

POSITION ADJUSTMENT REQUEST

C.39

NO. 25864
DATE 12/15/2021

Department Animal Services
Department No./ Budget Unit No. 0366 Org No. 3336 Agency No. 36

Action Requested: ADOPT Position Adjustment Resolution No. 25864 to reallocate the classification of Chief of Shelter Medicine - Exempt (BKD1) from salary plan and grade level B85-1957 (\$9,413-11,441) to B85-1958 (\$11,023-13,399) and the classification of Registered Veterinary Technician (BKVA) from salary plan and grade level QA5-1116 (\$4,090-5,755) to QA5-1117 (\$4,734-5,755) on the salary schedule.

Proposed Effective Date:

Classification Questionnaire attached: Yes [] No [X] / Cost is within Department's budget: Yes [] No [X]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$230,932.00 Net County Cost \$62,122.00
Total this FY \$230,032.00 N.C.C. this FY \$62,122.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 33% User Fees, 33% City Revenues, 33% County General

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Beth Ward

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

12/15/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 6/14/2022

Reallocate the salary of Chief of Shelter Medicine - Exempt (BKD1) (represented) from salary plan and grade level B85 1957 (\$9,413-11,441) to B85 1958 (\$11,023-13,399) and the classification of Registered Veterinary Technician (BKVA) from salary plan and grade level QA5 1116 (\$4,090-5,755) to QA5 1117 (\$4,734-5,755) on the salary schedule.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [X] Day following Board Action. [] (Date)

Nancy Phetdaravanh

6/14/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

6/16/2022

[X] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [X] DISAPPROVED []

BY

DATE 06-21-2022

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows: