

# POSITION ADJUSTMENT REQUEST

C.22

NO. **25870**DATE 1/6/22

Department Department of Information Technology Department No. /  
Budget Unit No. 0147 Org No. 1050 Agency No.     

Action Requested: Add one (1) Assistant Chief Information Officer-Exempt (LTB1) position and appoint the incumbent in position no. 17614 to this position; cancel one (1) Chief IT Security Officer-Exempt (LWS1) position, abolish the class; and reallocate the salary of the Assistant Chief Information Officer-Exempt on the salary schedule.

Proposed Effective Date:     Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request:     

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$80,868.00Net County Cost \$0.00Total this FY \$26,956.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% User Departments

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Marc Shorr

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

1/6/2022

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/7/2022

Add one (1) Assistant Chief Information Officer-Exempt (LTB1) position and appoint the incumbent in position no. 17614 to this position; cancel one (1) Chief IT Security Officer-Exempt (LWS1) position and abolish the class; and reallocate the salary of the Assistant Chief Information Officer-Exempt (LTB1) at salary plan and grade B85 2265 (\$15,090 - \$18,343)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ (Date)

Carol Berger

1/7/2022

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE     

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other:

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐Monica Nino, Clerk of the Board of Supervisors  
and County AdministratorDATE 01-18-2022BY     

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: