

CALENDAR FOR THE BOARD OF DIRECTORS  
**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT**  
BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET  
MARTINEZ, CALIFORNIA 94553-1229

DIANE BURGIS, *CHAIR*  
FEDERAL D. GLOVER, *VICE CHAIR*  
JOHN GIOIA  
CANDACE ANDERSEN  
KAREN MITCHOFF

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075  
LEWIS T. BROSCARD III, FIRE CHIEF

**To slow the spread of COVID-19, the Health Officer's Shelter Order of December 16, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the Board of Supervisors meeting will be accessible via television and live-streaming to all members of the public as permitted by the Governor's Executive Order N29-20. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).**

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-251-2949** FOLLOWED BY THE ACCESS CODE **1672589#**. To indicate you wish to speak on an agenda item, please push "#2" on your phone.

All telephone callers will be limited to two (2) minutes apiece. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

**SPECIAL MEETING**  
**ANNOTATED AGENDA & MINUTES**  
**March 9, 2021**

**\*\*\*NOTE TIME CHANGE\*\*\***

Present: Director John Gioia; Director Candace Andersen; Director Diane Burgis; Director Karen Mitchoff;  
Director Federal D. Glover

Staff Present: Monica Nino, County Administrator  
Lewis Broschard, Fire Chief  
Sharon Anderson, County Counsel

**11:00 A.M.** Convene and call to order.

**CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.6 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

**DISCUSSION ITEMS**

D. 1 CONSIDER Consent Items previously removed.

**There were no consent items removed for discussion.**

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

**There were no requests to speak at public comment.**

**D.3** CONSIDER accepting a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

**D.4** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis T. Broschard III, Fire Chief)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

**CONSENT ITEMS**

**C.1** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute Amendment No. 2 to the Consulting Services Agreement with RRM Design Group, effective March 9, 2021, to provide architectural services for Fire Station No. 9 in Pacheco and Fire Station No. 86 in Bay Point. (100% Lease Revenue Bonds)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.2** APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to American Medical Response West in the amount of \$1,558 for paramedic staffing of COVID-19 vaccination clinics in December 2020 and January 2021. (100% Federal)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.3** AUTHORIZE the Fire Chief, or designee, to execute Amendment One to the Air Ambulance Agreement with REACH Air Medical Services, LLC, to include certain operational changes including provisions to compensate REACH for responses to certain Cal OES or Cal Fire incidents and for fire and rescue responses when an annual maximum amount of flight time is reached, and for REACH to reimburse the District for costs of providing a Medical Director for the program and for additional training hours of District personnel. (No fiscal impact)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.4** APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the U.S. Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Grants Program in an amount not to exceed \$867,000 for the purchase of a heavy rescue wrecker. (90% Federal, 10% District match)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.5** APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in an amount not to exceed \$572,744 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports in the fourth quarter of 2020. (100% CCCFPD EMS Transport Fund)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

- C.6** APPROVE the conveyance of Offers of Dedications to Contra Costa County in connection with the New Fire Station 86 (Bay Point) Project and land use permit LP19-2014, as recommended by the Fire Chief. (No Cost)

AYE: Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Karen Mitchoff, Director Federal D. Glover

## GENERAL INFORMATION

The Board meets in its capacity as the Board of Directors of the Contra Costa County Fire Protection District pursuant to Ordinance Code Section 24-2.402. Persons who wish to address the Board of Directors should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours. All matters listed under CONSENT ITEMS are considered by the Board of Directors to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Commission votes on the motion to adopt. Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Directors can be submitted to the office of the Clerk of the Board via mail: Contra Costa County Fire Protection District Board of Directors, 1025 Escobar Street first floor, Martinez, CA 94553; by fax: 925-655-2006.

The District will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk, First Floor. Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements. Applications for personal subscriptions to the Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 655-2000. The Board of Directors' agenda and meeting materials are available for inspection at least 96 hours prior to each meeting at the Office of the Clerk of the Board, 1025 Escobar Street, First floor, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

[www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us)

## **ADVISORY COMMISSION**

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, April 12, 2021, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.**

## **Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):**

The Contra Costa County Fire Protection District has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

**AB** Assembly Bill  
**ABAG** Association of Bay Area Governments  
**ACA** Assembly Constitutional Amendment  
**ADA** Americans with Disabilities Act of 1990  
**AFSCME** American Federation of State County and Municipal Employees  
**ARRA** American Recovery & Reinvestment Act of 2009  
**BAAQMD** Bay Area Air Quality Management District  
**BART** Bay Area Rapid Transit District  
**BayRICS** Bay Area Regional Interoperable Communications System  
**BGO** Better Government Ordinance  
**BOC** Board of Commissioners  
**CALTRANS** California Department of Transportation  
**CAER** Community Awareness Emergency Response  
**CAL-EMA** California Emergency Management Agency  
**CAO** County Administrative Officer or Office  
**CCE** Community Choice Energy  
**CBC** California Building Code  
**CCCFPD (ConFire)** Contra Costa County Fire Protection District  
**CCHP** Contra Costa Health Plan  
**CCTA** Contra Costa Transportation Authority  
**CCRMC** Contra Costa Regional Medical Center  
**CCWD** Contra Costa Water District  
**CFC** California Fire Code  
**CFDA** Catalog of Federal Domestic Assistance  
**CEQA** California Environmental Quality Act  
**CIO** Chief Information Officer  
**COLA** Cost of living adjustment  
**ConFire (CCCFPD)** Contra Costa County Fire Protection District  
**CPA** Certified Public Accountant  
**CPF** – California Professional Firefighters  
**CPI** Consumer Price Index  
**CSA** County Service Area  
**CSAC** California State Association of Counties  
**CTC** California Transportation Commission  
**dba** doing business as  
**EBMUD** East Bay Municipal Utility District  
**ECCFPD** East Contra Costa Fire Protection District  
**EIR** Environmental Impact Report  
**EIS** Environmental Impact Statement  
**EMCC** Emergency Medical Care Committee

**EMS** Emergency Medical Services  
**et al.** et alii (and others)  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**FTE** Full Time Equivalent  
**FY** Fiscal Year  
**GIS** Geographic Information System  
**HCD** (State Dept of) Housing & Community Development  
**HHS** (State Dept of ) Health and Human Services  
**HOV** High Occupancy Vehicle  
**HR** Human Resources  
**HUD** United States Department of Housing and Urban Development  
**IAFF** International Association of Firefighters  
**ICC** International Code Council  
**IFC** International Fire Code  
**Inc.** Incorporated  
**IOC** Internal Operations Committee  
**ISO** Industrial Safety Ordinance  
**JPA** Joint (exercise of) Powers Authority or Agreement  
**Lamorinda** Lafayette-Moraga-Orinda Area  
**LAFCo** Local Agency Formation Commission  
**LLC** Limited Liability Company  
**LLP** Limited Liability Partnership  
**Local 1** Public Employees Union Local 1  
**Local 1230** Contra Costa County Professional Firefighters Local 1230  
**MAC** Municipal Advisory Council  
**MBE** Minority Business Enterprise  
**MIS** Management Information System  
**MOE** Maintenance of Effort  
**MOU** Memorandum of Understanding  
**MTC** Metropolitan Transportation Commission  
**NACo** National Association of Counties  
**NEPA** National Environmental Policy Act  
**NFPA** National Fire Protection Association  
**OES-EOC** Office of Emergency Services-Emergency Operations Center  
**OPEB** Other Post Employment Benefits  
**OSHA** Occupational Safety and Health Administration  
**PACE** Property Assessed Clean Energy  
**PARS** Public Agencies Retirement Services  
**PEPRA** Public Employees Pension Reform Act  
**RFI** Request For Information  
**RFP** Request For Proposal  
**RFQ** Request For Qualifications  
**SB** Senate Bill  
**SBE** Small Business Enterprise  
**SEIU** Service Employees International Union  
**SUASI** Super Urban Area Security Initiative  
**SWAT** Southwest Area Transportation Committee

**TRANSPAC** Transportation Partnership & Cooperation (Central)

**TRANSPLAN** Transportation Planning Committee (East County)

**TRE** or **TTE** Trustee

**TWIC** Transportation, Water and Infrastructure Committee

**UASI** Urban Area Security Initiative

**UCOA** United Chief Officers Association

**vs.** versus (against)

**WAN** Wide Area Network

**WBE** Women Business Enterprise

**WCCTAC** West Contra Costa Transportation Advisory Committee



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: Update on Fire Station Construction Projects - March 9, 2021

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**RECOMMENDATION(S):**

ACCEPT a report from the Fire Chief providing a status summary for Contra Costa County Fire Protection District fire station construction projects.

**FISCAL IMPACT:**

Status report only. No fiscal impact.

**BACKGROUND:**

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of District fire station construction projects.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
Candace Andersen,  
Director  
Diane Burgis, Director  
Karen Mitchoff, Director  
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire Chief (925) 941-3300 x1101

By: June McHuen, Deputy

cc:



ATTACHMENTS

Construction Projects Update - March 9, 2021



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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March 9, 2021

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Update on Fire Station Construction Projects

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- Fire Station 86 – Bay Point

Following the January contract award, the project team held a kick off meeting. After the final utility placements, the project is anticipated to begin in March. The groundbreaking ceremony is scheduled for April 9, 2021, at 2 p.m.



PERSPECTIVE SKETCH - ENTRY

- Fire Station 70 – San Pablo

Construction is in the final phases with punch list items currently being identified and addressed. We will celebrate the opening with a small, invitation only, COVID appropriate, ribbon cutting event on April 13, 2021, at 3 p.m.

- Fire Station 9 – Pacheco

Progress with this site has slowed as we work through drainage challenges and potential FAA approvals for an alternate site. All options are being pursued. A more detailed update should be available in the coming months.



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard, III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: Fire Chief's Report - March 9, 2021

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**RECOMMENDATION(S):**

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

At the request of the Contra Costa County Fire Board of Directors, the Fire Chief is providing a report on the status and progress of the various District initiatives.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
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Federal D. Glover, Director

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ATTESTED: March 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire  
Chief (925) 941-3300

By: June McHuen, Deputy

cc:

CLERK'S ADDENDUM

ATTACHMENTS

Fire Chief's March Report



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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March 9, 2021

TO: Board of Directors

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

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- Antioch Drive-By Shooting Incident. A Con Fire firefighter and an AMR paramedic were both struck by gunfire at the scene of an EMS call on Saturday evening, February 20, in Antioch. The firefighter was struck in the foot and the medic in the leg. They were both transported to local hospitals in stable condition, and neither injury was life-threatening. Both first responders were released from the hospital on February 21 and were recuperating at home as of the end of last month.

The incident was an EMS call, originally reported to dispatch at 8:53 p.m., for a male patient with abdominal pain. Shots were reported by the Con Fire unit, at 9:08 p.m., shortly after firefighters and medics arrived on scene.

In spite of the very fortunate outcomes in both cases, this was a very serious incident that we are not ignoring. We are conducting an After Action Review to address the incident, including a review of existing policies and protocols to identify any changes that may be warranted.

The incident was initially investigated by Antioch PD, with the Contra Costa County Sheriff taking the lead investigative role on February 21. The Sheriff announced a suspect had been arrested on Sunday morning in Richmond. The suspect was taken into custody following a pursuit from the scene in Antioch.

The suspect has been publicly identified as 26-year-old Darryon Williams of Stockton. After being interviewed by detectives, Williams was booked into the Martinez Detention Facility on one count of murder and eleven counts of attempted murder. At the end of February, he was being held in lieu of bail of approximately \$11 million.

- Evacuation Planning. The County Fire Chiefs were awarded a \$300,000 Urban Areas Security Initiative (UASI) grant that was funded late last year. The procurement process is wrapping up, and a firm was selected to provide a countywide evacuation planning and operational software system. This was an item of interest in Grand Jury Report No. 2007 issued in 2020. Implementation is expected in July 2021.

- Fire Station 4 Update. The District continues to prepare for the reopening of Fire Station 4 in unincorporated Walnut Creek as part of our overall Great Recession recovery planning. Staffing of the station is planned for July 2022 which coincides with the elimination of debt service on our pension obligation bonds. Several logistical and facilities-related issues will need to be addressed over the next year as we prepare to reopen the station. It is anticipated overall engine response times will be reduced by an average of three to four minutes to the immediate area once the station is reopened.
- COVID-19 Vaccination Update. Efforts to vaccinate our employees continue as we begin to see benefits surrounding return-to-work protocols for fully vaccinated employees.

As the fire Operational Area Coordinator for Contra Costa County, the District's efforts to support County Health's request for fire-hosted vaccination clinics continues. Clinics in east, west, and south county are being supported by firefighters, as well as those from all other fire agencies, the Office of the Sheriff, Brentwood PD, Los Medanos Community College Police, Hercules PD, CERT teams, County Medical Reserve Corps, and other agencies. Last week, we began to increase doses administered, from 500 per day to 1,000 per day, with a reduced number of total clinics and are prepared to expand the number of clinics as the situation warrants. The District is also engaged with County Health in planning for potential large scale vaccination sites.

In February, the Fire District received approval from the State to operate a standalone vaccine clinic. We have procured an appropriate refrigeration unit, and all elements are in place to function as a separate and distinct clinic which would allow the District to order and receive vaccination directly from the supply chain. We do not currently plan to initiate this effort as the need to operate a standalone clinic is not necessary at this time, but, having received approval from the State, we have the option and flexibility to do so in the future.

- Fire District Annexation Study Update. Phase II of this study continues with a rough draft and initial findings expected in April. Stakeholder interviews are taking place in March. As we progress, we anticipate additional stakeholder briefings and a number of public outreach activities for Con Fire and the other jurisdictions involved.
- Operations Updates. Hoist training resumed for Con Air 1's pilots in late February. The new estimate for completion of training is mid-April. An FAA issue has surfaced that may alter our initial hoist mission configuration. This issue requires administrative work to find a resolution but does not affect our ability to provide initial hoist training or impact our go-live date.

A number of recent incidents, including a 10-rail-car incident at a local refinery, kept the HazMat crew busy in February. In the refinery incident, our crews made entry into the scene and secured a leaking valve.

Our new HazMat apparatus is on site and being equipped. It should be inspected and inventoried by the state for OES typing in April after which it will go in service as our primary response unit. The OES apparatus we currently use for responses will be moved to reserve status for distant county OES responses or as an in-county back up.

Our HazMat team participated in the BAY EX 2021 training that took place in Antioch and Vallejo last month. They worked alongside specialized units from the FBI and National Guard. The training focused on threats from chemical, biological, nuclear, radiological, and explosives. Follow-up training will occur in April at MOTCO in Concord.

The recruitment and on-boarding process began last month for the 2021 Fire Control Worker program to staff our hand crew. A total of 84 interested candidates were interviewed for up to 24 positions. The estimated start date for this year's program is May 1.

- Alliance Ambulance Staffing. Alliance EMTs have been assigned to the FEMA Oakland Coliseum site to assist with vaccination efforts there.

The Commission on Accreditation of Ambulance Services (CAAS) conferred another three-year accreditation on our emergency ambulance system.

Congratulations to our EMS Division and our Alliance partner!

- Fire Prevention Updates. In February, the District formally launched the Firewise USA® program districtwide. This is a national program that helps neighbors work together with their local fire jurisdiction to protect their communities from wildfire danger. It is administered by the Community Risk Reduction Unit of the Fire Prevention Bureau.

The Firewise USA® recognition program provides a collaborative framework to help neighbors in a geographic area get organized, find direction, and take action to increase the fire resistance of their homes and community; and to reduce wildfire risks at the local level.

Across our District, numerous communities face heightened wildfire danger due to terrain, vegetation, and local evacuation route conditions. Firewise USA® is a perfect complement to our many safety initiatives and a powerful tool for better protecting at-risk communities.

Two new fire inspectors started last month and are assigned to the Engineering Unit where they will be working on new construction plan intake and reviewing plans for approval. Three additional fire inspectors are expected to be hired this month to fill Code Enforcement vacancies.

- Communications Update. Since the universal power supply (UPS) failure at the Contra Costa Regional Fire Communications Center (CCRFCC), on January 24, we

have temporarily replaced one of the two older units. Two brand new units were ordered for future installation.

The Deputy Fire Chief and the new Assistant Fire Chief of Communications are working with County staff to expedite the design and eventual contracting of a major remodel to the CCRFCC. It is anticipated that we will repurpose our former administrative offices on Geary Road to relocate and accommodate the CCRFCC.

Information Systems staff are working on several projects including full implementation of Everbridge mass text notifications, CAD interfaces, and filling current staff vacancies.

- Training and Safety Updates. In February, the Training and Safety Division was very busy providing multiple hosted courses including All Hazards Incident Command, Basic Air Operations, Safety Officer, Advanced Drone Operations, Crew/Engine Boss, and Wildland Urban Interface Operations training.

Our training captains, mechanics, and engineer's cadre provided all probationary firefighters from Academies 54 and 55 with a 24-hour Apparatus Driver/Operator Training Course.

The District's Health and Wellness program continues to grow and provide expanding services to Con Fire personnel. In addition to providing a location for conduct of firefighter physicals and training, the wellness facility in our former fire prevention offices in Pittsburg is equipped with a variety of physical fitness equipment and is staffed by a physical therapist one day per week. The physical therapy evaluation and treatment program is off to an impressive start and will provide another valuable source of support for the organization.

Congratulations to our Academy 55 firefighter/paramedics on the successful completion of their 10-month probationary training!

- Apparatus Update. We took delivery of two Pierce Type I fire engines in January, and they were placed in service last month at Fire Stations No. 5 in Pleasant Hill and No. 10 in Concord. This delivery continues the ongoing effort at replacing older apparatus and maintaining compliance with NFPA standards for taking aging apparatus out of frontline service. One replaced fire engine is a 2002 model with 180,000 miles that the District will surplus; and the other is a 2007 model that will be retained as a spare unit.





Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: March 9, 2021

Subject: Amendment No. 2 to Consulting Services Agreement for Architectural Services for New Fire Stations No. 9 (Pacheco) and No. 86 (Bay Point)

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute Amendment No. 2 to the Consulting Services Agreement with RRM Design Group, effective March 9, 2021, to increase the payment limit by \$60,000, to a new payment limit of \$1,300,000, to update the project personnel and billing rates to provide architectural services for Fire Station No. 9 in Pacheco and Fire Station No. 86 in Bay Point.

**FISCAL IMPACT:**

This project will be financed by lease revenue bonds, approved by the Board on December 15, 2020. The debt service for these bonds will be paid over a 20 year period by a combination of revenue from development impact fees and the Contra Costa County Fire Protection District general operating fund.

**BACKGROUND:**

In 2016, the Fire District (District) initiated the process for the design of replacement facilities for Fire Station No. 9 in Pacheco and Fire Station 86 in Bay Point.

The new fire stations will be built to include modern seismic standards, will meet the current ADA requirements, and will have the ability

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
 Candace Andersen,  
 Director  
 Diane Burgis, Director  
 Karen Mitchoff, Director  
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy Fire  
 Chief (925) 941-3300 x1101

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

to support modern equipment and apparatus. The stations will be built to provide protection for the community for the next fifty years and will allow for the facility to provide personnel with components, systems, and features found in modern fire stations.

On January 16, 2018, the Board of Supervisors approved a Consulting Services Agreement with RRM Design Group, in the amount of \$940,000, which terminated on December 12, 2020.

On July 23, 2019, the Board of Supervisors approved Amendment No. 1 with RRM Design Group, in the amount of \$1,240,000, which terminates December 12, 2021.

As RRM Design Group is familiar with the project, design, and construction of these projects, it is recommended that the contract amendment be awarded at this time.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, certain architectural services performed by RRM Design Group will not be completed, and the quality of delivery of the project will be negatively impacted.



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: Vaccination Clinic Personnel Payment to American Medical Response

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to American Medical Response West in the amount of \$1,558 for paramedic staffing of COVID-19 vaccination clinics in December 2020 and January 2021.

**FISCAL IMPACT:**

Federal Emergency Management Agency (FEMA) will provide reimbursement for vaccination distribution and administration, at a 100% cost share until Sept. 30, 2021.

**BACKGROUND:**

The State of California and Contra Costa County Health Services Department requested the fire service's support to significantly expand delivery capacity of the COVID-19 vaccine. The Contra Costa County Fire Protection District (District), along with all of the fire agencies within the County and American Medical Response West (AMR), operated vaccination clinics to distribute COVID-19 vaccines in the County. In December 2020 and January 2021, the vaccine was offered to first responders. Clinics serving the general public began in February 2021.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
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Director  
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Federal D. Glover, Director

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ATTESTED: March 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Terry Carey, Assistant Chief  
925-941-3300

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

The District will pay AMR for the cost of their personnel used in the clinics. The District will then request reimbursement, through Contra Costa County, from FEMA. This request is for the cost of AMR staffing for December 2020 and January 2021.

ATTACHMENTS

Dec 2020 invoice

Jan 2021 invoice



# INVOICE

**PAYABLE TO:**

American Medical Response West  
2400 Bisso Lane  
Concord, CA 94520

DATE: February 19, 2021

AMR INVOICE #: CCCFPD-VAXCLNC12-2020

REFERENCE: December 2020 Vacc. Clinic Staff

**BILL TO:**

Contra Costa County Fire Protection District  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520  
Attn.: Jackie Lorrekovich

DESCRIPTION	Date	HOURS	Rate	TOTAL
Paramedic Standby	12/28/2020	10.75	\$72.45	\$ 778.84
Paramedic Vaccinator	N/A	-	\$72.45	
Paramedic Trainer	N/A	-	\$72.45	
EMT Vaccinator	N/A		\$42.00	
Ambulance	N/A	-	\$40.50	\$ -
<b>TOTAL</b>				<b>\$ 778.84</b>

\_\_\_\_\_  
Chad Newland, Regional Director

2/19/2021  
Date

For inquiries regarding this invoice:  
Chad Newland (209) 548-8084  
[chad.newland@gmr.net](mailto:chad.newland@gmr.net)



## AMBULANCE STRIKE TEAM/MEDICAL TASK FORCE STATE REIMBURSEMENT SCHEDULE

**Effective 03/25/2019**

Entities who provide (or participate as a member of) an Ambulance Strike Team/Medical Task Force in response to a State request shall be reimbursed in accordance to the schedule below. Reimbursement shall be “portal to portal,” that is, from time of dispatch to return to home base.

If the incident is likely to be eligible for FEMA reimbursement, billing for transport or other costs (except as noted) is discouraged as they are covered in the rates below. FEMA will reduce (and potentially delay) reimbursement by any amounts collected through direct billing.

All personnel costs are paid on an hourly basis and no overtime rates shall be applied.

Resource	Hourly Rate <sup>1</sup>	BLS (24 Hr.)	ALS (24 Hr.)	Total BLS (EMT-I + EMT-I)/24 Hr.	Total ALS (EMT-P + EMT-I)/24 Hr.
Ambulance (Vehicle)	40.50	972.00	972.00	972.00	972.00
EMT-I (Per Person)	42.00	1008.00		2016.00	1008.00
EMT-P	72.45		1738.80		1738.80
Per Diem/Person	3.50	84.00	84.00	168.00	168.00
Supplies	10.00/BLS 18.00/ALS	240.00	432.00	240.00	432.00
<b>Cost/Unit/24 Hrs.</b>				<b>\$3396.00</b>	<b>\$4318.80</b>
<b>Leader Cost</b>					
Leader Vehicle <sup>2</sup>	31.00	744.00	744.00	744.00	744.00
AST/MTF Leader	89.50	2148.00	2148.00	2148.00	2148.00
Leader Support Staff <sup>3</sup>		1008.00	1008.00	1008.00	1008.00
Per Diem/Person	3.50	84.00	168.00	168.00	168.00
<b>Cost/Leader/24 Hours</b>			<b>\$4,068.00</b>	<b>\$4,068.00</b>	<b>\$4,068.00</b>
AST/MTF Leader				4068.00	4068.00
Ambulances (5)				16980.00	21594.00
<b>Strike Team, Total Cost</b>				<b>\$21,048.00</b>	<b>\$25,662.00</b>

<sup>1</sup> AST Rates are computed hourly and assessed "portal to portal".

<sup>2</sup> If a DMSU is used as the Leader Vehicle, no vehicle cost shall be assessed. Fuel receipts may be submitted.

<sup>3</sup> While the AST Program does not *require* staff support for the AST Leader, it is highly *recommended*.

At its discretion, the State may allow for an annual increase of up to 3% for the first five years from the effective date. The above rates may also be reviewed in 5 years, or possibly sooner, if necessary. Questions may be directed to: [ASTTraining@EMSA.CA.GOV](mailto:ASTTraining@EMSA.CA.GOV).



# INVOICE

**PAYABLE TO:**

American Medical Response West  
2400 Bisso Lane  
Concord, CA 94520

**DATE:**

February 19, 2021

**AMR INVOICE #:**

CCCFPD-VAXCLNC01-2021

**REFERENCE:**

January 2021 Vacc. Clinic Staff

**BILL TO:**

Contra Costa County Fire Protection District  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520  
Attn.: Jackie Lorrekovich

DESCRIPTION	Date	HOURS	Rate	TOTAL
Paramedic Standby	1/2/2021	10.75	\$72.45	\$ 778.84
Paramedic Vaccinator	N/A	-	\$72.45	
Paramedic Trainer	N/A	-	\$72.45	
EMT Vaccinator	N/A		\$42.00	
Ambulance	N/A	-	\$40.50	\$ -
<b>TOTAL</b>				<b>\$ 778.84</b>

\_\_\_\_\_  
Chad Newland, Regional Director

2/19/2021  
Date

For inquiries regarding this invoice:  
Chad Newland (209) 548-8084  
[chad.newland@gmr.net](mailto:chad.newland@gmr.net)



## AMBULANCE STRIKE TEAM/MEDICAL TASK FORCE STATE REIMBURSEMENT SCHEDULE

**Effective 03/25/2019**

Entities who provide (or participate as a member of) an Ambulance Strike Team/Medical Task Force in response to a State request shall be reimbursed in accordance to the schedule below. Reimbursement shall be “portal to portal,” that is, from time of dispatch to return to home base.

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Ambulance (Vehicle)	40.50	972.00	972.00	972.00	972.00
EMT-I (Per Person)	42.00	1008.00		2016.00	1008.00
EMT-P	72.45		1738.80		1738.80
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Supplies	10.00/BLS 18.00/ALS	240.00	432.00	240.00	432.00
<b>Cost/Unit/24 Hrs.</b>				<b>\$3396.00</b>	<b>\$4318.80</b>
<b>Leader Cost</b>					
Leader Vehicle <sup>2</sup>	31.00	744.00	744.00	744.00	744.00
AST/MTF Leader	89.50	2148.00	2148.00	2148.00	2148.00
Leader Support Staff <sup>3</sup>		1008.00	1008.00	1008.00	1008.00
Per Diem/Person	3.50	84.00	168.00	168.00	168.00
<b>Cost/Leader/24 Hours</b>			<b>\$4,068.00</b>	<b>\$4,068.00</b>	<b>\$4,068.00</b>
AST/MTF Leader				4068.00	4068.00
Ambulances (5)				16980.00	21594.00
<b>Strike Team, Total Cost</b>				<b>\$21,048.00</b>	<b>\$25,662.00</b>

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At its discretion, the State may allow for an annual increase of up to 3% for the first five years from the effective date. The above rates may also be reviewed in 5 years, or possibly sooner, if necessary. Questions may be directed to: [ASTTraining@EMSA.CA.GOV](mailto:ASTTraining@EMSA.CA.GOV).





Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: March 9, 2021

Subject: REACH Contract Amendment

---

**RECOMMENDATION(S):**

Authorize the Fire Chief, or designee, to execute Amendment One to the Air Ambulance Agreement with REACH Air Medical Services, LLC which includes a provision to compensate REACH for responses to certain reimbursable Cal OES and Cal Fire incidents, a provision to reimburse REACH for certain fire and rescue responses when an annual maximum amount of flight time is reached, a provision for REACH to reimburse the District for costs of providing a Medical Director for the program, and a provision for REACH to reimburse the District for additional training hours of District personnel.

**FISCAL IMPACT:**

The amendment is cost neutral. The goal of this program is to provide air ambulance, aerial firefighting, and hoist rescue services in a cost-neutral manner to the District. The provisions of this agreement continue to support a reimbursement of direct expenses incurred by the District. The amendment includes a provision for compensating REACH for exceeding certain additional flight time hours, however it is anticipated those limits will not be reached on an annual basis and costs will not be incurred as a result.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
 Candace Andersen,  
 Director  
 Diane Burgis, Director  
 Karen Mitchoff, Director  
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard III, Fire  
 Chief (925) 941-3300

By: June McHuen, Deputy

cc:

## BACKGROUND:

In March 2019, the District entered into an agreement with REACH Air Medical Services, LLC ("REACH") to work cooperatively to establish a fire and air ambulance program to provide emergency and inter-facility air medical transportation to the residents of Contra Costa County and adjacent areas.

Operations began in September 2019, and much work has been done to increase staffing from one air ambulance to a two-air ambulance operation at Buchanan Field in Concord. Aerial firefighting capacity was introduced in October 2020, and hoist rescue operations will commence in spring 2021.

As a result of the first full year of joint operations of this unique public-private partnership, many lessons were learned and subsequent changes were made as we entered the second year of providing service together.

As a result, the original agreement between the parties needs to be amended to recognize the contractual and financial obligations that have resulted from necessary operational, training, and logistical changes.

The amendment, as proposed, outlines specific operational, staffing, and training responsibilities of both parties for air ambulance, aerial firefighting, and rescue operations. The amendment includes language for the District to provide medical oversight and direction for the program through the District's Medical Director. REACH will compensate the District \$193.50 per hour for services provided under this section.

The amendment adds a new provision for additional training capacity and reimbursement from REACH to the District for personnel in the amount of \$13,282 per month.

The aerial firefighting helicopter was assigned in 2020 to Cal OES-funded pre-positioning incidents. In addition, Cal Fire may choose to hire the District's helicopter for active fire incidents or to provide coverage for the Santa Clara Unit due to their helicopters being unavailable or committed on large incidents. These assignments provide funding of personnel and equipment and this amendment provides a mechanism for the District to reimburse REACH based on actual funds received from Cal OES or directly from Cal Fire for state-funded missions. Additionally, the roles and responsibilities of REACH and the District in support of both Cal OES and Cal Fire is specified within the amended agreement.

A provision for the District to pay REACH for certain non-reimbursable or non-revenue generating flight time is included in this agreement. Excluding flight time attributable to training, such non-reimbursable flight time would generally fall under a search mission where the helicopter was used to assist in locating a stranded person with no medical need, the use of the helicopter for aerial observation of an incident, or the use of the helicopter on local firefighting missions where there is no reimbursement. Up to 90 hours of related flight time on an annual basis is allowed before this provision would apply or costs would be incurred by the District. If the annual threshold was met, the District would pay REACH \$1,750 per hour for each additional hour of aircraft flight time. It is not anticipated the use of the helicopters on such incidents will exceed 90 hours per year.

CONSEQUENCE OF NEGATIVE ACTION:

Certain necessary operational, logistical, and staffing changes will not be able to be implemented to the District's helicopter program.



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: 2020 Assistance to Firefighters Grant - Heavy Rescue Wrecker

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the U.S. Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Grants Program in an amount not to exceed \$867,000 for the purchase of a heavy rescue wrecker.

**FISCAL IMPACT:**

The total grant application would be \$953,000 with a 10% local agency cost sharing requirement. The federal share of the grant would be \$866,363.64 and the District's share would be \$86,636.36. The grant award may be lower than the amount requested and will be for a period of one year from the effective date of award.

**BACKGROUND:**

The Fiscal Year (FY) 2020 Assistance to Firefighters Grant (AFG) Program objectives are to provide critically needed resources to equip and train emergency personnel, enhance efficiencies and support community resilience.

Acquiring a heavy rescue wrecker with a 60 ton crane will enhance and advance an already thriving heavy rescue program. The ability to respond with a piece of apparatus with this capability

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
Candace Andersen,  
Director  
Diane Burgis, Director  
Karen Mitchoff, Director  
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Asst Fire  
Chief (925) 941-3300

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

will greatly increase the options available to rescue crews. Relevant incidents range from motor vehicle collisions requiring disentanglement to responses in industrial and refining facilities located in the County.

A heavy rescue wrecker with a crane could have been used on the 2019 Nu Star petroleum tank farm explosions. This multi day incident and firefight included the explosion and fire of two 8.7 million gallon tanks. Once the fire was brought under control, the Contra Costa County Fire Protection District lacked the heavy equipment necessary to remove the heavy steel walls and lids in order to search for victims and conduct the corresponding fire investigation. The District had to wait for a privately hired contractor to bring in the cranes. According to the USGS the probability of at least one earthquake of magnitude 6.7 or larger in the San Francisco Bay Region is 72 percent, and the probability of at least one earthquake of magnitude 7.0 or larger is 51 percent. An earthquake of this magnitude has the potential to cause multiple building collapses in our jurisdiction. The heavy rescue wrecker can be used to save lives in this urban search and rescue scenario.



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: GEMT QAF Payment to California Department of Health Care Services CY 2020 Q4

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in the amount not to exceed \$572,744 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports provided by the Contra Costa County Fire Protection District in the months of October through December (Quarter 4) of 2020.

**FISCAL IMPACT:**

The Ground Emergency Medical Transportation (GEMT) / Quality Assurance Fee (QAF) program increased the historic base rate of Medi-Cal reimbursement by \$220.80 per transport. The GEMT/QAF program, therefore, increased the per transport reimbursement from the historic base rate of \$118.20 to \$339.00.

To fund this program, the State of California Department of Health Care Services (DHCS) began assessing all transport providers within the State of California a fee of \$25.23 per transport effective July 1, 2018. The fee was increased to \$26.07 effective July 1, 2019 through June 30, 2020, and the fee was increased again to \$32.30 effective July 1, 2020 through June 30, 2021. The increased fee of \$32.30 was approved by the Centers for Medicare & Medicaid Services (CMS) on October 15, 2020.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
Candace Andersen,  
Director  
Diane Burgis, Director  
Karen Mitchoff, Director  
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Jackie Lorrekovich, Chief Admin  
Svcs (925) 941-3300

By: June McHuen, Deputy

cc:

## FISCAL IMPACT: (CONT'D)

The District received the attached invoice from DHCS on February 2, 2021. The invoice is for the period October, November, and December 2020 (Quarter 4), for \$572,743.60.

The fiscal impact will be revenue generating for the District due to the significant number of Medi-Cal transports within the District's ambulance operating area. Medi-Cal is the second highest payer type (second to Medicare). The net revenue the District receives is calculated by multiplying the \$220.80 per transport uplift for Medi-Cal fee-for-service and Medi-Cal managed care transports less the \$32.30 QAF the District is required to pay on all transports.

The net revenue estimate (uplift less QAF) for the District for 2020 is approximately \$2 million under the current funding and fee parameters.

## BACKGROUND:

CMS approved State Plan Amendment (SPA) 18-004 authorizing the GEMT/QAF program in March 2019. The Quality Assurance Fee (QAF) is an add-on fee used to increase Medi-Cal funding. Essentially, emergency medical transportation providers in California must pay this fee on all transports, and in return, providers will receive an uplift that increases the Medi-Cal reimbursement base rate for Medi-Cal fee-for-service and managed care recipients.

CMS approved SPA 19-0020 in September 2019. SPA 19-0200 increased the QAF from \$25.23 per transport to \$26.07 per transport for ground emergency medical transports with dates of service beginning July 1, 2019 through June 30, 2020. SPA 20-0009 increased the QAF to \$32.30 per transport for ground emergency medical transports with dates of service beginning July 1, 2020 through June 30, 2021.

This request is for calendar year 2020 quarter 4 fees (for October-December 2020 transports). The payment is due on or before April 1, 2021. State program representatives indicated there would be no exceptions and late fees may be assessed by the State for payments not received by the due date.

## CONSEQUENCE OF NEGATIVE ACTION:

The QAF payment is mandatory for all providers (public and private) within the State. If not paid, the State can assess late payment penalties and withhold provider payments for ambulance services provided to Medi-Cal recipients.

## ATTACHMENTS

GEMT 2020 Q4 invoice



State of California—Health and Human Services Agency  
**Department of Health Care Services**



WILL LIGHTBOURNE  
 DIRECTOR

GAVIN NEWSOM  
 GOVERNOR

**Ground Emergency Medical Transport (GEMT)  
 Quality Assurance Fee (QAF) – Quarterly Payment  
 Provider Invoice**

<b>Provider Information:</b>
<b>Name:</b> CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
<b>DHCS Account Number:</b> GEM1316339609

<b>Due Date:</b> 4/1/2021
<b>Payment Details:</b>
<b>Year:</b> 2020 <b>QTR:</b> Q4
<b>Invoice Number:</b> GEM0421VO11
<b>Amount Due:</b> \$ 572,743.60

Fiscal Year	Reporting Structure	Account	App Ref	Service Location
2019-20	4260KB0B	4129200	980	80005
Activity	Program	Alt Account	Fund	Project
	9990		3323	

Emergency Transport Type:	Quantity:
Medi-Cal Fee-for-Service	662
Medi-Cal Managed Care	3623
Medicare	6440
Other	4834
Dual Medicare/Medi-Cal	2173
<b>Amount Due</b>	<b>= Sum of Total Transports x QAF Rate ( \$32.3 )</b>
	<b>= \$ 572,743.60</b>

<b>Payment Instructions:</b>
<p>1. Please use the invoice number provided above to pay via Electronic Funds Transfer (<a href="http://dhcs.ca.gov/epay">http://dhcs.ca.gov/epay</a>).</p> <p>OR</p> <p>2. Please submit this invoice and payment to:                  ATTN: GEMT QAF                  Accounting Section/Cashiers Unit, Mail Stop 1101                  1501 Capitol Avenue                  P.O. Box 997415                  Sacramento, CA 95899-7415</p>





**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: March 9, 2021

Subject: Conveyance of Offers of Dedications to Contra Costa County for Land Use Permit LP19-2014, Bay Point Area (CP#18-38) Project No. 7025-WH706A

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**RECOMMENDATION(S):**

APPROVE the conveyance of Offers of Dedications to Contra Costa County (County), located on Goble Drive in Bay Point, as described in the Offer of Dedication - Roadway Purposes and Offer of Dedication - Drainage Purposes attached hereto, in accordance with the New Fire Station 86 Project (Project) and land use permit LP19-2014 and pursuant to Government Code Section 25365.

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an Offer of Dedication - Road Purposes and an Offer of Dedication - Drainage Purposes on behalf of the Contra Costa County Fire Protection District.

DIRECT the Fire Chief, or designee, to cause and said Offers of Dedications to be delivered to the County's Public Works Department.

**FISCAL IMPACT:**

There is no fiscal impact associated with approving this item.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/09/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
Candace Andersen, Director  
Diane Burgis, Director  
Karen Mitchoff, Director  
Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis T. Broschard, III, Fire Chief (925) 941-3300

By: June McHuen, Deputy

cc:

## BACKGROUND:

In 2016, the Contra Costa County Fire Protection District (District) initiated the process for the design and replacement of the current Fire Station 86 located at 3000 Willow Pass Road in Bay Point. The Project will be constructed on APN 091-030-012, located on Goble Drive in Bay Point. The new fire station includes modern seismic standards, will meet current ADA requirements, and will have the ability to support modern equipment and apparatus.

In January 2020, the Public Works Department's Engineering Services Division reviewed the Project site plan and recommended Conditions of Approval for Land Use Permit LP19-2014. Condition of Approval No. 44 of LP19-2014 requires the District to convey to the County, by Offer Dedication for Roadway purposes, the right-of-way necessary for the required frontage improvements and public utility setback along Goble Drive. Condition of Approval No. 52 of LP19-2014 requires the District to convey to the County, by Offer of Dedication for Drainage purposes, a public drainage easement over any manmade drainage system which conveys storm water run-off from public streets. The Notice of Intention to convey Offers of Dedications was duly published in the Contra Costa Times in compliance with Govt. Code Section 6061.

On October 13, 2020, this Board approved the design and the bid documents for the construction of the Project; and on January 19, 2021, this Board awarded the contract to Overaa & Co.

## CONSEQUENCE OF NEGATIVE ACTION:

If the Offers of Dedications are not approved, the Project will not meet the Conditions of Approval of Land Use Permit LP19-2014 and cause a delay in construction of the Project.

## ATTACHMENTS

Offer of Dedication-Drainage

Offer of Dedication-Road

**Recorded at the request of:**

Contra Costa County  
Public Works Department

**Return to:**

Contra Costa County  
Public Works Department  
Records Section

**Area:** Bay Point

**Road:** Goble Drive

**Co. Road No.:** 5181A

**Development No.:** LP19-2014

**APN:** 091-030-012

**OFFER OF DEDICATION - DRAINAGE PURPOSES**

Contra Costa County Fire Protection District, a fire protection district existing under the laws of the State of California, the undersigned, being the present title owner(s) of record of the herein described parcel of land, does hereby make an irrevocable offer of dedication to COUNTY OF CONTRA COSTA, a political subdivision of the State of California, and its successors or assigns, of an easement for storm, flood and surface water drainage, including construction, access or maintenance of work, improvements and structures, whether covered or open, or the clearing of obstructions and vegetation, upon the real property situated in the County of Contra Costa, State of California, described in Exhibit "A" (written description) and shown on Exhibit "B" (plat map) attached hereto.

It is understood and agreed that COUNTY OF CONTRA COSTA and its successors or assigns shall incur no liability with respect to such offer of dedication, and shall not assume any responsibility for the offered parcel of land or any improvements thereon or therein, until such offer has been accepted by appropriate action of the Board of Supervisors, or of the local governing bodies of its successors or assigns.

The provisions hereof shall inure to the benefit of and be binding upon heirs, successors, assigns, and personal representatives of the respective parties hereto.

The undersigned executed this instrument on \_\_\_\_\_ (Date).

Contra Costa County Fire Protection District, a County  
fire protection district organized pursuant to Health &  
Safety Code Section 13800, et seq.  
(Name of owner as shown in title report)

(Signature) \_\_\_\_\_  
Lewis Broschard  
Fire Chief

(See attached notary)

Drainage Easement  
Contra Costa County Fire Protection District  
Portion of APN 091-030-012

**EXHIBIT "A"**

Real property located in an unincorporated area of the County of Contra Costa, State of California, being a portion of the Northwest Quarter of Section 15, Township 2 North, Range 1 West, Mount Diablo Meridian, also being a portion of the property described in the Quit Claim Deed from Contra Costa County to Contra Costa County Fire Protection District recorded October 22, 2004 at Recorder's Series Number 2004-0405463, Contra Costa County records, described as follows:

**Drainage Easement**

Commencing at the northwest corner of said Parcel (2004-0405463) and the beginning of a curve, concave to the southeast, having a radius of 1068.00 feet and the center point of which bears south 25°13'25" east; thence along the northwest line of said Parcel and along said curve through a central angle of 7°48'13" for an arc distance of 145.46 feet; thence continuing along said northwest line north 72°34'48" east for a distance of 34.73 feet to the Point of Beginning; thence continuing along said northwest line north 72°34'48" east for a distance of 10.02 feet; thence leaving said northwest line south 21°14'52" east for a distance of 12.22 feet; thence north 78°55'21" east for a distance of 136.52 feet; thence south 15°05'13" east for a distance of 119.45 feet to a point on the southeast line of said Parcel (2004-0405463); thence along said southeast line south 39°44'42" west for a distance of 12.23 feet; thence leaving said southeast line north 15°05'13" west for a distance of 117.17 feet; thence south 78°55'21" west for a distance of 135.57 feet; thence north 21°14'52" west for a distance of 21.26 feet to the Point of Beginning.

Containing 2711 square feet (0.062 acres), more or less.

**Exhibit "B"**, a plat is attached hereto, and by this reference, made a part hereof.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: James A. Stein

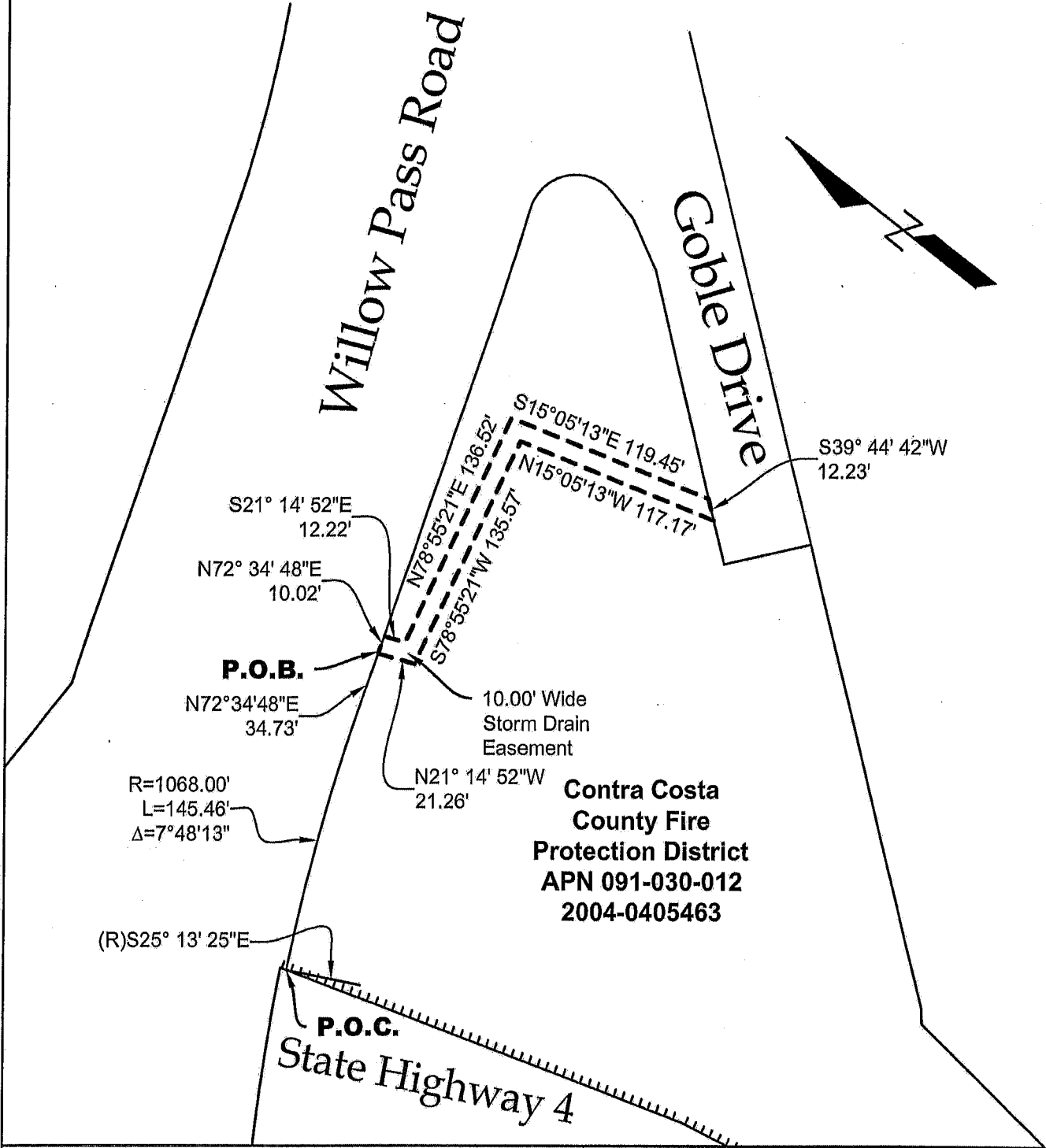
Licensed Land Surveyor  
Contra Costa County Public Works Department



Date: 12/15/2020

# EXHIBIT "B"

## PLAT TO ACCOMPANY EXHIBIT "A"



File Path: K:\survey\Right of Way\misc RW\433220\RW\433220.003.dwg Plot Date: 12/14/2020 11:20:49 AM

### Storm Drain Easement



Contra Costa County  
 Public Works Department  
 255 Glacier Drive  
 Martinez, CA 94553

Instr \_\_\_\_\_ Recorded \_\_\_\_\_

Series # \_\_\_\_\_

SCALE: 1"=80'	DATE: 12/14/2020
DRAWN BY: BD	DRAWING NO. MA-254-2020
CHECKED BY: JS	

**Recorded at the request of:**

Contra Costa County  
Board of Supervisors

**Return to:**

Public Works Department  
Engineering Services Division  
Records Section

**Area:** Bay Point

**Road:** Goble Drive

**Co. Road No.:** 5181A

**Development No.:** LP19-2014

**APN:** 091-030-012

**OFFER OF DEDICATION - ROAD PURPOSES**

Contra Costa County Fire Protection District, a fire protection district existing under the laws of the State of California, the undersigned, being the present title owner of record of the herein described parcel of land, do hereby make an irrevocable offer of dedication to **Contra Costa County**, a political subdivision of the State of California and its successors or assigns, for street, highway landscaping and other public purposes, including maintenance thereof, the fee title to real property situated in the County of Contra Costa, State of California, as described in Exhibit "A" (written description) and as shown on Exhibit "B" (plat map) attached hereto.

It is understood and agreed that **Contra Costa County** and its successors or assigns shall incur no liability with respect to such offer of dedication, and shall not assume any responsibility for the offered parcel of land or any improvements thereon or therein, until such offer has been accepted by appropriate action of the Board of Supervisors, or of the local governing bodies of its successors or assigns.

The provisions hereof shall inure to the benefit of **Contra Costa County** and its successors or assigns and will be binding upon the title owner of record and that owner's heirs, successors or assigns.

The undersigned executed this instrument on \_\_\_\_\_  
(Date)

Contra Costa County Fire Protection District, a County

fire protection district organized pursuant to Health &

Safety Code Section 13800, et seq.

(Name of owner as shown in title report)

(Signature) \_\_\_\_\_

Lewis Broschard  
Fire Chief

(See attached notary)

Goble Drive Roadway Dedication  
Contra Costa County Fire Protection District  
Portion of APN 091-030-012

**EXHIBIT "A"**

Real property located in an unincorporated area of the County of Contra Costa, State of California, being a portion of the Northwest Quarter of Section 15, Township 2 North, Range 1 West, Mount Diablo Meridian, also being a portion of the property described in the Quit Claim Deed from Contra Costa County to Contra Costa County Fire Protection District recorded October 22, 2004 at Recorder's Series Number 2004-0405463, Contra Costa County records, described as follows:

**Roadway Dedication**

Commencing at the east corner of said Parcel (2004-0405463); thence along a north line of said Parcel north 49°12'15" west for a distance of 49.72 feet to a northeast corner of said Parcel and the Point of Beginning; thence continuing north 49°12'15" west for a distance of 4.05 feet; thence north 41°47'51" east for a distance of 16.21 feet; thence north 37°24'55" east for a distance of 94.73 feet; thence north 37°43'29" east for a distance of 28.72 feet; thence north 38°40'34" east for a distance of 15.51 feet to the beginning of a tangent curve, concave northwesterly, having a radius of 160.00 feet; thence along said curve through a central angle of 16°20'43" for an arc distance of 45.64 feet to the beginning of a tangent curve, concave westerly, having a radius of 34.50 feet; thence along said curve through a central angle of 27°44'40" for an arc distance of 16.71 feet to the beginning of a tangent curve, concave southwesterly, having a radius of 30.00 feet; thence along said curve through a central angle of 28°48'02" for an arc distance of 15.08 feet; thence north 50°49'04" west for a distance of 13.25 feet; thence north 5°42'20" west for a distance of 3.15 feet to a point on the north line of said Parcel (2004-0405463) and the beginning of a non-tangent curve concave southwesterly, having a radius of 27.00 feet, the central point of which bears south 7°06'35" west; thence along said north line and along said curve through a central angle of 96°42'05" for an arc distance of 45.57 feet; thence along the east line of said Parcel south 13°48'40" west for a distance of 18.06 feet; thence continuing along said east line south 28°29'46" west for a distance of 31.47 feet; thence continuing along said east line south 39°44'42" west for a distance 165.77 feet to the Point of Beginning.

Containing 1,666 square feet (0.038 acres), more or less



Exhibit "B", a plat is attached hereto, and by this reference, made a part hereof.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: James A. Stein

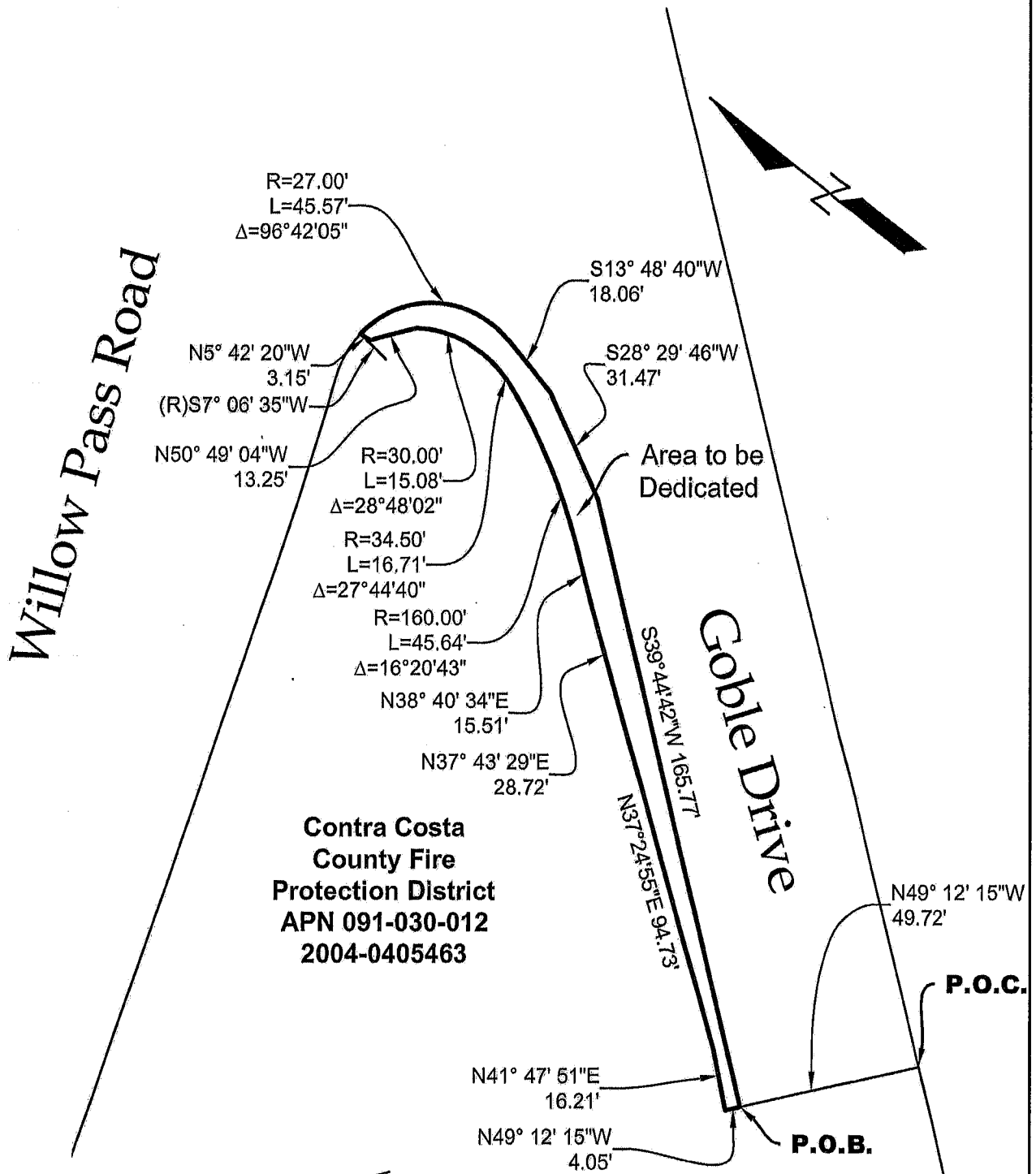
Licensed Land Surveyor  
Contra Costa County Public Works Department

Date: 12/15/2020



# EXHIBIT "B"

## PLAT TO ACCOMPANY EXHIBIT "A"



**Contra Costa  
County Fire  
Protection District  
APN 091-030-012  
2004-0405463**

### Roadway Dedication Goble Drive



Contra Costa County  
Public Works Department  
255 Glacier Drive  
Martinez, CA 94553

Instr \_\_\_\_\_ Recorded \_\_\_\_\_

Series # \_\_\_\_\_

SCALE: 1"=40'

DATE: 12/14/2020

DRAWN BY: BD

DRAWING NO.

CHECKED BY: JS

**A5181A-2020**