

POSITION ADJUSTMENT REQUEST

C.15

NO. 25922
DATE 3/30/22Department Risk Management Department No./
Budget Unit No. 0150 Org No. 1505 Agency No. 02
Action Requested: Add one (1) Workers Compensation Claims Adjuster I in Risk Management.Proposed Effective Date: 4/26/2022Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$105,119.00 Net County Cost \$0.00Total this FY \$17,520.00 N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT Reduction in contract costsDepartment must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Karen Caoile

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

3/30/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 4/20/2022

Add one (1) Workers' Compensation Claims Adjuster I (AJWJ) (represented) at salary plan and grade ZB5-1423 (\$5,544.27 - \$6,739.09) in the Risk Management Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

Carol Berger

4/20/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐
- Approve Recommendation of Director of Human Resources
-
- ☐
- Disapprove Recommendation of Director of Human Resources
-
- ☐
- Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☒Monica Nino, Clerk of the Board of Supervisors
and County AdministratorDATE 05-03-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: