

# POSITION ADJUSTMENT REQUEST

NO. 26056  
DATE 10/6/2022

Department Health Services

Department No./  
Budget Unit No. 0301 Org No. 5700 Agency No. 18

Action Requested: Add one (1) PPT 24/40 Therapist Aide; and cancel one (1) PPT 32/40 Therapist Aide and one (1) PPT 8/40 Occupational Therapist II in Detention Health Services within the Health Services Department. (All represented)

Proposed Effective Date: 10/26/2022

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost savings	<u>(\$75,563)</u>	Net County Cost	<u>(\$75,563)</u>
Total this FY	<u>(\$56,672)</u>	N.C.C. this FY	<u>(\$56,672)</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% County General Funds, Cost Savings Org # 5700

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Laurén Jimenez

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

10/17/2022

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

\_\_\_\_\_(Date)

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/18/2022

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE 10-25-2022

BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: