

POSITION ADJUSTMENT REQUEST

NO. 25974
DATE 6/1/2022

Department Public Defender
Department No./
Budget Unit No. 0243 Org No. 2919 Agency No. 043

Action Requested: ADOPT Position Adjustment Resolution No. XXXXX to transition one (1) Deputy Public Defender III - Project (25T1) position #17741 and one (1) ASAlll - Project (APT1) position #17617 and incumbents into the Merit system class, Deputy Public Defender III (25TB) at salary level JD5 2146 (\$12,078.99-14,682.09) and ASAlll (APTA) at salary level ZB5 1631 (\$6,812.18 - 8,280.25) in the Public Defender's Office.

Proposed Effective Date: 7/1/2022

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \_\_\_\_\_ Net County Cost \_\_\_\_\_
Total this FY \_\_\_\_\_ N.C.C. this FY \_\_\_\_\_

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Erica Ellis Zielinski
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes 6/13/2022
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 6/13/2022

Transition one (1) Deputy Public Defender III - Project (25T1) position #17741 and one (1) Administrative Services Assistant III- Project (APT1) position #17617 and incumbents into the Merit system class, Deputy Public Defender III (25TB) at salary level JD5 2146 (\$12,078.99-14,682.09) and Administrative Services Assistant III (APTA) at salary level ZB5 1631 (\$6,812.18 - 8,280.25) in the Public Defender's Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [ ] Day following Board Action.
[X] 7/1/2022(Date)
Amanda Monson 6/13/2022
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

[X] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other: \_\_\_\_\_
DATE 6/15/2022
Paul Reyes
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [ ] XXX
DATE 06-21-2022
BY Monica Nino, Clerk of the Board of Supervisors and County Administrator

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: