

POSITION ADJUSTMENT REQUEST

C.38

NO. 25986
DATE 6/8/2022

Department Health Services
Agency No. 18

Department No./
Budget Unit No. 0860 Org No. 6125, 6109, 6121, 6115

Action Requested: Add one (1) PFT Registered Nurse (VWXG) position (org # 6125), add one (1) PFT Clerical Supervisor (JWHF) position (org # 6109), and three (3) PFT Clerk - Experienced Level (JWXB) positions (org # 6125, 6121, 6115) in Contra Costa Health Plan (CCHP) within the Health Services Department. (All represented)

Proposed Effective Date: 7/1/2022

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [X] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost increase \$666,830 Net County Cost _____
Total this FY \$666,830 N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% HMO Enterprise Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Laurén Jimenez

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

6/30/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[X] 7-1-22 (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

7/6/2022

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[X] Other: Appeal recommendation of Department

Timothy Ewell

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [X]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 07-12-2022

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: