POSITION ADJUSTMENT REQUEST

NO. 25958
DATE 5/17/2022

Department No./
Department Department of Information Technology   Budget Unit No. 0147 Org No. 1060 Agency No. 03

Action Requested: Cancel two (2) Systems Software Analyst II (LWVA), pos. 57 and 70 and add two (2) Information Systems Manager II (LTNB).

Proposed Effective Date: 6/1/2022

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: $0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost $55,668.00   Net County Cost $0.00
Total this FY $4,639.00   N.C.C. this FY $0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT   100% Charges to Departments

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Sarah Bunnell

_____
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel   5/25/2022

_____   _____
Deputy County Administrator   Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS   DATE 5/26/2022
Add two (2) Information Systems Manager II (LTNB) (represented) at Salary Plan and Grade ZA55 2031 ($10,122 - $12,304) and cancel two (2) System Software Analyst II (LWVA) (represented) position no. 0057 and 0070 at Salary Plan and Grade ZB5 1884 ($8,751 - $11,727) in the Department of Information Technology.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
              ☐ _____(Date)   Amanda Monson   5/26/2022

_____   _____
(for) Director of Human Resources   Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE   6/13/2022
☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources   Timothy M. Ewell
☐ Other: _____

_____
(for) County Administrator

BOARD OF SUPERVISORS ACTION: Monica Nino, Clerk of the Board of Supervisors
Adjustment is APPROVED ☒   DISAPPROVEDXXXXX   and County Administrator

DATE 06-21-2022   BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

P300 (M347) Rev 3/15/01