

POSITION ADJUSTMENT REQUEST

C.37

NO. 26030
DATE 9/1/2022

Department Office of the Sheriff
Department No./ Budget Unit No. 0255 Org No. 2500 Agency No. 25

Action Requested: ADOPT Position Adjustment Resolution No. 26030 to add one (1) Sergeant (6XTA)(represented) at a salary plan and grade VHX 1835 (\$9,422 - \$12,026) and one (1) Sheriff's Specialist (64VE) (represented) at a salary plan and grade VN5 1285 (\$5,699 - \$7,100) position in the Sheriff's Office - Internal Affairs Unit.

Proposed Effective Date: 10/1/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$489,355.00 Net County Cost \$489,355.00
Total this FY \$407,795.00 N.C.C. this FY \$407,795.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

9/27/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/23/2022

Add one (1) Sergeant (6XTA)(represented) at a salary plan and grade VHX 1835 (\$9,422 - \$12,026) and one (1) Sheriff's Specialist (64VE) (represented) at a salary plan and grade VN5 1285 (\$5,699 - \$7,100)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

Gladys Reid

9/23/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/29/2022

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 10-04-2022

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: