

**POSITION ADJUSTMENT REQUEST**NO. 26014DATE 8/24/2022Department Auditor-Controller

Department No./

Budget Unit No. 0010 Org No. 1013 Agency No. A10

Action Requested: Reclassify position #14106 and its incumbent from Systems Accountant II (LWVB) to Information Systems Project Manager (LPNA).

Proposed Effective Date: 7/1/2022Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$18,264.00Net County Cost \$18,264.00Total this FY \$18,264.00N.C.C. this FY \$18,264.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% General FundDepartment must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Harjit Nahal, Asst Auditor Controller

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

8/24/2022

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/17/2022

ADOPT Position Adjustment Resolution No. 26014 to reclassify position #14106 and its incumbent from Systems Accountant II (LWVB) (represented) at salary plan and grade level ZB5-1787 (\$8,347 - \$11,186) to Information Systems Project Manager (LPNA) (represented) at salary plan and grade level ZA5- 1884 (\$9,188 – 12,314) in the Office of the Auditor-Controller Systems Division.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.☒ 11/01/2022 (Date)

Nancy Phetdaravanh

11/17/2022

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒ XXXXXMonica Nino, Clerk of the Board of Supervisors  
and County AdministratorDATE 11-29-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: