

POSITION ADJUSTMENT REQUEST

NO. 22054
DATE 4/17/2019

Department Health Services
Department No./ Budget Unit No. 0452 Org No. 5889 Agency No. A18

Action Requested: Establish, revise, retitle and reallocate classifications in the Environmental Health Services within the Health Services Department. (See Attachment 1)

Proposed Effective Date: _____

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$71,485.64 Net County Cost \$0.00
Total this FY \$35,742.82 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Fee Generated Revenues

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS SEE ATTACHMENT 1

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [] Day following Board Action. [x] 12/1/2021(Date)

Eva Barrios

9/12/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/18/2021

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY Laura Cassell

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows: