

POSITION ADJUSTMENT REQUEST

NO. 25853
DATE 11/17/2021

Department Agriculture

Department No./
Budget Unit No. 0335 Org No. 3300 Agency No. 33

Action Requested: Reallocate the salary of the unrepresented and exempt classification of the Assistant Agricultural Commissioner and Sealer of Weights and Measures (BAB1) from salary plan and grade level B85 1923 (\$9,099.47 - \$11,060.46) to salary plan and grade level B85-1923 (\$9,508.95 - \$11,558.19).

Proposed Effective Date: _____

Classification Questionnaire attached: Yes [] No [] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$8,000.00 Net County Cost \$8,000.00
Total this FY \$2,000.00 N.C.C. this FY \$2,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT _____

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Matthew Slattengren

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

12/3/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 3/21/2022

Reallocate the salary of the unrepresented and exempt classification of the Assistant Agricultural Commissioner and Sealer of Weights and Measures (BAB1) from salary plan and grade level B85 1923 (\$9,099.47 - \$11,060.46) to salary plan and grade level B85-1923 (\$9508.947 - \$11558.185).

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[] (Date)

Carol Berger

3/22/2022

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 04-26-2022

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

Complete a Salary Study for the Position Assistant Agricultural Commissioner