

POSITION ADJUSTMENT REQUEST

C.45

NO. 25953
DATE 5/12/2022

Department Conservation and Development
Department No./ Budget Unit No. 0280 Org No. 2638 Agency No. 38

Action Requested: Reassign the Principal Planner - Level B (5AHE) position #16299 and its incumbent from the Economic Dev/Sustainability Department 0591 and the Planner III (5ATA) position #11615 and its incumbent from Energy Efficiency Progs Department 0285 to 2638 (Sustainability) in the Department of Conservation and Development 0280.

Proposed Effective Date: 6/1/2022

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT NA

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

John Kopchik

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Julie Enea

5/19/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/20/2022

Reassign one (1) Principal Planner - Level B (5AHE) (represented) position #16299 at salary plan & grade ZA2 2020 (\$10,315.79-\$11,386.70) and its incumbent from the Econ Dev/Sustainability Dept 0591 and one (1) Planner III (5ATA) (represented) position #11615 at salary plan & grade ZA5 1694 (\$7,250.65-\$8,813.21) and its incumbent from the Energy Efficiency Progs Dept 0285 to 2638 (Sustainability) in the Department of Conservation & Develop.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action.

[x] 6/1/2022(Date)

Carol Berger

5/20/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

5/19/2022

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

/s/ Julie Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 06-07-2022

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: