

POSITION ADJUSTMENT REQUEST

KC.42

NO. 25868
DATE 12/22/2021Department Public Works DepartmentDepartment No./
Budget Unit No. 0079 Org No. 4031 Agency No. A65

Action Requested: ADOPT Position Resolution No. 25868 to Establish the new classification of Public Works Facilities Superintendent (GFDA) (represented) at Salary Plan and Grade ZA5 1006 (\$10,190 - \$12,386) and Reclassify one Facilities Maintenance Manager (GFDG) (represented) position #1820, and its incumbent, to the new Public Works Facilities Superintendent (GFDA) classification in the Public Works Department.

Proposed Effective Date: 1/11/22Classification Questionnaire attached: Yes ☐ No ☐ / Cost is within Department's budget: Yes ☐ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$18,055.00

Net County Cost _____

Total this FY \$9,028.00

N.C.C. this FY _____

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Building Occupancy

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Brian M. Balbas

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L. Strobel

12/29/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/29/2021

Establish the new classification of Public Works Facilities Superintendent (GFDA) (represented) at Salary Plan and Grade ZA5 1006 (\$10,190 - \$12,386) and reclassify one Facilities Maintenance Manager (GFDG) (represented) position #1820, and its incumbent, to the new Public Works Facilities Superintendent (GFDA) classification in the Public Works Department

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____ (Date)

Amber Lytle

12/29/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ ~~DISAPPROVED~~ ☐ xxxMonica Nino, Clerk of the Board of Supervisors
and County AdministratorDATE January 11 2022BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: