness Awareness Month -eCommittee is to plan for annual Homelessness Awareness Month (November) activities.
- CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee The purpose of thisthe CoC/ESG eCommittee is to support the preparation and submission of the applications for funds administrated administered by HUD, including the CoC Program.
- 4. Point in Time (PIT) Count Committee The purpose of this the PIT Count committee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

#### **Working Groups**

The full Council or Committees may form time-limited Working Groups to focus on specific tasks or projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

## Section 112. Council Staffing and Recordkeeping

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

Contra Costa Council on Homelessness Governance Charter & Bylaws – Draft as of 6/7/2211.18.22

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- A Storage of all Council and committee records, including agendas and minutes for all meetings;
- B. Presentation of annual reports to the Board of Supervisors <u>or reports</u> as called for by the Family and Human Services Committee.
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information Systems. Defined as the process to ensure that homelessness individuals and families in Contra Costa County, and those at risk of homelessness, receive the best services to meet their housing needs; and
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC; and

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

## Article V. Conduct & Conflict of Interest

#### Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.
- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC). [insert policy that determines minimum amount].
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

## Section 2. Conflict of Interest

All Council members must file an initial and annual conflict\_Conflict\_of Linterest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.

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## Appendix: Contra Costa County Continuum of Care Timeline

#### 1986

Concerned people in the countycommunity members begin drafting, "A Plan for Dealing with Homelessness in Contra Costa County".

A symposium is held to address homelessness in Contra Costa County.

## 1997

The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.

#### 1999

The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.

#### 2001

The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.

## 2004

The Board of Supervisors approves Ending Homelessness in Ten Years: A County-wide Plan for the Communities of Contra Costa County. This plan embraces key concepts of the Five Year Plan but does not replace it. HIJIDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.

#### 2014

Using the ten-year plan as a foundation, CCICH develops a strategic plan update, Forging Ahead, outlining the guiding principal principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain -housed.

#### 1987

The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.

#### 1994

Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county's first official Homeless Plan.

#### 2000

Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.

#### 2003

The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.

## 2005

On parallel tracks the CoCB and HIJIDWG continue to work towards ending homelessness, with similar issues and membership.

## 2008

The CoCB and HIJIDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).

## 2015

CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.

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