

POSITION ADJUSTMENT REQUEST

C.21

NO. 25742
DATE 6/9/2021Department Public Defender's Office

Department No./

Budget Unit No. 0243 Org No. 2917 Agency No. 43

Action Requested: Position adjustment to reclassify one (1) Public Defender Fixed-Term (25WB) position No. 17880 its incumbent to Deputy Public Defender II (25VA) in the Office of the Public Defender.

Proposed Effective Date: 7/1/2021Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$175,000.00Net County Cost \$0.00Total this FY \$0.00N.C.C. this FY \$0.00SOURCE OF FUNDING TO OFFSET ADJUSTMENT JJCPA/YOBBDepartment must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Susan Woodhouse

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Melissa Crockett for Paul Reyes

6/9/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/13/2021

Reclassify one Public Defender Fixed-Term (25WB) (represented) position #17880 and its incumbent at a salary plan and grade JDX 2197 (\$8,685.05-\$9,336.55) to a Deputy Public Defender II (25VA) (represented) position at salary plan and grade JD5 1872 (\$9,208.91 - \$11,193.48)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.☐ _____(Date)

Genesis Duenas

10/13/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/27/2021

- ☒
- Approve Recommendation of Director of Human Resources
-
- ☐
- Disapprove Recommendation of Director of Human Resources
-
- ☐
- Other: _____

Sarah Shkidt for Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☒ DISAPPROVED ☐Monica Nino, Clerk of the Board of Supervisors
and County AdministratorDATE 11-09-2021BY 

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows: