POSITION ADJUSTMENT REQUEST

NO. **26009**
DATE 7/27/2022

Department **Health Services**

Department No./
Budget Unit No. 0466 Org No. 5930 Agency No. A18

Action Requested: Add three (3) Substance Abuse Counselor (VHVC) positions in the Health Services Department. (Represented)

Proposed Effective Date: 8/10/2022

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $427,385.87		Net County Cost $213,692.93	
Total this FY $391,770.38		N.C.C. this FY $195,885.19	

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 50% Probation Dept. GF, 50% Youth Offenders Block Grant

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jenny Nguyen
_____
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for   7/29/2022
_____   _____
Deputy County Administrator   Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS   DATE _____
Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.
Effective: ☒ Day following Board Action.
            ☐ _____(Date)

_____   _____
(for) Director of Human Resources   Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE   8/3/2022
☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources   Enid Mendoza
☒ Other: Approve as recommended by the department.
_____
(for) County Administrator

BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors
Adjustment is APPROVED ☒   DISAPPROVED ☐XXX   and County Administrator

DATE 0809-2022   BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01