

POSITION ADJUSTMENT REQUEST

C.42

NO. 25968
DATE 5/16/2022

Department Public Defender
Department No./ Budget Unit No. 0243 Org No. 2917 Agency No. 43
Action Requested: Add one (1) Client Services Specialist (26SC) (represented) position at Salary Plan and Grade QV5 1521 (\$6,110.63 - \$7,427.51) to the Public Defender's Office.

Proposed Effective Date: 07/01/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No [x]

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$141,612.00 Net County Cost _____

Total this FY _____ N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Erica Ellis Zielinski
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes 5/31/2022
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 6/3/2022
Add one (1) Public Defender Client Services Specialist (26SC) (represented) position at Salary Plan and Grade QV5 1521 (\$6,110.63 - \$7,427.51) in the Public Defender's Office for the Youth Early Intervention Partnership (YIEP).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.
[x] 7/1/2022 (Date)

Amanda Monson 6/3/2022
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 6/15/2022
[x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____
Paul Reyes
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED [x] DISAPPROVED [] XXXX

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 06-21-2022

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: