

POSITION ADJUSTMENT REQUEST

NO. 26074
DATE 11/4/2022

Department Department of Information Technology
Department No./ Budget Unit No. 0147 Org No. 1050 Agency No. 03

Action Requested: Delete one Network Technician II (LNVA), Information Systems Manager I (LTNA), Info Systems Project Manager (LPNA) and one Account Clerk Experienced Level (JDVC) pos. numbers 17662, 17898, 18827 and 14710 and Add one Network Administrator II (LNSB), one Information Systems Manager II (LTNB) and one Info Sys Division Director (LTD1).

Proposed Effective Date: 11/30/2022

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: 0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$11,640.00) Net County Cost \$0.00
Total this FY (\$5,820.00) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Sarah Bunnell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Jason Chan

11/21/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/21/2022

See attachment A

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[ ] (Date)

Amanda Monson

11/21/22

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED [ ]

BY

DATE 12-06-2022

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: