

POSITION ADJUSTMENT REQUEST

NO. 25949DATE 5/5/2022Department Various

Department No./

Budget Unit No. _____ Org No. _____ Agency No. _____

Action Requested: Reallocate (ARTA) on the salary schedule from plan and grade B85 1631 to plan and grade B85 1138, add 2 steps for a 9-step range (\$7,079-\$10,459.25); leave all employees in the step that equals current compensation rate; reallocate the salary for (APFB) & (APG1) salary plan and grade B85 1876 to (\$9,551.58-\$11,610.00), reallocate salary for (APG2) salary plan and grade B8 1877 (\$10,567-\$12,845).

Proposed Effective Date: 5/18/2022Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$102,692.00

Net County Cost _____

Total this FY \$28,696.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Various Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Tina Pruett

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

5/10/2022

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 5/1/2022

Reallocate (ARTA) (unrepresented) on the salary schedule from plan and grade B85 1631 to plan and grade B85 1138, add two steps for a 9-step range (\$7,079-\$10,459.25); leave all employees in the step that equals current compensation rate; reallocate the salary for (APFB) and (APG1) salary plan and grade B85 1876 to (\$9,551.58-\$11,610.00), reallocate salary for (APG2) salary plan and grade B85 1877 to (\$10,567-\$12,845.)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

Tina Pruett

5/5/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐ XXXXXXXXXXXXXXXXMonica Nino, Clerk of the Board of Supervisors
and County AdministratorDATE 05-17-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
 Adjust class(es) / position(s) as follows: