

POSITION ADJUSTMENT REQUEST

C.21

NO. 25877DATE 1/5/2022Department Public Works

Department No./

Budget Unit No. 0841 Org No. 4841 Agency No. 65

Action Requested: ADOPT Position Adjustment Resolution No. 25877 to reallocate the salary of the classification of Director of Airports (9BD1) (unrepresented) from salary plan and grade B85 2071 (\$126,426 - \$153,672) to salary plan and grade B85 2215 (\$145,800 - \$177,221) in the Public Works Department – Airport Division.

Proposed Effective Date: _____

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost 38620Net County Cost 0Total this FY 16092N.C.C. this FY 0SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Airport Enterprise funds.

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Brian M. Balbas

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

1/7/22

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/11/2022

Reallocate the salary of the Director of Airports (9BD1) (unrepresented) classification

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

Amber Lytle

1/10/22

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐Monica Nino Clerk of the Board of Supervisors
and County AdministratorDATE 01-18-2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: