

POSITION ADJUSTMENT REQUEST

NO. 25837
DATE 11/09/2021

Department Health Services
Department No./ Budget Unit No. 0030 Org No. 1700 Agency No. 17
Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Proposed Effective Date: 11/24/2021

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [x] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$142,262.18 Net County Cost \$0.00
Total this FY \$96,026.97 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Position funded from client billings.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Ann McNett Mason
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for 11/9/2021
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/16/2021

Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[] (Date)

Carol Berger 11/16/2021
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED []

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY Laura Cassell

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: