

POSITION ADJUSTMENT REQUEST

NO. 25935
DATE 4/15/2022Department Employment and Human Services

Department No./

Budget Unit No. 0586 Org No. 0586 Agency No. 19

Action Requested: Reassign one (1) vacant Program/Project Coordinator (APHA) position (#18589) from Dept. # 0501 to Dept. # 0586.

Proposed Effective Date: 5/3/2022Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00Net County Cost \$9,844.00Total this FY \$0.00N.C.C. this FY (\$1,641.00)SOURCE OF FUNDING TO OFFSET ADJUSTMENT (100% Local Revenue. Non-County Fund)Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Reni Radeva 4/15/2022

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara DeLaney

4/25/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/3/2022

Reassign one (1) vacant Program and Project Coordinator (APHA) position #18589 from Department 0501 (Administrative Services Bureau) to Department 0586 (Contra Costa Alliance to End Abuse) in the Employment and Human Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Brighton Bohnenkamp

5/3/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 5/11/2022☒ Approve Recommendation of Director of Human Resources☐ Disapprove Recommendation of Director of Human Resources☐ Other: _____

/s/ Julie Enea for L. DeLaney

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒ XXXMonica Nino, Clerk of the Board of Supervisors
and County AdministratorDATE 05-17-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: