

POSITION ADJUSTMENT REQUEST

C.47

NO. 25973
DATE 5/27/2022

Department Human Resources
Department No./ Budget Unit No. 35 Org No. 1351 Agency No. 05

Action Requested: Reallocate the salaries for the following unrepresented classification from 7-step salary plan and grades to 5 steps: (AGNA) B85 1080 from (((\$8,195.09 - \$10,982.21) to (\$9661.82-\$11,744.00), (AGDE) B85 1821 from (\$8504.48-\$11,396.82) to \$10,386.17-\$12,624.45), (AGD4) B85 1006 (\$10,344.87-\$13,863.12), and ADB1 B85 2091 (\$10,746.28-\$14,401.03). Place employees and adjust anniversary dates per the attached list.

Proposed Effective Date: 7/1/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$57,165.00 Net County Cost \$57,165.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 69% General Fund, 31% Benefits Admin Fee

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Tina Pruet
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Timothy Ewell 6/13/2022
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 5/27/2022

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Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[x] 7/1/2022(Date)

Tina Pruet 5/27/22
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 6/13/2022

[x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Timothy Ewell
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 06-21-2022

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

Employee Number	Job Code	Step in New Range	Anniversary Date
88256	AGNA	4	no change
88327	AGNA	4	no change
82358	AGNA	4	reset to 7/1/23
87786	AGNA	1	no change
71979	AGDE	4	no change
72237	AGDE	4	no change
86303	AGD4	4	no change
90956	AGD4	1	reset to 7/1/23