

POSITION ADJUSTMENT REQUEST

NO. 26003
DATE 7/7/2022

Department Employment and Human Services
Department No./ Budget Unit No. 0501 Org No. 5101 Agency No. 19

Action Requested: ADOPT Position Adjustment Resolution No. XXX to add one (1) Chief Deputy Director-Exempt (XAB1) (unrepresented) position at salary plan and grade B85 2397 (\$14,549 - \$17,685), and appoint employee number 81159 at Step 3 in this position effective immediately; and cancel one (1) Employment and Human Services Director of Administration - Exempt (XAD6) (unrepresented) position number 11866.

Proposed Effective Date: 7/27/2022

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$52,130.00 Net County Cost \$3,128.00
Total this FY \$52,130.00 N.C.C. this FY \$3,128.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 60% Federal, 34% State & 6 % County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Reni Radeva, DHRA II

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Danielle Fokkema

7/21/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 7/27/2022

Add one (1) Chief Deputy Director-Exempt (XAB1) (unrepresented) position at salary plan and grade B85 2397 (\$14,549 - \$17,685), and appoint employee number 81159 at Step 3 in this position effective immediately; and cancel one (1) Employment and Human Services Director of Administration - Exempt (XAD6) (unrepresented) position number 11866 at salary plan and grade B85 2113 (\$10,983 - \$13,349

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action.
[ ] (Date)

Gladys Scott Reid

7/27/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 08-02-2022

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: