

CALENDAR FOR THE BOARD OF SUPERVISORS  
**CONTRA COSTA COUNTY**  
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD  
**BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET**  
**MARTINEZ, CALIFORNIA 94553-1229**

DIANE BURGIS, CHAIR, 3RD DISTRICT  
FEDERAL D. GLOVER, VICE CHAIR, 5TH DISTRICT  
JOHN GIOIA, 1ST DISTRICT  
CANDACE ANDERSEN, 2ND DISTRICT  
KAREN MITCHOFF, 4TH DISTRICT

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES.  
A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

**To slow the spread of COVID-19, the Health Officer's Shelter Order of September 14, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the Board of Supervisors meeting will be accessible via television and live-streaming to all members of the public as permitted by the Governor's Executive Order N29-20. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).**

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-251-2949** FOLLOWED BY THE ACCESS CODE **1672589#**.  
To indicate you wish to speak on an agenda item, please push "#2" on your phone.

All telephone callers will be limited to two (2) minutes apiece. The Board Chair may reduce the amount of time allotted per telephone caller at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.  
Staff reports related to open session items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

**ANNOTATED AGENDA & MINUTES**  
**November 23, 2021**

**9:00 A.M. Convene, call to order and opening ceremonies.**

Inspirational Thought- *"The thankful heart opens our eyes to a multitude of blessings that continually surround us."* ~James E. Faust, lawyer

Present: John Gioia, District I Supervisor; Candace Andersen, District II Supervisor; Diane Burgis, District III Supervisor; Karen Mitchoff, District IV Supervisor; Federal D. Glover, District V Supervisor;

Staff Present: Monica Nino, County Administrator

**CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.47 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

**DISCUSSION ITEMS**

**D.1** HEARING on Board of Supervisors 2021 redistricting process; review redistricting efforts to date; review communities of interest and supervisorial mapping proposals submitted by the public; review the criteria for adopting redistricting maps; review a proposed final supervisorial district map; receive input from the public; consider adopting a proposed final supervisorial district map; consider adopting a resolution establishing final supervisorial district boundaries; make findings in support of new supervisorial district boundaries; determine that adoption of the final supervisorial district map is exempt from CEQA review; and take related actions. (David Twa, County Administrator's Office)

**Speakers: Addie, Cheryl, Kristin.**

**Some new or partially complete district maps, a new community of interest map and some additional public commentary was received by staff after the publication of the Board's agenda. (See Attachment A). Also staff has added on to our redistricting website all the new map proposals that have been received between November 9th, the last board order, and today. By unanimous vote of the Board, the materials are accepted into the record and made part of the official redistricting public hearing record.**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.2 PRESENTATION** from the Board of Supervisors celebrating Contra Costa County employees. (Supervisor Burgis)

**Speakers: Pete Bennett, Walnut Creek.**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.3** ACCEPT update on COVID-19; and PROVIDE direction to staff. (Anna Roth, Health Services Director)

**Speakers: Helen**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.4** CONSIDER authorizing the Board of Supervisors, in all its capacities, and its subcommittees and advisory bodies, to continue teleconference meetings under Government Code section 54953(e), make related findings, and take related actions. (Mary Ann McNett Mason, County Counsel)

**Speakers: Name not given; Pete Bennett, Walnut Creek.**

1. FOUND that the Board of Supervisors has reconsidered the circumstances of the Statewide state of emergency proclaimed by the Governor on March 10, 2020, and the Countywide local emergency proclaimed by the Governor on March 20, 2020.
2. FOUND that the following circumstances exist: (a) the Statewide state of emergency and the Countywide local emergency continue to directly impact the ability of the Board of Supervisors, in all its capacities, and its subcommittees and advisory bodies, to meet safely in person because the COVID-19 case rate in Contra Costa County remains in the moderate tier of the CDC's community transmission tier;; and (b) the County Health Officer's recommendations for safely holding public meetings, which recommend virtual meetings and other measures to promote social distancing, are still in effect.
3. AUTHORIZED the Board of Supervisors, in its capacity as the governing board of the County, the Contra Costa County Fire Protection District, the Housing Authority of the County of Contra Costa, the Contra Costa County Flood Control and Water Conservation District, and the Contra Costa County In-Home Supportive Services Public Authority, and its subcommittees, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.
4. AUTHORIZED and DIRECTED all advisory bodies, committees, and commissions established by the Board in all its capacities, including but not limited to municipal advisory councils and the Measure X Community Advisory Body, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.
5. DIRECTED the Planning Commission, Merit Board, and Assessment Appeals Board to consider teleconference meetings under Government Code section 54953(e) for the next 30 days.
6. DIRECTED the County Administrator/Clerk of the Board and staff to the various Board advisory bodies to take all actions necessary to implement the intent and purpose of this Board order, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act.
7. DIRECTED the County Administrator/Clerk of the Board to return to the Board acting in all its capacities, no later than 30 days after this Board order is adopted, with an item to reconsider the state of emergency and whether to continue meeting virtually under the provisions of Government Code section 54953(e) and to make required findings as to all bodies covered by this Board order.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D. 5** CONSIDER Consent Items previously removed.

**There were no items removed for discussion.**

**D. 6** PUBLIC COMMENT (2 Minutes/Speaker)

**Helen, requests that the Board members not make comments in regard to members of the public giving commentary;**

**Addy Olvera, appreciates the Boards recognition of Homeless Awareness Month and the efforts of the community and volunteers;**

**Pete Bennett spoke on his blog for the homeless, bayareahomeless.com, noting he knew two men who froze to death living outside. He suggests that CORE provide debit cards for people to purchase food rather than hand out snacks.**

**D. 7** CONSIDER reports of Board members.

**There were no items reported today.**

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**Closed Session**

**A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION** (Gov. Code § 54956.9(d)(1))

1. *Gustave Kramer v. Board of Supervisors of Contra Costa County and County of Contra Costa*, Contra Costa County Superior Court Case No. MSN18-2076

**B. PUBLIC EMPLOYEE APPOINTMENT**

Title: Public Defender

**There were no closed session announcements.**

**ADJOURN**

**CONSENT ITEMS**

**Road and Transportation**

**C.1** ADOPT Resolution No. 2021/384 accepting as complete the contracted work performed by American Pavement Systems, Inc., for the 2020 Surface Treatment Project, as recommended by the Public Works Director, Alamo, El Sobrante, and North Richmond areas. (100% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.2** ADOPT Resolution No. 2021/385 accepting as complete the contracted work performed by Azul Works, Inc., for the Happy Valley Road Embankment Repair Project, as recommended by the Public Works Director, Lafayette area. (89% Emergency Relief Funds, 11% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Special Districts & County Airports**

**C.3** Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District, APPROVE publication of a Notice of Intention to consider approving the conveyance of property rights to the City of Antioch at the December 14, 2021 Board of Supervisors meeting, in connection with the West Antioch Creek Project, as recommended by the Chief Engineer, Antioch area. (100% Drainage Area 55 Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Honors & Proclamations**

**C.4** ADOPT Resolution No. 2021/390 honoring El Cerrito Police Detective Christopher Purdy on the occasion of his retirement, as recommended by Supervisor Gioia.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Ordinances**

**C.5** INTRODUCE Ordinance No. 2021-39 amending the County Ordinance Code to exclude from the merit system the new classification of Assistant Veterans Service Officer - Exempt, update the section heading, and reorganize existing section, WAIVE READING and FIX December 7, 2021, for adoption.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**Appointments & Resignations**

**C.6** REAPPOINT John F. Jones to the District V Regular Representative seat on the First 5 Children and Families Commission for a term ending December 31, 2024, as recommended by Supervisor Glover.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.7** APPOINT David Joslin to the Seat 2 position on the Pacheco Municipal Advisory Council for a term ending December 31, 2025, as recommended by Supervisor Glover.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.8** REAPPOINT Dean Barbieri to the Member of the Bar seat on the Contra Costa County Public Law Library board of trustees to a new one-year term that will expire on December 31, 2022, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.9** REAPPOINT Mark Hughes to the Business #2 seat and Amy McTigue to the Business #2 Alternate seat, and George Smith to the Environmental Engineer seat and Ron Chinn to the Environmental Engineer Alternate seat on the Hazardous Materials Commission, all to new terms that will expire on December 31, 2025, as recommended by the Internal Operations Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Appropriation Adjustments**

**C.10 Animal Services (0375):** APPROVE Appropriation and Revenue Adjustment No. 5011 authorizing new revenue in the amount of \$100,000 from the Dave & Cheryl Duffield Foundation, and appropriating it for use to enhance the Animal Services Department's ability to respond to disasters. (Animal Benefit Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Personnel Actions**

**C.11** ADOPT Position Adjustment Resolution No. 22054 to establish the classification of Environmental Health Specialist III (represented) and Environmental Health Investigator II (represented); retitle the classification of Environmental Health Technician to Environmental Health Investigator I (represented); and reallocate the salaries of the Environmental Health Specialist I (represented), Supervising Environmental Health Specialist (represented), Assistant Director of Environmental Health Services (represented) and Director of Environmental Health Services - Exempt (unrepresented) classifications in the Health Services Department. (100% Fee generated)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.12** ADOPT Position Adjustment Resolution No. 25843 to cancel one Medical Social Worker-Project (represented) position and add one Medical Social Worker II (represented) position in the Health Services Department. (100% Ryan White Part A, cost neutral)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.13** ADOPT Position Adjustment Resolution No. 25821 to increase the hours of one Video Production Assistant (represented) position and incumbent from part-time to full-time in the Office of Communications and Media. (100% Franchise Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.14** ADOPT Position Adjustment Resolution No. 25844 to add one Public Health Program Specialist I position (represented) in the Health Services Department. (100% Substance Abuse and Mental Health Services Administration)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.15** ADOPT Position Adjustment Resolution No. 25822 to add one Administrative Services Assistant II (represented) position and cancel one Secretary-Journey (represented) position in the County Administrator's Office, Office of Communications and Media.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 16** ADOPT Position Adjustment Resolution No. 25837 to add one Deputy County Counsel Standard – Exempt position in the Office of the County Counsel. (100% Health Services)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 17** ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans' Services Officer - Exempt (unrepresented) position and add one position in the Veterans Service Office. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Grants & Contracts**

**APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:**

**C. 18** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept grant funding in an amount not to exceed \$2,649,735 from the California Department of Social Services to provide Housing and Disability Advocacy Program services for the period July 1, 2021 through June 30, 2024. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 19** ADOPT Resolution No. 2021/387 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with the California Department of Aging to increase the payment limit by \$490,971 to a new payment limit of \$5,986,858 with no change in term of July 1, 2021 through June 30, 2022. (90% State, 5% Federal, and 5% Other).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 20** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the County of Alameda Health Care Services Agency, to increase the amount payable to County by \$24,058 for a new amount of up to \$1,881,631 for additional coordination of essential services to Contra Costa County residents with HIV disease and their families with no change in the term of March 1, 2021 through February 28, 2022. (General Fund, no County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 21** ADOPT Resolution No. 2021/389 approving and authorizing the Sheriff-Coroner, or designee, to apply for and accept a Gun Violence Reduction Program grant from the California Department of Justice, Office of the Attorney General, in the initial amount of \$1,090,494 to fund proactive enforcement of unauthorized possession of firearms and ammunition for the period beginning July 1, 2021 through the end of the grant period. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 22** APPROVE and AUTHORIZE the Health Services Director, or designee, to accept a grant award from with the U.S. Environmental Protection Agency, to pay the County an amount up to \$200,000 for the State Environmental Justice Cooperative Agreement Program – Train-the-Trainer Health Promoter Program for the period December 1, 2021 through November 30, 2023. (General Fund, no County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:**

**C. 23** APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract amendment with Ontario Systems, LLC to increase the payment limit by \$183,600 from \$252,100 to a new payment limit of \$435,700 to provide continued database administration and configuration of the RPCS (Regional Plus Collection System) Managed Services as well for the CalSAWS conversion project effective June 1, 2021. (60% Federal, 34% State, 6% County General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 24** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with John Muir Behavioral Health, Inc., in an amount not to exceed \$1,600,000 to provide inpatient psychiatric hospital services to County-referred adults and adolescents for the period July 1, 2021 through June 30, 2022, including a six-month automatic extension through December 31, 2022 in an amount not to exceed \$800,000. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 25** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Applied Remedial Services, Inc., in an amount not to exceed \$707,056 to provide removal and disposal of hazardous waste materials, audit reporting and staff education services for Contra Costa Regional Medical Center and Contra Costa Health Centers for the period January 1, 2022 through December 31, 2022. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 26** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Bay Imaging Consultants Medical Group, Inc., in an amount not to exceed \$3,600,000 to provide diagnostic imaging services for Contra Costa Health Plan members for the period December 1, 2021 through November 30, 2023. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 27** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Joan Marlene Arieta, dba Alhambra Valley Physical Therapy, in an amount not to exceed \$900,000 to provide physical therapy and aquatic physical therapy services to Contra Costa Health Plan members and County recipients for the period December 1, 2021 through November 30, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 28** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Cross Country Staffing, Inc., for additional travel, urgent, and crisis rates for temporary lactation consulting services with no increase in the payment limit of \$5,500,000 and no change in the period July 1, 2021 through June 30, 2022. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 29** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with BHC Fremont Hospital, Inc., in an amount not to exceed \$700,000 to provide inpatient psychiatric hospital services to County-referred adults and adolescents for the period July 1, 2021 through June 30, 2022, including a six-month automatic extension through December 31, 2022 in an amount not to exceed \$350,000. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 30** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Baltic Sea Manor, LLC, to modify the monthly rates for additional augmented board and care services with no change in original payment limit of \$249,000 with no change in the term April 1, 2021 to March 31, 2022. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 31** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Bi-Bett, to modify the billing rates for substance use disorder prevention, treatment and detoxification services for Contra Costa County residents, with no change in the payment limit of \$5,232,481 or term July 1, 2021 through June 30, 2022. (71% Federal, 25% AB 109, 4% Substance Abuse Treatment and Prevention Block Grant)

**Supervisor Andersen recused herself from this vote.**

AYE: District I Supervisor John Gioia, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

Other: District II Supervisor Candace Andersen (RECUSE)

**C. 32** APPROVE and AUTHORIZE the Director of Risk Management to execute a contract with Tuell & Associates, Inc. in an amount not to exceed \$750,000 to provide workers' compensation staffing services for the period of November 1, 2021 through October 31, 2022. (100% Workers' Compensation Internal Service Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 33** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Dudek, a corporation, to extend the term from December 31, 2021 through March 31, 2022, with no change to the payment limit of \$272,586, to provide continued service to complete the environmental impact report for the Byron Airport Development Program and Airport Land Use Compatibility Plan update. (100% Mariposa Energy Project Community Benefits Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 34** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with PlaceWorks, a corporation, to extend the term from December 31, 2021 through December 31, 2024, increase the payment limit by \$531,957 to a new payment limit of \$3,722,333, and revise the scope of work to include consulting services related to the General Plan Housing Element Update, development of objective design and development standards, and additional outreach for the Climate Action Plan. (35% Land Development Fund, 65% various state grants)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Ace Home Health Care & Hospice, Inc., in an amount not to exceed \$225,000 to provide home health care and hospice services to Contra Costa Health Plan members for the period September 1, 2021 through August 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 36** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Leroy Evan Custer, M.D., in an amount not to exceed \$558,000 to provide radiology services at Contra Costa Regional Medical Center and Contra Costa Health Centers for the period December 1, 2021 through November 30, 2024. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Peter A. Castillo, M.D., Inc., in an amount not to exceed \$750,000 to provide urogynecology services at Contra Costa Regional Medical Center and Health Centers for the period December 1, 2021 through November 30, 2024. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with A. Scott Cohen, D.D.S. and Mark D. Stevenson, D.D.S., a professional corporation, in an amount not to exceed \$600,000 to provide endodontics services to Contra Costa Health Plan members and County recipients who are part of the In-Home Support Services program for the period December 1, 2021 through November 30, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 39** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to reimburse the Moraga-Orinda Fire Protection District, as the subrecipient of the Urban Area Security Initiative (UASI) awarded to the Contra Costa County Sheriff's Office, the amount of \$300,000. (100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 40** APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with the County of Sonoma, for the placement of wards in their facility at the rate of \$300 per ward per day for the period October 1, 2021 through September 30, 2023. (100% State Revenue)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 41** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Dublin Physical Therapy, Inc., dba Spine and Sports Physical Therapy, in an amount not to exceed \$1,500,000 to provide physical therapy services to Contra Costa Health Plan members and County recipients for the period December 1, 2021 through November 30, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 42** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sodexo, Inc. in an amount not to exceed \$1,031,175 to provide management and oversight of the Food and Nutrition Services Unit at Contra Costa Regional Medical Center and Health Centers for the period November 1, 2021 through October 31, 2023. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 43** APPROVE and AUTHORIZE the purchasing agent to execute, on behalf of the Health Services Department, a purchase order with Lynbrook Solutions, LLC, in an amount not to exceed \$416,853 and a Service Addendum with SentinelOne, Inc for the purchase of computer threat management software, support and implementation for the period December 1, 2021 through November 30, 2024. (100% Hospital Enterprise Fund I)

**CORRECTED to READ: APPROVE and AUTHORIZE the purchasing agent to execute, on behalf of the Health Services Department, a purchase order with Lynbrook Solutions, LLC, in an amount not to exceed \$416,853 and a Service Addendum with SentinelOne, Inc for the purchase of computer threat management software, support and implementation for the period ~~December 1, 2021 through November 30, 2024.~~ November 1, 2021-October 31, 2024 (100% Hospital Enterprise Fund I)**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

#### **Other Actions**

**C. 44** APPROVE and AUTHORIZE clarification of Board action of May 18, 2021 Item number C.65, which authorized the Office of the Sheriff to execute a purchase order with Motorola Solutions, to change the payment limit from \$315,500 to \$360,000 for the purchase of two MCC 7500 dispatch consoles, 12 APX 8500 multiband consolettes, and required networking infrastructure to connect to the East Bay Regional Communications System Authority P25 radio network and other conventional channels, to be installed into the Operational Area Emergency Operations Center. (100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 45** APPROVE and AUTHORIZE the Auditor-Controller, to pay up to \$170,983 to Atos Digital Health Solutions, Inc. for additional consulting and technical support provided to the Health Services Department's Information Systems Unit for the Laboratory and Materials Management System for Contra Costa Regional Medical Center and Health Centers for the period April 1, 2021 through June 30, 2021. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 46** APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director, and as required by the State Departments of Health Care Services and Managed Health Care and the Centers for Medicare and Medicaid Services.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 47** ACCEPT the 2021 year-end report on the activities of the Internal Operations Committee and APPROVE disposition of referrals as recommended by the Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover



**GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to [clerkoftheboard@cob.eccounty.us](mailto:clerkoftheboard@cob.eccounty.us).

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk, First Floor.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

[www.contracosta.ca.gov](http://www.contracosta.ca.gov)

**STANDING COMMITTEES**

The **Airport Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors John Gioia and Candace Andersen) meets on the fourth Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Finance Committee** (Supervisors John Gioia and Karen Mitchoff) meets on the first Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Federal D. Glover and John Gioia) meets quarterly on the first Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Internal Operations Committee** (Supervisors Candace Andersen and Diane Burgis) meets on the second Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Street, Martinez.

The **Public Protection Committee** (Supervisors Andersen and Federal D. Glover) meets on the fourth Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) meets on the fourth Monday of every other month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Candace Andersen and Karen Mitchoff) meets on the second Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

|                                     |                            |            |           |
|-------------------------------------|----------------------------|------------|-----------|
| Airports Committee                  | December 8, 2021           | 11:00 a.m. | See above |
| Family & Human Services Committee   | TBD in 2022                |            | See above |
| Finance Committee                   | December 6, 2021           | 9:00 a.m.  | See above |
| Hiring Outreach Oversight Committee | December 9, 2021           | 9:30 a.m.  | See above |
| Internal Operations Committee       | December 13, 2021 Canceled | 10:30 a.m. | See above |
| Legislation Committee               | December 13, 2021          | 1:00 p.m.  | See above |
| Public Protection Committee         | December 16, 2021          | 1:00 p.m.  | See above |
| Sustainability Committee            | TBD in 2022                |            | See above |

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.****Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):**

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

**AB** Assembly Bill  
**ABAG** Association of Bay Area Governments  
**ACA** Assembly Constitutional Amendment  
**ADA** Americans with Disabilities Act of 1990  
**AFSCME** American Federation of State County and Municipal Employees  
**AICP** American Institute of Certified Planners  
**AIDS** Acquired Immunodeficiency Syndrome  
**ALUC** Airport Land Use Commission  
**AOD** Alcohol and Other Drugs  
**ARRA** American Recovery & Reinvestment Act of 2009  
**BAAQMD** Bay Area Air Quality Management District  
**BART** Bay Area Rapid Transit District  
**BayRICS** Bay Area Regional Interoperable Communications System  
**BCDC** Bay Conservation & Development Commission  
**BGO** Better Government Ordinance  
**BOS** Board of Supervisors  
**CALTRANS** California Department of Transportation  
**CalWIN** California Works Information Network  
**CalWORKS** California Work Opportunity and Responsibility to Kids  
**CAER** Community Awareness Emergency Response  
**CAO** County Administrative Officer or Office  
**CCCPCD (ConFire)** Contra Costa County Fire Protection District  
**CCHP** Contra Costa Health Plan  
**CCTA** Contra Costa Transportation Authority  
**CCRMC** Contra Costa Regional Medical Center  
**CCWD** Contra Costa Water District  
**CDBG** Community Development Block Grant  
**CFDA** Catalog of Federal Domestic Assistance  
**CEQA** California Environmental Quality Act  
**CIO** Chief Information Officer  
**COLA** Cost of living adjustment  
**ConFire (CCCPCD)** Contra Costa County Fire Protection District  
**CPA** Certified Public Accountant  
**CPI** Consumer Price Index  
**CSA** County Service Area  
**CSAC** California State Association of Counties  
**CTC** California Transportation Commission  
**dba** doing business as  
**DSRIP** Delivery System Reform Incentive Program  
**EBMUD** East Bay Municipal Utility District  
**ECCPCD** East Contra Costa Fire Protection District  
**EIR** Environmental Impact Report  
**EIS** Environmental Impact Statement  
**EMCC** Emergency Medical Care Committee  
**EMS** Emergency Medical Services  
**EPSDT** Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)  
**et al.** et alii (and others)  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**F&HS** Family and Human Services Committee  
**First 5** First Five Children and Families Commission (Proposition 10)  
**FTE** Full Time Equivalent  
**FY** Fiscal Year  
**GHAD** Geologic Hazard Abatement District  
**GIS** Geographic Information System  
**HCD** (State Dept of) Housing & Community Development  
**HHS** (State Dept of) Health and Human Services  
**HIPAA** Health Insurance Portability and Accountability Act

**HIV** Human Immunodeficiency Syndrome  
**HOV** High Occupancy Vehicle  
**HR** Human Resources  
**HUD** United States Department of Housing and Urban Development  
**IHSS** In-Home Supportive Services  
**Inc.** Incorporated  
**IOC** Internal Operations Committee  
**ISO** Industrial Safety Ordinance  
**JPA** Joint (exercise of) Powers Authority or Agreement  
**Lamorinda** Lafayette-Moraga-Orinda Area  
**LAFCo** Local Agency Formation Commission  
**LLC** Limited Liability Company  
**LLP** Limited Liability Partnership  
**Local 1** Public Employees Union Local 1  
**LVN** Licensed Vocational Nurse  
**MAC** Municipal Advisory Council  
**MBE** Minority Business Enterprise  
**M.D.** Medical Doctor  
**M.F.T.** Marriage and Family Therapist  
**MIS** Management Information System  
**MOE** Maintenance of Effort  
**MOU** Memorandum of Understanding  
**MTC** Metropolitan Transportation Commission  
**NACo** National Association of Counties  
**NEPA** National Environmental Policy Act  
**OB-GYN** Obstetrics and Gynecology  
**O.D.** Doctor of Optometry  
**OES-EOC** Office of Emergency Services-Emergency Operations Center  
**OPEB** Other Post Employment Benefits  
**OSHA** Occupational Safety and Health Administration  
**PARS** Public Agencies Retirement Services  
**PEPRA** Public Employees Pension Reform Act  
**Psy.D.** Doctor of Psychology  
**RDA** Redevelopment Agency  
**RFI** Request For Information  
**RFP** Request For Proposal  
**RFQ** Request For Qualifications  
**RN** Registered Nurse  
**SB** Senate Bill  
**SBE** Small Business Enterprise  
**SEIU** Service Employees International Union  
**SUASI** Super Urban Area Security Initiative  
**SWAT** Southwest Area Transportation Committee  
**TRANSPAC** Transportation Partnership & Cooperation (Central)  
**TRANSPLAN** Transportation Planning Committee (East County)  
**TRE** or **TTE** Trustee  
**TWIC** Transportation, Water and Infrastructure Committee  
**UASI** Urban Area Security Initiative  
**VA** Department of Veterans Affairs  
**vs.** versus (against)  
**WAN** Wide Area Network  
**WBE** Women Business Enterprise  
**WCCTAC** West Contra Costa Transportation Advisory Committee



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: November 23, 2021

Subject: Redistricting Fifth Public Hearing

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**RECOMMENDATION(S):**

See attached Board Order.

**FISCAL IMPACT:**

\*

**BACKGROUND:**

\*

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Jami Morrirt, Deputy

Contact: David Twa,  
925-383-7493

cc:

CLERK'S ADDENDUM

**Speakers: Addie, Cheryl, Kristin.**

Some new or partially complete district maps, a new community of interest map and some additional public commentary was received by staff after the publication of the Board's agenda. (See Attachment A). Also staff has added on to our redistricting website all the new map proposals that have been received between November 9th, the last board order, and today. By unanimous vote of the Board, the materials are accepted into the record and made part of the official redistricting public hearing record.

ATTACHMENTS

Board Order

Attachment A

Attachment B

Attachment C

Attachment D

Attachment E

Attachment F



To: Board of Supervisors

From: Monica Nino, County Administrator

Date: November 23, 2021, 9:00 a.m.

Subject: Public Hearing and Report on Contra Costa County Board of Supervisors  
2021 Redistricting Process

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**RECOMMENDATION(S):**

1. OPEN the public hearing on the Contra Costa County 2021 supervisorial redistricting process; RECEIVE a report on the 2021 redistricting process; RECEIVE testimony; and CLOSE the public hearing.
2. ACCEPT the report from David Twa, representing the County Administrator's Office, and from staff of the Department of Conservation and Development GIS division, on the redistricting process to date, including: a summary of communities of interest proposals and supervisorial district map proposals submitted by the public to date; a review of the criteria for adopting new supervisorial district boundaries/maps; and a presentation of the proposed final 2021 supervisorial district map.
3. ADOPT the final 2021 supervisorial district map and a resolution establishing the final 2021 supervisorial district boundaries based on the map.
4. ADOPT findings in support of the final map and 2021 supervisorial district boundaries, attached as Attachment F.
5. DIRECT staff to publish the adopted 2021 supervisorial district map on the County's 2021 redistricting website.
6. DETERMINE that the adoption of the 2021 supervisorial district map is exempt from review under the California Environmental Quality Act pursuant to CEQA Guidelines sections 15061(b)(3) and 15320, because the changes in supervisorial district boundaries within the County do not change the geographical area in which the County exercises its authority, and it can be seen with certainty that there is no possibility that the adoption of the map may have a significant effect on the environment.
7. DIRECT the Director of Conservation and Development, or designee, to file a CEQA notice of exemption with the County Clerk-Recorder, and AUTHORIZE the Director of Conservation and Development, or designee, to pay the required filing fee.

## **FISCAL IMPACT:**

The County Administrator's Office, Department of Conservation and Development (DCD) County Counsel and Clerk/Recorder's offices will incur staff and other costs in order to facilitate the 2021 Board redistricting process, including preparing map alternatives, arranging, and conducting Public Hearings/Workshops/training sessions, preparing public notices and other public outreach materials, and to maintain a webpage dedicated to the 2021 redistricting process. Total costs are estimated to be \$300,000.

## **BACKGROUND:**

**On August 10, 2021, the Board of Supervisors conducted the first Public Hearing** on adjustment of Supervisorial district boundaries for 2021. The Board accepted reports from David Twa, representing the County Administrator's Office, Kristine Solseng, Department of Conservation and Development GIS Mapping staff; and Debi Cooper, County Clerk/Recorder, on the 2021 Board of Supervisors redistricting efforts to date, including development of the **wwwCoCoRedistricting.org** Website; DistrictR Mapping program; Community of Interests forms; and public outreach.

California law (Elections Code section 21500 et. seq.) requires the Board of Supervisors to approve supervisorial district boundaries following each federal decennial census so that district boundaries are "substantially equal in population." (Elec. Code, § 21500(a).) The state block-level redistricting database, which is based on official 2020 U.S. Census data, must be used to determine supervisorial district boundaries. The boundaries will remain in effect until redistricting following the next decennial census. The Board must adopt the new district boundaries no later than **December 15, 2021.**

The U.S. Census Bureau normally would have released the official data necessary for the County to begin the redistricting process by April 1, 2021, the year following completion of the census. However, the official data was not released until August 12, 2021, in 'Legacy' data format. Legacy data provides a breakdown of population changes in a summary format that often requires either a third party or a data expert to download and analyze the data sets. Legacy data may provide an approximate breakdown of population changes for the County and the supervisorial districts.

However, it is the California State Adjusted Redistricting data that is required to be used for redistricting. That data was released on September 20, 2021, and showed Contra Costa County population increased from 1,049,025 in 2010 to 1,168,064 in 2020. This increase in population of 119,039 represented an 11.35% increase in population, but the increase was not evenly distributed across the County, or the Supervisorial Districts.

**On October 5, 2021, the Board of Supervisors conducted the second Public Hearing** on adjustment of Supervisorial district boundaries for 2021. The Board accepted reports from David Twa, representing the County Administrator's Office, and Kristine Solseng, Department of Conservation and Development GIS Mapping staff, on the 2021 Board of Supervisors redistricting efforts to date, including, the population increase and deviation from the mean; population breakdown by race and ethnicity; and the public outreach to date. The data showed

that the population increase was not evenly distributed across the County, or the Supervisorial Districts.

While the goal is to create districts that are substantially equal in population, the law recognizes that there are many reasons why some deviation in population between districts will occur in order to meet all Federal and State legal requirements including the California Fair Maps Act. Requirements such as respecting the geographic integrity of a city, or of a census designated place, or of a local Community of Interest. Because of this a deviation of plus or minus 5% is generally acceptable as long as other legal requirements are met. The current deviation range in Contra Costa County between the greatest plus District deviation (+4.35%) to the greatest minus District deviation (-3.56%) is (7.91%) and is within the legal requirements.

At the October 5, 2021 second Public Hearing, the Board also discussed areas that might require adjustment of the current supervisorial boundaries due to changes in population and to better align Community of interests. Based on the discussion, staff created five (5) concept drafts of possible supervisorial maps for the Board's consideration. The concept drafts are posted on the County's Dedicated Redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org).

### **COMMUNITY ONLINE WORKSHOPS**

At the August 10, 2021, Board of Supervisors first Public Hearing on Redistricting the Board directed staff to provide training to members of the public on the Dedicated Redistricting Website and how they could use the DistrictR modules to submit Community of Interest suggestions and draw potential supervisorial district maps for consideration by the Board of Supervisors.

**Contra Costa County hosted Three Community Online Technical Workshops** for the public to learn how the online mapping application works. Two Community Workshop were conducted in English, one on September 15, 2021, second on October 14, 2021. A third workshop was conducted in Spanish on October 13, 2021. These workshops were presented online and attended by a total of 24 members of the public. After a welcoming introduction by Chair Diane Burgis, DistrictR trainers explained how the DistrictR mapping system worked and gave examples of how to draft suggested Community of Interests and supervisorial district maps. The complete videos of these sessions are available on our Dedicated Redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org).

**On October 19, 2021, at 6:15 PM, the Board of Supervisors conducted the third Public Hearing** on adjustment of Supervisorial district boundaries for 2021. The Board accepted reports from David Twa, representing the County Administrator's Office and Kristine Solseng, Department of Conservation and Development GIS mapping staff on the 2021 Board of Supervisors redistricting efforts to date. Staff also presented five Concept maps attempting to capture all the different comments by Supervisors and the public to show possible supervisorial districts that would comply with State and Federal requirements and would be within the maximum deviation of plus or minus 5% per supervisorial district.

Each concept map also contained the Citizen Voting Age population (CVAP) and racial and ethnic breakdown by district showing compliance with legal requirements to ensure compliance



with the Voting Rights Act. Because citizenship status was not asked during the 2020 census, the Statewide Database publishes a census block level allocation of the CVAP population based on the American Community Survey 2015-2019 5-year block groups, and that information was included in the analysis.

Based on a demographic analysis of the race and ethnicity data and the Citizen Voting Age Population data (CVAP) by Supervisorial District, we believe that all proposed concept maps meet the requirements of State and Federal law.

As directed by the Board, staff established locations for six (6) public supervisorial workshops which were held on the following days and locations:

Saturday, October 23, 2021, at 9:00 AM at the San Ramon City Hall, 7000 Bollinger Canyon Road, San Ramon 94583 and hosted by Supervisor Candace Andersen.

Sunday, October 24, 2021, at 12:00 NOON at the County Board chambers, 1025 Escobar Street, Martinez 94553 by Zoom only and hosted by Supervisor Diane Burgis.

Monday, October 25, 2021, at 7:00 PM at the Pleasant Hill Community Center – Perera Pavilion, 320 Civic Drive, Pleasant Hill 94523 and hosted by Supervisor Karen Mitchoff.

Tuesday, October 26, 2021, at 7:00 PM at the County Board chambers, 1025 Escobar Street, Martinez 94553 by Zoom only and hosted by Supervisors Diane Burgis and Federal Glover.

Wednesday, October 27, 2021, at 6:30 PM at the San Pablo City Hall, 1000 Gateway Avenue, San Pablo 94806 and hosted by Supervisor John Gioia.

Thursday, October 28, 2021, at 7:00 PM at the County Board chambers, 1025 Escobar Street, Martinez 94553 Zoom only and hosted by Supervisor Federal Glover.

Each workshop provided background on the redistricting process, presented potential boundary changes (map alternatives), and provided time to answer questions and receive public input. Depending on COVID-19 restrictions, some of the workshops were in-person, or by Zoom, call-in, or some combination of those alternatives. For the six (6) Workshops, a total of 21 individuals provided public comment, either in person or by Zoom or phone call; and an additional 72 individuals were on the Zoom or call-in portions of the Workshops but chose not to speak. Participants' comments included questions on how to use the DistrictR Mapping Program; keeping Community of Interests together; questions on race and ethnicity break down by individual supervisorial districts; and ideas on design of individual supervisorial districts. All Workshops were broadcast on CCTV and video recorded. The videos have been posted on the County's Dedicated Redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org).

**On November 9, 2021, the Board conducted the fourth Public Hearing** and received a report on the Workshops held in Supervisorial districts. Staff provided an update on additional public input received on Community of Interest suggestions and on publicly drawn maps received to date. Staff reviewed the criteria for adopting redistricting maps, and staff presented four (4) proposed final drafts of supervisorial maps for the Board's consideration.

The Board of Supervisors directed staff to bring a Proposed Final Redistricting Map to the November 23, 2021 redistricting Public Hearing for their consideration. This Proposed Final Map, identified as Map D, has been posted on the County's Dedicated Redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org) since November 10, 2021, and available for the public to review, draft their own versions of Map D, and/or to comment on Map D. All map proposals submitted on the Dedicated Redistricting Website or provided to the Clerk of the Board at [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us) will be included in the record and considered by the Board at the November 23, 2021 Public Hearing.

As of November 15, 2021, members of the public had used the DistrictR mapping program to create 3 Community of Interests Maps and 17 Drafts of proposed Supervisorial Maps, and to submit public comment on the Community of Interests or District Maps. All submissions as of November 15, 2021 are posted on the County's Dedicated Redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org) and are included as **Attachment A. Any additional submissions received by November 23, 2021 will be included in the record of the Public Hearing and will be considered by the Board of Supervisors during the Public Hearing.**

**Interdepartmental Leadership Group** - The County Administrator's office has established an interdepartmental leadership group to provide oversight/management of the redistricting process. The leadership group is comprised of the County Administrator, or designee, Department of Conservation & Development (DCD), County Counsel, Department of Information and Technology, and the Clerk-Recorder.

**Public Outreach** – A redistricting webpage on the County's website in multiple languages, was established as of August 04, 2021, and is the primary portal for public information and access. The public may use the website to provide feedback and comments. The Website will remain on the County's homepage for ten years and can be accessed at [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org).

The interactive features accessible on the website enable the public and all interested parties to draw and submit their own supervisorial district map proposals and Community of Interest suggestions. Our public outreach uses electronic or web-based communication to the greatest extent possible, including the new dedicated website with area for comments, public access to maps, census data tabulation, record of comments, and regular bi-weekly updates.

The current public outreach includes press releases to local newspapers, public notices on County website, CCTV, contact with City Managers, the Mayor's Conference, and community groups. These outreach efforts provide multiple avenues for the public to provide comments, including, but not limited to, letters, email, and website comments. This direct outreach to targeted groups/communities is designed to ensure their awareness and participation in the process.

In order to reach community and civic-minded organizations that serve county residents, in particular underrepresented and non-English speaking communities, we have built on the outreach from the 2020 Census Complete Count effort. We have distributed information through our email newsletter to 78 census grantee contacts plus an additional 100 organization and individuals. In total, we have sent ten email blasts with a follow up email to any individual who did not open the initial email. The emails include information on upcoming events and some also

include toolkits for community-based organizations to use in outreach if desired. Email text and toolkits are provided in English, Spanish and Chinese. Examples of the population served by these organizations include families, seniors, immigrants, non-English speaking population, low-income individuals and households, families with children under five, LGBTQ population, prisoner re-entry, and youth.

Susan Shiu, Director of the Office of Communications and Media, and her staff have been very active as part of the redistricting public outreach, including media coverage, news releases to the major news outlets, targeted outreach to ethnic media with translated information, collaboration with the County Library system and the Richmond Library to have printed flyers at locations and promotion on websites, expanded use of social media platforms, website promotion from County departments to reach diverse clients and partners, website enhancements with multilingual graphics and information, and numerous email messages to our redistricting Subscribers list. Currently we have 303 subscribers, including online signups, Census grantees and outreach partners, community organizations, City Managers and others. Redistricting information, including videos and ways to share input, on the County website and the dedicated redistricting Website [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org) have received 9,406 views to date. Social media outreach has included 360,717 overall views and engagements on Twitter and Nextdoor. The complete redistricting Communications Report is included as **Attachment B**.

**Adoption of Redistricting by Resolution**– Until this year, the Board of Supervisors adopted its supervisorial district boundaries by ordinance. Effective September 28, 2021, Elections Code section 21500 authorizes the Board to adopt its 2021 supervisorial district boundaries by resolution, an expedited process that allows the Board to more quickly meet the December 15 deadline for redistricting. On November 9, 2021, the Board adopted Ordinance 2021-35 repealing the 2011 supervisorial district boundaries and provided that the repeal would be operative when the 2021 redistricting resolution becomes operative. Elections Code section 21500 provides that the new supervisorial district boundaries are adopted on the date that the Board adopts the redistricting resolution.

#### **THE REMAINING SCHEDULE:**

**December 15, 2021** - Statutory deadline to complete redistricting (CA Elections Code section 21501(a)(2))

#### **CONSEQUENCE OF NEGATIVE ACTION:**

Elections Code section 21507.1 required the County to hold a minimum of at least four (4) public hearings on redistricting, and at least one public hearing or public workshop had to be held on a Saturday, on a Sunday, or after 6 p.m. on a weekday (Monday through Friday). The Board's Public Hearing and workshop schedule met these legal requirements. Failure to timely adopt new Supervisorial District boundaries, as required by Elections Code section 21501(a)(2), may result in the County not being in compliance with the legal requirements for approving supervisorial district boundaries.

- ATTACHMENT A Community Input Summary
- ATTACHMENT B Public Outreach Communications Report
- ATTACHMENT C Proposed Final Map for Supervisors' consideration
- ATTACHMENT D PowerPoint Presentation
- ATTACHMENT E Proposed Resolution Establishing 2021 supervisorial district boundaries
- ATTACHMENT F Proposed Findings in support of Final Map and 2021 supervisorial district boundaries



# Contra Costa County Redistricting Community Input Summary

## November 4, 2021 – November 16, 2021

Redistricting is the once-a-decade process of redrawing the boundaries for Supervisorial districts after the U.S. Census.

The County is committed to a robust public outreach process. The following public comments have been submitted through November 16, 2021. Maps and comments are attached.

In addition to comments received through the District Comment Portal, online form submissions, emails and letters, six Community Redistricting Workshops were hosted by individual supervisors between October 23 and October 28, 2021. This packet includes all public comments, map submissions, email, and Workshop summary for the entire redistricting process.

### Key Takeaways November 4, 2021 through November 16, 2021

1. Key Take Away Points and Summary
  - Multiple requests to allow for more time, add an additional hearing in December, and do not rush the process.
  - Five district maps submitted to keep Concord whole – four are complete maps and one partial map submitted a potential area to add to District 5.
2. Other Comments
  - One district map submitted to create two districts along the Northern Waterfront, to include Martinez with Central County.
  - Request to keep Nepali Community together in West County and noted increased Nepali community in Pittsburg, Antioch, and Brentwood.
  - Comment District 5 should not include Hercules
  - Concern the maps keep the districts similar to current districts.
  - Request for Final Proposed Map to be provided in Districtr format on County Redistricting website as soon as possible.

### Key Takeaways October 13, 2021 through November 3, 2021

1. Most of the comment were received during the Community Redistricting Workshops or on the Public Comment Portal after a workshop. Most of the Public input centered on the desire to keep Concord whole. Other comments include:
  - Requests to increase community outreach efforts
  - Consider school districts for communities of interest
  - Request to see more race/ethnicity data
  - Consider adding Hercules to District 1
  - Comments related to specific map concepts presented

### Key Takeaways September 28, 2021 through October 12, 2021:

1. Only one new commentator on the Districtr Comment Portal, with two different options. The commenter focused on communities of interest, especially social-economic interests.

### Key Takeaways through September 27, 2021

1. Much of the public comment received through the Districtr portal centers on communities of interest in District 2. The following outlines key issues related to District 2:
  - Diablo and Blackhawk should be part of District 2 as they are part of the San Ramon Valley
  - Lamorinda should be kept together and in District 2

## Attachment A

- Portions of unincorporated Contra Costa County in Lafayette Schools should be with Lafayette and in District 2.
2. The remainder of the comments centered on keeping all cities or specific portions of a city together
- a. The Democratic Party of Contra Costa County asked that all cities be kept intact
  - b. One COI submission (Kate) indicated Downtown Walnut Creek and adjacent neighborhoods should be in the same district.

## District Redistricting Comment Portal: Community of Interest Maps

- No new COI Maps submitted

### Community of Interest Maps Submitted between October 13 and November 3, 2021

- C6054: Keep Concord together

### Community of Interest Maps Submitted between September 28 and October 12, 2021

- No new Community of Interest Maps

### Community of Interest Maps Submitted through September 27, 2021

- C2632: Northern Waterfront
- C2635: Downtown Walnut Creek
- Note: Ag Core was submitted by staff as an example

## District Redistricting Comment Portal: District Maps

- P6450: Only WC and Antioch divided. under 5
- P6451: Balanced map under 5
- P6458: Steve's change to map D
  - Edi Birsan Comment (11/11/21)
- P6516: Contra Costa County Proposed Final Map (County Proposed, not in packet)
  - Stephen McCaffree Comment (11/11/21)
- P6540: Pinole Historic Gambit <10 <5
- P6541: Pinole Gambit 2 with recent map
- P5889: Contra Costa County Draft Concept 1 (County Proposed, not in packet)
  - Edi Birsan Comment (11/8/21)
- P7166: Central County

### District Maps Submitted through between October 13 and November 3, 2021

- P5839: Contra Costa Herald proposed map
- P6261: Concord Whole Variant Staff 5 with 7.3%
  - Leslie Stewart Comment 1 (11/2/2021)
  - Leslie Stewart Comment 2 (11/2/2021)
- P6263: All Cities whole V2 6.2% variance
  - 1 Comment (11/2/2021)

### District Maps Submitted through between September 28 and October 12, 2021

- P5142: Why grouping commonalities is important
- P5147: Encouraging like minded advancement

### District Maps Submitted through September 27, 2021

- P4715: Ron's District Map
- P4717: Ron's #2 Map
- P4925: Ron's #3
- P4926: Add Blackhawk and Diablo to District 2

## District Redistricting Comment Portal: Written Testimony

- No New written testimony

### Written Testimony Submitted between October 13 and November 3, 2021

- W5996: Keep Concord Whole
- W6053: Mt Diablo Unified School District
- W6055: District Map 5
- W6262: All Cities Kept Whole 9.09 variance V.1

### Written Testimony Submitted between September 28 and October 12, 2021

- No new written testimony

### Written Testimony Submitted through September 27, 2021

- W4783 - District 2

## Online Forms

- Stephen McCaffree (November 5, 2021)

### Online Form Submissions Received between October 13 and November 3, 2021

- Stephen McCaffree (October 31, 2021)

### Online Form Submissions Received through October 12, 2021

- No Submissions

## Emails and Letters

- Email from Cheryll Grover (email 1 – JSON file attached) (November 4, 2021)
- Email from Cheryll Grover (email 2 – JSON file attached) (November 4, 2021)
- Email from Anupam Chapagin, Nepali Community Support Group (November 5, 2021)
- Email from LeeAnn Matthews (November 8, 2021)
- Email from: Eileen Hinds (November 8, 2021)
- Email from: Kathy Petricca (November 8, 2021)
- Email from: Jacqueline Thalberg (November 8, 2021)
- Email from: Ady Olvera (November 8, 2021)
- Email from: Derlin Hsu (November 8, 2021)
- Email from: Adria Orr, Asian Americans Advancing Justice - Asian Law Caucus (November 9, 2021)

### Emails and Letters Received between October 13 and November 3, 2021

- Brenna Fleck: County Office of Education (October 18, 2021)
- Email to Board of Supervisors from Adria Orr, Asian Americans Advancing Justice - Asian Law Caucus. Email includes letter and best practices attachments (October 21, 2021)
- Email from Lindy Johnson to the Clerk of the Board (October 25, 2021)
- Email from Jane Courant (November 1, 2021)
- Email from Wendy McAuley with letter from Timothy McGallian, Mayor City of Conrod (November 3, 2021)
- Email from Stephen McCarfee (November 3, 2021)
- Email from Barbara Kuklewicz (November 3, 2021)
- Email from Adria Orr, Asian Americans Advancing Justice, with letter from coalition of community-based organizations (November 3, 2021)

## Attachment A

### **Emails and Letters Received between September 28 and October 12, 2021**

- No New Emails or Letters received

### **Emails and Letters Received through September 27, 2021**

- Letter from the Democratic Party of Contra Costa County via Supervisor Gioia
- Email to Roger Chelemedos via Supervisor Andersen.

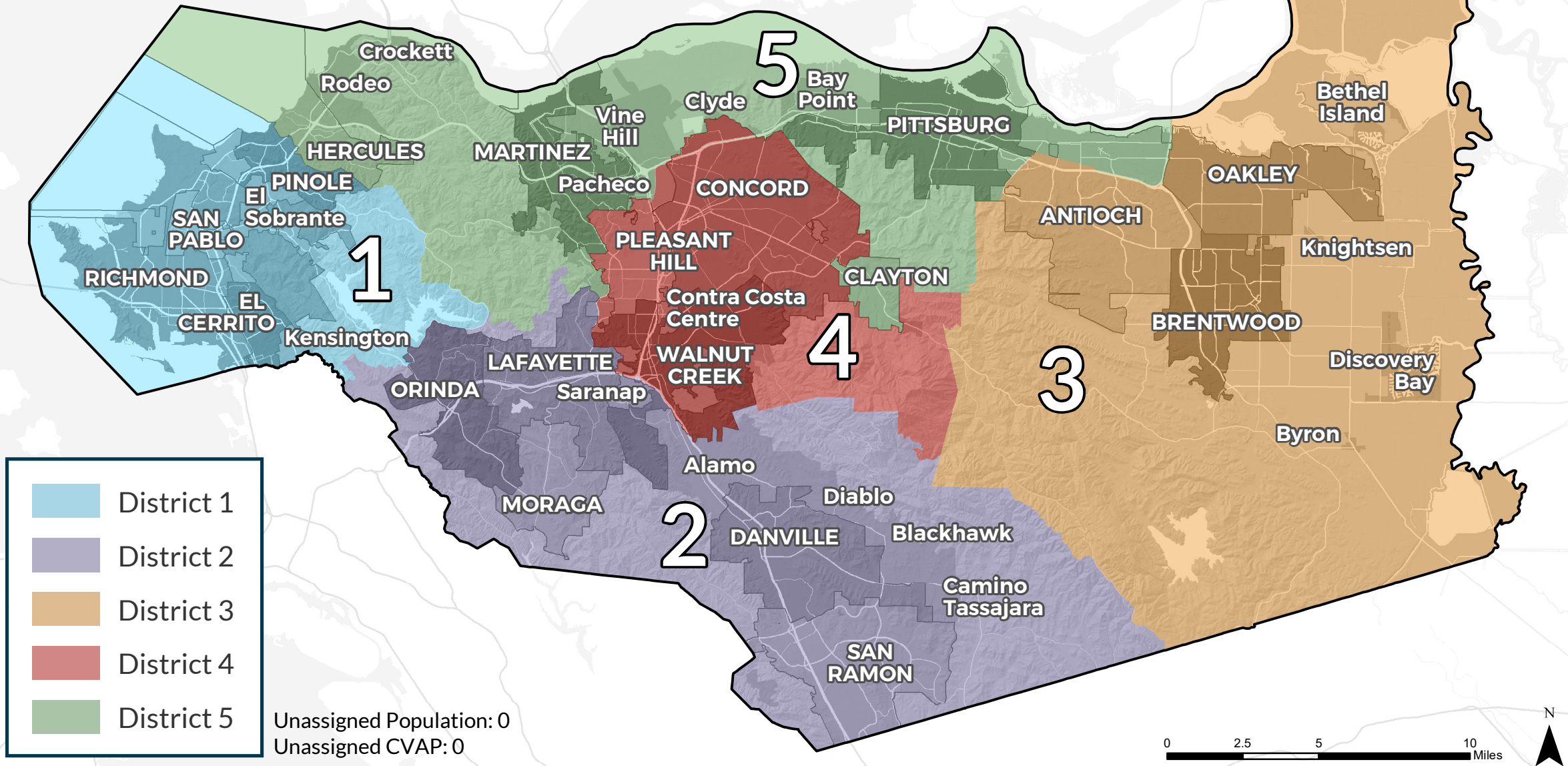
## **Community Workshops**

- 78 of people attended
  - In Person Attendees: 7 unique attendees
  - Remote Attendees: 71 unique attendees
  - Phone in Attendees: 0 attendees
- 21 public comments were received at the community workshop. A summary of comments is attached.



# CONTRA COSTA COUNTY

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## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,024   | 95,007<br>40.3%  | 51,371<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,579<br>6.6% |
| District 2                            | 243,754   | 19,729<br>8.1%   | 132,700<br>54.4% | 3,864<br>1.6%   | 71,254<br>29.2%  | 16,207<br>6.6% |
| District 3                            | 222,803   | 69,634<br>31.3%  | 81,596<br>36.6%  | 27,922<br>12.5% | 26,368<br>11.8%  | 17,283<br>7.8% |
| District 4                            | 236,651   | 52,698<br>22.3%  | 121,979<br>51.5% | 7,302<br>3.1%   | 36,619<br>15.5%  | 18,053<br>7.6% |
| District 5                            | 228,837   | 78,357<br>34.2%  | 68,235<br>29.8%  | 26,604<br>11.6% | 39,547<br>17.3%  | 16,094<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,278 | 35,140<br>25.1%  | 45,403<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,414<br>4.6%  |
| District 2   | 159,863 | 9,941<br>6.2%    | 111,793<br>69.9% | 2,527<br>1.6%   | 30,983<br>19.4%  | 4,619<br>2.9%  |
| District 3   | 147,385 | 33,437<br>22.7%  | 71,918<br>48.8%  | 20,199<br>13.7% | 14,292<br>9.7%   | 7,539<br>5.1%  |
| District 4   | 165,475 | 24,704<br>14.9%  | 107,880<br>65.2% | 5,198<br>3.1%   | 20,503<br>12.4%  | 7,190<br>4.3%  |
| District 5   | 148,064 | 34,494<br>23.3%  | 64,104<br>43.3%  | 18,477<br>12.5% | 23,783<br>16.1%  | 7,206<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

**Concept Total Variation**

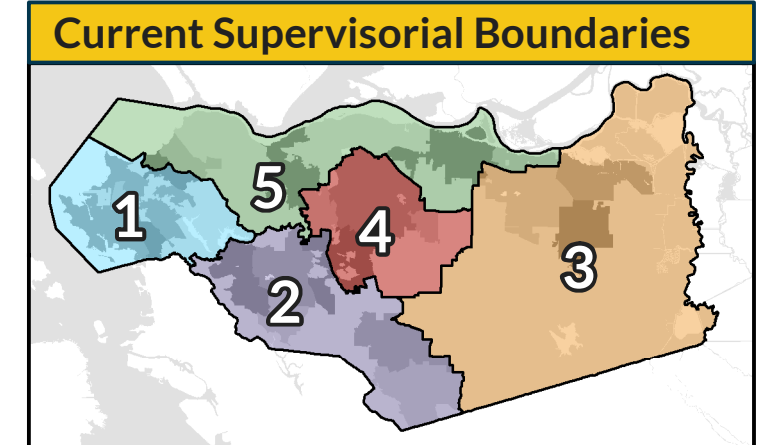
# 8.97 %

**2021 Population**  
 Population: 1,168,069  
 Equal Distribution: 233,614  
 Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 236,024    | 2,410    | 1.03%   |
| District 2 | 243,754    | 10,140   | 4.34%   |
| District 3 | 222,803    | (10,811) | -4.63%  |
| District 4 | 236,651    | 3,037    | 1.30%   |
| District 5 | 228,837    | (4,777)  | -2.04%  |

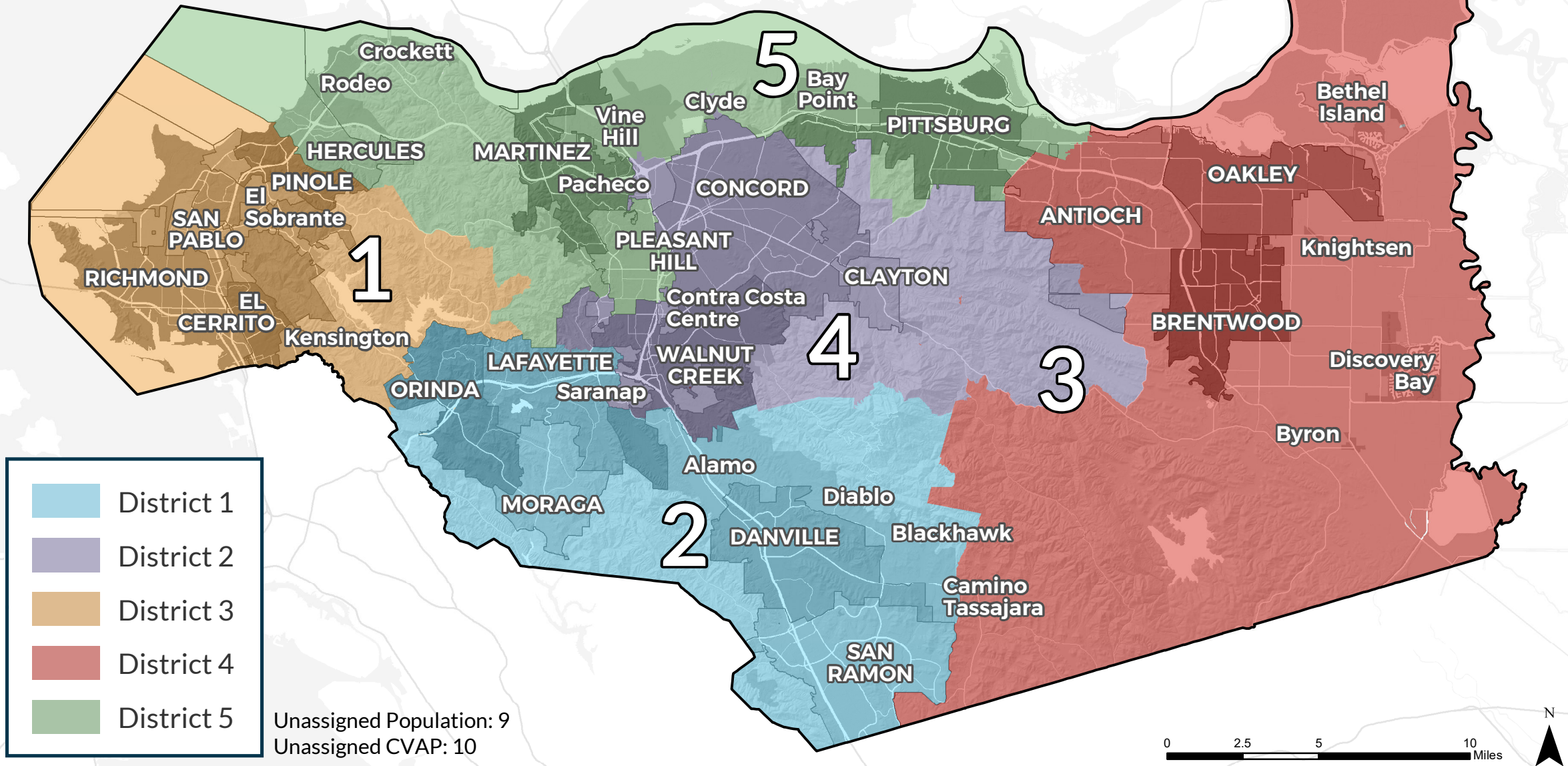
**Written Description from Submission**

The key is to keep cities whole and works off of Map 5 (or E) and has an overall variance of under 5. Clayton is moved to District 5



# CONTRA COSTA COUNTY

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## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 233,023   | 18,691<br>8.0%   | 125,188<br>53.7% | 3,707<br>1.6%   | 70,076<br>30.1%  | 15,361<br>6.6% |
| District 2                            | 228,291   | 51,486<br>22.6%  | 118,620<br>52.0% | 6,873<br>3.0%   | 34,003<br>14.9%  | 17,309<br>7.6% |
| District 3                            | 236,244   | 95,048<br>40.2%  | 51,514<br>21.8%  | 33,307<br>14.1% | 40,762<br>17.3%  | 15,613<br>6.6% |
| District 4                            | 236,771   | 75,639<br>31.9%  | 85,624<br>36.2%  | 30,094<br>12.7% | 27,153<br>11.5%  | 18,261<br>7.7% |
| District 5                            | 233,731   | 74,561<br>31.9%  | 74,927<br>32.1%  | 25,018<br>10.7% | 42,554<br>18.2%  | 16,671<br>7.1% |
| County                                | 1,168,060 | 315,425<br>27.0% | 455,873<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,215<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 151,747 | 9,341<br>6.2%    | 105,176<br>69.3% | 2,342<br>1.5%   | 30,353<br>20.0%  | 4,535<br>3.0%  |
| District 2   | 160,794 | 23,421<br>14.6%  | 106,169<br>66.0% | 5,023<br>3.1%   | 19,595<br>12.2%  | 6,586<br>4.1%  |
| District 3   | 140,472 | 35,157<br>25.0%  | 45,569<br>32.4%  | 27,283<br>19.4% | 26,040<br>18.5%  | 6,423<br>4.6%  |
| District 4   | 155,890 | 35,781<br>23.0%  | 75,954<br>48.7%  | 21,599<br>13.9% | 14,739<br>9.5%   | 7,817<br>5.0%  |
| District 5   | 152,152 | 34,016<br>22.4%  | 68,222<br>44.8%  | 17,437<br>11.5% | 24,872<br>16.3%  | 7,605<br>5.0%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

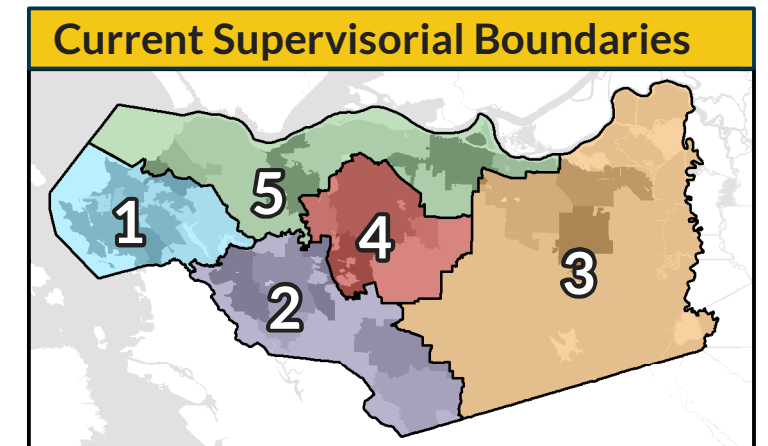
**3.63 %**

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 233,023    | (591)    | -0.25%  |
| District 2 | 228,291    | (5,323)  | -2.28%  |
| District 3 | 236,244    | 2,630    | 1.13%   |
| District 4 | 236,771    | 3,157    | 1.35%   |
| District 5 | 233,731    | 117      | 0.05%   |

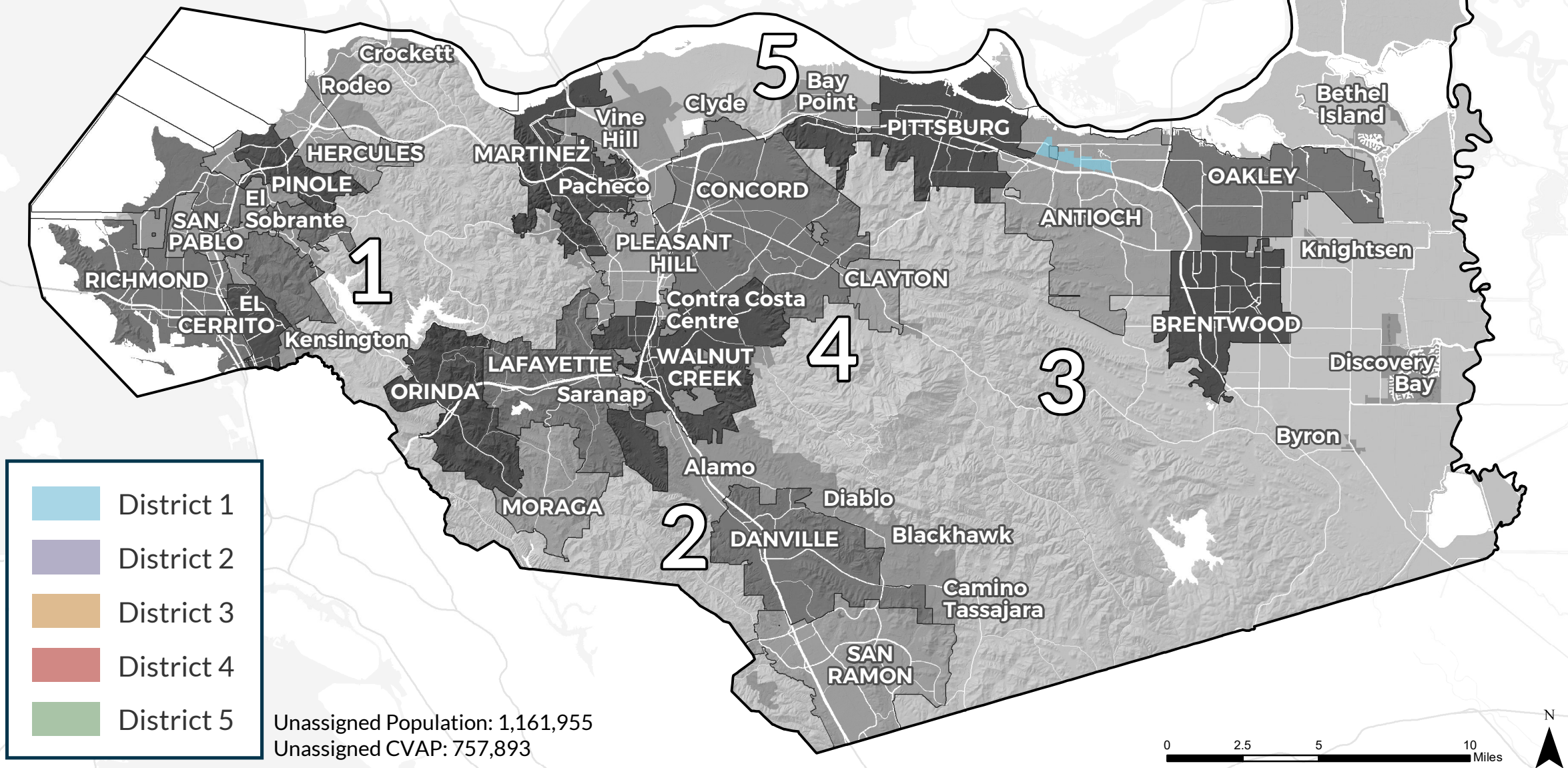
### Written Description from Submission

AS WC believes that they want to talk to more supervisors they can return to the year 2000 when they were divided into 3 parts.



# CONTRA COSTA COUNTY

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Unassigned Population: 1,161,955  
Unassigned CVAP: 757,893

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## Demographic Analysis Race and Ethnicity by District

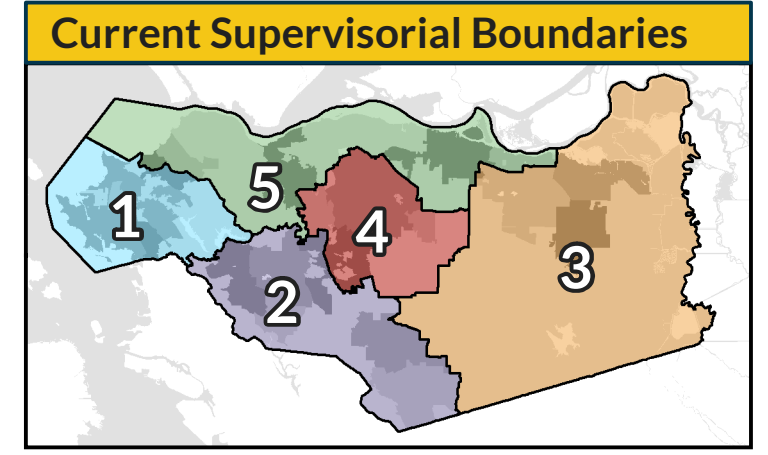
| Total Population - Race and Ethnicity |           |                  |                  |                |                  |                |
|---------------------------------------|-----------|------------------|------------------|----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black          | Asian            | Other          |
| District 1                            | 6,114     | 3,158<br>51.7%   | 1,367<br>22.4%   | 995<br>16.3%   | 222<br>3.6%      | 372<br>6.1%    |
| District 2                            | NA        | NA               | NA               | NA             | NA               | NA             |
| District 3                            | NA        | NA               | NA               | NA             | NA               | NA             |
| District 4                            | NA        | NA               | NA               | NA             | NA               | NA             |
| District 5                            | NA        | NA               | NA               | NA             | NA               | NA             |
| County                                | 1,168,060 | 315,425<br>27.0% | 455,873<br>39.0% | 98,999<br>8.5% | 214,548<br>18.4% | 83,215<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                |                  |                |
|--|---------|------------------|------------------|----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black          | Asian            | Other          |
| District 1   | 3,172   | 1,294<br>40.8%   | 1,179<br>37.2%   | 446<br>14.1%   | 134<br>4.2%      | 119<br>3.8%    |
| District 2   | NA      | NA               | NA               | NA             | NA               | NA             |
| District 3   | NA      | NA               | NA               | NA             | NA               | NA             |
| District 4   | NA      | NA               | NA               | NA             | NA               | NA             |
| District 5   | NA      | NA               | NA               | NA             | NA               | NA             |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7% | 115,599<br>15.2% | 32,968<br>4.3% |

| Concept Total Variation   |
|---|
| <b>NA</b>   |
| <b>2021 Population</b><br>Population: 1,168,069<br>Equal Distribution: 233,614<br>Citizen Voting Age Population (CVAP): 761,065 |

| Population by District |            |           |          |  |
|------------------------|------------|-----------|----------|--|
| District               | Population | Variance  | Percent  |  |
| District 1             | 6,114      | (227,500) | -97.38%  |  |
| District 2             | 0          | (233,614) | -100.00% |  |
| District 3             | 0          | (233,614) | -100.00% |  |
| District 4             | 0          | (233,614) | -100.00% |  |
| District 5             | 0          | (233,614) | -100.00% |  |

**Written Description from Submission**  
Add this little sliver of Antioch bordered by Somersville Rd, Hwy 4, West 18th St and Hillcrest Ave to District 5 on Map D and that will eliminate the need to split Concord. You are planning in map D to remove my community of interest in N. Concord from District 4 to District 5. My community includes neighborhoods of Hillcrest, Estates, Adobe, Dalis/Victoria, Terraza Del Sol and Northwood within the triangle area you are planning to move from District 4 to District 5 on map D bordered as you describe, by Railroad right of way, Hwy 242 and Hwy 4. It look like Concord Ave. is your lower border but you don't mention it. This will keep Concord whole. Antioch has been split and will continue to be split in all your maps anyway and the population addition to District 5 will cover the population you intended to take from Concord.



## Steve's change to map D

### Basic Info

Submitter: Stephen McCaffree

Location: Concord

Submitted on: 11/8/2021

Type: plan

Supervisory Districts

ID: p6458

### Tags

### More Info

Add this little sliver of Antioch bordered by Somersville Rd, Hwy 4, West 18th St and Hillcrest Ave to District 5 on Map D and that will eliminate the need to split Concord. You are planning in map D to remove my community of interest in N. Concord from District 4 to District 5.

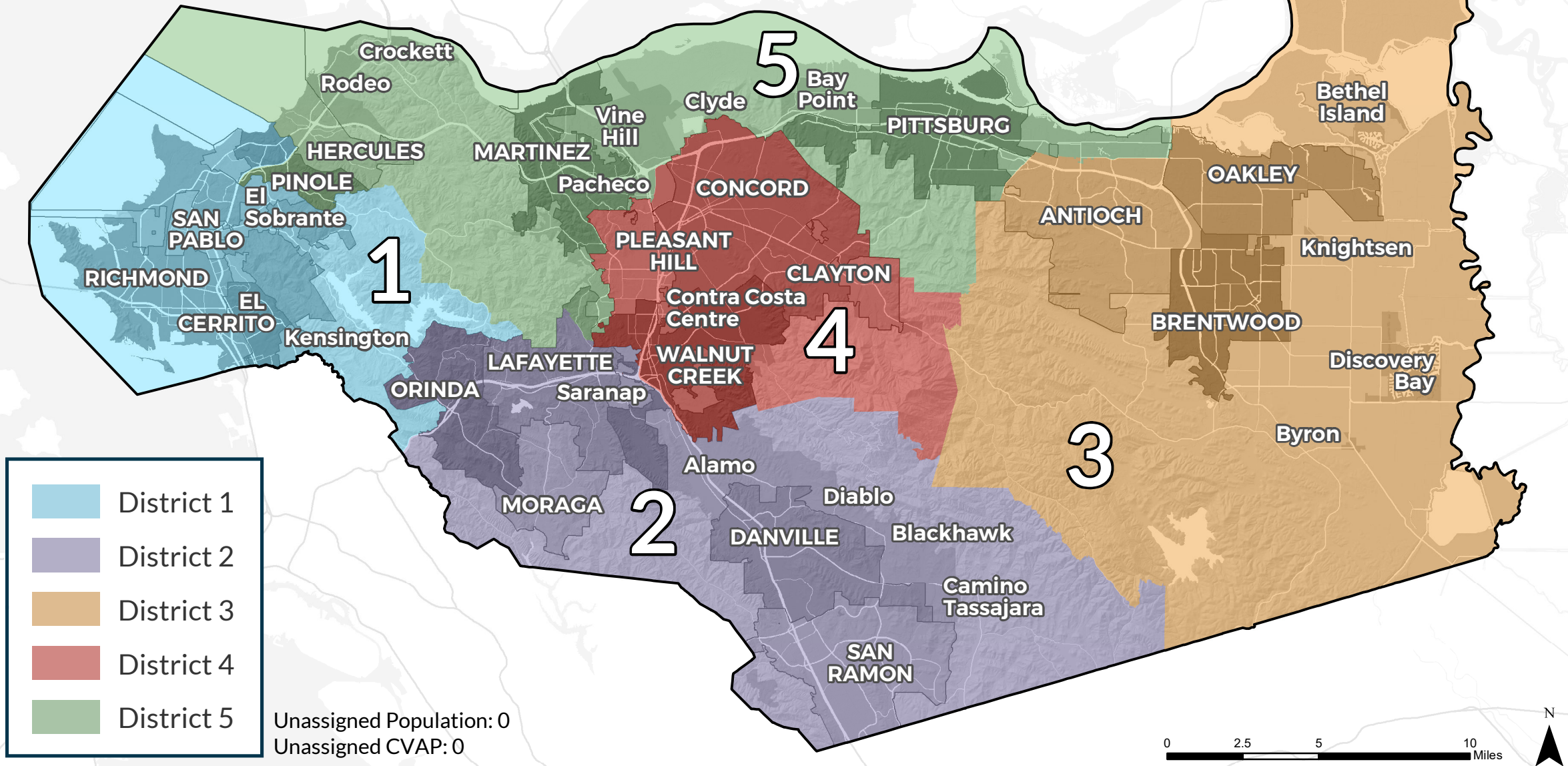
My community includes neighborhoods of Hillcrest, Estates, Adobe, Dalis/Victoria, Terraza Del Sol and Northwood within the triangle area you are planning to move from District 4 to District 5 on map D bordered, as you describe, by Railroad right of way, Hwy 242 and Hwy 4. It looks like Concord Ave. is your lower border but you don't mention it. This will keep Concord whole. Antioch has been split and will continue to be split in all your maps anyway and the population addition to District 5 will cover the population you intended to take from Concord.

### Comments & Feedback

11/11/2021 - **Edi Birsan**: I like the spirit of the attempt to keep Concord whole, but currently district 3 is at the negative border allowed and taking 6000 pop would put them out of the range desired of -5.00% What is needed is to make a shift around between 1 and 5 and then address 4 and 2 issues. This can be done in the final revised Pinole Gambit that is based on the BOS preferred plan.

# CONTRA COSTA COUNTY

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- District 1
- District 2
- District 3
- District 4
- District 5

Unassigned Population: 0  
Unassigned CVAP: 0

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 228,226   | 93,036<br>40.8%  | 48,487<br>21.2%  | 32,767<br>14.4% | 39,025<br>17.1%  | 14,911<br>6.5% |
| District 2                            | 243,672   | 19,779<br>8.1%   | 132,644<br>54.4% | 3,867<br>1.6%   | 71,222<br>29.2%  | 16,160<br>6.6% |
| District 3                            | 228,888   | 72,387<br>31.6%  | 83,284<br>36.4%  | 28,782<br>12.6% | 26,749<br>11.7%  | 17,686<br>7.7% |
| District 4                            | 244,968   | 53,667<br>21.9%  | 127,803<br>52.2% | 7,447<br>3.0%   | 37,319<br>15.2%  | 18,732<br>7.6% |
| District 5                            | 222,315   | 76,556<br>34.4%  | 63,663<br>28.6%  | 26,136<br>11.8% | 40,233<br>18.1%  | 15,727<br>7.1% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 134,451 | 34,161<br>25.4%  | 42,592<br>31.7%  | 26,853<br>20.0% | 24,768<br>18.4%  | 6,077<br>4.5%  |
| District 2   | 159,695 | 9,949<br>6.2%    | 111,646<br>69.9% | 2,515<br>1.6%   | 30,929<br>19.4%  | 4,656<br>2.9%  |
| District 3   | 150,861 | 34,774<br>23.1%  | 73,255<br>48.6%  | 20,690<br>13.7% | 14,516<br>9.6%   | 7,626<br>5.1%  |
| District 4   | 172,637 | 25,484<br>14.8%  | 113,476<br>65.7% | 5,345<br>3.1%   | 20,903<br>12.1%  | 7,429<br>4.3%  |
| District 5   | 143,421 | 33,348<br>23.3%  | 60,129<br>41.9%  | 18,281<br>12.7% | 24,483<br>17.1%  | 7,180<br>5.0%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

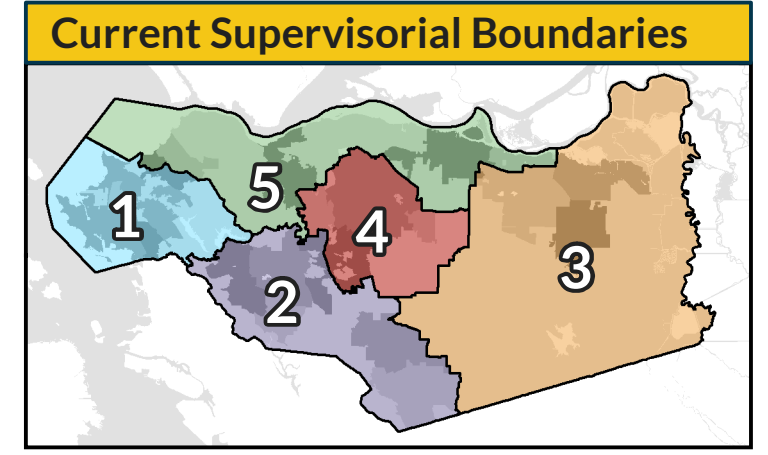
**9.70 %**

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 228,226    | (5,388)  | -2.31%  |
| District 2 | 243,672    | 10,058   | 4.31%   |
| District 3 | 228,888    | (4,726)  | -2.02%  |
| District 4 | 244,968    | 11,354   | 4.86%   |
| District 5 | 222,315    | (11,299) | -4.84%  |

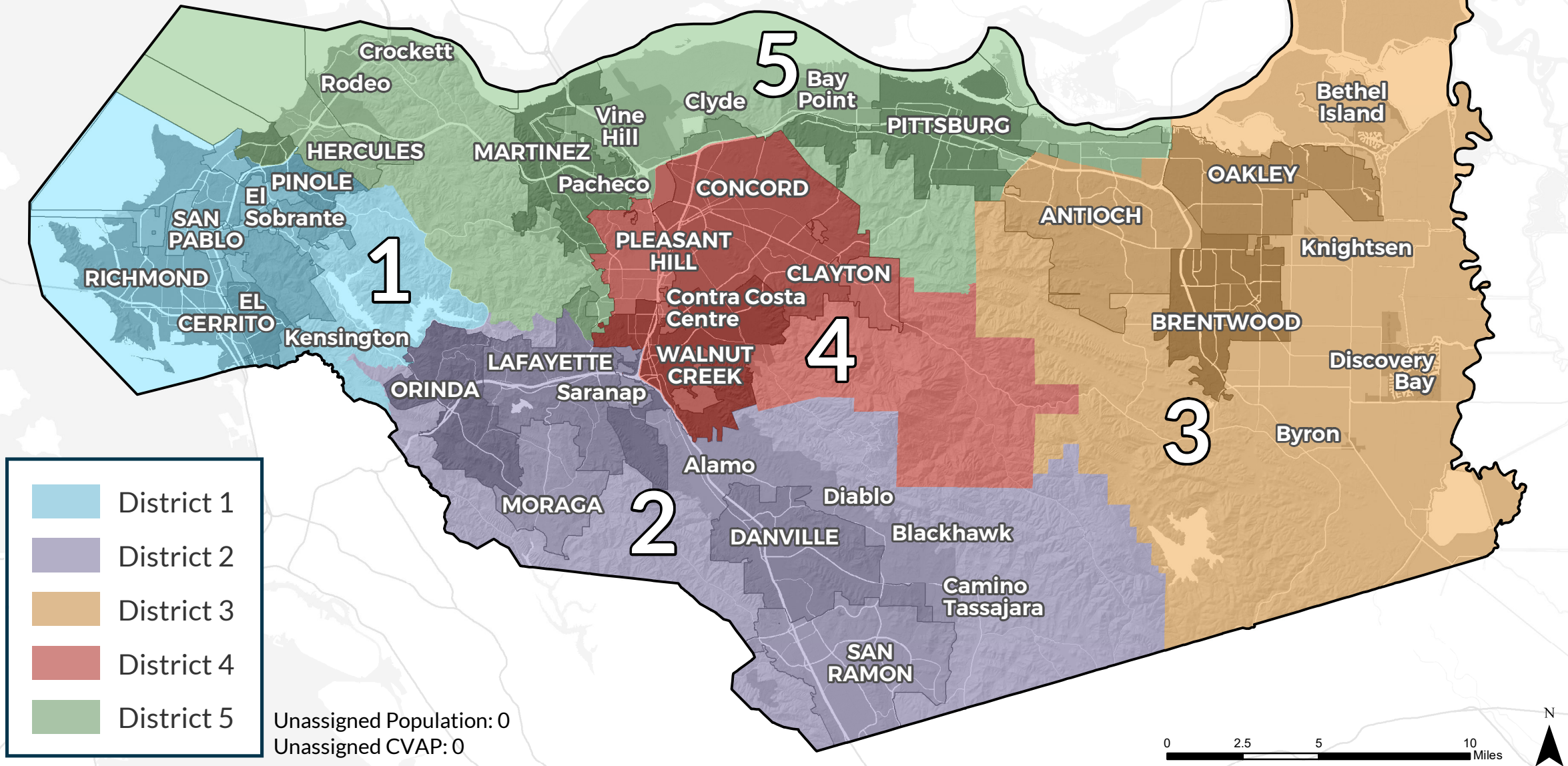
### Written Description from Submission

Three of the current Board separated Pinole 10 years ago and two have served the city faithfully and developed knowledge and relations in the city as part of your duty, for the last 10. All of you take the position that having 2 supervisors for a district can be good. Well since you agreed to it 10 years ago and have demonstrated that it has worked for Pinole for 10 years why stop something which 2 of you have made work for 10 years? This allows for Concord to remain whole.



# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



- District 1
- District 2
- District 3
- District 4
- District 5

Unassigned Population: 0  
Unassigned CVAP: 0

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 225,308   | 92,080<br>40.9%  | 48,833<br>21.7%  | 31,816<br>14.1% | 37,800<br>16.8%  | 14,779<br>6.6% |
| District 2                            | 244,205   | 19,865<br>8.1%   | 132,938<br>54.4% | 3,883<br>1.6%   | 71,320<br>29.2%  | 16,199<br>6.6% |
| District 3                            | 223,537   | 70,187<br>31.4%  | 81,390<br>36.4%  | 28,138<br>12.6% | 26,492<br>11.9%  | 17,330<br>7.8% |
| District 4                            | 245,215   | 53,677<br>21.9%  | 128,082<br>52.2% | 7,463<br>3.0%   | 37,242<br>15.2%  | 18,751<br>7.6% |
| District 5                            | 229,804   | 79,616<br>34.6%  | 64,638<br>28.1%  | 27,699<br>12.1% | 41,694<br>18.1%  | 16,157<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 132,268 | 33,807<br>25.6%  | 42,654<br>32.2%  | 26,114<br>19.7% | 23,725<br>17.9%  | 5,968<br>4.5%  |
| District 2   | 160,074 | 9,999<br>6.2%    | 111,933<br>69.9% | 2,518<br>1.6%   | 30,953<br>19.3%  | 4,671<br>2.9%  |
| District 3   | 147,732 | 33,781<br>22.9%  | 71,850<br>48.6%  | 20,245<br>13.7% | 14,338<br>9.7%   | 7,518<br>5.1%  |
| District 4   | 172,818 | 25,442<br>14.7%  | 113,619<br>65.7% | 5,411<br>3.1%   | 20,908<br>12.1%  | 7,438<br>4.3%  |
| District 5   | 148,173 | 34,687<br>23.4%  | 61,042<br>41.2%  | 19,396<br>13.1% | 25,675<br>17.3%  | 7,373<br>5.0%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

### Concept Total Variation

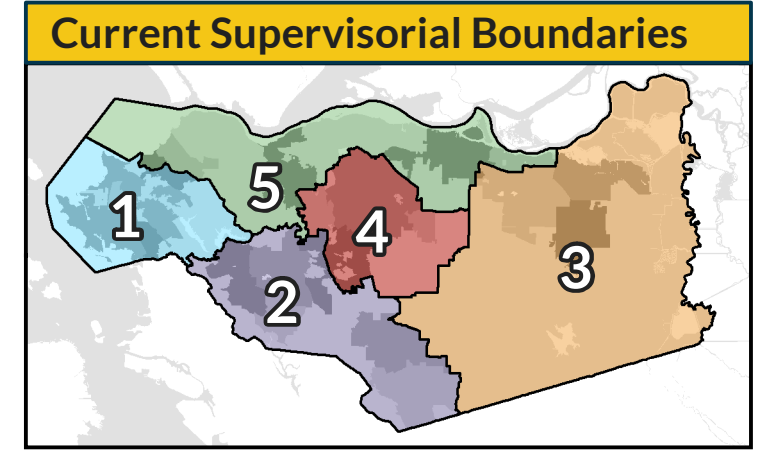
# 9.28%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 225,308    | (8,306)  | -3.56%  |
| District 2 | 244,205    | 10,591   | 4.53%   |
| District 3 | 223,537    | (10,077) | -4.31%  |
| District 4 | 245,215    | 11,601   | 4.97%   |
| District 5 | 229,804    | (3,810)  | -1.63%  |

### Written Description from Submission

As with the prior Pinole Gambit map. This keeps Concord residents whole, allows for the industrial area north of Hwy 4 to go to Dist.5 and keeps Pinole as previous divided 10 years ago.



Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), Districtr online mapping submissions

## Basic Info

Submitter: Contra Costa County Staff

Location:

Submitted on: 11/10/2021

Type: plan

Supervisory Districts

ID: p6516

## Tags

[#cocoredistricting](#) [#countyproposedfinalmap](#)

## More Info

At the November 9, 2021 Redistricting Public Hearing the Board of Supervisors directed staff

to bring a Proposed Final Redistricting Map to the November 23, 2021

Redistricting Public

Hearing for their consideration.

You can comment on the map or use the map as a template for your own districting plan.

Puede comentar en el mapa o usar el mapa como plantilla para su propio plan de distribución.

您可以对地图发表评论，或者使用该地图作为您自己的选区计划的模版。

## Comments & Feedback

11/11/2021 - **Stephen McCaffree** (Concord): IF the boundary explanation of the maps (sure to be map D, too), started at N. Concord keeping Concord whole and then proceeded around the map, the result would have been different and Concord would be kept in one piece. Instead, N. Concord was the last boundary to be described and parts of N. Concord were excised in all the maps. It seemed like perhaps the goal all along was to split Concord and that is why the boundary explanation was done the way it was - counterclockwise starting at Pinole and ending at Concord. Furthermore, an article in Claycord today, 10/11/21, notes the district that

gained the most population (district 3) since the last census and the district that lost the most population (district 4). Anybody would say, why would district 4 give up any territory at all if it lost population? The goal is to equalize population. Also, I read that Camino Tassajara, Diablo, Blackhawk were moved to district 3 based on "geography and demographics". Why would that reasoning not apply in reverse to map D's moving of my community, Hillcrest, along with adjacent communities, Estates, Adobe, Terraza del Sol, and Northwood from district 4 to district 5? Nobody I know shops in Clyde which has no stores and the same applies to the area above Hwy 4. We have no association with the area you are putting us in. I have to add that N. Concord is very historical and old part of Concord. It has the adobe of Francisco Pacheco, son of Concord's founder and monument further down the street. It does not appear sensible to me to split Concord here and also it appears all to convenient and was described by one of the mappers I spoke to as " a fairly clean boundary" because the area excised was bounded by railroad right of way, Hwy 242 and Hwy 4. This is not a good reason to take my community out of district 4 on all the maps including map D. I was told the amount of population taken from Concord was 5,065. How can I verify that? Can you tell me how much population was lost to district 5 by uniting Pinole and how much population was lost to district 3 by putting Morgan Territory Road into district 2? The latter would affect Antioch boundaries perhaps and thus affecting the population in district 5. I wonder how much population was lost to district 5 because of the new Reliez Valley configuration. Thank you and Happy Veterans Day! Steve McCaffree, 30 year resident of Hillcrest community, N. Concord



## Contra Costa County Draft Concept 1

### Basic Info

Submitter: Contra Costa County Staff

Location:

Submitted on: 10/22/2021

Type: plan

Supervisorial Districts

ID: p5889

### Tags

[#cocoredistricting](#) [#countydraftconcept](#)

### More Info

Draft Concept 1 presented at Contra Costa County Redistricting Public Hearing #3 on October 19, 2021.

You can comment on the map or use the map as a template for your own districting plan.

Learn more about redistricting and provide input at one of the six Community Redistricting Workshop between October 23 and October 28, 2021.

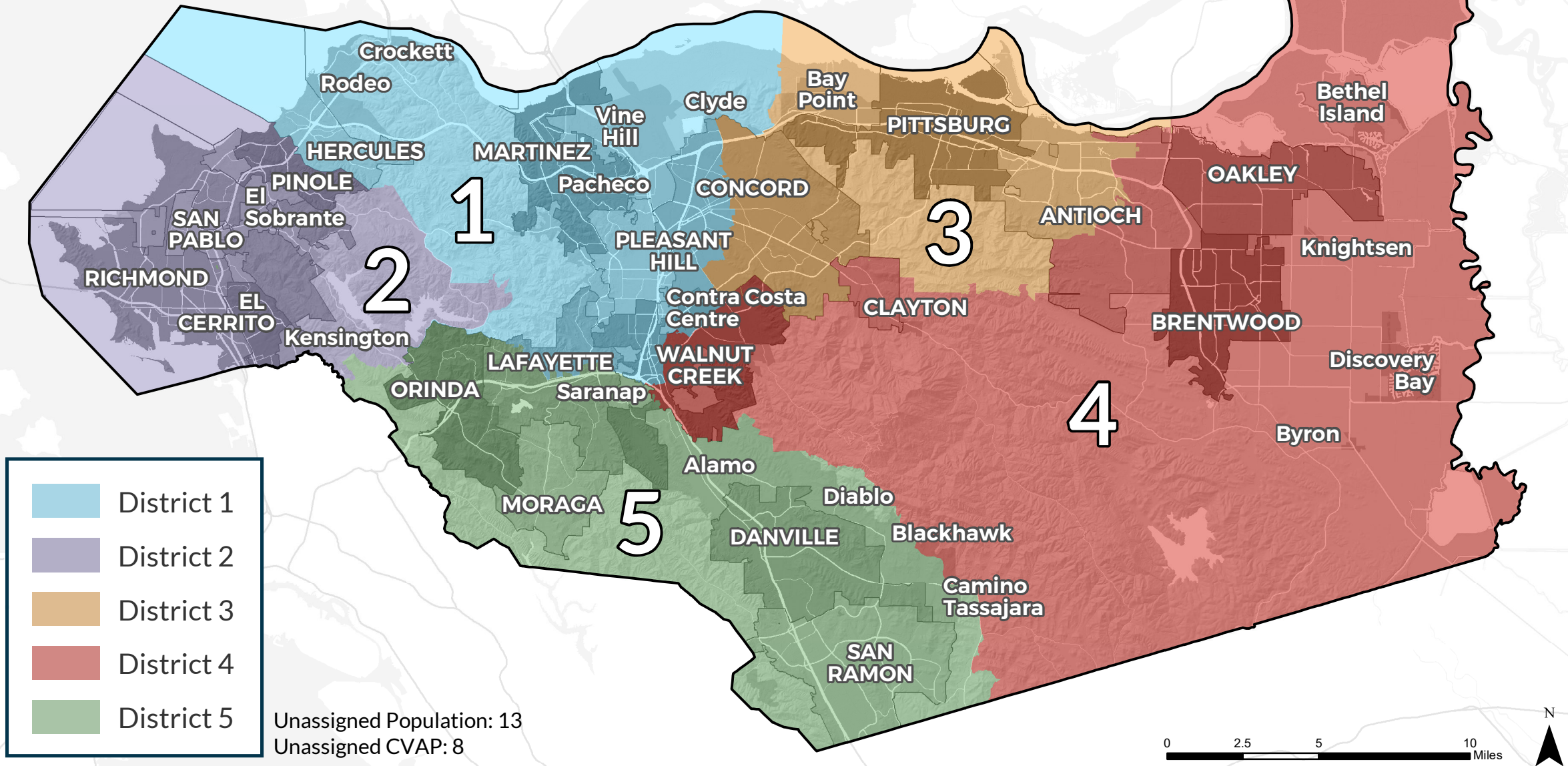
Learn more about Workshops at [CoCoRedistricting.org](https://CoCoRedistricting.org)

### Comments & Feedback

11/8/2021 - **Edi Birsan**: HORRIBLE map as it divides Concord grossly as well as takes the base away from the district.

# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



Unassigned Population: 13  
Unassigned CVAP: 8

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 232,484   | 54,803<br>23.6%  | 106,389<br>45.8% | 12,143<br>5.2%  | 41,345<br>17.8%  | 17,804<br>7.7% |
| District 2                            | 235,992   | 94,994<br>40.3%  | 51,372<br>21.8%  | 33,302<br>14.1% | 40,741<br>17.3%  | 15,583<br>6.6% |
| District 3                            | 232,900   | 88,202<br>37.9%  | 66,467<br>28.5%  | 29,106<br>12.5% | 32,778<br>14.1%  | 16,347<br>7.0% |
| District 4                            | 231,211   | 58,326<br>25.2%  | 104,683<br>45.3% | 20,661<br>8.9%  | 29,673<br>12.8%  | 17,868<br>7.7% |
| District 5                            | 235,469   | 19,099<br>8.1%   | 126,967<br>53.9% | 3,787<br>1.6%   | 70,006<br>29.7%  | 15,610<br>6.6% |
| County                                | 1,168,056 | 315,424<br>27.0% | 455,878<br>39.0% | 98,999<br>8.5%  | 214,543<br>18.4% | 83,212<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 161,777 | 25,384<br>15.7%  | 95,381<br>59.0%  | 9,152<br>5.7%   | 24,649<br>15.2%  | 7,211<br>4.5%  |
| District 2   | 140,245 | 35,126<br>25.0%  | 45,390<br>32.4%  | 27,283<br>19.5% | 26,027<br>18.6%  | 6,419<br>4.6%  |
| District 3   | 147,153 | 37,891<br>25.7%  | 63,980<br>43.5%  | 20,248<br>13.8% | 17,649<br>12.0%  | 7,385<br>5.0%  |
| District 4   | 158,058 | 29,564<br>18.7%  | 89,607<br>56.7%  | 14,534<br>9.2%  | 16,981<br>10.7%  | 7,372<br>4.7%  |
| District 5   | 153,824 | 9,750<br>6.3%    | 106,737<br>69.4% | 2,467<br>1.6%   | 30,289<br>19.7%  | 4,581<br>3.0%  |
| County   | 761,057 | 137,715<br>18.1% | 401,095<br>52.7% | 73,684<br>9.7%  | 115,595<br>15.2% | 32,968<br>4.3% |

### Concept Total Variation

**2.05%**

### 2021 Population

Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

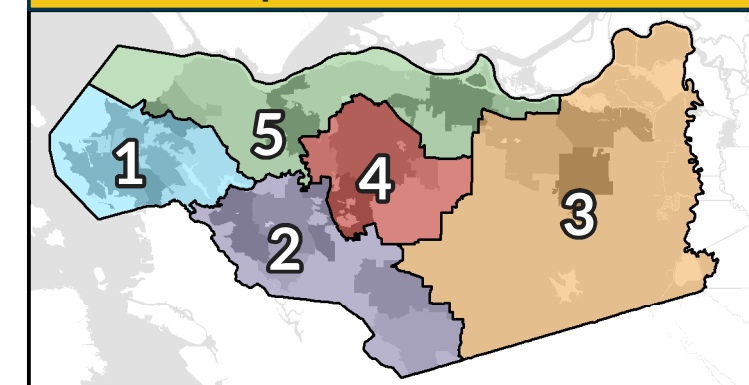
### Population by District

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 232,484    | (1,130)  | -0.48%  |
| District 2 | 235,992    | 2,378    | 1.02%   |
| District 3 | 232,900    | (714)    | -0.31%  |
| District 4 | 231,211    | (2,403)  | -1.03%  |
| District 5 | 235,469    | 1,855    | 0.79%   |

### Written Description from Submission

Martinez has unfortunately been split into a district that has left it, and every town in District 5 to the West and South of us, disenfranchised as a representation of District 5 is more related and embedded in a totally different area, that is East County. Our votes literally don't count in the election process. Our interests and concerns are very different than East County but much related to Concord and towns West of us on the water. This plan (Central County) divides up districts in geographic & population boundaries that naturally also include common interests. Testimony has shown that people like to be "held together" and not disenfranchised. This plan, while it does separate some neighborhoods in far N. Concord or far East Blackhawk, it also provides a congruency of interests that can still be heralded and grown to benefit those interests because of their interests in common with others, not necessarily neighbors. Martinez and Concord have enormous continuity of interests as they serve largely as Central County Services delivery systems, dispensing government services and access to others throughout the county, and have issues regarding that which need direct hands-on Supervisor attention. ANY new District map should hold Martinez and at least part of Central Concord together and create a TRUE CENTRAL COUNTY. This one is delicately divided per population but could possibly be fine-tuned where exact neighborhoods fall on the lines.

### Current Supervisorial Boundaries



**Print**

**Contra Costa County Redistricting Comments - Submission #51019**

---

**Date Submitted: 11/5/2021**

**Name\***

Stephen H McCaffree

Nombre

姓名

**email**

[Redacted email address]

Correo electrónico

电子邮箱

**Are you a Contra Costa County resident?**

Yes

¿Es usted residente del Condado de Contra Costa?

你是否为 Contra Costa 县居民?

**What Language do you prefer?**

English

Español

中文

¿Qué idioma prefiere?

你偏好使用哪种语言?

### Written Comment

The city of Concord does not have to be split up in any way. Also, I need a clarification please: one of the supervisors said in winding up their district workshop that allegedly Concord must be split up because the population rose above the 5% variance limit. I am not sure whether the supervisor meant maybe that District 4's population rose above a 5% variance limit. I then talked to Chris in your mapping department who said that is not the case. Which is it? In any event, that is not an event that mandates splitting up the city of Concord. Right? Thank you.

Comentario escrito

书面意见

### Upload your Map

No file chosen

Cargue su mapa.

上传你的地图

**I understand that while this public comment submission is a public document, my email address and phone number will not be published.\*\***

Yes (Sí) (可以)

**From:** Cheryl Grover <Email Address Deleted>

**Sent:** Thursday, November 4, 2021 7:04 PM

**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>; [portals@mggg.org](mailto:portals@mggg.org)

**Subject:** Central County Map #2

## District

**District**

Hopefully my second map is accessible here.

Again, striving for more community partnerships than currently exist in our lengthy district. There is no way to keep from separating communities, like Concord when so much population exists in certain areas, but more important is that areas actually have things in common with their neighbors. Martinez was split for the good of the entire county for ten years and now it is our turn to return to the commonality we lost with that last map design and with our neighbors.

Area 1: 232,484 population (No District #)

Cities: Martinez, Clyde, No. to Central Concord, Pleasant Hill, Pacheco, Walnut Creek (North and Central), Port Costa, Crockett and Hercules.

Interests in common: County government core services; similar population race mixes and economics, waterfront sharing, within easy jobs sharing and transportation.

Area 2: 236,062 (District 1)

Cities: Richmond, Richmond Heights, Kensington, Pinole, El Sobrante, San Pablo. Extended to Pinole but Martinez (Central County) division from East County requires adding population that is similar in commonality as are the other coastal cities to our West. If we didn't give up the population of Pinole to District 1, we could let go of the WC population in this map design. It is CRITICAL that Martinez be released from the map that puts us with a population that we have nothing in common with and cannot out vote. Voting distribution is made better by minimally dividing up communities like densely populated areas of WC and Concord.

Supervisor Gioia has requested adding more cities to his area. If there is a need to encompass Hercules it leaves Martinez married to communities it has nothing in common with.

Area 3: District 5 232,900

Cities -West Antioch, Pittsburg, Bay Point, No/East Concord/Clayton Road, Economic Conveyance area-Naval Weapons Station development.

This is particularly opportune for an area that has grown jobs in the past and can put that into this area of Concord yet to come. It also includes a new housing opportunity that melds with the common interests of the existing East County area. Including more park area that can be easily accessed by East County.

Area 4: District 3 231,211

Tassajara (in Southern County), Brentwood, Discovery Bay, Oakley, Parts of East and So. Antioch, Clayton.

These areas have commonality in rural decisions regarding open space, farm lands, and new growth, among many other commonalities.

Area 5-District 2 235,469 population

Orinda, Lafayette, Moraga, San Ramon, Rossmoor, WC Heights, Alamo, Danville, Blackhawk.

These communities have indicated they want to be grouped because of their common interests and while this is a little higher population it keeps them intact as much as possible.

Thank you!

**Cheryll Grover**

**Email Address deleted**

**Street Address deleted, Martinez, 94553**

Phone Number deleted

**From:** Cheryll Grover <Email Address Deleted>  
**Sent:** Thursday, November 4, 2021 7:12 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>; [portals@mggg.org](mailto:portals@mggg.org)  
**Subject:** Fw: Central County Map #2

[Districtr](#)

**Districtr**

Not sure that map copied correctly. Here it is again. THANK YOU! CG

----- Forwarded Message -----

**From:** Cheryll Grover <[cheryll\\_grover@yahoo.com](mailto:cheryll_grover@yahoo.com)>  
**To:** "[clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)" <[clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)>; [portals@mggg.org](mailto:portals@mggg.org)  
<[portals@mggg.org](mailto:portals@mggg.org)>  
**Sent:** Thursday, November 4, 2021, 07:03:54 PM PDT  
**Subject:** Central County Map #2

[Districtr](#)

**Districtr**

**Districtr**

Hopefully my second map is accessible here.

Again, striving for more community partnerships than currently exist in our lengthy district. There is no way to keep from separating communities, like Concord when so much population exists in certain areas, but more important is that areas actually have things in common with their neighbors. Martinez was split for the good of the entire county for ten years and now it is our turn to return to the commonality we ost with that last map design and with our neighbors.

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Orinda, Lafayette, Moraga, San Ramon, Rossmoor, WC Heights, Alamo, Danville, Blackhawk.

These communities have indicated they want to be grouped because of their common interests and while this is a little higher population it keeps them intact as much as possible.

Thank you!



**Cheryll Grover**

Email Address Deleted

**Street Address Deleted Martinez, 94553**

Phone Number Deleted

**From:** Anupama Chapagain <Email Address Deleted>  
**Sent:** Friday, November 5, 2021 8:17 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Redistricting Testimony from the Nepali Community Support Group

Hello,

My name is Anupama Chapagain and I lead the Nepali Community Support Group. We serve the Nepali community in Contra Costa County and throughout the Bay Area, providing resources, support, and information to connect people with social services. I am submitting this information on behalf of our Nepali community members in Contra Costa County.

The Bay Area is home to a large Nepali population and the largest concentration is right here in Contra Costa County. Many Nepali families live in Richmond, San Pablo, Pinole, El Sobrante, Hercules and El Cerrito. These areas are an important center for our community. In fact, El Cerrito is known as a "Little Nepal" area due to the concentration of our community there. Additionally, our group has recently acquired property in El Sobrante where we plan to build a Nepali community center.

Increasingly, members of our community have also been moving to Pittsburgh, Brentwood, and Antioch, due to the availability of more affordable homes. Many Nepali families in the area are first-time home-owners.

Our Nepali community is connected by our shared language and cultural background, but we are also brought together by the common issues our community faces. Many of our elders and recently immigrated community members don't speak English well and need improved language access to help them navigate things like health care, social services, and going to the DMV. Our immigrant community members also often struggle with gaining access to good jobs, despite arriving with advanced degrees, professional training and licenses.

We are glad to see that the Board of Supervisors is proposing maps that keep together El Cerrito, Richmond, San Pablo, El Sobrante, and Pinole while uniting Pinole into a single district. We ask you to respect our Nepali community of interest by keeping these cities whole and together. Thank you for your time and consideration.

Thank you for your time and consideration,

---

Anupama Chapagain Parajuli (she/her/hers)  
अनुपमा चापागाईं पराजुली  
Community Advocate/Organizer  
Phone: Phone Numbe Deleted

**From:** LeeAnn Matthews <Email Address Deleted>  
**Sent:** Monday, November 8, 2021 8:19 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Redistricting

I feel more time needs to be given for this very important process of redistricting.

LeAnn Matthews  
Concord, CA  
San Miguel Dr.

**From:** Eileen Hinds <Email Address Deleted>  
**Sent:** Monday, November 8, 2021 8:22 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Districts

I am writing to express my dissatisfaction with the proposed redistricting maps that are under consideration by the Board of Supervisors.

I am a resident of Concord and feel strongly that the City should be contained within one district. The proposed districts appear to have been drawn to protect the seats of the incumbent members of the Board, which is NOT how the process should work. There should be a real effort to draw districts that will represent communities of interest.

At the very minimum, there should be more time allowed for this process to go through and there should be a public hearing scheduled for next month in the evening to allow residents to attend and make their concerns known.

I would appreciate a response to my concerns.  
Thank you,  
Eileen Hinds  
Concord, CA

From: KATHY PETRICCA <Email Address Deleted>  
Sent: Monday, November 8, 2021 9:12 PM  
To: Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
Subject: Redistricting

Greetings,

I am not able to be present at the 11-9-21 meeting and wish to submit a comment about the post census redistricting maps.

This is the time to make much needed improvements. The current map is unsatisfactory and we should open up the process to find a map that will allow for communities of interest to be better served . It will be necessary to adjust the timeline to allow for full public discussion. I suggest another round of invitations to the public for submissions and an evening meeting in December for review. The public must have every opportunity for input.

Thank you for your attention, Kathy Petricca, resident of District 5.

Sent from my iPad

**From:** Jacqueline Thalberg <Email Address Deleted>  
**Sent:** Monday, November 8, 2021 9:15 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** [BULK] Redistricting Maps and -Process

Apart from a short-notice Public Meeting via Zoom with Supervisor Gioia - as a resident of Richmond I have heard of no public information on the important process of Redistricting in Contra Costa County after the Census. There has been hardly any input from the greatly affected communities; I consider myself an interested and connected citizen and yet have not heard of, read about or been informed of possibilities to participate.

I urge you to give this whole process more time, to ADEQUATELY include the communities and the public in this process rather than rushing to adopt mostly outdated and old gerrymandered maps. Please schedule more widely publicized Public Redistricting Hearings in the different communities! This affects us all and will do so for the next 10 years, so don't rush this through without that necessary information and input.

The currently proposed maps are all based on the old, gerrymandered, maps and go against the "Fair Maps Act". I also think that these maps do not adequately factor in the recent and currently shifting population growth and -metrics. That too is a reason not to rush through this process.

Last not least, I am concerned that the 5 maps under consideration are almost identical and show very few new options. I cannot help but feel that the process of Redistricting is being purposefully pushed through and kept at a minimum of public involvement for reasons that do not serve the public.

Sincerely,  
Jacqueline Thalberg  
Street Address Deleted  
Richmond, 94804  
Phone Number Deleted

**From:** A. Olvera <Email Address Deleted>  
**Sent:** Monday, November 8, 2021 9:38 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Public Comment for 11/09 Redistricting Public Hearing

I have real concerns that all maps go against the Fair Maps Act, and will set up the county for lawsuits. Even if the county feels it is obeying the letter of the law, the spirit of it lacks community engagement. There has been limited public input.

The proposed maps are not looking at communities of interest or empowering BIPOC communities to stay together, rather to protect similar current Board of Supervisor seats. These are too similar to the current maps except from some population growth.

We need more time to participate in workshops; Nov 9th can't be the last workshop. Can we have till Dec 15th?

All cities with the most diversity should not be split up, Concord, Richmond and Antioch need to stay together. Concord is my home, and none of the maps keep Concord whole. Concord being one of the largest cities, with so much diversity should not be watered down by splitting it up.

- We have a big redevelopment project that should stay united, under 1 district with Concord
- Mobile home parks near and around the airport shouldn't be split up
- Northern Concord schools are being divided, including my child's school, Monte Gardens.
- Residents in Dana Estes, Sun Terrace, North/East neighborhoods of Concord voices are very important in the CNWS development project; while in lower numbers, there are Latino/Hispanic, Asian, Black and Indigenous populations in these neighborhoods and should not be split up.
- Keep in mind that while you use terms like Hispanic and Latino, a majority of these ethnic groups also consider themselves Indigenous, and they are invisible in your population groups.
- Neighborhoods in the Willow Pass and Clayton roads of Concord have many renter populations that make up our economic workforce, and they should not be split up elsewhere.

We need more time to engage communities of interest, and I don't think the County is doing enough, while residents are still experiencing COVID19 impacts, and trying to catch up. Extending the period to December 15th would give County Staff and CBOs time to do more outreach, and allow more residents to submit more maps.

-- Ady Olvera

**From:** Derlin Hsu <Email Address Deleted>  
**Sent:** Monday, November 8, 2021 10:45 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Public comment Regarding 11/9/21 BOS meeting on redistricting

Hello,

I wanted to add my public comment on the redistricting for Contra Costa County.

First, at the last meeting, I was THE ONE AND ONLY PUBLIC COMMENT. I feel the supervisors' outreach to the community has been awful, lazy, and lackluster. They need to do better in outreaching and recruiting the community to participate right now.

Second, I live in Hercules and feel that district 5 stretching east on the other side of the Carquinez Bridge does not make sense to me since me and my community mostly frequent Pinole, El Sobrante, Richmond, and purchase goods there. I feel my tax dollars to fund my child's schools should be kept in the locales I frequent and actually live in, which as it stands should not be serving folks over in Martinez, Pittsburgh and Antioch.

I'm short, I do not think any of the maps that have been proposed work. I would like more time for my community to consider and propose new maps, and add another public comment hearing within the first two weeks of December 2021.

Derlin Hsu  
Hercules, CA



**From:** Adria Orr <Email Address Deleted>  
**Sent:** Tuesday, November 9, 2021 3:21 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Uploading Draft Map into Districtr

Dear Contra Costa County Board of Supervisors,

Thank you for all of your ongoing work to create opportunities for public engagement with the county redistricting process. Please see the attached request to upload the draft map that was voted upon today as the basis for the final district map into Districtr in a timely fashion so that the public can more effectively examine it and provide feedback.

Best,  
Adria

November 9, 2021

Contra Costa County Board of Supervisors  
1025 Escobar Street  
Martinez, CA 94553  
*Sent via email to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)*

Re: Posting Draft Map in Districtr

Dear Contra Costa County Board of Supervisors,

Thank you for all of your efforts to date to allow for public engagement with and input into the redistricting process. I'm reaching out to request that you ensure that Contra Costa residents have everything they need to provide informed feedback on a final map. Please direct the Department of Conservation & Development to post Draft Map D on the Districtr platform in a timely fashion, as they did with the first set of Draft Concepts 1-5.

It is difficult for community members to engage with the maps in PDF form. During community workshops and meetings, we have found it very helpful to be able to manipulate the maps within Districtr. It was challenging for community members to understand and provide feedback on the more recent Map Proposals A-D when they were limited to just the static PDFs.

We and other organizations are working to encourage residents to provide as much feedback as possible for your final November 23rd redistricting hearing. Having timely access to the draft map in Districtr would be very helpful in this endeavor. Thank you for your time and consideration.

Sincerely,

Adria Orr  
Senior Program Coordinator, Voting Rights  
Asian Americans Advancing Justice - Asian Law Caucus



Attachment A

# **Contra Costa County Redistricting Community Input Received**

## **October 13 – November 3, 2021**



# Contra Costa County Redistricting Community Input Summary October 13 – November 3, 2021

Redistricting is the once-a-decade process of redrawing the boundaries for Supervisorial districts after the U.S. Census.

The County is committed to a robust public outreach process. The following public comments have been submitted through November 2, 2021. Maps and comments are attached.

In addition to comments received through the District Comment Portal, online form submissions, emails and letters, six Community Redistricting Workshops were hosted by individual supervisors between October 23 and October 28, 2021.

## Key Takeaways October 13, 2021 through November 3, 2021

1. Most of the comment were received during the Community Redistricting Workshops or on the Public Comment Portal after a workshop. Most of the Public input centered on the desire to keep Concord whole. Other comments include:
  - Requests to increase community outreach efforts
  - Consider school districts for communities of interest
  - Request to see more race/ethnicity data
  - Consider adding Hercules to District 1
  - Comments related to specific map concepts presented

## Key Takeaways September 28, 2021 through October 12, 2021:

1. Only one new commentator on the District Comment Portal, with two different options. The commenter focused on communities of interest, especially social-economic interests.

## Key Takeaways through September 27, 2021

1. Much of the public comment received through the District portal centers on communities of interest in District 2. The following outlines key issues related to District 2:
  - Diablo and Blackhawk should be part of District 2 as they are part of the San Ramon Valley
  - Lamorinda should be kept together and in District 2
  - Portions of unincorporated Contra Costa County in Lafayette Schools should be with Lafayette and in District 2.
2. The remainder of the comments centered on keeping all cities or specific portions of a city together
  - a. The Democratic Party of Contra Costa County asked that all cities be kept intact
  - b. One COI submission (Kate) indicated Downtown Walnut Creek and adjacent neighborhoods should be in the same district.

## Community Workshops

- 78 of people attended
  - In Person Attendees: 7 unique attendees
  - Remote Attendees: 71 unique attendees
  - Phone in Attendees: 0 attendees
- 21 public comments were received at the community workshop. A summary of comments is attached.

## **District Redistricting Comment Portal: Community of Interest Maps**

- C6054: Keep Concord together

### **Community of Interest Maps Submitted between September 28 and October 12, 2021**

- No new Community of Interest Maps

### **Community of Interest Maps Submitted through September 27, 2021**

- C2632: Northern Waterfront
- C2635: Downtown Walnut Creek
- Note: Ag Core was submitted by staff as an example

## **District Redistricting Comment Portal: District Maps**

- P5839: Contra Costa Herald proposed map
- P6261: Concord Whole Variant Staff 5 with 7.3%
  - Leslie Stewart Comment 1 (11/2/2021)
  - Leslie Stewart Comment 2 (11/2/2021)
- P6263: All Cities whole V2 6.2% variance
  - 1 Comment (11/2/2021)

### **District Maps Submitted through between September 28 and October 12, 2021**

- P5142: Why grouping commonalities is important
- P5147: Encouraging like minded advancement

### **District Maps Submitted through September 27, 2021**

- P4715: Ron's District Map
- P4717: Ron's #2 Map
- P4925: Ron's #3
- P4926: Add Blackhawk and Diablo to District 2

## **District Redistricting Comment Portal: Written Testimony**

- W5996: Keep Concord Whole
- W6053: Mt Diablo Unified School District
- W6055: District Map 5
- W6262: All Cities Kept Whole 9.09 variance V.1

### **Written Testimony Submitted between September 28 and October 12, 2021**

- No new written testimony

### **Written Testimony Submitted through September 27, 2021**

- W4783 - District 2

## **Online Forms**

- Stephen McCaffree (October 31, 2021)

### **Online Form Submissions Received through October 12, 2021**

- No Submissions

## Attachment A

### **Emails and Letters**

- Brenna Fleck: County Office of Education (October 18, 2021)
- Email to Board of Supervisors from Adria Orr, Asian Americans Adviance Justice - Asian Law Caucus. Email includes letter and best practices attachments (October 21, 2021)
- Email from Lindy Johnson to the Clerk of the Board (October 25, 2021)
- Email from Jane Courant (November 1, 2021)
- Email from Wendy McAuley with letter from Timothy McGallian, Mayor City of Conrod (November 3, 2021)
- Email from Stephen McCarfee (November 3, 2021)
- Email from Barbara Kuklewicz (November 3, 2021)
- Email from Adria Orr, Asian Americans Advancing Justice, with letter from coailition of community based organizations (November 3, 2021)

### **Emails and Letters Received between September 28 and October 12, 2021**

- No New Emails or Letters received

### **Emails and Letters Received through September 27, 2021**

- Letter from the Democratic Party of Contra Costa County via Supervisor Gioia
- Email to Roger Chelemedos via Supervisor Andersen.



# Contra Costa County Redistricting Community Workshop Summary

## October 23 – October 28, 2021

The six Community Redistricting Workshops provided background on the Redistricting Process, provided an overview of website and online mapping tool, presented potential Supervisorial district boundary changes (map alternatives), answered questions, and received community input. A total of 78 members of the public attended the workshops, with 71 attending remotely and 7 attending in person.

### Saturday, October 23, 2021 @ 9:00 AM

Hosted by: Supervisor Candace Andersen (District 2)

Workshop held in person and remote

Location: San Ramon City Hall, 7000 Bollinger Canyon Rd, San Ramon 94583

[Link to Video of District 2 Workshop](#)

#### Number of attendees: 8

- In person: 3 attendees
- Remote: 5
- Call In: 0

#### Public Comment:

- **Edi Birsan**  
Wants to keep Concord together in one supervisorial district. Each of the concepts presented divides Concord in a harmful way that cuts out two major areas of development.
- **Anamarie Avila Farias**  
Asked if changing the number of districts had been considered (from 5 to 7). Thanked Supervisor Andersen for pointing out the gerrymandering during the last redistricting process. Agrees that we should not be splitting up cities. Doesn't see much improvement on the maps. Wants to see people of color's voices lifted up through this process.

### Sunday, October 24, 2021 @12:00 Noon

Hosted by: Supervisor Diane Burgis (District 3)

Workshop held remotely

[Link to Video of District 3 Workshop](#)

#### Number of attendees: 9

- Remote: 9 attendees
- Call In: 0

#### Public Comment:

- **Shawn Gilbert**  
Inquired regarding that there are so many citizen commissions, why is the BOS responsible for redistricting. Asked out of the 5 maps, if one district loses population how does its effect voting on issues. And, asked if the variance of maps if race is considered.
- **Champagne Brown**  
Stated that the information presented was easy to follow and she will be learning more over the next week regarding the process. She was disappointed with outreach to the communities' base on there not being a lot of people in the Zoom meeting.

- **Courtney Masalla-O'Brien**  
Is disappointed with the outreach.
- **Nadine Peyrucain**  
Interested in growth statistics and climate change predictions.

## Monday, October 25, 2021 @ 7:00 PM

Hosted by: Supervisor Karen Mitchoff (District 4)

Workshop held in person and remote

Location: Pleasant Hill Community Center, 320 Civic Drive, Pleasant Hill, CA 94523

[Link to Video of District 4 Workshop](#)

### Number of attendees: 35

- In person: 4
- Remote: 31 attendees
- Call In: 0

### Public Comment:

- **Tim Carr**  
Resident of Concord; would like Concord to be in one supervisorial district; having the new housing development in Bay Point (Seeno) and the Naval Weapons Station project under the jurisdiction of the same Supervisor is concerning and should be separate districts
- **Edi Birsan**  
Wants to keep Concord whole, in one Supervisorial District. He notes that consideration should be of the current population and not a predicted future one
- **Suzanne**  
Please do all that is possible to keep the city of Concord whole
- **Cora Mitchell**  
A Concord resident, requests that many levels of oversight be in place in regard to the Seeno project; and expressed that the large development in Bay Point and the future one at the Naval Weapons Station should be in separate Supervisors' control
- **Kevin Cabral**  
Resident of Concord, would like the airport and the Naval Weapons Station development to remain in the same district with the City of Concord. Prefers Concord remain whole.
- **Cherise Khaund,**  
Keep Concord whole
- **Ady Orr**  
Keep Concord whole, splitting school districts is troublesome; downtown Concord and the Monument corridor, school districts and airport should be in the same district.
- **Carlyn O'Bringer**  
Keep Concord whole. If that is not possible, the Northern Waterfront Initiative should be overseen by 3 supervisors.



- **Stephen McCaffree**  
Concerned about the Hillcrest community being separated from Concord and would like to know what the advantages and disadvantages of that would be.
- **John Haberson**  
Noted that none of the maps adds up to 100%. Would like to see Concord kept whole.

## Tuesday, October 26, 2021 @ 7:00 PM

Hosted by: Supervisors Diane Burgis and Federal Glover (Districts 3 and 5)

Workshop held remotely

[Link to Video of District 3 and 5 Workshop](#)

### Number of attendees: 13

- Remote: 13
- Call In: 0

### Public Comment:

- **Shawn Gilbert**  
Had a question about the squiggly-ness of the lines in the Antioch city lines. Inquires as to why some maps divide Concord in unique ways. Wants to know the rationale for map divisions.
- **Cheryl Sudduth**  
Reiterates that when people are playing with the maps that they know that when you move around communities that there is a legal premise behind it.
- **Willie Mims**  
Wants to know which draft map most closely mirrors the current district map

## Wednesday, October 27, 2021 @ 6:30 PM

Hosted by: Supervisor John Gioia (District 1)

Workshop held in person and remote

Location: San Pablo City Hall, 1000 Gateway Ave, San Pablo, CA 94806

[Link to Video of District 4 Workshop](#)

### Number of attendees: 22

- In person: 1
- Remote: 21
- Call In: 0

### Public Comment:

- **Vanessa Warheit**  
Interested in whether the drawing of the Supervisorial District Maps impacted in any way the drawing of other maps such as school district boundaries
- **Rita Barouch**  
Inquired whether video of the workshops would be available on the dedicated website

## Thursday, October 28, 2021 @ 7:00 PM

Hosted by: Supervisor Federal Glover (District 5)

Workshop held remotely

[Link to Video of District 5 Workshop](#)

### Number of attendees: 4

- Remote: 4
- Call In: 0

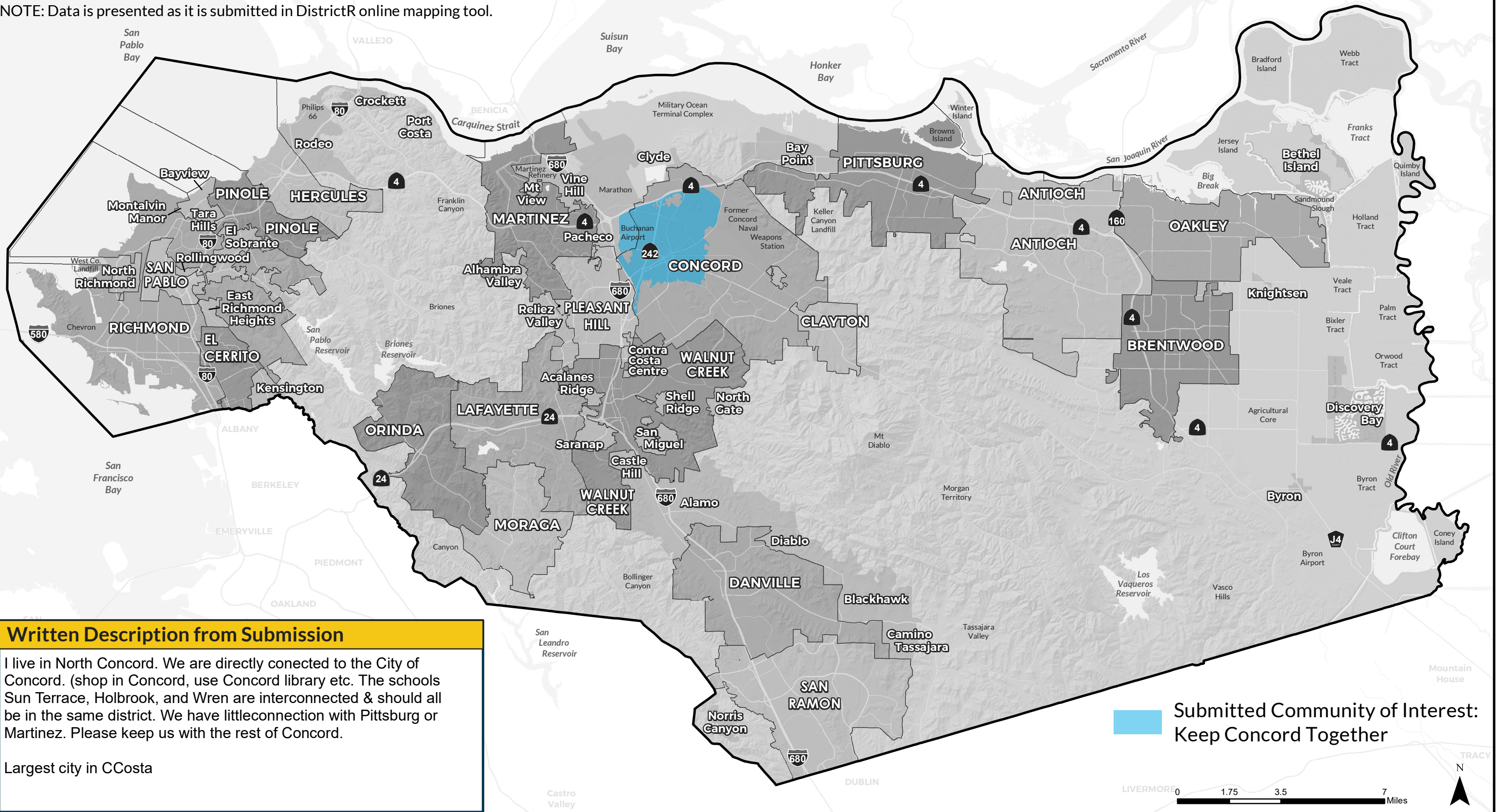
### Public Comment:

There was no one wishing to speak

# CONTRA COSTA COUNTY

Community of Interest Submission c6054  
Keep Concord Together

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.



## Written Description from Submission

I live in North Concord. We are directly connected to the City of Concord. (shop in Concord, use Concord library etc. The schools Sun Terrace, Holbrook, and Wren are interconnected & should all be in the same district. We have little connection with Pittsburg or Martinez. Please keep us with the rest of Concord.

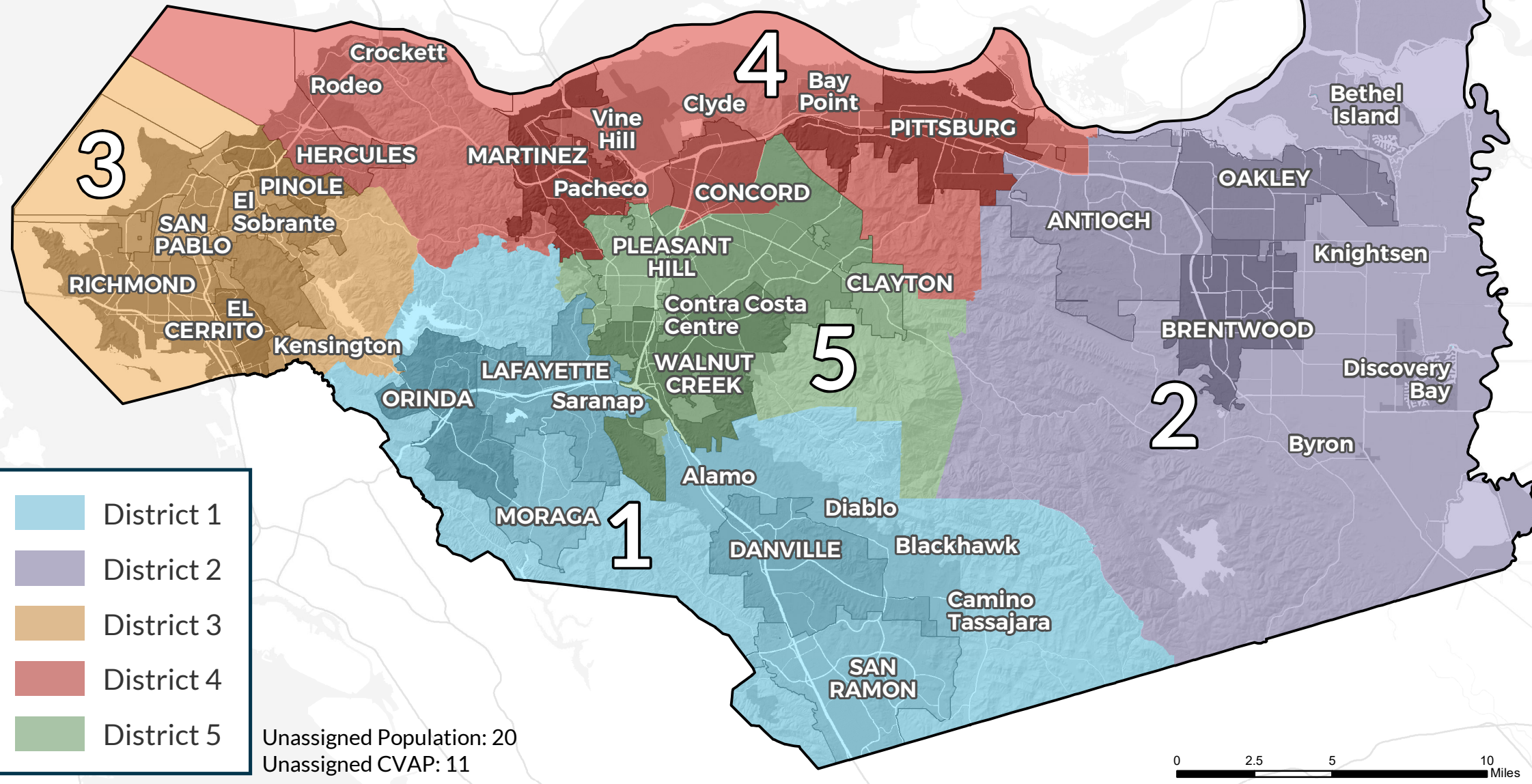
Largest city in CCosta

Submitted Community of Interest:  
Keep Concord Together



# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 232,158   | 19,252<br>8.3%   | 123,716<br>53.3% | 3,724<br>1.6%   | 69,692<br>30.0%  | 15,774<br>6.8% |
| District 2                            | 232,453   | 73,710<br>31.7%  | 84,836<br>36.5%  | 28,613<br>12.3% | 27,430<br>11.8%  | 17,864<br>7.7% |
| District 3                            | 235,996   | 95,002<br>40.3%  | 51,361<br>21.8%  | 33,300<br>14.1% | 40,757<br>17.3%  | 15,576<br>6.6% |
| District 4                            | 234,517   | 82,189<br>35.0%  | 68,117<br>29.0%  | 26,723<br>11.4% | 40,691<br>17.4%  | 16,797<br>7.2% |
| District 5                            | 232,925   | 45,269<br>19.4%  | 127,847<br>54.9% | 6,632<br>2.8%   | 35,975<br>15.4%  | 17,202<br>7.4% |
| County                                | 1,168,049 | 315,422<br>27.0% | 455,877<br>39.0% | 98,992<br>8.5%  | 214,545<br>18.4% | 83,213<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 148,937 | 9,713<br>6.5%    | 102,427<br>68.8% | 2,350<br>1.6%   | 29,904<br>20.1%  | 4,543<br>3.1%  |
| District 2   | 154,232 | 35,534<br>23.0%  | 75,590<br>49.0%  | 20,714<br>13.4% | 14,720<br>9.5%   | 7,674<br>5.0%  |
| District 3   | 140,259 | 35,136<br>25.1%  | 45,392<br>32.4%  | 27,282<br>19.5% | 26,035<br>18.6%  | 6,414<br>4.6%  |
| District 4   | 150,407 | 36,059<br>24.0%  | 63,763<br>42.4%  | 18,277<br>12.2% | 24,779<br>16.5%  | 7,529<br>5.0%  |
| District 5   | 167,219 | 21,271<br>12.7%  | 113,922<br>68.1% | 5,060<br>3.0%   | 20,158<br>12.1%  | 6,808<br>4.1%  |
| County   | 761,054 | 137,713<br>18.1% | 401,094<br>52.7% | 73,683<br>9.7%  | 115,596<br>15.2% | 32,968<br>4.3% |

Prepared by the Department of Conservation and Development - GIS Group for the November 9th, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

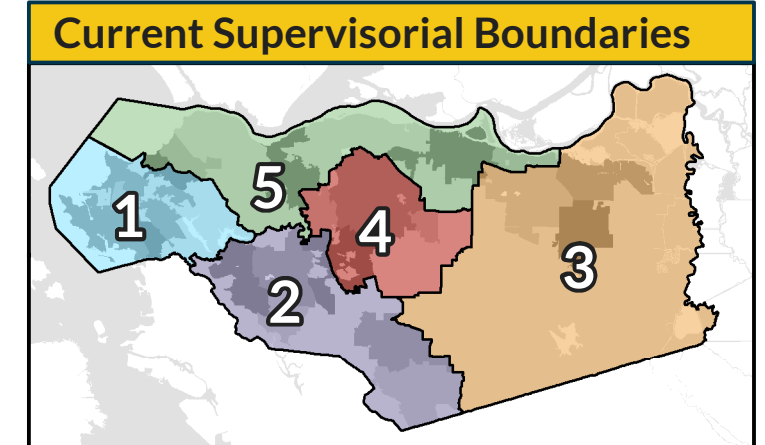
**1.64%**

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 232,158    | (1,455)  | -0.62%  |
| District 2 | 232,453    | (1,160)  | -0.50%  |
| District 3 | 235,996    | 2,383    | 1.02%   |
| District 4 | 234,517    | 904      | 0.39%   |
| District 5 | 232,925    | (688)    | -0.29%  |

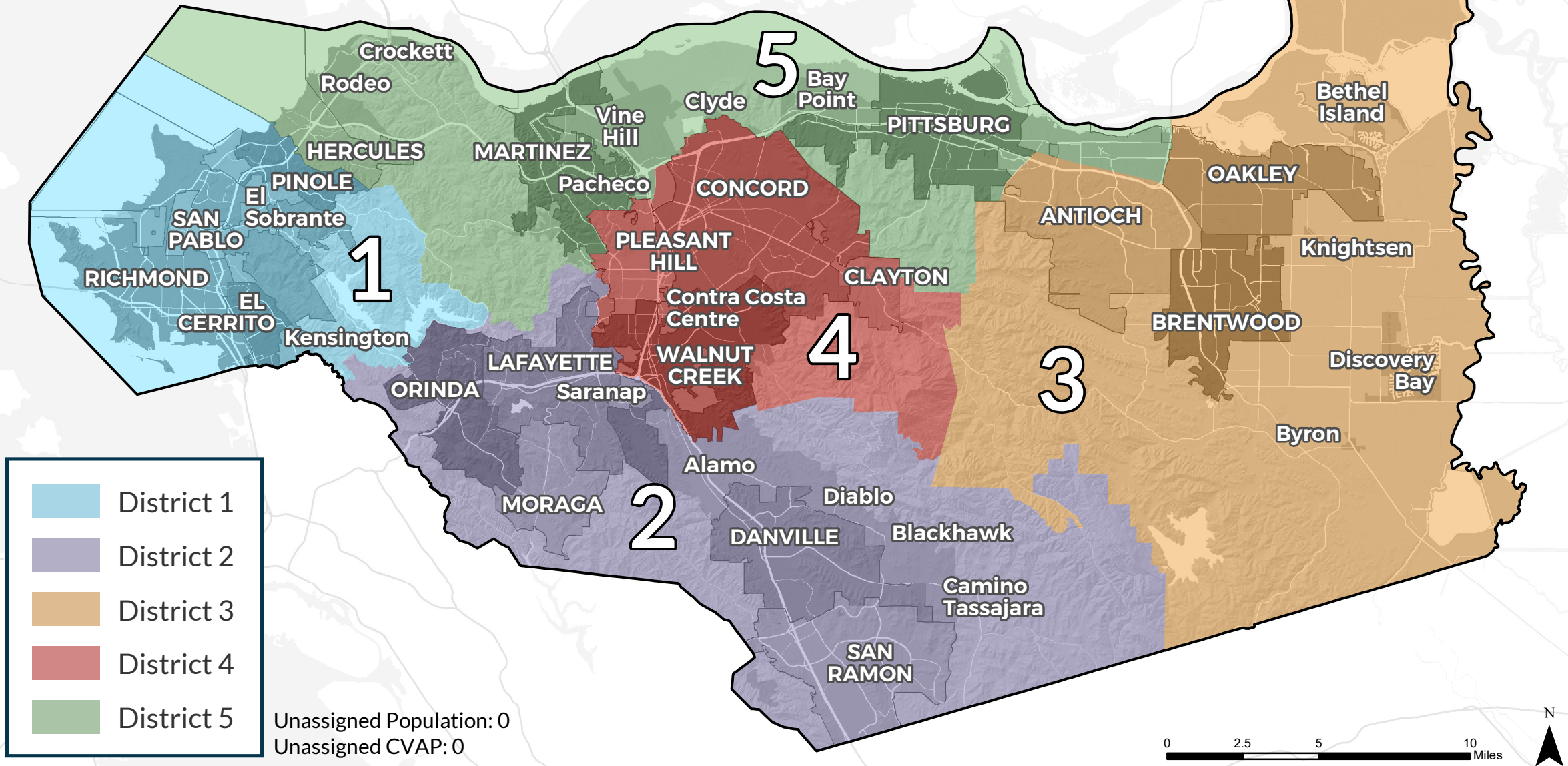
### Written Description from Submission

This map creates districts with the least population deviation while also respecting both city boundaries, except for two of three largest, Concord and Antioch, as well as unincorporated communities. It keeps all of the San Ramon Valley communities together unlike the current districts, and the districts are as compact as possible. In the cases of the split cities, in general, it uses major streets as the dividing lines.



# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,024   | 95,007<br>40.3%  | 51,371<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,579<br>6.6% |
| District 2                            | 244,847   | 19,790<br>8.1%   | 133,513<br>54.5% | 3,878<br>1.6%   | 71,376<br>29.2%  | 16,290<br>6.7% |
| District 3                            | 222,815   | 69,646<br>31.3%  | 81,584<br>36.6%  | 27,937<br>12.5% | 26,368<br>11.8%  | 17,280<br>7.8% |
| District 4                            | 247,819   | 53,950<br>21.8%  | 129,832<br>52.4% | 7,484<br>3.0%   | 37,635<br>15.2%  | 18,918<br>7.6% |
| District 5                            | 216,564   | 77,032<br>35.6%  | 59,581<br>27.5%  | 26,393<br>12.2% | 38,409<br>17.7%  | 15,149<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,278 | 35,140<br>25.1%  | 45,403<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,414<br>4.6%  |
| District 2   | 160,663 | 9,963<br>6.2%    | 112,506<br>70.0% | 2,540<br>1.6%   | 31,021<br>19.3%  | 4,633<br>2.9%  |
| District 3   | 147,381 | 33,442<br>22.7%  | 71,901<br>48.8%  | 20,207<br>13.7% | 14,292<br>9.7%   | 7,539<br>5.1%  |
| District 4   | 174,811 | 25,594<br>14.6%  | 115,296<br>66.0% | 5,363<br>3.1%   | 21,060<br>12.0%  | 7,498<br>4.3%  |
| District 5   | 137,932 | 33,577<br>24.3%  | 55,992<br>40.6%  | 18,291<br>13.3% | 23,188<br>16.8%  | 6,884<br>5.0%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

### Concept Total Variation

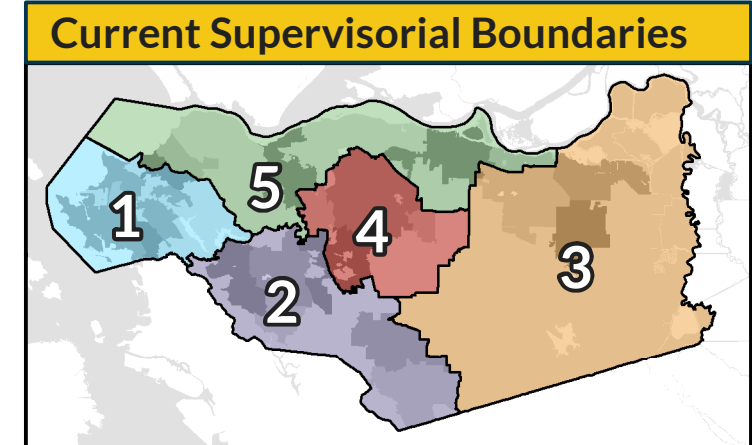
# 13.38%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 236,024    | 2,411    | 1.03%   |
| District 2 | 244,847    | 11,234   | 4.81%   |
| District 3 | 222,815    | (10,798) | -4.62%  |
| District 4 | 247,819    | 14,206   | 6.08%   |
| District 5 | 216,564    | (17,049) | -7.30%  |

### Written Description from Submission

This proves that Concord can be kept as a whole city which is by definition a Community of Interest without going over the 10% variation. In fact it is only 7.3%



## Concord Whole Variant Staff 5 with 7.3%

### Basic Info

Submitter: Edi Birsan  
Location: Concord  
Submitted on: 10/31/2021  
Type: plan  
Supervisorial Districts  
ID: p6261

### Tags

### More Info

This proves that Concord can be kept as a whole city which is by definition a Community of Interest without going over the 10% variation. In fact it is only 7.3%

### Comments & Feedback

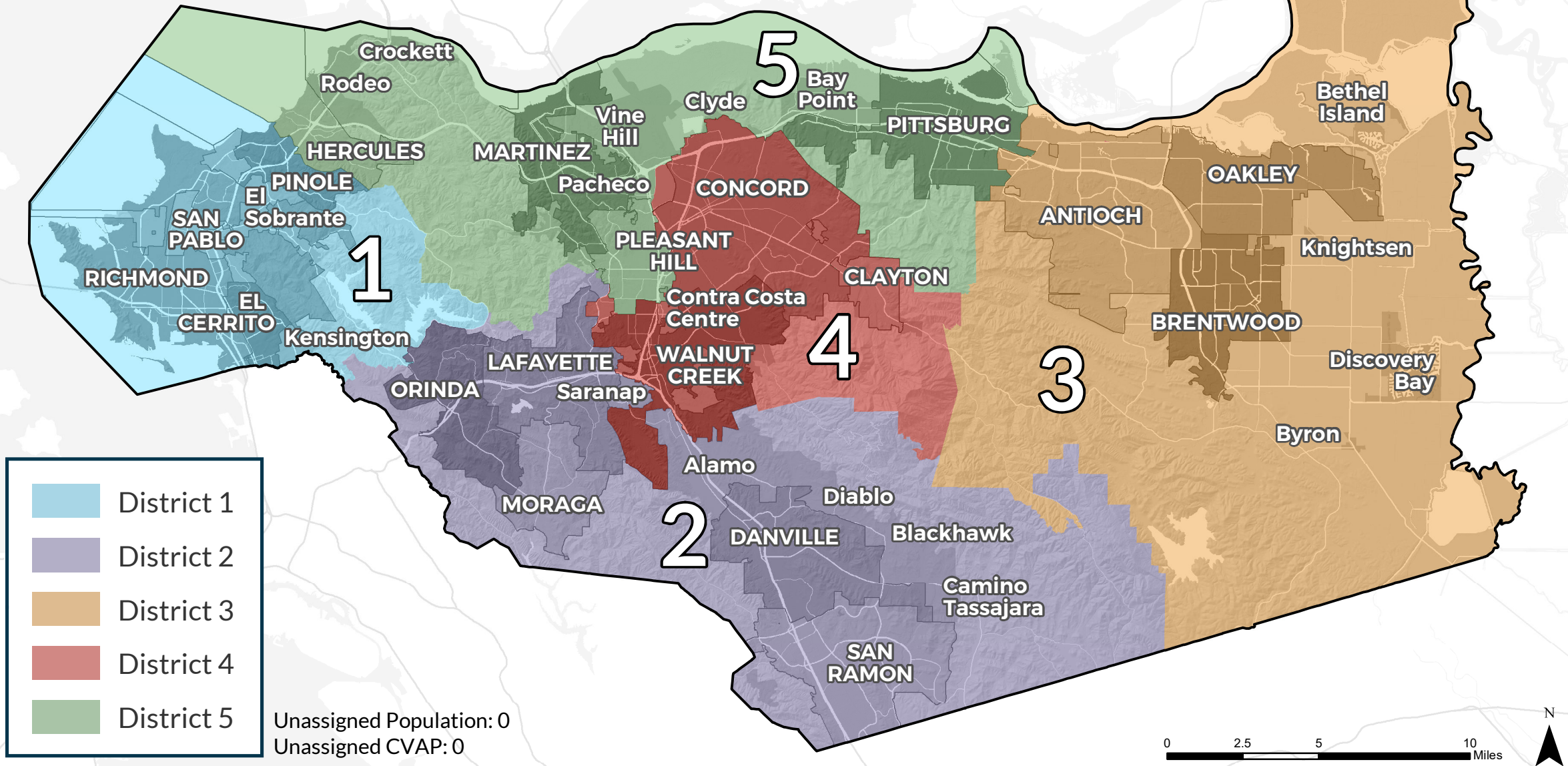
11/2/2021 - **Leslie Stewart** (Concord): I like this map because it keeps cities together and groups Pleasant Hill with Concord -- these two communities are very tightly joined in many ways. The lines here are clear and easily understandable -- no block-by-block wiggling around at the edges.

11/2/2021 - **Leslie Stewart** (Concord): I like this plan because it keeps cities in single districts and keeps Concord and Pleasant Hill together -- I have always felt those two communities to be very closely associated. Also, the lines here are clear and easy to understand, without block-by-block squiggles at the edge of districts.

# CONTRA COSTA COUNTY

Community Submission p6263  
All Cities whole V2 6.2% variance - Overview Map and Data

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



- District 1
- District 2
- District 3
- District 4
- District 5

Unassigned Population: 0  
Unassigned CVAP: 0

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,024   | 95,007<br>40.3%  | 51,371<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,579<br>6.6% |
| District 2                            | 233,984   | 19,334<br>8.3%   | 125,076<br>53.5% | 3,741<br>1.6%   | 69,912<br>29.9%  | 15,921<br>6.8% |
| District 3                            | 248,091   | 81,088<br>32.7%  | 87,789<br>35.4%  | 32,128<br>13.0% | 28,025<br>11.3%  | 19,061<br>7.7% |
| District 4                            | 223,444   | 49,413<br>22.1%  | 117,053<br>52.4% | 6,721<br>3.0%   | 33,809<br>15.1%  | 16,448<br>7.4% |
| District 5                            | 226,526   | 70,583<br>31.2%  | 74,592<br>32.9%  | 23,102<br>10.2% | 42,042<br>18.6%  | 16,207<br>7.2% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,278 | 35,140<br>25.1%  | 45,403<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,414<br>4.6%  |
| District 2   | 150,476 | 9,748<br>6.5%    | 103,736<br>68.9% | 2,378<br>1.6%   | 30,049<br>20.0%  | 4,565<br>3.0%  |
| District 3   | 161,832 | 37,501<br>23.2%  | 78,248<br>48.4%  | 22,741<br>14.1% | 15,133<br>9.4%   | 8,209<br>5.1%  |
| District 4   | 159,091 | 22,361<br>14.1%  | 105,964<br>66.6% | 4,889<br>3.1%   | 19,456<br>12.2%  | 6,421<br>4.0%  |
| District 5   | 149,388 | 32,966<br>22.1%  | 67,747<br>45.3%  | 16,393<br>11.0% | 24,923<br>16.7%  | 7,359<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

Prepared by the Department of Conservation and Development - GIS Group for the November 9th, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

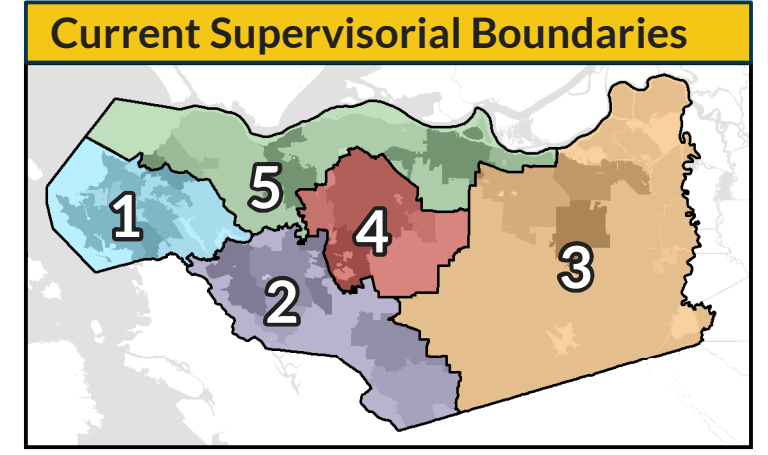
# 10.55%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 236,024    | 2,411    | 1.03%   |
| District 2 | 233,984    | 371      | 0.16%   |
| District 3 | 248,091    | 14,478   | 6.20%   |
| District 4 | 223,444    | (10,169) | -4.35%  |
| District 5 | 226,526    | (7,087)  | -3.03%  |

### Written Description from Submission

Keeps all cities whole and allows with Clayton being put back with Concord and WC



## All Cities whole V2 6.2% variance

### Basic Info

Submitter: Edi Birsan  
Location: Concord  
Submitted on: 10/31/2021  
Type: plan  
Supervisorial Districts  
ID: p6263

### Tags

### More Info

Keeps all cities whole and allows with Clayton being put back with Concord and WC

### Comments & Feedback

11/2/2021 - **Suzan Requa** (Concord): As a long time active Concord resident, I support this map which keeps Concord and most cities whole. This is the last time and an important time to keep Concord whole as we work through the CNWS development planning and design. We need to speak with one voice with any decisions impacting CCC property and services for the next 10 years. After that at least planning if not building will be in place to better determine a sensible split of our city for BOS districts. A division now of County services will further complicate an already challenging CNWS design process. We are a diverse city so the districts within Concord City limits can preserve diverse representation within the City limits and effectively speak to racial equity with our elected BOS representative.



# Keep Concord Whole

## Basic Info

Submitter: Tim Carr

Location: Concord

Submitted on: 10/25/2021

Type: written

ID: w5996

## Tags

## Written Testimony

All 5 maps cut Concord in half. They remove Northern Concord from the rest of Concord. The City limits should be observed. We need one person to protect Concord Interests as Northern Concord also contains the CNWS which should begin to grow as it is developed as well as BART which is changing to businesses and homes. 1) City Sales Tax rate binds us as one. City Council binds us. Unique issues( 2) CNWS and BART N. Concord are both ready to begin HUGE developments bringing in 1000's of new homes. The City Council will need support of its congressperson. With the city districted into 2, who will help support our area?

---

[Proceed to Submit a Comment](#)

## Comments & Feedback

No comments have been submitted.

# Mt. Diablo Unified School District

## Basic Info

Submitter: Michelle

Location:

Submitted on: 10/25/2021

Type: written

ID: w6053

## Tags

[#concord](#) [#mdusd](#) [#school districts](#)

## Written Testimony

Hello, I'm interested in keeping Mt. Diablo Unified School District (MDUSD) in District 4 because this is a community of interest. Currently, Bay Point is not in Area 4 and the county suggested maps break up Concord. I have concerns with moving a part of Concord into another area and breaking up the school community further.

---

[Proceed to Submit a Comment](#)

## Comments & Feedback

No comments have been submitted.

# District Map 5

## Basic Info

Submitter: Evanne Jordan

Location: Concord

Submitted on: 10/25/2021

Type: written

ID: w6055

## Tags

## Written Testimony

I believe Map 5 is the best option for Concord in regard to redistricting. My second choice would be District Map 4, but I would greatly prefer District Map 5. All of the other maps take the control of the former Concord Naval Weapons Station out of the jurisdiction of Concord and put in the hands of a county supervisor from Pittsburg. This is not a good or sensible option, as Concord residents and government have been fully invested and active in the plans/designs for the Concord Naval Weapons Station property for many years. In addition, all the plans except Maps 4 and 5 take the downtown area out of the Supervisorial District that the rest of Concord would be in. This again, is completely ridiculous, as the Concord Business community, Concord residents and Concord City Council members are actively engaged in promoting and maintaining all of the positive growth that has been developed in our beautiful and thriving downtown area! I highly recommend that Map 5 is used in the redistricting process.

---

[Proceed to Submit a Comment](#)

## Comments & Feedback

No comments have been submitted.

[← Next](#)

[Previous →](#)

# All Cities Kept Whole 9.09 variance V.1

## Basic Info

Submitter: Edi Birsan  
Location: Concord  
Submitted on: 10/31/2021  
Type: written  
ID: w6262

## Written Testimony

This proves that if we do accept the concept that all cities are a community of interest and we start with that then we CAN have a map within the 10% variance.

## Tags

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[Proceed to Submit a Comment](#)

## Comments & Feedback

No comments have been submitted.

**Print**

**Contra Costa County Redistricting Comments - Submission #50876**

**Date Submitted: 10/31/2021**

**Name\***

Stephen McCaffree

**mail**

**Correo electrónico**

**Nombre**

姓名

电子邮箱

**Are you a Contra Costa County resident?**

Yes

¿Es usted residente del Condado de Contra Costa?

你是否为 Contra Costa 县居民?

**What Language do you prefer?**

English

Español

中文

¿Qué idioma prefiere?

你偏好使用哪种语言?

**Written Comment**

Why are they splitting up Concord? On every map proposal my neighborhood (Hillcrest) and others nearby are being transferred from district 4 to District 5.

Why are we being picked on?

What are the other mapping options?

We are not mapmakers so we need to know your reasoning and options. To break up our city of Concord is not preferable.

**Comentario escrito**

书面意见

**Upload your Map**

Choose File No file chosen

Cargue su mapa.

上传你的地图

**I understand that while this public comment submission is a public document, my email address and phone number will not be published.\*\***

Yes (Sí) (可以)

**From:** Brenna Fleck (Email Address Deleted)  
**Sent:** Monday, October 18, 2021 11:09 AM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Proposed Redistricting Maps

Good Morning,

The Contra Costa County Office of Education will also be redistricting our board trustees' areas. Our Deputy Superintendent would like to know if any of the proposed Board of Supervisors redistricting maps had tract number information listed. If so, where could we find these?

Thank you,  
Brenna Fleck

Brenna Fleck  
Executive Assistant to the Deputy Superintendent  
Contra Costa County Office of Education  
77 Santa Barbara Rd.  
Pleasant Hill, CA 94523  
925-942-3418

**From:** Adria Orr (Email Address Deleted)  
**Sent:** Thursday, October 21, 2021 12:39 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Redistricting Outreach Best Practices Recommendation

Dear Contra Costa County Board of Supervisors,

Thank you for all of your ongoing efforts to incorporate public input into the county redistricting process. I'm attaching a letter and supplemental document with some recommended best practices for reaching out to community members, based on our experience working with community organizations. We hope you will find these ideas helpful as you continue to solicit public participation. Please don't hesitate to reach out with any questions.

Best,  
Adria

--

Adria Orr | 柯斯穎

*she/her/hers*

*Senior Program Coordinator, Voting Rights and Census*

---

Asian Americans Advancing Justice – Asian Law Caucus

C: (904) 414-4294

[adriao@advancingjustice-alc.org](mailto:adriao@advancingjustice-alc.org)

[www.advancingjustice-alc.org](http://www.advancingjustice-alc.org)

October 21, 2021

Contra Costa County Board of Supervisors  
1025 Escobar Street  
Martinez, CA 94553  
*Sent via email to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)*

Re: Community outreach efforts in redistricting process

Dear Contra Costa County Board of Supervisors,

Thank you for your ongoing efforts to create a redistricting process that is accessible to Contra Costa County residents. I'm reaching out on behalf of Asian Americans Advancing Justice - Asian Law Caucus to respectfully encourage you to increase your community outreach efforts and to take additional steps to engage local communities, particularly those who have been underrepresented in this process.

While we appreciate that various channels for public input are available, we are concerned with the low level of public input that has been received to date, especially input about the many communities of interest in Contra Costa County. Communities of interest are crucial building blocks that should guide your decision-making as you draw district lines, as evidenced by their high ranking under the new FAIR MAPS Act as a redistricting criteria that must be considered when drawing district lines. Receiving sufficient public input on communities of interest is a key element of a successful and fair redistricting process.

Creating opportunities for input must be accompanied by rigorous outreach efforts in order to be effective. Our organization has compiled a set of best practices based on our work with community based organizations, which can be found in the attached document. While it was created with AAPI and Limited-English-Proficient communities in mind, many of the suggestions are more broadly applicable as well.

In particular, we urge you to consider the following recommendations, which are based on requirements under the FAIR MAPS Act<sup>1</sup>:

- Create outreach materials to distribute through local media, public listservs, and direct outreach to local organizations, community groups, and businesses. While the Contra Costa County redistricting website has extensive information available, it's important to actively share information about redistricting rather than relying on community members to come to the website. In addition to soliciting coverage in local news media, outreach materials like flyers should be shared through local community group meetings, schools, different cultural social media platforms, and more.
- Create social media content for local groups, leaders, and influencers to share information about redistricting. In addition to posting via the County's social media channels, sharing content for community groups and leaders to easily post on their own

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<sup>1</sup> Elec. Code §§ 21508(a), 21507.1(c).



accounts is an important way to get the word out. This enables you to extend your reach to a far wider audience than is captured by the County's social media alone.

- Maximize input opportunities outside of regular business hours. To make meetings truly accessible to community members, the times and dates should vary. Regular business hours should be avoided. For example, while the upcoming workshop times are varied, it's concerning to see that both the fourth and fifth public redistricting hearings are scheduled for 9am on Tuesday.

We recognize that the redistricting process is a complex project and applaud the work that has been undertaken thus far to create an accessible and open environment for community members. We hope that these recommendations will help bolster outreach efforts and encourage greater participation and use of the tools and input opportunities that you have created. Please don't hesitate to reach out with any questions or if we can be a further resource in this matter.

Sincerely,

Adria Orr  
Senior Program Coordinator, Voting Rights  
Asian Americans Advancing Justice - Asian Law Caucus

# Best Practices for Outreach to AAPI and Limited-English-Proficient Communities in Local Redistricting

To ensure that communities are meaningfully represented by their local governments and that elected officials reflect the full diversity of California’s population, it is crucial that local governments create a redistricting process that is accessible to historically underrepresented communities. Asian Americans Advancing Justice – Los Angeles and Asian Americans Advancing Justice – Asian Law Caucus have compiled the below best practices based on their work with community organizations to engage AAPI Californians in voting, census, and the transition to districts under the California Voting Rights Act.

## Building Public Awareness through Robust and Translated Outreach

### *Create outreach & publicity materials and distribute them through a variety of channels.*

To maximize the number of residents who are informed about the redistricting process, a jurisdiction should produce outreach and publicity materials and distribute them as widely as possible. A successful district map-drawing body (whether it is a city council, a school board, or some independent body) should hear from all of the communities and neighborhoods within a jurisdiction’s limits, regardless of their language abilities, resources, or previous levels of engagement in local politics.

The map-drawing body should spread the word about its work in local newspapers in various languages, at meetings of local community groups, on popular cultural social media platforms, in multilingual robo-calls, on digital marquees at local schools, in flyers sent home with school children, and so on. Simply publicizing the process on the jurisdiction’s website and in a small number of newsletters and community newspapers is not enough.

### *Ensure that outreach & publicity materials are distributed in multiple languages.*

A jurisdiction should prepare outreach & publicity materials in a variety of languages so that word about redistricting spreads to all of the jurisdiction’s language communities. Outreach materials about the redistricting process, information publicizing upcoming redistricting workshops and hearings, and the designated redistricting web page itself should be translated. The Secretary of State provides translated template materials in ten languages: <https://www.sos.ca.gov/elections/helpful-resources/redistricting>.

Translated materials should be shared with civic, cultural, and community organizations, posted online, and sent to ethnic news media sources, including print, web, and radio outlets. Ideally, translated materials should be shared with leaders from the relevant language communities

before they are released publicly to make sure the materials are accurate, accessible, and culturally competent. Local jurisdictions should consult with leaders from the relevant language communities to determine the best way to distribute the translated information. For example, some language communities are best reached through audio rather than written means, so use of ethnic radio might be the best way to reach them.

### ***Actively promote local redistricting via social media and local influencers.***

Create eye-catching and clear draft social media content to promote engagement in local redistricting. Call upon local elected officials, artists, community leaders, etc. to post about local redistricting on their social media channels. Purchase boosted ads on Instagram and Facebook to spread the word. Use a variety of platforms to reach a diversity of communities. For example, some Asian American communities frequently share information via WeChat or WhatsApp. Lastly, consider launching a social media campaign to alert community members to this process.

### ***Ensure that non-citizens know about redistricting and feel welcome participating.***

The redistricting process affects all local residents, whether they are U.S. citizens or not. In California, all people, whether they can vote or not, must be included when determining the size of political districts. The lines drawn from the redistricting process affect all local residents. It is critical to the redistricting process that everyone participates to best reflect local communities of interest. Avoid using the word “voter” when doing redistricting outreach. Instead talk about representation for Californians and use other inclusive terms.

## **Language Access**

### ***Offer live interpretation for public hearings and translate key redistricting materials.***

It is important to provide interpretation for public hearings so that community members who do not primarily speak English can participate and give input about their communities. We recommend providing interpretation for all key languages spoken in the city or county. If you provide interpretation on request only, be sure to prominently advertise the availability of interpretation and give people an easy, in-language way to request translation.

Under state law, cities and counties *must* offer live translation of public redistricting hearings or workshops in applicable languages (defined below) if a request is made at least 72 hours in advance. Elections Code § 21508(b), 21608(b), 21628(b). If less than five days' notice is given for the hearing, then cities and counties must be prepared to fulfill translation requests

received at least 48 hours in advance. Cities and counties should also advertise the fact that the public may provide written or oral input in all applicable languages.

#### “Applicable Languages”

- For cities, applicable language refers to “any language that is spoken by a group of city residents with limited English proficiency who constitute 3 percent or more of the city’s total population over four years of age for whom language can be determined.” Cities can find the list of applicable languages for their city by visiting the Secretary of State’s local redistricting website.
- For counties, applicable language refers to any language that the county must provide translated ballots in under Section 203 of the federal Voting Rights Act of 1965.

Under state law, cities and counties must, at a minimum, provide a general explanation of the redistricting process in applicable languages and post the explanation on a redistricting web page. They must also provide instructions for how to provide testimony in applicable languages. Elec. Code § 21508(g), 21608(g), 21628(g).

#### ***Target outreach to language minority communities.***

In order to engage underrepresented and non-English speaking communities in the local redistricting process, counties and cities should reach out to various communities in at least all applicable languages for which they are required to offer live translation at public redistricting hearings or workshops. This includes sharing information about the local redistricting process with media organizations that cover news in that jurisdiction. State law requires cities and counties to make a good faith effort to reach media organizations that reach language minority communities. Elec. Code § 21508(a), 21608(a), 21628(a). Good government, civil rights, civic engagement, and community groups/organizations that are active in the jurisdiction, including groups that are actively involved in language minority communities, may also help reach communities that have been traditionally underrepresented and unheard throughout the redistricting process.

#### **Maximizing Public Participation through Frequent and Accessible Hearings and Workshops**

#### ***Hold more hearings than the legal minimum.***

The map-drawing body in a jurisdiction undergoing a redistricting process should hold a large number of hearings both before the drawing of draft maps and after the release of draft maps but before adoption of a final map. Holding more hearings, particularly after a draft map is introduced, provides community members with multiple opportunities to contribute and enables them to participate even if they learn about redistricting late in the process.

### ***Hold hearings in diverse locations.***

The map-drawing body should bring redistricting hearings and workshops directly to the community and meet residents where they naturally congregate. This means hearings should be held in a diversity of locations, all of which should be accessible by public transit and be ADA-compliant. The map-drawing body should avoid holding all hearings in a single location, like a city hall building. This does not make hearings accessible to residents in all parts of the jurisdiction, especially those who do not have ready access to a car. Government buildings can also feel formal or intimidating to community members who aren't used to conducting business in those locations. Holding hearings in highly-trafficked community spaces such as libraries, community centers, or places of worship in different neighborhoods and parts of town maximizes accessibility and helps create a comfortable environment.

### ***Offer the public diverse hearing days and times.***

To allow residents with a variety of job and family commitments to participate, hearing dates and times should vary. Weekday hearings during business hours should never be used. If possible, hearings scheduled for weekday evenings should be held on different days of the week and should be mixed with weekend hearing dates.

### ***Create stand-alone redistricting hearings.***

Redistricting is a transformative experience in a jurisdiction's political life – it merits a different kind of treatment than the jurisdiction's other business. While a routine amount of public input may be acceptable for other items on the jurisdiction's agendas, it is insufficient on a topic that is critical to the jurisdiction's political future. Local governments should avoid embedding redistricting hearings in city council or school board meetings, and create standalone hearings instead. Local governments should also consider embedding these hearings into community meetings and events that engage diverse constituents who might not otherwise attend a city council, board of supervisors, or school board meeting.

### ***Livestream and/or record all hearings and post on the districting webpage.***

Although cities and counties may provide a written summary in place of an audio or audiovisual recording of redistricting hearings and workshops, posting a recording of hearings is helpful because it allows residents to follow mapping conversations and decisions more closely. Livestreaming the proceedings also increases the accessibility of redistricting meetings, as people can watch from home in real time and potentially even participate virtually if needed.

Recording hearings may present logistical challenges when hearings are held in community spaces instead of city hall buildings. Those challenges should be planned for and budgeted for in advance.

***Host numerous workshops to inform the public and gather community of interest testimony.***

In addition to formal public hearings, local governments should endeavor to host a number of educational and information-gathering workshops in the community to help residents identify priority communities of interest and draw them on a map. City or county staff should come prepared with large blank maps of the jurisdiction, laptops to access Google maps for reference (or printed maps that include key roads and thoroughfares), and pens.

***Offer technical support to help residents submit district maps.***

The redistricting process can be a fairly technical process. Local governments should be prepared to hold workshops that help residents understand redistricting criteria and how to submit a map whether it be via paper, excel, or a digital mapping software. Detailed tutorials and assistance in the form of workshops and office hours should be offered so community members can ask questions when drawing their district maps. If possible, cities and counties should reserve local computer labs at libraries or community centers to give residents greater access to relevant digital mapping software.

**From:** Lindy Lavender (Email address deleted)  
**Sent:** Monday, October 25, 2021 1:44 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Redistricting

Hello,

I want to ask the Board to consider that Pacheco is primarily in the same school district as Pleasant Hill (MDUSD). I understand the community may share similarities with Martinez too, but I thought it was worth considering an effort to keep school districts (when possible) together.

Best,  
Lindy Johnson

From: Jane Courant (Email Address Deleted)  
Sent: Monday, November 1, 2021 8:26 PM  
To: Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
Subject: Redistricting public comment

Dear Supervisors,

Thank you for the addition of the entire city of Pinole to District One in all five of the proposed redistricting maps.

I suggest you consider adding Hercules to District One as well. This bring together the cities in the West Contra Costa School District. In addition it will bring together cities along the Pacific coastline where sea level rise promises to be a critical issue in the years ahead. I realize this would enlarge an already populous district, but I believe it will enhance an already vibrant, diverse district.

Yours truly,

Jane Courant  
Richmond CA



**From:** McAuley, Wendy (Email Address Deleted)  
**Sent:** Wednesday, November 3, 2021 9:58 AM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Cc:** Barone, Valerie <[Valerie.Barone@cityofconcord.org](mailto:Valerie.Barone@cityofconcord.org)>; McGallian, Tim <[Tim.McGallian@cityofconcord.org](mailto:Tim.McGallian@cityofconcord.org)>; Ezell, Justin <[Justin.Ezell@cityofconcord.org](mailto:Justin.Ezell@cityofconcord.org)>  
**Subject:** Contra Costa Redistricting Process and Draft Concept Maps

Good Morning,

Please see letter from Mayor Tim McGallian regarding Contra Costa Redistricting Process and Draft Concept Maps.

Best regards,  
Wendy McAuley  
Executive Assistant | Office of the City Manager & City Council  
City of Concord | Web: [www.cityofconcord.org](http://www.cityofconcord.org)  
(925) 671-3038 Email [wendy.mcauley@cityofconcord.org](mailto:wendy.mcauley@cityofconcord.org)



CITY OF CONCORD  
1950 Parkside Drive  
Concord, California 94520-4805  
FAX: (925) 798-3065

OFFICE OF THE MAYOR  
Telephone: (925) 671-3158



CITY COUNCIL  
Tim A. McGallian, Mayor  
Dominic D. Aliano, Vice Mayor  
Edi E. Birsan  
Laura M. Hoffmeister  
Carlyn S. Obringer

Patti Barsotti, City Treasurer

Valerie J. Barone, City Manager

November 3, 2021

Contra Costa County Board of Supervisors  
Sent via email to: [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)

**Re: Contra Costa County Redistricting Process and Draft Concept Maps**

Dear Supervisors,

As Mayor, I am submitting this letter on behalf of the entire Concord City Council and our community. The Concord City Council Policy Development & Internal Operations Committee reviewed the maps at a public meeting on October 25. The full Council subsequently reviewed the most recently posted maps and endorsed this letter at the Council's public meeting on November 2.

As a community and as the Council that represents the community, we are concerned that the draft maps being considered split our City into more than one Supervisorial District. We are not supportive of this. Additionally, community members in attendance at our November 2 City Council meeting expressed concern regarding the speed in which the County's redistricting process is moving. This Council concurs, and asks that the County provide more time for citizen engagement, so that community members can better understand the tools that are available for submitting their own thoughts and ideas around communities of interest.

While Concord is comprised of numerous "neighborhoods," our residents see the City as one community of interest. Our Reuse Project at the former Concord Naval Weapons Station, which will create housing and jobs for 28,000 over the next 30 years, has a primary goal of integration with the existing City and maintaining the concept of "One Concord." That sentiment is why we feel strongly that Concord should remain within a single supervisorial district. Putting parts of Concord into more than one supervisorial district will dilute the positive influence the County's largest city can have on important regional issues like transportation planning, affordable housing, and mental health supportive services.

If the Board of Supervisors finds it must split Concord among districts, we implore the Board to do so with as few community impacts as possible. We cannot support the split of the Naval Weapons Station property, nor can we support the spinoff of Concord's vibrant downtown and premier John Muir Medical Center from the community at large, as was depicted in previous versions of draft concept maps.

CITY OF CONCORD  
1950 Parkside Drive  
Concord, California 94520-4805  
FAX: (925) 798-3065

OFFICE OF THE MAYOR  
Telephone: (925) 671-3158



CITY COUNCIL  
Tim A. McGallian, Mayor  
Dominic D. Aliano, Vice Mayor  
Edi E. Birsan  
Laura M. Hoffmeister  
Carlyn S. Obringer

Patti Barsotti, City Treasurer

Valerie J. Barone, City Manager

Please keep Concord together as one community of interest through further refinement of the supervisorial districts. If this is not possible, please adopt district maps, which have the lowest possible impact on Concord, for example, those depicted in draft map "D," which you are scheduled to review during your November 9 public hearing.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Timothy A. McGallian".

Timothy A. McGallian  
Mayor  
City of Concord

From: Stephen McCaffree (Email Address Deleted)

Sent: Tuesday, November 2, 2021 4:32 PM

To: Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>

Subject: I called but am emailing,too. Where did the 2000 prisoners go, to what communities? I live in the Hillcrest community which is severed from district 4 on all 5 maps, splitting up Concord. We have only 700 residents so all the mapmakers have to do i...

**From:** BARBARA KUKLEWICZ (Email Address Deleted)  
**Sent:** Wednesday, November 3, 2021 2:17 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** District 4 Redistricting Feedback

I reviewed the proposed redistricting maps for District 4 and find that the Concept 2 Map closely matches the 2021 Census. Consequently, I think that this map is the most fair and most representative of our population.

Thank you very much for including the community in this important work.

Sincerely,

Barbara Kuklewicz

House Address Deleted

Pleasant Hill, CA 94523

**From:** Adria Orr (Email Address Deleted)  
**Sent:** Wednesday, November 3, 2021 5:15 PM  
**To:** Clerk of the Board <[ClerkOfTheBoard@cob.cccounty.us](mailto:ClerkOfTheBoard@cob.cccounty.us)>  
**Subject:** Letter requesting an additional redistricting hearing

Dear Contra Costa County Board of Supervisors,

Thank you for your continued efforts to collect public input for the county redistricting process. Please see the attached letter with a request for the redistricting timeline to be extended with the addition of another public hearing to receive feedback from the community. Thank you for your time and consideration on this matter.

Best,  
Adria

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**Adria Orr | 柯斯穎**  
*she/her/hers*  
*Senior Program Coordinator, Voting Rights and Census*

---

**Asian Americans Advancing Justice – Asian Law Caucus**  
(Phone Number and Email Address Deleted)  
[www.advancingjustice-alc.org](http://www.advancingjustice-alc.org)

November 3, 2021

Contra Costa County Board of Supervisors  
1025 Escobar Street  
Martinez, CA 94553  
Sent via email to [clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us)

Re: Adding another public hearing on redistricting

Dear Contra Costa County Board of Supervisors,

Thank you for your ongoing efforts to create an accessible redistricting process. We appreciate the various tools and channels for feedback that you have provided. As organizations who work with diverse communities in Contra Costa County, we urge you to add an additional hearing to receive public input on communities of interest and draft maps. Although community workshops and three of the five planned hearings are complete, only a very limited amount of input has been submitted to date. We know this is not reflective of the full diversity of our county or of the participatory process you have aimed to create. It's clear that Contra Costa residents need additional time to engage with this vital process.

Public input is critical to identifying communities of interest and giving the Board of Supervisors ("the Board") as much insight as possible into how the proposed district lines will affect county residents. As the Board and line-drawers from the Department of Conservation and Development have emphasized on multiple occasions, communities of interest are one of the highest-ranked criteria that you must consider under the FAIR MAPS Act.<sup>1</sup> Maximizing the opportunity for community of interest input should be a top priority to ensure you are able to create a map that complies with state law.

Our groups are eager to provide our input on the draft maps and mobilize our community members to share their insights into how the district lines can respect their communities of interest. Just as COVID-related challenges created a delay for the County's redistricting timeline, the same challenges, along with additional competing priorities like the recall election, constrained our capacity to participate in this process earlier. Gathering robust public input is so important to local redistricting processes that state lawmakers passed AB 1276 to ensure local jurisdictions would have enough time to redistrict after the census delay. We request that the Board take full advantage of the extended timeline you were granted under AB 1276, which sets a December 15 adoption deadline, for the very purpose of mitigating the impact of these COVID-related delays.<sup>2</sup>

Wrapping the process up early by voting on final maps at the scheduled hearing on November 23rd is unnecessary and runs counter to the Board's previously stated goal of encouraging public participation. We respectfully ask the Board to demonstrate commitment to a fair and

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<sup>1</sup> Cal. Elec. Code § 21500(c)(2).

<sup>2</sup> Cal. Elec. Code § 21501(a)(2).

open redistricting process by adding a public hearing in early December. We also ask that the additional hearing be held outside of regular business hours in order to be more accessible to members of the public. This is especially important given that the remaining hearings on November 9th and November 23rd are both scheduled at 9am.

We look forward to the opportunity to engage more deeply with this process. Please feel free to contact Adria Orr at [adriao@advancingjustice-alc.org](mailto:adriao@advancingjustice-alc.org) with any questions.

Sincerely,

Asian Americans Advancing Justice - Asian Law Caucus  
Asian Pacific Environmental Network  
Concord Communities Alliance  
Conscious Contra Costa  
Contra Costa Immigrant Rights Alliance  
East Bay Alliance for a Sustainable Economy  
Ensuring Opportunity Campaign to End Poverty in Costa Costa  
Lift Up Contra Costa (LUCC)  
Monument Impact  
SURJ Contra Costa County (Showing Up for Racial Justice)



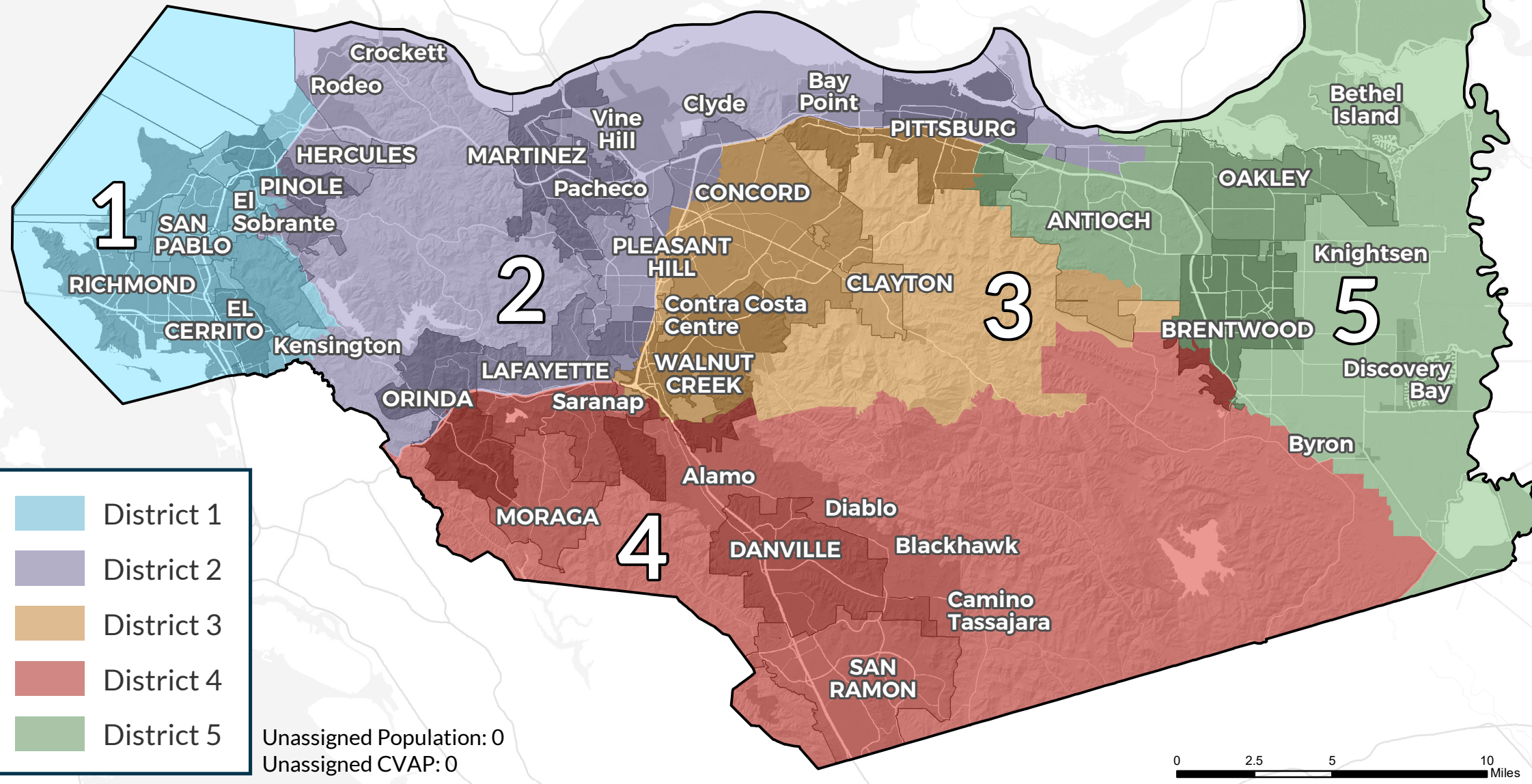
Attachment A



# **Contra Costa County Redistricting Community Input Received September 28 – October 12, 2021**

# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
 District names may differ from current district names.  
 Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 233,799   | 93,714<br>40.1%  | 48,231<br>20.6%  | 33,784<br>14.5% | 42,826<br>18.3%  | 15,244<br>6.5% |
| District 2                            | 233,881   | 67,538<br>28.9%  | 96,990<br>41.5%  | 18,174<br>7.8%  | 34,019<br>14.5%  | 17,160<br>7.3% |
| District 3                            | 233,851   | 59,854<br>25.6%  | 104,249<br>44.6% | 12,436<br>5.3%  | 39,866<br>17.0%  | 17,446<br>7.5% |
| District 4                            | 233,379   | 19,491<br>8.4%   | 124,835<br>53.5% | 4,000<br>1.7%   | 69,740<br>29.9%  | 15,313<br>6.6% |
| District 5                            | 233,154   | 74,826<br>32.1%  | 81,574<br>35.0%  | 30,606<br>13.1% | 28,097<br>12.1%  | 18,051<br>7.7% |
| County                                | 1,168,064 | 315,423<br>27.0% | 455,879<br>39.0% | 99,000<br>8.5%  | 214,548<br>18.4% | 83,214<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 138,049 | 34,168<br>24.8%  | 42,401<br>30.7%  | 27,882<br>20.2% | 27,249<br>19.7%  | 6,349<br>4.6%  |
| District 2   | 160,322 | 30,588<br>19.1%  | 87,643<br>54.7%  | 13,148<br>8.2%  | 21,352<br>13.3%  | 7,591<br>4.7%  |
| District 3   | 160,771 | 27,238<br>16.9%  | 93,639<br>58.2%  | 8,110<br>5.0%   | 21,607<br>13.4%  | 7,262<br>4.5%  |
| District 4   | 152,577 | 9,872<br>6.5%    | 105,007<br>68.8% | 2,813<br>1.8%   | 30,185<br>19.8%  | 4,700<br>3.1%  |
| District 5   | 153,770 | 35,938<br>23.4%  | 72,393<br>47.1%  | 21,764<br>14.2% | 15,204<br>9.9%   | 8,471<br>5.5%  |
| County   | 762,574 | 137,804<br>18.1% | 401,083<br>52.6% | 73,717<br>9.7%  | 115,597<br>15.2% | 34,373<br>4.5% |

Prepared by the Department of Conservation and Development - GIS Group for the October 19th, 2021 Board of Supervisors Public Hearing.  
 Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

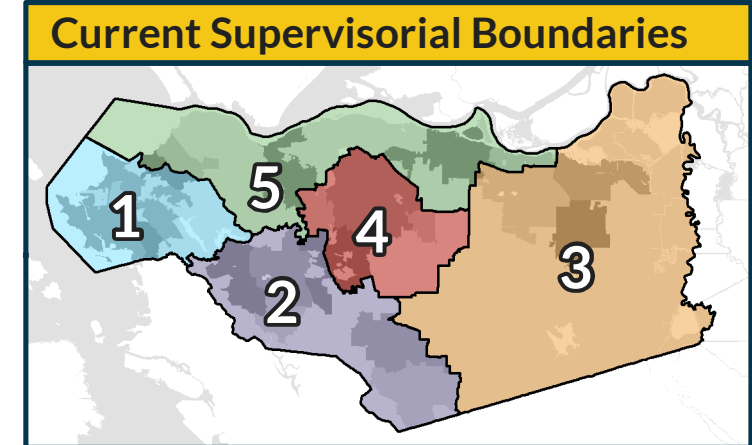
**0.31%**

**2021 Population**  
 Population: 1,168,064  
 Equal Distribution: 233,613  
 Citizen Voting Age Population (CVAP): 762,574

| Population by District |            |          |         |
|------------------------|------------|----------|---------|
| District               | Population | Variance | Percent |
| District 1             | 233,799    | 186      | 0.08%   |
| District 2             | 233,881    | 268      | 0.11%   |
| District 3             | 233,851    | 238      | 0.10%   |
| District 4             | 233,379    | (234)    | -0.10%  |
| District 5             | 233,154    | (459)    | -0.20%  |

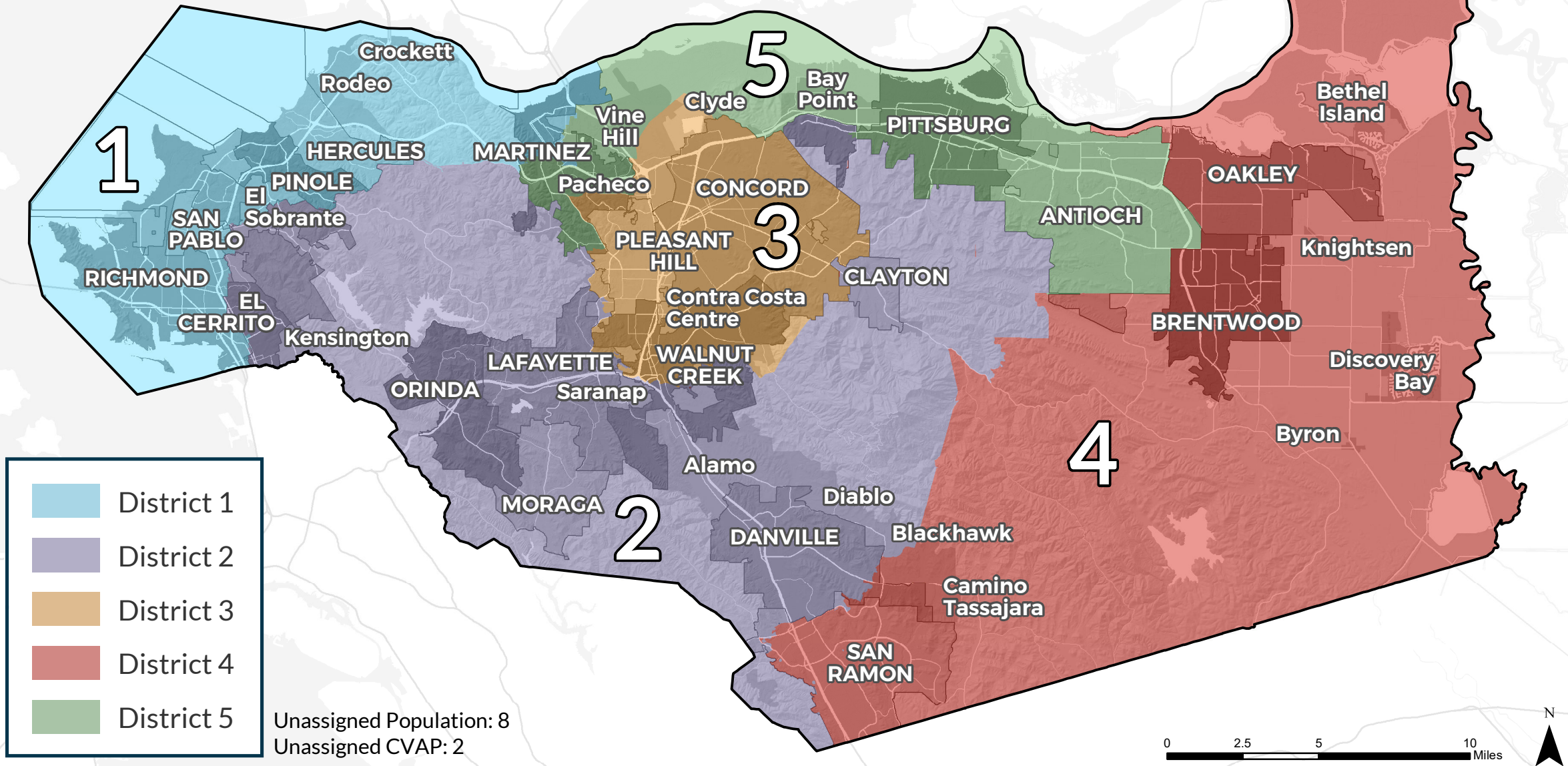
### Written Description from Submission

When drawing out this new map I took into consideration the ideal population, but ultimately it came down to centralizing concerns and issues between locations. As a long time resident of West Contra Costa, I found it very uniquely odd that I lived in Richmond and we were represented by John Gioia and my cousins who lived in Hercules who (in the same school district) were represented by another representative. I think by grouping commonalities like school districts, income level based off city population, wetland and shoreline, etc. is the best plan for redistricting. It levels the playing field and creates more equality of responsibility by stretching the districts out across other areas versus making them so compact.



# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 233,633   | 97,153<br>41.6%  | 43,399<br>18.6%  | 35,692<br>15.3% | 42,887<br>18.4%  | 14,502<br>6.2% |
| District 2                            | 233,582   | 24,790<br>10.6%  | 140,315<br>60.1% | 7,352<br>3.1%   | 43,321<br>18.5%  | 17,804<br>7.6% |
| District 3                            | 233,683   | 53,507<br>22.9%  | 118,894<br>50.9% | 7,195<br>3.1%   | 36,178<br>15.5%  | 17,909<br>7.7% |
| District 4                            | 233,306   | 47,348<br>20.3%  | 95,833<br>41.1%  | 11,113<br>4.8%  | 62,797<br>26.9%  | 16,215<br>7.0% |
| District 5                            | 233,852   | 92,624<br>39.6%  | 57,438<br>24.6%  | 37,648<br>16.1% | 29,362<br>12.6%  | 16,780<br>7.2% |
| County                                | 1,168,064 | 315,423<br>27.0% | 455,879<br>39.0% | 99,000<br>8.5%  | 214,548<br>18.4% | 83,214<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,320 | 36,579<br>26.1%  | 40,153<br>28.6%  | 28,994<br>20.7% | 27,886<br>19.9%  | 6,708<br>4.8%  |
| District 2   | 169,380 | 13,553<br>8.0%   | 120,283<br>71.0% | 5,440<br>3.2%   | 24,705<br>14.6%  | 5,399<br>3.2%  |
| District 3   | 160,771 | 25,078<br>15.6%  | 105,705<br>65.7% | 5,219<br>3.2%   | 20,523<br>12.8%  | 7,300<br>4.5%  |
| District 4   | 143,448 | 22,640<br>15.8%  | 80,355<br>56.0%  | 7,947<br>5.5%   | 25,895<br>18.1%  | 6,611<br>4.6%  |
| District 5   | 145,599 | 39,954<br>27.4%  | 54,587<br>37.5%  | 26,117<br>17.9% | 16,588<br>11.4%  | 8,353<br>5.7%  |
| County   | 762,574 | 137,804<br>18.1% | 401,083<br>52.6% | 73,717<br>9.7%  | 115,597<br>15.2% | 34,373<br>4.5% |

Prepared by the Department of Conservation and Development - GIS Group for the October 19th, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

**Concept Total Variation**

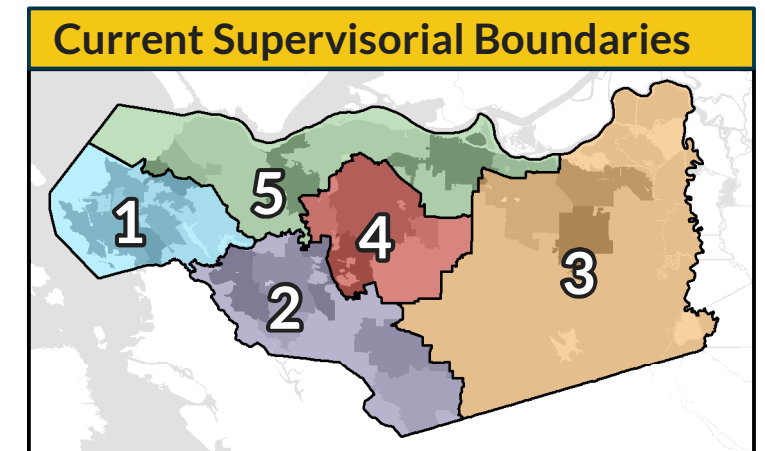
**0.23%**

**2021 Population**  
Population: 1,168,064  
Equal Distribution: 233,613  
Citizen Voting Age Population (CVAP): 762,574

| Population by District |            |          |         |
|------------------------|------------|----------|---------|
| District               | Population | Variance | Percent |
| District 1             | 233,633    | 20       | 0.01%   |
| District 2             | 233,582    | (31)     | -0.01%  |
| District 3             | 233,683    | 70       | 0.03%   |
| District 4             | 233,306    | (307)    | -0.13%  |
| District 5             | 233,852    | 239      | 0.10%   |

**Written Description from Submission**

I previously wrote another plan that was slightly similar to this one. I rewrote a plan because I wanted this new plan to be more geographically friendly to the communities they serve. I have been a longtime lover of politics and involved in community engagement for a while, it is important for me to have leaders who represent communities based off of income/wealth level, employment and type of work, crime statistics, etc. This new map more closely relates the communities together that have all of the same or similar socio-economic statistics. My new district map is very much of an "out of the box" approach.



Attachment A

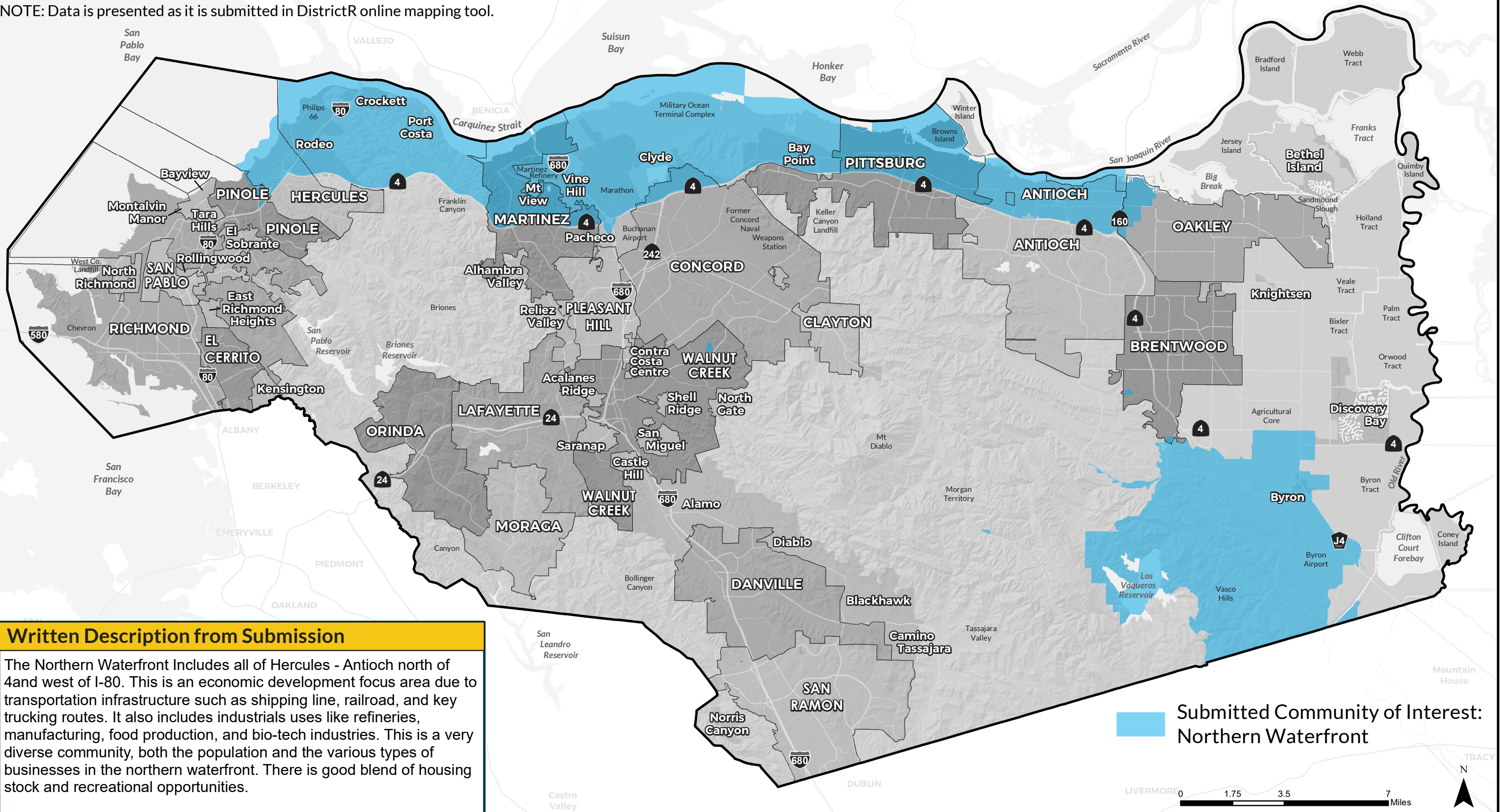


# **Contra Costa County Redistricting Community Input Received Through September 27, 2021**

# CONTRA COSTA COUNTY

## Community of Interest Submission c2632 Northern Waterfront

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.



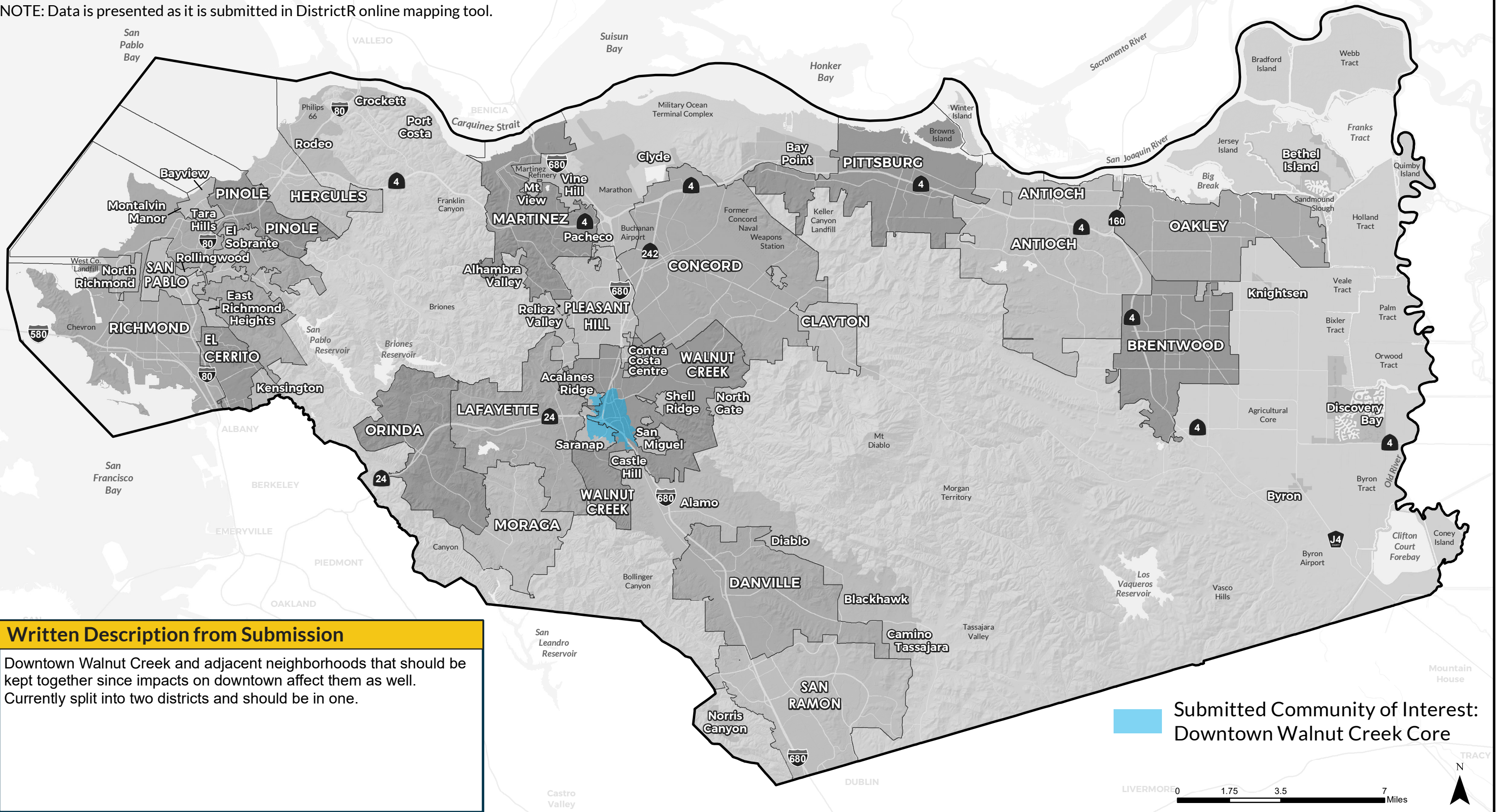
### Written Description from Submission

The Northern Waterfront Includes all of Hercules - Antioch north of 4 and west of I-80. This is an economic development focus area due to transportation infrastructure such as shipping line, railroad, and key trucking routes. It also includes industrial uses like refineries, manufacturing, food production, and bio-tech industries. This is a very diverse community, both the population and the various types of businesses in the northern waterfront. There is good blend of housing stock and recreational opportunities.

# CONTRA COSTA COUNTY

## Community of Interest Submission c2635 Downtown Walnut Creek Core

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.

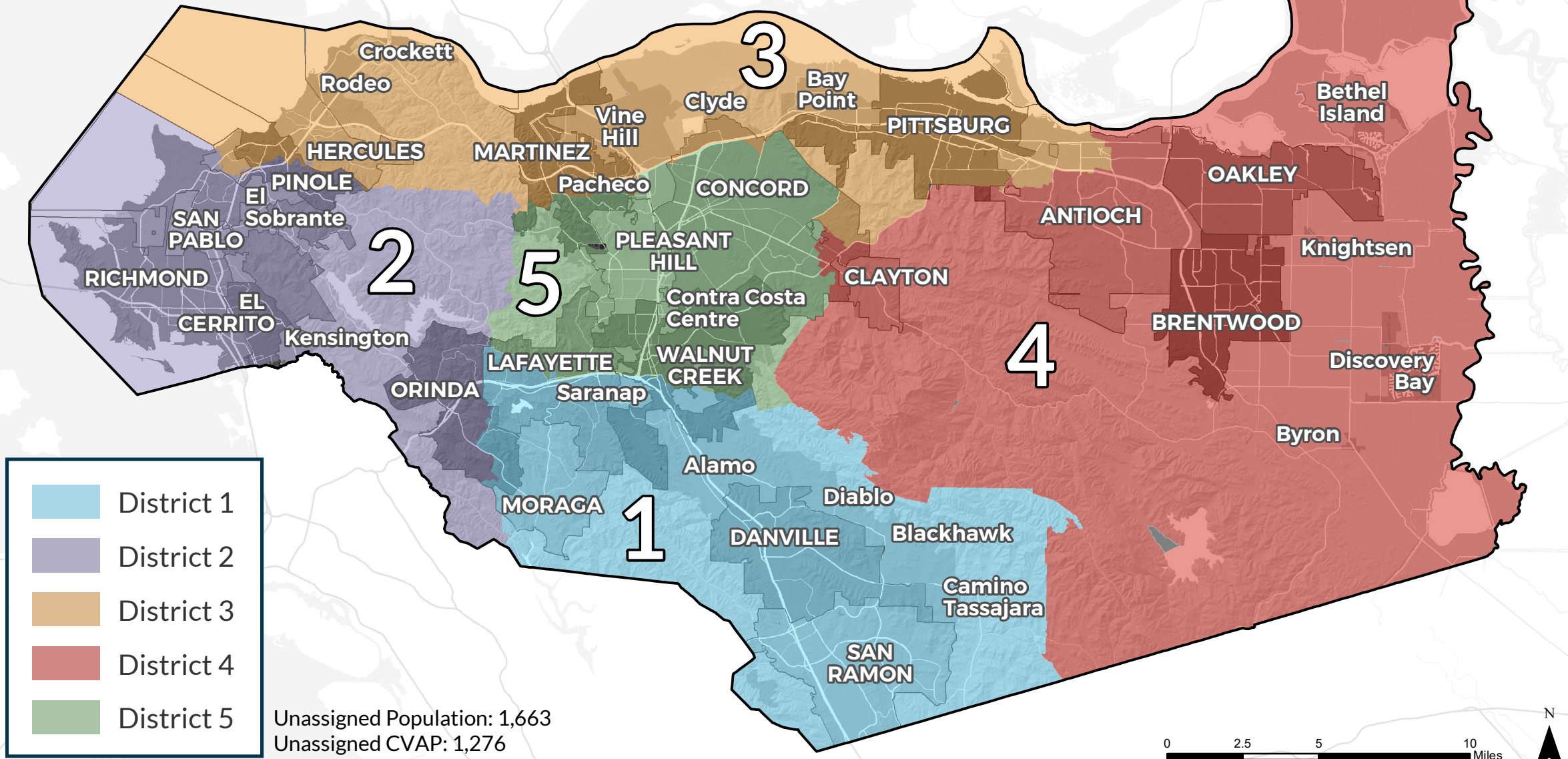


### Written Description from Submission

Downtown Walnut Creek and adjacent neighborhoods that should be kept together since impacts on downtown affect them as well. Currently split into two districts and should be in one.

# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
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Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP

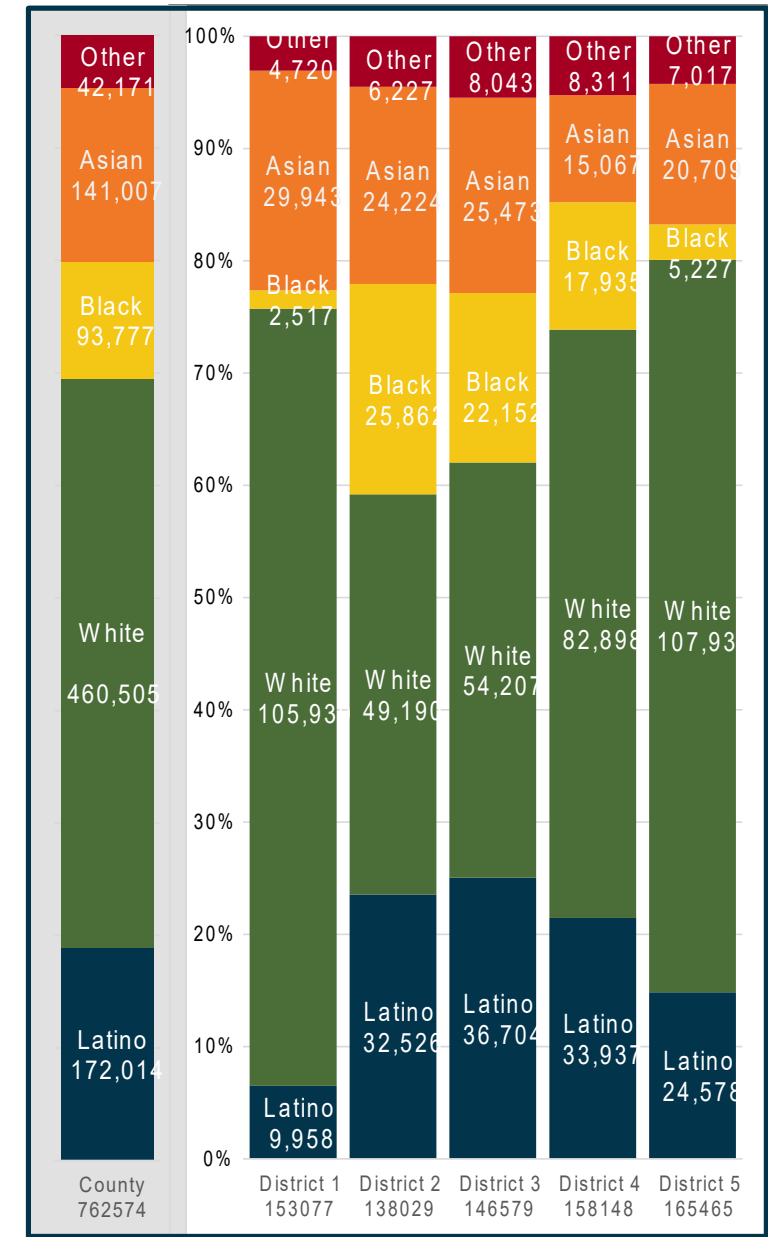


- District 1
- District 2
- District 3
- District 4
- District 5

Unassigned Population: 1,663  
Unassigned CVAP: 1,276



## Citizen Voting Age Population (CVAP) by Race and Ethnicity



Prepared by the Department of Conservation and Development - GIS Group for the October, 5, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR Online Mapping tool submissions

### Concept Total Variation

**2.09%**

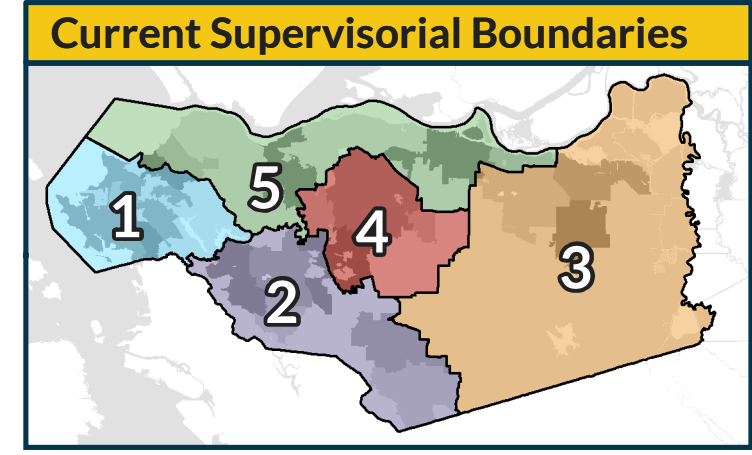
**2021 Population**  
Population: 1,168,064  
Equal Distribution: 233,613  
Citizen Voting Age Population (CVAP): 762,574

### Population by District

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 234,713    | 1,100    | 0.47%   |
| District 2 | 232,974    | (639)    | -0.27%  |
| District 3 | 231,071    | (2,542)  | -1.09%  |
| District 4 | 231,689    | (1,924)  | -0.82%  |
| District 5 | 235,954    | 2,341    | 1.00%   |

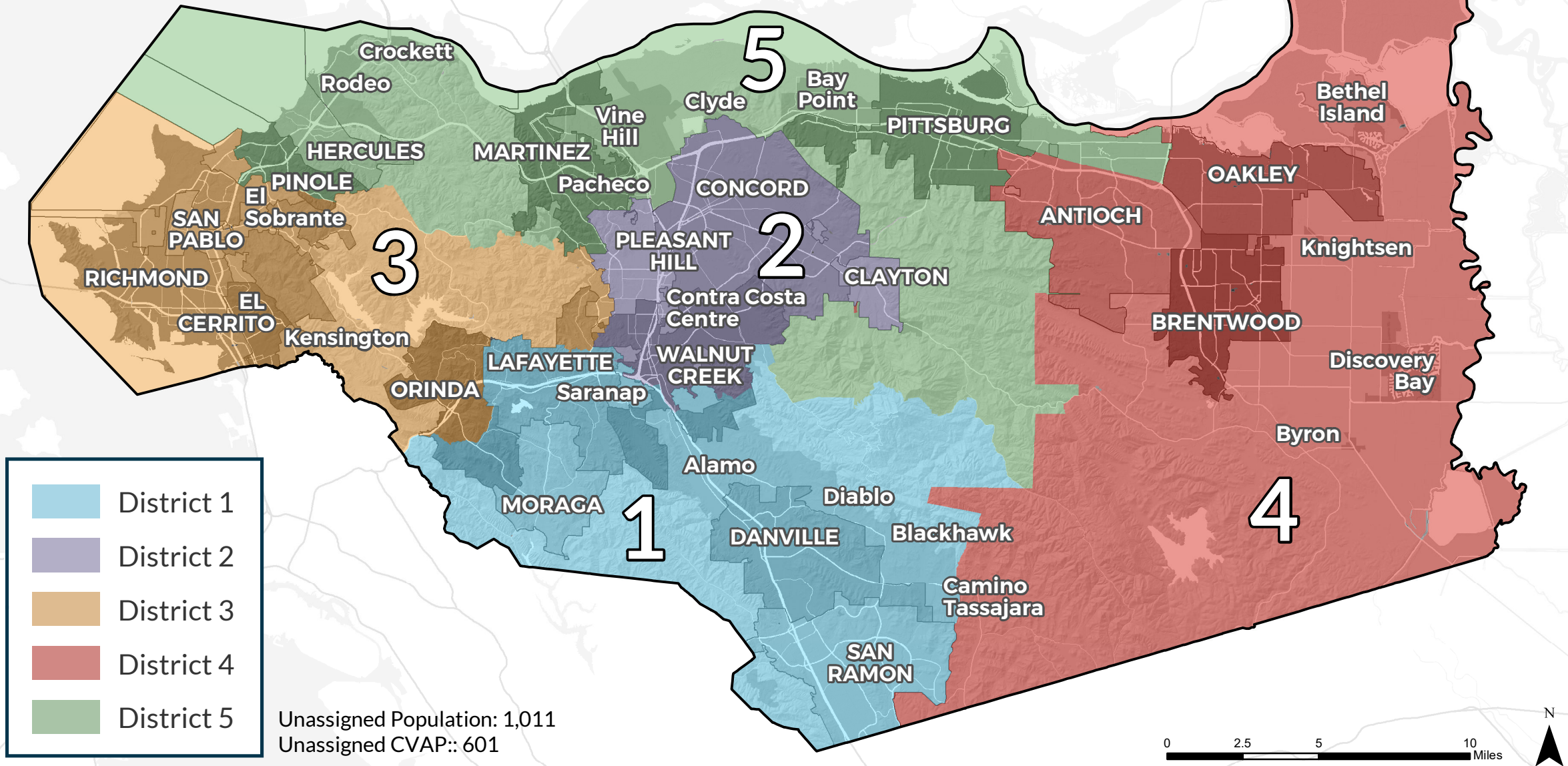
### Written Description from Submission

This plan keeps communities of interest within a single supervisorial district. Very importantly, the plan places the Blackhawk/Alamo/Diablo area in the same district with the cities of Danville and San Ramon. Blackhawk/Alamo/Diablo are contiguous with Danville and/or San Ramon and residents of those three areas shop and dine in Danville and San Ramon. This entire district is upper-middle class from an economic standpoint and is populated by a large percentage of college-educated residents who have professional occupations.



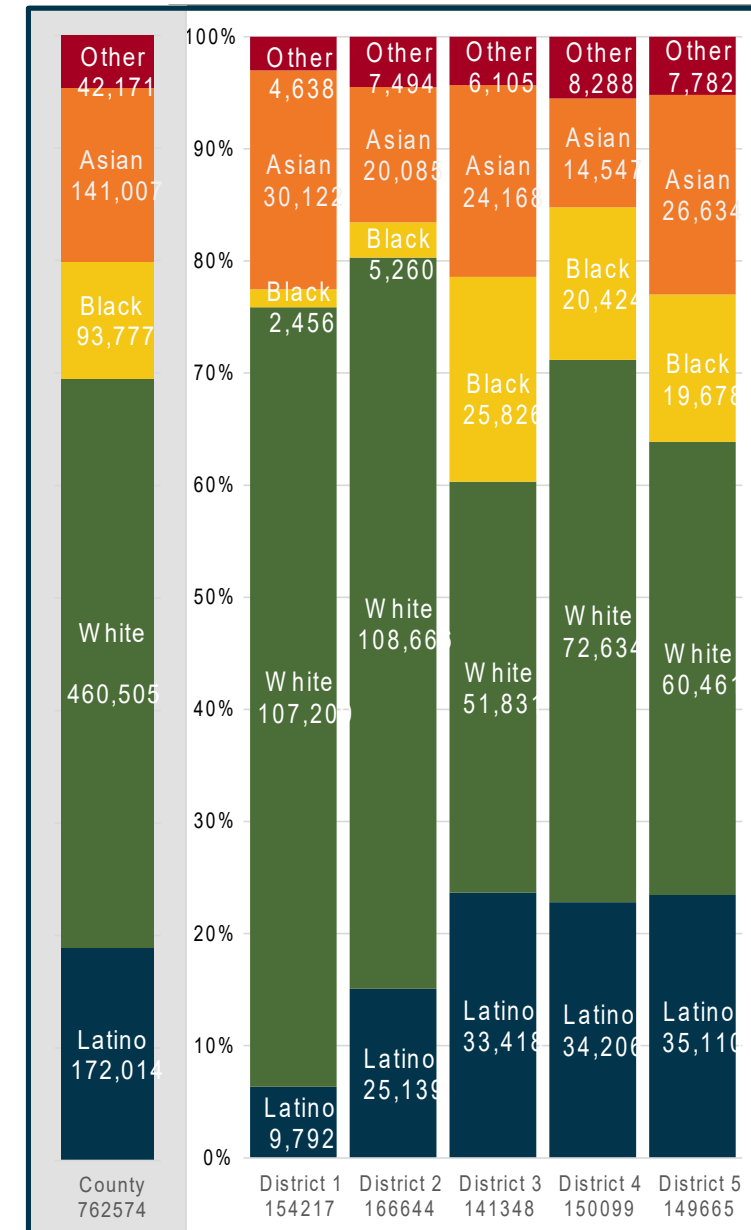
# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in Districtr online mapping tool.  
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Unassigned Population: 1,011  
Unassigned CVAP:: 601

## Citizen Voting Age Population (CVAP) by Race and Ethnicity



Prepared by the Department of Conservation and Development - GIS Group for the October 5, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), Districtr online mapping submission

### Concept Total Variation

# 4.27%

### 2021 Population

Population: 1,168,064  
Equal Distribution: 233,613  
Citizen Voting Age Population (CVAP): 762,574

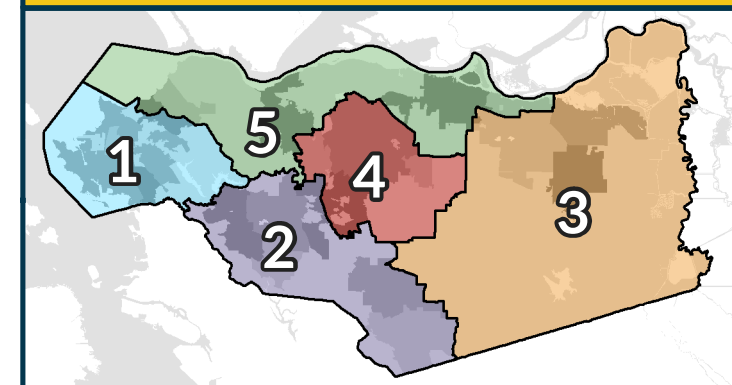
### Population by District

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 235,865    | 2,252    | 0.96%   |
| District 2 | 236,831    | 3,218    | 1.38%   |
| District 3 | 236,870    | 3,257    | 1.39%   |
| District 4 | 226,887    | (6,726)  | -2.88%  |
| District 5 | 230,600    | (3,013)  | -1.29%  |

### Written Description from Submission

This plan largely maintains each city jurisdiction completely within one supervisorial district. It also brings Blackhawk/Alamo/Diablo into the same district as Danville and San Ramon, which is an imperative. These three areas are contiguous with the cities of Danville and/or San Ramon and completely identify with the two cities. Shopping, dining, and leisure time is primarily spent in Danville and San Ramon.

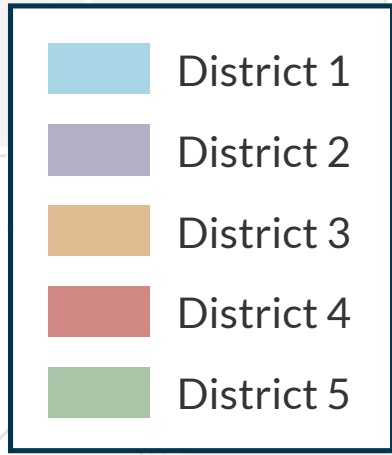
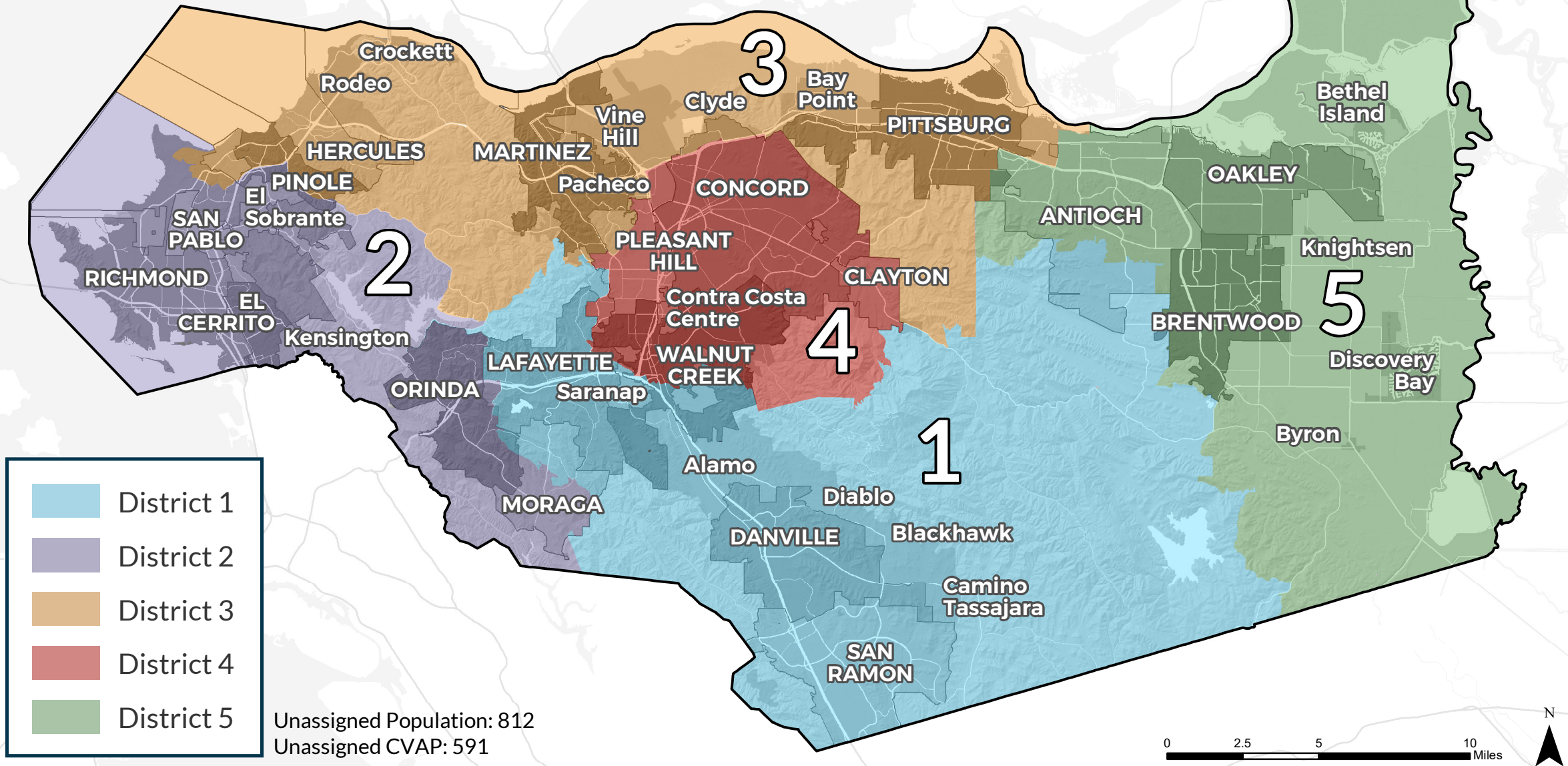
### Current Supervisorial Boundaries





# CONTRA COSTA COUNTY

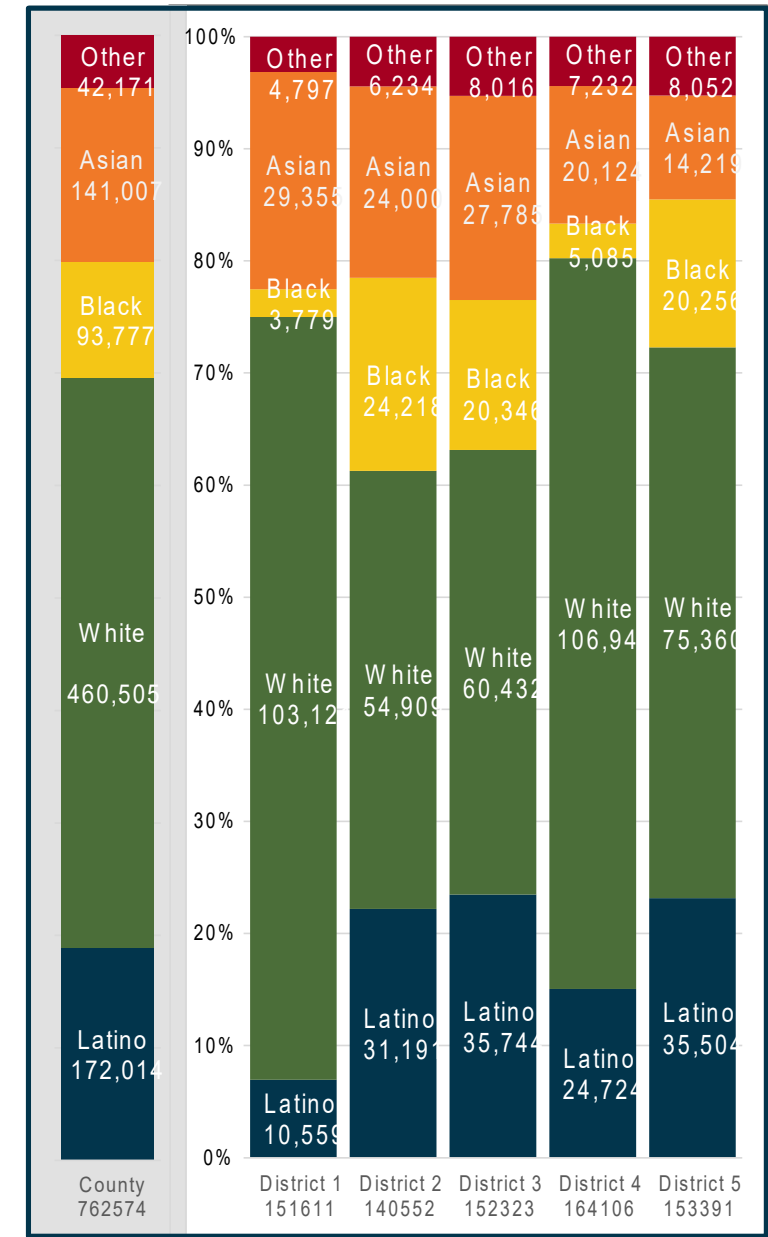
NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
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Unassigned Population: 812  
Unassigned CVAP: 591



## Citizen Voting Age Population (CVAP) by Race and Ethnicity



Prepared by the Department of Conservation and Development - GIS Group for the October 5, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

**0.38%**

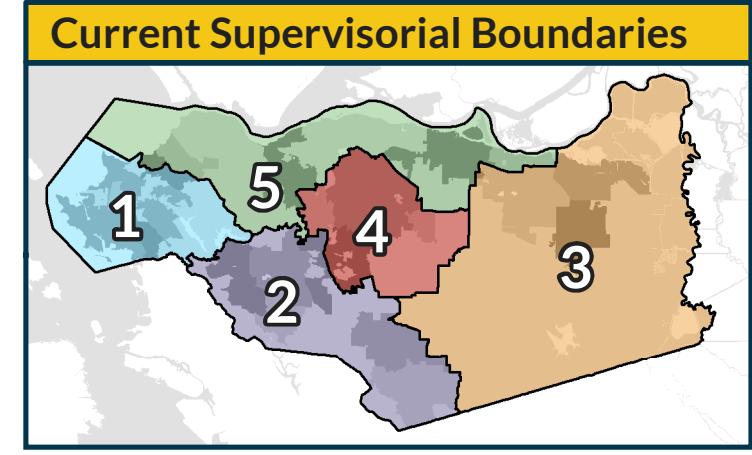
**2021 Population**  
Population: 1,168,064  
Equal Distribution: 233,613  
Citizen Voting Age Population (CVAP): 762,574

### Population by District

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 233,070    | (543)    | -0.23%  |
| District 2 | 233,494    | (119)    | -0.05%  |
| District 3 | 233,349    | (264)    | -0.11%  |
| District 4 | 233,374    | (239)    | -0.10%  |
| District 5 | 233,965    | 352      | 0.15%   |

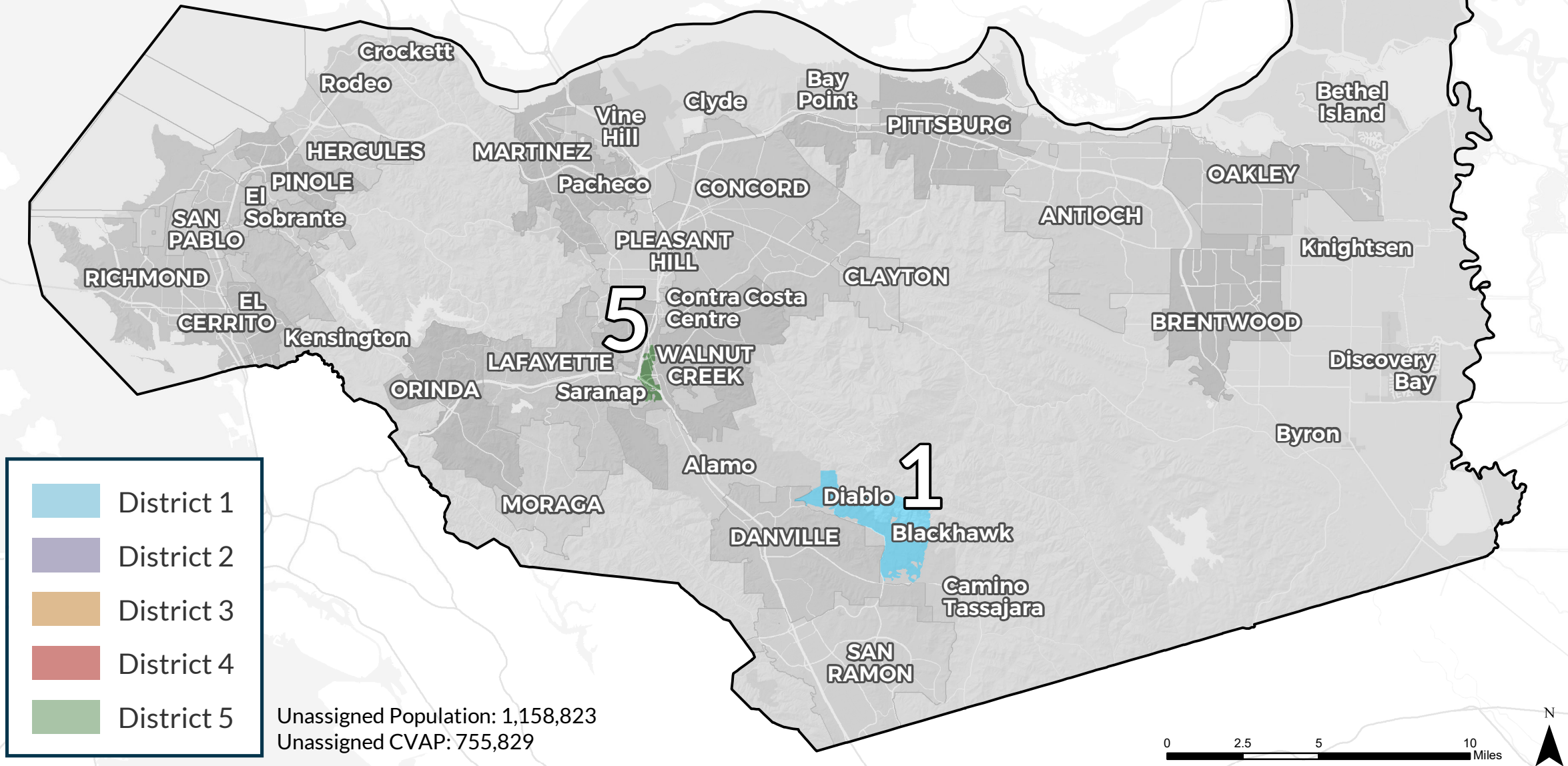
### Written Description from Submission

This plan places Blackhawk, Diablo, Alamo, Round Hill into the same district as Danville and San Ramon, which are communities of common interests. Any redistricting plan MUST place these communities in the same district.

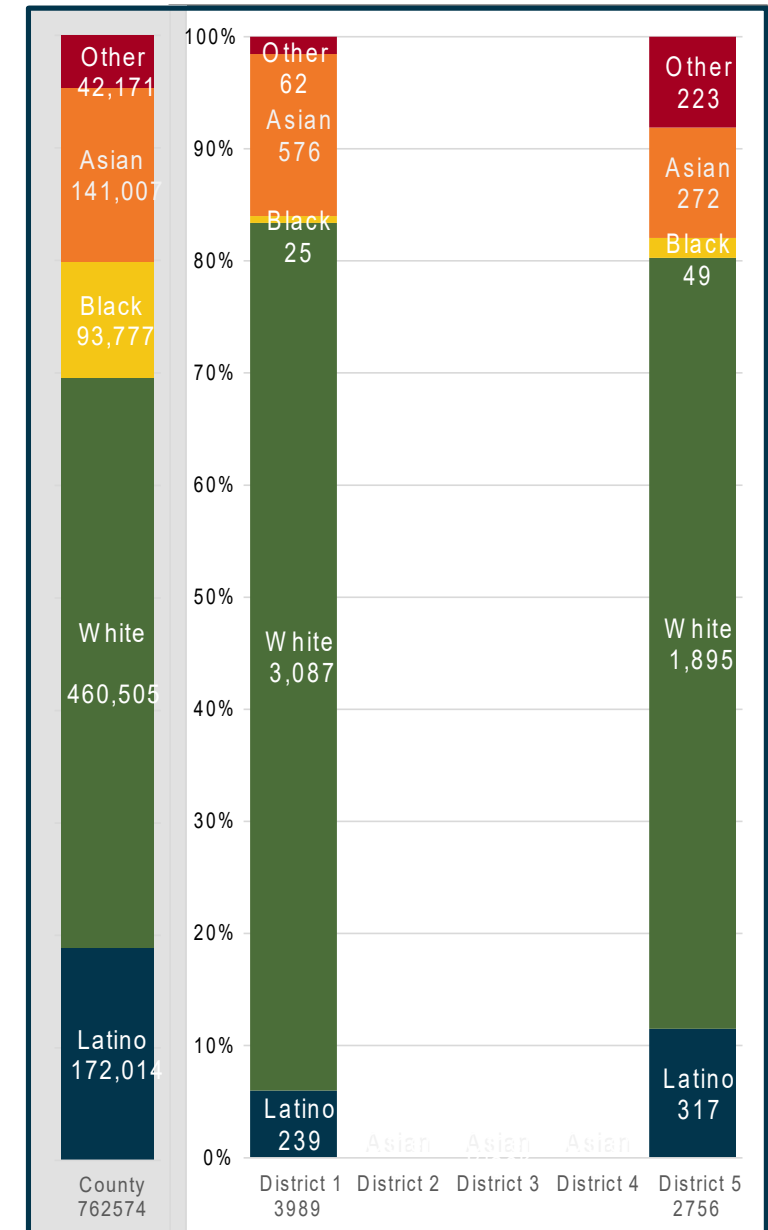


# CONTRA COSTA COUNTY

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## Citizen Voting Age Population (CVAP) by Race and Ethnicity



Prepared by the Department of Conservation and Development - GIS Group for the October 5, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submission

### Concept Total Variation

**NA**

### 2021 Population

Population: 1,168,064  
Equal Distribution: 233,613  
Citizen Voting Age Population (CVAP): 762,574

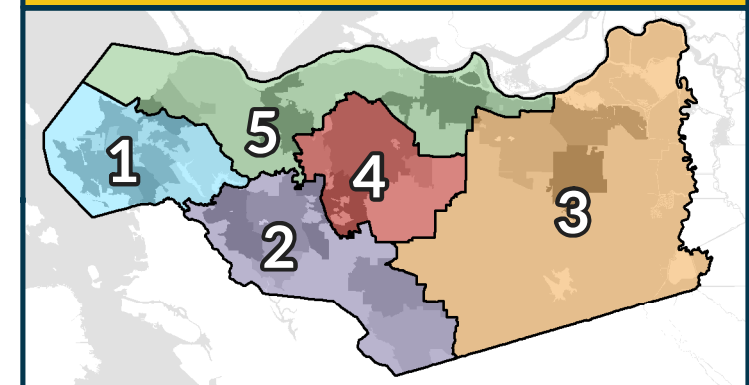
### Population by District

| District   | Population | Variance  | Percent  |
|------------|------------|-----------|----------|
| District 1 | 5,019      | (228,594) | -97.85%  |
| District 2 | 0          | (233,613) | -100.00% |
| District 3 | 0          | (233,613) | -100.00% |
| District 4 | 0          | (233,613) | -100.00% |
| District 5 | 4,222      | (229,391) | -98.19%  |

### Written Description from Submission

Add Blackhawk & Diablo to District 2 and shift a piece of Walnut Creek to District 4

### Current Supervisorial Boundaries



# District 2

## Basic Info

Submitter: DON TATZIN  
Location: Lafayette  
Submitted on: 9/17/2021  
Type: written  
ID: w4783

## Written Testimony

Having lived here for more than forty years, I think the current District 2 boundaries make the most sense of any I have seen. I would like to ensure that Lamorinda remains together.

## Tags

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[Proceed to Submit a Comment](#)

## Comments & Feedback

No comments have been submitted.



We are the Party for and by the People

August 4, 2021

Honorable John M. Gioia  
Contra Costa County Board of Supervisors  
1025 Escobar St.  
Martinez, CA 94553

Dear Supervisor Gioia,

You will shortly be reviewing the required redistricting of the Supervisorial Electoral Districts. The overwhelming principle we hope you will consider is to take into consideration the Communities of Interest to provide a proper reflection of the people. In this regard, the Democratic Party of Contra Costa County has discussed this matter and, by a unanimous vote, advises you that the fundamental basis of a Community of Interest starts with the maintenance of boundaries of the incorporated cities of the county, all of which have come together historically to present to the state a genuine community of interest by its very formation. We have attached the resolution for your information.

Therefore, we request, in consideration of the district lines to be established, that no incorporated city be divided such as is currently done with Pinole, Antioch and Walnut Creek.

As no city is larger than the average projected size of 230,000 residents and whereas you have the flexibility to arrange districts with up to net 10 per cent variation in total, the goal of not dividing any city is within reasonable achievement. We look forward to your accomplishment of this consideration in reflecting the above Communities of Interest.

Thank you,

Katie Ricklefs  
Chair, Democratic Party of Contra Costa County

**Redistricting: Cities in Contra Costa County are to be undivided**

**Whereas** the unity of cities is a major contributor to the development of political and social communities of interest in accordance with Democratic values;

**Therefore, be it resolved** that the Democratic Party of Contra Costa County requests and encourages the Board of Supervisors of Contra Costa County to direct staff and abide by a policy that, in the redistricting of Supervisorial Districts, no city shall be divided, unless there is a prior vote of the City's Council to accept a division; and

**Be it further resolved** that the Democratic Party of Contra Costa County will communicate this resolution to elected officials on the Board of Supervisors of Contra Costa County.

Submitted by Honorable Edi Birsan, District 4

Approved by DPCCC Membership, July 15, 2021

**From:** Roger Chelemedos (Email address deleted)

**Date:** Saturday, September 4, 2021 at 5:46 AM

**To:** Supervisor Candace Andersen <[SupervisorAndersen@bos.cccounty.us](mailto:SupervisorAndersen@bos.cccounty.us)>

**Subject:** Redistricting

Dear Supervisor Andersen,

I live in Lafayette on Reliez Valley Road and our area is in Federal Glover's district #5. As a part of the redistricting discussions, I think it is widely accepted that this area (extending your supervisorial territory through Grayson Rd) should be in your district. No offense to district 5, but this area has much more in common with your constituents than we do in more eastern Contra Costa County. Seems to be a holdover from 20+ years ago when this area was aligned more closely with Pleasant Hill.

While this county area may never annex into the City of Lafayette, we are in Lafayette school districts and participate in Lafayette Parks and Recreation

Thank you,  
Roger Chelemedos

# Redistricting Public Outreach Communications Report



## Media Coverage as of November 17, 2021

- **East County Today**, 8/5/2021: [Contra Costa County Launches Redistricting Process First Public Hearing](#)
- **Patch**, 8/6/2021: [Once-In-A-Decade Redistricting Process Kicks Off Tuesday In CoCo](#)
- **KALW**, 8/8/2021: [Contra Costa County Invites Public To Help With Redistricting Process](#)
- **Claycord**, 8/8/2021: [Contra Costa County To Host First Hearing For Supervisorial Redistricting Process](#)
- **Danville San Ramon**, 8/11/2021: [County Supervisors Hold First Public Hearing in Local Redistricting Process](#)
- **Lamorinda Weekly**, 9/29/2021: [Will Lamorinda be Broken up? Redistricting Process Underway](#)
- **East County Today**, 9/29/2021: [Contra Costa County Redistricting Process Holds Second Public Hearing on October 5](#)
- **The Pioneer**, 9/29/2021: [Contra Costa Redistricting Process Holds Second Public Hearing Oct. 5](#)
- **Pioneer Publishers**, 10/3/2021: [So This Happened... Week of Sept. 27 to Oct. 3](#)
- **California Patch.com**, 10/13/2021: Contra Costa County Government: [Contra Costa County Redistricting Process Holds Third Public Hearing](#)
- **USA Breaking News**, 10/13/2021: Contra Costa County Government: [Contra Costa County Redistricting Process Holds Third Public Hearing](#)

- **East County Today**, 10/21/2021: [Next Contra Costa County Community Redistricting Workshop Set for Oct. 24](#)
- **Patch**, 10/25/2021: [City of Concord: Committee Meeting to Discuss County Redistricting](#)
- **Patch**, 11/3/2021: [Contra Costa County to Hold Hearing on Redistricting Process](#)
- **Local News Matters**, 11/10/2021: [Revamped Supervisor District Map Promises Significant Changes for Parts of Contra Costa](#)
- **Danville San Ramon**, 11/16/2021: [Community Briefs: Fifth Public Hearing on County Redistricting](#)

### **Redistricting News Releases**

August 5, 2021: [Contra Costa County Launches Redistricting Process First Public Hearing on August 10, 2021 \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

August 13, 2021: [Census Bureau Releases First Local Data that Forms the Basis for the County's Redistricting Process \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

September 28, 2021: [Contra Costa County Will Hold Second Public Hearing for Redistricting Process \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

October 12, 2021: [Contra Costa County Redistricting Process Holds Third Public Hearing \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

November 2, 2021: [Contra Costa County Redistricting Process Holds Fourth Public Hearing \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

November 16, 2021: [Contra Costa County Redistricting Process Holds Fifth Public Hearing \(PDF\)](#). [News Release in Spanish \(PDF\)](#). [News Release in Chinese \(PDF\)](#).

### **Email Messaging to Redistricting Subscriber List**

#### **Total 303 Subscribers:**

- Redistricting Subscribers (online sign ups): 100
- Census Grantees and Interested Parties: 181
- City Manager List: 24
- Redistricting Key Staff: 11

\*Note: Total of all subgroups is 322 because some people are in more than one subgroup.



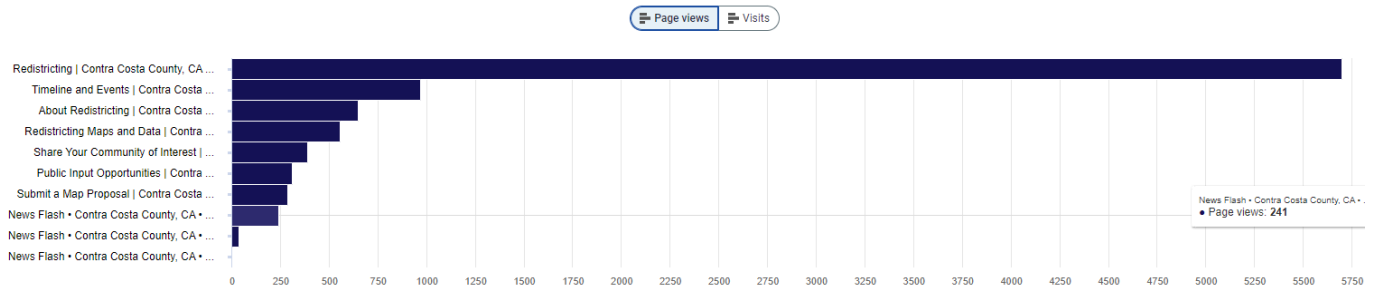
The average **Open Rate** (the percentage of contacts who opened an email compared to how many contacts were sent the email) is **41%**.

The average **Click-through Rate** (measures the proportion of the unique contacts who opened an email and then clicked on any link in the email) is **8%**.

## CoCoRedistricting.org and County Website

### Overall Website Outreach & Engagement

- Overall Total of Website Page Views since site launched: **9,406**
- CoCoRedistricting.org Homepage received the most views, followed by Timeline and Events, About Redistricting, Redistricting Maps and Data, Share Your Community of Interest, and Public Input Opportunities.



## Social Media Outreach

Overall Total of Twitter and Nextdoor Views and Engagements/Reactions to date: **360,717**

### Twitter Postings to Date

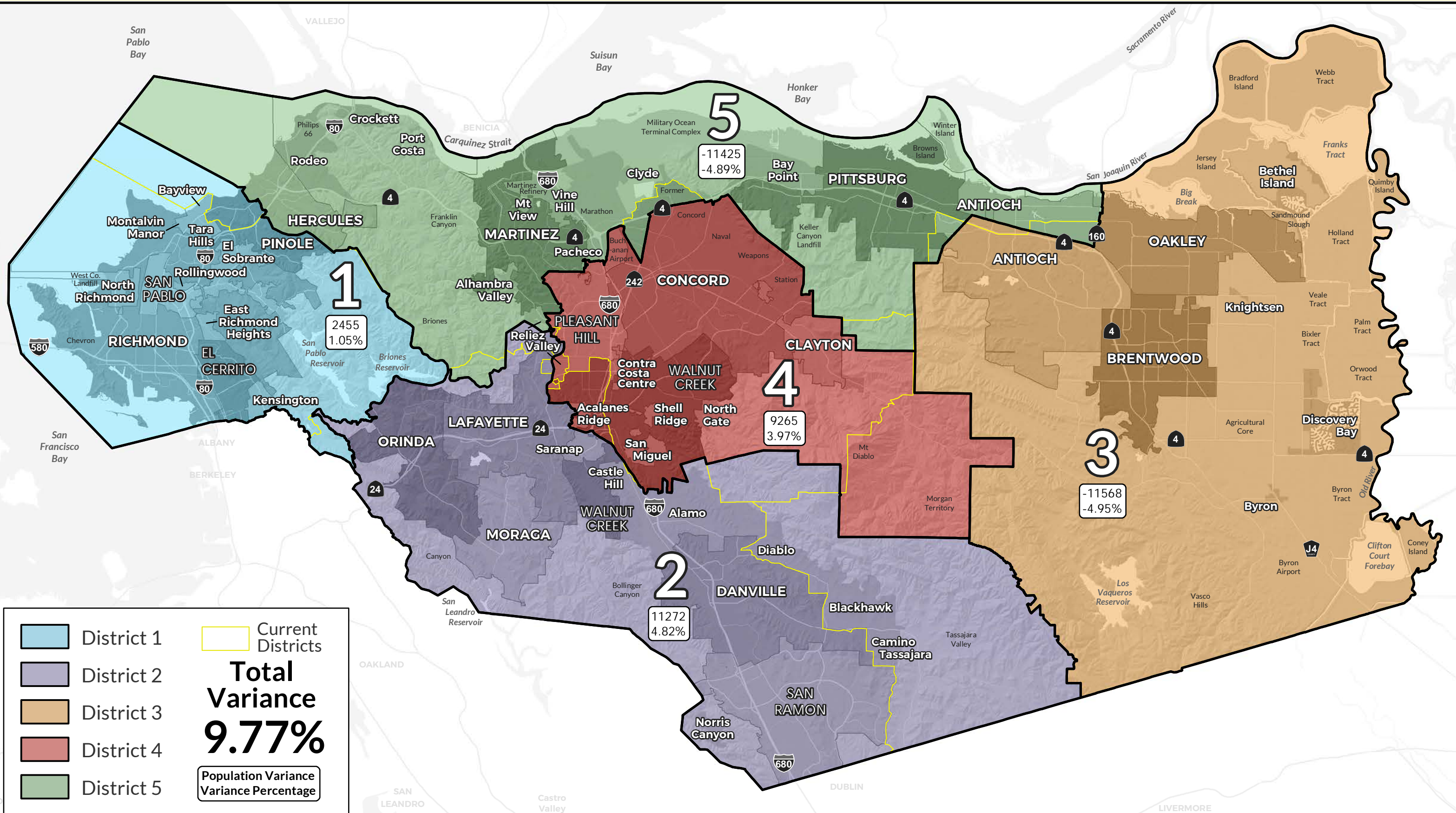
| Twitter Posts                                     | Total         |
|---|---------------|
| Impressions (times people saw tweets on twitter)  | 73,592        |
| Engagements (times people interacted with tweets) | 1,417         |
| <b>Total</b>                                      | <b>75,009</b> |

### Nextdoor Postings to Date

| Nextdoor Posts   | Total          |
|--|----------------|
| Impressions (number of residents who viewed and opened a post in their Nextdoor newsfeed or email) | 285564         |
| Reactions (times people interacted with post)  | 144            |
| <b>Total</b>   | <b>285,708</b> |

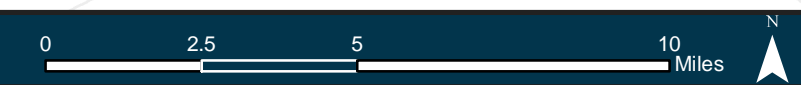
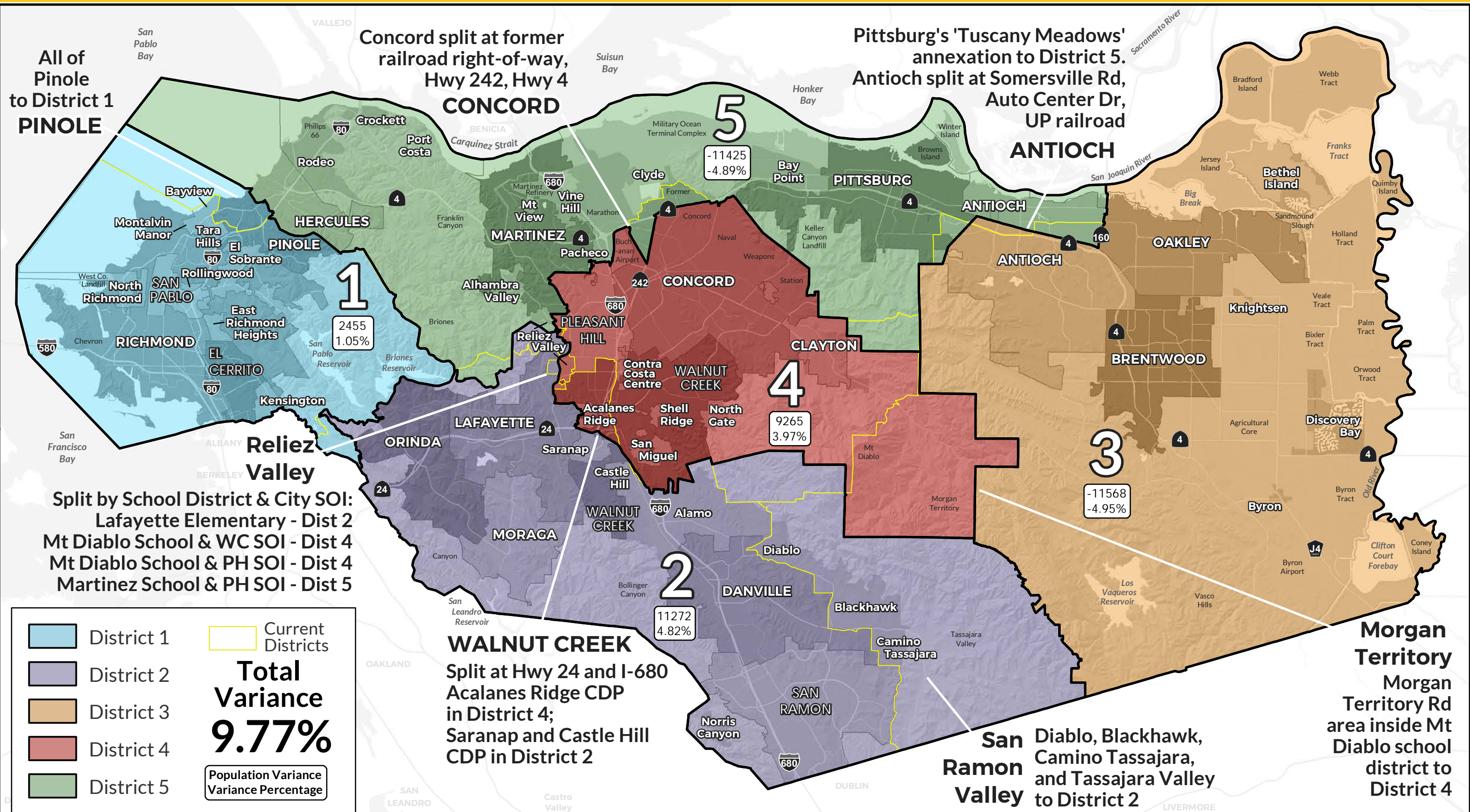
# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Detailed Map - Proposed Final Map



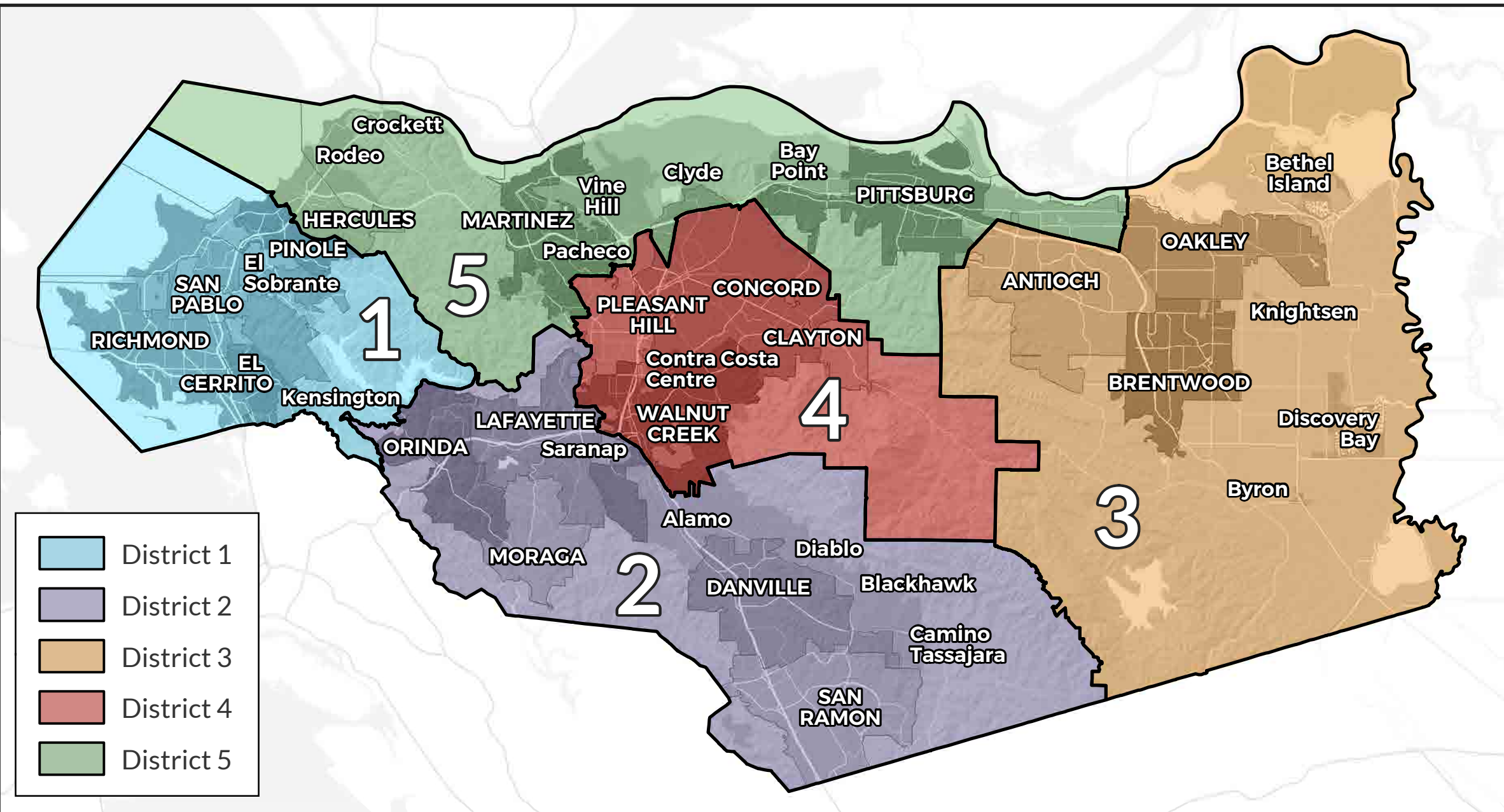
# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Detailed Map (with descriptions) - Proposed Final Map



# CONTRA COSTA COUNTY

## DRAFT - 2021 Supervisorial Districts Overview Map and Data - Proposed Final Map



### Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,069   | 95,017<br>40.2%  | 51,396<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,589<br>6.6% |
| District 2                            | 244,886   | 19,804<br>8.1%   | 133,531<br>54.5% | 3,879<br>1.6%   | 71,377<br>29.1%  | 16,295<br>6.7% |
| District 3                            | 222,046   | 69,542<br>31.3%  | 81,031<br>36.5%  | 27,904<br>12.6% | 26,345<br>11.9%  | 17,224<br>7.8% |
| District 4                            | 242,879   | 51,717<br>21.3%  | 128,353<br>52.8% | 7,243<br>3.0%   | 36,979<br>15.2%  | 18,587<br>7.7% |
| District 5                            | 222,189   | 79,345<br>35.7%  | 61,570<br>27.7%  | 26,666<br>12.0% | 39,087<br>17.6%  | 15,521<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,319 | 35,145<br>25.0%  | 45,432<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,421<br>4.6%  |
| District 2   | 160,681 | 9,963<br>6.2%    | 112,518<br>70.0% | 2,542<br>1.6%   | 31,023<br>19.3%  | 4,635<br>2.9%  |
| District 3   | 146,824 | 33,432<br>22.8%  | 71,479<br>48.7%  | 20,136<br>13.7% | 14,262<br>9.7%   | 7,515<br>5.1%  |
| District 4   | 171,380 | 24,247<br>14.1%  | 113,490<br>66.2% | 5,383<br>3.1%   | 20,841<br>12.2%  | 7,419<br>4.3%  |
| District 5   | 141,861 | 34,929<br>24.6%  | 58,179<br>41.0%  | 18,340<br>12.9% | 23,435<br>16.5%  | 6,978<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

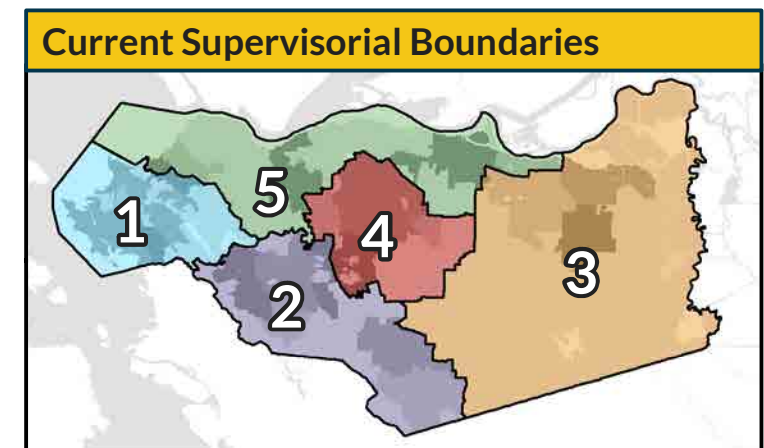
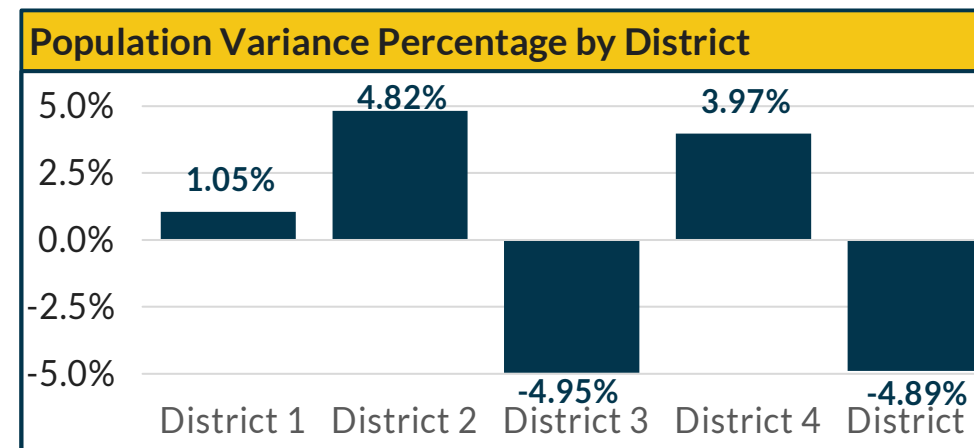
Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP)

**Total Variance**

# 9.77%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| Population by District |            |          |         |
|------------------------|------------|----------|---------|
| District               | Population | Variance | Percent |
| District 1             | 236,069    | 2,455    | 1.05%   |
| District 2             | 244,886    | 11,272   | 4.82%   |
| District 3             | 222,046    | (11,568) | -4.95%  |
| District 4             | 242,879    | 9,265    | 3.97%   |
| District 5             | 222,189    | (11,425) | -4.89%  |



# **CONTRA COSTA COUNTY**

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## **BOARD OF SUPERVISORS REDISTRICTING**

**PUBLIC HEARING # 5**

**9:00 AM**

**November 23, 2021**

# PUBLIC OUTREACH

*“ensure transparent process, providing exceptional public access to information”*

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- Increased media contacts for broader outreach, including targeted outreach to ethnic media with news releases available and disseminated in English, Spanish and Chinese
- The County Library system with its multiple locations and the Richmond Library provided printed materials, such as flyers in English, Spanish and Chinese, internet access and website promotion
- County departments including the Clerk-Recorder-Elections Department and Employment and Human Services Department, shared information via websites and social media channels
- The County’s main website and dedicated CoCoRedistricting.org website spotlight the Redistricting Process with multilingual graphics and text, including links to information & input opportunities; information is available in English, Spanish, and Chinese with the added option of Google Translate for more languages.
- Outreach includes social media use with increasing numbers in overall reach and engagement and frequent email newsletters sent with specific input opportunities and materials from flyers, FAQs, and graphics to a subscriber list, including cities, local elected officials, Census 2020 outreach partners, community organizations, local leaders, advocates, and any individual or organization interested in receiving communications.

# PUBLIC OUTREACH

*“ensure transparent process, providing exceptional public access to information”*

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## □ Redistricting Communications Report

- Email Messaging subscribers 303
- Dedicated Redistricting Website Reviews 9,406
- Twitter & Nextdoor Posts 360,717

- The Complete Redistricting Communications Report is available  
(Attachment B to the November 23, 2021 Public Hearing Board Order)

# CALIFORNIA LAW

## MANDATORY REQUIREMENTS

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- **Strict Time Limits** – Elections Code section 21501 requires that the boundaries of the supervisorial districts shall be adopted by the board no later than **December 15, 2021**
- Before adopting a final map, the board shall hold at least **four** (4) Public Hearings
- One before draft maps are drawn
- At least two (2) after the maps are drawn
- At least one on a Saturday, Sunday or after 6:00 PM Monday through Friday
- Public Hearings at a fixed time regardless of other agenda items, but Board may first conclude any item being discussed



# Redistricting Public Hearing Schedule

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|                                    |  |
|------------------------------------|--|
| <b>AUGUST 10, 2021 @ 9:00 AM</b>   | <b><u>Redistricting Public Hearing #1</u></b>                              |
| <b>September 20, 2021</b>          | <b>Release of California State Adjusted 2020 Census Redistricting Data</b> |
| <b>October 5, 2021 @ 9:00 AM</b>   | <b>Public Hearing #2</b>   |
| <b>October 19, 2021 @ 6:15 PM</b>  | <b>Public Hearing # 3</b>  |
| <b>Community Workshops</b>         | <b><u>Hosted 3 Community Online Workshops</u></b>                          |
| <b>October 23 – 28, 2021</b>       | <b><u>6 Supervisorial District Workshops</u></b>                           |
| <b>November 9, 2021 @ 9:00 AM</b>  | <b><u>Public Hearing #4</u></b>  |
| <b>November 23, 2021 @ 9:00 AM</b> | <b><u>Public Hearing #5</u></b>  |
| <b>December 15, 2021</b>           | <b>Statutory Deadline to complete Redistricting</b>                        |

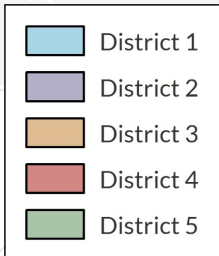
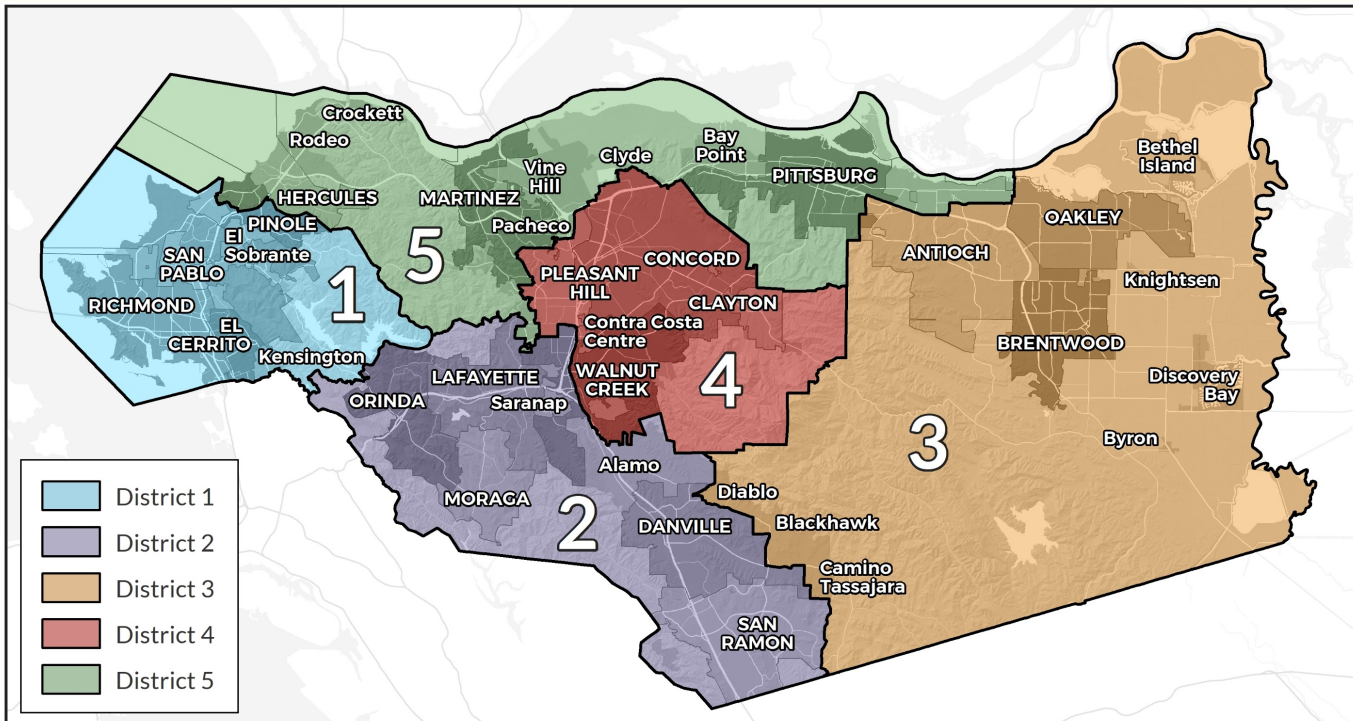
# Contra Costa County Redistricting

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- ❑ **Redistricting is necessary to comply with Equal Protection Clause, 14<sup>th</sup> Amendment, U.S. Constitution, “one person, one vote”**
- ❑ **Board redistricting last occurred in 2011 (Ord. 2011-15)**
- ❑ **In Contra Costa County, the Board of Supervisors is responsible for drawing supervisorial districts. This must be done using Official U.S. Census data, that was released on September 20, 2021.**

# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Current (2011) Supervisorial Districts - Overview Map and Data



Prepared by the Department of Conservation and Development - GIS Group for the October 19, 2021 Board of Supervisors Public Hearing. (revised October 26, 2021)  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP)

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 225,301   | 92,078<br>40.9%  | 48,831<br>21.7%  | 31,816<br>14.1% | 37,800<br>16.8%  | 14,776<br>6.6% |
| District 2                            | 243,780   | 20,823<br>8.5%   | 134,309<br>55.1% | 4,100<br>1.7%   | 68,117<br>27.9%  | 16,431<br>6.7% |
| District 3                            | 240,270   | 70,832<br>29.5%  | 91,033<br>37.9%  | 27,440<br>11.4% | 32,717<br>13.6%  | 18,248<br>7.6% |
| District 4                            | 229,659   | 51,546<br>22.4%  | 118,649<br>51.7% | 6,939<br>3.0%   | 34,937<br>15.2%  | 17,588<br>7.7% |
| District 5                            | 229,059   | 80,146<br>35.0%  | 63,059<br>27.5%  | 28,704<br>12.5% | 40,977<br>17.9%  | 16,173<br>7.1% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

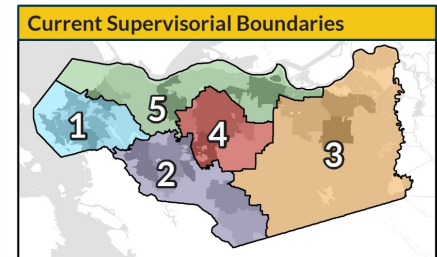
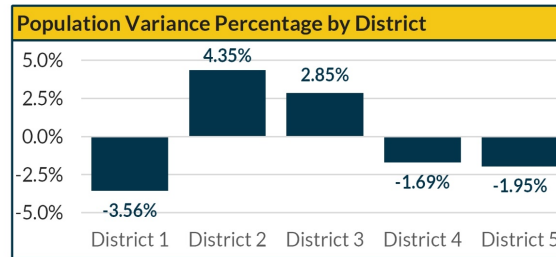
| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 132,264 | 33,806<br>25.6%  | 42,652<br>32.2%  | 26,114<br>19.7% | 23,725<br>17.9%  | 5,967<br>4.5%  |
| District 2   | 160,173 | 10,428<br>6.5%   | 112,747<br>70.4% | 2,635<br>1.6%   | 29,337<br>18.3%  | 5,026<br>3.1%  |
| District 3   | 160,160 | 34,800<br>21.7%  | 80,400<br>50.2%  | 19,774<br>12.3% | 17,438<br>10.9%  | 7,748<br>4.8%  |
| District 4   | 161,909 | 24,480<br>15.1%  | 105,881<br>65.4% | 5,111<br>3.2%   | 19,689<br>12.2%  | 6,748<br>4.2%  |
| District 5   | 146,559 | 34,202<br>23.3%  | 59,418<br>40.5%  | 20,050<br>13.7% | 25,410<br>17.3%  | 7,479<br>5.1%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

**Total Variance**

# 7.91%

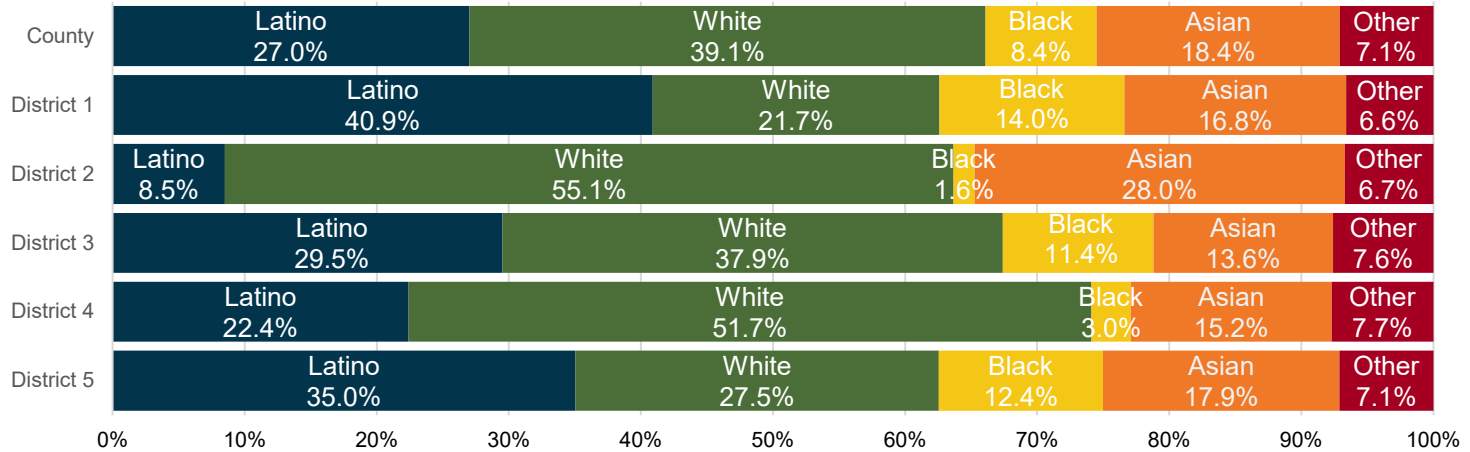
**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| Population by District |            |          |         |  |
|------------------------|------------|----------|---------|--|
| District               | Population | Variance | Percent |  |
| District 1             | 225,301    | (8,313)  | -3.56%  |  |
| District 2             | 243,780    | 10,167   | 4.35%   |  |
| District 3             | 240,270    | 6,657    | 2.85%   |  |
| District 4             | 229,659    | (3,954)  | -1.69%  |  |
| District 5             | 229,059    | (4,554)  | -1.95%  |  |

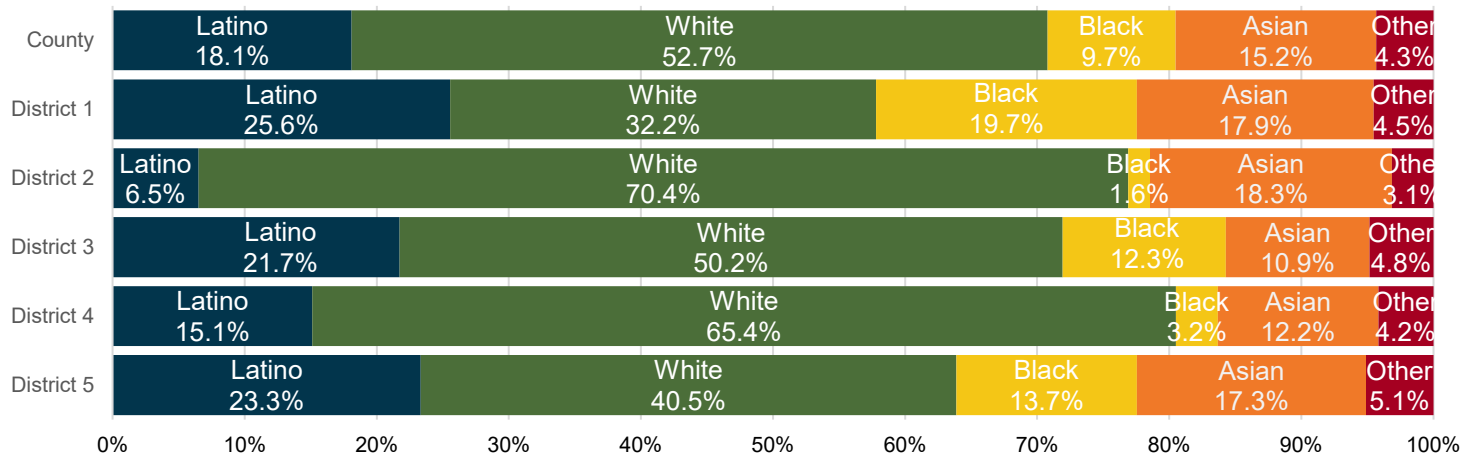


# Race/Ethnicity by Supervisorial District

## Race and Ethnicity: Total Population

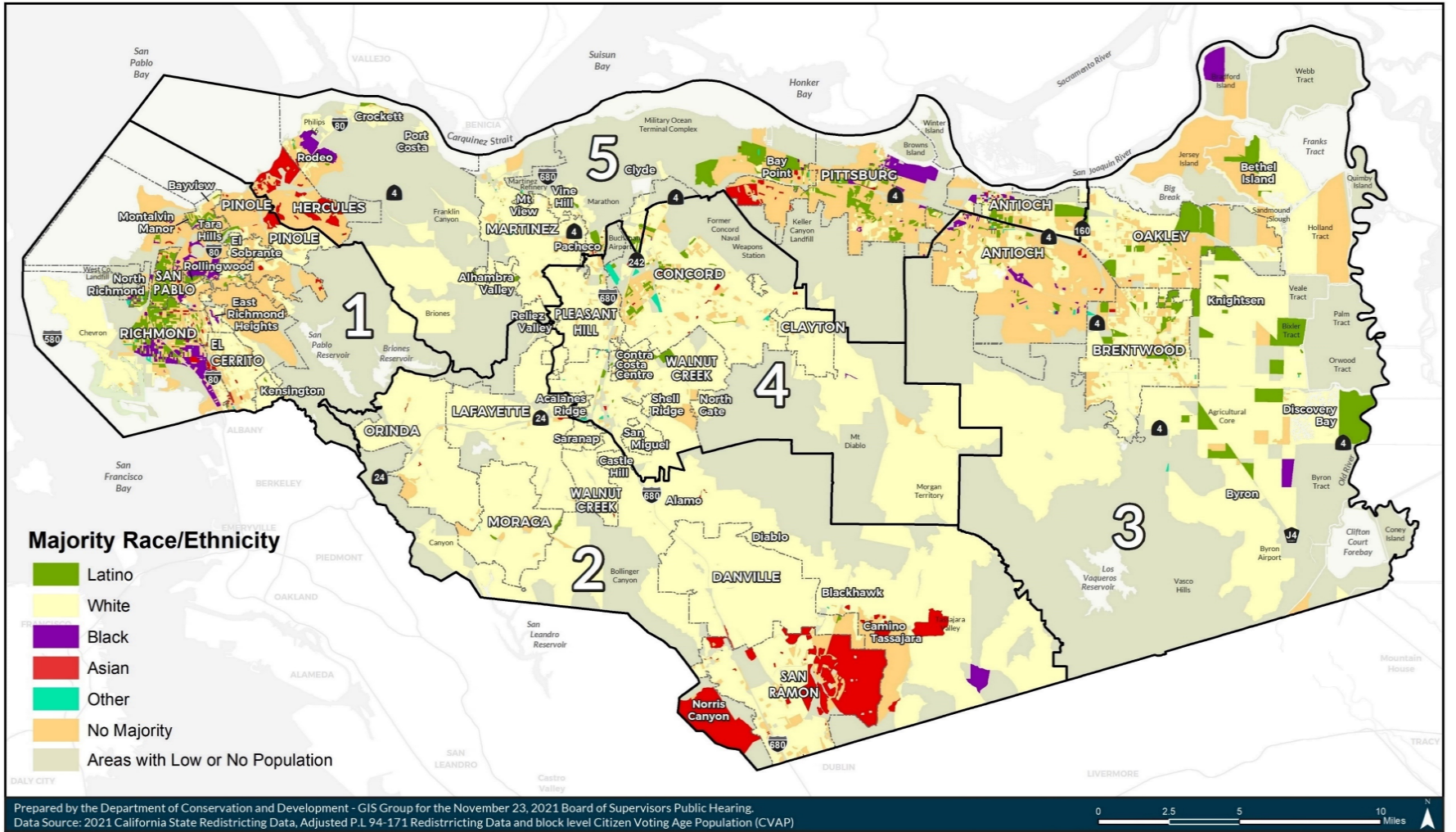


## Race and Ethnicity: Citizen Voting Age Population



# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial District  
 Citizen Voting Age Population Race and Ethnicity Map  
 Proposed Final Map



# CALIFORNIA FAIR MAPS ACT

## RANKED PRIORITIES

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- ❑ To the extent practicable, supervisorial districts shall be geographically contiguous. Areas that meet only at the points of adjoining corners, are separated by water and not connected by a bridge, tunnel or regular ferry service are not contiguous.
- ❑ Geographic integrity of any local neighborhood or local Community of Interest (COI) shall be respected in a manner that minimizes its division.
- ❑ To the extent practicable, geographic integrity of a city or census designated place shall be respected in a manner that minimizes its division.
- ❑ Supervisorial district boundaries should be easily identifiable and understandable by residents. To the extent practicable, supervisorial districts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of the county.
- ❑ To the extent practicable, and where it does not conflict with the preceding criteria in this subdivision, supervisorial districts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.
- ❑ The Board of Supervisors shall not adopt supervisorial district boundaries for the purpose of favoring or discriminating against a political party.

# Community of Interest

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- A “community of interest” is a population that shares common social or economic interests that should be included within a single supervisorial district for purposes of effective and fair representation.
- A “Community of interest” can be almost anything, but must be identifiable by a specific geographic area

# GUIDING PRINCIPLES / CRITERIA

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**When possible maintain communities of interest together in a single district and avoid splitting communities.**































## **Examples of Community of Interests:**

- ❑ Urban and rural interests
- ❑ Housing patterns and living conditions (urban, suburban, rural)
- ❑ Social interests
- ❑ Community centers
- ❑ Cultural, religious, and language characteristics
- ❑ School districts / attendance areas
- ❑ City Boundaries
- ❑ Policy issues (concerns about crime, education, etc.)
- ❑ Employment and economic patterns (How are community residents employed? What is the economic base of the community?)
- ❑ Health and environmental conditions
- ❑ **More Examples of Community of interests are shown on our Dedicated Redistricting Website at [www.CoCoRedistricting.org](http://www.CoCoRedistricting.org)**



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**Contra Costa County  
Dedicated Redistricting Website  
Submission Gallery**

|   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
|  <p><b>Central County</b><br/>Cheryll Grover - Martinez<br/>11/16/2021<br/>Type: plan   ID: p7166<br/>Supervisory Districts</p> <p>Comments: 0</p>  |  <p><b>Pinole Gambit 2 with recent map</b><br/>Edi Birsan<br/>11/11/2021<br/>Type: plan   ID: p6541<br/>Supervisory Districts</p> <p>Comments: 1</p>  |  <p><b>Pinole Historic Gambit &lt;10 &lt;5</b><br/>Edi Birsan - Concord<br/>11/11/2021<br/>Type: plan   ID: p6540<br/>Supervisory Districts</p> <p>Comments: 0</p>  |  <p><b>Contra Costa County Proposed Final Map</b><br/>Contra Costa County Staff<br/>11/10/2021<br/>Type: plan   ID: p6516<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countyproposedfinalmap</p> <p>Comments: 3</p> |  <p><b>Steve's change to map D</b><br/>Stephen McCaffree - Concord<br/>11/8/2021<br/>Type: plan   ID: p6458<br/>Supervisory Districts</p> <p>Comments: 1</p>   |  <p><b>Balanced map under 5</b><br/>Edi Birsan<br/>11/8/2021<br/>Type: plan   ID: p6451<br/>Supervisory Districts</p> <p>Comments: 0</p>  |  <p><b>Only WC and Antioch divided. under 5</b><br/>Edi Birsan - Concord<br/>11/8/2021<br/>Type: plan   ID: p6450<br/>Supervisory Districts</p> <p>Comments: 0</p>  |  <p><b>All Cities whole V2 6.2% variance</b><br/>Edi Birsan - Concord<br/>10/31/2021<br/>Type: plan   ID: p6263<br/>Supervisory Districts</p> <p>Comments: 1</p>  |
|  <p><b>All Cities Kept Whole 9.09 variance V.1</b><br/>Edi Birsan - Concord<br/>10/31/2021<br/>Type: written   ID: w6262</p> <p>Comments: 0</p>  |  <p><b>Concord Whole Variant Staff 5 with 7.3%</b><br/>Edi Birsan - Concord<br/>10/31/2021<br/>Type: plan   ID: p6261<br/>Supervisory Districts</p> <p>Comments: 0</p>   |  <p><b>District Map 5</b><br/>Evaane Jordan - Concord<br/>10/25/2021<br/>Type: written   ID: w6055</p> <p>Comments: 0</p>  |  <p><b>Keep Concord together</b><br/>Mike Cluster - Concord<br/>10/25/2021<br/>Type: col   ID: c6054</p> <p>Comments: 0</p>  |  <p><b>Mt. Diablo Unified School District</b><br/>Michelle<br/>10/25/2021<br/>Type: written   ID: w6053</p> <p>#concord #mdued<br/>#school districts</p> <p>Comments: 0</p>   |  <p><b>Keep Concord Whole</b><br/>Tim Carr - Concord<br/>10/25/2021<br/>Type: written   ID: w5996</p> <p>Comments: 0</p>   |  <p><b>Contra Costa County Draft Concept 1</b><br/>Contra Costa County Staff<br/>10/22/2021<br/>Type: plan   ID: p5889<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countydraftconcept</p> <p>Comments: 1</p> |  <p><b>Contra Costa County Draft Concept 2</b><br/>Contra Costa County Staff<br/>10/22/2021<br/>Type: plan   ID: p5888<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countydraftconcept</p> <p>Comments: 0</p> |
|  <p><b>Contra Costa County Draft Concept 3</b><br/>Contra Costa County Staff<br/>10/22/2021<br/>Type: plan   ID: p5887<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countydraftconcept</p> <p>Comments: 0</p> |  <p><b>Contra Costa County Draft Concept 4</b><br/>Contra Costa County Staff<br/>10/22/2021<br/>Type: plan   ID: p5886<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countydraftconcept</p> <p>Comments: 0</p> |  <p><b>Contra Costa County Draft Concept 5</b><br/>Contra Costa County Staff<br/>10/22/2021<br/>Type: plan   ID: p5885<br/>Supervisory Districts</p> <p>#concordredistricting<br/>#countydraftconcept</p> <p>Comments: 0</p> |  <p><b>Contra Costa Herald proposed map</b><br/>Allen Payton - Antioch<br/>10/20/2021<br/>Type: plan   ID: p5839<br/>Supervisory Districts</p> <p>Comments: 0</p>  |  <p><b>Encouraging like minded advancement</b><br/>Joseph Jackson - Richmond<br/>10/5/2021<br/>Type: plan   ID: p5147<br/>Supervisory Districts</p> <p>#diversity<br/>#spreadthewealth</p> <p>Comments: 0</p>         |  <p><b>Why grouping commonalities is important</b><br/>Joseph Jackson - Richmond<br/>10/5/2021<br/>Type: plan   ID: p5142<br/>Supervisory Districts</p> <p>#inclusive</p> <p>Comments: 0</p> |  <p><b>Add Blackhawk &amp; Diablo to District 2</b><br/>Michael Young - Contra Costa<br/>9/24/2021<br/>Type: plan   ID: p4926<br/>Supervisory Districts</p> <p>Comments: 0</p>   |  <p><b>Ron's #3</b><br/>Ronald Banducci - Danville<br/>9/24/2021<br/>Type: plan   ID: p4925<br/>Supervisory Districts</p> <p>Comments: 0</p>   |
|  <p><b>District 2</b><br/>DON TATZIN - Lafayette<br/>9/17/2021<br/>Type: written   ID: w4783</p> <p>Comments: 0</p>  |  <p><b>Ron's #2 Map</b><br/>Ronald Banducci - Danville/Contra Costa County<br/>9/15/2021<br/>Type: plan   ID: p4717<br/>Supervisory Districts</p> <p>Comments: 1</p>   |  <p><b>Ron's District Map</b><br/>Ronald Banducci - Danville/Contra Costa County<br/>9/15/2021<br/>Type: plan   ID: p4715<br/>Supervisory Districts</p> <p>Comments: 0</p>   |  <p><b>Downtown Walnut Creek Core</b><br/>Kate<br/>8/9/2021<br/>Type: col   ID: c2635</p> <p>Comments: 0</p>   |  <p><b>Northern Waterfront Economic Development</b><br/>Federal Glover - Pittsburg<br/>8/9/2021<br/>Type: col   ID: c2632</p> <p>#northernwaterfront<br/>#economicdevelopment<br/>#diversity</p> <p>Comments: 0</p> |  <p><b>Ag Core</b><br/>Example Farmer - Ag Core Area<br/>8/4/2021<br/>Type: col   ID: c2535</p> <p>Comments: 0</p>   |   |   |

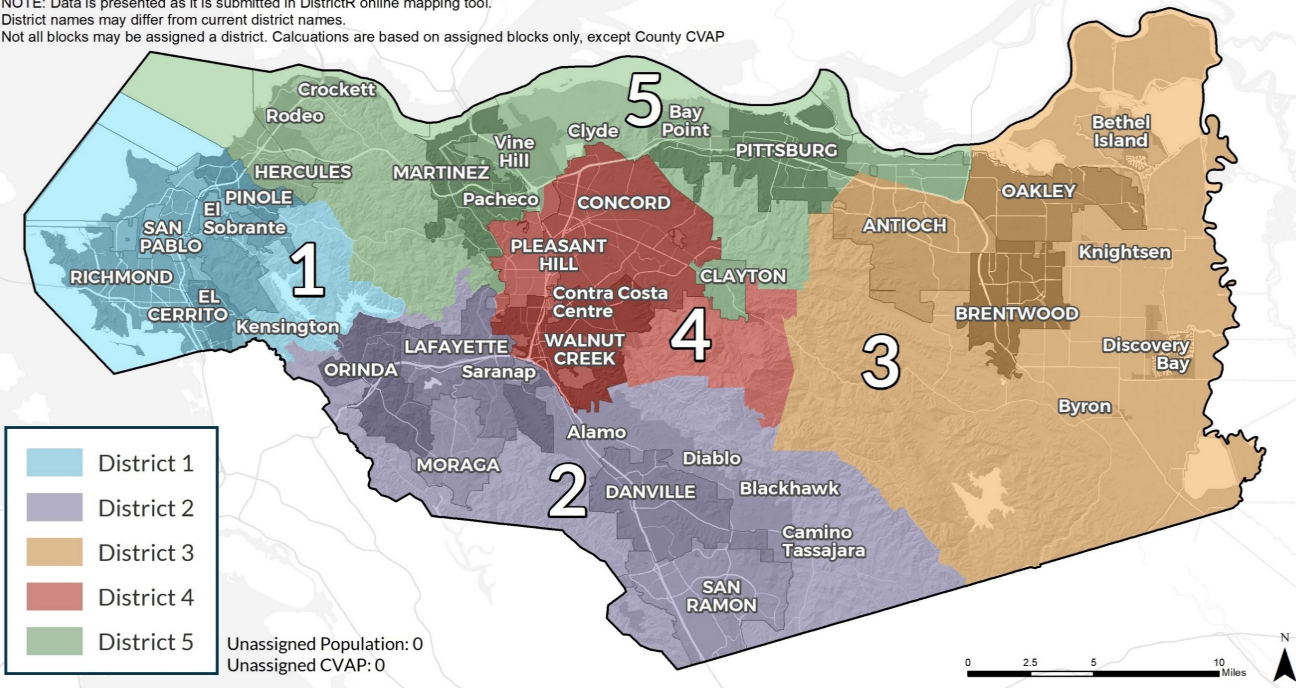
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**New Community Of Interests or  
Supervisory District Maps  
Submitted by the Public  
Since November 9, 2021  
Public Hearing**

# CONTRA COSTA COUNTY

Community Submission p6450  
Only WC and Antioch divided. under 5 - Overview Map and Data

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,024   | 95,007<br>40.3%  | 51,371<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,579<br>6.6% |
| District 2                            | 243,754   | 19,729<br>8.1%   | 132,700<br>54.4% | 3,864<br>1.6%   | 71,254<br>29.2%  | 16,207<br>6.6% |
| District 3                            | 222,803   | 69,634<br>31.3%  | 81,596<br>36.6%  | 27,922<br>12.5% | 26,368<br>11.8%  | 17,283<br>7.8% |
| District 4                            | 236,651   | 52,698<br>22.3%  | 121,979<br>51.5% | 7,302<br>3.1%   | 36,619<br>15.5%  | 18,053<br>7.6% |
| District 5                            | 228,837   | 78,357<br>34.2%  | 68,235<br>29.8%  | 26,604<br>11.6% | 39,547<br>17.3%  | 16,094<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,278 | 35,140<br>25.1%  | 45,403<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,414<br>4.6%  |
| District 2   | 159,863 | 9,941<br>6.2%    | 111,793<br>69.9% | 2,527<br>1.6%   | 30,983<br>19.4%  | 4,619<br>2.9%  |
| District 3   | 147,385 | 33,437<br>22.7%  | 71,918<br>48.8%  | 20,199<br>13.7% | 14,292<br>9.7%   | 7,539<br>5.1%  |
| District 4   | 165,475 | 24,704<br>14.9%  | 107,880<br>65.2% | 5,198<br>3.1%   | 20,503<br>12.4%  | 7,190<br>4.3%  |
| District 5   | 148,064 | 34,494<br>23.3%  | 64,104<br>43.3%  | 18,477<br>12.5% | 23,783<br>16.1%  | 7,206<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

**Concept Total Variation**

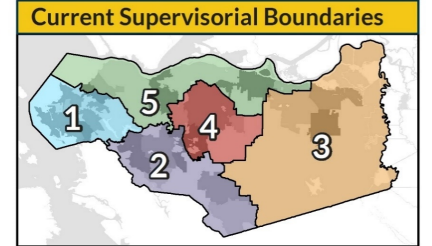
# 8.97%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 236,024    | 2,410    | 1.03%   |
| District 2 | 243,754    | 10,140   | 4.34%   |
| District 3 | 222,803    | (10,811) | -4.63%  |
| District 4 | 236,651    | 3,037    | 1.30%   |
| District 5 | 228,837    | (4,777)  | -2.04%  |

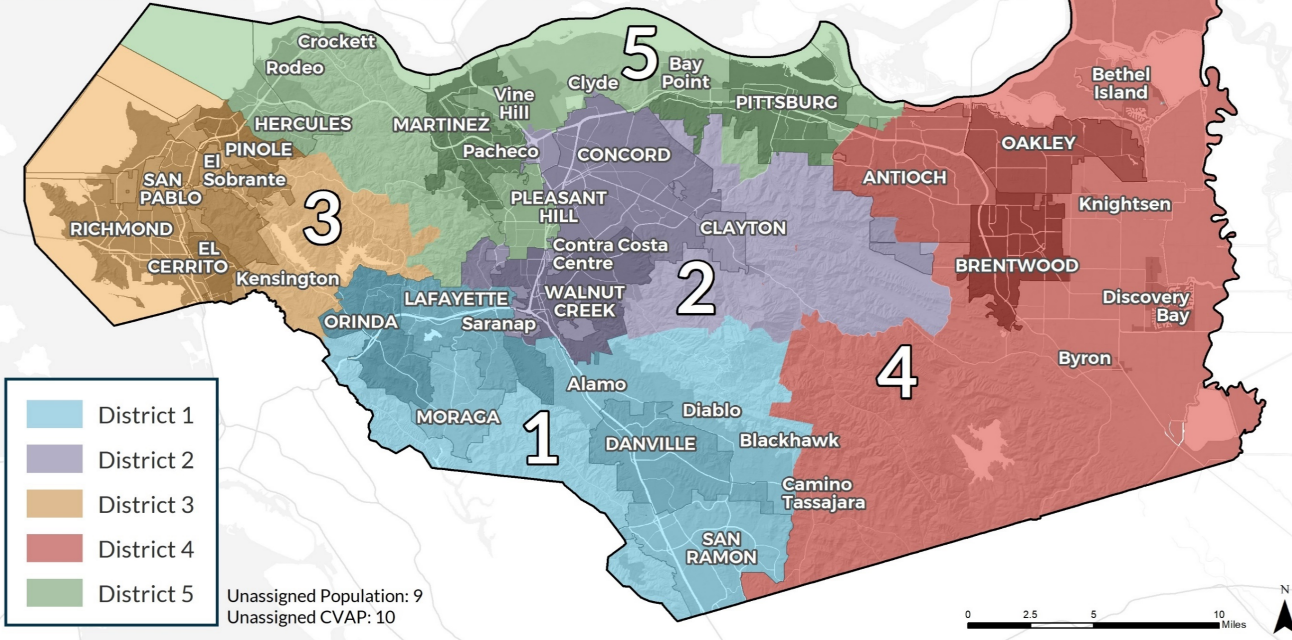
**Written Description from Submission**

The key is to keep cities whole and works off of Map 5 (or E) and has an overall variance of under 5. Clayton is moved to District 5



# CONTRA COSTA COUNTY

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- District 1
- District 2
- District 3
- District 4
- District 5

Unassigned Population: 9  
Unassigned CVAP: 10



Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 233,023   | 18,691<br>8.0%   | 125,188<br>53.7% | 3,707<br>1.6%   | 70,076<br>30.1%  | 15,361<br>6.6% |
| District 2                            | 228,291   | 51,486<br>22.6%  | 118,620<br>52.0% | 6,873<br>3.0%   | 34,003<br>14.9%  | 17,309<br>7.6% |
| District 3                            | 236,244   | 95,048<br>40.2%  | 51,514<br>21.8%  | 33,307<br>14.1% | 40,762<br>17.3%  | 15,613<br>6.6% |
| District 4                            | 236,771   | 75,639<br>31.9%  | 85,624<br>36.2%  | 30,094<br>12.7% | 27,153<br>11.5%  | 18,261<br>7.7% |
| District 5                            | 233,731   | 74,561<br>31.9%  | 74,927<br>32.1%  | 25,018<br>10.7% | 42,554<br>18.2%  | 16,671<br>7.1% |
| County                                | 1,168,060 | 315,425<br>27.0% | 455,873<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,215<br>7.1% |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 151,747 | 9,341<br>6.2%    | 105,176<br>69.3% | 2,342<br>1.5%   | 30,353<br>20.0%  | 4,535<br>3.0%  |
| District 2   | 160,794 | 23,421<br>14.6%  | 106,169<br>66.0% | 5,023<br>3.1%   | 19,595<br>12.2%  | 6,586<br>4.1%  |
| District 3   | 140,472 | 35,157<br>25.0%  | 45,569<br>32.4%  | 27,283<br>19.4% | 26,040<br>18.5%  | 6,423<br>4.6%  |
| District 4   | 155,890 | 35,781<br>23.0%  | 75,954<br>48.7%  | 21,599<br>13.9% | 14,739<br>9.5%   | 7,817<br>5.0%  |
| District 5   | 152,152 | 34,016<br>22.4%  | 68,222<br>44.8%  | 17,437<br>11.5% | 24,872<br>16.3%  | 7,605<br>5.0%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

**Concept Total Variation**

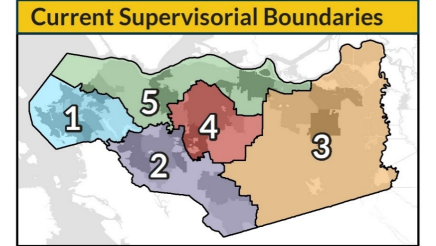
# 3.63 %

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 233,023    | (591)    | -0.25%  |
| District 2 | 228,291    | (5,323)  | -2.28%  |
| District 3 | 236,244    | 2,630    | 1.13%   |
| District 4 | 236,771    | 3,157    | 1.35%   |
| District 5 | 233,731    | 117      | 0.05%   |

**Written Description from Submission**

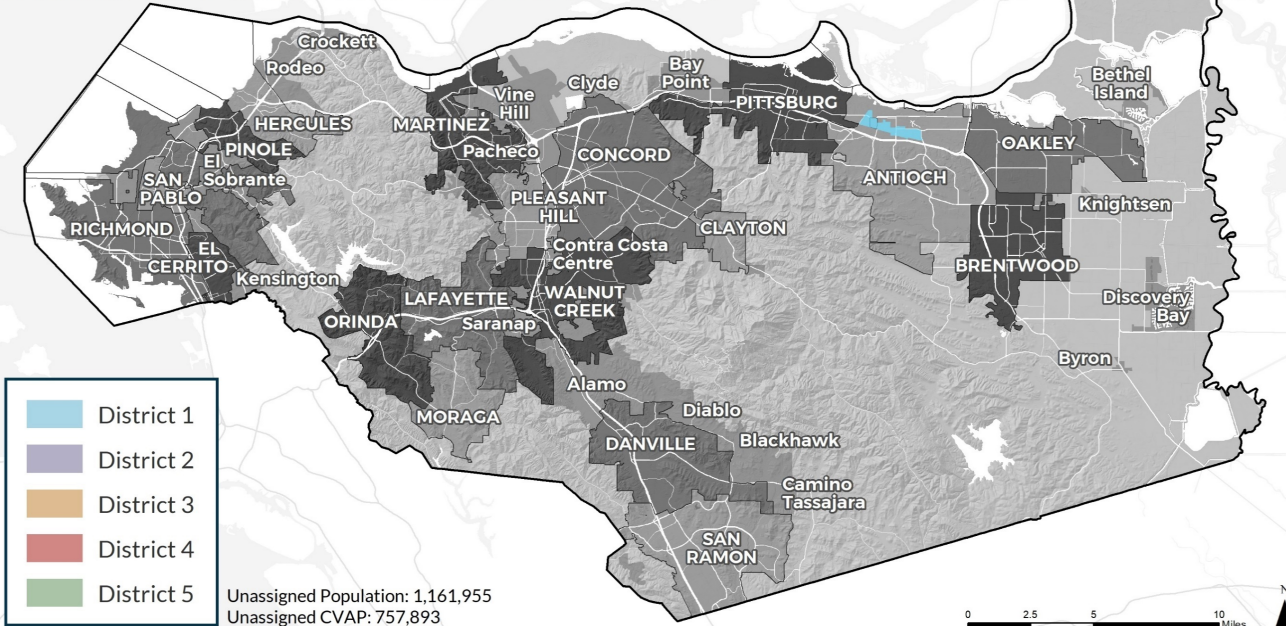
AS WC believes that they want to talk to more supervisors they can return to the year 2000 when they were divided into 3 parts.



# CONTRA COSTA COUNTY

Community Submission p6458  
Steve's change to map D - Overview Map and Data

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
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Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

## Demographic Analysis Race and Ethnicity by District

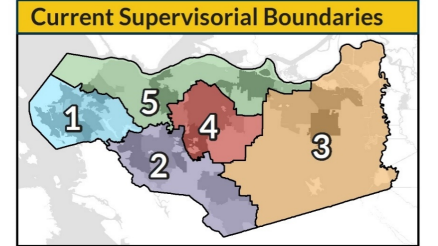
| Total Population - Race and Ethnicity |           |         |         |        |         |        |
|---------------------------------------|-----------|---------|---------|--------|---------|--------|
|                                       | Total     | Latino  | White   | Black  | Asian   | Other  |
| District 1                            | 6,114     | 3,158   | 1,367   | 995    | 222     | 372    |
|                                       |           | 51.7%   | 22.4%   | 16.3%  | 3.6%    | 6.1%   |
| District 2                            | NA        | NA      | NA      | NA     | NA      | NA     |
| District 3                            | NA        | NA      | NA      | NA     | NA      | NA     |
| District 4                            | NA        | NA      | NA      | NA     | NA      | NA     |
| District 5                            | NA        | NA      | NA      | NA     | NA      | NA     |
| County                                | 1,168,060 | 315,425 | 455,873 | 98,999 | 214,548 | 83,215 |
|                                       |           | 27.0%   | 39.0%   | 8.5%   | 18.4%   | 7.1%   |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |         |         |        |         |        |
|--|---------|---------|---------|--------|---------|--------|
|  | Total   | Latino  | White   | Black  | Asian   | Other  |
| District 1   | 3,172   | 1,294   | 1,179   | 446    | 134     | 119    |
|  |         | 40.8%   | 37.2%   | 14.1%  | 4.2%    | 3.8%   |
| District 2   | NA      | NA      | NA      | NA     | NA      | NA     |
| District 3   | NA      | NA      | NA      | NA     | NA      | NA     |
| District 4   | NA      | NA      | NA      | NA     | NA      | NA     |
| District 5   | NA      | NA      | NA      | NA     | NA      | NA     |
| County   | 761,065 | 137,716 | 401,098 | 73,684 | 115,599 | 32,968 |
|  |         | 18.1%   | 52.7%   | 9.7%   | 15.2%   | 4.3%   |

| Concept Total Variation                       |
|---|
| <b>NA</b>                                     |
| <b>2021 Population</b>                        |
| Population: 1,168,069                         |
| Equal Distribution: 233,614                   |
| Citizen Voting Age Population (CVAP): 761,065 |

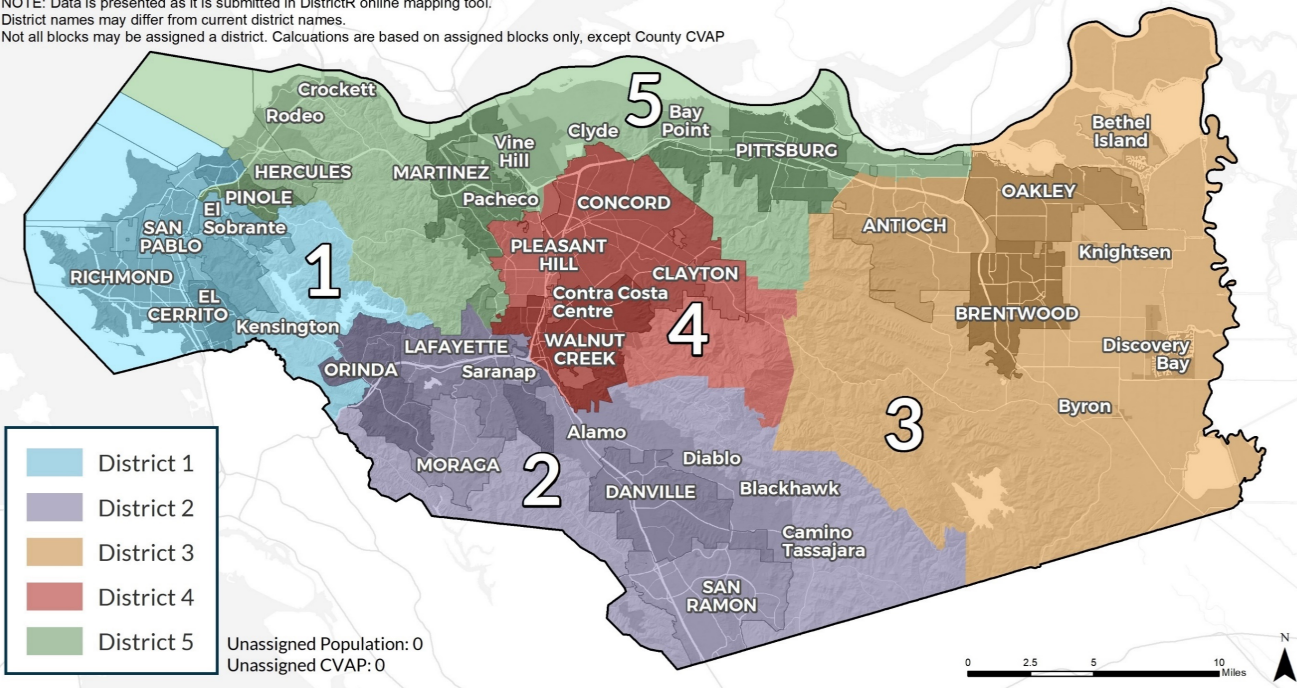
| Population by District |            |           |          |
|------------------------|------------|-----------|----------|
| District               | Population | Variance  | Percent  |
| District 1             | 6,114      | (227,500) | -97.38%  |
| District 2             | 0          | (233,614) | -100.00% |
| District 3             | 0          | (233,614) | -100.00% |
| District 4             | 0          | (233,614) | -100.00% |
| District 5             | 0          | (233,614) | -100.00% |

**Written Description from Submission**  
Add this little sliver of Antioch bordered by Somersville Rd, Hwy 4, West 18th St and Hillcrest Ave to District 5 on Map D and that will eliminate the need to split Concord. You are planning in map D to remove my community of interest in N. Concord from District 4 to District 5. My community includes neighborhoods of Hillcrest, Estates, Adobe, Dalis/Victoria, Terraza Del Sol and Northwood within the triangle area you are planning to move from District 4 to District 5 on map D bordered as you describe, by Railroad right of way, Hwy 242 and Hwy 4. It look like Concord Ave. is your lower border but you don't mention it. This will keep Concord whole. Antioch has been split and will continue to be split in all your maps anyway and the population addition to District 5 will cover the population you intended to take from Concord.



# CONTRA COSTA COUNTY

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## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |        |       |       |       |       |
|---------------------------------------|-----------|--------|-------|-------|-------|-------|
|                                       | Total     | Latino | White | Black | Asian | Other |
| District 1                            | 228,226   | 40.8%  | 21.2% | 14.4% | 17.1% | 6.5%  |
| District 2                            | 243,672   | 8.1%   | 54.4% | 1.6%  | 29.2% | 6.6%  |
| District 3                            | 228,888   | 31.6%  | 36.4% | 12.6% | 11.7% | 7.7%  |
| District 4                            | 244,968   | 21.9%  | 52.2% | 3.0%  | 15.2% | 7.6%  |
| District 5                            | 222,315   | 34.4%  | 28.6% | 11.8% | 18.1% | 7.1%  |
| County                                | 1,168,069 | 27.0%  | 39.0% | 8.5%  | 18.4% | 7.1%  |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |        |       |       |       |       |
|--|---------|--------|-------|-------|-------|-------|
|  | Total   | Latino | White | Black | Asian | Other |
| District 1   | 134,451 | 25.4%  | 31.7% | 20.0% | 18.4% | 4.5%  |
| District 2   | 159,695 | 6.2%   | 69.9% | 1.6%  | 19.4% | 2.9%  |
| District 3   | 150,861 | 23.1%  | 48.6% | 13.7% | 9.6%  | 5.1%  |
| District 4   | 172,637 | 14.8%  | 65.7% | 3.1%  | 12.1% | 4.3%  |
| District 5   | 143,421 | 23.3%  | 41.9% | 12.7% | 17.1% | 5.0%  |
| County   | 761,065 | 18.1%  | 52.7% | 9.7%  | 15.2% | 4.3%  |

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

### Concept Total Variation

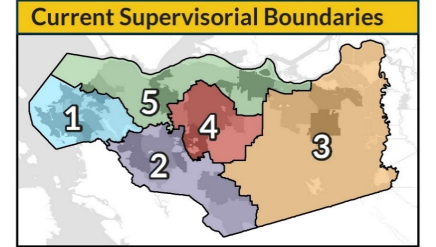
**9.70 %**

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 228,226    | (5,388)  | -2.31%  |
| District 2 | 243,672    | 10,058   | 4.31%   |
| District 3 | 228,888    | (4,726)  | -2.02%  |
| District 4 | 244,968    | 11,354   | 4.86%   |
| District 5 | 222,315    | (11,299) | -4.84%  |

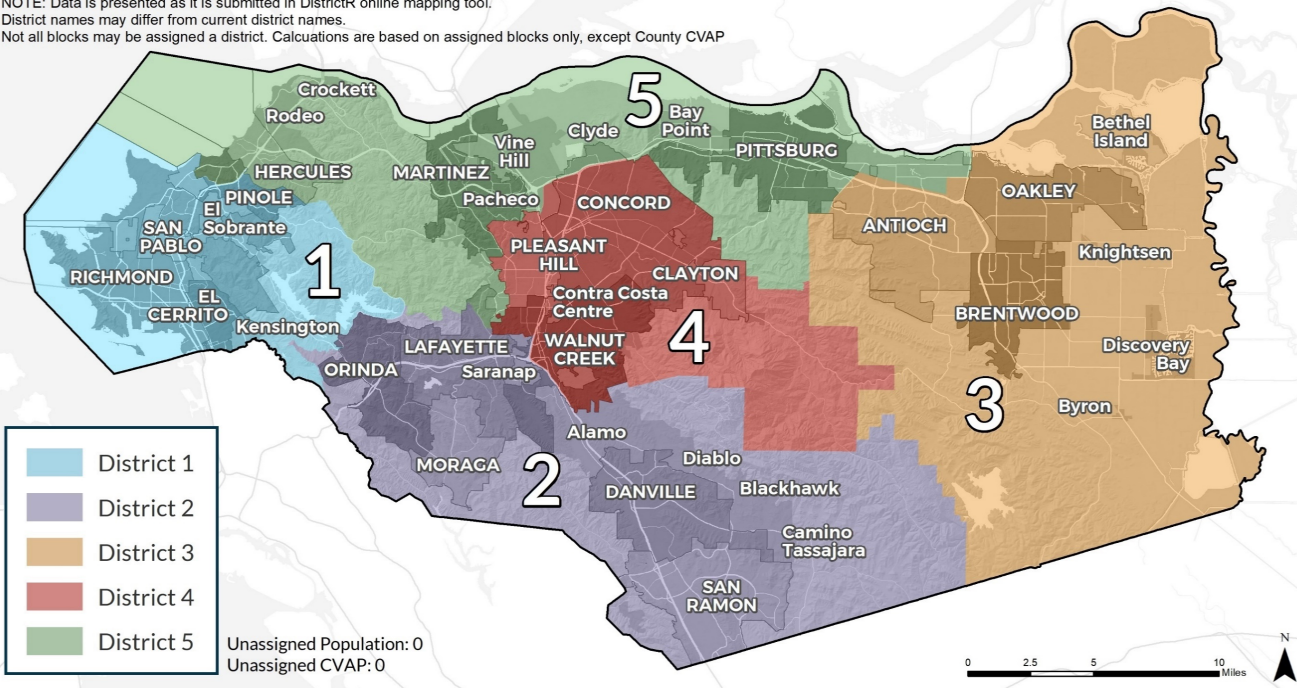
### Written Description from Submission

Three of the current Board separated Pinole 10 years ago and two have served the city faithfully and developed knowledge and relations in the city as part of your duty, for the last 10. All of you take the position that having 2 supervisors for a district can be good. Well since you agreed to it 10 years ago and have demonstrated that it has worked for Pinole for 10 years why stop something which 2 of you have made work for 10 years? This allows for Concord to remain whole.



# CONTRA COSTA COUNTY

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## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |         |         |        |         |        |
|---------------------------------------|-----------|---------|---------|--------|---------|--------|
|                                       | Total     | Latino  | White   | Black  | Asian   | Other  |
| District 1                            | 225,308   | 40.9%   | 21.7%   | 14.1%  | 16.8%   | 6.6%   |
| District 2                            | 244,205   | 19.865  | 132,938 | 3,883  | 71,320  | 16,199 |
|                                       |           | 8.1%    | 54.4%   | 1.6%   | 29.2%   | 6.6%   |
| District 3                            | 223,537   | 70,187  | 81,390  | 28,138 | 26,492  | 17,330 |
|                                       |           | 31.4%   | 36.4%   | 12.6%  | 11.9%   | 7.8%   |
| District 4                            | 245,215   | 53,677  | 128,082 | 7,463  | 37,242  | 18,751 |
|                                       |           | 21.9%   | 52.2%   | 3.0%   | 15.2%   | 7.6%   |
| District 5                            | 229,804   | 79,616  | 64,638  | 27,699 | 41,694  | 16,157 |
|                                       |           | 34.6%   | 28.1%   | 12.1%  | 18.1%   | 7.0%   |
| County                                | 1,168,069 | 315,425 | 455,881 | 98,999 | 214,548 | 83,216 |
|                                       |           | 27.0%   | 39.0%   | 8.5%   | 18.4%   | 7.1%   |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |         |         |        |         |        |
|--|---------|---------|---------|--------|---------|--------|
|  | Total   | Latino  | White   | Black  | Asian   | Other  |
| District 1   | 132,268 | 33,807  | 42,654  | 26,114 | 23,725  | 5,968  |
|  |         | 25.6%   | 32.2%   | 19.7%  | 17.9%   | 4.5%   |
| District 2   | 160,074 | 9,999   | 111,933 | 2,518  | 30,953  | 4,671  |
|  |         | 6.2%    | 69.9%   | 1.6%   | 19.3%   | 2.9%   |
| District 3   | 147,732 | 33,781  | 71,850  | 20,245 | 14,338  | 7,518  |
|  |         | 22.9%   | 48.6%   | 13.7%  | 9.7%    | 5.1%   |
| District 4   | 172,818 | 25,442  | 113,619 | 5,411  | 20,908  | 7,438  |
|  |         | 14.7%   | 65.7%   | 3.1%   | 12.1%   | 4.3%   |
| District 5   | 148,173 | 34,687  | 61,042  | 19,396 | 25,675  | 7,373  |
|  |         | 23.4%   | 41.2%   | 13.1%  | 17.3%   | 5.0%   |
| County   | 761,065 | 137,716 | 401,098 | 73,684 | 115,599 | 32,968 |
|  |         | 18.1%   | 52.7%   | 9.7%   | 15.2%   | 4.3%   |

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

**Concept Total Variation**

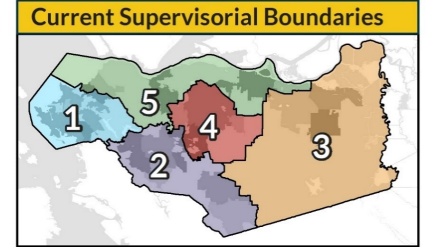
# 9.28%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 225,308    | (8,306)  | -3.56%  |
| District 2 | 244,205    | 10,591   | 4.53%   |
| District 3 | 223,537    | (10,077) | -4.31%  |
| District 4 | 245,215    | 11,601   | 4.97%   |
| District 5 | 229,804    | (3,810)  | -1.63%  |

**Written Description from Submission**

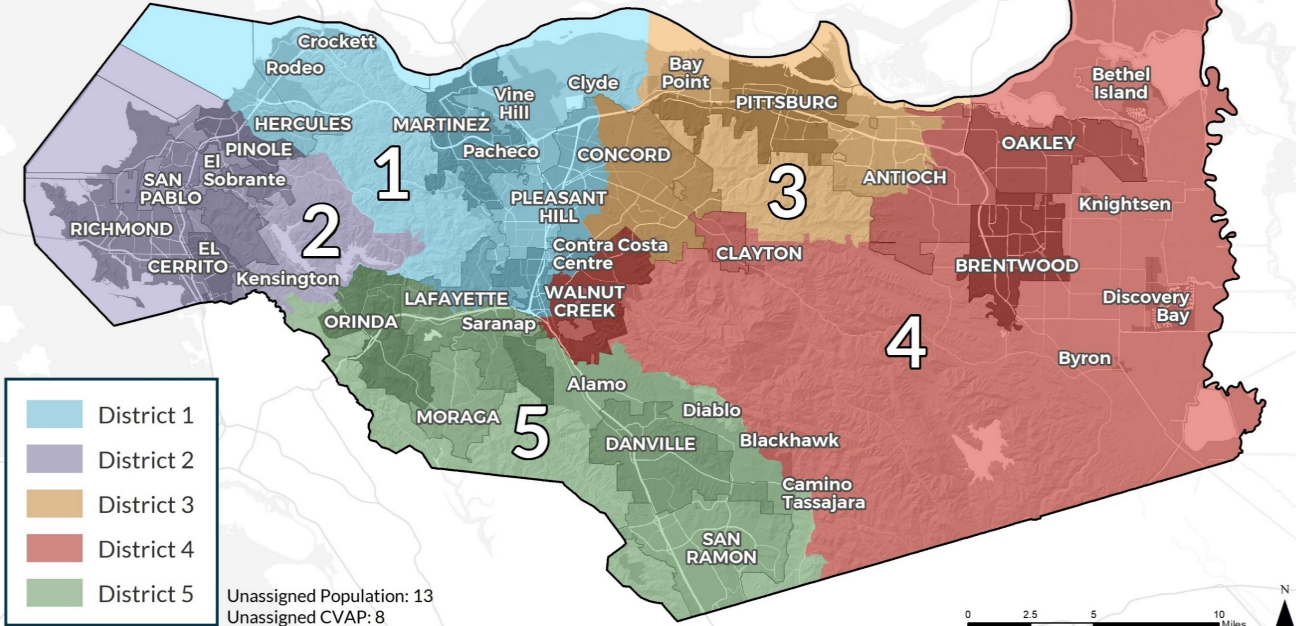
As with the prior Pinole Gambit map. This keeps Concord residents whole, allows for the industrial area north of Hwy 4 to go to Dist.5 and keeps Pinole as previous divided 10 years ago.





# CONTRA COSTA COUNTY

NOTE: Data is presented as it is submitted in DistrictR online mapping tool.  
District names may differ from current district names.  
Not all blocks may be assigned a district. Calculations are based on assigned blocks only, except County CVAP



Unassigned Population: 13  
Unassigned CVAP: 8

Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L. 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP), DistrictR online mapping submissions

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |        |         |        |         |        |
|---------------------------------------|-----------|--------|---------|--------|---------|--------|
|                                       | Total     | Latino | White   | Black  | Asian   | Other  |
| District 1                            | 232,484   | 23.6%  | 45.8%   | 5.2%   | 17.8%   | 7.7%   |
| District 2                            | 235,992   | 40.3%  | 21.8%   | 14.1%  | 17.3%   | 6.6%   |
| District 3                            | 232,900   | 88.202 | 66,467  | 29,106 | 32,778  | 16,347 |
| District 4                            | 231,211   | 37.9%  | 28.5%   | 12.5%  | 14.1%   | 7.0%   |
| District 5                            | 235,469   | 58,326 | 104,683 | 20,661 | 29,673  | 17,868 |
| County                                | 1,168,056 | 27.0%  | 45.5878 | 98,999 | 214,543 | 83,212 |

| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |         |         |        |         |        |
|--|---------|---------|---------|--------|---------|--------|
|  | Total   | Latino  | White   | Black  | Asian   | Other  |
| District 1   | 161,777 | 25,384  | 95,381  | 9,152  | 24,649  | 7,211  |
| District 2   | 140,245 | 35,126  | 45,390  | 27,283 | 26,027  | 6,419  |
| District 3   | 147,153 | 25.0%   | 32.4%   | 19.5%  | 18.6%   | 4.6%   |
| District 4   | 158,058 | 37,891  | 63,980  | 20,248 | 17,649  | 7,385  |
| District 5   | 153,824 | 25.7%   | 43.5%   | 13.8%  | 12.0%   | 5.0%   |
| County   | 761,057 | 29.564  | 89,607  | 14,534 | 16,981  | 7,372  |
|  |         | 18.7%   | 56.7%   | 9.2%   | 10.7%   | 4.7%   |
|  |         | 6.3%    | 69.4%   | 2,467  | 30,289  | 4,581  |
|  |         | 137,715 | 401,095 | 73,684 | 115,595 | 32,968 |
|  |         | 18.1%   | 52.7%   | 9.7%   | 15.2%   | 4.3%   |

**Concept Total Variation**

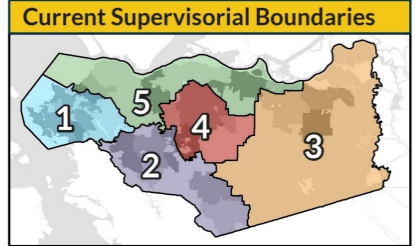
# 2.05%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| District   | Population | Variance | Percent |
|------------|------------|----------|---------|
| District 1 | 232,484    | (1,130)  | -0.48%  |
| District 2 | 235,992    | 2,378    | 1.02%   |
| District 3 | 232,900    | (714)    | -0.31%  |
| District 4 | 231,211    | (2,403)  | -1.03%  |
| District 5 | 235,469    | 1,855    | 0.79%   |

**Written Description from Submission**

Martinez has unfortunately been split into a district that has left it, and every town in District 5 to the West and South of us, disenfranchised as a representation of District 5 is more related and embedded in a totally different area, that is East County. Our votes literally don't count in the election process. Our interests and concerns are very different than East County but much related to Concord and towns West of us on the water. This plan (Central County) divides up districts in geographic & population boundaries that naturally also include common interests. Testimony has shown that people like to be "held together" and not disenfranchised. This plan, while it does separate some neighborhoods in far N Concord or far East Blackhawk, it also provides a congruency of interests that can still be heralded and grown to benefit those interests because of their interests in common with others, not necessarily neighbors. Martinez and Concord have enormous continuity of interests as they serve largely as Central County Services delivery systems, dispensing government services and access to others throughout the county, and have issues regarding that which need direct hands-on Supervisor attention. ANY new District map should hold Martinez and at least part of Central Concord together and create a TRUE CENTRAL COUNTY. This one is delicately divided per population but could possibly be fine-tuned where exact neighborhoods fall on the lines.

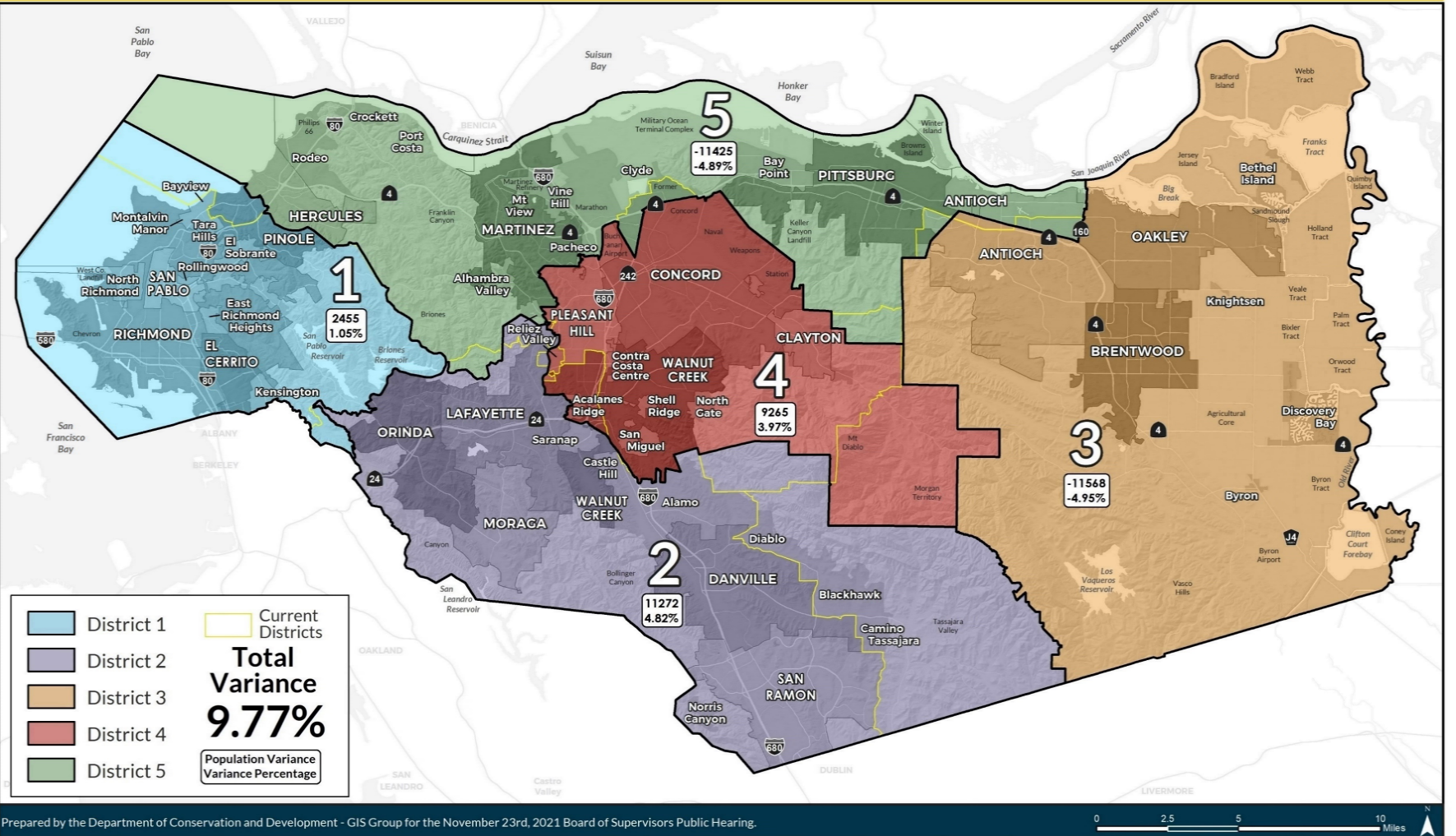


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**PROPOSE FINAL  
SUPERVISORIAL MAP**

# CONTRA COSTA COUNTY

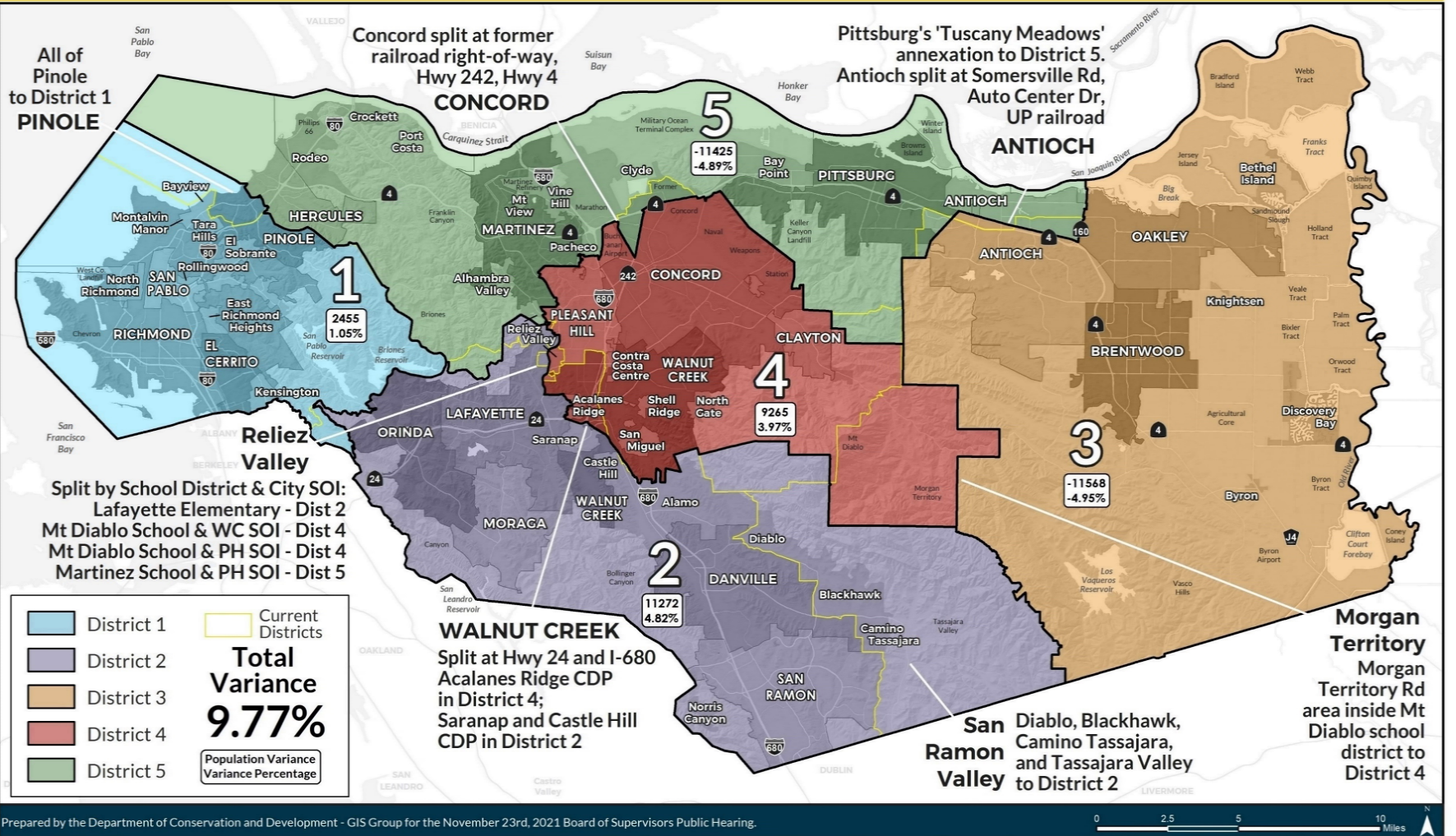
DRAFT - 2021 Supervisorial Districts  
Detailed Map - Proposed Final Map



Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.

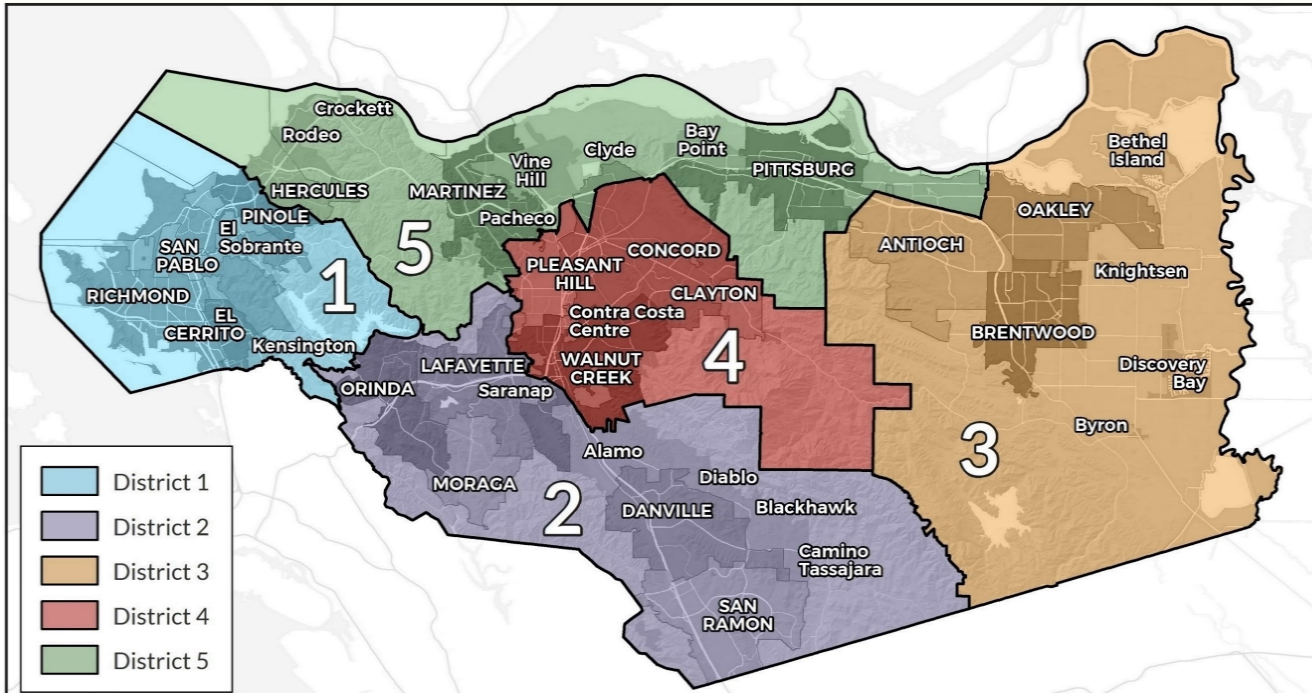
# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Detailed Map - Proposed Final Map



# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Overview Map and Data - Proposed Final Map



Prepared by the Department of Conservation and Development - GIS Group for the November 23rd, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L. 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP)

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,069   | 95,017<br>40.2%  | 51,396<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,589<br>6.6% |
| District 2                            | 244,886   | 19,804<br>8.1%   | 133,531<br>54.5% | 3,879<br>1.6%   | 71,377<br>29.1%  | 16,295<br>6.7% |
| District 3                            | 222,046   | 69,542<br>31.3%  | 81,031<br>36.5%  | 27,904<br>12.6% | 26,345<br>11.9%  | 17,224<br>7.8% |
| District 4                            | 242,879   | 51,717<br>21.3%  | 128,353<br>52.8% | 7,243<br>3.0%   | 36,979<br>15.2%  | 18,587<br>7.7% |
| District 5                            | 222,189   | 79,345<br>35.7%  | 61,570<br>27.7%  | 26,666<br>12.0% | 39,087<br>17.6%  | 15,521<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

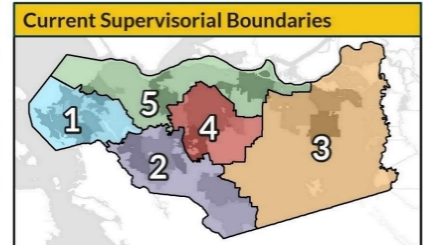
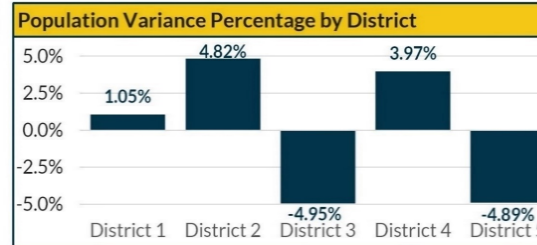
| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,319 | 35,145<br>25.0%  | 45,432<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,421<br>4.6%  |
| District 2   | 160,681 | 9,963<br>6.2%    | 112,518<br>70.0% | 2,542<br>1.6%   | 31,023<br>19.3%  | 4,635<br>2.9%  |
| District 3   | 146,824 | 33,432<br>22.8%  | 71,479<br>48.7%  | 20,136<br>13.7% | 14,262<br>9.7%   | 7,515<br>5.1%  |
| District 4   | 171,380 | 24,247<br>14.1%  | 113,490<br>66.2% | 5,383<br>3.1%   | 20,841<br>12.2%  | 7,419<br>4.3%  |
| District 5   | 141,861 | 34,929<br>24.6%  | 58,179<br>41.0%  | 18,340<br>12.9% | 23,435<br>16.5%  | 6,978<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

**Total Variance**

# 9.77%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| Population by District |            |          |         |  |
|------------------------|------------|----------|---------|--|
| District               | Population | Variance | Percent |  |
| District 1             | 236,069    | 2,455    | 1.05%   |  |
| District 2             | 244,886    | 11,272   | 4.82%   |  |
| District 3             | 222,046    | (11,568) | -4.95%  |  |
| District 4             | 242,879    | 9,265    | 3.97%   |  |
| District 5             | 222,189    | (11,425) | -4.89%  |  |



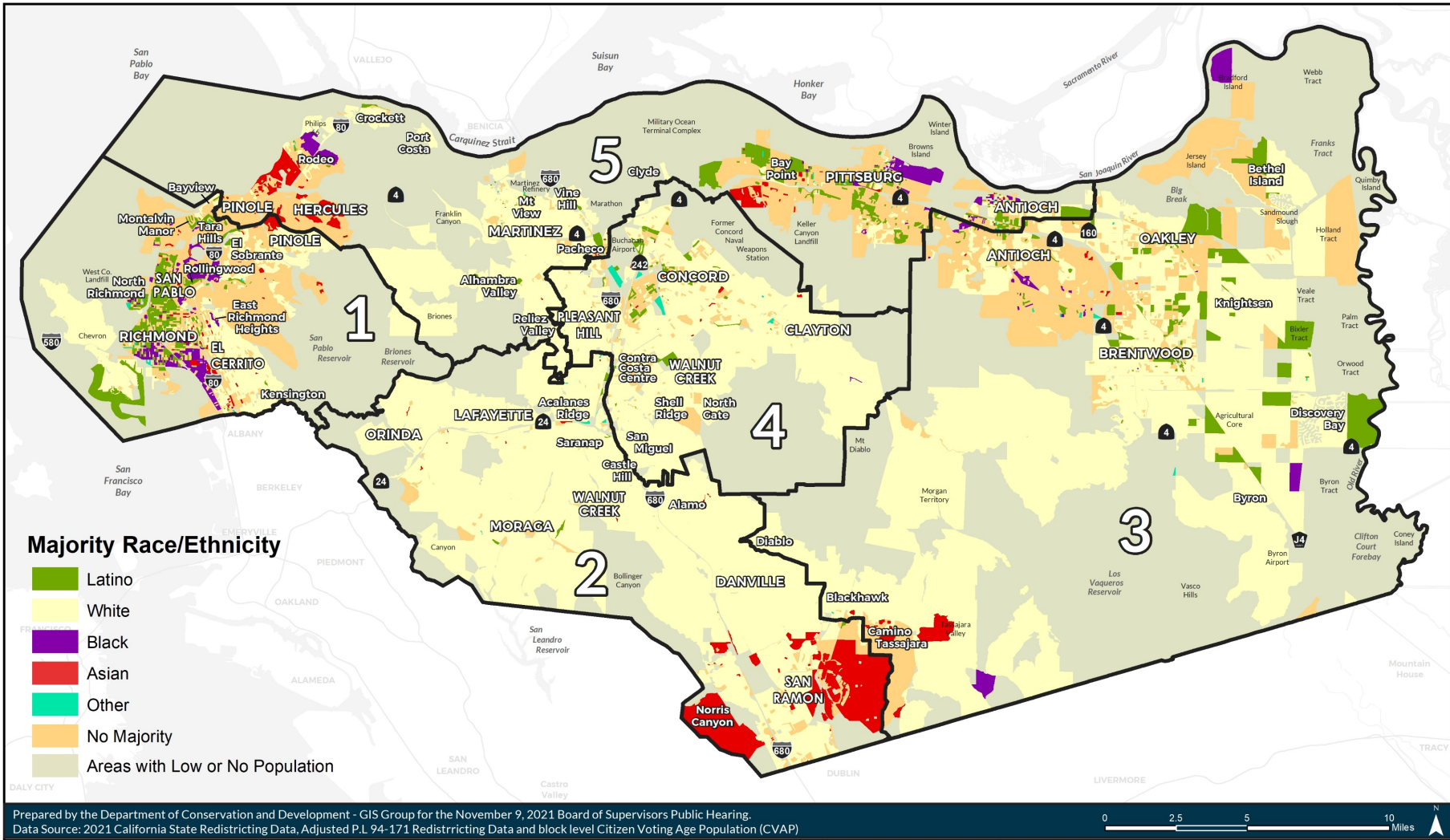
# BOARD REDISTRICTING 2021

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**QUESTIONS?**

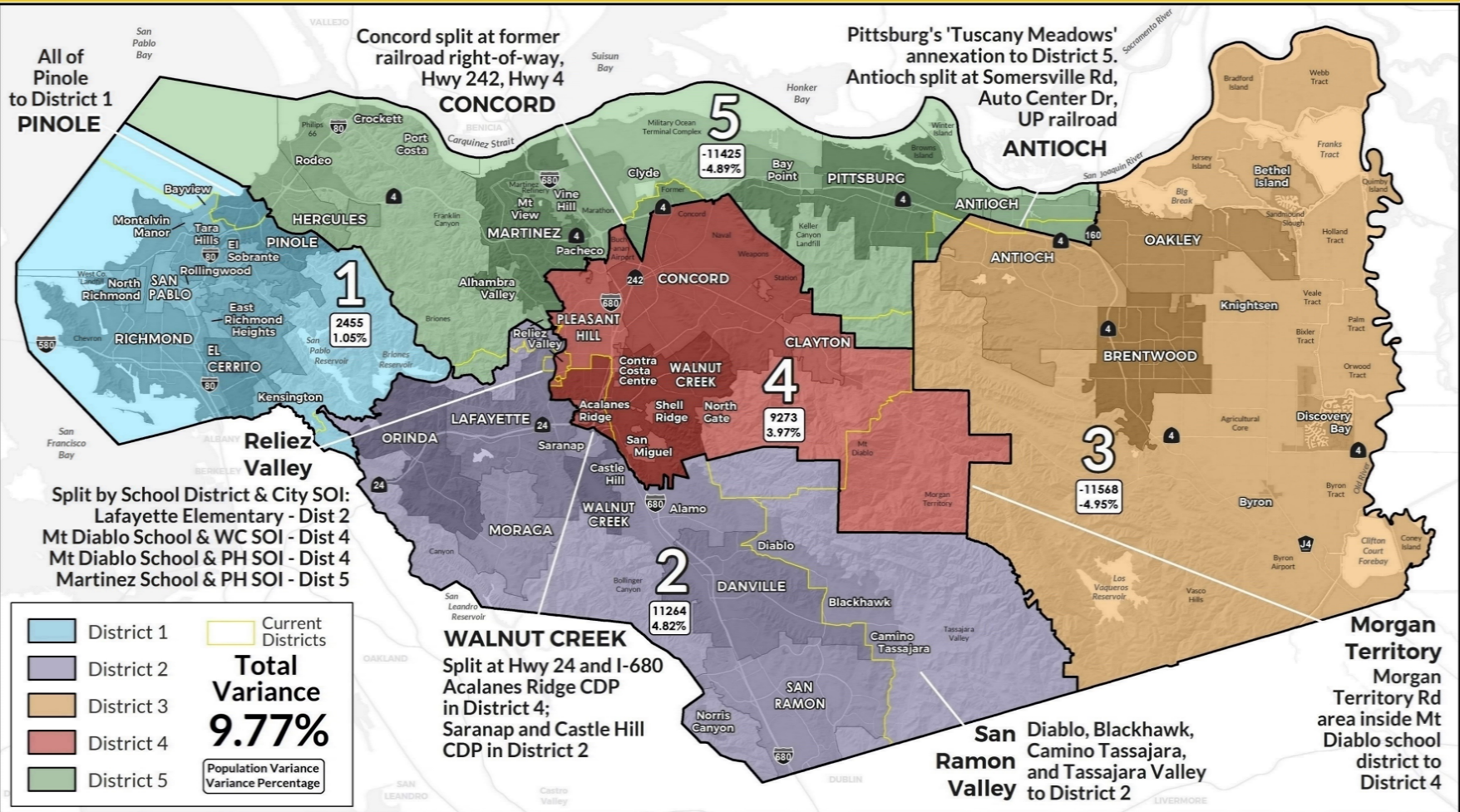
# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial District  
 Citizen Voting Age Population Race and Ethnicity Map  
 Current (2011) Districts



# CONTRA COSTA COUNTY

DRAFT - 2021 Supervisorial Districts  
Detailed Map - Proposed Map: **D**

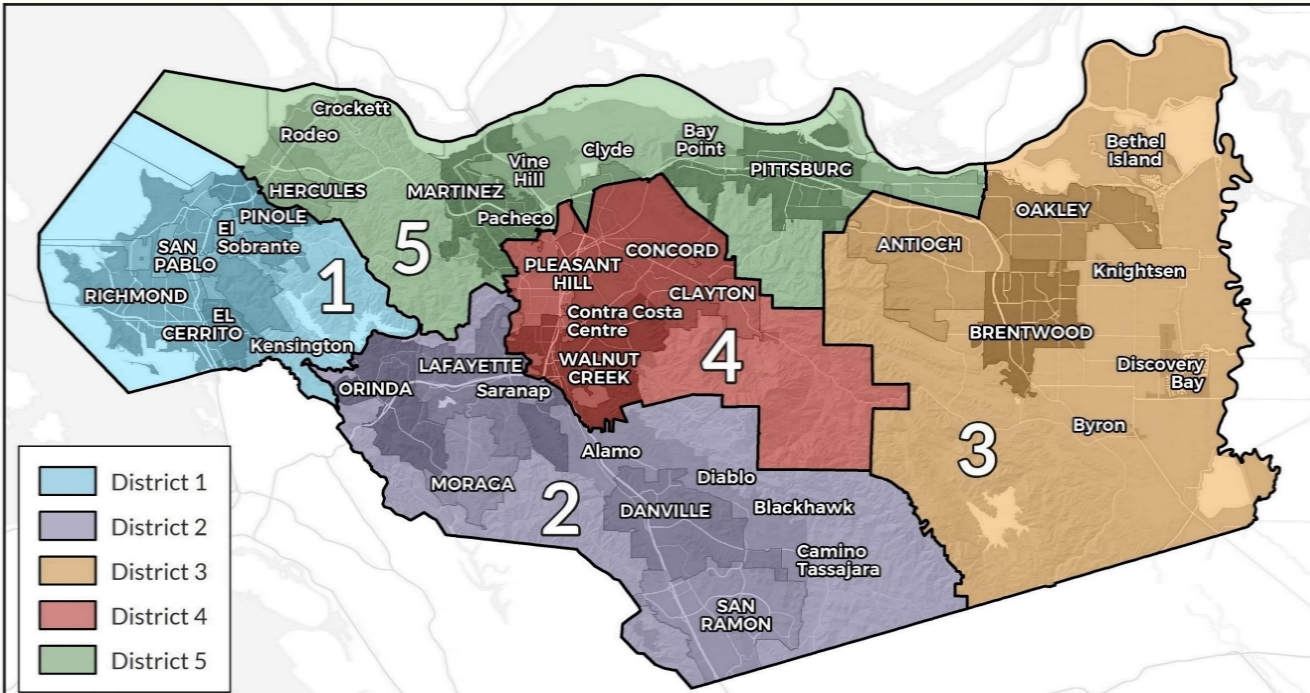


Prepared by the Department of Conservation and Development - GIS Group for the November 9th, 2021 Board of Supervisors Public Hearing.





# CONTRA COSTA COUNTY



Prepared by the Department of Conservation and Development - GIS Group for the November 9th, 2021 Board of Supervisors Public Hearing.  
Data Source: 2021 California State Redistricting Data, Adjusted P.L. 94-171 Redistricting Data and block level Citizen Voting Age Population (CVAP)

## Demographic Analysis Race and Ethnicity by District

| Total Population - Race and Ethnicity |           |                  |                  |                 |                  |                |
|---------------------------------------|-----------|------------------|------------------|-----------------|------------------|----------------|
|                                       | Total     | Latino           | White            | Black           | Asian            | Other          |
| District 1                            | 236,069   | 95,017<br>40.2%  | 51,396<br>21.8%  | 33,307<br>14.1% | 40,760<br>17.3%  | 15,589<br>6.6% |
| District 2                            | 244,878   | 19,799<br>8.1%   | 133,531<br>54.5% | 3,879<br>1.6%   | 71,377<br>29.1%  | 16,292<br>6.7% |
| District 3                            | 222,046   | 69,542<br>31.3%  | 81,031<br>36.5%  | 27,904<br>12.6% | 26,345<br>11.9%  | 17,224<br>7.8% |
| District 4                            | 242,887   | 51,722<br>21.3%  | 128,353<br>52.8% | 7,243<br>3.0%   | 36,979<br>15.2%  | 18,590<br>7.7% |
| District 5                            | 222,189   | 79,345<br>35.7%  | 61,570<br>27.7%  | 26,666<br>12.0% | 39,087<br>17.6%  | 15,521<br>7.0% |
| County                                | 1,168,069 | 315,425<br>27.0% | 455,881<br>39.0% | 98,999<br>8.5%  | 214,548<br>18.4% | 83,216<br>7.1% |

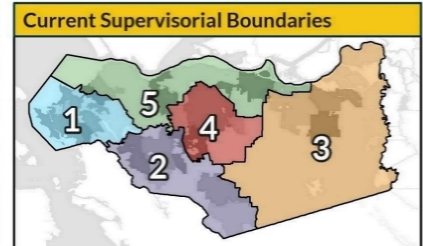
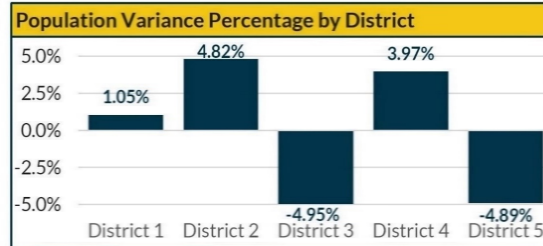
| Citizen Voting Age Population (CVAP)<br>Race and Ethnicity |         |                  |                  |                 |                  |                |
|--|---------|------------------|------------------|-----------------|------------------|----------------|
|  | Total   | Latino           | White            | Black           | Asian            | Other          |
| District 1   | 140,319 | 35,145<br>25.0%  | 45,432<br>32.4%  | 27,283<br>19.4% | 26,038<br>18.6%  | 6,421<br>4.6%  |
| District 2   | 160,677 | 9,962<br>6.2%    | 112,518<br>70.0% | 2,542<br>1.6%   | 31,023<br>19.3%  | 4,632<br>2.9%  |
| District 3   | 146,824 | 33,432<br>22.8%  | 71,479<br>48.7%  | 20,136<br>13.7% | 14,262<br>9.7%   | 7,515<br>5.1%  |
| District 4   | 171,384 | 24,248<br>14.1%  | 113,490<br>66.2% | 5,383<br>3.1%   | 20,841<br>12.2%  | 7,422<br>4.3%  |
| District 5   | 141,861 | 34,929<br>24.6%  | 58,179<br>41.0%  | 18,340<br>12.9% | 23,435<br>16.5%  | 6,978<br>4.9%  |
| County   | 761,065 | 137,716<br>18.1% | 401,098<br>52.7% | 73,684<br>9.7%  | 115,599<br>15.2% | 32,968<br>4.3% |

**Total Variance**

# 9.77%

**2021 Population**  
Population: 1,168,069  
Equal Distribution: 233,614  
Citizen Voting Age Population (CVAP): 761,065

| Population by District |            |          |         |  |
|------------------------|------------|----------|---------|--|
| District               | Population | Variance | Percent |  |
| District 1             | 236,069    | 2,455    | 1.05%   |  |
| District 2             | 244,878    | 11,264   | 4.82%   |  |
| District 3             | 222,046    | (11,568) | -4.95%  |  |
| District 4             | 242,887    | 9,273    | 3.97%   |  |
| District 5             | 222,189    | (11,425) | -4.89%  |  |



RESOLUTION NO. 2021/393

A RESOLUTION OF THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS  
ESTABLISHING THE 2021 DECENNIAL SUPERVISORIAL DISTRICT BOUNDARIES

The Contra Costa County Board of Supervisors resolves as follows:

**SECTION I. Summary.** This resolution establishes the 2021 decennial supervisorial district boundaries for Contra Costa County as authorized and required by Elections Code sections 21500-21509, by adjusting the boundaries of the five Contra Costa County supervisorial districts.

**SECTION II. Census Tracts Used.** The supervisorial districts are described by reference to census tracts (CT), census blocks, and block groups used in the 2020 federal decennial census as established by the U.S. Bureau of the Census and filed with the County Director of Conservation and Development, the exterior boundaries of which are the boundaries of each supervisorial district, except where partial tracts are designated by reference to established local boundaries. When a portion of a census tract is included within the boundaries of a supervisorial district and is described in this resolution as that portion of the tract located within or outside the boundary of a city, a special district, a state park, or other entity with fixed boundaries, the boundaries of that supervisorial district within that census tract follow the fixed boundaries of those entities as those boundaries existed on November 9, 2021.

**SECTION III. Supervisorial Districts.**

1. **District I.** Supervisorial District I comprises these census tracts and portions of census tracts:

**Whole Census Tracts:**

CTs 3591.02, 3592.02, 3601.01, 3601.02, 3602.00, 3610.00, 3620.00, 3630.00, 3640.02, 3650.02, 3650.03, 3660.01, 3660.02, 3671.00, 3672.00, 3680.01, 3680.02, 3690.01, 3690.02, 3700.00, 3710.00, 3720.00, 3730.00, 3740.00, 3750.00, 3760.00, 3770.00, 3780.00, 3790.00, 3800.01, 3800.02, 3810.00, 3820.00, 3830.00, 3840.00, 3851.00, 3852.00, 3860.00, 3870.00, 3880.00, 3891.00, 3892.00, 3901.00, 3902.00, 3910.00, 3920.00, 3922.01, 3922.02, 9800.00.

**Partial Census Tracts:**

CT 3540.01: That portion within unincorporated Contra Costa County located on the north side of Wildcat Canyon Road; and that portion within unincorporated Contra Costa County located west of the eastern boundary of Census Blocks 1005, 1018, and 1020.

CT 3560.02: That portion within the city limits of Richmond; and that portion within Unincorporated Contra Costa County that is south of Alhambra Valley Road and west of Bear Creek Road except for whole Census Block 1141.

CT 3591.03: That portion within the city limits of Pinole.

CT 3591.05: That portion within the city limits of Pinole.

CT 9900.00: That portion within the city limits of Pinole; and that portion within the city limits of Richmond; and that portion within unincorporated Contra Costa County that is comprised of whole Census Blocks 0005, 0007 and 0010.

**2. District II.** Supervisorial District II comprises these census tracts and portions of census tracts:

**Whole Census Tracts:**

CTs 3342.00, 3410.00, 3451.01, 3451.02, 3451.03, 3451.05, 3451.11, 3451.12, 3451.13, 3451.14, 3451.15, 3451.16, 3451.17, 3451.18, 3452.03, 3452.04, 3452.05, 3452.06, 3461.02, 3462.03, 3462.04, 3462.05, 3462.06, 3480.00, 3490.00, 3500.00, 3511.01, 3511.03, 3511.04, 3511.05, 3512.00, 3521.01, 3521.02, 3522.01, 3522.02, 3530.01, 3530.02, 3540.02, 3551.13, 3551.15, 3551.21, 3551.22, 3551.23, 3551.24, 3551.25, 3551.26.

**Partial Census Tracts:**

CT 3470.00: That portion within the city limits of Lafayette; and that portion within unincorporated Contra Costa County that is comprised of the whole Census Block 2036; and that portion that is south and east of the northern and western boundaries of Census Blocks 2027, 2004, 2016, 2013 and 2030; except for the whole Census Blocks 1002, 1004, 1006, 1010 and 1018.

CT 3540.01: That portion within the city limits of Orinda; and that portion within unincorporated Contra Costa County that is located both on the south side of Wildcat Canyon Road and east of the western boundary of Census Blocks 1002, 1017, and 1021.

CT 3400.04: That portion within the city limits of Lafayette.

CT 3461.01: That portion within unincorporated Contra Costa County except for the whole Census Block 2000.

CT 3551.12: That portion within unincorporated Contra Costa County that is within the boundaries of the San Ramon Valley Unified School District; and that portion within unincorporated Contra Costa County that is within the boundaries of the Livermore Valley Joint Unified School District and west of Morgan Territory Road; and that portion of Census Block 1027 that is south of the Morgan Territory Regional Preserve boundary; and those portions of Census Block 1025 that are south of the Morgan Territory Regional Preserve boundary and west of the boundary of the Contra Costa Water District; and those portions of Census Blocks 1082 and 1089 that are west of the boundary of the Contra Costa Water District.

CT 3553.06: That portion within unincorporated Contra Costa County located within the boundaries of the San Ramon Valley Unified School District.

CT 3560.02: That portion within the city limits of Orinda; and that portion within unincorporated Contra Costa County that is comprised of the whole Census Block 1141.

3. **District III.** Supervisorial District III comprises these census tracts and portions of census tracts:

**Whole Census Tracts:**

CTs 3010.00, 3020.05, 3020.07, 3020.09, 3020.11, 3020.12, 3020.13, 3020.14, 3031.04, 3031.05, 3031.06, 3031.07, 3032.02, 3032.04, 3032.06, 3032.07, 3032.08, 3032.09, 3032.10, 3032.11, 3040.01, 3040.02, 3040.03, 3040.04, 3040.06, 3040.07, 3071.01, 3072.02, 3072.04, 3072.05, 3080.01, 3080.02, 3551.09, 3551.10, 3551.11, 3551.18, 3551.19, 3551.20.

**Partial Census Tracts:**

CT 3020.06: That portion within the city limits of Oakley; and that portion within unincorporated Contra Costa County except for the whole Census Block 2022.

CT 3060.02: That portion within the city limits of Oakley.

CT 3071.02: That portion south of the Union Pacific railroad.

CT 3131.06: That portion within unincorporated Contra Costa County located east of the western boundaries of Census Blocks 2017 and 2018.

CT 3551.07: That portion within the city limits of Antioch; and that portion within unincorporated Contra Costa County that is within the boundaries of the Antioch Unified School District; and that portion within unincorporated Contra Costa County that is within the boundaries of the Liberty Union High School District.

CT 3551.12: That portion within unincorporated Contra Costa County that is within the boundaries of the Liberty Union High School District; and that portion within unincorporated Contra Costa County that is within the boundaries of the Livermore Valley Joint Unified School District and east of Morgan Territory Road; except for the portion of Census Block 1027 that is south of the Morgan Territory Regional Preserve boundary; and except for those portions of Census Block 1025 that are south of the Regional Park property and west of the boundaries of the Contra Costa Water District; and except for those portions of Census Blocks 1082 and 1089 that are west of the boundaries of the Contra Costa Water District.

4. **District IV.** Supervisorial District IV comprises these census tracts and portions of census tracts:

**Whole Census Tracts:**

CTs 3220.00, 3230.00, 3240.02, 3240.03, 3240.04, 3250.00, 3260.00, 3280.00, 3290.00, 3300.00, 3310.00, 3320.00, 3331.01, 3331.02, 3332.00, 3340.01, 3340.06, 3340.07, 3340.08, 3350.00, 3361.01, 3361.03, 3361.04, 3362.01, 3362.02, 3371.00, 3372.01, 3372.02, 3373.00, 3381.01, 3381.02, 3382.01, 3382.03, 3382.04, 3383.01, 3383.02, 3390.01, 3390.03, 3390.04, 3400.01, 3400.03, 3430.01, 3430.02, 3430.03, 3553.02, 3553.08, 3553.09, 3553.10.

**Partial Census Tracts:**

CT 3132.04: That portion within the city limits of Concord.

CT 3211.02: That portion within the city limits of Pleasant Hill; and that portion within unincorporated Contra Costa County that is south and southwest of Chilpancingo Parkway.

CT 3212.00: That portion within the city limits of Pleasant Hill; and that portion within unincorporated Contra Costa County that is comprised of the whole Census Block 3004.

CT 3270.01: That portion within Unincorporated Contra Costa County that is south of the northern boundaries of Census Blocks 2066 and 2045, east of Willow Street, and east and south of Marsh Drive; and that portion within the city limits of Concord that is west and south of the eastern and northern boundaries of Census Blocks 2023 and 2062.

CT 3400.04: That portion within Unincorporated Contra Costa County; and that portion within the city limits of Walnut Creek.

CT 3461.01: That portion within the city limits of Walnut Creek; and that portion within unincorporated Contra Costa County that is comprised of the whole Census Block 2000.

CT 3470.00: That portion within the city limits of Pleasant Hill; and that portion within unincorporated Contra Costa County that is comprised of whole Census Blocks 1002, 1004, 1006, 1010 and 1018.

CT 3551.07: That portion within unincorporated Contra Costa County that is within the boundaries of the Mount Diablo Unified School District, except for whole Census Block 3021; and that portion within unincorporated Contra Costa County that is within the boundaries of the Pittsburg Unified School District that is comprised of the whole Census Blocks 3025 and 3027, and comprised of those portions of Census Blocks 1026 and 3017 that are within the boundaries of the East Contra Costa Fire Protection District.

CT 3551.12: That portion within unincorporated Contra Costa County that is within the boundaries of the Mount Diablo Unified School District.

CT 3552.02: That portion within the city limits of Concord.

CT 3553.06: That portion within the city limits of Concord; and that portion within the city limits of Clayton; and that portion within Unincorporated Contra Costa County located within the boundaries of the Mount Diablo Unified School District.

CT 3553.07: That portion within the city limits of Concord; and that portion within the city limits of Clayton.

**5. District V.** Supervisorial District V comprises these census tracts and portions of census tracts:

**Whole Census Tracts:**

CTs 3050.00, 3060.03, 3060.04, 3072.01, 3090.00, 3100.00, 3110.00, 3120.00, 3131.02, 3131.04, 3131.05, 3131.07, 3132.03, 3132.05, 3132.06, 3141.02, 3141.03, 3141.05, 3141.06, 3142.00, 3150.00, 3160.00, 3170.00, 3180.00, 3190.01, 3190.02, 3200.01, 3200.03, 3200.04, 3211.01, 3211.03, 3270.02, 3552.01, 3560.01, 3570.00, 3580.00, 3591.04, 3592.03, 3592.04, 3923.00.

**Partial Census Tracts:**

CT 3020.06: That portion within unincorporated Contra Costa County that is comprised of the whole Census Block 2022.

CT 3060.02: That portion within unincorporated Contra Costa County; and that portion within the city limits of Antioch.

CT 3071.02: That portion north of the Union Pacific railroad.

CT 3131.06: That portion within the city limits of Antioch; and that portion within the city limits of Pittsburg; and that portion within unincorporated Contra Costa County located west of the eastern boundaries of Census Blocks 2015, 2016, and 2019.

CT 3132.04: That portion within unincorporated Contra Costa County; and that portion within the city limits of Pittsburg.

CT 3211.02: That portion within the city limits of Martinez; and that portion within unincorporated Contra Costa County that is north of Chilpancingo Parkway.

CT 3212.00: That portion within the city limits of Martinez; and that portion within unincorporated Contra Costa County except for the whole Census Block 3004.

CT 3270.01: That portion within Unincorporated Contra Costa County that is north of the southern boundaries of Census Blocks 2049 and 2048, west of Willow Street, and west and north of Marsh Drive; and that portion within the city limits of Concord that is east and north of the western and southern boundaries of Census Blocks 1000, 1004, 1012, and 2022.

CT 3470.00: That portion within the city limits of Martinez; and that portion within unincorporated Contra Costa County that is north and west of the southern and western boundaries of Census Blocks 2003, 2007, 2014, 2012 and 2009, except for whole Census Block 2036.

CT 3551.07: That portion within unincorporated Contra Costa County that is within the boundaries of the Pittsburg Unified School District, except for the whole Census Blocks 3025 and 3027; and those portions of Census Blocks 1026 and 3017 that are within the boundaries of the East Contra Costa Fire Protection District; and that portion within Unincorporated Contra Costa County that is within the boundaries of the Mount Diablo Unified School District and is comprised of the whole Census Block 3021.

CT 3552.02: That portion within unincorporated Contra Costa County; and that portion within the city limits of Pittsburg.

CT 3553.07: That portion within unincorporated Contra Costa County.

CT 3591.03: That portion within the city limits of Hercules.

CT 3591.05: That portion within the city limits of Hercules.

CT 3560.02: That portion within the city limits of Hercules; and that portion within the city limits of Martinez; and that portion within unincorporated Contra Costa County that is north of Alhambra Valley Road and east of Bear Creek Road.

CT 9900.00: That portion within the city limits of Hercules; and that portion within unincorporated Contra Costa County that is comprised of whole Census Blocks 0001 and 0002.

PASSED AND ADOPTED on November 23, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: MONICA NINO,  
Clerk of the Board of Supervisors  
and County Administrator

\_\_\_\_\_  
Board Chair

By: \_\_\_\_\_  
Deputy

[SEAL]

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FINDINGS IN SUPPORT OF THE 2021 CONTRA COSTA COUNTY  
SUPERVISORIAL DISTRICT MAP  
AND IN SUPPORT OF RESOLUTION NO. 2021/393  
ESTABLISHING THE 2021 DECENNIAL SUPERVISORIAL DISTRICT BOUNDARIES

The Contra Costa County Board of Supervisors finds as follows:

1. The Board of Supervisors has adopted a 2021 supervisorial district map that complies with the Fair Maps Act, Elections Code section 21500 et seq.
2. The supervisorial districts established by the map are geographically contiguous to the extent practicable.
  - a. District 1 is bounded on the north by District 5, on the west by San Francisco Bay and San Pablo Bay, and on the south by Alameda County and District 2.
  - b. District 2 is bounded on the north by Districts 1, 4, and 5, on the west and south by Alameda County, and on the east by District 3.
  - c. District 3 is bounded on the west by Districts 2, 4, and 5, on the south by Alameda County, on the east by San Joaquin County, and on the north by Sacramento County and the San Joaquin River.
  - d. District 4 is bounded on the south and west by District 2, on the east by District 3, and on the north and west by District 5.
  - e. District 5 is bounded on the north by Solano County, Sacramento County, Suisun Bay, and the Carquinez Strait, on the northwest by San Pablo Bay, on the south by Districts 1, 2, and 4, and on the east and northeast by District 3.
  - f. No supervisorial districts meet at a single point of adjoining corners.
  - g. There are no areas in any supervisorial district that are separated by water and are not connected by a bridge, tunnel, or regular ferry service.
3. The geographic integrity and regional communities of interest are respected in a manner that minimize their divisions, to the extent practicable.
  - a. The County contains six primary regional communities of interest, which are based on geography, development patterns, transportation infrastructure, socio-economic characteristics, school districts, and environmental factors.
  - b. The West County regional community of interest is comprised of the area west of the East Bay hills and along the Interstate 80 corridor. This area is socio-economically and racially/ethnically diverse. Key public policy issues include environmental justice resulting from industrial uses, public health issues, protecting San Francisco and San Pablo bays, and affordable housing. The West County regional community of interest is contained primarily in District 1.



- c. The Northern Waterfront regional community of interest extends from Hercules and San Pablo Bay, along the Highway 4 corridor and the Carquinez Strait, to Oakley and the Sacramento-San Joaquin River Delta. Due to its proximity to railroads, shipping lines, and key trucking routes, the Northern Waterfront includes refineries and other industrial uses, a diversity of business, and waterfront recreational activities. This area is socio-economically and racially/ethnically diverse. Public policy issues impacting the Northern Waterfront include environmental justice issues, public health concerns related to asthma and other industry-related impacts, industrial oversight, and an economic development initiative capitalizing on the area's unique transportation assets. The Northern Waterfront regional community of interest is contained primarily in District 5.
- d. The Lamorinda regional community of interest is comprised of the cities of Lafayette, Orinda, and Moraga, and adjacent unincorporated areas. Lamorinda is located east of the Berkeley Hills between the Caldecott Tunnel and Walnut Creek. The cities operate as a collaborative entity on various issues such as transportation, public safety, and education. These cities tend to be more affluent bedroom communities, with small downtowns featuring community retail and restaurants. The Lamorinda regional community of interest is contained primarily in District 2.
- e. The San Ramon Valley/South County regional community of interest is located in the southern central portion of the County along the Interstate 680 corridor. The San Ramon Valley consists of the cities of San Ramon and Danville along with the unincorporated communities of Alamo, Diablo, Blackhawk, Camino Tassajara, and Norris Canyon. This area is typically more affluent than the County as a whole. The San Ramon Valley has seen rapid suburban development with an increasingly diverse population. For the last ten years, the San Ramon Valley was in two supervisorial districts, with unincorporated Blackhawk and Camino Tassajara in a separate district. The growing Asian population in this regional community of interest also was in two supervisorial districts. These areas are now in the San Ramon Valley/South County district. Public policy issues include expanding residential development, education, and public safety. The San Ramon Valley/South County regional community of interest is contained primarily in District 2.
- f. The East County regional community of interest consists of a mix of suburban development, agricultural and ranching uses, and Delta-related businesses and recreation. East County is becoming increasingly diverse due to a high rate of growth over the past decade. Public policy issues in East County include increased development, preservation of agricultural core, and policy issues related to water and the Sacramento-San Joaquin River Delta. The agricultural core and Delta islands communities of interest are located in the East County area. The East County regional community of interest is contained primarily in District 3.
- g. The Central County regional community of interest includes business, retail, and residential in the center of Contra Costa County. Geographically associated with Mt. Diablo, Central County has a mix of suburban development and is seeing increasing urbanization. It also includes the central business and downtown areas of Concord

and Walnut Creek. Public policy issues include infill development, transportation infrastructure and public transportation. The Central County regional community of interest is contained primarily in District 4.

4. The geographic integrity of local neighborhoods and local communities of interest are respected in a manner that minimize their divisions, to the extent practicable.
  - a. The neighborhoods and communities of Montara Bay (Montalvin Manor, Tara Hills, and Bayview) and the greater Richmond/San Pablo area (Richmond, San Pablo, El Sobrante, East Richmond Heights, Rollingwood, and Northern Richmond) are contained in District 1.
  - b. The neighborhoods and communities of Canyon, Tice Valley (including Rossmoor, Saranap, and Castle Hill), and unincorporated Blackhawk, Camino Tassajara, Diablo and Tassajara Valley, are contained in District 2.
  - c. The neighborhoods and communities of the East County Agricultural Core, Byron Airport (Byron, Discovery Bay, and the Byron Airport area), and the Delta Islands are contained in District 3.
  - d. The neighborhoods of the Clayton-Morgan Territory Road area, Contra Costa Centre, and the Monument Corridor in Concord and Pleasant Hill, are contained in District 4.
  - e. The neighborhoods and communities of Alhambra Valley, Pacheco, Clyde, and Bay Point are contained in District 5.
  
5. The geographic integrity of cities and census designated places are respected in a manner that minimize their division, to the extent practicable.
  - a. The cities of Richmond, San Pablo, El Cerrito, and Pinole are contained in District 1. The census designated places of Kensington, North Richmond, East Richmond Heights, El Sobrante, Rollingwood, Tara Hills, Montalvin Manor, and Bayview are contained in District 1.
  - b. The cities of San Ramon, Danville, Moraga, Lafayette, and Orinda are contained in District 2. The census designated places of Alamo, Blackhawk, Diablo, Camino Tassajara, Saranap, and Castle Hill are contained in District 2.
  - c. The cities of Brentwood and Oakley are contained in District 3. The census designated places of Bethel Island, Knightsen, Discovery Bay, and Byron are contained in District 3.
  - d. The cities of Pleasant Hill and Clayton are contained in District 4. The census designated places of Contra Costa Centre, Acalanes Ridge, Shell Ridge, San Miguel, and North Gate are contained in District 4.

- e. The cities of Pittsburg, Martinez, and Hercules are contained in District 5. The census designated places of Rodeo, Crockett, Port Costa, Mountain View, Vine Hill, Pacheco, Clyde, Bay Point, and Alhambra Valley are contained in District 5.
  - f. The Reliez Valley community is divided by school district boundaries. The portion of Reliez Valley located within the Lafayette School District is contained in District 2. The portion of Reliez Valley located within the Mount Diablo Unified School District is contained in District 4. The portion of Reliez Valley located within the Martinez Unified School District is contained in District 5.
  - g. The city of Walnut Creek is divided between Districts 2 and 4 by Highway 24 and Interstate 680.
  - h. The city of Concord is divided between Districts 4 and 5 by Highways 4 and 242, and by the former railroad right-of-way.
  - i. The city of Antioch is divided between Districts 3 and 5 by Somersville Road, Auto Center Drive, and the Union Pacific Railroad.
6. Supervisorial district boundaries are easily identifiable and understandable by residents, as shown on the map and as described above. Supervisorial district boundaries are bounded by natural and artificial barriers, by streets, and by the boundaries of the County, to the extent practicable, as shown on the map and as described above.
  7. Supervisorial district boundaries are drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations, as shown on the map and as described above.
  8. Supervisorial district boundaries are not drawn for the purpose of favoring or discriminating against a political party. The office of county supervisor is a non-partisan office, and the political party affiliation of registered voters was not taken into account when drawing the 2021 supervisorial district map.
  9. The Board of Supervisors has adopted a 2021 supervisorial district map that complies with the United States Constitution, the California Constitution, and the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10301 et seq.).
  10. The supervisorial districts established by the 2021 supervisorial district map are substantially equal in population with only a minor deviation in population of approximately 9.77% between the largest and smallest supervisorial districts. The U.S. Supreme Court has held that a deviation of less than 10% between the largest and smallest district does not establish a prima facie case of invidious discrimination under the 14th Amendment of the U.S. Constitution. (*Harris v. Ariz. Indep. Redistricting Comm.* (2015) 136 S. Ct. 1301.)
  11. The minor 9.77% deviation in population among the supervisorial districts is the result of drawing supervisorial districts based on traditional redistricting requirements, including the requirements of the Fair Maps Act.

12. Contra Costa County's diverse population is distributed throughout the County. More than 31% of the citizen age voting population lives in census blocks where there is no majority, which reflects the County's overall demographic composition.
13. To establish a minority majority supervisorial district, a sufficient concentration of minority population must be located in a geographic area. Given Contra Costa County's dispersed racial and ethnic populations, members of a racial minority group cannot represent a majority of the population or voting-age population within a single supervisorial district unless supervisorial districts are drawn in a manner that violates traditional redistricting requirements, including those in the Fair Maps Act.
14. It is not possible to draw a supervisorial district map with a minority majority district unless a map shows a deviation of more than 10% between the largest and smallest districts.
15. The 2021 supervisorial district map is not drawn in a manner that causes an inequality in the opportunities enjoyed by minority and majority voters to elect their preferred representatives. There is no evidence in the record to establish that: (a) a minority group is sufficiently large and geographically compact to constitute a majority in a single-member district drawn in accordance with traditional redistricting requirements, including those in the Fair Maps Act; or (b) that minority group is politically cohesive; or (c) the majority group votes sufficiently as a bloc to enable it, in the absence of special circumstances, usually to defeat that minority group's preferred candidate; or (d) that, based on the totality of the circumstances, the supervisorial districts established by the map will impermissibly impair that minority group's ability to elect representatives of its choice.
16. The new supervisorial districts established by the 2021 supervisorial district map do not diminish the number of districts in which any minority group constitutes a majority of the population or voting-age population.
17. The 2021 supervisorial district map reduces the number of supervisorial districts in which white persons constitute a majority of the citizen voting-age population.
  - a. Based on 2020 census data, the 2011 supervisorial district map has three districts (Districts 2, 3, and 4) where white persons represent a majority of the citizen voting age population.
  - b. Based on 2020 census data, the 2021 supervisorial district map has two districts (Districts 2 and 4) where white persons represent a majority of the citizen voting age population.



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: November 23, 2021

Subject: Update on COVID -19

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**RECOMMENDATION(S):**

ACCEPT update on COVID 19 and PROVIDE direction to staff.

**FISCAL IMPACT:**

Administrative Reports with no specific fiscal impact.

**BACKGROUND:**

The Health Services Department has established a website dedicated to COVID-19, including daily updates. The site is located at: <https://www.coronavirus.cchealth.org/>

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Jami Morritt, Deputy

Contact: Monica Nino

cc:

CLERK'S ADDENDUM

**Speakers: Helen**



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: November 23, 2021

Subject: Continuing Teleconference Meetings (AB 361, Government Code § 54953(e))

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**RECOMMENDATION(S):**

1. FIND that the Board of Supervisors has reconsidered the circumstances of the Statewide state of emergency proclaimed by the Governor on March 4, 2020, and the Countywide local emergency proclaimed by the Governor on March 10, 2020.
2. FIND that the following circumstances exist: (a) the Statewide state of emergency and the Countywide local emergency continue to directly impact the ability of the Board of Supervisors, in all its capacities, and its subcommittees and advisory bodies, to meet safely in person because the COVID-19 case rate in Contra Costa County remains in the "substantial" community transmission tier, the second-highest tier of the CDC's four community transmission tiers; and (b) the County Health Officer's recommendations for safely holding public meetings, which recommend virtual meetings and other measures to promote social distancing, are still in effect.
3. AUTHORIZE the Board of Supervisors, in its capacity as the governing board of the County, the Contra Costa County Fire Protection District, the Housing Authority of the County of Contra Costa, the Contra Costa County Flood Control and Water Conservation District, and the Contra Costa County In-Home Supportive Services Public Authority, and its subcommittees, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Ann McNett Mason, County Counsel, (925) 655-2200

By: Jami Morritt, Deputy

cc: Mary Ann McNett Mason, County Counsel, Monica Nino, Clerk of the Board of Supervisors

## RECOMMENDATION(S): (CONTD)

4. AUTHORIZE and DIRECT all advisory bodies, committees, and commissions established by the Board in all its capacities, including but not limited to municipal advisory councils and the Measure X Community Advisory Body, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days.

5. DIRECT the Planning Commission, Merit Board, and Assessment Appeals Board to consider teleconference meetings under Government Code section 54953(e) for the next 30 days.

6. DIRECT the County Administrator/Clerk of the Board and staff to the various Board advisory bodies to take all actions necessary to implement the intent and purpose of this Board order, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act.

7. DIRECT the County Administrator/Clerk of the Board to return to the Board acting in all its capacities, no later than 30 days after this Board order is adopted, with an item to reconsider the state of emergency and whether to continue meeting virtually under the provisions of Government Code section 54953(e) and to make required findings as to all bodies covered by this Board order.

### FISCAL IMPACT:

This is an administrative action with no direct fiscal impact.

### BACKGROUND:

On October 5, 2021, the Board adopted Resolution No. 2021/327, which authorized the Board, in all its capacities, and certain subcommittees and advisory bodies, to conduct teleconferencing meetings under Government Code section 54953(e). This section of the Brown Act, which was added by Assembly Bill 361, allows a local agency to use special teleconferencing rules during a declared state of emergency. When a legislative body uses the emergency teleconferencing provisions under Government code section 54953(e), the following rules apply:

- The agency must provide notice of the meeting and post an agenda as required by the Brown Act and Better Government Ordinance, but the agenda does not need to list each teleconference location or be physically posted at each teleconference location.
- The agenda must state how members of the public can access the meeting and provide public comment.
- The agenda must include an option for all persons to attend via a call-in or internet-based service option.
- The body must conduct the meeting in a manner that protects the constitutional and statutory rights of the public.
- If there is a disruption in the public broadcast of the meeting, or of the public's ability to comment virtually for reasons within the body's control, the legislative body must stop the meeting and take no further action on agenda items until public access and/or ability to comment is restored.
- Local agencies may not require public comments to be submitted in advance of the meeting and must allow virtual comments to be submitted in real time.
- The body must allow a reasonable amount of time per agenda item to permit members of the public to comment, including time to register or otherwise be recognized for the purposes of comment.
- If the body provides a timed period for all public comment on an item, it may not close that period before the time has elapsed.



- AB 361 sunsets on January 1, 2024.

Under Government Code section 54953(e), if the local agency wishes to continue using these special teleconferencing rules after adopting an initial resolution, the legislative body must reconsider the circumstances of the state of emergency every 30 days and make certain findings. The agency must find that the state declared emergency continues to exist and either that it continues to directly impact the ability of officials and members of the public to meet safely in person, or that state or local officials continue to impose or recommend measures to promote social distancing.

The Board last considered these matters on November 2, 2021, made the required findings and continued use of special teleconferencing rules. The Board can again make these findings. The statewide state of emergency continues to exist, and the state and the countywide local emergencies continue to directly impact the ability of the Board of Supervisors, in all its capacities, and its subcommittees and advisory bodies, to meet safely in person because the COVID-19 case rate in Contra Costa County remains in the "substantial" community transmission tier, the second-highest tier of the CDC's four community transmission tiers.

In addition, on September 20, 2021, the County Health Officer issued recommendations for safely holding public meetings that included recommended measures to promote social distancing. Among the Health Officer's recommendations: (1) on-line meetings (teleconferencing meetings) are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; (2) if a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended when possible to give those at higher risk of and/or higher concern about COVID-19 an alternative to participating in person; (3) a written safety protocol should be developed and followed, and it is recommended that the protocol require social distancing - i.e., six feet of separation between attendees - and face masking of all attendees; (4) seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times. These recommendations are still in effect.

#### CONSEQUENCE OF NEGATIVE ACTION:

The Board, in all its capacities, and its subcommittees and advisory bodies, would no longer conduct teleconferencing meetings under Government Code section 54953(e).

#### CLERK'S ADDENDUM

**Speakers: Name not given; Pete Bennett, Walnut Creek.**

1. FOUND that the Board of Supervisors has reconsidered the circumstances of the Statewide state of emergency proclaimed by the Governor on March 10, 2020, and the Countywide local emergency proclaimed by the Governor on March 20, 2020. 2. FOUND that the following circumstances exist: (a) the Statewide state of emergency and the Countywide local emergency continue to directly impact the ability of the Board of Supervisors, in all its capacities, and its subcommittees and advisory bodies, to meet safely in person because the COVID-19 case rate in Contra Costa County remains in the moderate tier of the CDC's community transmission tier,; and (b) the County Health Officer's recommendations for safely holding public meetings, which recommend virtual meetings and other measures to promote social distancing, are still in effect. 3. AUTHORIZED the Board of Supervisors, in its capacity as the governing board of the County, the Contra Costa County Fire Protection District, the Housing Authority of the County of Contra Costa, the Contra Costa County Flood Control and Water Conservation District, and the Contra Costa County In-Home Supportive Services Public Authority, and its subcommittees, to continue teleconference meetings under Government Code section 54953(e) for the next 30 days. 4. AUTHORIZED and DIRECTED all advisory bodies, committees, and commissions established by the Board in all its capacities, including but not limited to municipal advisory councils and the Measure X Community Advisory Body, to continue teleconference meetings under Government Code section 54953(e)

for the next 30 days. 5. DIRECTED the Planning Commission, Merit Board, and Assessment Appeals Board to consider teleconference meetings under Government Code section 54953(e) for the next 30 days. 6. DIRECTED the County Administrator/Clerk of the Board and staff to the various Board advisory bodies to take all actions necessary to implement the intent and purpose of this Board order, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act. 7. DIRECTED the County Administrator/Clerk of the Board to return to the Board acting in all its capacities, no later than 30 days after this Board order is adopted, with an item to reconsider the state of emergency and whether to continue meeting virtually under the provisions of Government Code section 54953(e) and to make required findings as to all bodies covered by this Board order.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: November 23, 2021

Subject: Notice of Completion for the 2020 Surface Treatment Project, Alamo, El Sobrante, and North Richmond areas.

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/384 accepting as complete the contracted work performed by American Pavement Systems, Inc., for the 2020 Surface Treatment Project, as recommended by the Public Works Director, Alamo, El Sobrante, and North Richmond areas. County Project No. 0672-6U2185 (Districts I, II, IV)

**FISCAL IMPACT:**

The Project was funded by 100% Local Road Funds.

**BACKGROUND:**

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 1, 2021.

**CONSEQUENCE OF NEGATIVE ACTION:**

The contractor will not be paid and acceptance notification will not be recorded.

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:

AGENDA ATTACHMENTS

Resolution No. 2021/384

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/384

Recorded at the request of: Clerk of the Board

Return To: Public Works Dept., Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/23/2021 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2021/384

The Board of Supervisors RESOLVES that:

Owner (sole): Contra Costa County, 255 Glacier Drive, Martinez, CA 94553

Nature of Stated Owner: fee and/or easement

Project No.: 0672-6U2185

Project Name: 2020 Surface Treatment Project

Date of Work Completion: October 1, 2021

Description: Contra Costa County on June 2, 2020 contracted with American Pavement Systems, Inc., for the work generally consisting of applying a type II slurry seal treatment to streets in the El Sobrante area and a micro-surface treatment to streets in the Alamo and North Richmond areas as shown on the plans. Work also included surface preparation (edge grinding), tree trimming, striping removal, and placement of thermoplastic striping and pavement markings, all in accordance with the plans, drawings, special provisions and/or specifications prepared by or for the Public Works Director and in accordance with the accepted bid proposal. The project was located in the Alamo, El Sobrante, and North Richmond areas, with the Travelers Casualty and Surety Company of America, as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 1, 2021.

Identification of real property:

**Alamo area at:** Danville Boulevard and Stone Valley Road

**El Sobrante area at:** Alhambra Road, Allview Avenue, Alpine Road, Amend Road, Andrew Way, Appian Way, Archery Way, Argyle Road, Arundel Way, Avenida Martinez, Avon Lane, Balmore Court, Bancroft Lane, Barranca Street, Bay View Avenue, Bayo Vista Avenue, Bayview Court, Baywood Lane, Beau Rivage, Bernmar Avenue, Bolduc Court, Bonita Road, Bowhill Lane, Brook Way, Bruno Court, Bruno Road, Canyon Road, Carlfield Street, Carlton Court, Carter Court, Castro Ranch Road, Charles Avenue, Chevy Way, Christopher Court, Circle Drive, Clarendon Court, Clark Road, Clement Avenue, Cobblestone Court, Corte Arango, D Avila Way, Denicio Street, Devon Way, Dias Court, Donna Mae Court, Driftwood Court, El Centro Road, El Cerro

Drive, El Monte Road, El Patio, Elmwood Road, Fable Court, Fariss Lane, Fieldcrest Drive, Fordham Street, Foster Lane, Franklin Lane, Friar Court, Fulton Way, Garden Lane, Garden Road, Glenlock Street, Golden Gate Avenue, Granada Road, Greenbrae Court, Greenwood Court, Greenwood Drive, Harmon Road, Heath Drive, Heide Court, Hillcrest Road, Hillside Drive, Hilltop Drive, Idlewood Circle, Jana Vista Road, Jasmine Court, Jasmine Way, Jean Court, Jo Lin Court, Joan Vista, Juanita Court, Juanita Drive, Judith Court, Kelvin Court, Kelvin Road, Kilcrease Circle, Kister Circle, La Colina Road, La Crescenta Road, La Honda Court, La Honda Road, La Paloma Court, La Paloma Road, Lambert Road, Lindell Drive, Linden Lane, Loma Linda Avenue, Lupine Court, Manor Road, Marin Road, Marion Court, Marion Way, Martis Court, May Road, Melinda Court, Mifflin Avenue, Mifflin Court, Milton Drive, Mitchell Way, Montera Court, North Arlington Boulevard, North Rancho Place, North Rancho Road, Nottingham Court, Nottingham Drive, Oak Knoll Road, Olinda Road, Pamela Court, Patra Drive, Pebble Court, Pebble Drive, Ramsey Court, Rancho Road, Raton Court, Regency Court, Renfrew Road, Rincon Road, Robin Hood Drive, Rollingwood Drive, Rose Arbor Avenue, Saint Andrews Drive, Saint James Drive, Salida Way, San Pablo Dam Road, Santa Maria Road, Santa Rita Road, Sherwood Forest Drive, Shirley Vista, Simoni Court, Skyline Drive, Sobrante Avenue, Solano Court, Stallion Road, Sunny Lane, Thompson Lane, Travalini Court, Troy Court, Valley Lane, Valley View Road, Wesley Way, White Sands Court, White Sands Place, and Wilart Drive.

**North Richmond area at:** Richmond Parkway

Fees: none

Legal References: none

Comments:

**Contact:** Adelina Huerta, 925.313.2305

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

**cc:**

Recorded at the request of: Clerk of the Board

Return To: Public Works Dept., Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/23/2021 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2021/384

The Board of Supervisors RESOLVES that:

Owner (sole): Contra Costa County, 255 Glacier Drive, Martinez, CA 94553

Nature of Stated Owner: fee and/or easement

Project No.: 0672-6U2185

Project Name: 2020 Surface Treatment Project

Date of Work Completion: October 1, 2021

Description: Contra Costa County on June 2, 2020 contracted with American Pavement Systems, Inc., for the work generally consisting of applying a type II slurry seal treatment to streets in the El Sobrante area and a micro-surface treatment to streets in the Alamo and North Richmond areas as shown on the plans. Work also included surface preparation (edge grinding), tree trimming, striping removal, and placement of thermoplastic striping and pavement markings, all in accordance with the plans, drawings, special provisions and/or specifications prepared by or for the Public Works Director and in accordance with the accepted bid proposal. The project was located in the Alamo, El Sobrante, and North Richmond areas, with the Travelers Casualty and Surety Company of America, as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 1, 2021.

Identification of real property:

**Alamo area at:** Danville Boulevard and Stone Valley Road

**El Sobrante area at:** Alhambra Road, Allview Avenue, Alpine Road, Amend Road, Andrew Way, Appian Way, Archery Way, Argyle Road, Arundel Way, Avenida Martinez, Avon Lane, Balmore Court, Bancroft Lane, Barranca Street, Bay View Avenue, Bayo Vista Avenue, Bayview Court, Baywood Lane, Beau Rivage, Bermar Avenue, Bolduc Court, Bonita Road, Bowhill Lane, Brook Way, Bruno Court, Bruno Road, Canyon Road, Carlfield Street, Carlton Court, Carter Court, Castro Ranch Road, Charles Avenue, Chevy Way, Christopher Court, Circle Drive, Clarendon Court, Clark Road, Clement Avenue, Cobblestone Court, Corte Arango, D Avila Way, Denicio Street, Devon Way, Dias Court, Donna Mae Court, Driftwood Court, El Centro Road, El Cerro

Drive, El Monte Road, El Patio, Elmwood Road, Fable Court, Fariss Lane, Fieldcrest Drive, Fordham Street, Foster Lane, Franklin Lane, Friar Court, Fulton Way, Garden Lane, Garden Road, Glenlock Street, Golden Gate Avenue, Granada Road, Greenbrae Court, Greenwood Court, Greenwood Drive, Harmon Road, Heath Drive, Heide Court, Hillcrest Road, Hillside Drive, Hilltop Drive, Idlewood Circle, Jana Vista Road, Jasmine Court, Jasmine Way, Jean Court, Jo Lin Court, Joan Vista, Juanita Court, Juanita Drive, Judith Court, Kelvin Court, Kelvin Road, Kilcrease Circle, Kister Circle, La Colina Road, La Crescenta Road, La Honda Court, La Honda Road, La Paloma Court, La Paloma Road, Lambert Road, Lindell Drive, Linden Lane, Loma Linda Avenue, Lupine Court, Manor Road, Marin Road, Marion Court, Marion Way, Martis Court, May Road, Melinda Court, Mifflin Avenue, Mifflin Court, Milton Drive, Mitchell Way, Montera Court, North Arlington Boulevard, North Rancho Place, North Rancho Road, Nottingham Court, Nottingham Drive, Oak Knoll Road, Olinda Road, Pamela Court, Patra Drive, Pebble Court, Pebble Drive, Ramsey Court, Rancho Road, Raton Court, Regency Court, Renfrew Road, Rincon Road, Robin Hood Drive, Rollingwood Drive, Rose Arbor Avenue, Saint Andrews Drive, Saint James Drive, Salida Way, San Pablo Dam Road, Santa Maria Road, Santa Rita Road, Sherwood Forest Drive, Shirley Vista, Simoni Court, Skyline Drive, Sobrante Avenue, Solano Court, Stallion Road, Sunny Lane, Thompson Lane, Travalini Court, Troy Court, Valley Lane, Valley View Road, Wesley Way, White Sands Court, White Sands Place, and Wilart Drive.

**North Richmond area at:** Richmond Parkway

Fees: none

Legal References: none

Comments:

**Contact:** Adelina Huerta, 925.313.2305

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

  
By: Stacey M. Boyd, Deputy

**cc:**





Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: November 23, 2021

Subject: Notice of Completion for the Happy Valley Road Embankment Repair Project, Lafayette area.

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/385 accepting as complete the contracted work performed by Azul Works, Inc., for the Happy Valley Road Embankment Repair Project, as recommended by the Public Works Director, Lafayette area. County Project No. 0662-6U6215, Federal Project No. ER-32L0(550) (District II)

**FISCAL IMPACT:**

The Project was funded by 88.5% Emergency Relief (Federal Highway Administration) Funds, 11.5% Local Road Funds.

**BACKGROUND:**

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 4, 2021.

**CONSEQUENCE OF NEGATIVE ACTION:**

The contractor will not be paid and acceptance notification will not be recorded.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:

AGENDA ATTACHMENTS

Resolution No. 2021/385

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/385

Recorded at the request of: Clerk of the Board

Return To: Public Works Dept., Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/23/2021 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2021/385

The Board of Supervisors RESOLVES that:

Owner (sole): Contra Costa County, 255 Glacier Drive, Martinez, CA 94553

Nature of Stated Owner: fee and/or easement

Project No.: 0662-6U6215, Federal Project No. ER-32L0(550)

Project Name: Happy Valley Road Embankment Repair Project

Date of Work Completion: October 4, 2021

Description: Contra Costa County on June 8, 2021 contracted with Azul Works, Inc., for the work generally consisting of repair and restoration of a 250 foot stretch of northbound Happy Valley Road, including installing 70 foot long soldier pile retaining wall with necessary safety railing and barrier on the east side of the roadway and repairing settled roadway affected by the eroded embankment, all in accordance with the plans, drawings, special provisions and/or specifications prepared by or for the Public Works Director and in accordance with the accepted bid proposal. The project was located in the Lafayette area, with United States Fire Insurance Company, as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 4, 2021.

Identification of real property: Lafayette area at: Happy Valley Road approximately 0.2 mile southeast of the intersection of Happy Valley Road and Bear Creek Road.

Fees: none

Legal References: none

Comments: none

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Adelina Huerta, 925.313.2305

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

cc:

Recorded at the request of: Clerk of the Board

Return To: Public Works Dept., Design/Construction Division

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/23/2021 by the following vote:

AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2021/385

The Board of Supervisors RESOLVES that:

Owner (sole): Contra Costa County, 255 Glacier Drive, Martinez, CA 94553

Nature of Stated Owner: fee and/or easement

Project No.: 0662-6U6215, Federal Project No. ER-32L0(550)

Project Name: Happy Valley Road Embankment Repair Project

Date of Work Completion: October 4, 2021

Description: Contra Costa County on June 8, 2021 contracted with Azul Works, Inc., for the work generally consisting of repair and restoration of a 250 foot stretch of northbound Happy Valley Road, including installing 70 foot long soldier pile retaining wall with necessary safety railing and barrier on the east side of the roadway and repairing settled roadway affected by the eroded embankment, all in accordance with the plans, drawings, special provisions and/or specifications prepared by or for the Public Works Director and in accordance with the accepted bid proposal. The project was located in the Lafayette area, with United States Fire Insurance Company, as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 4, 2021.

Identification of real property: Lafayette area at: Happy Valley Road approximately 0.2 mile southeast of the intersection of Happy Valley Road and Bear Creek Road.

Fees: none

Legal References: none

Comments: none

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Adelina Huerta, 925.313.2305

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Stacey M. Boyd*  
By: Stacey M. Boyd, Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: November 23, 2021

Subject: Approve Notice of Intention to assign property rights to the City of Antioch, Antioch area.

---

**RECOMMENDATION(S):**

Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District (District), APPROVE publication of a Notice of Intention (“NOI”) to convey five Fee Parcels, and assign one Permanent Utility and Access Easement and two Permanent Access Easements, to the City of Antioch (City) for flood control purposes, in connection with the West Antioch Creek Project (Project) pursuant to Government Code Section 25365, Section 6.1 of the Contra Costa County Flood Control and Water Conservation District Act, and a cooperative agreement between the District and the City. (Project No. 7579-6D8399)[CP#15-05, SCH#2014042078]

DECLARE that this Board will meet on December 14, 2021, at 9 a.m. or thereafter, in the Board’s Chambers, County Administration Building, 1025 Escobar Street, Martinez, California, to consummate the conveyance and assignments.

DIRECT the Real Estate Division of the Public Works Department to publish the attached NOI in the Contra Costa Times pursuant to Government Code Section 6061.

**FISCAL IMPACT:**

100% Drainage Area 55 funds.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Jewel Lopez, 925.  
957-2485

cc:

**BACKGROUND:**

On October 23, 2012, the District entered into a cooperative agreement (Agreement) with the City of Antioch to jointly improve the drainage between 10<sup>th</sup> Street and 200 feet downstream to the Burlington Northern Santa Fe railroad trestle in Antioch. As part of the Agreement, the District is responsible for acquiring the necessary property rights to construct the Project and, after completion, the City will accept ownership of those facilities and property rights.

The Project has been completed and in order for the City to accept ownership and maintain their facilities, it is necessary for the District to convey the fee parcels and assign said easement rights.

On March 10, 2015, this Board adopted the Mitigated Negative Declaration pertaining to the Project (CP#15-05, SCH# 2014042078).

**CONSEQUENCE OF NEGATIVE ACTION:**

The District will not have fulfilled their responsibilities in the Agreement and the City will not have the necessary access rights to properly maintain and repair their facilities.

**ATTACHMENTS**

Notice of Intention

**CONTRA COSTA COUNTY  
PUBLIC WORKS DEPARTMENT  
255 Glacier Drive  
Martinez, CA 94553**

**NOTICE OF INTENTION TO CONVEY AND ASSIGN PROPERTY RIGHTS**

As the governing body of the Contra Costa County Flood Control and Water Conservation District, the Board of Supervisors of Contra Costa County declares it intends to convey five Fee parcels and assign one Permanent Utility and Access Easement and two Permanent Access Easements, located in the City of Antioch, California, to the City of Antioch in connection with the West Antioch Creek Project. Descriptions of the proposed Fee areas, Permanent Utility and Access Easement, and Permanent Access Easement areas to be conveyed and assigned are available at the Contra Costa County Public Works Department, 255 Glacier Drive, Martinez CA. The Board will meet on Tuesday, December 14, 2021, at 9 a.m. or thereafter, in its Chambers, County Administration Building, 1025 Escobar Street, Martinez, California, to consummate the conveyance and assignment.

Publication Date:  
November 26, 2021

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Contra  
Costa  
County

To: Board of Supervisors  
From: John Gioia, District I Supervisor  
Date: November 23, 2021

Subject: Honoring El Cerrito Police Detective Christopher Purdy in his retirement

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---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Robert Rogers  
510.942.2224

cc:

ATTACHMENTS

Resolution

2021/390

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/390**

**Honoring El Cerrito Police Detective Christopher Purdy in his retirement**

WHEREAS, Detective Christopher Purdy, served the community of El Cerrito with honor and integrity for 18 years as a member of the El Cerrito Police Department; and

WHEREAS, Christopher Purdy was first hired as a reserve officer in February 2003 and became a police officer in July 2003, assigned to the Field Operations Division; and

WHEREAS, Christopher Purdy became a member of the Mutual Aid Mobile Field Force (MAMFF), a force tasked with response to natural disaster, civil unrest, and other major incidents; and

WHEREAS, Christopher Purdy in December 2009 was appointed to the position of Traffic Officer and assigned to the Special Operations Division, where he enforced traffic laws, engaged in educational campaigns, and investigated collisions, becoming well-known in the community for his passionate commitment to enhancing safety and fairly and consistently enforcing the law; and

WHEREAS, Christopher Purdy earned the El Cerrito Police Department Kenneth Zink Memorial Award in 2012, given to officers who best represent the ideals of crime fighting, teamwork and dedication; and

WHEREAS, Christopher Purdy in August 2017 earned the El Cerrito Police Department Distinguished Service Award for developing the “Barks and Bells” event, where people could learn about dog adoption, home safety, and how canine companionship can enhance health and home safety; and

WHEREAS, Christopher Purdy since September 2019 has served as a detective investigating property crimes and has played an essential role in reducing residential burglaries and catalytic converter thefts; and

WHEREAS, Christopher Purdy served in the United States National Guard in Operation Desert Storm;

that the Board of Supervisors of Contra Costa County does hereby recognize Christopher Purdy for his outstanding career as a public servant.

\_\_\_\_\_  
**DIANE BURGIS**

Chair, District III Supervisor

\_\_\_\_\_  
**JOHN GIOIA**

District I Supervisor

\_\_\_\_\_  
**CANDACE ANDERSEN**

District II Supervisor

\_\_\_\_\_  
**KAREN MITCHOFF**

District IV Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**

District V Supervisor

I hereby certify that this is a true and correct copy of an  
action taken  
and entered on the minutes of the Board of Supervisors on  
the date  
shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: Ann Elliott, Human Resources Director  
Date: November 23, 2021

Subject: Introduce Ordinance No. 2021-39 amending the County Ordinance Code to establish the Assistant County Veterans Service Officer-Exempt

**RECOMMENDATION(S):**

INTRODUCE Ordinance No. 2021-39 amending the County Ordinance Code to exclude from the merit system the new classification of Assistant Veterans Service Officer - Exempt, update the section heading, and reorganize existing section, WAIVE READING and FIX December 7, 2021, for adoption.

**FISCAL IMPACT:**

Upon approval, this action will result in an approximate annual salary and benefit cost of \$168,676, which includes \$57,763 in benefit costs. The position will be mostly offset by increased state subvention funding. The department will work closely with County Administrator staff to ensure a mid-year appropriation adjustment is completed in December to balance the position cost and increased revenues.

**BACKGROUND:**

Over the past few years, the Veterans Service Office (VSO) has expanded its service delivery capabilities including conducting DMV Veterans Status Verification Forms, implementing the digital-to-digital process, and implementing the Virtual Office, which have all contributed to enhancing access to the County services provided to our Veterans, dependents and survivors. Additionally, state subvention revenues and Prop 63 funding have increased over the years allowing for VSO program, staffing, and operating hours expansion. This year, the VSO began completing forms on behalf of Veterans who are eligible for the

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/23/2021  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Gladys Reid (925)  
655-2122

cc: Sylvia Wong Tam

DMV Disabled Veterans License Plate, which has also created greater access to Veterans and their dependents and survivors and resulted in an increase in new benefit claims.

BACKGROUND: (CONT'D)

To ensure the appropriate staffing levels are in place to support the growing VSO and expansion of services, the County Administrator is recommending that an Assistant County Veterans Service Officer – Exempt classification be established and a full-time position be added. The position will be responsible for assisting with the planning, organizing, and directing of the County’s Veterans Service Office, as well as, overseeing and evaluating VSO personnel and fulfilling other related work as needed.

CONSEQUENCE OF NEGATIVE ACTION:

The Veterans Service Office has expanded its service delivery capabilities. This new classifications is required to ensure the appropriate staffing levels are in place to support the growing Veterans Service Office and the expansion in service. If this request is not granted maintaining the increase in service level may be effected.

ATTACHMENTS

Ord 2021-39 Asst County Veterans Services Ofcr

**ORDINANCE NO. 2021-39**

**(Exclude from the Merit System the new classification of Assistant County Veterans Service Officer-Exempt & Non-substantive Section Reorganization & Heading Update)**

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

**SECTION I:** Section 33-5.379 of the County Ordinance Code is retitled and amended to exclude from the merit system the new classification of Assistant Veterans Service Officer-Exempt, and to read as follows:

**33-5.379 - County veterans service.**

- (a) The county veterans service officer-exempt is excluded from the merit system and is appointed by the board of supervisors.
- (b) The assistant county veterans service officer-exempt is excluded from the merit system and is appointed by the veterans service officer-exempt.

(Ord. No. 2021-39 § I, 12-07-2021; 86-19 § 2)

**SECTION II: EFFECTIVE DATE.** This ordinance becomes effective 30 days after passage, and within 15 days of passage shall be published once with the names of the supervisors voting for and against it in the \_\_\_\_\_, a newspaper published in this County.

PASSED ON \_\_\_\_\_ by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST: MONICA NINO, Clerk of the  
Board of Supervisors and County Administrator

By: \_\_\_\_\_  
Deputy

\_\_\_\_\_   
Board Chair

[SEAL]





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Federal D. Glover, District V Supervisor  
Date: November 23, 2021

Subject: REAPPOINT John F. Jones as District V Regular Position Representative On The First 5 Children And Families Commission

---

**RECOMMENDATION(S):**

REAPPOINT the following individual to the District V seat on the First 5 Contra Costa Children and Families Commission for a term ending on December 31, 2024, as recommended by Supervisor Federal D. Glover: John F. Jones

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Contra Costa County Board of Supervisors established the First 5 Contra Costa Children and Families Commission on June 15, 1999 (Ordinance 99-15). The Board appointed nine Commission members and nine Alternate members on September 1, 1999. Members include one Supervisor from the County Board of Supervisors, the directors of the County departments of Health Services and Employment and Human Services, and a representative from the County Administrator's Office of Children's Services. The other five members of the Commission

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Vincent Manuel (925)  
608-4200

cc:

BACKGROUND: (CONT'D)

are appointed by the Board of Supervisors and represent each Supervisorial District. Commissioners and Alternate Commission members represent various disciplines and backgrounds including pediatrics, early childhood education, child welfare, and schools. Alternate members, including second representatives from the Board of Supervisors, the county agencies mentioned above, and the five districts, hold all the powers of the appointed Commissioners except voting privileges.

CONSEQUENCE OF NEGATIVE ACTION:

The position would remain vacant.

CHILDREN'S IMPACT STATEMENT:

None.



Contra  
Costa  
County

To: Board of Supervisors  
From: Federal D. Glover, District V Supervisor  
Date: November 23, 2021

Subject: APPOINT David Joslin to the Pacheco Municipal Advisory Council to the Seat 2 Position

---

**RECOMMENDATION(S):**

APPOINT the following individual to the Appointee 2 Seat on the Pacheco Municipal Advisory Council with a term to expire December 31, 2025: David Joslin.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The purpose of the Pacheco Municipal Advisory Council is to advise the Board on services which are or may be provided to the community by the County or other government agencies, feasibility of organizing the existing special districts serving the community in order to provide public services such as, but not limited to, water, sewer, fire and park and recreation; and to represent the community before LAFCO and the County Planning Commission and the Zoning Administrator, and to provide input and reports to the Board, County staff or any County hearing body on issues of concern to the Pacheco community.

**CONSEQUENCE OF NEGATIVE ACTION:**

The position would remain vacant.

---

APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Vincent Manuel (925)  
608-4200

cc:

CHILDREN'S IMPACT STATEMENT:

None.



Contra  
Costa  
County

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: November 23, 2021

Subject: RECOMMENDATION FOR APPOINTMENT TO THE PUBLIC LAW LIBRARY BOARD OF TRUSTEES

---

**RECOMMENDATION(S):**

REAPPOINT Dean Barbieri to the Member of the Bar seat on the Contra Costa County Public Law Library board of trustees to a new one-year term that will expire on December 31, 2022.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

Board Resolution Nos. 2011/497 and 2011/498 stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board subcommittee. The Resolutions further permit a Board Committee to select a screening committee to assist in interviewing applicants for appointment. Upon review of the eligible seats, the IOC made a determination that it would conduct interviews for the Member of the Bar seat of the Law Library Board of Trustees, among other seats.

The Public Law Library Board of Trustees was established by State law and County Ordinance to maintain a law library in Martinez. The Law Library also operates a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
(925) 655-2056

cc:

BACKGROUND: (CONT'D)

administrative policies to fulfill the legal information needs of the community. The Internal Operations Committee annually reviews the appointment to the Member of the Bar seat, which term expires each December 31.

The Committee conducted a four-week recruitment for the Member of the Bar seat (see attached media release) on September 27 and received two applications, attached: from incumbent Dean E. Barbieri and from Joshua Klein. The IOC interviewed both applicants at its regular meeting on November 8, 2021. Mr. Klein decided to withdraw his application in favor of reappointment of the incumbent, Mr. Barbieri. The IOC is pleased to recommend the reappointment of Mr. Barbieri to a new one-year term.

ATTACHMENTS

Media Release\_Public Law Library Board of Trustees

Application\_Dean Barbieri\_Law Library

Application\_Joshua Klein\_Law Library



## Contra Costa County

County Administrator's Office • 1025 Escobar Street • Martinez, CA 94553 • [www.contracosta.ca.gov](http://www.contracosta.ca.gov)

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### NEWS RELEASE

Friday, September 27, 2021

Contact: Julie DiMaggio Enea  
Phone: (925) 655-2056  
Email: [julie.enea@cao.cccounty.us](mailto:julie.enea@cao.cccounty.us)

## WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA COUNTY PUBLIC LAW LIBRARY BOARD OF TRUSTEES ?

The Contra Costa County Board of Supervisors is seeking applicants for the Public Law Library Board of Trustees. The Board of Trustees was established pursuant to State law and County Ordinance to maintain a law library in Martinez and a branch library in Richmond. The Board of Trustees is the governing body for the Law Library with the authority to determine personnel, fiscal, and administrative policies to fulfill the legal information needs of the community. County residents who are members of the State Bar and have an interest in public policy and library administration are encouraged to apply for this non-paid volunteer opportunity. The County Board of Supervisors will appoint to fill one vacancy for a one-year term beginning January 1, 2022 and ending on December 31, 2022. The Board of Trustees normally meets on the first Monday of the month at 1:00 p.m. in Martinez.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or the application can be completed online by visiting the County website at <https://www.contracosta.ca.gov/3418>. Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553 no later than by 5 p.m. on Friday, October 22, 2021.

Applicants should plan to be available for public interviews in Martinez on Monday, November 8, 2021. Interviews will likely be conducted telephonically.

More information about the Contra Costa Public Law Library can be obtained by calling Carey Rowan at (925) 646-2783 or visiting the Law Library website at <http://www.cccplib.org>.

###

## Application Form

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### Profile

Dean \_\_\_\_\_ E \_\_\_\_\_ Barbieri \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Piedmont \_\_\_\_\_ CA \_\_\_\_\_ 94611 \_\_\_\_\_  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### [District Locator Tool](#)

#### Resident of Supervisorial District:

N/A - Out of County

Self \_\_\_\_\_ Attorney \_\_\_\_\_  
Employer Job Title

#### Length of Employment

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

#### How long have you lived or worked in Contra Costa County?

Combined over 50 years

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

---

### Board and Interest

#### Which Boards would you like to apply for?

Public Law Library Board of Trustees (BOS appointee): Submitted

#### Seat Name

Dean E Barbieri



Have you ever attended a meeting of the advisory board for which you are applying?

Yes  No

If Yes, how many meetings have you attended?

40+

---

## Education

Select the option that applies to your high school education \*

High School Diploma

### College/ University A

Name of College Attended

University of CA, Davis

Degree Type / Course of Study / Major

Bachelor of Arts

Degree Awarded?

Yes  No

### College/ University B

Name of College Attended

University of San Francisco School of Law

Degree Type / Course of Study / Major

Juris Doctor

Degree Awarded?

Yes  No

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### College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes  No

---

**Other Trainings & Occupational Licenses****Other Training A**

---

**Certificate Awarded for Training?**

---

Yes  No

**Other Training B**

---

**Certificate Awarded for Training?**

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Yes  No

**Occupational Licenses Completed:**

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I have served on the Board of Trustees of the Public Law Library for several years. I am currently the President of the Board of Trustees. Previously I oversaw the libraries at John F. Kennedy University.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

I have served on the Board for several years. Also, please see my resume which is attached.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

Yes  No

**If Yes, please explain:**

---

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

---

Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

---

Public Law Library Board of Trustees

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

---

List any volunteer or community experience, including any advisory boards on which you have served.

---

Please see my attached resume for such advisory boards.

---

### **Conflict of Interest and Certification**

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

---

Yes  No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

Yes  No

If Yes, please identify the nature of the relationship:

---

### **Please Agree with the Following Statement**

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree

---

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Dean E. Barbieri  
, Piedmont, California 94611

---

## **PROFESSIONAL EXPERIENCE**

### **Law Office of Dean E. Barbieri, 2019-Present**

- Civil litigation and transactional practice.
- Appointed by Contra Costa County Superior Court to serve as a Temporary Judge, and have presided over Traffic, Small Claims and Unlawful Detainer matters in Richmond, Walnut Creek and Pittsburg Superior Court courthouses.

### **Contra Costa County Public Law Library Board of Trustees President, Vice President and Member, 2017-Present**

- Seven-member board (five Contra Costa County judges and two public members).
- Appointed by Contra Costa County Board of Supervisors.
- Board oversees the governance, budgeting and operation of the Contra Costa County law library and branches.

### **John F. Kennedy University, Dean of the College of Law, 2010-2019, and Senior Vice President for Academic Affairs, 2013-2017**

- As SVPAA, was chief academic officer for all University colleges and programs.
- As Dean, was responsible for all phases of college operation, and faculty and staff performance.
- Member, Committee of State Bar Accredited and Registered Schools of The State Bar of California.
- Member, Law School Council and Rules Advisory Committee of The State Bar of California.

### **The State Bar of California, Office of Admissions, San Francisco, CA, 2001-2010 Director for Examinations**

- Responsible for development and grading of the California Bar Examination and the California First-Year Law Students' Examination.
- Management, oversight, and supervision of examination drafting teams comprised of law school deans, professors and practicing attorneys.
- Extensive interaction with California law school administrators, faculty and students in matters associated with law school accreditation and regulation, bar examination and admission to practice matters.
- Acting Director, Moral Character Determinations.
- Regular speaker on bar examination, accreditation and education matters to law school faculty and administrators, law students and bar admissions administrators.
- Continuing Education of the Bar (CEB), Governing Board Member 2005-2010.

- Member, National Conference of Bar Examiners Education Committee and Uniform Bar Examination Committee.
- Council of Bar Admissions Administrators, Chair, Testing and Technology Committees.

**City of Piedmont, CA, 2004-2012**

**Mayor, Vice Mayor and City Councilmember**

- 2004-Elected to first four-year term, 2008-re-elected to second four-year term.
- 2010-Elected Mayor for two-year term.
- 2008-Elected Vice Mayor.
- Responsible for \$26 million annual balanced budget and negotiation of employment contracts with union, and non-union city personnel and staff.
- Council Liaison to Audit, Pension, Planning, Parks, and Recreation Commissions.
- Member, Piedmont City Council/Piedmont Board of Education Joint Committee.
- Member, numerous regional boards and agencies.
- 1998-2004, Piedmont Recreation Commissioner, Vice Chair 2002-2004.

**American Arbitration Association, 1989-present**

**Mediator and Arbitrator**

- Successfully mediated over 300 cases involving business, commercial, construction, contract, personal injury and real estate law matters.
- Sole arbitrator in over 75 cases involving business, commercial, construction, contract, franchise, personal injury, probate and real estate law matters.

**First California Real Estate & Mortgage, Alamo, CA, 1998-2001**

**Broker and General Counsel**

- Organized the formation, and served as chief legal counsel, of successful real estate and mortgage loan brokerage firm.
- Originated commercial and residential mortgage loans totaling over \$200 million.

**Sellar, Hazard, Snyder, Fitzgerald, McNeely & Alm, Walnut Creek, CA, 1994-1998**  
**Attorney**

- Civil litigation and transactional practice with emphasis on ADR, banking, construction, corporate, public entity, and real estate matters.
- Firm representative to civic and professional organizations.

**Watson, Hoffe and Barbieri, Richmond CA**

**Partner & Associate, 1981-1994**

- Civil litigation and transactional practice with emphasis on ADR, banking, business, commercial, corporate, probate, and real estate law matters.
- Principal outside general counsel to multi-branch regional bank.
- Managing partner responsible for firm's hiring and human resources' matters, budget, insurance, library, facilities, and IT operations.

**The State Bar of California, Office of Admissions, San Francisco, CA, 1982-2000**

- Grader for the California Bar Examination and California First-Year Law Students' Examination.
- Adjunct Reappraiser involved with special projects and bar examination development and grading activities.

**EDUCATION**

University of San Francisco, School of Law, J.D. 1980

University of California, Davis, B.A. Political Science/Public Service 1977

**PERSONAL and PROFESSIONAL AFFILIATIONS**

The State Bar of California Member, 1980-present

Robert G. McGrath Contra Costa County Chapter American Inn of Court, 2011-Present,  
(President 2016-18 and Executive Board 2012-2021)

Board of Directors, Contra Costa County Bar Association, 2012-2016

President, Rotary Club of Richmond, CA 1991-1992

Member, Rotary Clubs of Richmond, CA and Walnut Creek, CA, 1981-1998

Rotary International District 5160, Chair, Ambassadorial Scholarship Committee 1996-1998; awarded scholarships to college students totaling \$350,000.

## Application Form

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### Profile

Joshua \_\_\_\_\_ A. \_\_\_\_\_ Klein \_\_\_\_\_  
First Name Middle Initial Last Name

Home Address \_\_\_\_\_ Suite or Apt \_\_\_\_\_  
Moraga \_\_\_\_\_ CA \_\_\_\_\_ 94556 \_\_\_\_\_  
City State Postal Code

Primary Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### [District Locator Tool](#)

#### Resident of Supervisorial District:

District 2

California Department of Justice \_\_\_\_\_ Deputy Solicitor General \_\_\_\_\_  
Employer Job Title

#### Length of Employment

7 years

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

#### How long have you lived or worked in Contra Costa County?

7 years

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

---

### Board and Interest

#### Which Boards would you like to apply for?

Public Law Library Board of Trustees (BOS appointee): Submitted



**Seat Name**

Vacant seat Jan 2022 - Dec 2022

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

---

**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

Amherst College

**Degree Type / Course of Study / Major**

BA / Interdisciplinary

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

Stanford Law School

**Degree Type / Course of Study / Major**

JD

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

---

Yes  No

---

**Other Trainings & Occupational Licenses****Other Training A**

---

Natl Institute for Trial Advocacy - course in trial advocacy

**Certificate Awarded for Training?**

---

Yes  No

**Other Training B**

---

U.S. Department of Justice National Advocacy Center - trial advocacy training

**Certificate Awarded for Training?**

---

Yes  No

**Occupational Licenses Completed:**

---

California State Bar # 226480

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I view California's public law libraries as fulfilling three important roles. First, they are obviously resources for practicing lawyers -- and particularly for solo practitioners and those in small firms, who have limited library resources of their own. Second, they are resources for judges, court staff, and public agencies located near the library. Third, they can serve an important role in improving access to justice among underserved Californians -- a goal which members of the state judiciary, state bar, and Legislature have all recognized must be a priority for the legal profession and legal institutions as a whole. I am applying to the Public Library Board of Trustees in order to help the Library further those goals. I would look forward to speaking with Library staff about their current user-base, and considering ways to maintain, and (where appropriate) expand, the services available to those users. One step in that process might be to undertake a survey of judges, bar members, and county and municipal offices to better understand how those groups of users use the library, and the kinds of resources they may lack themselves that the library could reasonably help supply. A further step could be to confer with community groups and public legal services groups to find out ways that the library could better serve unrepresented litigants, in cooperation with the Superior Court's Self-Help Resources Centers.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have been a licensed California lawyer since 2003. I have served as court staff, have been in private practice, and have practiced public law for both the state and federal Department of Justice. My mode of practice relies heavily on library resources, and I am well positioned to evaluate how the Public Law Library can best serve the needs of its diverse users. In addition, I have a long history of service to the bar and the profession -- including as past Chair of the Federal Courts Committee of the State Bar and the California Lawyers Association, a current member of the Executive Committee of the Appellate Section of the Bar Association of San Francisco.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

I might be unable to attend meetings that happen to conflict with scheduled court dates.

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Member of Executive Committee, Appellate Section of the Bar Association of San Francisco (2015-present). Past member (2014-2016), vice-chair (2016-2017), and chair (2017-2018), Committee on Federal Courts of the California State Bar and California Lawyers Association

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**Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

If Yes, please identify the nature of the relationship:

---

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

---

Yes  No

If Yes, please identify the nature of the relationship:

---

Please Agree with the Following Statement

---

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

---

I Agree

---

#### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**Professional Experience**

2014 – present **Deputy Solicitor General**, California Department of Justice. Litigation in civil and criminal cases on behalf of the State of California and its officers and agencies. Special emphasis on cases at the U.S. Supreme Court and the Supreme Court of California. Received 2019 and 2020 Attorney General’s Awards as member of teams defending Deferred Action for Childhood Arrivals program (DACA) and California Values Act. Significant matters include:

- *U.S. Supreme Court*: Co-authored certiorari- and merits-stage briefs in *Trump v. Sierra Club*, No. 20-138 (challenging border-wall construction); co-authored brief in *S. Bay Pentecostal Church v. Newsom*, 140 S. Ct. 1613 (2020) (defending COVID-related restrictions); presented oral argument and wrote certiorari- and merits-stage briefs in *Nat’l Inst. of Family & Life Advocates v. Becerra*, 138 S. Ct. 2361 (2018) (defending pregnancy clinic disclosure statute against First Amendment challenge); principal author of multi-state amicus briefs in *Knick v. Township of Scott*, 139 S. Ct. 2162 (2019), and *Murr v. Wisconsin*, 137 S. Ct. 1933 (2017) (Takings Clause); principal author of petition-stage briefs resulting in summary reversal in *Johnson v. Lee*, 136 S. Ct. 1802 (2016) (federal habeas); co-authored merits-stage briefs in *Davis v. Ayala*, 135 S. Ct. 2187 (2015) (federal habeas; received Best Brief Award from National Association of Attorneys General).
- *California Supreme Court*: Wrote merits brief and presented argument in *In re Humphrey*, No. S247278 (unconstitutionality of unaffordable bail); wrote merits brief in *People v. Kopp*, No. S257844 (unconstitutionality of unaffordable court user fees); wrote amicus brief in *In re Webb*, 7 Cal. 5th 270 (2019) (conditions of release as alternative to high bail); presented oral argument and was principal author of merits briefs in *People v. Morales*, 63 Cal. 4th 399 (2016) (Proposition 47 interpretation); co-author of merits briefs in *People v. Rinehart*, 1 Cal. 5th 652 (2016), cert. den. 138 S. Ct. 635 (2016) (defending state environmental law against federal preemption challenge).
- *Other Courts*: Drafted briefs and presented oral arguments in *Givens v. Newsom*, 830 F. App’x 560 (9th Cir. 2020) (defending COVID-related restrictions against First Amendment challenge), *San Francisco v. Barr*, 965 F.3d 753 (9th Cir. 2020) (challenging immigration-related conditions on federal grants to state law enforcement), and *Higginson v. Becerra*, 786 F. App’x 705 (9th Cir. 2019) (defending California Voting Rights Act against constitutional challenge); presented en banc oral argument and drafted related brief in *Retail Digital Network LLC v. Prieto*, 861 F.3d 839 (9th Cir. 2017) (defending alcohol regulations against First Amendment challenge).

2011 – 2014 **Assistant United States Attorney**, U.S. Attorney’s Office for the Central District of California. Served in Violent & Organized Crime Section and General Crimes Section. Investigations, trials, and appeals involving racketeering, gangs, drug conspiracies, child exploitation, fraud, identity theft, computer hacking, and other federal crimes. Significant matters include:

- Presented oral argument and co-authored briefs in *United States v. Christensen*, 801 F.3d 970 (9th Cir. 2015) (complex case with six appellants and 24 issues presented, regarding Anthony Pellicano wiretapping conspiracy).
- Successful recusal motion in *United States v. Perez*, No. 11-1238 (C.D. Cal.) (recusing federal judge for appearance of bias).
- Investigation and indictment in *United States v. Laredo*, No. 13-537 (C.D. Cal.) (31-defendant RICO-conspiracy case against members/associates of Mexican Mafia and affiliated gang); superseding indictment and multi-defendant trial in *United States v. Garcia-Reyes*, No. 12-606 (C.D. Cal.) (drug-conspiracy case resulting in conviction of 15 out of 17 defendants, including two convictions at trial).
- Investigation and indictment in *United States v. Sears*, No. 14-274 (C.D. Cal.) (31-count indictment charging child exploitation, computer hacking, and identity theft offenses involving dozens of underage victims).

- 2008 – 2011 **Assistant United States Attorney**, U.S. Attorney’s Office for the District of Columbia. Served in Felony Major Crimes Section and General Crimes Section. Prosecuted cases involving violent crime, drug and gun offenses, and drug-diversion healthcare fraud. Made regular court appearances and conducted frequent trials in D.C. Superior Court. Major cases include *United States v. Tornero*, No. 2009-CF3-6524 (D.C. Super. Ct.) (four-week jury trial resulting in convictions on 12 charges and 24-year sentence).
- 2005 – 2008 **Associate**, Baker Botts LLP (Washington, D.C.). Trial and appellate litigation in civil and criminal cases, including *Free Enterprise Fund v. PCAOB*, 2007 WL 891675 (D.D.C. 2007), and 537 F.3d 667 (D.C. Cir. 2008) (defended federal regulatory agency against separation-of-powers challenge); *United States v. Rasberry*, No. 05-50190 (5th Cir.) (as court-appointed appellate counsel, wrote brief resulting in negotiated six-year sentence reduction); *SEC v. Jones*, 476 F. Supp. 2d 374 (S.D.N.Y. 2007) (defended individual from securities fraud claims); *Polymer Dynamics, Inc. v. Bayer Corp.*, 341 F. App’x 771 (3d Cir. 2009) (wrote briefs in cross-appeals from jury verdict); and *United States v. Davis*, No. 06-193 (D.D.C.) (second-chaired defense in criminal bank fraud trial; conviction subsequently reversed based on objections raised at trial).
- 2004 – 2005 **Law Clerk to the Honorable Sandra Day O’Connor**, Supreme Court of the United States.
- 2003 – 2004 **Associate**, O’Melveny & Myers LLP (Washington, D.C.). Litigation in federal and state courts, in cases including *Pliler v. Ford*, 542 U.S. 225 (2004) (amicus brief on behalf of National Association of Criminal Defense Lawyers).
- 2002 – 2003 **Law Clerk to the Honorable Merrick B. Garland**, U.S. Court of Appeals for the D.C. Circuit.
- Summer, 2001 **Summer Associate**, Mayer, Brown & Platt LLP (Chicago, Illinois), and Jenner & Block LLP (Washington, D.C.).
- 1997 – 1999 **Case Assistant**, Goodwin, Procter & Hoar LLP (Boston, Massachusetts).
- 1996 – 1997 **Deputy Campaign Manager**, Committee to Elect Martha Coakley (Boston, Massachusetts).

## **Education**

- 1999 – 2002 **Stanford Law School** (Palo Alto, California). J.D. 2002.
- Graduated first in class, Order of the Coif, and with distinction. GPA: 3.98.
  - First Year Prize, Second Year Prize, and Nathan Abbott Prize. Belcher Prize in Evidence.
  - Executive Editor, *Stanford Law Review*. Wrote student note: *Commerce Clause Questions After Morrison: Notes on the New Formalism and the New Realism*, 55 STAN. L. REV. 571 (2002).
  - Research and Teaching Assistant to Dean Kathleen Sullivan. Research Assistant to Professor Deborah Rhode.
  - Member, university-wide disciplinary panel. Volunteer, East Palo Alto Community Law Center.
  - Violin and chamber music studies with members of the St. Lawrence String Quartet. Recipient, Brest-LaFollette-Culley music scholarship.
- 1992 – 1996 **Amherst College** (Amherst, Massachusetts). A.B. 1996.
- Graduated *magna cum laude*, Phi Beta Kappa. Interdisciplinary major in Theories of Politics and Literature. Honors thesis: “Political Understandings: An Essay on Reason, Interpretation, and Consensus.” Crowell and Billings Latin Prizes. Member, Amherst College Orchestra and Amherst College Water Polo.

## Selected Presentations

- Panelist, *Litigation Update – Part 2*, Attorney General Alliance (Online: July 28, 2020).
- Presenter, *Oral Advocacy in State and Federal Appellate Courts*, California Department of Justice (San Diego and Oakland: September 24 and October 3, 2019).
- Speaker at brown-bag lunch for U.C. Hastings students interested in public and government service (San Francisco: February 26, 2019).
- Moderator, *New Developments for Federal Litigators*, California Lawyers Association Litigation Summit (San Francisco: October 5, 2018).
- Panelist, *Preview of 2017 U.S. Supreme Court Term*, Bar Association of San Francisco (San Francisco: October 10, 2017).
- Presenter, *Review Granted: Now What? Writing Effective Merits Briefs for the California Supreme Court*, California Department of Justice (San Francisco and San Diego: August 17 & 22, 2017).
- Panelist, *U.S. Supreme Court: Review of 2015 Term and Preview of 2016 Term*, Contra Costa Bar Association (Walnut Creek: November 18, 2016).
- Presenter, *Discretionary Review and Policymaking Courts*, California Department of Justice (San Francisco, Oakland, and Sacramento: August 16-18, 2016).
- Panelist, *Great Expectations: What Appellate Lawyers Expect from Appellate Judges, and Vice Versa*, American Bar Association Annual Meeting (San Francisco: August 5, 2016).
- Panelist, *California Supreme Court: Looking Back and Looking Forward*, Bar Association of San Francisco (San Francisco: April 27, 2016).

## Other

- Member, American Constitution Society, Bar Association of San Francisco, California Lawyers Association Litigation Section, Contra Costa County Bar Association, Federal Bar Association, and Jewish Bar Association of San Francisco. Honorary Member, Commercial Bar Association of England and Wales.
- Member of Executive Committee, Appellate Section of the Bar Association of San Francisco (2015-present); past member (2014-2016), vice-chair (2016-2017), and chair (2017-2018), Committee on Federal Courts of the California State Bar and California Lawyers Association.
- Member, Edward J. McFetridge Inn of Court (San Francisco); past member, Los Angeles Criminal Justice Inn of Court (2012-2014), Edward Bennett Williams Inn of Court (2009-2011), and American Inns of Court Temple Bar Scholarship Committee (2013); Temple Bar Scholar (London: 2005).
- Trial-advocacy training through the National Institute for Trial Advocacy (NITA) and the U.S. Department of Justice National Advocacy Center (NAC).
- Personal interests include violin and chamber music, history, and literature.



Contra  
Costa  
County

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: November 23, 2021

Subject: RECOMMENDATION FOR APPOINTMENTS TO THE HAZARDOUS MATERIALS COMMISSION

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**RECOMMENDATION(S):**

REAPPOINT Mark Hughes to the Business #2 seat and Amy McTigue to the Business #2 Alternate seat, and George Smith to the Environmental Engineer seat and Ron Chinn to the Environmental Engineer Alternate seat on the Hazardous Materials Commission, all to new terms that will expire on December 31, 2025.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

In 2013, IOC reviewed Board Resolution Nos. 2011/497 and 2011/498, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board Committee. The IOC made a determination that it would delegate the screening and nomination of Hazardous Materials Commission candidates to the Commission, for review by the IOC.

The Hazardous Materials Commission was established in 1986 to advise the Board, County Staff and the mayor's council members, and staffs of the cities within the County, on issues related to the development, approval and administration of the County Hazardous Waste Management Plan. Specifically, the Board charged the Commission with drafting a Hazardous Materials Storage and Transportation Plan and

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
(925) 655-2056

cc:



## BACKGROUND: (CONT'D)

Ordinance, coordinating the implementation of the Hazardous Materials Release Response Plan and inventory program, and to analyze and develop recommendations regarding hazardous materials issues with consideration to broad public input, and report back to the Board on Board referrals.

The term of Business seat #2 and its alternate will expire on December 31, 2021. The bylaws of the Commission provide that Business seat #2 and its alternate be nominated by the Industrial Association of Contra Costa County, screened by the Internal Operations Committee and appointed by the Board of Supervisors. The Industrial Association of Contra Costa County has nominated Mark Hughes for Business seat #2 and Amy McTigue as the Business seat #2 Alternate. Their applications and letter of support are attached. The terms for these seats will expire on December 31, 2025.

The term of the Environmental Engineer Seat and its alternate will expire on December 31, 2021. The bylaws of the Commission provide for one representative of environmental engineering firms located in Contra Costa County, nominated by such firms, screened by the Internal Operations Committee, and appointed by the Board of Supervisors. Advertisements for the upcoming expired seats were promoted via the County's Web site, social media and other venues for five weeks. The Commission received two applications. The Commission recommends re-appointing George Smith for the Environmental Engineer seat and Ron Chinn for the Environmental Engineer alternate seat. Their applications are attached. The terms for these seats will expire on December 31, 2025.

The Committee reviewed the recommendations for appointment with Michael Kent, Executive Assistant to the Commission, and is pleased to recommend reappointment of the incumbents to new terms ending on December 31, 2025.

## ATTACHMENTS

Media Release\_HazMat Env Engineer

Media Release\_HazMat Env Engineer Alternate

IACCC Letter of Recommendation

Application\_Mark Hughes\_HazMat

Application\_Amy McTigue\_HazMat

Application\_George Smith\_HazMat

Application\_Ron Chinn\_HazMat

**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Engineer Seat**.

You may apply if you ...

- are nominated by an environmental engineering organization or firm;
- live or work in Contra Costa County;
- have demonstrated knowledge of hazardous materials issues; and
- can commit to regular attendance at monthly Commission meetings and a monthly Committee meeting.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, and the Mayors Conference.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org)

Applications may also be obtained from the Clerk of the Board located at 1025 Escobar Street 1<sup>st</sup> Floor, Martinez CA 94553.

You may also submit an application by mail, e-mail or on-line:

<https://ca-contracostacounty3.civicplus.com/3418/Appointed-Bodies-Committees-Commissionshttp://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

**Filing Date: Applications must be received by August 31, 2021 and be submitted to the Clerk of the Board.**

**Interviews for qualified applicants will take place from 10:00 am – 12:00 pm on September 10, 2021 on Zoom.**

*Members: Fred Glueck – Chair, Jonathan Bash, Marielle Boortz, Don Bristol, Ken Carlson, Audrey Comeaux, Sara Gurdian, Mark Hughes, Steve Linsley, Jim Payne, Gabe Quinto, Mark Ross, George Smith,*

**597 Center Avenue, Suite 110, Martinez CA 94553, (925) 250-3227, [mkent@cchealth.org](mailto:mkent@cchealth.org)**

**\*\* PLEASE POST or DISTRIBUTE \*\***

## **CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS**

### **DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?**

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Engineer Alternate Seat**.

You may apply if you ...

- are nominated by an environmental engineering organization or firm;
- live or work in Contra Costa County;
- have demonstrated knowledge of hazardous materials issues; and
- can commit to attendance at monthly Commission meetings and a monthly Committee meeting, in the event the seat holder is unavailable.

The Commission is a voluntary body appointed by the Board of Supervisors, and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, and the Mayors Conference.

To obtain an application form, or for further information, contact Michael Kent, Executive Assistant to the Commission, at (925) 250-3227 or [mkent@cchealth.org](mailto:mkent@cchealth.org)

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You may also submit an application by mail, e-mail or on-line:

<https://ca-contracostacounty3.civicplus.com/3418/Appointed-Bodies-Committees-Commissions><http://www.co.contra-costa.ca.us/DocumentCenter/View/6433>

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*Members: Fred Glueck – Chair, Jonathan Bash, Marielle Boortz, Don Bristol, Ken Carlson, Audrey Comeaux, Sara Gurdian, Mark Hughes, Steve Linsley, Jim Payne, Gabe Quinto, Mark Ross, George Smith,*

**597 Center Avenue, Suite 110, Martinez CA 94553, (925) 250-3227, [mkent@cchealth.org](mailto:mkent@cchealth.org)**



Contra Costa County Board of Supervisors  
1025 Escobar Street  
Martinez, CA 94553

September 29, 2021

Contra Costa County Board of Supervisors,

The Industrial Association of Contra Costa County is recommending Mark Hughes to serve on the Hazardous Materials Commission, Business Seat #2, and Amy McTigue as his Alternate.

Mark Hughes has served on the Hazardous Materials Commission since 2019, and Amy has served as his Alternate for the past 7 months. Attached are Commission applications and resumes for both Mark and Amy.

I appreciate your consideration. Please let me know if you have any questions.

Peter McGaw  
President  
Industrial Association of Contra Costa County



Contra  
Costa  
County

**Print Form**

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name**  **Middle Initial**  **Last Name**

**Home Address - Street**  **City**  **State**  **Postal Code**

**Primary Phone (best number to reach you)**  **Email Address**

**Resident of Supervisorial District** (if out of County, please enter N/A):  [District Locator Tool](#)

Do you work in Contra Costa County?  Yes  No If Yes, in which District do you work?

**Current Employer**  **Job Title**  **Length of Employment**

How long have you lived or worked in Contra Costa County?

**Board, Committee, or Commission**  **Seat Name**

Have you ever attended a meeting of the advisory board for which you are applying?  
Please check one:  Yes  No If Yes, how many?

**EDUCATION**

Check appropriate box if you possess one of the following:

- High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/ Course of Study/Major | Degree Awarded                          |                             |
|-----------------------------------|------------------------------------|---|-----------------------------|
| University of San Francisco       | B.S. Business Economics            | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Golden Gate University            | MBA, Human Resources Management    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|                                   |                                    | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

Occupational Licenses Completed:

**Other Trainings Completed:**  **Certificate Awarded for Training?**  
 Yes  No  
 Yes  No

Do you have any obligations that might affect your attendance at scheduled meetings?  Yes  No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?  Yes  No

Are you a veteran of the U.S. Armed Forces?  Yes  No

**Please explain why you would like to serve on this particular board, committee, or commission.**

I have served on the Hazardous Materials Commission for the past 3 years. As the Executive Director of the Industrial Association of Contra Costa County, I am able to actively participate in the discussions on various topics, and provide a perspective from the business/industrial sector of the County.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

\* I have served on the Hazardous Materials Commission for the past 3 years.  
\* I served for 13 years on the Benicia City Council  
\* As the Executive Director of the Industrial Association of Contra Costa County, I am well connected to the businesses in Contra Costa County.

**I am including my resume with this application:**

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Hazardous Materials Commission

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

\* Hazardous Materials Commission, Contra Costa County - 2019-Present  
\* Benicia City Council - 2005-2018  
\* Benicia Parks & Recreation Commission - 1993-2005

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Date:

9/29/21

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at  
ClerkofTheBoard@cob.cccounty.us*

### **Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



# Contra Costa County

**Print Form**

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Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

|  |  |   |                             |  |
|--|--|---|-----------------------------|--|
| <b>First Name</b><br>Amy   | <b>Middle Initial</b><br>E             | <b>Last Name</b><br>McTigue             |                             |  |
| <b>Home Address - Street</b><br>[ ]  | <b>City</b><br>Lafayette               | <b>State</b><br>CA                      | <b>Postal Code</b><br>94549 |  |
| <b>Primary Phone (best number to reach you)</b><br>[ ]   | <b>Email Address</b><br>[ ]            |   |                             |  |
| <b>Resident of Supervisorial District</b> (if out of County, please enter N/A): 2 <a href="#">District Locator Tool</a>  |  |   |                             |  |
| <b>Do you work in Contra Costa County?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes, in which District do you work?</b> 4 |  |   |                             |  |
| <b>Current Employer</b><br>Principal Engineer  | <b>Job Title</b><br>Principal Engineer | <b>Length of Employment</b><br>30 years |                             |  |
| <b>How long have you lived or worked in Contra Costa County?</b> 31 years  |  |   |                             |  |

|   |  |
|---|--|
| <b>Board, Committee, or Commission</b><br>Hazardous Materials Commission  | <b>Seat Name</b><br>Business Seat 2 Alternate - Industrial Association |
| <b>Have you ever attended a meeting of the advisory board for which you are applying?</b>                         |  |
| Please check one: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes, how many?</b> ~5 |  |

## EDUCATION

Check appropriate box if you possess one of the following:

- High School Diploma       CA High School Proficiency Certificate       G.E.D. Certificate

| Colleges or Universities Attended  | Degree Type/ Course of Study/Major | Degree Awarded                          |                             |
|------------------------------------|------------------------------------|---|-----------------------------|
| University of California, Irvine   | Civil Engineering                  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| University of California, Berkeley | Geotechnical Engineering           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|                                    |                                    | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

**Occupational Licenses Completed:** Professional Civil Engineer, California

|                                   |                                    |  |                             |
|-----------------------------------|------------------------------------|--|-----------------------------|
| <b>Other Trainings Completed:</b> | 40 hour HAZWOPER                   | <b>Certificate Awarded for Training?</b> |                             |
|                                   | Annual 8 hour HAZWOPER refereshers | <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No |
|                                   |                                    | <input checked="" type="checkbox"/> Yes  | <input type="checkbox"/> No |

**Do you have any obligations that might affect your attendance at scheduled meetings?**  Yes  No

If Yes, please explain: I work full time, but can usually work around the scheduled meeting times.

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**  Yes  No

**Are you a veteran of the U.S. Armed Forces?**  Yes  No



**Please explain why you would like to serve on this particular board, committee, or commission.**

I have lived and worked in Contra Costa County for over 30 years. My career has been as an environmental consultant working on many different types of contaminated land projects. So this committee aligns well with my interests and experience. As a Board member for the IACCC, I have been involved with many issues that impact Contra Costa County's industrial manufacturing community. I have served on the hazardous materials commission since March 2021, and I would like to continue to participate on the commission and learn more about hazardous waste issues that arise in Contra Costa County.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).**

I am a licensed civil engineer working for Stantec in Walnut Creek, California. I have worked as an environmental consultant for 31 years in Contra Costa County. I currently manage Stantec's remediation practice in Northern California. I have held HAZWOPER certification for my entire career, and I have supported industrial, municipal and federal clients with many different types of contaminated land issues, including hazardous waste sites. I have participated on the Board of the Industrial Association of Contra Costa County for over 4 years, working with local manufacturers. I have been serving in the alternate seat for the IACCC on the Hazardous Materials Commission since March 2021. My resume is attached and includes additional information about my specific experience.

**I am including my resume with this application:**

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Hazardous Materials Commission - Business Seat 2 (alternate)

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

I have served on the Hazardous Materials Commission, Business Seat 2 (alternate) since March 2021. I have been a board member for the Industrial Association of Contra Costa County for the past 4 years, representing Stantec (a consulting firm with an office in Walnut Creek, CA). I have been involved with Girl Scouts for 13 years as a troop co-op leader, assistant leader, and in various other roles. I was involved with Boy Scouts and Cub Scouts for about 12 years in various positions including secretary and merit badge leader for the boy scout troop, but this volunteer role ended about 5 years ago. I have periodically volunteered at the Contra Costa County Food Bank.

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

See attached page for details.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Signature]

Date:

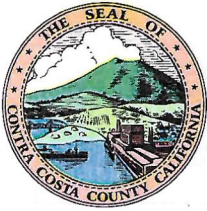
9/29/2021

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
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Contra  
Costa  
County

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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name GEORGE Middle Initial B Last Name SMITH

Home Address - Street \_\_\_\_\_ City WALNUT CREEK State CA Postal Code 94596

Primary Phone (best number to reach you) \_\_\_\_\_ Email Address \_\_\_\_\_

Resident of Supervisorial District (if out of County, please enter N/A): 2

Do you work in Contra Costa County?  Yes  No If Yes, in which District do you work? 2

**EDUCATION** Check appropriate box if you possess one of the following:

High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/Course of Study/Major | Degree Awarded                          |                             |
|-----------------------------------|-----------------------------------|---|-----------------------------|
| <u>HARVARD UNIVERSITY</u>         | <u>MASTERS BUSINESS ADMIN.</u>    | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| <u>UNIVERSITY OF ARKANSAS</u>     | <u>B.S. CHEMICAL ENGINEERING</u>  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|                                   |                                   | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

Other Training Completed: \_\_\_\_\_ Certificate Awarded for Training?  
 Yes  No

Board, Commission, or Committee HAZARDOUS MATERIALS COMMISSION Seat Name ENVIRONMENTAL ENGINEER

Have you ever attended a meeting of the advisory board for which you are applying?  
Please check one:  Yes  No If Yes, how many? 150 over 16 YEARS.

Please explain why you would like to serve on this particular board, committee, or commission. (2005)

I WORKED FOR OVER 30 YEARS AS A ENVIRONMENTAL ENGINEER/ MANAGER FOR CONSULTING/ENGINEERING COMPANIES IN CONTRA COSTA COUNTY. I HAVE A PASSION FOR A HEALTHY, CLEAN ENVIRONMENT AND QUALITY OF LIFE FOR THOSE WHO RESIDE IN CONTRA COSTA COUNTY.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I HAVE SERVED ON THE HAZARDOUS MATERIALS COMMISSION SINCE JANUARY, 2005. I SERVED AS THE CHAIRPERSON FOR THE COMMISSION FROM 2012 TO 2021. I WAS ORIGINALLY SELECTED FOR THE ENVIRONMENTAL ENGINEER SEAT.

I am including my resume with this application:

Please check one:  Yes  No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

HAZARDOUS MATERIALS COMMISSION

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

I AM THE COMMITTEE CHAIR FOR THE SENIORS PROGRAM (AGE 75+) AT COMMUNITY PRESBYTERIAN CHURCH. WE SERVE THE SENIORS, WHO ARE OFTEN LONELY AND IN POOR HEALTH.

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my appointment, or commission in Contra Costa County.

Signed:

Date:

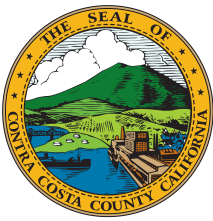
8/27/21

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra  
Costa  
County

Print Form

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name** 
**Middle Initial** 
**Last Name**

**Home Address - Street** 
**City** 
**State** 
**Postal Code**

**Primary Phone (best number to reach you)** 
**Email Address**

**Resident of Supervisorial District** (if out of County, please enter N/A):

**Do you work in Contra Costa County?**  Yes  No
 **If Yes, in which District do you work?**

**EDUCATION** Check appropriate box if you possess one of the following:

High School Diploma
  CA High School Proficiency Certificate
  G.E.D. Certificate

| Colleges or Universities Attended | Degree Type/Course of Study/Major    | Degree Awarded                          |                             |
|-----------------------------------|--------------------------------------|---|-----------------------------|
| University of Arizona             | BS Civil / Environmental Engineering | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|                                   |                                      | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |
|                                   |                                      | <input type="checkbox"/> Yes            | <input type="checkbox"/> No |

**Other Training Completed:** 
**Certificate Awarded for Training?**  
 Yes  No

**Board, Commission, or Committee** 
**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**  
 Please check one:  Yes  No
 **If Yes, how many?**

**Please explain why you would like to serve on this particular board, committee, or commission.**

As a long standing member of the Hazardous Materials Commission, and I believe that it is important to lend the expertise and knowledge that I have developed over the years as an environmental engineer in order to help inform the County and facilitate the decision making processes. I believe that my expertise can contribute to the safety and wellbeing of the members of the community, and help to balance the needs and demands of industry with the safety and prosperity of all demographics within the County.

**Describe your qualifications for this appointment.** (NOTE: you may also include a copy of your resume with this application)

I am the President and CEO of Innovex Environmental Management, Inc., headquartered in Concord, California. Innovex primarily focuses on the investigation and remediation of contaminants in soil and groundwater, with clients including individual gasoline service stations and dry cleaners, major oil companies, public utilities, and the US Navy. Personally, I hold the following certifications & licenses: Professional Engineer, Professional Project Manager, Certified Hazardous Materials Manager, and Associate Safety Professional. Additionally, I hold multiple certifications in asbestos abatement and investigation, as well as a California Contractor's License (Class A - Engineering).

**I am including my resume with this application:**

Please check one:  Yes  No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

Hazardous Materials Commission

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

**List any volunteer and community experience, including any boards on which you have served.**

Multiple Task Forces, State Water Resource Control Board

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:  Date: September 17, 2021

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

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1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
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Contra  
Costa  
County

To: Board of Supervisors  
From: Beth Ward, Animal Services Director  
Date: November 23, 2021

Subject: ABF FY 2021/22 Appropriation Adjustment for the Animal Services Department for ABF Duffield Grant

---

**RECOMMENDATION(S):**

APPROVE Appropriation and Revenue Adjustment No. 5011 authorizing new revenue in the amount of \$100,000 from the Dave & Cheryl Duffield Foundation, and appropriating it for use to enhance the Animal Services Department's ability to respond to disasters.

**FISCAL IMPACT:**

This action is to adjust the expenditure and revenue budgets in the Animal Benefit Fund for FY 2021/22. The net effect is an increase in expenditures and an increase in revenue of \$100,000. Funding is from the Dave & Cheryl Duffield Foundation.

**BACKGROUND:**

The Animal Services Department has identified the need for corrections to the FY 2021/22 budget to better align expenditure and revenue expectations for FY 2021/22. In September 2021, The Dave & Cheryl Duffield Foundation contacted the Animal Services Department to advise that they would be awarding the Department \$100,000, as recognition for the animal emergency response during the Caldor Fire.

---

APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Delaina Gillaspy,  
925-608-8413

cc:

BACKGROUND: (CONT'D)

The funds will be well utilized to enhance the Department's ability to respond to future disasters. The funds will offset costs associated with the Department's County Animal Response Team's (CART) and to purchase much needed equipment and trainings to expand the ability to provide similar assistance in future disasters.

CONSEQUENCE OF NEGATIVE ACTION:

Appropriations and revenue will not be properly reflected in the FY 21/22 budget.

AGENDA ATTACHMENTS

TC24/27 AP005011

MINUTES ATTACHMENTS

Signed: Appropriations & Adjustment No. 5011



**CONTRA COSTA COUNTY**  
**ESTIMATED REVENUE ADJUSTMENT/  
 ALLOCATION ADJUSTMENT**  
**T/C 24**

AUDITOR-CONTROLLER  
 2021 NOV -8 PM 4:20

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER

| ACCOUNT CODING |                 | DEPARTMENT : Animal Services |            |            |
|----------------|-----------------|------------------------------|------------|------------|
| ORGANIZATION   | REVENUE ACCOUNT | REVENUE ACCOUNT DESCRIPTION  | INCREASE   | <DECREASE> |
| 3349           | 9966            | MISC GRANTS & DONATIONS      | 100,000 00 |            |
| TOTALS         |                 |                              | 100,000 00 | 0 00       |

**APPROVED**

AUDITOR-CONTROLLER:

BY:  DATE 11/2/21

COUNTY ADMINISTRATOR:

BY:  DATE 11/14/21

BOARD OF SUPERVISORS:

YES:

NO:

BY: \_\_\_\_\_ DATE \_\_\_\_\_

EXPLANATION OF REQUEST:

In September of 2021, The Dave & Cheryl Duffield Foundation contacted CCAS staff and advised that the foundation would be awarding CCAS with an unsolicited grant in the amount of \$100,0000 as recognition of CCAS's animal emergency response efforts during the Caldor Fire. The funds granted to our department are greatly needed and will be well utilized to enhance our team's ability to respond to future disasters. These grant funds will offset costs associated to the Department's County Animal Response Team's (CART) deployment to provide mutual aid during the Caldor Fire, and to purchase much needed equipment and trainings to expand our ability to provide similar assistance in future disasters.



Admin Services Officer 11/05/2021

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_  
 REVENUE ADJ. \_\_\_\_\_ RAOO 5011  
 JOURNAL NO. \_\_\_\_\_

**CONTRA COSTA COUNTY**  
**APPROPRIATION ADJUSTMENT**  
**ALLOCATION ADJUSTMENT**  
**T/C 27**

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER

AUDITOR-CONTROLLER  
 NOV -8 PM 4:20

| ACCOUNT CODING |                         | DEPARTMENT : Animal Services    |            |    |            |
|----------------|-------------------------|---------------------------------|------------|----|------------|
| ORGANIZATION   | EXPENDITURE SUB-ACCOUNT | EXPENDITURE ACCOUNT DESCRIPTION | <DECREASE> |    | INCREASE   |
| 3349           | 2310                    | NON-CNTY PROF SPCLZD SVCS       |            |    | 100,000 00 |
| TOTALS         |                         |                                 | 0          | 00 | 100,000 00 |

**APPROVED**

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/9/21

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 11/16/21

BOARD OF SUPERVISORS:

YES:

NO:

BY: \_\_\_\_\_ DATE \_\_\_\_\_

EXPLANATION OF REQUEST:

In September of 2021, The Dave & Cheryl Duffield Foundation contacted CCAS staff and advised that the foundation would be awarding CCAS with an unsolicited grant in the amount of \$100,0000 as recognition of CCAS's animal emergency response efforts during the Caldor Fire. The funds granted to our department are greatly needed and will be well utilized to enhance our team's ability to respond to future disasters. These grant funds will offset costs associated to the Department's County Animal Response Team's (CART) deployment to provide mutual aid during the Caldor Fire, and to purchase much needed equipment and trainings to expand our ability to provide similar assistance in future disasters.

[Signature]

Admin Services Officer 11/05/2021

SIGNATURE TITLE DATE

APPROPRIATION APOO 5011

ADJ. JOURNAL NO.

**CONTRA COSTA COUNTY**  
**ESTIMATED REVENUE ADJUSTMENT/**  
**ALLOCATION ADJUSTMENT**  
**T/C 24**

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER

NOV -8 PM 4:20  
 AUDITOR-CONTROLLER

| ACCOUNT CODING |                 | DEPARTMENT : Animal Services |            |            |
|----------------|-----------------|------------------------------|------------|------------|
| ORGANIZATION   | REVENUE ACCOUNT | REVENUE ACCOUNT DESCRIPTION  | INCREASE   | <DECREASE> |
| 3349           | 9966            | MISC GRANTS & DONATIONS      | 100,000 00 |            |
| <b>TOTALS</b>  |                 |                              | 100,000 00 | 0 00       |

**APPROVED**

AUDITOR-CONTROLLER:

BY: [Signature] DATE 11/2/21

COUNTY ADMINISTRATOR:

BY: [Signature] DATE 11/14/21

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Burgis, Mitchoff, Glover

NO: None

BY: [Signature] DATE 11-23-2021

EXPLANATION OF REQUEST:

In September of 2021, The Dave & Cheryl Duffield Foundation contacted CCAS staff and advised that the foundation would be awarding CCAS with an unsolicited grant in the amount of \$100,000 as recognition of CCAS's animal emergency response efforts during the Caldor Fire. The funds granted to our department are greatly needed and will be well utilized to enhance our team's ability to respond to future disasters. These grant funds will offset costs associated to the Department's County Animal Response Team's (CART) deployment to provide mutual aid during the Caldor Fire, and to purchase much needed equipment and trainings to expand our ability to provide similar assistance in future disasters.

[Signature]

Admin Services Officer 11/05/2021

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_  
 REVENUE ADJ. \_\_\_\_\_  
 JOURNAL NO. \_\_\_\_\_ RAOO 5011

**CONTRA COSTA COUNTY**  
**APPROPRIATION ADJUSTMENT /**  
**ALLOCATION ADJUSTMENT -8 PM 4:20**  
**T/C 27**

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- BOARD OF SUPERVISORS
- COUNTY ADMINISTRATOR
- AUDITOR-CONTROLLER


| ACCOUNT CODING |                         | DEPARTMENT : Animal Services    |            |  |            |
|----------------|-------------------------|---------------------------------|------------|--|------------|
| ORGANIZATION   | EXPENDITURE SUB-ACCOUNT | EXPENDITURE ACCOUNT DESCRIPTION | <DECREASE> |  | INCREASE   |
| 3349           | 2310                    | NON-CNTY PROF SPCLZD SVCS       |            |  | 100,000 00 |
| TOTALS         |                         |                                 | 0 00       |  | 100,000 00 |

**APPROVED**

AUDITOR-CONTROLLER:

BY:  DATE 11/9/21

COUNTY ADMINISTRATOR:

BY:  DATE 11/16/21

BOARD OF SUPERVISORS:

YES: Gioia, Andersen, Burgis, Mitchoff, Glover

NO: None

BY:  DATE 11-23-2021  
(M129 Rev 05/09)

EXPLANATION OF REQUEST:

In September of 2021, The Dave & Cheryl Duffield Foundation contacted CCAS staff and advised that the foundation would be awarding CCAS with an unsolicited grant in the amount of \$100,0000 as recognition of CCAS's animal emergency response efforts during the Caldor Fire. The funds granted to our department are greatly needed and will be well utilized to enhance our team's ability to respond to future disasters. These grant funds will offset costs associated to the Department's County Animal Response Team's (CART) deployment to provide mutual aid during the Caldor Fire, and to purchase much needed equipment and trainings to expand our ability to provide similar assistance in future disasters.



Admin Services Officer 11/05/2021

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_  
 APPROPRIATION APOO 5011  
 ADJ. JOURNAL NO. \_\_\_\_\_



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Establish, revise, retitle and reallocate classifications in the Environmental Health Division of the Health Services Department

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22054 to establish the classifications of Environmental Health Specialist III (VLNB) (represented) at salary plan and grade TC5-1001 (\$8,119 - \$9,869) and Environmental Health Investigator II (VLNA) (represented) at salary plan and grade TC5-1000 (\$4,973 - \$6,045); retitle the classification of Environmental Health Technician (VL7A) (represented) to Environmental Health Investigator I (VL7A) (represented) at salary plan and grade TC5-1264 (\$4,736 - \$5,757); and reallocate the salaries of the following classifications in the Health Services Department:

- Environmental Health Specialist I (VLWA) (represented) from salary plan and grade TC5-1632 (\$6,818 - \$8,288) to salary plan and grade TC5-1632 (\$6,895 - \$8,381),
- Supervising Environmental Health Specialist (VLHA) (represented) from salary plan and grade ZA5-1831 (\$8,304 - \$10,093) to salary plan and grade ZA5-1831 (\$8,687 - \$10,559),
- Assistant Director of Environmental Health Services (VLGA) (represented) from salary plan and grade ZA5-1899 (\$8,882 - \$10,796) to salary plan and grade ZA5-1899 (\$9,295 - \$11,299), and
- Director of Environmental Health Services - Exempt (VLD1) (unrepresented) from salary plan and grade B85-2004 (\$9,859 - \$11,984) to salary plan and grade B85-2004 (\$10,225 - \$12,428).

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jo-Anne Linares, (925)  
957-5240

cc: Sylvia Wong, Jo-Anne Linares



### FISCAL IMPACT:

Upon approval, this action has an approximate annual cost of \$71,486 with pension costs of \$27,222 already included. The cost is budgeted and fully funded by environmental health fee generated revenues.

### BACKGROUND:

The Contra Costa Environmental Health Services (EHS) division is charged to protect and promote the health of County residents through programs for safe food, water for drinking and recreation, and the sanitary management of wastes. It serves as a regulatory agency that provides oversight for businesses and property owners and a community resource for the general public.

In order to provide optimal service and maintain regulatory requirements, the Health Services Department (HSD) is re-organizing the Environmental Health Division as program areas require different levels of knowledge, skills, and abilities. Today's industry-standard services include several layers of code enforcement that are performed by both registered and non-registered environmental health staff. The ability to attract and retain individuals in the existing Environmental Health Technician and Environmental Health Specialist classifications has been dismal over the past nine (9) years. High staff turnover is financially draining to the department and disruptive to community services. Thus, salary adjustments are needed to retain current staff and remain competitive in the Bay Area.

Currently, Environmental Health Technicians are responsible for investigations of unsanitary conditions that do not require enforcement by a Registered Environmental Health Services (REHS). However, over the years, the role has expanded to include field investigations in support of new programs such as the Storm Water Program, and the Waste, Tire, and Garbage Programs. Hence, the title of Technician does not accurately reflect its duties and responsibilities. Technicians' primary tasks involve the investigation of complaints that may result in violations of ordinances. For this reason, the Department is requesting to retitle the classification to Environmental Health Investigator I and establish the Environmental Health Investigator II to perform the more complex compliance investigations.

The Registered Environmental Health Specialists (REHS) conduct inspections, issue permits and enforce both local ordinances and State laws. Incumbents have the authority to impound unsafe food and equipment, and close establishments that are found to be in violation of health and safety codes. The current class structure includes two levels - Entry and Journey. Moreover, County ordinances and new legislation constantly affect the duties and responsibilities of the Environmental Health Services Program. In order to meet the needs of the community and enforce new legislation and ordinances, the Department is requesting to establish the classification of Environmental Health Specialist III. In addition to lead responsibilities, incumbents will assist in program development for Solid Waste, Land Use, Food Program, and Pool Program. This new classification will allow the Supervising Environmental Health Specialist to focus primarily on staff supervision, program operations, and daily unit activities. The addition of the lead classification will result in internal compaction of salaries for the Supervisor, Assistant Director, and Director classifications. Hence, the salary reallocation is requested to maintain the current salary relationships within Environmental Health Services.

The above proposed re-organizational structure is in line with industry standards to provide optimal service to county residents. These changes are vital in order to comply with existing industry standards, adhere to regulatory requirements, and address the compensation inequities associated with hiring and retention.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not have the adequate staffing structure for environmental health professionals, which may lead to non-compliance of regulatory standards and adversely impact the health and safety of County residents.

AGENDA ATTACHMENTS

P300 No. 22054 HSD

P300 No. 22054 Attachment 1

MINUTES ATTACHMENTS

Signed P300 22054



**POSITION ADJUSTMENT REQUEST**

NO. 22054  
DATE 4/17/2019

Department Health Services

Department No./  
Budget Unit No. 0452 Org No. 5889 Agency No. A18

Action Requested: Establish, revise, retitle and reallocate classifications in the Environmental Health Services within the Health Services Department. (See Attachment 1)

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$71,485.64 Net County Cost \$0.00  
Total this FY \$35,742.82 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Fee Generated Revenues

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jo-Anne Linares

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS  
SEE ATTACHMENT 1

DATE \_\_\_\_\_

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 12/1/2021(Date)

Eva Barrios

9/12/2019

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/18/2021

Approve Recommendation of Director of Human Resources  
 Disapprove Recommendation of Director of Human Resources  
 Other: \_\_\_\_\_

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department Health Services

Date 11/18/2021

No. 22054

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

## P300 No. 22054 - ATTACHMENT 1

The following actions are requested as follows in the Health Services Department:

- 1) **Establish** the following two classifications:
  - a) Environmental Health Specialist III (VLNB) (represented) at salary plan and grade TC5-1001 (\$8119 - \$9,869)
  - b) Environmental Health Investigator II (VLNA) (represented) at salary plan and grade TC5-1000 (\$4,973 - \$6,045)
  
- 2) **Retitle** the classification of Environmental Health Technician (VL7A) (represented) to Environmental Health Investigator I (VL7A) (represented) at salary plan and grade TC5-1264 (\$4,736 - \$5,757)
  
- 3) **Reallocate** the salaries of the following classifications:
  - a) Environmental Health Specialist I (VLWA) (represented) from salary plan and grade TC5-1632 (\$6,818 - \$8,288) to salary plan and grade TC5-1632 (\$6,895 - \$8,381),
  - b) Supervising Environmental Health Specialist (VLHA) (represented) from salary plan and grade ZA5-1831 (\$8,304 - \$10,093) to salary plan and grade ZA5-1831 (\$8,687 - \$10,559),
  - c) Assistant Director of Environmental Health Services (VLGA) (represented) from salary plan and grade ZA5-1899 (\$8,882 - \$10,796) to salary plan and grade ZA5-1899 (\$9,295 - \$11,299), and
  - d) Director of Environmental Health Services - Exempt (VLD1) (unrepresented) from salary plan and grade B85-2004 (\$9,859 - \$11,984) to salary plan and grade B85-2004 (\$10,225 - \$12,428)

POSITION ADJUSTMENT REQUEST

NO. 22054
DATE 4/17/2019

Department Health Services
Department No./ Budget Unit No. 0452 Org No. 5889 Agency No. A18

Action Requested: Establish, revise, retitle and reallocate classifications in the Environmental Health Services within the Health Services Department. (See Attachment 1)

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$71,485.64 Net County Cost \$0.00
Total this FY \$35,742.82 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Fee Generated Revenues

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS SEE ATTACHMENT 1

DATE \_\_\_\_\_

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [ ] Day following Board Action. [x] 12/1/2021(Date)

Eva Barrios

9/12/2019

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/18/2021

- [x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other: \_\_\_\_\_

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [x]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY Laura Cassell

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: November 23, 2021

Subject: Cancel one Medical Social Worker-Project Position and add one Medical Social Worker II Position in the Health Services Department

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25843 to cancel one (1) Medical Social Worker-Project (X4V2) position #14944 at salary plan and grade 255-1590 (\$6,764-\$8,222) and add one (1) Medical Social Worker II (X4VH) position at salary plan and grade 255-1590 (\$6,764-\$8,222) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, there will be no cost associated with this action. The position funding is 100% Ryan White Part A (Federal).

**BACKGROUND:**

The Health Services Department is requesting to cancel one Medical Social Worker-Project position and add one Medical Social Worker II position in the Health Services Department. This position will provide medical case management for HIV positive County residents through the Ryan White Medical Case Management program. Responsibilities include connecting participants to HIV medical care and preventing spread. Additionally, Medical Social Workers coordinate on behalf of participants and receipt of basic resources including food vouchers, utilities, and housing. The Alameda and Contra Costa planning council consistently ranks Medical Case Management as #1 or #2 priority service, which means it would be

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Larita Clow, (925)  
957-5244

cc:

BACKGROUND: (CONT'D)

the last service to cut during a financial crisis (after medical care). Funding has consistently been stable for many years indicating this project position should be considered as a merit system classification. Funding continues to remain consistent or slightly increase each year.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, this position and future incumbent will not receive the benefits and privileges of being in a Merit System classification.

AGENDA ATTACHMENTS

P300 No. 25843 HSD

MINUTES ATTACHMENTS

Signed P300 25843

**POSITION ADJUSTMENT REQUEST**

NO. 25843  
DATE 9/21/2021

Department Health Services

Department No./  
Budget Unit No. 0450 Org No. 5829 Agency No. 18

Action Requested: Cancel one (1) vacant Medical Social Worker-Project position #14944 and add one Medical Social Worker II (X4VH) position in the Health Services Department.

Proposed Effective Date: 11/24/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00  
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost neutral, 100% Ryan White Part A Federal funding

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Larita Clow

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

11/16/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/18/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

Adjustment is APPROVED  DISAPPROVED

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 11/18/2021

No. xxxxx

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



POSITION ADJUSTMENT REQUEST

NO. 25843
DATE 9/21/2021

Department Health Services

Department No./
Budget Unit No. 0450 Org No. 5829 Agency No. 18

Action Requested: Cancel one (1) vacant Medical Social Worker-Project position #14944 and add one Medical Social Worker II (X4VH) position in the Health Services Department.

Proposed Effective Date: 11/24/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00 Net County Cost \$0.00
Total this FY \$0.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost neutral, 100% Ryan White Part A Federal funding

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

11/16/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[ ] (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/18/2021

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [x] DISAPPROVED [ ]

DATE 11-23-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: November 23, 2021

Subject: Increase the Hours of One (1) Video Production Assistant from Part-time to Full-time in the Office of Communications & Media

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25821 to increase the hours of one (1) Video Production Assistant (ADWA) (represented) and incumbent in position No. 295 in Salary Plan and Grade TB5 0964 (\$3,519 - \$4,277) from part-time (30/40) to full-time (40/40) in the Office of Communications and Media.

**FISCAL IMPACT:**

This increase in work hours will incur an approximate annual cost increase of \$15,412, which includes \$2,579 in pension cost. Revenue from Franchise Fees will fully fund the increased cost of this action.

**BACKGROUND:**

Contra Costa Television responds to broadcast and live streaming needs throughout the County. The office has identified a need for increased technical support to meet the increased workload in video broadcasting, streaming, and production needs.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the increase in position

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: L. DeLaney,  
925-655-2057

cc:

CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

hours is not increased, the Office of Communications and Media, Contra Costa Television will have insufficient staffing to meet the demands from County departments to provide production support, which could result in a delay in communications to the public.

AGENDA ATTACHMENTS

AIR 47415\_P300 25821 - Increase hours of Production Assistant\_BOS 11.16.21

MINUTES ATTACHMENTS

Signed P300 25821

**POSITION ADJUSTMENT REQUEST**

NO. 25821  
DATE 10/28/2021

Department CAO

Department No./  
Budget Unit No. 0003 Org No. 1225 Agency No. 03

Action Requested: Increase the hours of one (1) Video Production Assistant (ADWA) (represented) position and incumbent in position #295 from part-time (30/40) to full-time (40/40).

Proposed Effective Date: 11/17/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$15,412.33

Net County Cost \_\_\_\_\_

Total this FY \$9,632.71

N.C.C. this FY \_\_\_\_\_

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund (Franchise Fee Revenue)

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Susan Shiu

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara DeLaney

10/28/21

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/3/2021

Increase the hours of one (1) Video Production Assistant (ADWA) and incumbent in position no. 295 in salary plan and grade TB5 0964 (\$3,519 - \$4,277) from part-time (30/40) to full-time (40/40) in the Office of Communications & Media

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

\_\_\_\_\_(Date)

Amanda Monson

11/3/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. \_\_\_\_\_

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

# POSITION ADJUSTMENT REQUEST

NO. 25821  
DATE 10/28/2021

Department CAO Department No./ Budget Unit No. 0003 Org No. 1225 Agency No. 03

Action Requested: Increase the hours of one (1) Video Production Assistant (ADWA) (represented) position and incumbent in position #295 from part-time (30/40) to full-time (40/40).

Proposed Effective Date: 11/17/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$15,412.33 Net County Cost \_\_\_\_\_  
Total this FY \$9,632.71 N.C.C. this FY \_\_\_\_\_

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund (Franchise Fee Revenue)

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Susan Shiu

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara DeLaney

10/28/21

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/3/2021

Increase the hours of one (1) Video Production Assistant (ADWA) and incumbent in position no. 295 in salary plan and grade TB5 0964 (\$3,519 - \$4,277) from part-time (30/40) to full-time (40/40) in the Office of Communications & Media

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

\_\_\_\_\_(Date)

Amanda Monson

11/3/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  ~~DISAPPROVED~~

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE 11-23-2021

BY *Jaura Cassell*

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: November 23, 2021

Subject: Add one Public Health Program Specialist I position in the Health Services Department

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25844 to add one (1) permanent full-time Public Health Program Specialist I position (VBSD) at salary plan and grade ZA5-1602 (\$6,619.36 - \$8,045.87) in the Health Services Department. (Represented)

**FISCAL IMPACT:**

Upon approval, the action will result in an approximate annual salary and benefit cost increase of \$164,717 with \$63,877 pension costs included. The position will be funded 100% by Substance Abuse and Mental Health Services Administration grant funds.

**BACKGROUND:**

Contra Costa Health Services (CCHS) received funding for an Opioid Multi-agency Response Initiative (OMRI) program. The program supports the collaboration of several CCHS divisions - Emergency Medical Services (EMS), Public Health, Contra Costa Regional Medical Center (CCRMC), and the American Medical Response (AMR), the County's primary contracted transport 911 EMS provider. The program will provide resources, training, and support to paramedics distributing leave-behind naloxone kits and administering buprenorphine and naloxone in

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Larita Clow, (925)  
957-5244

BACKGROUND: (CONT'D)

the field, as well as establishing seamless referral pathways to connect individuals with opioid use disorder (OUD) to outpatient medication-assisted treatment (MAT) and other resources for recovery. The OMRI program will be managed within the Public Health's Choosing Change program, a Medication Assisted Treatment program for OUD patients in the County.

The Public Health Program Specialist I will support all grant-related monitoring and compliance. The position will also coordinate all non-clinical aspects of the Choosing Change and OMRI programs, and facilitate ongoing collaboration with the EMS, CCRMC, AMR and Public Health divisions.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, there will not be sufficient management staff properly allocated to Public Health and this will negatively affect program activities.

AGENDA ATTACHMENTS

P300 No. 25844 HSD

MINUTES ATTACHMENTS

Signed P300 25844



**POSITION ADJUSTMENT REQUEST**

NO. 25844  
DATE 11/8/2021

Department Health Services Department No./  
Budget Unit No. 0450 Org No. 5754 Agency No. 18  
Action Requested: Add one (1) Public Health Program Specialist I full-time position (40/40) (VBSD) at salary plan and grade ZA5-1602 (\$6,619.36 - \$8,045.87) in the Health Services Department. (Represented)

Proposed Effective Date: 12/1/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$164,716.91 Net County Cost \$0.00  
Total this FY \$109,811.27 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Substance Abuse and Mental Health Services Admin grant

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Larita Clow

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

11/16/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/18/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

Adjustment is APPROVED  DISAPPROVED

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 11/18/2021

No. xxxxx

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25844  
DATE 11/8/2021

Department Health Services

Department No./  
Budget Unit No. 0450 Org No. 5754 Agency No. 18

Action Requested: Add one (1) Public Health Program Specialist I full-time position (40/40) (VBSD) at salary plan and grade ZA5-1602 (\$6,619.36 - \$8,045.87) in the Health Services Department. (Represented)

Proposed Effective Date: 12/1/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$164,716.91 Net County Cost \$0.00  
Total this FY \$109,811.27 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Substance Abuse and Mental Health Services Admin grant

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Larita Clow

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

11/16/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

(Date) 12-01-2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/18/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED  DISAPPROVED  xxx

DATE 11-23-2021

BY *Jana Fassell*

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: November 23, 2021

Subject: Add one Administrative Services Assistant II (40/40) position and cancel one Secretary – Journey Level (32/40) position

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25822 to add one (1) Administrative Services Assistant II (APVA) (represented) position at Salary Plan and Grade ZB5 1475 (\$5,837-\$7,095) and cancel one (1) Secretary – Journey Level (J3TF) (represented) position at Salary Plan and Grade 3R2 1018 (\$3,825.01 - \$5,272.82) part-time (32/40) position #17721 at Contra Costa Television (CCTV) under County Administration.

**FISCAL IMPACT:**

Approval of this action will result in an increased cost of approximately \$35,856. This increase will be funded with Franchise Fee revenue within the Office of Communications and Media (100% General Fund).

**BACKGROUND:**

The Secretary – Journey Level position has recently become vacant (due to incumbent relocation) and after a review of operational needs, it was determined that the classification of Administrative Services Assistant II would better fit the organization going forward for the performance of higher-level administrative functions, including contract development and monitoring.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: L. DeLaney,  
925-655-2057

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Operational needs of the department will not be met and high level administrative support will not be available to the Director of the Office of Communications and Media.

AGENDA ATTACHMENTS

AIR 47455 P300 25822 Add and Cancel

MINUTES ATTACHMENTS

Signed P300 25822

**POSITION ADJUSTMENT REQUEST**

NO. 25822  
DATE 11/1/2021

Department CAO

Department No./  
Budget Unit No. 0003 Org No. 1225 Agency No. 03

Action Requested: Add one (1) full-time Administrative Services Assistant II (APVA) (represented) position at Salary Plan and Grade ZB5 1475 and cancel one (1) part-time (32/40) Secretary-Journey level (J3TF) position #17721.

Proposed Effective Date: 11/17/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$35,856.40 Net County Cost \_\_\_\_\_  
Total this FY \$22,410.25 N.C.C. this FY \_\_\_\_\_

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund (Franchise Fee Revenue)

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Susan Shiu

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara DeLaney

10/28/21

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/3/2021

Add one Administrative Services Assistant II (represented) position and cancel one Secretary-Journey (represented) position in the County Administrator's Office, Office of Communications and Media.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

\_\_\_\_\_(Date)

Carol Berger

11/3/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. \_\_\_\_\_

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25822
DATE 11/1/2021

Department CAO Department No./ Budget Unit No. 0003 Org No. 1225 Agency No. 03
Action Requested: Add one (1) full-time Administrative Services Assistant II (APVA) (represented) position at Salary Plan and Grade ZB5 1475 and cancel one (1) part-time (32/40) Secretary-Journey level (J3TF) position #17721.

Proposed Effective Date: 11/17/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$35,856.40 Net County Cost
Total this FY \$22,410.25 N.C.C. this FY

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund (Franchise Fee Revenue)

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Susan Shiu

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lara DeLaney

10/28/21

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/3/2021

Add one Administrative Services Assistant II (represented) position and cancel one Secretary-Journey (represented) position in the County Administrator's Office, Office of Communications and Media.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action. [ ] (Date)

Carol Berger

11/3/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY Laura Bassell

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: November 23, 2021

Subject: Add One Deputy County Counsel - Exempt Position in the Office of the County Counsel

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25837 to add one (1) full-time Deputy County Counsel Standard - Exempt Level (2ET2) (Unrepresented) position at salary level; B8B 2097 (\$11,855.18-\$14,092.09) in the Office of the County Counsel.

**FISCAL IMPACT:**

Upon approval, this action will result in an increased annual cost of approximately \$142,262, including pension and benefit costs of \$49,792, for the full-time position. The total cost this fiscal year is estimated to be \$96,027. This is a dedicated position funded by client billings to the Health Services Department.

**BACKGROUND:**

The County Counsel's Office is requesting the addition of one full-time Deputy County Counsel position dedicated to representation of the Public Conservator and the Mental Health Division. This position will be funded by the Health Services Department to ensure the necessary legal representation in critical legal proceedings, such as conservatorship matters and involuntary medication hearings. Over the past two years, the demand for these legal services has increased significantly, necessitating use of multiple attorneys from all three divisions of the County Counsel's Office to address a high volume of cases at both the trial and appellate levels.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Wanda McAdoo, (925)  
655-2211

BACKGROUND: (CONT'D)

To continue to provide adequate representation at the increased level of service now needed by the Public Conservator and the Mental Health Division, an additional permanent dedicated Deputy County Counsel position is necessary. Adding the proposed position will ensure adequate staffing to serve not only Health Services, but other clients as well.

CONSEQUENCE OF NEGATIVE ACTION:

Insufficient staffing will hinder provision of legal services to the Public Conservator and Behavioral Health Services, Mental Health Division, in critical Conservatorship and involuntary medication proceedings and will reduce availability of service for other clients.

AGENDA ATTACHMENTS

P300 No.25837 County Counsel

MINUTES ATTACHMENTS

Signed P300 25837

**POSITION ADJUSTMENT REQUEST**

NO. 25837  
DATE 11/09/2021

Department Health Services Department No./  
Budget Unit No. 0030 Org No. 1700 Agency No. 17  
Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Proposed Effective Date: 11/24/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$142,262.18 Net County Cost \$0.00  
Total this FY \$96,026.97 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Position funded from client billings.

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Mary Ann McNett Mason  
\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for 11/9/2021  
\_\_\_\_\_  
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 11/16/2021

Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_ (Date)

Carol Berger 11/16/2021  
\_\_\_\_\_  
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:  
Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_ BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:

# REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. \_\_\_\_\_

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25837
DATE 11/09/2021

Department Health Services
Department No./ Budget Unit No. 0030 Org No. 1700 Agency No. 17
Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Proposed Effective Date: 11/24/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$142,262.18 Net County Cost \$0.00
Total this FY \$96,026.97 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Position funded from client billings.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Mary Ann McNett Mason
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for 11/9/2021
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/16/2021

Action Requested: ADOPT Position Adjustment Resolution No. 25837 to ADD one (1) full-time Deputy County Counsel - Standard Exempt (2ET2) (unrepresented) position at salary level B8B 2097 (\$11,855.18-14,092.09) in the Office of the County Counsel.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[ ] (Date)

Carol Berger 11/16/2021
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY Laura Cassell

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



Contra  
Costa  
County

To: Board of Supervisors  
From: Ann Elliott, Human Resources Director  
Date: November 23, 2021

Subject: Establish the Assistant County Veterans' Services Officer-Exempt classification

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans' Services Officer - Exempt (96B1) (unrepresented) at Salary Plan and Grade BD5 1002 from (\$8,802 - \$10,190) and add one position in the Veterans Service Office.

**FISCAL IMPACT:**

Upon approval, this action will result in an approximate annual salary and benefit cost of \$168,676, which includes \$57,763 in benefit costs. The position will be mostly offset by increased state subvention funding. The department will work closely with County Administrator staff to ensure a mid-year appropriation adjustment is completed in December to balance the position cost and increased revenues.

**BACKGROUND:**

Over the past few years, the Veterans Service Office (VSO) has expanded its service delivery capabilities including conducting DMV Veterans Status Verification Forms, implementing the digital-to-digital process, and implementing the Virtual Office, which have all contributed to enhancing access to the County services provided to our Veterans, dependents and survivors. Additionally, state subvention revenues and Prop 63 funding have increased over the years allowing for VSO program, staffing, and operating hours expansion. This year, the VSO began completing forms on behalf of Veterans who are eligible for the DMV Disabled Veterans License Plate, which has also created greater access to Veterans and their

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Gladys Reid (925)  
655-2122

cc: Sylvia Wong Tam

dependents and survivors and resulted in an increase in new benefit claims.

BACKGROUND: (CONT'D)

To ensure the appropriate staffing levels are in place to support the growing VSO and expansion of services, the County Administrator is recommending that an Assistant County Veterans Service Officer – Exempt classification be established and a full-time position be added. The position will be responsible for assisting with the planning, organizing, and directing of the County’s Veterans Service Office, as well as, overseeing and evaluating VSO personnel and fulfilling other related work as needed.

CONSEQUENCE OF NEGATIVE ACTION:

[The Veterans Service Office has expanded its service delivery capabilities. This new classifications is required to ensure the appropriate staffing levels are in place to support the growing Veterans Service Office and the expansion in service. If this request is not granted maintaining the increase in service level may be effected.](#)

AGENDA ATTACHMENTS

AIR 47616 P300 25842 Est Asst County Veterans Ofcr

MINUTES ATTACHMENTS

Signed P300 25842



**POSITION ADJUSTMENT REQUEST**

NO. 25842  
DATE 11/15/2021

Department Veterans Service Office Department No./  
Budget Unit No. 0579 Org No. 0579 Agency No. 95

Action Requested: ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans Service Officer - Exempt (96B1) at salary plan and grade BD5 1002 from (\$8,802 - \$10,190) and add one position in the Veterans Service Office.

Proposed Effective Date: 12/15/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$168,676.00 Net County Cost \$0.00  
Total this FY \$84,338.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% State subvention funding

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Enid Mendoza

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

11/15/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/15/2021

ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans Service Officer - Exempt (96B1) at salary plan and grade BD5 1002 from (\$8,802 - \$10,190) and add one position in the Veterans Service Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

Gladys Scott Reid

11/15/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE \_\_\_\_\_

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. \_\_\_\_\_

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25842
DATE 11/15/2021

Department Veterans Service Office

Department No./ Budget Unit No. 0579 Org No. 0579 Agency No. 95

Action Requested: ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans Service Officer - Exempt (96B1) at salary plan and grade BD5 1002 from (\$8,802 - \$10,190) and add one position in the Veterans Service Office.

Proposed Effective Date: 12/15/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [ ] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$168,676.00 Net County Cost \$0.00
Total this FY \$84,338.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% State subvention funding

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Enid Mendoza

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Enid Mendoza

11/15/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 11/15/2021

ADOPT Position Adjustment Resolution No. 25842 to establish the classification of Assistant County Veterans Service Officer - Exempt (96B1) at salary plan and grade BD5 1002 from (\$8,802 - \$10,190) and add one position in the Veterans Service Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action. [ ] (Date)

Gladys Scott Reid

11/15/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [x] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 11-23-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: November 23, 2021

Subject: California Department of Social Services, Housing and Disability Advocacy Program Funding

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept grant funding in an amount not to exceed \$2,649,735 from the California Department of Social Services (CDSS) to provide Housing and Disability Advocacy Program (HDAP) services for the period July 1, 2021 through June 30, 2024.

**FISCAL IMPACT:**

County to receive an amount not to exceed \$2,649,735 from the California Department of Social Services (CDSS) Housing Bureau to fund Housing and Disability Advocacy Program (HDAP) services for a three-year period beginning July 1, 2021 and ending June 30, 2024. HDAP funds are drawn from 100% State funds. There is no match requirement for this non-competitive allocation.

**BACKGROUND:**

The goals of the Housing and Disability Advocacy Program (HDAP) are to provide outreach, benefits advocacy, housing subsidies, and case management to house homeless individuals who are assessed as having potential eligibility to any of the SSI/SSDI, veterans, CAPI benefits or youth receiving benefits advocacy through County Child Welfare Agencies. The housing assistance includes help with housing navigation, housing case management and housing subsidies throughout HDAP participation. Both interim and permanent supportive housing will be sought for program participants.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: V. Kaplan, (925)  
608-5052

cc:

## BACKGROUND: (CONT'D)

This grant funding will be used to:

1. Conduct outreach activities that actively seek out potentially eligible HDAP clients.
2. Provide case management services to coordinate multiple HDAP service components including outreach, disability advocacy, and housing assistance as well as regular check-ins and communication, linkages to appropriate supportive services including connections to Medi-Cal, CalFresh, and behavioral health agencies.
3. Provide benefits advocacy services for disability benefits the client may be eligible to receive such as Supplemental Security Income (SSI), Social Security Disability Insurance (SSDI), Social Security Retirement or Survivors Benefits, Veterans' Disability Compensation Benefits, and the Cash Assistance Program for Immigrants (CAPI).
4. Assist participants in finding and securing interim and permanent housing, maintaining current housing, and stabilizing new housing by providing direct financial assistance such as rental subsidies, rental arrearages, interim housing, landlord mediation, landlord incentives, landlord outreach and housing identification and search activities.

EHSD's Aging & Adult Services will partner with Contra Costa Health Services, Health, Housing & Homelessness Services (H3) and contracted partners to deliver the housing prevention and interventions outlined in the proposal application to CDSS Housing Bureau. Additional partners may be identified and added as needed.

Pros and Cons of request:

Pros:

- Leverages existing Coordinated Entry services and housing partners to address gaps in services for SSI eligible individuals.
- Expands services to youth, including former foster youth, who may be eligible to receive benefits due to their own eligibility or eligibility of a parent based on a qualifying disability or benefits entitled to them from a parent.
- Youth in receipt of advocacy through Children and Family Services Bureau may also be linked to HDAP housing assistance which will lower the number of youth at risk for homelessness.
- Focuses on providing integrated services to support homeless individuals from the point of outreach and engagement through housing stability and disability benefits determination.
- Builds upon existing partnerships between local agencies including local homelessness Continuum of Care (CoC), housing partners, health services, behavioral health care, and SSI advocacy services.

Cons:

- Sustainability of program funding beyond end of grant term June 30, 2024.

The California Department of Social Services issued the county allocation for HDAP FY 2021-2022

through an ACWDL (All County Welfare Directors Letter) dated September 13, 2021 which falls after the start of the fiscal year and thus retroactive to July 1, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

Without funding, 80 at risk of homelessness and homeless clients will not have access to housing subsidies and after care to remain stably housed.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: November 23, 2021

Subject: California Department of Aging, Older Americans Act Funding, Amendment #1

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/387 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment AP-2122-07(1) with the California Department of Aging (CDA) to increase the payment limit by \$490,971 to a new payment limit of \$5,986,858 with no change in term of July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

County to receive \$5,986,858, which includes this Amendment #1 amount of \$490,971 from the California Department of Aging. Funding is 90% State, 5% Federal, and 5% other sources. No County match is required on this additional funding.

**BACKGROUND:**

The Employment and Human Services Department, Area Agency on Aging (AAA), provides services to older adults and adults with disabilities, as defined by Title III and Title VII of the Older Americans Act, which especially targets lower-income, limited-English speaking, geographically isolated, and LGBTQ clients. Additional funding included in this contract amendment with the California Department of Aging (CDA) will enhance the Ombudsman program, home-delivered meals, and congregate nutrition services. The amendment also includes additional funding for AAA administration.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: V. Kaplan, (925)  
608-5052

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without the additional funding, enhanced Older Americans Act services could not be adequately provided.

AGENDA ATTACHMENTS

Resolution 2021/387

MINUTES ATTACHMENTS

Res 2021/387 signed



**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/23/2021 by the following vote:

**AYE:**   
**NO:**   
**ABSENT:**   
**ABSTAIN:**   
**RECUSE:**



**Resolution No. 2021/387**

**IN THE MATTER OF:** California Department of Aging, Older Americans Act Funding, Amendment #1.

**WHEREAS**, the Employment and Human Services Department, Area Agency on Aging (AAA) provides services to and receives funding from the California Department of Aging (CDA) to support older persons and adults with disabilities in Contra Costa County through the Title III and Title VII of the Older Americans Act, and

**WHEREAS**, the Older Americans Act provides critical services for the County's most vulnerable populations, including persons living in long-term care facilities, homebound individuals, family caregivers, and seniors experiencing loneliness and isolation, and **WHEREAS**, the CDA has made additional funding available to County for Ombudsman services and senior nutrition to prevent elder abuse and address food insecurity, and **WHEREAS**, low-income, limited English-proficient, persons of color, gender and sexual minorities, and other underserved populations especially benefit from Older Americans Act programs and services.

**NOW, THEREFORE, BE IT RESOLVED:** the Contra Costa County Board of Supervisors approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment #1 (AP-2122-07) with California Department of Aging (CDA) to increase the payment limit by \$490,971 to a total payment limit of \$5,986,858 for Older Americans Act services with no change in term of July 1, 2021 through June 30, 2022.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: V. Kaplan, (925) 608-5052**

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/23/2021 by the following vote:

**AYE:**            5     **John Gioia**  
                                 **Candace Andersen**  
                                 **Diane Burgis**  
                                 **Karen Mitchoff**  
                                 **Federal D. Glover**

**NO:**            

**ABSENT:**    

**ABSTAIN:**  

**RECUSE:**    



**Resolution No. 2021/387**

**IN THE MATTER OF:** California Department of Aging, Older Americans Act Funding, Amendment #1.

**WHEREAS**, the Employment and Human Services Department, Area Agency on Aging (AAA) provides services to and receives funding from the California Department of Aging (CDA) to support older persons and adults with disabilities in Contra Costa County through the Title III and Title VII of the Older Americans Act, and

**WHEREAS**, the Older Americans Act provides critical services for the County’s most vulnerable populations, including persons living in long-term care facilities, homebound individuals, family caregivers, and seniors experiencing loneliness and isolation, and **WHEREAS**, the CDA has made additional funding available to County for Ombudsman services and senior nutrition to prevent elder abuse and address food insecurity, and **WHEREAS**, low-income, limited English-proficient, persons of color, gender and sexual minorities, and other underserved populations especially benefit from Older Americans Act programs and services.

**NOW, THEREFORE, BE IT RESOLVED:** the Contra Costa County Board of Supervisors approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment #1 (AP-2122-07) with California Department of Aging (CDA) to increase the payment limit by \$490,971 to a total payment limit of \$5,986,858 for Older Americans Act services with no change in term of July 1, 2021 through June 30, 2022.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Laura Cassell*

By Laura Cassell, Deputy

Contact: V. Kaplan, (925) 608-5052

cc:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Amendment Agreement #28-528-62 with the County of Alameda Health Care Services Agency

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Amendment Agreement #28-528-62 with the County of Alameda Health Care Services Agency, to increase the total payment to the County by \$24,058 from \$1,857,573, to a new amount not to exceed \$1,881,631 for additional coordination of essential services to Contra Costa County residents with HIV disease and their families, with no change in the original term of March 1, 2021 through February 28, 2022.

**FISCAL IMPACT:**

Approval of this amendment agreement will result in an increase of \$24,058 from the County of Alameda, as the Grantee of federal funds under the Ryan White HIV/AIDS Treatment Modernization Act of 2009, Part A. No County match is required.

**BACKGROUND:**

The U.S. Department of Health and Human Services has designated the County of Alameda as "Grantee" for the purpose of administering the Ryan White HIV/AIDS Treatment Modernization Act of 2009, Part A, funds for coordination of essential services to Contra Costa County residents with HIV disease and their families.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ori Tzvieli, M.D.,  
925-608-5267

BACKGROUND: (CONT'D)

On June 22, 2021, the Board of Supervisors approved Contract #28-528-61 with the County of Alameda Health Care Services Agency, in an amount not to exceed \$1,857,573, to act as the fiscal agent for Ryan White CARE Act, Title I and Minority AIDS Initiative funds, for coordination of services to Contra Costa residents with HIV disease and their families, for the period from March 1, 2021 through February 28, 2022.

Approval of Amendment Agreement #28-528-62 will provide additional funding to allow the County to continue providing coordination of services to Contra Costa residents with HIV disease and their families through February 28, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment agreement is not approved, the County will not receive additional funds to provide continuous coordination of essential services to Contra Costa County residents with HIV disease and their families.



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: November 23, 2021

Subject: Applying for and Accepting the Gun Violence Reduction Program Grants for FY21/22, FY22/23, FY23/24

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/389 approving and authorizing the Sheriff-Coroner, or designee, to apply for and accept a grant from the California Department of Justice, Office of the Attorney General Gun Violence Reduction Program (DOJ-GVRP-2021-22-1), in the initial amount of \$1,090,494 for Fiscal Years 2021-2024 to fund proactive enforcement of unauthorized possession of firearms and ammunition for the period beginning July 1, 2021 through the end of the grant period.

**FISCAL IMPACT:**

Initial revenue of \$1,090,494.00 for FY 2021-22, FY 2022-23, FY 2023-24 to support one full-time detective assigned to Office of the Sheriff Investigations Division and to support training and other personnel costs associated with the investigation of possession of firearms and ammunition by prohibited individuals. No matching County Funds. 100% State Funded.

**BACKGROUND:**

The California Department of Justice, Office of the Attorney General has

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Chrystine Robbins,  
925-655-0008

cc:

BACKGROUND: (CONT'D)

identified funding to assist Law Enforcement Agencies to expand their efforts in activities related to seizing weapons and ammunition from individuals prohibited from possessing them. Funding from this grant will enable the Office of the Sheriff to emphasize investigations of members of the community that have been identified as APPS (Armed Prohibited Persons System) subjects, resulting in the successful confiscation of firearms from prohibited persons. The ability to conduct focused operations on armed prohibited persons will further remove illegally possessed firearms from our community.

AGENDA ATTACHMENTS

Resolution 2021/389

MINUTES ATTACHMENTS

Res 2021/389 signed

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/23/2021 by the following vote:

**AYE:**   
**NO:**   
**ABSENT:**   
**ABSTAIN:**   
**RECUSE:**



**Resolution No. 2021/389**

IN THE MATTER OF: Applying for and accepting a grant from the the California Department of Justice, Office of the Attorney General for the Gun Violence Reduction Program (DOJ-GVRP-2021-22-1), entering into a contract with the State and any future amendments to the contract, if any, for the purpose of additional funding.

WHEREAS, The Contra Costa County Office of the Sheriff desires to undertake a certain project designated as the Gun Violence Reduction Program for FY2021-22, FY2022-23, and FY 2023-24 to be funded from the funds made available through the California Department of Justice, Office of the Attorney General.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors: Authorizes the Sheriff-Coroner, Undersheriff, or the Sheriff's Commander of Management Services, to execute for and on behalf of the County of Contra Costa, a public entity established under the laws of the State of California, any action necessary for the purpose of obtaining financial assistance provided by the California Department of Justice, Office of the Attorney General.

IT IS AGREED that any liability arising out of the performance of this contract, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and the California Department of Justice, Office of the Attorney General disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures by this body.

BE IT ALSO AGREED that this grant is not subject to local hiring freezes.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Chrystine Robbins, 925-655-0008**

By: , Deputy

**cc:**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/23/2021 by the following vote:

**AYE:**            5     **John Gioia**  
                                 **Candace Andersen**  
                                 **Diane Burgis**  
                                 **Karen Mitchoff**  
                                 **Federal D. Glover**

**NO:**            

**ABSENT:**    

**ABSTAIN:**   

**RECUSE:**    



**Resolution No. 2021/389**

IN THE MATTER OF: Applying for and accepting a grant from the the California Department of Justice, Office of the Attorney General for the Gun Violence Reduction Program (DOJ-GVRP-2021-22-1), entering into a contract with the State and any future amendments to the contract, if any, for the purpose of additional funding.

WHEREAS, The Contra Costa County Office of the Sheriff desires to undertake a certain project designated as the Gun Violence Reduction Program for FY2021-22, FY2022-23, and FY 2023-24 to be funded from the funds made available through the California Department of Justice, Office of the Attorney General.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors: Authorizes the Sheriff-Coroner, Undersheriff, or the Sheriff's Commander of Management Services, to execute for and on behalf of the County of Contra Costa, a public entity established under the laws of the State of California, any action necessary for the purpose of obtaining financial assistance provided by the California Department of Justice, Office of the Attorney General.

IT IS AGREED that any liability arising out of the performance of this contract, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and the California Department of Justice, Office of the Attorney General disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures by this body

BE IT ALSO AGREED that this grant is not subject to local hiring freezes.

Contact: **Chrystine Robbins, 925-655-0008**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: November 23, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Laura Cassell*  
By Laura Cassell, Deputy

cc:





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Grant Award #28-980 with the U. S. Environmental Protection Agency

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to accept a Grant Award #28-980 with the U.S. Environmental Protection Agency, to pay the County an amount not to exceed \$200,000 for the State Environmental Justice Cooperative Agreement Program – Train-the-Trainer Health Promoter Program, for the period from December 1, 2021 through November 30, 2023.

**FISCAL IMPACT:**

Acceptance of the Grant Award will result in payment to the County of up to \$200,000 in funding from the U.S. Environmental Protection Agency. No County match is required.

**BACKGROUND:**

The goal of this grant is to provide funding to Lifelong Medical Care and La Clinica de la Raza to allow them to implement the Asthma Home Visiting Programs by providing in-home asthma trigger assessment, treatment, education and minor home remediation for patients insured through Medicaid, with the existing Health Promoters and Promotora Programs. This grant is designed to provide training on air

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ori Tzvieli, M.D.,  
925-608-5267

cc: Tasha Scott, Marcy Wilhelm

**BACKGROUND: (CONT'D)**

quality, air pollution mitigation and a Community Action Model that empowers patients and community members to be decision-making stakeholders in local initiatives and policies. This Project will bring both programs together to work hand-in-hand.

Approval of new Grant Award #28-980 will allow the County to participate in the State Environmental Justice Cooperative Agreement Program – Train-the-Trainer Health Promoter Program through November 30, 2023.

**CHILDREN'S IMPACT STATEMENT:**

The recommendation supports the following children's outcome(s): (1) Children Ready for and Succeeding in School; (2) Children and Youth Healthy and Preparing for Productive Adulthood; (3) Families that are Economically Self Sufficient; and (4) Families that are Safe, Stable and Nurturing.



Contra  
Costa  
County

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: November 23, 2021

Subject: APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, to execute a contract amendment with Ontario Systems, LLC

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract amendment with Ontario Systems, LLC to increase the payment limit by \$183,600 from \$252,100 to a new payment limit of \$435,700 to provide continued database administration and configuration of the RPCS (Regional Plus Collection System) Managed Services as well for the CalSAWS conversion project effective June 1, 2021.

**FISCAL IMPACT:**

The cost for this contract is charged to the Employment and Human Services Department and funded by various revenue sources (60% Federal, 34% State, 6% County General Fund).

**BACKGROUND:**

The Department of Information Technology (DoIT) contracted with Ontario Systems LLC in June 2020 to perform database administration and general software system

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr, 608-4071

cc: Nancy Zandonella

BACKGROUND: (CONT'D)

application services for the RPCS Managed Services software utilized by the Employment and Human Services Department (EHSD). In June 2021, DoIT extended the contract with Ontario Systems LLC for one additional year as services were still being provided to EHSD on the RPCS system. The current work being performed by Ontario Systems, LLC will now include additional services to EHSD for the RPCS system as it relates to the CalSAWS conversion project. Therefore, we are amending the contract again to capture the additional services and to increase the payment limit.

The contract includes a special condition to the Limitation of Liability section of the General Conditions which caps liability of the Contractor from any cause that does not exceed the dollar amount paid by the County under this Contract during the six calendar months prior to such claim.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, the department is unable to pay the Contractor for the additional services that the County is receiving.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #24-794-8(31) with John Muir Behavioral Health

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-794-8(31) with John Muir Behavioral Health, a corporation, including mutual indemnification, in an amount not to exceed \$1,600,000, to provide inpatient psychiatric hospital services to County-referred adults and adolescents for the period from July 1, 2021 through June 30, 2022, which includes a six-month automatic extension through December 31, 2022, in an amount not to exceed \$800,000.

**FISCAL IMPACT:**

Approval of this contract will result in annual budgeted expenditures of up to \$1,600,000 and will be funded by 100% Mental Health Realignment revenues. (Rate increase)

**BACKGROUND:**

The Behavioral Health Services Department has been contracting with John Muir Behavioral Health since May 1, 2000. This contract meets the social needs of County's population by providing inpatient psychiatric hospital services to County-referred adults and adolescents.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Suzanne Tavano, PhD.,  
925-957-5212

BACKGROUND: (CONT'D)

On September 7, 2020, the Board of Supervisors approved Contract #24-794-8(26) with John Muir Behavioral Health, in an amount not to exceed \$4,000,000, for the provision of inpatient psychiatric hospital services to County-referred adults and adolescents for the period from July 1, 2020 through June 30, 2021, which included a six-month automatic extension through December 31, 2021, in an amount not to exceed \$2,000,000.

Approval of Contract #24-794-8(31) will allow the contractor to continue to provide inpatient psychiatric hospital services through June 30, 2022. This contract includes mutual indemnification.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's mental health clients will not receive needed inpatient psychiatric services from contractor's facility.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcome: "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include a decrease in the need for inpatient care and placement at a lower level of care.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #26-692-21 with Applied Remedial Services, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-692-21 with Applied Remedial Services, Inc., a corporation, in an amount not to exceed \$707,056, to provide removal and disposal of hazardous waste materials, in addition to audit reporting and annual in-service staff education services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from January 1, 2022 through December 31, 2022.

**FISCAL IMPACT:**

Approval of this contract will result in budgeted expenditures of up to \$707,056 and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**

CCRMC has been contracting with Applied Remedial Services, Inc., since April 2011 to provide removal and disposal of hazardous waste at CCRMC and all the Health Centers to comply with State and Federal Regulations. CCRMC and Contra Costa Health Centers are monitored on a quarterly basis to ensure hazardous waste is being disposed properly. The contractor has its own lab in which the chemist inspects and prepares profile reports and documents for disposal facilities, and waste research with disposal facility.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,  
925-370-5100

BACKGROUND: (CONT'D)

They inventory hazardous waste materials; sort and package chemical waste and clean up spilled material. They deliver supplies, package chemical waste from the morgue, pharmacy, public health, pathology and the hazardous waste shed.

On November 17, 2020, the Board of Supervisors approved Contract #26-692-19 with Applied Remedial Services, Inc., in an amount not to exceed \$547,056, to provide removal and disposal of hazardous waste materials at CCRMC and Contra Costa Health Centers, for the period January 1, 2021 through December 31, 2021.

On January 19, 2021, the Board of Supervisors approved Contract Amendment Agreement #26-692-20, to increase the payment limit by \$160,000 to a new payment limit of \$707,056, to provide additional removal of hazardous waste and chemical services from CCRMC and Contra Costa Health Centers with no change in the term of January 1, 2021 through December 31, 2021

Approval of Contract #26-692-21 will allow the contractor to continue to provide removal and disposal of hazardous waste materials through December 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCRMC will not have access to this contractor's services, and will not be compliant with mandatory State and Federal regulations.





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #77-325 with Bay Imaging Consultants Medical Group, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-325 with Bay Imaging Consultants Medical Group, Inc., a corporation, in an amount not to exceed \$3,600,000, to provide diagnostic imaging services for Contra Costa Health Plan (CCHP) members for the period December 1, 2021 through November 30, 2023.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$3,600,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II.

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network for several years, formerly under a memorandum of understanding (MOU) with CCHP to provide diagnostic imaging services for CCHP members and was required to convert to a County contract.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6104

BACKGROUND: (CONT'D)

Under Contract #77-325, the contractor will provide diagnostic imaging services for CCHP members for the period December 1, 2021 through November 30, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHP members will not have access to diagnostic imaging services provided by contractor.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #77-041-2 with Joan Marlene Arieta (dba Alhambra Valley Physical Therapy)

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #77-041-2, with Joan Marlene Arieta (dba Alhambra Valley Physical Therapy), a sole proprietor, in an amount not to exceed \$900,000, to provide physical therapy and aquatic physical therapy services to Contra Costa Health Plan (CCHP) members and County recipients, for the period December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$900,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No Rate Increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been providing physical therapy and aquatic physical therapy services as part of the CCHP Provider Network since December of 2016.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

In October 2019, the County Administrator approved and the Purchasing Services Manager executed Contract #77-041-1 with Joan Marlene Arieta (dba Alhambra Valley Physical Therapy), in an amount not to exceed \$150,000 to provide physical therapy and aquatic physical therapy services to CCHP members and County recipients for the period December 1, 2019 through November 30, 2021.

Approval of Contract #77-041-2 will allow the contractor to continue providing physical therapy and aquatic physical therapy services through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized physical therapy health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Amendment #26-347-40 with Cross Country Staffing, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #26-347-40 with Cross Country Staffing, Inc., a corporation, effective December 1, 2021, to amend Contract #26-347-39 to modify the contract to include travel, urgent, and crisis rates for temporary lactation consulting services with no increase in the payment limit of \$5,500,000, and no change in the original term of July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

This amendment will result in no change to the original payment limit of \$5,500,000 for fiscal year 2021-2022 and is funded 100% by Hospital Enterprise Fund I. (Additional rates)

**BACKGROUND:**

CCRMC and Contra Costa Health Centers have an obligation to provide medical staffing services to patients. Therefore, the County contracts with temporary help firms to ensure patient care is provided during peak loads, temporary absences, vacations and emergency situations where additional staffing is required. The County has been using the contractor's temporary

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,  
925-370-5100

cc: K Cyr, M Wilhelm

BACKGROUND: (CONT'D)

staffing services since July 1, 2005.

June 22, 2021, the Board of Supervisors approved Contract #26-347-39 with Cross Country Staffing, Inc., in an amount not to exceed \$5,500,000, for the provision of temporary medical staffing services, including registered nursing, and Sexual Assault Nurse Examiner (SANE) nursing services at CCRMC and Contra Costa Health Centers, for the period from July 1, 2021 through June 30, 2022.

Approval of Contract Amendment Agreement #26-347-40 will allow the contractor to provide additional travel, urgent, and crisis rates for temporary lactation consulting staffing services through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring lactation consulting medical services at CCRMC and Contra Costa Health Centers will not have access to this contractor's services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #24-794-12(11) with BHC Fremont Hospital, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #24-794-12(11) with BHC Fremont Hospital, Inc., a corporation, in an amount not to exceed \$700,000, to provide inpatient psychiatric hospital services to County-referred adults and adolescents for the period from July 1, 2021 through June 30, 2022, which includes a six-month automatic extension through December 31, 2022, in an amount not to exceed \$350,000.

**FISCAL IMPACT:**

Approval of this contract will result in annual budgeted expenditures of up to \$700,000 and will be 100% funded by Mental Health Realignment revenues. (Rate increase)

**BACKGROUND:**

Assembly Bill (AB) 757, (Chapter 633, Statutes of 1994), authorized the transfer of state funding for Fee-For-Service/Medi-Cal (FFS/MC) acute psychiatric inpatient hospital services from the Department of Health Care Services (DHCS) to the Department of Mental Health (DMH). On January 1, 1995, the DMH transferred these funds and the responsibility for authorization and funding of Medi-Cal acute psychiatric inpatient hospital services to counties that chose to participate in this program.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Suzanne Tavano, PhD.,  
925-957-5212

BACKGROUND: (CONT'D)

The County has been contracting with St. Helena Hospital under this contract since January 1998.

On September 22, 2020, the Board of Supervisors approved Contract #24-794-12(10) with BHC Fremont Hospital, Inc., in an amount not to exceed \$1,300,000 for the provision of inpatient psychiatric hospital services to County-referred adults and adolescents for the period from July 1, 2020 through June 30, 2021, which includes a six-month automatic extension through December 31, 2021, in an amount not to exceed \$650,000.

Approval of Contract #24-794-12(11) will allow the contractor to continue to provide inpatient psychiatric hospital services through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's mental health clients will not receive needed inpatient psychiatric services from this contractor's facility.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcome: "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include a decrease in the need for inpatient care and placement at a lower level of care.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Amendment #76-537-7 with Baltic Sea Manor, LLC

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #76-537-7 with Baltic Sea Manor, LLC, effective September 1, 2021, to amend Contract #76-537-6 to modify the rates with no change in the term April 1, 2021 through March 31, 2022 to continue to provide additional augmented board and care services.

**FISCAL IMPACT:**

Approval of this amendment will result no change to the original payment limit of \$249,000, which is being funded 100% by Hospital Enterprise Fund I. (Rate increase)

**BACKGROUND:**

Baltic Sea Manor, LLC has been contracting with the County to provide augmented board and care services since April 1, 2016.

On April 20, 2021, the Board of Supervisors approved Contract #76-537-6 with Baltic Sea Manor, LLC, in an amount not to exceed \$249,000 for the provision of augmented board and care services for the period from April 1, 2021 through March 31, 2022.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Samir Shah,  
925-370-5525

BACKGROUND: (CONT'D)

Approval of Amendment Agreement #76-537-7 will modify the monthly per client rate from not to exceed \$4,500 to not to exceed \$5,500 for 1 client and allow the contractor to continue to provide additional augmented board and care services through March 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, patients requiring augmented board and care services will not have access to this contractor's services.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Amendment #74-174-40 with Bi-Bett

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment Agreement #74-174-40 with Bi-Bett, a non-profit corporation, effective July 1, 2021, to amend Contract #74-174-39, to modify the rates to continue to provide substance use disorder prevention, treatment, and detoxification services, with no change in the original payment limit of \$5,232,481, and no change in the original term of July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

Approval of this amendment will result in budgeted expenditures of up to \$5,232,481 and will be funded by 4% Substance Abuse Treatment and Prevention Block Grant (\$218,285); 71% Federal Medi-Cal (\$3,731,940); 25% Assembly Bill 109 (\$1,282,256) revenues. (No Rate increase)

**BACKGROUND:**

The Behavioral Health Services Department has been contracting with Bi-Bett since May 2002 to provide substance use disorder treatment services for County residents referred through the Behavioral Health Access Line. This contract meets the social needs of the County's population

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

RECUSE: Candace Andersen, District II Supervisor

Contact: Suzanne Tavano, Ph.D.,  
925-957-5169

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

BACKGROUND: (CONT'D)

by providing specialized substance use disorder treatment services so that men and women, including women with children, are provided an opportunity to achieve and maintain sobriety and to experience the associated benefits of self-sufficiency, family reunification, cessation of criminal activity and productive engagement in the community.

On July 27, 2021, the Board of Supervisors approved Contract #74-174-39, with Bi-Bett, in an amount not to exceed \$5,232,481 to provide substance use disorder treatment services for County residents referred through the Behavioral Health Access Line, for the period from July 1, 2021 through June 30, 2022.

Approval of Amendment #74-174-40 will allow the contractor to modify the rates under the Drug Medi-Cal Organized Delivery Service (DMC-ODS) waiver to provide substance use disorder treatment services to an increased number of non-Drug Medi-Cal residents than originally anticipated, through June 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, persons referred through the Drug Court, pregnant women, and other county residents will not receive drug abuse prevention, treatment, and testing services from this contractor.

CLERK'S ADDENDUM

**Supervisor Andersen recused herself from this vote.**

ATTACHMENTS



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Caoile, Director of Risk Management  
Date: November 23, 2021

Subject: Contract with Tuell & Associates, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Risk Management to execute a contract with Tuell & Associates, Inc. for workers' compensation staffing services for the period of November 1, 2021 through October 31, 2022 in an amount not to exceed \$750,000.

**FISCAL IMPACT:**

Costs for workers' compensation services are funded through the Workers' Compensation Internal Service Fund.

**BACKGROUND:**

Tuell & Associates specializes in providing highly experienced temporary workers' compensation claims adjusters and staff for County claims processing. Specialized temporary staff is needed to fill vacant funded positions while we recruit to hire permanent staff.

**CONSEQUENCE OF NEGATIVE ACTION:**

Risk Management will not have adequate technical assistance and staff to process workers' compensation claims in the timely manner required to satisfy current regulations.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Karen Caoile  
925-335-1400

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: November 23, 2021

Subject: Contract Amendment with Dudek to Continue Work on the Byron Airport Development Program

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Dudek, a corporation, to extend the term from December 31, 2021 through March 31, 2022, unless sooner terminated as provided in said contract, with no change to the payment limit of \$272,586, to provide continued service to complete the environmental impact report (EIR) for the Byron Airport Development Program and Airport Land Use Compatibility Plan (ALUCP) update. (County Files #GP12-0003, DP14-3008, RZ21-3262)

**FISCAL IMPACT:**

The environmental review for the Byron Airport General Plan Amendment and ALUCP update is 100% funded from the Mariposa Energy Project Community Benefits Fund.

**BACKGROUND:**

The Department of Conservation and Development (DCD) has contracted with Dudek, to prepare the EIR for the Byron Airport GPA and ALUCP update. During the past year, Dudek worked with staff to set parameters for and execute an updated Traffic Impact Analysis (TIA) for the EIR, which includes Vehicle Miles Traveled (VMT) analysis required by SB 743 and CCTA modeling. Additionally, County staff and Dudek completed the draft EIR and circulated it for a 60-day public review, from July 1, 2021, through

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Daniel Barrios, (925)  
655-2901

cc:

BACKGROUND: (CONT'D)

August 30, 2021. This contract amendment is required to complete the Final EIR work; thus, staff recommends that the contract be extended to March 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract with Dudek, Inc., is not amended, it will expire and the Final EIR for the Byron Airport GPA and ALUCP update will not be completed.



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: November 23, 2021

Subject: Contract Amendment with PlaceWorks, Inc. for Envision Contra Costa 2040

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with PlaceWorks, a corporation, to extend the term from December 31, 2021 through December 31, 2024, increase the payment limit of \$3,190,376 by \$531,957 to a new payment limit of \$3,722,333, and revise the scope of work to include consulting services related to the General Plan Housing Element Update, development of objective design and development standards, and additional outreach for the Climate Action Plan (CAP).

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Daniel Barrios, (925) 655-2901

cc:



## FISCAL IMPACT:

In August 2018 the Board authorized execution of a contract with PlaceWorks for a total payment limit of \$3,190,376 (\$2,900,342 base cost plus \$290,034 [10%] contingency) for work on the General Plan and CAP updates, plus technical support for the Zoning Code update. The Board authorized an additional \$1.351 million for County staff time to prepare the Zoning Code update. The estimated project cost was \$4,541,376, which would be financed by DCD's Land Development Fund and up to \$2,250,000 from the County General Fund.

The proposed contract amendment increases the payment limit by \$531,957, from \$3,190,376 to a new total payment limit of \$3,722,333. The increase would be partially paid for through DCD's Land Development Fund. Additionally, the County was awarded the following grants by the State Department of Housing and Community Development:

- A Local Early Action Planning (LEAP) Grant in the amount of \$200,000 for development of the Housing Element. At least \$190,000 (95%) will be utilized for this purpose.
- An SB 2 Planning Grant in the amount of \$75,000 for development of the Housing Element. At least \$71,250 (95%) will be utilized for this purpose.
- A LEAP Grant in the amount of \$90,000 for development of Objective Design and Development Standards (ODDS) for multi-family, mixed-use, and tentatively single-family development. At least \$85,500 (95%) will be utilized for this purpose.

These grants will cover approximately 65% of the proposed contract amendment.

## BACKGROUND:

In December 2017 the Board of Supervisors directed the Department of Conservation and Development (DCD) to update the County General Plan, Zoning Code, and Climate Action Plan, a project now called Envision Contra Costa 2040. Staff had planned to complete the bulk of the Envision 2040 project by the end of 2020. However, an unanticipated volume and complexity of work associated with the General Plan update, in combination with the COVID-19 pandemic, pushed the project timeline out considerably. DCD has determined that the scope of services and budget for the PlaceWorks contract should be expanded to include the following items:

Housing Element Update: State law requires the County to update the Housing Element of the General Plan every eight years, a period known as the housing cycle. The existing Housing Element covers the fifth housing cycle, which runs from 2015-2022. The original Envision 2040 timeline called for the comprehensive General Plan update portion of the project to be completed at the end of 2020, prior to commencing work on the Housing Element update for the sixth housing cycle, which runs from 2023-2030. The Housing Element update and General Plan update now are more closely aligned, and PlaceWorks has staff who specialize in Housing Element updates.

Objective Design and Development Standards (ODDS): In 2017, Governor Brown signed multiple housing bills with the intent of streamlining the approval process for housing projects to accelerate the housing production. Senate Bill (SB) 35 added Section 65913.4 to the Government Code providing for a streamlined, ministerial approval process for multi-unit residential development in localities that have not met their Regional Housing Needs Allocation (RHNA) targets, subject to certain conditions and consistent with objective zoning and design review standards in effect at the time the development application is submitted for approval. Contra Costa County is subject to the requirements

of SB 35 because, while its gross RHNA has been exceeded, it is not on track to meet housing production targets for certain affordable income categories. Without adopted ODDS, the County will have little or no ability to influence the design of projects qualifying for streamlined approval under SB 35 other than through the objective standards in the Zoning and Building codes. As neither code addresses aesthetic considerations (architecture, colors, landscaping, etc.), the County could be compelled to approve projects whose designs are entirely inconsistent with the character and context of the communities in which they are proposed.

Additional CAP Outreach: There has been greater public interest and involvement in the CAP update than initially anticipated. As such, it is necessary to expand the scope of services and budget to include additional public outreach.

With execution of the proposed contract amendment, PlaceWorks will complete the supplemental tasks described here in addition to those tasks in the original 2018 scope of services.

CONSEQUENCE OF NEGATIVE ACTION:

If the contract amendment with PlaceWorks is not executed, then the contract will expire before the updates to the County’s General Plan, Zoning Code, and Climate Action Plan, including the State-mandated Housing Element update, are complete.

ATTACHMENTS

- Contract Amendment Specifications
- Revised Scope of Services
- PlaceWorks Fee Schedule
- Project Budget

**Amendment Specifications**

Under its Contract with the County, PlaceWorks, Inc. (“Contractor” or “Consultant”) is to provide “Consulting services related to the Contra Costa County (CCC) General Plan Update, CCC Zoning Code Update, CCC Climate Action Plan Update, and preparation of an Environmental Impact Report (EIR) for the Updates” (“Project”). Over the extended timeline required to complete the project, the County has identified a need for additional consulting services to assist in fully updating the General Plan Housing Element for the upcoming General Plan cycle, as required by the State. The County has also identified the need for additional outreach with the respect to development of the Climate Action Plan (“CAP”). The County and Contractor therefore agree to amend the Contract, as follows:

1. Section 4 (Payment Limit) is hereby amended to increase the payment limit by \$531,957, from \$3,190,376 to a new total payment limit of \$3,722,333.
2. Section 3 (Term) is hereby amended to extend the termination date from December 31, 2021 to December 31, 2024.
3. Section I (Scope of Services) of the Service Plan is hereby amended by adding **Task 11: Housing Element Update, Task 12: Objective Design Development Standards (ODDS), and Task 13: Climate Action Plan (CAP) Outreach**, as described in Exhibit A, (Revisions to Scope of Services), attached hereto and incorporated herein by reference.
4. Section II (Payment Provisions), subsection A. b. (Reimbursable Expenses) of the Service Plan is hereby amended to read:

b. Reimbursable Expenses. County will reimburse Consultant in an amount not to exceed \$69,554 for allowable expenses that Consultant actually incurs during the performance of work specified in the Scope of Services.
5. Section II (Payment Provisions), subsection A. d. (Budget) of the Service Plan is hereby amended to read:

Initials: \_\_\_\_\_  
Contractor                      County Dept.

d. Budget. Consultant shall complete the work described in Section I. Scope of Services for an amount not to exceed \$3,722,333, in accordance with the budget set forth in the Revised Attachment C, attached hereto and incorporated herein by reference.

6. Section II (Payment Provisions), subsection A. e. (Payment Limit), of the Service Plan is hereby amended to read:

e. Payment Limit. The County's total payments to Consultant under this Contract shall not exceed the payment Limit of \$3,722,333.

7. Attachment B (2018 Standard Fee Schedule and Reimbursable Expenses) is hereby deleted in its entirety and is replaced by Attachment B (2021 Standard Fee Schedule and Reimbursable Expenses), attached hereto and incorporated herein by reference.

8. Attachment C: (Project Budget) is hereby deleted in its entirety and is replaced by Revised Attachment C: (Project Budget), attached hereto and incorporated herein by reference.

9. Attachment D (Project Schedule) is hereby amended by adding Attachment D1, (Remaining Task Schedule), attached hereto and incorporated herein by reference.

All other Contract terms remain unchanged and in full force and effect.

Initials: \_\_\_\_\_  
Contractor                      County Dept.

# Scope of Services, Exhibit A

## REVISIONS TO SCOPE OF SERVICES

### **Task 11: Housing Element Update**

#### ***Management***

##### *Task 11.1 Project Initiation and Project Management*

Contractor will communicate with County staff via phone, email, and on-site meetings as needed throughout the project. Contractor will also prepare for and attend a virtual kick-off meeting to exchange information and initiate work. At the meeting, Contractor will:

- Determine staff contact protocol.
- Review and finalize the scope of work and schedule.
- Review Housing Element legal requirements and HCD practices.
- Identify stakeholders.
- Provide a list of data needs.

##### *Task 11.1 Deliverables:*

- Kickoff meeting agenda, data needs list, list of stakeholders, and meeting minutes (electronic copies).
- Agenda and notes for subsequent calls with staff (electronic copies).

##### *Task 11.2 Document Review*

Contractor will review documents relevant to the Housing Element Update to gain an understanding of local conditions and needs. Documents will include, but are not limited to:

- 2015–2023 Housing Element
- All past communication with HCD, including any findings letters
- General Plan
- Housing Element annual progress reports
- Zoning code
- Any other applicable programs and ordinances
- HUD Consolidated Plan 2020-25

##### *Task 11.2 Deliverable:*

- No deliverables are associated with this subtask.

### ***Review of 2015-2023 Housing Element***

### **Task 11.3      *Review 2015-2023 Housing Element***

Contractor will work with the County to determine the status, effectiveness, and appropriateness of the 2015–2023 housing programs. Contractor will gather and document all available information regarding specific accomplishments. Contractor will identify content to drop, change, or add. Findings from the evaluation will be detailed in a matrix to be included in the draft Housing Element and used as a basis for program revisions for the remainder of the planning period. Contractor will send the review matrix to the County to provide input before including it in the Administrative Draft Housing Element.

Contractor will ensure the format and organization of the 2023–2031 Housing Element matches the new General Plan format.

#### **Task 11.3 Deliverable:**

- Administrative draft of the Review of Previous Housing Programs chapter.

## **Housing Element Preparation**

### **Task 11.4      *Needs Analysis***

Contractor will update the needs analysis pursuant to Government Code Section 65583 with data from the HCD preapproved data packet, 2010 (or 2020 if available) U.S. Census data, American Community Survey, and other relevant sources. Contractor will coordinate with staff to develop a current housing inventory and evaluate housing conditions using State-approved criteria. The updated needs analysis will include the following.

- Population and Demographics: Population trends and projections, race and ethnicity, and population age.
- Household Characteristics: Number, size, and type of existing households, and characteristics of lower-income households (including extremely low).
- Employment and Income: Employment by industry, occupation of employed residents, and income trends.
- Housing Stock Characteristics: Housing types and conditions, overcrowded households, and vacancy rates.
- Housing Costs and Affordability: Home sale price trends, rental costs, affordability for households at all income levels, and overpayment.
- Special Housing Needs: Special housing needs of persons with disabilities (including persons with developmental disabilities), seniors, large households, and female-headed households.
- Fair Housing Assessment (*new requirement*): An analysis of impediments to fair housing, pursuant to Assembly Bill (AB) 686. *This is now required for all Housing Elements adopted after 2021.*
- At-Risk Housing: Inventory and analysis of existing affordable units at risk of converting to market rate during the planning period.
- Opportunities for Energy Conservation: Pursuant to Senate Bill (SB) 375 and Assembly Bill (AB) 32, an inventory and analysis of opportunities to encourage the incorporation of energy-saving features, energy-saving materials, and energy-efficient systems and design for residential development.

### **Task 11.5      *Housing Resources and Opportunities***

The County currently has a draft RHNA of 7,645 units, which a substantial increase from 1,367 units assigned in the fifth cycle 2015-2023 planning period. Contractor will use the County's current Housing Element and review the land inventory

of vacant and underutilized sites to meet HCD's land inventory criteria. Contractor will work with County staff to determine additional sites that would be appropriate to rezone to meet any RHNA shortfall.

#### *Task 11.5.1 Housing Parcel Identification Analysis*

Contractor will use the current sites inventory as a starting point and work with the County to determine which sites are still viable RHNA sites based on new state law requirements, including, but not limited to the following:

- Additional analysis for sites smaller than one-half acre, larger than 10 acres.
- Additional analysis for underutilized sites.
- Identify if sites are publicly owned.
- Indicate whether a site has available or planned and accessible infrastructure.
- Contractor will also identify sites included in the past two housing element site inventories that, per AB 1397, are now required to allow affordable housing by-right (20 percent) in order to continue to count these sites in the inventory.

Based on initial conversations with County staff, Contractor assumes the County will need to identify sites to rezone to meet a potential RHNA shortfall. Contractor will work with County staff to determine sites that would be appropriate to rezone. The County will have three years from adoption of the Housing Element to complete this process. Contractor will use the ABAG/Metropolitan Transportation Commission (MTC) Housing Element Site Selection (HESS) tool in the development of the sites inventory as a way to cross-check traditional GIS analysis, but it would not replace it.

For this task, the approach is as follows:

- Incorporate the Regional Housing Needs Allocation prepared by ABAG for the 2023-2031 cycle.
- Document potential sites. Contractor will prepare an inventory, map, and analysis clearly illustrating Contra Costa County's capacity to accommodate the new RHNA. In keeping with state law, Contractor will document the realistic development capacity of each site and will prepare a map showing all identified sites.
- Investigate alternative RHNA credits. This includes analyzing the capacity for alternative RHNA credits for accessory dwelling units, guest quarters, preservation of existing at-risk affordable housing projects, and other similar, nontraditional RHNA credit opportunities.
- Ensure sites affirmatively further fair housing. Contractor will work with County staff to determine if the sites identified in the inventory are located throughout the unincorporated county in a manner that affirmatively furthers fair housing.

#### *Task 11.5.2 Underutilized Site Analysis*

Contractor will complete an analysis of nonvacant sites to potentially address a portion of the RHNA. As part of this analysis, Contractor will analyze the realistic development potential within the planning period by considering the extent that a nonvacant site's existing use impedes additional residential development, the jurisdiction's past experience converting existing uses to higher density residential development, market trends and conditions, and regulatory or other incentives or standards that encourage additional housing development on any nonvacant sites.

#### *Task 11.5.3 Demonstrate the Feasibility of Infill and Densities Less Than 30 du/acre*

Typically, this is done by reviewing similarly situated built projects in the unincorporated County and the neighboring communities, calling local developers, and reviewing proformas submitted to the County to infer development feasibility.

#### *Task 11.5.4 Infrastructure Analysis*

Contractor will work to determine if parcels included in the inventory have sufficient water, sewer, and dry utilities supply available and accessible to support housing development. Contractor will review existing general plan programs or other mandatory programs or plans to secure sufficient water, sewer, and dry utilities supply to support housing development on the site. The analysis will include sufficient detail to determine whether the service levels of water delivery/treatment systems and sewer treatment facilities are sufficient and have capacity to accommodate development on all identified sites in order to accommodate the RHNA.

*Task 11.5.5 Financial and Programmatic Resources*

Contractor will update financial, physical, and programmatic resources available for affordable housing programs, including local and state funding programs and private-sector resources. Contractor will assess current and potential housing programs to recommend future programs that will support the County's housing objectives.

*Task 11.6 Electronic Housing Element Site Inventory Form*

Pursuant to SB 6 (Chapter 667, Statutes of 2019), for a Housing Element adopted on or after January 1, 2021, an electronic copy of the final inventory of the land inventory parcels using HCD-approved Excel spreadsheets must be prepared and submitted to HCD with the Housing Element. Contractor will submit the completed spreadsheet to HCD upon adoption and finalization of the Housing Element.

*Task 11.7 Fair Housing Assessment*

AB 686 requires each city or county to take actions to overcome patterns of segregation, address disparities in housing needs and access to opportunity, and foster inclusive communities. Each jurisdiction will need to include an assessment of fair housing practices, examine the relationship of available sites to areas of high opportunity, and include actions to affirmatively advance fair housing. The California Tax Credit Allocation Committee/HCD Opportunity Maps will be included and are intended to display the areas, according to research, that offer low-income children and adults the best chance at economic advancement, high educational attainment, and good physical and mental health. The goal of AB 686 is to ensure available sites for low-income housing are in high resource areas rather than concentrated in areas of high segregation and poverty. It will be important to demonstrate adequate sites throughout the county and meaningful actions to overcome geographic disparities.

*Task 11.8 Housing Constraints*

Contractor will update the analysis of potential and actual governmental and nongovernmental constraints to meeting housing needs, including constraints to maintenance, improvement, and development of housing (pursuant to Government Code Section 65583(a)(4,5)). Potential constraints to be reviewed include any land use controls, fees and exactions, permit processing procedures, federal/state tax structure, building codes and code enforcement, land and construction costs, and the availability of financing from private, state, and federal sources, as well as County sources. Contractor will identify potential programs and strategies to reduce or remove identified constraints. This task will include all the analysis needed to comply with recent updates to state housing law.

*Task 11.9 Housing Goals, Policies and Quantified Objectives*

Contractor will work with County staff to update goals, policies, programs, and quantified objectives (pursuant to Government Code Sections 65583 et seq.) to address identified housing needs and constraints based on the effectiveness and continued appropriateness of existing programs, information received through public outreach, the analysis of constraints, and findings from the needs assessment. Programs will describe specific steps for implementation and will identify a time frame and responsible department. Programs will address:

- All new state requirements since adoption of the existing Housing Element
- Consistency and compliance with the rest of the County General Plan elements and community goals
- Development controls and regulatory incentives



- Housing opportunities for all County residents, including the elderly, those with disabilities, unsheltered persons, and other special needs groups
- Fair housing programs
- Sources of affordable housing funding
- Preserving and improving existing affordable housing
- Facilitating development of adequate housing and infrastructure to meet the needs of low- and moderate-income households in keeping with the regional fair-share allocation
- Mitigating any governmental constraints to providing and improving housing

*Task 11.9 Deliverables:*

- Administrative draft of the Needs Analysis chapter
- Administrative draft Housing Resources and Opportunities chapter
- Site inventory on HCD's Electronic Inventory Form
- Regional Fair Housing Assessment to be included in the Administrative Draft Housing Element
- Administrative draft of the Constraints chapter
- Administrative draft of the Goals, Policies, and Quantified Objectives chapter

## ***Community Outreach***

Focused and meaningful community engagement is an important part of the Housing Element update process. Government Code Section 65583(c)(7) requires: "The local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort." Contractor recommends a community outreach program consistent with state and federal laws to solicit input from all segments of the community, including housing development professionals, residents, businesses, service groups, youth, seniors, and various stakeholders.

The extensive community outreach performed for Envision Contra Costa 2040 will be documented in the Housing Element as well as the public comments received. The following outreach plan is targeted to fill gaps and confirm information received through the Envision Contra Costa 2040 process.

### ***Task 11.10 Service Provider Consultations***

Due to the current Shelter-in-Place order, Contractor will conduct virtual service provider consultations with organizations representing different socio-economic members of the community and the region to identify housing needs. Contractor will work with County staff to develop a list of 10-to-12 organizations that serve the unincorporated areas of the county and will conduct a phone or email survey to discuss the issues and housing-related needs of their clients.

*Task 4.1 Deliverable:*

- Five-to-six completed consultations to include in the draft Housing Element.

### ***Task 11.11 Focus Group Meetings***

Contractor will work with County staff to conduct two focus group discussions: one with local non-profit housing developers and local service providers and organizations representing special needs populations and one with for-profit housing developers and finance professionals to discuss constraints to housing development. Contractor suggests holding these

focus group meetings during business hours to encourage higher attendance. Contractor suggests having two initial focus group meetings to kick off the Housing Element Update and gain feedback and then have two focus group meetings after Contractor have a public review draft to gain feedback on the draft document.

Contractor will prepare materials for the meetings and will collaborate with County staff to facilitate the discussion. County staff will take the lead in identifying potential attendees (with input and assistance from Contractor) and will invite groups directly via phone, e-mail, or mailing.

*Task 11.11 Deliverable:*

- Materials for and virtual attendance at two focus group meetings

**Task 11.12 Planning Commission and Board of Supervisors Study Session and Hearings**

Contractor proposes the following meetings since adoption of the Housing Element may precede the adoption of Envision Contra Costa 2040:

- A Board of Supervisor Study Session to discuss the new state laws and solicit input on site selection and other approaches to meeting the RHNA early on in the process.
- Four public hearings. One hearing each with the Planning Commission and the Board of Supervisors to present the Housing Element prior to submitting it to HCD; and then one public hearing to the Planning Commission to recommend adoption; and one public hearing to the Board of Supervisors for adoption of the Housing Element.

*Task 11.12 Deliverable:*

- Information for staff reports, PowerPoint presentations, and attendance at one study session and four public hearings.

**Prepare and Finalize Housing Element**

**Task 11.13 Administrative Draft**

Contractor will prepare a formatted Administrative Draft Housing Element for County staff for review as an electronic copy in Microsoft Word format. Any outstanding data still needed from the County will be flagged in the Administrative Draft Housing Element so it can be addressed during County staff's review. Contractor requests to receive one consolidated set of County comments on the Administrative Draft.

*Task 11.13 Deliverable:*

- One electronic copy (in MS Word) of the Administrative Draft Housing Element.

**Task 11.14 Public Review Draft**

Contractor will address staff comments on the Administrative Draft and reply to any questions. Contractor will incorporate comments and revisions from staff's review of the Administrative Draft, as directed. Contractor will then prepare and submit a Public Review Draft Housing Element to HCD and the general public for review and comment.

*Task 11.14 Deliverables:*

- One electronic copy (in MS Word and PDF) of the Public Review Draft Housing Element to the County and to HCD with a cover letter for their 60-day review.
- If required by HCD, one hard copy will be submitted to HCD.

### *Task 11.15 Adopted Final Housing Element*

Contractor will prepare a final Housing Element that incorporates any changes to the Public Review Draft from County staff, HCD, or public comments received. The final deliverable will be consistent with the rest of the General Plan in all respects, including online publication.

#### *Task 11.15 Deliverables:*

- Electronic copies (in MS Word and PDF) of the final draft to the County and to HCD with a cover letter for their 90-day review. One clean version and one showing all changes made will be included.
- If required by HCD, hard copies (one clean version and one showing all changes made) will be submitted to HCD.
- Contractor will prepare a final draft, which will be provided prior to the final Planning Commission hearing, and prior to the final Board of Supervisor hearing that is proposed for adoption.

### *Task 11.16 State Certification*

Contractor staff maintains working relationships with HCD reviewers and is familiar with HCD's processes, staff, and what steps need to be taken to ensure Housing Element certification. As such, Contractor will serve as the County's liaison to HCD. This service will include:

- Submittal of the draft Housing Element to HCD (60-day review).
- Calls and emails with HCD staff to discuss comments.
- Incorporating HCD's requested revisions.
- Submission of the final draft to HCD for review and approval (90-day review).

#### *Task 11.16 Deliverables:*

- Two submittals to HCD, including cover letters of the Housing Element with highlighted changes and additions (and printed copies, if required by HCD).
- Emails and memoranda to address HCD questions and comments, as needed.
- Memos with proposed revisions to the Housing Element resulting from HCD comments incorporated into the Housing Element in a tracked-changes format for review and approval by County staff.
- Environmental Review

### *Task 11.17 Initial Study / Negative Declaration*

Contractor will prepare an initial study leading to a negative declaration (IS/ND) for the proposed Housing Element. Contractor will use the revised checklist from the 2022 CEQA Guidelines unless there is another format required by the County. The environmental analysis for the Housing Element will be provided at the programmatic level like that of the General Plan. This scope assumes that there are either no changes in zone, or that the changes would occur within the 3-year period allowable by law and would be evaluated for project-specific impacts at that time. In this instance Contractor understands that the County is updating the General Plan and that the EIR for that effort will address any changes in land use designation or zone district. Contractor will make maximum use of existing information from the General Plan EIR, local and regional documents, and information from other governmental agencies. While Contractor does not anticipate any significant impacts that would result in the need for mitigation measures, if needed, Contractor will craft mitigation measures based on previous approvals or industry best practices. The scope of work does not include any modeling (e.g., air quality, traffic) or site surveys (e.g., biological, cultural).

Contractor will prepare an administrative draft of the IS/ND, Notice of Completion, and notice of intent to adopt for publication for review by the County. The scope includes responding to one round of consolidated County comments. Contractor will prepare the public draft IS/ND in Adobe PDF suitable for posting on the County website. Three printed copies of the IS/ND will be provided for placement at the planning counter and project file. Either the County or Contractor will e-file the IS/ND with the California State Clearinghouse, along with Notice of Completion and e-file form required by the state. The scope assumes that Contractor will draft the notice of intent, but that the County will publish the notice to adopt the IS/ND and that the County will distribute the IS/ND to their regular list of agencies and interested parties.

Following the end of the 30-day public review period, Contractor will provide draft response to comments for the County to consider. The scope assumes a very small number of comments consistent with a policy-level document. Contractor will provide an administrative draft of the responses and create a public final IS/ND for consideration by the Board in adopting the Housing Element. Contractor will also provide a written summary of the environmental process for use in the staff report.

Contractor assumes two meetings (virtual) to review the comments on the administrative drafts and final IS/ND. Two additional conference calls are included to discuss issues that may arise during preparation of the IS/ND, and to report on status of the project. Contractor will attend two public meetings where the Housing Element will be considered to answer any questions regarding the environmental analysis.

Contractor will complete the administrative draft IS/ND within 3 weeks of the draft of the Housing Element that is sent to HCD for review, and the public draft within 1 week of receipt of all comments on the administrative draft IS/ND. The administrative final IS/ND will be completed within 3 weeks of receipt of all public comments, and the public final IS/ND completed within 1 week of receipt of comments on the administrative draft.

Following Board action Contractor will draft a Notice of Determination to be filed with the County Clerk. The scope assumes that the County will file the Notice of Determination and pay all applicable fees.

*Task 11.17 Deliverables:*

- Initial Study/Negative Declaration
- Notice of Intent to Adopt a Negative Declaration
- Response to Comments
- Summary Text of Environmental Process
- Mitigation Monitoring Program (if necessary)
- Notice of Completion to be filed with the County Clerk.

*Task 11.18 SB 18 and AB 52 Consultation (Optional)*

If requested by the County, Contractor will prepare the electronic request to the Native American Heritage Commission (NAHC) for a tribal contact list in accordance with SB 18. Based on the list from the NAHC, Contractor will draft letters on County letterhead to each of the tribes inquiring whether they want consultation. Simultaneously, Contractor will reach out to any tribes that have notified the County that they wish to be consulted as part of the AB 52 process. As consultation for AB 52 and Section 21080.3.1 of CEQA is a government-to-government process, it must be initiated by the local government agency, and counties are usually represented at the consultation(s). Contractor can facilitate and attend the consultation(s) if requested. This scope assumes that the consultations will be virtual. If an in-person meeting is needed the budget will need to be increased. Following the consultation meeting (or conference call), Contractor will provide the written outcome of the process and a record for the environmental documentation showing that AB 52 consultation has been completed. Completion of the AB 52 process is needed prior to circulation of the IS/ND for public review. Completion of the SB 18 process is needed prior to acting on the Housing Element. Contractor notes that while the SB 18 process has been initiated for the General Plan update, AB 52 is required because of the IS/ND. Contractor would recommend a new SB 18 process specific to the Housing Element to avoid any confusion.

*Task 11.18 Deliverables:*

- NAHC E-Request for Tribe List (SB 18)
- Draft letters for County Letterhead to identified tribes (SB 18 and AB 52)
- Facilitation, attendance, and documentation of requested consultation(s)
- Written results of consultation, including closure of AB 52 consultation(s)

*Time to Complete: 60 – 90 days following submittal of draft Housing Element to HCD.*

## **Task 12: Objective Design Development Standards (ODDS)**

### ***Project Kick-Off and Management***

#### ***Task 12.1 Kick-Off Meeting***

Contractor will prepare for and attend a Zoom-based kick-off meeting with County staff to initiate the Contra Costa County Objective Design Development Standards (ODDS) project. Agenda items will include:

- Scope, schedule, and budget review.
- Coordination of ODDS with General Plan and Zoning Ordinance updates and specific plan status decisions.
- Brief introduction to the type and quantity of ODDS graphics and illustrations consistent with the project scope and budget.
- Anticipated stakeholder outreach strategy.

*Task 12.1 Deliverable:*

- Kick-Off Meeting agenda and summary memorandum.

#### ***Task 12.2 Project Management***

This task covers the Contractor's additional ODDS-specific project management responsibilities, including, but not limited to, four collaborative discussions with County staff.

### ***Existing Design Direction and ODDS Strategy Memorandum***

#### ***Task 12.3 Review of Existing Design Direction***

Contractor will evaluate County documents to identify existing multifamily and mixed-use design guidelines, design and development standards, and community design priorities. We will identify subjective language and examples of objective approaches; redundancies, overlap, and/or inconsistencies among documents; and challenges and potential approaches to design guidelines for local geographies. Documents included in this assessment include, but are not limited to:

- Draft Envision Contra Costa 2040 Community Profiles to provide context for desired design priorities
- Area Wide Planned Unit Development (P-1) policies, including Development Standards, Design Guidelines and/or Conditions of Approval for the following:
  - Bay Point

- Contra Costa Centre/Pleasant Hill Bart
- El Sobrante
- Montalvin Manor
- North Richmond
- Rodeo
- Adopted Specific Plans, including:
  - Alhambra Valley Specific Plan
  - Dougherty Valley Specific Plan (pending City of San Ramon annexation status)
  - Pleasant Hill BART/Contra Costa Centre Specific Plan
  - Pittsburg- Bay Point BART Station Area Specific Plan
  - Rodeo Specific Plan
  - Shell Ridge Specific Plan
- Contra Costa County Zoning Code
  - Division 84, Land Use Districts
  - Division 814, Slope and Hillside Development

*Task 12.3 Deliverable:*

- ODDS Strategy Memorandum

**Task 12.4**      *ODDS Strategy and Approach Memo*

Contractor will develop a Memorandum with a strategy for the development of objective design standards based on our review of existing County design direction. The strategy will include:

- Countywide design priorities.
- Geographical assessment of multi-family and mixed-use land uses across communities.
- Major areas of subjective design guidelines requiring revision to objective standards.
- Gaps in design guidelines to be filled with new objective standards.
- Potential “placeholders” for future design guidelines in special areas (hillsides, waterways, etc.)
- Community-specific challenges to countywide design guidelines and potential approaches to those challenges.
- Proposed “limit of detail” of objective design standards that balances streamlining and control of community aesthetic.
- Description of the proposed final work product.

***Stakeholder Engagement***

**Task 12.5**      *Stakeholder Engagement*

Contractor will facilitate virtual meetings with up to three sets of stakeholders whose work is influenced by municipal design guidelines. Contractor will prepare meeting materials and document discussions. This scope assumes that County staff will identify appropriate stakeholders, provide contact information, and facilitate introductions. Stakeholders could include:

- County Staff Interviews. Contractor will interview 6 to 8 County planning staff to identify design elements that have proven critical to development review and approval, including height, reflectivity, awnings and façade elements, and others.
- County Staff Survey. Contractor will develop a short survey of County staff to increase the quantity of the type of feedback collected in the staff interview process.
- Local Developers. Contractor will interview 2 to 3 developers with local experience, including affordable housing developers, about design review in the county and the potential influence of objective standards on the approval process. We will record concerns, relevant experiences, and specific examples.
- Designers and Architects. Contractor will interview 2 to 3 architects and/or designers with local experience on built residential or mixed-use projects about their experience adhering to objective design guidelines and approaches to objective design guidelines that may hinder rather than maintain quality community design.

*Task 12.5 Deliverable:*

- Materials and Summary Memos for stakeholder meetings

## ***County Planning Commission***

### ***Task 12.6 Planning Commission Study Session***

Contractor will work with County staff to facilitate a virtual Planning Commission Study Session to briefly introduce the Commission to the ODDS background and process, and present critical issues and strategies resulting from Tasks 1 through 3. Following this status update, we will present a series of potential approaches for discussion and solicit feedback and direction from Planning Commissioners. This feedback would be integrated into Task 5.1, Administrative Draft ODDS. Contractor will help prepare materials for the study session and capture feedback in notes.

*Task 12.6 Deliverable:*

- Planning Commission Study Session meeting materials and summary memorandum

## ***Objective Design and Development Standards (ODDS)***

### ***Task 12.7 Administrative Draft ODDS***

Contractor will develop Administrative Draft ODDS for multifamily and mixed-use development for Contra Costa County. These guidelines will be comprehensive yet usable. The ultimate goal of the guidelines will be allowing the County to advance its design preferences while streamlining housing development in compliance with State law. The ODDS will begin with a Statement of Intent that identifies the purpose and goals of the ODDS and introduces ODDS structure and process.

The format of the ODDS and the degree of design detail will be based on results of Tasks 12.1 through 12.6. Contractor assumes that County ODDS will be primarily limited to revised versions of existing regulations for basic design elements, such as site design, architectural theme, massing and roofline. Standards for other, more detailed design elements will be limited to those identified as critical in Tasks 12.3, 12.4, and 12.5.

Contractor will develop language and organization of the guidelines. We will provide a set of 8 to 12 graphics, based on discussion with County staff in Task 1 and the results of Task 3, to illustrate key design guidelines. These may take the form of conceptual diagrams, plans, sections, axonometric views, and/or other illustration formats to functionally communicate guidelines for users.

Contractor will submit Administrative Draft ODDS to the County. Based on discussions with County staff and a cursory review of County design documents, Contractor believes that the County will benefit most from a consolidated set of ODDS

for Multifamily and Mixed-Use Development, to be adopted as a new standalone document. We will also identify all revisions and additions to existing documents to the extent that standards remain embedded in existing documents.

*Task 12.7 Deliverable:*

- Administrative Draft Objective Design and Development Standards

**Task 12.8**      *Screencheck Draft ODDS*

Contractor will revise the Administrative Draft ODDS based on a consolidated set of County comments and develop Screencheck Draft ODDS, prior to publication of the ODDS. We assume comments on the Screencheck Draft will be minor.

*Task 12.8 Deliverable:*

- Screencheck Draft Objective Design and Development Standards

**Task 12.9**      *Public Review Draft ODDS*

Contractor will incorporate comments and revisions to the Screencheck Draft ODDS and prepare a Public Draft document. This draft will be made available for review by the public for a minimum of 30 days.

*Task 12.9 Deliverable:*

- Public Review Draft Objective Design Guidelines and Standards

***Final Draft ODDS***

**Task 12.10**      *Final Draft ODDS and Public Hearings*

Contractor will incorporate all public feedback received into Final ODDS. Contractor staff will attend public hearings with the Planning Commission and Board of Supervisors to present the Final Draft ODDS for adoption.

*Task 12.10 Deliverable:*

- Final Draft Objective Design Guidelines and Standards; materials for public hearings

**Task 13: Climate Action Plan (CAP) Outreach**

***Project Kick-Off and Management***

**Task 13.1**      *Virtual Workshop*

Contractor will work with County staff to conduct one virtual workshop focused on the Climate Action Plan. The virtual workshop will be held on Zoom and may use the breakout room feature to ask the community to discuss and prioritize the CAP strategies. Spanish translation will be made available in the virtual meeting format on a separate Zoom channel.

Contractor will prepare materials for the virtual meeting and will collaborate with County staff to facilitate the discussion. Up to four Contractor staff members, including one Spanish-speaker, will attend the workshop along with County staff. Contractor will advertise the virtual workshop via an eblast, post on the project website, and flyer. County staff will take the lead on distributing the flyer to local stakeholders and the community. Contractor will use Zoom's registration tool for the workshop.



*Task 13.1 Deliverables:*

- Workshop materials, including workshop approach and facilitation guide and PowerPoint presentation with an option for an online activity using Mentimeter, Jamboard, or a similar tool to facilitate input and engagement with participants
- Workshop summary

*Task 13.2 Online Survey*

Contractor will develop and administer an online survey to help receive input and feedback on the draft CAP strategies. The online survey will be prepared on a website such as Google Forms or Survey Monkey. If the County prefers other online survey or engagement tools, like Consider.It, Contractor can collaborate with County staff to prepare content and review results. The County would be responsible for any use or subscription fees and moderation of content for use of Consider.It or tools other than Google Forms or Survey Monkey. Contractor will promote the survey with outreach to the community via an eblast, posting on the project website, and preparing a postcard or flyer. County staff will distribute the postcard or flyer to local stakeholders such as community-based organizations and local leaders.

*Task 13.2 Deliverables:*

- Online survey
- Postcard or flyer
- Summary of survey result



Attachement B

**PlaceWorks – 2021 Standard Fee Schedule**

| STAFF LEVEL                               | HOURLY BILL RATE |
|---|------------------|
| Principal                                 | \$215-\$335      |
| Associate Principal                       | \$190-\$230      |
| Senior Associate/Senior Scientist         | \$160-\$220      |
| Associate/Scientist                       | \$130-\$160      |
| Project Planner/Project Scientist         | \$105-\$145      |
| Planner/Assistant Scientist               | \$90-\$135       |
| Graphics Specialist                       | \$90-\$135       |
| Administrator                             | \$145-\$200      |
| Clerical/Word Processing/Technical Editor | \$45-\$150       |
| Intern                                    | \$75-\$100       |

Subconsultants are billed at cost plus 10%.  
Mileage reimbursement rate is the standard IRS-approved rate.  
Possible Yearly Increase of 5% on bill rates.

**REIMBURSABLE EXPENSES**

| Item                               | TOTAL           |
|------------------------------------|-----------------|
| Travel                             | 12,864          |
| GIS Fees                           | 300             |
| Deliveries                         | 1,000           |
| Report Production                  | 14,000          |
| Online Engagement                  | 29,000          |
| Outreach Expenses                  | 4,500           |
| Noise equipment                    | 2,340           |
| Additional CAP Outreach Expenses   | 550             |
| Housing Element Expenses           | 5,000           |
| <b>REIMBURSABLE EXPENSES TOTAL</b> | <b>\$69,554</b> |

**NOTES:**

Mileage is billed at the current IRS-approved rate.

**PROJECT BUDGET - CONTRACT AMENDMENT #1**

|  | Hourly Rate: | PlaceWorks<br>Total<br>Budget | SUBCONSULTANTS         |   |   |  |   | 5%<br>Subconsultant<br>Markup | Subconsultant<br>Total | Total Task<br>Budget |
|--|--------------|-------------------------------|------------------------|---|---|--|---|-------------------------------|------------------------|----------------------|
|  |              |                               | BAE Urban<br>Economics | Barry Miller<br>Community<br>Profile<br>Support | Fehr & Peers<br>Transportation<br>Consultants | ICF<br>Biological<br>and Cultural<br>Resources | Greg<br>Devereaux<br>County<br>Operations |                               |                        |                      |
| <b>TASK 1. Project Initiation and Existing Conditions</b>  |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 1. Subtotal   |              | \$379,030                     | \$44,280               | \$4,480   | \$77,120                                      | \$63,247                                       | \$5,800                                   | \$9,746                       | \$204,673              | \$583,703            |
| <b>TASK 2. Outreach</b>                                    |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 2. Subtotal   |              | \$653,055                     | \$23,580               | \$18,200  | \$24,471                                      | \$16,260                                       | \$0                                       | \$4,127                       | \$86,638               | \$739,693            |
| <b>TASK 3. Countywide Updates</b>                          |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 3. Subtotal   |              | \$54,548                      | \$0                    | \$11,200  | \$15,152                                      | \$4,182  | \$0                                       | \$1,527                       | \$32,061               | \$86,609             |
| <b>TASK 4. Community Profiles</b>                          |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 4. Subtotal   |              | \$160,406                     | \$22,920               | \$37,800  | \$0   | \$0  | \$0                                       | \$3,036                       | \$63,756               | \$224,162            |
| <b>TASK 5. Draft General Plan</b>                          |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 5. Subtotal   |              | \$322,499                     | \$35,380               | \$15,400  | \$30,972                                      | \$2,262  | \$5,200                                   | \$4,461                       | \$93,675               | \$416,174            |
| <b>TASK 6. Zoning Support</b>                              |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 6. Subtotal   |              | \$139,933                     | \$0                    | \$8,400   | \$0   | \$0  | \$400                                     | \$440                         | \$9,240                | \$149,173            |
| <b>TASK 7. Climate Action Plan</b>                         |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 7. Subtotal   |              | \$115,156                     | \$0                    | \$0   | \$0   | \$0  | \$400                                     | \$20                          | \$420                  | \$115,576            |
| <b>TASK 8. EIR and Fiscal Impact Analysis</b>              |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 8. Subtotal   |              | \$266,612                     | \$67,500               | \$0   | \$113,235                                     | \$46,060                                       | \$2,400                                   | \$11,460                      | \$240,655              | \$507,267            |
| <b>TASK 9. Adoption</b>                                    |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 9. Subtotal   |              | \$120,164                     | \$0                    | \$5,600   | \$11,332                                      | \$31,038                                       | \$800                                     | \$2,439                       | \$51,209               | \$171,373            |
| <b>TASK 10. Additional As-Needed Services</b>              |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 10. Subtotal  |              | \$338,394                     | \$0                    | \$0   | \$0   | \$0  | \$0                                       | \$0                           | \$0                    | \$338,394            |
| <b>TASK 11. Housing Element</b>                            |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 11. Subtotal  |              | \$177,112                     | \$0                    | \$0   | \$0   | \$0  | \$0                                       | \$0                           | \$0                    | \$177,112            |
| <b>TASK 12. Objective Design and Development Standards</b> |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 12. Subtotal  |              | \$98,455                      | \$0                    | \$0   | \$0   | \$0  | \$0                                       | \$0                           | \$0                    | \$98,455             |
| <b>TASK 13. Additional CAP Outreach</b>                    |              |                               |                        |   |   |  |   |                               |                        |                      |
| Task 13. Subtotal  |              | \$24,959                      | \$0                    | \$0   | \$0   | \$0  | \$0                                       | \$0                           | \$0                    | \$24,959             |
| <b>EXPENSES</b>  |              |                               |                        |   |   |  |   |                               |                        |                      |
| PlaceWorks Reimbursable Expenses                           |              |                               |                        |   |   |  |   |                               |                        | \$69,554             |
| Subconsultants' Reimbursable Expenses                      |              |                               |                        |   |   |  |   |                               |                        | \$20,129             |
| <b>EXPENSES TOTAL</b>                                      |              |                               |                        |   |   |  |   |                               |                        | \$89,683             |
| <b>GRAND TOTAL</b>   |              |                               |                        |   |   |  |   |                               |                        | \$3,722,333          |



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #77-110-3 with Ace Home Health Care & Hospice, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of County Contract #77-110-3 with Ace Home Health Care & Hospice, Inc., a corporation, in an amount not to exceed \$225,000, to provide home health care and hospice services for Contra Costa Health Plan (CCHP) members, for the period September 1, 2021 through August 31, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$225,000 over a three-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized home health care and hospice services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. Members are provided with applicable services when authorized by CCHP, including, but not limited to physical and speech therapy, home health aides, medical social services and social worker services.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6104

BACKGROUND: (CONT'D)

On September 2019, the County Administrator approved and the Purchasing Services Manager executed #77-110-2 with Ace Home Health Care & Hospice, Inc., in an amount not to exceed \$200,000 for the provision of home health care and hospice services for CCHP members for the period September 1, 2019 Through August 31, 2021.

Approval of Contract #77-110-3 will allow the contractor to continue to provide home health care and hospice services through August 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized home health care and hospice services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

ATTACHMENTS



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #26-585-9 with Leroy Evan Custer, M.D.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-585-9 with Leroy Evan Custer, M.D., an individual, in an amount not to exceed \$558,000, to provide radiology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

Approval of this contract will result in contractual service expenditures of up to \$558,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (No rate increase)

**BACKGROUND:**

CCRMC has been contracting with Leroy Evan Custer, M.D., since December 2006 to provide radiology services, including but not limited to consultation, training, clinic coverage, on-call, supervision and interpretation of Computerized Tomography Scans, Ultrasounds and plain films at CCRMC and Contra Costa Health Centers.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Samir Shah, M.D.,  
925-370-5525

BACKGROUND: (CONT'D)

On December 4, 2018, the Board of Supervisors approved Contract #26-585-8 with Leroy Evan Custer, M.D., in an amount not to exceed \$558,000, to provide radiology services at CCRMC and Contra Costa Health Centers, for the period December 1, 2018 through November 30, 2021.

Approval of Contract #26-585-9 will allow the contractor to continue to provide radiology services through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the contractor will not be able to provide radiology services at CCRMC and Health Centers.





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #26-786-9 with Peter A. Castillo, M.D., Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-786-9 with Peter A. Castillo, M.D., Inc., a corporation, in an amount not to exceed \$750,000, to provide urogynecology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

Approval of this contract will result in contractual service expenditures of up to \$750,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (No rate increase)

**BACKGROUND:**

CCRMC has been contracting with Peter A. Castillo, M.D., Inc., since December 2014 to provide urogynecology services including administrative duties and medical and/or surgical procedures at CCRMC and Contra Costa Health Centers.

On November 6, 2018, the Board of Supervisors approved Contract #26-786-7 with Peter A. Castillo, M.D., Inc., in an amount not to exceed \$759,000, for the provision of urogynecology services for the period from December 1, 2018 through November 30, 2021.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Samir Shah, M.D.,  
925-370-5525

BACKGROUND: (CONT'D)

On October 8, 2019, the Board of Supervisors approved Contract Amendment Agreement #26-786-8 effective October 1, 2019, to increase the payment limit by \$123,000 to a new payment limit of \$882,000, to provide additional urogynecology surgery and clinic services.

Approval of Contract #26-786-9 will allow the contractor to continue providing urogynecology services at CCRMC and Contra Costa Health Centers through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring urogynecology services will not have access to this contractor's services.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #27-905-6 with A. Scott Cohen, D.D.S. and Mark D. Stevenson, D.D.S., A Professional Corporation

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #27-905-6, with A. Scott Cohen, D.D.S. and Mark D. Stevenson, D.D.S., A Professional Corporation, in an amount not to exceed \$600,000, to provide endodontics services to Contra Costa Health Plan (CCHP) members and County recipients who are part of the In-Home Support Services (IHSS) program, for the period December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$600,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

This contractor is a part of the CCHP Provider Network and has been providing endodontics services since March of 2013.

In November 2019, the County Administrator approved and the Purchasing Services Manager executed Contract #27-905-5 with A. Scott Cohen, D.D.S. and Mark D. Stevenson, D.D.S., A Professional Corporation, in an amount not to exceed \$130,000 for the provision of endodontics services to CCHP members for the period December 1, 2019 through November 30, 2021.

Approval of Contract #27-905-6 will allow the contractor to continue providing endodontics services through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized endodontics health care services for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided.



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: November 23, 2021

Subject: Moraga-Orinda Fire Protection District UASI 2020 Grant Reimbursement

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to reimburse the Moraga-Orinda Fire Protection District, as the subrecipient of the Urban Area Security Initiative (UASI) awarded to the Contra Costa County Sheriff’s Office the amount of \$300,000.

**FISCAL IMPACT:**

The Contra Costa County Sheriff’s Office will reimburse the Moraga-Orinda Fire District \$300,000.00 through 100% Federal Grant Revenue – 2020 Bay Area Urban Area Security Initiative (UASI 2020).

**BACKGROUND:**

A Memorandum of Agreement between the Moraga-Orinda Fire District and the Contra Costa County Office of the Sheriff for the distribution of FY20 Urban Area Security Initiative grant funds has been fully executed. The purpose of this grant is for Moraga-Orinda Fire Protection District to contract with Zonehaven for the development of a comprehensive evacuation support (software) system consisting of fire modeling, evacuation polygons and an evacuation decision support tool.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE:
- John Gioia, District I Supervisor
  - Candace Andersen, District II Supervisor
  - Diane Burgis, District III Supervisor
  - Karen Mitchoff, District IV Supervisor
  - Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Chrystine Robbins,  
925-655-0008

cc:

BACKGROUND: (CONT'D)

This Zonehaven comprehensive evacuation support software system of fire modeling, evaluation polygons and an evacuation decision support tool will give the Moraga-Orinda Fire District and the Contra Costa County Sheriff's Office an additional tool to safely evacuate the citizens of our County in the event of a catastrophic fire or other large scale disaster.



**Contra  
Costa  
County**

To: Board of Supervisors  
 From: Esa Ehmen-Krause, County Probation Officer  
 Date: November 23, 2021

Subject: Inter-County Placement Agreement with the County of Sonoma

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with the County of Sonoma, for the placement of wards in their facility at the rate of \$300 per ward per day for the period October 1, 2021 through September 30, 2023.

**FISCAL IMPACT:**

100% Juvenile Justice Realignment Block Grant.

**BACKGROUND:**

On October 5, 2021 (item C.58) the Board approved a contract with Sonoma County to provide Juvenile Sex Offender Treatment. Before the contract was fully executed, Sonoma County requested a few changes be made to the contract. Those changes were to add clarifying language on removal procedures for wards they no longer wish to house, clarifying language on their policies and procedures, and adding a 10% discount on costs of extraordinary expenses. With the closure the California Division of Juvenile Justice (DJJ) beginning in 2021, local jurisdictions are now responsible for managing all youthful offender. DJJ was one of the few facilities in the State that offered Sex Offender Treatment to juveniles. Local jurisdictions have worked together to develop a regional model for Juvenile Sex Offender Treatment. Sonoma County will be one of the regional locations to provide this type of treatment program.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Danielle Fokkema,  
 925-313-4195

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Probation will be unable to provide treatment to juvenile sex offenders.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #27-957-3 with Dublin Physical Therapy, Inc. (dba Spine and Sports Physical Therapy)

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #27-957-3, with Dublin Physical Therapy, Inc. (dba Spine and Sports Physical Therapy), a corporation, in an amount not to exceed \$1,500,000, to provide physical therapy services to Contra Costa Health Plan (CCHP) members and County recipients, for the period December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$1,500,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor is part of the CCHP Provider Network and has been providing physical therapy services since December of 2014.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sharron Mackey,  
925-313-6104

BACKGROUND: (CONT'D)

On September 24, 2019, the Board of Supervisors approved Contract #27-957-2 with Dublin Physical Therapy, Inc. (dba Spine and Sports Physical Therapy), in an amount not to exceed \$500,000, for the provision of physical therapy services for CCHP members and County recipients for the period December 1, 2019 through November 30, 2021.

Approval of Contract #27-957-3 will allow the contractor to continue providing physical therapy services through November 30, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized physical therapy health care services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Contract #26-606-18 with Sodexo, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-606-18 with Sodexo, Inc., a corporation, in an amount not to exceed \$1,031,175, to provide management and oversight of the Food and Nutrition Services Unit at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from November 1, 2021 through October 31, 2023.

**FISCAL IMPACT:**

Approval of this contract will result in contractual service expenditures of up to \$1,031,175 over a 2-year period and will be funded 100% by Hospital Enterprise Fund I revenues. (Rate increase)

**BACKGROUND:**

CCRMC has been contracting with Sodexo, Inc., since October 2007 to provide management and oversight of the Food and Nutrition Services Unit at CCRMC.

On March 10, 2020, the Board of Supervisors approved Contract #26-606-17 with Sodexo, Inc., in an amount not to exceed \$960,000 for the provision of management and oversight of the Food and Nutrition Services Unit at CCRMC, for the period from November 1, 2019 through October 31, 2021.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,  
925-957-5741

BACKGROUND: (CONT'D)

Approval of Contract #26-606-18 will allow the contractor to continue providing services through October 31, 2023.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCRMC would be operating without management oversight in the Food and Nutritional Services Unit and be out of compliance with the Centers for Medicare and Medicaid Services requirements.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Purchase Order for SentinelOne Vigilance PRO via Vendor Lynbrook

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the purchasing agent to execute, on behalf of the Health Services Department, a Purchase Order with Lynbrook Solutions, LLC, in an amount not to exceed \$416,853 and a Service Addendum with SentinelOne, Inc for the purchase of computer threat management software, support and implementation for the period from December 1, 2021 through November 30, 2024.

**FISCAL IMPACT:**

This purchase order will result in expenditures of up to \$416,853 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**

Contra Costa Health services has selected this vendor to provide SentinelOne Vigilance PRO end point computer protection. SentinelOne Vigilance PRO is the only platform that defends against the types of currently known attacks, at every state in the threat lifecycle, while allowing an automated mechanism to disconnect the computer from the network if it is infected, and to remediate the issue remotely. Additionally, the tool allows for forensic analysis if an unknown threat does compromise the system. The Health Services Department has an existing agreement

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,  
925-335-8777

BACKGROUND: (CONT'D)

with SentinelOne Inc., and the Service Addendum sets forth the threat detection services SentinelOne will provide. Lynbrook Solutions, LLC is an authorized third-party reseller for SentinelOne, Inc.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, the Health Services Department's Information Systems Unit will not be able to mitigate and resolve threats and open proactive escalation as needed twenty-four hours a day, seven days a week.

CLERK'S ADDENDUM

**CORRECTED to READ: APPROVE and AUTHORIZE the purchasing agent to execute, on behalf of the Health Services Department, a purchase order with Lynbrook Solutions, LLC, in an amount not to exceed \$416,853 and a Service Addendum with SentinelOne, Inc for the purchase of computer threat management software, support and implementation for the period ~~December 1, 2021 through November 30, 2024.~~ November 1, 2021-October 31, 2024 (100% Hospital Enterprise Fund I)**



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: November 23, 2021

Subject: Purchase Order - Motorola Solutions

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE clarification of Board action of May 18, 2021 Item number C.65, which authorized the Office of the Sheriff to execute a purchase order with Motorola Solutions, to change the payment limit from \$315,500 to \$360,000 for the purchase of two MCC 7500 dispatch consoles, 12 APX 8500 multiband consolettes, and required networking infrastructure to connect to the East Bay Regional Communications System Authority P25 radio network and other conventional channels, to be installed into the Operational Area Emergency Operations Center.

**FISCAL IMPACT:**

\$360,000 100% Federal Grant Revenues – 2019 Bay Area Urban Area Security Grant Program (UASI 2019).

**BACKGROUND:**

The Office of the Sheriff maintains the Op Area Emergency Operations Center (EOC) for the County. This acquisition will

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Chrystine Robbins,  
925-655-0008

cc:

BACKGROUND: (CONT'D)

add interoperable communication equipment that will enhance the EOC communications redundancy. This equipment is part of a larger communications capability that assists with sharing critical information during emergency activations. This equipment will allow the Op Area EOC to communicate directly with local jurisdictions through the East Bay Regional Communications System (EBRCS). This purchase will greatly enhance the ability of the Op Area EOC to maintain situational awareness and a shared common operating picture with local agencies impacted and responding to critical events. This equipment is fully grant-funded and has no fiscal impact on County general funds.





Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Payments for Services Provided by Atos Digital Health Solutions, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller, to pay an amount not to exceed \$170,983 to Atos Digital Health Solutions, Inc. for additional consulting and technical support to the Health Services Department's Information Systems Unit for the Laboratory and Materials Management System for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers for the period of April 1, 2021 through June 30, 2021.

**FISCAL IMPACT:**

Approval of this action would result in a one-time expenditure in an amount not to exceed \$170,983 and will be funded by 100% Hospital Enterprise Fund I revenues.

**BACKGROUND:**

On July 14, 2020, the Board of Supervisors approved Contract #23-455-17 with Atos Digital Healthcare Solutions, Inc., in an amount not to exceed \$570,000 to provide consulting and technical support to the Health Services Department's Information Systems Unit for the Laboratory and Materials Management System for CCRMC and Contra Costa Health Centers, for the period from July 1, 2020 through June 30, 2021.

The contractor has been extremely valuable in assisting Materials Management. Taking advantage of their years of supply chain

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

cc: L Walker, M Wilhelm



BACKGROUND: (CONT'D)

experience, the consultant helped the department identify and source the Personal Protective Equipment (PPE) needed to meet and maintain critical levels of equipment to protect the front-line caregivers and source the necessary supplies for treating the patients during the COVID-19 Pandemic.

Due to administrative oversight, an amendment was not requested to increase the payment limit for additional consulting. The payment limit through June 2021 was \$570,000. Due to an additional consultant, services requested through June 30, 2021 totaled \$740,982.66, which is \$170,982.66 over the originally projected cost for the months of April 1, 2021 through June 30, 2021.

The contractor is entitled to payment for the reasonable value of its services under the equitable relief theory of quantum meruit. That theory provides that where a contractor has been asked to provide services without a valid contract, and the contractor does so to the benefit of the County, the contractor is entitled to recover the reasonable value of those services. The contractor has provided services at the request of the County after the original contract payment limit had been reached. The Department cannot pay the contractor for services rendered that exceed the contract limits. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed \$170,983.

CONSEQUENCE OF NEGATIVE ACTION:

If this board order is not approved, Atos Digital Health Solutions, Inc. will not be paid for services rendered in good faith.

ATTACHMENTS



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: November 23, 2021

Subject: Approve New and Recredentialing Providers and Recredentialing Organizational Providers in Contra Costa Health Plan's Community Provider Network

---

**RECOMMENDATION(S):**

Approve the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director on October 21, 2021, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

The National Committee on Quality Assurance (NCQA) requires that evidence of Board of Supervisors approval must be contained within each CCHP provider's credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable the Contra Costa Health Plan to comply with this requirement.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Terri Bostick, Marcy Wilhelm

ATTACHMENTS

List of Providers

**Contra Costa Health Plan  
Providers Approved by the PRCC  
October 21, 2021**

| <b>CREDENTIALING PROVIDERS OCTOBER 2021</b> |                                      |
|---|--------------------------------------|
| <b>Name</b>                                 | <b>Specialty</b>                     |
| Aklikokou, Ausmila, APCC                    | Mental Health Services               |
| Alvarez, Gricelda, AMFT                     | Mental Health Services               |
| Buckley, Robert, MD                         | Orthopaedic Surgery/<br>Orthopaedics |
| Cangelosi, Caroline, LCSW                   | Mental Health Services               |
| Castaneda, Alex, AMFT, MS                   | Mental Health Services               |
| Concepcion, Noel, MD                        | Surgery - Cardiothoracic             |
| Dirting, Mary Greer, PA                     | Mid-Level Psychiatry                 |
| Elder, Mahr, DDS                            | Surgery - Oral & Maxillofacial       |
| Essapoor, Shayan, DPM                       | Podiatry                             |
| Farrell-Anderson, Joanne, AMFT,<br>MA       | Mental Health Services               |
| Gaffney, Felisa, MFT, PsyD                  | Mental Health Services               |
| Guzick, Sarah, MFT                          | Mental Health Services               |
| Harvey-Smith, Shabren, LCSW                 | Mental Health Services               |
| Holt, Cassandra, APCC, MS                   | Mental Health Services               |
| Horton, Ashley, AMFT, MS                    | Mental Health Services               |
| Kwiatkowski, Kristin, AMFT, MA              | Mental Health Services               |
| Martin, Meaghan, LCSW                       | Mental Health Services               |
| Nona, Sara, MFT                             | Mental Health Services               |

Contra Costa Health Plan

Providers Approved by the PRCC October 21, 2021

| <b>CREDENTIALING PROVIDERS OCTOBER 2021</b> |                               |
|---|-------------------------------|
| <b>Name</b>                                 | <b>Specialty</b>              |
| Ortiz, Pauline, APCC                        | Mental Health Services        |
| Robinson, Stephanie, ACSW, MSW              | Mental Health Services        |
| Rodriguez, Janet, MFT                       | Mental Health Services        |
| Smith, Jackey, LCSW, PsyD                   | Mental Health Services        |
| Talach, Sarah, SLP                          | Speech Therapy                |
| Vargas, Erica, MFT                          | Mental Health Services        |
| Troitskaia-Williams, Svetlana, MD           | Psychiatry                    |
| Wang, Michael, MD                           | Dermatology, Dermatopathology |
| Watson, Tracie, DO                          | Hematology/<br>Oncology       |
| Wattigny, Lydia, BCBA, MA                   | Qualified Autism Provider     |
| Wong, Mei, ACSW, MSW                        | Mental Health Services        |
| Wyant, Rachele, SLP                         | Speech Pathology              |
| Young, Alison, CNM                          | Midwifery                     |

| <b>CREDENTIALING ORGANIZATIONAL PROVIDERS<br/>OCTOBER 2021</b> |   |                 |
|--|---|-----------------|
| <b>Provider Name</b>   | <b>Provide the Following<br/>Services</b> | <b>Location</b> |
| DaVita   | Dialysis                                  | Pinole          |

Providers Approved by the PRCC  
October 21, 2021

| <b>RE-CREDENTIALING PROVIDERS OCTOBER 2021</b> |                               |
|--|-------------------------------|
| <b>Name</b>                                    | <b>Specialty</b>              |
| Alcid, Kathy, OD                               | Optometry                     |
| Bean, Gary, MD                                 | Pediatrics                    |
| Bermudez, Daniella, MFT                        | Mental Health Services        |
| Cardoza, Mary, MD                              | Surgery - General             |
| Couch, Randy, PT                               | Physical Therapy              |
| Coutinho, Anastasia, MD                        | Family Medicine               |
| Elyasi, Siamak, MD                             | Family Medicine               |
| Garcia, Eric, DPT                              | Physical Therapy              |
| Gray, Gia, MD                                  | Internal Medicine             |
| Hart, Norman, PT                               | Physical Therapy              |
| Jacka, Ciaran, DPM                             | Podiatry                      |
| Kenney, Colleen, DPM                           | Surgery-Foot&Ankle / Podiatry |
|  |                               |



Contra Costa Health Plan

Providers Approved by the PRCC October 21, 2021

| <b>RECREDENTIALING PROVIDERS OCTOBER 2021</b> |                           |
|---|---------------------------|
| Name  | Specialty                 |
| Knight, Lynmarie, NP                          | Family Medicine           |
| Kummerling, Marissa, MD                       | Family Planning           |
| Le-Tran, Vivian, DO                           | Surgery- General          |
| Leung, Man Kong, MD                           | Neurology/Sleep Medicine  |
| Lubbers, John, BCBA-D, PhD                    | Qualified Autism Provider |
| Manjunath, Veena, MD                          | Nephrology                |
| Marsters, Jean, MD                            | Mental Health             |
| Niaz, Qaiser, MD                              | Hematology/<br>Oncology   |
| Otero, Fernando, MD                           | Surgery- Vascular         |
| Patel, Chirag, MD                             | Ophthalmology             |
| Pham, An, MD                                  | Pediatrics                |
| Rausa, Katherine, MD                          | Nephrology                |
| Reddy, Karthik, MD                            | Cardiovascular Disease    |

| <b>RECREDENTIALING PROVIDERS OCTOBER 2021</b> |                                      |
|---|--------------------------------------|
| <b>Name</b>                                   | <b>Specialty</b>                     |
| Shirgul, Lais, PSY D                          | Mental Health Services               |
| Stern, Nathan, MD                             | Family Medicine                      |
| Towery, Owen, MD                              | Psychiatry                           |
| Urcuyo, Diana, RD                             | Dietitian                            |
| Valjalo, Elizabeth, NP                        | Mid-Level Obstetrics and Gynecology  |
| Varon, David, MD                              | Gastroenterology                     |
| Venkatachalam, Sukanya, MD                    | Psychiatry                           |
| Wong, Wendy, MD                               | Orthopaedics / Surgery - Orthopaedic |
| Wu, Monte, MD                                 | Nephrology                           |
| Zhang, Wengang, MD                            | Internal Medicine                    |

Contra Costa Health Plan

Providers Approved by the PRCC October 21, 2021

| <b>RECREDEntIALING ORGANIZATIONAL PROVIDERS<br/>OCTOBER 2021</b>                      |   |                 |
|---|---|-----------------|
| <b>Provider Name</b>  | <b>Provide the Following<br/>Services</b> | <b>Location</b> |
| Kindred Hospice   | Hospice                                   | Dublin          |
| RAI-East 14th St.   | Dialysis                                  | San Leandro     |
| RAI-Oakland Home Program  | Dialysis                                  | Oakland         |
| DaVita-Creekside Dialysis<br>Center   | Dialysis                                  | Vacaville       |
| Comfort Assisting Inc. Home<br>Health Agency  | Home Health                               | Walnut Creek    |
| Sojourn Hospice & Palliative<br>Care - East Bay, LLC dba:<br>Bristol Hospice East Bay | Hospice & Palliative<br>Care              | Pleasanton      |

Bopl-OCTOBER 21, 2021



Contra  
Costa  
County

To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: November 23, 2021

Subject: 2021 YEAR-END REPORT ON INTERNAL OPERATIONS COMMITTEE REFERRALS AND THEIR DISPOSITION

**RECOMMENDATION(S):**

1. ACCEPT the 2021 Annual Report of the Internal Operations Committee of the Board of Supervisors.
2. RECOGNIZE the excellent work of the County department staff who provided the requisite information to the IOC in a timely and professional manner, and members of the Contra Costa community and private industry who, through their interest in improving the quality of life in Contra Costa County, provided valuable insight into our discussions, and feedback that helped us to formulate our policy recommendations.
3. CONTINUE the following referrals 2022 IOC: (1) Small Business Enterprise (SBE) and Outreach Programs, (2) County Financial Audit Program, (3) Annual Report on Fleet Internal Service Fund and Disposition of Low Mileage Vehicles, (4) Local Bid Preference Program, (5) Advisory Body Recruitment, (6) Process for Allocation of Propagation Funds by the Fish and Wildlife Committee, (7) Advisory Body Triennial Review, and (8) Animal Benefit Fund Review.
4. TERMINATE the following referrals: (9) Language Interpretation Services for Public Meetings, (10) Cut the Commute Challenge, (11) Mental Health Commission Bylaws Changes, (12) Anti-Nepotism Policy Revisions, (13) Advisory Body Application Form Review and Update, and (14) Affordable Housing Finance Committee Bylaws Changes.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/23/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 23, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Julie DiMaggio Enea  
(925) 655-2056

cc:

## FISCAL IMPACT:

None.

## BACKGROUND:

The 2021 Internal Operations Committee (IOC) was composed by Supervisor Candace Andersen, who served as Chair, and Supervisor Diane Burgis, who served as Vice Chair. During 2021, the Internal Operations Committee (IOC) met eight times, worked on 14 referrals, made 13 reports to the Board, interviewed candidates and made recommendations to fill 15 seats for certain advisory bodies whose composition requirements must be monitored.

Our Committee appreciates the time and effort taken by the staff to the Board's advisory bodies to recruit, screen, and nominate individuals to our Committee for approval and appointment by the Board. Their efforts in this regard allowed the IOC to focus more of its time on the following subjects:

1. Small Business Enterprise (SBE) and Outreach Programs. The IOC accepted two reports from the new Purchasing Services Manager, together covering the period July 1, 2020 through June 30, 2021, and reported out to the Board of Supervisors on September 21 and October 19, 2021. This is a standing referral. **REFER**

2. County Financial Audit Program. Since 2000, the IOC reviews, each February, the annual schedule of audits and best practices studies proposed by the Auditor-Controller. The Auditor-Controller's Office presented a report of its 2020 audit work and proposed 2021 Audit Schedule to the IOC on February 8, 2021, which the IOC accepted and approved, and reported to the Board on March 2, 2021. This is a standing referral. **REFER**

3. Annual Report on Fleet Internal Service Fund and Disposition of Low Mileage Vehicles. Each year, the Public Works Department Fleet Manager analyzes the fleet and annual vehicle usage, and makes recommendations to the IOC on the budget year vehicle replacements and on the intra-County transfer of underutilized vehicles, in accordance with County policy. In FY 2008/09, following the establishment of an Internal Services Fund (ISF) for the County Fleet, to be administered by Public Works, the Board requested the IOC to review annually the Public Works department report on the fleet and on low-mileage vehicles. The IOC received the 2019/20 fleet report on March 9, 2021 and reported out to the Board of Supervisors on March 23, 2021. This is a standing referral. **REFER**

4. Local Bid Preference Program. In 2005, the Board of Supervisors adopted the local bid preference ordinance to support small local businesses and stimulate the local economy, at no additional cost to the County. Under the program, if the low bid in a commodities purchase is not from a local vendor, any responsive local vendor who submitted a bid over \$25,000 that was within 5% percent of the lowest bid has the option to submit a new bid. The local vendor will be awarded if the new bid is in an amount less than or equal to the lowest responsive bid, allowing the County to favor the local vendor but not at the expense of obtaining the lowest offered price. Since adoption of the ordinance, the IOC has continued to monitor the effects of the program through annual reports prepared and presented by the Purchasing Agent or designee. The IOC received two reports, together covering the period July 1, 2020 through June 30, 2021, and reported out to the Board of Supervisors on September 21 and October 19, 2021. This is a standing referral. **REFER**

5. Advisory Body Recruitment. On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The IOC made a determination that

it would conduct interviews for At Large seats on the following bodies: Retirement Board, Fire Advisory Commission, Integrated Pest Management Advisory Committee, Planning Commission, Treasury Oversight Committee, and the Fish & Wildlife Committee, as well as other advisory bodies as the need should arise; and that screening and nomination to fill At Large seats on all other eligible bodies would be delegated to each body or a subcommittee thereof.

In 2021, the IOC submitted recommendations to the Board of Supervisors to fill 15 vacant seats on various committees and commissions. The IOC interviewed individuals for seats on the Affordable Housing Finance Committee, County Connection CAC, and the Advisory Fire Commission to the Contra Costa Fire Protection District.

In 2022, the IOC will need to recruit and interview for the East Bay Regional Parks District Citizens Advisory Committee, Retirement Board, Fish & Wildlife Committee, Integrated Pest Management Committee, Local Enforcement Agency Independent Hearing Panel (Solid Waste), Law Library Board of Trustees, Planning Commission, Treasury Oversight Committee, and the Contra Costa Fire Protection District Advisory Fire Commission. This is a standing referral. **REFER**

6. Process for Allocation of Propagation Funds by the Fish and Wildlife Committee. On November 22, 2010, the IOC received a status report from Department of Conservation and Development (DCD) regarding the allocation of propagation funds by the Fish and Wildlife Committee (FWC). The IOC accepted the report along with a recommendation that IOC conduct a preliminary review of annual FWC grant recommendations prior to Board of Supervisors review. On April 12, 2021, the IOC received a report from DCD proposing, on behalf of the FWC, the 2021 Fish and Wildlife Propagation Fund Grant awards. The IOC approved the proposal and recommended grant awards for seven projects totaling \$60,831, which the Board of Supervisors unanimously approved on April 20, 2021. This is a standing referral. **REFER**

7. Advisory Body Triennial Review. Beginning in 2010 and concluding in 2011/2012, the Board of Supervisors conducted an extensive review of advisory body policies and composition, and passed Resolution Nos. 2011/497 and 2011/498, which revised and restated the Board's governing principles for the bodies. The Resolutions dealt with all bodies, whether created by the BOS as discretionary or those that the BOS is mandated to create by state or federal rules, laws or regulations. The Resolutions directed the CAO/CoB's Office to institute a method to conduct a rotating triennial review of each body and to report on the results of that review and any resulting staff recommendations to the Board, through the IOC, on a regular basis. The first phase report of the current Triennial Review Cycle was completed on March 8, 2021 and reported out to the Board on March 23, 2021. This is a standing referral. **REFER**

8. Animal Benefit Fund Review. On May 12, 2015, the Board of Supervisors adopted the fiscal year 2015/16 budget, including a referral to the Internal Operations Committee to review the Animal Benefit Fund and, in March 2016, the Board directed that the review be made by the IOC annually to assess the impact of the Animal Benefit Fund on the community and families. On October 11, 2021, the IOC received the fifth annual report on the Animal Benefit Fund covering FY 2020/21 and reported to the Board on October 19, 2021. This is a standing referral. **REFER**

9. Language Interpretation Services for Public Meetings. On March 26, 2019, the Board requested the IOC to develop a policy on language interpretation services at the Board of Supervisors meetings. The IOC considered this matter on September 9, 2019 and decided that the services could not practically be rolled out until staff relocates to the new Administration Building. The IOC gave staff direction to report back with additional information to assist the Committee in determining the best model for providing these services. The IOC received follow-up reports on December 9, 2019 and November 19, 2020, and directed staff to develop recommendations for a six-month pilot program providing limited interpretation and

translation services, with the intention that the County would initiate a pilot process, promote it, and measure how extensively it is utilized. On March 8, 2021, the IOC received an extensive report from the Clerk of the Board on language interpretation and closed captioning services, and subsequently made to the Board related recommendations which, on March 23, 2021, the Board approved. **TERMINATE**

10. Cut the Commute Challenge. On November 3, 2020, the Board referred to the IOC the Bay Area Air Quality Management District's (BAAQMD) challenge to Contra Costa County employers to "Cut the Commute", to identify issues and determine the feasibility of accepting the Challenge. Employers that accept the BAAQMD Challenge must commit to actively study and determine what strategies will work best for their particular workforce to facilitate remote work opportunities. The BAAQMD has challenged employers to extend remote work options by at least 25 percent (or 1-2 days a week) for employees whose work requirements allow for that flexibility. The County was, at the time of the referral, engaged in negotiations with the Labor Coalition on a Remote Work Policy. The IOC provided the Board with a status report on May 18, 2021 outlining the many other employer and public service programs provided by the County to encourage alternatives to the daily commute, as well as ongoing community planning for such alternatives. The County in August 2021 adopted a Remote Work Policy that provides opportunities for remote work arrangements at the discretion of County department heads, but does not contain specific goals as suggested by the BAAQMD challenge. **TERMINATE**

11. Mental Health Commission Bylaws Changes. In the early spring of 2021, the Executive Committee of the Mental Health Commission (MHC) discussed the fact that its Bylaws were not consistent with the current practices of how members of the Board of Supervisors appoint Mental Health Commissioners. The Internal Operations Committee discussed the proposed amendments at its regular July and September meetings and made additional changes to the amendments proposed by the MHC. Following several meetings at which the appointment process was further examined and discussed, the IOC recommended to the Board changes to the MHC bylaws pertaining to meeting attendance and member recruitment and selection, which the board approved on September 21, 2021. **TERMINATE**

12. Anti-Nepotism Policy Revisions. Ten years ago, the Board adopted an anti-nepotism / anti-favoritism policy. The Internal Operations Committee reviewed the policy at its regular meeting on July 12, 2021. The Committee determined that the 2011 policy was too restrictive and was unnecessarily limited the applicant pool for County advisory bodies. The IOC recommended narrowing the exclusions in the policy and the Board, by Resolution No. 2021/234 adopted the modifications. **TERMINATE**

13. Advisory Body Application Form Review and Update. The Clerk of the Board, on August 4, received a request to add back the job experience portion of the advisory body application form and to harmonize the PDF and Online application forms. Upon review and consideration, the IOC directed the Clerk of the Board to modify the advisory body application form to additionally capture current employer, job title and length of employment; relevant occupational licenses possessed by the applicant; if the applicant is a veteran of the U.S. Armed Forces; how long the applicant has resided/worked in Contra Costa County; and whether or not the applicant has any obligations that might affect his/her attendance at scheduled meetings. **TERMINATE**

14. Affordable Housing Finance Committee Bylaws Changes. In October 2020, the Internal Operation Committee (IOC) received an update on Affordable Housing Finance Committee's membership status and directed staff to report back with draft bylaws that better aligned membership categories with affordable housing finance experience. On March 2, 2021, the IOC recommended to the Board, and the Board approved, AHFC bylaws designating a Committee of seven members representing cities, the County, and the community at large, with membership predicated on experience in the field of affordable housing

finance, design, development, or property management (whether retired or active). **TERMINATE**

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board elect not to approve the recommendations, the Internal Operations Committee will not have clear direction on the disposition of prior year referrals for discussion in calendar year 2022.