

POSITION ADJUSTMENT REQUESTNO. 26068

DATE _____

Department Office of the Sheriff

Department No./

Budget Unit No. 0255 Org No. 2500 Agency No. 25

Action Requested: Add one (1) Sheriff's Chief of Management Services - Exempt (APD2) at salary plan and grade B85-2057 (\$10,899.25 - \$13,247.11).

Proposed Effective Date: 11/1/2022Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$293,948.00

Net County Cost _____

Total this FY \$171,470.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cancellation of Commander position at a future date.Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

P. Reyes)

11/1/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/4/2022

Add one (1) Sheriff's Chief of Management Services - Exempt (APD2) at salary plan and grade B85-2057 (\$10,899.25 - \$13,247.11).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

Alycia Leach

11/4/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐ ~~XXXXX~~Monica Nino Clerk of the Board of Supervisors
and County AdministratorDATE 11-29-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: