

CALENDAR FOR THE BOARD OF SUPERVISORS  
**CONTRA COSTA COUNTY**  
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD  
**BOARD CHAMBERS, ADMINISTRATION BUILDING, 1025 ESCOBAR STREET**  
**MARTINEZ, CALIFORNIA 94553-1229**

DIANE BURGIS, CHAIR, 3RD DISTRICT  
FEDERAL D. GLOVER, VICE CHAIR, 5TH DISTRICT  
JOHN GIOIA, 1ST DISTRICT  
CANDACE ANDERSEN, 2ND DISTRICT  
KAREN MITCHOFF, 4TH DISTRICT

MONICA NINO, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 655-2075

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES.  
A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

**To slow the spread of COVID-19, the Health Officer's Shelter Order of September 14, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the Board of Supervisors meeting will be accessible via television and live-streaming to all members of the public as permitted by the Governor's Executive Order N29-20. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).**

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA MAY CALL IN DURING THE MEETING BY DIALING **888-251-2949** FOLLOWED BY THE ACCESS CODE **1672589#**.  
To indicate you wish to speak on an agenda item, please push "#2" on your phone.

All telephone callers will be limited to two (2) minutes apiece. The Board Chair may reduce the amount of time allotted per telephone caller at the beginning of each item or public comment period depending on the number of calls and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.  
Staff reports related to open session items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov).

**ANNOTATED AGENDA & MINUTES**  
**October 12, 2021**

**9:00 A.M. Convene, call to order and opening ceremonies.**

**Closed Session**

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

Agency Negotiators: Monica Nino.

Employee Organizations and Unrepresented Employees: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; Teamsters Local 856; and all unrepresented employees.

B. PUBLIC EMPLOYEE APPOINTMENT

Title: Public Defender

C. PUBLIC EMPLOYEE APPOINTMENT

Title: Director of Child Support Services

**Inspirational Thought-** *"If you ever find yourself in the wrong story, leave."* ~Mo Willems, author

Present: John Gioia, District I Supervisor; Candace Andersen, District II Supervisor; Diane Burgis, District III Supervisor; Karen Mitchoff, District IV Supervisor; Federal D. Glover, District V Supervisor

Staff Present: Monica Nino, County Administrator  
Mary Ann Mason, County Counsel

**There were no announcements from Closed Session.**

**CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.52 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

**PRESENTATIONS (5 Minutes Each)**

PRESENTATION recognizing October as National Disability Awareness Month and commemorating the 76th anniversary. (Supervisors Burgis, Gioia, Andersen, Mitchoff and Glover)

**DISCUSSION ITEMS**

**D.1** CONSIDER declaring COVID-19 misinformation as a public health crisis. (Supervisor Gioia and Supervisor Mitchoff)  
(See Item C.14)

*Melanie Cardell, Contra Costa; Susan Griffith; Michelle Baca, Discovery Bay; Laquetta Franz, Antioch; Eva, Oakley; No name given; Kathy Garrett; Lacey Bustos, Oakley; John B., Danville; Ashley; Carolyn Stein; David Walnut creek; Cassie, Bay Point; Jeanette; No name given; Susan Rock; Randy, Contra Costa; No name given; No name given; Mary, Pleasant Hill; Resident of Contra Costa; Angelica Moffitt; Linda, Discovery Bay; Alex, Discovery Bay; Jean Swash; Liz Ritchie; Joseph Grives, Alameda-Contra Costa Medical Association; Brock Lynborn; Lindsey; Brian; Jason, Hercules; Julie freestone; Mike McDermott; Nocole; Leah Russen, Director Vaccinate California; Pete Keaty, San Ramon; Lee, Contra Costa; Diana Hoenig, Multi-Faith Action Coalition; Danny; Sonny; David Rugley; Mary Schreiber; Kinberly Madison; Cheryl Sudduth; Addie; Jean Fulme, Lafayette; Elsa Stephens, Richmond; J.S.; C. Melenna; Marilyn; User 2; Larry Best; Tyler; Dee; Carol; Karen Hernandez; Emma; Teens; David Jones; Kasimir Carbo, Fire Protection District; Leslie.*

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.2** ACCEPT update on COVID-19; and PROVIDE direction to staff. (Anna Roth, Health Services Director and Dr. Ori Tzvieli, Deputy Director)

**Nicole Fox; Liz Ritchie; Jackie; Mike McDermott.**

**D.3** HEARING to consider adopting Ordinance No. 2021-33 and Resolution No. 2021/318, to adjust transportation mitigation fees and update the project list for the Central County Area of Benefit (AOB), and to re-establish the boundaries of that AOB, and abolish the South Walnut Creek AOB; and to consider determining the existing South Walnut Creek AOB fund balance will be reallocated to projects that will serve developments that paid those funds, Central County area. (Jerry Fahy, Public Works Department)

**On the date of publication of the agenda, a technical glitch prevented the Resolution No. 2021/318 from inclusion. By unanimous vote, with all Supervisors present, the Better Government Ordinance 96 hour notification is waived and the resolution is accepted into the meeting materials for consideration.**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.4** HEARING to consider the proposed formation of Zone 3008 within County Service Area P-6 (Police Services) for Subdivision No. 9491, a 2.73-acre site located at 16500 San Pablo Avenue in the unincorporated San Pablo area of the County for County File #SD18-9491. (Jennifer Cruz, Department of Conservation and Development)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.5** HEARING to consider adopting Resolution No. 2021/324 and Ordinance No. 2021-28, authorizing the levy of a special tax for police protection services in Zone 3008 of County Service Area P-6 for Subdivision No. 9491 (County File #SD18-9491), a 2.73-acre site located at 16500 San Pablo Avenue in the unincorporated San Pablo area of the County, and fixing an election on December 14, 2021 to obtain voter approval. (Jennifer Cruz, Department of Conservation and Development)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.6** HEARING to consider the proposed formation of Zone 3114 within County Service Area P-6 (Police Services) for Subdivision No. 9478, a 6.4-acre site located at 1098 Balmore Court in the El Sobrante area of the County, for County File #SD17-9478. (Jennifer Cruz, Department of Conservation and Development)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.7** HEARING to consider adopting Resolution No. 2021/326 and Ordinance No. 2021-27, authorizing the levy of a special tax for police protection services in Zone 3114 of County Service Area P-6 for Subdivision No. 9478 (County File #SD17-9478), a 6.4-acre site located at 1098 Balmore Court in the El Sobrante area of the County, and fixing an election on December 14, 2021 to obtain voter approval. (Jennifer Cruz, Department of Conservation and Development)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**D.8** CONSIDER accepting the Measure X Community Advisory Board Report to the Contra Costa County Board of Supervisors, CONSIDER approving the advisory board's request for \$20,000 to contract for a report writer, and DIRECT that this matter return to the Board on November 2 to provide direction to staff. (Lisa Driscoll, County Finance Director)

**Speakers: Raul Vasquez; Susan, Concord; Lisa Kirk; Ilsa Stephens, ACCE; Reverend Sophi DeWitt, East Bay Housing Organization; Roxanne Garza; GiGi Crowder; Debbie Toth; Jane, David Sharples, ACCE; Diana Hoenig; Larry Best, California Emergine Technoloty EP Fund; Mary Blumberg Nalgoza, Gen Vocal For Victims; Jan Warren; Francisco Torres, ACCE; Veronica Benjamin; Susan Boreliaz, Diablo Valley Ballet; Jann Intereset; Joanne Supersad; Dan Geiger; Sean Gilbert; Susan; Cheryl Sudduth.**  
**Written correspondence received from Amanda Brown-Steverns, Executive Director, Greenbelt Alliance; Susan Boreliz, Executive Director, Diablo Ballet; Mary Knox, President, Board of Directors, getVOCAL for Victims (attached).**

**ACCEPTED the Measure X Community Advisory Board Report; SCHEDULED the advisory board's request for \$20,000 to contract for assistance in compiling and writing an updated formal Needs Assessment report to return to the Board on November 2, 2021.**

**D. 9** CONSIDER Consent Items previously removed.

**Item C.14 was heard under presentations and adopted as presented.**

**D. 10** PUBLIC COMMENT (2 Minutes/Speaker)

**Justin Decker, staff representative Local IFPTE 1021, spoke on the office working conditions at Veterans Services that have resulted in the resignation of several employees, leaving the department understaffed;**

**Sean Stalbon, IFPTE 1021, requested assistance in protecting staff at the Veterans Services Office, saying the there is a toxic work environment there.**

**D. 11** CONSIDER reports of Board members.

**There were no items reported today.**

**ADJOURN**

**Adjourned today's meeting at 6:45 p.m.**

## **CONSENT ITEMS**

### **Road and Transportation**

**C.1** APPROVE the Fiscal Year 2021/22 budget for the Congestion Management Agency (CMA) and APPROVE FY 2021/22 County contributions of \$144,576 to the CMA and \$95,393 to the Regional Transportation Planning Committees that assist with implementing Measure J (2004), as recommended by the Conservation and Development Director. (50% Gas Tax, 50% Measure J Return-to-Source revenue)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.2** ADOPT Resolution No. 2021/311 approving and authorizing the Public Works Director, or designee, to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), on November 15, 2021 and November 19, 2021 from 8:30 a.m. through 8:00 p.m., for the purpose of strength testing gas transmission pipeline. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.3** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with TRC Engineers, Inc., in an amount not to exceed \$350,000 for on-call construction management services for the period October 12, 2021 through September 30, 2024, Countywide. (100% Various Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.4** APPROVE the Rodeo Pedestrian Enhancement Project contingency fund increase of \$5,000 for a new contingency fund total of \$24,091, and a new payment limit of \$215,001, for additional services, effective October 12, 2021, as recommended by the Public Works Director, Rodeo area. (33% Transportation Development Act Grant Funds, 67% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.5** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract change order with American Pavement Systems, Inc., in an amount not to exceed \$325,000 for additional costs associated with the 2020 Surface Treatment Project, Alamo, El Sobrante, and North Richmond areas. (100% Local Road Funds)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Engineering Services**

**C.6** ADOPT Resolution No. 2021/315 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD12-09298, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.7** ADOPT Resolution No. 2021/316 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09299, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.8** ADOPT Resolution No. 2021/317 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09300, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Special Districts & County Airports**

**C.9** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Fred McDonald and Fionn O'Neill for a modernized, large north-facing hangar at Buchanan Field Airport effective October 1, 2021 in the monthly amount of \$640.00, Pacheco area (100% Airport Enterprise Fund).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C.10** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an Exclusive Negotiating Agreement with Concord Aero 10, LLC, for the negotiation of a long-term lease of approximately 9-acres of land on the west side of the Buchanan Field Airport, Concord/Pacheco area. (100% Airport Enterprise Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Claims, Collections & Litigation**

**C.11** DENY claims filed by Jacqueline Moskus, Alisha M. Rohrbacher, and Thomas Rohrbacher.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Honors & Proclamations**

**C. 12** ADOPT Resolution No. 2021/320 recognizing October 16, 2021 as Community Cat Day in Contra Costa County, as recommended by the Animal Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 13** ADOPT Resolution No. 2021/330 proclaiming October 24–30, 2021 as Childhood Lead Poisoning Prevention Week, as recommended by the Health Services Director.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 14** ADOPT Resolution No. 2021/337 declaring COVID-19 misinformation as a public health crisis, as recommended by Supervisors Gioia and Mitchoff.

**Item C.14 was considered under item D.1 to allow for discussion and subsequently adopted as presented**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 15** ADOPT Resolution No. 2021/338 recognizing the 60<sup>th</sup> Anniversary of the City of Pleasant Hill, as recommended by Supervisor Mitchoff.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 16** ADOPT Resolution No. 2021/340 recognizing and commemorating the 76th anniversary of National Disability Employment Awareness Month, as recommended by Supervisors Burgis, Gioia, Andersen, Mitchoff, and Glover.

**Speakers: No name given; Jamal Burrell, San Francisco; Otto Iber; Cheryl Sudduth; Debbie Toth.**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Appointments & Resignations**

**C. 17** REAPPOINT Clark Wallace to the District 3 seat on the Assessment Appeals Board for a term ending September 3, 2023, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 18** APPOINT, in lieu of election, Don Wagenet to the Board of Trustees of Reclamation District No. 2024 (Orwood and Palm Tracts) for a term ending December 2025, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 19** APPOINT, in lieu of election, James Price, Arthur John Hanson, and Walter Pierce to serve on the Board of Trustees of Reclamation District 799 (Hotchkiss Tract) each for terms of four years, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 20** APPOINT Lara DeLaney to Management Seat #1 and Amrita Kaur to Management Seat #2 on the Advisory Council on Equal Employment Opportunity to complete the current terms ending on November 30, 2022, and November 30, 2024, respectively, as recommended by the Hiring Outreach Oversight Committee.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 21** APPROVE the new medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee and by the Health Services Director. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 22** DECLARE a vacancy in the District 3 seat on the Arts and Culture Commission for a term ending June 30, 2023, as recommended by Supervisor Burgis.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Personnel Actions**

**C. 23** ADOPT Position Adjustment Resolution No. 25701 to reclassify two Disability Benefits Coordinator (represented) positions, one position vacant, and the second position and its incumbent to Departmental Human Resources Analyst II (unrepresented) and reallocate on the salary schedule in the Health Services Department. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 24** ADOPT Position Adjustment Resolution No. 25815 to reassign one Supervising Accountant position and its incumbent from General Accounting to Public Health Administration; and reassign one vacant Health Services Accountant position from the Public Health Administration to General Accounting in the Finance division of the Health Services Department. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 25** ADOPT Position Adjustment Resolution No. 25808 to add one Probation Supervisor I (represented) position and three Deputy Probation Officer III (represented) positions in the Probation Department. (100% State)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 26** ADOPT Position Adjustment Resolution No. 25813 to add one Board of Supervisors-Assistant Specialist (unrepresented) position, effective October 13, 2021, and delete one Board of Supervisors-Assistant Specialist Position, effective January 1, 2022, in the District I Office of the Board of Supervisors. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Grants & Contracts**

**APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:**

**C. 27** APPROVE and AUTHORIZE the Health Services Director, or designee, to accept a grant award in the amount of \$3,355,250 from the U.S. Department of Health and Human Services, Health Resources and Services Administration for American Rescue Plan Act Funding for Health Centers to support COVID-19 efforts for homeless patients at the East County shelter for the period April 1, 2021 through March 31, 2023. (Federal, no County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 28** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to submit a final application and accept grant funding in an amount not to exceed \$500,000 from the United States Economic Development Administration under the American Rescue Plan Act Build Back Better Regional Challenge to implement elements of the Northern Waterfront Strategic Action Plan to assist with economic recovery from COVID-19 business impacts. (100% General Fund, No County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 29** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the City and County of San Francisco in an amount not to exceed \$744,412 as part of the 2020 U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grant for homeland security related projects within the County for the period November 1, 2020 through the end of the grant funding. (100% Federal)

**Speaker: Addie.**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 30** ADOPT Resolution No. 2021/329 authorizing the Conservation and Development Director, or designee, to apply for and execute a contract to accept State of California Emergency Solutions Grant funds in an amount not to exceed \$615,970 for eligible activities to assist homeless individuals and families with services to regain permanent housing, as recommended by the Conservation and Development Department Director. (General Fund, no County match; 100% Federal)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 31** APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a grant in the amount of \$149,750 from the Bella Vista Foundation to provide resources towards an Early Literacy Outreach program for the period November 1, 2021 through June 30, 2024. (Library Fund, no County match)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:**

**C. 33** APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute an agreement with the California Department of Food and Agriculture to reimburse the County an amount not to exceed \$35,244 to provide Light Brown Apple Moth quarantine response and regulatory enforcement activities for the period July 1, 2021 through June 30, 2022 (100% State).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 34** APPROVE and AUTHORIZE the Public Defender, or designee, to execute a purchase order with Dell Technologies in an amount not to exceed \$216,461 for the purchase and maintenance of two (2) servers (100% General Fund).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Agfa Healthcare Corporation, in an amount not to exceed \$4,282,363 to provide a Radiology Picture Archiving and Communications System to the Health Services Department for the period October 5, 2021 through October 4, 2026. (100% Hospital Enterprise Fund I) **(continued from October 5, 2021)**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 36** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with 3M Health Information Systems, Inc, in an amount not to exceed \$296,277 for a hosted patient classification and claims software system and support services for the period from October 5, 2021 through October 4, 2024. (100% Hospital Enterprise Fund I) **(continued from October 5, 2021)**

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 37** AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2021 On-Call Pump Repair Services Contract(s) for pump repair and replacement services at various County facilities, Countywide. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Macey Rosenthal, M.D., in an amount not to exceed \$209,664 to provide outpatient psychiatric care to patients in Central Contra Costa County for the period November 1, 2021 through October 31, 2022. (100% Mental Health Realignment)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 39** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Oxygen Plus, in an amount not to exceed \$225,000 to provide durable medical equipment services to Contra Costa Health Plan members and County recipients for the period November 1, 2021 through October 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 40** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Bay Area Community Services, Inc., in an amount not to exceed \$318,751 to operate COVID-19 housing in Richmond for homeless individuals in Contra Costa County for the period October 1, 2021 through December 31, 2021. (100% Federal Emergency Management Agency)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 41** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Matrix HG, Inc., effective August 1, 2021, to increase the payment limit by \$3,000,000 to a new payment limit of \$5,000,000 to provide on-call plumbing maintenance and repair services at various County facilities, with no change to the term of February 1, 2020 through January 31, 2023, Countywide. (100% General Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 42** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Inview Imaging Diagnostics, Inc., A Professional Medical Corporation, in an amount not to exceed \$4,500,000 to provide diagnostic imaging services to Contra Costa Health Plan members and County recipients for the period November 1, 2021 through October 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 43** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with North Coast Medical Supply, LLC (dba Advanced Diabetes Supply), in an amount not to exceed \$300,000 to provide durable medical equipment services to Contra Costa Health Plan members and County recipients for the period November 1, 2021 through October 31, 2024. (100% Contra Costa Health Plan Enterprise Fund II)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 44** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, a purchase order amendment with ASD Healthcare, to increase the payment limit by \$500,000 for a new payment limit of \$795,000 for the purchase of Remdesivir for COVID-19 patients at Contra Costa Regional Medical Center with no change in the term of January 1, 2021 through December 31, 2021. (100% American Rescue Plan)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 45** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, a purchase order with Fisher Scientific, LLC, in the amount not to exceed \$1,900,000 for the purchase of reagents and supplies for the clinical laboratories at the Contra Costa Regional Medical Center for the period May 1, 2021 through April 30, 2026. (100% Hospital Enterprise Fund I)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 46** APPROVE and AUTHORIZE the Public Defender, or designee, to execute a Memorandum of Understanding with National Legal Aid & Defender Association (NLADA) to define the responsibilities of NLADA, as the Project Sponsor, and the Public Defenders Office, as the Project Host Site, including a cost share payment not to exceed \$5,000 for one (1) AmeriCorps VISTA member who will provide performance measurement and data analysis services for the period of October 1, 2021 through December 1, 2022 (100% General Fund).

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 47** Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in an amount not to exceed \$1,232,363 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports provided by the Contra Costa County Fire Protection District in the months of January through June (Quarters 1-2) of 2021. (100% CCCFPD EMS Transport Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 32** Acting as the governing board of the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with FireStats, LLC, to increase the payment limit from \$90,000 to \$151,200, and to extend the term from October 8, 2021 to September 30, 2024. (100% CCCFPD Operating Fund)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **Other Actions**

**C. 48** APPROVE and AUTHORIZE County Counsel, or designee, to consent to waive potential or actual conflicts of interest that arise from Foley & Lardner LLP providing legal services to the West Contra Costa Healthcare District in connection with a proposed refunding of the District's Series 2018 and Series 2019 bonds. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 49** ACCEPT and APPROVE the 2021-22 Employment and Human Services Department Community Services Bureau Planning Calendar.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 50** ACCEPT the Contra Costa County Public Law Library Board of Trustees' July 2020 - June 2021 Annual Report, as recommended by the County Administrator.

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 51** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Unitek College, to provide supervised field instruction at Contra Costa Behavioral Health program sites to medical office administration students for the period October 1, 2021 through September 30, 2024. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

**C. 52** APPROVE the list of providers recommended by Contra Costa Health Plan's Peer Review and Credentialing Committee and the Health Services Director, and as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services. (No fiscal impact)

AYE: District I Supervisor John Gioia, District II Supervisor Candace Andersen, District III Supervisor Diane Burgis, District IV Supervisor Karen Mitchoff, District V Supervisor Federal D. Glover

### **GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to

[clerkoftheboard@cob.cccounty.us](mailto:clerkoftheboard@cob.cccounty.us).

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000. An assistive listening device is available from the Clerk, First Floor.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 655-2000, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:

[www.contracosta.ca.gov](http://www.contracosta.ca.gov)

### STANDING COMMITTEES

The **Airport Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets quarterly on the second Wednesday of the month at 11:00 a.m. at the Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors John Gioia and Candace Andersen) meets on the fourth Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Finance Committee** (Supervisors John Gioia and Karen Mitchoff) meets on the first Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Federal D. Glover and John Gioia) meets quarterly on the first Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Internal Operations Committee** (Supervisors Candace Andersen and Diane Burgis) meets on the second Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Diane Burgis) meets on the second Monday of the month at 1:00 p.m. in Room 110, County Administration Building, 1025 Street, Martinez.

The **Public Protection Committee** (Supervisors Andersen and Federal D. Glover) meets on the fourth Monday of the month at 10:30 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) meets on the fourth Monday of every other month at 1:00 p.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Candace Andersen and Karen Mitchoff) meets on the second Monday of the month at 9:00 a.m. in Room 110, County Administration Building, 1025 Escobar Street, Martinez.

Airports Committee	December 8, 2021	11:00 a.m.	See above
Family & Human Services Committee	October 25, 2021	9:00 a.m.	See above
Finance Committee	November 1, 2021	9:00 a.m.	See above
Hiring Outreach Oversight Committee	December 6, 2021	10:30 a.m.	See above
Internal Operations Committee	November 8, 2021	10:30 a.m.	See above
Legislation Committee	November 8, 2021	1:00 p.m.	See above
Public Protection Committee	October 25, 2021	10:30 a.m.	See above
Sustainability Committee	November 22, 2021	1:00 p.m.	See above
Transportation, Water & Infrastructure Committee	November 8, 2021	9:00 a.m.	See above

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.**

### Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

- AB** Assembly Bill
- ABAG** Association of Bay Area Governments
- ACA** Assembly Constitutional Amendment

**ADA** Americans with Disabilities Act of 1990  
**AFSCME** American Federation of State County and Municipal Employees  
**AICP** American Institute of Certified Planners  
**AIDS** Acquired Immunodeficiency Syndrome  
**ALUC** Airport Land Use Commission  
**AOD** Alcohol and Other Drugs  
**ARRA** American Recovery & Reinvestment Act of 2009  
**BAAQMD** Bay Area Air Quality Management District  
**BART** Bay Area Rapid Transit District  
**BayRICS** Bay Area Regional Interoperable Communications System  
**BCDC** Bay Conservation & Development Commission  
**BGO** Better Government Ordinance  
**BOS** Board of Supervisors  
**CALTRANS** California Department of Transportation  
**CalWIN** California Works Information Network  
**CalWORKS** California Work Opportunity and Responsibility to Kids  
**CAER** Community Awareness Emergency Response  
**CAO** County Administrative Officer or Office  
**CCCFFD** (ConFire) Contra Costa County Fire Protection District  
**CCHP** Contra Costa Health Plan  
**CCTA** Contra Costa Transportation Authority  
**CCRMC** Contra Costa Regional Medical Center  
**CCWD** Contra Costa Water District  
**CDBG** Community Development Block Grant  
**CFDA** Catalog of Federal Domestic Assistance  
**CEQA** California Environmental Quality Act  
**CIO** Chief Information Officer  
**COLA** Cost of living adjustment  
**ConFire** (CCCFFD) Contra Costa County Fire Protection District  
**CPA** Certified Public Accountant  
**CPI** Consumer Price Index  
**CSA** County Service Area  
**CSAC** California State Association of Counties  
**CTC** California Transportation Commission  
**dba** doing business as  
**DSRIP** Delivery System Reform Incentive Program  
**EBMUD** East Bay Municipal Utility District  
**ECCFFD** East Contra Costa Fire Protection District  
**EIR** Environmental Impact Report  
**EIS** Environmental Impact Statement  
**EMCC** Emergency Medical Care Committee  
**EMS** Emergency Medical Services  
**EPSDT** Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)  
**et al.** et alii (and others)  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**F&HS** Family and Human Services Committee  
**First 5** First Five Children and Families Commission (Proposition 10)  
**FTE** Full Time Equivalent  
**FY** Fiscal Year  
**GHAD** Geologic Hazard Abatement District  
**GIS** Geographic Information System  
**HCD** (State Dept of) Housing & Community Development  
**HHS** (State Dept of) Health and Human Services  
**HIPAA** Health Insurance Portability and Accountability Act  
**HIV** Human Immunodeficiency Syndrome  
**HOV** High Occupancy Vehicle  
**HR** Human Resources  
**HUD** United States Department of Housing and Urban Development  
**IHSS** In-Home Supportive Services  
**Inc.** Incorporated  
**IOC** Internal Operations Committee  
**ISO** Industrial Safety Ordinance  
**JPA** Joint (exercise of) Powers Authority or Agreement  
**Lamorinda** Lafayette-Moraga-Orinda Area  
**LAFCo** Local Agency Formation Commission  
**LLC** Limited Liability Company  
**LLP** Limited Liability Partnership  
**Local 1** Public Employees Union Local 1  
**LVN** Licensed Vocational Nurse  
**MAC** Municipal Advisory Council  
**MBE** Minority Business Enterprise

**M.D.** Medical Doctor  
**M.F.T.** Marriage and Family Therapist  
**MIS** Management Information System  
**MOE** Maintenance of Effort  
**MOU** Memorandum of Understanding  
**MTC** Metropolitan Transportation Commission  
**NACo** National Association of Counties  
**NEPA** National Environmental Policy Act  
**OB-GYN** Obstetrics and Gynecology  
**O.D.** Doctor of Optometry  
**OES-EOC** Office of Emergency Services-Emergency Operations Center  
**OPEB** Other Post Employment Benefits  
**OSHA** Occupational Safety and Health Administration  
**PARS** Public Agencies Retirement Services  
**PEPRA** Public Employees Pension Reform Act  
**Psy.D.** Doctor of Psychology  
**RDA** Redevelopment Agency  
**RFI** Request For Information  
**RFP** Request For Proposal  
**RFQ** Request For Qualifications  
**RN** Registered Nurse  
**SB** Senate Bill  
**SBE** Small Business Enterprise  
**SEIU** Service Employees International Union  
**SUASI** Super Urban Area Security Initiative  
**SWAT** Southwest Area Transportation Committee  
**TRANSPAC** Transportation Partnership & Cooperation (Central)  
**TRANSPLAN** Transportation Planning Committee (East County)  
**TRE** or **TTE** Trustee  
**TWIC** Transportation, Water and Infrastructure Committee  
**UASI** Urban Area Security Initiative  
**VA** Department of Veterans Affairs  
**vs.** versus (against)  
**WAN** Wide Area Network  
**WBE** Women Business Enterprise  
**WCCTAC** West Contra Costa Transportation Advisory Committee



Contra  
Costa  
County

To: Board of Supervisors  
From: Supervisors John Gioia and Karen Mitchoff  
Date: October 12, 2021

Subject: DECLARING COVID-19 MISINFORMATION AS A PUBLIC HEALTH CRISIS

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**RECOMMENDATION(S):**

DECLARE COVID-19 misinformation as a public health crisis.

**FISCAL IMPACT:**

None

**BACKGROUND:**

See attached resolution and additional background in Item C.14 on today's agenda.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact:

cc:

## CLERK'S ADDENDUM

*Melanie Cardell, Contra Costa; Susan Griffith; Michelle Baca, Discovery Bay; Laquetta Franz, Antioch; Eva, Oakley; No name given; Kathy Garrett; Lacey Bustos, Oakley; John B., Danville; Ashley; Carolyn Stein; David Walnut creek; Cassie, Bay Point; Jeanette; No name given; Susan Rock; Randy, Contra Costa; No name given; No name given; Mary, Pleasant Hill; Resident of Contra Costa; Angelica Moffitt; Linda, Discovery Bay; Alex, Discovery Bay; Jean Swash; Liz Richie; Joseph Grives, Alameda-Contra Costa Medical Association; Brock Lynborn; Lindsey; Brian; Jason, Hercules; Julie freestone; Mike McDermott; Nocole; Leah Russen, Director Vaccinate California; Pete Keaty, San Ramon; Lee, Contra Costa; Diana Hoenig, Multi-Faith Action Coalition; Danny; Sonny; David Rugley; Mary Schreiber; Kinberly Madison; Cheryl Sudduth; Addie; Jean Fulme, Lafayette; Elsa Stephens, Richmond; J.S.; C. Melenna; Marilyn; User 2; Larry Best; Tyler; Dee; Carol; Karen Hernandez; Emma; Teens; David Jones; Kasimir Carbo, Fire Protection District; Leslie.*

## ATTACHMENTS

Resolution No. 2021/337

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/337**

**Declaring COVID-19 Misinformation as a Public Health Crisis**

WHEREAS, Health misinformation has significantly undermined public health efforts and the unmitigated proliferation of health misinformation has created a culture of mistrust and has prolonged the COVID-19 pandemic, endangering the health and safety of all Contra Costa County residents and visitors; and

WHEREAS, The coronavirus (COVID-19) pandemic has resulted in over 95,000 cases and 921 deaths in Contra Costa County as of September 25, 2021; and

WHEREAS, The spread of COVID-19 has had a devastating impact on our health and safety, our regional economy, our elder residents, our communities of color, our mental health, the educational development of our children and every aspect of our lives; and

WHEREAS, In Contra Costa County, there are significantly lower vaccination rates for residents 20-29 years old, residents who identify themselves as White, Latinx, African-American, and more than one race/ethnicity, men, and in certain communities across the county and particularly in East and West County; and

WHEREAS, The COVID-19 vaccines have met the Food and Drug Administration's (FDA) rigorous scientific standards for safety, effectiveness, and manufacturing quality and have been proven to be safe and effective; and

WHEREAS, The Pfizer-BioNTech vaccine, brand name Comirnaty, has received full FDA approval and been proven to be highly effective in preventing serious disease, hospitalization and death from COVID-19 and that its benefits outweigh its risks; and

WHEREAS, The COVID-19 vaccine is available to everyone in Contra Costa County at no cost, regardless of income, residency within the county, health coverage or immigration status, and is administered by health professionals, like nurses and doctors; and

WHEREAS, misinformation has caused confusion and has led to eligible people declining COVID-19 vaccines, rejecting public health measures such as face coverings and physical distancing, and using unproven treatments; and

WHEREAS, On July 15, 2021, the United States Surgeon General issued his first advisory describing the "urgent threat" posed by the rise of false information of COVID-19 – one that continues to put "lives at risk" and prolong the pandemic; and

WHEREAS, Recent surges in infections and hospitalizations from COVID-19 in Contra Costa have highlighted the importance of clear and unequivocal communications from public officials that vaccines are the best protection against severe illness and hospitalizations; and

WHEREAS, Urgent action is needed to curb the spread of COVID-19 by combating misinformation, thereby supporting our healthcare system and saving lives; and

WHEREAS, There would be substantial detriment on Contra Costa County and its residents and visitors if not acted upon immediately; and

WHEREAS, Trusted community members, such as health professionals, faith leaders, educators, and leaders of Black, Indigenous, Latinx and other communities of color nationwide and in Contra Costa have spoken directly to their communities to address

COVID-19 related questions by town halls, meetings, social media, and traditional media; and  
WHEREAS, The Board of Supervisors and the County of Contra Costa is troubled by and actively discourages the spread of COVID-19 misinformation as it is a dangerous threat to public health; and  
WHEREAS, Contra Costa Health Services continues to carry out its mission to care for and protect all Contra Costa County residents from COVID-19, especially our most vulnerable; and  
WHEREAS, Contra Costa Health Services engages with our communities through building partnerships and trust with community organizations and residents, trusted messengers, and COVID-19 Ambassadors; and  
WHEREAS, Contra Costa Health Services maintains a coronavirus website as a source of credible, up-to-date information regarding COVID-19 for Contra Costa residents at [cchealth.org](http://cchealth.org).  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Contra Costa County declares that COVID-19 health misinformation is an urgent public health crisis affecting our entire community and the County of Contra Costa commits to combating health misinformation and curbing the spread of falsehoods that threaten the health and safety of our residents; and BE IT FURTHER RESOLVED the Board of Supervisors and the County of Contra Costa will develop and support policies and strategies that protect the health and safety of Contra Costa County residents through the promotion of evidence-based interventions, including face coverings and vaccination; and BE IT FURTHER RESOLVED that Contra Costa Health Services will continue to share facts and scientific information about COVID-19, to correct misinformation including vaccine myths, to identify and give a platform to culturally relevant medical experts and trusted messengers, to respond to questions and requests for information on social media, and to work with our media and community partners to reach a broad audience with factual, timely information.

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**DIANE BURGIS**  
Chair, District III Supervisor

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**JOHN GIOIA**  
District I Supervisor

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**CANDACE ANDERSEN**  
District II Supervisor

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**KAREN MITCHOFF**  
District IV Supervisor

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**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: October 12, 2021

Subject: Update on COVID -19

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**RECOMMENDATION(S):**

ACCEPT update on COVID 19 and PROVIDE direction to staff. (Dr. Ori Tzvieli and Erika Jenssen, Deputy Director)

**FISCAL IMPACT:**

Administrative Reports with no specific fiscal impact.

**BACKGROUND:**

The Health Services Department has established a website dedicated to COVID-19, including daily updates. The site is located at: <https://www.coronavirus.cchealth.org/>

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Monica Nino

By: , Deputy

cc:

CLERK'S ADDENDUM

**Nicole Fox; Liz Ritchie; Jackie; Mike McDermott.**



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: HEARING to adopt Ordinance No. 2021-33 & Resolution No. 2021/318 for Central County AOB and abolish the South Walnut Creek AOB, Central County area.

**RECOMMENDATION(S):**

OPEN the public hearing to consider adopting Ordinance No. 2021-33, to adjust transportation mitigation fees and update the project list for the Central County Area of Benefit (AOB), re-establish the boundaries of that area of benefit, abolish the South Walnut Creek area of benefit; and to consider determining the existing South Walnut Creek area of benefit fund balance will be reallocated to projects that will serve developments that paid those funds; RECEIVE public comments; CONSIDER all objections and protests received by the Clerk of the Board of Supervisors; and CLOSE the public hearing.

DETERMINE that the County did not receive protests from owners of more than one half of the area of the property within the proposed boundaries of the Central County AOB, and therefore a majority protest does not exist.

ADOPT Ordinance No. 2021-33 to update the project list and adjust the transportation mitigation fees within the Central County AOB, to reestablish the boundaries of the Central County AOB, and to abolish the South Walnut Creek AOB.

ADOPT Resolution No. 2021/318, to adopt the April 2021 Development Program Report and March 2021 Nexus Study attached thereto.

- APPROVE  OTHER
- RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jerry Fahy,  
925.313.2276

cc:

RECOMMENDATION(S): (CONTD)

DETERMINE that the adoption of Ordinance No. 2021-33 and Resolution No. 2021/318 are exempt from environmental review under the California Environmental Quality Act (CEQA), pursuant to Article 5, Section 15061(b)(3) of the CEQA Guidelines.

DIRECT the Conservation and Development Director to file a Notice of Exemption with the County Clerk-Recorder; and DIRECT the Public Works Director to arrange for payment of the \$25.00 handling fee to the County Clerk-Recorder for the filing of the Notice of Exemption.

DIRECT the Clerk of the Board of Supervisors to record certified copies of Ordinance No. 2021-33 and Resolution No. 2021/318 in the Official Records of the Contra Costa County Clerk-Recorder.

DIRECT that, on January 1, 2023, and on each January 1 thereafter that the Ordinance No. 2021-33 remains in effect, the Public Works Director adjust the Central County AOB transportation mitigation fees for the effects of inflation or deflation, in accordance with Section 5(a)(3) of the ordinance.

REDESIGNATE Trust Fund No. 1242 as the fund into which all Central County AOB transportation mitigation fee revenue will be deposited; DIRECT all Central County AOB transportation mitigation fee revenue to be deposited into that fund; and DIRECT the County Treasurer-Tax Collector to invest all monies in that fund, with interest to accrue and remain in the fund.

DIRECT that all funds deposited in Trust Fund No. 1242 must be used solely to pay new development's proportional share of the actual or estimated costs of constructing the transportation improvements specified in the Development Program Report and Nexus Study attached hereto, and to reimburse the County for payment of any such costs with money advanced by the County from its general fund, or from other County revenues.

DIRECT the Public Works Director to transfer all assets and liabilities of the trust fund for South Walnut Creek Area of Benefit (Trust Fund No. 1243) to Trust Fund No. 1242 and close Trust Fund No. 1243.

DETERMINE that, pursuant to Government Code section 66001(f), the administrative costs of refunding approximately \$133,000 in unexpended Trust Fund No. 1243 assets will exceed any amount to be refunded.

DETERMINE that all unexpended Trust Fund No. 1243 assets shall be used only on the Olympic Boulevard projects (Projects SWC2, SWC7, and SWC9), which will serve development projects that paid South Walnut Creek Area of Benefit fees.

AUTHORIZE the Public Works Department to collect an additional administrative fee equal to two percent (2%) of the applicable Central County AOB Fee.

DIRECT the Conservation and Development Director to monitor future amendments to the currently adopted General Plan and their impact on traffic within the Central County AOB and to report those amendments to the Public Works Director as necessary to facilitate updating of the Central County AOB Fee.

FISCAL IMPACT:

Adoption of Ordinance No. 2021-33 will result in the collection of transportation mitigation fees from new development in amounts calculated to reflect new development's proportional share of the actual or estimated costs of transportation improvements that are necessary to mitigate transportation impacts within the Central County AOB, as specified in the Development Program Report and the Nexus Study.

## BACKGROUND:

A. INTRODUCTION: One of the objectives of the County General Plan is to connect new development directly to the provision of community facilities necessary to serve that development. In other words, development cannot be allowed to occur unless a mechanism is in place to provide the funding for the infrastructure necessary to serve that development. Imposing transportation mitigation fees on new development is a means of raising revenue to construct road improvements to serve new developments. Requiring that all new development pay a transportation mitigation fee ensures that new development pays its proportional share of the transportation improvements that need to be constructed to alleviate traffic impacts attributable to that development.

B. HISTORY AND PURPOSE OF CENTRAL COUNTY AOB: On March 15, 1988, the Board adopted Resolution No. 88/122 and Ordinance 88-27, which created the Countywide Area of Benefit that consisted of seven regions, one being the Central County region. At the time the Central County Area of Benefit was divided into four subareas: Briones, Martinez, Central County, and South Walnut Creek. Over the next ten years after the initial resolution, Areas of Benefit were developed for each of these subregions forming separate AOBs, on December 6, 1994, and June 13, 1995, for the South Walnut Creek and Central County AOBs, respectively. As the South Walnut Creek AOB has limited development potential remaining, staff recommends that the South Walnut Creek AOB is merged into the Central County AOB to create a single AOB to maintain flexibility on how to respond to the transportation mitigation needs for new development and decrease administration costs. The Central County Nexus Study reflects a combination of boundary areas and combined list of projects to make Central County and South Walnut Creek one combined AOB funding program.

C. PROPOSED CHANGES TO FEE PROGRAM: In recent years, the development potential and traffic circulation needs have changed within the Central County AOB. These changes, along with population growth and new estimated potential growth, have prompted an update to the Central County AOB program, resulting in an amended project list, and some administrative modifications, as discussed below.

1. New Project List: County staff and consultants have identified transportation projects that are needed to serve development within the Central County AOB through 2040. These projects have been included on a new project list, attached as Exhibit C to the April 2021 Development Program Report ("2021 Development Program Report"). This list contains 28 projects, of which 4 are carry-over projects from the 1994/1995 AOB Project List.

The total estimated cost of the updated list of projects is \$71,494,000, of which \$5,865,871 is attributable to new development within the Central County AOB. Detailed estimates of the cost of each of the projects on the project list are included in the March 2021 Nexus Study, Central County Area of Benefit (the "Nexus Study"), attached as Exhibit D to the 2021 Development Program Report. The cost of the projects attributable to new development will be paid with revenue from transportation mitigation fees imposed on new development within the Central County AOB. The remaining cost of the projects, attributable to existing development, will be paid from other revenue sources, including but not limited to State or Federal Highway Safety Improvement grant funds, Local Measure J funds, gas tax revenue, and various other grant programs that may become available in the future.

2. **Revised Fee Rates:** Based on the analysis in the Nexus Study, transportation mitigation fees were calculated to charge new development for its proportional share of the cost of the projects on the project list in the 2021 Development Program Report. The maximum transportation mitigation fee rates supported by the Nexus Study are set forth in Table 1, below, along with the recommended rates to be adopted by Ordinance 2021-33. The proposed fee rates are the maximum allowable rates supported by the Nexus Study. However, the recommended fee rates represent a decrease from the rates currently in effect. On January 1, 2023, and on each January 1<sup>st</sup> thereafter, each of the fees in Table 1 will automatically increase or decrease by a percentage equal to the percentage change, if any, in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the 12-month period ending September 30 of the prior year.

**Table 1: Central County AOB Fee Rates**

<b>Land Use Category</b>	<b>Fee Rates to be Adopted per Nexus Study</b>
Single-Family	\$5,335 / du
Multi-Family	\$3,275 / du
Commercial/Retail	\$7.57 / sf
Office	\$6.12 / sf
Industrial	\$4.86 / sf
Other	\$5,335 / du

**Note: du = dwelling unit; sf = square foot; due = dwelling unit equivalent**

The total fees required to be paid by a new development project applicant will be calculated based on the number of dwelling units (residential), square feet (commercial, office, industrial), or dwelling-unit-equivalents (other) attributable to that development multiplied by the applicable fee rate in Table 1. The fee for the expansion of an existing development will be calculated by determining the number of dwelling units, square feet, or dwelling-unit-equivalents attributable only to the expansion.

The fees to be paid by each new development will be collected at the time a building permit is issued for the development, in accordance with Ordinance Code Chapter 913-4. Fee revenue will be deposited in the fund for the Central County AOB – Trust Fund No. 1242 – and used only for the transportation improvements identified in the 2021 Development Program Report.

3. **Use of Existing Fee Revenues:** The existing Central County AOB fund includes a fund balance of approximately \$5.8 million. There are four carryover projects from the existing Central County AOB project list that have not been completed and that remain on the new Central County AOB project list. Those carryover projects are: Rudgear Road (SM1), Walnut Boulevard (SM2), Mountain View Boulevard (SM3), and San Miguel Drive (SM4). (See Nexus Study, p. 32.) Existing Central County AOB funds will remain on deposit and used for the SM1, SM2, SM3, and SM4 projects when sufficient funding is available to deliver those projects. The County has not collected sufficient funds from other sources to pay for the portion of the project costs attributable to existing development.

There are no carryover projects from the South Walnut Creek AOB project list. All projects in that AOB were completed when the Olympic Boulevard Widening was completed. The ordinance will abolish the South Walnut Creek AOB and include the area previously covered by that AOB within the Central County AOB. The South Walnut Creek AOB fund has a fund balance of approximately \$133,000.

South Walnut Creek AOB fees have been paid by thousands of parties over nearly twenty years. The administrative cost of trying to identify parties entitled to a refund, calculate pro-rata refunds, and refund the existing funds would be administratively burdensome, and the staff time to undertake that effort is expected to exceed the amount that would be refunded. Therefore, in accordance with the requirements of Government Code section 66001(f), staff recommends that funds remaining in the South Walnut Creek AOB be transferred to the Central County AOB fund and used for the Olympic Boulevard projects, Projects SWC2, SWC7, AND SWC9. Those projects will serve the development projects that paid South Walnut Creek AOB fees.

**D. RESOLUTION NO. 2021/318:** Pursuant to Government Code sections 66484 subdivision (a)(3), and 66484.7, subdivision (a)(3), a resolution must be adopted by the Board that incorporates a description of the boundaries of the area of benefit, the costs, whether actual or estimated, and the method of fee apportionment established at the hearing.

The 2021 Development Program Report sets forth the boundaries of the Central County AOB, the list of projects and their estimated costs, the method of fee apportionment, and nexus findings. Approval of Resolution No. 2021/318 is required to comply with the above legal requirements by adopting and incorporating the facts and findings contained in the 2021 Development Program Report, and the Nexus Study attached to the report.

**E. ORDINANCE NO. 2021-33:** To adjust the Central County AOB fees to generate revenue to fund the transportation improvements described herein, an ordinance must be adopted that includes the “nexus” findings required by Government Code section 66001. The ordinance also must include the specific information required by Government Code section 66484. Ordinance No. 2021-33 includes the information and findings required by those statutes.

Adoption of Ordinance No. 2021-33 will repeal Ordinance No. 95-32 and impose new transportation mitigation fees on new development within the Central County AOB. The ordinance includes provisions for fee reductions for affordable and inclusionary housing, senior housing, and congregate care facilities. Revenue from the fees will fund the transportation projects necessary to serve transportation demands within the Central County AOB through 2040. Staff recommends that the Board adopt Ordinance No. 2021-33.

Notice of this hearing was given in accordance with Government Code sections 6061, 65091, 54986, 66484, and Ordinance Code Section 913-6.014.

**F. ADMINISTRATIVE FEE:** In addition to the transportation mitigation fee imposed on a new development project, the County will assess an administrative fee equal to 2% of that transportation mitigation fee. This additional fee will be used to cover staff time for fee collection, accounting, technical support to the community groups, traffic advisory committees and other administrative tasks.

**G. CEQA FINDINGS:** These actions are covered by the general rule that the California Environmental Quality Act (CEQA) applies only to activities that have the potential to cause a significant effect on the environment. It can be seen with certainty that there is no possibility that the

activity in question may have a significant effect on the environment. The implementation and imposition of fees has no associated environmental impacts. Therefore, this activity is exempt from the requirements of CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines. The future implementation of the transportation improvement projects to be funded with transportation mitigation fee revenue, however, may have associated project-specific impacts, and such impacts will be evaluated under CEQA as each project is planned and implemented.

For the reasons specified above, Public Works Department staff recommends that the Board take each of the recommended actions listed in this board order, to adjust the transportation mitigation fees that are imposed on new development within the Central County AOB.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to adopt Ordinance No. 2021-33 to adjust fees in the Central County Area of Benefit, reestablish the boundaries, and update the proposed project list of the area of benefit will result in new development not paying its proportional share of the transportation improvements needed to serve development within the AOB through 2040, and projects needed to satisfy transportation demands within the AOB cannot be funded under the existing AOB program.

CLERK'S ADDENDUM

**On the date of publication of the agenda, a technical glitch prevented the Resolution No. 2021/318 from inclusion. By unanimous vote, with all Supervisors present, the Better Government Ordinance 96 hour notification is waived and the resolution is accepted into the meeting materials for consideration.**

AGENDA ATTACHMENTS

Resolution No. 2021/318

Development Program Report

Nexus Study

Ordinance 2021-33

MINUTES ATTACHMENTS

Sigend Resolution No. 2021/318

Signed Ordinance 2021-33

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/318**

IN THE MATTER OF the adoption of Contra Costa County Ordinance No. 2021-33, adjusting the fees for the Central County Area of Benefit.

WHEREAS, the Board of Supervisors conducted a public hearing on October 12, 2021, to consider the adoption of Contra Costa County Ordinance No. 2021-33, to adjust transportation mitigation fees and update the project list for the Central County Area of Benefit; and

WHEREAS, the Board of Supervisors at said hearing reestablished the boundaries of the Central County Area of Benefit, the costs of the proposed improvements, and the method of fee apportionment, as set forth in the April 2021, Development Program Report for the Central County Area of Benefit (“Development Program Report”), attached hereto as Exhibit 1; and

WHEREAS, Government Code sections 66484 and 66484.7 require a resolution incorporating a description of the area of benefit boundaries, costs, and method of fee apportionment to be recorded by the governing body conducting the hearing; and

WHEREAS, the April 2021, “Nexus Study, Central County Area of Benefit” (“Nexus Study”), which is attached as Exhibit D to the Development Program Report, sets forth the nexus findings required by the Mitigation Fee Act (Gov. Code. § 66000 et seq.);

NOW THEREFORE, it is resolved that the Board of Supervisors hereby: 1. ADOPTS the Development Program Report attached hereto as Exhibit 1, including the Nexus Study attached as Exhibit D to the Development Program Report.

2. INCORPORATES herein by reference the following, which were established at the hearing described above:

- A. The boundaries of the Central County Area of Benefit, as more particularly described in the legal description attached as Exhibit A to the Development Program Report, and as depicted in the map attached as Exhibit B to the Development Program Report.
- B. The estimated costs of the intersection and pedestrian improvements to be funded with revenue from the Central County Area of Benefit fees, as more particularly set forth in Exhibit C to the Development Program Report; and
- C. The method of apportionment of the Central County Area of Benefit fees, as more particularly described in the Development Program Report, and in the Nexus Study attached as Exhibit D to the Development Program Report.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jerry Fahy, 925.313.2276

By: June McHuen, Deputy

cc:

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

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		<b>Candace Andersen</b>
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<b>NO:</b>	<input type="text" value="0"/>	
<b>ABSENT:</b>	<input type="text" value="0"/>	
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- B. The estimated costs of the intersection and pedestrian improvements to be funded with revenue from the Central County Area of Benefit fees, as more particularly set forth in Exhibit C to the Development Program Report; and
- C. The method of apportionment of the Central County Area of Benefit fees, as more particularly described in the Development Program Report, and in the Nexus Study attached as Exhibit D to the Development Program Report.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**  
Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jerry Fahy, 925.313.2276

By: June McHuen, Deputy

cc:



Contra Costa County  
Public Works  
Department

Brian M. Balbas, Director

Deputy Directors  
Stephen Kowalewski, Chief  
Allison Knapp  
Warren Lai  
Carrie Ricci  
Joe Yee

ADOPTED BY BOARD OF SUPERVISORS  
ON \_\_\_\_\_

# Development Program Report for the Central County Area of Benefit

April 2021

Prepared Pursuant to Section 913 of the County Ordinance Code

Prepared by and for:

Contra Costa County Public Works Department, Transportation Engineering Division and  
Department of Conservation and Development, Community Development Division

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*"Accredited by the American Public Works Association"*

255 Glacier Drive Martinez, CA 94553-4825  
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<b>EXHIBIT A: AREA OF BENEFIT BOUNDARY LEGAL DESCRIPTION</b>
<b>EXHIBIT B: AREA OF BENEFIT BOUNDARY MAP</b>
<b>EXHIBIT C: ROAD IMPROVEMENT PLAN – PROJECT LIST WITH ASSOCIATED COSTS</b>
<b>EXHIBIT D: NEXUS STUDY - CENTRAL COUNTY AREA OF BENEFIT</b>

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## Chapter 1: Introduction and Purpose

The Central County Area of Benefit (“Central County AOB”) was created as a means to collect funds to maintain and improve roadway, bicycle, and pedestrian facilities needed to accommodate travel demand generated by new land development within Central County. This Development Program Report (“DPR”) contains information and data in support of assessing development projects within the Central County AOB as a means for development to pay its fair share towards future infrastructure. The DPR is required by Chapter 913-6 of the County Ordinance Code and is required by the Board of Supervisors’ Policy on Bridge Crossing and Major Thoroughfare Fees (adopted July 17, 1979), which implements Division 913 of the County Ordinance Code and section 66484 of the State Subdivision Map Act.

One of the objectives of the County General Plan is to connect new development directly to the provision of community facilities necessary to serve that development. In other words, development cannot be allowed to occur unless a mechanism is in place to provide the funding for the infrastructure necessary to serve that development. The Central County AOB Fee is a means of raising revenue to construct road improvements to serve new developments. Requiring that all new development pay a road improvement fee will help ensure that they participate in the cost of improving the road system.

Each new development or expansion of an existing development will generate additional traffic. Where the existing road system is inadequate to meet future needs of new development, improvements are required to meet the new demand. The purpose of a development program is to determine improvements ultimately required by future development and to require developers to pay a fee to fund these improvements. Because the Central County AOB Fee is based on the relative impact on the road system and the costs of the necessary improvements to mitigate this impact, the fee amount is roughly proportional to the development impact. This report discusses the basis of that fee amount.

## Chapter 2: Background

On March 15, 1988, the Board of Supervisors ("Board") passed a resolution forming the Countywide Area of Benefit ("Countywide AOB") to improve the capacity and safety of the arterial road network in the County through the establishment of a traffic mitigation fee ordinance (Resolution 88/122 and Ordinance 88-27). This ordinance applied to unincorporated areas of the County and outlined boundaries of seven regional areas of benefit, including the Central County AOB, within the original Countywide AOB. The Central County AOB was last updated in 1995.

The Central County area has since experienced changes in the area's circulation needs and development potential. The Nexus Study provides the technical basis for a comprehensive update of the Central County AOB Program. The focus of the updated program is to support an overall transportation system in the Central County AOB that serves the expected future demand based on changes in regional and local land use projections, planned and approved development projects, and associated changes to capital improvements and updated cost estimates.

The Nexus Study documents the analytical approach for determining the nexus between the fees, the local impact created by anticipated development in the Central County AOB, and the transportation improvements to be funded with fee revenues. A traffic and fair-share cost analysis was conducted to equitably distribute the cost of the necessary improvements to developments that cause the impacts, per the provisions of the Mitigation Fee Act. The most up-to-date analytical tools and techniques, available at the time this study commenced, were used to ensure the highest level of consistency with current standards.

## Chapter 3: Location and Boundary

The Central County AOB boundary location is described in Exhibit A and generally shown in Exhibit B.

## Chapter 4: General Plan Relationship

One of the objectives of the County General Plan is to relate new development directly to the provision of community facilities necessary to serve that new development. Accordingly, development cannot be allowed to occur unless a mechanism is in place to provide the funding for the infrastructure necessary to serve that development. The Central County AOB Program is a fee mechanism providing funds to construct transportation improvements to serve new residential, commercial and industrial development. Requiring that all new development pay a transportation improvement fee will help ensure that it participates fairly in the cost of improving the transportation system. This Program applies only to new development within the unincorporated portions of the Central County AOB.

The Central County AOB is consistent with the features of the County General Plan and its amendments, and subscribes to the policies of the General Plan elements. The General Plan policies include, but are not limited to, improving the County roadway network to meet existing and future traffic demands. The Central County AOB Fee will assist in funding the necessary roadway improvements required for future growth as shown in the General Plan.

## Chapter 5: Project List

The project list for the Central County AOB is set forth in Table 1 below. This list contains 28 projects, of which 4 are carry-over projects from the 1994/1995 AOB Project List. The projects include pedestrian and bicycle safety improvements. The improvements not related to pedestrian and bicyclist safety are focused on capacity and safety improvements.

The improvements included on the Central County AOB project list have been identified through a Transportation Needs Analyses conducted by DKS Associates, in which existing and anticipated future deficiencies were identified, including traffic congestion, roadway deficiencies, and safety improvements based upon current conditions, as well as travel demand forecast for 2040 conditions.

The improvements proposed on the Central County AOB project list were refined through a cooperative effort between the Public Works Department and community input through workshops.

The proposed improvements will be reviewed periodically to assess the impacts of changing travel patterns, the rate of development, and the accuracy of the estimated project costs. The periodic review of the program will also allow staff to evaluate project priority and the need to increase fees should project costs increase or exceed the rate of inflation.

Table 1. Proposed Project List for Central County/South Walnut Creek AOB Program

Roadway	Project	Recommended Project	Basis for Recommendation
Pleasant Hill Road	WPH2	Bicycle Improvements	Countywide Bicycle and Pedestrian Plan
Reliez Valley Road	WPH3	Bicycle Improvements	Countywide Bicycle and Pedestrian Plan
Taylor Boulevard	WPH4	Safety Improvements	Community Input
Fish Ranch Road	NL1	Safety Improvements	Contra Costa County Standard Plans
San Pablo Dam Road	NL2/3	Roadway Safety Improvements	Contra Costa County Standard Plans: CCTA's Comprehensive Transportation Project List
Bear Creek Road at Happy Valley Road	NL5	Intersection Improvements	Contra Costa County General Plan LOS Standards
Pinehurst Road	SL1	Bicycle Improvements	Countywide Bicycle and Pedestrian Plan
Ayers Road at Concord Avenue	EC2	Intersection Improvements	Contra Costa County General Plan LOS Standards
Ayers Road at Laurel Avenue	EC3	Intersection Improvements	Contra Costa County General Plan LOS Standards
Bailey Road at Myrtle Drive	EC4/6	Intersection Improvements. Add Shoulder	Contra Costa County Standard Plans: contra Costa County General Plan LOS Standards
Las Juntas Road at Coggins Drive	CCC1	Intersection Improvements	Contra Costa County General Plan LOS Standards

Buskirk Avenue	CCC2	Roadway Improvements	Contra Costa County General Plan LOS Standards
Treat Boulevard	CCC3/5	Complete Street Improvements	Countywide Bicycle and Pedestrian Plan
Treat Boulevard	CCC4	Complete Street Improvements	Countywide Bicycle and Pedestrian Plan
Treat Boulevard at Jones Road	CCC6	Intersection Improvements	Contra Costa County General Plan LOS Standards
Mayhew Way	CCC8	Pedestrian Improvements	Countywide Bicycle and Pedestrian Plan
Olympic Boulevard at Boulevard Way/Tice Valley Boulevard	SWC2	Intersection Improvements	Contra Costa County General Plan LOS Standards
Olympic Boulevard at Bridgefield Road	SWC7	Intersection Improvements	Community Input
Olympic Boulevard	SWC9	Bicycle and Pedestrian Improvements	Olympic Corridor Trail Connector Study
Dewing Lane	SWC3	Connection of South Walnut Creek to Iron Horse Trail	Community Input
Tice Valley Boulevard	SWC4	Complete Street Improvements	Community Input
Springbrook Road	SWC6	Complete Street Improvements	Community Input
Boulevard Way	SWC8	Sidewalk Project	Community Input
<b>Carry-Over Projects from 1994/1995 AOB Project List</b>			
Rudgear Road and San Miguel Drive	SM1	Intersection Safety Improvements	Carry-Over Project

Walnut Boulevard	SM2	Pedestrian Improvements	Carry-Over Project
Mountain View Boulevard	SM3	Pedestrian Improvements	Carry-Over Project
San Miguel Drive	SM4	Pedestrian Improvements	Carry-Over Project
<b>Source: DKS Associates, 2018</b>			

## Chapter 6: Development Potential

The “Nexus Study: Central County Area of Benefit” (“Nexus Study”), dated April 2021, was prepared by DKS Associates in collaboration with Urban Economics for the Public Works Department and is attached as Exhibit D and incorporated herein by reference. The Nexus Study provides the technical basis for establishing the required nexus between the anticipated future development within the Central County AOB boundary and the need for certain facilities.

The projected growth in households, employment, and vehicle-miles traveled within the Central County AOB is discussed and shown in the Nexus Study.

A summary of the potential new residential dwelling units, office, industrial, and commercial/ retail developments (net growth from 2010 to 2040) for the unincorporated portion of AOB is shown in Table 2.

Table 2. Development Potential Summary

Land Use Category	Units
Single-Family Residential	304 dwelling units
Multi-Family Residential	541 dwelling units
Office	184,000 sq ft
Industrial	146,000 sq ft
Commercial/Retail	84,000 sq ft

## Chapter 7: Estimated Cost of Road Improvements

The estimated cost of the road improvements planned for the Central County AOB is listed in Exhibit C. The Central County AOB will only finance the proportional share of the improvements necessitated by the impact on the road system from new development.

Detailed cost estimates for the projects included in the road improvement plan are provided in Appendix C of the Nexus Study.

The County will assess an administrative fee equal to 2% of the applicable fee. This additional fee will be used to cover staff time for fee collection, accounting, and technical support to the community groups and traffic advisory committees.

## Chapter 8: Method of Fee Apportionment

The total estimated cost of the projects included in the Central County AOB project list is \$71,494,000. The cost to accommodate new development within the Central County AOB is \$5,865,871. There is an existing balance of \$0.

An adjusted project cost to be covered by the Central County AOB fees was determined by subtracting the existing fund balance from the attributable project cost.

$$\begin{array}{rcl}
 \$5,865,871 & - & 0 = \$5,865,871 \\
 \text{(Attributable Project Cost)} & \text{(Balance)} & \text{(Adjusted Project Cost)}
 \end{array}$$

This adjusted project cost represents the amount of revenue needed from the Central County AOB Fee to fund growth's share of the project cost as shown in Exhibit C.

The expected growth in the Central County AOB to the year 2040 is 304 single-family units, 541 multi-family units, 84,000 square feet of retail space, 184,000 square feet of office space, and 146,000 square feet of industrial space. To determine a fee rate per unit, first each development type is assigned a dwelling unit equivalent or "DUE" rate. DUEs compare the trip making characteristics of a land use in relation to a typical single-family residential unit, which is assigned a DUE of 1. Land uses with lower overall traffic impacts than a single family home are assigned values less than 1, and vice versa. The following Table shows the DUE rates for the various land use categories.

Table 3. Dwelling Unit Equivalent (DUE) Rates

Dwelling Unit Equivalent (DUE) Rates						
Land Use Category	PM Peak Hour Trip Rate per	Unit	Trip Length (miles) <sup>2</sup>	Percent New trips <sup>2</sup>	VMT per Unit	DUE per Unit
Singe Family	1.01	Dwelling Unit	5.0	100	5.050	1.00
Multi-Family	0.62		5.0	100	3.100	0.61
Retail	4.10	Square Feet	2.3	76	7.167	0.00142
Office	1.40		4.5	92	5.796	0.00115
Industrial	0.98		5.1	92	4.598	0.00091

<sup>1</sup> ITE Trip Generation 7th Edition  
<sup>2</sup> ITE Journal, May 1992  
Source: DKS Associates, 2018

Table 4: Growth in DUEs

Growth in DUEs				
Land Use Category	Unit	Growth in Units <sup>1</sup>	DUE per Unit	Growth in DUEs
Singe Family	Dwelling Unit	304	1.00	304
Multi-Family		541	0.61	332
Retail	Square Feet	84,000	0.00142	119
Office		184,000	0.00115	211
Industrial		146,000	0.00091	133
<b>Total</b>				1,099
<sup>1</sup> See Table 2: "Summary of Estimated Development 2010 to 2040 Growth" Source: DKS Associates, 2016				

The growth in DUEs for each land use and the total growth in DUEs is shown above in Table 4. Because the DUE rates are based on estimates of the average vehicle-miles of travel generated during the PM peak hours for each general land use type, the developments are charged fees in proportion to the amount of traffic impact they are projected to generate. In this way, the fees attributed to each new parcel will be proportional to the estimated benefits they receive through use of the new improvements.

Finally, the Cost per DUE is found by dividing the total Cost of Improvements Allocated to AOB Growth by the total Growth in Dwelling Unit Equivalent (DUE's):

$$\frac{\$5,865,871}{1099} = \$5,335 \text{ per DUE}$$

## Chapter 9: Fee Rates

### Calculation of Fees

The fee calculation is set forth in detail in the Nexus Study.

To determine a maximum fee rate for each land use category, the Cost per DUE is multiplied by the DUE per unit. In the residential categories, this results in a fee per dwelling unit. In the non-residential categories, the fee is listed per square foot. These calculations are summarized in Table 5 below.

Table 5: Fee Calculations

<b>Nexus-Based Fee Rates for Central County AOB</b>			
Cost of Improvements Allocated to AOB			\$5,865,871
Growth in Dwelling Unit Equivalents			1099
Cost per DUE			\$5,335.39
<b>Land Use</b>	<b>Units</b>	<b>DUE per Unit</b>	<b>Maximum Fee per Unit<sup>1</sup></b>
Single Family	Dwelling Unit	1.00	\$5,335
Multi-Family	Dwelling Unit	0.61	\$3,275
Retail	Square Foot	0.00142	\$7.57
Office	Square Foot	0.00115	\$6.12
Industrial	Square Foot	0.00091	\$4.86
Other	Dwelling Unit Equivalent	1.00	\$5,335
<sup>1</sup> Maximum Fee per Unit = (Cost per DUE) x (DUE per Unit)			
Source: DKS Associates, 2018			

To determine the DUE for a development considered "Other," the vehicle miles traveled (VMT) are first estimated using a combination of trip generation data, the default rate for trip length, and percent new trips.

## Chapter 10: Program Finance Considerations

### **Other Funding Sources**

The improvements planned for the Central County AOB will be only partially funded by Central County AOB fee revenues. Other sources of funding, such as State or Federal aid, or local sources such as sales tax, gas tax, etc., will be pursued.

These other funding sources include, but are not limited to, Regional Measure J Funds, State Transportation Improvement Program (STIP) Funds, and Federal Program Funds.

The rate at which revenue is generated by the Central County AOB Fee depends on the rate of new development. This rate of revenue generation affects the timing of construction of the improvement projects because it is dependent upon the total amount of fees collected, less expenditures. Alternate sources of funding would permit construction of AOB projects sooner.

### **Review of Fees**

Project cost estimates will be reviewed periodically while the Central County AOB is in effect. On January 1 of each year thereafter, the amount of the fees will be increased or decreased based on the percentage change in the Engineering News Record Construction Cost Index for the San Francisco Bay Area for the 12-month period ending with the September 30<sup>th</sup> index of the previous calendar year, without further action of the Board of Supervisors.

### **Collection of Fees**

Fees will be collected when a building permit is issued, in accordance with Section 913-4.204 of Title 9 (Subdivisions) of the Contra Costa County Ordinance Code. Fees collected will be deposited into an interest bearing trust fund established pursuant to Section 913-8.002 of the Contra Costa County Ordinance Code.



## **Interest on Fees**

The interest accrued on the fees collected shall continue to accumulate in the trust account and shall be expended for construction of the improvements, or to reimburse the County for the cost of constructing the improvements, pursuant to Section 913-8.006 of the County Ordinance Code.

## **Dedication in Lieu of Fee**

A development may be required to construct, or dedicate right-of-way for a portion of the improvements as a condition of approval. In such an event, the developer may be eligible to receive credit for the fee or reimbursement. The eligible credit and/or reimbursement shall be determined in accordance with the County's "Traffic Fee Credit and Reimbursement Policy."



## Exhibit A: Area of Benefit Boundary Legal Description

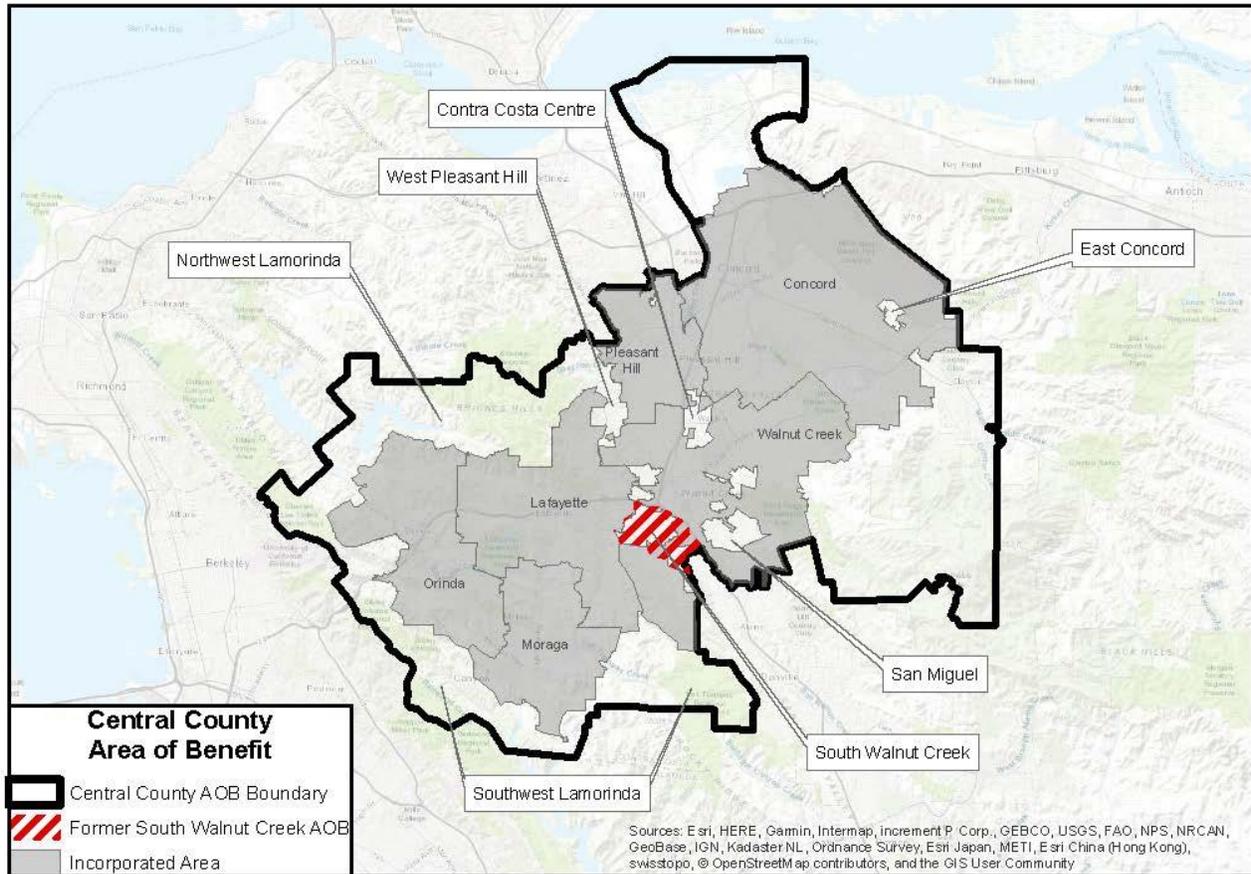
A portion of Sections 23, 24, 25, 26, 35, and 36, Township 1 North, Range 3 East, Mount Diablo Meridian, in the county of Contra Costa, State of California, described as follows:

Beginning at the southeast corner of Lot "E" of Subdivision 7252 filed September 15, 1989 in Book 337 of Maps at page 30; thence westerly along the northerly right of way line of State Highway 4, being also the south line of said Lot "E" and the south line of Lot "J" of Subdivision 7106 filed June 21, 1989 in Book 334 of Maps at page 39, north  $89^{\circ}12'29''$  west 4600.00 feet more or less to the east line of Lot 184 of Subdivision 6561 filed July 22, 1985 in Book 291 of Maps at page 39; thence continuing along said northerly right of way line, thru said Lot 184, westerly 312.22 feet to the southeast corner of Parcel "A" of Subdivision 6760 filed June 23, 1988 in Book 323 of Maps at page 9; thence continuing along said right of way line, being also the southerly line of Parcels "A", "AA" and "B" of said Subdivision 6760, westerly 4352.86 feet to the southwest corner of said Parcel "B"; thence leaving said right of way line and along the westerly line of said Subdivision, thence north  $00^{\circ}56'27''$  east 2520.11 feet; thence north  $00^{\circ}59'24''$  east 628.84 feet to the northwest corner of said Subdivision; thence along the westerly line of Subdivision 6979 filed March 6, 1989 in Book 331 of Maps at page 20, north  $00^{\circ}59'24''$  east 1100.80 feet; thence along the westerly line of Subdivision 7140 filed April 8, 1996 in Book 385 of Maps at page 43, north  $00^{\circ}59'32''$  east 916.31 feet to the northwest corner of said Subdivision; thence along the north line of said Subdivision, north  $89^{\circ}08'08''$  east 1388.74 feet to the northeast corner of said Subdivision; thence north  $47^{\circ}37'44''$  east 1249.47 feet along the northwesterly line of Subdivision 6144 filed March 28, 1984 in Book 277 of Maps at page 42; thence north  $47^{\circ}37'44''$  east 265.13 feet along the northwesterly line of Subdivision 4687 filed May 24, 1978 in Book 211 of Maps at page 5; thence northeasterly along a tangent curve to the left having a radius of 660.00 feet through an angle of  $14^{\circ}02'20''$ , an arc distance of 161.71 feet to a point on the southern boundary of Subdivision 4206 filed July 6, 1972 in Book 148 of Maps at page 1; thence along said boundary, north  $42^{\circ}37'00''$  west 12.66 feet; thence north  $47^{\circ}23'00''$  east 123.10 feet; thence north  $16^{\circ}18'57''$  east 436.29 feet to the southeast corner of Subdivision 4205 filed June 22, 1972 in Book 147 of Maps at page 27; thence along the westerly lines of said Subdivision 4205 the following six courses; thence north  $16^{\circ}18'57''$  east 52.94 feet; thence north  $15^{\circ}55'12''$  east 300.00 feet; thence north  $15^{\circ}43'32''$  east 600.21 feet; thence north  $14^{\circ}59'17''$  east 344.51 feet; thence north  $17^{\circ}33'17''$  east 300.09 feet; thence north  $16^{\circ}03'32''$  east 220.63 feet to an angle point in Lot 18 of Subdivision 5811 filed August 18, 1980 in Book 236 of Maps at page 4, thence along the westerly boundary of said Subdivision 5811 the following nine courses; north  $16^{\circ}03'32''$  east 139.38 feet; thence north  $18^{\circ}40'12''$  east 140.12 feet; thence north  $08^{\circ}17'27''$  east 106.18 feet; thence north  $28^{\circ}33'12''$  east 147.78 feet; thence north  $30^{\circ}02'22''$  east 130.07 feet; thence north  $35^{\circ}10'12''$  east 170.29 feet; thence north  $33^{\circ}30'07''$  east 312.11 feet; thence north  $70^{\circ}55'07''$  east 5.88 feet to the northeast corner of Lot 1 of said Subdivision, also being the northwest corner of Lot 70 of "Amended Map" Subdivision 4077 filed July 8, 1974 in Book 170 of Maps at page 36; thence along the northerly line of said Subdivision, north  $70^{\circ}55'07''$  east 65.07 feet; thence north  $73^{\circ}22'17''$  east 52.68 feet; thence north  $82^{\circ}50'17''$  east 225.73 feet; thence along the northern line of Subdivision 4224 filed December 19, 1973 in Book 165 of Maps at page 38 north  $82^{\circ}50'17''$  east 31.00 feet; thence north  $83^{\circ}04'37''$  east 507.95 feet; thence north  $84^{\circ}25'17''$  east 13.83 feet; thence along the northerly line of Subdivision 4077, north  $84^{\circ}25'17''$  east 314.46 feet; thence north



81°53'52" east 372.07 feet; thence along the northerly line of Amended Map Subdivision 3653 filed June 13, 1974 in Book 169 of Maps at page 42, north 81°53'52" east 46.99 feet; thence north 82°39'37" east 260.45 feet more or less to a point of curvature on the north line of Lot 16, Subdivision 4223 filed December 19, 1973 in Book 165 of Maps at page 31; thence along the northerly line of said Subdivision, north 83°04'37" east 1009.26 feet to the western line of Lot 80 in Subdivision 4076 filed December 9, 1970 in Book 134 of Maps at page 19; thence along said Lot 80, north 00°58'07" east 8.16 feet; thence north 82°22'27" east 60.45 feet to the northeast corner of said Lot being also the northwestern corner of Lot 15 Subdivision 4378 filed June 10, 1977 in Book 198 of Maps at page 8; thence along the northerly line of said Subdivision the following seven courses; thence north 82°22'27" east 120.00 feet; thence north 87°17'02" east 82.74 feet; thence south 58°54'13" east 168.88 feet; thence south 69°31'13" east 43.97 feet; thence north 82°38'57" east 172.35 feet; thence south 87°58'43" east 73.67 feet; thence south 83°56'58" east 83.15 feet; thence along the northerly line of Subdivision 5353 filed December 21, 1978 in Book 219 of Maps at page 44 the following twenty courses; thence south 83°56'58" east 163.59 feet; thence south 79°55'08" east 176.44 feet; thence north 77°14'02" east 62.13; thence north 57°14'12" east 49.86 feet; thence north 43°06'52" east 26.12 feet; thence north 21°46'37" east 32.03 feet; thence north 14°54'32" east 55.15 feet; north 02°38'12" east 76.77 feet; thence north 10°04'07" east 93.55 feet; thence north 27°32'47" east 87.19 feet; thence north 34°36'52" east 63.80 feet; thence north 45°23'17" east 71.36 feet; thence north 35°01'32" east 173.30 feet; thence north 44°21'42" east 78.12 feet; thence north 67°09'37" east 76.44 feet; thence south 81°13'28" east 71.20 feet; thence south 70°22'33" east 96.67 feet; thence south 71°02'13" east 80.05 feet; thence south 76°51'23" east 3.33 feet; thence south 89°02'35" east 779.76 feet; thence along the easterly line of said Subdivision the following three courses; thence south 00°57'32" west 216.15 feet; thence south 77°22'13" east 31.45 feet; thence south 13°53'01" west 327.93 feet; thence southerly along the easterly line of said Subdivision 5353, the easterly line of Subdivision 5586 filed November 7, 1979 in Book 233 of Maps at page 13, the easterly line of Subdivision 6026 filed April 2, 1981 in Book 250 of Maps at page 33, the easterly line of Subdivision 6145 filed June 17, 1982 in Book 264 of Maps at page 32, the easterly line of Marina Road recorded July 17, 1981 in series No. 81-88549, the easterly line of the parcel described in the grant deed recorded April 23, 1979 in Book 9320 Official Records page 418, the easterly line of the parcel described in the grant deed recorded June 20, 1972 in Book 6678 Official Records page 355, and the easterly line of said Subdivision 7252 (337 M 30), south 00°44'31" west 9792.35 feet to the point of beginning.

## Exhibit B: Area of Benefit Boundary Map



## Exhibit C: Road Improvement Plan – Project List with Associated Costs

<b>Allocation of Project Costs to Central County AOB Program</b>			
<b>Recommended Project</b>	<b>Estimated Total Cost</b>	<b>Percent Allocated to AOB</b>	<b>Cost allocated to AOB</b>
Pleasant Hill Road Pedestrian and Bicycle Improvements	\$2,754,000	8.25%	\$227,297
Reliez Valley Road Bicycle Improvements	\$7,284,000	8.25%	\$601,173
Taylor Blvd and Gloria Terrace Intersection Safety Improvements	\$2,504,000	8.25%	\$206,663
Fish Ranch Road Safety Improvements	\$5,818,000	8.25%	\$479,985
San Pablo Dam Road Safety Improvements	\$3,036,500	2.36%	\$71,744
San Pablo Dam Road Bicycle Improvements	\$3,036,500	8.25%	\$250,612
Bear Creek Road and Happy Valley Road Intersection Improvements	\$21,000	2.83%	\$594
Pinehurst Road Bicycle Improvements	\$1,974,000	8.25%	\$162,921
Ayers Road and Concord Avenue Intersection Improvements	\$661,000	6.12%	\$40,456
Ayers Road and Laurel Avenue Intersection Improvements	\$1,471,000	1.78%	\$26,143

Bailey Road and Myrtle Drive Intersection Improvements	\$638,000	0.44%	2,805
Bailey Road Shoulder	\$606,000	8.25%	49,995
Las Juntas Road Intersection Improvements	\$858,000	84.17%	\$722,156
Buskirk Avenue Roadway Improvements	\$2,995,000	3.29%	\$98,540
Treat Boulevard Bicycle and Pedestrian Improvements	\$3,045,000	8.25%	\$251,314
Treat Boulevard Bicycle Improvements	\$3,376,000	8.25%	\$278,632
Treat Boulevard and Jones Road Intersection Improvements	\$1,442,000	2.97%	\$42,895
Mayhew Way Pedestrian Improvements	\$988,000	8.25%	\$81,543
Olympic Boulevard and Boulevard Way/Tice Valley Boulevard Intersection Improvements	\$1,048,000	1.66%	\$17,402
Olympic Boulevard and Bridgefield Road Intersection Improvements	\$845,000	2.00%	\$16,926
Olympic Boulevard Pedestrian and Bicycle Improvements	\$3,984,000	8.25%	\$328,813
Dewing Lane Pedestrian Bridge over Las Trampas Creek	\$7,502,000	8.25%	\$619,165
Tice Valley Boulevard Bicycle and Pedestrian Improvements	\$5,804,000	8.25%	\$479,023

Springbrook Road Bicycle and Pedestrian Improvements	\$5,976,000	8.25%	\$493,219
Boulevard Way Sidewalk Project	\$3,827,000	8.25%	\$315,855
<b>Total:</b>	<b>\$71,949,000</b>	<b>8.20%</b>	<b>\$5,865,871</b>
<b>Allocation of Carry Over Project Costs to be Funded with Existing Balance</b>			
Rudgear Road and San Miguel Drive Intersection Safety Improvements	\$3,588,000	8.25%	\$294,130
Walnut Boulevard Pedestrian Improvements	\$4,001,000	8.25%	\$330,216
Mountain View Boulevard Pedestrian Improvements	\$3,470,000	8.25%	\$286,391
San Miguel Drive Pedestrian and Bicycle Improvements	\$9,079,000	8.25%	\$749,320
<b>Total:</b>	<b>\$20,138,000</b>	<b>8.25%</b>	<b>\$1,662,056</b>
<b>Source: DKS Associates, 2018</b>			



Contra Costa County  
Public Works  
Department

Development Program Report  
For the  
**Central County Area of Benefit**

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## Exhibit D: Nexus Study - Central County Area of Benefit

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Exhibit D  
Attached as Separate Document

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# Nexus Study Central County Area of Benefit

Prepared By:



in association with Urban Economics

Prepared For:  
Contra Costa County  
Public Works Department

March 2021



**Nexus Study  
Central County Area of Benefit Program**

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## **1. Introduction**

### **1.1 Background and Purpose**

The purpose of the Central County Area of Benefit (AOB) Program is to help fund improvements to the County's roadway, bicycle and pedestrian facilities needed to accommodate travel demand generated by new land development within the unincorporated portion of this AOB.

Contra Costa County has various methods for financing transportation improvements. One of the methods is the AOB Program. The AOB Program collects funds from new development in the unincorporated portion of the AOB to finance a portion of the transportation improvements associated with travel demand generated by that development. Fees are differentiated by type of development in relationship to their relative impacts on the transportation system. The intent of the AOB program is to provide an equitable means of ensuring that future development contributes its proportional share of the cost of transportation improvements, so that the County's General Plan Circulation policies and quality of life can be maintained.

One of the objectives of the County General Plan is to relate new development directly to the provision of community facilities necessary to serve that new development. Accordingly, there is a mechanism in place to provide the funding for the infrastructure necessary to serve that development. The Central County AOB Program is a fee mechanism providing funds to construct transportation improvements to serve new residential, commercial and industrial development within the AOB. Requiring that all new development pay a transportation improvement fee ensures that it participates fairly in the cost of improving the transportation system. This Program applies only to new development within the unincorporated portions of Central County.

Each new development project or expansion of an existing development will generate new travel demand for all travel modes. Where the existing transportation system is inadequate to meet future needs based on new development, improvements are required to meet the new demand. The purpose of this development program is to determine improvements that will ultimately be needed to serve estimated future development and to require the developers to pay a fee to fund its proportional share of the cost of these improvements. Because the fee is based on the relative impact of new development on the transportation system and the costs of the necessary improvements to mitigate this impact, the fee amount is roughly proportional to the development impact. This Nexus Study establishes this impact and mitigation relationship to new development and the basis for the fee amount.

### **1.2 Central County AOB**

The Central County AOB covered by this Nexus Study represents a consolidation of two AOBs: Central County and South Walnut Creek. An initial countywide Area of Benefit for the unincorporated portions of Contra Costa County was adopted by the Board of Supervisors on March 15, 1988. The original countywide Area of Benefit consisted of seven regions: West County, Central County, Lamorinda, Alamo, South County, East County and Bethel Island. The Central County region was divided into four subareas: Briones, Martinez, Central County and South Walnut Creek. Over the next ten years, Areas of Benefit were developed for each of the subregions. On December 6, 1994 the Board of Supervisors passed a resolution forming the South Walnut Creek Area of Benefit and on June 13, 1995 passed a resolution forming the Central County Area of Benefit. At the time the Central and South Walnut Creek AOBs were adopted, there were many vacant parcels in the area with potential for residential and commercial development, and the existing transportation system was inadequate to handle the additional traffic generated from the projected development.

Over the past 27 years, Area of Benefit fees have helped pay for improvements in the Central County and South Walnut areas. Today, most of the development potential in these two AOBs would be from in-fill development representing less than ten percent increase in residential units and less than twenty percent increase in commercial floor space. To maintain flexibility on how to respond to the transportation mitigation needs for new development, the County staff recommends combining the Central County and South Walnut Creek AOBs into a single AOB referred to as Central County.

The Central County area has, in recent years, experienced changes in the area's circulation needs and development potential. Most of the residential development potential has been fulfilled, and some of the original Area of Benefit projects have been constructed. These changes have prompted another revision to the Area of Benefit program, resulting in a new project list and fee schedule.

The purpose of this Nexus Study is to provide the technical basis for a comprehensive update of the Central County AOB Program. The focus of the updated program is to support a multi-modal transportation system in the Central County AOB that serves the expected future demand based on changes in regional and local land use projections, planned and approved development projects, and associated changes to capital improvements and updated cost estimates.

This report documents the analytical approach for determining the nexus between the fees, the local impact created by new development in the Central County AOB, and the transportation improvements to be funded with fee revenues to mitigate transportation impacts. A traffic and fair-share cost analysis was conducted to equitably distribute the costs of the necessary improvements to developments that cause the impacts, in accordance with the provisions of the Mitigation Fee Act.<sup>1</sup> The most up-to-date versions of the analytical tools and techniques available at the time this study commenced were used to ensure the highest level of consistency with current standards.

The Central County AOB boundary is shown in **Figure 1**. The area within the boundary includes a portion of the cities of Pleasant Hill, Walnut Creek, Concord, Clayton Lafayette, Moraga, and Orinda. However, fees will only be collected within the unincorporated portions of the AOB and will only fund projects within the unincorporated portions of the AOB.

## 2. Evaluation of Current AOB Program

The current South Walnut Creek AOB and Central County AOB Programs were last updated in 1994 and 1995, respectively. The current project list for these two AOBs, shown in **Table 1**, has eight projects, which were estimated in 1995 to cost about \$9.5 million, of which \$7.7 million was to be funded by the AOB Program. Most of these have been completed or have had funds dedicated to completing them. The others are no longer being considered for implementation. The safety improvements on Rudgear Road, San Miguel Drive, Walnut Boulevard, and Mountain View Boulevard will be funded from the existing account balance. A more detailed listing of these projects and the estimated cost of each is provided in **Table 2**. The locations of the projects are shown in **Figure 2**. More detail on the nature and expected cost of these projects is provided in **Appendix A**. The 2017 update of the Central County AOB Program has included a new needs analysis as the basis of an updated project list of new projects and cost estimates, which are described in **Sections 3, 4 and 5** of this Nexus Study.

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<sup>1</sup> California Government Code, Sections 66000 through 66026.



**Table 1: 1994/1995 Project List for Central County and South Walnut Creek AOB Programs**

Project/Roadway	Location	Recommended Project	Estimated Project Cost (1995 Dollars)	Project Cost to be Funded by AOB (1995 Dollars)
Taylor Blvd	Pleasant Hill Rd to Boyd Rd	Safety and capacity improvements	\$670,000	\$670,000
Pleasant Hill Rd/Taylor Blvd	Intersection	Safety and capacity improvements	\$2,000,000	\$2,000,000
Bailey Rd	Bridge	Remove and replace existing bridge. New bridge adequate for standard two-lane arterial	\$200,000	\$200,000
Rudgear Rd, San Miguel Dr, Walnut Blvd, Mountain View Blvd		Safety improvements	\$350,000	\$350,000
San Pablo Dam Rd/Bear Creek Rd	Intersection	Construct Signal	\$60,000	\$60,000
Paso Nogal/Golf Club Rd	Intersection	Improve intersection	\$70,000	\$70,000
Evora Rd Extension	Willow Pass Rd to Port Chicago Hwy	Construct new road	\$3,350,000	\$3,350,000
Olympic Blvd	Tice Valley Blvd to I-680	Widen Roadway	\$2,800,000	\$1,000,000
<b>Total</b>			<b>\$9,500,000</b>	<b>\$7,700,000</b>

Source: Contra Costa County, 1994 and 1995

**Table 2: Specific Projects to be Completed from the 1994/1995 AOB Project List**

Roadway	Project	Location	Recommended Project	Estimated Project Cost
Rudgear Rd	SM1	Intersection at San Miguel Dr	Intersection safety improvements	\$3,588,000
Walnut Blvd	SM2	View lane to 250' northwest of Walnut Ct	Pedestrian improvements	\$4,001,000
Mountain View Blvd	SM3	Blackwood Dr to Walnut Blvd	Pedestrian improvements	\$3,470,000
San Miguel Dr	SM4	Rudgear Rd to Blackwood Dr	Pedestrian and bicycle improvements	\$9,079,000
<b>Total</b>				<b>\$20,138,000</b>

Source: DKS Associates, 2021

Figure 1: Central County AOB Boundary

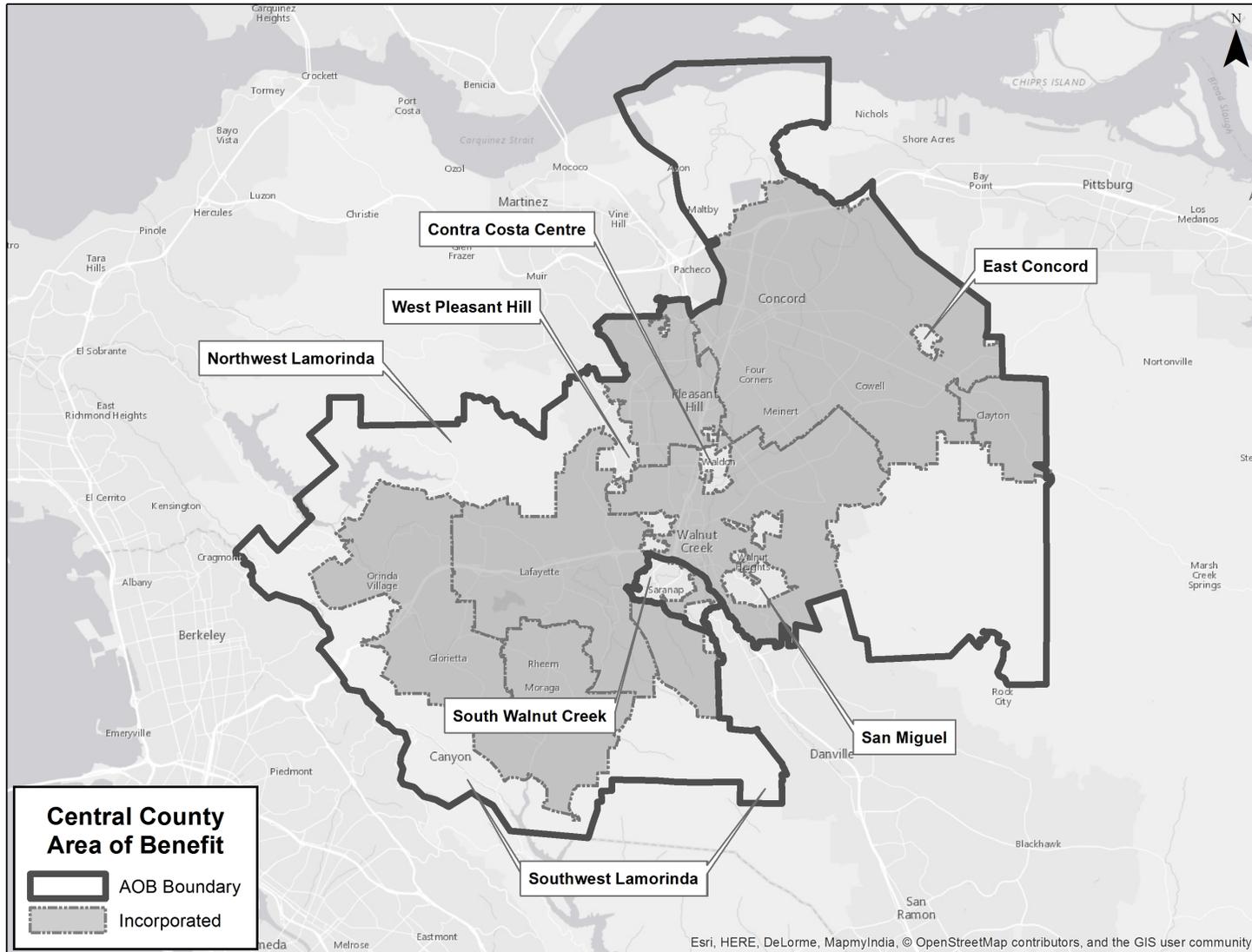
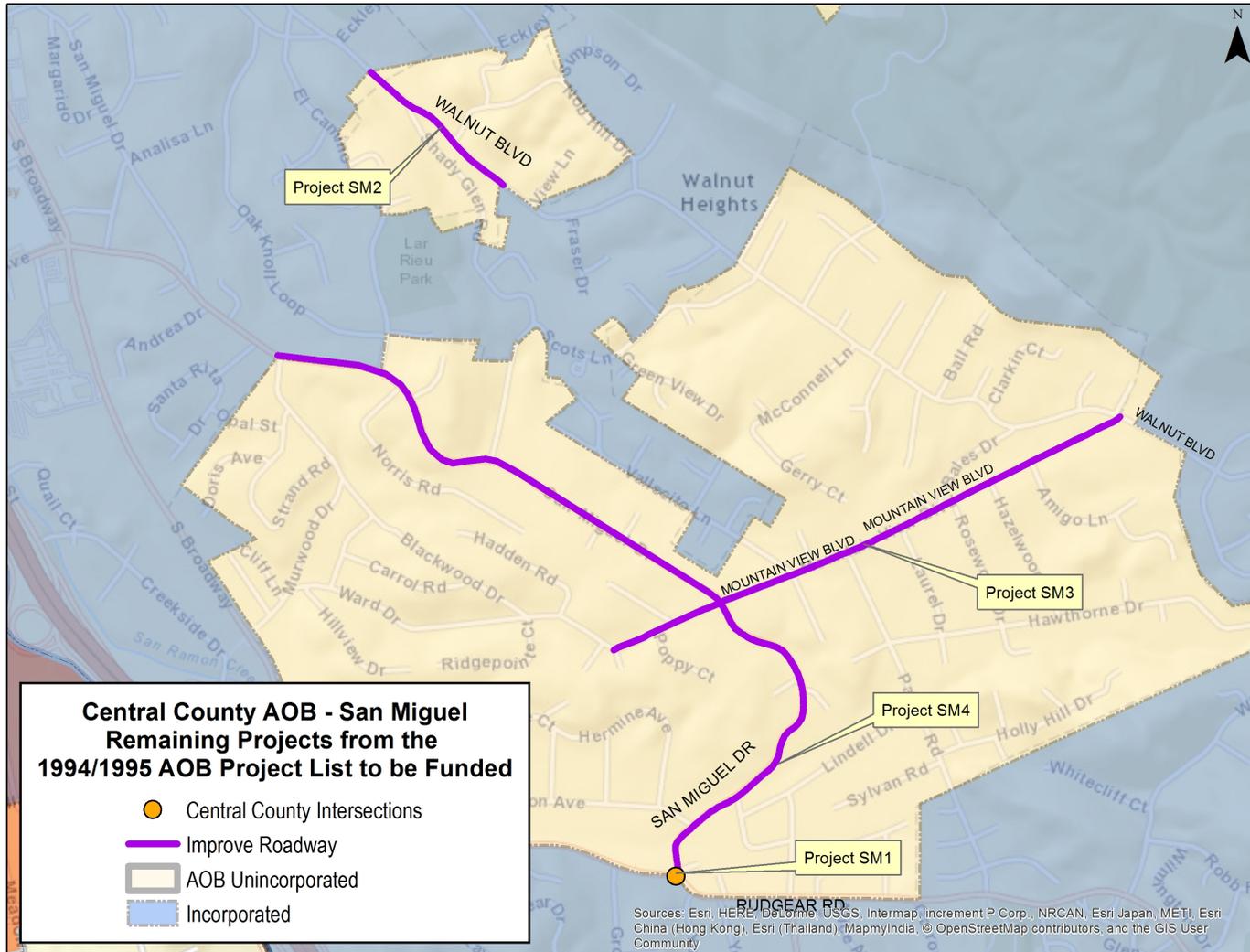


Figure 2: Remaining Projects from the 1994/1995 AOB Project List to be Funded





The current AOB Program uses “peak hour factors” to allocate trips by land use types based on Institute of Transportation Engineers (ITE) trip generation rate estimates for the evening (PM) peak hour based on the amount of traffic coming in and out of development’s entrances. This Nexus Study refines this approach to reflect current best practices for impact fee programs when estimating the impact of new development on the transportation system.

The use of simple trip generation rates tends to over-estimate the traffic impact of retail development on the overall roadway system. The average length of trips coming in and out of a new residential development is longer than trips coming in and out of a retail development. Furthermore, studies show that about 25 to 50 percent of the trips that will go in and out of a new retail development will already be traveling on roadways near that development, and thus are “pass-by” or “diverted” trips, not “new trips” to the surrounding roadway system. All of the trips going to and from a new residential unit are “new trips”.

To integrate best practices for the current fees, the updated Central County AOB Program will instead use estimates of vehicle-miles of travel (VMT) added by new development. The VMT rates multiply the trip rate for a land use type by its average trip length and also use percentages to reflect “pass-by trips” versus “new trips.” The calculation of fee rates based on this methodology is discussed in **Section 4** of this study.

### 3. Determination of AOB Development Potential

The transportation needs analysis and allocation of improvement costs for the Central County AOB is based on the countywide travel demand model developed by the Contra Costa Transportation Agency (CCTA) using a 2040 horizon year. The calculation of fees is based on the following general land use categories and associated measurement units that are used as a basis for the land use inputs in CCTA’s travel demand model:

<u>Land Use Type</u>	<u>Units</u>
Single-Family	Dwelling units (DU)
Multi-Family	Dwelling units (DU)
Commercial/Retail	Jobs
Office	Jobs
Industrial	Jobs

CCTA’s latest land use estimates of existing conditions and 2040 forecasts of new development by Traffic Analysis Zones (TAZs) in the AOB were summarized and reviewed with County Planning staff. Based on that review, adjustments were made and the resulting growth estimate for the AOB is summarized in **Table 3**. The table converts the estimates of jobs for nonresidential land uses used by the CCTA’s model to estimates of building square feet used in the AOB fee program.



**Table 3: Estimated Development Potential for Central County/South Walnut Creek**

Land Use Category	Units	Due per Unit	Units			DUEs		
			2010	2040	Growth	2010	2040	Growth
Single-Family	DU	1.00	7,429	7,733	304	7,429	7,733	304
Multi-family	DU	0.61	3,639	4,180	541	2,234	2,566	332
<b>Total</b>	<b>DU</b>		<b>11,068</b>	<b>11,913</b>	<b>845</b>	<b>9,663</b>	<b>10,299</b>	<b>636</b>
Retail	Jobs		578	746	168			
Office	Jobs		3,103	3,773	670			
Industrial	Jobs		2,139	2,383	244			
<b>Total</b>	<b>Jobs</b>		<b>5,820</b>	<b>6,902</b>	<b>1,082</b>			
Retail	1,000 sq. ft.	0.00142	289	373	84	410	529	119
Office	1,000 sq. ft.	0.00115	853	1038	184	979	1,191	211
Industrial	1,000 sq. ft.	0.00091	1283	1430	146	1,168	1,302	133
<b>Total</b>	<b>1,000 sq. ft.</b>		<b>2,426</b>	<b>2,840</b>	<b>415</b>	<b>2,558</b>	<b>3,022</b>	<b>463</b>
<b>Total:</b>						<b>12,221</b>	<b>13,321</b>	<b>1,099</b>
<b>Proportion of DUE Growth to the Total DUEs in 2040:</b>						<b>1,099/13,321 = 0.0825</b>		
Source: DKS Associates, 2016								
<b>Notes:</b>	<b>Land Use</b>	<b>Assumed Square Feet per Job</b>						
	Retail	500						
	Office	275						
	Industrial	600						

#### 4. Transportation Needs Analysis

Defining the transportation needs and project list for the Central County AOB involved the following steps:

1. Collecting traffic count data (intersections and roadway segments)
2. Identifying existing deficiencies, including level of service (LOS) and roadway standard deficiencies
3. Preparing travel demand forecasts of 2040 conditions
4. Conducting transportation system analysis to identify improvement needs
5. Identifying pedestrian and bicycle facilities/improvements
6. Preparing a draft AOB project list
7. Presenting analysis and findings at a neighborhood outreach meeting to obtain input on the draft project list
8. Finalizing project list

The key technical tasks used to determine the transportation improvements needed to accommodate new development within the AOB and select a project list are described in **Sections 4.1 through 4.6**.

#### **4.1 Traffic Count Data**

Traffic count data is required to determine existing deficiencies and to support the future year roadway/intersection needs analysis. Traffic counts were collected on weekdays in May 2013 on major roadway segments and intersections within the AOB (see **Tables 3 and 4**).

#### **4.2 Existing Deficiencies**

The technical methods and standards used to identify the impact of new development on roadway and intersection vehicular congestion are described in **Section 4.4** below. The same methods and standards are used to identify existing deficiencies in the roadway network. When an existing deficiency is identified, it affects how the cost of an improvement is allocated to new development. New development can only fund its fair share of the total cost of an improvement not associated with correcting an existing deficiency (see **Section 6**).

#### **4.3 Travel Demand Forecasting**

The transportation needs analysis and allocation of improvement costs were based on CCTA's travel demand model using a 2040 horizon year and the development assumptions summarized in **Table 3**. Before its use, the output of the CCTA travel demand model for existing conditions was compared to existing traffic count data in the AOB area and some adjustments were made to the model within and near the AOB to improve its accuracy and detail.

#### **4.4 Roadway/Intersection Analysis**

This section describes the analysis used to determine the roadway improvements needed to accommodate new development within the AOB.

##### **Signal Warrants**

Traffic signal warrants are a series of standards that provide guidelines for determining if a traffic signal is appropriate. A planning-level signal warrant analysis based on traffic volumes was conducted to determine if the traffic signals would be warranted at study intersections under existing and future (2040) conditions. If one or more of the signal warrants are met, signalization of the intersection may be recommended.

##### **Level of Service**

The needs analysis for the Central County AOB Program used the level of service (LOS) standards in the County's General Plan, which has different standards for different areas, based on land use types. In the Central County Area, LOS D or better conditions are considered acceptable while LOS E or F conditions are considered unacceptable, except in central business districts such as the Contra Costa Centre area, where a LOS of E may be acceptable. LOS is calculated separately for intersections and roadway segments. Intersection LOS analysis is based on average vehicle delay and analysis methods recommended by the Highway Capacity Manual (Transportation Research Board, 2010). Roadway segment LOS analysis compares traffic levels with roadway segment capacities determined by the number of travel lanes and the roadway type. The intersection and roadway segment LOS analysis is summarized in **Tables 4 and 5** as well as **Figures 3 through 17**.



**Table 4: Intersection Level of Service Analysis**

Intersection	Area	Area Type	Control	LOS Standard	Delay Standard (seconds)	Existing				Cumulative				
						AM		PM		AM		PM		
						Delay	LOS	Delay	LOS	Delay	LOS	Delay	LOS	
1	Reliez Valley Rd & Grayson Rd (NB) <sup>1</sup>	West Pleasant Hill	Suburban	AWSC	Low D	≤ 30	9.4	A	9.1	A	15.6	C	14.3	B
2	Reliez Valley Rd & Withers Ave (SB) <sup>1</sup>	West Pleasant Hill	Suburban	AWSC	Low D	≤ 30	8.1	A	7.7	A	10.7	B	13.4	B
3	Taylor Blvd & Withers Ave	West Pleasant Hill	Suburban	Signal	Low D	≤ 45	16.5	B	16.6	B	24.2	C	43.9	D
4	Withers Ave & Pleasant Hill Road (SB) <sup>1</sup>	West Pleasant Hill	Suburban	AWSC	Low D	≤ 30	12.6	B	12.6	B	16.7	C	16.8	C
5	Bear Creek Rd & Happy Valley Rd (WB) <sup>1</sup>	Northwest Lamorinda	Semi-Rural	TWSC	High C	≤ 25	8.8	A	8.7	A	<b>32.1</b>	<b>D</b>	10.3	B
6	Camino Pablo & Bear Creek Rd	Northwest Lamorinda	Semi-Rural	Signal	High C	≤ 35	10.7	B	13.1	B	<b>79.9</b>	<b>E</b>	16.1	B
7	Concord Blvd & Ayers Rd	East Concord	Suburban	Signal	Low D	≤ 45	30.6	C	22.4	C	<b>93.4</b>	<b>F</b>	27.4	C
8	Ayers Rd & Laurel Dr (SB) <sup>1</sup>	East Concord	Suburban	AWSC	Low D	≤ 30	8.9	A	7.6	A	<b>43.1</b>	<b>E</b>	17.8	C
9	Ayers Rd & Myrtle Dr (EB) <sup>1</sup>	East Concord	Suburban	AWSC	Low D	≤ 30	8.8	A	7.4	A	<b>44.9</b>	<b>E</b>	<b>39.8</b>	<b>E</b>
10	Myrtle Dr & Bailey Rd (SB) <sup>1</sup>	East Concord	Suburban	TWSC	Low D	≤ 30	29.4	D	12.2	B	<b>62</b>	<b>F</b>	<b>&gt;300</b>	<b>F</b>
11	Treat Blvd & Buskirk Ave	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	<b>121.4</b>	<b>F</b>	<b>153.4</b>	<b>F</b>	<b>212.1</b>	<b>F</b>	<b>158</b>	<b>F</b>
12	Treat Blvd & Oak Rd	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	42.4	D	35.7	D	48.8	D	46	D
13	Treat Blvd & Jones Rd	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	27.5	C	67	E	38.6	D	<b>91.1</b>	<b>F</b>
14	Oak Rd & Wayne Ct	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	14.3	B	23.8	C	15.4	B	37.9	D
15	Oak Rd & Las Juntas Wy	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	13.9	B	17.5	B	14.6	B	19.7	B
16	Boulevard Wy & Flora Ave (NB) <sup>1</sup>	South Walnut Creek	Suburban	TWSC	Low D	≤ 30	10.5	B	10.3	B	10.5	B	13.5	B
17	Buskirk Ave & Oak Road	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	25.6	C	39.1	D	35.6	D	57.8	E



Intersection	Area	Area Type	Control	LOS Standard	Delay Standard (seconds)	Existing				Cumulative				
						AM		PM		AM		PM		
						Delay	LOS	Delay	LOS	Delay	LOS	Delay	LOS	
18	Oak Rd & Jones Rd	Contra Costa Centre	CBD	Signal	Low E	≤ 67.5	14.7	B	21.6	C	17.8	B	38.8	D
19	Olympic Blvd & Paulson Ln/SB Off-ramp	South Walnut Creek	Suburban	Signal	Low D	≤ 45	29.4	C	24.5	C	<b>81.3</b>	<b>F</b>	<b>72.3</b>	<b>E</b>
20	Mayhew Way & Bancroft Rd (EB) <sup>1</sup>	Contra Costa Centre	Suburban	TWSC	Low D	≤ 30	31	D	<b>54.8</b>	<b>F</b>	<b>&gt;300</b>	<b>F</b>	<b>173.2</b>	<b>F</b>
21	Las Juntas Way & Coggins Dr (WB) <sup>1</sup>	Contra Costa Centre	CBD	AWSC	Low E	≤ 42.5	17.6	C	15.8	C	<b>53.9</b>	<b>F</b>	38.8	E
22	Treat Blvd & Cherry Ln	Contra Costa Centre	Urban	Signal	High D	≤ 55	18.6	B	11.9	B	47.2	D	18.8	B
23	Oak Rd/N Civic Dr & Walden Rd (WB) <sup>1</sup>	Contra Costa Centre	Suburban	Signal	Low D	≤ 45	8	A	5.1	A	15.9	B	7.5	A
24	Boulevard Wy & Garden Ct/Kinney Dr	South Walnut Creek	Suburban	TWSC	Low D	≤ 30	Synchro Does Not Support Analysis				Synchro Does Not Support Analysis			
25	Olympic Blvd & Boulevard Wy/Tice Valley Blvd	South Walnut Creek	Suburban	Signal	Low D	≤ 45	33.6	C	<b>60.5</b>	<b>E</b>	<b>64.6</b>	<b>E</b>	<b>99.1</b>	<b>F</b>
26	Olympic Blvd & Newell Ave	South Walnut Creek	Suburban	Signal	Low D	≤ 45	0.8	A	0.8	A	0.8	A	0.8	A
27	Boulevard Wy & Warren Rd (WB) <sup>1</sup>	South Walnut Creek	Suburban	TWSC	Low D	≤ 30	10.1	B	11	B	0.4	A	11.2	B
28	Boulevard Wy & Saranap Ave (SB) <sup>1</sup>	South Walnut Creek	Suburban	TWSC	Low D	≤ 30	1.1	A	13.6	B	11.8	B	20.2	C
29	San Miguel Dr & Rudgear Rd (SB) <sup>1</sup>	San Miguel	Suburban	TWSC	Low D	≤ 30	15.3	C	12.7	B	<b>38.6</b>	<b>E</b>	<b>37.1</b>	<b>E</b>
30	Mountain View Blvd & Palmer Rd (NB) <sup>1</sup>	San Miguel	Suburban	TWSC	Low D	≤ 30	11.2	B	11.2	B	13.2	B	9.1	A
31	Mountain View Blvd & Bales Dr (NB) <sup>1</sup>	San Miguel	Suburban	TWSC	Low D	≤ 30	5.7	A	11	B	20.3	C	10.3	B
32	Mountain View Blvd & Walnut Blvd (WB) <sup>1</sup>	San Miguel	Suburban	AWSC	Low D	≤ 30	7.3	A	7.1	A	6.7	A	7.1	A

<sup>1</sup> Minor stop-controlled LOS based on worst approach  
 LOS highlighted in gray does not meet County's standard  
 Source: DKS Associates, 2016

**Table 5: Roadway Segment Level of Service Analysis**

Roadway	Location	Area	Area Type <sup>1</sup>	LOS Standard <sup>1</sup>	V/C Ratio Standard <sup>1</sup>	2013				2040			
						AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour	
						V/C	LOS Range	V/C	LOS Range	V/C	LOS Range	V/C	LOS Range
Reliez Valley Rd	North of Grayson Rd	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.21	A-C	0.20	A-C	0.53	A-C	0.49	A-C
	Between Grayson Rd & Withers Ave	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.11	A-C	0.08	A-C	0.30	A-C	0.35	A-C
Withers Ave	Between Reliez Valley Rd & Taylor Blvd	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.13	A-C	0.25	A-C	0.24	A-C	0.40	A-C
	Between Taylor Blvd & Pleasant Hill Rd	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.18	A-C	0.15	A-C	0.29	A-C	0.36	A-C
Taylor Blvd	North of Withers Ave	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.54	A-C	0.46	A-C	0.71	A-C	0.59	A-C
	South of Withers Ave	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.52	A-C	0.49	A-C	0.69	A-C	0.59	A-C
Pleasant Hill Rd	Between Taylor Blvd & Geary Rd	West Pleasant Hill	Suburban	Low D	≤ 0.85	0.18	A-C	0.23	A-C	0.22	A-C	0.29	A-C
Bear Creek Rd	North of Happy Valley Rd	Northwest Lamorinda	Rural	Low C	≤ 0.75	0.07	A-C	0.06	A-C	0.24	A-C	0.24	A-C
	South of Happy Valley Rd	Northwest Lamorinda	Rural	Low C	≤ 0.75	0.09	A-C	0.07	A-C	0.34	A-C	0.14	A-C
	East of Camino Pablo	Northwest Lamorinda	Rural	Low C	≤ 0.75	0.08	A-C	0.08	A-C	0.32	A-C	0.13	A-C
San Pablo Dam Rd	West of Camino Pablo	Northwest Lamorinda	Rural	Low C	≤ 0.75	0.76	A-C	0.79	A-C	<b>1.05</b>	<b>F</b>	<b>0.99</b>	<b>F</b>
Fish Ranch Rd	West of CA-24	Northwest Lamorinda	Rural	Low C	≤ 0.75	0.58	A-C	<b>0.88</b>	<b>D-E</b>	0.61	A-C	0.74	A-C <sup>2</sup>
Pinehurst Rd	West of Canyon Rd	Southwest Lamorinda	Rural	Low C	≤ 0.75	0.07	A-C	0.08	A-C	0.15	A-C	0.08	A-C
Concord Blvd	West of Ayers Rd	East Concord	CBD	Low E	≤ 0.95	0.39	A-C	0.38	A-C	0.51	A-C	0.36	A-C
	East of Ayers Rd	East Concord	CBD	Low E	≤ 0.95	0.66	A-C	0.60	A-C	0.86	D-E	0.65	A-C
Ayers Rd	North of Concord Blvd	East Concord	Suburban	Low D	≤ 0.85	0.32	A-C	0.22	A-C	0.77	A-C	0.61	A-C



Roadway	Location	Area	Area Type <sup>1</sup>	LOS Standard <sup>1</sup>	V/C Ratio Standard <sup>1</sup>	2013				2040			
						AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour	
						V/C	LOS Range						
	South of Concord Blvd	East Concord	Suburban	Low D	≤ 0.85	0.45	A-C	0.36	A-C	0.70	A-C	0.50	A-C
	Between Laurel Dr & Myrtle Dr	East Concord	Suburban	Low D	≤ 0.85	0.25	A-C	0.15	A-C	0.69	A-C	0.54	A-C
Myrtle Rd	Between Ayers Rd & Bailey Rd	East Concord	Suburban	Low D	≤ 0.85	0.16	A-C	0.10	A-C	0.55	A-C	0.42	A-C
Bailey Rd	North of Myrtle Dr	East Concord	Suburban	Low D	≤ 0.85	0.59	A-C	0.32	A-C	<b>1.86</b>	<b>F</b>	<b>1.36</b>	<b>F</b>
	South of Myrtle Dr	East Concord	Suburban	Low D	≤ 0.85	0.58	A-C	0.34	A-C	<b>1.23</b>	<b>F</b>	0.82	D-E
Geary Rd	West of Buskirk Ave	Contra Costa Centre	Urban	High D	≤ 0.90	0.72	A-C	0.73	A-C	0.87	D-E	0.88	D-E
Treat Blvd	Between Buskirk Ave & Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.77	A-C	0.81	D-E	0.93	D-E	0.91	D-E
	Between Oak Rd & Jones Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.64	A-C	0.62	A-C	0.74	A-C	0.76	A-C
	Between Cherry Ln & Jones Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.77	A-C	0.77	A-C	0.84	D-E	0.90	D-E
	East of Cherry Ln	Contra Costa Centre	CBD	Low E	≤ 0.95	0.79	A-C	0.76	A-C	0.86	D-E	0.91	D-E
Oak Rd	Between Treat Blvd & Wayne Ct	Contra Costa Centre	CBD	Low E	≤ 0.95	0.39	A-C	0.46	A-C	0.42	A-C	0.55	A-C
	Between Treat Blvd & Jones Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.49	A-C	0.42	A-C	0.54	A-C	0.54	A-C
	Between Wayne Ct & Las Juntas Way	Contra Costa Centre	CBD	Low E	≤ 0.95	0.42	A-C	0.42	A-C	0.43	A-C	0.48	A-C
	Between Las Juntas Way & Buskirk Ave	Contra Costa Centre	CBD	Low E	≤ 0.95	0.41	A-C	0.44	A-C	0.50	A-C	0.51	A-C
	Between Oak Park Blvd & Buskirk Ave	Contra Costa Centre	CBD	Low E	≤ 0.95	0.54	A-C	0.49	A-C	0.59	A-C	0.52	A-C
	South of Jones Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.39	A-C	0.44	A-C	0.44	A-C	0.58	A-C
Las Juntas Way	East of Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.35	A-C	0.31	A-C	0.40	A-C	0.43	A-C



Roadway	Location	Area	Area Type <sup>1</sup>	LOS Standard <sup>1</sup>	V/C Ratio Standard <sup>1</sup>	2013				2040			
						AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour	
						V/C	LOS Range	V/C	LOS Range	V/C	LOS Range	V/C	LOS Range
Buskirk Ave	West of Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.41	A-C	0.57	A-C	0.47	A-C	0.57	A-C
	North of Treat Blvd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.93	D-E	<b>1.33</b>	<b>F</b>	0.95	D-E	<b>1.33</b>	<b>F</b>
I-680 NB On-Ramp	West of Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.41	A-C	0.50	A-C	0.44	A-C	0.57	A-C
Jones Rd	West of Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.30	A-C	0.20	A-C	0.38	A-C	0.34	A-C
	East of Oak Rd	Contra Costa Centre	CBD	Low E	≤ 0.95	0.24	A-C	0.37	A-C	0.32	A-C	0.54	A-C
Bancroft Rd	North of Mayhew Way	Contra Costa Centre	Urban	High D	≤ 0.90	0.84	D-E	0.76	A-C	<b>0.96</b>	<b>D-E</b>	<b>0.94</b>	<b>D-E</b>
	South of Mayhew Way	Contra Costa Centre	Urban	High D	≤ 0.90	0.28	A-C	0.25	A-C	0.50	A-C	0.46	A-C
Mayhew Way	West of Bancroft Rd	Contra Costa Centre	Urban	High D	≤ 0.90	0.60	A-C	0.47	A-C	0.74	A-C	0.52	A-C
Coggins Dr	North of Las Juntas Way	Contra Costa Centre	Urban	High D	≤ 0.90	0.42	A-C	0.40	A-C	0.52	A-C	0.55	A-C
	South of Las Juntas Way	Contra Costa Centre	Urban	High D	≤ 0.90	0.65	A-C	0.57	A-C	0.83	D-E	0.77	A-C
N Civic Dr	South of Walden Rd	Contra Costa Centre	Urban	High D	≤ 0.90	0.39	A-C	0.41	A-C	0.41	A-C	0.49	A-C
Olympic Blvd	West of Tice Valley Blvd	South Walnut Creek	Suburban	Low D	≤ 0.85	0.30	A-C	0.33	A-C	0.50	A-C	0.49	A-C
	East of Tice Valley Blvd	South Walnut Creek	Suburban	Low D	≤ 0.85	0.46	A-C	0.52	A-C	0.70	A-C	0.69	A-C
	East of Newell Ave	South Walnut Creek	Suburban	Low D	≤ 0.85	0.47	A-C	0.52	A-C	0.71	A-C	0.68	A-C
Tice Valley Blvd	South of Olympic Blvd	South Walnut Creek	Suburban	Low D	≤ 0.85	0.58	A-C	0.63	A-C	0.63	A-C	0.71	A-C
Boulevard Wy	Between Olympic Blvd and Warren Rd	South Walnut Creek	Suburban	Low D	≤ 0.85	0.25	A-C	0.31	A-C	0.31	A-C	0.31	A-C



Roadway	Location	Area	Area Type <sup>1</sup>	LOS Standard <sup>1</sup>	V/C Ratio Standard <sup>1</sup>	2013				2040			
						AM Peak Hour		PM Peak Hour		AM Peak Hour		PM Peak Hour	
						V/C	LOS Range						
	Between Garden Ct & Saranap Ave	South Walnut Creek	Suburban	Low D	≤ 0.85	0.13	A-C	0.17	A-C	0.14	A-C	0.19	A-C
	Between Saranap Ave & Flora Ave	South Walnut Creek	Suburban	Low D	≤ 0.85	0.17	A-C	0.24	A-C	0.18	A-C	0.31	A-C
	East of Flora Ave	South Walnut Creek	Suburban	Low D	≤ 0.85	0.19	A-C	0.24	A-C	0.19	A-C	0.27	A-C
	Between Warren Rd & Kinney Dr	South Walnut Creek	Suburban	Low D	≤ 0.85	0.20	A-C	0.25	A-C	0.25	A-C	0.27	A-C
Newell Ave	South of Olympic Blvd	South Walnut Creek	Suburban	Low D	≤ 0.85	0.34	A-C	0.35	A-C	0.49	A-C	0.41	A-C
Springbrook Rd	Between Regency Ct & Sherwood Wy	South Walnut Creek	Suburban	Low D	≤ 0.85	0.08	A-C	0.08	A-C	0.17	A-C	0.15	A-C
Mountain View Blvd	West of Palmer Rd	San Miguel	Suburban	Low D	≤ 0.85	0.26	A-C	0.25	A-C	0.27	A-C	0.26	A-C
	Between Palmer Rd & Bales Dr	San Miguel	Suburban	Low D	≤ 0.85	0.29	A-C	0.23	A-C	0.46	A-C	0.14	A-C
	Between Bales Dr & Walnut Blvd	San Miguel	Suburban	Low D	≤ 0.85	0.08	A-C	0.09	A-C	0.08	A-C	0.09	A-C
Walnut Blvd	South of Mountain View Blvd	San Miguel	Suburban	Low D	≤ 0.85	0.09	A-C	0.09	A-C	0.09	A-C	0.09	A-C
	North of Mountain View Blvd	San Miguel	Suburban	Low D	≤ 0.85	0.07	A-C	0.06	A-C	0.07	A-C	0.06	A-C
Rudgear Rd	West of San Miguel Dr	San Miguel	Suburban	Low D	≤ 0.85	0.50	A-C	0.47	A-C	0.58	A-C	0.58	A-C
	East of San Miguel Dr	San Miguel	Suburban	Low D	≤ 0.85	0.35	A-C	0.32	A-C	0.55	A-C	0.51	A-C
San Miguel Dr	North of Rudgear Rd	San Miguel	Suburban	Low D	≤ 0.85	0.19	A-C	0.18	A-C	0.29	A-C	0.26	A-C

<sup>1</sup>Contra Costa County General Plan, 2005

<sup>2</sup>Improvement in LOS in 2040 forecasted due to tunnel improvements

LOS highlighted in gray does not meet County's standard

Source: DKS Associates, 2016

Figure 3: Existing Levels of Service in Central County AOB – West Pleasant Hill

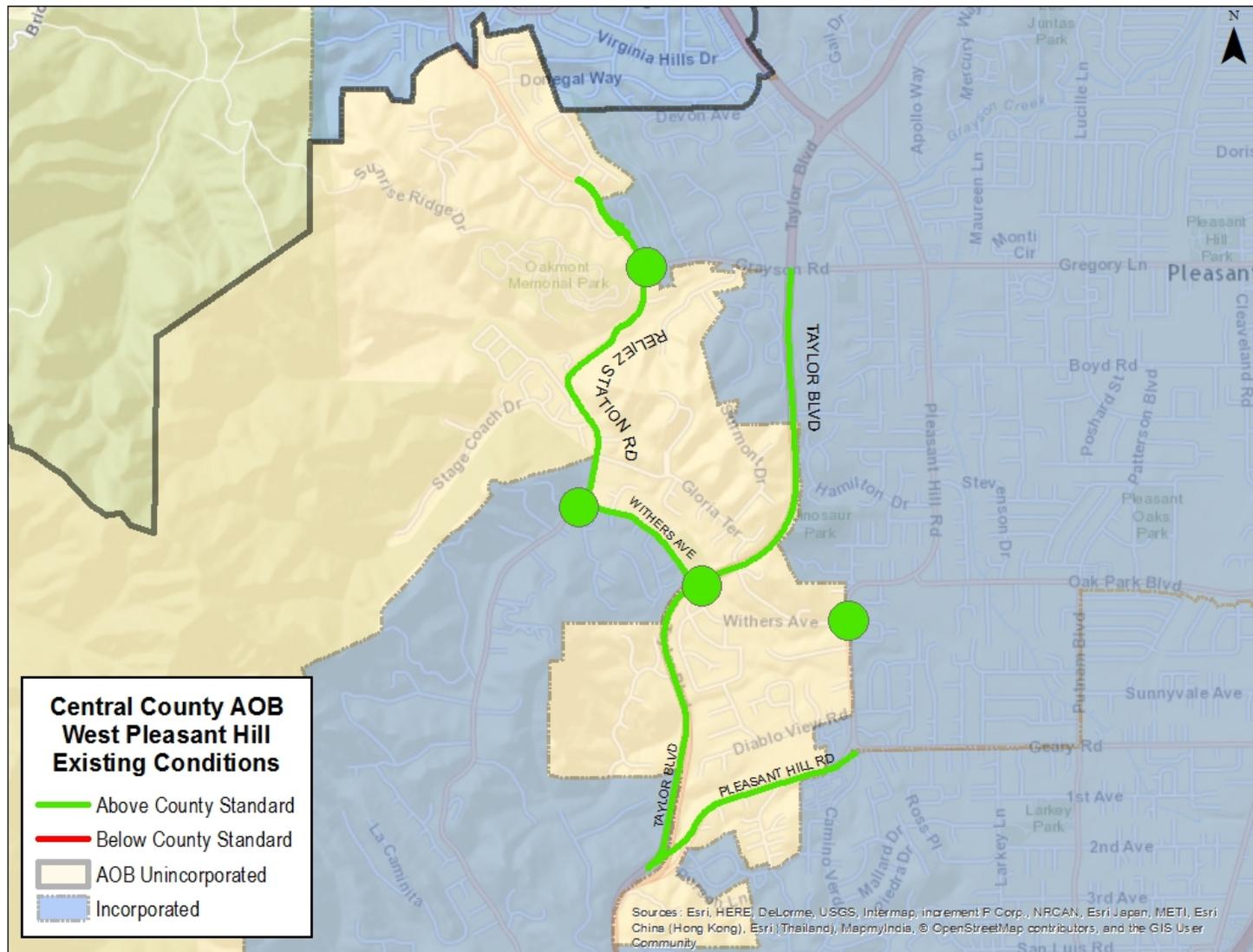


Figure 4: 2040 Levels of Service in Central County AOB – West Pleasant Hill

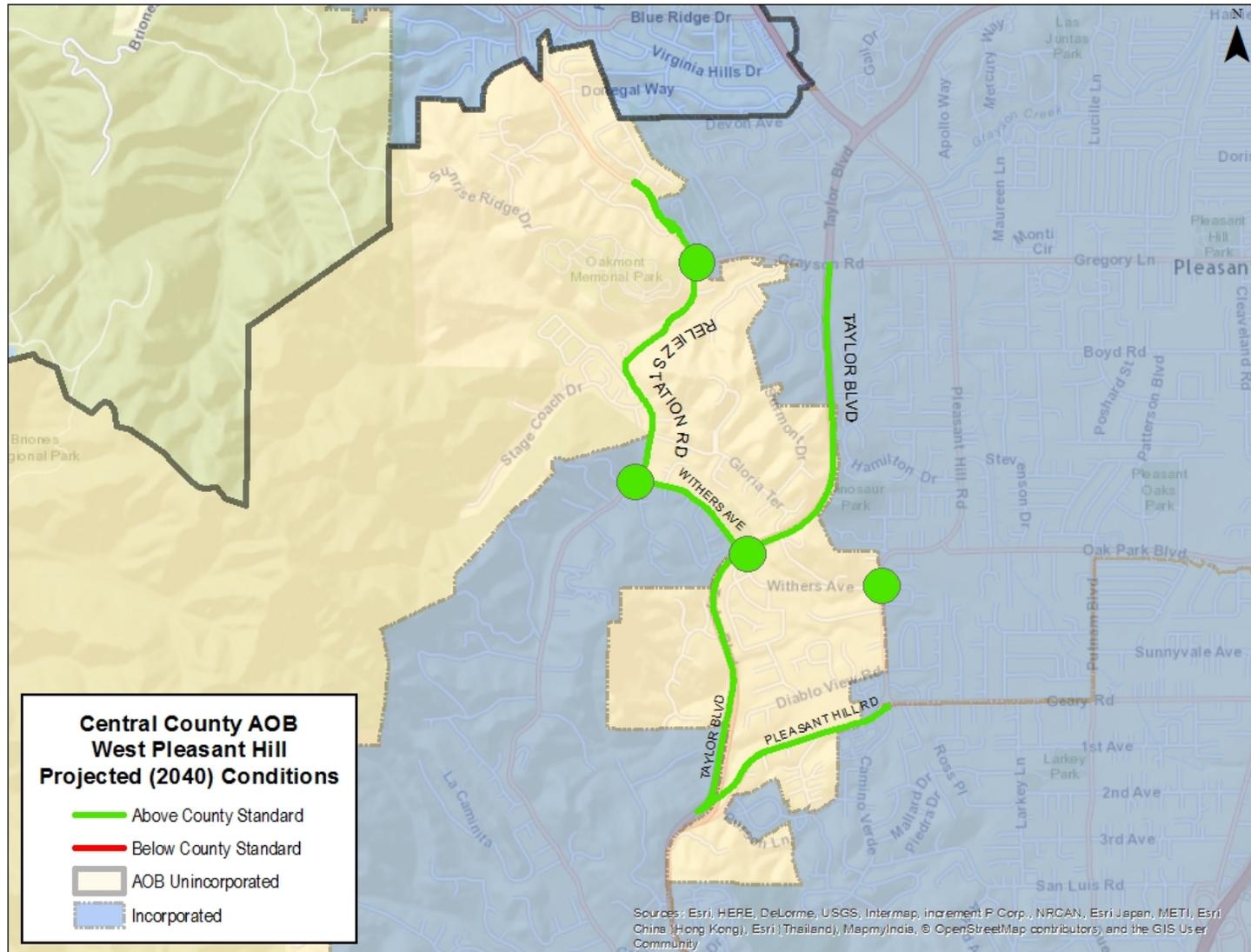


Figure 5: Existing Levels of Service in Central County AOB – Northwest Lamorinda

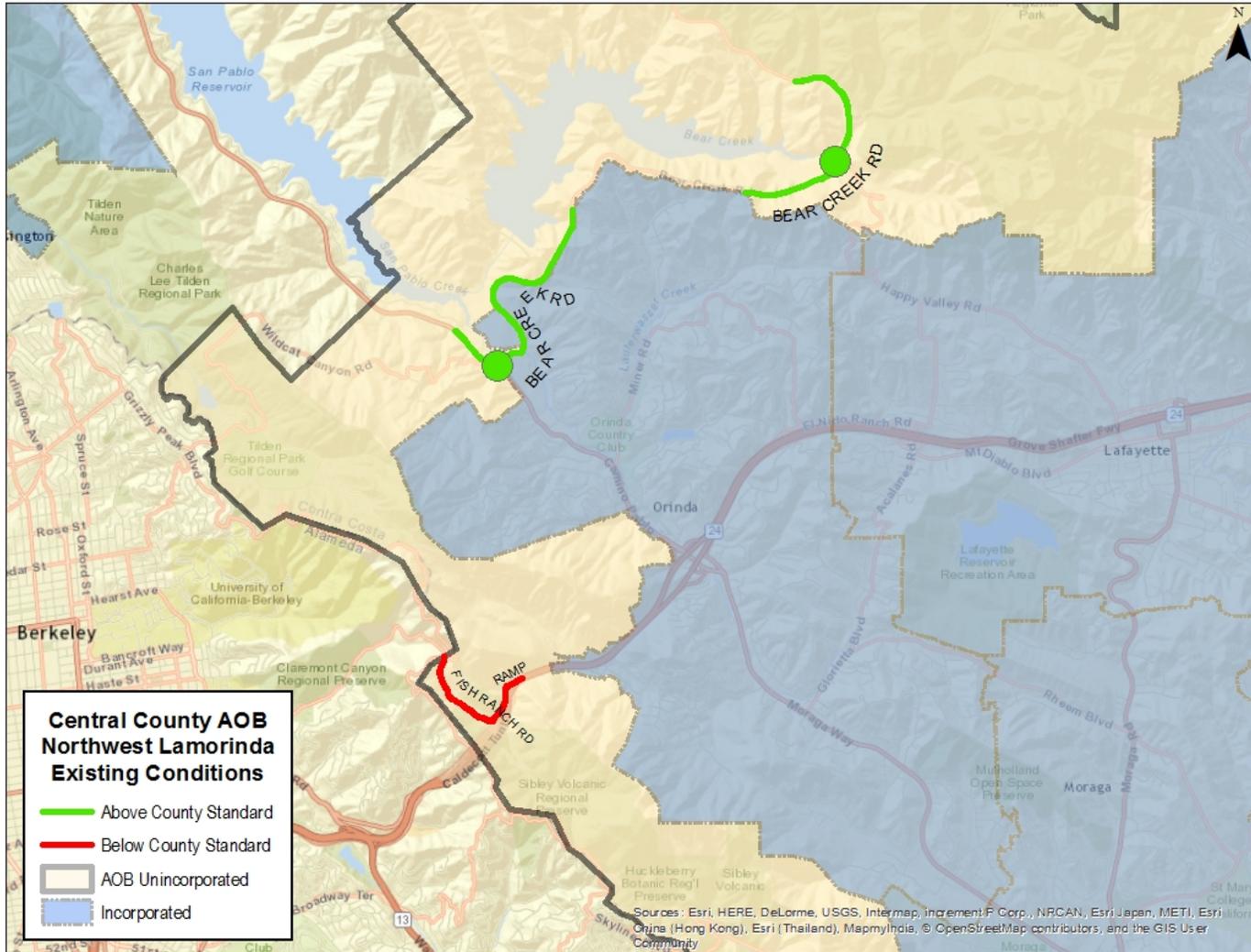


Figure 6: 2040 Levels of Service in Central County AOB – Northwest Lamorinda

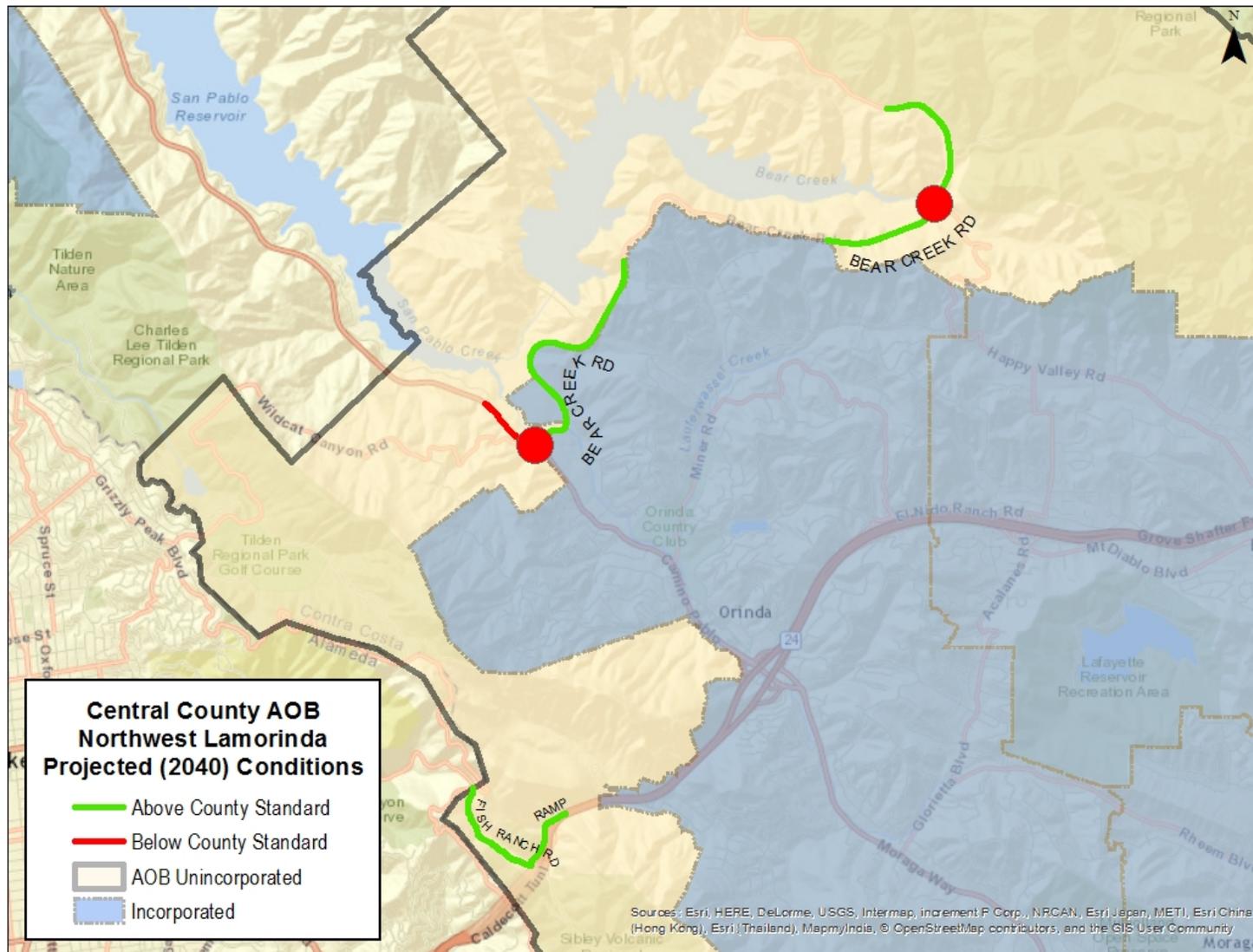


Figure 7: Existing Levels of Service in Central County AOB – Southwest Lamorinda

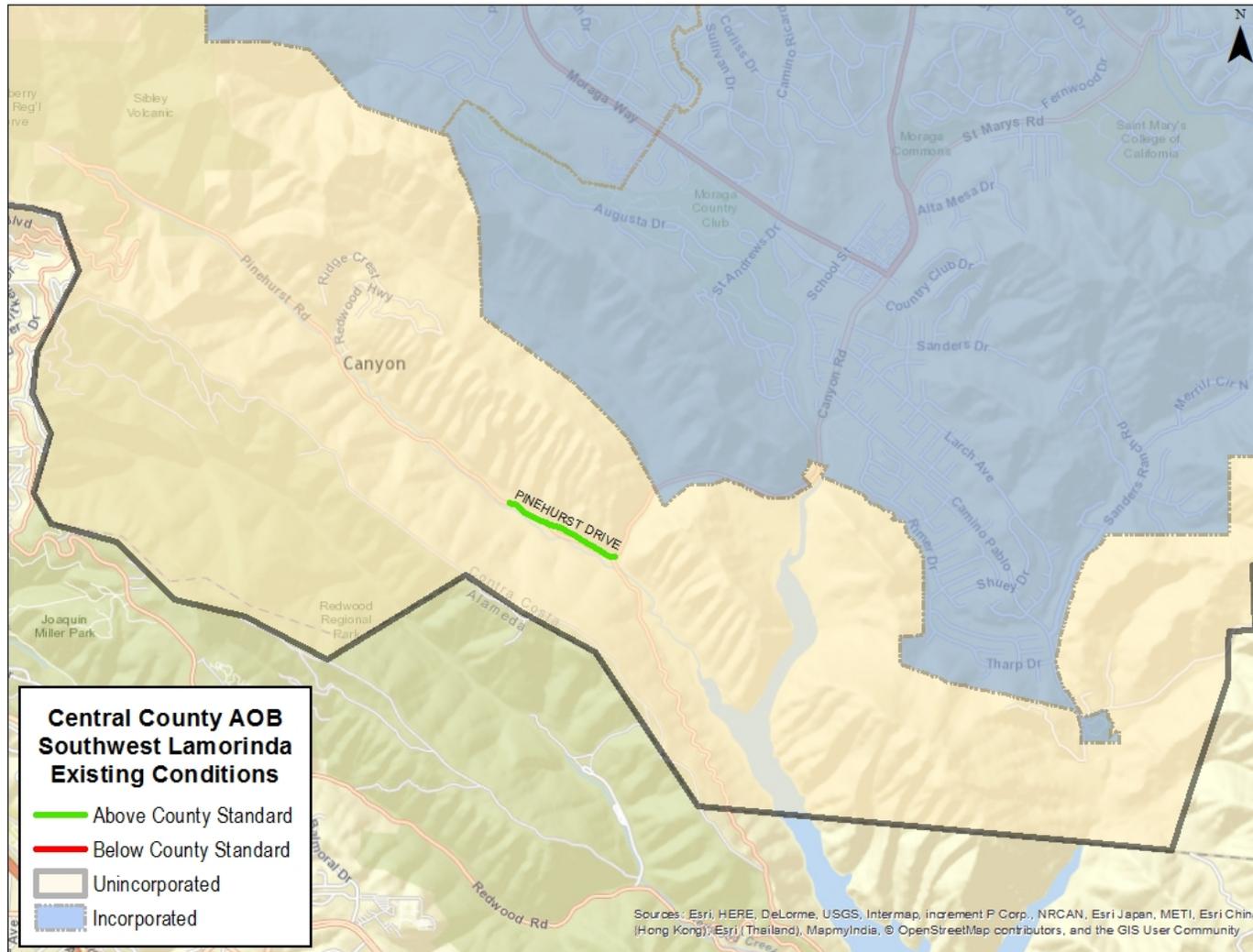


Figure 8: 2040 Levels of Service in Central County AOB – Southwest Lamorinda

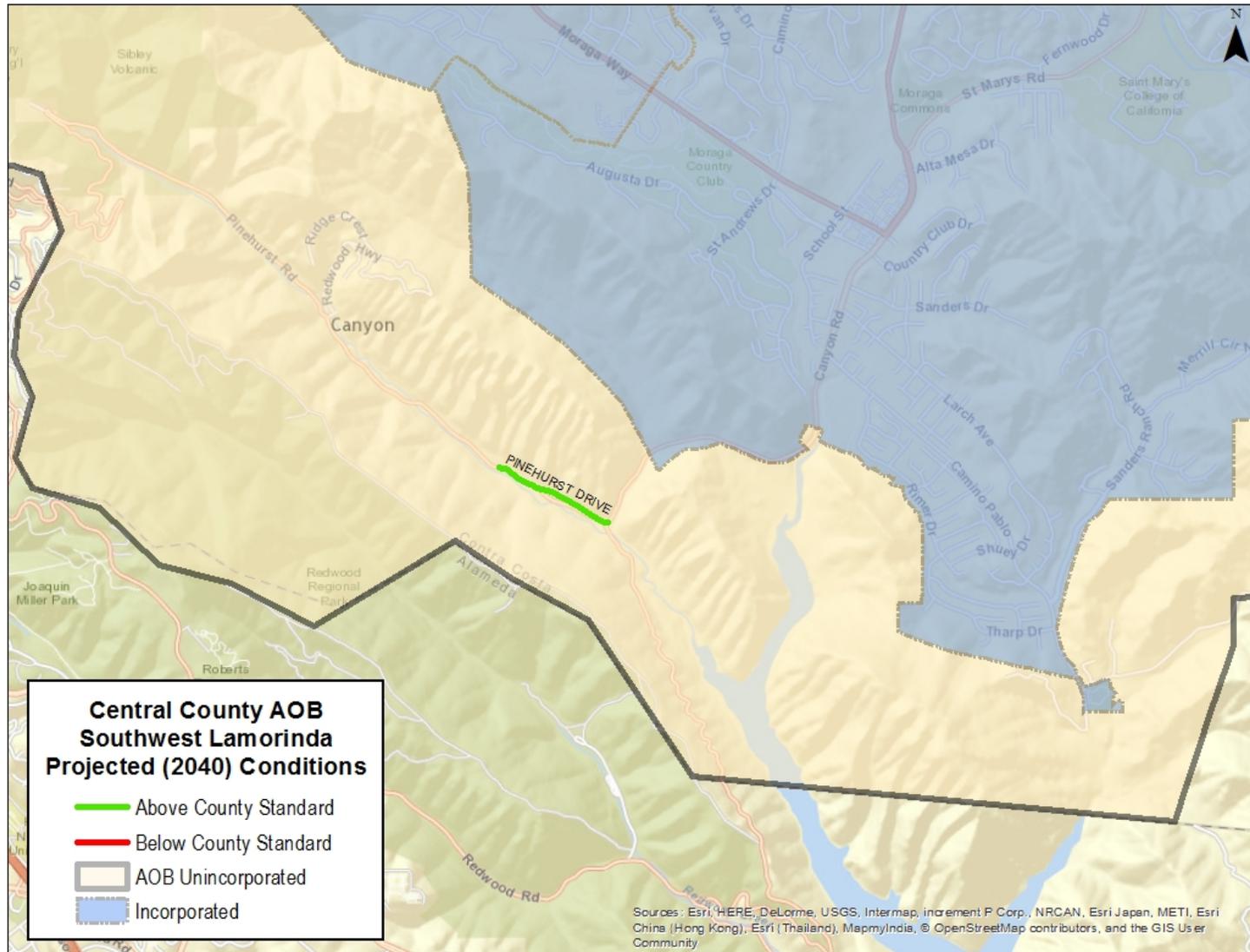


Figure 9: Existing Levels of Service in Central County AOB – East Concord

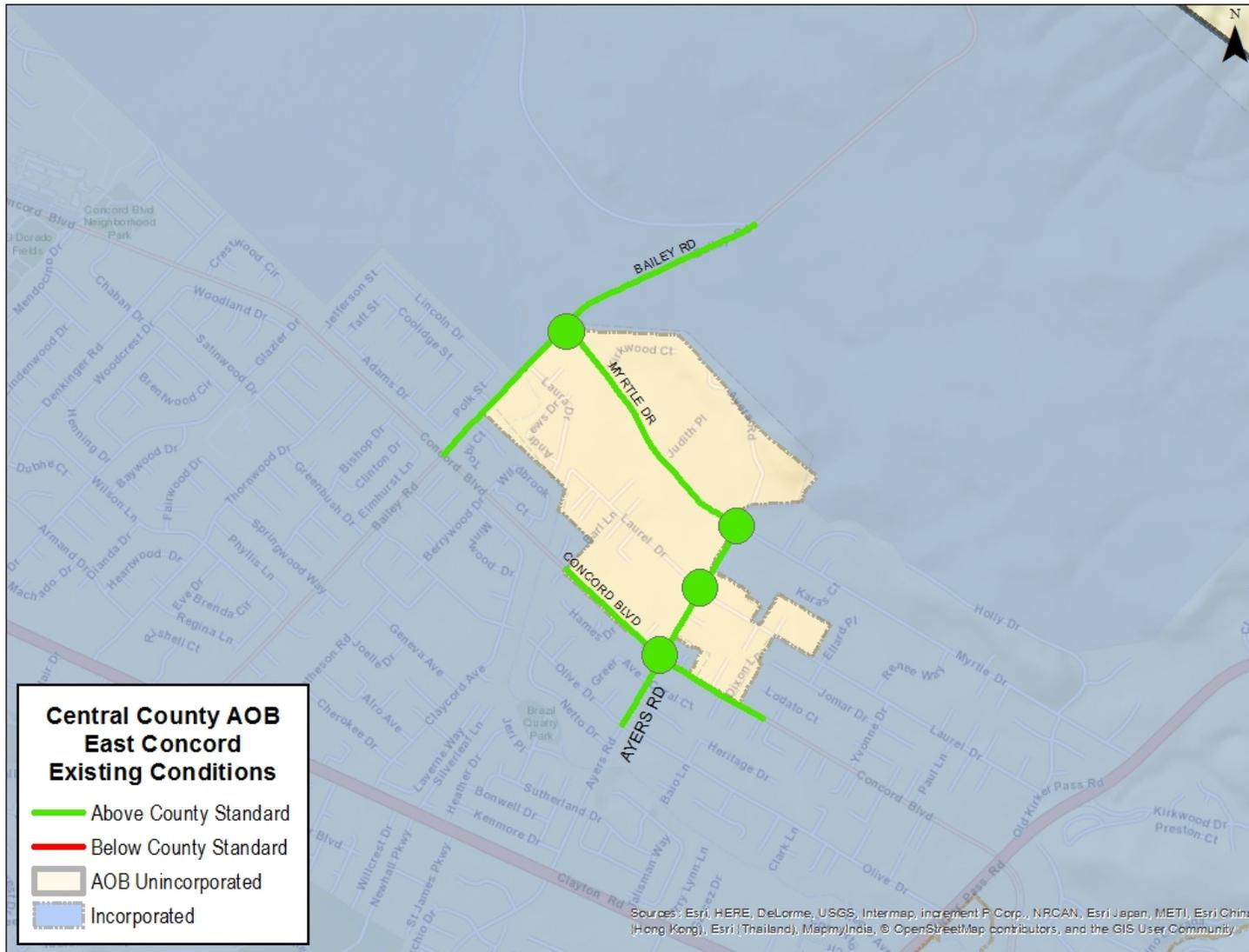


Figure 10: 2040 Levels of Service in Central County AOB – East Concord



Figure 11: Existing Levels of Service in Central County AOB – Contra Costa Centre

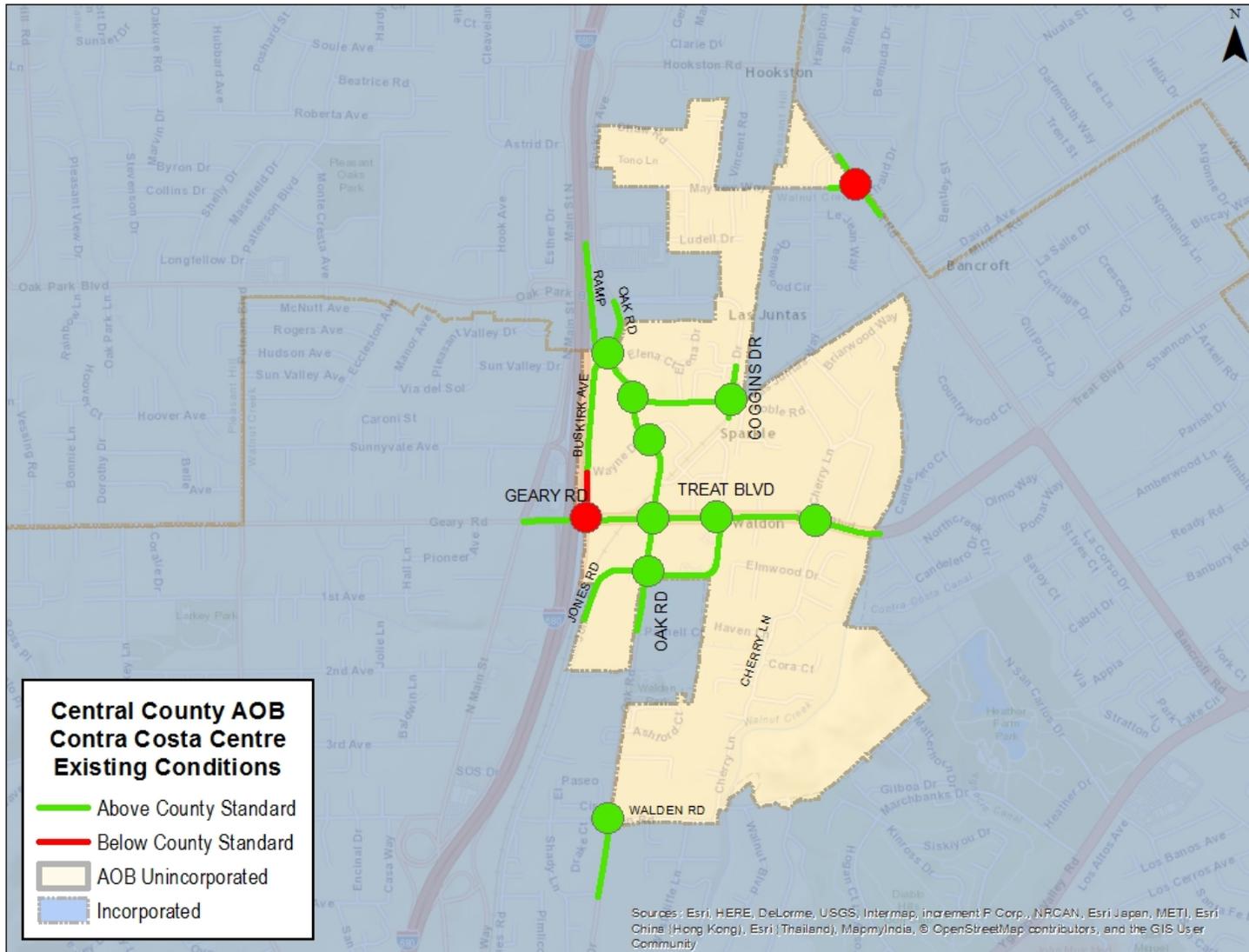


Figure 12: 2040 Levels of Service in Central County AOB – Contra Costa Centre

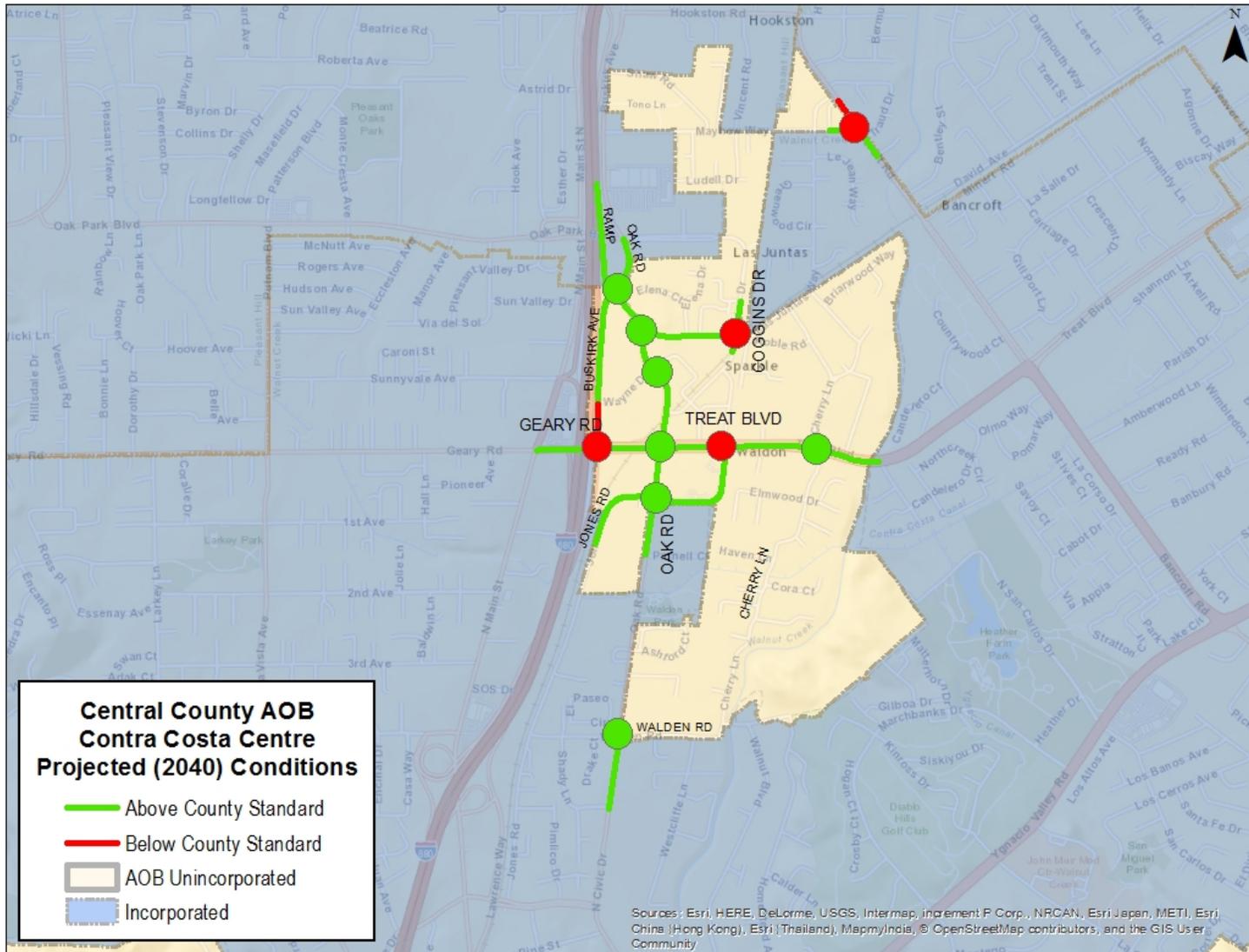


Figure 13: Existing Levels of Service in Central County AOB – South Walnut Creek

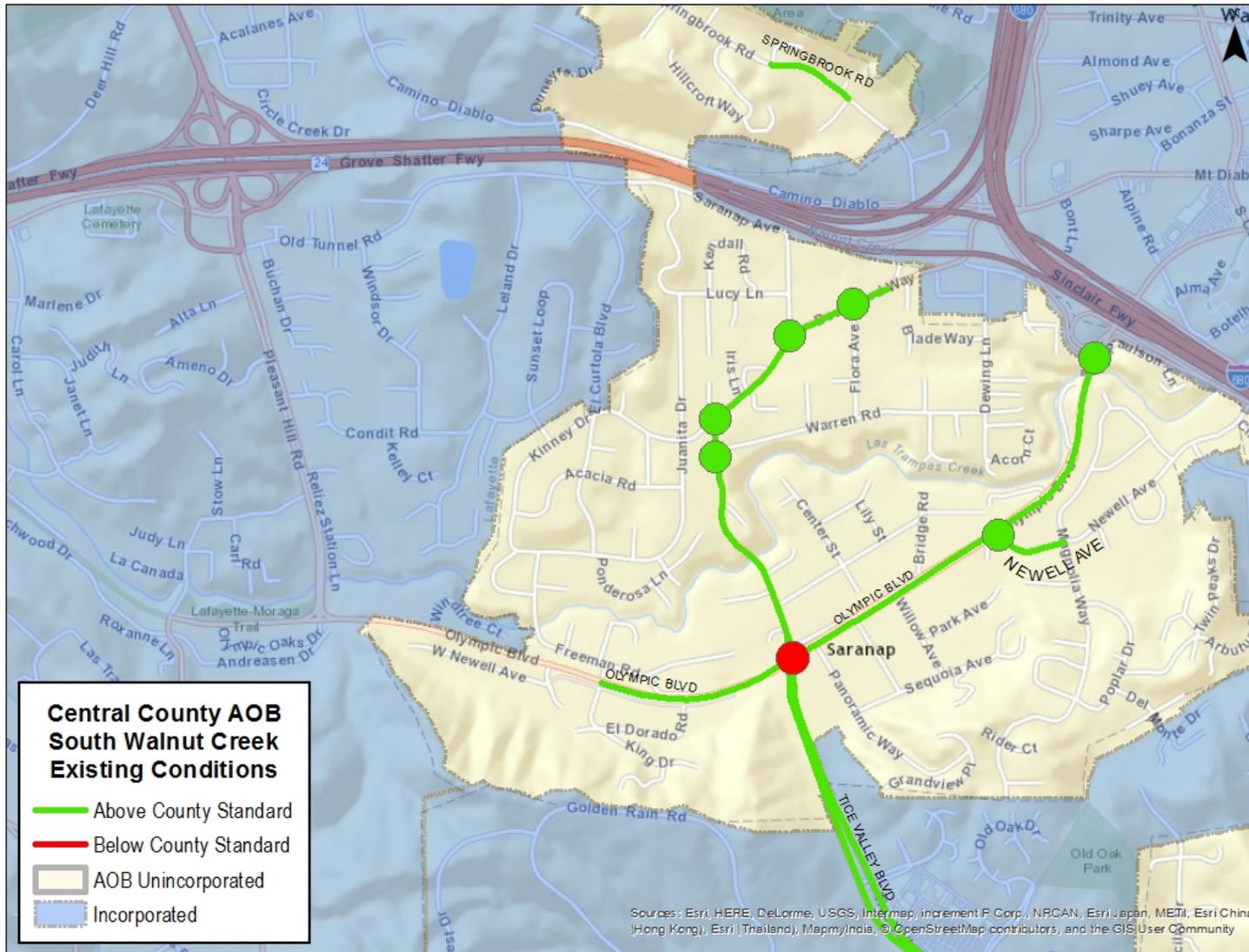


Figure 14: 2040 Levels of Service in Central County AOB – South Walnut Creek

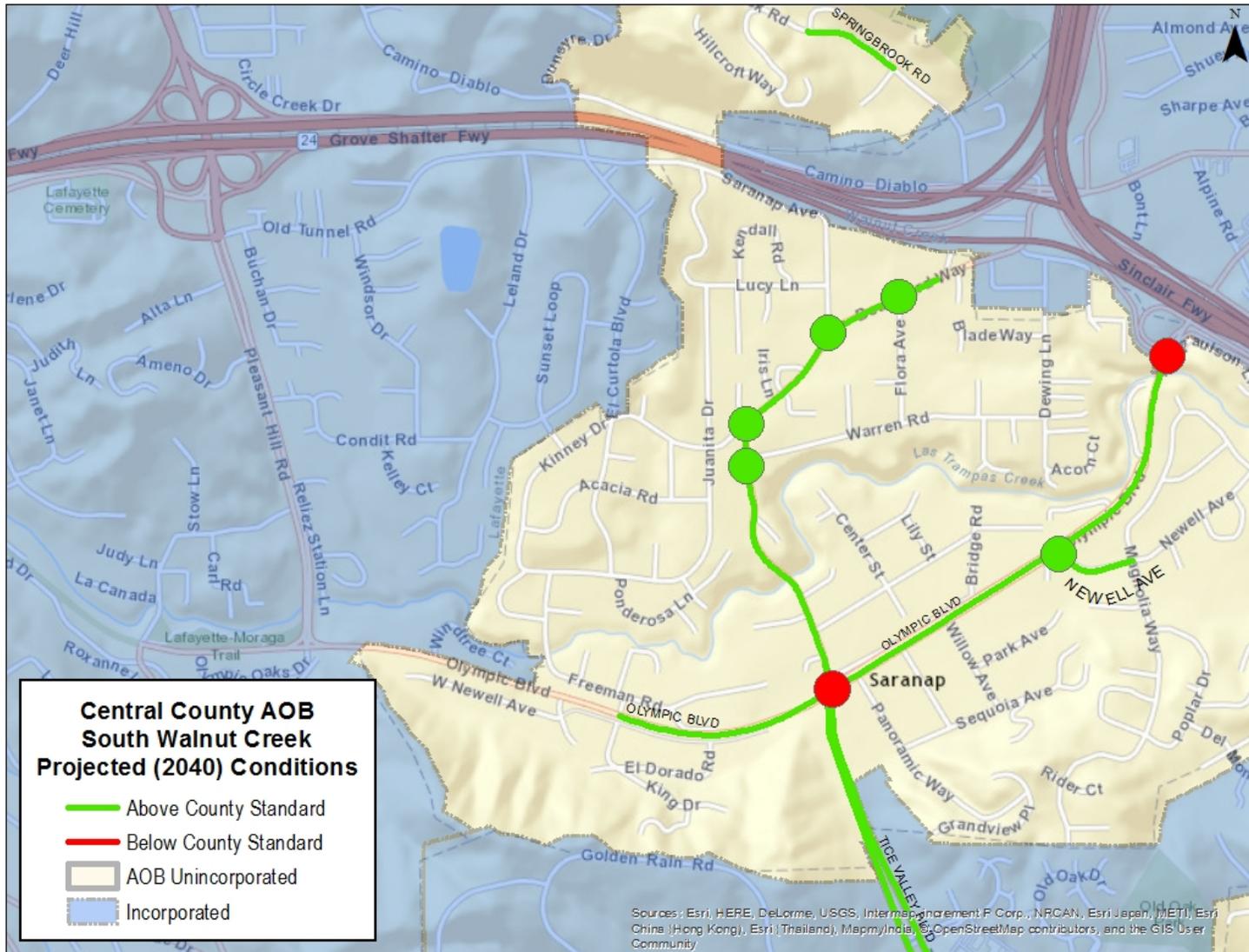


Figure 15: Existing Levels of Service in Central County AOB – San Miguel

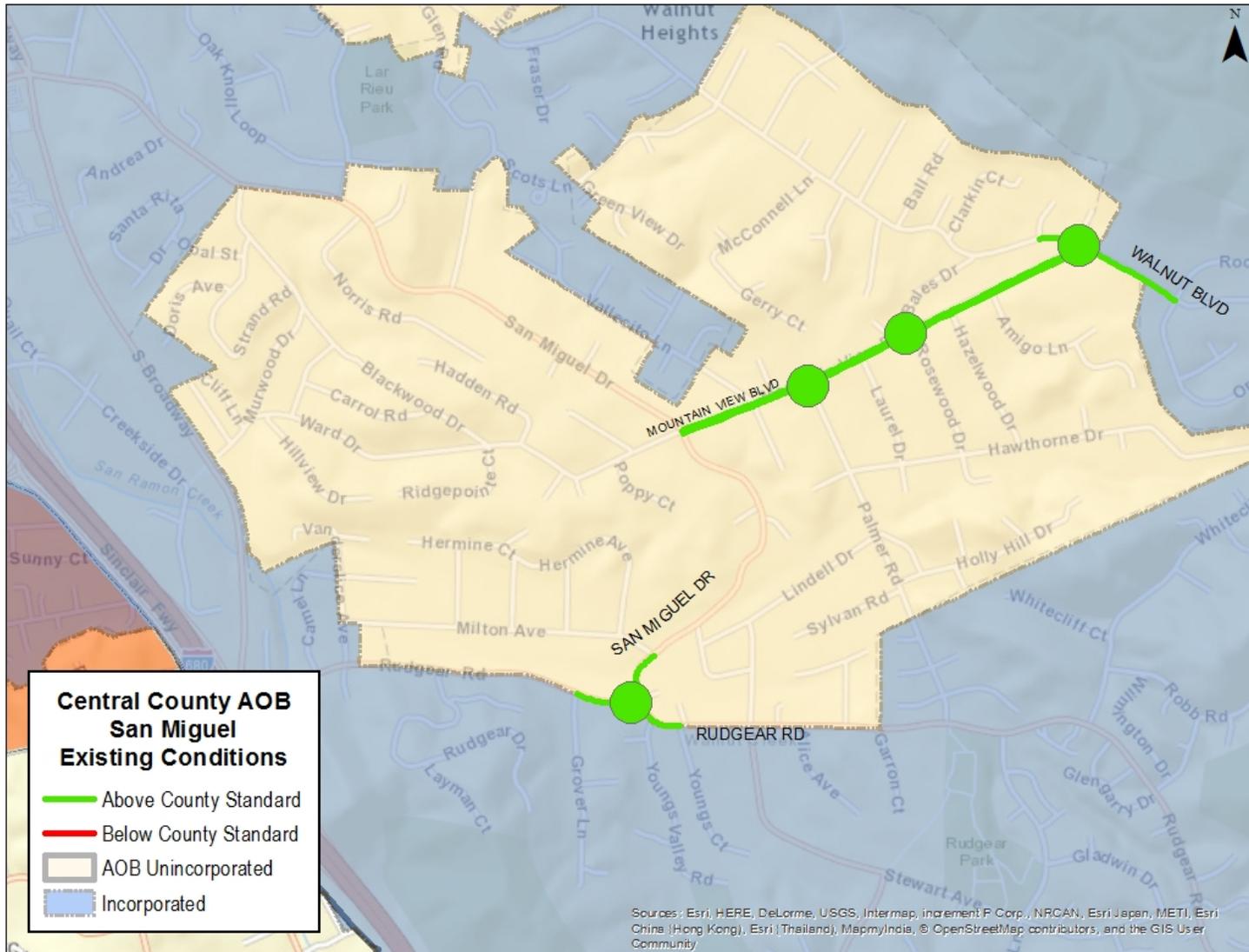
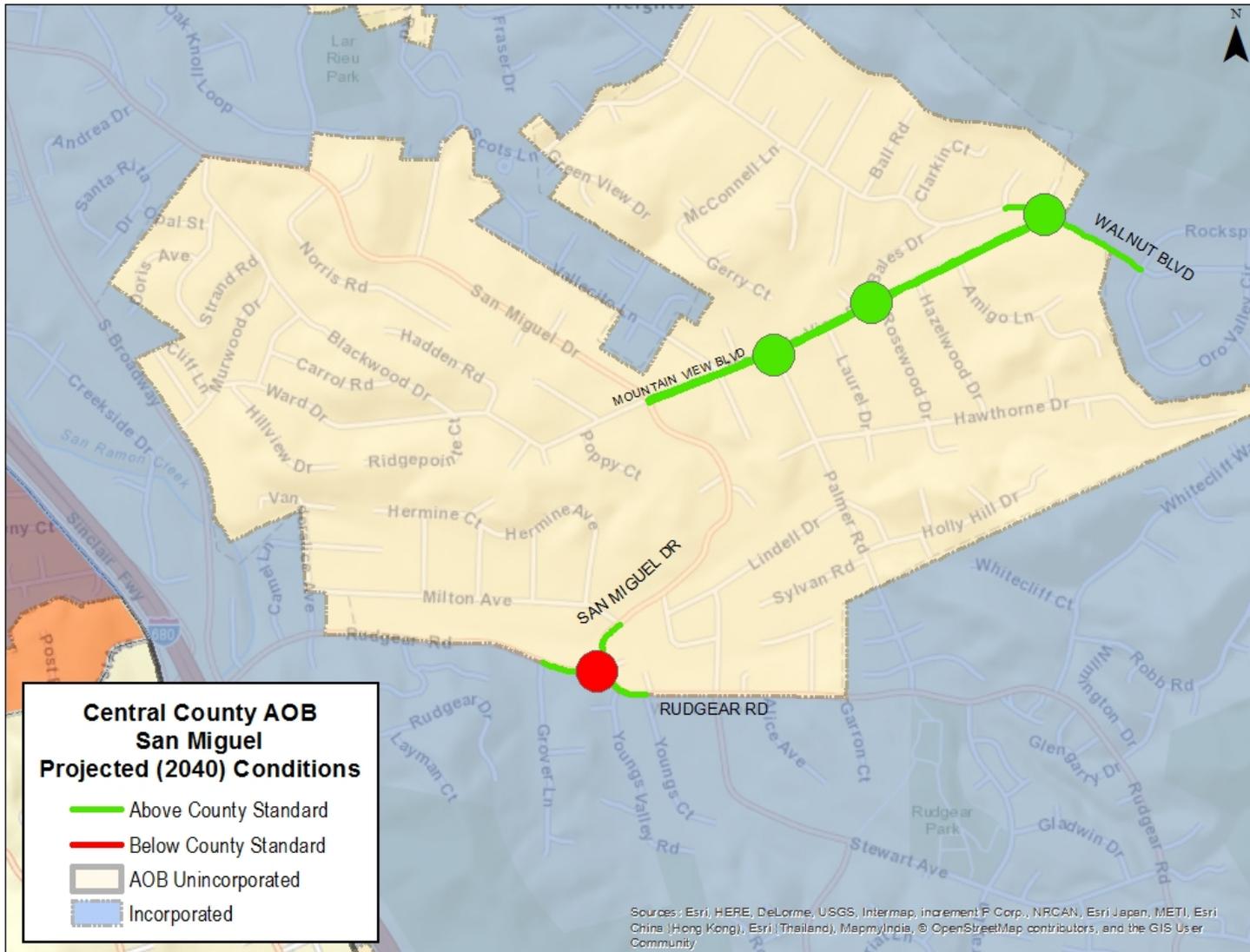


Figure 16: 2040 Levels of Service in Central County AOB – San Miguel



### **Roadway Pavement Width Standards**

Many of the County’s two-lane roads within the Central County AOB will not have LOS problems but volume increases on narrow roads within the AOB is a safety issue that should be addressed in the AOB Program. Providing adequate roadway width including adding shoulders to two-lane roadways would increase safety as traffic increases and shoulders would provide a bicycle lane/walkway. FHWA recommends that rural roadways that carry more than 2,000 average daily vehicles (ADT) should have 5 to 6-foot wide shoulders. Contra Costa County’s standards for two-lane roadways, shown in **Table 6**, call for shoulders on roadways with more than 1,000 ADT.

**Table 6: Two Lane Rural/Lane Widths Contra Costa Public Works Department Standard Plans**

Average Daily Traffic	Shoulder Backing (ft.)	Shoulder (ft.)	Lane (ft.)
< 250	0	1	11
< 400	2	1	11
< 1,000	2	4	12
< 3,000	2	5	12
< 6,000	2	6	12
> 6,000	0	8	12

Source: Contra Costa County Public Works Department Standard Plans, 2008

### **4.5 Pedestrian and Bicycle Needs Analysis**

New development also necessitates changes to roadway design that are not geared toward increases in vehicle capacity or improvements to vehicle safety. New development generates non-vehicular trips (pedestrian and bicycle) that will need to be accommodated by improving roadway shoulders to provide bicycle lanes and pedestrian walkways. On roadways that require improvements based on the roadway/intersection analysis, described above, pedestrian and bicycle facilities would be implemented to the extent that they are represented in the County’s current standard roadway designs.

Pedestrian and bicycle infrastructure improvements may also reduce vehicular congestion by shifting trips from autos to these alternative modes. The County’s General Plan has goals to encourage the use of transit (Goal 5-I) and to reduce single-occupant auto commuting and encourage walking and bicycling (Goal 5-J). The General Plan also has policies to encourage all efforts to develop alternative transportation systems to reduce peak period traffic congestion (Policy 5-23) and to encourage the use of alternative forms of transportation, such as pedestrian, bicycle and transit modes in order to provide basic accessibility to those without access to a personal automobile and to help minimize automobile congestion and air pollution.

### **4.6 Selected Project List**

A draft list of capital improvements to the transportation system in the AOB Programs was prepared. The project list is focused on the major transportation system in the County’s General Plan (see Sections 5.6 and 5.8 of the General Plan, which describe the major roadway, transit, bikeway and pedestrian facilities). This list generally consists of the following types of projects:

1. Installing traffic signals at intersections that meet warrants for their installation
2. Adding turn lanes at intersections to meet LOS standards
3. Adding lanes on roadway segments to meet LOS standards
4. Upgrading roadways to be consistent with County design standards
5. Making improvements to improve safety for all modes of transportation

6. Providing appropriate pedestrian and bicyclist facility improvements

The draft project list was prepared to meet the needs defined above and then was presented at a public meeting for neighborhood residents. Based on comments from the residents, the drafted list was revised. The revised list is shown in **Table 7** and **Figures 17 through 23**.

**5. Improvement Cost Estimates**

Planning-level cost estimates were prepared based on conceptual designs for each project (**Table 7**) and the design could change in the future based on the circulation needs as growth occurs. The estimates for roadway segment improvements are based on implementing the County’s design standards (for roadway cross-sections) by facility type and number of lanes. The cost estimates reflect the known issues, such as creek crossings, relocation of major known utilities, etc. Typical excavation quantities were used except in areas where significant excavation was identified. The cost estimating does not have geotechnical or survey support information. Thus the cost of unknown constraints (such as rock excavation, removal of unsuitable material, relocation of unseen utilities, etc.) were assumed in a project contingency percentage.

The cost estimates include the following appropriate percentages that are key elements in the implementation of each project:

- Project contingencies,
- Survey, design and construction management,
- Environmental mitigation,
- Right-of-way acquisition

The cost estimates for each of the selected projects for funding by the Central County AOB, shown in **Table 7** are provided in **Appendix B**.

**Table 7: Selected Central County/South Walnut Creek AOB Project List**

Roadway	Project	Location	Recommended Project	Basis for Recommendation
Pleasant Hill Road	WPH2	Geary Road to Taylor Boulevard	Bicycle improvements	Countywide Bicycle and Pedestrian Plan
Reliez Valley Road	WPH3	North of Grayson Road to Withers Avenue	Bicycle improvements	Countywide Bicycle and Pedestrian Plan
Taylor Boulevard	WPH4	Intersection at Gloria Terrace	Safety improvements	Community Input
Fish Ranch Road	NL1	SR-24 to Grizzly Peak Road	Safety improvements	Contra Costa County Standard Plans
San Pablo Dam Road	NL2/3	West of Camino Pablo	Roadway safety improvements	Contra Costa County Standard Plans; CCTA’s Comprehensive Transportation Project List
Bear Creek Road	NL5	Intersection at Happy Valley Road	Intersection improvements	Contra Costa County General Plan LOS Standards
Pinehurst Road	SL1	West of Canyon Road	Bicycle improvements	Countywide Bicycle and Pedestrian Plan

Roadway	Project	Location	Recommended Project	Basis for Recommendation
Ayers Road	EC2	Intersection at Concord Avenue	Intersection improvements	Contra Costa County General Plan LOS Standards
	EC3	Intersection at Laurel Avenue	Intersection improvements	
Bailey Road	EC4/6	Intersection and segment at Myrtle Drive	Intersection improvements; Add shoulder	Contra Costa County Standard Plans; Contra Costa County General Plan LOS Standards
Las Juntas Road	CCC1	Intersection at Coggins Drive	Intersection improvements	Contra Costa County General Plan LOS Standards
Buskirk Avenue	CCC2	North of Treat Boulevard	Roadway improvements	Contra Costa County General Plan LOS Standards
Treat Boulevard	CCC3/5	From I-680 Overpass to Jones Road	Complete Street Improvements	Countywide Bicycle and Pedestrian Plan
	CCC4	From Jones Road to Walnut Creek Bridge	Complete Street Improvements	Countywide Bicycle and Pedestrian Plan
	CCC6	Intersection at Jones Road	Intersection improvements	Contra Costa County General Plan LOS Standards
Mayhew Way	CCC8	West of Bancroft Avenue	Pedestrian improvements	Contra Costa County General Plan
Olympic Boulevard	SWC2	Intersection at Boulevard Way/Tice Valley Boulevard	Intersection improvements	Contra Costa County General Plan LOS Standards
	SWC7	Intersection at Bridgefield Road	Intersection improvements	Community Input
	SWC9	Windtree Court to I-680	Bicycle and pedestrian improvements	Olympic Corridor Trail Connector Study
Dewing Lane	SWC3	Between Dewing Lane and So Villa Way	Connection of South Walnut Creek to Iron Horse Trail	Community Input
Tice Valley Boulevard	SWC4	Tice Valley Lane to 200' east of Tice Hollow Court	Complete Street Improvements	Community Input
Springbrook Road	SWC6	170 ft east of Gilmore Street to 460 ft east of Regency Court	Complete Street Improvements	Community Input
Boulevard Way	SWC8	Warren Road to Olympic Boulevard	Sidewalk project	Community Input

Roadway	Project	Location	Recommended Project	Basis for Recommendation
<b>Carry-over Projects from 1994/1995 AOB Project List</b>				
Rudgear Rd	SM1 <sup>1</sup>	Intersection at San Miguel Dr	Intersection safety improvements	Carry-over Project
Walnut Blvd	SM2 <sup>1</sup>	View Lane to 250' northwest of Walnut Ct	Pedestrian improvements	Carry-over Project
Mountain View Blvd	SM3 <sup>1</sup>	Blackwood Dr to Walnut Blvd	Pedestrian improvements	Carry-over Project
San Miguel Dr	SM4 <sup>1</sup>	Rudgear Rd to Blackwood Dr	Pedestrian improvements	Carry-over Project

<sup>1</sup>See Figure 2 for map of carry-over projects.

Source: DKS Associates, 2018

Figure 17: Selected Projects for Central County AOB Program – West Pleasant Hill

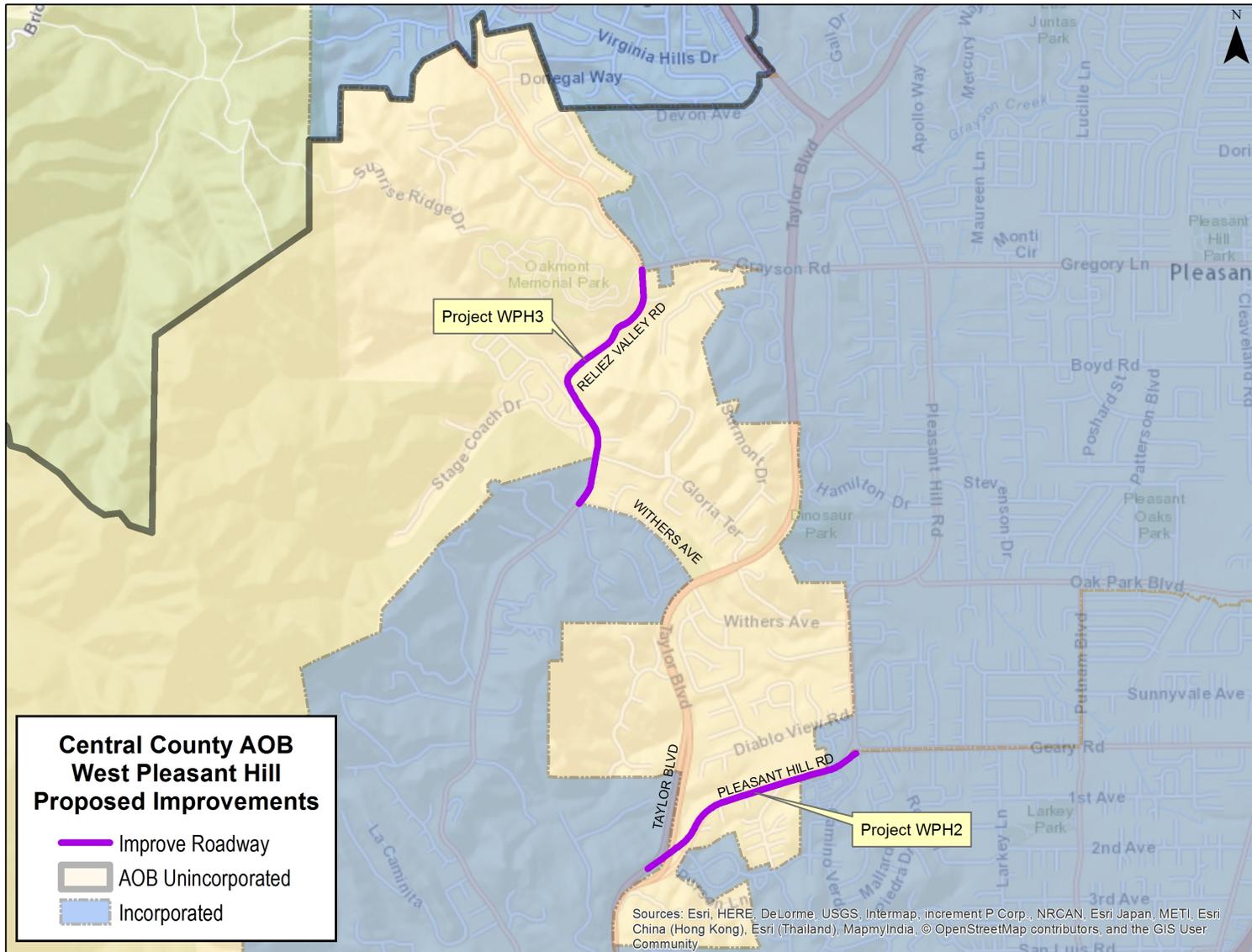


Figure 18: Selected Projects for Central County AOB Program – Northwest Lamorinda

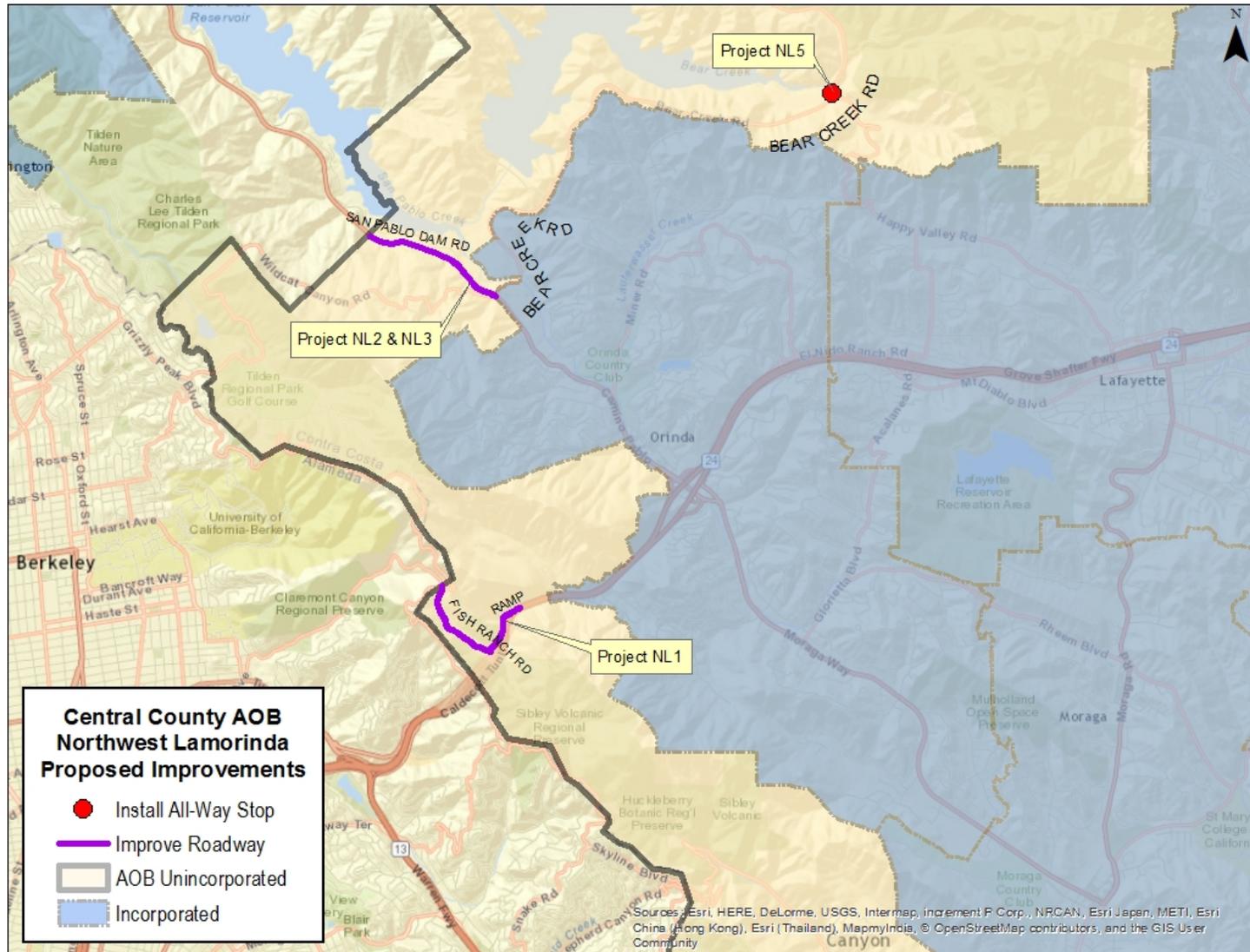


Figure 19: Selected Projects for Central County AOB Program – Southwest Lamorinda

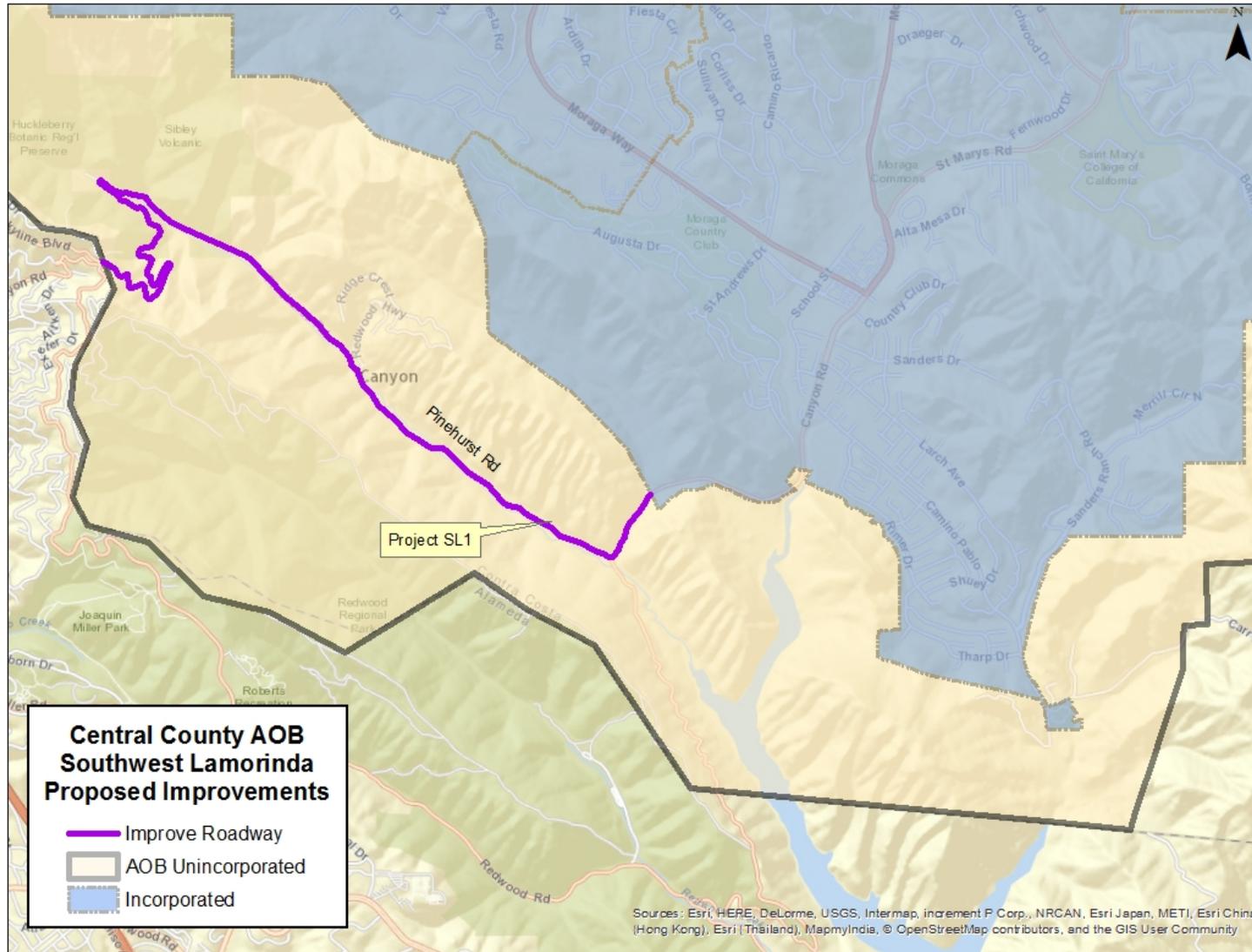


Figure 20: Selected Projects for Central County AOB Program – East Concord



Figure 21: Selected Projects for Central County AOB Program – Contra Costa Centre

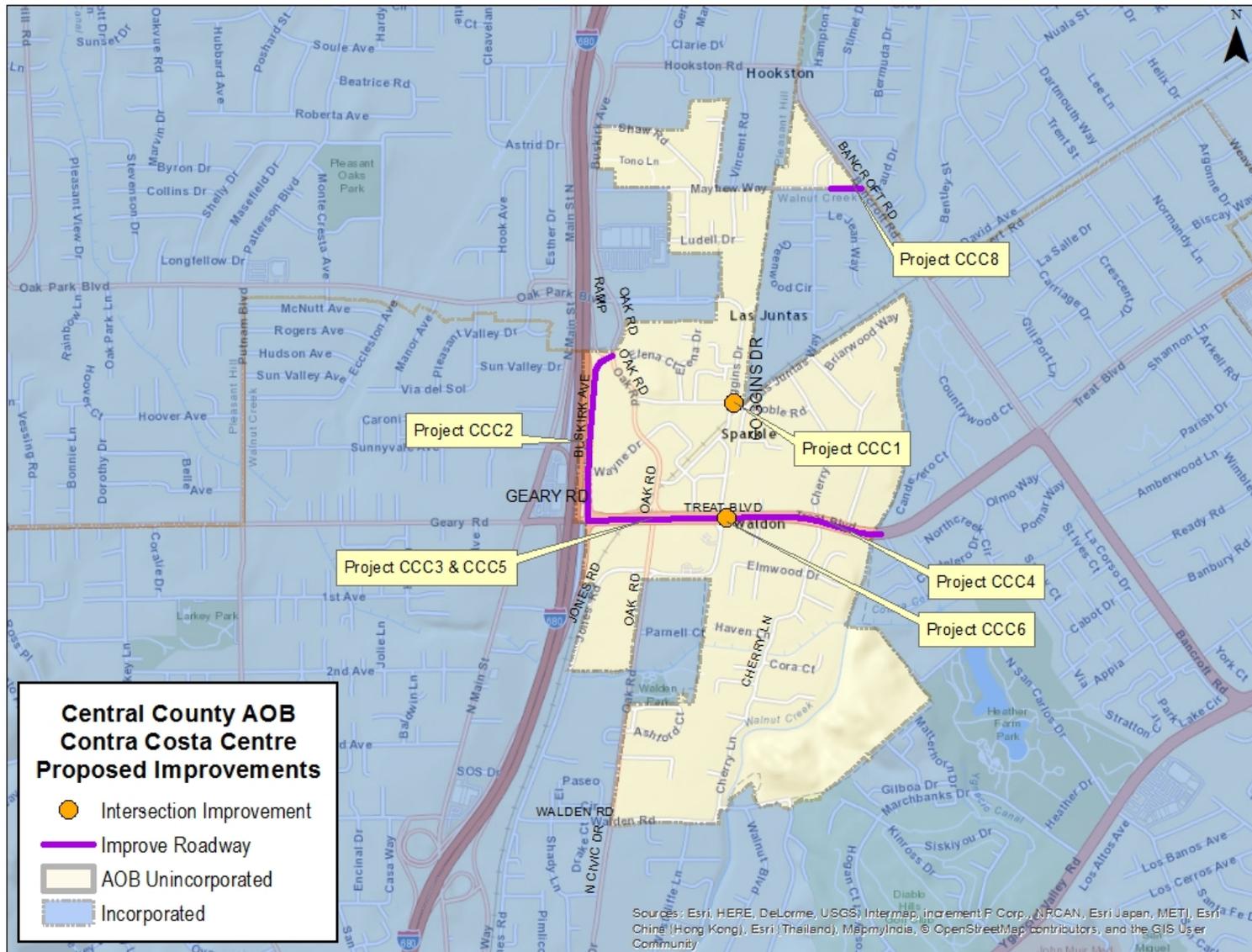
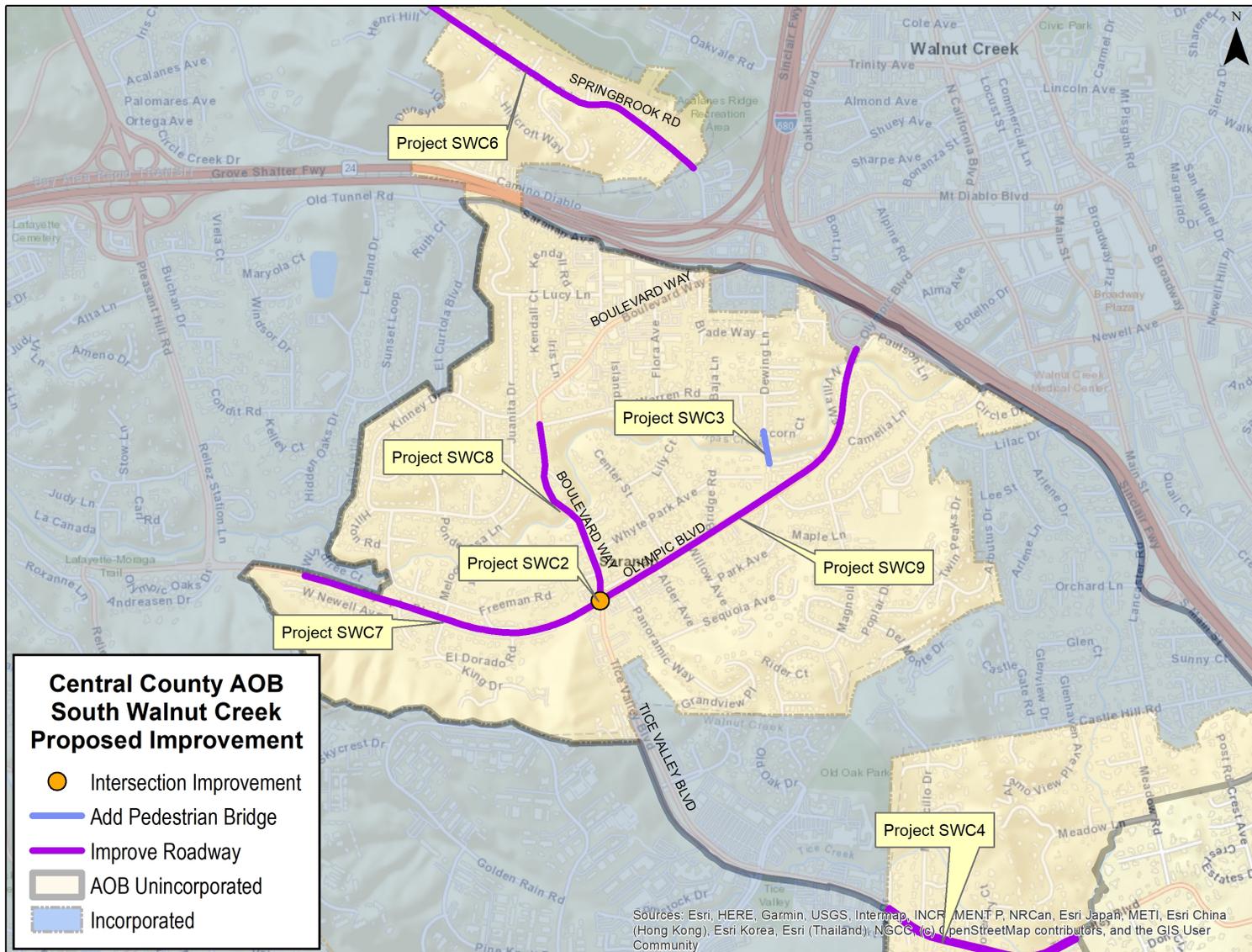


Figure 22: Selected Projects for Central County AOB Program – South Walnut Creek



## 6. Basis for Allocating Costs to New Development

This section describes the process used to allocate transportation improvement costs to new development in the AOB and the estimated transportation mitigation fees that result from this analysis.

The allocation of costs of roadway and intersection improvements in the AOB is based on answering the following questions:

- Is there an existing deficiency?
- Would the improvement project be required without new development?
- Who uses the roadway/intersection?

The allocation of costs is based on estimates of who will use the roadways or intersections that require improvements based on 2040 traffic forecasts. The allocation of improvement costs is based on the percentage of trips on the roadways and intersections from 1) existing development, 2) new development in the AOB and 3) new development outside the AOB (referred to as through traffic). An increase in through traffic represents an increase in trips that both start and end outside the AOB and pass through the AOB. **Table 8** summarizes the estimated percentages for the selected AOB project list. The methods used to allocate costs are described below.

### 6.1 Improvements to Meet County LOS Standards

Costs for improvements needed to address LOS impacts (either intersection or roadway LOS) are allocated to new development in the Central County AOB using one of three methods:

1. For a roadway segment or intersection that is currently operating at an acceptable LOS but would operate at an unacceptable LOS in 2040, the entire cost of improving that segment or intersection is allocated to new development if there is no increase in through traffic. This method did not apply to any improvements on the Central County AOB project list.
2. If the current and future LOS conditions are the same as described under #1 but there is an increase in the amount of through traffic then new development within the AOB is not allocated the full cost of the improvement. Instead, new development within the AOB is allocated a percentage of costs based the number of new trips on a roadway segment or intersection that have either their origin or destination within the AOB divided by the total amount of trips from new development. The remaining percent of costs, reflecting new trips that have neither their origin nor destination in the AOB, are not allocated to development in the AOB. This method was used to allocate costs for improvements on San Pablo Dam Road, Bear Creek Road, Ayers Road, Bailey Road, and Las Juntas Road.
3. For a roadway segment or intersection that currently does not meet the County's LOS standards (an existing deficiency), the percent cost share for new development in the AOB is equal to the number of new trips on a roadway segment that have either their origin or destination within the AOB divided by all trips on that roadway, both from existing and new development (including through traffic). This method was used to allocate costs for improvements on Fish Ranch Road, Buskirk Avenue, Treat Boulevard, and Olympic Boulevard.

### 6.2 Widening to Meet Roadway Pavement Width Standards

4. The allocation of costs to improve roadway to County cross-section standards is similar to the allocation of cost for improvements to address LOS impacts. For a roadway segment that is currently below the traffic volume thresholds shown in **Table 6** but would exceed those thresholds by 2040, the entire cost of improving that segment to the County standard will be allocated to new development. If that roadway has an increase in the amount of through traffic then new development within the AOB is allocated a percentage of costs based on the number of



**Table 8: Cost Allocation Analysis for Central County AOB Project List - Level of Service Improvements**

Roadway	Project	Location	Recommended Project	Existing Conditions		2040 Conditions		Percent of 2040 Volume				Percent of 2013 to 2040 Growth		Percent Allocated to AOB
				PM Peak Period Volume <sup>4</sup>	LOS	PM Peak Period Volume <sup>4</sup>	LOS <sup>1</sup>	Existing Local	Local Growth	Existing Through	Through Growth	Local	Through	
San Pablo Dam Road	NL3	West of Camino Pablo	Roadway safety improvements	6,000	A-C	6,995	F	3.73	0.34	82.05	13.88	2.36	97.64	2.36
Bear Creek Road	NL5	Intersection at Happy Valley Road	Intersection improvements	1,183	A	1,306	D <sup>5</sup>	2.95	0.27	87.66	9.12	2.83	97.17	2.83
Ayers Road	EC2	Intersection at Concord Avenue <sup>2</sup>	Intersection improvements	6,854	C	9,089	F	16.73	1.50	58.69	23.08	6.12	93.88	6.12
	EC3	Intersection at Laurel Avenue <sup>2</sup>	Intersection improvements	2,573	A	3,936	E	6.84	0.62	58.53	34.01	1.78	98.22	1.78
Bailey Road	EC4	Intersection at Myrtle Drive <sup>2</sup>	Intersection improvements	4,443	D	11,573	F	3.01	0.27	35.38	61.34	0.44	99.56	0.44
Las Juntas Road	CCC1	Intersection at Coggins Drive <sup>2</sup>	Intersection improvements	4,231	C	4,634	F	81.31	7.31	10.00	1.38	84.17	15.83	84.17
Buskirk Avenue	CCC2	North of Treat Boulevard	Roadway improvements	2,295	F	2,641	F	36.57	3.29	50.34	9.80	25.14	74.86	3.29
Treat Boulevard	CCC6	Intersection at Jones Road <sup>3</sup>	Intersection improvements	18,293	E	20,876	F	33.07	2.97	54.56	9.40	24.04	75.96	2.97
Olympic Boulevard	SWC2	Intersection at Boulevard Way/Tice Valley Boulevard <sup>3</sup>	Intersection improvements	13,899	E	15,919	F	18.46	1.66	68.85	11.03	13.08	86.92	1.66
	SWC7	Intersection at Bridgefield Road	Intersection improvements	8,475	E	9,771	F	22.27	2.00	64.46	11.27	15.09	84.91	2.00

**Notes:** <sup>1</sup>LOS without improvement; <sup>2</sup>Sum of approach volumes, LOS is for PM peak hour; <sup>3</sup>Sum of approach volumes, LOS is for AM peak hour; <sup>4</sup>4-hour peak period from model; <sup>5</sup>AM cumulative peak hour

Values highlighted in gray were used for AOB percent allocation

Source: DKS Associates, 2018

trips associated with new development within the AOB. This method did not apply to any improvements on the Central County AOB project list.

For a roadway segment that currently has a traffic volume above the volume thresholds in **Table 5** and does not meet the County’s applicable cross-section standards (an existing deficiency), the percent cost share for new development in the AOB is equal to the number of new trips on a roadway segment that have either their origin or destination within the AOB divided by all trips on that roadway, both from existing and new development.

### 6.3 Bikeway and Walkway Improvements

Bicycle and pedestrian improvements in the Central County/South Walnut Creek AOB are localized improvements serving trips that have their origin or destination within the AOB rather than through trips. Lack of bicycle and pedestrian facilities is an existing deficiency in the AOB; hence the improvements will benefit both existing and future residents. Since the improvements will serve the existing and future bicycle and pedestrian demand, the cost of those projects allocated to new development will equal the new development’s proportional share of the total future development (existing plus new development) in the Central County AOB (measured in Dwelling Unit Equivalents). This method was used to allocate costs for improvements described in **Table 9**.

**Table 9: Cost Allocation Analysis for Central County AOB Project List – Safety, Pedestrian, Bicycle and Transit Infrastructure Improvements**

Roadway	Project	Location	Recommended Project	Percent Allocated to AOB*
Fish Ranch Road	NL1	SR-24 to Grizzly Peak Road	Safety improvements	8.25
Pleasant Hill Road	WPH2	Geary Road to Taylor Boulevard	Bicycle improvements	8.25
Reliez Valley Road	WPH3	North of Grayson Road to Withers Avenue	Bicycle improvements	8.25
Taylor Blvd	WPH4	Intersection at Gloria Terrace	Intersection Safety improvements	8.25
San Pablo Dam Road	NL2	West of Camino Pablo	Bicycle improvements	8.25
Pinehurst Road	SL1	West of Canyon Road	Bicycle improvements	8.25
Treat Boulevard	CCC3	From I-680 Overpass to Jones Road	Bicycle and pedestrian improvements	8.25
	CCC4	From Jones Road to Walnut Creek Bridge	Bicycle improvements	8.25
Mayhew Way	CCC8	West of Bancroft Avenue	Pedestrian improvements	8.25
Bailey Road	EC6	North and south of Myrtle Drive	Add shoulder	8.25
Dewing Lane	SWC3	Between Dewing Lane and So Villa Way	Pedestrian Bridge over Las Trampas Creek	8.25

Roadway	Project	Location	Recommended Project	Percent Allocated to AOB*
Tice Valley Boulevard	SWC4	Tice Valley Lane to 200' east of Tice Hollow Court	Bicycle and pedestrian improvements	8.25
Olympic Boulevard	SWC9	Windtree Ct to Newell Ct.	Bicycle and pedestrian improvements	8.25
Springbrook Road	SWC6	Henri Hill Lane to Camino Diablo	Bicycle and pedestrian improvements	8.25
Boulevard Way	SWC8	Warren road to Olympic Boulevard	Sidewalk Project	8.25
*Percentage allocation to AOB is the proportion of DUE growth to the total DUEs in 2040 (see Table 2). Source: DKS Associates, 2018				

#### 6.4 Summary of Cost Allocation

**Table 10** summarizes the allocation of the cost for each of the selected projects that will have funding from the Central County AOB Program.

The County has various methods for funding transportation improvements within the Central County AOB boundary. While the Central County AOB fee program is one method, additional funding will need to be obtained from Federal, State and local grants (such as ATP, SRTS, BTA, etc.) or other sources to fund the cost of the improvements not allocated to new development in the Central County AOB. On an on-going basis, the County will assess the unconstructed projects on the AOB project list and determine project priorities. As enough funding becomes available from all sources to implement “priority” projects, the County will implement those projects.

**Table 10: Allocation of Project Costs to Central County AOB Program**

Roadway	Project	Location	Recommended Project	Estimated Total Cost	Percent Allocated to AOB	Cost Allocated to AOB
Pleasant Hill Road	WPH2	Geary Road to Taylor Boulevard	Bicycle improvements	\$2,754,000	8.25	\$227,297
Reliez Valley Road	WPH3	North of Grayson Road to Withers Avenue	Bicycle improvements	\$7,284,000	8.25	\$601,173
Taylor Blvd	WPH4	Intersection at Gloria Terrace	Intersection Safety improvements	\$2,504,000	8.25	\$206,663
Fish Ranch Road	NL1	SR-24 to Grizzly Peak Road	Safety improvements	\$5,818,000	8.25	\$479,985
San Pablo Dam Road	NL2/3 <sup>1</sup>	West of Camino Pablo	Roadway safety improvements	\$3,036,500	2.36	\$71,744
			Bicycle improvements	\$3,036,500	8.25	\$250,612
Bear Creek Road	NL5	Intersection at Happy Valley Road	Intersection improvements	\$21,000	2.83	\$594
Pinehurst Road	SL1	West of Canyon Road	Bicycle improvements	\$1,974,000	8.25	\$162,921
Ayers Road	EC2	Intersection at Concord Avenue	Intersection improvements	\$661,000	6.12	\$40,456
	EC3	Intersection at Laurel Avenue	Intersection improvements	\$1,471,000	1.78	\$26,143
Bailey Road	EC4	Intersection at Myrtle Drive	Intersection improvements	\$638,000	0.44	\$2,805
	EC6	North and south of Myrtle Drive	Add shoulder	\$606,000	8.25	\$49,995
Las Juntas Road	CCC1	Intersection at Coggins Drive	Intersection improvements	\$858,000	84.17	\$722,156
Buskirk Avenue	CCC2	North of Treat Boulevard	Roadway improvements	\$2,995,000	3.29	\$98,540

Roadway	Project	Location	Recommended Project	Estimated Total Cost	Percent Allocated to AOB	Cost Allocated to AOB
Treat Boulevard	CCC3/5	From I-680 Overpass to Jones Road	Bicycle and pedestrian improvements	\$3,045,000	8.25	\$251,314
	CCC4	From Jones Road to Walnut Creek Bridge	Bicycle improvements	\$3,376,000	8.25	\$278,632
	CCC6	Intersection at Jones Road	Intersection improvements	\$1,442,000	2.97	\$42,895
Mayhew Way	CCC8	West of Bancroft Avenue	Pedestrian improvements	\$988,000	8.25	\$81,543
Olympic Boulevard	SWC2	Intersection at Boulevard Way/Tice Valley Boulevard	Intersection improvements	\$1,048,000	1.66	\$17,402
	SWC7	Intersection at Bridgefield Road	Intersection improvements	\$845,000	2.00	\$16,926
	SWC 9	Windtree Court to Newell Court.	Pedestrian and Bicycle Improvements	\$3,984,000	8.25	\$328,813
Dewing Lane	SWC3	Between Dewing Lane and So Villa Way	Pedestrian bridge over Las Trampas Creek	\$7,502,000	8.25	\$619,165
Tice Valley Boulevard	SWC4	Tice Valley Lane to 200' east of Tice Hollow Court	Bicycle and pedestrian improvements	\$5,804,000	8.25	\$479,023
Springbrook Road	SWC6	Henri Hill Lane to Camino Diablo	Bicycle and pedestrian improvements	\$5,976,000	8.25	\$493,219
Boulevard Way	SWC8	Warren Road to Olympic Boulevard	Sidewalk project	\$3,827,000	8.25	\$315,855
<b>Total:</b>				<b>\$71,494,000</b>	<b>8.20</b>	<b>\$5,865,871</b>
Rudgear Rd	SM1 <sup>2</sup>	Intersection at San Miguel Dr	Intersection safety improvements	\$3,588,000	8.25	\$296,130

Roadway	Project	Location	Recommended Project	Estimated Total Cost	Percent Allocated to AOB	Cost Allocated to AOB
Walnut Blvd	SM2 <sup>2</sup>	View Lane to 250' northwest of Walnut Ct	Pedestrian improvements	\$4,001,000	8.25	\$330,216
Mountain View Blvd	SM3 <sup>2</sup>	Blackwood Dr to Walnut Blvd	Pedestrian improvements	\$3,470,000	8.25	\$286,391
San Miguel Dr	SM4 <sup>2</sup>	Rudgear Rd to Blackwood Dr	Pedestrian and bicycle improvements	\$9,079,000	8.25	\$749,320
<b>Total:</b>				<b>\$20,138,000</b>	<b>8.25</b>	<b>\$1,662,056</b>

**Notes:**

<sup>1</sup>Cost estimate treats the roadway widening and bicycle improvements as one project, so it was assumed that the cost was split 50%/50% between roadway widening and bicycle improvements, which was based on the relative widths of the improvements.

<sup>2</sup>Carry-over projects to be funded with existing balance.

Source: DKS Associates, 2021

## 7. Method for Calculating Fees

### Land Use Categories

The calculation of fees for the AOB Program Updates will be based on the general land use categories that can be derived for all areas of the county from CCTA’s travel demand model. These general categories are the following:

<u>Land Use Type</u>	<u>Units</u>
Single-Family	Dwelling units (DU)
Multi-Family	Dwelling units (DU)
Commercial/Retail	1,000 Sq. Ft.
Office	1,000 Sq. Ft
Industrial	1,000 Sq. Ft

### Dwelling Unit Equivalents

In the allocation of costs to various types of development, each development type will be assigned a “dwelling unit equivalent” or “DUE” rate. DUEs are numerical measures of how the trip-making characteristics of a land use compare to a typical single-family residential unit, which is assigned a DUE of 1. Land uses that have greater overall traffic impacts than a typical single-family residential unit are assigned values greater than 1, while land uses with lower overall traffic impacts than a typical single-family residential unit are assigned DUE values less than 1.

DUEs are developed by comparing both the trip generation and trip length characteristics of various land uses to those same rates for a typical single-family residential unit. Since roadway needs are primarily based on traffic flows and conditions during the PM peak hour on an average weekday, the DUEs reflect the relative trip generation for the peak hour. Also considered in the calculation of DUEs are “percent new” trips since some of the vehicles attracted to non-residential uses would have been on the roadway system regardless of the presence of the traffic generated by the new development. Average trip lengths for the remaining "primary" trips generated by a development are then utilized to better reflect overall impact of longer trips on the County’s roadway system.

The DUE rates will thus be based on estimates of the average vehicle-miles of travel (VMT) generated during the PM peak hour for each general land use type. The DUE rates that will be used to estimate the Central County AOB fees are shown in **Table 11**.

**Table 11: Dwelling Unit Equivalent (DUE) Rates**

Land Use Category	PM Peak Hour Trip Rate per Unit <sup>1</sup>	Unit	Trip Length (miles) <sup>2</sup>	Percent New trips <sup>2</sup>	VMT per Unit	DUE per Unit
Singe Family	1.01	Dwelling Unit	5.0	100	5.050	1.00
Multi-Family	0.62		5.0	100	3.100	0.61
Retail	4.10	Square Feet	2.3	76	7.167	0.00142
Office	1.40		4.5	92	5.796	0.00115
Industrial	0.98		5.1	92	4.598	0.00091

<sup>1</sup> ITE Trip Generation 7th Edition  
<sup>2</sup> ITE Journal, May 1992  
Source: DKS Associates, 2016

### Fee Calculation

The cost per DUE (i.e. cost for a typical single-family dwelling unit) is calculated by dividing the total costs allocated to new development in the AOB (methods described above) by the total growth in DUEs in the AOB by 2040 (see **Table 12**). The cost for each land use type is then based on its DUE rate. The nexus-based fee rates are shown in **Table 13**.

**Table 12: Growth in DUEs**

Land Use Category	Unit	Growth in Units <sup>1</sup>	DUE per Unit	Growth in DUEs
Single Family	Dwelling Unit	304	1.00	304
Multi-Family		541	0.61	332
Retail	Square Feet	84,000	0.00142	119
Office		184,000	0.00115	211
Industrial		146,000	0.00091	133
<b>Total</b>				<b>1,099</b>
<sup>1</sup> See Table 2: “Summary of Estimated Development 2010 to 2040 Growth”				
Source: DKS Associates, 2016				

**Table 13: Nexus-Based Fee Rates for Central County AOB**

Cost of Improvements Allocated to AOB Growth		\$5,865,871
AOB Account Balance (as of August 2016)		\$0
Unfunded Allocated Costs		\$5,865,871
Growth in Dwelling Unit Equivalents (DUE's)		1099
Cost per DUE		\$5,335.39
Land Use	Units	Fee per Unit <sup>1</sup>
Single Family	Dwelling Unit	\$5,335
Multi-Family	Dwelling Unit	\$3,275
Retail	Square Foot	\$7.57
Office	Square Foot	\$6.12
Industrial	Square Foot	\$4.86
<sup>1</sup> Fee per Unit = (Cost per DUE) x (DUE per Unit)		
Source: DKS Associates, 2018		

## 8. Nexus Analysis

A nexus analysis has been prepared on the Central County AOB Program in accordance with the procedural guidelines established in AB1600 which is codified in California Government Section 66000 *et seq.* These code sections set forth the procedural requirements for establishing and collecting development impact fees. These procedures require that “a reasonable relationship or nexus must exist between a governmental exaction and the purpose of the condition.” Specifically, each local agency imposing a fee must:

- Identify the purpose of the fee;
- Identify how the fee is to be used;

- Determine how a reasonable relationship exists between the use of the fee use and the type of development project on which the fee is imposed;
- Determine how a reasonable relationship exists between the need for the public facility and the type of development project on which the fee is imposed; and,
- Demonstrate a reasonable relationship between the amount of the fee and the cost of public facility or portion of the public facility attributable to the development on which the fee is imposed.

### **8.1 Purpose of fee**

The purpose of the Central County AOB Program is to fund improvements to the County’s major roadway, bicycle and pedestrian facilities needed to accommodate travel demand generated by new land development in the unincorporated portion of Central County AOB over the next 20 years (through 2040).

The Central County AOB Program will help meet the County’s General Plan policies including maintenance of adequate levels of service and safety for roadway facilities. New development in the unincorporated portions of the Central County AOB will increase the demand for all modes of travel (including walking, biking, transit, automobile and truck/goods movement) and thus the need for improvements to transportation facilities. The Central County AOB Program will help fund transportation facilities necessary to accommodate new residential and non-residential development in the unincorporated portions of the Central County AOB.

### **8.2 Use of Fees**

The fees from new development in the Central County AOB Program will be used to fund additions and improvements to the transportation system needed to accommodate future travel demand resulting from residential and non-residential development within the Central County AOB. The Central County AOB Program will help fund improvements to roadways (include the widening or extensions of arterial and collector roadways, intersection improvements and provision of shoulders and complete streets) bikeways and walkways plus fee program administration costs. The transportation improvements wholly or partially funded by the program are described in more detail in **Section 4**.

### **8.3 Relationship between use of Fees and Type of Development**

Fee revenues generated by the Central County AOB Program will be used to develop the transportation improvements described in **Section 4**. All of these improvements increase the capacity, improve the safety, or facilitate the use of alternative modes (transit, bicycle, pedestrian) on those segments of the transportation system affected by new development. The results of the transportation modeling analysis summarized in this report demonstrate that these improvements either mitigate impacts from and/or provide benefits to new development.

### **8.4 Relationship between Need for Facility and Type of Development**

The projected residential and non-residential development described in **Section 3** will add to the incremental need for transportation facilities by increasing the amount of demand on the transportation system. The transportation analysis presented in **Section 4** demonstrates that improvements are required to minimize the negative impact on current levels of service caused by new development and/or accommodate the increased need for alternative transportation modes (transit, bicycle, pedestrian).

### **8.5 Relationship between Amount of Fees and the Cost of Facility Attributed to Development upon which Fee is Imposed**

The basis for allocating improvement costs to development is described in **Section 6**. Construction of necessary transportation improvements will directly serve residential and non-residential development within the unincorporated portions of the AOB and will directly benefit development in those areas.

New development within the AOB is allocated a percentage of costs based the number of new trips on a roadway segment or intersection that have either their origin or destination within the AOB divided by the total amount of trips from new development. The remaining percent of costs, reflecting new trips that have neither their origin nor destination in the AOB (through trips), are not allocated to development in the AOB. For facilities that have an “existing deficiency”, the cost of the improvement that is allocated to the Central County AOB Program is modified to account for that deficiency.

The fee that a developer pays for a new residential unit or commercial building varies by the type of development based on its impact on the transportation system. Each development type is assigned a “dwelling unit equivalent” or “DUE” rate based on its estimated vehicle-miles of travel (VMT) per unit of development.

DUE’s are numerical measures of how the trip-making characteristics of a land use compare to a single-family residential unit. DUE’s were developed by comparing both the trip generation and trip length characteristics of various land uses to those of the single-family residential units. Since roadway needs are primarily based on traffic flows and conditions during the peak hour on an average weekday, the DUE’s reflect the relative trip generation for the peak hour. Also considered in the calculation of DUE’s are “percent new” trips. The DUE rates were thus based on estimates of the average vehicle-miles of travel (VMT) generated during the peak hour for each general land use type.

### **8.6 Current AOB Fund Balance**

The Central County AOB has been earmarked for those carry-over projects from the project list approved in 1995 that have not yet been completed (see **Table 2**). All funds collected under the program for both the Central County AOB and the South Walnut Creek AOB were committed to projects on the original list (see **Table 1**). The projects added in this update will receive funding from new development in the AOB.



**Appendix A**

**Cost Estimates for Specific Projects to be Completed from the**

**1994/1995 Central County AOB Project List**

1970 Broadway Ste 740, Oakland CA 94612

Project Number

**SM1**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

Project Name:	Rudgear Road Intersection Improvements
Project Location:	Rudgear Road & San Miguel Drive

Description Project would install a mini-roundabout at the intersection of Rudgear Road and San Miguel Drive

Project Length ( N/A

Date of Estimate Apr. 30, 2018

Revision No.
Revision Date
Revised by

Prepared by: E. Vaca/J. Palma

No.	Description	Quantity	Units	Unit Cost	Total
1	Traffic Control	1	LS	\$180,000.00	\$ 180,000
4	Lighting (intersection only)	1	LS	\$100,000.00	\$ 100,000
5	Landscaping	2,000	SF	\$25.00	\$ 50,000
6	Drainage Modification - Culvert Extension	1	EA	\$100,000.00	\$ 100,000
7	Roadway Excavation	1,902	CY	\$50.00	\$ 96,000
9	Aggregate Base (assumed 1.80ft)	1,268	CY	\$200.00	\$ 254,000
10	Hot Mix Asphalt	728	TON	\$150.00	\$ 110,000
11	Thermoplastic Traffic Striping	1	LS	\$5,000.00	\$ 5,000
12	Relocate Roadside Signs/Add New Signs	3	EA	\$250.00	\$ 1,000
13	Clearing and Grubbing	12,095	SF	\$3.00	\$ 37,000
14	Tree Removal	1	EA	\$1,000.00	\$ 1,000
15	Mobilization (10%)				\$ 75,400

Project Number **SM1**

Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 934,000
Preliminary Engineering (Design/Survey)* 25%	\$ 234,000	Other Costs (CON)	\$ 161,000
Utility Coordination (Design)	\$ 50,000	Contingency*	\$ 187,000
Environmental (Environmental, Real Property)	\$ 40,000	Subtotal (Contract Items)	\$ 1,282,000
R/W Engineering (Survey)	\$ 25,000	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ 60,000	Subtotal (PE)	\$ 324,000
R/W Acquisition	\$ 1,500,000	Subtotal (R/W)	\$ 1,585,000
Construction Engineering * 15%	\$ 141,000		
Environmental Monitoring and Mitigation Fees	\$ 20,000		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 2,170,000</b>		
		<b>Grand Total</b>	<b>\$ 3,291,000</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$10,000 min.)

\* CONTINGENCY is 20% of contract items. (\$10,000 min.)

Current Year	2018
Escalation Year	2021
Escalation Rate	9.0%

**➤ TOTAL (in 2021 dollars) \$ 3,588,000**

# Transportation Engineering

# Planning Cost Estimate

Contra Costa County Public Works Department

WO xxxx

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.  
 Click here if this project is a surface treatment or overlay project.

**Project Name:** Walnut Blvd Sidewalk Project Part 2  
**Alternative:** Sidewalk on Both Sides of Roadway  
**Project Location:** Walnut Blvd between View Lane and 250' NW of Walnut Ct  
**Assumptions:** R, TI, etc.  
**Project Length (ft):** 1,700

**Date of Estimate:** Oct. 6, 2015

Revision No.	0
Revision Date	
Revised by	

**Prepared by:** Tianjun Cao

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	6	EA	\$ 550.00	\$ 3,300
2	Traffic Control System	1	LS	\$ 20,000.00	\$ 20,000
3	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
4	Remove Thermoplastic Traffic Stripe	3400	LF	\$ 2.00	\$ 6,800
5	Minor Structure (Sidewalk Cross Drain)	1	EA	\$ 600.00	\$ 600
6	Clearing and Grubbing	1	LS	\$ 30,000.00	\$ 30,000
7	Remove Tree	22	EA	\$ 2,000.00	\$ 44,000
8	Saw Cut Pavement Edges	3400	LF	\$ 2.00	\$ 6,800
9	Roadway Excavation	1039	CY	\$ 45.00	\$ 46,755
10	Imported Material (Shoulder Backing)	238	TON	\$ 45.00	\$ 10,710
11	Class 2 Aggregate Base	1131	TON	\$ 45.00	\$ 50,895
12	Hot Mix Asphalt (Type A)	1849	TON	\$ 110.00	\$ 203,390
13	Minor Concrete (Sidewalk)	13650	SF	\$ 10.00	\$ 136,500
14	ADA Curb Ramp	4	EA	\$ 3,500.00	\$ 14,000
15	Driveway Conform	14	EA	\$ 10,000.00	\$ 140,000
16	Curb and Gutter	3400	LF	\$ 45.00	\$ 153,000
17	Earthwork	890	CY	\$ 25.00	\$ 22,250
18	Minor Concrete (Retaining Wall)	900	LF	\$ 140.00	\$ 126,000
19	Minor Structure (Inlet)	2	EA	\$ 3,200.00	\$ 6,400
20	Metal Beam Guard Railing	300	LF	\$ 115.00	\$ 34,500
21	C.3 Provisions and Misc. Drainage	1	LS	\$ 70,000.00	\$ 70,000
22	Sign Relocation	8	EA	\$ 500.00	\$ 4,000
23	Mailbox Removal and Replacement	6	EA	\$ 300.00	\$ 1,800
24	Thermoplastic Traffic Stripe - Det. 27B, Right Edge Line	3400	LF	\$ 2.00	\$ 6,800
25	Mobilization	1	LS	\$ 115,000.00	\$ 115,000

**OTHER COSTS BY PHASE:**

PLAN	Planning Engineering (TE)	\$ 200,000	CONTRACT ITEMS	\$ 1,260,000
PE	Preliminary Engineering (Design/Survey)*	\$ 504,000	OTHER COSTS (CON)	\$ 289,000
	Utility Coordination (Design)	\$ 50,000	CONTINGENCY*	\$ 189,000
	Environmental (Environmental, Real Property)	\$ 200,000	SUBTOTAL (CON)	\$ 1,738,000
R/W	R/W Engineering (Survey)	\$ 20,000	SUBTOTAL (PLAN)	\$ 200,000
	Real Property Labor	\$ 200,000	SUBTOTAL (PE)	\$ 754,000
	R/W Acquisition	\$ 500,000	SUBTOTAL (R/W)	\$ 720,000
CON	Construction Engineering *	\$ 189,000	GRAND TOTAL	\$ 3,412,000
	Environmental Monitoring and Mitigation Fees	\$ 100,000		
	SUBTOTAL of OTHER COSTS (ALL)	\$ 1,963,000		

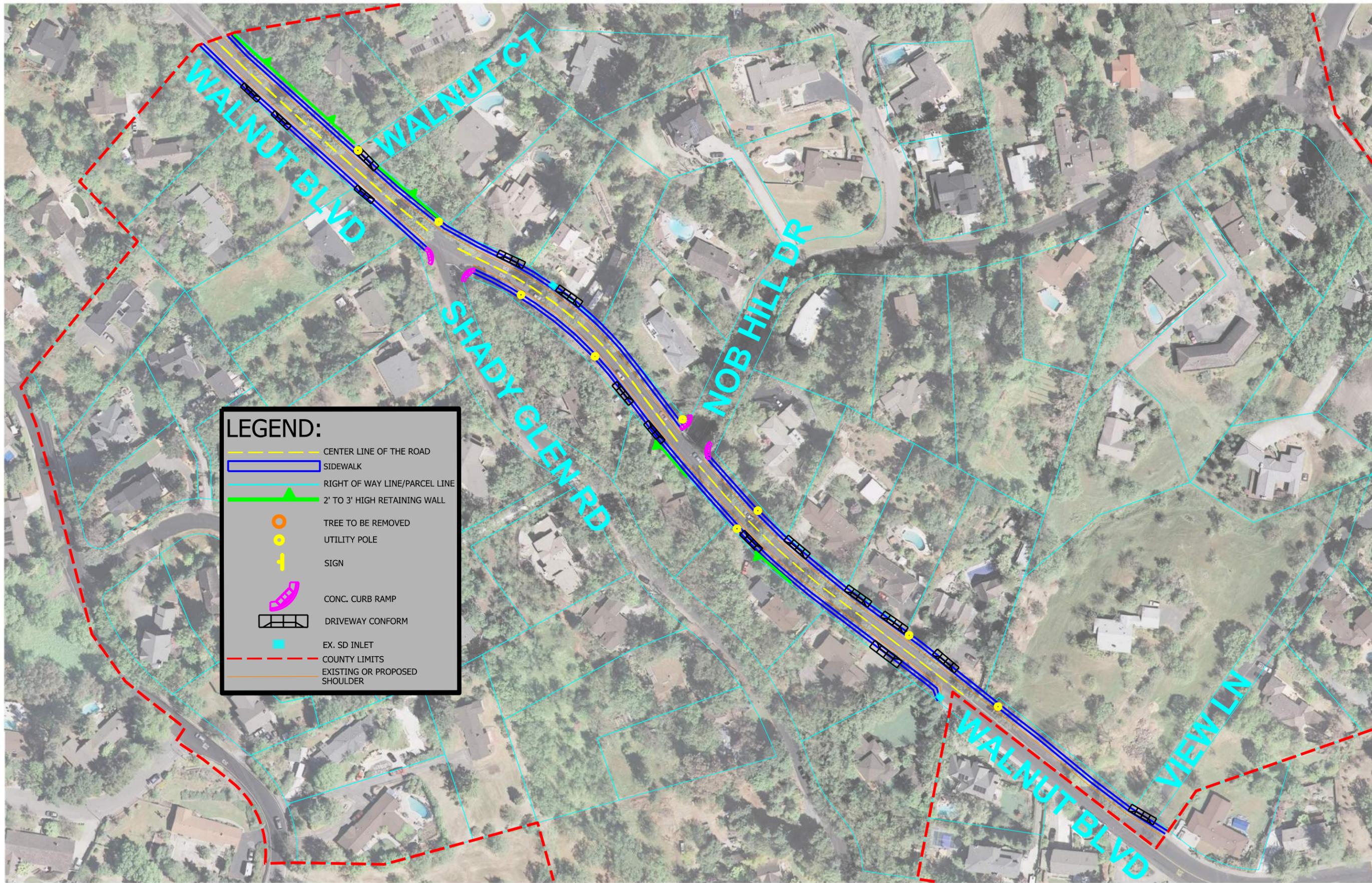
\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

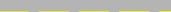
\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

➤ **TOTAL (in 2021 dollars) \$ 4,001,000**

CURRENT YEAR 2015  
 ESCALATION YEAR 2021  
 ESCALATION RATE 17.3%



**LEGEND:**

-  CENTER LINE OF THE ROAD
-  SIDEWALK
-  RIGHT OF WAY LINE/PARCEL LINE
-  2' TO 3' HIGH RETAINING WALL
-  TREE TO BE REMOVED
-  UTILITY POLE
-  SIGN
-  CONC. CURB RAMP
-  DRIVEWAY CONFORM
-  EX. SD INLET
-  COUNTY LIMITS
-  EXISTING OR PROPOSED SHOULDER



SCALE: 1" = 130'



Contra Costa County  
Public Works  
Department

255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

**PROJECT LAYOUT**

WALNUT BLVD PEDESTRIAN AND BICYCLE PROJECT PART 2

FEDERAL ID NO.:	DB: TC    CB: MH	DATE: OCT 2015	SHEET 1 OF 1
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# Transportation Engineering

# Planning Cost Estimate

Contra Costa County Public Works Department

WO xxxx

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.  
 Click here if this project is a surface treatment or overlay project.

**Project Name:** Mt. View Blvd Sidewalk  
**Alternative:** North Side of Roadway  
**Project Location:** From Walnut Blvd to San Miguel Dr  
**Assumptions:** R, TI, etc.  
**Project Length (ft):** 3800

**Date of Estimate:** Oct. 6, 2015

Revision No.	0
Revision Date	
Revised by	

**Prepared by:** Joey Herringshaw

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	12	EA	\$ 550.00	\$ 6,600
2	Traffic Control System	1	LS	\$ 100,000.00	\$ 100,000
3	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
4	Remove Thermoplastic Traffic Stripe	3800	LF	\$ 2.00	\$ 7,600
5	Culvert Alteration	1	EA	\$ 1,000.00	\$ 1,000
6	Minor Concrete (Driveway Conform)	28	EA	\$ 4,000.00	\$ 112,000
7	Relocate Mailbox	17	EA	\$ 350.00	\$ 5,950
8	Clearing and Grubbing	1	LS	\$ 30,000.00	\$ 30,000
9	Remove Tree	5	EA	\$ 2,000.00	\$ 10,000
10	Saw Cut Pavement Edges	3800	LF	\$ 2.00	\$ 7,600
11	Roadway Excavation	2322	CY	\$ 45.00	\$ 104,490
12	Imported Material (Shoulder Backing)	532	TON	\$ 45.00	\$ 23,940
13	Class 2 Aggregate Base	2527	TON	\$ 45.00	\$ 113,715
14	Hot Mix Asphalt (Type A)	4133	TON	\$ 110.00	\$ 454,630
15	Minor Concrete (Curb and Gutter)	3800	LF	\$ 25.00	\$ 95,000
16	Minor Concrete (Sidewalk)	19000	SF	\$ 12.00	\$ 228,000
17	ADA Curb Ramp	7	EA	\$ 3,500.00	\$ 24,500
17	C.3 Provisions and Misc. Drainage	1	LS	\$ 70,000.00	\$ 70,000
18	Thermoplastic Traffic Stripe - Det. 27B, Right Edge Line	3800	LF	\$ 2.00	\$ 7,600
19	Mobilization	1	LS	\$ 141,000.00	\$ 141,000

**OTHER COSTS BY PHASE:**

OTHER COSTS BY PHASE	Amount	CONTRACT ITEMS	Amount
Planning Engineering (TE)	\$ 200,000	CONTRACT ITEMS	\$ 1,550,000
PLAN Preliminary Engineering (Design/Survey)*	\$ 403,000	OTHER COSTS (CON)	\$ 253,000
PE Utility Coordination (Design)	\$ 40,000	CONTINGENCY*	\$ 233,000
Environmental (Environmental, Real Property)	\$ 80,000	SUBTOTAL (CON)	\$ 2,036,000
R/W Engineering (Survey)	\$ 40,000	SUBTOTAL (PLAN)	\$ 200,000
Real Property Labor	\$ 100,000	SUBTOTAL (PE)	\$ 523,000
R/W Acquisition	\$ 60,000	SUBTOTAL (R/W)	\$ 200,000
Construction Engineering *	\$ 233,000		
CON Environmental Monitoring and Mitigation Fees	\$ 20,000	GRAND TOTAL	\$ 2,959,000
SUBTOTAL of OTHER COSTS (ALL)	\$ 1,176,000		

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

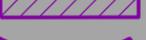
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

CURRENT YEAR	2015
ESCALATION YEAR	2021
ESCALATION RATE	17.3%

**> TOTAL (in 2021 dollars) \$ 3,470,000**

# LEGEND

-  - EXISTING CURB AND GUTTER
-  - EXISTING STORM DRAIN
-  - PARCEL PROPERTY LINE
-  - PROPOSED SHOULDER
-  - PROPOSED SIDEWALK
-  - CURB RAMP
-  - DRIVEWAY CONFORM
-  - TREE REMOVAL
-  - EXISTING STOP SIGN
-  - ROAD CENTERLINE

House has wall fronting property in the county ROW



SCALE: 1" = 200'



255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

## PROJECT LAYOUT

### MOUNTAIN VIEW BLVD PEDESTRIAN PROJECT

FEDERAL ID NO.: DB: JH CB: MH DATE: OCT 2015 SHEET 1 OF 1

# Transportation Engineering

# Planning Cost Estimate

Contra Costa County Public Works Department

WO 4176

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.  
 Click here if this project is a surface treatment or overlay project.

**Project Name:** San Miguel Drive Pedestrian Project  
**Alternative:** East side north of Shady Glen and west side south of Shady Glen

**Project Location:** Blackwood Dr to Rudgear Rd  
**Assumptions:** R, TI=6

**Project Length (ft):** 8,000

**Date of Estimate:** Oct. 6, 2015

Revision No.	0
Revision Date	
Revised by	

**Prepared by:** Tianjun Cao

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	15	EA	\$ 550.00	\$ 8,250
2	Traffic Control System	1	LS	\$ 50,000.00	\$ 50,000
3	Major Earthwork or ped bridge	1	LS	\$ 200,000.00	\$ 200,000
4	Remove Thermoplastic Traffic Stripe	8000	LF	\$ 2.00	\$ 16,000
5	Remove Concrete	1	LS	\$ 10,000.00	\$ 10,000
6	Remove AC	1	LS	\$ 15,000.00	\$ 15,000
7	Clearing and Grubbing	1	LS	\$ 150,000.00	\$ 150,000
8	Tree Protection	1	LS	\$ 100,000.00	\$ 100,000
9	Remove Tree	13	EA	\$ 1,200.00	\$ 15,600
10	Tree Decking	4	LS	\$ 15,000.00	\$ 60,000
11	Saw Cut Pavement Edges	8000	LF	\$ 2.00	\$ 16,000
12	Earthwork for Path	1750	CY	\$ 25.00	\$ 43,750
13	Graded Ditch/Swale	1000	LF	\$ 55.00	\$ 55,000
14	Class 2 Aggregate Base	4256	TON	\$ 45.00	\$ 191,520
15	Hot Mix Asphalt (Type A)	6720	TON	\$ 115.00	\$ 772,800
16	Hot Mix Asphalt Dike	8000	LF	\$ 25.00	\$ 200,000
17	ADA Curb Ramp	16	EA	\$ 3,500.00	\$ 56,000
18	Driveway Conform	20	EA	\$ 10,000.00	\$ 200,000
19	Driveways	60	EA	\$ 5,000.00	\$ 300,000
20	Minor Concrete (Retaining Wall)	1000	LF	\$ 140.00	\$ 140,000
21	Headwall	1	LS	\$ 14,000.00	\$ 14,000
22	Transition Ramps	4	EA	\$ 2,500.00	\$ 10,000
23	Guard Rail Replacement	1	LS	\$ 18,000.00	\$ 18,000
24	C.3 Provisions and Drainage Modifications	1	LS	\$ 100,000.00	\$ 100,000
25	Sign Relocation	1	LS	\$ 3,500.00	\$ 3,500
26	No Parking Sign (R-26)	5	EA	\$ 350.00	\$ 1,750
27	Speed Feedback Sign	2	EA	\$ 13,000.00	\$ 26,000
28	Thermoplastic Traffic Stripe - Det. 27B, Right Edge Line	8000	LF	\$ 4.00	\$ 32,000
29	Mobilization	1	LS	\$ 281,000.00	\$ 281,000

**OTHER COSTS BY PHASE:**

PLAN	Planning Engineering (TE)	\$ 150,000	CONTRACT ITEMS	\$ 3,086,000
PE	Preliminary Engineering (Design/Survey)*	\$ 710,000	OTHER COSTS (CON)	\$ 513,000
	Utility Coordination (Design)	\$ 50,000	CONTINGENCY*	\$ 463,000
	Environmental (Environmental, Real Property)	\$ 100,000	SUBTOTAL (CON)	\$ 4,062,000
R/W	R/W Engineering (Survey)	\$ 50,000	SUBTOTAL (PLAN)	\$ 150,000
	Real Property Labor	\$ 120,000	SUBTOTAL (PE)	\$ 860,000
	R/W Acquisition	\$ 2,500,000	SUBTOTAL (R/W)	\$ 2,670,000
CON	Construction Engineering *	\$ 463,000	GRAND TOTAL	\$ 7,742,000
	Environmental Monitoring and Mitigation Fees	\$ 50,000		
	SUBTOTAL OF OTHER COSTS (ALL)	\$ 4,193,000		

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

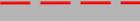
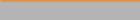
\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

CURRENT YEAR	2015
ESCALATION YEAR	2021
ESCALATION RATE	17.3%

**➤ TOTAL (in 2021 dollars) \$ 9,079,000**



**LEGEND:**

-  PEDESTRIAN PATH
-  CONC. CURB RAMP
-  DRIVEWAY CONFORM
-  RIGHT OF WAY LINE/PARCEL LINE
-  COUNTY LIMITS
-  EXISTING OR PROPOSED SHOULDER



SCALE: 1" = 200'



255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

**PROJECT LAYOUT**

**SAN MIGUEL DR PEDESTRIAN PROJECT**

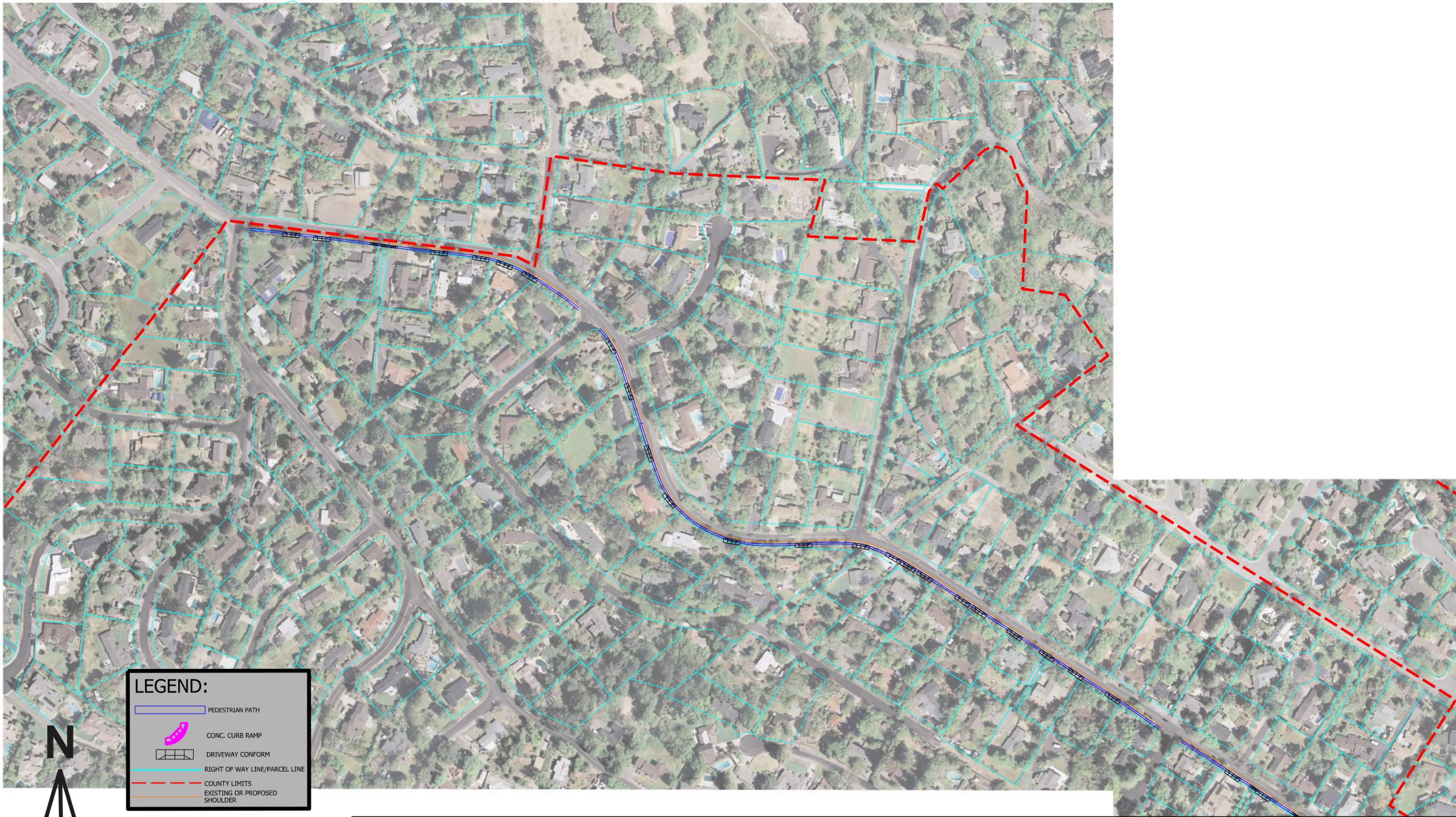
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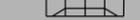
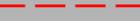
CB: MH

DATE: OCT 2015

SHEET 1 OF 2



**LEGEND:**

-  PEDESTRIAN PATH
-  CONC. CURB RAMP
-  DRIVEWAY CONFORM
-  RIGHT OF WAY LINE/PARCEL LINE
-  COUNTY LIMITS
-  EXISTING OR PROPOSED SHOULDER



SCALE: 1" = 160'



255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

**PROJECT LAYOUT**

**SAN MIGUEL DR PEDESTRIAN PROJECT**



## Appendix B

### Cost Estimates for Selected Projects in Central County AOB

1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**WPH2**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Pleasant Hill Road Pedestrian and Bicycle Improvements  
**Project Location:** Pleasant Hill Road from Geary Road to Taylor Boulevard

**Description** Project would install curb/gutter and prohibit curbside parking to install buffered bicycle lanes using the existing and new pavement on both sides of the roadway. New 5' sidewalks would be constructed along both sides of the roadway. Several feet of right of way would need to be acquired from four properties on the north side: 169-070-054, 169-070-055, 169-070-049, 169-070-009.

Approximately 1760' of bike lane with 2 foot buffer, sidewalk, curb, and gutter and 600' of curb/gutter only on the north side

**Project Length (ft):** Approximately 2190' of bike lane with 2 foot buffer, sidewalk, curb, and gutter on the south side

**Date of Estimate:** Jul. 6, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Earthwork	27650	SF	\$2.00	\$ 55,300
2	Class 2 Aggregate Base	2048	CY	\$65.00	\$ 133,130
3	Sidewalk	27650	SF	\$8.00	\$ 221,200
4	Striping	9100	LF	\$3.00	\$ 27,300
5	Install curb & gutter	9100	LF	\$35.00	\$ 318,500
6	Signage	1	LS	\$1,000.00	\$ 1,000
7	ADA curb ramp (w/ detectable warning surface)	10	EA	\$4,200.00	\$ 42,000
8	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
9	Temporary traffic control	1	LS	\$79,800.00	\$ 79,800
10	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
11	Mobilization	1	LS	\$ 91,400.00	\$ 91,400

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 914,000

**Project Number WPH2**

Planning Engineering (TE)	\$ 138,000	Contract Items	\$ 1,005,400
Preliminary Engineering (Design/Survey)*	\$ 403,000	Other Costs (CON)	\$ 151,000
Utility Coordination (Design)	\$ 80,000	Contingency*	\$ 151,000
Environmental (Environmental, Real Property)	\$ 100,000	Subtotal (Contract Items)	\$ 1,307,400
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 138,000
Real Property Labor	\$ 120,000	Subtotal (PE)	\$ 583,000
R/W Acquisition	\$ 150,000	Subtotal (R/W)	\$ 320,000
Construction Engineering *	\$ 151,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,192,000</b>		
		<b>Grand Total</b>	<b>\$ 2,348,400</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

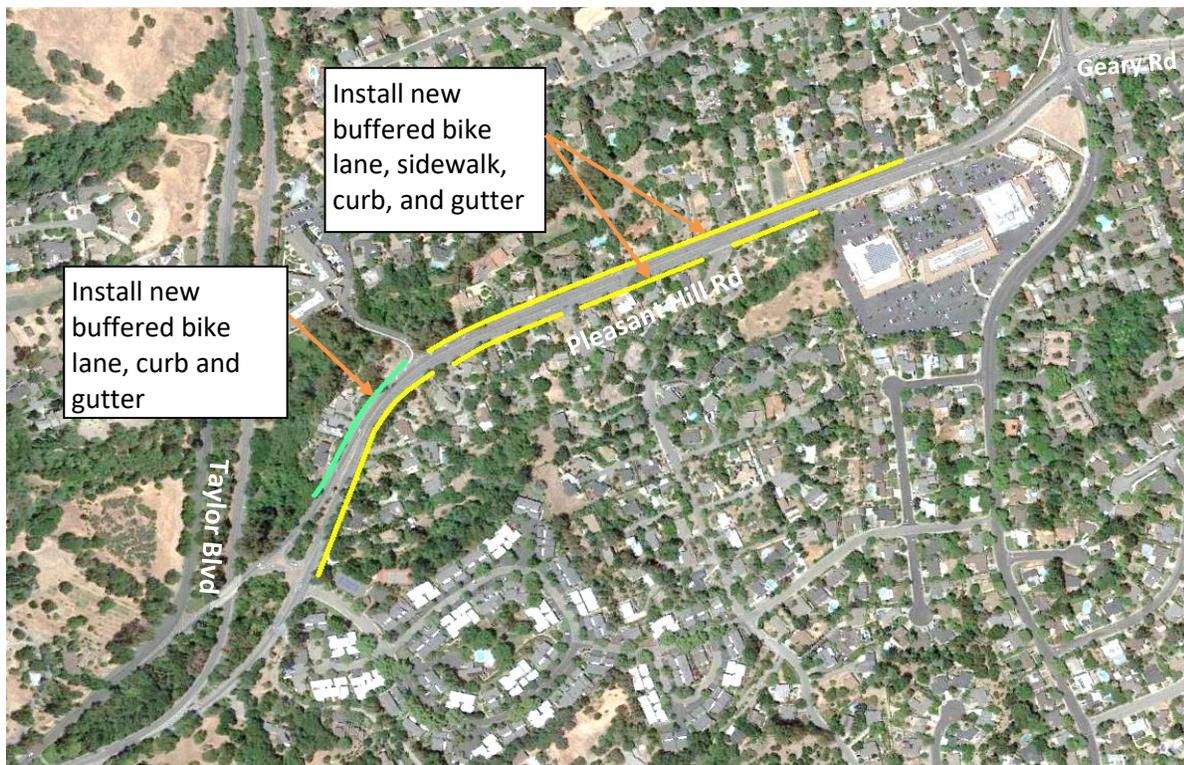
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**➤ TOTAL (in 2021 dollars) \$ 2,754,000**

## Project WPH2: Pleasant Hill Road Pedestrian and Bicycle Improvements



- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Reliez Valley Road Bicycle Improvements  
**Project Location:** Reliez Valley Road from Withers Avenue to Grayson Road

**Description**

Project would construct two 5-foot bike lanes to enhance vehicle and bicyclist safety. From Withers Avenue to Gloria Terrace, the 25-foot cross section would be widened to 35-feet on the east side of the roadway (requiring major drainage modifications). From Gloria Terrace to 350-foot north of Stagecoach Drive, the 40-foot cross section would generally be restriped to provide bike lanes. In proximity to Stagecoach Drive, however, the presence of left turn pockets would force the elimination of on-street parking on the east side of the roadway to fit in the bike lanes. From north of Stagecoach Drive to Grayson Road, the 25-foot cross section would be widened to 35-feet on the east side of the roadway (requiring major drainage modifications and earthwork/retaining wall).

**Project Length (ft):** 4500

**Date of Estimate:** Aug. 28, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B . Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Withers Avenue to Gloria Terrace (L=775')</b>					
1	Clearing and grubbing	7750	SF	\$2.00	\$ 15,500
2	Earthwork	7750	SF	\$4.00	\$ 31,000
3	Class 2 Aggregate Base	574	CY	\$65.00	\$ 37,315
4	Hot Mix Asphalt (Type A)	256	Ton	\$125.00	\$ 31,969
5	Curb & gutter	775	LF	\$35.00	\$ 27,125
6	Restripe roadway	775	LF	\$10.00	\$ 7,750
7	Misc. drainage modifications	1	LS	\$45,200.00	\$ 45,200
<b>1. Subtotal:</b>					\$ 195,859
<b>2. Gloria Terrace to 350' north of Stagecoach Drive (L=950')</b>					
8	Restripe roadway	950	LF	\$10.00	\$ 9,500
<b>2. Subtotal:</b>					\$ 258,309
<b>3. 350' north of Stagecoach Drive to (L=2775')</b>					
9	Clearing and grubbing	27750	SF	\$2.00	\$ 55,500
10	Earthwork	27750	SF	\$6.00	\$ 166,500
11	Class 2 Aggregate Base	2056	CY	\$65.00	\$ 133,611
12	Hot Mix Asphalt (Type A)	916	Ton	\$125.00	\$ 114,469
13	Sidewalk	12500	SF	\$8.00	\$ 100,000
14	Curb & gutter	2775	LF	\$35.00	\$ 97,125
15	Restripe roadway	2775	LF	\$10.00	\$ 27,750
16	Retaining wall	3920	SF	\$85.00	\$ 333,200
17	Misc. drainage modifications	1	LS	\$208,500.00	\$ 208,500
<b>3. Subtotal:</b>					\$ 1,504,463
18	Signage	1	LS	\$2,500.00	\$ 2,500
19	Temporary traffic control	1	LS	\$195,900.00	\$ 195,900
20	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
21	Mobilization	1	LS	\$ 216,300.00	\$ 216,300

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 2,163,000

**Project Number WPH3**

Planning Engineering (TE)	\$ 368,000	Contract Items	\$ 2,379,300
Preliminary Engineering (Design/Survey)*	\$ 952,000	Other Costs (CON)	\$ 357,000
Utility Coordination (Design)	\$ 120,000	Contingency*	\$ 595,000
Environmental (Environmental, Real Property)	\$ 150,000	Subtotal (Contract Items)	\$ 3,331,300
R/W Engineering (Survey)	\$ 75,000	Subtotal (Plan)	\$ 368,000
Real Property Labor	\$ 150,000	Subtotal (PE)	\$ 1,222,000
R/W Acquisition/ Temp. Construction Easements	\$ 1,065,000	Subtotal (R/W)	\$ 1,290,000
Construction Engineering *	\$ 357,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 3,237,000</b>		
		<b>Grand Total</b>	<b>\$ 6,211,300</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

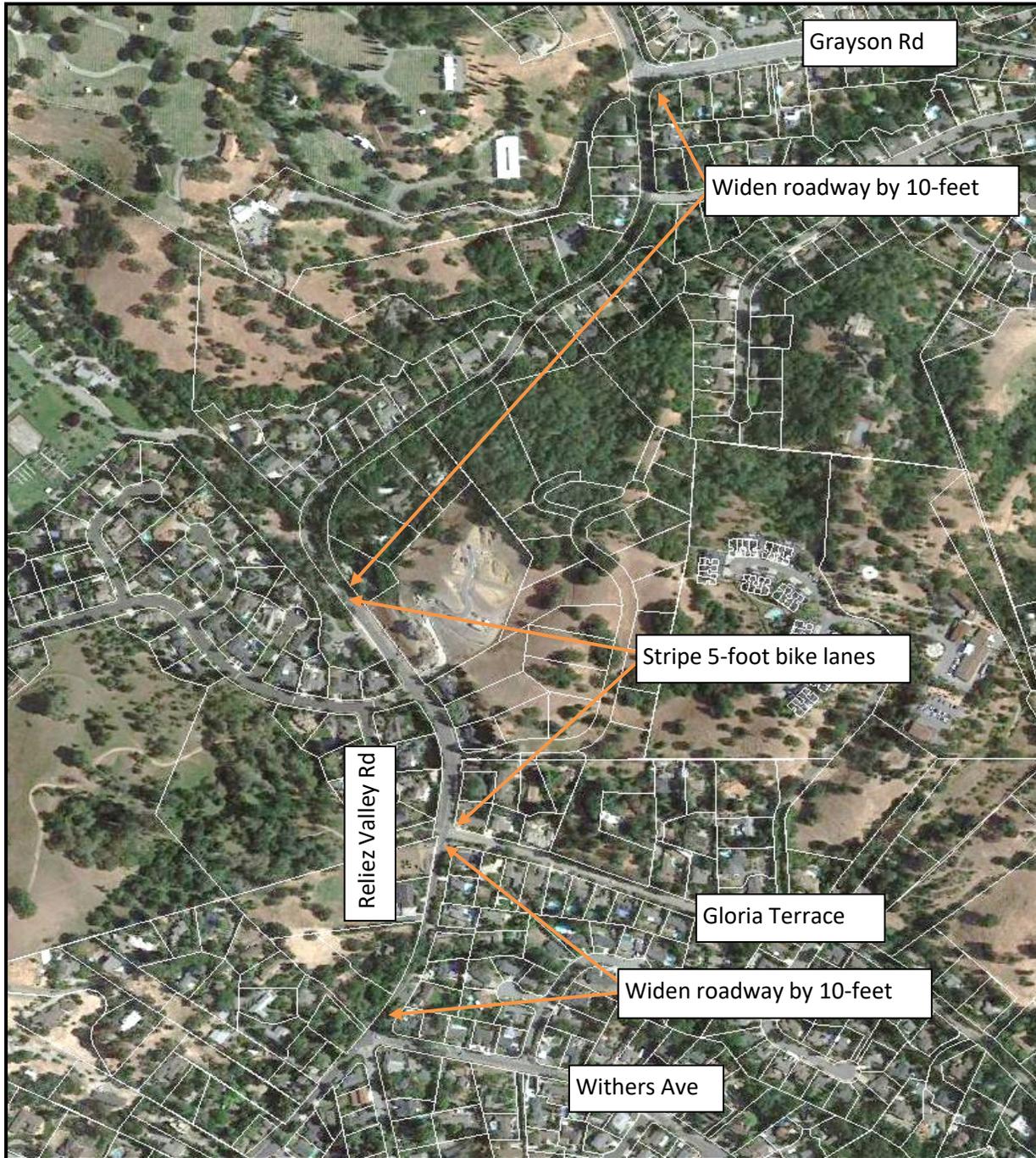
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 25% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 7,284,000**

**Project WPH3: Reliez Valley Road Bicycle Improvements**



**Project Name:** Taylor Boulevard/ Gloria Terrace Intersection Improvements

Alternative:

**Project Location:** Taylor Boulevard/ Gloria Terrace

**Assumptions:** R=5, TI=9

**Project Length (ft):** 825

**Date of Estimate:** Aug. 28, 2017

**Prepared by:** Connor Phippen

Revision No.	0
Revision Date	
Revised by	

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	6	EA	\$ 400.00	\$ 2,400
2	Traffic Control System	1	LS	\$ 20,000.00	\$ 20,000
3	Prepare Water Pollution Control Plan	1	LS	\$ 2,000.00	\$ 2,000
4	Remove Thermoplastic Traffic Stripe	550	LF	\$ 1.20	\$ 660
5	Structural Concrete (Retaining Wall)	355	CY	\$ 1,500.00	\$ 532,500
6	Bar Reinforcing Steel (Retaining Wall)	22025	LB	\$ 2.00	\$ 44,050
7	Slope Excavation	831	CY	\$ 100.00	\$ 83,100
8	Remove Curb	725	LF	\$ 10.00	\$ 7,250
9	Install S1-6 Curb	725	LF	\$ 50.00	\$ 36,250
10	Bike Lane Symbol Pavement Marking	2	EA	\$ 180.00	\$ 360
11	Type I Arrow Striping	2	EA	\$ 250.00	\$ 500
12	Remove Pavement	825	SF	\$ 0.24	\$ 198
13	Clearing and Grubbing	1	LS	\$ 5,000.00	\$ 5,000
14	Remove Tree	8	EA	\$ 2,000.00	\$ 16,000
15	Saw Cut Pavement Edges	825	LF	\$ 1.50	\$ 1,238
16	Roadway Excavation	746	CY	\$ 170.00	\$ 126,820
17	Imported Material (Shoulder Backing)	52	TON	\$ 200.00	\$ 10,400
18	Class 2 Aggregate Base	1097	TON	\$ 40.00	\$ 43,880
19	Hot Mix Asphalt (Type A)	1454	TON	\$ 170.00	\$ 247,180
20	4-Strand Wire Fence Relocation	0	LF	\$ -	\$ -
21	Thermoplastic Detail 27B	1200	LF	\$ 0.60	\$ 720

OTHER COSTS BY PHASE:		CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000)	
PLAN	Planning Engineering (TE)	\$ 80,000	CONTRACT ITEMS \$ 1,300,000
PE	Preliminary Engineering (Design/Survey)*	\$ 200,000	OTHER COSTS (CON) \$ 205,000
	Utility Coordination (Design)	\$ 15,000	CONTINGENCY* \$ 195,000
	Environmental (Environmental, Real Property)	\$ 100,000	SUBTOTAL (CON) \$ 1,700,000
R/W	R/W Engineering (Survey)	\$ 40,000	SUBTOTAL (PLAN) \$ 80,000
	Real Property Labor	\$ -	SUBTOTAL (PE) \$ 315,000
	R/W Acquisition	\$ -	SUBTOTAL (R/W) \$ 40,000
CON	Construction Engineering *	\$ 195,000	GRAND TOTAL \$ 2,135,000
	Environmental Monitoring and Mitigation Fees	\$ 10,000	
SUBTOTAL of OTHER COSTS (ALL)		\$ 640,000	

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

CURRENT YEAR	2015
ESCALATION YEAR	2021
ESCALATION RATE	17.3%

**➤ TOTAL (in 2021 dollars) \$ 2,504,000**

1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**NL1**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Fish Ranch Road Safety Improvements  
**Project Location:** Fish Ranch Road from SR-24 to Grizzly Peak Road

**Description**

The project will enhance vehicle and bicycle safety by widening Fish Ranch Road to provide shoulders in accordance with County standards. Additional right-of-way will be required to accommodate drainage.

**Project Length (ft):** 3650

**Date of Estimate:** Aug. 28, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Earthwork	36500	SF	\$8.00	\$ 292,000
2	Class 2 Aggregate Base	2704	CY	\$65.00	\$ 175,741
3	Hot Mix Asphalt (Type A)	1205	Ton	\$125.00	\$ 150,563
4	Striping	7300	LF	\$3.00	\$ 21,900
5	Clearing and grubbing	1	LS	\$100,000.00	\$ 100,000
6	Retaining wall	9000	SF	\$85.00	\$ 765,000
7	Misc. drainage modifications	1	LS	\$111,000.00	\$ 111,000
8	Temporary traffic control	1	LS	\$74,000.00	\$ 74,000
9	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
10	Mobilization	1	LS	\$ 169,600.00	\$ 169,600

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 1,696,000

**Project Number NL1**

Planning Engineering (TE)	\$ 255,000	Contract Items	\$ 1,865,600
Preliminary Engineering (Design/Survey)*	\$ 747,000	Other Costs (CON)	\$ 280,000
Utility Coordination (Design)	\$ 80,000	Contingency*	\$ 467,000
Environmental (Environmental, Real Property)	\$ 1,050,000	Subtotal (Contract Items)	\$ 2,612,600
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 255,000
Real Property Labor	\$ 75,000	Subtotal (PE)	\$ 1,877,000
R/W Acquisition	\$ 91,800	Subtotal (R/W)	\$ 216,800
Construction Engineering *	\$ 280,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 2,628,800</b>		
		<b>Grand Total</b>	<b>\$ 4,961,400</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

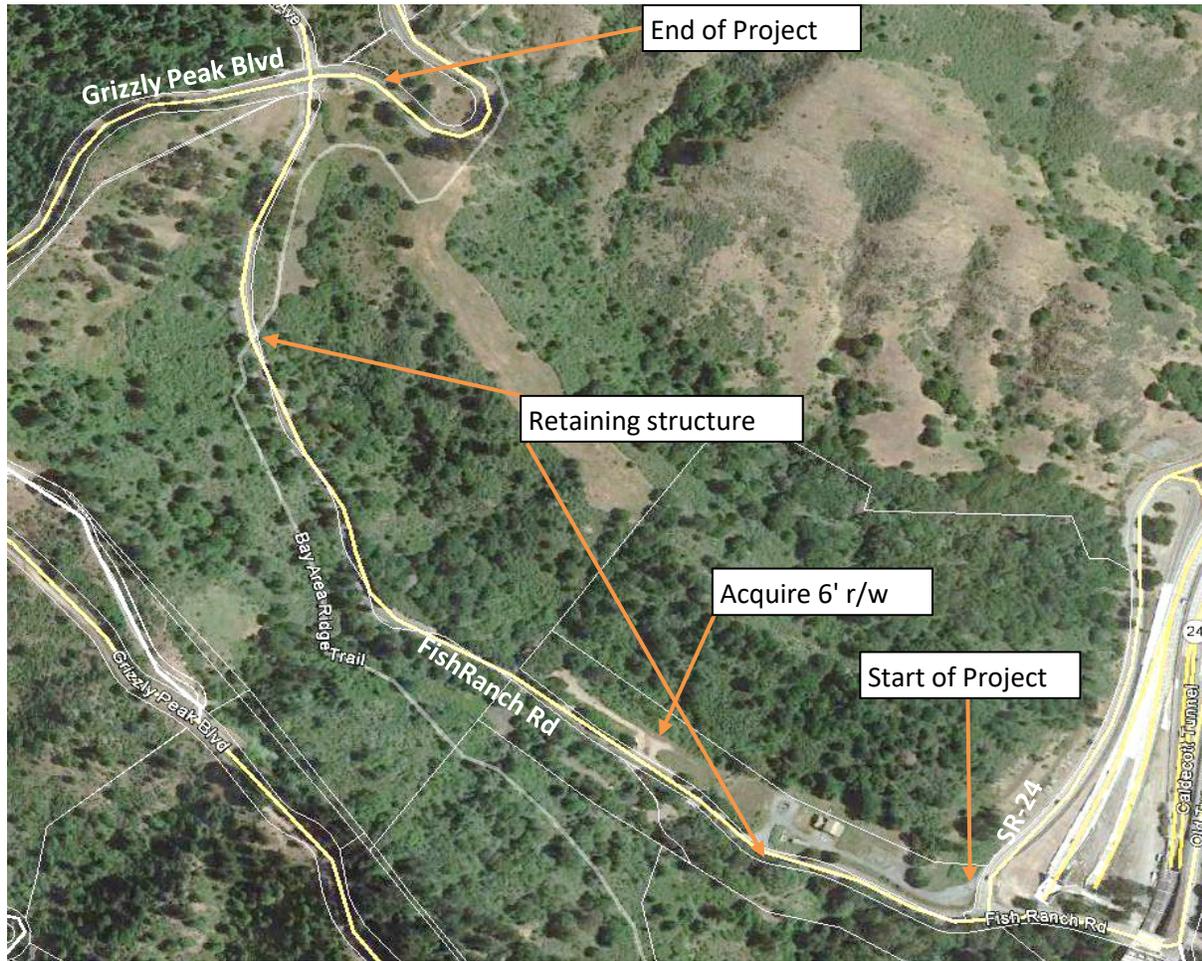
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 25% of contract items. (\$10,000 min.)

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**➤ TOTAL (in 2021 dollars) \$ 5,818,000**

# Project NL1: Fish Ranch Road Safety Improvements



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**NL2**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** San Pablo Dam Road Safety Improvements

**Project Location:** San Pablo Dam Rd from Camino Pablo to west of Old San Pablo Dam Rd (Central AOB Boundary)

**Description**

The project will enhance safety by widening and converting the roadway to a fully divided highway with bicycle improvements. The project is assumed to construct a median with concrete curb, where it doesn't already exist, and install rumble strips.

**Project Length (ft):** 5740

**Date of Estimate:** Aug. 28, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Bear Creek Road to start of existing median (L=1400')</b>					
1	Clearing and grubbing	9225	SF	\$3.00	\$ 27,675
2	Earthwork	9225	SF	\$8.00	\$ 73,800
3	Class 2 Aggregate Base	683	CY	\$65.00	\$ 44,417
4	Hot Mix Asphalt (Type A)	304	Ton	\$125.00	\$ 38,053
5	Retaining wall	3500	SF	\$85.00	\$ 297,500
6	Install concrete median barrier	1400	LF	\$75.00	\$ 105,000
7	Install rumble strips (both shoulders)	2800	LF	\$0.60	\$ 1,680
8	Striping	5600	LF	\$3.00	\$ 16,800
9	Misc. drainage modifications	1	LS	\$90,700.00	\$ 90,700
<b>1. Subtotal:</b>					\$ 695,625
<b>2. Start of Existing Median to Old San Pablo Dam Road (L=750')</b>					
10	Clearing and grubbing	6000	SF	\$3.00	\$ 18,000
11	Earthwork	6000	SF	\$8.00	\$ 48,000
12	Class 2 Aggregate Base	444	CY	\$65.00	\$ 28,889
13	Hot Mix Asphalt (Type A)	198	Ton	\$125.00	\$ 24,750
14	Retaining wall	1750	SF	\$85.00	\$ 148,750
15	Remove existing median	750	LF	\$15.00	\$ 11,250
16	Install concrete median barrier	750	LF	\$75.00	\$ 56,250
17	Install rumble strips (both shoulders)	1500	LF	\$0.60	\$ 900
18	Striping	3000	LF	\$3.00	\$ 9,000
19	Misc. drainage modifications	1	LS	\$51,900.00	\$ 51,900
<b>2. Subtotal:</b>					\$ 397,689
<b>3. Old San Pablo Dam Road to End of Existing Median (L=580')</b>					
20	Clearing and grubbing	2400	LS	\$3.00	\$ 7,200
21	Earthwork	2400	SF	\$8.00	\$ 19,200
22	Class 2 Aggregate Base	178	CY	\$65.00	\$ 11,556
23	Hot Mix Asphalt (Type A)	79	Ton	\$125.00	\$ 9,900
24	Retaining wall	1500	SF	\$85.00	\$ 127,500
25	Remove existing median	300	LF	\$15.00	\$ 4,500
26	Install concrete median barrier	300	LF	\$75.00	\$ 22,500
27	Install rumble strips (both shoulders)	1160	LF	\$0.60	\$ 696
28	Striping	1760	LF	\$3.00	\$ 5,280
29	Misc. drainage modifications	1	LS	\$31,200.00	\$ 31,200
<b>3. Subtotal:</b>					\$ 239,532

<b>4. End of Existing Median to AOB Boundary (L=2910')</b>						
30	Clearing and grubbing	17460	LS	\$3.00	\$	52,380
31	Earthwork	17460	SF	\$4.00	\$	69,840
32	Class 2 Aggregate Base	1293	CY	\$65.00	\$	84,067
33	Hot Mix Asphalt (Type A)	576	Ton	\$125.00	\$	72,023
34	Retaining wall	4000	SF	\$85.00	\$	340,000
35	Install concrete median barrier	2910	LF	\$75.00	\$	218,250
36	Install rumble strips (both shoulders)	5820	LF	\$0.60	\$	3,492
37	Striping	8730	LF	\$3.00	\$	26,190
38	Misc. drainage modifications	1	LS	\$129,900.00	\$	129,900
<b>4. Subtotal:</b>					\$	996,141
39	Signage	1	LS	\$2,000.00	\$	2,000
40	Temporary traffic control	1	LS	\$58,200.00	\$	58,200
41	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$	6,000
42	Mobilization	1	LS	\$ 239,500.00	\$	239,500

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 2,395,000

**Project Number NL2**

Planning Engineering (TE)	\$ 360,000	Contract Items	\$ 2,634,500
Preliminary Engineering (Design/Survey)*	\$ 659,000	Other Costs (CON)	\$ 396,000
Utility Coordination (Design)	\$ 60,000	Contingency*	\$ 659,000
Environmental (Environmental, Real Property)	\$ 410,000	Subtotal (Contract Items)	\$ 3,689,500
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 360,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 1,129,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 396,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,885,000</b>		
		<b>Grand Total</b>	<b>\$ 5,178,500</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

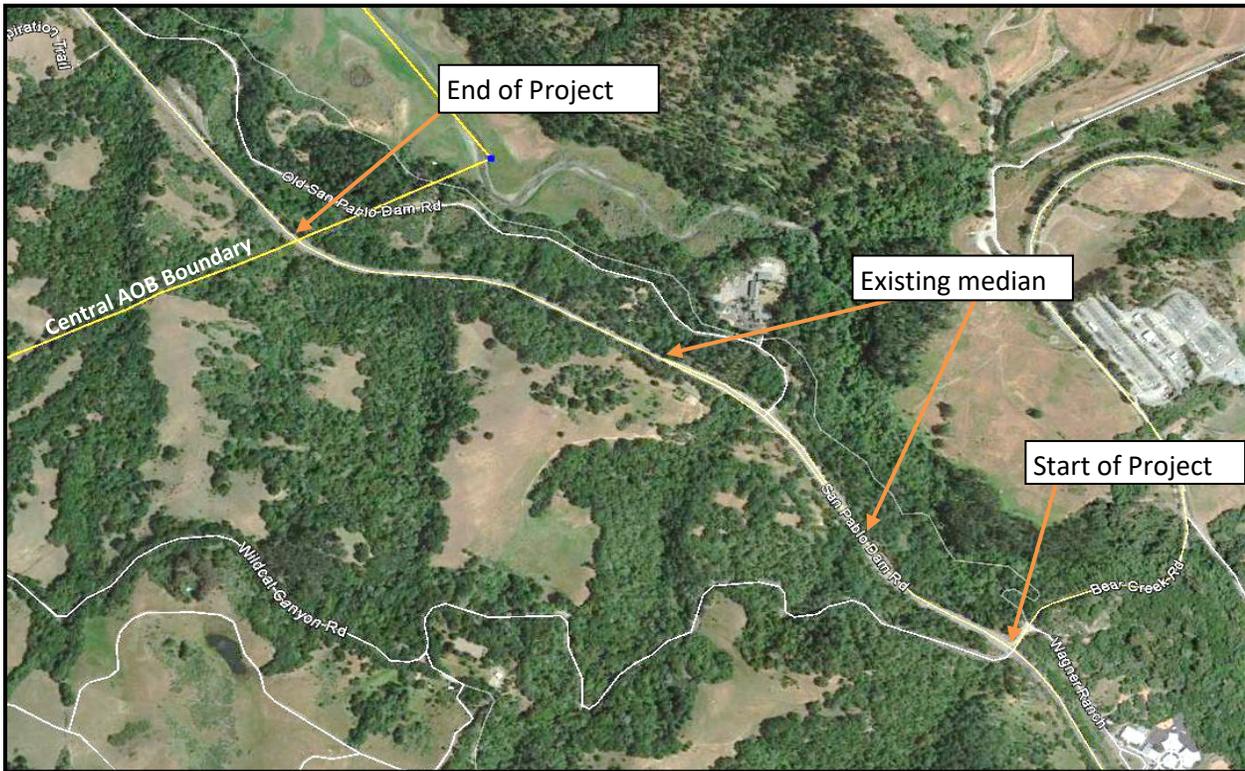
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 25% of contract items. (\$10,000 min.)

Current Year 2015  
Escalation Year 2021  
Escalation Factor 17.3%

**> TOTAL (in 2021 dollars) \$ 6,073,000**

# Project NL2: San Pablo Dam Road Safety Improvements



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**NL5**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Bear Creek Road/Happy Valley Road Intersection Safety Improvements

**Project Location:** Bear Creek Road and Happy Valley Road

**Description**

Project will implement all-way stop control (AWSC) at the intersection. Enhanced conspicuity stop signs are recommended for the approaches that are currently uncontrolled.

**Project Length (ft):** N/A

**Date of Estimate:** Aug. 28, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Install R1-1 Sign with enhanced conspicuity	1	EA	\$ 500.00	\$ 500
2	Stripe new pavement legends	1	LS	\$ 1,000.00	\$ 1,000
3	Mobilization	1	LS	\$ 200.00	\$ 200

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 2,000

**Project Number NL5**

Planning Engineering (TE)	\$ -	Contract Items	\$ 2,200
Preliminary Engineering (Design/Survey)*	\$ 15,000	Other Costs (CON)	\$ -
Utility Coordination (Design)	\$ -	Contingency*	\$ 1,000
Environmental (Environmental, Real Property)	\$ -	Subtotal (Contract Items)	\$ 3,200
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ -
Real Property Labor	\$ -	Subtotal (PE)	\$ 15,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ -		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 15,000</b>		
		<b>Grand Total</b>	<b>\$ 18,200</b>

\* CONTINGENCY is 15% of contract items.

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**➤ TOTAL (in 2021 dollars) \$ 21,000**

Project NL5: Bear Creek Road/Happy Valley Road Intersection Safety Improvements



R1-1

Figure 2A-1. Examples of Enhanced Conspicuity for Signs

A – W16-15P plaque above a regulatory or warning sign if the regulation or condition is new



C – W16-18P plaque above a regulatory sign



D – Solid yellow, solid fluorescent yellow, or diagonally striped black and yellow (or black and fluorescent yellow) strip of retroreflective sheeting around a warning sign



E – Vertical retroreflective strip on sign support



F – Supplemental beacon



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**SL1**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Pinehurst Road and Canyon Road Bicycle Improvements  
**Project Location:** Canyon Road from the Lafayette/Moraga Regional Trail to Pinehurst Road and Pinehurst Road from Canyon Road to the Alameda County line

**Description** The project will construct bike turnouts/rest stops every half-mile (on each side of the road) along a large portion of Canyon Road and Pinehurst Road. The turnouts would be staggered such that there is one every quarter mile (looking at both sides of the road). Widening the roadway shoulders to add bike lanes was considered, but decided infeasible due to environmental concerns over the protected watershed.

**Project Length (ft):** 3380 feet (on Canyon Road); 20750 feet (on Pinehurst Road)

**Date of Estimate:** Sep. 2, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
<b>Estimated Cost per Bike Rest Area/Turnout</b>					
A	Clearing and grubbing	1	LS	\$2,500.00	\$ 2,500
B	Earthwork	320	SF	\$10.00	\$ 3,200
C	Class 2 Aggregate Base	24	CY	\$65.00	\$ 1,541
D	Hot Mix Asphalt (Type A)	11	Ton	\$125.00	\$ 1,320
E	Retaining wall	56	LF	\$250.00	\$ 14,000
F	Striping	1	LS	\$1,000.00	\$ 1,000
G	Signage	1	LS	\$1,000.00	\$ 1,000
H	Misc. drainage modifications	1	LS	\$7,400.00	\$ 7,400
<b>Subtotal Per Turnout:</b>					\$ 31,960
<b>Canyon Road (2 turnouts) and Pinehurst Road (15 bike turnouts)</b>					
1	Canyon Road Bike Turnouts	2	EA	\$ 31,960	\$ 63,920
2	Pinehurst Road Bike Turnouts	15	EA	\$ 31,960	\$ 479,400
3	Temporary traffic control	1	LS	\$54,300.00	\$ 54,300
4	Prepare Water Pollution Control Plan	1	LS	\$12,000.00	\$ 12,000
5	Environmental Monitoring and Mitigation	1	LS	\$25,000.00	\$ 25,000
6	Mobilization and re-mobilization	1	LS	\$ 127,000.00	\$ 127,000

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 635,000

**Project Number SL1**

Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 762,000
Preliminary Engineering (Design/Survey)*	\$ 305,000	Other Costs (CON)	\$ 115,000
Utility Coordination (Design)	\$ 50,000	Contingency*	\$ 191,000
Environmental (Environmental, Real Property)	\$ 160,000	<b>Subtotal (Contract Items)</b>	<b>\$ 1,068,000</b>
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 515,000
R/W Acquisition/ Temp. Construction Easements	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 115,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 730,000</b>		
		<b>Grand Total</b>	<b>\$ 1,683,000</b>

- \* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)
- \* Construction Engineering is 15% of contract items. (\$20,000 min.)
- \* CONTINGENCY is 25% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 1,974,000**

## Project SL1: Pinehurst Road and Canyon Road Bicycle Improvements



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**EC2**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Ayers Road/Concord Boulevard Intersection Improvements  
**Project Location:** Ayers Road and Concord Boulevard

**Description** Project would add a southbound right turn lane to address an LOS deficiency. Some right of way would be needed. Sidewalk will need to be realigned at the northwest corner of the intersection.

**Project Length (ft):** 75

**Date of Estimate:** Jul. 6, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Earthwork	1275	SF	\$2.00	\$ 2,550
2	Class 2 Aggregate Base	94	CY	\$65.00	\$ 6,139
3	Hot Mix Asphalt (Type A)	53	Ton	\$125.00	\$ 6,574
4	Sidewalk	1275	SF	\$8.00	\$ 10,200
5	ADA curb ramp (w/ detectable warning surface)	1	EA	\$4,200.00	\$ 4,200
6	Traffic signal modification (one quadrant)	1	LS	\$100,000.00	\$ 100,000
7	Restripe intersection approach	1	LS	\$2,500.00	\$ 2,500
8	Install curb & gutter	75	LF	\$35.00	\$ 2,625
9	Signage	1	LS	\$1,000.00	\$ 1,000
10	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
11	Temporary traffic control	1	LS	\$13,600.00	\$ 13,600
12	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
13	Mobilization	1	LS	\$ 18,500.00	\$ 18,500

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 185,000

**Project Number EC2**

Planning Engineering (TE)	\$ 30,000	Contract Items	\$ 203,500
Preliminary Engineering (Design/Survey)*	\$ 100,000	Other Costs (CON)	\$ 41,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 31,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 275,500
R/W Engineering (Survey)	\$ 30,000	Subtotal (Plan)	\$ 30,000
Real Property Labor	\$ 50,000	Subtotal (PE)	\$ 160,000
R/W Acquisition	\$ 18,150	Subtotal (R/W)	\$ 98,150
Construction Engineering *	\$ 41,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 329,150</b>		

**Grand Total \$ 563,650**

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

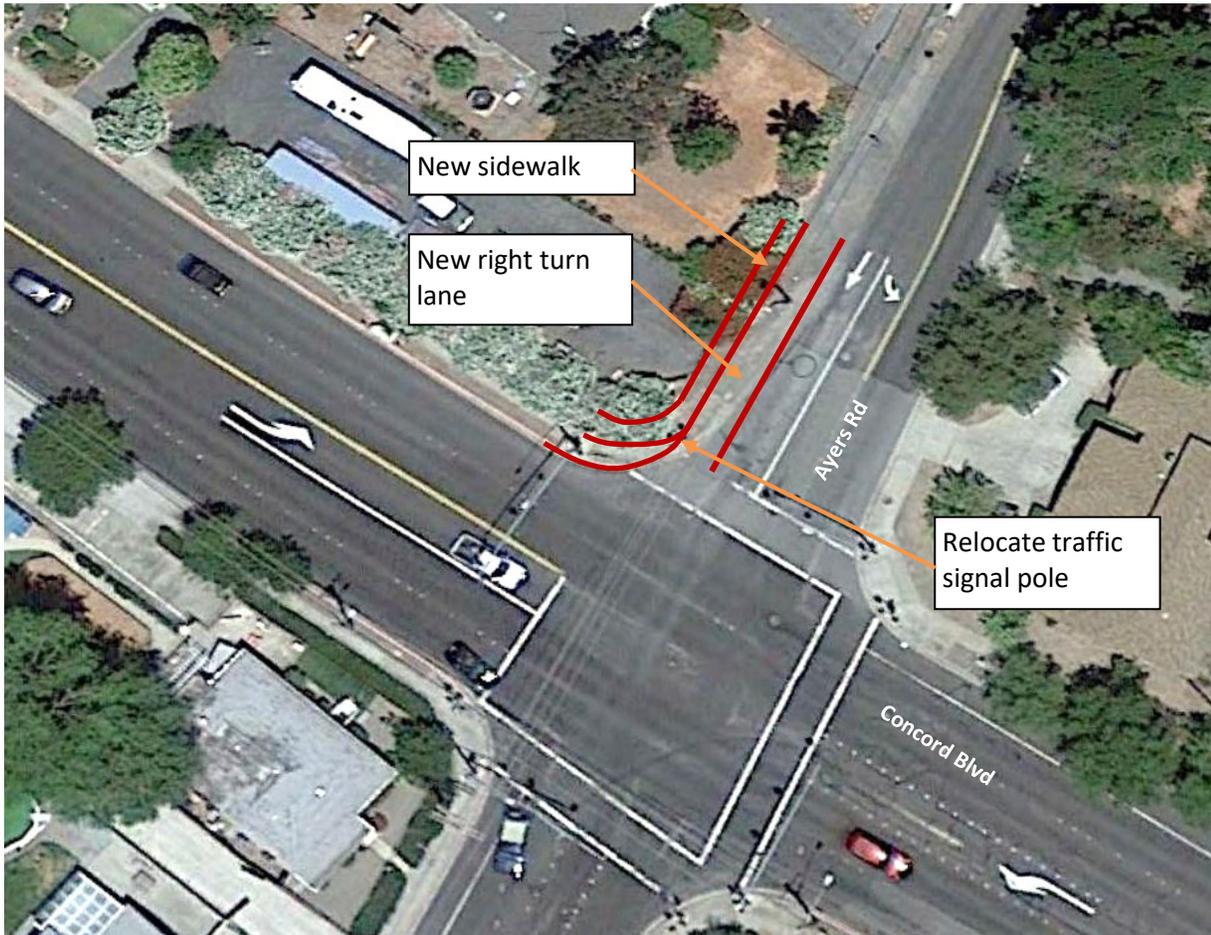
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**> TOTAL (in 2021 dollars) \$ 661,000**

Project EC2: Ayers Road/Concord Boulevard Intersection Improvements



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**EC3**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Ayers Road/Laurel Drive Intersection Safety Improvements

**Project Location:** Ayers Road & Laurel Drive

**Description** Project will widen the Ayers Road approach to the intersection with Laurel Drive, install new curb, gutter, sidewalk, and ADA curb ramps, and install a traffic signal.

**Project Length (ft):** N/A

**Date of Estimate:** Aug. 28, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Install traffic signal with safety lighting	4	EA	\$ 100,000.00	\$ 400,000
2	Earthwork	4350	SF	\$8.00	\$ 34,800
3	Class 2 Aggregate Base	322	CY	\$65.00	\$ 20,944
4	Hot Mix Asphalt (Type A)	144	Ton	\$125.00	\$ 17,944
5	Sidewalk	3010	SF	\$ 8.00	\$ 24,080
6	Install curb and gutter	430	LF	\$ 35.00	\$ 15,050
7	ADA curb ramp (w/ detectable warning surface)	8	EA	\$ 4,200.00	\$ 33,600
8	Removal of signs	1	LS	\$ 500.00	\$ 500
9	Sandblast existing pavement legends	1	LS	\$ 1,000.00	\$ 1,000
10	Thermoplastic striping for crosswalks	1	LS	\$ 2,000.00	\$ 2,000
11	Restripe intersection approach	4	EA	\$ 2,500.00	\$ 10,000
12	Temporary traffic control	1	LS	\$ 14,000.00	\$ 14,000
13	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
14	Mobilization	1	LS	\$ 58,000.00	\$ 58,000

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 580,000

**Project Number EC3**

Planning Engineering (TE)	\$ 87,000	Contract Items	\$ 638,000
Preliminary Engineering (Design/Survey)*	\$ 217,000	Other Costs (CON)	\$ 96,000
Utility Coordination (Design)	\$ 60,000	Contingency*	\$ 96,000
Environmental (Environmental, Real Property)	\$ 60,000	Subtotal (Contract Items)	\$ 830,000
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 87,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 337,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 96,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 520,000</b>		
		<b>Grand Total</b>	<b>\$ 1,254,000</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

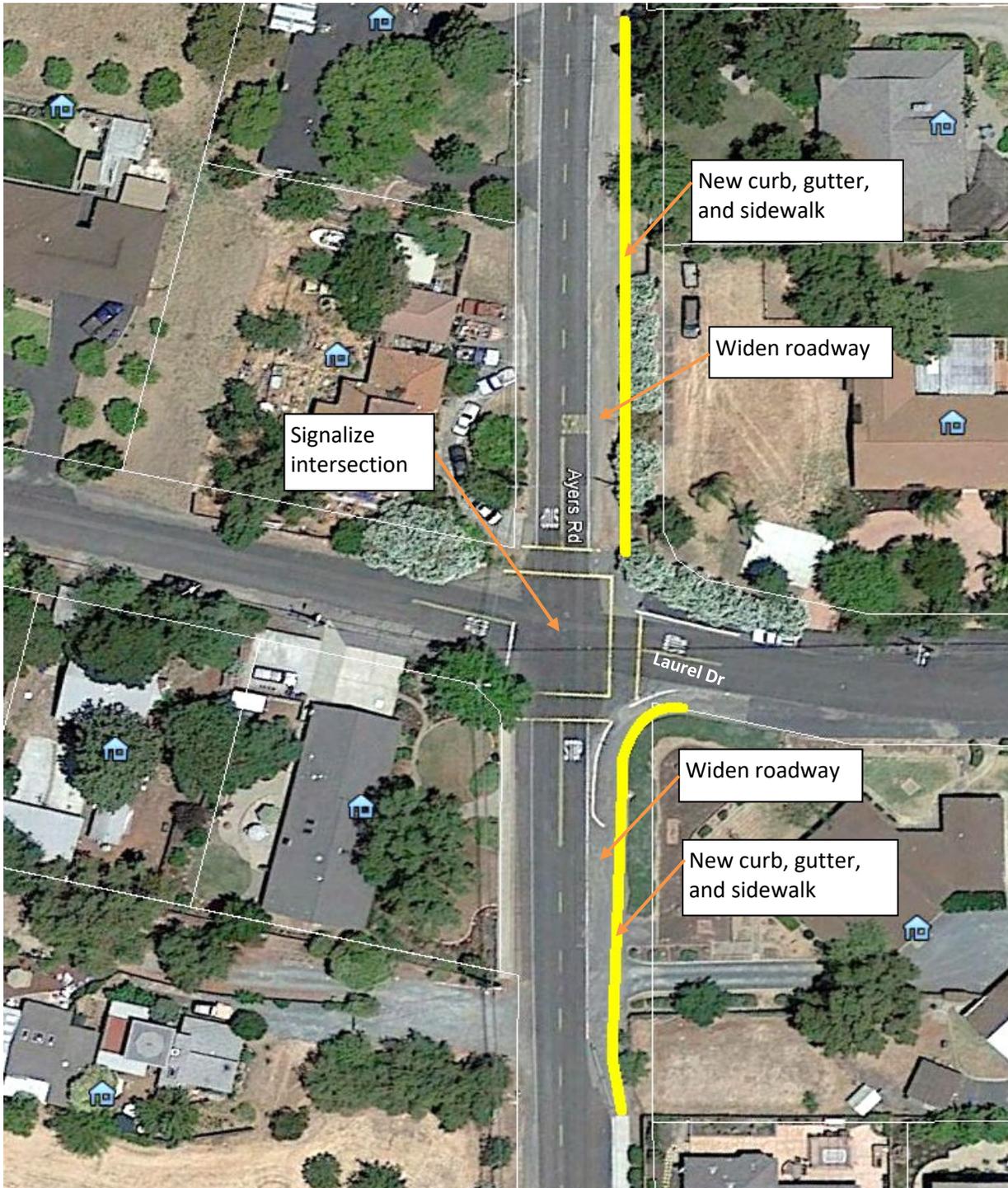
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 1,471,000**

**Project EC3: Ayers Road/Laurel Drive Intersection Safety Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**EC4**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Bailey Road/Myrtle Drive Intersection Improvements  
**Project Location:** Bailey Road and Myrtle Drive

**Description**

Project would add a 200' southbound left turn bay to enhance intersection operations and safety. All of the widening would be on the west side. The southbound through lane would flare out at the intersection with a 90' taper. Some power poles would have to be relocated.

**Project Length (ft):** 380

**Date of Estimate:** Jul. 6, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Earthwork	3500	SF	\$8.00	\$ 28,000
2	Construct retaining wall	200	LF	\$200.00	\$ 40,000
3	Class 2 Aggregate Base	259	CY	\$65.00	\$ 16,852
4	Hot Mix Asphalt (Type A)	173	Ton	\$125.00	\$ 21,656
5	Striping	380	LF	\$5.00	\$ 1,900
6	Signage	1	LS	\$1,500.00	\$ 1,500
7	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
8	Temporary traffic control	1	LS	\$11,000.00	\$ 11,000
9	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
10	Mobilization	1	LS	\$ 15,700.00	\$ 15,700

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 157,000

**Project Number EC4**

Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 172,700
Preliminary Engineering (Design/Survey)*	\$ 150,000	Other Costs (CON)	\$ 35,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 26,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 233,700
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 210,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 35,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 345,000</b>		
		<b>Grand Total</b>	<b>\$ 543,700</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

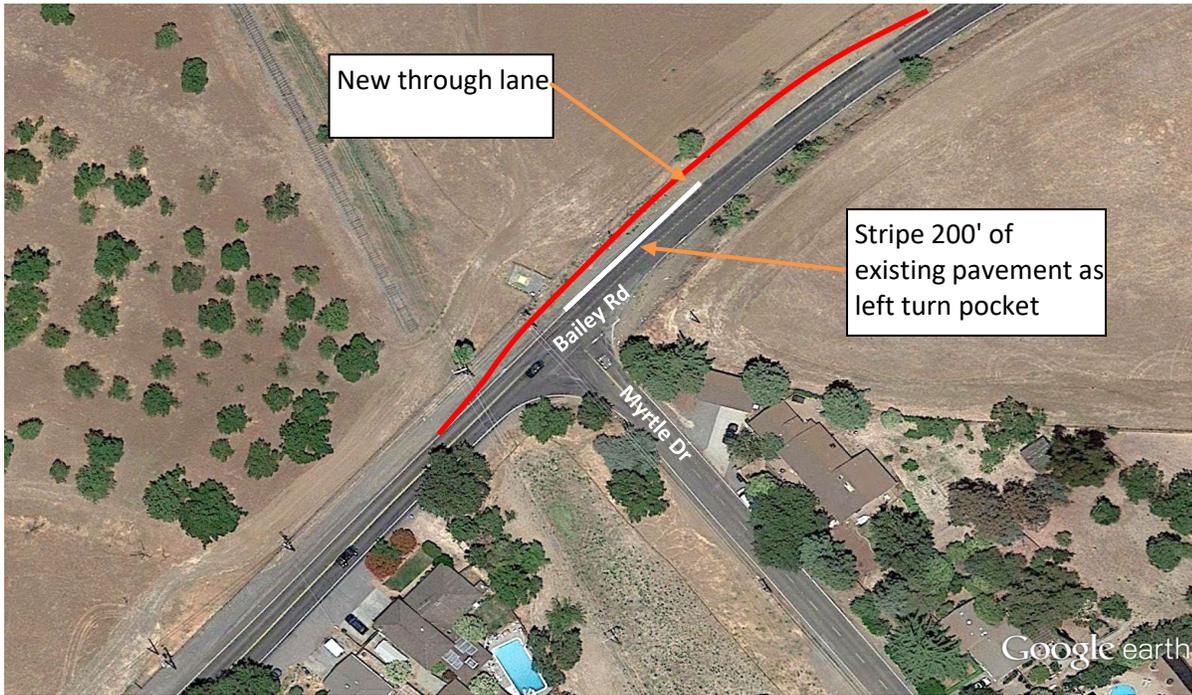
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**> TOTAL (in 2021 dollars) \$ 638,000**

**Project EC4: Bailey Road/Myrtle Drive Intersection Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**EC6**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:**

**Project Location:**

**Description**  
 Project would widen Bailey Road to add an 8' shoulder to enhance vehicle and bicycle safety. The earthwork and retaining wall costs that would be required north of Myrtle Drive are assumed as part of Project EC4.

**Project Length (ft):** 665

**Date of Estimate:** Jul. 6, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Earthwork	5320	SF	\$8.00	\$ 42,560
2	Class 2 Aggregate Base	394	CY	\$65.00	\$ 25,615
3	Hot Mix Asphalt (Type A)	176	Ton	\$125.00	\$ 21,945
4	Striping	665	LF	\$3.00	\$ 1,995
5	Signage	1	LS	\$1,500.00	\$ 1,500
6	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
7	Temporary traffic control	1	LS	\$9,400.00	\$ 9,400
8	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
9	Mobilization	1	LS	\$ 13,900.00	\$ 13,900

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 139,000

**Project Number EC6**

Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 152,900
Preliminary Engineering (Design/Survey)*	\$ 150,000	Other Costs (CON)	\$ 31,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 23,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 206,900
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 210,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 31,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 341,000</b>		
		<b>Grand Total</b>	<b>\$ 516,900</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**> TOTAL (in 2021 dollars) \$ 606,000**

**Project EC6: Bailey Road Shoulder**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**CCC1**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Las Juntas Way/Coggins Drive Intersection Improvements  
**Project Location:** Las Juntas Way and Coggins Drive

**Description** Project will signalize the intersection of Las Juntas Way and Coggins Drive.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Install traffic signal with safety lighting	4	EA	\$ 75,000.00	\$ 300,000
2	Removal of signs	1	LS	\$ 500.00	\$ 500
3	Sandblast existing pavement legends	1	LS	\$ 1,000.00	\$ 1,000
4	Thermoplastic striping for crosswalks	1	LS	\$ 2,000.00	\$ 2,000
5	Restripe intersection approach	4	EA	\$ 2,500.00	\$ 10,000
6	Temporary traffic control	1	LS	\$ 8,000.00	\$ 8,000
7	Prepare Water Pollution Control Plan	1	EA	\$6,000.00	\$ 6,000
8	Mobilization	1	LS	\$ 32,800.00	\$ 32,800

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 328,000

**Project Number CCC1**

Planning Engineering (TE)	\$ 50,000	Contract Items	\$ 360,800
Preliminary Engineering (Design/Survey)*	\$ 123,000	Other Costs (CON)	\$ 73,000
Utility Coordination (Design)	\$ 40,000	Contingency*	\$ 55,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 488,800
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 50,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 193,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 73,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 316,000</b>		
		<b>Grand Total</b>	<b>\$ 731,800</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 858,000**

**Project CCC1: Las Juntas Way/Coggins Drive Intersection Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**CCC2**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Buskirk Ave./Oak Road - Northbound I-680 Corridor Improvements  
**Project Location:** Between Treat Boulevard and Oak Road

**Description**

The project will increase capacity for traffic on northbound Buskirk Avenue and Oak Road to access northbound I-680. Improvements may be made on Buskirk Avenue or parallel roadways.

**Project Length (ft):** 1850

**Date of Estimate:** Sep. 25, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Buskirk Avenue from Treat Boulevard to Wayne Drive (L=450 ft)</b>					
1	Stripe third northbound lane	450	LF	\$3.00	\$ 1,350
2	Modify pork chop and striping for westbound right	1	LS	\$7,500.00	\$ 7,500
3	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
4	Stripe new pavement legends	1	LS	\$1,000.00	\$ 1,000
5	Signage	1	LS	\$2,000.00	\$ 2,000
6	ADA curb ramp (w/ detectable warning surface)	2	EA	\$4,200.00	\$ 8,400
<b>1. Subtotal:</b>					\$ 21,250
<b>2. Buskirk Avenue and Wayne Drive Intersection</b>					
7	Demolish concrete islands	380	SF	\$7.00	\$ 2,660
8	Earthwork	380	SF	\$2.00	\$ 760
9	Class 2 Aggregate Base	28	CY	\$65.00	\$ 1,830
10	Hot Mix Asphalt (Type A)	13	Ton	\$125.00	\$ 1,568
11	Relocate signal poles, controller, and service	1	LS	\$200,000.00	\$ 200,000
12	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
13	Restripe intersection approach	3	EA	\$1,500.00	\$ 4,500
14	Signage	1	LS	\$2,000.00	\$ 2,000
15	ADA curb ramp (w/ detectable warning surface)	1	EA	\$4,200.00	\$ 4,200
<b>2. Subtotal:</b>					\$ 206,817
<b>3. Buskirk Avenue from Wayne Drive to the I-680 Northbound On-Ramp</b>					
16	Demolish existing sidewalk	3780	SF	\$3.00	\$ 11,340
17	Clear and remove existing landscaping	1	LS	\$30,000.00	\$ 30,000
18	Earthwork	7560	SF	\$2.00	\$ 15,120
19	Class 2 Aggregate Base	560	CY	\$65.00	\$ 36,400
20	Hot Mix Asphalt (Type A)	249	Ton	\$125.00	\$ 31,185
21	Curb and gutter	630	LF	\$35.00	\$ 22,050
22	Misc. drainage modifications	1	LS	\$29,200.00	\$ 29,200
23	Sidewalk	3780	SF	\$8.00	\$ 30,240
24	Striping	630	LF	\$3.00	\$ 1,890
25	Reconstruct existing driveway	2	EA	\$5,000.00	\$ 10,000
26	Relocate street light	3	EA	\$2,500.00	\$ 7,500
27	Signage	1	LS	\$2,000.00	\$ 2,000
28	ADA curb ramp (w/ detectable warning surface)	2	EA	\$4,200.00	\$ 8,400
<b>3. Subtotal:</b>					\$ 235,325
<b>4. Buskirk Avenue from the I-680 Northbound On-Ramp to Oak Road</b>					
29	Demolish existing sidewalk	3000	SF	\$3.00	\$ 9,000
30	Clear and remove existing landscaping	1	LS	\$30,000.00	\$ 30,000
31	Earthwork	6000	SF	\$2.00	\$ 12,000

32	Class 2 Aggregate Base	444	CY	\$65.00	\$ 28,889
33	Hot Mix Asphalt (Type A)	198	Ton	\$125.00	\$ 24,750
34	Curb and gutter	500	LF	\$35.00	\$ 17,500
35	Misc. drainage modifications	1	LS	\$24,400.00	\$ 24,400
36	Sidewalk	3000	SF	\$8.00	\$ 24,000
37	Striping	500	LF	\$3.00	\$ 1,500
38	Relocate street light	2	EA	\$2,500.00	\$ 5,000
39	Signage	1	LS	\$2,000.00	\$ 2,000
<b>4. Subtotal:</b>					\$ 179,039
<b>5. Buskirk Avenue Connection to Oak Road On-Ramp to I-680 North, and On-Ramp Modifications</b>					
40	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
41	Earthwork	9500	SF	\$2.00	\$ 19,000
42	Class 2 Aggregate Base	704	CY	\$65.00	\$ 45,741
43	Hot Mix Asphalt (Type A)	470	Ton	\$125.00	\$ 58,781
44	Curb and gutter	500	LF	\$35.00	\$ 17,500
45	Misc. drainage modifications	1	LS	\$34,200.00	\$ 34,200
46	Striping	500	LF	\$6.00	\$ 3,000
47	Install new street lights	2	EA	\$5,000.00	\$ 10,000
48	Signage	1	LS	\$2,000.00	\$ 2,000
<b>5. Subtotal:</b>					\$ 220,222
49	Temporary traffic control	1	LS	\$86,300.00	\$ 86,300
50	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
51	Mobilization	1	LS	\$ 95,500.00	\$ 95,500

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 955,000

**Project Number CCC2**

Planning Engineering (TE)	\$ 144,000	Contract Items	\$ 1,050,500
Preliminary Engineering (Design/Survey)*	\$ 358,000	Other Costs (CON)	\$ 158,000
Utility Coordination (Design)	\$ 90,000	Contingency*	\$ 263,000
Environmental (Environmental, Real Property)	\$ 170,000	Subtotal (Contract Items)	\$ 1,471,500
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 144,000
Real Property Labor	\$ 120,000	Subtotal (PE)	\$ 618,000
R/W Acquisition	\$ 150,000	Subtotal (R/W)	\$ 320,000
Construction Engineering *	\$ 158,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,240,000</b>		
		<b>Grand Total</b>	<b>\$ 2,553,500</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

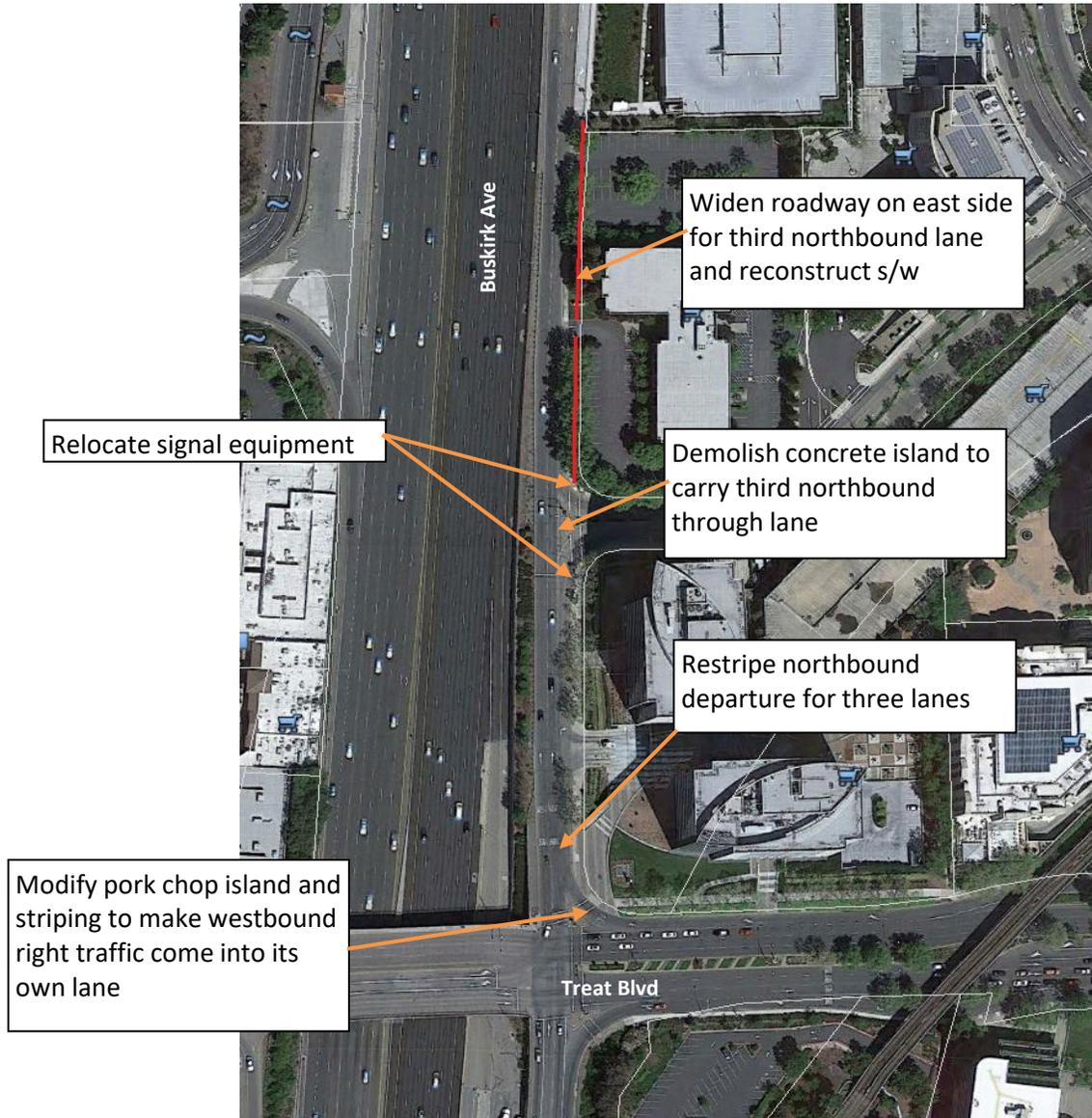
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 25% of contract items. (\$10,000 min.)

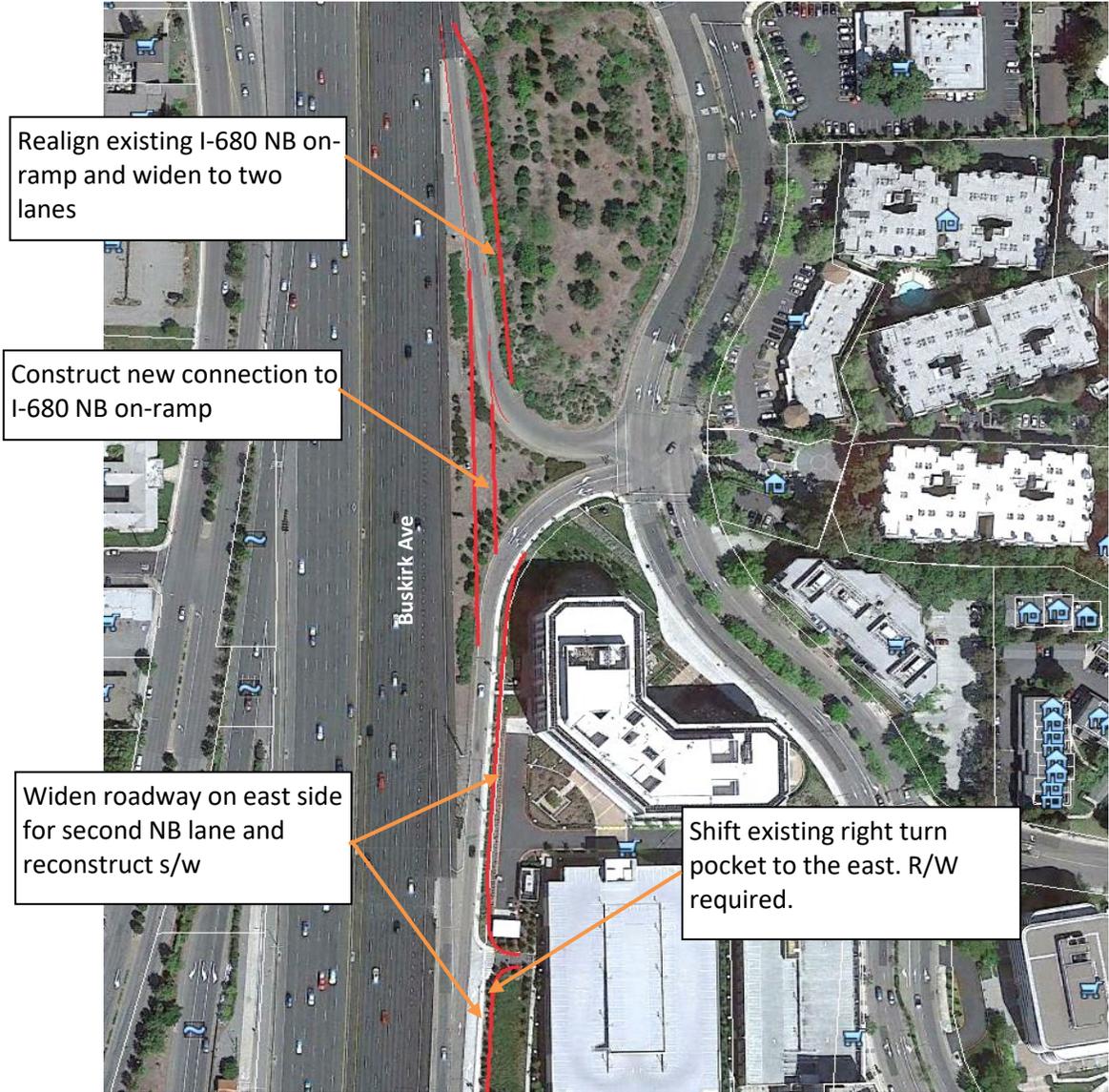
Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 2,995,000**

**Project CCC2: Buskirk Ave./Oak Road - Northbound I-680 Corridor Improvements**



**Project CCC2: Buskirk Ave./Oak Road - Northbound I-680 Corridor Improvements**



Realign existing I-680 NB on-ramp and widen to two lanes

Construct new connection to I-680 NB on-ramp

Widen roadway on east side for second NB lane and reconstruct s/w

Shift existing right turn pocket to the east. R/W required.

1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**CCC3**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Treat Boulevard Bicycle and Pedestrian Improvements  
**Project Location:** Treat Boulevard from Main Street to Jones Road

**Description**

The project will provide for two-way bicycle travel along the north side of Treat Boulevard and enhance pedestrian travel on the south side. High visibility "ladder" type crosswalk striping, yield lines and signs would be provided at the channelized right-turns. All curb ramps would be replaced to meet ADA standards. Removing the southbound channelized right turn at Oak Road and Jones Road will eliminate the weaving of westbound motorists between Oak Road and the I-680 ramps, improving traffic operations and safety. In order to prevent queuing issues, a double southbound right turn will be implemented at this location, and the travel lanes shifted eastward. Additional features include traffic signal hardware upgrades and bicycle signal heads at some locations, as well as a bicycle waiting area and the intersection of Treat Boulevard and Main Street.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Treat Boulevard and Main Street</b>					
1	Demolish existing pork chop island	675	SF	\$3.00	\$ 2,025
2	New pork chop island	500	SF	\$7.00	\$ 3,500
3	Shorten median nose	20	LF	\$10.00	\$ 200
4	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
5	Stripe high-visibility crosswalk	5	EA	\$1,500.00	\$ 7,500
6	Stripe sharrow	9	EA	\$250.00	\$ 2,250
7	Stripe set-back limit line	400	LF	\$3.00	\$ 1,200
8	Stripe two-stage turn waiting area	2	EA	\$1,000.00	\$ 2,000
9	Modify traffic signal to add bicycle signal heads	1	LS	\$100,000.00	\$ 100,000
10	Reconstruct retaining wall at bicycle waiting area	75	LF	\$200.00	\$ 15,000
11	ADA curb ramp (w/ detectable warning surface)	10	EA	\$4,200.00	\$ 42,000
12	Earthwork and clear landscaping	400	SF	\$2.00	\$ 800
13	Widen southwest sidewalk	400	SF	\$8.00	\$ 3,200
<b>1. Subtotal:</b>					\$ 180,675
<b>2. Treat Boulevard from Main Street to Buskirk Avenue</b>					
14	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
15	Restripe to narrow lanes	2370	LF	\$3.00	\$ 7,110
16	Stripe sharrow	2	EA	\$250.00	\$ 500
17	Demolish existing asphalt	4620	SF	\$3.00	\$ 13,860
18	Widen north sidewalk to 12'	4620	SF	\$8.00	\$ 36,960
19	New curb and gutter	660	LF	\$35.00	\$ 23,100
20	Earthwork and clear landscaping	1925	SF	\$2.00	\$ 3,850
21	Construct 7' south sidewalk	3885	SF	\$8.00	\$ 31,080
22	Stripe high-visibility crosswalk	1	EA	\$1,500.00	\$ 1,500
23	ADA curb ramp (w/ detectable warning surface)	2	EA	\$4,200.00	\$ 8,400
<b>2. Subtotal:</b>					\$ 127,360
<b>3. Treat Boulevard and Buskirk Avenue</b>					
24	Demolish existing pork chop island	660	SF	\$3.00	\$ 1,980
25	New pork chop island	320	SF	\$8.00	\$ 2,560
26	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
27	Stripe high-visibility crosswalk	5	EA	\$1,500.00	\$ 7,500
28	Install raised crosswalk	1	EA	\$5,000.00	\$ 5,000

29	ADA curb ramp (w/ detectable warning surface)	10	EA	\$4,200.00	\$ 42,000
30	Upgrade signal hardware (or relocate Type 1-B pole)	1	LS	\$10,000.00	\$ 10,000
				<b>3. Subtotal:</b>	\$ 70,040
<b>4. Treat Boulevard from Buskirk Avenue to Oak Road</b>					
31	Restripe ex. 10' sidewalk for two-way shared use	420	LF	\$3.00	\$ 1,260
32	Bike ramp from sidewalk to slip lane	1	EA	\$3,000.00	\$ 3,000
33	Restripe slip lane to two-way bike lane	200	LF	\$3.00	\$ 600
34	Demolish asphalt	800	SF	\$3.00	\$ 2,400
35	Install planter to close slip lane access	800	SF	\$10.00	\$ 8,000
36	Curb and gutter	100	LF	\$35.00	\$ 3,500
37	Add "bikes yield to pedestrians" signs	2	EA	\$500.00	\$ 1,000
38	Stripe sharrow	9	EA	\$250.00	\$ 2,250
				<b>4. Subtotal:</b>	\$ 22,010
<b>5. Treat Boulevard and Oak Road</b>					
39	Modify traffic signal to add bicycle signal heads	1	LS	\$100,000.00	\$ 100,000
40	Relocate mast arm signal at NW pork chop	1	EA	\$100,000.00	\$ 100,000
41	Relocate mast arm signal at NE pork chop	1	EA	\$100,000.00	\$ 100,000
42	Lengthen mast arm signal at SW quadrant	1	EA	\$100,000.00	\$ 100,000
43	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
44	Stripe high-visibility crosswalk	4	EA	\$1,500.00	\$ 6,000
45	Demolish existing pork chop island on NE corner	350	SF	\$3.00	\$ 1,050
46	Extend NW corner pork chop to create one-way bike lane	1500	SF	\$8.00	\$ 12,000
47	New curb and gutter for one-way bike lane	250	LF	\$35.00	\$ 8,750
48	Stripe one-way bike lane	300	LF	\$3.00	\$ 900
49	New curb and gutter on NE corner	300	LF	\$35.00	\$ 10,500
50	Restripe intersection approach for bike bays	3	EA	\$2,500.00	\$ 7,500
51	Stripe sharrow	9	EA	\$250.00	\$ 2,250
52	ADA curb ramp (w/ detectable warning surface)	10	EA	\$4,200.00	\$ 42,000
53	Demolish median on SB Oak approach	2200	SF	\$3.00	\$ 6,600
54	Cut back median nose on east leg	50	LF	\$20.00	\$ 1,000
55	Demolish existing sidewalk, curb & gutter (NE corner)	2800	SF	\$3.00	\$ 8,400
56	New landscaped median	200	LF	\$100.00	\$ 20,000
57	Earthwork	3600	SF	\$2.00	\$ 7,200
58	Class 2 Aggregate Base	267	CY	\$65.00	\$ 17,333
59	Hot Mix Asphalt (Type A)	178	Ton	\$125.00	\$ 22,275
60	Restripe roadway	1000	LF	\$3.00	\$ 3,000
61	New south sidewalk	1200	SF	\$8.00	\$ 9,600
				<b>5. Subtotal:</b>	\$ 587,358
<b>6. Treat Boulevard from Oak Road to Jones Road</b>					
62	Stripe sharrow	7	EA	\$250.00	\$ 1,750
63	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
64	Restripe westbound right lane	150	LF	\$3.00	\$ 450
				<b>6. Subtotal:</b>	\$ 3,200
<b>7. Treat Boulevard and Jones Road</b>					
65	Stripe sharrow	2	EA	\$250.00	\$ 500
66	Sandblast existing striping	1	LS	\$1,000.00	\$ 1,000
67	Stripe high-visibility crosswalk	6	EA	\$1,500.00	\$ 9,000
				<b>7. Subtotal:</b>	\$ 10,500
68	Temporary traffic control	1	LS	\$99,100.00	\$ 99,100
69	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
70	Mobilization	1	LS	\$ 110,600.00	\$ 110,600

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 1,106,000

Project Number CCC3

Planning Engineering (TE)	\$ 277,000	Contract Items	\$ 1,216,600
Preliminary Engineering (Design/Survey)*	\$ 487,000	Other Costs (CON)	\$ 183,000
Utility Coordination (Design)	\$ 100,000	Contingency*	\$ 183,000
Environmental (Environmental, Real Property)	\$ 150,000	Subtotal (Contract Items)	\$ 1,582,600

R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 277,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 737,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 183,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,197,000</b>		

<b>Grand Total</b>	<b>\$ 2,596,600</b>
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Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

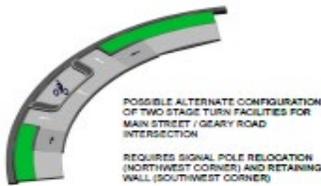
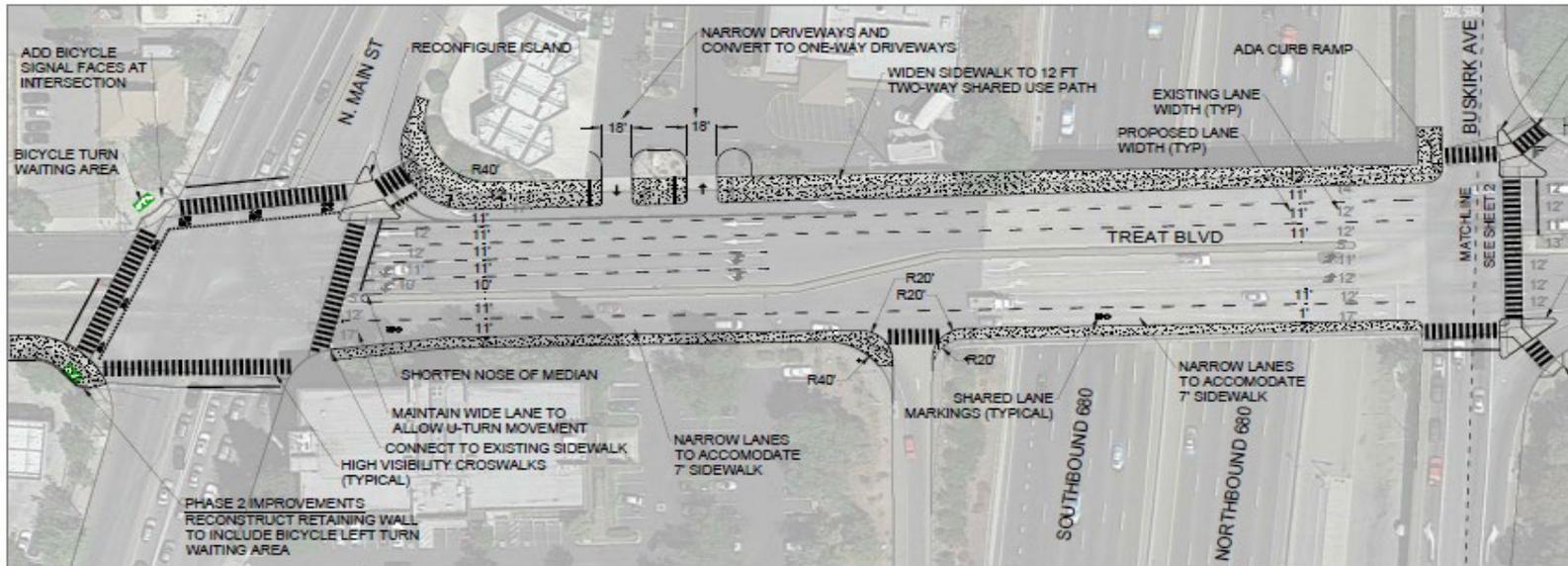
<b>&gt; TOTAL (in 2021 dollars)</b>	<b>\$ 3,045,000</b>
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\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

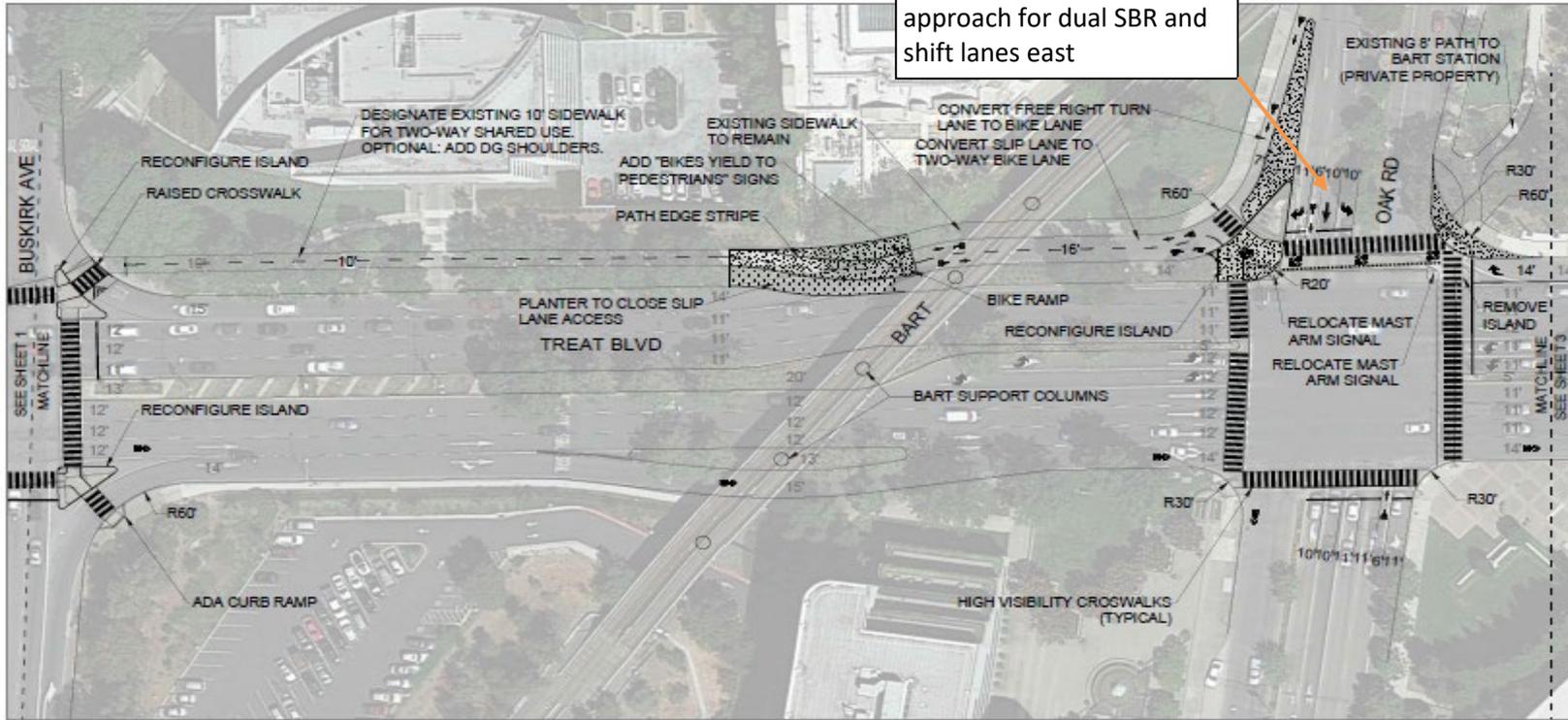
\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

# Project CCC3: Treat Boulevard Bicycle and Pedestrian Improvements



**Project CCC3: Treat Boulevard Bicycle and Pedestrian Improvements**

Widen southbound approach for dual SBR and shift lanes east



### Project CCC3: Treat Boulevard Bicycle and Pedestrian Improvements



- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Treat Boulevard Bicycle Improvements (east of Jones Road)  
**Project Location:** Treat Boulevard from Jones Road to the Walnut Creek Bridge

**Description** Project would add 5' Class II bike lanes along Treat Boulevard from Jones Road to the Walnut Creek Bridge. This would be accomplished by narrowing the existing median and taking frontage where necessary.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Treat Boulevard from Jones Road to Cherry Lane (L=980 ft)</b>					
1	Relocate traffic signal equipment (one quadrant)	2	EA	\$100,000.00	\$ 200,000
2	Demolish existing median and landscaping	6000	SF	\$5.00	\$ 30,000
3	Demolish south side sidewalk	8820	SF	\$3.00	\$ 26,460
4	New concrete median with landscaping	980	LF	\$80.00	\$ 78,400
5	New south sidewalk	7840	LF	\$8.00	\$ 62,720
6	Earthwork	9800	SF	\$2.00	\$ 19,600
7	Class 2 Aggregate Base	726	CY	\$65.00	\$ 47,185
8	Hot Mix Asphalt (Type A)	485	Ton	\$125.00	\$ 60,638
9	Relocate signs and bus stop bench	1	LS	\$10,000.00	\$ 10,000
10	Restripe roadway	980	LF	\$25.00	\$ 24,500
<b>1. Subtotal:</b>					\$ 559,503
<b>2. Treat Boulevard from Cherry Lane to Walnut Creek Bridge (L=600')</b>					
11	Relocate traffic signal equipment (one quadrant)	2	EA	\$100,000.00	\$ 200,000
12	Narrow existing median and repair landscaping	370	LF	\$50.00	\$ 18,500
13	Demolish south side sidewalk	3600	SF	\$3.00	\$ 10,800
14	Earthwork	6000	SF	\$2.00	\$ 12,000
15	Class 2 Aggregate Base	444	CY	\$65.00	\$ 28,889
16	Hot Mix Asphalt (Type A)	297	Ton	\$125.00	\$ 37,125
17	New south sidewalk	3600	SF	\$8.00	\$ 28,800
18	Stripe bike lanes	600	LF	\$12.00	\$ 7,200
<b>2. Subtotal:</b>					\$ 343,314
19	Signage	1	LS	\$5,000.00	\$ 5,000
20	Temporary traffic control	1	LS	\$45,100.00	\$ 45,100
21	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
22	Mobilization	1	LS	\$ 95,900.00	\$ 95,900

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 959,000

**Project Number CCC4**

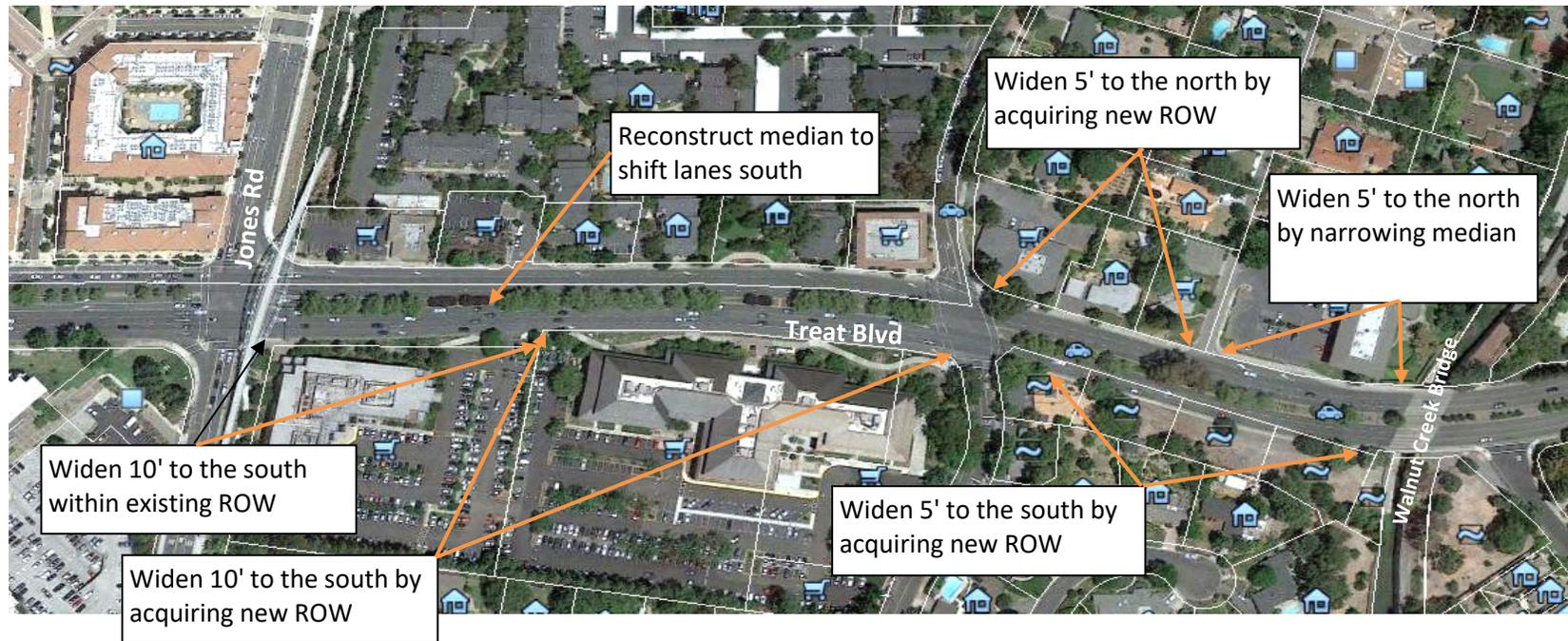
Planning Engineering (TE)	\$ 144,000	Contract Items	\$ 1,054,900
Preliminary Engineering (Design/Survey)*	\$ 500,000	Other Costs (CON)	\$ 159,000
Utility Coordination (Design)	\$ 50,000	Contingency*	\$ 211,000
Environmental (Environmental, Real Property)	\$ 90,000	Subtotal (Contract Items)	\$ 1,424,900
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 144,000
Real Property Labor	\$ 120,000	Subtotal (PE)	\$ 640,000
R/W Acquisition	\$ 500,000	Subtotal (R/W)	\$ 670,000
Construction Engineering *	\$ 159,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,613,000</b>		
		<b>Grand Total</b>	<b>\$ 2,878,900</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)  
 \* Construction Engineering is 15% of contract items. (\$20,000 min.)  
 \* CONTINGENCY is 20% of contract items. (\$10,000 min.)

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**> TOTAL (in 2021 dollars) \$ 3,376,000**

**Project CCC4: Treat Boulevard Bicycle Improvements (east of Jones Road)**



- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Treat Boulevard/Jones Road Intersection Improvements  
**Project Location:** Treat Boulevard and Jones Road

**Description**

On the southbound approach, the project would add an additional southbound left turn bay to enhance intersection operations. This would be accomplished by shifting the two northbound departure lanes and sidewalk to the east. This cost estimate assumes that the pedestrian overcrossing would not be affected. If there is not adequate clearance under the overcrossing for the channelized eastbound right turn lane, the bridge would have to be raised; this would add additional cost that is not accounted for in this estimate. New right of way would be required, but the affected parcel is owned by the County.

On the northbound approach, the project would add a separate northbound right turn lane to enhance intersection operations. This would be accomplished by shifting the southbound departure lane and sidewalk to the west. This requires a small amount of right of way from parcel 172-020-046.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

**Prepared by:** C. Shew

<b>Revision No.</b>	
<b>Revision Date</b>	4/15/2021
<b>Revised by</b>	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
<b>1. Southbound Approach</b>					
1	Demolish concrete median	240	LF	\$10.00	\$ 2,400
2	Demolish existing pork chop island	500	SF	\$3.00	\$ 1,500
3	Traffic signal modification (one quadrant)	1	LS	\$100,000.00	\$ 100,000
4	Demolish existing 10' sidewalk	3000	SF	\$3.00	\$ 9,000
5	Clear existing landscaping	1000	SF	\$2.00	\$ 2,000
6	Earthwork	5040	SF	\$2.00	\$ 10,080
7	Class 2 Aggregate Base	373	CY	\$65.00	\$ 24,267
8	Hot Mix Asphalt (Type A)	131	Ton	\$125.00	\$ 16,335
9	New concrete median with landscaping	240	LF	\$80.00	\$ 19,200
10	New pork chop island	500	SF	\$8.00	\$ 4,000
11	ADA curb ramp (w/ detectable warning surface)	4	EA	\$4,200.00	\$ 16,800
12	Relocate street lights	5	EA	\$2,000.00	\$ 10,000
13	New 10' sidewalk	3000	SF	\$8.00	\$ 24,000
14	Striping	960	LF	\$3.00	\$ 2,880
<b>1. Subtotal:</b>					\$ 242,462
<b>2. Northbound Approach</b>					
15	Demolish existing pork chop island	200	SF	\$3.00	\$ 600
16	Traffic signal modification (one quadrant)	1	LS	\$100,000.00	\$ 100,000
17	Demolish existing 10' sidewalk	1750	SF	\$3.00	\$ 5,250
18	Clear existing landscaping	1000	SF	\$2.00	\$ 2,000
19	Earthwork	2700	SF	\$2.00	\$ 5,400
20	Class 2 Aggregate Base	200	CY	\$65.00	\$ 13,000
21	Hot Mix Asphalt (Type A)	191	Ton	\$125.00	\$ 23,822
22	New pork chop island	200	SF	\$8.00	\$ 1,600
23	ADA curb ramp (w/ detectable warning surface)	4	EA	\$4,200.00	\$ 16,800
24	Relocate street lights	1	EA	\$2,000.00	\$ 2,000
25	New 10' sidewalk	1750	SF	\$8.00	\$ 14,000
26	Striping	1050	LF	\$3.00	\$ 3,150
<b>2. Subtotal:</b>					\$ 187,622
27	Signage	1	LS	\$1,000.00	\$ 1,000
28	Temporary traffic control	1	LS	\$43,000.00	\$ 43,000

29	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
30	Mobilization	1	LS	\$ 48,000.00	\$ 48,000

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 480,000

**Project Number CCC6**

Planning Engineering (TE)	\$ 72,000	Contract Items	\$ 528,000
Preliminary Engineering (Design/Survey)*	\$ 180,000	Other Costs (CON)	\$ 80,000
Utility Coordination (Design)	\$ 40,000	Contingency*	\$ 80,000
Environmental (Environmental, Real Property)	\$ 60,000	Subtotal (Contract Items)	\$ 688,000
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 72,000
Real Property Labor	\$ 75,000	Subtotal (PE)	\$ 280,000
R/W Acquisition	\$ 65,000	Subtotal (R/W)	\$ 190,000
Construction Engineering *	\$ 80,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 622,000</b>		

<b>Grand Total</b>	<b>\$ 1,230,000</b>
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Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

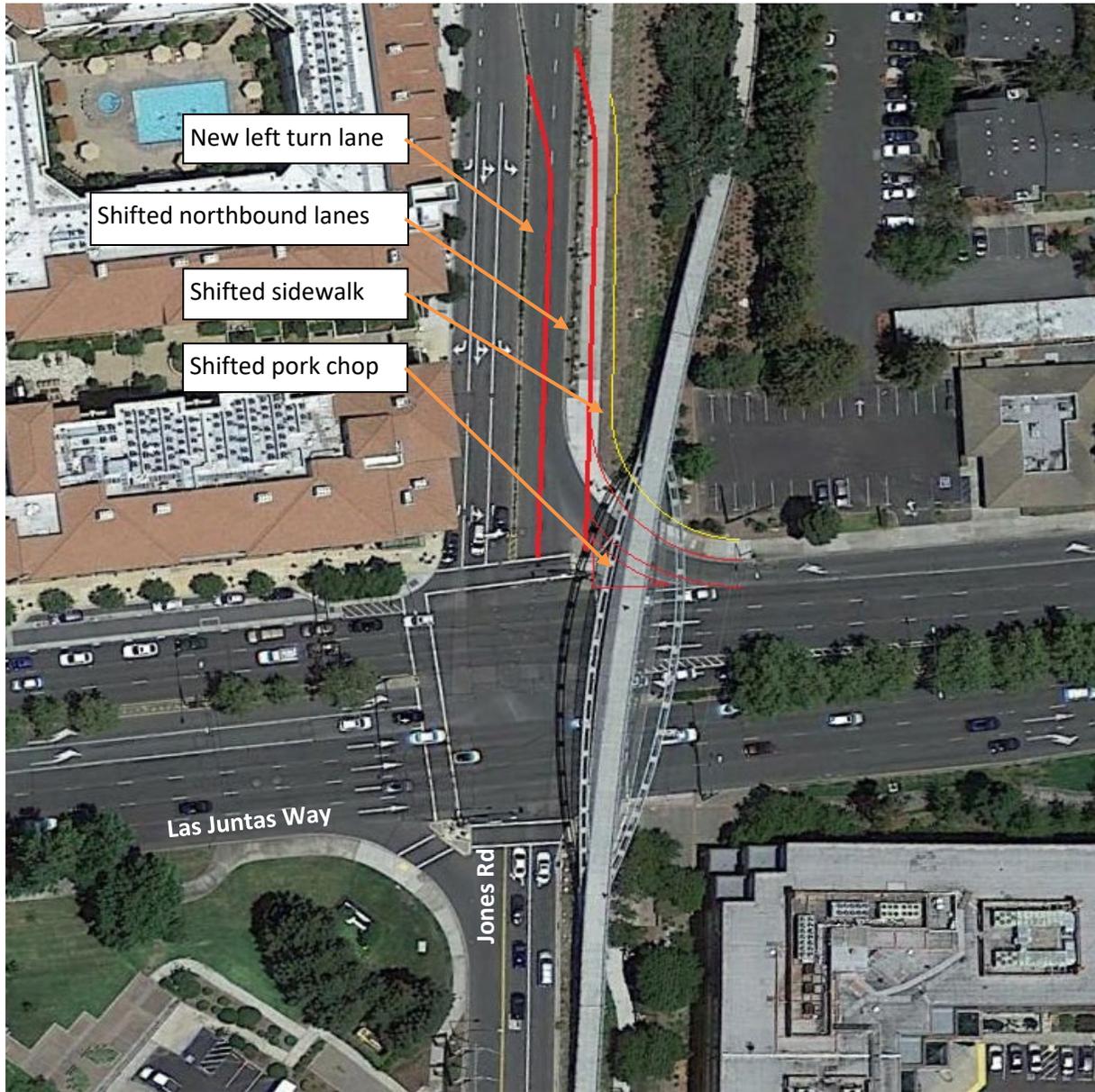
<b>➤ TOTAL (in 2021 dollars)</b>	<b>\$ 1,442,000</b>
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\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

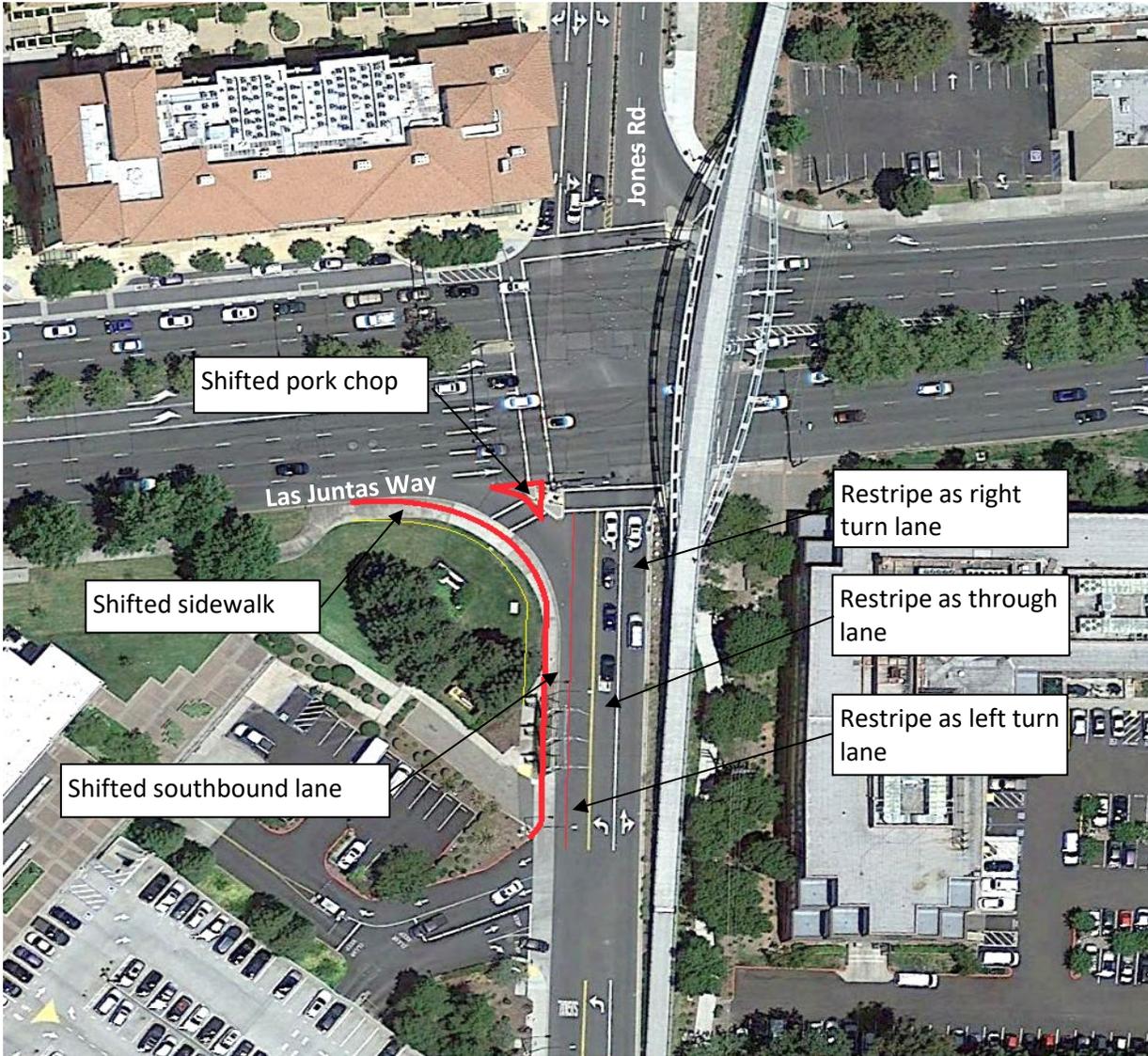
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

**Project CCC6: Treat Boulevard/Jones Road Intersection Improvements (Southbound Approach)**



Project CCC6: Treat Boulevard/Jones Road Intersection Improvements (Northbound Approach)



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**CCC8**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Mayhew Way Pedestrian Safety Improvements  
**Project Location:** Mayhew Way from Buskirk Avenue to Bancroft Road

**Description** The project will complete gaps in the sidewalk network along Mayhew Way, where the County has frontage. These locations include: 200' west of Oberon Drive to 190' West of Woodlawn Drive (both sides), from 190' West of Woodlawn Drive to 25' East of the Iron Horse Trail Crossing (south side), and from 25' East of the trail crossing to Bancroft Road (north side). Right-of-way would need to be acquired for the both segments of the north side sidewalk.

**Project Length (ft):** 740

**Date of Estimate:** Sep. 1, 2015

**Prepared by:** C. Shew

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
2	Earthwork	3700	SF	\$2.00	\$ 7,400
3	Class 2 Aggregate Base	274	CY	\$65.00	\$ 17,815
4	Sidewalk	3700	SF	\$8.00	\$ 29,600
5	Curb and gutter	740	LF	\$35.00	\$ 25,900
6	ADA curb ramp (w/ detectable warning surface)	5	EA	\$4,200.00	\$ 21,000
7	Temporary traffic control	1	LS	\$13,200.00	\$ 13,200
8	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
9	Mobilization	1	LS	\$ 15,100.00	\$ 15,100

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 151,000

**Project Number CCC8**

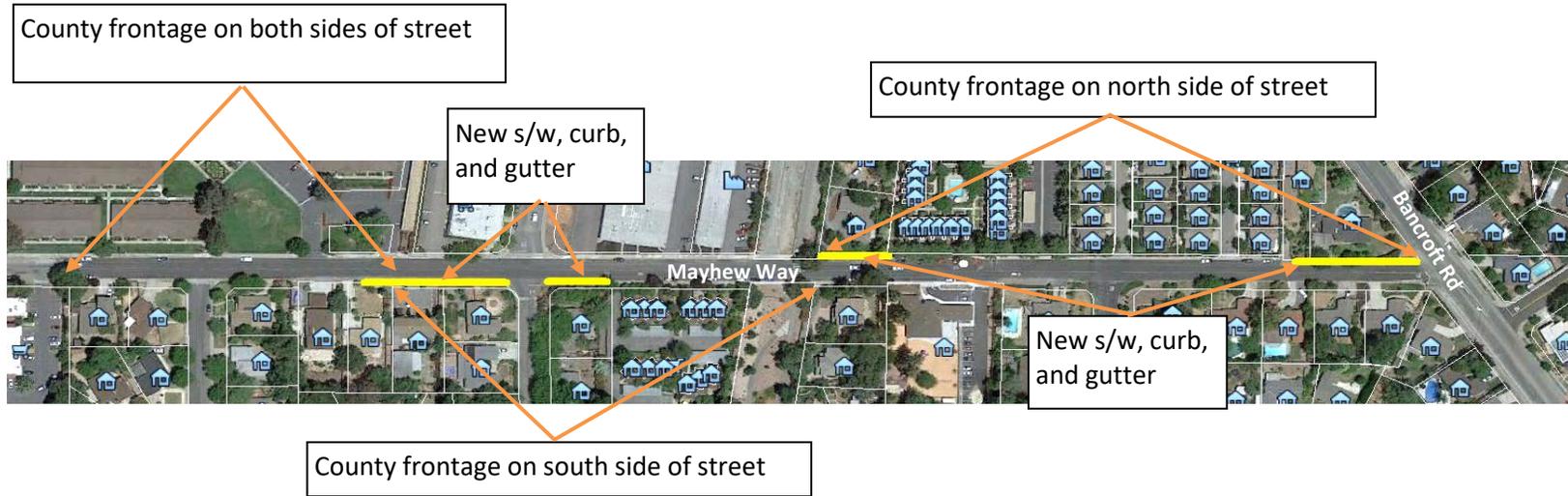
Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 166,100
Preliminary Engineering (Design/Survey)*	\$ 150,000	Other Costs (CON)	\$ 34,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 25,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 225,100
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ 120,000	Subtotal (PE)	\$ 210,000
R/W Acquisition	\$ 137,500	Subtotal (R/W)	\$ 307,500
Construction Engineering *	\$ 34,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 651,500</b>		
		<b>Grand Total</b>	<b>\$ 842,600</b>

- \* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)
- \* Construction Engineering is 15% of contract items. (\$20,000 min.)
- \* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year 2015  
 Escalation Year 2021  
 Escalation Factor 17.3%

**> TOTAL (in 2021 dollars) \$ 988,000**

**Project CCC8: Mayhew Way Pedestrian Safety Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**SWC2**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Olympic Boulevard/Tice Valley Road Intersection Improvements  
**Project Location:** Olympic Boulevard and Tice Valley Road/Boulevard Way

**Description**  
 Project would add a second northbound left turn lane to enhance intersection operations. This would be accomplished by widening the northbound approach to the east. This requires a small amount of right of way from parcel 184-311-030.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Demolish existing pork chop island	200	SF	\$3.00	\$ 600
2	Traffic signal modification (one quadrant)	1	LS	\$100,000.00	\$ 100,000
3	Demolish existing 10' sidewalk	2000	SF	\$3.00	\$ 6,000
4	Clear existing landscaping	1000	SF	\$2.00	\$ 2,000
5	Earthwork	3000	SF	\$2.00	\$ 6,000
6	Class 2 Aggregate Base	222	CY	\$65.00	\$ 14,444
7	Hot Mix Asphalt (Type A)	208	Ton	\$125.00	\$ 25,988
8	New pork chop island	200	SF	\$7.00	\$ 1,400
9	ADA curb ramp (w/ detectable warning surface)	4	EA	\$4,200.00	\$ 16,800
10	Relocate street lights	1	EA	\$2,000.00	\$ 2,000
11	New 10' sidewalk	2000	SF	\$8.00	\$ 16,000
12	Roadway striping	1100	LF	\$3.00	\$ 3,300
13	Restripe crosswalks	1	LS	\$2,000.00	\$ 2,000
14	Signage	1	LS	\$2,000.00	\$ 2,000
15	Temporary traffic control	1	LS	\$19,900.00	\$ 19,900
16	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
17	Mobilization	1	LS	\$ 22,400.00	\$ 22,400

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 224,000

**Project Number SWC2**

Planning Engineering (TE)	\$ 100,000	Contract Items	\$ 246,400
Preliminary Engineering (Design/Survey)*	\$ 175,000	Other Costs (CON)	\$ 50,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 37,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 333,400
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 100,000
Real Property Labor	\$ 75,000	Subtotal (PE)	\$ 235,000
R/W Acquisition	\$ 100,000	Subtotal (R/W)	\$ 225,000
Construction Engineering *	\$ 50,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 610,000</b>		
		<b>Grand Total</b>	<b>\$ 893,400</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

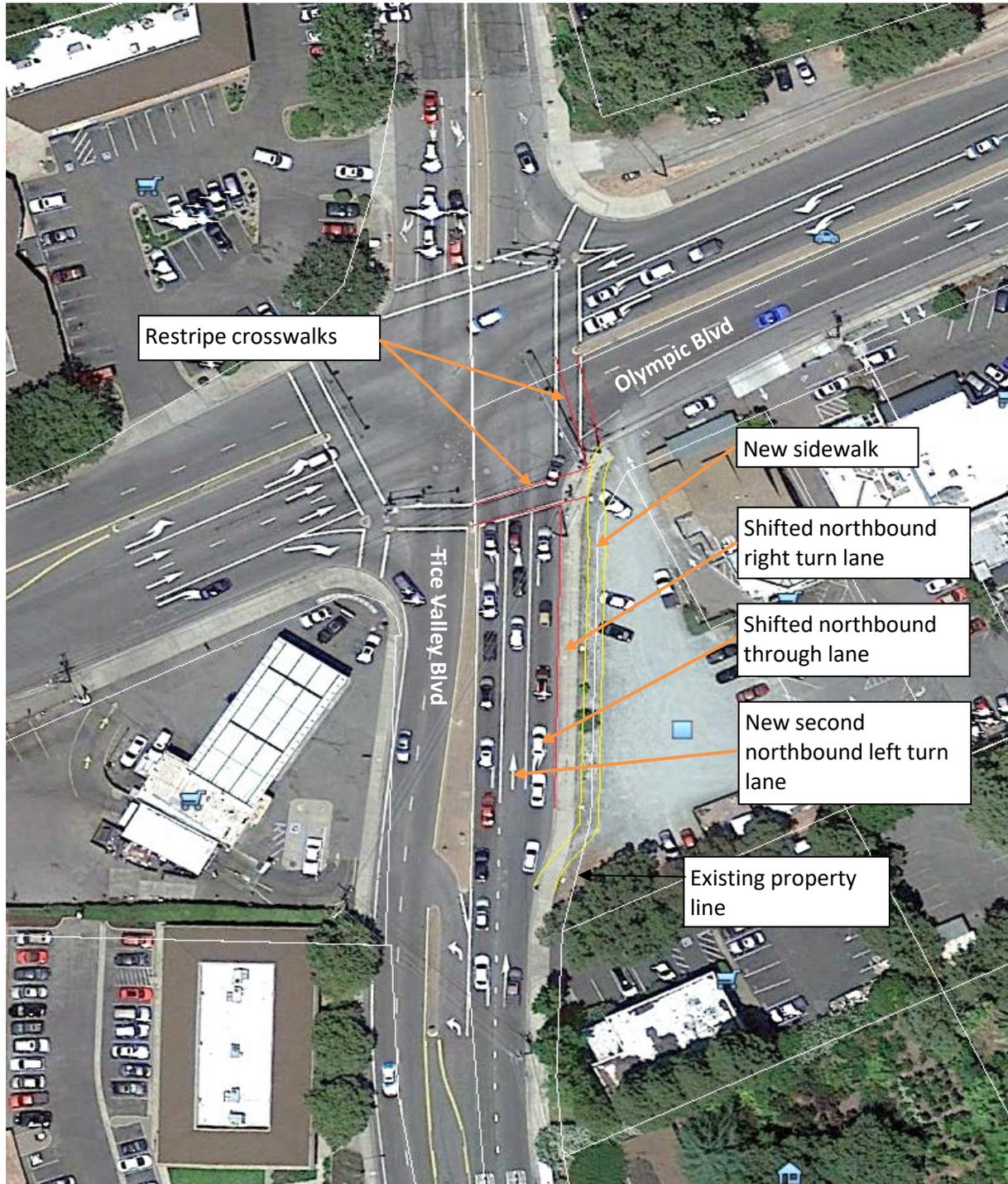
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**➤ TOTAL (in 2021 dollars) \$ 1,048,000**

**Project SWC2: Olympic Boulevard/Tice Valley Road Intersection Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**SWC3**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

<b>Project Name:</b>	Pedestrian Bridge over Las Trampas Creek
<b>Project Location:</b>	Between Dewing Lane and So. Villa Way

**Description** Project would construct a 14' Class 1 path from Dewing Lane to S. Villa Way. This would include approximately 160' of at-grade path and an approximately 130' bridge over Las Trampas Creek. It is estimated this project would take 2 open parking spaces from the South Villa Condominiums.

**Project Length (ft):** N/A

**Date of Estimate:** Jul. 6, 2015

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Demolish existing fence	1	LS	\$500.00	\$ 500
2	Clearing and grubbing	1	LS	\$30,000.00	\$ 30,000
3	Earthwork	2240	SF	\$2.00	\$ 4,480
4	Class 2 Aggregate Base	166	CY	\$65.00	\$ 10,785
5	Hot Mix Asphalt (Type A)	55	Ton	\$125.00	\$ 6,930
6	14' Bike/Pedestrian Bridge over creek	1820	SF	\$1,500.00	\$ 2,730,000
7	ADA curb ramp (w/ detectable warning surface)	1	EA	\$4,200.00	\$ 4,200
8	Striping	290	LF	\$9.00	\$ 2,610
9	Signage	1	LS	\$1,000.00	\$ 1,000
10	Prepare Water Pollution Control Plan	1	LS	\$6,000.00	\$ 6,000
11	Environmental Monitoring and Mitigation	1	LS	\$25,000.00	\$ 25,000
12	Mobilization	1	LS	\$ 282,200.00	\$ 282,200

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 2,822,000

**Project Number SWC3**

Planning Engineering (TE)	\$ 424,000	Contract Items	\$ 3,104,200
Preliminary Engineering (Design/Survey)*	\$ 621,000	Other Costs (CON)	\$ 466,000
Utility Coordination (Design)	\$ 280,000	Contingency*	\$ 777,000
Environmental (Environmental, Real Property)	\$ 300,000	<b>Subtotal (Contract Items)</b>	<b>\$ 4,347,200</b>
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 424,000
Real Property Labor	\$ 75,000	Subtotal (PE)	\$ 1,201,000
R/W Acquisition	\$ 300,000	Subtotal (R/W)	\$ 425,000
Construction Engineering *	\$ 466,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 2,516,000</b>		
		<b>Grand Total</b>	<b>\$ 6,397,200</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

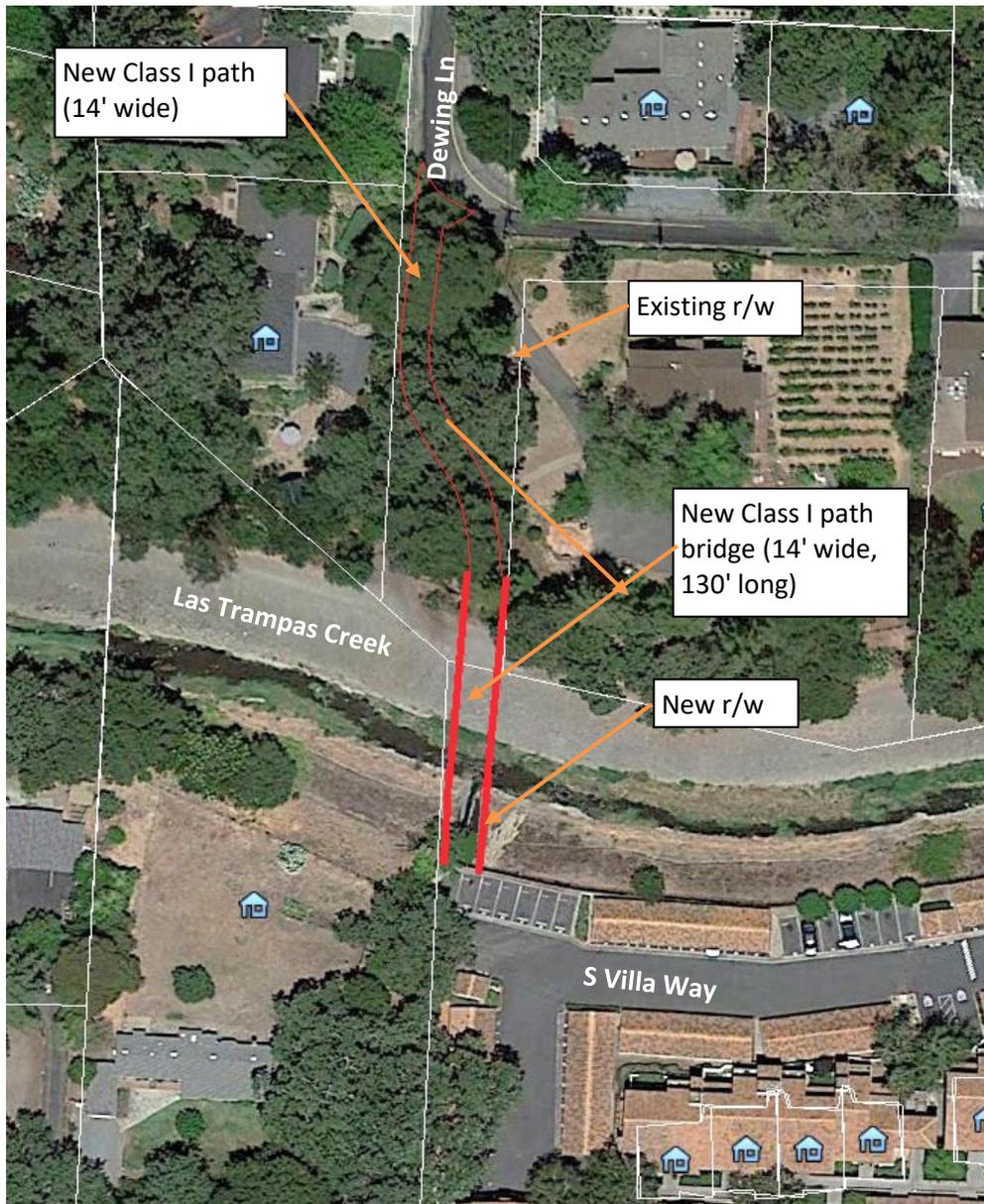
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 25% of contract items. (\$10,000 min.)

Current Year	2015
Escalation Year	2021
Escalation Factor	17.3%

**> TOTAL (in 2021 dollars) \$ 7,502,000**

**Project SWC3: Pedestrian Bridge over Las Trampas Creek**



# Transportation Engineering

# Planning Cost Estimate

Contra Costa County Public Works Department

SWC4

Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.

Click here if this project is a surface treatment or overlay project.

**Project Name:** Tice Valley Blvd Pedestrian and Bicycle Project

**Alternative:** Class I Path along north side and sidewalk on south side of Tice Valley Blvd

**Project Location:** Tice Valley Blvd between the Walnut Creek City Limits and 200' East of Tice Hollow Ct

**Assumptions:** R=5, TI=6.5

**Project Length (ft):** 2,320

**Date of Estimate:** Oct. 6, 2015

Revision No.	0
Revision Date	
Revised by	

**Prepared by:** Tianjun Cao

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	12	EA	\$ 550.00	\$ 6,600
2	Traffic Control System	1	LS	\$ 100,000.00	\$ 100,000
3	Clearing and Grubbing	1	LS	\$ 30,000.00	\$ 30,000
4	Remove Tree	4	EA	\$ 2,000.00	\$ 8,000
5	Saw Cut Pavement Edges	4640	LF	\$ 2.00	\$ 9,280
6	Roadway Excavation	5564	CY	\$ 45.00	\$ 250,380
7	Class 2 Aggregate Base	9013	TON	\$ 30.00	\$ 270,390
8	Hot Mix Asphalt (Type A)	1610	TON	\$ 110.00	\$ 177,100
9	Roadside Sign	15	EA	\$ 500.00	\$ 7,500
11	Guard Rail-End Anchor Assembly	8	EA	\$ 3,250.00	\$ 26,000
12	Metal Beam Guard Railing (Wood Post)	250	LF	\$ 115.00	\$ 28,750
13	Thermoplastic Traffic Stripe - SF (Bike symbols)	220	SF	\$ 5.00	\$ 1,100
14	Thermoplastic Traffic Stripe - LF	4700	LF	\$ 2.00	\$ 9,400
15	Striping Removal	4700	LF	\$ 1.50	\$ 7,050
16	Sidewalk Removal (Obliteration)	2000	SF	\$ 0.24	\$ 480
17	Mailbox Removal and Replacement	20	EA	\$ 200.00	\$ 4,000
18	Bridge	1	EA	\$ 200,000.00	\$ 200,000
19	ADA Curb Ramp	6	EA	\$ 3,500.00	\$ 21,000
20	Driveway Conform	19	EA	\$ 4,000.00	\$ 76,000
21	Minor Concrete (Sidewalk)	11600	SF	\$ 10.00	\$ 116,000
22	Hot Mix Asphalt Dike	2320	LF	\$ 25.00	\$ 58,000
23	Bridge Widening	1	LS	\$ 1,000,000.00	\$ 1,000,000
	<b>Drainage</b>				
24	Concrete V-Ditch	50	LF	\$ 75.00	\$ 3,750
25	Earthen Ditch (5' top, 2' bottom, 2:1 sides)	1167	CY	\$ 45.00	\$ 52,500
26	Culvert Alteration	1	EA	\$ 5,000.00	\$ 5,000
27	Mobilization	1	LS	\$ 247,000.00	\$ 247,000

OTHER COSTS BY PHASE: CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 2,468,000

OTHER COSTS BY PHASE:

PLAN	Planning Engineering (TE)	\$ 100,000	CONTRACT ITEMS	\$ 2,715,000
PE	Preliminary Engineering (Design/Survey)*	\$ 842,000	OTHER COSTS (CON)	\$ 458,000
	Utility Coordination (Design)	\$ 100,000	CONTINGENCY*	\$ 408,000
	Environmental (Environmental, Real Property)	\$ 100,000	SUBTOTAL (CON)	\$ 3,581,000
R/W	R/W Engineering (Survey)	\$ 50,000	SUBTOTAL (PLAN)	\$ 100,000
	Real Property Labor	\$ 75,000	SUBTOTAL (PE)	\$ 1,042,000
	R/W Acquisition	\$ 100,000	SUBTOTAL (R/W)	\$ 225,000
CON	Construction Engineering *	\$ 408,000	GRAND TOTAL	\$ 4,948,000
	Environmental Monitoring and Mitigation Fees	\$ 50,000		
	SUBTOTAL of OTHER COSTS (ALL)	\$ 1,825,000		

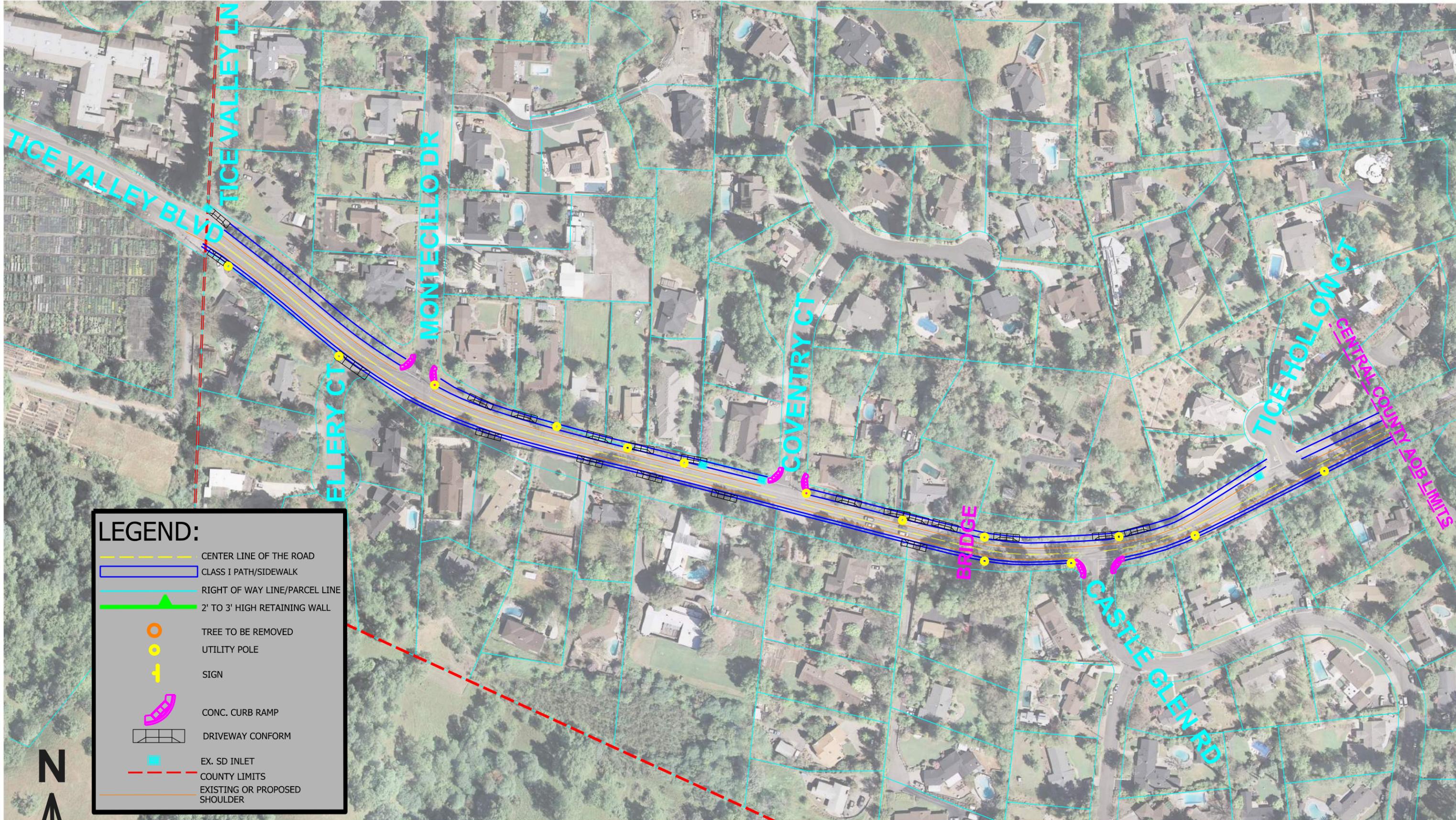
\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

CURRENT YEAR	2015
ESCALATION YEAR	2021
ESCALATION RATE	17.3%

➤ **TOTAL (in 2021 dollars) \$ 5,804,000**



**LEGEND:**

- CENTER LINE OF THE ROAD
- CLASS I PATH/SIDEWALK
- RIGHT OF WAY LINE/PARCEL LINE
- 2' TO 3' HIGH RETAINING WALL
- TREE TO BE REMOVED
- UTILITY POLE
- SIGN
- CONC. CURB RAMP
- DRIVEWAY CONFORM
- EX. SD INLET
- COUNTY LIMITS
- EXISTING OR PROPOSED SHOULDER



SCALE: 1" = 170'

Contra Costa County  
Public Works  
Department

255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

**PROJECT LAYOUT**

**TICE VALLEY BLVD PEDESTRIAN AND BICYCLE PROJECT**

FEDERAL ID NO.:	DB: TC    CB: MH	DATE: OCT 2015	SHEET 1 OF 1
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# Transportation Engineering

# Planning Cost Estimate

Contra Costa County Public Works Department

SWC 6

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.  
 Click here if this project is a surface treatment or overlay project.

**Project Name:** Springbrook Road Pedestrian Improvement Project  
**Alternative:** Sidewalk on entire north side and parts of south side of roadway

**Project Location:** Springbrook Rd from 170' East of Gilmore Ct to 460' East of Regency Ct  
**Assumptions:** R, TI, etc.

**Project Length (ft):** 3,000

**Date of Estimate:** Oct. 6, 2015

Revision No.	0
Revision Date	
Revised by	

**Prepared by:** Tianjun Cao

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	10	EA	\$ 550.00	\$ 5,500
2	Traffic Control System	1	LS	\$ 50,000.00	\$ 50,000
3	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
4	Remove Thermoplastic Traffic Stripe	6000	LF	\$ 2.00	\$ 12,000
5	Minor Structure (Sidewalk Cross Drain)	3	EA	\$ 600.00	\$ 1,800
6	Clearing and Grubbing	1	LS	\$ 30,000.00	\$ 30,000
7	Remove Tree	3	EA	\$ 2,000.00	\$ 6,000
8	Saw Cut Pavement Edges	4500	LF	\$ 2.00	\$ 9,000
9	Roadway Excavation	1833	CY	\$ 45.00	\$ 82,485
10	Imported Material (Shoulder Backing)	420	TON	\$ 45.00	\$ 18,900
11	Class 2 Aggregate Base	1995	TON	\$ 45.00	\$ 89,775
12	Hot Mix Asphalt (Type A)	3263	TON	\$ 110.00	\$ 358,930
13	Minor Concrete (Sidewalk)	23000	LF	\$ 10.00	\$ 230,000
14	ADA Curb Ramp	6	EA	\$ 3,500.00	\$ 21,000
15	Driveway Conform	42	EA	\$ 10,000.00	\$ 420,000
16	Curb and Gutter	4500	LF	\$ 45.00	\$ 202,500
17	Earthwork	355	CY	\$ 25.00	\$ 8,875
18	Minor Concrete (Retaining Wall)	270	LF	\$ 140.00	\$ 37,800
19	Minor Structure (Inlet)	5	EA	\$ 3,200.00	\$ 16,000
20	Roadside Ditch	3000	LF	\$ 55.00	\$ 165,000
21	C.3 Provisions and Misc. Drainage	1	LS	\$ 100,000.00	\$ 100,000
22	Sign Relocation	10	EA	\$ 500.00	\$ 5,000
23	Mailbox Removal and Replacement	30	EA	\$ 300.00	\$ 9,000
24	Thermoplastic Traffic Stripe - Det. 27B, Right Edge Line	6000	LF	\$ 2.00	\$ 12,000
25	Mobilization	1	LS	\$ 190,000.00	\$ 190,000

## OTHER COSTS BY PHASE:

PLAN	Planning Engineering (TE)	\$ 250,000	CONTRACT ITEMS	\$ 2,088,000
PE	Preliminary Engineering (Design/Survey)*	\$ 710,000	OTHER COSTS (CON)	\$ 364,000
	Utility Coordination (Design)	\$ 20,000	CONTINGENCY*	\$ 314,000
	Environmental (Environmental, Real Property)	\$ 150,000	SUBTOTAL (CON)	\$ 2,766,000
R/W	R/W Engineering (Survey)	\$ 75,000	SUBTOTAL (PLAN)	\$ 250,000
	Real Property Labor	\$ 125,000	SUBTOTAL (PE)	\$ 880,000
	R/W Acquisition	\$ 1,000,000	SUBTOTAL (R/W)	\$ 1,200,000
CON	Construction Engineering *	\$ 314,000	GRAND TOTAL	\$ 5,096,000
	Environmental Monitoring and Mitigation Fees	\$ 50,000		
	SUBTOTAL of OTHER COSTS (ALL)	\$ 2,694,000		

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

CURRENT YEAR	2015
ESCALATION YEAR	2021
ESCALATION RATE	17.3%

**➤ TOTAL (in 2015 dollars) \$ 5,976,000**

1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**SWC7**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Olympic Boulevard/Bridgefield Road Intersection Improvements

**Project Location:** Olympic Boulevard & Bridgefield Road

**Description** Project will signalize the intersection of Olympic Boulevard and Bridgefield Road.

**Project Length (ft):** N/A

**Date of Estimate:** Feb. 19, 2016

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

**Prepared by:** C. Shew

No.	Description	Quantity	Units	Unit Cost	Total
1	Install traffic signal with safety lighting (approach)	3	EA	\$ 100,000.00	\$ 300,000
2	Sidewalk	600	SF	\$ 8.00	\$ 4,800
3	Curb and gutter	90	LF	\$ 35.00	\$ 3,150
4	ADA curb ramp (w/ detectable warning surface)	2	EA	\$ 4,200.00	\$ 8,400
5	Removal of signs	1	LS	\$ 500.00	\$ 500
6	Sandblast existing pavement legends	1	LS	\$ 1,000.00	\$ 1,000
7	Restripe intersection approach	3	EA	\$ 2,500.00	\$ 7,500
8	Temporary traffic control	1	LS	\$ 8,000.00	\$ 8,000
9	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
10	Mobilization	1	LS	\$ 33,900.00	\$ 33,900

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 339,000

**Project Number SWC7**

Planning Engineering (TE)	\$ 51,000	Contract Items	\$ 372,900
Preliminary Engineering (Design/Survey)*	\$ 130,000	Other Costs (CON)	\$ 75,000
Utility Coordination (Design)	\$ 30,000	Contingency*	\$ 56,000
Environmental (Environmental, Real Property)	\$ 30,000	Subtotal (Contract Items)	\$ 503,900
R/W Engineering (Survey)	\$ -	Subtotal (Plan)	\$ 51,000
Real Property Labor	\$ -	Subtotal (PE)	\$ 190,000
R/W Acquisition	\$ -	Subtotal (R/W)	\$ -
Construction Engineering *	\$ 75,000		
Environmental Monitoring and Mitigation Fees	\$ -		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 316,000</b>		

**Grand Total \$ 744,900**

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

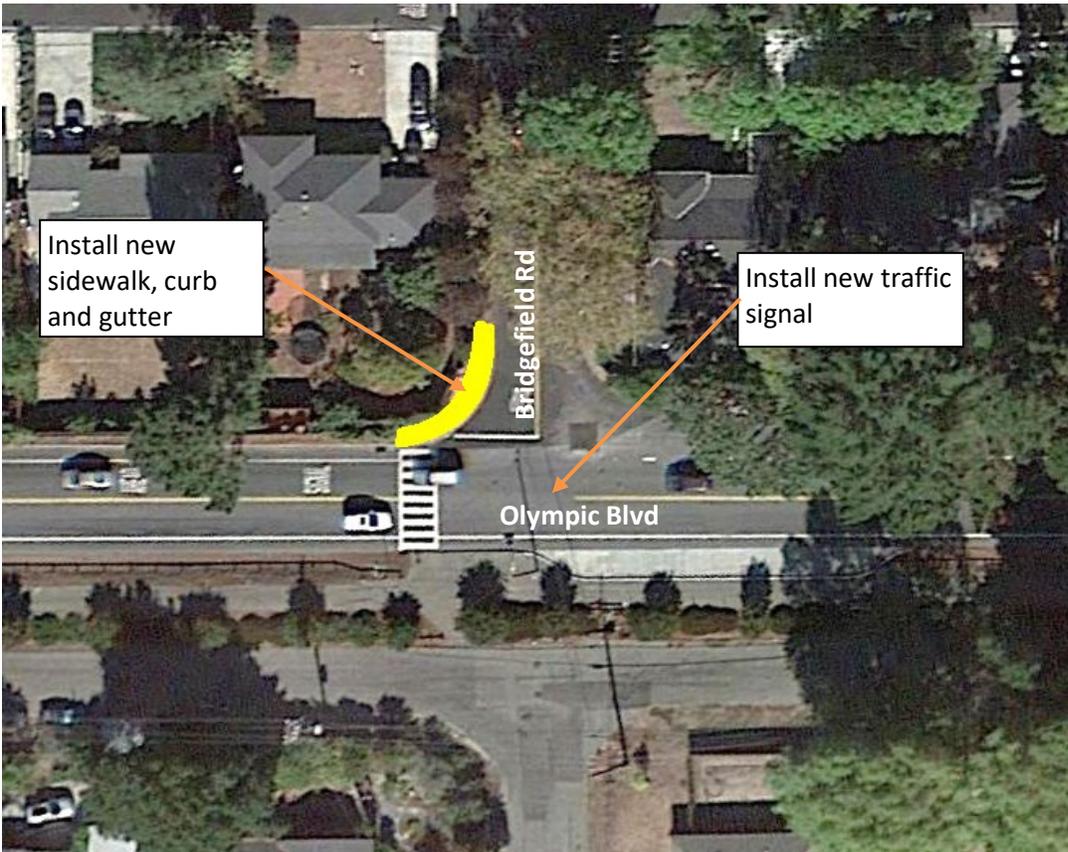
\* Construction Engineering is 15% of contract items. (\$20,000 min.)

\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

Current Year	2016
Escalation Year	2021
Escalation Factor	13.4%

**➤ TOTAL (in 2021 dollars) \$ 845,000**

**Project SWC7: Olympic Boulevard/Bridgefield Road Intersection Improvements**



1970 Broadway Ste 740, Oakland CA 94612

**Project Number**

**SWC8**

- Click here if the project schedule for this project is to be 50 days or more; also click here if this is a bridge project.
- Click here if this project is a surface treatment or overlay project.

**Project Name:** Boulevard Way Sidewalk Project  
**Project Location:** Boulevard Way between Warren Road and Olympic Boulevard

**Description** Project will add sidewalk on the east side of the roadway.

**Project Length (ft):** 2100

**Date of Estimate:** May. 24, 2016

**Prepared by:** Tianjun Cao

Revision No.	
Revision Date	4/15/2021
Revised by	B. Sidhu

No.	Description	Quantity	Units	Unit Cost	Total
1	Construction Area Signs	10	EA	\$ 550.00	\$ 5,500
2	Traffic Control System	1	LS	\$ 50,000.00	\$ 50,000
3	Prepare Water Pollution Control Plan	1	LS	\$ 6,000.00	\$ 6,000
4	Remove Thermoplastic Traffic Stripe	2100	LF	\$ 3.00	\$ 6,300
5	Minor Structure (Sidewalk Cross Drain)	1	EA	\$ 600.00	\$ 600
6	Clearing and Grubbing	1	LS	\$ 30,000.00	\$ 30,000
7	Remove Tree	7	EA	\$ 2,000.00	\$ 14,000
8	Saw Cut Pavement Edges	2100	LF	\$ 2.00	\$ 4,200
9	Roadway Excavation	1283	CY	\$ 45.00	\$ 57,735
10	Imported Material (Shoulder Backing)	294	TON	\$ 45.00	\$ 13,230
11	Class 2 Aggregate Base	1397	TON	\$ 45.00	\$ 62,865
12	Hot Mix Asphalt (Type A)	2284	TON	\$ 125.00	\$ 285,500
13	Minor Concrete (Sidewalk)	10500	SF	\$ 10.00	\$ 105,000
14	ADA curb ramp (w/ detectable warning surface)	8	EA	\$ 4,200.00	\$ 33,600
15	Driveway Conform	3	EA	\$ 10,000.00	\$ 30,000
16	Curb and gutter	2100	LF	\$ 45.00	\$ 94,500
17	Earthwork	260	CY	\$ 25.00	\$ 6,500
18	Minor Concrete (Retaining Wall)	650	LF	\$ 200.00	\$ 130,000
19	Minor Structure (Inlet)	2	EA	\$ 3,200.00	\$ 6,400
20	Metal Beam Guard Railing	100	LF	\$ 115.00	\$ 11,500
21	Bridge Work	1	LS	\$ 200,000.00	\$ 200,000
22	C.3 Provisions and Misc. Drainage	1	LS	\$ 70,000.00	\$ 70,000
23	Sign Relocation	8	EA	\$ 500.00	\$ 4,000
24	Mailbox Removal and Replacement	6	EA	\$ 300.00	\$ 1,800
25	Relocate Fence	1	LS	\$ 2,000.00	\$ 2,000
26	Thermoplastic Traffic Stripe - Det. 27B, Right Edge L	2100	LF	\$ 2.00	\$ 4,200
27	Mobilization	1	LS	\$ 124,000.00	\$ 124,000

CONTRACT ITEMS LESS MOBILIZATION (TO NEAREST 1,000) \$ 1,235,000

**Project Number SWC8**

Planning Engineering (TE)	\$ 200,000	Contract Items	\$ 1,359,000
Preliminary Engineering (Design/Survey)*	\$ 408,000	Other Costs (CON)	\$ 254,000
Utility Coordination (Design)	\$ 50,000	Contingency*	\$ 204,000
Environmental (Environmental, Real Property)	\$ 200,000	Subtotal (Contract Items)	\$ 1,817,000
R/W Engineering (Survey)	\$ 50,000	Subtotal (Plan)	\$ 200,000
Real Property Labor	\$ 150,000	Subtotal (PE)	\$ 658,000
R/W Acquisition	\$ 500,000	Subtotal (R/W)	\$ 700,000
Construction Engineering *	\$ 204,000		
Environmental Monitoring and Mitigation Fees	\$ 50,000		
<b>SUBTOTAL of OTHER COSTS (ALL)</b>	<b>\$ 1,812,000</b>		
		<b>Grand Total</b>	<b>\$ 3,375,000</b>

\* Preliminary Engineering is minimum 15% of contract items. (See Issues to Consider)

\* Construction Engineering is 15% of contract items. (\$20,000 min.)

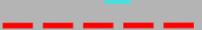
\* CONTINGENCY is 15% of contract items. (\$10,000 min.)

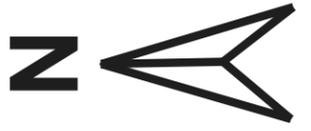
Current Year 2016  
 Escalation Year 2021  
 Escalation Factor 13.4%

**➤ TOTAL (in 2021 dollars) \$ 3,827,000**



**LEGEND:**

-  CENTER LINE OF THE ROAD
-  SIDEWALK
-  RIGHT OF WAY LINE/PARCEL LINE
-  2' TO 3' HIGH RETAINING WALL
-  TREE TO BE REMOVED
-  UTILITY POLE
-  SIGN
-  CONC. CURB RAMP
-  DRIVEWAY CONFORM
-  EX. SD INLET
-  COUNTY LIMITS
-  EXISTING OR PROPOSED EDGE OF PAVEMENT



SCALE: 1" = 200'



Contra Costa County  
Public Works  
Department

255 GLACIER DRIVE MARTINEZ, CALIFORNIA 94553 PH: (925) 313-2000 FAX: (925) 313-2333

**PROJECT LAYOUT**

**BOULEVARD WAY PEDESTRIAN PROJECT**

FEDERAL ID NO.:	DB: TC    CB: MH	DATE: NOV 2015	SHEET 1 OF 1
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**Olympic Corridor Trail Connector - Summary of Estimated Costs\***

**Project #: SWC9**

<b>Segment</b>	<b>Description</b>	<b>Cost<sup>(1)</sup></b>
2.2 Windtree Ct. to Newell Ct.	Widen existing path on north side to create 14 foot sidepath; redesign of Newell Ct. intersection and connections	\$490,000
3 Newell Ct to Boulevard Way/Tice Valley Rd	Extend continuous path or sidewalks along north side	\$613,556
4 Boulevard Way/Tice Valley Rd to Newell Ave	Continue the sidepath approximately 100 feet to connect to Newell Avenue (may be included with Segment 5)	\$632,000
5 Newell Ave to I-680	Expand the existing sidewalks fronting the Villa townhome complex to create a 10 to 12 foot wide sidepath	\$1,661,000
	<b>Total (Year 2015)</b>	<b>\$3,397,000</b>
	<b>Escalation Factor</b>	17.27%
	<b>Total (Year 2021)</b>	<b>\$3,984,000</b>

\*Source: Olympic Corridor Connector Trail Study, June

1) Costs for long-term projects for each segment

**B.4 Segment 2.2: Olympic Boulevard – Windtree Court to Newell Court**

**Table B-7: Short-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$3,238
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$1,295
TRAFFIC CONTROL	1	LS	10%	\$6,475
<b>Subtotal</b>				<b>\$11,008</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Remove existing striping (no lead present)	8,840	LF	\$2.00	\$17,680
<b>Subtotal</b>				<b>\$17,680</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
High visibility crosswalk	155	LF	\$35.00	\$5,425
Repaint stop bars and markings	3	EA	\$800.00	\$2,400
Buffered bike lane, pavement markings, and signs	2,200	LF	\$7.58	\$16,676
Miscellaneous 4" thermoplastic stripe	6,630	LF	\$3.00	\$19,890
Wayfinding signage	2	EA	\$1,340.00	\$2,680
<b>Subtotal</b>				<b>\$47,071</b>
CONSTRUCTION SUBTOTAL				\$75,759
CONTINGENCY			20%	\$15,152
SURVEYING			5%	\$3,788
PLANS, SPECIFICATIONS AND ESTIMATE			15%	\$11,364
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$11,364
<b>TOTAL</b>				<b>\$118,000</b>

**Table B-8: Long-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$11,971
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$4,788
EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING	1	LS	5%	\$11,971
TRAFFIC CONTROL	1	LS	10%	\$23,942
<b>Subtotal</b>				<b>\$52,673</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	1,161	LF	\$5.00	\$5,805
Remove concrete pavement	100	SF	\$10.00	\$1,000
Remove curb/gutter	1,161	LF	\$10.00	\$11,610
Remove existing striping	6,966	LF	\$2.00	\$13,932
<b>Subtotal</b>				<b>\$32,347</b>
<b>Earthwork</b>				
Clearing and grubbing	3,483	SF	\$0.25	\$871
<b>Subtotal</b>				<b>\$871</b>

DESCRIPTION	QTY	UNIT	UNIT COST	COST
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct curb & gutter	1,161	LF	\$55.00	\$63,855
Construct 4" PCC sidewalk	100	SF	\$15.00	\$1,500
Construct 4" AC over 6" AB	1,1610	SF	\$10.00	\$116,100
Construct wide curb ramp with truncated dome surface	4	EA	\$2,000.00	\$8,000
<b>Subtotal</b>				<b>\$189,455</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
Buffered bike lane and pavement markings	2,210	LF	\$7.58	\$16,752
<b>Subtotal</b>				<b>\$16,752</b>
CONSTRUCTION SUBTOTAL				\$292,098
CONTINGENCY			20%	\$58,420
SURVEYING			5%	\$14,605
PLANS, SPECIFICATIONS AND ENGINEERING			15%	\$43,815
ENVIRONMENTAL DOCUMENTATION, PERMITTING			10%	\$29,210
TECH STUDIES, MITIGATION			2.5%	\$7,302
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$43,814
<b>TOTAL</b>				<b>\$490,000</b>

**Table B-9: Annual Maintenance Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT MAINTENANCE COST/YEAR	TOTAL MAINTENANCE COST/YEAR
<b>Short-Term improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	2,200	LF	\$10 / 1,000 LF	\$22
Signs, Striping, and Pavement Markings	\$47,071	IC	Installation Cost / 10	\$4,707
<b>Long-Term Improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	2,210	LF	\$10 / 1,000 LF	\$22
Signs, Striping, and Pavement Markings	\$16,752	IC	Installation Cost / 10	\$1,675
Sidepath Maintenance	1,178	LF	\$2652 / 1,000 LF	\$3,123
Sidepath Pavement Maintenance	\$116,100	IC	Installation Cost / 20	\$5,805

## B.5 Segment 3: Olympic Boulevard – Newell Court to Boulevard Way/Tice Valley Boulevard

**Table B-10: Short-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
<b>MOBILIZATION</b>				
	1	LS	5%	\$6,018
<b>GENERAL CONDITIONS, BONDS AND INSURANCE</b>				
	1	LS	2%	\$2,407
<b>EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING</b>				
	1	LS	2%	\$2,407
<b>TRAFFIC CONTROL</b>				
	1	LS	10%	\$12,037
<b>Subtotal</b>				<b>\$22,870</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	160	LF	\$5.00	\$800
Remove concrete pavement	48	SF	\$1.00	\$48
Remove pavement markings	120	SF	\$7.00	\$840
Remove existing striping (no lead present)	5,372	LF	\$2.00	\$10,744
<b>Subtotal</b>				<b>\$12,432</b>
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct AC curb	160	LF	\$12.00	\$1,920
Construct 4" AC over 6" AB	320	SF	\$10.00	\$3,200
Curb Ramp with truncated dome surface	4	EA	\$1,400.00	\$5,600
<b>Subtotal</b>				<b>\$10,720</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
High visibility crosswalk	371	LF	\$35.00	\$12,985
Repaint stop bars and markings	5	EA	\$800.00	\$4,000
Buffered bike lane, pavement markings, and signs	3,955	LF	\$7.58	\$29,979
Bike lane, pavement markings, and signs	190	LF	\$5.25	\$998
HAWK/RRFB	2	EA	\$22,250.00	\$44,500
Wayfinding signage	2	EA	\$1,340.00	\$2,680
Yield pavement marking	38	SF	\$7.00	\$266
Green conflict markings	122	LF	\$14.81	\$1,807
<b>Subtotal</b>				<b>\$97,214</b>
CONSTRUCTION SUBTOTAL				\$143,236
CONTINGENCY			20%	\$28,647
SURVEYING			5%	\$7,162
PLANS, SPECIFICATIONS AND ESTIMATE			15%	\$21,485
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$21,485
<b>TOTAL</b>				<b>\$223,000</b>

**Table B-11: Long-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$15,012
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$6,005
EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING	1	LS	5%	\$15,012
TRAFFIC CONTROL	1	LS	10%	\$30,025
<b>Subtotal</b>				<b>\$66,054</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	1,170	LF	\$5.00	\$5,850
Remove AC pavement	1,125	SF	\$0.80	\$900
Remove concrete pavement	200	SF	\$10.00	\$2,000
Remove existing storm drain culvert	1	EA	\$1,000.00	\$1,000
Remove and relocate utility or signal cabinets (up to three)	2	EA	\$3,000.00	\$6,000
Remove curb/gutter	1,170	LF	\$10.00	\$11,700
Tree removal	11	EA	\$500.00	\$5,500
Remove existing striping	1,170	LF	\$2.00	\$2,340
<b>Subtotal</b>				<b>\$35,290</b>
<b>Earthwork</b>				
Clearing and grubbing	8,730	SF	\$0.25	\$2,183
<b>Subtotal</b>				<b>\$2,183</b>
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct curb & gutter	2,010	LF	\$55.00	\$110,550
Construct 4" PCC sidewalk	9,855	SF	\$15.00	\$147,825
Construct new inlet to existing storm drain	1	EA	\$3,000.00	\$3,000
Curb ramp with truncated dome surface	1	EA	\$1,400.00	\$1,400
<b>Subtotal</b>				<b>\$262,775</b>
CONSTRUCTION SUBTOTAL				\$366,302
CONTINGENCY			20%	\$73,260
SURVEYING			5%	\$18,315
PLANS, SPECIFICATIONS AND ENGINEERING			15%	\$54,945
ENVIRONMENTAL DOCUMENTATION, PERMITTING			10%	\$36,630
TECH STUDIES, MITIGATION			2.5%	\$9,158
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$54,945
<b>TOTAL</b>				<b>\$613,556</b>

**Table B-12: Annual Maintenance Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT MAINTENANCE COST/YEAR	TOTAL MAINTENANCE COST/YEAR
<b>Short-Term improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	3,955	LF	\$10 / 1,000 LF	\$40
Signs, Striping, and Pavement Markings	\$97,214	IC	Installation Cost / 10	\$9,721
Sidepath Maintenance	160	LF	\$2652 / 1,000 LF	\$424
Sidepath Pavement Maintenance	\$3,200	IC	Installation Cost / 20	\$160
<b>Long-Term Improvement Concept</b>				
Sidepath Maintenance	1,792	LF	\$2652 / 1,000 LF	\$4,752
Sidepath Pavement Maintenance	\$147,825	IC	Installation Cost / 20	\$7,391

## B.6 Segment 4: Olympic Boulevard – Boulevard Way/Tice Valley Boulevard to Newell Avenue

**Table B-13: Short-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$17,042
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$6,817
EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING	1	LS	5%	\$17,042
TRAFFIC CONTROL	1	LS	10%	\$34,083
<b>Subtotal</b>				<b>\$74,983</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	1,370	LF	\$5.00	\$6,850
Remove AC pavement	8,780	SF	\$0.80	\$7,024
Remove concrete pavement	560	SF	\$1.00	\$560
Remove curb/gutter	1,370	LF	\$10.00	\$13,700
Remove existing striping (no lead present)	2,740	LF	\$2.00	\$5,480
<b>Subtotal</b>				<b>\$33,614</b>
<b>Earthwork</b>				
Soil for new landscape areas	152	CY	\$20.00	\$3,040
<b>Subtotal</b>				<b>\$3,040</b>
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct curb & gutter	1,390	LF	\$55.00	\$76,450
Construct 4" AC over 6" AB	14,540	SF	\$10.00	\$145,400
Curb Ramp with truncated dome surface	1	EA	\$1,400.00	\$1,400
<b>Subtotal</b>				<b>\$223,250</b>
<b>Planting</b>				
Landscaping (1 gallon shrubs, 15 gallon trees, irrigation)	4,110	SF	\$6.50	\$26,715
Irrigation meter/connection, backflow, and controller	1	EA	\$15,000.00	\$15,000
<b>Subtotal</b>				<b>\$41,715</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
Bike lane, pavement markings, and signs	5,138	LF	\$5.25	\$26,972
Miscellaneous 4" thermoplastic stripe	2,740	LF	\$3.00	\$8,220
Wayfinding signage	3	EA	\$1,340.00	\$4,020
<b>Subtotal</b>				<b>\$39,212</b>
<b>CONSTRUCTION SUBTOTAL</b>				<b>\$415,814</b>
<b>CONTINGENCY</b>			20%	\$83,163
<b>SURVEYING</b>			5%	\$20,791
<b>PLANS, SPECIFICATIONS AND ESTIMATE</b>			15%	\$62,372
<b>CONSTRUCTION ENGINEERING/ADMIN.</b>			15%	\$62,372
<b>TOTAL</b>				<b>\$645,000</b>

**Table B-14: Long-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$15,445
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$6,178
EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING	1	LS	5%	\$15,445
TRAFFIC CONTROL	1	LS	10%	\$30,890
<b>Subtotal</b>				<b>\$67,958</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	158	LF	\$5.00	\$790
Remove AC pavement	13,020	SF	\$0.80	\$10,416
Remove concrete pavement	200	SF	\$10.00	\$2,000
Remove curb/gutter	158	LF	\$10.00	\$1,580
<b>Subtotal</b>				<b>\$14,786</b>
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct curb & gutter	158	LF	\$55.00	\$8,690
Construct 4" PCC sidewalk	474	SF	\$15.00	\$7,110
Construct 4" AC over 6" AB	21,700	SF	\$10.00	\$217,000
Extend existing storm drain system	4	EA	\$1,000.00	\$4,000
<b>Subtotal</b>				<b>\$236,800</b>
<b>Planting</b>				
Landscaping (1 gallon shrubs, 5 gallon shrubs, irrigation)	6,510	SF	\$6.50	\$42,315
Irrigation meter/connection, backflow, and controller	1	EA	\$15,000.00	\$15,000
<b>Subtotal</b>				<b>\$57,315</b>
<b>CONSTRUCTION SUBTOTAL</b>				<b>\$376,859</b>
<b>CONTINGENCY</b>			20%	\$75,372
<b>SURVEYING</b>			5%	\$18,843
<b>PLANS, SPECIFICATIONS AND ENGINEERING</b>			15%	\$56,529
<b>ENVIRONMENTAL DOCUMENTATION, PERMITTING</b>			10%	\$37,686
<b>TECH STUDIES, MITIGATION</b>			2.5%	\$9,421
<b>CONSTRUCTION ENGINEERING/ADMIN.</b>			15%	\$56,529
<b>TOTAL</b>				<b>\$632,000</b>

**Table B-15: Annual Maintenance Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT MAINTENANCE COST/YEAR	TOTAL MAINTENANCE COST/YEAR
<b>Short-Term improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	5,138	LF	\$10 / 1,000 LF	\$51
Signs, Striping, and Pavement Markings	\$39,212	IC	Installation Cost / 10	\$3,921
Sidepath Maintenance	1,510	LF	\$2652 / 1,000 LF	\$4,005
Sidepath Pavement Maintenance	\$145,400	IC	Installation Cost / 20	\$7,270
Landscape Maintenance	1,370	LF	\$900 / 1,000 LF	\$1,233
<b>Long-Term Improvement Concept</b>				
Sidepath Maintenance	2,170	LF	\$2652 / 1,000 LF	\$5,755
Sidepath Pavement Maintenance	\$217,000	IC	Installation Cost / 20	\$10,850
Landscape Maintenance	2,170	LF	\$900 / 1,000 LF	\$1,953

**B.7 Segment 5: Olympic Boulevard – Newell Avenue to I-680**

**Table B-16: Short-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$4,4256
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$1,770
TRAFFIC CONTROL	1	LS	10%	\$8,852
<b>Subtotal</b>				<b>\$15,048</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Remove existing striping (no lead present)	5,994	LF	\$2.00	\$11,987
<b>Subtotal</b>				<b>\$11,987</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
Bike lane, pavement markings, and signs	3,746	LF	\$5.25	\$19,667
HAWK/RRFB	2	EA	\$22,250.00	\$44,500
Miscellaneous 4" thermoplastic stripe	4,121	LF	\$3.00	\$12,362
<b>Subtotal</b>				<b>\$76,528</b>
CONSTRUCTION SUBTOTAL				\$103,563
CONTINGENCY			20%	\$20,713
SURVEYING			5%	\$5,178
PLANS, SPECIFICATIONS AND ESTIMATE			15%	\$15,534
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$15,534
<b>TOTAL</b>				<b>\$161,000</b>

**Table B-17: Long-Term Improvements Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT COST	COST
MOBILIZATION	1	LS	5%	\$40,624
GENERAL CONDITIONS, BONDS AND INSURANCE	1	LS	2%	\$16,249
EROSION CONTROL - INCLUDES ALL BMPS, SWPPP AND REPORTING	1	LS	5%	\$40,624
TRAFFIC CONTROL	1	LS	10%	\$81,247
<b>Subtotal</b>				<b>\$178,744</b>
<b>Sitework, Demolition and Removal - includes all demolition, site preparation for all construction; relocation or re-setting of utilities; temporary construction fencing.</b>				
Sawcut pavement	5,919	LF	\$5.00	\$29,595
Remove AC pavement	9,450	SF	\$0.80	\$7,560
Remove concrete pavement	18,900	SF	\$5.00	\$94,500
Remove and relocate existing light standard	5	EA	\$2,000.00	\$10,000
Remove and relocate utility or signal cabinets (up to three)	1	EA	\$3,000.00	\$3,000
Remove curb/gutter	5,919	LF	\$10.00	\$59,190
Tree removal	6	EA	\$500.00	\$3,000
Remove existing striping	7,560	LF	\$2.00	\$15,120
<b>Subtotal</b>				<b>\$221,965</b>

DESCRIPTION	QTY	UNIT	UNIT COST	COST
<b>Concrete Work and Asphalt Paving - includes concrete curbs, 4" PCC sidewalk, Type I pedestrian ramps, concrete pads, Sidepath</b>				
Construct curb & gutter	5,919	LF	\$55.00	\$325,545
Construct 4" PCC sidewalk	9,450	SF	\$15.00	\$141,750
Construct new inlet to existing storm drain	5	EA	\$3,000.00	\$15,000
Colored stamped asphalt or concrete	5,619	SF	\$15.00	\$84,285
<b>Subtotal</b>				<b>\$566,580</b>
<b>Planting</b>				
15 gallon trees with protective posts and root barriers, irrigation	6	EA	\$1,600.00	\$9,600
<b>Subtotal</b>				<b>\$9,600</b>
<b>Signs and Pavement Markings - includes painted traffic lines and markings on pavement, and traffic signage.</b>				
Buffered bike lane and pavement markings	1,890	LF	\$7.58	\$14,326
<b>Subtotal</b>				<b>\$14,326</b>
CONSTRUCTION SUBTOTAL				\$991,215
CONTINGENCY			20%	\$198,243
SURVEYING			5%	\$49,561
PLANS, SPECIFICATIONS AND ENGINEERING			15%	\$148,682
ENVIRONMENTAL DOCUMENTATION, PERMITTING			10%	\$99,121
TECH STUDIES, MITIGATION			2.5%	\$24,780
CONSTRUCTION ENGINEERING/ADMIN.			15%	\$148,682
<b>TOTAL</b>				<b>\$1,661,000</b>

**Table B-18: Annual Maintenance Cost Estimate**

DESCRIPTION	QTY	UNIT	UNIT MAINTENANCE COST/YEAR	TOTAL MAINTENANCE COST/YEAR
<b>Short-Term improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	3,746	LF	\$10 / 1,000 LF	\$37.46
Signs, Striping, and Pavement Markings	\$76,528	IC	Installation Cost / 10	\$7,653
<b>Long-Term Improvement Concept</b>				
Bicycle Lanes and Bicycle Route Sweeping	1,890	LF	\$10 / 1,000 LF	\$19
Signs, Striping, and Pavement Markings	\$14,326	IC	Installation Cost / 10	\$1,433
Sidepath Maintenance	158	LF	\$2652 / 1,000 LF	\$418
Sidepath Pavement Maintenance	\$14,326	IC	Installation Cost / 20	\$716

**ORDINANCE NO. 2021-33**

**(Uncodified)**

**(Central County Area of Benefit Fees)**

The Board of Supervisors of Contra Costa County ordains as follows:

**SECTION 1. Summary and Purpose.** This ordinance provides for the repeal of Contra Costa County Ordinance Nos. 94-72 and 95-32, and Resolution Nos. and 94/604 and 95/273, the reestablishment of the Central County Area of Benefit, and the adoption of revised transportation mitigation fees for transportation improvements needed to mitigate transportation impacts of new development in the area of benefit through 2040.

**SECTION 2. Authority.** This ordinance is enacted pursuant to Government Code sections 66001, *et seq.*, 66484, and 66484.7, and Division 913 of the Contra Costa County Ordinance Code, and other applicable laws and ordinances.

**SECTION 3. Recitals and Findings of Fact.**

- (a) Under the Mitigation Fee Act, California Government Code section 66000, *et seq.*, the County is authorized to charge a development-project applicant, as a condition of project approval, a fee that is proportional to the cost of public improvements necessary to serve the development project, or to alleviate impacts caused by the development project. Government Code sections 66484 and 66484.7 specifically authorize the County to impose those fees to defray the actual or estimated costs of new or reconstructed bridges over waterways, railways, freeways, major thoroughfares, and pedestrian, bicycle, transit, and traffic-calming facilities that serve new development within a specific area of benefit.
- (b) The Central County Area of Benefit was established by the Board of Supervisors' adoption of Ordinance No. 95-32 and Resolution No. 95/273 to establish fees imposed on each new development within the Central County Area of Benefit, to fund specified new bridges and thoroughfares, or expansions of existing bridges and thoroughfares, necessary to serve the development project or alleviate traffic impacts or demands caused by the project. The South Walnut Creek Area of Benefit was established by the Board of Supervisors' adoption of Ordinance No. 94-72 and Resolution No. 94/604 to establish fees imposed on each new development within the South Walnut Creek Area of Benefit, to fund specified new bridges and thoroughfares, or expansions of existing bridges and thoroughfares, necessary to serve the development project or alleviate traffic impacts or demands caused by the project. Those fees funded many significant projects. Because of changes in development and traffic patterns in the area, the Public Works Department reevaluated the transportation improvements needed to serve new development in the territory within the current Central County Area of Benefit and South Walnut Creek Area of Benefit areas through 2040.

- (c) The County’s March 2021 Development Program Report (“Report”), including the March 2021 “Nexus Study, Central County Area of Benefit” (“Nexus Study”) attached as Exhibit D to the Report, have been prepared to determine the amount of the fees necessary to fund new development’s share of the estimated costs of new or reconstructed bridges over waterways, railways, freeways, major thoroughfares, pedestrian, bicycle, transit, and traffic-calming facilities (the “Transportation Improvements”) that are necessary to meet traffic demands generated by new development through 2040 within a reestablished Central County Area of Benefit that includes the area previously within the Central County Area of Benefit area and the South Walnut Creek Area of Benefit. (Unless otherwise specified, all further references to Central County Area of Benefit mean the reestablished Central County Area of Benefit.) The Transportation Improvements are more particularly described in the Report, the Nexus Study, and Sections 5.6 (Roadway and Transit Network Plans) and 5.8 (Pedestrian Facilities and Bikeways) of Chapter 5 (Transportation and Circulation Element) of the County’s 2005-2020 General Plan.
- (d) The Report and Nexus Study propose a fair and equitable method for allocating a portion of the costs of the Transportations Improvements to new development within the Central County Area of Benefit. The cost of each of the Transportation Improvements in the Report and Nexus Study is reasonable. The total amount of revenue expected to be generated from fees charged and collected under this ordinance will not exceed the estimated cost of the Transportation Improvements attributable to new development within the Central County Area of Benefit. The County will rely on sources other than transportation mitigation fee revenue to pay Transportation Improvement costs not allocated to new development. The Transportation Improvements are necessary and desirable within the Central County Area of Benefit.
- (e) Payment of the fees adopted by this ordinance shall not be required unless the major thoroughfares or planned bridge facilities are in addition to, or a reconstruction of, any existing major thoroughfares or planned bridge facilities serving the Central County Area of Benefit at the time that the boundaries of that area of benefit are established by this ordinance. Because all of the Transportation Improvements are in addition to, or a reconstruction or expansion of, existing thoroughfares and bridge facilities, the fees adopted by this ordinance may be imposed on new development projects within the Central County Area of Benefit.
- (f) Pursuant to Government Code section 66001, the Board of Supervisors further finds:
  - (1) As determined in the Nexus Study, the purpose of the fees adopted and collected pursuant to this ordinance is to fund new development’s share of the estimated costs of the Transportation Improvements identified in the Nexus Study.
  - (2) As determined in the Nexus Study, there is a reasonable relationship between the use of revenue generated by the fees and the type of new development projects on which those fees shall be imposed.

- (3) As determined in the Nexus Study, there is a reasonable relationship between the need for the Transportation Improvements that shall be funded by fee revenue, and the types of new development within the Central County Area of Benefit on which those fees shall be imposed.
  - (4) As determined in the Nexus Study, there is a reasonable relationship between the amount of the fee imposed on each type of new development within the Central County Area of Benefit, and the cost of the Transportation Improvements to be funded by fee revenue.
- (g) The Board of Supervisors further finds as follows:
- (1) Pursuant to Government Code sections 54986, 65091, 66017, 66018, 66474.2, subdivision (b), 66484, and 66484.7, and Division 913 of the Contra Costa County Ordinance Code, notice of a public hearing on this ordinance was given and published, and the public hearing was held. The Nexus Study and Report were made available to the public at least ten (10) days before the hearing.
  - (2) If, within the time when protests may be filed under the provisions of this ordinance, there is a written protest, filed with the Clerk of the Board of Supervisors, by owners of more than one-half of the area of the property within the Central County Area of Benefit, and sufficient protests are not withdrawn so as to reduce that area to less than one-half of the area of the property within the Central County Area of Benefit, these proceedings shall be abandoned and this ordinance shall not be adopted. However, the Board of Supervisors has considered all written protests, and all written and oral testimony offered at the hearing, and finds that no majority protest exists.
  - (3) At the public hearing on this ordinance, the boundaries of the Central County Area of Benefit, the estimated costs of the Transportation Improvements, and a fair method of allocation of those costs to new development projects within the Central County Area of Benefit were established.

**SECTION 4. Definitions.** For the purpose of this ordinance, the following terms have the following meanings:

- (a) “Development project” or “new development project,” means either of the following located within the Central County Area of Benefit:
  - (1) Any new construction, or any addition, extension, or enlargement of an existing structure or unit, which includes a dwelling unit for residential use or the floor area of commercial, office or industrial use, requiring a building permit from the County; or
  - (2) Any conversion or change in use of an existing structure requiring a building permit from the County that would result in a change in the land use type.

- (b) “Square foot” means a square foot of gross floor area within the interior walls of a building or portions thereof.
- (c) “Dwelling-unit-equivalent” means the same level of traffic impacts attributable to one dwelling unit, as determined in the Report and Nexus Study.

**SECTION 5. Fee Adoption and Collection.** Fees that apply to new development within the Central County Area of Benefit are hereby adopted, and shall be charged and collected, as specified in this section.

(a) Amount of the Fees.

- (1) Central County Area of Benefit Fees. The following schedule of fees shall be effective on the effective date of this ordinance:

<u>Land Use Type</u>	<u>Fee</u>	<u>Per Unit</u>
Single-Family Residential	\$ 5,335	per dwelling unit
Multi-Family Residential	\$ 3,275	per dwelling unit
Commercial/Retail	\$ 7.57	per square foot
Office	\$ 6.12	per square foot
Industrial	\$ 4.86	per square foot
Other	\$ 5,335	per dwelling unit equivalent

- (2) Adjustment of Fees Beginning January 1, 2023. On January 1, 2023, and on each January 1 thereafter, the amounts of the fees set forth in Section 5(a)(1), above, shall be increased or decreased by a percentage equal to the percentage change, if any, in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the 12-month period ending September 30 of the prior year.
- (b) Calculation of the Central County Area of Benefit Fee. Unless otherwise specified in this ordinance, each new development project shall pay a fee calculated as described in this Section 5(b).
- (1) Calculation of the Central County Area of Benefit Fee for New Development that Expands, Extends, or Replaces an Existing Development. If any new development project will replace an existing development, or if any new development project will expand or extend an existing development, by increasing the number of dwelling units or square feet of floor area of, or the number of dwelling-unit-equivalents attributable to, the existing development, the fee imposed on the new development project shall be calculated as follows:
    - (A) For residential land uses: The applicable transportation mitigation fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of dwelling units attributable to the new development that

replaces an existing development, or the number of dwelling units attributable to the development after the expansion or extension of the existing development; minus (ii) the number of dwelling units attributable to the existing development. That calculation is expressed as follows:

[Applicable fee per-dwelling unit] x [(number of dwelling units after replacement or expansion/extension) – (number of dwelling units before replacement or expansion/extension)]

- (B) For office, industrial, and commercial/retail land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of square feet of the new development that will replace an existing development, or the number of square feet of the development after expansion or extension of the existing development; minus (ii) the number of square feet of the existing development. That calculation is expressed as follows:

[Applicable fee per square foot] x [(number of square feet after replacement or expansion/extension) – (number of square feet before replacement or expansion/extension)]

- (C) For “other” land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of dwelling-unit-equivalents attributable to the new development that will replace an existing development, or the number of dwelling-unit-equivalents attributable to the development after expansion or extension of the existing development; minus (ii) the number of dwelling-unit-equivalents attributable to the existing development. That calculation is expressed as follows:

[(Applicable fee per dwelling-unit-equivalent)] x [(number of dwelling-unit-equivalents after replacement or expansion/extension) – (number of dwelling-unit-equivalents before replacement or expansion/extension)]

The County will determine the number of dwelling unit equivalents that will be generated by the new development project based on: information generated by project-specific traffic studies prepared by a professional engineer; the standards set forth in the then-current edition of the Institute of Transportation Engineers Trip Generation Manual (“ITE Manual”); and other information provided by the new development project applicant that the County deems relevant.

- (D) Notwithstanding any other provision of this ordinance, if the result of the calculation required by this Section 5(b)(1) is zero or a negative number, then no fee shall be imposed on the new development project.

(2) Calculation of the Central County Area of Benefit Fee for New Development that Does Not Expand, Extend, or Replace an Existing Development. For any new development project that does not expand, extend, or replace an existing development, the fee imposed on the new development project shall be calculated as follows:

(A) For residential land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of dwelling units attributable to the new development. That calculation is expressed as follows:

(Applicable fee per dwelling unit) x (number of dwelling units)

(B) For office, industrial, and commercial/retail land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of square feet of the new development. That calculation is expressed as follows:

(Applicable fee per square foot) x (number of square feet of floor area)

(C) For “other” land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of dwelling unit equivalents attributable to the new development. That calculation is expressed as follows:

(Applicable fee per dwelling-unit-equivalent) x (number of dwelling-unit-equivalents attributable to new development)

The County will determine the number of dwelling unit equivalents attributable to the new development project based on: information generated by project-specific traffic studies prepared by a professional engineer; the standards set forth in the then-current edition of the ITE Manual; and other information provided by the new development project applicant that the County deems relevant.

(c) Applicability and Establishment of Central County Area of Benefit Boundaries. This ordinance repeals Board of Supervisors Ordinance Nos. 94-72 and 95-32, and Resolution Nos. and 94/604 and 95/273. The boundaries of the Central County Area of Benefit are hereby readopted and reestablished in accordance with Government Code sections 66484 and 66484.7. The boundaries now include the territory previously within the South Walnut Creek Area of Benefit. The transportation mitigation fees specified in this ordinance shall apply to all new development within the reestablished Central County Area of Benefit, unless otherwise specified in this ordinance. The boundaries of the reestablished Central County Area of Benefit are more particularly described in the legal description, and are depicted on the map, attached hereto together as Exhibit A and incorporated herein by reference.

(d) Time of Collection. The fee attributable to each new development project shall be paid before the County issues a building permit for the new development project. Payment of

the fee shall be a condition of building permit issuance, as specified in Chapter 913-4 of the County Ordinance Code.

- (e) Exemptions. No new development project is exempt from payment of a fee under this ordinance, unless, as of the date of the notice published pursuant to Government Code Section 66474.2, subdivision (b), either of the following apply:
  - (1) The new development project has perfected an exemption from the fee under the vesting tentative map law; or
  - (2) The new development project has entered into a development agreement with the County that expressly excludes assessment of additional fees on that project.
  
- (f) Fee Reductions and Credits.
  - (1) A project applicant may request a reduction in fees from the County if it is determined that the project will generate a lower number of trips than data provided by the ITE Manual that was used as the basis for the Report. A requested fee reduction must be based on a traffic study that determines that the traffic impacts of the proposed development would generate fees that are less than the fees set forth in Section 5, above. The methodology for conducting the study shall be developed and approved by the County. The County shall determine the appropriate fee reduction based upon the proportionate reduction in traffic impacts demonstrated in the traffic study.
  - (2) A project applicant may receive a credit against fees for the dedication of land for right-of-way and/or construction of any portion of the Transportation Improvements to be funded with the fees collected pursuant to this ordinance, where the right-of-way or construction is beyond that which would otherwise be required for approval of the proposed development. The calculation of the amount of credit against fees for these dedications or improvements shall be based on a determination by the County that the credits are exclusive of the dedications, setbacks, improvements, and/or traffic mitigation measures that are required by ordinance or local standards. In addition, the credit shall be calculated based upon the actual cost of construction of improvements or, in the case of land dedication, on an independent appraisal approved by the County. All fee credits and reimbursements for dedications in lieu of payment of any transportation mitigation fee, or portion thereof, required to be paid by this ordinance shall be subject to an agreement executed in accordance with the Traffic Fee Credit and Reimbursement Policy, approved by the Board of Supervisors on June 5, 2007, which is made a part hereof and incorporated herein by reference.
  
- (g) Fee Waivers.
  - (1) Upon written request of the project applicant, the Public Works Director may waive the fees collected under this ordinance for dwelling units that the Public

Works Director determines, in a written finding, fit into one of the following categories: (1) rental units affordable to households earning less than 80% of the area median income; or (2) ownership units affordable to households earning less than 120% of the area median income.

- (2) As a condition of such waiver, the project applicant shall enter into a regulatory agreement with the County, guaranteeing the use, occupancy, affordability, and term of affordability of such dwelling units. Rental units for which a waiver is granted under this section shall be restricted to that use for a minimum of 55 years. Ownership units for which a waiver is granted under this section shall be restricted to that use for a minimum of 30 years.
- (h) Fee Waiver for Inclusionary Housing Units. In lieu of the fee waiver for affordable housing units as set forth in Section 5(g), development projects that are subject to Chapter 822-4 of the County Ordinance Code shall be eligible for a waiver of the fees collected under this ordinance as follows:
- (1) Fees shall be waived for each rental unit to be developed and rented as an inclusionary unit under the terms and conditions of Section 822-4.410(a) of the County Ordinance Code.
  - (2) Fees shall be waived for each for-sale unit to be developed and sold as an inclusionary unit under the terms and conditions of Section 822-4.410(b) of the County Ordinance Code.
  - (3) If a fee is paid in lieu of constructing some or all inclusionary units in a development project, pursuant to Section 822-4.404 of the County Ordinance Code, the fees collected under this ordinance shall be waived for the number of inclusionary units for which the in-lieu fee is paid.
- (i) Senior Housing and Congregate Care. Nothing in this ordinance shall be construed to abridge or modify the Board's discretion, upon proper application for a senior housing or congregate care facility, to adjust or to waive the fees required to be paid under this ordinance, pursuant to Government Code Section 65915.
- (j) Accessory Dwelling Units. An accessory dwelling unit that is approved by a ministerial permit issued under Chapter 82-24 of the County Ordinance Code is exempt from payment of fees under this ordinance.
- (k) Deposit of Fee Revenue. Revenue from fees paid pursuant to this ordinance shall be deposited into a fund covering the Transportation Improvements identified in the Report and Nexus Study, and shall be separately accounted for. The funds shall not be commingled with other funds, except where the funds are temporarily invested pursuant to Government Code section 66006. Fee revenues deposited in the fund shall be expended solely for the purposes described in this ordinance. Any interest earned on deposits in the fund also shall be deposited in that fund and used for those purposes.

- (l) Limitations. No fees collected pursuant to this ordinance may be used to reimburse the construction costs of bridge or thoroughfare facilities serving the Central County Area of Benefit on the effective date of this ordinance. However, fee revenues may be used to reimburse any general fund monies, or other County revenues, advanced to pay for any planned bridge or thoroughfare improvements.

## **SECTION 6. Reporting and Accounting Requirements.**

- (a) Annual Reporting. Within 180 days after the last day of each fiscal year, the Public Works Director, or designee, shall make available to the public a report regarding the fund established for receipt of deposits of the fees collected by the County pursuant to this ordinance. The report shall be reviewed by the Board of Supervisors at a regularly scheduled meeting that will be held, and notice of which will be provided, in accordance with Government Code Section 66006. The report shall contain the following information for the fiscal year:
  - (1) A brief description of the type of fee in the account or fund.
  - (2) The amount of the fees.
  - (3) The beginning and ending balance of the account or fund.
  - (4) The amount of the fees collected and the interest earned.
  - (5) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with those fees.
  - (6) An identification of an approximate date by which the construction of the public improvement will commence if the Board determines that sufficient funds have been collected to complete financing on an incomplete public improvement, and the public improvement remains incomplete.
  - (7) A description of each interfund transfer or loan from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
  - (8) The amount of refunds made pursuant to Government Code section 66001, subdivision (e), and any allocations pursuant to Government Code section 66001, subdivision (f).
- (b) Periodic Review by the Board. In the fifth fiscal year following the first deposit into the fund established for receipt of deposits of the fees collected pursuant to this ordinance, and at least once every five years thereafter, the Board of Supervisors shall make all of

the following findings with respect to that portion of the Central County Area of Benefit fund remaining unexpended, whether committed or uncommitted, pursuant to Government Code Section 66001:

- (1) Identify the purpose to which the fees are to be put.
- (2) Demonstrate a reasonable relationship between the fees and the purpose for which they are charged.
- (3) Identify all sources and amounts of funding anticipated to complete financing of incomplete transportation improvements identified in the Report and Nexus Study.
- (4) Designate the approximate dates on which the funding referred to in Section 6(b)(3), above, is expected to be deposited into the appropriate account or fund.

**SECTION 7. Repeal of Existing Fees.** Except as specified in this Section 7 and Section 9, below, Contra Costa County Ordinance Nos. 94-72 and 95-32, and Resolution Nos. 94/604 and 95/273, are hereby repealed and superseded by this ordinance, as of the effective date of this ordinance. However, this repeal shall not affect any fees that were imposed on any development project pursuant to Ordinance No. 94-72 and Ordinance No. 95-32 prior to the effective date of this ordinance, which fees shall be paid and collected under the provisions Ordinance No. 94-72 or Ordinance No. 95-32, whichever is applicable.

**SECTION 8. Judicial Review.** Any judicial action or proceeding to attack, review, set aside, void, or annul the fees established by this ordinance shall be commenced within one hundred twenty (120) days after the effective date of this ordinance. Any action to attack any adjustment to the schedule of fees pursuant to Section 5(a)(2) of this ordinance shall be commenced within one hundred twenty (120) days after the effective date of that adjustment.

**SECTION 9. Severability.** Notwithstanding any other provision of this ordinance to the contrary, if a court of competent jurisdiction determines any fee set forth in Section 5 of this ordinance is invalid or unenforceable, the comparable fee adopted by Ordinance No. 94-72 or Ordinance No. 95-32, shall be deemed not to have been repealed and shall remain in effect and subject to the remaining provisions of this ordinance. Notwithstanding any other provision of this ordinance to the contrary, if a court of competent jurisdiction determines this ordinance is invalid or unenforceable, Ordinance No. 94-72, Ordinance No. 95-32, Resolution No. 94/604, and Resolution No. 95/273 shall be deemed not to have been repealed and shall remain in full force and effect.

**SECTION 10. Effective Date.** This ordinance shall become effective 60 days after passage, and, within 15 days of passage, this ordinance shall be published once, with the names of the Supervisors voting for and against it, in the East Bay Times, a newspaper of general circulation published in this County. Pursuant to section 913-6.026 of the Contra Costa County Ordinance Code, the Clerk of the Board shall promptly file a certified copy of this ordinance with the County Recorder.

PASSED and ADOPTED on \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Board Chair

ATTEST:

MONICA NINO, Clerk of the Board  
of Supervisors and County Administrator

By \_\_\_\_\_  
Deputy

Attachments: Exhibit A (Map and Legal Description of Central County Area of Benefit Boundaries)

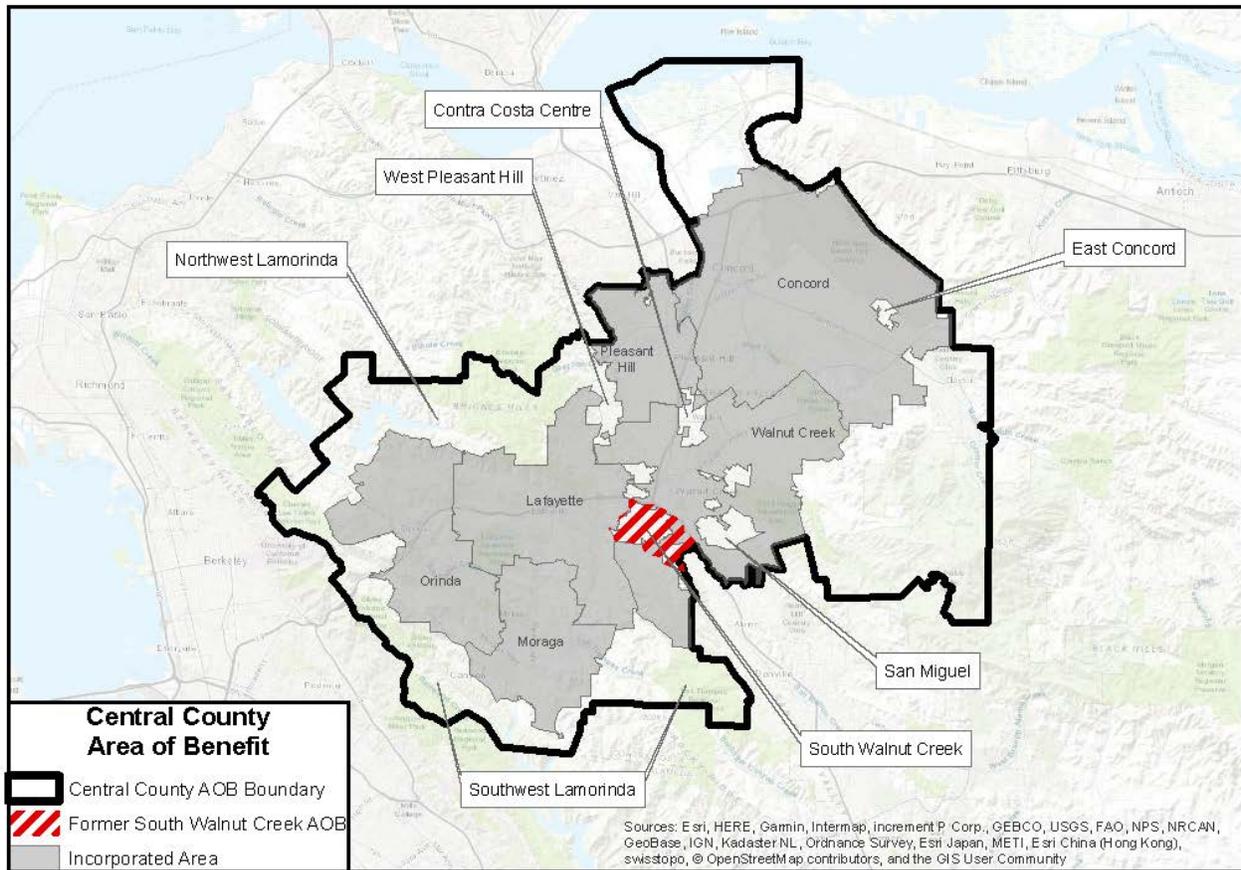
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# EXHIBIT A

## MAP AND LEGAL DESCRIPTION CENTRAL COUNTY AREA OF BENEFIT

### Map



### Boundary Description

A portion of Sections 23, 24, 25, 26, 35, and 36, Township 1 North, Range 3 East, Mount Diablo Meridian, in the county of Contra Costa, State of California, described as follows:

Beginning at the southeast corner of Lot "E" of Subdivision 7252 filed September 15, 1989 in Book 337 of Maps at page 30; thence westerly along the northerly right of way line of State Highway 4, being also the south line of said Lot "E" and the south line of Lot "J" of Subdivision 7106 filed June 21, 1989 in Book 334 of Maps at page 39, north  $89^{\circ}12'29''$  west 4600.00 feet more or less to the east line of Lot 184 of Subdivision 6561 filed July 22, 1985 in Book 291 of Maps at page 39; thence continuing along said northerly right of way line, thru said Lot 184, westerly 312.22 feet to the southeast corner of Parcel "A" of Subdivision 6760 filed June 23, 1988 in Book 323 of Maps at page 9; thence continuing along said right of way line, being also the southerly line of Parcels "A", "AA" and "B" of said Subdivision 6760, westerly 4352.86 feet to the southwest corner of said Parcel "B"; thence leaving said right of way line and along the westerly line of said Subdivision, thence north  $00^{\circ}56'27''$  east 2520.11 feet; thence north  $00^{\circ}59'24''$  east 628.84 feet to the northwest corner of said Subdivision;

**ORDINANCE NO. 2021-33**

thence along the westerly line of Subdivision 6979 filed March 6, 1989 in Book 331 of Maps at page 20, north 00°59'24" east 1100.80 feet; thence along the westerly line of Subdivision 7140 filed April 8, 1996 in Book 385 of Maps at page 43, north 00°59'32" east 916.31 feet to the northwest corner of said Subdivision; thence along the north line of said Subdivision, north 89°08'08" east 1388.74 feet to the northeast corner of said Subdivision; thence north 47°37'44" east 1249.47 feet along the northwesterly line of Subdivision 6144 filed March 28, 1984 in Book 277 of Maps at page 42; thence north 47°37'44" east 265.13 feet along the northwesterly line of Subdivision 4687 filed May 24, 1978 in Book 211 of Maps at page 5; thence northeasterly along a tangent curve to the left having a radius of 660.00 feet through an angle of 14°02'20", an arc distance of 161.71 feet to a point on the southern boundary of Subdivision 4206 filed July 6, 1972 in Book 148 of Maps at page 1; thence along said boundary, north 42°37'00" west 12.66 feet; thence north 47°23'00" east 123.10 feet; thence north 16°18'57" east 436.29 feet to the southeast corner of Subdivision 4205 filed June 22, 1972 in Book 147 of Maps at page 27; thence along the westerly lines of said Subdivision 4205 the following six courses; thence north 16°18'57" east 52.94 feet; thence north 15°55'12" east 300.00 feet; thence north 15°43'32" east 600.21 feet; thence north 14°59'17" east 344.51 feet; thence north 17°33'17" east 300.09 feet; thence north 16°03'32" east 220.63 feet to an angle point in Lot 18 of Subdivision 5811 filed August 18, 1980 in Book 236 of Maps at page 4, thence along the westerly boundary of said Subdivision 5811 the following nine courses; north 16°03'32" east 139.38 feet; thence north 18°40'12" east 140.12 feet; thence north 08°17'27" east 106.18 feet; thence north 28°33'12" east 147.78 feet; thence north 30°02'22" east 130.07 feet; thence north 35°10'12" east 170.29 feet; thence north 33°30'07" east 312.11 feet; thence north 70°55'07" east 5.88 feet to the northeast corner of Lot 1 of said Subdivision, also being the northwest corner of Lot 70 of "Amended Map" Subdivision 4077 filed July 8, 1974 in Book 170 of Maps at page 36; thence along the northerly line of said Subdivision, north 70°55'07" east 65.07 feet; thence north 73°22'17" east 52.68 feet; thence north 82°50'17" east 225.73 feet; thence along the northern line of Subdivision 4224 filed December 19, 1973 in Book 165 of Maps at page 38 north 82°50'17" east 31.00 feet; thence north 83°04'37" east 507.95 feet; thence north 84°25'17" east 13.83 feet; thence along the northerly line of Subdivision 4077, north 84°25'17" east 314.46 feet; thence north 81°53'52" east 372.07 feet; thence along the northerly line of Amended Map Subdivision 3653 filed June 13, 1974 in Book 169 of Maps at page 42, north 81°53'52" east 46.99 feet; thence north 82°39'37" east 260.45 feet more or less to a point of curvature on the north line of Lot 16, Subdivision 4223 filed December 19, 1973 in Book 165 of Maps at page 31; thence along the northerly line of said Subdivision, north 83°04'37" east 1009.26 feet to the western line of Lot 80 in Subdivision 4076 filed December 9, 1970 in Book 134 of Maps at page 19; thence along said Lot 80, north 00°58'07" east 8.16 feet; thence north 82°22'27" east 60.45 feet to the northeast corner of said Lot being also the northwestern corner of Lot 15 Subdivision 4378 filed June 10, 1977 in Book 198 of Maps at page 8; thence along the northerly line of said Subdivision the following seven courses; thence north 82°22'27" east 120.00 feet; thence north 87°17'02" east 82.74 feet; thence south 58°54'13" east 168.88 feet; thence south 69°31'13" east 43.97 feet; thence north 82°38'57" east 172.35 feet; thence south 87°58'43" east 73.67 feet; thence south 83°56'58" east 83.15 feet; thence along the northerly line of Subdivision 5353 filed December 21, 1978 in Book 219 of Maps at page 44 the following twenty courses; thence south 83°56'58" east 163.59 feet; thence south 79°55'08" east 176.44 feet; thence north 77°14'02" east 62.13; thence north 57°14'12" east 49.86 feet; thence north 43°06'52" east 26.12 feet; thence north 21°46'37" east 32.03 feet; thence north 14°54'32" east 55.15 feet; north 02°38'12" east 76.77 feet; thence north 10°04'07" east 93.55 feet; thence north 27°32'47" east 87.19 feet; thence north 34°36'52" east 63.80 feet; thence north 45°23'17" east 71.36 feet; thence north 35°01'32" east 173.30 feet; thence north 44°21'42" east 78.12 feet; thence north 67°09'37" east 76.44 feet; thence south 81°13'28" east 71.20 feet; thence south 70°22'33" east 96.67 feet; thence south 71°02'13" east 80.05 feet; thence south 76°51'23" east 3.33 feet; thence south 89°02'35" east 779.76 feet; thence along the easterly line of said Subdivision the following three courses; thence south 00°57'32" west 216.15 feet; thence south 77°22'13" east 31.45 feet; thence south 13°53'01" west 327.93 feet; thence southerly along the easterly line of said Subdivision 5353, the easterly line of Subdivision 5586 filed November 7, 1979 in Book 233 of Maps at page 13, the easterly line of Subdivision 6026 filed April 2, 1981 in Book 250 of Maps at page 33, the easterly line of Subdivision 6145 filed June 17, 1982 in Book 264 of Maps at page 32, the easterly line of Marina Road recorded July 17, 1981 in series No. 81-88549, the easterly line of the parcel described in the grant deed recorded April 23, 1979 in Book 9320 Official Records page 418, the easterly line of the parcel described in the grant deed recorded June 20, 1972 in Book 6678 Official Records page 355, and the easterly line of said Subdivision 7252 (337 M 30), south 00°44'31" west 9792.35 feet to the point of beginning.

**ORDINANCE NO. 2021-33**

**ORDINANCE NO. 2021-33****(Uncodified)****(Central County Area of Benefit Fees)**

The Board of Supervisors of Contra Costa County ordains as follows:

**SECTION 1. Summary and Purpose.** This ordinance provides for the repeal of Contra Costa County Ordinance Nos. 94-72 and 95-32, and Resolution Nos. and 94/604 and 95/273, the reestablishment of the Central County Area of Benefit, and the adoption of revised transportation mitigation fees for transportation improvements needed to mitigate transportation impacts of new development in the area of benefit through 2040.

**SECTION 2. Authority.** This ordinance is enacted pursuant to Government Code sections 66001, *et seq.*, 66484, and 66484.7, and Division 913 of the Contra Costa County Ordinance Code, and other applicable laws and ordinances.

**SECTION 3. Recitals and Findings of Fact.**

- (a) Under the Mitigation Fee Act, California Government Code section 66000, *et seq.*, the County is authorized to charge a development-project applicant, as a condition of project approval, a fee that is proportional to the cost of public improvements necessary to serve the development project, or to alleviate impacts caused by the development project. Government Code sections 66484 and 66484.7 specifically authorize the County to impose those fees to defray the actual or estimated costs of new or reconstructed bridges over waterways, railways, freeways, major thoroughfares, and pedestrian, bicycle, transit, and traffic-calming facilities that serve new development within a specific area of benefit.
- (b) The Central County Area of Benefit was established by the Board of Supervisors' adoption of Ordinance No. 95-32 and Resolution No. 95/273 to establish fees imposed on each new development within the Central County Area of Benefit, to fund specified new bridges and thoroughfares, or expansions of existing bridges and thoroughfares, necessary to serve the development project or alleviate traffic impacts or demands caused by the project. The South Walnut Creek Area of Benefit was established by the Board of Supervisors' adoption of Ordinance No. 94-72 and Resolution No. 94/604 to establish fees imposed on each new development within the South Walnut Creek Area of Benefit, to fund specified new bridges and thoroughfares, or expansions of existing bridges and thoroughfares, necessary to serve the development project or alleviate traffic impacts or demands caused by the project. Those fees funded many significant projects. Because of changes in development and traffic patterns in the area, the Public Works Department reevaluated the transportation improvements needed to serve new development in the territory within the current Central County Area of Benefit and South Walnut Creek Area of Benefit areas through 2040.

- (c) The County's March 2021 Development Program Report ("Report"), including the March 2021 "Nexus Study, Central County Area of Benefit" ("Nexus Study") attached as Exhibit D to the Report, have been prepared to determine the amount of the fees necessary to fund new development's share of the estimated costs of new or reconstructed bridges over waterways, railways, freeways, major thoroughfares, pedestrian, bicycle, transit, and traffic-calming facilities (the "Transportation Improvements") that are necessary to meet traffic demands generated by new development through 2040 within a reestablished Central County Area of Benefit that includes the area previously within the Central County Area of Benefit area and the South Walnut Creek Area of Benefit. (Unless otherwise specified, all further references to Central County Area of Benefit mean the reestablished Central County Area of Benefit.) The Transportation Improvements are more particularly described in the Report, the Nexus Study, and Sections 5.6 (Roadway and Transit Network Plans) and 5.8 (Pedestrian Facilities and Bikeways) of Chapter 5 (Transportation and Circulation Element) of the County's 2005-2020 General Plan.
- (d) The Report and Nexus Study propose a fair and equitable method for allocating a portion of the costs of the Transportations Improvements to new development within the Central County Area of Benefit. The cost of each of the Transportation Improvements in the Report and Nexus Study is reasonable. The total amount of revenue expected to be generated from fees charged and collected under this ordinance will not exceed the estimated cost of the Transportation Improvements attributable to new development within the Central County Area of Benefit. The County will rely on sources other than transportation mitigation fee revenue to pay Transportation Improvement costs not allocated to new development. The Transportation Improvements are necessary and desirable within the Central County Area of Benefit.
- (e) Payment of the fees adopted by this ordinance shall not be required unless the major thoroughfares or planned bridge facilities are in addition to, or a reconstruction of, any existing major thoroughfares or planned bridge facilities serving the Central County Area of Benefit at the time that the boundaries of that area of benefit are established by this ordinance. Because all of the Transportation Improvements are in addition to, or a reconstruction or expansion of, existing thoroughfares and bridge facilities, the fees adopted by this ordinance may be imposed on new development projects within the Central County Area of Benefit.
- (f) Pursuant to Government Code section 66001, the Board of Supervisors further finds:
- (1) As determined in the Nexus Study, the purpose of the fees adopted and collected pursuant to this ordinance is to fund new development's share of the estimated costs of the Transportation Improvements identified in the Nexus Study.
  - (2) As determined in the Nexus Study, there is a reasonable relationship between the use of revenue generated by the fees and the type of new development projects on which those fees shall be imposed.

- (3) As determined in the Nexus Study, there is a reasonable relationship between the need for the Transportation Improvements that shall be funded by fee revenue, and the types of new development within the Central County Area of Benefit on which those fees shall be imposed.
  - (4) As determined in the Nexus Study, there is a reasonable relationship between the amount of the fee imposed on each type of new development within the Central County Area of Benefit, and the cost of the Transportation Improvements to be funded by fee revenue.
- (g) The Board of Supervisors further finds as follows:
- (1) Pursuant to Government Code sections 54986, 65091, 66017, 66018, 66474.2, subdivision (b), 66484, and 66484.7, and Division 913 of the Contra Costa County Ordinance Code, notice of a public hearing on this ordinance was given and published, and the public hearing was held. The Nexus Study and Report were made available to the public at least ten (10) days before the hearing.
  - (2) If, within the time when protests may be filed under the provisions of this ordinance, there is a written protest, filed with the Clerk of the Board of Supervisors, by owners of more than one-half of the area of the property within the Central County Area of Benefit, and sufficient protests are not withdrawn so as to reduce that area to less than one-half of the area of the property within the Central County Area of Benefit, these proceedings shall be abandoned and this ordinance shall not be adopted. However, the Board of Supervisors has considered all written protests, and all written and oral testimony offered at the hearing, and finds that no majority protest exists.
  - (3) At the public hearing on this ordinance, the boundaries of the Central County Area of Benefit, the estimated costs of the Transportation Improvements, and a fair method of allocation of those costs to new development projects within the Central County Area of Benefit were established.

**SECTION 4. Definitions.** For the purpose of this ordinance, the following terms have the following meanings:

- (a) “Development project” or “new development project,” means either of the following located within the Central County Area of Benefit:
  - (1) Any new construction, or any addition, extension, or enlargement of an existing structure or unit, which includes a dwelling unit for residential use or the floor area of commercial, office or industrial use, requiring a building permit from the County; or
  - (2) Any conversion or change in use of an existing structure requiring a building permit from the County that would result in a change in the land use type.

- (b) "Square foot" means a square foot of gross floor area within the interior walls of a building or portions thereof.
- (c) " Dwelling-unit-equivalent" means the same level of traffic impacts attributable to one dwelling unit, as determined in the Report and Nexus Study.

**SECTION 5. Fee Adoption and Collection.** Fees that apply to new development within the Central County Area of Benefit are hereby adopted, and shall be charged and collected, as specified in this section.

(a) Amount of the Fees.

- (1) Central County Area of Benefit Fees. The following schedule of fees shall be effective on the effective date of this ordinance:

<u>Land Use Type</u>	<u>Fee</u>	<u>Per Unit</u>
Single-Family Residential	\$ 5,335	per dwelling unit
Multi-Family Residential	\$ 3,275	per dwelling unit
Commercial/Retail	\$ 7.57	per square foot
Office	\$ 6.12	per square foot
Industrial	\$ 4.86	per square foot
Other	\$ 5,335	per dwelling unit equivalent

- (2) Adjustment of Fees Beginning January 1, 2023. On January 1, 2023, and on each January 1 thereafter, the amounts of the fees set forth in Section 5(a)(1), above, shall be increased or decreased by a percentage equal to the percentage change, if any, in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the 12-month period ending September 30 of the prior year.
- (b) Calculation of the Central County Area of Benefit Fee. Unless otherwise specified in this ordinance, each new development project shall pay a fee calculated as described in this Section 5(b).

- (1) Calculation of the Central County Area of Benefit Fee for New Development that Expands, Extends, or Replaces an Existing Development. If any new development project will replace an existing development, or if any new development project will expand or extend an existing development, by increasing the number of dwelling units or square feet of floor area of, or the number of dwelling-unit-equivalents attributable to, the existing development, the fee imposed on the new development project shall be calculated as follows:
  - (A) For residential land uses: The applicable transportation mitigation fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of dwelling units attributable to the new development that

replaces an existing development, or the number of dwelling units attributable to the development after the expansion or extension of the existing development; minus (ii) the number of dwelling units attributable to the existing development. That calculation is expressed as follows:

[Applicable fee per-dwelling unit] x [(number of dwelling units after replacement or expansion/extension) – (number of dwelling units before replacement or expansion/extension)]

- (B) For office, industrial, and commercial/retail land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of square feet of the new development that will replace an existing development, or the number of square feet of the development after expansion or extension of the existing development; minus (ii) the number of square feet of the existing development. That calculation is expressed as follows:

[Applicable fee per square foot] x [(number of square feet after replacement or expansion/extension) – (number of square feet before replacement or expansion/extension)]

- (C) For “other” land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the difference of: (i) either the number of dwelling-unit-equivalents attributable to the new development that will replace an existing development, or the number of dwelling-unit-equivalents attributable to the development after expansion or extension of the existing development; minus (ii) the number of dwelling-unit-equivalents attributable to the existing development. That calculation is expressed as follows:

[(Applicable fee per dwelling-unit-equivalent)] x [(number of dwelling-unit-equivalents after replacement or expansion/extension) – (number of dwelling-unit-equivalents before replacement or expansion/extension)]

The County will determine the number of dwelling unit equivalents that will be generated by the new development project based on: information generated by project-specific traffic studies prepared by a professional engineer; the standards set forth in the then-current edition of the Institute of Transportation Engineers Trip Generation Manual (“ITE Manual”); and other information provided by the new development project applicant that the County deems relevant.

- (D) Notwithstanding any other provision of this ordinance, if the result of the calculation required by this Section 5(b)(1) is zero or a negative number, then no fee shall be imposed on the new development project.

(2) Calculation of the Central County Area of Benefit Fee for New Development that Does Not Expand, Extend, or Replace an Existing Development. For any new development project that does not expand, extend, or replace an existing development, the fee imposed on the new development project shall be calculated as follows:

(A) For residential land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of dwelling units attributable to the new development. That calculation is expressed as follows:

(Applicable fee per dwelling unit) x (number of dwelling units)

(B) For office, industrial, and commercial/retail land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of square feet of the new development. That calculation is expressed as follows:

(Applicable fee per square foot) x (number of square feet of floor area)

(C) For “other” land uses: The applicable fee in Section 5(a) of this ordinance is multiplied by the number of dwelling unit equivalents attributable to the new development. That calculation is expressed as follows:

(Applicable fee per dwelling-unit-equivalent) x (number of dwelling-unit-equivalents attributable to new development)

The County will determine the number of dwelling unit equivalents attributable to the new development project based on: information generated by project-specific traffic studies prepared by a professional engineer; the standards set forth in the then-current edition of the ITE Manual; and other information provided by the new development project applicant that the County deems relevant.

(c) Applicability and Establishment of Central County Area of Benefit Boundaries. This ordinance repeals Board of Supervisors Ordinance Nos. 94-72 and 95-32, and Resolution Nos. and 94/604 and 95/273. The boundaries of the Central County Area of Benefit are hereby readopted and reestablished in accordance with Government Code sections 66484 and 66484.7. The boundaries now include the territory previously within the South Walnut Creek Area of Benefit. The transportation mitigation fees specified in this ordinance shall apply to all new development within the reestablished Central County Area of Benefit, unless otherwise specified in this ordinance. The boundaries of the reestablished Central County Area of Benefit are more particularly described in the legal description, and are depicted on the map, attached hereto together as Exhibit A and incorporated herein by reference.

(d) Time of Collection. The fee attributable to each new development project shall be paid before the County issues a building permit for the new development project. Payment of

the fee shall be a condition of building permit issuance, as specified in Chapter 913-4 of the County Ordinance Code.

(e) Exemptions. No new development project is exempt from payment of a fee under this ordinance, unless, as of the date of the notice published pursuant to Government Code Section 66474.2, subdivision (b), either of the following apply:

- (1) The new development project has perfected an exemption from the fee under the vesting tentative map law; or
- (2) The new development project has entered into a development agreement with the County that expressly excludes assessment of additional fees on that project.

(f) Fee Reductions and Credits.

(1) A project applicant may request a reduction in fees from the County if it is determined that the project will generate a lower number of trips than data provided by the ITE Manual that was used as the basis for the Report. A requested fee reduction must be based on a traffic study that determines that the traffic impacts of the proposed development would generate fees that are less than the fees set forth in Section 5, above. The methodology for conducting the study shall be developed and approved by the County. The County shall determine the appropriate fee reduction based upon the proportionate reduction in traffic impacts demonstrated in the traffic study.

(2) A project applicant may receive a credit against fees for the dedication of land for right-of-way and/or construction of any portion of the Transportation Improvements to be funded with the fees collected pursuant to this ordinance, where the right-of-way or construction is beyond that which would otherwise be required for approval of the proposed development. The calculation of the amount of credit against fees for these dedications or improvements shall be based on a determination by the County that the credits are exclusive of the dedications, setbacks, improvements, and/or traffic mitigation measures that are required by ordinance or local standards. In addition, the credit shall be calculated based upon the actual cost of construction of improvements or, in the case of land dedication, on an independent appraisal approved by the County. All fee credits and reimbursements for dedications in lieu of payment of any transportation mitigation fee, or portion thereof, required to be paid by this ordinance shall be subject to an agreement executed in accordance with the Traffic Fee Credit and Reimbursement Policy, approved by the Board of Supervisors on June 5, 2007, which is made a part hereof and incorporated herein by reference.

(g) Fee Waivers.

(1) Upon written request of the project applicant, the Public Works Director may waive the fees collected under this ordinance for dwelling units that the Public

Works Director determines, in a written finding, fit into one of the following categories: (1) rental units affordable to households earning less than 80% of the area median income; or (2) ownership units affordable to households earning less than 120% of the area median income.

- (2) As a condition of such waiver, the project applicant shall enter into a regulatory agreement with the County, guaranteeing the use, occupancy, affordability, and term of affordability of such dwelling units. Rental units for which a waiver is granted under this section shall be restricted to that use for a minimum of 55 years. Ownership units for which a waiver is granted under this section shall be restricted to that use for a minimum of 30 years.
- (h) Fee Waiver for Inclusionary Housing Units. In lieu of the fee waiver for affordable housing units as set forth in Section 5(g), development projects that are subject to Chapter 822-4 of the County Ordinance Code shall be eligible for a waiver of the fees collected under this ordinance as follows:
- (1) Fees shall be waived for each rental unit to be developed and rented as an inclusionary unit under the terms and conditions of Section 822-4.410(a) of the County Ordinance Code.
  - (2) Fees shall be waived for each for-sale unit to be developed and sold as an inclusionary unit under the terms and conditions of Section 822-4.410(b) of the County Ordinance Code.
  - (3) If a fee is paid in lieu of constructing some or all inclusionary units in a development project, pursuant to Section 822-4.404 of the County Ordinance Code, the fees collected under this ordinance shall be waived for the number of inclusionary units for which the in-lieu fee is paid.
- (i) Senior Housing and Congregate Care. Nothing in this ordinance shall be construed to abridge or modify the Board's discretion, upon proper application for a senior housing or congregate care facility, to adjust or to waive the fees required to be paid under this ordinance, pursuant to Government Code Section 65915.
- (j) Accessory Dwelling Units. An accessory dwelling unit that is approved by a ministerial permit issued under Chapter 82-24 of the County Ordinance Code is exempt from payment of fees under this ordinance.
- (k) Deposit of Fee Revenue. Revenue from fees paid pursuant to this ordinance shall be deposited into a fund covering the Transportation Improvements identified in the Report and Nexus Study, and shall be separately accounted for. The funds shall not be commingled with other funds, except where the funds are temporarily invested pursuant to Government Code section 66006. Fee revenues deposited in the fund shall be expended solely for the purposes described in this ordinance. Any interest earned on deposits in the fund also shall be deposited in that fund and used for those purposes.

- (l) Limitations. No fees collected pursuant to this ordinance may be used to reimburse the construction costs of bridge or thoroughfare facilities serving the Central County Area of Benefit on the effective date of this ordinance. However, fee revenues may be used to reimburse any general fund monies, or other County revenues, advanced to pay for any planned bridge or thoroughfare improvements.

**SECTION 6. Reporting and Accounting Requirements.**

- (a) Annual Reporting. Within 180 days after the last day of each fiscal year, the Public Works Director, or designee, shall make available to the public a report regarding the fund established for receipt of deposits of the fees collected by the County pursuant to this ordinance. The report shall be reviewed by the Board of Supervisors at a regularly scheduled meeting that will be held, and notice of which will be provided, in accordance with Government Code Section 66006. The report shall contain the following information for the fiscal year:
  - (1) A brief description of the type of fee in the account or fund.
  - (2) The amount of the fees.
  - (3) The beginning and ending balance of the account or fund.
  - (4) The amount of the fees collected and the interest earned.
  - (5) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with those fees.
  - (6) An identification of an approximate date by which the construction of the public improvement will commence if the Board determines that sufficient funds have been collected to complete financing on an incomplete public improvement, and the public improvement remains incomplete.
  - (7) A description of each interfund transfer or loan from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
  - (8) The amount of refunds made pursuant to Government Code section 66001, subdivision (e), and any allocations pursuant to Government Code section 66001, subdivision (f).
- (b) Periodic Review by the Board. In the fifth fiscal year following the first deposit into the fund established for receipt of deposits of the fees collected pursuant to this ordinance, and at least once every five years thereafter, the Board of Supervisors shall make all of

the following findings with respect to that portion of the Central County Area of Benefit fund remaining unexpended, whether committed or uncommitted, pursuant to Government Code Section 66001:

- (1) Identify the purpose to which the fees are to be put.
- (2) Demonstrate a reasonable relationship between the fees and the purpose for which they are charged.
- (3) Identify all sources and amounts of funding anticipated to complete financing of incomplete transportation improvements identified in the Report and Nexus Study.
- (4) Designate the approximate dates on which the funding referred to in Section 6(b)(3), above, is expected to be deposited into the appropriate account or fund.

**SECTION 7. Repeal of Existing Fees.** Except as specified in this Section 7 and Section 9, below, Contra Costa County Ordinance Nos. 94-72 and 95-32, and Resolution Nos. 94/604 and 95/273, are hereby repealed and superseded by this ordinance, as of the effective date of this ordinance. However, this repeal shall not affect any fees that were imposed on any development project pursuant to Ordinance No. 94-72 and Ordinance No. 95-32 prior to the effective date of this ordinance, which fees shall be paid and collected under the provisions Ordinance No. 94-72 or Ordinance No. 95-32, whichever is applicable.

**SECTION 8. Judicial Review.** Any judicial action or proceeding to attack, review, set aside, void, or annul the fees established by this ordinance shall be commenced within one hundred twenty (120) days after the effective date of this ordinance. Any action to attack any adjustment to the schedule of fees pursuant to Section 5(a)(2) of this ordinance shall be commenced within one hundred twenty (120) days after the effective date of that adjustment.

**SECTION 9. Severability.** Notwithstanding any other provision of this ordinance to the contrary, if a court of competent jurisdiction determines any fee set forth in Section 5 of this ordinance is invalid or unenforceable, the comparable fee adopted by Ordinance No. 94-72 or Ordinance No. 95-32, shall be deemed not to have been repealed and shall remain in effect and subject to the remaining provisions of this ordinance. Notwithstanding any other provision of this ordinance to the contrary, if a court of competent jurisdiction determines this ordinance is invalid or unenforceable, Ordinance No. 94-72, Ordinance No. 95-32, Resolution No. 94/604, and Resolution No. 95/273 shall be deemed not to have been repealed and shall remain in full force and effect.

**SECTION 10. Effective Date.** This ordinance shall become effective 60 days after passage, and, within 15 days of passage, this ordinance shall be published once, with the names of the Supervisors voting for and against it, in the East Bay Times, a newspaper of general circulation published in this County. Pursuant to section 913-6.026 of the Contra Costa County Ordinance Code, the Clerk of the Board shall promptly file a certified copy of this ordinance with the County Recorder.

PASSED and ADOPTED on October 12 2021 by the following vote:

AYES: John Gioia, Candace Andersen, Diane Burgis, Karen Mitchoff, Federal Glover

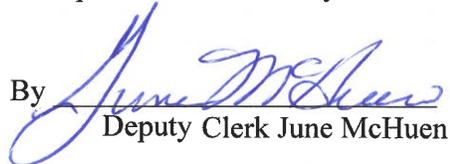
NOES: None

ABSENT: None

ABSTAIN: None

  
Board Chair Diane Burgis

ATTEST:  
MONICA NINO, Clerk of the Board  
of Supervisors and County Administrator

By   
Deputy Clerk June McHuen

Attachments: Exhibit A (Map and Legal Description of Central County Area of Benefit Boundaries)

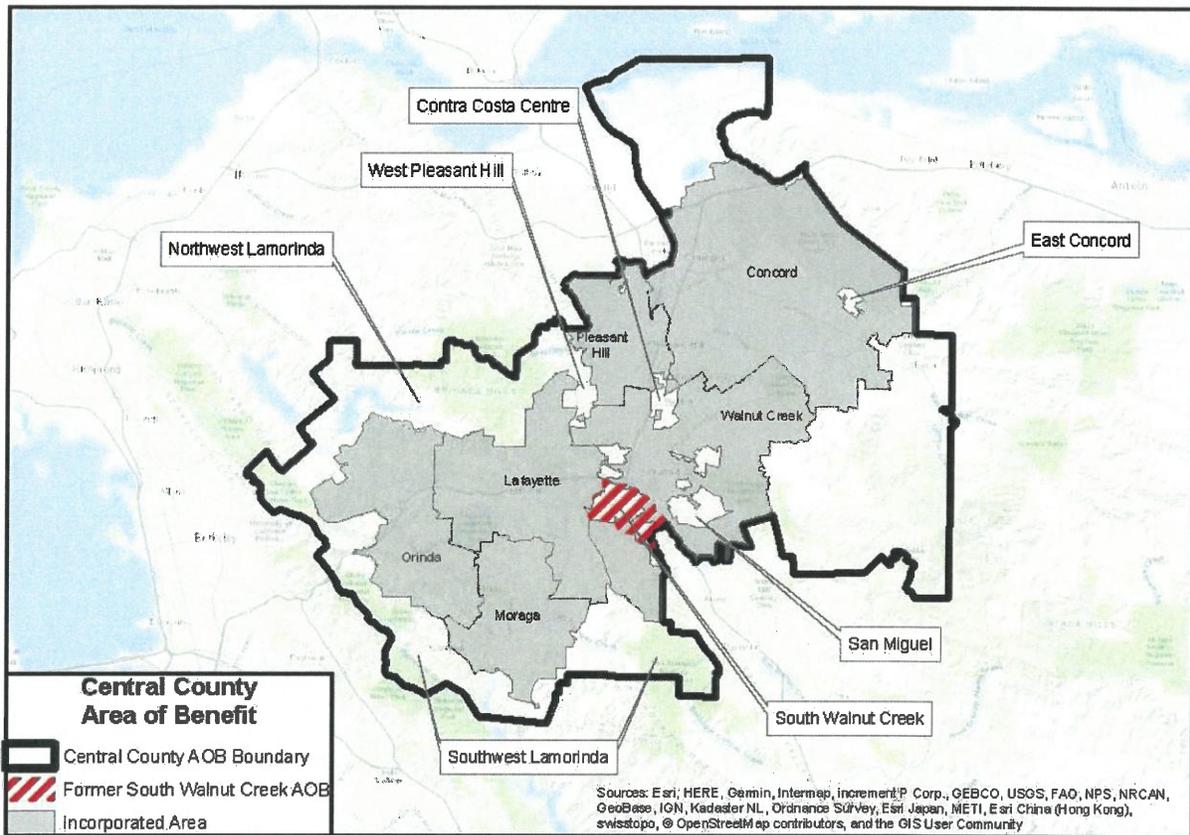
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# **EXHIBIT A**

## **MAP AND LEGAL DESCRIPTION CENTRAL COUNTY AREA OF BENEFIT**

### **Map**



### **Boundary Description**

A portion of Sections 23, 24, 25, 26, 35, and 36, Township 1 North, Range 3 East, Mount Diablo Meridian, in the county of Contra Costa, State of California, described as follows:

Beginning at the southeast corner of Lot "E" of Subdivision 7252 filed September 15, 1989 in Book 337 of Maps at page 30; thence westerly along the northerly right of way line of State Highway 4, being also the south line of said Lot "E" and the south line of Lot "J" of Subdivision 7106 filed June 21, 1989 in Book 334 of Maps at page 39, north  $89^{\circ}12'29''$  west 4600.00 feet more or less to the east line of Lot 184 of Subdivision 6561 filed July 22, 1985 in Book 291 of Maps at page 39; thence continuing along said northerly right of way line, thru said Lot 184, westerly 312.22 feet to the southeast corner of Parcel "A" of Subdivision 6760 filed June 23, 1988 in Book 323 of Maps at page 9; thence continuing along said right of way line, being also the southerly line of Parcels "A", "AA" and "B" of said Subdivision 6760, westerly 4352.86 feet to the southwest corner of said Parcel "B"; thence leaving said right of way line and along the westerly line of said Subdivision, thence north  $00^{\circ}56'27''$  east 2520.11 feet; thence north  $00^{\circ}59'24''$  east 628.84 feet to the northwest corner of said Subdivision;

**ORDINANCE NO. 2021-33**

thence along the westerly line of Subdivision 6979 filed March 6, 1989 in Book 331 of Maps at page 20, north 00°59'24" east 1100.80 feet; thence along the westerly line of Subdivision 7140 filed April 8, 1996 in Book 385 of Maps at page 43, north 00°59'32" east 916.31 feet to the northwest corner of said Subdivision; thence along the north line of said Subdivision, north 89°08'08" east 1388.74 feet to the northeast corner of said Subdivision; thence north 47°37'44" east 1249.47 feet along the northwesterly line of Subdivision 6144 filed March 28, 1984 in Book 277 of Maps at page 42; thence north 47°37'44" east 265.13 feet along the northwesterly line of Subdivision 4687 filed May 24, 1978 in Book 211 of Maps at page 5; thence northeasterly along a tangent curve to the left having a radius of 660.00 feet through an angle of 14°02'20", an arc distance of 161.71 feet to a point on the southern boundary of Subdivision 4206 filed July 6, 1972 in Book 148 of Maps at page 1; thence along said boundary, north 42°37'00" west 12.66 feet; thence north 47°23'00" east 123.10 feet; thence north 16°18'57" east 436.29 feet to the southeast corner of Subdivision 4205 filed June 22, 1972 in Book 147 of Maps at page 27; thence along the westerly lines of said Subdivision 4205 the following six courses; thence north 16°18'57" east 52.94 feet; thence north 15°55'12" east 300.00 feet; thence north 15°43'32" east 600.21 feet; thence north 14°59'17" east 344.51 feet; thence north 17°33'17" east 300.09 feet; thence north 16°03'32" east 220.63 feet to an angle point in Lot 18 of Subdivision 5811 filed August 18, 1980 in Book 236 of Maps at page 4, thence along the westerly boundary of said Subdivision 5811 the following nine courses; north 16°03'32" east 139.38 feet; thence north 18°40'12" east 140.12 feet; thence north 08°17'27" east 106.18 feet; thence north 28°33'12" east 147.78 feet; thence north 30°02'22" east 130.07 feet; thence north 35°10'12" east 170.29 feet; thence north 33°30'07" east 312.11 feet; thence north 70°55'07" east 5.88 feet to the northeast corner of Lot 1 of said Subdivision, also being the northwest corner of Lot 70 of "Amended Map" Subdivision 4077 filed July 8, 1974 in Book 170 of Maps at page 36; thence along the northerly line of said Subdivision, north 70°55'07" east 65.07 feet; thence north 73°22'17" east 52.68 feet; thence north 82°50'17" east 225.73 feet; thence along the northern line of Subdivision 4224 filed December 19, 1973 in Book 165 of Maps at page 38 north 82°50'17" east 31.00 feet; thence north 83°04'37" east 507.95 feet; thence north 84°25'17" east 13.83 feet; thence along the northerly line of Subdivision 4077, north 84°25'17" east 314.46 feet; thence north 81°53'52" east 372.07 feet; thence along the northerly line of Amended Map Subdivision 3653 filed June 13, 1974 in Book 169 of Maps at page 42, north 81°53'52" east 46.99 feet; thence north 82°39'37" east 260.45 feet more or less to a point of curvature on the north line of Lot 16, Subdivision 4223 filed December 19, 1973 in Book 165 of Maps at page 31; thence along the northerly line of said Subdivision, north 83°04'37" east 1009.26 feet to the western line of Lot 80 in Subdivision 4076 filed December 9, 1970 in Book 134 of Maps at page 19; thence along said Lot 80, north 00°58'07" east 8.16 feet; thence north 82°22'27" east 60.45 feet to the northeast corner of said Lot being also the northwestern corner of Lot 15 Subdivision 4378 filed June 10, 1977 in Book 198 of Maps at page 8; thence along the northerly line of said Subdivision the following seven courses; thence north 82°22'27" east 120.00 feet; thence north 87°17'02" east 82.74 feet; thence south 58°54'13" east 168.88 feet; thence south 69°31'13 east 43.97 feet; thence north 82°38'57" east 172.35 feet; thence south 87°58'43" east 73.67 feet; thence south 83°56'58" east 83.15 feet; thence along the northerly line of Subdivision 5353 filed December 21, 1978 in Book 219 of Maps at page 44 the following twenty courses; thence south 83°56'58" east 163.59 feet; thence south 79°55'08" east 176.44 feet; thence north 77°14'02" east 62.13; thence north 57°14'12" east 49.86 feet; thence north 43°06'52" east 26.12 feet; thence north 21°46'37" east 32.03 feet; thence north 14°54'32" east 55.15 feet; north 02°38'12" east 76.77 feet; thence north 10°04'07" east 93.55 feet; thence north 27°32'47" east 87.19 feet; thence north 34°36'52 east 63.80 feet; thence north 45°23'17" east 71.36 feet; thence north 35°01'32" east 173.30 feet; thence north 44°21'42" east 78.12 feet; thence north 67°09'37" east 76.44 feet; thence south 81°13'28" east 71.20 feet; thence south 70°22'33" east 96.67 feet; thence south 71°02'13" east 80.05 feet; thence south 76°51'23" east 3.33 feet; thence south 89°02'35" east 779.76 feet; thence along the easterly line of said Subdivision the following three courses; thence south 00°57'32" west 216.15 feet; thence south 77°22'13" east 31.45 feet; thence south 13°53'01" west 327.93 feet; thence southerly along the easterly line of said Subdivision 5353, the easterly line of Subdivision 5586 filed November 7, 1979 in Book 233 of Maps at page 13, the easterly line of Subdivision 6026 filed April 2, 1981 in Book 250 of Maps at page 33, the easterly line of Subdivision 6145 filed June 17, 1982 in Book 264 of Maps at page 32, the easterly line of Marina Road recorded July 17, 1981 in series No. 81-88549, the easterly line of the parcel described in the grant deed recorded April 23, 1979 in Book 9320 Official Records page 418, the easterly line of the parcel described in the grant deed recorded June 20, 1972 in Book 6678 Official Records page 355, and the easterly line of said Subdivision 7252 (337 M 30), south 00°44'31" west 9792.35 feet to the point of beginning.

**ORDINANCE NO. 2021-33**



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: HEARING TO CONSIDER THE PROPOSED FORMATION OF ZONE 3008 IN THE COUNTY SERVICE AREA OF P-6 IN THE SAN PABLO AREA OF THE COUNTY (DISTRICT I)

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**RECOMMENDATION(S):**

1. OPEN the hearing on the proposed formation of Zone 3008 within County Service Area P-6; CONSIDER all oral and written comments; and CLOSE the hearing.
2. DETERMINE whether a majority protest of the voters residing within the boundaries of proposed Zone 3008 exists pursuant to Government Code Section 25217.1(b)(1). In the event that the Board determines a majority protest exists, TERMINATE the proceedings.
3. If the Board determines a majority protest does not exist, ADOPT Resolution No. 2021/323, attached hereto, establishing Zone 3008 of County Service Area P-6 subject to voter approval of a special tax to fund police protection services within the zone.

**FISCAL IMPACT:**

The cost of establishing the Police Service District and the election is paid for by the developer of the subdivision.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: (925) 655-2867

cc: Rosa Mena

## BACKGROUND:

Per the conditions of approval for Subdivision No. 9491 (County File #SD18-9491), prior to recording the final map for the subdivision, the subdivider is required to establish a special police services tax district for the subdivision in order to provide additional funding to augment police services in the area of the subdivision. The property to be placed within the special tax district consists of a 2.73-acre site located at 16500 San Pablo Avenue in the unincorporated San Pablo area of the County.

On September 14, 2021, the Board granted conceptual approval for a December 14, 2021, ballot measure seeking approval of a special tax to fund an increase in the level of police protection services that is provided in the unincorporated San Pablo area of the County.

On September 14, 2021, the Board approved Resolution No. 2021/280, as required by Government Code Section 25217, subdivision (b), as the first step in forming a new zone within County Service Area (CSA) P-6. The proposed zone would serve as the vehicle to collect special taxes within the proposed zone if a special tax measure is approved by voters on December 14, 2021.

Pursuant to Government Code Section 25217.1, subdivision (a), at the public hearing, the Board is required to hear and consider any protests to the formation of the zone. Pursuant to Government Code Section 25217.1, subdivision (b)(1), in the case of inhabited territory, if at the conclusion of the public hearing, the Board determines that more than 50 percent of the total number of voters residing within the proposed zone have filed written objections to the formation, then the Board shall determine that a majority protest exists and terminate the proceedings.

If there is no majority protest, the Board may continue the proceedings to form the zone by adopting Resolution No. 2021/323, which would establish Zone 3008 subject to voter approval of the special tax. A separate hearing is also scheduled for October 12, 2021, to consider the adoption of an ordinance authorizing the levy of the tax.

## CONSEQUENCE OF NEGATIVE ACTION:

Zone 3008 would not be formed and the subdivider would be unable to comply with the conditions of approval of the project. The subdivider would be unable to record the final map for the subdivision.

## AGENDA ATTACHMENTS

Resolution 2021/323

Exhibit A - Legal Description

Exhibit B - Plat Map

Resolution No. 2021/280

## MINUTES ATTACHMENTS

Signed Resolution No. 2021/323

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/323**

IN THE MATTER OF CREATING ZONE 3008 OF COUNTY SERVICE AREA P-6 IN THE UNINCORPORATED SAN PABLO AREA OF THE COUNTY

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services; and

WHEREAS, establishing the subject zone is a necessary step for the Board of Supervisors to seek voter approval of a special tax for increased police protection services in the zone area. Government Code Sections 25217 and 25217.1 establish procedures for the formation of a zone within a county service area;

NOW, THEREFORE, BE IT BY THE BOARD RESOLVED THAT:

1. It is in the public interest to provide an increased level of police protection services in the area of proposed Zone 3008 of County Service Area P-6.
2. A majority protest against the proposed formation of Zone 3008 does not exist, pursuant to Government Code Section 25217.1, subdivision (b).
3. Subject to voter approval of Ordinance No. 2021-28 on December 14, 2021, authorizing the levy of a special tax within proposed Zone 3008, that portion of Contra Costa County Service Area P-6 described in Exhibit A attached hereto and shown in Exhibit B attached hereto is established as Zone 3008 of County Service Area P-6, effective upon this Board's adoption of a resolution declaring the results of the December 14, 2021, election ("Effective Date").
4. No affected properties located in Zone 3008 will be taxed for any existing bonded indebtedness or contractual obligations as a result of the formation of said zone.
5. On or after the Effective Date, the Clerk of this Board shall cause the filing of a statement of the creation of said zone to be made with the County Assessor and the State Board of Equalization (in Sacramento) pursuant to Government Code Sections 54900-54902. The filing shall include a map or plat indicating the boundaries of said zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: (925) 655-2867**

By: June McHuen, Deputy

**cc:** Rosa Mena

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text" value="0"/>	
<b>ABSENT:</b>	<input type="text" value="0"/>	
<b>ABSTAIN:</b>	<input type="text" value="0"/>	
<b>RECUSE:</b>	<input type="text" value="0"/>	



**Resolution No. 2021/323**

IN THE MATTER OF CREATING ZONE 3008 OF COUNTY SERVICE AREA P-6 IN THE UNINCORPORATED SAN PABLO AREA OF THE COUNTY

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services; and

WHEREAS, establishing the subject zone is a necessary step for the Board of Supervisors to seek voter approval of a special tax for increased police protection services in the zone area. Government Code Sections 25217 and 25217.1 establish procedures for the formation of a zone within a county service area;

NOW, THEREFORE, BE IT BY THE BOARD RESOLVED THAT:

1. It is in the public interest to provide an increased level of police protection services in the area of proposed Zone 3008 of County Service Area P-6.
2. A majority protest against the proposed formation of Zone 3008 does not exist, pursuant to Government Code Section 25217.1, subdivision (b).
3. Subject to voter approval of Ordinance No. 2021-28 on December 14, 2021, authorizing the levy of a special tax within proposed Zone 3008, that portion of Contra Costa County Service Area P-6 described in Exhibit A attached hereto and shown in Exhibit B attached hereto is established as Zone 3008 of County Service Area P-6, effective upon this Board's adoption of a resolution declaring the results of the December 14, 2021, election ("Effective Date").
4. No affected properties located in Zone 3008 will be taxed for any existing bonded indebtedness or contractual obligations as a result of the formation of said zone.
5. On or after the Effective Date, the Clerk of this Board shall cause the filing of a statement of the creation of said zone to be made with the County Assessor and the State Board of Equalization (in Sacramento) pursuant to Government Code Sections 54900-54902. The filing shall include a map or plat indicating the boundaries of said zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**  
Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: *June McHuen*  
June McHuen, Deputy

Contact: (925) 655-2867

cc: Rosa Mena

**LEGAL DESCRIPTION**

Real property in the unincorporated area of the County of Contra Costa, State of California, described as follows:

PORTION OF LOT A AND PORTION OF THE "70' ACCESS ROAD", DESIGNATED ON THE MAP OF, TARA HILLS UNIT NO. 1, FILED NOVEMBER 20, 1951, MAP BOOK 45, PAGE 22 CONTRA COSTA COUNTY RECORDS, DESCRIBED AS FOLLOWS;

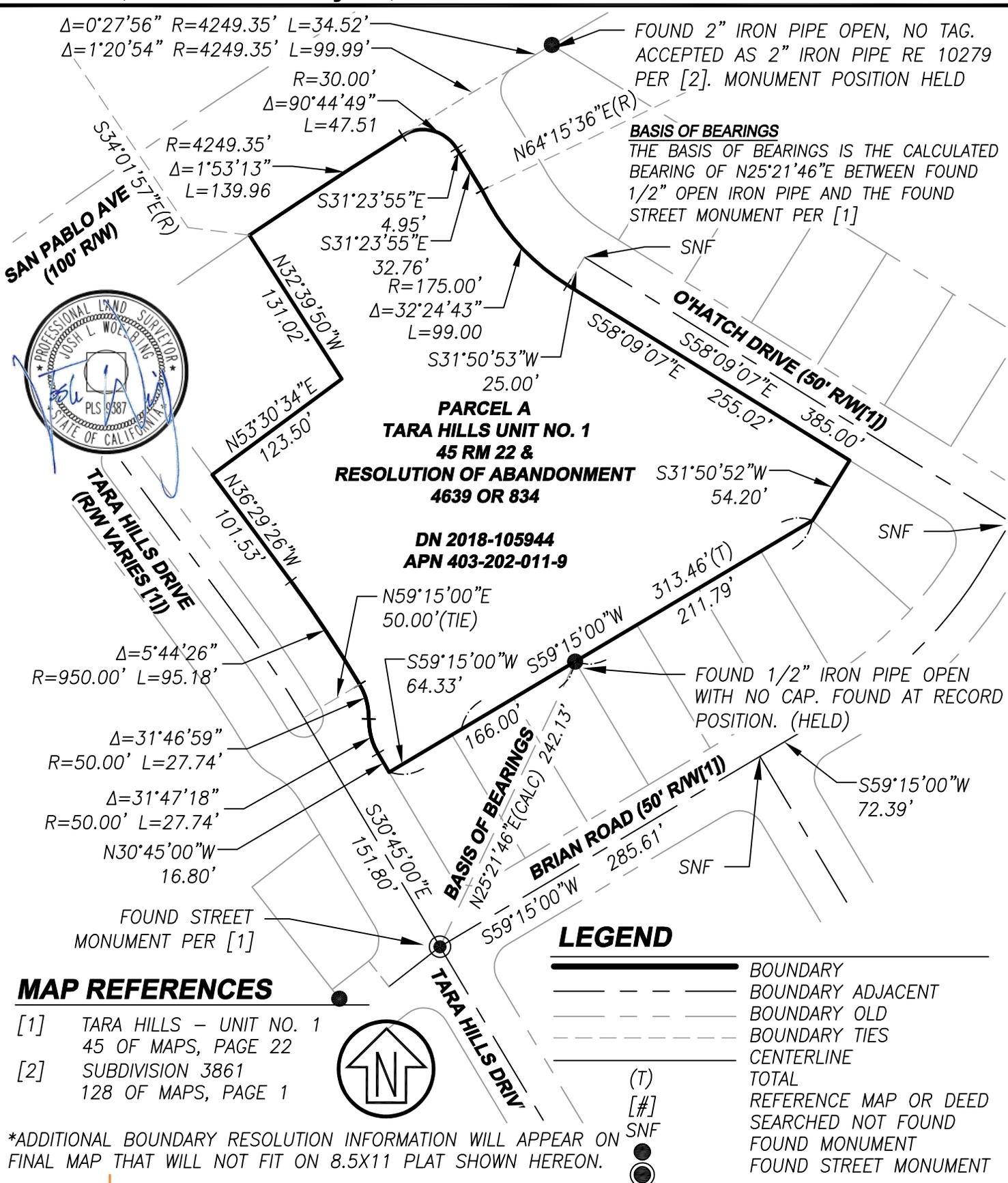
BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT A, BEING ON THE SOUTHWEST LINE OF O'HATCH DRIVE, AS SAID LOT AND DRIVE ARE DESIGNATED ON SAID MAP, 45 M 22, THENCE FROM SAID POINT OF BEGINNING ALONG SAID SOUTHWEST LINE, NORTH 58° 09' 07" WEST, 255.02 FEET AND NORTHWESTERLY ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 77.87 FEET TO THE MOST EASTERLY CORNER OF THE PARCEL OF LAND DESCRIBED IN THE RESOLUTION OF ABANDONMENT RECORDED JUNE 15, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 834; THENCE ALONG THE EXTERIOR LINE OF THE PARCEL OF LAND DESCRIBED IN SAID RESOLUTION. 4639 OFFICIAL RECORDS 834, AS FOLLOWS: NORTHWESTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 21.14 FEET; NORTH 31° 23' 55" WEST, 38.35 FEET, NORTHERLY AND WESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 30 FEET, THROUGH A CENTRAL ANGLE OF 90° 44' 48" AN ARC DISTANCE OF 47.37 FEET AND SOUTHWESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 4250 FEET, AN ARC DISTANCE OF 139.97 FEET TO THE NORTHEAST LINE OF THE PARCEL OF LAND FIRSTLY DESCRIBED IN THE DEED TO OSCAR H. LIEBERT, RECORDED JUNE 16, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 282; THENCE ALONG THE EXTERIOR LINE OF SAID LIEBERT PARCEL, SOUTH 32° 39' 50" EAST, 131.68 FEET AND SOUTH 53° 30' 34" WEST, 123.5 FEET TO THE SOUTHWEST LINE OF SAID LOT A; THENCE ALONG THE EXTERIOR LINE OF SAID LOT A, AS FOLLOWS: SOUTH 36° 29' 26" EAST, 101.53 FEET; SOUTHEASTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 950 FEET, AN ARC DISTANCE OF 95.18 FEET; SOUTHERLY, ALONG THE ARC OF A COMPOUND CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTHERLY, ALONG THE ARC OF A REVERSE CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTH 30° 45' EAST, 16.80 FEET; NORTH 59° 15' EAST 377.79 FEET AND NORTH 31° 50' 53" EAST, 54.19 FEET TO THE POINT OF BEGINNING.

APN: 403-202-011-9



I, Michael Vidra, am digitally signing this document due to COVID-19

# Exhibit B, revised on July 26, 2021



## MAP REFERENCES

- [1] TARA HILLS – UNIT NO. 1  
45 OF MAPS, PAGE 22
- [2] SUBDIVISION 3861  
128 OF MAPS, PAGE 1



## LEGEND

	BOUNDARY
	BOUNDARY ADJACENT
	BOUNDARY OLD
	BOUNDARY TIES
	CENTERLINE
	TOTAL
	REFERENCE MAP OR DEED
	SEARCHED NOT FOUND
	FOUND MONUMENT
	FOUND STREET MONUMENT

\*ADDITIONAL BOUNDARY RESOLUTION INFORMATION WILL APPEAR ON FINAL MAP THAT WILL NOT FIT ON 8.5X11 PLAT SHOWN HEREON.

## CSW | ST 2

**CSW/Stuber-Stroeh Engineering Group, Inc.**  
 Civil & Structural Engineers | Surveying & Mapping | Environmental Planning  
 Land Planning | Construction Management  
 45 Leveroni Court  
 Novato, CA 94949  
 tel: 415.883.9850  
 fax: 415.883.9835  
 http://www.cswst2.com © 2019

## EXHIBIT "B"

PLAT TO ACCOMPANY LEGAL DESCRIPTION  
 A.P.N. 403-202-011-9  
 CONTRA COSTA COUNTY, CALIFORNIA  
 JULY 2021

SCALE: 1"=100'

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 09/14/2021 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/280**

**RESOLUTION OF INTENTION TO FORM ZONE 3008 OF COUNTY SERVICE AREA P-6 IN THE UNINCORPORATED SAN PABLO AREA**

The Board of Supervisors of Contra Costa County RESOLVES:

1. The Board of Supervisors of Contra Costa County proposes the formation of new zone in the unincorporated San Pablo area of County Service Area (CSA) P-6, pursuant to Article 8 of Chapter 2.3 of Part 2 of Division 2 of Title 3 of the California Government Code.
2. The boundaries of the territory to be included in the zone area are described in 'Exhibit A' and shown in 'Exhibit B', both of which are attached hereto and incorporated herein by this reference.
3. The formation of Zone 3008 is proposed to provide the County of Contra Costa with a method of financing an increased level of police protection services to the area within the zone.
4. The proposed zone would provide a level of police protection services that exceeds the level of service outside the zone, and if approved by the voters, the proposed zone would generate additional revenue in the form of special taxes to fund the increase in this level of service.
5. The increase in the level of service would be financed through the levy of a voter-approved special tax on all taxable parcels within the zone.
6. The name proposed for the zone is "Zone 3008" of CSA P-6.

NOW, THEREFORE, BE IT RESOLVED THAT at 9:00 a.m. on October 12, 2021, in the Chamber of the Board of Supervisors, County Administration Building, 1025 Escobar Street, Martinez, CA 94553, this Board will conduct a public hearing upon the proposed formation of Zone 3008 of CSA P-6. The Clerk of the Board is hereby directed to give notice of the public hearing by (1) publishing a notice that complies with Government Code Section 25217, subdivision (d)(1), pursuant to Government Code Section 6061; (2) mailing the notice to all owners of property within the proposed zone; (3) mailing the notice to each city and special district that contains, or whose sphere of influence contains the proposed zone; and (4) verifying that the notice is posted in at least three public places within the territory of the proposed zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: September 14, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: HEARING TO CONSIDER ADOPTION OF PROPOSED SPECIAL TAX ORDINANCE AND AUTHORIZE ELECTION TO OBTAIN VOTER APPROVAL (DISTRICT I)

**RECOMMENDATION(S):**

1. OPEN hearing to consider adopting Ordinance No. 2021-28, authorizing the levy of a special tax for police protection services in Zone 3008 of County Service area P-6 in the unincorporated San Pablo area of the County; CONSIDER oral and written comments received; and CLOSE the public hearing.
2. ADOPT Ordinance No. 2021-28, attached hereto.
3. ADOPT Resolution No. 2021/324, attached hereto, authorizing an election in Zone 3008 of County Service Area P-6 to consider approval of Ordinance No. 2021-28.
4. DIRECT the County Clerk, Elections Division, to conduct the election required by Government Code Sections 23027 and 53978. This election shall be held on December 14, 2021.

**FISCAL IMPACT:**

The cost of establishing the Police Service District and election is paid for by the developer of the subdivision.

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jennifer Cruz, (925)  
655-2867

cc: Rosa Mena

## BACKGROUND:

Per the conditions of approval for Subdivision No. 9491 (County File #SD18-9491), prior to recording the final map for the subdivision, the subdivider is required to establish a special Police Services tax district for the purposes of providing additional funding to augment police services in the area of the subdivision. The property to be subdivided and placed within the proposed special tax district consists of a 2.73-acre site located at 16500 San Pablo Avenue in the unincorporated San Pablo area of the County.

On September 14, 2021, the Board approved Resolution No. 2021/280, as required by Government Code Section 25217, subdivision (b), as the first step in forming a new zone within County Service Area (CSA) P-6 in the unincorporated San Pablo area of the County. The proposed zone would serve as the vehicle to collect special taxes within the boundaries of the zone if a special tax measure is approved by registered voters within the zone area at the December 14, 2021, election.

The Board is scheduled to conduct a separate hearing on October 12, 2021, on the formation of the proposed zone. If the Board determines there is no majority protest to the formation of this new zone, and if the Board adopts Resolution No. 2021/323, establishing CSA P-6, Zone 3008 subject to voter approval of the special tax, the next step in the process is the hearing on the adoption of a special tax ordinance, the adoption of that ordinance and adoption of a resolution submitting the tax measure to the voters.

In this action, the Board is asked to conduct the hearing on, and adopt, the special tax ordinance (Ordinance No. 2021-28), which would authorize the levy of a special tax for police protection services on all taxable parcels in the area of Zone 3008 if a special tax ballot measure is approved by a two-thirds majority of the registered voters in the zone area. Resolution No. 2021/324, the adoption of which is also recommended, sets forth appropriate ballot language, directs the County Clerk, Elections Division, to conduct the aforementioned election as part of the December 14, 2021, election, and supplies appropriate ballot language.

## CONSEQUENCE OF NEGATIVE ACTION:

The project developer would be unable to comply with the conditions of approval for the project. The developer would be unable to record the final map for the subdivision.

## AGENDA ATTACHMENTS

Resolution 2021/324

Exhibit A - Legal Description

Exhibit B - Plat Map

Exhibit C - Ordinance No. 2021-28

Resolution No. 2021/280

## MINUTES ATTACHMENTS

Signed Resolution No. 2021/324

Signed Ordinance 2021-28

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/324**

IN THE MATTER OF AUTHORIZING A SPECIAL TAX IN PROPOSED ZONE 3008 OF COUNTY SERVICE AREA P-6

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services. Government Code Sections 50077 and 53978 establish procedures for voter authorization of a special tax in order to provide additional funding for police protection;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ordinance No. 2021-28, adopted on this date, is to be presented for approval of the voters of proposed Zone 3008 of County Service Area P-6 at the election to be held on December 14, 2021, according to the following ballot proposition:

*“Shall Ordinance No. 2021-28, to provide additional funding for police protection services, be approved to authorize a special tax on property located in Zone 3008 of County Service Area P-6 in the unincorporated San Pablo area of the County, at an initial annual amount of \$200 per parcel for single-family, residential parcels, with higher and lower amounts for properties in other use categories identified in the ordinance, commencing with the tax year beginning July 1, 2022?”*

2. The Contra Costa County Registrar of Voters is designated as the Election Official for this election, and the County Clerk, Elections Division, is hereby authorized and directed to provide all notices and take all other actions necessary to hold the election described in this resolution including, but not limited to, providing notices of times within which arguments for and against are to be submitted.

3. The County Administrator, or designee, shall serve as the Eligible Filer for purposes of filing necessary documents with the Elections Official to facilitate listing of the above ballot proposition.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

**cc:** Rosa Mena

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
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<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
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<b>ABSTAIN:</b>	<input type="text" value="0"/>	
<b>RECUSE:</b>	<input type="text" value="0"/>	



**Resolution No. 2021/324**

IN THE MATTER OF AUTHORIZING A SPECIAL TAX IN PROPOSED ZONE 3008 OF COUNTY SERVICE AREA P-6

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services. Government Code Sections 50077 and 53978 establish procedures for voter authorization of a special tax in order to provide additional funding for police protection;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ordinance No. 2021-28, adopted on this date, is to be presented for approval of the voters of proposed Zone 3008 of County Service Area P-6 at the election to be held on December 14, 2021, according to the following ballot proposition:

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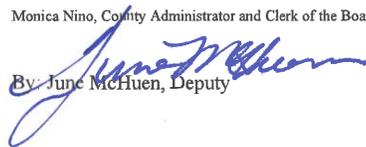
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**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jennifer Cruz, (925) 655-2867

By:  Deputy

cc: Rosa Mena

**LEGAL DESCRIPTION**

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PORTION OF LOT A AND PORTION OF THE "70' ACCESS ROAD", DESIGNATED ON THE MAP OF, TARA HILLS UNIT NO. 1, FILED NOVEMBER 20, 1951, MAP BOOK 45, PAGE 22 CONTRA COSTA COUNTY RECORDS, DESCRIBED AS FOLLOWS;

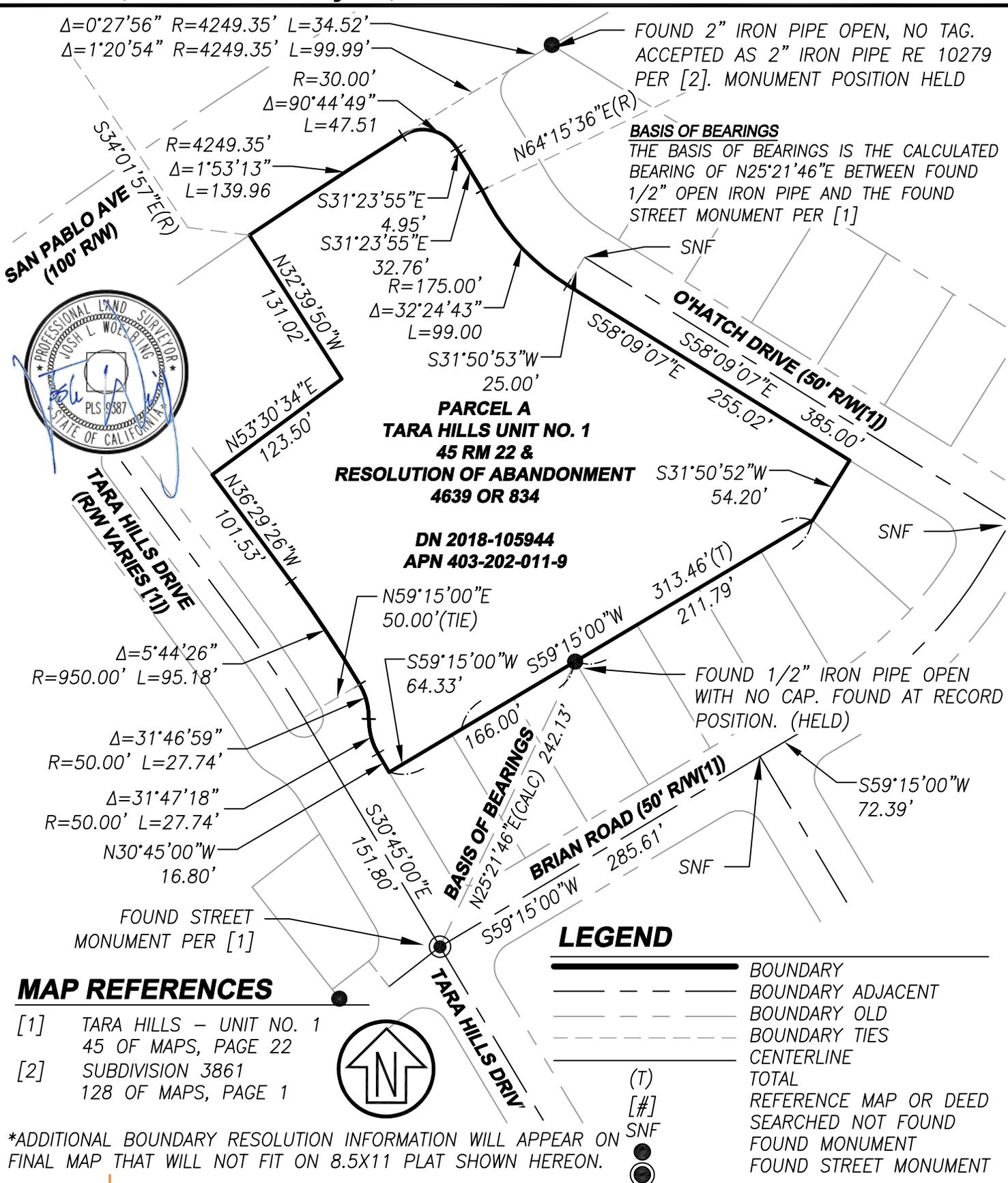
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APN: 403-202-011-9



I, Michael Vidra, am digitally signing this document due to COVID-19

# Exhibit B, revised on July 26, 2021



## MAP REFERENCES

- [1] TARA HILLS – UNIT NO. 1  
45 OF MAPS, PAGE 22
- [2] SUBDIVISION 3861  
128 OF MAPS, PAGE 1

\*ADDITIONAL BOUNDARY RESOLUTION INFORMATION WILL APPEAR ON FINAL MAP THAT WILL NOT FIT ON 8.5X11 PLAT SHOWN HEREON.

## LEGEND

	BOUNDARY
	BOUNDARY ADJACENT
	BOUNDARY OLD
	BOUNDARY TIES
	CENTERLINE
	TOTAL
	REFERENCE MAP OR DEED
	SEARCHED NOT FOUND
	FOUND MONUMENT
	FOUND STREET MONUMENT

# CSW | ST 2

**CSW/Stuber-Stroeh Engineering Group, Inc.**  
 Civil & Structural Engineers | Surveying & Mapping | Environmental Planning  
 Land Planning | Construction Management  
 45 Leveroni Court  
 Novato, CA 94949  
 tel: 415.883.9850  
 fax: 415.883.9835  
 http://www.cswst2.com © 2019

## EXHIBIT "B"

PLAT TO ACCOMPANY LEGAL DESCRIPTION  
 A.P.N. 403-202-011-9  
 CONTRA COSTA COUNTY, CALIFORNIA  
 JULY 2021

SCALE: 1"=100'

ORDINANCE NO. 2021-28  
(Uncodified)

(An Ordinance of the Board of Supervisors of Contra Costa County)  
Authorizing a Special Tax for Police Protection Services in Zone 3008  
of County Service Area P-6

The Contra Costa County Board of Supervisors ORDAINS as follows:

ARTICLE I. PURPOSE AND INTENT. It is the purpose and intent of this Ordinance to authorize the levy of a tax on parcels of real property on the secured property tax roll of Contra Costa County that are within Zone 3008 of Contra Costa County Service Area No. P-6 in order to augment funding for police protection services.

This tax is a special tax within the meaning of Section 4 of Article XIII A of the California Constitution. Because the burden of this tax falls upon property, this tax also is a property tax, but this tax is not determined according to nor in any manner based upon the value of property; this tax is levied on a parcel and use of property basis. Insofar as not inconsistent with this Ordinance or with legislation authorizing special taxes and insofar as applicable to a property tax that is not based on value, such provisions of the California Revenue and Taxation Code and of Article XIII of the California Constitution as relate to *ad valorem* property taxes are intended to apply to the collection and administration of this tax (Article IV of this Ordinance), as authorized by law.

The revenues raised by this tax are to be used solely for the purposes of obtaining, furnishing, operating, and maintaining police protection equipment or apparatus, for paying the salaries and benefits of police protection personnel, and for such other police protection service expenses as are deemed necessary.

ARTICLE II. DEFINITIONS. The following definitions shall apply throughout the Ordinance:

1. "Parcel" means the land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of Contra Costa County. For the purposes of the Ordinance, "parcel" does not include any land or improvements outside the boundaries of Zone 3008 of County Service Area P-6 nor any land or improvements owned by any governmental entity.

2. "Fiscal year" means the period of July 1 through the following June 30.

3. Contra Costa County Service Area P-6 Zone 3008 (hereinafter called "Zone") means that portion of unincorporated area of Contra Costa County located within the Zone's boundaries described and shown in Exhibits A and B attached hereto.

4. "Use Code" means the code number assigned by the Assessor of Contra Costa County in order to classify parcels according to use for *ad valorem* property tax purposes. A copy

of the Assessor’s use code classifications chart is attached hereto as Exhibit C and incorporated herein.

5. “Consumer Price Index” means the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area (1982-84=100) as published by the U.S. Department of Labor, Bureau of Labor Statistics. If the Consumer Price Index is discontinued or revised, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Consumer Price Index had not been discontinued of revised.

6. “Constant first year dollars” shall mean an actual dollar amount which, in years subsequent to the first fiscal year the tax is levied, shall have the same purchasing power as the base amount in first fiscal year dollars as measured by the Consumer Price Index. The base amount shall be the amount of tax per parcel as specified in Article III 1A herein. The adjustment from actual to constant dollars shall be made by use of the Consumer Price Index, as specified in Section III 1B herein.

ARTICLE III. AMOUNT AND LEVEL OF TAXES

1. The tax per year on each parcel in the Zone shall not exceed the amount applicable to the parcel as specified below.

A. For First Fiscal Year:

The tax per year for the first fiscal year (July 1, 2022 through June 30, 2023) shall be the Amount of Tax per Parcel for the Property Use Code Category as set forth in Exhibit D incorporated herein.

B. For Subsequent Fiscal Years:

In order to keep the tax on each parcel in constant first year dollars for each fiscal year subsequent to the first fiscal year, the tax per year shall be adjusted as set forth below to reflect any increase in the Consumer Price Index beyond the first fiscal year a tax is levied.

In July, the Board of Supervisors of Contra Costa County shall determine the amount of taxes to be levied upon the parcels in the Zone for the then current fiscal year as set forth below.

For each Property Use Category on Exhibit C, the tax per year on each parcel for each fiscal year subsequent to the first fiscal year shall be an amount determined as follows:

Tax Per Parcel For Then Current Fiscal Year	=	Tax Per Parcel For Previous Fiscal Year	X	(Consumer Price Index for April of Immediately <u>Preceding Fiscal Year</u> ) (Consumer Price Index For the first Fiscal Year Of Levy)
---	---	---	---	---

In no event shall the tax per parcel for any fiscal year be less than the amount established for the first fiscal year.

2. The taxes levied on each parcel pursuant to this Article shall be a charge upon the parcel and shall be due and collectible as set forth in Article IV, below. A complete listing of the amount of taxes on each Zone shall be maintained by the Sheriff-Coroner of the County of Contra Costa at Martinez, California, and be available for public inspection during the remainder of the fiscal year for which such taxes are levied.

ARTICLE IV. COLLECTION AND ADMINISTRATION.

1. Taxes as Liens Against the Property.

The amount of taxes for each parcel each year shall constitute a lien on such property, in accordance with Revenue and Taxation Code section 2187, and shall have the same effect as an *ad valorem* real property tax lien until fully paid.

2. Collection.

The taxes on each parcel shall be billed on the secured roll tax bills for *ad valorem* property taxes and shall be due the County of Contra Costa. Insofar as feasible and insofar as not inconsistent with this Ordinance, the taxes are to be collected in the same manner in which the County collects secured roll *ad valorem* property taxes. Insofar as feasible and insofar as not inconsistent with the Ordinance, the times and procedure regarding exemptions, due dates, installment payments, corrections, cancellations, refunds, late payments, penalties, liens, and collection for secured roll *ad valorem* property taxes shall be applicable to the collection of this tax. Notwithstanding anything to the contrary in the foregoing, as to this tax: 1) the secured roll tax bills shall be the only notices required for this tax, and 2) the homeowner and veterans exemptions shall not be applicable because such exemptions are determined by dollar amount value.

3. Costs of Administration by the County.

The reasonable costs incurred by the County officers collecting and administering this tax shall be deducted from the collected taxes.

ARTICLE V. ACCOUNTABILITY MEASURES.

1. Account.

Upon the levy and collection of the tax authorized by this ordinance, an account shall be created into which the proceeds of the tax will be deposited. The proceeds of the tax authorized by this Ordinance shall be applied only to the specific purposes identified in this Ordinance.

2. Annual Report.

An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the Board of Supervisors of Contra Costa County no later than January 1 of each fiscal year in which the tax is levied.

ARTICLE V. SEVERABILITY CLAUSE

If any article, section, subsection, sentence, phrase of clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of the Zone hereby declare that they would have adopted the remainder of the Ordinance, including each article, section, subsection, sentence phrase or clause, irrespective of the invalidity of any other article, section, subsection, sentence, phrase or clause.

ARTICLE VI. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its confirmation by two-thirds of the voters voting within Zone 3008 in an election to be held on December 14, 2021, so that taxes shall first be collected hereunder for the tax year beginning July 1, 2022. Within 15 days of passage, this Ordinance shall be published once, with the names of the Supervisors voting for and against it, in the Contra Costa Times, a newspaper of general circulation published in this County.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors, County of Contra Costa, State of California, on October 12, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: MONICA NINO, Clerk of the Board  
of Supervisors and County Administrator

By: \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Chair of the Board of Supervisors

[SEAL]

**LEGAL DESCRIPTION**

Real property in the unincorporated area of the County of Contra Costa, State of California, described as follows:

PORTION OF LOT A AND PORTION OF THE "70' ACCESS ROAD", DESIGNATED ON THE MAP OF, TARA HILLS UNIT NO. 1, FILED NOVEMBER 20, 1951, MAP BOOK 45, PAGE 22 CONTRA COSTA COUNTY RECORDS, DESCRIBED AS FOLLOWS;

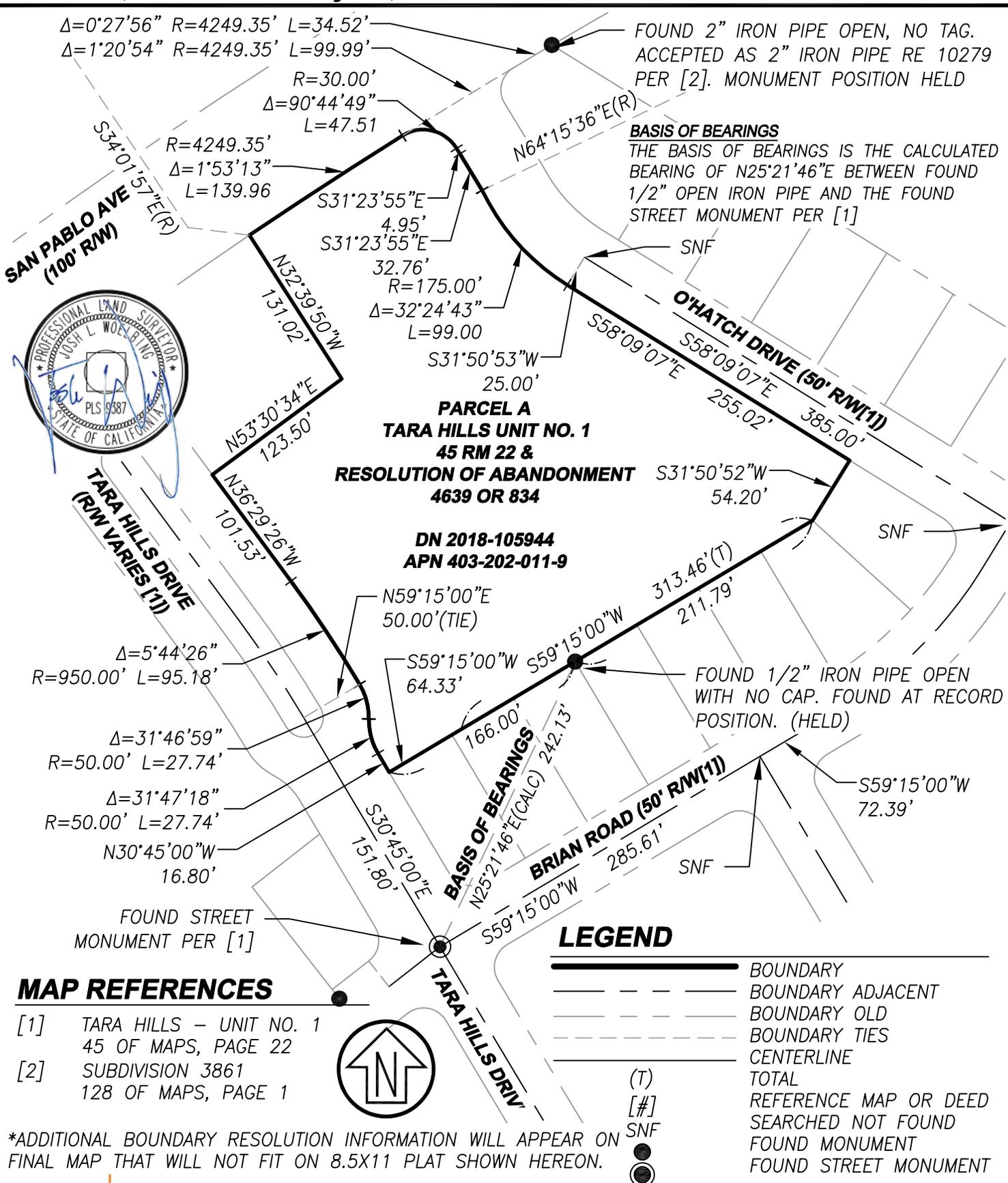
BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT A, BEING ON THE SOUTHWEST LINE OF O'HATCH DRIVE, AS SAID LOT AND DRIVE ARE DESIGNATED ON SAID MAP, 45 M 22, THENCE FROM SAID POINT OF BEGINNING ALONG SAID SOUTHWEST LINE, NORTH 58° 09' 07" WEST, 255.02 FEET AND NORTHWESTERLY ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 77.87 FEET TO THE MOST EASTERLY CORNER OF THE PARCEL OF LAND DESCRIBED IN THE RESOLUTION OF ABANDONMENT RECORDED JUNE 15, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 834; THENCE ALONG THE EXTERIOR LINE OF THE PARCEL OF LAND DESCRIBED IN SAID RESOLUTION. 4639 OFFICIAL RECORDS 834, AS FOLLOWS: NORTHWESTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 21.14 FEET; NORTH 31° 23' 55" WEST, 38.35 FEET, NORTHERLY AND WESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 30 FEET, THROUGH A CENTRAL ANGLE OF 90° 44' 48" AN ARC DISTANCE OF 47.37 FEET AND SOUTHWESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 4250 FEET, AN ARC DISTANCE OF 139.97 FEET TO THE NORTHEAST LINE OF THE PARCEL OF LAND FIRSTLY DESCRIBED IN THE DEED TO OSCAR H. LIEBERT, RECORDED JUNE 16, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 282; THENCE ALONG THE EXTERIOR LINE OF SAID LIEBERT PARCEL, SOUTH 32° 39' 50" EAST, 131.68 FEET AND SOUTH 53° 30' 34" WEST, 123.5 FEET TO THE SOUTHWEST LINE OF SAID LOT A; THENCE ALONG THE EXTERIOR LINE OF SAID LOT A, AS FOLLOWS: SOUTH 36° 29' 26" EAST, 101.53 FEET; SOUTHEASTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 950 FEET, AN ARC DISTANCE OF 95.18 FEET; SOUTHERLY, ALONG THE ARC OF A COMPOUND CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTHERLY, ALONG THE ARC OF A REVERSE CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTH 30° 45' EAST, 16.80 FEET; NORTH 59° 15' EAST 377.79 FEET AND NORTH 31° 50' 53" EAST, 54.19 FEET TO THE POINT OF BEGINNING.

APN: 403-202-011-9



I, Michael Vidra, am digitally signing this document due to COVID-19

# Exhibit B, revised on July 26, 2021



## MAP REFERENCES

- [1] TARA HILLS – UNIT NO. 1  
45 OF MAPS, PAGE 22
- [2] SUBDIVISION 3861  
128 OF MAPS, PAGE 1

\*ADDITIONAL BOUNDARY RESOLUTION INFORMATION WILL APPEAR ON FINAL MAP THAT WILL NOT FIT ON 8.5X11 PLAT SHOWN HEREON.

## LEGEND

	BOUNDARY
	BOUNDARY ADJACENT
	BOUNDARY OLD
	BOUNDARY TIES
	CENTERLINE
	TOTAL
	REFERENCE MAP OR DEED
	SEARCHED NOT FOUND
	FOUND MONUMENT
	FOUND STREET MONUMENT

# CSW | ST 2

**CSW/Stuber-Stroeh Engineering Group, Inc.**  
 Civil & Structural Engineers | Surveying & Mapping | Environmental Planning  
 Land Planning | Construction Management  
 45 Leveroni Court  
 Novato, CA 94949  
 tel: 415.883.9850  
 fax: 415.883.9835  
 http://www.cswst2.com © 2019

## EXHIBIT "B"

PLAT TO ACCOMPANY LEGAL DESCRIPTION  
 A.P.N. 403-202-011-9  
 CONTRA COSTA COUNTY, CALIFORNIA  
 JULY 2021

SCALE: 1"=100'

Exhibit C

Zone 3008

REJECT AND CONFIRMATION CODES	USE CODES								RESPONSIBILITY CODES
	RESIDENTIAL	MULTIPLE	COMMERCIAL	COMMERCIAL	INDUSTRIAL	LAND	INSTITUTIONAL	MISCELLANEOUS	
<b>REJECT CODES</b> 0 Normal Sale 1 Sold Part of a Split 3 Sales With Other Parcels 4 Hidden Stamps 5 Investigate Sale 7 Restricted Sale 8 Assumption 9 No Exemption Change U Unrecorded Documents  NOTE: Reject Codes 0 & 1 "identify" sales. They do not reject them. Such sales (when confirmed) are used in statistics. Sales with other codes ARE rejected & do not enter into statistics.	10	20	30	40	50	60	70	80	1 Residential  2 Multiple Residential  3 Commercial/Industrial  4 Commercial/Industrial  5 Commercial/Industrial  6 Land  7 Commercial/Industrial  8 Residential (Unparcelized Condos) (88-8 = Floating Homes)  9 Unassigned
	Vacant, Unbuildable	Vacant	Vacant Land	Boat Harbors (-4)	Vacant Land	Unassigned	Intermediate Care Facil. (Rehab, Skilled Nursing) (-7)	Mineral Rights (productive/non-productive)	
	11	21	31	41	51	61	71	81	
	Single Family 1 Res on 1 Site & Duets without Common Areas	Duplex	Commercial Stores (not Supermarkets)	Supermarkets (not in shopping centers)	Industrial Park (with structures)	Rural, Residential Improved 1A up to 10A	Churches	Private Roads	
	12	22	32	42	52	62	72	82	
	Single Family 1 Res on 2 or More Sites	Triplex	Small Grocery Stores (7-11, Mom & Pop, Quick-Stop)	Shopping Centers (all pcls incl vac for future shopping center)	Research and Development, with or without structures; flexible use	Rural, with or without Misc. Structures 1A up to 10A	Schools & Colleges (public or private, with or without improvements)	Pipelines and Canals	
	13	23	33	43	53	63	73	83	
	Single Family 2 or More Res on 1 or More Sites	Fourplex	Office Buildings	Financial Bldgs. (Ins. & Title Companies, Banks, S & L)	Light Industrial	Urban Acreage 10A up to 40A	Acute Care Hospitals, with or withoutimps	State Board Assessed Parcels	
	14	24	34	44	54	64	74	84	
	Single Family On other than Single Family Land	Combinations; e.g., Single and a Double, etc.	Medical; Dental	Motels, Hotels (-4) & Mobile Home Parks (-7)	Heavy Industrial (-5) Alpha	Urban Acreage 40A and over	Cemeteries (-7) & Mortuaries (-3)	Utilities, with or without bldgs (not assessed by SBE)	
	15	25	35	45	55	65	75	85	
	Miscellaneous Improvements, 1 Site	Apartments, 5-12 units, inclusive	Service Stations; Car Washes; Bulk Plants, Mini Lube	Theaters	Mini-Warehouse (Public Storage)	Orchards, Vineyards, Row Crops, Irrig. Past. 10A up to 40A	Fraternal and Service Organizations; Group Homes, Shelters	Public and Private Parking	
	16	26	36	46	56	66	76	86	
	Misc. Imps. On 2 or More Sites; includes trees & vines	Apartments, 13-24 units, inclusive	Auto Repair	Drive-In Restaurants (Hamburger, Taco, etc)	Misc. Imps. including T&V on Light or Heavy Industrial	Orchards, Vineyards, Row Crops, Irrig. Past. 40A & over	Residential Care Facil. (Congregate Housing, Assisted Living) (-7)	Taxable Municipally-Owned Property (Section 11)	
	17	27	37	47	57	67	77	87	
Vacant, 1 Site (includes PUD sites)	Apartments, 25-59 units, inclusive	Community Facilities; Recreational; Swim Pool Assn.	Restaurants (not drive-in; inside service only)	Unassigned	Dry Farming, Farming, Grazing & Pasturing 10A up to 40A	Cultural Uses (Libraries, Museums)	Common Area pcls in PUD's (Open Spaces, Rec. Facilities)		
<b>CONFIRMATION CODES</b>	18	28	38	48	58	68	78	88	
Q = PCOR Received C = SQ Received A = ADJ R = SQ Requested X = SVP (Sales Verification Program)	Vacant, 2 or More Sites	Apartments, 60 units or more	Golf Courses	Multiple and Commercial; Miscellaneously Improved	Unassigned	Dry Farming, Farming, Grazing & Pasturing 40A & over	Parks and Playgrounds	Manufactured Hsng. (-4) Accessories, (-7) MH on local property tax Floating Homes (-8)	
	19	29	39	49	59	69	79	89	
Single Family Res. Detached, w/Common Area (normal subdiv. type PUD); Duets w/Common Area	Attached PUD's, Cluster Homes, Co-ops, Condos, Townhouses, etc. (-1,-2) Single Fam.	Bowling Alleys	Auto Agencies	Pipeline Rights-Of-Way	Agricultural Preserves	Government-owned, with or without bldgs (Fed, State, County, City, SFBART, EBRPD)	Other; Split parcels in different tax code areas		
						90	Awaiting Assignment		

ORDINANCE NO. 2021-28 ZONE 3008

FOR FISCAL YEAR JULY 1, 2022, THROUGH JUNE 30, 2023

**EXHIBIT D**

<b><u>PROPERTY USE CODE CATEGORY</u></b>	<b><u>EXPLANATION</u></b>	<b><u>ANNUAL TAX PER PARCEL</u></b>
11	Single Family Residence – 1 residence, 1 site	\$200
12	Single Family Residence- 1 residence, 2 or more sites	\$200
13	Single Family Residence- 2 residences on 1 or more sites	\$200
14	Single Family Residence – other than single family land	\$200
15	Misc. Improvements – 1 site	\$200
16	Misc. Improvements – 2 or more sites	\$200
17	Vacant – 1 site	\$100
18	Vacant – 2 or more sites	\$100
19	Single Family Residence - Det. w/common area	\$200
20	Vacant – Multiple	\$100
21	Duplex	\$200
22	Triplex	\$200
23	Fourplex	\$200
24	Combination	\$200
25	Apartments (5-12 units)	\$400
26	Apartments (13-24 units)	\$400
27	Apartments (25-59 units)	\$600

28	Apartments (60+ units)	\$800
29	Attached PUDs: Cluster Homes, Condos, Etc.	\$200
30	Vacant – Commercial	\$100
31	Commercial Stores – Not Supermarkets	\$600
32	Small Grocery Stores (7-11, etc.)	\$600
33	Office Buildings	\$400
34	Medical, Dental	\$400
35	Service Stations, Car Wash	\$400
36	Garages	\$400
37	Community Facilities (recreational, etc.)	\$800
38	Golf Courses	\$400
39	Bowling Alleys	\$400
40	Boat Harbors	\$400
41	Supermarkets (not shopping centers)	\$600
42	Shopping Centers	\$800
43	Financial Buildings (Ins., Title, Banks, S&L)	\$400
44	Motels, Hotels & Mobile Home Parks	\$600
45	Theaters	\$600
46	Drive-In Theaters	\$400
47	Restaurants (not drive-in)	\$400
48	Multiple & Commercial	\$400

49	New Car Agencies	\$400
50	Vacant Land (not part of Ind. Park or P. & D.)	\$100
51	Industrial Park	\$800
52	Research & Development	\$400
53	Light Industrial	\$400
54	Heavy Industrial	\$400
55	Mini Warehouses (public storage)	\$600
56	Misc. Improvements	\$400
61	Rural, Res. Improvement 1A-10A	\$200
62	Rural, W/or w/o Structure 1A-10A	\$200
70	Convalescent Hospitals/Rest Homes	\$400
73	Hospitals	\$400
74	Cemeteries/Mortuaries	\$400
75	Fraternal & Service Organizations	\$400
76	Retirement Housing Complex	\$600
78	Parks & Playgrounds	\$800
85	Public & Private Parking	\$400
87	Common Area	\$400
88	Mobile Homes	\$200
89	Other (split parcels in different tax code areas)	\$200
99	Awaiting Assignment	\$200

ORDINANCE NO. 2021-28  
(Uncodified)

(An Ordinance of the Board of Supervisors of Contra Costa County)  
Authorizing a Special Tax for Police Protection Services in Zone 3008  
of County Service Area P-6

The Contra Costa County Board of Supervisors ORDAINS as follows:

ARTICLE I. PURPOSE AND INTENT. It is the purpose and intent of this Ordinance to authorize the levy of a tax on parcels of real property on the secured property tax roll of Contra Costa County that are within Zone 3008 of Contra Costa County Service Area No. P-6 in order to augment funding for police protection services.

This tax is a special tax within the meaning of Section 4 of Article XIII A of the California Constitution. Because the burden of this tax falls upon property, this tax also is a property tax, but this tax is not determined according to nor in any manner based upon the value of property; this tax is levied on a parcel and use of property basis. Insofar as not inconsistent with this Ordinance or with legislation authorizing special taxes and insofar as applicable to a property tax that is not based on value, such provisions of the California Revenue and Taxation Code and of Article XIII of the California Constitution as relate to *ad valorem* property taxes are intended to apply to the collection and administration of this tax (Article IV of this Ordinance), as authorized by law.

The revenues raised by this tax are to be used solely for the purposes of obtaining, furnishing, operating, and maintaining police protection equipment or apparatus, for paying the salaries and benefits of police protection personnel, and for such other police protection service expenses as are deemed necessary.

ARTICLE II. DEFINITIONS. The following definitions shall apply throughout the Ordinance:

1. "Parcel" means the land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of Contra Costa County. For the purposes of the Ordinance, "parcel" does not include any land or improvements outside the boundaries of Zone 3008 of County Service Area P-6 nor any land or improvements owned by any governmental entity.
2. "Fiscal year" means the period of July 1 through the following June 30.
3. Contra Costa County Service Area P-6 Zone 3008 (hereinafter called "Zone") means that portion of unincorporated area of Contra Costa County located within the Zone's boundaries described and shown in Exhibits A and B attached hereto.
4. "Use Code" means the code number assigned by the Assessor of Contra Costa County in order to classify parcels according to use for *ad valorem* property tax purposes. A copy

of the Assessor's use code classifications chart is attached hereto as Exhibit C and incorporated herein.

5. "Consumer Price Index" means the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area (1982-84=100) as published by the U.S. Department of Labor, Bureau of Labor Statistics. If the Consumer Price Index is discontinued or revised, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Consumer Price Index had not been discontinued or revised.

6. "Constant first year dollars" shall mean an actual dollar amount which, in years subsequent to the first fiscal year the tax is levied, shall have the same purchasing power as the base amount in first fiscal year dollars as measured by the Consumer Price Index. The base amount shall be the amount of tax per parcel as specified in Article III 1A herein. The adjustment from actual to constant dollars shall be made by use of the Consumer Price Index, as specified in Section III 1B herein.

ARTICLE III. AMOUNT AND LEVEL OF TAXES

1. The tax per year on each parcel in the Zone shall not exceed the amount applicable to the parcel as specified below.

A. For First Fiscal Year:

The tax per year for the first fiscal year (July 1, 2022 through June 30, 2023) shall be the Amount of Tax per Parcel for the Property Use Code Category as set forth in Exhibit D incorporated herein.

B. For Subsequent Fiscal Years:

In order to keep the tax on each parcel in constant first year dollars for each fiscal year subsequent to the first fiscal year, the tax per year shall be adjusted as set forth below to reflect any increase in the Consumer Price Index beyond the first fiscal year a tax is levied.

In July, the Board of Supervisors of Contra Costa County shall determine the amount of taxes to be levied upon the parcels in the Zone for the then current fiscal year as set forth below.

For each Property Use Category on Exhibit C, the tax per year on each parcel for each fiscal year subsequent to the first fiscal year shall be an amount determined as follows:

Tax Per Parcel For Then Current Fiscal Year	=	Tax Per Parcel For Previous Fiscal Year	X	(Consumer Price Index for April of Immediately <u>Preceding Fiscal Year</u> ) (Consumer Price Index For the first Fiscal Year Of Levy)
---	---	---	---	---

In no event shall the tax per parcel for any fiscal year be less than the amount established for the first fiscal year.

2. The taxes levied on each parcel pursuant to this Article shall be a charge upon the parcel and shall be due and collectible as set forth in Article IV, below. A complete listing of the amount of taxes on each Zone shall be maintained by the Sheriff-Coroner of the County of Contra Costa at Martinez, California, and be available for public inspection during the remainder of the fiscal year for which such taxes are levied.

ARTICLE IV. COLLECTION AND ADMINISTRATION.

1. Taxes as Liens Against the Property.

The amount of taxes for each parcel each year shall constitute a lien on such property, in accordance with Revenue and Taxation Code section 2187, and shall have the same effect as an *ad valorem* real property tax lien until fully paid.

2. Collection.

The taxes on each parcel shall be billed on the secured roll tax bills for *ad valorem* property taxes and shall be due the County of Contra Costa. Insofar as feasible and insofar as not inconsistent with this Ordinance, the taxes are to be collected in the same manner in which the County collects secured roll *ad valorem* property taxes. Insofar as feasible and insofar as not inconsistent with the Ordinance, the times and procedure regarding exemptions, due dates, installment payments, corrections, cancellations, refunds, late payments, penalties, liens, and collection for secured roll *ad valorem* property taxes shall be applicable to the collection of this tax. Notwithstanding anything to the contrary in the foregoing, as to this tax: 1) the secured roll tax bills shall be the only notices required for this tax, and 2) the homeowner and veterans exemptions shall not be applicable because such exemptions are determined by dollar amount value.

3. Costs of Administration by the County.

The reasonable costs incurred by the County officers collecting and administering this tax shall be deducted from the collected taxes.

ARTICLE V. ACCOUNTABILITY MEASURES.

1. Account.

Upon the levy and collection of the tax authorized by this ordinance, an account shall be created into which the proceeds of the tax will be deposited. The proceeds of the tax authorized by this Ordinance shall be applied only to the specific purposes identified in this Ordinance.

2. Annual Report.

An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the Board of Supervisors of Contra Costa County no later than January 1 of each fiscal year in which the tax is levied.

ARTICLE V. SEVERABILITY CLAUSE

If any article, section, subsection, sentence, phrase of clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of the Zone hereby declare that they would have adopted the remainder of the Ordinance, including each article, section, subsection, sentence phrase or clause, irrespective of the invalidity of any other article, section, subsection, sentence, phrase or clause.

ARTICLE VI. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its confirmation by two-thirds of the voters voting within Zone 3008 in an election to be held on December 14, 2021, so that taxes shall first be collected hereunder for the tax year beginning July 1, 2022. Within 15 days of passage, this Ordinance shall be published once, with the names of the Supervisors voting for and against it, in the Contra Costa Times, a newspaper of general circulation published in this County.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors, County of Contra Costa, State of California, on October 12, 2021, by the following vote:

AYES: John Gioia, Candace Andersen, Diane Burgis, Karen Mitchoff, Federal Glover

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST: MONICA NINO, Clerk of the Board of Supervisors and County Administrator

By:   
Deputy Clerk June McHuen

  
Chair of the Board of Supervisors  
Diane Burgis  
[SEAL]

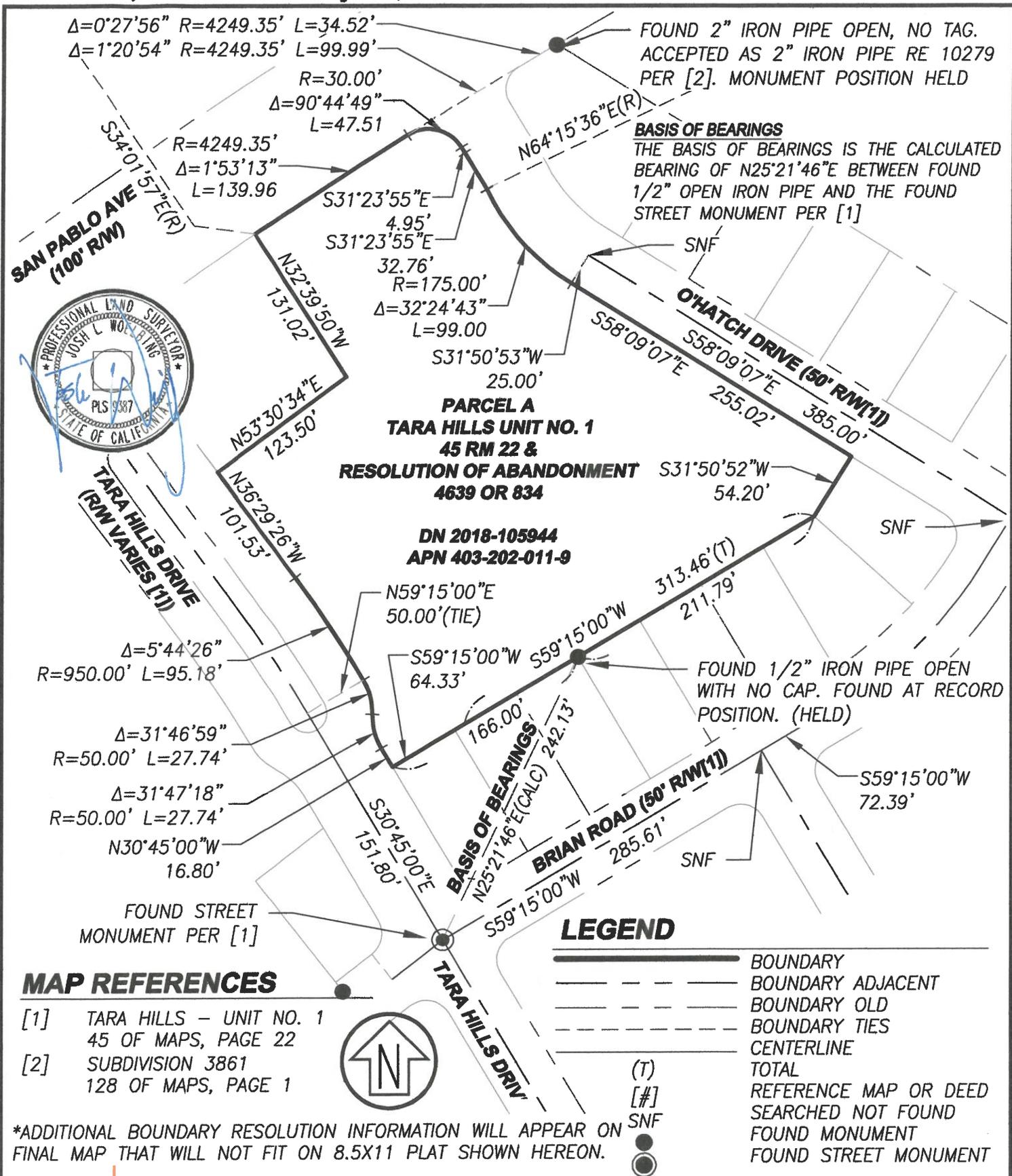
**LEGAL DESCRIPTION**

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BEGINNING AT THE MOST EASTERLY CORNER OF SAID LOT A, BEING ON THE SOUTHWEST LINE OF O'HATCH DRIVE, AS SAID LOT AND DRIVE ARE DESIGNATED ON SAID MAP, 45 M 22, THENCE FROM SAID POINT OF BEGINNING ALONG SAID SOUTHWEST LINE, NORTH 58° 09' 07" WEST, 255.02 FEET AND NORTHWESTERLY ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 77.87 FEET TO THE MOST EASTERLY CORNER OF THE PARCEL OF LAND DESCRIBED IN THE RESOLUTION OF ABANDONMENT RECORDED JUNE 15, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 834; THENCE ALONG THE EXTERIOR LINE OF THE PARCEL OF LAND DESCRIBED IN SAID RESOLUTION. 4639 OFFICIAL RECORDS 834, AS FOLLOWS: NORTHWESTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 175 FEET, AN ARC DISTANCE OF 21.14 FEET; NORTH 31° 23' 55" WEST, 38.35 FEET, NORTHERLY AND WESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 30 FEET, THROUGH A CENTRAL ANGLE OF 90° 44' 48" AN ARC DISTANCE OF 47.37 FEET AND SOUTHWESTERLY, ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 4250 FEET, AN ARC DISTANCE OF 139.97 FEET TO THE NORTHEAST LINE OF THE PARCEL OF LAND FIRSTLY DESCRIBED IN THE DEED TO OSCAR H. LIEBERT, RECORDED JUNE 16, 1964, BOOK 4639, OFFICIAL RECORDS, PAGE 282; THENCE ALONG THE EXTERIOR LINE OF SAID LIEBERT PARCEL, SOUTH 32° 39' 50" EAST, 131.68 FEET AND SOUTH 53° 30' 34" WEST, 123.5 FEET TO THE SOUTHWEST LINE OF SAID LOT A; THENCE ALONG THE EXTERIOR LINE OF SAID LOT A, AS FOLLOWS: SOUTH 36° 29' 26" EAST, 101.53 FEET; SOUTHEASTERLY, ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 950 FEET, AN ARC DISTANCE OF 95.18 FEET; SOUTHERLY, ALONG THE ARC OF A COMPOUND CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTHERLY, ALONG THE ARC OF A REVERSE CURVE TO THE LEFT WITH A RADIUS OF 50 FEET, AN ARC DISTANCE OF 27.74 FEET; SOUTH 30° 45' EAST, 16.80 FEET; NORTH 59° 15' EAST 377.79 FEET AND NORTH 31° 50' 53" EAST, 54.19 FEET TO THE POINT OF BEGINNING.

APN: 403-202-011-9



FOUND 2" IRON PIPE OPEN, NO TAG. ACCEPTED AS 2" IRON PIPE RE 10279 PER [2]. MONUMENT POSITION HELD

**BASIS OF BEARINGS**  
THE BASIS OF BEARINGS IS THE CALCULATED BEARING OF N25°21'46"E BETWEEN FOUND 1/2" OPEN IRON PIPE AND THE FOUND STREET MONUMENT PER [1]

**PARCEL A  
TARA HILLS UNIT NO. 1  
45 RM 22 &  
RESOLUTION OF ABANDONMENT  
4639 OR 834**

**DN 2018-105944  
APN 403-202-011-9**

- MAP REFERENCES**
- [1] TARA HILLS - UNIT NO. 1  
45 OF MAPS, PAGE 22
  - [2] SUBDIVISION 3861  
128 OF MAPS, PAGE 1

**LEGEND**

	BOUNDARY
	BOUNDARY ADJACENT
	BOUNDARY OLD
	BOUNDARY TIES
	CENTERLINE
	TOTAL
	REFERENCE MAP OR DEED SEARCHED NOT FOUND
	FOUND MONUMENT
	FOUND STREET MONUMENT

**CSW | ST2**

**CSW/Stuber-Stroeh Engineering Group, Inc.**  
Civil & Structural Engineers | Surveying & Mapping | Environmental Planning  
Land Planning | Construction Management

45 Leveroni Court  
Novato, CA 94949  
tel: 415.883.9850  
fax: 415.883.9835  
http://www.cswst2.com © 2018

**EXHIBIT "B"**  
PLAT TO ACCOMPANY LEGAL DESCRIPTION  
A.P.N. 403-202-011-9  
CONTRA COSTA COUNTY, CALIFORNIA  
JULY 2021 SCALE: 1"=100'

# Exhibit C Zone 3008

REJECT AND CONFIRMATION CODES		USE CODES										RESPONSIBILITY CODES
		RESIDENTIAL	MULTIPLE	COMMERCIAL	COMMERCIAL	INDUSTRIAL	LAND	INSTITUTIONAL	MISCELLANEOUS			
<b>REJECT CODES</b> 0 Normal Sale 1 Sold Part of a Split 3 Sales With Other Parcels 4 Hidden Stamps 5 Investigate Sale 7 Restricted Sale 8 Assumption 9 No Exemption Change U Unrecorded Documents  NOTE: Reject Codes 0 & 1 "Identify" sales. They do not reject them. Such sales (when confirmed) are used in statistics. Sales with other codes ARE rejected & do not enter into statistics.	10	20	30	40	50	60	70	80	1	Residential		
	Vacant, Unbuildable	Vacant	Vacant Land	Boat Harbors (-4)	Vacant Land	Unassigned	Intermediate Care Facil. (Rehab, Skilled Nursing) (-7)	Mineral Rights (productive/non-productive)				
	11	21	31	41	51	61	71	81	2	Multiple Residential		
	1 Res on 1 Site & Duets without Common Areas	Duplex	Commercial Stores (not Supermarkets)	Supermarkets (not in shopping centers)	Industrial Park (with structures)	Rural, Residential Improved 1A up to 10A	Churches	Private Roads				
	12	22	32	42	52	62	72	82	3	Commercial/Industrial		
	1 Res on 2 or More Sites	Triplex	Small Grocery Stores (7-11, Mom & Pop, Quick-Stop)	Shopping Centers (all pds incl vac for future shopping center)	Research and Development, with or without structures; flexible use	Rural, with or without Misc. Structures 1A up to 10A	Schools & Colleges (public or private, with or without improvements)	Pipelines and Canals				
	13	23	33	43	53	63	73	83	4	Commercial/Industrial		
	2 or More Res on 1 or More Sites	Fourplex	Office Buildings	Financial Bldgs. (Ins. & Title Companies, Banks, S & L)	Light Industrial	Urban Acreage	Acute Care Hospitals, with or without trmps	State Board Assessed Parcels				
	14	24	34	44	54	64	74	84	5	Commercial/Industrial		
	On other than Single Family Land	Combinations; e.g., Single and a Double, etc.	Medical; Dental	Motels, Hotels (-4) & Mobile Home Parks (-7)	Heavy Industrial (-5) Alpha	Urban Acreage 40A and over	Cemeteries (-7) & Mortuaries (-3)	Utilities, with or without bldgs (not assessed by SBE)				
	15	25	35	45	55	65	75	85	6	Land		
	Miscellaneous Improvements, 1 Site	Apartments, 5-12 units, inclusive	Service Stations; Car Washes; Bulk Plants, Mini Lube	Theaters	Mini-Warehouse (Public Storage)	Orchards, Vineyards, Row Crops, Irrig. Past. 10A up to 40A	Fraternals and Service Organizations; Group Homes, Shelters	Public and Private Parking				
	16	26	36	46	56	66	76	86	7	Commercial/Industrial		
	Misc. Imps. On 2 or More Sites; includes trees & vines	Apartments, 13-24 units, inclusive	Auto Repair	Drive-In Restaurants (Hamburger, Taco, etc)	Misc. Imps. Including T&V on Light or Heavy Industrial	Orchards, Vineyards, Row Crops, Irrig. Past. 40A & over	Residential Care Facil. (Congregate Housing, Assisted Living) (-7)	Taxable Municipally-Owned Property (Section 11)				
	17	27	37	47	57	67	77	87	8	Residential (Unparcelized Condos)		
	Vacant, 1 Site (includes PUD sites)	Apartments, 25-59 units, inclusive	Community Facilities; Recreational; Swim Pool Assn.	Restaurants (not drive-in; inside service only)	Unassigned	Dry Farming, Farming, Grazing & Pasturing 10A up to 40A	Cultural Uses (Libraries, Museums)	Common Area pds in PUD's (Open Spaces, Rec. Facilities)				
	18	28	38	48	58	68	78	88	88-8 = Floating Homes)	Residential (Unparcelized Condos)		
	Vacant, 2 or More Sites	Apartments, 60 units or more	Golf Courses	Multiple and Commercially Improved	Unassigned	Dry Farming, Farming, Grazing & Pasturing 40A & over	Parks and Playgrounds	Manufactured Hsg. (-4) Accessories, (-7) MH on local property tax. Floating Homes (-8)				
	19	29	39	49	59	69	79	89	9	Unassigned		
Res, Detached, w/Common Area (normal subdiv. type PUD); Duets w/Common Area	Attached PUD's, Cluster Homes, Co-ops, Condos, Townhouses, etc. (-1,-2) Single Fam.	Bowling Alleys	Auto Agencies	Pipeline Rights-Of-Way	Agricultural Preserves	Government-owned, with or without bldgs (Fed. State, County, City, SFBART, EBRPD)	Other; Split parcels in different tax code areas					
							90		Awaiting Assignment			

ORDINANCE NO. 2021-28 ZONE 3008

FOR FISCAL YEAR JULY 1, 2022, THROUGH JUNE 30, 2023

**EXHIBIT D**

<b><u>PROPERTY USE CODE CATEGORY</u></b>	<b><u>EXPLANATION</u></b>	<b><u>ANNUAL TAX PER PARCEL</u></b>
11	Single Family Residence – 1 residence, 1 site	\$200
12	Single Family Residence- 1 residence, 2 or more sites	\$200
13	Single Family Residence- 2 residences on 1 or more sites	\$200
14	Single Family Residence – other than single family land	\$200
15	Misc. Improvements – 1 site	\$200
16	Misc. Improvements – 2 or more sites	\$200
17	Vacant – 1 site	\$100
18	Vacant – 2 or more sites	\$100
19	Single Family Residence - Det. w/common area	\$200
20	Vacant – Multiple	\$100
21	Duplex	\$200
22	Triplex	\$200
23	Fourplex	\$200
24	Combination	\$200
25	Apartments (5-12 units)	\$400
26	Apartments (13-24 units)	\$400
27	Apartments (25-59 units)	\$600

28	Apartments (60+ units)	\$800
29	Attached PUDs: Cluster Homes, Condos, Etc.	\$200
30	Vacant – Commercial	\$100
31	Commercial Stores – Not Supermarkets	\$600
32	Small Grocery Stores (7-11, etc.)	\$600
33	Office Buildings	\$400
34	Medical, Dental	\$400
35	Service Stations, Car Wash	\$400
36	Garages	\$400
37	Community Facilities (recreational, etc.)	\$800
38	Golf Courses	\$400
39	Bowling Alleys	\$400
40	Boat Harbors	\$400
41	Supermarkets (not shopping centers)	\$600
42	Shopping Centers	\$800
43	Financial Buildings (Ins., Title, Banks, S&L)	\$400
44	Motels, Hotels & Mobile Home Parks	\$600
45	Theaters	\$600
46	Drive-In Theaters	\$400
47	Restaurants (not drive-in)	\$400
48	Multiple & Commercial	\$400

49	New Car Agencies	\$400
50	Vacant Land (not part of Ind. Park or P. & D.)	\$100
51	Industrial Park	\$800
52	Research & Development	\$400
53	Light Industrial	\$400
54	Heavy Industrial	\$400
55	Mini Warehouses (public storage)	\$600
56	Misc. Improvements	\$400
61	Rural, Res. Improvement 1A-10A	\$200
62	Rural, W/or w/o Structure 1A-10A	\$200
70	Convalescent Hospitals/Rest Homes	\$400
73	Hospitals	\$400
74	Cemeteries/Mortuaries	\$400
75	Fraternal & Service Organizations	\$400
76	Retirement Housing Complex	\$600
78	Parks & Playgrounds	\$800
85	Public & Private Parking	\$400
87	Common Area	\$400
88	Mobile Homes	\$200
89	Other (split parcels in different tax code areas)	\$200
99	Awaiting Assignment	\$200

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 09/14/2021 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/280**

**RESOLUTION OF INTENTION TO FORM ZONE 3008 OF COUNTY SERVICE AREA P-6 IN THE UNINCORPORATED SAN PABLO AREA**

The Board of Supervisors of Contra Costa County RESOLVES:

1. The Board of Supervisors of Contra Costa County proposes the formation of new zone in the unincorporated San Pablo area of County Service Area (CSA) P-6, pursuant to Article 8 of Chapter 2.3 of Part 2 of Division 2 of Title 3 of the California Government Code.
2. The boundaries of the territory to be included in the zone area are described in 'Exhibit A' and shown in 'Exhibit B', both of which are attached hereto and incorporated herein by this reference.
3. The formation of Zone 3008 is proposed to provide the County of Contra Costa with a method of financing an increased level of police protection services to the area within the zone.
4. The proposed zone would provide a level of police protection services that exceeds the level of service outside the zone, and if approved by the voters, the proposed zone would generate additional revenue in the form of special taxes to fund the increase in this level of service.
5. The increase in the level of service would be financed through the levy of a voter-approved special tax on all taxable parcels within the zone.
6. The name proposed for the zone is "Zone 3008" of CSA P-6.

NOW, THEREFORE, BE IT RESOLVED THAT at 9:00 a.m. on October 12, 2021, in the Chamber of the Board of Supervisors, County Administration Building, 1025 Escobar Street, Martinez, CA 94553, this Board will conduct a public hearing upon the proposed formation of Zone 3008 of CSA P-6. The Clerk of the Board is hereby directed to give notice of the public hearing by (1) publishing a notice that complies with Government Code Section 25217, subdivision (d)(1), pursuant to Government Code Section 6061; (2) mailing the notice to all owners of property within the proposed zone; (3) mailing the notice to each city and special district that contains, or whose sphere of influence contains the proposed zone; and (4) verifying that the notice is posted in at least three public places within the territory of the proposed zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: September 14, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: HEARING TO CONSIDER THE PROPOSED FORMATION OF ZONE 3114 IN THE COUNTY SERVICE AREA OF P-6 IN THE EL SOBRANTE AREA OF THE COUNTY (DISTRICT I)

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**RECOMMENDATION(S):**

1. OPEN the hearing on the proposed formation of Zone 3114 within County Service Area P-6; CONSIDER all oral and written comments; and CLOSE the hearing.
2. DETERMINE whether a majority protest of the voters residing within the boundaries of proposed Zone 3114 exists pursuant to Government Code Section 25217.1(b)(1). In the event that the Board determines a majority protest exists, TERMINATE the proceedings.
3. If the Board determines a majority protest does not exist, ADOPT Resolution No. 2021/325, attached hereto, establishing Zone 3114 of County Service Area P-6 subject to voter approval of a special tax to fund police protection services within the zone.

**FISCAL IMPACT:**

The cost of establishing the Police Service District and the election is paid for by the developer of the subdivision.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jennifer Cruz, (925)  
655-2867

cc: Rosa Mena

## BACKGROUND:

Per the conditions of approval for Subdivision No. 9478 (County File #SD17-9478), prior to recording the final map for the subdivision, the subdivider is required to establish a special police services tax district for the subdivision in order to provide additional funding to augment police services in the area of the subdivision. The property to be placed within the special tax district consists of a 6.4-acre site located at 1098 Balmore Court in the El Sobrante area of the County.

On September 14, 2021, the Board granted conceptual approval for a December 14, 2021, ballot measure seeking approval of a special tax to fund an increase in the level of police protection services that is provided in the unincorporated Walnut Creek area of the County.

On September 14, 2021, the Board approved Resolution No. 2021/279, as required by Government Code Section 25217, subdivision (b), as the first step in forming a new zone within County Service Area (CSA) P-6. The proposed zone would serve as the vehicle to collect special taxes within the proposed zone if a special tax measure is approved by voters on December 14, 2021.

Pursuant to Government Code Section 25217.1, subdivision (a), at the public hearing, the Board is required to hear and consider any protests to the formation of the zone. Pursuant to Government Code Section 25217.1, subdivision (b)(1), in the case of inhabited territory, if at the conclusion of the public hearing, the Board determines that more than 50 percent of the total number of voters residing within the proposed zone have filed written objections to the formation, then the Board shall determine that a majority protest exists and terminate the proceedings.

If there is no majority protest, the Board may continue the proceedings to form the zone by adopting Resolution No. 2021/325, which would establish Zone 3114 subject to voter approval of the special tax. A separate hearing is also scheduled for October 12, 2021, to consider the adoption of an ordinance authorizing the levy of the tax.

## CONSEQUENCE OF NEGATIVE ACTION:

Zone 3114 would not be formed and the subdivider would be unable to comply with the conditions of approval of the project. The subdivider would be unable to record the final map for the subdivision.

## AGENDA ATTACHMENTS

Resolution 2021/325

Exhibit A - Legal Description

Exhibit B - Plat Map

Resolution No. 2021/279

## MINUTES ATTACHMENTS

Signed Resolution No. 2021/325

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/325**

IN THE MATTER OF CREATING ZONE 3114 OF COUNTY SERVICE AREA P-6 IN THE EL SOBRANTE AREA OF THE COUNTY

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services; and

WHEREAS, establishing the subject zone is a necessary step for the Board of Supervisors to seek voter approval of a special tax for increased police protection services in the zone area. Government Code Sections 25217 and 25217.1 establish procedures for the formation of a zone within a county service area;

NOW, THEREFORE, BE IT BY THE BOARD RESOLVED THAT:

1. It is in the public interest to provide an increased level of police protection services in the area of proposed Zone 3114 of County Service Area P-6.
2. A majority protest against the proposed formation of Zone 3114 does not exist, pursuant to Government Code Section 25217.1, subdivision (b).
3. Subject to voter approval of Ordinance No. 2021-27 on December 14, 2021, authorizing the levy of a special tax within proposed Zone 3114, that portion of Contra Costa County Service Area P-6 described in Exhibit A attached hereto and shown in Exhibit B attached hereto is established as Zone 3114 of County Service Area P-6, effective upon this Board's adoption of a resolution declaring the results of the December 14, 2021, election ("Effective Date").
4. No affected properties located in Zone 3114 will be taxed for any existing bonded indebtedness or contractual obligations as a result of the formation of said zone.
5. On or after the Effective Date, the Clerk of this Board shall cause the filing of a statement of the creation of said zone to be made with the County Assessor and the State Board of Equalization (in Sacramento) pursuant to Government Code Sections 54900-54902. The filing shall include a map or plat indicating the boundaries of said zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Jennifer Cruz, (925) 655-2867**

By: June McHuen, Deputy

**cc:** Rosa Mena

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

**John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/325**

**IN THE MATTER OF CREATING ZONE 3114 OF COUNTY SERVICE AREA P-6 IN THE EL SOBRANTE AREA OF THE COUNTY**

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services; and

WHEREAS, establishing the subject zone is a necessary step for the Board of Supervisors to seek voter approval of a special tax for increased police protection services in the zone area. Government Code Sections 25217 and 25217.1 establish procedures for the formation of a zone within a county service area;

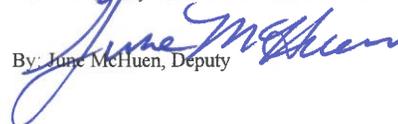
NOW, THEREFORE, BE IT BY THE BOARD RESOLVED THAT:

1. It is in the public interest to provide an increased level of police protection services in the area of proposed Zone 3114 of County Service Area P-6.
2. A majority protest against the proposed formation of Zone 3114 does not exist, pursuant to Government Code Section 25217.1, subdivision (b).
3. Subject to voter approval of Ordinance No. 2021-27 on December 14, 2021, authorizing the levy of a special tax within proposed Zone 3114, that portion of Contra Costa County Service Area P-6 described in Exhibit A attached hereto and shown in Exhibit B attached hereto is established as Zone 3114 of County Service Area P-6, effective upon this Board's adoption of a resolution declaring the results of the December 14, 2021, election ("Effective Date").
4. No affected properties located in Zone 3114 will be taxed for any existing bonded indebtedness or contractual obligations as a result of the formation of said zone.
5. On or after the Effective Date, the Clerk of this Board shall cause the filing of a statement of the creation of said zone to be made with the County Assessor and the State Board of Equalization (in Sacramento) pursuant to Government Code Sections 54900-54902. The filing shall include a map or plat indicating the boundaries of said zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By:  Deputy

Contact: Jennifer Cruz, (925) 655-2867

cc: Rosa Mena

APRIL 22, 2021  
JOB NO. 2676-000

**EXHIBIT A  
LEGAL DESCRIPTION  
SUBDIVISION 8920  
APN 426-030-070 AND 426-030-071  
CONTRA COSTA COUNT, CALIFORNIA**

THE LAND REFERRED TO IS SITUATED IN THE UNINCORPORATED AREA OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE PARCEL OF LAND LYING WITHIN THE BOUNDARIES OF THAT CERTAIN MAP ENTITLED "MAP REVERTING TO ACREAGE", FILED SEPTEMBER 11, 2015, IN THE OFFICE OF THE RECORDER OF CONTRA COSTA COUNTY, IN BOOK 526 OF MAPS, AT PAGE 1, CONTRA COSTA COUNTY RECORDS.

ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION (EXHIBIT B), AND BY THIS REFERENCE MADE A PART HEREOF.

**END DESCRIPTION**



MARK H. WEHBER, P.L.S.  
L.S. NO. 7960





**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 09/14/2021 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/279**

**RESOLUTION OF INTENTION TO FORM ZONE 3114 OF COUNTY SERVICE AREA P-6 IN THE EL SOBRANTE AREA**

The Board of Supervisors of Contra Costa County RESOLVES:

1. The Board of Supervisors of Contra Costa County proposes the formation of new zone in the El Sobrante area of County Service Area (CSA) P-6, pursuant to Article 8 of Chapter 2.3 of Part 2 of Division 2 of Title 3 of the California Government Code.
2. The boundaries of the territory to be included in the zone area are described in 'Exhibit A' and shown in 'Exhibit B', both of which are attached hereto and incorporated herein by this reference.
3. The formation of Zone 3114 is proposed to provide the County of Contra Costa with a method of financing an increased level of police protection services to the area within the zone.
4. The proposed zone would provide a level of police protection services that exceeds the level of service outside the zone, and if approved by the voters, the proposed zone would generate additional revenue in the form of special taxes to fund the increase in this level of service.
5. The increase in the level of service would be financed through the levy of a voter-approved special tax on all taxable parcels within the zone.
6. The name proposed for the zone is "Zone 3114" of CSA P-6.

NOW, THEREFORE, BE IT RESOLVED THAT at 9:00 a.m. on October 12, 2021, in the Chamber of the Board of Supervisors, County Administration Building, 1025 Escobar Street, Martinez, CA 94553, this Board will conduct a public hearing upon the proposed formation of Zone 3114 of CSA P-6. The Clerk of the Board is hereby directed to give notice of the public hearing by (1) publishing a notice that complies with Government Code Section 25217, subdivision (d)(1), pursuant to Government Code Section 6061; (2) mailing the notice to all owners of property within the proposed zone; (3) mailing the notice to each city and special district that contains, or whose sphere of influence contains the proposed zone; and (4) verifying that the notice is posted in at least three public places within the territory of the proposed zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: September 14, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: HEARING TO CONSIDER ADOPTION OF PROPOSED SPECIAL TAX ORDINANCE AND AUTHORIZE ELECTION TO OBTAIN VOTER APPROVAL (DISTRICT I)

**RECOMMENDATION(S):**

1. OPEN hearing to consider adopting Ordinance No. 2021-27, authorizing the levy of a special tax for police protection services in Zone 3114 of County Service area P-6 in the El Sobrante area of the County; CONSIDER oral and written comments received; and CLOSE the public hearing.
2. ADOPT Ordinance No. 2021-27, attached hereto.
3. ADOPT Resolution No. 2021/326, attached hereto, authorizing an election in Zone 3114 of County Service Area P-6 to consider approval of Ordinance No. 2021-27.
4. DIRECT the County Clerk, Elections Division, to conduct the election required by Government Code Sections 23027 and 53978. This election shall be held on December 14, 2021.

**FISCAL IMPACT:**

The cost of establishing the Police Service District and election is paid for by the developer of the subdivision.

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

A YE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jennifer Cruz, (925)  
655-2867

cc: Rosa Mena

## BACKGROUND:

Per the conditions of approval for Subdivision No. 9478 (County File #SD17-9478), prior to recording the final map for the subdivision, the subdivider is required to establish a special Police Services tax district for the purposes of providing additional funding to augment police services in the area of the subdivision. The property to be subdivided and placed within the proposed special tax district consists of a 6.4-acre site located at 1098 Balmore Court in the El Sobrante area of the County.

On September 14, 2021, the Board approved Resolution No. 2021/279, as required by Government Code Section 25217, subdivision (b), as the first step in forming a new zone within County Service Area (CSA) P-6 in the El Sobrante area of the County. The proposed zone would serve as the vehicle to collect special taxes within the boundaries of the zone if a special tax measure is approved by registered voters within the zone area at the December 14, 2021, election.

The Board is scheduled to conduct a separate hearing on October 12, 2021, on the formation of the proposed zone. If the Board determines there is no majority protest to the formation of this new zone, and if the Board adopts Resolution No. 2021/325, establishing CSA P-6, Zone 3114 subject to voter approval of the special tax, the next step in the process is the hearing on the adoption of a special tax ordinance, the adoption of that ordinance and adoption of a resolution submitting the tax measure to the voters.

In this action, the Board is asked to conduct the hearing on, and adopt, the special tax ordinance (Ordinance No. 2021-27), which would authorize the levy of a special tax for police protection services on all taxable parcels in the area of Zone 3114 if a special tax ballot measure is approved by a two-thirds majority of the registered voters in the zone area. Resolution No. 2021/326, the adoption of which is also recommended, sets forth appropriate ballot language, directs the County Clerk, Elections Division, to conduct the aforementioned election as part of the December 14, 2021, election, and supplies appropriate ballot language.

## CONSEQUENCE OF NEGATIVE ACTION:

The project developer would be unable to comply with the conditions of approval for the project. The developer would be unable to record the final map for the subdivision.

## AGENDA ATTACHMENTS

Resolution 2021/326

Exhibit A - Legal Description

Exhibit B - Plat Map

Exhibit C - Ordinance No. 2021-27

Resolution No. 2021/279

## MINUTES ATTACHMENTS

Signed Resolution No. 2021/326

Signed Ordinance 2021-27

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/326**

IN THE MATTER OF AUTHORIZING A SPECIAL TAX IN PROPOSED ZONE 3114 OF COUNTY SERVICE AREA P-6

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services. Government Code Sections 50077 and 53978 establish procedures for voter authorization of a special tax in order to provide additional funding for police protection;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ordinance No. 2021-27, adopted on this date, is to be presented for approval of the voters of proposed Zone 3114 of County Service Area P-6 at the election to be held on December 14, 2021, according to the following ballot proposition:

*“Shall Ordinance No. 2021-27, to provide additional funding for police protection services, be approved to authorize a special tax on property located in Zone 3114 of County Service Area P-6 in the El Sobrante area of the County, at an initial annual amount of \$200 per parcel for single-family, residential parcels, with higher and lower amounts for properties in other use categories identified in the ordinance, commencing with the tax year beginning July 1, 2022?”*

2. The Contra Costa County Registrar of Voters is designated as the Election Official for this election, and the County Clerk, Elections Division, is hereby authorized and directed to provide all notices and take all other actions necessary to hold the election described in this resolution including, but not limited to, providing notices of times within which arguments for and against are to be submitted.

3. The County Administrator, or designee, shall serve as the Eligible Filer for purposes of filing necessary documents with the Elections Official to facilitate listing of the above ballot proposition.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

**cc:** Rosa Mena

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text" value="0"/>	
<b>ABSENT:</b>	<input type="text" value="0"/>	
<b>ABSTAIN:</b>	<input type="text" value="0"/>	
<b>RECUSE:</b>	<input type="text" value="0"/>	



**Resolution No. 2021/326**

IN THE MATTER OF AUTHORIZING A SPECIAL TAX IN PROPOSED ZONE 3114 OF COUNTY SERVICE AREA P-6

WHEREAS, this Board recognizes the need for increased police protection services in the above subject zone and the difficulty of funding the current or an increased level of services. Government Code Sections 50077 and 53978 establish procedures for voter authorization of a special tax in order to provide additional funding for police protection;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ordinance No. 2021-27, adopted on this date, is to be presented for approval of the voters of proposed Zone 3114 of County Service Area P-6 at the election to be held on December 14, 2021, according to the following ballot proposition:

*"Shall Ordinance No. 2021-27, to provide additional funding for police protection services, be approved to authorize a special tax on property located in Zone 3114 of County Service Area P-6 in the El Sobrante area of the County, at an initial annual amount of \$200 per parcel for single-family, residential parcels, with higher and lower amounts for properties in other use categories identified in the ordinance, commencing with the tax year beginning July 1, 2022?"*

2. The Contra Costa County Registrar of Voters is designated as the Election Official for this election, and the County Clerk, Elections Division, is hereby authorized and directed to provide all notices and take all other actions necessary to hold the election described in this resolution including, but not limited to, providing notices of times within which arguments for and against are to be submitted.

3. The County Administrator, or designee, shall serve as the Eligible Filer for purposes of filing necessary documents with the Elections Official to facilitate listing of the above ballot proposition.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jennifer Cruz, (925) 655-2867

cc: Rosa Mena

APRIL 22, 2021  
JOB NO. 2676-000

**EXHIBIT A  
LEGAL DESCRIPTION  
SUBDIVISION 8920  
APN 426-030-070 AND 426-030-071  
CONTRA COSTA COUNT, CALIFORNIA**

THE LAND REFERRED TO IS SITUATED IN THE UNINCORPORATED AREA OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE PARCEL OF LAND LYING WITHIN THE BOUNDARIES OF THAT CERTAIN MAP ENTITLED "MAP REVERTING TO ACREAGE", FILED SEPTEMBER 11, 2015, IN THE OFFICE OF THE RECORDER OF CONTRA COSTA COUNTY, IN BOOK 526 OF MAPS, AT PAGE 1, CONTRA COSTA COUNTY RECORDS.

ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION (EXHIBIT B), AND BY THIS REFERENCE MADE A PART HEREOF.

**END DESCRIPTION**



MARK H. WEHBER, P.L.S.  
L.S. NO. 7960



# MAP REVERTING TO ACREAGE LOTS 1 THRU 25 INCLUSIVE BALMORE COURT AND CECILE CIRCLE SUBDIVISION 8920

FILED OCTOBER 5, 2007 IN BOOK 505 OF MAPS  
AT PAGE 47

CONTRA COSTA COUNTY, CALIFORNIA

SCALE 1"=40' JUNE 2015

CONTRA COSTA COUNTY PUBLIC WORKS DEPT.  
255 GLACIER DR.  
MARTINEZ, CA 94553

BALMORE COURT

TOLENIANO  
2008-022022

STRAUSS  
B304 DR 747

ROADWAY ESENT  
20488 OR 2851

ROADWAY ESENT  
(118 OR 82)

ROADWAY ESENT  
(1075 OR 350)

CASTRO  
1995-0297058

## BASIS OF BEARINGS

BEARINGS SHOWN HEREON ARE BASED ON TWO COUNTY MONUMENTS AS SHOWN ON THE MAP OF MS. 633-8 OF RECORD MAP PAGE 20 OF BOOK 498 OF RECORD MAPS, TAKEN BY THE COUNTY ENGINEER, CONTRA COSTA COUNTY, CALIFORNIA, AS 11/27/24. ALL BEARINGS ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM ZONE 10T(0327)

APN 426-030-044 THRU -068

EL. SERRAVALLE MANOR,  
LOT 476, 5  
0.35 M. 101

LOT 476

LOT 477

PHAM / CHANG  
2014-3008745

CLIPMAN  
2012-0105976

WILSON/  
LITTON/  
KINGSBURY  
2010-0240044

CURRY  
7144 PR 349

N00°56'55"E

446.10

CHAVEZ  
1998-0522018

382.49(17)

ASING PROPERTIES, LLC  
2008-0235222

EX. SANITARY SEWER EASEMENT  
(15241 OR 794)

PRINCE VISTA LLC  
2011-0003982

## LEGEND

- OLD EASEMENT LINE
- OLD LOT LINE



SCALE 1"=40'

SHEET 2 OF 2

EXHIBIT B 526 | 2

ORDINANCE NO. 2021-27  
(Uncodified)

(An Ordinance of the Board of Supervisors of Contra Costa County)  
Authorizing a Special Tax for Police Protection Services in Zone 3114  
of County Service Area P-6

The Contra Costa County Board of Supervisors ORDAINS as follows:

ARTICLE I. PURPOSE AND INTENT. It is the purpose and intent of this Ordinance to authorize the levy of a tax on parcels of real property on the secured property tax roll of Contra Costa County that are within Zone 3114 of Contra Costa County Service Area No. P-6 in order to augment funding for police protection services.

This tax is a special tax within the meaning of Section 4 of Article XIII A of the California Constitution. Because the burden of this tax falls upon property, this tax also is a property tax, but this tax is not determined according to nor in any manner based upon the value of property; this tax is levied on a parcel and use of property basis. Insofar as not inconsistent with this Ordinance or with legislation authorizing special taxes and insofar as applicable to a property tax that is not based on value, such provisions of the California Revenue and Taxation Code and of Article XIII of the California Constitution as relate to *ad valorem* property taxes are intended to apply to the collection and administration of this tax (Article IV of this Ordinance), as authorized by law.

The revenues raised by this tax are to be used solely for the purposes of obtaining, furnishing, operating, and maintaining police protection equipment or apparatus, for paying the salaries and benefits of police protection personnel, and for such other police protection service expenses as are deemed necessary.

ARTICLE II. DEFINITIONS. The following definitions shall apply throughout the Ordinance:

1. "Parcel" means the land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of Contra Costa County. For the purposes of the Ordinance, "parcel" does not include any land or improvements outside the boundaries of Zone 3114 of County Service Area P-6 nor any land or improvements owned by any governmental entity.

2. "Fiscal year" means the period of July 1 through the following June 30.

3. Contra Costa County Service Area P-6 Zone 3114 (hereinafter called "Zone") means that portion of unincorporated area of Contra Costa County located within the Zone's boundaries described and shown in Exhibits A and B attached hereto.

4. "Use Code" means the code number assigned by the Assessor of Contra Costa County in order to classify parcels according to use for *ad valorem* property tax purposes. A copy

of the Assessor’s use code classifications chart is attached hereto as Exhibit C and incorporated herein.

5. “Consumer Price Index” means the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area (1982-84=100) as published by the U.S. Department of Labor, Bureau of Labor Statistics. If the Consumer Price Index is discontinued or revised, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Consumer Price Index had not been discontinued of revised.

6. “Constant first year dollars” shall mean an actual dollar amount which, in years subsequent to the first fiscal year the tax is levied, shall have the same purchasing power as the base amount in first fiscal year dollars as measured by the Consumer Price Index. The base amount shall be the amount of tax per parcel as specified in Article III 1A herein. The adjustment from actual to constant dollars shall be made by use of the Consumer Price Index, as specified in Section III 1B herein.

ARTICLE III. AMOUNT AND LEVEL OF TAXES

1. The tax per year on each parcel in the Zone shall not exceed the amount applicable to the parcel as specified below.

A. For First Fiscal Year:

The tax per year for the first fiscal year (July 1, 2022 through June 30, 2023) shall be the Amount of Tax per Parcel for the Property Use Code Category as set forth in Exhibit D incorporated herein.

B. For Subsequent Fiscal Years:

In order to keep the tax on each parcel in constant first year dollars for each fiscal year subsequent to the first fiscal year, the tax per year shall by adjusted as set forth below to reflect any increase in the Consumer Price Index beyond the first fiscal year a tax is levied.

In July, the Board of Supervisors of Contra Costa County shall determine the amount of taxes to be levied upon the parcels in the Zone for the then current fiscal year as set forth below.

For each Property Use Category on Exhibit C, the tax per year on each parcel for each fiscal year subsequent to the first fiscal year shall be an amount determined as follows:

$$\begin{array}{l}
 \text{Tax Per Parcel} \\
 \text{For Then Current} \\
 \text{Fiscal Year}
 \end{array}
 =
 \begin{array}{l}
 \text{Tax Per Parcel} \\
 \text{For Previous} \\
 \text{Fiscal Year}
 \end{array}
 \times
 \begin{array}{l}
 \text{(Consumer Price Index} \\
 \text{for April of Immediately} \\
 \text{Preceding Fiscal Year)} \\
 \text{(Consumer Price Index} \\
 \text{For the first Fiscal Year} \\
 \text{Of Levy)}
 \end{array}$$

In no event shall the tax per parcel for any fiscal year be less than the amount established for the first fiscal year.

2. The taxes levied on each parcel pursuant to this Article shall be a charge upon the parcel and shall be due and collectible as set forth in Article IV, below. A complete listing of the amount of taxes on each Zone shall be maintained by the Sheriff-Coroner of the County of Contra Costa at Martinez, California, and be available for public inspection during the remainder of the fiscal year for which such taxes are levied.

ARTICLE IV. COLLECTION AND ADMINISTRATION.

1. Taxes as Liens Against the Property.

The amount of taxes for each parcel each year shall constitute a lien on such property, in accordance with Revenue and Taxation Code section 2187, and shall have the same effect as an *ad valorem* real property tax lien until fully paid.

2. Collection.

The taxes on each parcel shall be billed on the secured roll tax bills for *ad valorem* property taxes and shall be due the County of Contra Costa. Insofar as feasible and insofar as not inconsistent with this Ordinance, the taxes are to be collected in the same manner in which the County collects secured roll *ad valorem* property taxes. Insofar as feasible and insofar as not inconsistent with the Ordinance, the times and procedure regarding exemptions, due dates, installment payments, corrections, cancellations, refunds, late payments, penalties, liens, and collection for secured roll *ad valorem* property taxes shall be applicable to the collection of this tax. Notwithstanding anything to the contrary in the foregoing, as to this tax: 1) the secured roll tax bills shall be the only notices required for this tax, and 2) the homeowner and veterans exemptions shall not be applicable because such exemptions are determined by dollar amount value.

3. Costs of Administration by the County.

The reasonable costs incurred by the County officers collecting and administering this tax shall be deducted from the collected taxes.

ARTICLE V. ACCOUNTABILITY MEASURES.

1. Account.

Upon the levy and collection of the tax authorized by this ordinance, an account shall be created into which the proceeds of the tax will be deposited. The proceeds of the tax authorized by this Ordinance shall be applied only to the specific purposes identified in this Ordinance.

2. Annual Report.

An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the Board of Supervisors of Contra Costa County no later than January 1 of each fiscal year in which the tax is levied.

ARTICLE V. SEVERABILITY CLAUSE

If any article, section, subsection, sentence, phrase of clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of the Zone hereby declare that they would have adopted the remainder of the Ordinance, including each article, section, subsection, sentence phrase or clause, irrespective of the invalidity of any other article, section, subsection, sentence, phrase or clause.

ARTICLE VI. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its confirmation by two-thirds of the voters voting within Zone 3114 in an election to be held on December 14, 2021, so that taxes shall first be collected hereunder for the tax year beginning July 1, 2022. Within 15 days of passage, this Ordinance shall be published once, with the names of the Supervisors voting for and against it, in the Contra Costa Times, a newspaper of general circulation published in this County.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors, County of Contra Costa, State of California, on October 12, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: MONICA NINO, Clerk of the Board  
of Supervisors and County Administrator

By: \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Chair of the Board of Supervisors

[SEAL]

APRIL 22, 2021  
JOB NO. 2676-000

**EXHIBIT A  
LEGAL DESCRIPTION  
SUBDIVISION 8920  
APN 426-030-070 AND 426-030-071  
CONTRA COSTA COUNT, CALIFORNIA**

THE LAND REFERRED TO IS SITUATED IN THE UNINCORPORATED AREA OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE PARCEL OF LAND LYING WITHIN THE BOUNDARIES OF THAT CERTAIN MAP ENTITLED "MAP REVERTING TO ACREAGE", FILED SEPTEMBER 11, 2015, IN THE OFFICE OF THE RECORDER OF CONTRA COSTA COUNTY, IN BOOK 526 OF MAPS, AT PAGE 1, CONTRA COSTA COUNTY RECORDS.

ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION (EXHIBIT B), AND BY THIS REFERENCE MADE A PART HEREOF.

**END DESCRIPTION**



MARK H. WEHBER, P.L.S.  
L.S. NO. 7960



# MAP REVERTING TO ACREAGE LOTS 1 THRU 25 INCLUSIVE BALMORE COURT AND CECILE CIRCLE SUBDIVISION 8920

FILED OCTOBER 5, 2007 IN BOOK 505 OF MAPS  
AT PAGE 47

CONTRA COSTA COUNTY, CALIFORNIA

SCALE 1"=40' JUNE 2015

CONTRA COSTA COUNTY PUBLIC WORKS DEPT.  
255 GLACIER DR.  
MARTINEZ, CA 94553

BALMORE COURT

TOLENIANO  
2008-022022

STRAUSS  
B304 DR 747

ROADWAY ESENT  
4168 OR 2851  
GILLOTTO  
2004-027374

ROADWAY ESENT  
1118 OR 821

CASTRO  
1995-0297058

ROADWAY ESENT  
1075 OR 351

EL SOBORANTE MANOR,  
TRACT NO. 5  
CS M 101

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CHAVEZ  
1998-0229018

PHAM / CHANG  
2014-3088745

CLIPMAN  
2012-0105976

WILSON/  
LITTON/  
KINGSBURY  
2010-0240044

CURRY  
7144 PR 349

AGING PROPERTIES, LLC  
2008-0235222

EX. SANITARY SEWER EASEMENT  
(15241 OR 794)

PRINCE VISTA LLC  
2011-0003982

SHREEMATH CORP.  
12222 OR 136

ASKARIBIKU / TAFTI  
2015-0012341

EX. SANITARY SEWER EASEMENT  
(15241 OR 794)

EX. SANITARY SEWER EASEMENT  
(15242 OR 349)

EL SOBORANTE MANOR,  
TRACT NO. 5  
CS M 101

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## LEGEND

- OLD EASEMENT LINE
- OLD LOT LINE



SCALE 1"=40'

**BASIS OF BEARINGS**  
BEARINGS SHOWN HEREON ARE BASED ON TWO COUNTY MONUMENTS AS SHOWN ON THE MAP OF MS. 633-8 OF RECORD MAP PAGE 20 OF BOOK 498 OF RECORD MAPS, TAKEN FROM CONTRA COSTA COUNTY RECORDS, TAKEN AS N43°22'54"W. ALL BEARINGS ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM ZONE 10(CS27)

SHEET 2 OF 2

EXHIBIT B 526012

APN 426-030-044 THRU -068

REJECT AND CONFIRMATION CODES	USE CODES								RESPONSIBILITY CODES
	RESIDENTIAL	MULTIPLE	COMMERCIAL	COMMERCIAL	INDUSTRIAL	LAND	INSTITUTIONAL	MISCELLANEOUS	
<b>REJECT CODES</b> 0 Normal Sale 1 Sold Part of a Split 3 Sales With Other Parcels 4 Hidden Stamps 5 Investigate Sale 7 Restricted Sale 8 Assumption 9 No Exemption Change U Unrecorded Documents  NOTE: Reject Codes 0 & 1 "identify" sales. They do not reject them. Such sales (when confirmed) are used in statistics. Sales with other codes ARE rejected & do not enter into statistics.	10	20	30	40	50	60	70	80	1 Residential  2 Multiple Residential  3 Commercial/Industrial  4 Commercial/Industrial  5 Commercial/Industrial  6 Land  7 Commercial/Industrial  8 Residential (Unparcelized Condos) (88-8 = Floating Homes)  9 Unassigned
	Vacant, Unbuildable	Vacant	Vacant Land	Boat Harbors (-4)	Vacant Land	Unassigned	Intermediate Care Facil. (Rehab, Skilled Nursing) (-7)	Mineral Rights (productive/non-productive)	
	11	21	31	41	51	61	71	81	
	Single Family 1 Res on 1 Site & Duets without Common Areas	Duplex	Commercial Stores (not Supermarkets)	Supermarkets (not in shopping centers)	Industrial Park (with structures)	Rural, Residential Improved 1A up to 10A	Churches	Private Roads	
	12	22	32	42	52	62	72	82	
	Single Family 1 Res on 2 or More Sites	Triplex	Small Grocery Stores (7-11, Mom & Pop, Quick-Stop)	Shopping Centers (all pcls incl vac for future shopping center)	Research and Development, with or without structures; flexible use	Rural, with or without Misc. Structures 1A up to 10A	Schools & Colleges (public or private, with or without improvements)	Pipelines and Canals	
	13	23	33	43	53	63	73	83	
	Single Family 2 or More Res on 1 or More Sites	Fourplex	Office Buildings	Financial Bldgs. (Ins. & Title Companies, Banks, S & L)	Light Industrial	Urban Acreage 10A up to 40A	Acute Care Hospitals, with or withoutimps	State Board Assessed Parcels	
	14	24	34	44	54	64	74	84	
	Single Family On other than Single Family Land	Combinations; e.g., Single and a Double, etc.	Medical; Dental	Motels, Hotels (-4) & Mobile Home Parks (-7)	Heavy Industrial (-5) Alpha	Urban Acreage 40A and over	Cemeteries (-7) & Mortuaries (-3)	Utilities, with or without bldgs (not assessed by SBE)	
15	25	35	45	55	65	75	85		
Miscellaneous Improvements, 1 Site	Apartments, 5-12 units, inclusive	Service Stations; Car Washes; Bulk Plants, Mini Lube	Theaters	Mini-Warehouse (Public Storage)	Orchards, Vineyards, Row Crops, Irrig. Past. 10A up to 40A	Fraternal and Service Organizations; Group Homes, Shelters	Public and Private Parking		
16	26	36	46	56	66	76	86		
Misc. Imps. On 2 or More Sites; includes trees & vines	Apartments, 13-24 units, inclusive	Auto Repair	Drive-In Restaurants (Hamburger, Taco, etc)	Misc. Imps. including T&V on Light or Heavy Industrial	Orchards, Vineyards, Row Crops, Irrig. Past. 40A & over	Residential Care Facil. (Congregate Housing, Assisted Living) (-7)	Taxable Municipally-Owned Property (Section 11)		
17	27	37	47	57	67	77	87		
Vacant, 1 Site (includes PUD sites)	Apartments, 25-59 units, inclusive	Community Facilities; Recreational; Swim Pool Assn.	Restaurants (not drive-in; inside service only)	Unassigned	Dry Farming, Farming, Grazing & Pasturing 10A up to 40A	Cultural Uses (Libraries, Museums)	Common Area pcls in PUD's (Open Spaces, Rec. Facilities)		
18	28	38	48	58	68	78	88		
Vacant, 2 or More Sites	Apartments, 60 units or more	Golf Courses	Multiple and Commercial; Miscellaneously Improved	Unassigned	Dry Farming, Farming, Grazing & Pasturing 40A & over	Parks and Playgrounds	Manufactured Hsng. (-4) Accessories, (-7) MH on local property tax Floating Homes (-8)		
19	29	39	49	59	69	79	89		
Single Family Res. Detached, w/Common Area (normal subdiv. type PUD); Duets w/Common Area	Attached PUD's, Cluster Homes, Co-ops, Condos, Townhouses, etc. (-1,-2) Single Fam.	Bowling Alleys	Auto Agencies	Pipeline Rights-Of-Way	Agricultural Preserves	Government-owned, with or without bldgs (Fed, State, County, City, SFBART, EBRPD)	Other; Split parcels in different tax code areas		
						90	Awaiting Assignment		

ORDINANCE NO. 2021-27 ZONE 3114

FOR FISCAL YEAR JULY 1, 2022, THROUGH JUNE 30, 2023

**EXHIBIT D**

<b><u>PROPERTY USE CODE CATEGORY</u></b>	<b><u>EXPLANATION</u></b>	<b><u>ANNUAL TAX PER PARCEL</u></b>
11	Single Family Residence – 1 residence, 1 site	\$200
12	Single Family Residence- 1 residence, 2 or more sites	\$200
13	Single Family Residence- 2 residences on 1 or more sites	\$200
14	Single Family Residence – other than single family land	\$200
15	Misc. Improvements – 1 site	\$200
16	Misc. Improvements – 2 or more sites	\$200
17	Vacant – 1 site	\$100
18	Vacant – 2 or more sites	\$100
19	Single Family Residence - Det. w/common area	\$200
20	Vacant – Multiple	\$100
21	Duplex	\$200
22	Triplex	\$200
23	Fourplex	\$200
24	Combination	\$200
25	Apartments (5-12 units)	\$400
26	Apartments (13-24 units)	\$400
27	Apartments (25-59 units)	\$600

28	Apartments (60+ units)	\$800
29	Attached PUDs: Cluster Homes, Condos, Etc.	\$200
30	Vacant – Commercial	\$100
31	Commercial Stores – Not Supermarkets	\$600
32	Small Grocery Stores (7-11, etc.)	\$600
33	Office Buildings	\$400
34	Medical, Dental	\$400
35	Service Stations, Car Wash	\$400
36	Garages	\$400
37	Community Facilities (recreational, etc.)	\$800
38	Golf Courses	\$400
39	Bowling Alleys	\$400
40	Boat Harbors	\$400
41	Supermarkets (not shopping centers)	\$600
42	Shopping Centers	\$800
43	Financial Buildings (Ins., Title, Banks, S&L)	\$400
44	Motels, Hotels & Mobile Home Parks	\$600
45	Theaters	\$600
46	Drive-In Theaters	\$400
47	Restaurants (not drive-in)	\$400
48	Multiple & Commercial	\$400

49	New Car Agencies	\$400
50	Vacant Land (not part of Ind. Park or P. & D.)	\$100
51	Industrial Park	\$800
52	Research & Development	\$400
53	Light Industrial	\$400
54	Heavy Industrial	\$400
55	Mini Warehouses (public storage)	\$600
56	Misc. Improvements	\$400
61	Rural, Res. Improvement 1A-10A	\$200
62	Rural, W/or w/o Structure 1A-10A	\$200
70	Convalescent Hospitals/Rest Homes	\$400
73	Hospitals	\$400
74	Cemeteries/Mortuaries	\$400
75	Fraternal & Service Organizations	\$400
76	Retirement Housing Complex	\$600
78	Parks & Playgrounds	\$800
85	Public & Private Parking	\$400
87	Common Area	\$400
88	Mobile Homes	\$200
89	Other (split parcels in different tax code areas)	\$200
99	Awaiting Assignment	\$200

ORDINANCE NO. 2021-27  
(Uncodified)

(An Ordinance of the Board of Supervisors of Contra Costa County)  
Authorizing a Special Tax for Police Protection Services in Zone 3114  
of County Service Area P-6

The Contra Costa County Board of Supervisors ORDAINS as follows:

ARTICLE I. PURPOSE AND INTENT. It is the purpose and intent of this Ordinance to authorize the levy of a tax on parcels of real property on the secured property tax roll of Contra Costa County that are within Zone 3114 of Contra Costa County Service Area No. P-6 in order to augment funding for police protection services.

This tax is a special tax within the meaning of Section 4 of Article XIII A of the California Constitution. Because the burden of this tax falls upon property, this tax also is a property tax, but this tax is not determined according to nor in any manner based upon the value of property; this tax is levied on a parcel and use of property basis. Insofar as not inconsistent with this Ordinance or with legislation authorizing special taxes and insofar as applicable to a property tax that is not based on value, such provisions of the California Revenue and Taxation Code and of Article XIII of the California Constitution as relate to *ad valorem* property taxes are intended to apply to the collection and administration of this tax (Article IV of this Ordinance), as authorized by law.

The revenues raised by this tax are to be used solely for the purposes of obtaining, furnishing, operating, and maintaining police protection equipment or apparatus, for paying the salaries and benefits of police protection personnel, and for such other police protection service expenses as are deemed necessary.

ARTICLE II. DEFINITIONS. The following definitions shall apply throughout the Ordinance:

1. "Parcel" means the land and any improvements thereon, designated by an assessor's parcel map and parcel number and carried on the secured property tax roll of Contra Costa County. For the purposes of the Ordinance, "parcel" does not include any land or improvements outside the boundaries of Zone 3114 of County Service Area P-6 nor any land or improvements owned by any governmental entity.

2. "Fiscal year" means the period of July 1 through the following June 30.

3. Contra Costa County Service Area P-6 Zone 3114 (hereinafter called "Zone") means that portion of unincorporated area of Contra Costa County located within the Zone's boundaries described and shown in Exhibits A and B attached hereto.

4. "Use Code" means the code number assigned by the Assessor of Contra Costa County in order to classify parcels according to use for *ad valorem* property tax purposes. A copy

of the Assessor’s use code classifications chart is attached hereto as Exhibit C and incorporated herein.

5. “Consumer Price Index” means the Consumer Price Index for all Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose Area (1982-84=100) as published by the U.S. Department of Labor, Bureau of Labor Statistics. If the Consumer Price Index is discontinued or revised, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the Consumer Price Index had not been discontinued or revised.

6. “Constant first year dollars” shall mean an actual dollar amount which, in years subsequent to the first fiscal year the tax is levied, shall have the same purchasing power as the base amount in first fiscal year dollars as measured by the Consumer Price Index. The base amount shall be the amount of tax per parcel as specified in Article III 1A herein. The adjustment from actual to constant dollars shall be made by use of the Consumer Price Index, as specified in Section III 1B herein.

ARTICLE III. AMOUNT AND LEVEL OF TAXES

1. The tax per year on each parcel in the Zone shall not exceed the amount applicable to the parcel as specified below.

A. For First Fiscal Year:

The tax per year for the first fiscal year (July 1, 2022 through June 30, 2023) shall be the Amount of Tax per Parcel for the Property Use Code Category as set forth in Exhibit D incorporated herein.

B. For Subsequent Fiscal Years:

In order to keep the tax on each parcel in constant first year dollars for each fiscal year subsequent to the first fiscal year, the tax per year shall be adjusted as set forth below to reflect any increase in the Consumer Price Index beyond the first fiscal year a tax is levied.

In July, the Board of Supervisors of Contra Costa County shall determine the amount of taxes to be levied upon the parcels in the Zone for the then current fiscal year as set forth below.

For each Property Use Category on Exhibit C, the tax per year on each parcel for each fiscal year subsequent to the first fiscal year shall be an amount determined as follows:

Tax Per Parcel		Tax Per Parcel		(Consumer Price Index
For Then Current	=	For Previous	X	for April of Immediately
Fiscal Year		Fiscal Year		<u>Preceding Fiscal Year)</u>
				(Consumer Price Index
				For the first Fiscal Year
				Of Levy)

In no event shall the tax per parcel for any fiscal year be less than the amount established for the first fiscal year.

2. The taxes levied on each parcel pursuant to this Article shall be a charge upon the parcel and shall be due and collectible as set forth in Article IV, below. A complete listing of the amount of taxes on each Zone shall be maintained by the Sheriff-Coroner of the County of Contra Costa at Martinez, California, and be available for public inspection during the remainder of the fiscal year for which such taxes are levied.

ARTICLE IV. COLLECTION AND ADMINISTRATION.

1. Taxes as Liens Against the Property.

The amount of taxes for each parcel each year shall constitute a lien on such property, in accordance with Revenue and Taxation Code section 2187, and shall have the same effect as an *ad valorem* real property tax lien until fully paid.

2. Collection.

The taxes on each parcel shall be billed on the secured roll tax bills for *ad valorem* property taxes and shall be due the County of Contra Costa. Insofar as feasible and insofar as not inconsistent with this Ordinance, the taxes are to be collected in the same manner in which the County collects secured roll *ad valorem* property taxes. Insofar as feasible and insofar as not inconsistent with the Ordinance, the times and procedure regarding exemptions, due dates, installment payments, corrections, cancellations, refunds, late payments, penalties, liens, and collection for secured roll *ad valorem* property taxes shall be applicable to the collection of this tax. Notwithstanding anything to the contrary in the foregoing, as to this tax: 1) the secured roll tax bills shall be the only notices required for this tax, and 2) the homeowner and veterans exemptions shall not be applicable because such exemptions are determined by dollar amount value.

3. Costs of Administration by the County.

The reasonable costs incurred by the County officers collecting and administering this tax shall be deducted from the collected taxes.

ARTICLE V. ACCOUNTABILITY MEASURES.

1. Account.

Upon the levy and collection of the tax authorized by this ordinance, an account shall be created into which the proceeds of the tax will be deposited. The proceeds of the tax authorized by this Ordinance shall be applied only to the specific purposes identified in this Ordinance.

2. Annual Report.

An annual report that complies with the requirements of Government Code section 50075.3 shall be filed with the Board of Supervisors of Contra Costa County no later than January 1 of each fiscal year in which the tax is levied.

ARTICLE V. SEVERABILITY CLAUSE

If any article, section, subsection, sentence, phrase of clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of the Zone hereby declare that they would have adopted the remainder of the Ordinance, including each article, section, subsection, sentence phrase or clause, irrespective of the invalidity of any other article, section, subsection, sentence, phrase or clause.

ARTICLE VI. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its confirmation by two-thirds of the voters voting within Zone 3114 in an election to be held on December 14, 2021, so that taxes shall first be collected hereunder for the tax year beginning July 1, 2022. Within 15 days of passage, this Ordinance shall be published once, with the names of the Supervisors voting for and against it, in the Contra Costa Times, a newspaper of general circulation published in this County.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors, County of Contra Costa, State of California, on October 12, 2021, by the following vote:

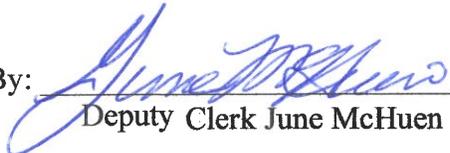
AYES: John Gioia, Candace Andersen, Diane Burgis, Karen Mitchoff, Federal Glover

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST: MONICA NINO, Clerk of the Board of Supervisors and County Administrator

By:   
Deputy Clerk June McHuen

  
Chair of the Board of Supervisors  
Diane Burgis  
[SEAL]

APRIL 22, 2021  
JOB NO. 2676-000

**EXHIBIT A  
LEGAL DESCRIPTION  
SUBDIVISION 8920  
APN 426-030-070 AND 426-030-071  
CONTRA COSTA COUNT, CALIFORNIA**

THE LAND REFERRED TO IS SITUATED IN THE UNINCORPORATED AREA OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

THE PARCEL OF LAND LYING WITHIN THE BOUNDARIES OF THAT CERTAIN MAP ENTITLED "MAP REVERTING TO ACREAGE", FILED SEPTEMBER 11, 2015, IN THE OFFICE OF THE RECORDER OF CONTRA COSTA COUNTY, IN BOOK 526 OF MAPS, AT PAGE 1, CONTRA COSTA COUNTY RECORDS.

ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION (EXHIBIT B), AND BY THIS REFERENCE MADE A PART HEREOF.

**END DESCRIPTION**



---

MARK H. WEHBER, P.L.S.  
L.S. NO. 7960



# MAP REVERTING TO ACREAGE LOTS 1 THRU 25 INCLUSIVE, BALMORE COURT AND CECILE CIRCLE SUBDIVISION 8920

FILED OCTOBER 5, 2007 IN BOOK 505 OF MAPS  
AT PAGE 47

CONTRA COSTA COUNTY, CALIFORNIA

SCALE "1"=40' JUNE 2015

CONTRA COSTA COUNTY PUBLIC WORKS DEPT.  
250 GLACIER DR.  
MARTINEZ, CA 94553

TO BUINO  
2008-0172022

STRANES  
8934 OR 7417

ROADWAY EAST  
1788 OR 2851

ROADWAY EAST  
1743 OR 851

**BASIS OF BEARINGS**  
BEARINGS SHOWN HEREON ARE BASED ON TWO  
CONVEYANCES RECORDED IN THE PUBLIC  
RECORDS OF CONTRA COSTA COUNTY, CALIFORNIA  
IN BOOK 100 OF PARCEL MAPS, PAGE 20  
AND IN BOOK 100 OF PARCEL MAPS, PAGE 20  
CONTRA COSTA COUNTY RECORDS, PAGES 20  
AND 21, AND ALL BEARINGS ARE BASED  
ON THE CALIFORNIA COORDINATE SYSTEM, ZONE 10CS27N

OL. SOBRANTE MANOR,  
UNIT NO. 5  
L35 (M 10)  
LOT 476  
LOT 477

PHAM / CHANG  
2014-008745  
N00°56'55"E

CLIMPMAN  
2012-005976

WILSON /  
UP TOWN /  
HIGGSBARY  
2010-0240044  
446.10

CURRY  
744 PR 349

CHAVEZ  
898-022906

386' 40"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

100' 00"

ABNK PROPERTIES, LLC  
2008-0212722

EX. SANITARY SEWER EASEMENT  
(0741 OR 794)

POWER VISTA, LLC  
2011-0003882

LEGEND

- OLD EASEMENT LINE  
- OLD LOT LINE

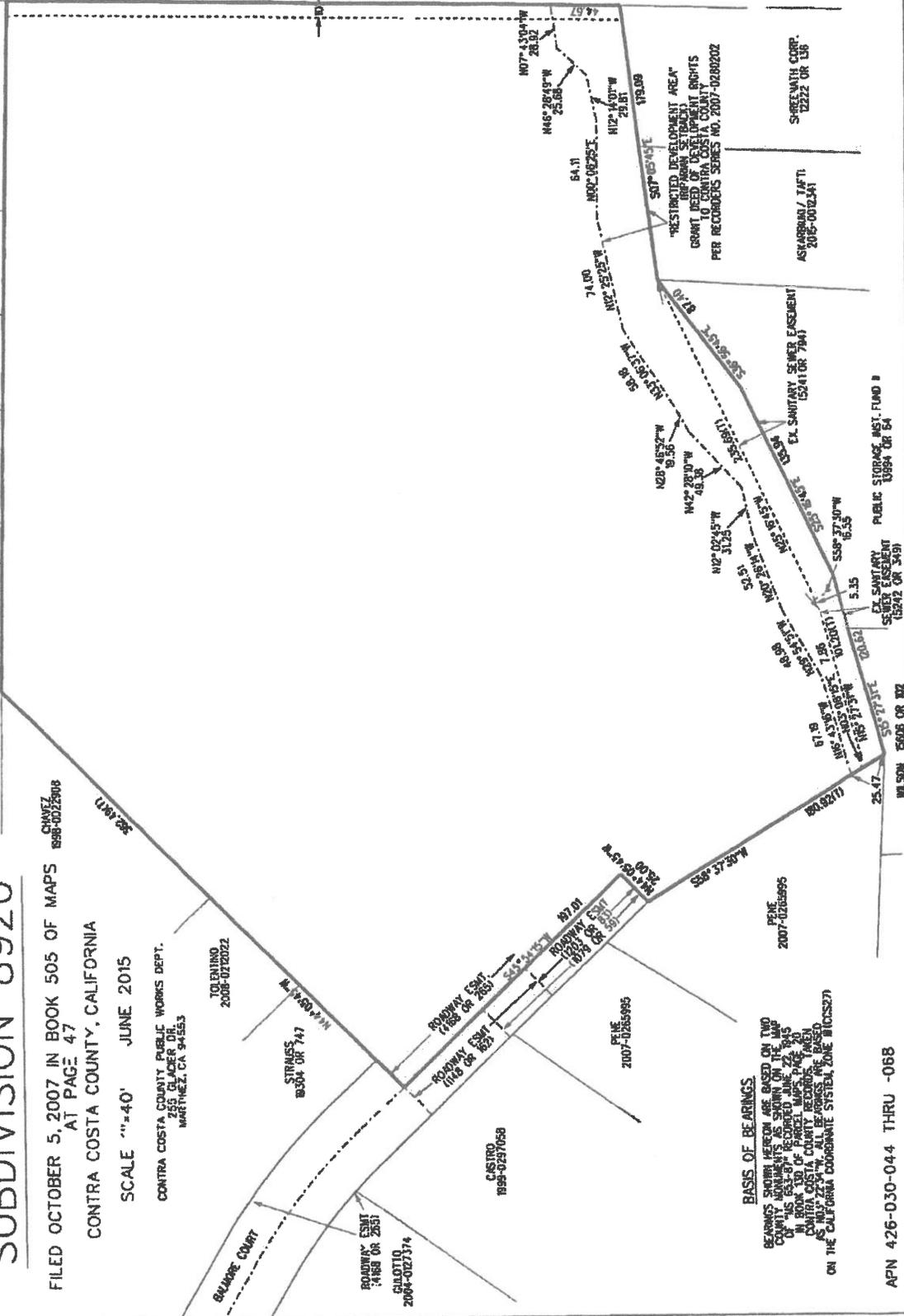


SCALE "1"=40'

SHEET 2 OF 2

EXHIBIT B 526 12

APN 426-030-044 THRU -068





ORDINANCE NO. 2021-27 ZONE 3114

FOR FISCAL YEAR JULY 1, 2022, THROUGH JUNE 30, 2023

**EXHIBIT D**

<b><u>PROPERTY USE CODE CATEGORY</u></b>	<b><u>EXPLANATION</u></b>	<b><u>ANNUAL TAX PER PARCEL</u></b>
11	Single Family Residence – 1 residence, 1 site	\$200
12	Single Family Residence- 1 residence, 2 or more sites	\$200
13	Single Family Residence- 2 residences on 1 or more sites	\$200
14	Single Family Residence – other than single family land	\$200
15	Misc. Improvements – 1 site	\$200
16	Misc. Improvements – 2 or more sites	\$200
17	Vacant – 1 site	\$100
18	Vacant – 2 or more sites	\$100
19	Single Family Residence - Det. w/common area	\$200
20	Vacant – Multiple	\$100
21	Duplex	\$200
22	Triplex	\$200
23	Fourplex	\$200
24	Combination	\$200
25	Apartments (5-12 units)	\$400
26	Apartments (13-24 units)	\$400
27	Apartments (25-59 units)	\$600

28	Apartments (60+ units)	\$800
29	Attached PUDs: Cluster Homes, Condos, Etc.	\$200
30	Vacant – Commercial	\$100
31	Commercial Stores – Not Supermarkets	\$600
32	Small Grocery Stores (7-11, etc.)	\$600
33	Office Buildings	\$400
34	Medical, Dental	\$400
35	Service Stations, Car Wash	\$400
36	Garages	\$400
37	Community Facilities (recreational, etc.)	\$800
38	Golf Courses	\$400
39	Bowling Alleys	\$400
40	Boat Harbors	\$400
41	Supermarkets (not shopping centers)	\$600
42	Shopping Centers	\$800
43	Financial Buildings (Ins., Title, Banks, S&L)	\$400
44	Motels, Hotels & Mobile Home Parks	\$600
45	Theaters	\$600
46	Drive-In Theaters	\$400
47	Restaurants (not drive-in)	\$400
48	Multiple & Commercial	\$400

49	New Car Agencies	\$400
50	Vacant Land (not part of Ind. Park or P. & D.)	\$100
51	Industrial Park	\$800
52	Research & Development	\$400
53	Light Industrial	\$400
54	Heavy Industrial	\$400
55	Mini Warehouses (public storage)	\$600
56	Misc. Improvements	\$400
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85	Public & Private Parking	\$400
87	Common Area	\$400
88	Mobile Homes	\$200
89	Other (split parcels in different tax code areas)	\$200
99	Awaiting Assignment	\$200

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 09/14/2021 by the following vote:

**AYE:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/279**

**RESOLUTION OF INTENTION TO FORM ZONE 3114 OF COUNTY SERVICE AREA P-6 IN THE EL SOBRANTE AREA**

The Board of Supervisors of Contra Costa County RESOLVES:

1. The Board of Supervisors of Contra Costa County proposes the formation of new zone in the El Sobrante area of County Service Area (CSA) P-6, pursuant to Article 8 of Chapter 2.3 of Part 2 of Division 2 of Title 3 of the California Government Code.
2. The boundaries of the territory to be included in the zone area are described in 'Exhibit A' and shown in 'Exhibit B', both of which are attached hereto and incorporated herein by this reference.
3. The formation of Zone 3114 is proposed to provide the County of Contra Costa with a method of financing an increased level of police protection services to the area within the zone.
4. The proposed zone would provide a level of police protection services that exceeds the level of service outside the zone, and if approved by the voters, the proposed zone would generate additional revenue in the form of special taxes to fund the increase in this level of service.
5. The increase in the level of service would be financed through the levy of a voter-approved special tax on all taxable parcels within the zone.
6. The name proposed for the zone is "Zone 3114" of CSA P-6.

NOW, THEREFORE, BE IT RESOLVED THAT at 9:00 a.m. on October 12, 2021, in the Chamber of the Board of Supervisors, County Administration Building, 1025 Escobar Street, Martinez, CA 94553, this Board will conduct a public hearing upon the proposed formation of Zone 3114 of CSA P-6. The Clerk of the Board is hereby directed to give notice of the public hearing by (1) publishing a notice that complies with Government Code Section 25217, subdivision (d)(1), pursuant to Government Code Section 6061; (2) mailing the notice to all owners of property within the proposed zone; (3) mailing the notice to each city and special district that contains, or whose sphere of influence contains the proposed zone; and (4) verifying that the notice is posted in at least three public places within the territory of the proposed zone.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Jennifer Cruz, (925) 655-2867**

**ATTESTED: September 14, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



Contra  
Costa  
County

To: Board of Supervisors  
From: MEASURE X Com Advisory Board  
Date: October 12, 2021

Subject: Measure X Community Advisory Board report to the Contra Costa County Board of Supervisors

---

**RECOMMENDATION(S):**

ACCEPT the Measure X Community Advisory Board Report to the Contra Costa County Board of Supervisors, APPROVE the advisory board's request for \$20,000 to contract for assistance in compiling and writing an updated formal Needs Assessment report, and DIRECT that this matter return to the Board on November 2, 2021 to provide direction to staff.

**FISCAL IMPACT:**

Accepting the report is an administrative action with no immediate fiscal impact. Future actions of the Board will include allocating in excess of \$100,000,000 in Measure X sales tax revenue (general purpose revenues). If the request for a report writer is granted, the cost would be \$20,000.

**BACKGROUND:**

See attached report from the Measure X Community Advisory Board.

**CONSEQUENCE OF NEGATIVE ACTION:**

Report will not be accepted by the Board of Supervisors, which will delay funding projects.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Contact: Lisa Driscoll, County Finance  
Director (925) 655-2047

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: All County Departments (via CAO)

## CLERK'S ADDENDUM

**Speakers: Raul Vasquez; Susan, Concord; Lisa Kirk; Ilsa Stephens, ACCE; Reverend Sophi DeWitt, East Bay Housing Organization; Roxanne Garza; GiGi Crowder; Debbie Toth; Jane, David Sharples, ACCE; Diana Hoenig; Larry Best, California Emergine Technoloty EP Fund; Mary Blumberg Nalgoza, Gen Vocal For Victims; Jan Warren; Francisco Torres, ACCE; Veronica Benjamin; Susan Boreliaz, Diablo Valley Ballet; Jann Intereset; Joanne Supersad; Dan Geiger; Sean Gilbert; Susan; Cheryl Sudduth. Written correspondence received from Amanda Brown-Steverns, Executive Director, Greenbelt Alliance; Susan Boreliz, Executive Director, Diablo Ballet; Mary Knox, President, Board of Directors, getVOCAL for Victims (attached).**

ACCEPTED the Measure X Community Advisory Board Report; SCHEDULED the advisory board's request for \$20,000 to contract for assistance in compiling and writing an updated formal Needs Assessment report to return to the Board on November 2, 2021.

## AGENDA ATTACHMENTS

Measure X Community Advisory Board report to the Contra Costa County Board of Supervisors  
PowerPoint Presentation

## MINUTES ATTACHMENTS

Correspondence Received

# Measure X Community Advisory Board report to the Contra Costa County Board of Supervisors October 6, 2021

*Submitted by Mariana Moore, Chair, and BK Williams, Vice Chair,  
on behalf of the Measure X Community Advisory Board*

The purpose of this report is to summarize the work completed by Contra Costa's Measure X Community Advisory Board ("Advisory Board") during the past six months, following the Advisory Board's creation by the Contra Costa Board of Supervisors. The report contains three sections:

1. **Background information** on Measure X and the Community Advisory Board, and a summary of the Advisory Board's efforts and accomplishments to date.
2. A summary of the issues explored during the **Community Needs Assessment** process. (Note that a separate, formal Needs Assessment report will be completed over the next few months; the Advisory Board has requested an allocation of up to \$20,000 from Measure X funds to contract with a consultant to assist in compiling and writing the report.
3. The Advisory Board's **recommended funding priorities for Fiscal Year 2021-22.**

## 1. BACKGROUND ON MEASURE X COMMUNITY ADVISORY BOARD

On November 3, 2020, voters in Contra Costa approved Measure X, a countywide, 20-year, half-cent sales tax.

The ballot measure language stated the intent of Measure X as "to keep Contra Costa's regional hospital open and staffed; fund community health centers, emergency response; support crucial safety-net services; invest in early childhood services; protect vulnerable populations; and for other essential county services."

The Measure X Community Advisory Board was established on February 2, 2021, to advise the Board of Supervisors on the use of Measure X funds. The Advisory Board consists of 17 members, comprising 10 Supervisorial District appointees (2 per Supervisorial District) and 7 At-Large members. The Advisory Board also includes 10 alternates, who are expected to attend all regular Advisory Board meetings and may participate fully, except that they may not vote unless substituting for an absent member.

The responsibilities of the Advisory Board, according to its bylaws, include:

1. Overseeing an annual assessment of community needs, focusing primarily on the priority areas identified in the Needs Assessment, including emergency response (fire/medical), health care, safety net services, preventative care, affordable housing, and supports for early childhood, youth, families, and seniors.
2. Creating detailed priority lists of the top ten service gaps (county- and community-provided) based on the results from the needs assessment.
3. Using the assessment to make general funding priority recommendations to the Board of Supervisors on 95% of the revenue generated by Measure X.
4. Providing an annual report on the outcomes and impact of allocated funds.
5. The Advisory Board committee shall initially meet as needed and thereafter shall meet quarterly.

On April 6, 2021, the Board of Supervisors appointed the inaugural members of the new Measure X Community Advisory Board.

Current members of the Measure X Community Advisory Board include:

**District I:** BK Williams (Vice Chair), Edith Pastrano; Cathy Hanville (alternate)

**District II:** Kathy Chiverton, Jim Cervantes; Steven Bliss (alternate)

**District III:** David Cruise, Odessa Lefrancois; Sandro Trujillo (alternate)

**District IV:** Sharon Quesada Jenkins, Michelle Hernandez; Pello Walker (alternate)

**District V:** Michelle Stewart, Ali Saidi; Gigi Crowder (alternate)

**At-large members:** Kimberly Aceves-Iniguez, Ruth Fernandez, Susun Kim, Mariana Moore (Chair), Jerry Short, Debbie Toth, Sandra Wall

**At-large alternates:** Peter Benson, Genoveva Calloway, Diana Honig, Lindy Johnson, Melissa Stafford Jones

### **Advisory Board launch and activities, April-September 2021**

The first meeting of the Advisory Board was held April 13, 2021. Members decided to meet every Wednesday at 5:00 pm, via Zoom, in order to conduct an updated Community Needs Assessment as expeditiously as possible.

During the subsequent months, the Advisory Board met a total of 25 times (as of Sept. 22), with each meeting lasting from two to 4.5 hours. Every meeting was well-attended by community stakeholders and members of the public, with attendance consistently growing over time to a high of 133 participants. Total attendance during the needs assessment portion of the Advisory Body's work was 940, including Advisory Board members, presenters, county staff, and members of the general public.

### **Language Access and Inclusion**

The Advisory Board also took action to support language access and equity, including requesting Measure X funds from the Board of Supervisors to provide simultaneous Spanish-language interpretation at all Measure X Community Advisory Board meetings, as well as translation of the meeting agendas and other materials on the County's Measure X Community Advisory Board web page. American Sign Language (ASL) interpretation was also provided at Advisory Board meetings. Both interpretation services were utilized frequently by members of the public, enabling their full participation in Advisory Board presentations and deliberations. The Advisory Board appreciated the County's support in providing these language access services.

### **Measure X Vision Statement and Operating principles**

In April 2021, the Advisory Board adopted a formal Vision Statement and Operating Principles to guide their work, as summarized below.

#### **VISION STATEMENT**

Contra Costa County will have the necessary funds to invest in and sustain a robust system of care and the social and public services necessary to support a vibrant community and ensure that all county residents have equitable opportunities to thrive.

#### **OPERATING PRINCIPLES**

1. Shared responsibility to practice the values of equity, justice, inclusion and compassion.
2. Sustaining a strong social safety net is important for the health and prosperity of all.
3. Investments will prioritize prevention as well as addressing current system gaps.
4. Investments will help leverage other funding sources when feasible.
5. Needs and issues are intersectional and interconnected. Think about needs and services from the point of view of residents.

6. Name inequities and disparities, and be specific in naming and recognizing those who are most harmed by them, especially Black and Latinx residents. Additional areas of focus include residents with mental health needs, indigenous people, Asian American/Pacific Islander American residents, seniors, disabled people, children and youth (prenatal to adult), immigrants, unsheltered and homeless residents, rural communities, LGBTQ+ residents, and poor people.
7. Economic opportunity and equity are at the heart of our purpose.
8. Seek transformative solutions, in addition to filling current service gaps.
9. Fostering a culture of inclusion, welcoming, and belonging demonstrates our commitment to equity and will improve our work process and outcomes.

### **Rules of Conduct for Advisory Board meetings** *(adopted April 2021)*

1. Consider not repeating a point someone else has already made (or briefly agree).
2. Treat each other and all participants with mutual respect.
3. Be curious; practice active listening; seek to understand.
4. To fully embody our principle of inclusion: Support the accessibility needs of all participants to the extent feasible, including language access (interpretation and translation), technical support, and visual/audio support.

## **2. COMMUNITY NEEDS ASSESSMENT PROCESS:**

The original needs assessment was completed in 2019, before the onset of the COVID-19 pandemic, racial reckoning, and other significant events that deeply affected the residents of Contra Costa County. Accordingly, the Advisory Board decided to undertake a comprehensive review of community needs to take into account current community needs, strengths, and resources, and to identify potential strategies to address those needs, as the basis to make funding recommendations for FY 2021-22. After developing an initial list of community needs, issues, and topics, the following schedule of Advisory Board discussions was established, with each presentation featuring a panel comprising county program staff, community-based service providers, and residents who have been directly impacted by the issues being discussed.

- May 12, 2021 Seniors, Veterans, and Persons with Disabilities
- May 19, 2021 Community Safety: Fire Protection
- May 26, 2021 Early Childhood
- June 9, 2021 Youth and Young Adults
- June 23, 2021 Mental & Behavioral Health/Disabled
- June 30, 2021 Housing & Homelessness
- July 7, 2021 Community Safety: Justice Systems
- July 14, 2021 Safety Net Services
- July 21, 2021 Immigration/Racial Equity Across Systems
- July 28, 2021 Library, Arts & Culture, Agriculture
- August 4, 2021 Environment & Transportation

A total of 94 subject matter experts -- including county program staff, community-based program staff, and residents with lived experience -- shared their expertise with the Advisory Board and the public during these presentations. The data and materials submitted by presenters are contained in Advisory Board meeting records. Collectively, they provided a wealth of information about community needs, trends, service gaps, and potential solutions. This material, along with significant additional data and ideas shared during public comment, form the basis of the updated Community Needs Assessment that is being prepared for submission to the Board of Supervisors.

Following the final panel presentation in early August, the Advisory Board requested and received additional information from some prior presenters, and also received additional input from members of the public. The Advisory Board then developed and implemented a variety of tools and processes, including conducting three straw polls, to aid in identifying service gaps, determining areas of alignment, and developing shared funding priorities.

On September 22, Advisory Board members voted unanimously to approve the following funding priority recommendations for FY 2021-22, to submit to the Board of Supervisors. The funding recommendations are grouped into five Goal areas: Mental Well-being, Equity in Action, Healthy Communities, Intergenerational Thriving, and Welcoming and Safe Community.

Beginning on the following page, the Advisory Board is pleased to present their recommended funding priorities under each Goal area, followed by a description of Additional Considerations that Advisory Board members

believed were important to bring to the attention of the Board of Supervisors.

## **Recommended Funding Priorities for Measure X Funds in FY 21-22**

The Advisory Board's funding recommendations are grouped into five goal areas: Mental Well-Being, Equity in Action, Healthy Communities, Intergenerational Thriving, and Welcoming & Safe Community.

The recommended strategies listed under each goal area were rated as Top Priority by at least 51% of Advisory Board members who participated in the survey poll conducted during the meeting on September 8, 2021.

Note: The number listed in parentheses at the end of each strategy reflects the relative ranking of that strategy in the September 8 poll; an asterisk indicates a tie in the rankings.

### **GOAL 1: MENTAL WELL-BEING**

**We strive to be a community that supports the mental and behavioral health well-being of all residents, through prevention, crisis response services, intersectional supports, and innovative cross-sector approaches.**

#### **Strategies**

1. Community-based mental health: Crisis Response Initiative (1)
2. Childhood mental health services: Community grants to local community health service providers serving younger children (age 0-5) to improve children's social and emotional development as a preventive strategy (2)
3. Community-based mental health services: Addressing the needs of at-risk populations (5\*)
4. Substance Abuse Treatment (community-based) (11)
5. Mental health services for Asian American Pacific Islander (AAPI) community (14)
6. Community-based mental health for LGBTQ+ individuals (22\*)
7. Medical response to mental health crisis: San Ramon Valley Fire model (26\*)

## **GOAL 2: EQUITY IN ACTION**

**We strive to be a community that prioritizes equity and removes structural barriers that cause inequities and poverty, so that all residents can thrive.**

### **Strategies**

1. County Office of Racial Equity and Social Justice (4)
2. East County community-based equity center (based on the Contra Costa County Racial Justice Coalition presentation) (12)
3. Removal defense and case management for immigrant residents, via Stand Together Contra Costa: including legal representation across court systems and social service workers to provide holistic, language-accessible, culturally-responsive social services and navigation. (14\*)
4. Community-based and schools-based arts programs (17)
5. Immigration-based legal services (25\*)
6. Arts & Culture Commission programs (22)
7. Innovation fund (to facilitate community-based responses to service needs) (26)
8. Community-based asylum support for LGBTQ+ individuals and immigrants (27)

## **GOAL 3: HEALTHY COMMUNITIES**

**We strive to be a community in which all residents have access to affordable, timely, culturally-responsive healthcare; adequate housing; high-quality childcare; and nutritious food, all of which has become more urgent as we address the ravages of the pandemic.**

### **Ranked Strategies**

1. Expanded and comprehensive healthcare for remaining uninsured residents via Contra Costa CARES (5\*)
2. Local Housing Trust Fund (6): Serve as a funding mechanism for County housing programs, including: tenant assistance; assistance for unsheltered residents; the acquisition, preservation and rehabilitation of affordable housing; creation of permanently affordable housing; affordable housing for people with developmental disabilities; community land trusts (19); and permanent supportive housing.

3. Tenant legal services and supports, both county-based and community-based (8)
4. Subsidized child care (9\*)
5. Permanent housing subsidies for youth and young adults (18)
6. Community-based food distribution (23)
7. Community-based training & employment (26)

## **GOAL 4: INTERGENERATIONAL THRIVING**

**We strive to be a community that intentionally strengthens and provides support for all residents and for family members of all generations, including children, youth, and older adults.**

### **Strategies**

1. Services for children with disabilities: Improve access to comprehensive services that support children with disabilities to be independent and included in society. This strategy could include vouchers to providers on behalf of families for necessary services. Provide childcare providers with consultation and guidance to modify their services and programs to be inclusive of all children. (5\*)
2. Accessible Transportation Strategic Plan (ATS) (7)
3. Community-based youth centers/services in Central and East County (10)
4. Community-based aging services (13)
5. Guaranteed income pilot (15)
6. East County multi-agency for disabled (22\*)
7. Master Plan on Aging local implementation (22)
8. Community-based restorative justice (24)
9. County family support services (26\*)
10. Discretionary funds for Child Protective Services and foster youth (26\*)

## **GOAL 5: WELCOMING & SAFE COMMUNITY**

**We strive to be a community where all residents feel safe and welcome, and receive emergency help when they need it.**

### **Strategies**

1. East County Fire Services (3)
2. Re-open closed stations (9\*)
3. Public Defender front-end advocacy teams (12\*)
4. Fire/wildfire mitigation/fuel reduction (16)
5. Community-based reentry support services (21\*)
6. Community-based employment services (21\*)
7. Abuse prevention and support, including building sustainable infrastructure, civil & legal assistance, community victim advocates, community connectedness, flexible financial assistance, and public health (25\*)
8. Rental assistance for immigrants (27)
9. Reimagine Public Safety initiative - countywide (28\*)
10. Seasonal fire staffing (28\*)
11. Multicultural wellness center for Nepali/AAPI residents (29)

### **Additional Considerations**

1. **Prioritizing community-based strengths, wisdom, and services:** Whenever possible, prioritize funding to community-embraced and community-based programs and services. This may include grants from the "Innovation Fund" (see Goal 2, item 7) that can be given to community programs that may not have 501(c)(3) status but are deeply trusted by local community members.
2. **Addressing racism:** Racism is the root cause of many of the problems our community faces. All services must prioritize addressing structural and systemic racism.

3. **Addressing trauma:** Racism and other social and economic inequities are a major cause of trauma, and trauma is a public health issue. All programs receiving Measure X funding should adhere to trauma-informed practices, i.e., assuming that an individual is likely to have a history of trauma, and recognizing and addressing the presence and impact of trauma symptoms.
4. **Bold and transformational focus:** The Advisory Board encourages the Board of Supervisors to prioritize Measure X funds for programs that are bold, innovative, and transformational. There are many gaps in existing services to be filled, but the Advisory Board also supports new strategies that have the potential to be life-changing for members of our community. As a part of this philosophy, we encourage the County to prioritize programs with staff who have lived experience. We also encourage prioritizing preventative, community-defined strategies that address structural root causes.
5. **Contra Costa Regional Medical Center and Health Centers.** The Advisory Board recognizes that the need for a strong hospital and clinic system were key elements in the Measure X ballot measure language. The Contra Costa Regional Medical Center and Health Centers (and related clinics) provide critical services to the most vulnerable members of our community, and it is imperative that they remain financially viable. In light of the fact that the Advisory Board did not receive a clear funding request for this purpose from County Health Services, we leave it to the Board of Supervisors to make such a funding decision. We do ask that the Board of Supervisors balance that potential funding decision with other urgent community needs and priorities as identified by the Advisory Board and described in this report.
6. **Prioritizing Measure X funds in the context of the overall County budget.** The Advisory Board spent months receiving and reviewing information regarding unmet community needs, and spent significant time in discussing processes to develop funding recommendations. This prioritization process was very challenging, given the depth of needs in the community and the limited amount of Measure X funding available. The Advisory Board received over \$350 million in total funding requests, and recognizes that there are many additional community needs that were not formally brought to their attention. There are many worthy strategies and programs presented to the Advisory Board that are

important, but that did not rank in the top 29 strategies as determined by the 51% threshold established for the September 8 Advisory Board member survey poll. Given that Measure X funds represent just 2% of the County's overall annual revenue, we encourage the County to identify other County, state, and federal revenue sources to fund these additional worthwhile programs. We encourage the County to maximize and leverage funding wherever possible, and to ensure that Measure X is the funding of last resort. We also encourage the County to distribute funds to community providers as expeditiously as possible, removing traditional obstacles in the RFP process, in recognition of the importance of addressing the urgent needs of the community in an expeditious manner.

## **Acknowledgments**

The Measure X Community Advisory Board wishes to acknowledge and appreciate the participation of Lisa Driscoll and Enid Mendoza, both of whom work in the County Administrator's Office, for providing significant staffing and logistical support for the work of the Advisory Board. From preparing agendas and other meeting materials, to guiding the Advisory Board's adherence to public meeting protocols, to arranging for language interpretation, to managing the complex technical requirements for conducting virtual public meetings, Ms. Driscoll and Ms. Mendoza were consistently exemplary in their willingness to go above and beyond (including working late into the evening on a weekly basis) to support the Advisory Board in fulfilling their important duties.

## **Attachments:**

- A. Original Needs Assessment
- B. Results of 9/8/21 MXCAB Meeting Poll (Final Poll)
- C. Results of 8/20/21 MXCAB Meeting Polls
- D. MXCAB Meeting agendas, Records of Action, Panel Presentations, and Written Public Comment from all MXCAB meetings are available on the County intranet by meeting date at this link:  
[http://64.166.146.245/agenda\\_publish.cfm?id=&mt=ALL](http://64.166.146.245/agenda_publish.cfm?id=&mt=ALL)

# CONTRA COSTA COUNTY NEEDS ASSESSMENT

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In March, a local emergency was declared in Contra Costa County in response to Covid-19.<sup>1</sup> Such poignant examples of how interconnected our health and wellness is have not been felt since the Great Depression. To date, over 30 million jobless claims have been filed in the United States. Contra Costa County is feeling the impacts as more individuals and families are finding new ways to stay housed, keep food on the table, and receive necessary medical care.

Even before the recent Covid-19 pandemic, Contra Costa County faced extreme public health risks arising from shortages in county budgeting and spending. With over 150 eligibility worker vacancies, Contra Costa County's most vulnerable residents struggle to obtain life-saving and stabilizing services. A \$32 million budget gap at the County Hospital is likely to be an increasing cost and may result in the closure of invaluable health programs and staff redundancies. Coupled with a lack of funding for necessary medical practitioners at community-based health resources, it is clear that the emergency preparedness for the county and residents must be addressed.

As funding dries up and vital public and nonprofit services become less accessible, residents are experiencing increased wait times for health and safety-net services. County first responders are reporting an uptick in non-emergency call-outs as residents are lacking options on where and how to obtain the care they need.

As the adage goes, an ounce of prevention is worth a pound of cure. To shore up access to medical and behavioral health services, and bolster county safety-net programs, the Board of Supervisors has charged us with assessing the needs of our county residents in the context of a **potential 0.5% sales tax increase**.

## Findings

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- As many cities within, and the County overall, are struggling with budget deficits, the COVID-19 response has exposed the need for new revenue streams to support county residents during unprecedented emergencies.
- Under-investment in preventative and safety-net services is creating an increase in costs to taxpayers and county coffers.
- Without the financial resources to fund resident health, safety-net, affordable housing and early childcare services, inexorably taxpayers are spending more to address bigger problems arising from shortfalls in the accessibility and availability of early interventions.
- Targeted investments would save the county money by reducing emergency service expenditures.
- As part of County emergency medical preparedness, it is imperative that the County Hospital, medical clinics and community-based health resources remain accessible and available for residents.
- By creating a new revenue source, the county can reduce the dependence on money from the general fund in addressing county public health and safety-net needs.

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<sup>1</sup> <https://www.mercurynews.com/2020/03/12/coronavirus-number-of-confirmed-cases-in-contra-costa-county-is-up-to-16/>

## Voices from the Community

“Before being enrolled in CARES, managing my diabetes was more difficult. I often missed work when my blood sugar was too high. With CARES, I don’t have to worry about the cost of the appointment or lab tests. And Brookside keeps me on track by calling me when it’s time for my next appointment. Having access to medicine has helped stabilize my health.”

- County Resident

“During a regular check-up, I saw a child who exhibited behavioral problems and other signs of urgent mental health challenges. I initially referred the family to a mental health service provider in the same clinic, but due to restrictions the clinic was unable to treat the child without a diagnosis. I then referred them to a non-profit service provider, but their waiting list was too long. Finally, I reached out to a mental health provider that I know personally in hopes that my young patient could be seen. However, a few months later at my patient’s next check-up, the child was still awaiting diagnosis as the parent had not heard from any of the providers which I attempted to refer them to.”

- Local Pediatrician

“Since the Family Justice Center began tracking interpersonal violence data in 2015, we have observed an uptick in domestic violence, violence against children and elders, sexual assault, and human trafficking in Contra Costa County. By removing barriers to services, victims have found it easier to seek the interventions they need to change their lived experience. As we enter week 7 of the regional shelter-in-place order, we are witnessing an alarming increase in police reports of domestic abuse, and anecdotal stories of child and elder abuse. But the fact that formal child abuse reports have declined by 50% and elder abuse by 30% since shelter-in-place began makes all of us worried. In times of county emergency and prosperity, reliable public funding is critical to protect the vulnerable in our community and break cycles of abuse.”

- Susun Kim  
Executive Director

## Needs Assessment: Health and Emergency Services

County health services require a new funding source to keep facilities open and preserve the accessibility of medical care so that any patient – regardless of income or background – can receive the treatment they need to maintain their wellness. The County’s ability to respond to emergencies and provide crisis funding for both emergency services and medical facilities has been accentuated during COVID-19.

Even before the current pandemic, residents faced the closure of the county’s only public hospital and medical clinics which provide life-saving care within our community. Already Contra Costa Regional Medical Center has seen a hiring freeze that has impacted hiring and forced some clinics to cut hours.

In addition to the county hospital, community-based health care clinics, like La Clínica de la Raza, are integral to providing quality care to vulnerable populations in Contra Costa County. More than ever, it is critical to ensure that these clinics have the funds that they need to employ appropriate numbers of healthcare professionals to meet the cultural and geographic needs of county residents.

To ensure community health, fire districts across the county must operate efficiently and effectively. Since July 2017<sup>2</sup>, a lack of funding in East Contra Costa has resulted in the operation of only 3 east county stations covering 259 square miles and over 120,000 residents. This lack of resources has placed additional pressure on neighboring fire districts, mainly the Contra Costa County Fire Protection District, which now respond to east county emergencies four times out of every one occasion that an east county station has capacity to respond.

Determinants of wellness extend beyond physical and mental health care and are further described in the safety-net section of this report.

### The needs of public and community health facilities include:

- ✓ Backfill funding for the current hospital deficit
- ✓ Adequate medical provider staffing to deliver appropriate levels of care, maintain accessible treatment hours and reflect cultural and geographic diversity
- ✓ Reopening closed fire districts to ensure efficient emergency response

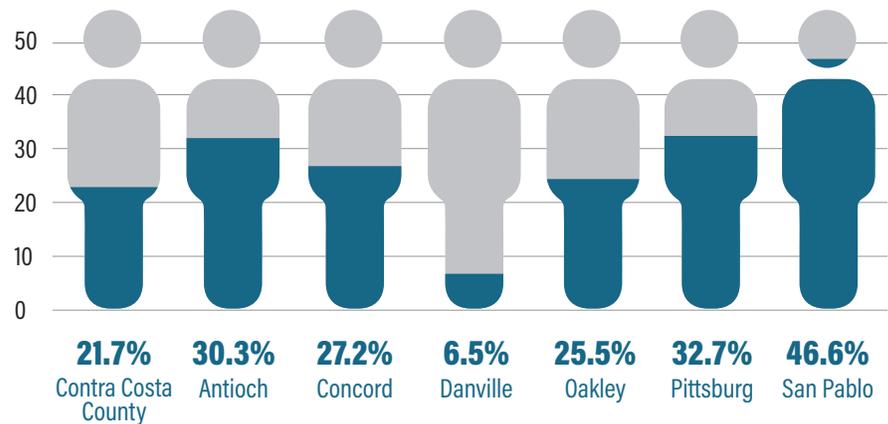
<sup>2</sup> [Analysis of the District’s Legal Authority and Obligation to Provide Fire Protection Services, September 29, 2017.](#)

## Needs Assessment: Safety Net Programs

Across Contra Costa County in 2017, **21.7%<sup>3</sup> of county residents fell below 200 percent of the poverty level**, with the worst levels (46.6%) in San Pablo. In the current pandemic, an April 2020 report from the Economic Roundtable indicated that 40% of county workers face a high risk of unemployment, with 84% deemed “not essential,” 62% unable to work from home, and 40% who are not salaried employees<sup>4</sup>.

Since 2016, Contra Costa County has lacked a combined **178 county social workers and eligibility workers** who are instrumental in assisting county residents experiencing poverty and homelessness access state and federally funded programs to help meet their needs. To comprehensively manage community needs during this medical emergency, and in times of prosperity, our food banks must have sustainable inventories, legal advocacy and community outreach require adequate staffing and funding to help residents obtain full government benefits, prevent eviction, and link residents with healthcare benefits, interpersonal violence protection, emergency housing, and job training and re-entry programs as we're able to reopen our economies.

### Residents Below 200% of Federal Poverty Level



### Domestic Violence Screening Calls



As income disparity grows in Contra Costa County, safety-net programs reduce economic inequities. By adding public and nonprofit **critical wraparound** services for county residents- including child and elder abuse protection, behavioral health, alcohol or substance abuse treatment programs, legal advocacy for low-income and undocumented residents, and social service and workforce development for residents re-entering society, we begin to level the playing field and navigate pathways toward holistic wellness.

## County Needs for Safety Net Programs Include

- ✓ 97% of the funding for safety-net eligibility workers is provided by state and federal dollars already paid by our county taxpayers. A small, but targeted investment by the county would fill these vacancies to help our most vulnerable residents access services to meet their needs.
- ✓ Bolster county funding for safety-net providers – e.g. alcohol and substance abuse treatment, interpersonal violence prevention, and legal advocacy– struggling to operate in Contra Costa County with rising day-to-day costs.
- ✓ Increasing the availability and accessibility of county's safety-net programs will prevent vulnerable individuals from needing to rely on county fire and emergency services for lower level of care needs.

<sup>3</sup> <http://www.vitalsigns.mtc.ca.gov/poverty>

<sup>4</sup> *In Harms Way*, Daniel Flaming and Patrick Burns, April 2020

## Needs Assessment: Housing

California has a serious housing crisis and Contra Costa County is experiencing more than its share of the crisis. The California Housing Partnership found that Contra Costa needs 32,000 affordable rental homes to meet demand from very-low-income and extremely-low-income residents<sup>5</sup>. This low-income housing scarcity, and the resulting dramatic rise in rents, is a leading cause of homelessness, with 2,295 people experiencing homelessness – more than 70% of them unsheltered – in the 2019 point-in-time count – a 43% increase since 2017.<sup>6</sup>

Solving our housing crisis is beyond the scope of the revenue to be generated by the proposed sales tax, but these revenues could be used as County matching funds to leverage new State funding for affordable housing production and preservation, and to alleviate homelessness.

### Some of the proven programs to meet our housing needs that could be implemented or supplemented with new revenue include:

- ✔ **Greater investment in homelessness prevention** – cost-effective, one-time or short-term assistance to keep people at risk of homelessness in their homes. This strategy is used effectively by Contra Costa’s homelessness Continuum of Care and should be supplemented.
- ✔ **Develop of community land trusts** or similar housing trusts for pre-development investment in land acquisition.
- ✔ **Funding for rent subsidies**, such as existing Rapid Rehousing programs, to stem the tide of displacement and help meet the housing needs of low-income residents.

In a very real sense, housing is healthcare. Unsheltered homeless people make an average of five emergency-room visits each year and providing them with housing has been shown to significantly reduce emergency-room visits and their overall healthcare costs. Numerous studies have shown that housing can be provided at less cost than the additional use of emergency-room and related healthcare and additional law-enforcement interactions that come from living on the streets.

## Needs Assessment: Early Childhood

Children and Infants are one of Contra Costa County’s most vulnerable populations. Research shows that **a child’s brain develops most dramatically during the first five years of life**, yet far too many children in Contra Costa County lack access to high-quality early learning and care services and childhood comprehensive health needed.

Studies show that every dollar invested in early education saves seventeen dollars in reduced costs for remedial education, incarceration and social support.<sup>7</sup> Child care and the child care workforce are of paramount importance as a critical service for economic recovery.

### Childcare

17,900 children ages 0-5 years who are eligible for subsidized child care cannot access it due to low supply. Child care shortages are caused in part by low wages of child care workers, approximately half of whom are eligible for public assistance despite working.

### Mental Health

7,000-10,000 children have unserved mental health needs according to reports by Health Providers in the county.



<sup>5</sup> Contra Costa County’s Housing Emergency Update, May 2019, Danielle M. Mazella and Lindsay Rosenfeld, California Housing Partnership

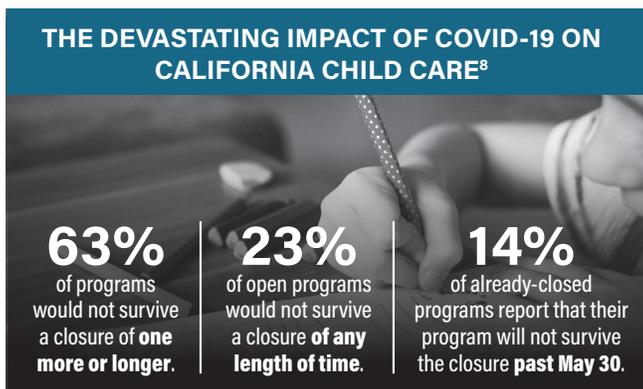
<sup>6</sup> 2019 Point in Time factsheet, Contra Costa Health Services

<sup>7</sup> <https://www.ncsl.org/research/human-services/new-research-early-education-as-economic-investme.aspx>

## Early Learning

Only 44% of children in Contra Costa County met the definition of “fully ready” for kindergarten; 35% were partially ready; and 22% were not ready to start school. Antioch, Pittsburg and west Contra Costa have the highest concentrations of poverty and the lowest rates of children “fully ready.”

With the widespread closure of child care services, during the current Shelter-in-Place order, child care services are utilizing home visiting and parent education programs to improve child outcomes and prevent child abuse during these unprecedented times.



### The needs for this community include:

- ✓ **Improve ECE workforce pay to improve early learning program quality**
- ✓ **Expand parenting support and early childhood development services**
- ✓ **Expand a coordinated early ID and intervention system to improve service delivery for children up to age 5**

## Sales Tax Working Group

Co-chaired by Mariana Moore and Joshua Anijar, the Sales Tax Measure Ad Hoc Committee Working Group represents public health, nonprofit and labor stakeholders across Contra Costa which met during regular public meetings between Dec '19 - May '20.

- **ACCE**
- **Budget Justice Coalition**
- **California Nurses Association**
- **Contra Costa Labor Council, AFL-CIO**
- **Community Clinic Consortium**
- **East Bay Leadership Council**
- **Ensuring Opportunity**
- **Firedoll Foundation**
- **First 5 Contra Costa/ Family Economic Security Partnership**
- **Healthy & Active Before 5**
- **Hospital Council**
- **Human Services Alliance**
- **IFTPE Local 21, AFL-CIO**
- **Lift Up Contra Costa**
- **Lisa Driscoll, County Finance Director**
- **Multi-Faith Action Coalition**
- **Public Defenders Association**
- **SEIU 1021**
- **Supervisor John Gioia's Office**
- **Supervisor Karen Mitchoff's Office**
- **Teamsters IBT 856**
- **United Professional Firefighters of Contra Costa County**
- **United Way Bay Area**

*These entities met and developed the needs in this report. As the specific language for a potential sales tax measure has not yet been introduced, they may not be in a position organizationally to endorse solutions at this time.*

## Needs Assessment: Proposed Solutions

Based on needs assessment discussions and county voter polling, levying a 1/2 cent sales tax in Contra Costa County can create a new revenue source that directly addresses accessibility to and availability of health resources including the County Hospital and community-based health resources, expands county emergency services, adds capacity for eligibility workers - with minimal financial investment from the county - to link our most vulnerable residents with the resources they need to stabilize and improve their lives, establishes leveraging opportunities to improve housing security, prevents interpersonal violence against residents of all ages, and ensures that the children of Contra Costa County have access to necessary health resources and enriching learning opportunities which are both accessible and affordable.

<sup>8</sup>California Child Care at the Brink - May 2020: [https://cscce.berkeley.edu/files/2020/05/CSCCE\\_California-COVID-Data-Snapshot.pdf](https://cscce.berkeley.edu/files/2020/05/CSCCE_California-COVID-Data-Snapshot.pdf)

### Sales Tax Working Group Co-Chairs

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Sorted by High Priority, Secondary Priority, Not Sure, No Not This Year					
Line	Rank	PRIORITY CATEGORY	PRIORITY PROGRAM	High Priority	Secondary Priority
1	1	Mental/Behavioral Health, Disabled	Community-based mental health crisis response	24	1
2	2	Early Childhood Svcs	Childhood mental health services	22	2
3	3	Fire & Emergency Svcs	East County Fire Services	20	5
4	4	Immigration & Racial Equity	Office of Racial Equity & Social Justice	20	4
5	5	Mental/Behavioral Health, Disabled	Community-based mental health (various populations)	19	5
6	5	Health Svcs & Regional Hospital	Contra Costa CARES	19	5
7	5	Early Childhood Svcs	Services for children with disabilities	19	5
8	6	Housing & Homelessness	Local housing trust fund (joint dept. request)	19	2
9	7	Environment, Transportation, CDC, Public Works	Accessible Transportation Strategic (ATS) plan	18	3
10	8	Housing & Homelessness	Tenant legal services/supports - county & community-based	17	7
11	9	Early Childhood Svcs	Childcare slots	17	6
12	9	Fire & Emergency Svcs	Reopen Closed Stations	17	6
13	10	Youth & Young Adults	Community-based youth centers & services	17	5
14	11	Substance Abuse Treatment	Community-based substance use treatment	17	3
15	12	Immigration & Racial Equity	Community-based equity center - East County	17	2
16	12	Justice Systems	Front End Advocacy Teams - FAST (Public Defender)	17	2
17	13	Veterans & Seniors	Community-based aging services	16	7
18	14	Mental/Behavioral Health, Disabled	Community-based mental health for AAPI	16	5
19	14	Immigration & Racial Equity	Public defenders/social workers for immigrants	16	5
20	15	Safety Net	Guaranteed basic income pilot	16	1
21	16	Fire & Emergency Svcs	Wildfire mitigation/fuel reduction	15	7
22	17	Library, Arts, Agriculture	Community and school-based arts programs	15	6
23	18	Youth & Young Adults	Permanent housing subsidies and child care	15	4
24	19	Housing & Homelessness	Community land trust	15	2
25	20	Immigration & Racial Equity	Stand Together Contra Costa (social/legal services)	14	9
26	21	Justice Systems	Community-based reentry employment	14	8
27	21	Justice Systems	Community-based reentry support services	14	8
28	22	Library, Arts, Agriculture	Arts & Culture Commission programs	14	7
29	22	Mental/Behavioral Health, Disabled	Community-based mental health for LGBTQ+	14	7
30	22	Mental/Behavioral Health, Disabled	East County Multi-Agency center for disabled	14	7
31	22	Veterans & Seniors	Master Plan on Aging	14	7
32	23	Safety Net	Community-based food distribution	14	6
33	24	Justice Systems	Community-based restorative justice	14	3
34	25	Justice Systems	Abuse prevention/support	13	8
35	25	Immigration & Racial Equity	Immigration legal services	13	8
36	26	Safety Net	Community-based training/employment	13	7
37	26	Early Childhood Svcs	County family support services	13	7
38	26	Youth & Young Adults	Discretionary funds for CPS & foster youth	13	7
39	26	Innovations Fund**	Innovation Fund	13	7
40	26	Mental/Behavioral Health, Disabled	Medical response to mental health (SRV Fire Model)	13	7
41	27	Immigration & Racial Equity	Community-based asylum support - LGBTQ+	13	6
42	27	Immigration & Racial Equity	Rental assistance for immigrants	13	6
43	28	Justice Systems	Reimagine public safety initiative - Countywide	13	5
44	28	Fire & Emergency Svcs	Seasonal staffing	13	5
45	29	Immigration & Racial Equity	Multicultural wellness center (Nepali/AAPI)	13	4
46	30	Early Childhood Svcs	Early care & education supports	12	9
47	30	Fire & Emergency Svcs	Emergency Preparedness	12	9
48	30	Substance Abuse Treatment	Sobering center	12	9
49	31	Housing & Homelessness	County to prioritize people with developmental disabilities for housing services	12	7
50	31	Veterans & Seniors	Discretionary Funds (Support Seniors & Vets)	12	7
51	31	Justice Systems	Sober living housing (Probation)	12	7
52	31	Fire & Emergency Svcs	Veg Management	12	7
53	32	Housing & Homelessness	Establish Housing for People with Developmental Disabilities	12	6
54	33	Veterans & Seniors	County Case Management - Seniors	11	11
55	34	Health Svcs & Regional Hospital	Hospital Services	11	10
56	34	Justice Systems	Reentry success center	11	10
57	35	Safety Net	Civil/legal and flexible financial assistance for interpersonal violence victims	11	9
58	35	Fire & Emergency Svcs	Richmond staffing	11	9
59	36	Veterans & Seniors	Outreach to Seniors	11	7
60	37	Mental/Behavioral Health, Disabled	Community-based leadership program for deaf residents	11	6
61	38	Environment, Transportation, CDC, Public Works	Addressing Climate Change	11	5

**Sorted by High Priority, Secondary Priority, Not Sure, No Not This Year**

Line	Rank	PRIORITY CATEGORY	PRIORITY PROGRAM	High Priority	Secondary Priority
62	39	Mental/Behavioral Health, Disabled	Community-based mental health arts programs	10	8
63	39	Mental/Behavioral Health, Disabled	Contra Costa Arts & Culture Commission	10	8
64	40	Youth & Young Adults	24/7 respite care	10	7
65	41	Fire & Emergency Svcs	Helicopter	10	4
66	41	Fire & Emergency Svcs	Regional Paramedic	10	4
67	42	Veterans & Seniors	Nurse behavioral health clinicians	9	11
68	43	Early Childhood Svcs	Family partners/resource navigators	9	10
69	44	Fire & Emergency Svcs	Emergency Communications	9	9
70	45	Early Childhood Svcs	Service provider network supports	9	8
71	46	Safety Net	CalFresh navigators	9	7
72	46	Safety Net	Child support navigators	9	7
73	46	Justice Systems	Drug treatment services (Probation)	9	7
74	46	Library, Arts, Agriculture	Grants for local artists	9	7
75	47	Justice Systems	Young Adult diversion (DA)	9	4
76	48	Youth & Young Adults	Whole Family Living Resources/Case Management	8	10
77	49	Justice Systems	Combatting human trafficking (DA)	8	9
78	49	Substance Abuse Treatment	Recovery housing	8	9
79	50	Justice Systems	Resident with complex BH needs (Probation)	8	7
80	51	Justice Systems	Reimagine public safety initiative - Richmond	8	6
81	52	Veterans & Seniors	County Case Management - Veterans	7	11
82	52	Safety Net	Mobile food pharmacy	7	11
83	53	Veterans & Seniors	Outreach to Veterans	7	8
84	54	Fire & Emergency Svcs	Training Staff in South County	7	5
85	55	Library, Arts, Agriculture	Expand county library hours	6	13
86	56	Safety Net	County and Community-based training and development	6	10
87	56	Justice Systems	Office of Reentry & Justice (Probation)	6	10
88	57	Health Svcs & Regional Hospital	Ambulatory services	6	9
89	58	Youth & Young Adults	Family visitation center	6	7
90	59	Justice Systems	Mentorship support (Probation)	6	6
91	60	Environment, Transportation, CDC, Public Works	Food protections in West County	6	5
92	61	Mental/Behavioral Health, Disabled	Employer Incentives	6	2
93	62	Justice Systems	Family Reunification (Probation)	5	8
94	63	Justice Systems	Body/car cameras - one-time (Sheriff)	5	7
95	63	Environment, Transportation, CDC, Public Works	County Office of Climate Sustainability	5	7
96	63	Substance Abuse Treatment	SUD counselor education grants	5	7
97	64	Fire & Emergency Svcs	Regional inspector	5	6
98	65	Fire & Emergency Svcs	Seismic/EOS	5	5
99	66	Substance Abuse Treatment	SUD psychiatrists	4	13
100	67	Environment, Transportation, CDC, Public Works	Green infrastructure	4	7
101	68	Environment, Transportation, CDC, Public Works	Illegal dumping initiative	4	5
102	68	Early Childhood Svcs	Integrated systems - Children's Leadership Council	4	5
103	69	Library, Arts, Agriculture	Additional inspectors - Agriculture Department	4	3
104	70	Justice Systems	Mental Health eval teams (Sheriff)	4	2
105	71	Health Svcs & Regional Hospital	Infrastructure	3	8
106	72	Environment, Transportation, CDC, Public Works	Watershed protection	3	7
107	73	Justice Systems	Circles (Probation)	3	4
108	74	Environment, Transportation, CDC, Public Works	Northern Waterfront Initiative	3	3
109	75	Library, Arts, Agriculture	Rehab six libraries	2	8
110	76	Environment, Transportation, CDC, Public Works	Storm Drains	2	4
111	76	Environment, Transportation, CDC, Public Works	Street sweeping	2	4
112	77	Justice Systems	GPS Dispatching system (Sheriff)	2	3
113	77	Justice Systems	Independent investigations bureau (DA)	2	3
114	77	Health Svcs & Regional Hospital	Public Health Lab	2	3
115	78	Justice Systems	Neighborhood Patrols (Sheriff)	2	2
116	79	Justice Systems	Body/car cameras - annual (Sheriff)	1	5
117	80	Justice Systems	Quality of life crime detectives (Sheriff)	0	3

PRIORITY CATEGORY	PRIORITY PROGRAM	Yes -				Check
		Yes - Top Priority	Secondary	Not Sure	No - Not this year	
<b>Veterans &amp; Seniors</b>	County Case Management - Seniors	8	7	2	2	19
	County Case Management - Veterans	6	6	2	5	19
	Discretionary Funds (Support Seniors & Vets)	9	5	5	0	19
	Nurse behavioral health clinicians	9	7	1	2	19
	Master Plan on Aging	11	5	3	0	19
	Outreach to Veterans	6	6	3	4	19
	Outreach to Seniors	7	6	3	3	19
	Community-based aging svcs	12	6	1	0	19
<b>Fire &amp; Emergency Svcs</b>	Reopen Closed Stations	16	3	0	0	19
	Richmond staffing	7	6	3	3	19
	Veg Management	9	8	1	1	19
	Wildfire mitigation/fuel reduction	16	3			19
	Seasonal staffing	12	5	2		19
	Emergency Communications	7	8	4		19
	Emergency Preparedness	11	6	1	1	19
	Seismic/EOS	5	4	5	5	19
	Regional inspector	4	4	6	5	19
	Training Staff in South County	4	4	6	5	19
	Regional Paramedic	10	2	4	3	19
	Helicopter	8	3	0	8	19
	East County Fire svcs	18	1			19
<b>Early Childhood Svcs</b>	County family support svcs	9	8	1	1	19
	Childcare slots	12	4	1	2	19
	Childhood mental health svcs	15	4			19
	svcs for children with disabilities	14	5			19
	Service provider network supports	8	5	3	3	19
	Family partners/resource navigators	7	4	6	2	19
	Early care & education supports	9	5	4	1	19
	Integrated systems - Children's Leadership Council	1	9	4	5	19
<b>Youth &amp; Young Adults</b>	Discretionary funds for CPS & foster youth	12	4	3		19
	Whole Family Living Resources/Case Management	7	7	4	1	19
	Family visitation center	4	3	7	5	19
	24/7 respite care	10	4	5		19
	Permanent housing subsidies and child care	11	6	0	2	19
	Community-based youth centers & svcs	14	4	0	1	19
<b>Health Svcs &amp; Regional Hospital</b>	Public Health Lab	5	3	2	9	19
	Ambulatory svcs	8	8	3	0	19
	Hospital svcs	11	6	0	2	19
	Infrastructure	3	5	6	5	19
	Contra Costa CARES	14	2	2	1	19
<b>Mental/Behavioral Health, Disabled</b>	Community-based mental health crisis response	18	1	0	0	19
	Medical response to mental health (SRV Fire Model)	10	2	5	2	19
	Contra Costa Arts & Culture Commission	6	6	4	3	19
	East County Multi-Agency center for disabled	12	3	3	1	19
	Community-based mental health arts programs	9	5	3	2	19
	Community-based leadership program for deaf residents	6	9	2	2	19
	Community-based mental health (various populations)	15	3	1	0	19
	Community-based mental health for LGBTQ+	8	8	1	2	19
	Community-based mental health for AAPI	11	3	3	2	19
Employer Incentives	6	4	4	5	19	
<b>Substance Abuse Treatment</b>	Community-based substance use treatment	9	4	5	1	19
	Sobering center	10	4	5		19
	Recovery housing	10	3	5	1	19
	SUD psychiatrists	5	8	4	2	19
	SUD counselor education grants	7	5	5	2	19
<b>Housing &amp; Homelessness</b>	Local housing trust fund (joint dept. request)	11	2	4	2	19
	Tenant legal svcs/supports - county & community-based	14	4	1		19
	Community land trust	12	2	3	2	19
	Establish Housing for People with Developmental Disabilities	12	4	3	0	19
	CCC to prioritize people w/ developmental disabilities for housing svcs	11	5	3		19

PRIORITY CATEGORY	PRIORITY PROGRAM	Yes -			No - Not this year	Check
		Yes - Top Priority	Secondary Priority	Not Sure		
<b>Justice Systems</b>	Young Adult diversion (DA)	4	7	1	7	19
	Combatting human trafficking (DA)	3	7	6	3	19
	Independent investigations bureau (DA)	1	2	6	10	19
	Office of Reentry & Justice (Probation)	6	5	2	6	19
	Resident with complex BH needs (Probation)	8	6	2	3	19
	Drug treatment svcs (Probation)	6	7	3	3	19
	Sober living housing (Probation)	9	4	2	4	19
	Mentorship support (Probation)	5	4	2	8	19
	Circles (Probation)	2	4	9	4	19
	Family Reunification (Probation)	5	7	3	4	19
	Front End Advocacy Teams - FAST (Public Defender)	11	4	2	2	19
	Neighborhood Patrols (Sheriff)	0	2	3	14	19
	Mental Health eval teams (Sheriff)	3	3	2	11	19
	Quality of life crime detectives (Sheriff)	0	2	4	13	19
	GPS Dispatching system (Sheriff)	0	1	6	12	19
	Body/car cameras - one-time (Sheriff)	3	5	3	8	19
	Body/car cameras - annual (Sheriff)	3	3	4	9	19
	Community-based reentry employment	8	7	2	2	19
	Reentry success center	7	6	3	3	19
	Community-based reentry support svcs	10	5	2	2	19
	Reimagine public safety initiative - Countywide	12	2	2	3	19
	Reimagine public safety initiative - Richmond	5	3	4	7	19
	Community-based restorative justice	13	2	1	3	19
Abuse prevention/support	8	6	5	0	19	
<b>Safety Net</b>	CalFresh navigators	8	5	3	3	19
	Mobile food pharmacy	9	4	5	1	19
	Child support navigators	4	5	4	6	19
	Guaranteed basic income pilot	13	1	1	4	19
	Community-based training/employment	9	3	6	1	19
	Community-based food distribution	12	2	3	2	19
	County and Community-based training and development	6	8	4	1	19
Civil/legal and flexible financial asst. for interpersonal violence victims	8	9	0	2	19	
<b>Immigration &amp; Racial Equity</b>	Office of Racial Equity & Social Justice	13	6	0	0	19
	Community-based equity center - East County	14	1	3	1	19
	Stand Together Contra Costa (social/legal svcs)	10	7	2	0	19
	Community-based asylum support - LGBTQ+	8	6	2	3	19
	Immigration legal svcs	12	6	0	1	19
	Rental assistance for immigrants	12	3	1	3	19
	Public defenders/social workers for immigrants	12	5	1	1	19
Multicultural wellness center (Nepali/AAPI)	8	6	2	3	19	
<b>Library, Arts, Agriculture</b>	Expand county library hours	11	2	2	4	19
	Rehab six libraries	4	3	2	10	19
	Arts & Culture Commission programs	6	8	2	3	19
	Grants for local artists	7	4	6	2	19
	Community and school-based arts programs	7	9	2	1	19
	Additional inspectors - Agriculture Department	4	2	5	8	19
<b>Environment, Transportation, CDC, Public Works</b>	Food protections in West County	4	3	8	4	19
	Storm Drains	2	4	2	11	19
	Watershed protection	4	7	1	7	19
	Street sweeping	0	4	2	13	19
	Green infrastructure	3	5	5	6	19
	Accessible Transportation Strategic (ATS) plan	15	3	0	1	19
	County Office of Climate Sustainability	7	6	3	3	19
	Northern Waterfront Initiative	2	2	6	9	19
	Illegal dumping initiative	1	7	4	7	19
	Addressing Climate Change	10	5	2	2	19
<b>Innovations Fund</b>	Innovations Fund	11	3	2	1	17

Sorted by High Priority, Secondary Priority							
PRIORITY CATEGORY	PRIORITY PROGRAM	High		Secondary		Not a	
		Priority	Priority %	Priority	Priority %	Priority*	Priority %
Veterans & Seniors	Community-based aging services	12	63%	6	32%	1	5%
	Master Plan on Aging	11	58%	5	26%	3	16%
	Nurse behavioral health clinicians	9	47%	7	37%	3	16%
	Discretionary Funds (Support Seniors & Vets)	9	47%	5	26%	5	26%
	County Case Management - Seniors	8	42%	7	37%	4	21%
	Outreach to Seniors	7	37%	6	32%	6	32%
	County Case Management - Veterans	6	32%	6	32%	7	37%
	Outreach to Veterans	6	32%	6	32%	7	37%
Fire & Emergency Svcs	East County Fire Services	18	95%	1	5%	0	0%
	Reopen Closed Stations	16	84%	3	16%	0	0%
	Wildfire mitigation/fuel reduction	16	84%	3	16%	0	0%
	Seasonal staffing	12	63%	5	26%	2	11%
	Emergency Preparedness	11	58%	6	32%	2	11%
	Regional Paramedic	10	53%	2	11%	7	37%
	Veg Management	9	47%	8	42%	2	11%
	Helicopter	8	42%	3	16%	8	42%
	Emergency Communications	7	37%	8	42%	4	21%
	Richmond staffing	7	37%	6	32%	6	32%
	Seismic/EOS	5	26%	4	21%	10	53%
	Regional inspector	4	21%	4	21%	11	58%
	Training Staff in South County	4	21%	4	21%	11	58%
Early Childhood Svcs	Childhood mental health services	15	79%	4	21%	0	0%
	Services for children with disabilities	14	74%	5	26%	0	0%
	Childcare slots	12	63%	4	21%	3	16%
	County family support services	9	47%	8	42%	2	11%
	Early care & education supports	9	47%	5	26%	5	26%
	Service provider network supports	8	42%	5	26%	6	32%
	Family partners/resource navigators	7	37%	4	21%	8	42%
	Integrated systems - Children's Leadership Council	1	5%	9	47%	9	47%
Youth & Young Adults	Community-based youth centers & services	14	74%	4	21%	1	5%
	Discretionary funds for CPS & foster youth	12	63%	4	21%	3	16%
	Permanent housing subsidies and child care	11	58%	6	32%	2	11%
	24/7 respite care	10	53%	4	21%	5	26%
	Whole Family Living Resources/Case Management	7	37%	7	37%	5	26%
	Family visitation center	4	21%	3	16%	12	63%
Health Svcs & Regional Hospital	Contra Costa CARES	14	74%	2	11%	3	16%
	Hospital Services	11	58%	6	32%	2	11%
	Ambulatory services	8	42%	8	42%	3	16%
	Public Health Lab	5	26%	3	16%	11	58%
	Infrastructure	3	16%	5	26%	11	58%
Mental/Behavioral Health, Disabled	Community-based mental health crisis response	18	95%	1	5%	0	0%
	Medical response to mental health (SRV Fire Model)	15	79%	3	16%	1	5%
	Contra Costa Arts & Culture Commission	12	63%	3	16%	4	21%
	East County Multi-Agency center for disabled	11	58%	3	16%	5	26%
	Community-based mental health arts programs	10	53%	2	11%	7	37%
	Community-based leadership program for deaf residents	9	47%	5	26%	5	26%
	Community-based mental health (various populations)	8	42%	8	42%	3	16%
	Community-based mental health for LGBTQ+	6	32%	9	47%	4	21%
	Community-based mental health for AAPI	6	32%	6	32%	7	37%
Employer Incentives	6	32%	4	21%	9	47%	
Substance Abuse Treatment	Sobering center	10	53%	4	21%	5	26%
	Recovery housing	10	53%	3	16%	6	32%
	Community-based substance use treatment	9	47%	4	21%	6	32%
	SUD counselor education grants	7	37%	5	26%	7	37%
	SUD psychiatrists	5	26%	8	42%	6	32%
Housing & Homelessness	Tenant legal services/supports - county & community-based	14	74%	4	21%	1	5%
	Establish Housing for People with Developmental Disabilities	12	63%	4	21%	3	16%
	Community land trust	12	63%	2	11%	5	26%
	CCC to prioritize people w developmental disabilities for housing services	11	58%	5	26%	3	16%
	Local housing trust fund (joint dept. request)	11	58%	2	11%	6	32%
Safety Net	Guaranteed basic income pilot	13	68%	1	5%	5	26%
	Community-based food distribution	12	63%	2	11%	5	26%
	Mobile food pharmacy	9	47%	4	21%	6	32%
	Community-based training/employment	9	47%	3	16%	7	37%
	Civil/legal and flexible financial asst for interpersonal violence victims	8	42%	9	47%	2	11%
	CalFresh navigators	8	42%	5	26%	6	32%
	County and Community-based training and development	6	32%	8	42%	5	26%
	Child support navigators	4	21%	5	26%	10	53%

PRIORITY CATEGORY	PRIORITY PROGRAM	High Priority	High Priority %	Secondary Priority	Secondary Priority %	Not a Priority*	Not a Priority %
<b>Justice Systems</b>	Community-based restorative justice	13	68%	2	11%	4	21%
	Reimagine public safety initiative - Countywide	12	63%	2	11%	5	26%
	Front End Advocacy Teams - FAST (Public Defender)	11	58%	4	21%	4	21%
	Community-based reentry support services	10	53%	5	26%	4	21%
	Sober living housing (Probation)	9	47%	4	21%	6	32%
	Community-based reentry employment	8	42%	7	37%	4	21%
	Resident with complex BH needs (Probation)	8	42%	6	32%	5	26%
	Abuse prevention/support	8	42%	6	32%	5	26%
	Reentry success center	7	37%	6	32%	6	32%
	Drug treatment services (Probation)	6	32%	7	37%	6	32%
	Office of Reentry & Justice (Probation)	6	32%	5	26%	8	42%
	Family Reunification (Probation)	5	26%	7	37%	7	37%
	Mentorship support (Probation)	5	26%	4	21%	10	53%
	Reimagine public safety initiative - Richmond	5	26%	3	16%	11	58%
	Young Adult diversion (DA)	4	21%	7	37%	8	42%
	Combatting human trafficking (DA)	3	16%	7	37%	9	47%
	Body/car cameras - one-time (Sheriff)	3	16%	5	26%	11	58%
	Mental Health eval teams (Sheriff)	3	16%	3	16%	13	68%
	Body/car cameras - annual (Sheriff)	3	16%	3	16%	13	68%
	Circles (Probation)	2	11%	4	21%	13	68%
Independent investigations bureau (DA)	1	5%	2	11%	16	84%	
Neighborhood Patrols (Sheriff)	0	0%	2	11%	17	89%	
Quality of life crime detectives (Sheriff)	0	0%	2	11%	17	89%	
GPS Dispatching system (Sheriff)	0	0%	1	5%	18	95%	
<b>Immigration &amp; Racial Equity</b>	Community-based equity center - East County	14	74%	1	5%	4	21%
	Office of Racial Equity & Social Justice	13	68%	6	32%	0	0%
	Immigration legal services	12	63%	6	32%	1	5%
	Public defenders/social workers for immigrants	12	63%	5	26%	2	11%
	Rental assistance for immigrants	12	63%	3	16%	4	21%
	Stand Together Contra Costa (social/legal services)	10	53%	7	37%	2	11%
	Community-based asylum support - LGBTQ+	8	42%	6	32%	5	26%
Multicultural wellness center (Nepali/AAPI)	8	42%	6	32%	5	26%	
<b>Library, Arts, Agriculture</b>	Expand county library hours	11	58%	2	11%	6	32%
	Community and school-based arts programs	7	37%	9	47%	3	16%
	Grants for local artists	7	37%	4	21%	8	42%
	Arts & Culture Commission programs	6	32%	8	42%	5	26%
	Rehab six libraries	4	21%	3	16%	12	63%
Additional inspectors - Agriculture Department	4	21%	2	11%	13	68%	
<b>Environment, Transportation, CDC, Public Works</b>	Accessible Transportation Strategic (ATS) plan	15	79%	3	16%	1	5%
	Addressing Climate Change	10	53%	5	26%	4	21%
	County Office of Climate Sustainability	7	37%	6	32%	6	32%
	Watershed protection	4	21%	7	37%	8	42%
	Food protections in West County	4	21%	3	16%	12	63%
	Green infrastructure	3	16%	5	26%	11	58%
	Storm Drains	2	11%	4	21%	13	68%
	Northern Waterfront Initiative	2	11%	2	11%	15	79%
	Illegal dumping initiative	1	5%	7	37%	11	58%
Street sweeping	0	0%	4	21%	15	79%	
<b>Innovations Fund**</b>							
	Innovations Fund	11	65%	3	18%	3	18%

\*Not a priority is the sum of "Not Sure" and "No - Not This Year" responses.

\*\* Innovations Fund question only had 17 responses at the time of this data compilation

## Sorted by High Priority, Secondary Priority, Not Sure

			High	Secondary	
	PRIORITY CATEGORY	PRIORITY PROGRAM	Priority	Priority	Not Sure
1	Mental/Behavioral Health, Disabled	Community-based mental health crisis response	18	1	0
2	Fire & Emergency Svcs	East County Fire Services	18	1	0
3	Fire & Emergency Svcs	Reopen Closed Stations	16	3	0
4	Fire & Emergency Svcs	Wildfire mitigation/fuel reduction	16	3	0
5	Early Childhood Svcs	Childhood mental health services	15	4	0
6	Mental/Behavioral Health, Disabled	Community-based mental health (various populations)	15	3	1
7	Public Works	Accessible Transportation Strategic (ATS) plan	15	3	0
8	Early Childhood Svcs	Services for children with disabilities	14	5	0
9	Housing & Homelessness	Tenant legal services/supports - county & community-based	14	4	1
10	Youth & Young Adults	Community-based youth centers & services	14	4	0
11	Health Svcs & Regional Hospital	Contra Costa CARES	14	2	2
12	Immigration & Racial Equity	Community-based equity center - East County	14	1	3
13	Immigration & Racial Equity	Office of Racial Equity & Social Justice	13	6	0
14	Justice Systems	Community-based restorative justice	13	2	1
15	Safety Net	Guaranteed basic income pilot	13	1	1
16	Veterans & Seniors	Community-based aging services	12	6	1
17	Immigration & Racial Equity	Immigration legal services	12	6	0
18	Fire & Emergency Svcs	Seasonal staffing	12	5	2
19	Immigration & Racial Equity	Public defenders/social workers for immigrants	12	5	1
20	Housing & Homelessness	Establish Housing for People with Developmental Disabilities	12	4	3
21	Youth & Young Adults	Discretionary funds for CPS & foster youth	12	4	3
22	Early Childhood Svcs	Childcare slots	12	4	1
23	Mental/Behavioral Health, Disabled	East County Multi-Agency center for disabled	12	3	3
24	Immigration & Racial Equity	Rental assistance for immigrants	12	3	1
25	Housing & Homelessness	Community land trust	12	2	3
26	Safety Net	Community-based food distribution	12	2	3
27	Justice Systems	Reimagine public safety initiative - Countywide	12	2	2
28	Fire & Emergency Svcs	Emergency Preparedness	11	6	1
29	Youth & Young Adults	Permanent housing subsidies and child care	11	6	0
30	Health Svcs & Regional Hospital	Hospital Services	11	6	0
31	Veterans & Seniors	Master Plan on Aging	11	5	3
32	Housing & Homelessness	County to prioritize people with developmental disabilities for housing ser	11	5	3
33	Justice Systems	Front End Advocacy Teams - FAST (Public Defender)	11	4	2
34	Mental/Behavioral Health, Disabled	Community-based mental health for AAPI	11	3	3
35	Innovations Fund**	Innovations Fund	11	3	2
36	Housing & Homelessness	Local housing trust fund (joint dept. request)	11	2	4
37	Library, Arts, Agriculture	Expand county library hours	11	2	2
38	Immigration & Racial Equity	Stand Together Contra Costa (social/legal services)	10	7	2
39	Justice Systems	Community-based reentry support services	10	5	2
40	Public Works	Addressing Climate Change	10	5	2
41	Youth & Young Adults	24/7 respite care	10	4	5
42	Substance Abuse Treatment	Sobering center	10	4	5
43	Substance Abuse Treatment	Recovery housing	10	3	5
44	Mental/Behavioral Health, Disabled	Medical response to mental health (SRV Fire Model)	10	2	5
45	Fire & Emergency Svcs	Regional Paramedic	10	2	4
46	Fire & Emergency Svcs	Veg Management	9	8	1
47	Early Childhood Svcs	County family support services	9	8	1
48	Veterans & Seniors	Nurse behavioral health clinicians	9	7	1
49	Veterans & Seniors	Discretionary Funds (Support Seniors & Vets)	9	5	5
50	Early Childhood Svcs	Early care & education supports	9	5	4
51	Mental/Behavioral Health, Disabled	Community-based mental health arts programs	9	5	3
52	Substance Abuse Treatment	Community-based substance use treatment	9	4	5

	PRIORITY CATEGORY	PRIORITY PROGRAM	High Priority	Secondary Priority	Not Sure
53	Safety Net	Mobile food pharmacy	9	4	5
54	Justice Systems	Sober living housing (Probation)	9	4	2
55	Safety Net	Community-based training/employment	9	3	6
56	Safety Net	Civil/legal and flexible financial assistance for interpersonal violence victim	8	9	0
57	Health Svcs & Regional Hospital	Ambulatory services	8	8	3
58	Mental/Behavioral Health, Disabled	Community-based mental health for LGBTQ+	8	8	1
59	Veterans & Seniors	County Case Management - Seniors	8	7	2
60	Justice Systems	Community-based reentry employment	8	7	2
61	Justice Systems	Abuse prevention/support	8	6	5
62	Justice Systems	Resident with complex BH needs (Probation)	8	6	2
63	Immigration & Racial Equity	Community-based asylum support - LGBTQ+	8	6	2
64	Immigration & Racial Equity	Multicultural wellness center (Nepali/AAPI)	8	6	2
65	Early Childhood Svcs	Service provider network supports	8	5	3
66	Safety Net	CalFresh navigators	8	5	3
67	Fire & Emergency Svcs	Helicopter	8	3	0
68	Library, Arts, Agriculture	Community and school-based arts programs	7	9	2
69	Fire & Emergency Svcs	Emergency Communications	7	8	4
70	Youth & Young Adults	Whole Family Living Resources/Case Management	7	7	4
71	Veterans & Seniors	Outreach to Seniors	7	6	3
72	Fire & Emergency Svcs	Richmond staffing	7	6	3
73	Justice Systems	Reentry success center	7	6	3
74	Environment, Transportation, CDC, Public Works	County Office of Climate Sustainability	7	6	3
75	Substance Abuse Treatment	SUD counselor education grants	7	5	5
76	Early Childhood Svcs	Family partners/resource navigators	7	4	6
77	Library, Arts, Agriculture	Grants for local artists	7	4	6
78	Mental/Behavioral Health, Disabled	Community-based leadership program for deaf residents	6	9	2
79	Safety Net	County and Community-based training and development	6	8	4
80	Library, Arts, Agriculture	Arts & Culture Commission programs	6	8	2
81	Justice Systems	Drug treatment services (Probation)	6	7	3
82	Mental/Behavioral Health, Disabled	Contra Costa Arts & Culture Commission	6	6	4
83	Veterans & Seniors	Outreach to Veterans	6	6	3
84	Veterans & Seniors	County Case Management - Veterans	6	6	2
85	Justice Systems	Office of Reentry & Justice (Probation)	6	5	2
86	Mental/Behavioral Health, Disabled	Employer Incentives	6	4	4
87	Substance Abuse Treatment	SUD psychiatrists	5	8	4
88	Justice Systems	Family Reunification (Probation)	5	7	3
89	Fire & Emergency Svcs	Seismic/EOS	5	4	5
90	Justice Systems	Mentorship support (Probation)	5	4	2
91	Justice Systems	Reimagine public safety initiative - Richmond	5	3	4
92	Health Svcs & Regional Hospital	Public Health Lab	5	3	2
93	Justice Systems	Young Adult diversion (DA)	4	7	1
94	Environment, Transportation, CDC, Public Works	Watershed protection	4	7	1
95	Safety Net	Child support navigators	4	5	4
96	Fire & Emergency Svcs	Regional inspector	4	4	6
97	Fire & Emergency Svcs	Training Staff in South County	4	4	6
98	Environment, Transportation, CDC, Public Works	Food protections in West County	4	3	8
99	Youth & Young Adults	Family visitation center	4	3	7

	<b>PRIORITY CATEGORY</b>	<b>PRIORITY PROGRAM</b>	<b>High Priority</b>	<b>Secondary Priority</b>	<b>Not Sure</b>
100	Library, Arts, Agriculture	Rehab six libraries	4	3	2
101	Library, Arts, Agriculture	Additional inspectors - Agriculture Department	4	2	5
102	Justice Systems	Combatting human trafficking (DA)	3	7	6
103	Health Svcs & Regional Hospital	Infrastructure	3	5	6
104	Environment, Transportation, CDC, Public Works	Green infrastructure	3	5	5
105	Justice Systems	Body/car cameras - one-time (Sheriff)	3	5	3
106	Justice Systems	Body/car cameras - annual (Sheriff)	3	3	4
107	Justice Systems	Mental Health eval teams (Sheriff)	3	3	2
108	Justice Systems	Circles (Probation)	2	4	9
109	Environment, Transportation, CDC, Public Works	Storm Drains	2	4	2
110	Environment, Transportation, CDC, Public Works	Northern Waterfront Initiative	2	2	6
111	Early Childhood Svcs	Integrated systems - Children's Leadership Council	1	9	4
112	Environment, Transportation, CDC, Public Works	Illegal dumping initiative	1	7	4
113	Justice Systems	Independent investigations bureau (DA)	1	2	6
114	Environment, Transportation, CDC, Public Works	Street sweeping	0	4	2
115	Justice Systems	Quality of life crime detectives (Sheriff)	0	2	4
116	Justice Systems	Neighborhood Patrols (Sheriff)	0	2	3
117	Justice Systems	GPS Dispatching system (Sheriff)	0	1	6

\*Not a priority is the sum of "Not Sure" and "No - Not This Year" responses.

\*\* Innovations Fund question only had 17 responses at the time of this data compilation

<b>Sorted by "No - Not this year", "Not Sure"</b>			
<b>PRIORITY CATEGORY</b>	<b>PRIORITY PROGRAM</b>	<b>No - Not this year</b>	<b>Not Sure</b>
Justice Systems	Neighborhood Patrols (Sheriff)	14	3
Justice Systems	Quality of life crime detectives (Sheriff)	13	4
Environment, Transportation, CDC, Public Works	Street sweeping	13	2
Justice Systems	GPS Dispatching system (Sheriff)	12	6
Justice Systems	Mental Health eval teams (Sheriff)	11	2
Environment, Transportation, CDC, Public Works	Storm Drains	11	2
Justice Systems	Independent investigations bureau (DA)	10	6
Library, Arts, Agriculture	Rehab six libraries	10	2
Environment, Transportation, CDC, Public Works	Northern Waterfront Initiative	9	6
Justice Systems	Body/car cameras - annual (Sheriff)	9	4
Health Svcs & Regional Hospital	Public Health Lab	9	2
Library, Arts, Agriculture	Additional inspectors - Agriculture Department	8	5
Justice Systems	Body/car cameras - one-time (Sheriff)	8	3
Justice Systems	Mentorship support (Probation)	8	2
Fire & Emergency Svcs	Helicopter	8	0
Justice Systems	Reimagine public safety initiative - Richmond	7	4
Environment, Transportation, CDC, Public Works	Illegal dumping initiative	7	4
Justice Systems	Young Adult diversion (DA)	7	1
Environment, Transportation, CDC, Public Works	Watershed protection	7	1
Environment, Transportation, CDC, Public Works	Green infrastructure	6	5
Safety Net	Child support navigators	6	4
Justice Systems	Office of Reentry & Justice (Probation)	6	2
Youth & Young Adults	Family visitation center	5	7
Fire & Emergency Svcs	Regional inspector	5	6
Fire & Emergency Svcs	Training Staff in South County	5	6
Health Svcs & Regional Hospital	Infrastructure	5	6
Fire & Emergency Svcs	Seismic/EOS	5	5
Early Childhood Svcs	Integrated systems - Children's Leadership Council	5	4
Mental/Behavioral Health, Disabled	Employer Incentives	5	4
Veterans & Seniors	County Case Management - Veterans	5	2
Justice Systems	Circles (Probation)	4	9

PRIORITY CATEGORY	PRIORITY PROGRAM	No - Not this year	Not Sure
Environment, Transportation, CDC, Public Works	Food protections in West County	4	8
Veterans & Seniors	Outreach to Veterans	4	3
Justice Systems	Family Reunification (Probation)	4	3
Justice Systems	Sober living housing (Probation)	4	2
Library, Arts, Agriculture	Expand county library hours	4	2
Safety Net	Guaranteed basic income pilot	4	1
Justice Systems	Combatting human trafficking (DA)	3	6
Fire & Emergency Svcs	Regional Paramedic	3	4
Mental/Behavioral Health, Disabled	Contra Costa Arts & Culture Commission	3	4
Veterans & Seniors	Outreach to Seniors	3	3
Fire & Emergency Svcs	Richmond staffing	3	3
Early Childhood Svcs	Service provider network supports	3	3
Justice Systems	Drug treatment services (Probation)	3	3
Justice Systems	Reentry success center	3	3
Safety Net	CalFresh navigators	3	3
Environment, Transportation, CDC, Public Works	County Office of Climate Sustainability	3	3
Justice Systems	Resident with complex BH needs (Probation)	3	2
Justice Systems	Reimagine public safety initiative - Countywide	3	2
Immigration & Racial Equity	Community-based asylum support - LGBTQ+	3	2
Immigration & Racial Equity	Multicultural wellness center (Nepali/AAPI)	3	2
Library, Arts, Agriculture	Arts & Culture Commission programs	3	2
Justice Systems	Community-based restorative justice	3	1
Immigration & Racial Equity	Rental assistance for immigrants	3	1
Early Childhood Svcs	Family partners/resource navigators	2	6
Library, Arts, Agriculture	Grants for local artists	2	6
Mental/Behavioral Health, Disabled	Medical response to mental health (SRV Fire Model)	2	5
Substance Abuse Treatment	SUD counselor education grants	2	5
Substance Abuse Treatment	SUD psychiatrists	2	4
Housing & Homelessness	Local housing trust fund (joint dept. request)	2	4
Mental/Behavioral Health, Disabled	Community-based mental health arts programs	2	3
Mental/Behavioral Health, Disabled	Community-based mental health for AAPI	2	3
Housing & Homelessness	Community land trust	2	3
Safety Net	Community-based food distribution	2	3
Veterans & Seniors	County Case Management - Seniors	2	2
Mental/Behavioral Health, Disabled	Community-based leadership program for deaf residents	2	2
Justice Systems	Front End Advocacy Teams - FAST (Public Defender)	2	2
Justice Systems	Community-based reentry employment	2	2
Justice Systems	Community-based reentry support services	2	2

PRIORITY CATEGORY	PRIORITY PROGRAM	No - Not this year	Not Sure
Environment, Transportation, CDC, Public Works	Addressing Climate Change	2	2
Veterans & Seniors	Nurse behavioral health clinicians	2	1
Early Childhood Svcs	Childcare slots	2	1
Mental/Behavioral Health, Disabled	Community-based mental health for LGBTQ+	2	1
Youth & Young Adults	Permanent housing subsidies and child care	2	0
Health Svcs & Regional Hospital	Hospital Services	2	0
Safety Net	Civil/legal and flexible financial asst for interpersonal violence victims	2	0
Safety Net	Community-based training/employment	1	6
Substance Abuse Treatment	Community-based substance use treatment	1	5
Substance Abuse Treatment	Recovery housing	1	5
Safety Net	Mobile food pharmacy	1	5
Early Childhood Svcs	Early care & education supports	1	4
Youth & Young Adults	Whole Family Living Resources/Case Management	1	4
Safety Net	County and Community-based training and development	1	4
Mental/Behavioral Health, Disabled	East County Multi-Agency center for disabled	1	3
Immigration & Racial Equity	Community-based equity center - East County	1	3
Health Svcs & Regional Hospital	Contra Costa CARES	1	2
Library, Arts, Agriculture	Community and school-based arts programs	1	2
Innovations Fund	Innovations Fund	1	2
Fire & Emergency Svcs	Veg Management	1	1
Fire & Emergency Svcs	Emergency Preparedness	1	1
Early Childhood Svcs	County family support services	1	1
Immigration & Racial Equity	Public defenders/social workers for immigrants	1	1
Youth & Young Adults	Community-based youth centers & services	1	0
Immigration & Racial Equity	Immigration legal services	1	0
Environment, Transportation, CDC, Public Works	Accessible Transportation Strategic (ATS) plan	1	0
Veterans & Seniors	Discretionary Funds (Support Seniors & Vets)	0	5
Justice Systems	Abuse prevention/support	0	5
Veterans & Seniors	Master Plan on Aging	0	3
Health Svcs & Regional Hospital	Ambulatory services	0	3
Housing & Homelessness	Establish Housing for People with Developmental Disabilities	0	3
Immigration & Racial Equity	Stand Together Contra Costa (social/legal services)	0	2
Veterans & Seniors	Community-based aging services	0	1
Mental/Behavioral Health, Disabled	Community-based mental health (various populations)	0	1
Fire & Emergency Svcs	Reopen Closed Stations	0	0
Mental/Behavioral Health, Disabled	Community-based mental health crisis response	0	0

<b>PRIORITY CATEGORY</b>	<b>PRIORITY PROGRAM</b>	<b>No - Not this year</b>	<b>Not Sure</b>
Immigration & Racial Equity	Office of Racial Equity & Social Justice	0	0
Youth & Young Adults	24/7 respite care	0	5
Substance Abuse Treatment	Sobering center	0	5
Fire & Emergency Svcs	Emergency Communications	0	4
Youth & Young Adults	Discretionary funds for CPS & foster youth	0	3
Housing & Homelessness	CCC to prioritize people w developmental disabilities for housing services	0	3
Fire & Emergency Svcs	Seasonal staffing	0	2
Housing & Homelessness	Tenant legal services/supports - county & community-based	0	1
Fire & Emergency Svcs	Wildfire mitigation/fuel reduction	0	0
Fire & Emergency Svcs	East County Fire Services	0	0
Early Childhood Svcs	Childhood mental health services	0	0
Early Childhood Svcs	Services for children with disabilities	0	0

Sorted by "Not Sure"		
PRIORITY CATEGORY	PRIORITY PROGRAM	Not Sure
Justice Systems	Circles (Probation)	9
Environment, Transportation, CDC, Public Works	Food protections in West County	8
Youth & Young Adults	Family visitation center	7
Justice Systems	GPS Dispatching system (Sheriff)	6
Justice Systems	Independent investigations bureau (DA)	6
Environment, Transportation, CDC, Public Works	Northern Waterfront Initiative	6
Fire & Emergency Svcs	Regional inspector	6
Fire & Emergency Svcs	Training Staff in South County	6
Health Svcs & Regional Hospital	Infrastructure	6
Justice Systems	Combatting human trafficking (DA)	6
Early Childhood Svcs	Family partners/resource navigators	6
Library, Arts, Agriculture	Grants for local artists	6
Safety Net	Community-based training/employment	6
Library, Arts, Agriculture	Additional inspectors - Agriculture Department	5
Environment, Transportation, CDC, Public Works	Green infrastructure	5
Fire & Emergency Svcs	Seismic/EOS	5
Mental/Behavioral Health, Disabled	Medical response to mental health (SRV Fire Model)	5
Substance Abuse Treatment	SUD counselor education grants	5
Substance Abuse Treatment	Community-based substance use treatment	5
Substance Abuse Treatment	Recovery housing	5
Safety Net	Mobile food pharmacy	5
Veterans & Seniors	Discretionary Funds (Support Seniors & Vets)	5
Justice Systems	Abuse prevention/support	5
Youth & Young Adults	24/7 respite care	5
Substance Abuse Treatment	Sobering center	5
Justice Systems	Quality of life crime detectives (Sheriff)	4
Justice Systems	Body/car cameras - annual (Sheriff)	4
Justice Systems	Reimagine public safety initiative - Richmond	4
Environment, Transportation, CDC, Public Works	Illegal dumping initiative	4
Safety Net	Child support navigators	4
Early Childhood Svcs	Integrated systems - Children's Leadership Council	4
Mental/Behavioral Health, Disabled	Employer Incentives	4
Fire & Emergency Svcs	Regional Paramedic	4
Mental/Behavioral Health, Disabled	Contra Costa Arts & Culture Commission	4
Substance Abuse Treatment	SUD psychiatrists	4
Housing & Homelessness	Local housing trust fund (joint dept. request)	4
Early Childhood Svcs	Early care & education supports	4
Youth & Young Adults	Whole Family Living Resources/Case Management	4
Safety Net	County and Community-based training and development	4
Fire & Emergency Svcs	Emergency Communications	4
Justice Systems	Neighborhood Patrols (Sheriff)	3
Justice Systems	Body/car cameras - one-time (Sheriff)	3
Veterans & Seniors	Outreach to Veterans	3
Justice Systems	Family Reunification (Probation)	3
Veterans & Seniors	Outreach to Seniors	3
Fire & Emergency Svcs	Richmond staffing	3
Early Childhood Svcs	Service provider network supports	3
Justice Systems	Drug treatment services (Probation)	3
Justice Systems	Reentry success center	3

<b>PRIORITY CATEGORY</b>	<b>PRIORITY PROGRAM</b>	<b>Not Sure</b>
Safety Net	CalFresh navigators	3
Environment, Transportation, CDC, Public Works	County Office of Climate Sustainability	3
Mental/Behavioral Health, Disabled	Community-based mental health arts programs	3
Mental/Behavioral Health, Disabled	Community-based mental health for AAPI	3
Housing & Homelessness	Community land trust	3
Safety Net	Community-based food distribution	3
Mental/Behavioral Health, Disabled	East County Multi-Agency center for disabled	3
Immigration & Racial Equity	Community-based equity center - East County	3
Veterans & Seniors	Master Plan on Aging	3
Health Svcs & Regional Hospital	Ambulatory services	3
Housing & Homelessness	Establish Housing for People with Developmental Disabilities	3
Youth & Young Adults	Discretionary funds for CPS & foster youth	3
Housing & Homelessness	County to prioritize people with developmental disabilities for housing servi	3
Environment, Transportation, CDC, Public Works	Street sweeping	2
Justice Systems	Mental Health eval teams (Sheriff)	2
Environment, Transportation, CDC, Public Works	Storm Drains	2
Library, Arts, Agriculture	Rehab six libraries	2
Health Svcs & Regional Hospital	Public Health Lab	2
Justice Systems	Mentorship support (Probation)	2
Justice Systems	Office of Reentry & Justice (Probation)	2
Veterans & Seniors	County Case Management - Veterans	2
Justice Systems	Sober living housing (Probation)	2
Library, Arts, Agriculture	Expand county library hours	2
Justice Systems	Resident with complex BH needs (Probation)	2
Justice Systems	Reimagine public safety initiative - Countywide	2
Immigration & Racial Equity	Community-based asylum support - LGBTQ+	2
Immigration & Racial Equity	Multicultural wellness center (Nepali/AAPI)	2
Library, Arts, Agriculture	Arts & Culture Commission programs	2
Veterans & Seniors	County Case Management - Seniors	2
Mental/Behavioral Health, Disabled	Community-based leadership program for deaf residents	2
Justice Systems	Front End Advocacy Teams - FAST (Public Defender)	2
Justice Systems	Community-based reentry employment	2
Justice Systems	Community-based reentry support services	2
Environment, Transportation, CDC, Public Works	Addressing Climate Change	2
Health Svcs & Regional Hospital	Contra Costa CARES	2
Library, Arts, Agriculture	Community and school-based arts programs	2
Innovations Fund	Innovations Fund	2
Immigration & Racial Equity	Stand Together Contra Costa (social/legal services)	2
Fire & Emergency Svcs	Seasonal staffing	2
Justice Systems	Young Adult diversion (DA)	1
Environment, Transportation, CDC, Public Works	Watershed protection	1
Safety Net	Guaranteed basic income pilot	1
Justice Systems	Community-based restorative justice	1
Immigration & Racial Equity	Rental assistance for immigrants	1
Veterans & Seniors	Nurse behavioral health clinicians	1
Early Childhood Svcs	Childcare slots	1
Mental/Behavioral Health, Disabled	Community-based mental health for LGBTQ+	1
Fire & Emergency Svcs	Veg Management	1
Fire & Emergency Svcs	Emergency Preparedness	1
Early Childhood Svcs	County family support services	1
Immigration & Racial Equity	Public defenders/social workers for immigrants	1

<b>PRIORITY CATEGORY</b>	<b>PRIORITY PROGRAM</b>	<b>Not Sure</b>
Veterans & Seniors	Community-based aging services	1
Mental/Behavioral Health, Disabled	Community-based mental health (various populations)	1
Housing & Homelessness	Tenant legal services/supports - county & community-based	1
Fire & Emergency Svcs	Helicopter	0
Youth & Young Adults	Permanent housing subsidies and child care	0
Health Svcs & Regional Hospital	Hospital Services	0
Safety Net	Civil/legal and flexible financial assistance for interpersonal violence victims	0
Youth & Young Adults	Community-based youth centers & services	0
Immigration & Racial Equity	Immigration legal services	0
Environment, Transportation, CDC, Public Works	Accessible Transportation Strategic (ATS) plan	0
Fire & Emergency Svcs	Reopen Closed Stations	0
Mental/Behavioral Health, Disabled	Community-based mental health crisis response	0
Immigration & Racial Equity	Office of Racial Equity & Social Justice	0
Fire & Emergency Svcs	Wildfire mitigation/fuel reduction	0
Fire & Emergency Svcs	East County Fire Services	0
Early Childhood Svcs	Childhood mental health services	0
Early Childhood Svcs	Services for children with disabilities	0

# Measure X 8.20.21 Poll #1

19 responses

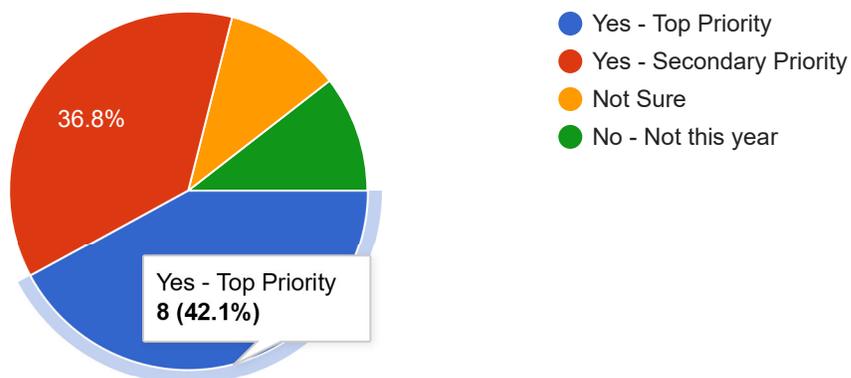
## Full Name

19 responses

## Seniors & Veterans

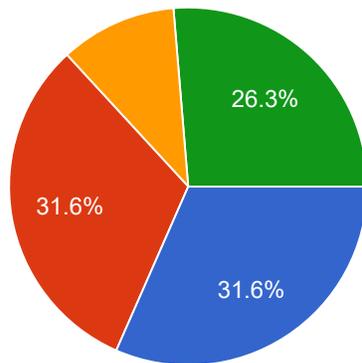
### County Case Management - Seniors

19 responses



### County Case Management - Veterans

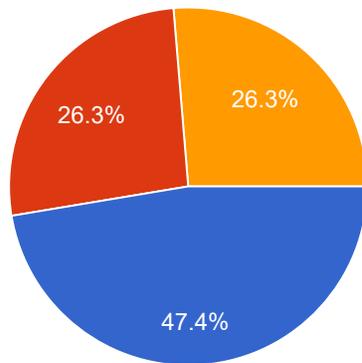
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Discretionary Funds (Support Seniors & Vets)

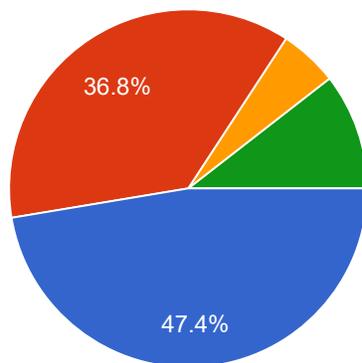
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Nurse behavioral health clinicians

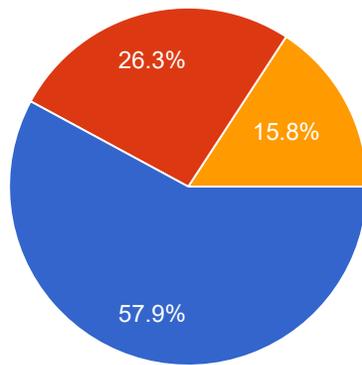
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Master Plan on Aging

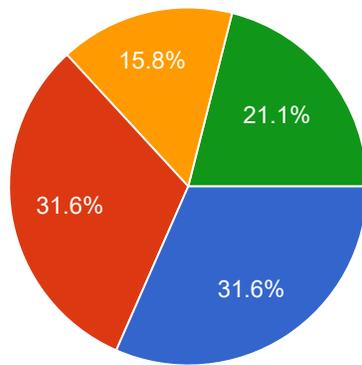
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Outreach to Veterans

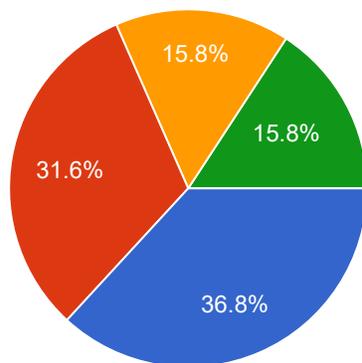
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Outreach to Seniors

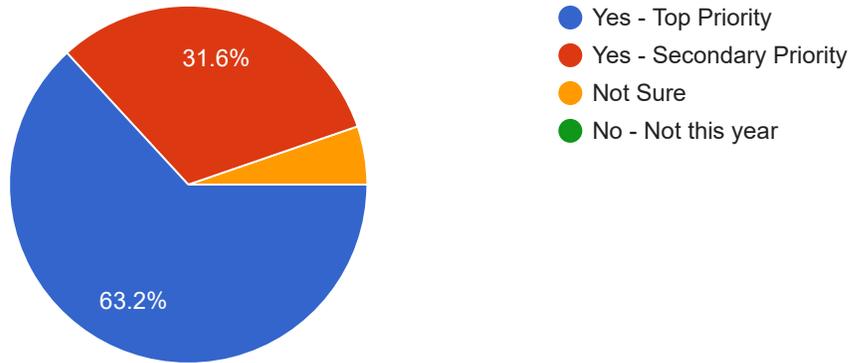
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based aging services

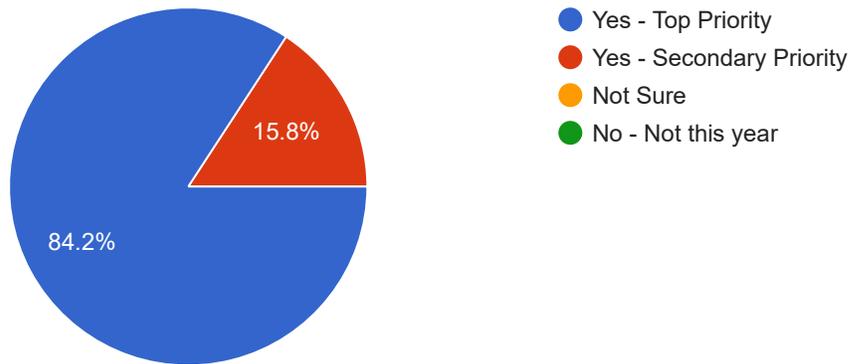
19 responses



### Fire & Emergency Response

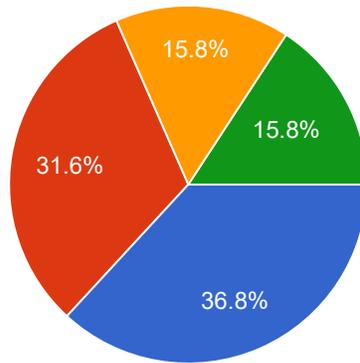
#### Reopen Closed Stations

19 responses



### Richmond staffing

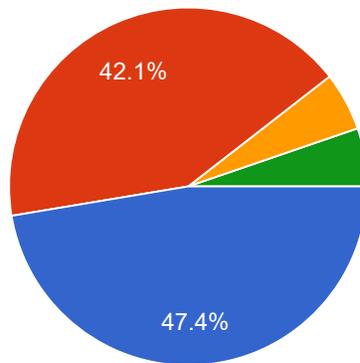
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Veg Management

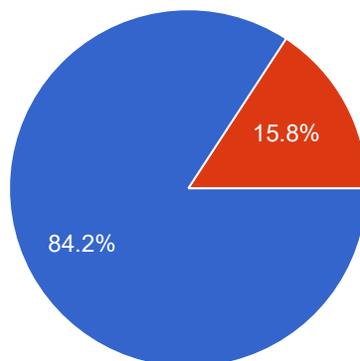
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Wildfire mitigation/fuel reduction

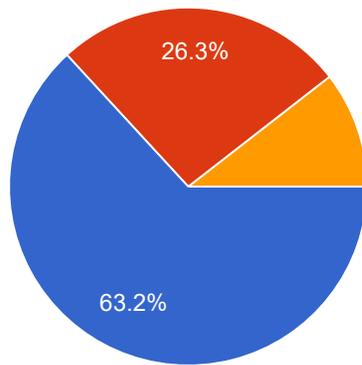
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Seasonal staffing

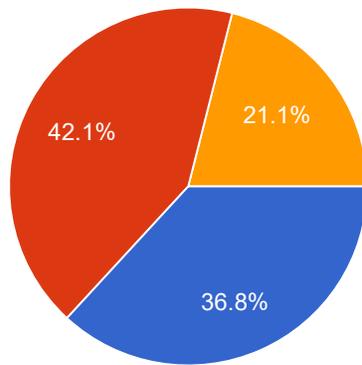
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Emergency Communications

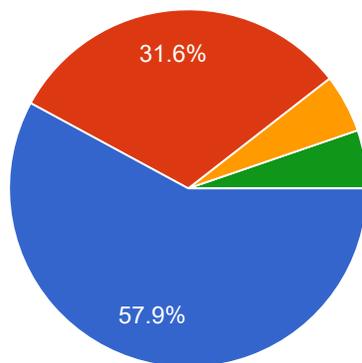
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Emergency Preparedness

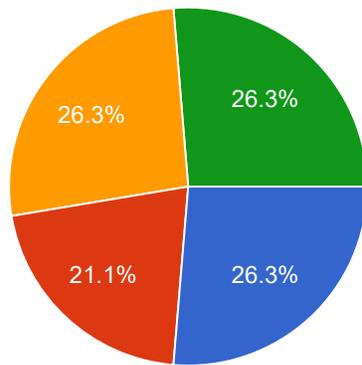
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Seismic/EOS

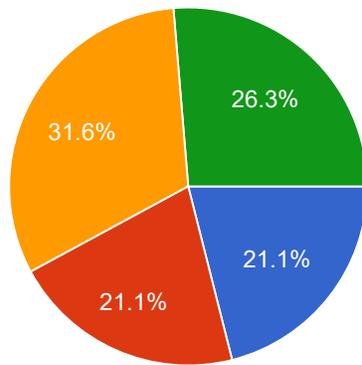
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Regional inspector

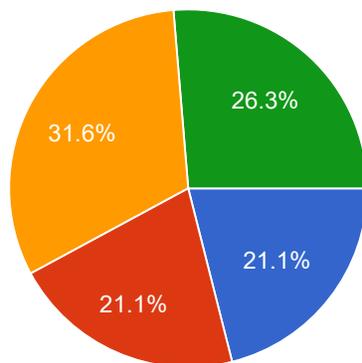
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Training Staff in South County

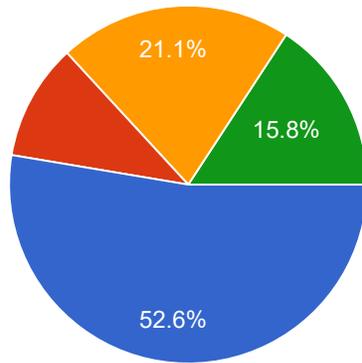
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Regional Paramedic

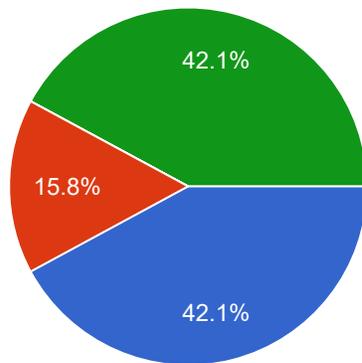
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Helicopter

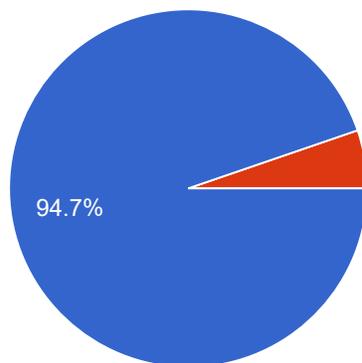
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### East County Fire Services

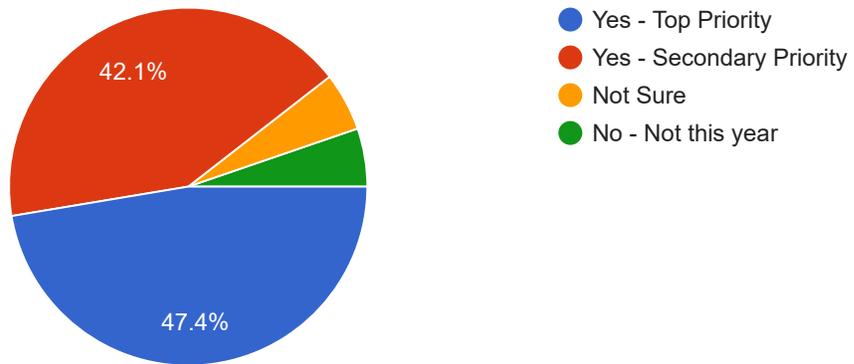
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

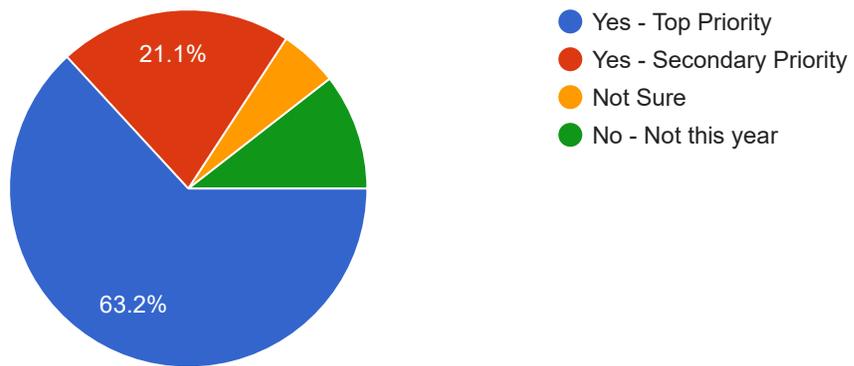
### County family support services

19 responses



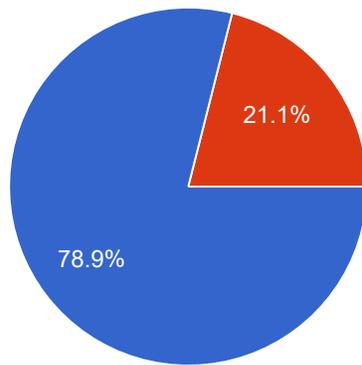
### Childcare slots

19 responses



### Childhood mental health services

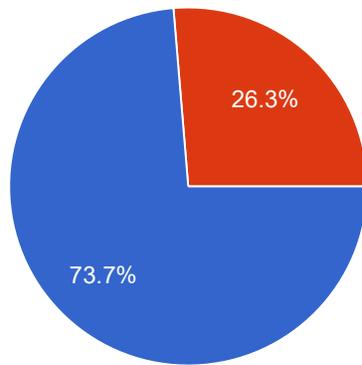
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Services for children with disabilities

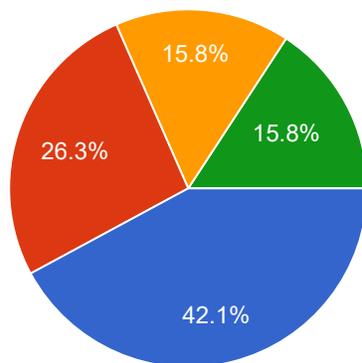
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Service provider network supports

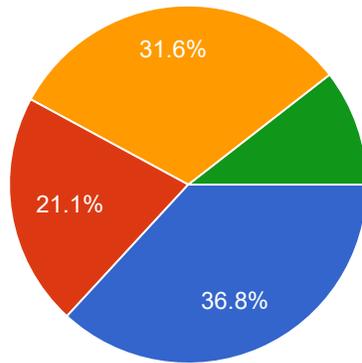
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Family partners/resource navigators

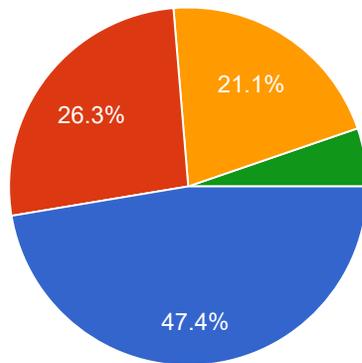
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Early care & education supports

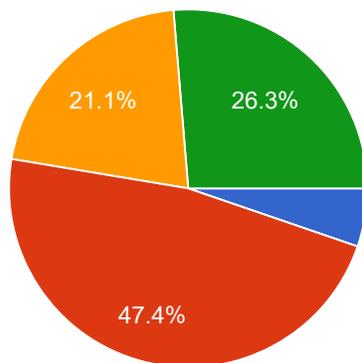
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Integrated systems - Children's Leadership Council

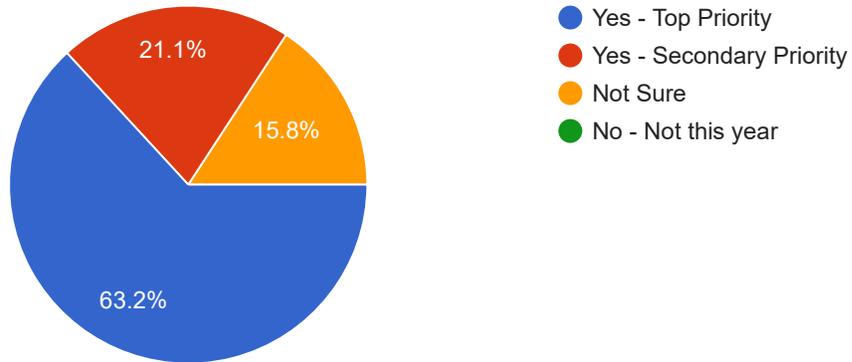
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

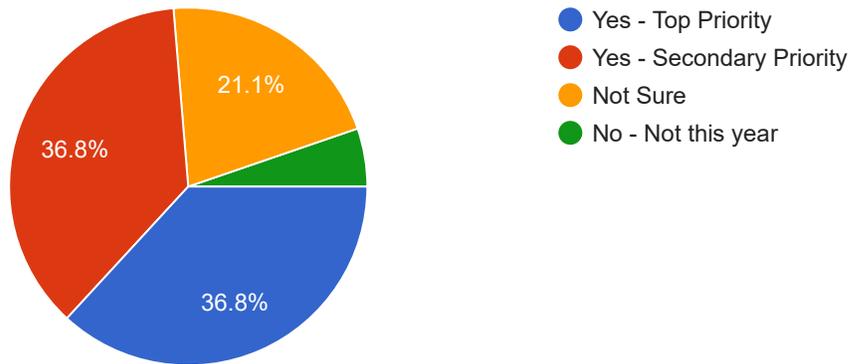
### Discretionary funds for CPS & foster youth

19 responses



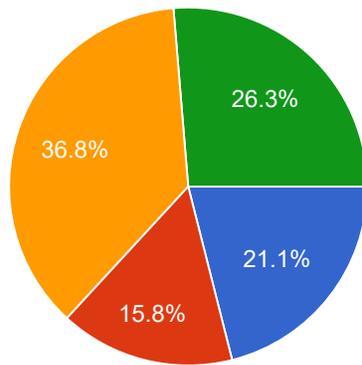
### Whole Family Living Resources/Case Management

19 responses



### Family visitation center

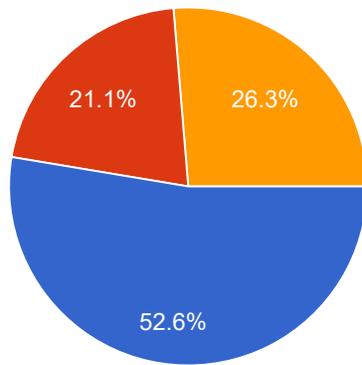
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### 24/7 respite care

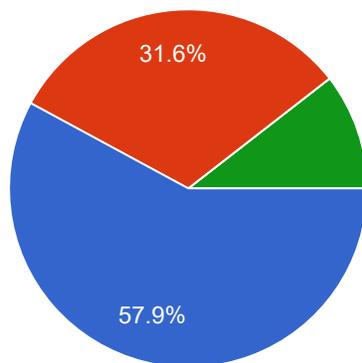
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Permanent housing subsidies and child care

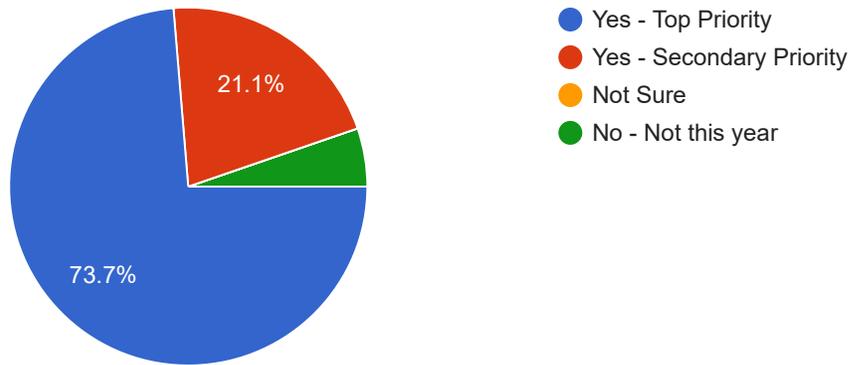
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based youth centers & services

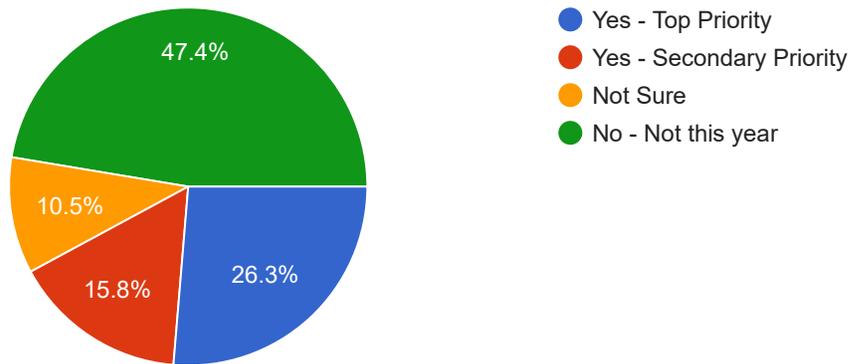
19 responses



### Health Services & Regional Hospital

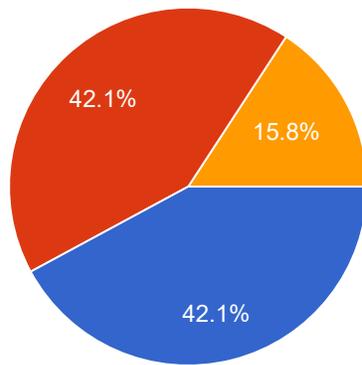
#### Public Health Lab

19 responses



### Ambulatory services

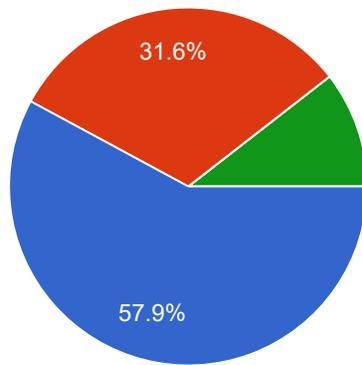
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Hospital Services

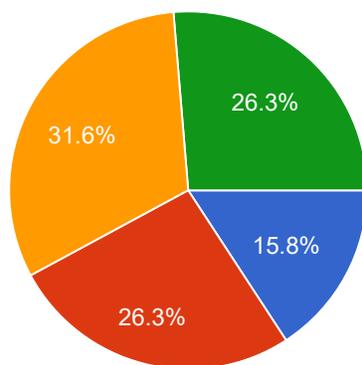
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Infrastructure

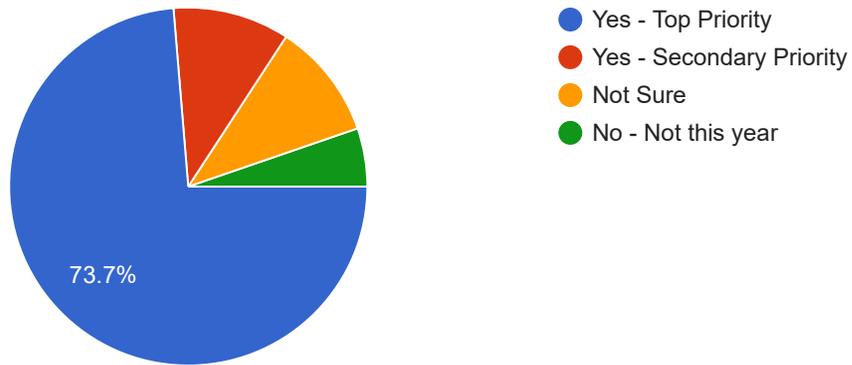
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Contra Costa CARES

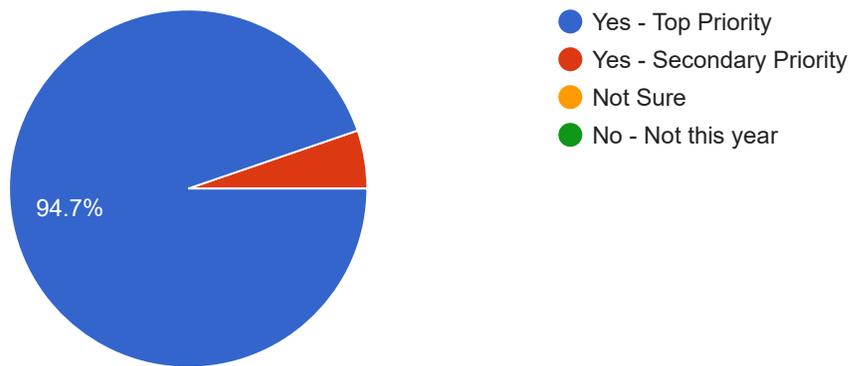
19 responses



### Mental/Behavioral Health, Disabled

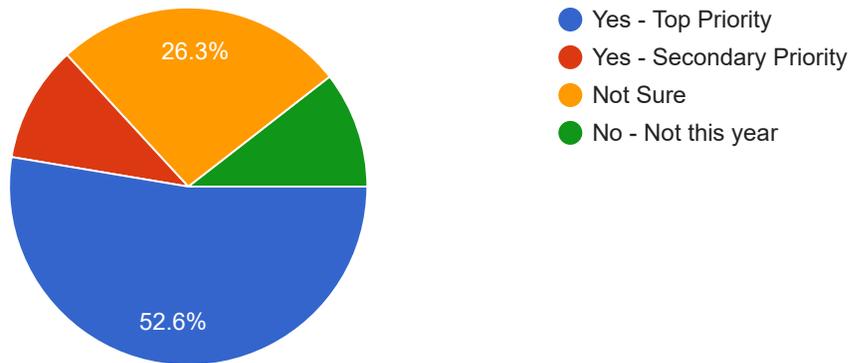
#### Community-based mental health crisis response

19 responses



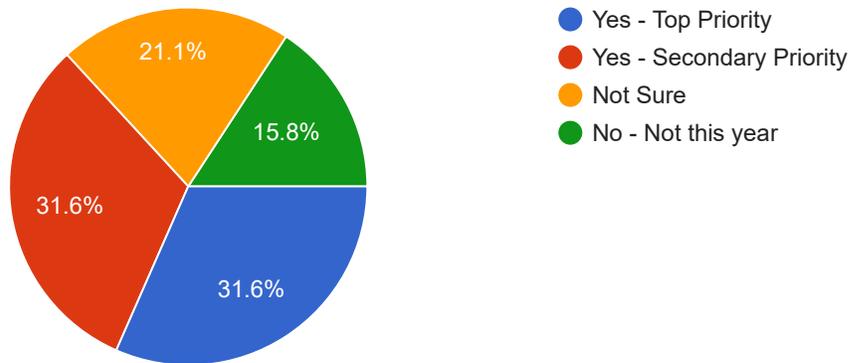
### Medical response to mental health (SRV Fire Model)

19 responses



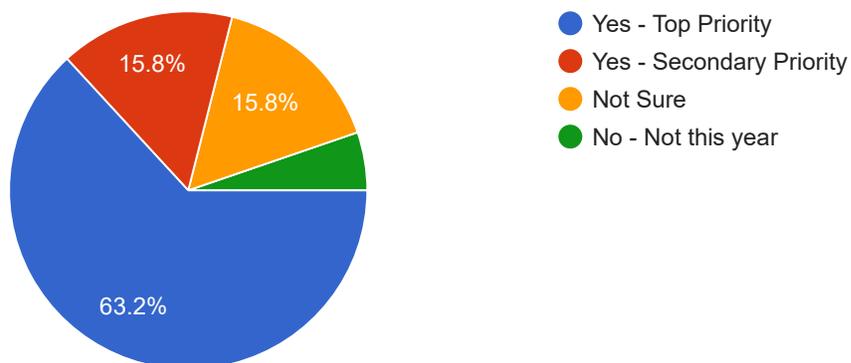
### Contra Costa Arts & Culture Commission

19 responses



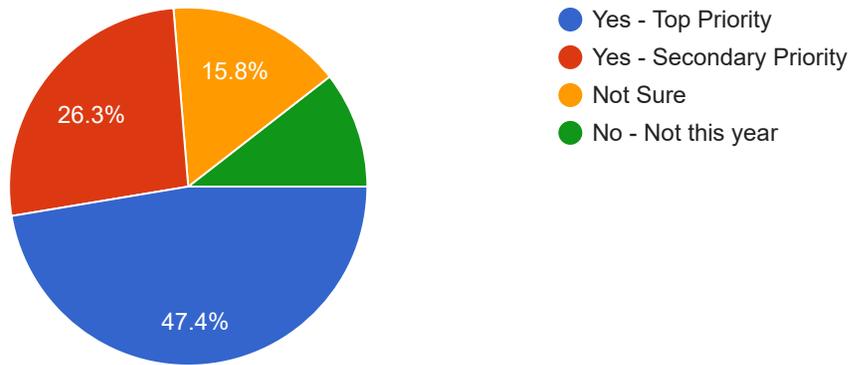
### East County Multi-Agency center for disabled

19 responses



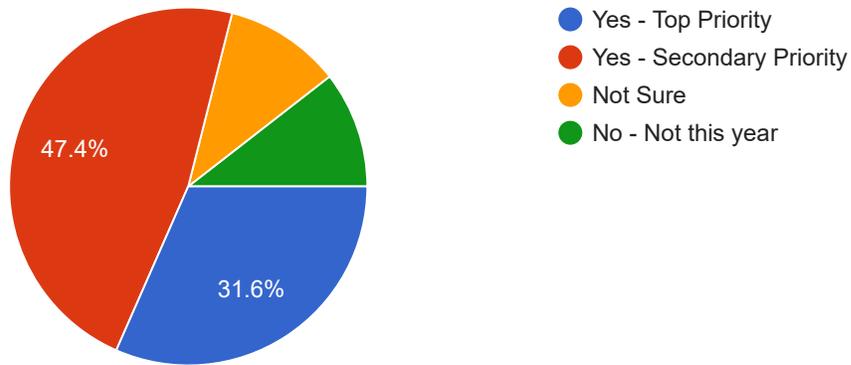
### Community-based mental health arts programs

19 responses



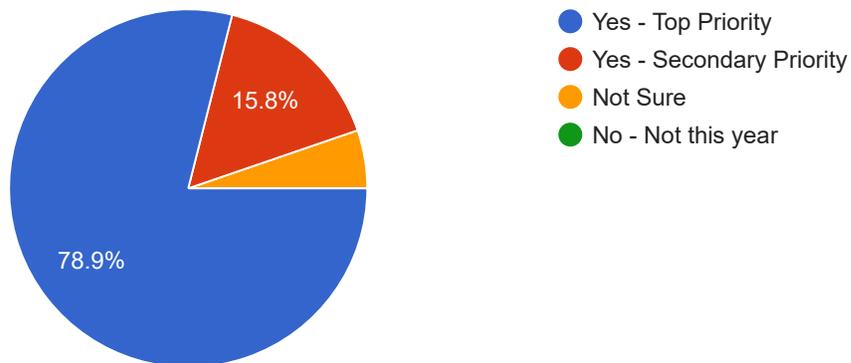
### Community-based leadership program for deaf residents

19 responses



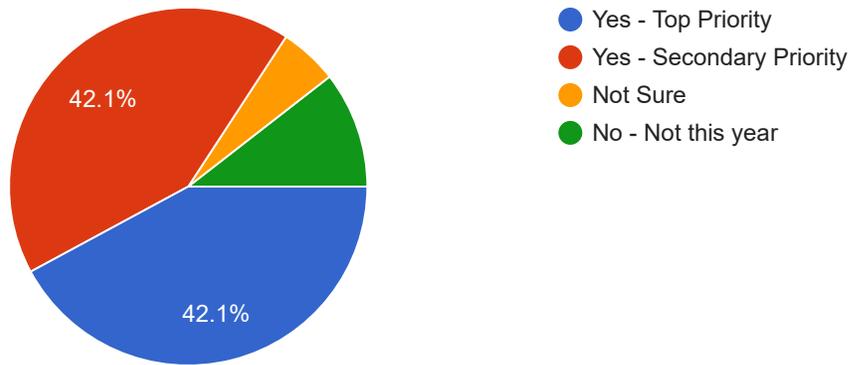
### Community-based mental health (various populations)

19 responses



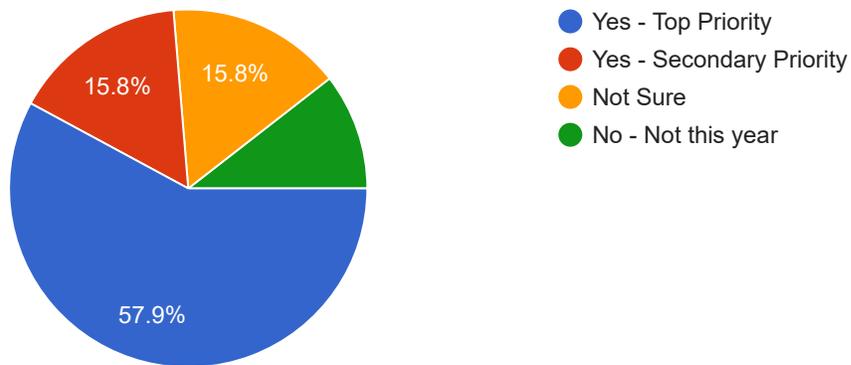
### Community-based mental health for LGBTQ+

19 responses



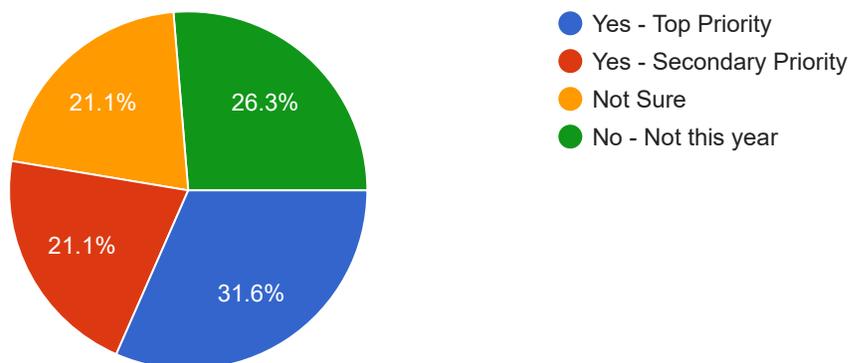
### Community-based mental health for AAPI

19 responses



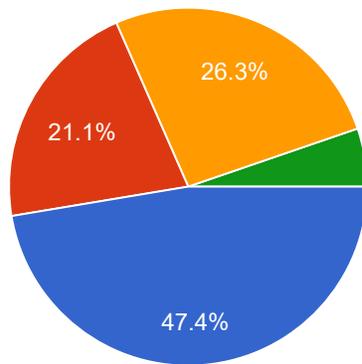
### Employer Incentives

19 responses



### Community-based substance use treatment

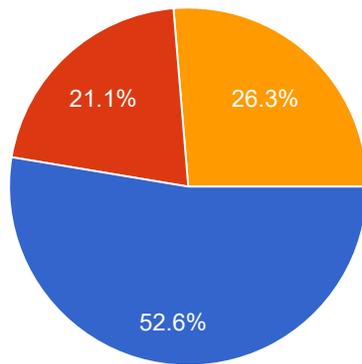
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Sobering center

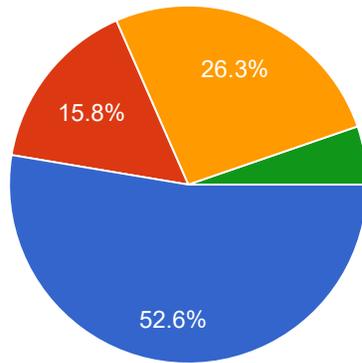
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Recovery housing

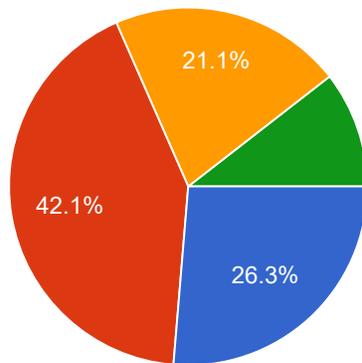
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### SUD psychiatrists

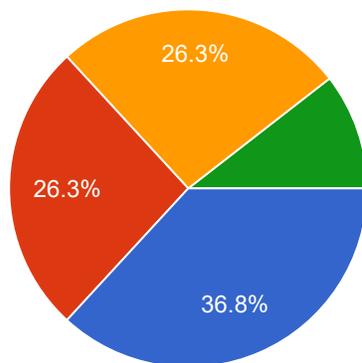
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### SUD counselor education grants

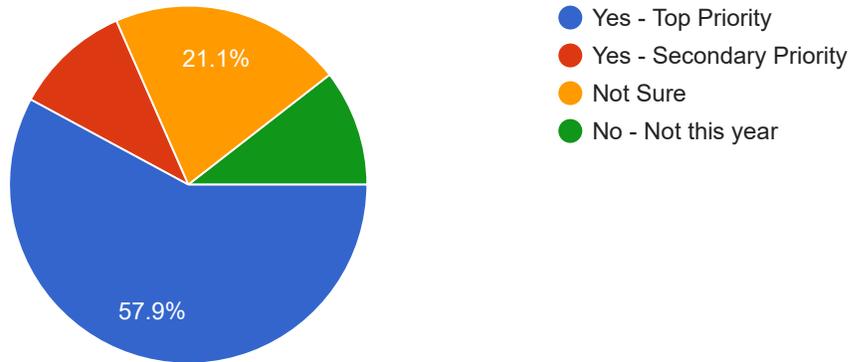
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

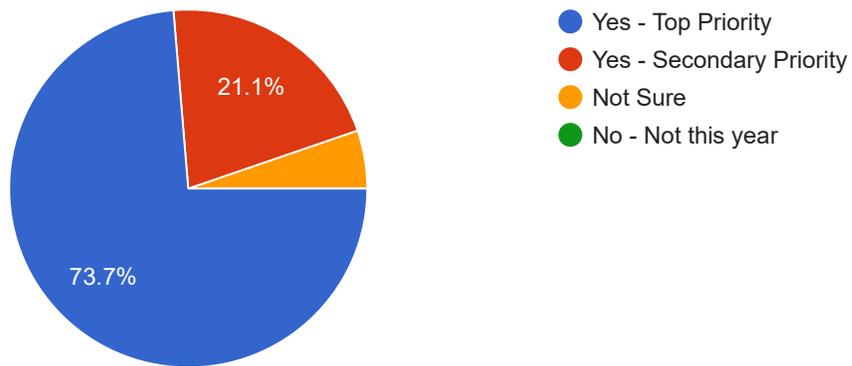
### Local housing trust fund (joint dept. request)

19 responses



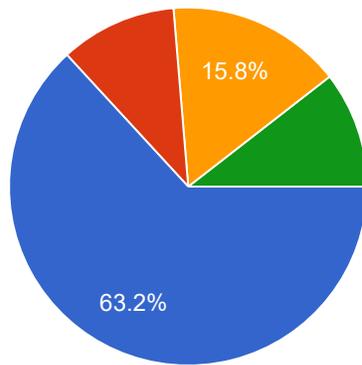
### Tenant legal services/supports - county & community-based

19 responses



### Community land trust

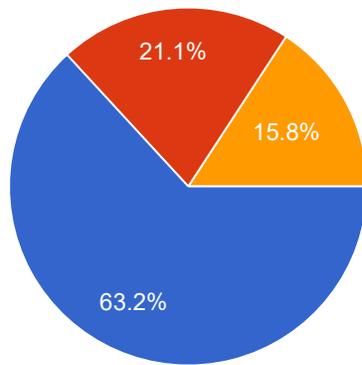
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Establish Housing for People with Developmental Disabilities

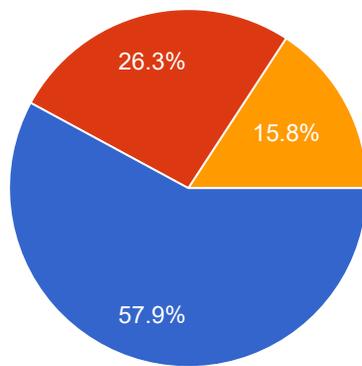
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### County to prioritize people with developmental disabilities for housing services

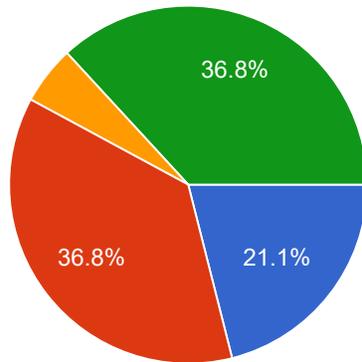
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Young Adult diversion (DA)

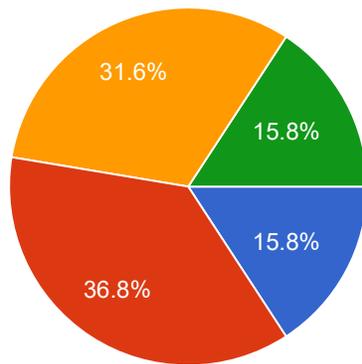
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Combatting human trafficking (DA)

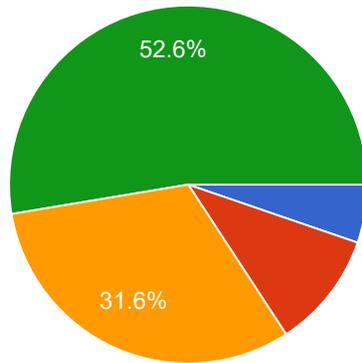
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Independent investigations bureau (DA)

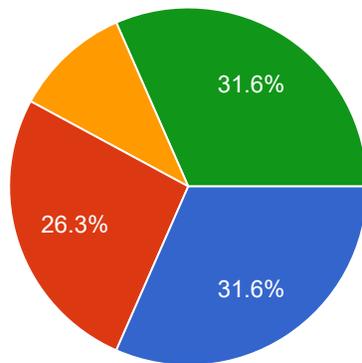
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Office of Reentry & Justice (Probation)

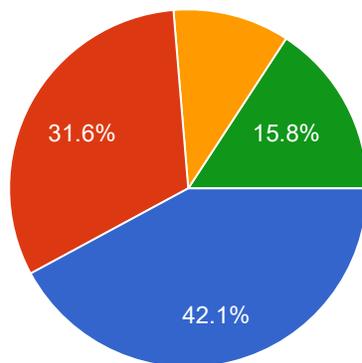
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Resident with complex BH needs (Probation)

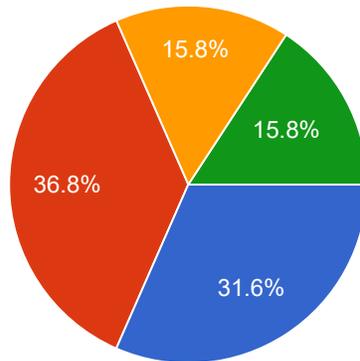
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Drug treatment services (Probation)

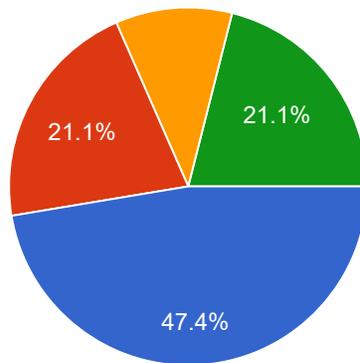
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Sober living housing (Probation)

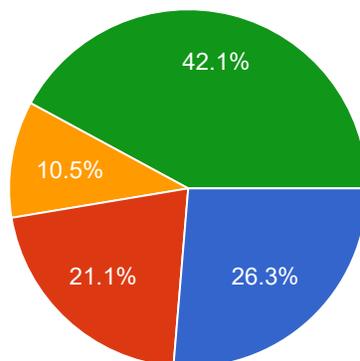
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Mentorship support (Probation)

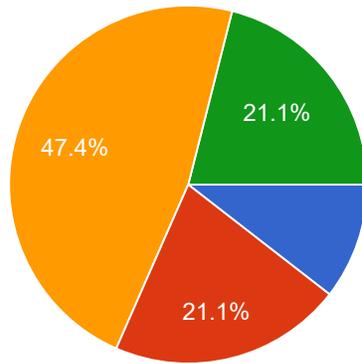
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Circles (Probation)

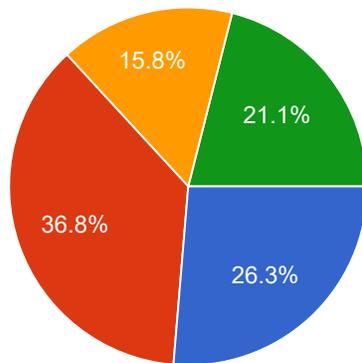
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Family Reunification (Probation)

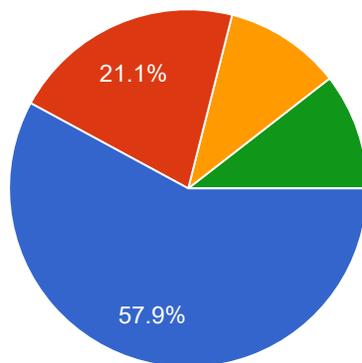
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Front End Advocacy Teams - FAST (Public Defender)

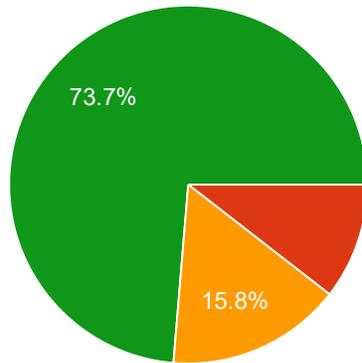
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Neighborhood Patrols (Sheriff)

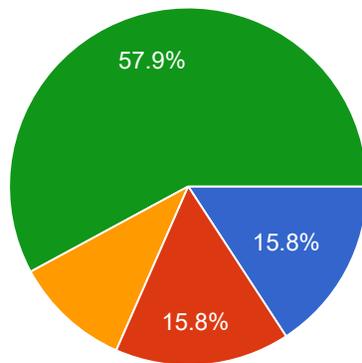
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Mental Health eval teams (Sheriff)

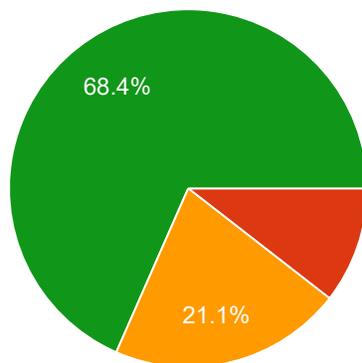
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Quality of life crime detectives (Sheriff)

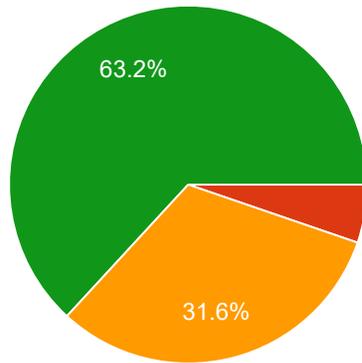
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### GPS Dispatching system (Sheriff)

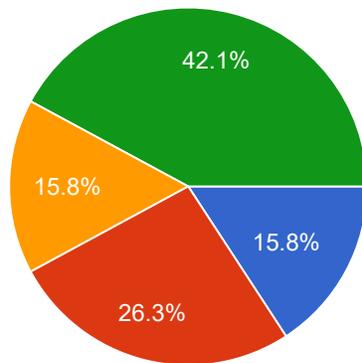
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Body/car cameras - one-time (Sheriff)

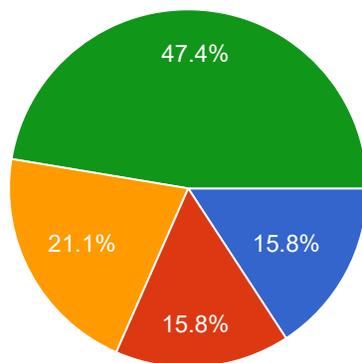
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Body/car cameras - annual (Sheriff)

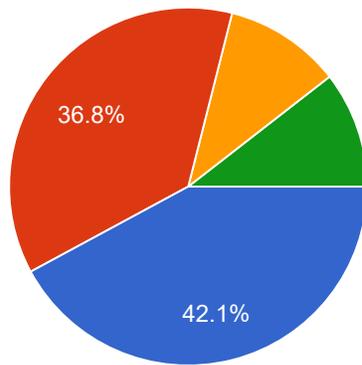
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based reentry employment

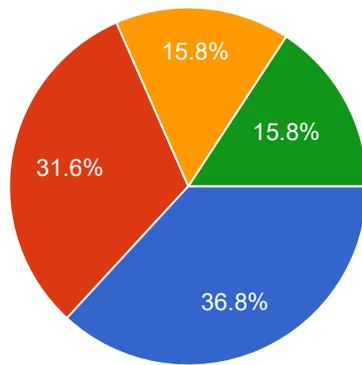
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Reentry success center

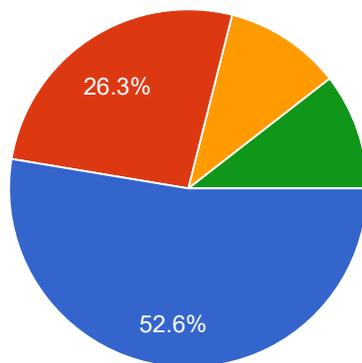
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based reentry support services

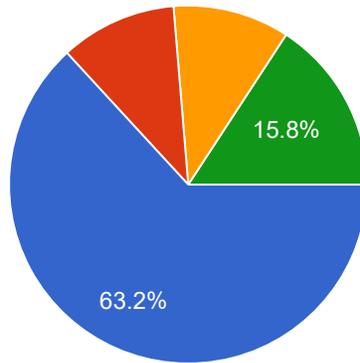
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Reimagine public safety initiative - Countywide

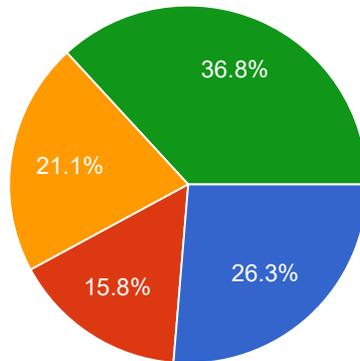
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Reimagine public safety initiative - Richmond

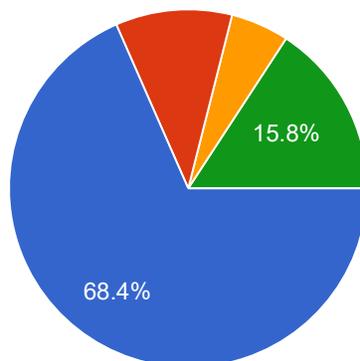
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based restorative justice

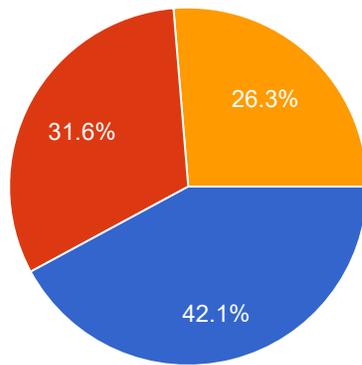
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Abuse prevention/support

19 responses

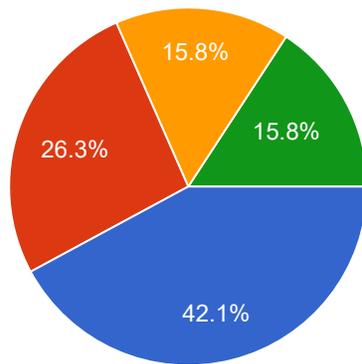


- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Safety Net

#### CalFresh navigators

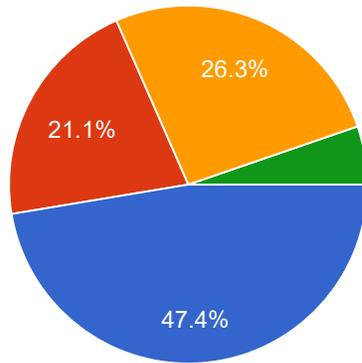
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Mobile food pharmacy

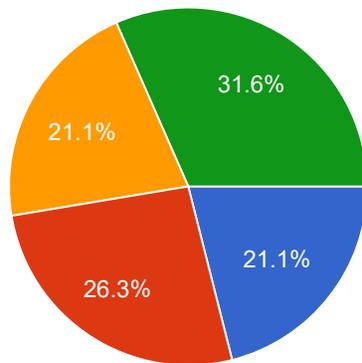
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Child support navigators

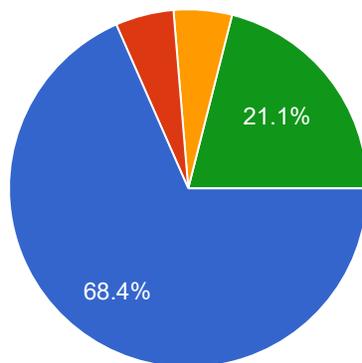
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Guaranteed basic income pilot

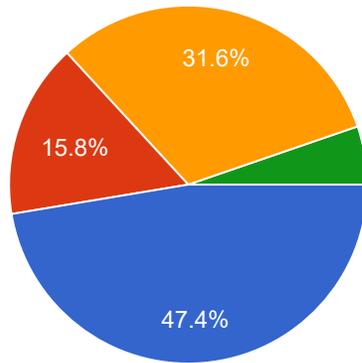
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based training/employment

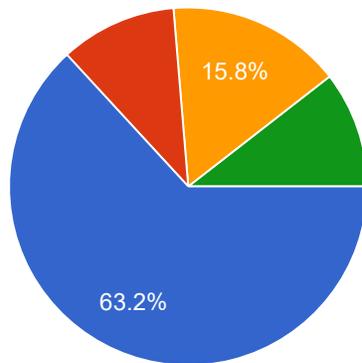
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Community-based food distribution

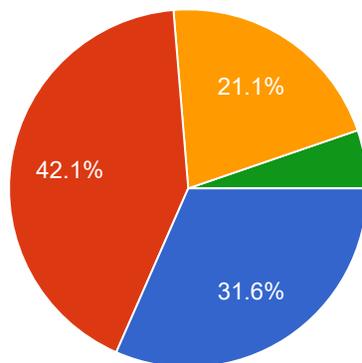
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### County and Community-based training and development

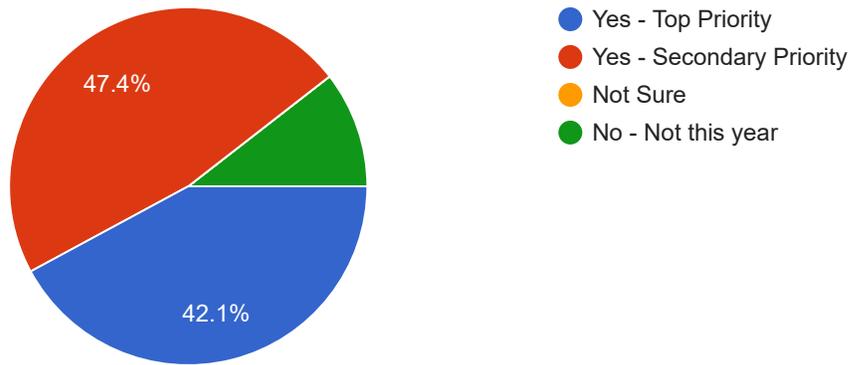
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Civil/legal and flexible financial assistance for interpersonal violence victims

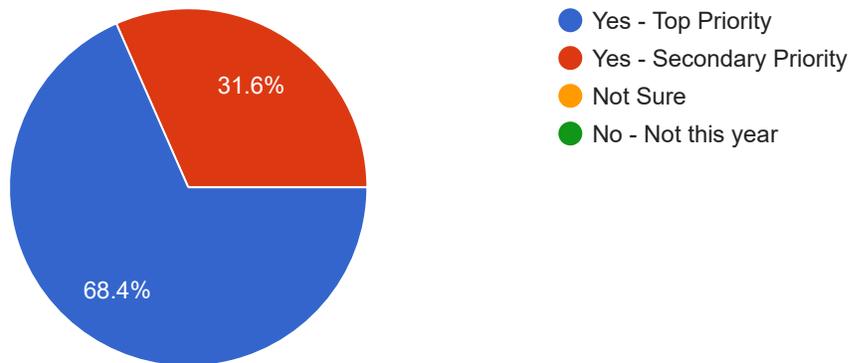
19 responses



### Immigration & Racial Equity

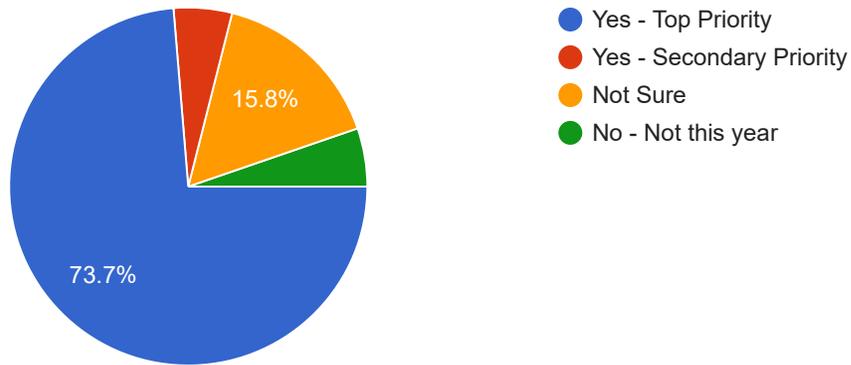
#### Office of Racial Equity & Social Justice

19 responses



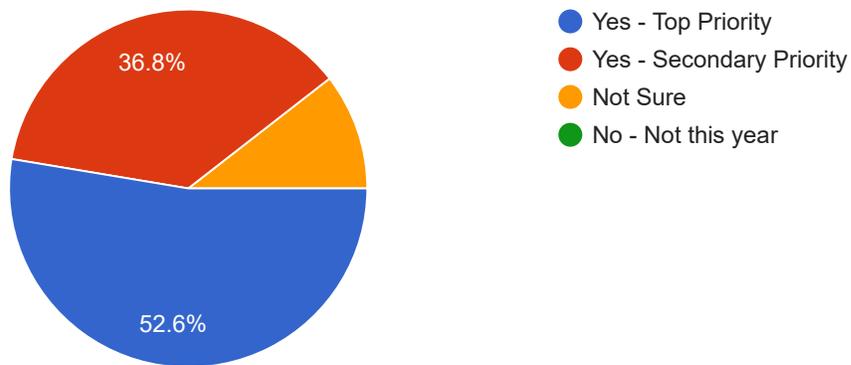
### Community-based equity center - East County

19 responses



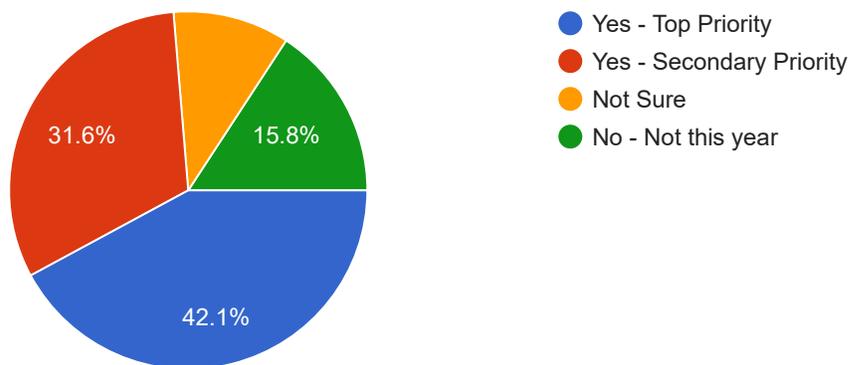
### Stand Together Contra Costa (social/legal services)

19 responses



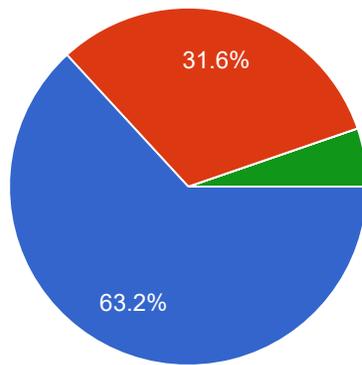
### Community-based asylum support - LGBTQ+

19 responses



### Immigration legal services

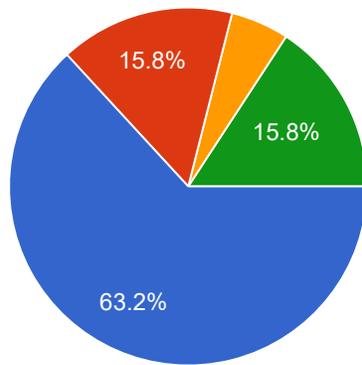
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Rental assistance for immigrants

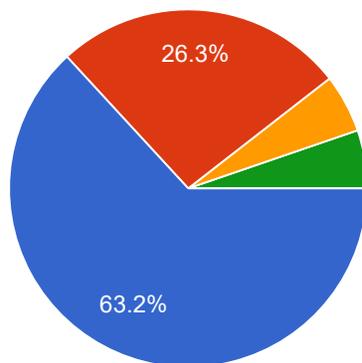
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Public defenders/social workers for immigrants

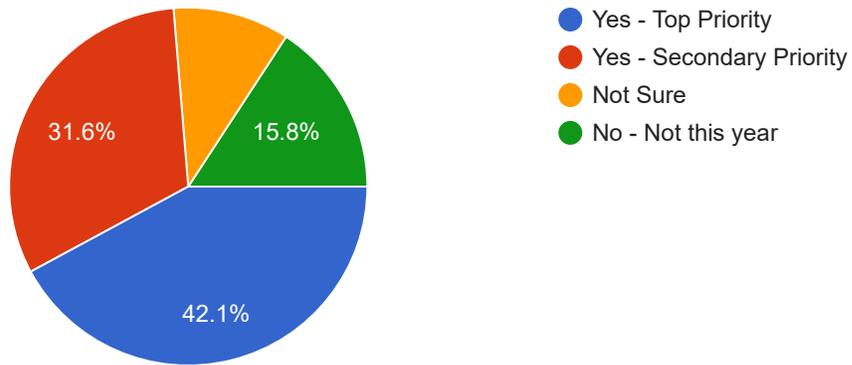
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Multicultural wellness center (Nepali/AAPI)

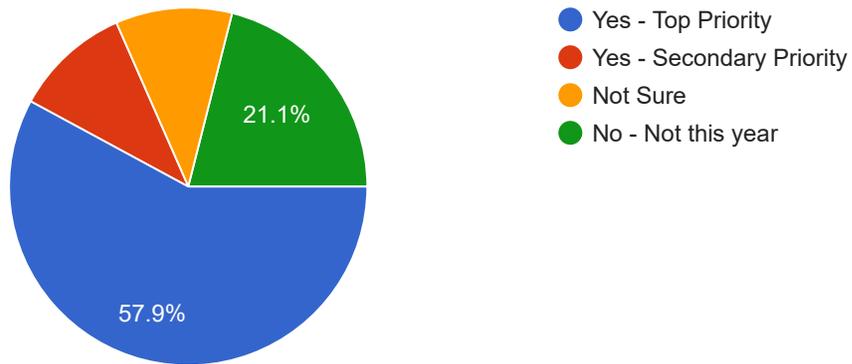
19 responses



### Library, Arts, Agriculture

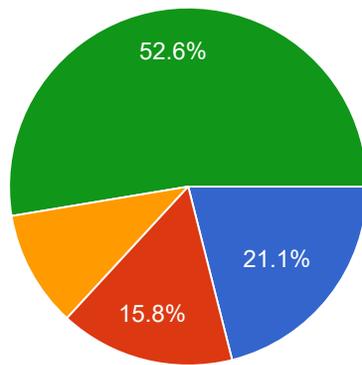
#### Expand county library hours

19 responses



### Rehab six libraries

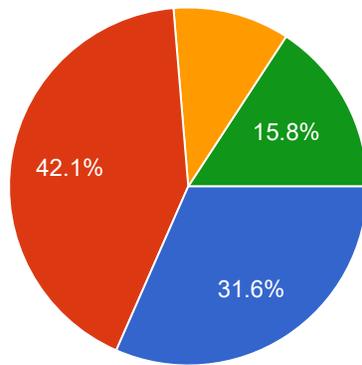
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Arts & Culture Commission programs

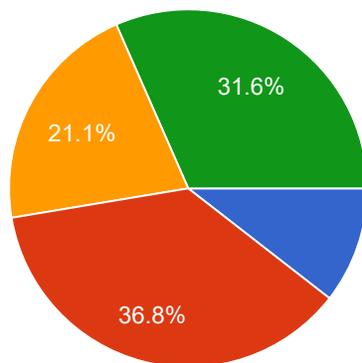
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Grants for local artists

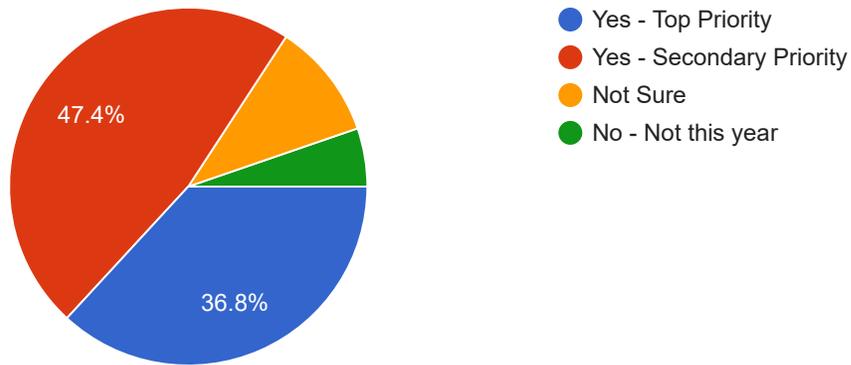
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

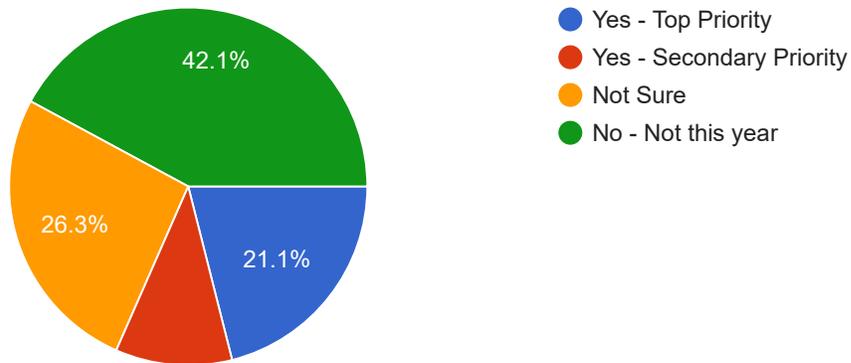
### Community and school-based arts programs

19 responses



### Additional inspectors - Agriculture Department

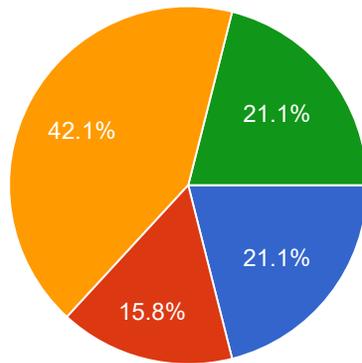
19 responses



Environment, Transportation, CDC, Public Works

### Food protections in West County

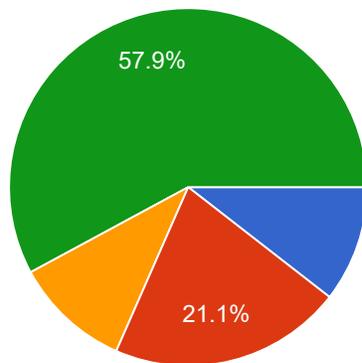
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Storm Drains

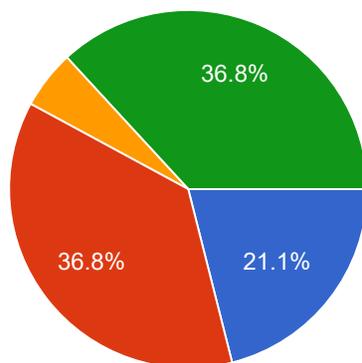
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Watershed protection

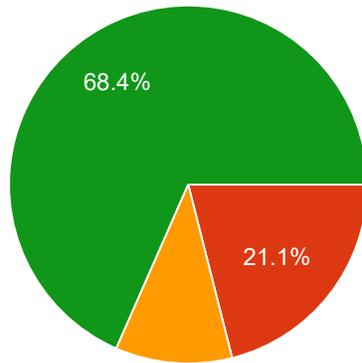
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Street sweeping

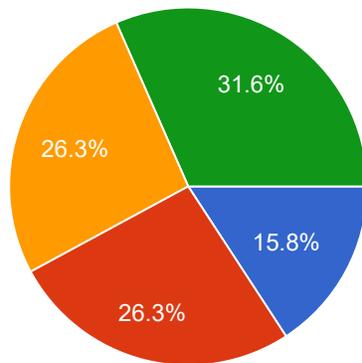
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Green infrastructure

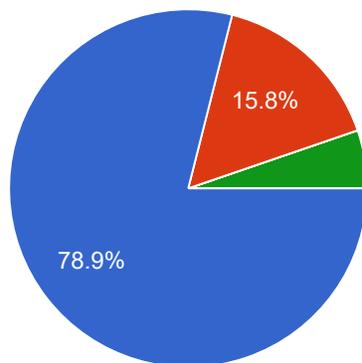
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Accessible Transportation Strategic (ATS) plan

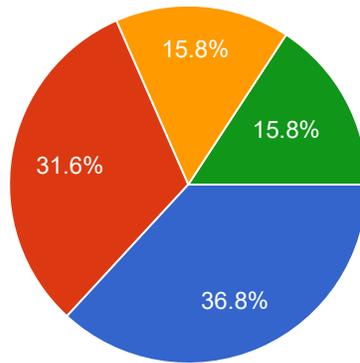
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### County Office of Climate Sustainability

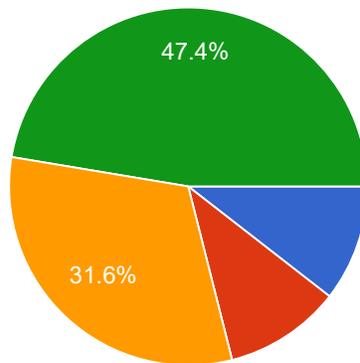
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Northern Waterfront Initiative

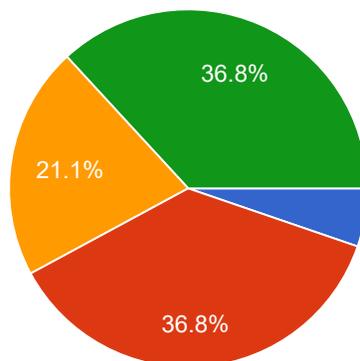
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Illegal dumping initiative

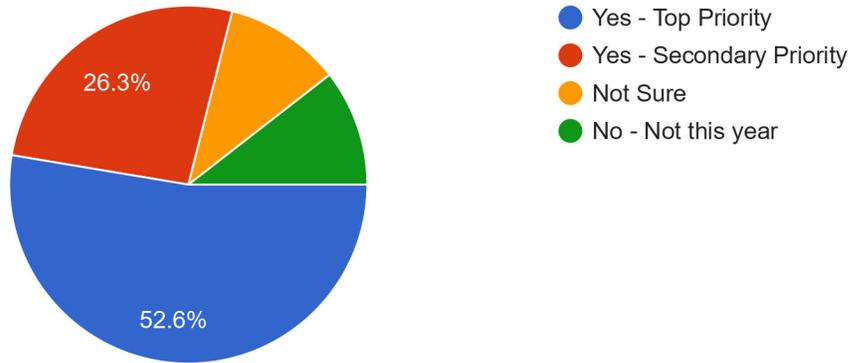
19 responses



- Yes - Top Priority
- Yes - Secondary Priority
- Not Sure
- No - Not this year

### Addressing Climate Change

19 responses



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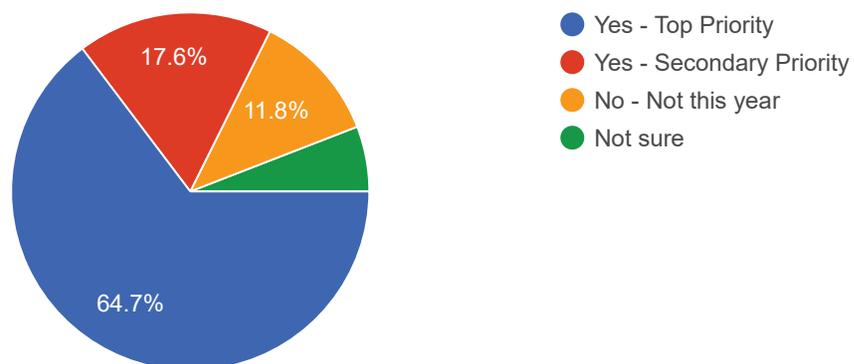
Google Forms

# Innovations Fund Separate Question

17 responses

## Innovation Fund

17 responses





# **Funding Recommendations**

## **Measure X Community Advisory Board**

**Presented to the Contra Costa Board of Supervisors**

**By Mariana Moore, Chair & BK Williams, Vice Chair**

**October 12, 2021**



**There is no power for  
change greater than  
a community  
discovering what it  
cares about.”**

**Margaret J. Wheatley**

# Presentation Overview

- Background on Measure X
- Overview of Measure X Community Advisory Board
- Needs assessment process & key findings
- Funding recommendations for Fiscal Year 2021-22
- Looking ahead to FY 2022-23

# Background on Measure X

- **Measure X** (half-cent, countywide sales tax ballot measure) approved by voters in November 2020
- Estimated to generate **\$112 million** for FY 2021-22
- **Ballot language** focused on supporting the county hospital, emergency response, safety net services, early childhood, protecting vulnerable populations, and other essential county services

# Measure X Community Advisory Board

- Established on February 2, 2021 by Board of Supervisors
- 10 Supervisorial District appointees, 7 at-large members, 10 alternates

# Community Advisory Board members

- Mariana Moore - Chair
- BK Williams - Vice Chair
- Kimberly Aceves-Iniguez
- Peter Benson\*
- Steven Bliss\*
- Genoveva Calloway\*
- Jim Cervantes
- Kathy Chiverton
- Gigi Crowder\*
- David Cruise
- Ruth Fernandez
- Cathy Hanville\*
- Dr. Michelle Hernandez

- Diana Honig\*
- Sharon Quezada Jenkins
- Susun Kim
- Lindy Lavender\*
- Edith Pastrano
- Odessa LeFrancois
- Ali Saidi
- Jerry Short
- Melissa Stafford-Jones\*
- Michelle Stewart
- Debbie Toth
- Sandro Trujillo\*
- Pello Walker\*
- Sandra Wall

\* Alternate

*Sup. Gioia appointees*  
*Sup. Andersen appointees*  
*Sup. Burgis appointees*  
*Sup. Mitchoff appointees*  
*Sup. Glover appointees*  
*At-large members*

# Advisory Board responsibilities

- Oversee an annual needs assessment
- Create priority list of top service gaps
- Make funding priority recommendations to the Board of Supervisors on 95% of the revenue generated by Measure X
- Provide annual report on outcomes & impact of allocated funds
- Meet at least quarterly

# Activities to Date

- Met 26 times between April 13 and October 6
- Consistently high attendance: 940+ total during needs assessment period
- Consistently strong participation by residents and stakeholders (public comment, needs assessment panels, written testimony)
- Language access innovations: Spanish & American Sign Language
- Developed Vision Statement and Operating Principles
- Updated community needs assessment
- Prepared funding recommendations for FY 21-22

# Measure X Vision Statement

Contra Costa County will have the necessary funds to invest in and sustain a **robust system of prevention and care**, and social and public services necessary to support a **vibrant community** and ensure that all residents have **equitable opportunities to thrive**.

# Operating Principles

1. Shared responsibility to practice core **values of equity, justice, inclusion, compassion**
2. Importance of **strong safety net**
3. Address **prevention** as well as current **system gaps**
4. Actively seek **transformational ideas**
5. **Leverage** other funding sources

# Operating Principles

6. Resident POV: **Interconnected, intersectional** vs. turf and silos
7. Name **inequities & disparities**, and those most harmed by them (especially anti-Black racism)
8. **Economic opportunity and equity** are at the heart of our work
9. Create a culture of **inclusion, welcoming, and belonging**

# Community Needs Assessment

- Original needs assessment completed in 2019
  - Co-chaired by Mariana Moore of Ensuring Opportunity and Josh Anijar of Contra Costa Central Labor Council
- Significant events since then: pandemic, disparate economic fallout, increased focus on racial justice
- Updated needs assessment process launched to assess current community needs, strengths, and priorities
- Series of focused issue presentations with panels of county staff, community-based organizations, and residents

# Schedule of presentations

**May 12** Seniors, disabled, veterans

**May 19** Fire protection

**May 26** Early childhood

**June 9** School-aged youth & young adults

**June 16** Healthcare

**June 23** Mental/behavioral health

**June 30** Housing & homelessness

**July 7** Justice systems

**July 14** Safety net (employment, cash aid, food security, etc.)

**July 21** Immigration, racial equity

**July 28** Library, arts & culture,

**Aug. 4** Environment, transportation, public works, conservation & development

# Needs assessment: overarching themes

- Disparate impacts (health, economic) of Covid pandemic
- Racial/economic disparities also pre-dated the pandemic
- County departments need more flexible funding pools
- More investment needed in community-based, community-embraced programs and services
- Strong appetite for bold, innovative and transformative approaches

# Needs assessment: 5 key areas of need

1. Support mental well-being (prevention, crisis response)
2. Increase equity and removing structural barriers
3. Ensure equitable access to health care, housing, childcare, income opportunities, and food
4. Strengthen supports for residents of all generations
5. Create communities where all residents feel safe and welcome

# Funding Recommendations for FY 21-22

## 5 GOAL AREAS:

1. Mental Well-Being
2. Equity in Action
3. Healthy Communities
4. Intergenerational Thriving
5. Welcoming & Safe Community



# GOAL AREA 1: MENTAL WELL-BEING

We strive to be a community that supports the mental and behavioral health well-being of all residents, through prevention, crisis response services, intersectional supports, and innovative cross-sector approaches.



# GOAL AREA 1: MENTAL WELL-BEING

## Recommended Strategies:

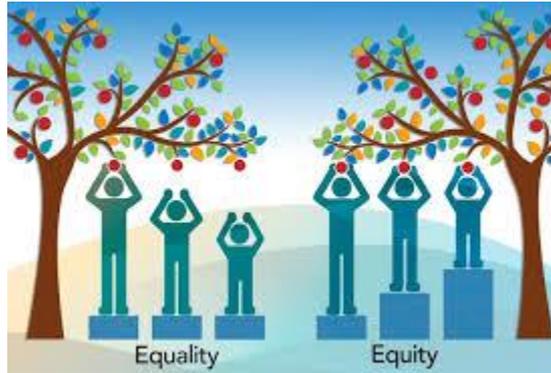
1. Community-based mental health: Crisis Response Initiative
2. Childhood mental health services: Community grants to local community health service providers serving younger children (age 0-5) to improve children's social and emotional development as a preventive strategy
3. Community-based mental health services: Addressing the needs of at-risk populations

# GOAL AREA 1: MENTAL WELL-BEING

5. Substance Abuse Treatment (community-based)
6. Mental health services for Asian American Pacific Islander (AAPI) residents
7. Community-based mental health for LGBTQ+ individuals
8. Medical response to mental health crisis: San Ramon Valley Fire model

# GOAL AREA 2: EQUITY IN ACTION

We strive to be a community that prioritizes equity and removes structural barriers that cause inequities and poverty, so that all residents can thrive.



# GOAL AREA 2: EQUITY IN ACTION

## Recommended Strategies:

1. County Office of Racial Equity and Social Justice
2. East County community-based equity center (based on CC County Racial Justice Coalition presentation)
3. Removal defense and case management for immigrant residents, via Stand Together Contra Costa: including legal representation across court systems and social service workers to provide holistic, language-accessible, culturally-responsive social services and navigation

# GOAL AREA 2: EQUITY IN ACTION

4. Community-based and schools-based arts programs
5. Immigration-based legal services
6. Arts & Culture Commission programs
7. Innovation fund (to facilitate community-based responses to service needs)
8. Community-based asylum support for LGBTQ+ individuals and other immigrants

# GOAL AREA 3: HEALTHY COMMUNITIES

**We strive to be a community in which all residents have access to affordable, timely, culturally-responsive healthcare; adequate housing; high-quality childcare; and nutritious food, all of which have become more urgent as we address the ravages of the pandemic.**



# GOAL AREA 3: HEALTHY COMMUNITIES

## Recommended Strategies:

1. Expanded and comprehensive healthcare for remaining uninsured residents via Contra Costa CARES
2. Local Housing Trust Fund: Serve as a funding mechanism for County housing programs, including: tenant assistance; assistance for unsheltered residents; the acquisition, preservation and rehabilitation of affordable housing; creation of permanently affordable housing; affordable housing for people with developmental disabilities; community land trusts; and permanent supportive housing.

# GOAL AREA 3: HEALTHY COMMUNITIES

3. Tenant legal services and supports, both county-based and community-based
4. Subsidized child care
5. Permanent housing subsidies for youth and young adults
6. Community-based food distribution
7. Community-based training & employment

# **GOAL AREA 4: INTERGENERATIONAL THRIVING**

**We strive to be a community that intentionally strengthens and provides support for all residents and for family members of all generations, including children, youth, and older adults.**



# GOAL AREA 4: INTERGENERATIONAL THRIVING

## Recommended Strategies:

1. Services for children with disabilities: Improve access to comprehensive services that support children with disabilities to be independent and included in society. This strategy could include vouchers to providers on behalf of families for necessary services. Provide childcare providers with consultation and guidance to modify their services and programs to be inclusive of all children.
2. Accessible Transportation Strategic Plan (ATS)
3. Community-based youth centers/services in Central and East County
4. Community-based aging services

# GOAL AREA 4: INTERGENERATIONAL THRIVING

5. Guaranteed income pilot
6. East County multi-agency for disabled
7. Master Plan on Aging local implementation
8. Community-based restorative justice
9. County family support services
10. Discretionary funds for Child Protective Services and foster youth

# GOAL AREA 5: WELCOMING & SAFE COMMUNITY

**We strive to be a community where all residents feel safe and welcome, and receive emergency help when they need it.**



# **GOAL AREA 5: WELCOMING & SAFE COMMUNITY**

## **Recommended Strategies:**

1. East County Fire Services
2. Re-open closed stations
3. Public Defender front-end advocacy teams
4. Fire/wildfire mitigation/fuel reduction
5. Community-based reentry support services

# GOAL AREA 5: WELCOMING & SAFE COMMUNITY

6. Community-based employment services
7. Abuse prevention and support, including building sustainable infrastructure, civil & legal assistance, community victim advocates, community connectedness, flexible financial assistance, and public health
8. Rental assistance for immigrants
9. Reimagine Public Safety initiative - countywide
10. Seasonal fire staffing
11. Multicultural wellness center for Nepali/AAPI residents

# **Additional Considerations**

- 1. Prioritizing community-based strengths, wisdom, and services**
- 2. Addressing racism**
- 3. Addressing trauma**
- 4. Bold and transformational focus**
- 5. Contra Costa Regional Medical Center and Health Centers**
- 6. Prioritizing Measure X funds in context of overall County budget**

# Looking ahead

- Preparation of formal FY 21-22 needs assessment report
- Timing of FY 21-22 Measure X funding
- Planning for FY 22-23
  - Updated needs assessment (FY 21-22 as baseline)
  - Funding recommendations (FY 21-22 as baseline)
  - Measuring impact of allocated Measure X funds

# Acknowledgments

Our deepest appreciation goes to all those who made our work possible:

- Board of Supervisors
- County Administrator staff: Lisa Driscoll, Enid Mendoza
- Needs assessment presenters
- Members of the public
- Measure X Community Advisory Board members (2,500 hours and counting)



October 8, 2021

Contra Costa County Board of Supervisors  
1025 Escobar Street  
Martinez, CA 94553

RE: Allocating Measure X Funds for Equitable Climate Resilience

Dear Members of the Board of Supervisors,

We know there are many pressing items to spend Measure X funding on, but we urge you to think about our future safety and climate resilience by prioritizing at least **\$500,000 in annual Measure X funding to support climate and equity goals** within the Conservation and Development Department. Increased capacity is critical to taking the coordinated climate response needed for the safety and resilience of the County. **The current lack of staff capacity at the County level will prevent the County from accessing upcoming state and federal funding opportunities** from SB 155 (CA), SB-170 (CA), and the \$1 trillion Infrastructure Bill (Federal) that could provide significant funding resources for climate adaptation and equitable resilience programs to serve the County's most vulnerable communities. These upcoming opportunities come in addition to existing grant programs (see HMC SLR Staff Report, 4/6/21) that the County could pursue, if there was a staff person dedicated to applying for, and managing, resilience projects.

**The immediate health and safety of Contra Costa residents is at risk.** In 10 years, Contra Costa will likely see at least 6 inches of Sea Level Rise, and in just 30 years, the County will likely experience one to two feet of Sea Level Rise ([BCDC](#)). These changes will have very real impacts on the County -- **in East County alone, over 11,700 households are at risk of experiencing disruptive flooding** -- many of which are those already experiencing environmental justice concerns, inadequate housing resources, and public health concerns. These impacts will disrupt business operations for the region, displace County residents, and result in billions of dollars of damages.

But sea level rise and flooding are not the only impacts of climate change, wildfires and extreme heat are already endangering County residents. California's 11th District (covering most of Contra Costa County) will likely experience **8 more days with temperatures over 100 degrees by 2050**, if no adaptation or mitigation action is taken ([Union of Concerned Scientists](#)). Measure X investments in public health and services will be pointless if nothing is done to adapt to this changing climate. **This increased capacity is necessary for addressing the impacts of flooding, wildfire, and extreme heat through coordinated efforts, grant funds, and proactive planning. The time to act is now.**

For over 60 years, Greenbelt Alliance has worked towards a vision of a Bay Area made up of healthy, thriving, resilient communities where all members are given equal protection from climate risks and equal opportunities to enjoy the benefits of the environment and other nature-based infrastructure. In reviewing the Report prepared by the Measure X Community Advisory Board (CAB), you will notice that equitable

climate adaptation and sustainability efforts are not included as a priority. The CAB prioritization process favored well-defined projects, and it is our understanding that climate adaptation and climate equity fell through the cracks -- not due to a lack of need or importance, but instead, due to a severe lack of staff capacity and organization around topics of climate resilience and adaptation. **Measure X funding for increased capacity would be a catalytic step in protecting our communities from the impacts of climate change.**

Sincerely,

Amanda Brown-Stevens  
Executive Director  
Greenbelt Alliance



Experience the power of dance.

LAUREN JONAS  
Artistic Director

SUSAN BORELIZ  
Executive Director

Board of Directors

LAURIE MILLER &  
CHERYL DE SIMONE  
Presidents

FATIMA AFZAL  
KRISTINA CIPRIANO  
KAREN LAPOINTE  
FRED LAMBRIGHT  
UMBERTO LEONE  
ELIZABETH GREEN-SAH  
LANITA MIMS

ASHRAF HABIBULLAH  
President Emeritus

KRISSY GRAY  
Director of Operations

MICHELE JOHNSON  
Development & Communications

DAN MEAGHER  
Audience Development

SHANNON STOWE  
PR Manager

EDWARD STEGGE &  
ROSSELYN RAMIREZ  
PEEK Associate Directors

JACK CARPENTER  
Lighting Designer

DAVID HARTENSTEIN  
Stage Manager

THOMAS ROBERTS  
Technical Director

SALLY STREETS  
Artistic Advisor

October 8, 2021

**Via Email Only**  
clerkoftheboard@cob.cccounty.us  
Jami.Morritt@cob.cccounty.us

**Clerk of the Board**  
1025 Escobar Street  
Martinez, CA 94553

**Contra Costa County Board of Supervisors:**  
<supervisorandersen@bos.cccounty.us>, <supervisor\_burgis@bos.cccounty.us>,  
<john\_gioia@bos.cccounty.us>, <district5@bos.cccounty.us>,  
<SupervisorMitchoff@bos.cccounty.us>

**SUBJECT: Measure X Community Advisory Board - Goal 1 (Mental Well-Being)**

Dear Clerk of the Board of Contra Costa County and Supervisors Andersen, Burgis, Gioia, Glover, and Mitchoff:

Further to my email of September 21, 2021, to the Measure X Community Advisory Board (MX CAB) in support of the Arts and Mental/Behavioral Health Programs, I am respectfully submitting this letter to you in specific reference to Goal 1 (Mental Well-Being) identified in MX CAB's Recommendations to the Board of Supervisors.

After meeting with Supervisors Andersen and Mitchoff yesterday afternoon, I wanted to reiterate that unfortunately due to Diablo Ballet's declination of funding this year from the California Arts Council and the Jump StArts Program (mainly due to their focusing on other non-profit organizations with budgets of \$250,000 and below), Diablo Ballet is seeking to replace the funding lost and to continue to be able to benefit other at-risk, under-represented children in Contra Costa County. Therefore, on behalf of Diablo Ballet, I respectfully request an allocation of \$100,000 from Measure X funding.

Among other services, Diablo Ballet provides Dance Movement Therapy through its PEEK (Performing Arts Education and Enrichment for Kids) Program, which is a proven therapeutic approach to address mental health issues, among other benefits. The PEEK program is recognized as one of the few programs of its kind adhering to the California VAPA (Visual Arts/Performing Arts) standards. PEEK is a social emotional and movement curriculum that teaches students how to convey feelings and emotions and develop positive academic and pro-social skills through facial expression and body movement. In addition, it teaches students to use movement skills as a way of telling a personal story. PEEK has

served over 70,000 under-served school children since 1995, including Title I Elementary Schools, Hospitals (such as hundreds of adolescents housed at the Behavioral Health Unit at John Muir Hospital in Concord), Juvenile Hall in Martinez, and Orin Allen Rehabilitation Facility in Byron.

Diablo Ballet developed PEEK to address the diminishing presence of arts education in Title-I schools in the East Bay, where students are considered to have higher-than-average risk of health, behavior, and academic problems. According to a 2013 NEA report on the impact of dance in a K-12 setting, there is a stronger correlation of higher academic achievement among at-risk students. In schools where dance programs flourished, students' attendance rises, teachers were more satisfied, and a sense of community grew. This is the case for the schools where PEEK has been integrated and expanded to serve additional classrooms. KCBS Radio's "Ask an Expert" series recent guest psychiatrist specialist stated, "The social emotional well-being of adolescents has been hit the hardest during Covid and it is going to take some time for them to get back emotionally what they lost. Arts therapy is extremely recommended in these times."

PEEK Program staff addresses the lack of access to arts education among the most vulnerable populations, including students with physical and emotional disabilities. Diablo Ballet adjusts the curriculum based on students' abilities, so that all children are provided with opportunities for noncompetitive, success-oriented activities. Diablo Ballet has served students with special needs including students with autism, hearing impaired, and in a wheelchair. In these cases where special accommodations are needed, program staff adapt activities for students to participate freely. Attached is a photo collage.

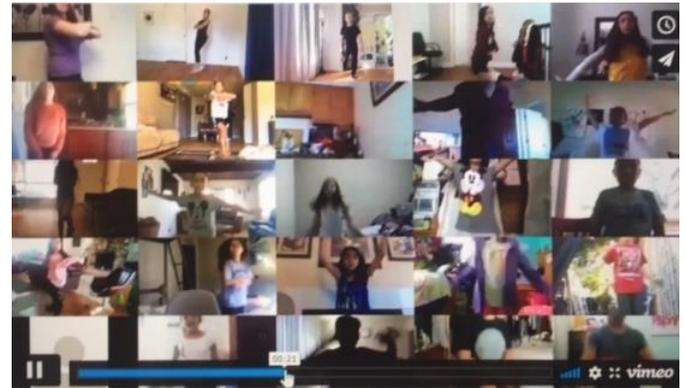
For your further consideration, should you require it, I am prepared to submit a detailed proposal supporting our funding request, including the scope, budget, and outcomes.

Last, on behalf of my Community, I want to register my acknowledgment of and gratitude to the entire Board of Supervisors and the County Administrator's Office. I also want to acknowledge the entire MX CAB (as led by Chair Moore and Vice-Chair Williams) for their "model of civil discourse," as was aptly noted at the last MX CAB zoom meeting.

Respectfully submitted,

Susan Boreliz  
Executive Director  
Diablo Ballet  
<https://diabloballet.org/>

c: Measure X Community Advisory Board (lisa.driscoll@cao.cccounty.us)  
Lauren Jonas, Artistic Director and Co-Founder



**P. O. Box 4700 Walnut Creek, California  
94596  
Phone: 925/943-1775  
[www.diabloballet.org](http://www.diabloballet.org)**

## Diablo Ballet moves at-risk teens to self expression

They come in their sweat-pants and T-shirts, not knowing what to expect. But the young women at John A. Davis Juvenile Hall in Martinez leave with a new sense of themselves.

The California Arts Council's JUMP StArts Program exposes youth in the juvenile justice system to high-quality arts education and artists-in-residence programs. Such programs have been shown to reduce the number of young people who return to the system. The Actors' Gang Prison Project has significantly reduced recidivism rates — with some estimates up to 95 percent.

Walnut Creek's Diablo Ballet Company is continuing that trend locally. For 24 years, the award-winning professional dance company has presented classical and contemporary ballets to audiences as well as exposed youth in underserved communities to the arts through its PEEK (Performing Arts Education and Enrichment for Kids) Extension program. Dia-

blanc



**Dancer Rosselyn Ramirez, left, PEEK associate director Edward Stegge and dancer Felipe Leon aim to lift the spirits of youth at Juvenile Hall.**

blanc Ballet has reached more than 68,000 school children in Alameda and Contra Costa counties since 1995.

The California Arts Council (CAC) approached Diablo Ballet in 2015, suggesting they apply for a grant under the JUMP StArts program. The company received the grant and began

meeting with girls aged 15-18 at the McKinley Court School, where students at the Martinez Juvenile facility continue their education.

"I'm in love with this program," says Diablo Ballet's artistic director Lauren Jonas. "When

**See Ballet, page 15**



August 30, 2021

Contra Costa County  
Measure X Funding Request  
Delivered via Email and Personal Delivery

To the Measure X Board,

Attached please find the Program Narrative and Budget Proposal for funding consideration by the Measure X Board submitted on behalf of "getVOCAL for Victims". "getVOCALforVictims" is a non-profit 501(c)(3) organization committed to the representation of the underserved population of crime victims in Contra Costa County. We hope to participate in the work here in Contra Costa County in collaboration with the Measure X Board and the leaders of Contra Costa County to make our community a better place for all of our residents. Thank you for your consideration of our request.

Sincerely,

Mary Knox  
President, Board of Directors  
getVOCAL for Victims  
victimcenteredtruthdriven@gmail.com



## **“getVOCAL for Victims” Budget Proposal**

**Requested Funding: \$2,000,000 per year**

**Fiscal Year: 2021-22**

**Tax Status: 501(c)(3)**

“getVOCAL for Victims” is a 501(c)(3) nonprofit organization registered with the California Secretary of State. “getVOCAL for Victims” is requesting \$2,000,000.00 in annual funding. This funding will be used to accomplish the following goals:

### **Director**

The director will manage the Measure X award, manage the “getVOCAL for Victims” project and manage the collection of statistical data. The director will work 40 hours per week and that work will be devoted to “getVOCAL for Victims” (getVOCAL). The director will accept cases and run conflicts checks, pair cases with pro-bono attorneys, and lead training and education efforts for those involved. The director will also be responsible to market the getVOCAL project to law firms, recruit attorneys, assign cases, and maintain training materials. We anticipate that participating pro-bono attorneys will vary in terms of the amount of time that they have to dedicate to cases depending on their other professional obligations, and their bandwidth will be assessed and considered in the assignment of each case to make sure that each individual victim’s needs are met.

The director will also manage partnerships with local police agencies, the District Attorney’s Office and local nonprofits (including the Family Justice Center, Community Violence Solutions, Pillars of Hope, Alliance to End Abuse, and Justice at Last). The director will head development and all fundraising efforts, including events and fostering relationships with donors. The director will be responsible for other marketing tasks, including management of social media platforms, publications, and any legislative efforts, including attending conferences like National Organization for Victim Assistance “NOVA,” Leave No Victim Behind, and the National Crime Center for Victims. Given the extent of these duties, this will be a full-time, salaried and benefited position.

## **getVOCAL Staff Attorney**

The getVOCAL Staff Attorney will be tasked with emergency assistance, intervention between victims and law enforcement and the District Attorney's Office. The staff attorney will appear and have a caseload of referred getVOCAL cases, assist with overload cases, and make appearances when needed on behalf of pro bono attorneys. The Staff Attorney will be qualified to answer and assist pro bono attorneys on issues and questions that arise during criminal prosecutions. This attorney will participate in outreach and training presentations. The Staff Attorney will also assist the Director on the daily responsibilities of getVOCAL for Victims.

## **getVOCAL for Victims Staff Advocate Position**

The getVOCAL for Victims Staff Advocate will be responsible for supporting victims throughout the criminal justice process. This person will advocate for victim's rights, manage referrals from the law enforcement community, the District Attorney's Office, and other community organizations. The advocate will provide direct services to victims and families, coordinate with other victim advocacy agencies and groups across the state and country, and participate in Multi-Disciplinary Meetings with other agencies in Contra Costa County. The advocate will assist with restitution and coordination with the Victim Compensation Board, assist in the preparation of victim impact statements, and work with the Victim Witness Programs in local agencies to support the much needed crisis intervention, education on victim's rights under Marsy's Law, and facilitate mental health referrals if needed.

## **getVOCAL Office Staff Admin/Paralegal**

A clerk will provide the Director with assistance with scheduling and clerical support. This person will be responsible for answering the phone and emails to communicate with referral victims. The Staff employee will also assist with emergency referrals if needed. The daily responsibilities will include managing the calendar of the Director, Staff Attorney, requesting documents for cases, and be able to review documents. This position may need to order reports, process documents for restitution, submit and receive victim impact statements, and maintain the billing and payroll tasks for getVOCAL.

## **Office Space and Supplies**

getVOCAL will require office space to conduct business, in addition space at the Family Justice Center, in order to meet with victims, volunteer attorneys and hold meetings with community partners. The office will require office furniture, computers, printers, phone and internet service, funding for our website and internet training platform and cloud storage for our "brief bank", as well as general office supplies.

## **Marketing Materials**

getVOCAL will need brochures and materials to be distributed to victims to educate them about their constitutional rights and their access to "fee free" attorneys through getVOCAL. This will be a recurring cost involving design fees, translation fees and printing fees.

## **Translation Fees**

Contra Costa County has a diverse population. Many victims of crime are not native English-speakers. The complexities of the criminal justice system are challenging even for native English-speakers. Access to translators must be available to every victim in the language that is best for the victim to provide truly meaningful victim representation. This will require contracts with translation services and translators in many different languages.

getVOCAL needs translation services to communicate with victims from diverse backgrounds while connecting them with volunteer attorneys. Volunteer attorneys will need a translator to effectively communicate with victims who are not primarily English-speaking in a confidential setting and to translate for victims in court.

## **Operational Costs**

There will be operational costs that are continuous and necessary. This will include court filing fees incurred by volunteer attorneys, cell phone contracts, mileage reimbursement for employees, in-house attorney fees and CPA fees, and costs to attend victims' rights conferences and legislative sessions, and necessary additional unforeseen costs (ex. COVID safety required expenses).



**getVOCAL for Victims**  
**Project Narrative**

Historically, the criminal justice system has sought to balance the constitutional rights of criminal defendants versus the constitutional rights of victims of crime through the participation of the District Attorney and defense attorneys. In this system, the District Attorney's Office represents the People of the State of California. Criminal defendants are represented by court-appointed, fee-free attorneys to protect their constitutional rights. Victims of crime, who have guaranteed constitutional rights co-equal to those of the defendants, are the only party in the criminal justice process who do not have the right to fee-free legal representation. Unless a victim of crime has the financial means to hire an attorney to represent them, crime victims' constitutional rights in the criminal justice process become meaningless, potentially resulting in the miscarriage of justice for victims of crime and their families.

The State of California has protections in the law for victim's rights. In California, the voters enacted "Marsy's Law" in 2008. "Marsy's Law" amended the California State Constitution to create constitutional rights for victims and families of victims to be heard throughout the criminal justice system. Even with these rights, without an attorney to represent them, victims' voices are frequently not heard in the criminal justice process.

It is crucial that Contra Costa County leaders remedy this injustice by providing fee-free legal representation to victims of crime. "getVOCAL for Victims" will partner with the County to facilitate this long-needed protection for victims' constitutional rights and ensure that victims' voices are heard.

**Proposed Solution**

"getVOCAL for Victims" (getVOCAL) will provide fee-free legal representation to crime victims by partnering with volunteer attorneys to provide victims legal representation throughout a criminal prosecution. Recent legislation has vastly expanded the opportunities for criminal defendants to appear before the CDCR parole board and advocate for their release from prison. Crime victims have the constitutional right to speak at every parole hearing and to have representation with them at the hearing yet they have no access to fee-free legal representation. These changes in the law have created a significant increase in the need for victim legal representation in proceedings which have the potential to have a dramatic impact on victims of crime and their families. These recent changes in our laws have further exacerbated the gaping void in victim access to legal representation.

For victims of crime, the impact of the criminal justice system is not just about the outcome of the case. Each crime victim represents a life forever impacted by the crime itself and then by their experience in the complexities of the criminal justice system. A victim's constitutional right to be heard in the process begins by ensuring that cases are properly investigated by the police and evaluated in the filing process by the District Attorney. A victim's rights attorney who represents the victim from the time the crime is committed can ensure that the case is properly investigated and charged and reduce the trauma of the criminal justice process on the victim, thus reducing the risk that the victim is "revictimized" by the process that was designed to protect a crime victim.

### **Problem Statement**

In the current system in Contra Costa County, crime victims have access to Victim Witness Advocates who work inside the District Attorney's Office and assist victims throughout the pendency of the prosecution. The advocates assist victims in obtaining counseling and services, they accompany victims to court, they assist victims compiling evidence for a restitution order and often provide a bridge between the prosecutor and the victim. However, Victim Witness Advocates are not lawyers and are not able to provide legal assistance to victims or to advocate for them in court or to file legal documents on their behalf. Prosecutors may have interests which are contrary to the interests of the victim. Consequently, providing an attorney who will appear for the victim in court and who works in collaboration with Victim Witness Advocates and the District Attorney will ensure that no victim is left unheard in the criminal justice system.

The majority of crime victims come from economically disadvantaged, underserved communities and cannot afford to hire a victims' rights attorney to represent them. For those victims fortunate enough to have the means to hire an attorney, there are few attorneys who practice victims' rights law. getVOCAL has developed a training manual which covers every stage of the criminal process to train attorneys who volunteer their time to represent crime victims and provide them with legal resources. getVOCAL will work with private law firms to identify attorneys who are willing to work *pro bono* (free of charge) to represent crime victims. getVOCAL will collaborate with law schools to create clinics for law students to provide supervised victim representation and getVOCAL will work with the local bar association to connect practicing attorneys in the community with victim clients.

To give true meaning to crime victims' federal and state constitutional rights to be heard in the criminal justice process, crime victims must have access to effective legal representation to advocate on their behalf. While a victims' rights lawyer may not change the outcome of a criminal prosecution, access to one empowers a victim throughout the process and guarantees that their voices will be heard. This will allow the District Attorney to focus on the prosecution of the case with the knowledge that the victim's rights are being protected by the victims rights attorney. The Court will also benefit as judges will know that the victim's constitutional rights are being protected at every stage of the proceeding. Ultimately, our community will benefit as victims are empowered throughout the criminal prosecution resulting in true justice for all parties involved in the process.

## **Non-Profit Overview**

getVOCAL is an established 501(c)(3) non-profit organization in Contra Costa County. getVOCAL has built relationships in our community with lawyers, judges, law enforcement and non-profit community partners who interact with victims on a daily basis to build a better Contra Costa. getVOCAL will expand the County's reach to victims by focusing on victim outreach in a way never done before in our County.

getVOCAL will engage in outreach to the diverse and under-served victim community in order to reach every victim and educate them about their constitutional rights, the emerging issues and changes in the criminal law and services available to crime victims. Information, education and access are the keys to addressing the issues facing victims in the criminal justice system. Through the continued training and education of all of our stakeholders and partners, getVOCAL will create an environment in the criminal justice system where the enforcement of victims' rights is the new normal in every criminal prosecution.

getVOCAL understands that victims' rights education needs to be continuing and on-going. Attorneys, judges, law enforcement officers, and employees of our community partners will eventually retire or move on to other projects or organizations. Consequently, getVOCAL has built an evidence-based training platform that is easily updated and replicated to ensure that volunteer attorneys have access to the most relevant and current legal resources, case law and a "brief bank" to assist them in their representation of victims. Every attorney who volunteers to represent crime victims through getVOCAL will undergo training on victims' rights, trauma-informed practices in their interactions with victims and the issues that arise in victims' rights representation. Through education and hands-on experience in the field of victims' rights advocacy in law schools, getVOCAL envisions a future where lawyers graduate from law school committed to volunteering to represent victims' rights regardless of the area of law they ultimately practice.

## **Project Design and Implementation**

In the current COVID environment, getVOCAL has pivoted from providing in-person outreach and services to a hybrid model of on-line and in-person services to reach victims in both urban and rural areas throughout Contra Costa. In the ever-changing world of online resources and online teaching, getVOCAL has been innovating to increase the online assistance available to victims in a variety of forums to simplify the complexities involved in navigating the criminal justice system. This digital forum will be the backbone of getVOCAL's victim representation.

In addition to on-line resources for crime victims, getVOCAL will have an Executive Director (hereinafter "Director") who is an attorney in good standing with the California State Bar. The Director and other staff will be responsible for creating and maintaining the database of lawyers available to represent victims. Every victim request for representation will be directed to the Director who will conduct a legal conflicts check with regard to the parties involved in the case. The Director will maintain direct contact with the attorneys assigned to represent victims and will be available to advise the volunteer attorneys in questions of law and procedure. The

Director will be responsible for ensuring that all volunteer attorneys have completed the online training prior to representing a crime victim. The Director will also be responsible for ensuring that the online resources are updated on a timely basis.

In March, 2019, getVOCAL held a launch event to introduce the goals and objectives of getVOCAL to attorneys in our legal community in Contra Costa County, coincidentally, a day before the pandemic shut down our County. The purpose of the event was to solicit lawyers to provide representation to victims of crime. Many attorneys came to the event and submitted Letters of Intent pledging to achieve getVOCAL's goal of representation for every victim in the criminal justice system. Since our launch, getVOCAL's attorney partners have appeared in court in Contra Costa County, in parole hearings and in court proceedings in San Francisco representing AAPI victims of crime.

getVOCAL has met with different advocacy groups in Contra Costa County to build relationships and begin referral partnerships. For example, Contra Costa has three Family Justice Centers located in the cities of Richmond, Concord and Antioch. These centers support many underserved victims of crime. The Centers' Executive Director has signed a letter of intent to partner with getVOCAL to offer space to meet with clients and also to refer victims to the program. getVOCAL's presence in the Family Justice Center to assist victims and to connect with other victim services will better serve the victim community throughout the criminal justice process, from investigation through post-sentencing representation.

getVOCAL also recognizes the need to increase education and advocacy in the larger legal community. This will include education to larger groups, including the defense bar, private attorneys, judges, and prosecutors. Community training courses will include understanding victims' rights and the need for victim representation in the criminal justice process. The resources and community connections that getVOCAL has built make it uniquely situated to provide training and education that incorporates presentations and testimonials from victims and victim's families directly. It is getVOCAL's mission to incorporate those victim stories into our trainings and informational materials to allow attorneys, law students and the community to hear directly from those who have been negatively impacted by the criminal justice system.

No one plans on being a victim and many go through life assuming that "it will never happen to me." Hearing the real and personal stories directly from victims and families of victims and how their lives have been forever impacted is the most influential way to have others understand the importance of the work getVOCAL seeks to do.

### **Yearlong Goals**

By the end of the year, depending on the impact of COVID-19, getVOCAL plans to have the Director in place, hire a staff member, and have completed several rounds of marketing and outreach to lawyers in the community to expand the pool of volunteer lawyers committed to

the project. The initial training for all pro bono lawyers will be completed and the information will already have been distributed so that getVOCAL lawyers are ready to represent victims.

The Director will also have a system in place to conduct conflicts checks between victims and lawyers and have a database of lawyers created. The "brief bank" and access to it will be completed; however, it is envisioned that the "brief bank" will be a continual work in progress as new laws that impact victims are passed and new issues arise throughout the criminal justice system. The Director will monitor and quality check all information in the "brief bank" so it remains current and accurate.

Outreach to the many victim-based community organizations, law enforcement and community partners to provide them with getVOCAL informational materials and contact information will be on-going. Organizations such as the Family Justice Centers, Community Violence Solutions, Alliance to End Abuse, Pillars of Hope and Justice at Last are all non-profit organizations that have direct contact with victims. The Board Members of getVOCAL have pre-existing relationships with these organizations. As such, distribution of materials and collaboration with these organizations is a high priority to help connect victims in need of getVOCAL representation to a lawyer who can assist them.

getVOCAL will collect statistical data to demonstrate the quantity and quality of our work and commitment to our mission. We will divide the data into separate sections that will translate to the goals, objectives, and deliverables defined in Program Description above. getVOCAL will break down each case to include the type of crime, the representational needs of the victim and means by which the victim learned about getVOCAL. getVOCAL will also collect data regarding the socioeconomic and ethnic identity of the victims, where in the criminal justice process the criminal case was when the victim sought services and the victim demographics to ensure that getVOCAL is reaching all communities equally.

In addition to the information above, statistics will be collected within each of the attorney client relationships. For example, getVOCAL will track the number of appearances, motions written, changes of decision based on the representation, and hours spent by each attorney and/or law student. This information will be vital to support and prove that there is a need for this type of representation.

As early as the launch, getVOCAL started to track attorneys who were introduced to the organization. getVOCAL has a list of attorneys that have committed time (some have submitted letters of intent attached) and will continue to collect this data. getVOCAL will collect information regarding the law firms committed to

participating with getVOCAL, the attorneys that enroll and the number of attorneys from each law firm that contribute time.

Finally, getVOCAL will track outreach in the community including the conferences attended by getVOCAL representatives as attendees, speakers, or in other capacities; the training provided by the staff, director, or board members; and legislative meetings, communications, or efforts made by our staff, the director, or by one of the board members.



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: Report on FY 2021/22 Budgets for the Congestion Management Agency and the Regional Transportation Planning Committees

**RECOMMENDATION(S):**

APPROVE the Fiscal Year 2021/22 budget for the Congestion Management Agency (CMA), a function performed by the Contra Costa Transportation Authority (Authority), and APPROVE FY 2021/22 County contributions of \$144,576 to the CMA and \$95,393 to the Regional Transportation Planning Committees that assist with implementing Measure J (2004), as required by prior agreements.

**FISCAL IMPACT:**

No impact to the General Fund. The County contributions to the Congestion Management Agency and the Regional Transportation Planning Committees are accounted for and funded from the annual operating budgets approved by the Board of Supervisors for the Public Works Department and the Department of Conservation and Development, using gas tax and Measure J Return-to-Source revenue.

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Stephanie Kellogg (925)  
655-2916

cc:

## BACKGROUND:

The agreement that created the County's Congestion Management Agency (CMA) requires referral of its budget to member jurisdictions. The Regional Transportation Planning Committees (RTPCs) were established by the County and the cities to facilitate cooperative multi-jurisdictional transportation planning in the four subregions of the County, pursuant to the Measure J Transportation Improvement and Growth Management Program. Some RTPCs require member jurisdictions to review their proposed annual budgets. The Board of Supervisors takes this action annually.

This Board Order also recommends approval of the budgeted financial contribution from Contra Costa County to the CMA and the RTPCs for FY 2021/22, as required by agreements creating these entities. Exhibit "A" compares the FY 2021/22 CMA and RTPC budgets and the proposed County contribution to these entities to prior years. The sub-headings below explain the budgets for each Agency/Committee in further detail.

### **Contra Costa Transportation Authority (Authority)**

The Authority was created in 1988 to manage funds generated by a special half-cent transportation sales tax ("Measure C"), which was approved by voters to fund local transportation projects. The Authority also administers the related voter-approved growth management program requirements. Measure J extended this sales tax and growth management program to 2034. In 1992, the County and local cities entered into a Joint Powers Agreement to designate the Authority as the County's CMA, pursuant to Proposition 111 (1990). Although California law no longer requires each county to have a designated CMA, the local jurisdictions have continued to support the CMA to facilitate the receipt and expenditure of state and federal transportation funds administered by the Metropolitan Transportation Commission (MTC).

Contra Costa County's annual contribution to the CMA is based on two components: 1) the formula [population and road miles] used by the State to distribute Proposition 111 gas tax revenue to cities and counties, and 2) the amount of state and federal revenue received by the Authority to fund CMA functions. The Authority primarily uses federal (Surface Transportation Program, Congestion Mitigation and Air Quality) and state (State Transportation Planning, Programming, and Monitoring Program) revenues to fund CMA activities. However, if these revenues are insufficient, member agencies contribute the balance based on the aforementioned formula. As noted in the attached spreadsheet, local contributions are estimates due to the inability to accurately project fluctuating federal and state revenues.

For FY 2021/22, the Authority's overall budget is \$174,388,333. The Authority's Budget for FY 2021/22 for its CMA function is \$5,216,899. The County contribution is \$144,576, a \$48,003 increase from the previous fiscal year's \$96,573 contribution (approximately a 50% increase). The CMA budget was circulated to the Public Managers Association, which approved it in May 2021. The highlights of the Planning/CMA budget include:

- \$400,000 for Regional planning tasks
- \$600,000 for the Action Plan update
- \$350,000 for the Streetlight Data subscription
- \$200,000 for activity based model development
- \$400,000 for the East County Integrated Transit Study
- \$200,000 for the SR4 Express Lane Design Alteration analysis
- \$150,000 for the San Pablo Avenue Multimodal (Alameda County Transportation

Commission/West Contra Costa Transportation Advisory Committee Cooperative Agreement No. 18W.02)

- \$405,000 for CMP support, modeling, and monitoring
- \$125,000 for Model Maintenance and Consistency and Bicycle and Pedestrian Plans
- \$100,000 for the Countywide Transportation Plan
- \$250,000 for the Vehicle Miles Traveled Mitigation Exchange Framework
- \$250,000 for the Vision Zero implementation

### Southwest Area Transportation (SWAT) Committee

SWAT is the RTPC established for the jurisdictions within the San Ramon Valley and the Lamorinda area. Administrative support, currently provided by contracting with the City of San Ramon, consists of compiling and distributing agendas, staff support at Committee meetings, providing summaries of each meeting, and coordinating the SWAT Technical Advisory Committee. SWAT is funded by equal contributions from the six participating jurisdictions. At the beginning of each billing period, which mirrors the fiscal year, SWAT provides an estimated annual budget and member jurisdiction dues. However, SWAT is unique among the RTPCs in that the jurisdictions are billed the actual annual member dues at the end of the billing period for the prior fiscal year. For FY 2020/21, the actual SWAT budget was \$33,700, and the actual County contribution is \$5,617. For FY 2021/22, the proposed SWAT budget and the County contribution will be \$33,700 and \$5,617, respectively.

### Transportation Partnership and Cooperation (TRANSPAC) Committee

TRANSPAC is the RTPC established for the jurisdictions in North-Central Contra Costa. A Managing Director, who is contracted by TRANSPAC, provides administrative support. For FY 2021/22, the TRANSPAC budget is \$343,500. This budget amount includes \$264,000 for administrative costs, a \$55,000 project reserve set aside for the future "I-680/Monument Boulevard Bicycle and Pedestrian Improvement Feasibility Study", and a \$24,500 contingency. Half of the annual total member jurisdiction dues to TRANSPAC is apportioned equally to the six participating jurisdictions, while the other half is apportioned based on the jurisdictions' share of population and road mileage in the TRANSPAC area. For FY 2021/22, the County member contribution is \$37,822.

### Transportation Planning Committee for East Contra Costa County (TRANSPLAN)

TRANSPLAN Committee is the RTPC established for jurisdictions in Eastern Contra Costa. The Department of Conservation and Development provides the administrative support to the TRANSPLAN Committee, pursuant to a joint powers agreement that funds staff time and materials. The budget provides for administrative support to the TRANSPLAN Committee and its technical advisory committee, staff support to represent the Committee before other entities, and the ability to carry out the decisions of the Committee. The budget is funded by equal contributions from the five participating jurisdictions. The total FY 2021/22 TRANSPLAN budget is \$34,822, and the County contribution is \$2,310.

### Tri-Valley Transportation Council (TVTC)

TVTC, consisting of Contra Costa County and Alameda County jurisdictions in the Tri-Valley area, adopted a Joint Exercise of Powers (JEPA) agreement in 2013, formally establishing it as an independent entity. Responsibility for administrative support rotates every two years among the participating jurisdictions. The TVTC budget for FY 2021/22 is \$159,010, which consists of \$59,010 for administrative costs and \$100,000 for special studies. Budget revenues are generated from an average annual 1% set aside of the subregional transportation development impact fees and cover the agency's normal operating expenditures. Thus, the County does not contribute to TVTC.

## West Contra Costa Transportation Advisory Committee (WCCTAC)

WCCTAC is the RTPC established for jurisdictions and transit agencies in West Contra Costa. WCCTAC has its own dedicated staff, headed by an executive director. WCCTAC's full budget consists of the budget for WCCTAC Operations (Advisory Committee), WCCTAC Traffic Demand Management (TDM), and WCCTAC Sub-regional Transportation Mitigation Program (STMP). The FY 2021/22 full budget for WCCTAC is \$8,448,556.

Member jurisdiction dues support WCCTAC Operations. WCCTAC consists of nine member jurisdictions, each with one seat/vote, except the City of Richmond, which has three, for eleven total seats/votes. The member jurisdiction dues are determined by dividing the WCCTAC Operations budget (after deductions from other funding sources) by the number of seats held; therefore, the County pays one-eleventh (9.1%) of WCCTAC's Operations budget. The FY 2021/22 Operations budget for WCCTAC is \$650,892, and the County member contribution is \$49,644.

### CONSEQUENCE OF NEGATIVE ACTION:

If not accepted, County staff will have no direction on how to fulfill fiscal and policy obligations relative to funding the Congestion Management Agency and the Regional Transportation Planning Committees.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Approve & Authorize to fully close a portion of Marsh Creek Rd., on November 15, & 19, 2021, Brentwood area.

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/311 approving and authorizing the Public Works Director, or designee, to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), on November 15, 2021 and November 19, 2021 from 8:30 a.m. through 8:00 p.m., for the purpose of strength testing gas transmission pipeline, Brentwood area. (District III)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

Applicant shall follow guidelines set forth by the Public Works Department. PG&E will be strength testing their gas transmission pipelines that cross underneath Marsh Creek Road and for the safety of the traveling public. PG&E will need to close Marsh Creek Road during the testing.

**CONSEQUENCE OF NEGATIVE ACTION:**

Applicant will be unable to close the road for planned activities. PG&E will not be able to safely perform the gas transmission pipeline tests.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Hendry (925)  
374-2136

By: Stacey M. Boyd, Deputy

AGENDA ATTACHMENTS

Resolution No. 2021/311

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/311

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/311**

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), on November 15, 2021 and November 19, 2021 from 8:30 a.m. through 8:00 p.m., for the purpose of strength testing gas transmission pipeline, Brentwood area. (District III)

RC21-22

NOW, THEREFORE, BE IT RESOLVED that permission is granted to PG&E to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), except for emergency traffic, on November 15, 2021 and November 19, 2021 for the period of 8:30 a.m. through 8:00 p.m., subject to the following conditions:

1. Traffic will be detoured per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. PG&E shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain required permits and approvals from the City of Brentwood.
6. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Bob Hendry (925) 374-2136**

By: Stacey M. Boyd, Deputy

**cc:** Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/12/2021 by the following vote:

**AYE:**  5       
**NO:**       
**ABSENT:**       
**ABSTAIN:**       
**RECUSE:**

**John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**



**Resolution No. 2021/311**

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), on November 15, 2021 and November 19, 2021 from 8:30 a.m. through 8:00 p.m., for the purpose of strength testing gas transmission pipeline, Brentwood area. (District III)

RC21-22

NOW, THEREFORE, BE IT RESOLVED that permission is granted to PG&E to fully close a portion of Marsh Creek Road between Camino Diablo and Vineyard Parkway (City of Brentwood), except for emergency traffic, on November 15, 2021 and November 19, 2021 for the period of 8:30 a.m. through 8:00 p.m., subject to the following conditions:

1. Traffic will be detoured per traffic control plan reviewed by Public Works.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. PG&E shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain required permits and approvals from the City of Brentwood.
6. Obtain approval for the closure from the Sheriff's Department, the California Highway Patrol and the Fire District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Stacey M. Boyd*  
By: Stacey M. Boyd, Deputy

Contact: Bob Hendry (925) 374-2136

cc: Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Bob Hendry -Engineering Services, CHP, Sheriff - Patrol Division Commander



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Consulting Services Agreement with TRC Engineers, Inc., Countywide.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement with TRC Engineers, Inc., in an amount not to exceed \$350,000 for on-call construction management services for the period October 12, 2021 through September 30, 2024, Countywide. (Project No.: Various) (All Districts)

**FISCAL IMPACT:**

Work performed under this on-call Consulting Services Agreement is funded by Developer Fees and Local State and Federal funds for Local Road, Flood Control, and Airport Projects.

**BACKGROUND:**

The Public Works Department is involved in various projects in the County that require construction management services for road, flood control, and airport projects. After a solicitation process, this firm was selected as one of the seven firms to provide construction management services on an “on-call” basis. The Consultant will augment Public Works staff on an as-needed basis. They will be used as an extension of Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call Consulting Services Agreement will be in effect for three years.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of construction management that TRC Engineers, Inc., provides.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:



BACKGROUND: (CONT'D)

This contract includes services provided by represented classifications, and the County has met its obligations with the respective labor partner(s).

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, this Consulting Services Agreement will not be in effect. A possible delay in completing projects requiring construction management services will occur. Executing this Consulting Services Agreement will facilitate the process of design and construction for various Public Works projects requiring construction management expertise.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Contingency Fund Increase for the Rodeo Pedestrian Enhancement Project, Rodeo area.

---

**RECOMMENDATION(S):**

APPROVE the Rodeo Pedestrian Enhancement Project contingency fund increase of \$5,000 for a new contingency fund total of \$24,091, and a new payment limit of \$215,001, effective October 12, 2021, as recommended by the Public Works Director. Project No. 0662-6R4148 (District IV)

**FISCAL IMPACT:**

The Project is being funded by 33% Transportation Development Act (TDA) Grant Funds and 67% Local Road Funds.

**BACKGROUND:**

The increased contingency is necessary to pay the contractor, Kerex Engineering, Inc., for additional costs incurred as a result of re-location and installation of a pedestrian push button to meet ADA guidelines. Additional funds needed to complete final pay for contract.

**CONSEQUENCE OF NEGATIVE ACTION:**

The lack of approval would prevent successful completion of this contract and prevent payment for the additional work performed by the contractor.

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Contract Change Order for the 2020 Surface Treatment Project, Alamo, El Sobrante, and North Richmond areas.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Change Order No. 2 with American Pavement Systems, Inc., in an amount not to exceed \$325,000, Alamo, El Sobrante, and North Richmond areas. Project No. 0672-6U2185 (District I, II, IV)

**FISCAL IMPACT:**

The Project is being funded by 100% Local Road Funds.

**BACKGROUND:**

Contract Change Order No. 2, is necessary to pay the contractor, American Pavement Systems, Inc., for additional costs incurred as a result of adding additional streets, and a calculating error discovered determining total square yardage of roads to be slurry sealed. The change order is necessary to compensate the contractor for additional traffic control, construction area signs and clearing and grubbing.

**CONSEQUENCE OF NEGATIVE ACTION:**

The lack of approval would prevent successful completion of this contract.

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Adelina Huerta,  
925.313.2305

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Accepting completion of warranty period for Subdivision Agreement for subdivision SD12-09298, San Ramon (Dougherty Valley area) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/315 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD12-09298, for a project developed by Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

100% Developer Fees.

**BACKGROUND:**

The public road improvements have met the guaranteed performance standards for the warranty period following completion and acceptance of the improvements.

**CONSEQUENCE OF NEGATIVE ACTION:**

The developer will not receive a refund of the cash deposit, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Randolph Sanders (925)  
313-2111

By: Stacey M. Boyd, Deputy

AGENDA ATTACHMENTS

Resolution No. 2021/315

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/315

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/315**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD12-09298, for a project developed by Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on March 31, 2020, this Board resolved that the improvements in subdivision SD12-09298 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$18,000.00 cash deposit (Auditor's Deposit Permit No. DP741185 dated July 17, 2017) plus interest to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. 39BSBHR0973, dated June 13, 2017, issued by Hartford Fire Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Randolph Sanders (925) 313-2111**

By: Stacey M. Boyd, Deputy

**cc:** Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Cinda Tovar- Design & Construction, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Industries, Inc., a Delaware Corp., Hartford Fire Insurance Company

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="checkbox"/>	
<b>ABSENT:</b>	<input type="checkbox"/>	
<b>ABSTAIN:</b>	<input type="checkbox"/>	
<b>RECUSE:</b>	<input type="checkbox"/>	



**Resolution No. 2021/315**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD12-09298, for a project developed by Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on March 31, 2020, this Board resolved that the improvements in subdivision SD12-09298 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$18,000.00 cash deposit (Auditor's Deposit Permit No. DP741185 dated July 17, 2017) plus interest to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. 39BSBHR0973, dated June 13, 2017, issued by Hartford Fire Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Stacey M. Boyd*  
By: Stacey M. Boyd, Deputy

Contact: Randolph Sanders (925) 313-2111

cc: Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Cinda Tovar- Design & Construction, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Industries, Inc., a Delaware Corp., Hartford Fire Insurance Company



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Accepting completion of warranty period for Subdivision Agreement for subdivision SD17-09299, San Ramon (Dougherty Valley) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/316 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09299, for a project developed by Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

100% Developer Fees.

**BACKGROUND:**

The public road improvements have met the guaranteed performance standards for the warranty period following completion and acceptance of the improvements.

**CONSEQUENCE OF NEGATIVE ACTION:**

The developer will not receive a refund of the cash deposit, the Subdivision Agreement and performance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Randolph Sanders (925)  
313-2111

By: Stacey M. Boyd, Deputy

AGENDA ATTACHMENTS

Resolution No. 2021/316

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/316

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="checkbox"/> 5	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="checkbox"/>	
<b>ABSENT:</b>	<input type="checkbox"/>	
<b>ABSTAIN:</b>	<input type="checkbox"/>	
<b>RECUSE:</b>	<input type="checkbox"/>	



**Resolution No. 2021/316**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09299, for a project developed Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on May 21, 2019, this Board resolved that the improvements in subdivision SD17-09299 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$12,000.00 cash deposit (Auditor's Deposit Permit No. 744864, dated September 1, 2017) to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. PB00579800079, dated August 7, 2017, issued by Philadelphia Indemnity Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Randolph Sanders (925) 313-2111**

By: Stacey M. Boyd, Deputy

**cc:** Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Cinda Tovar- Design & Construction, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Industries, Inc., a Delaware Corp., Philadelphia Indemnity Insurance Company

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

**AYE:**  5       
**John Gioia**  
**Candace Andersen**  
**Diane Burgis**  
**Karen Mitchoff**  
**Federal D. Glover**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**



**Resolution No. 2021/316**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09299, for a project developed Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on May 21, 2019, this Board resolved that the improvements in subdivision SD17-09299 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$12,000.00 cash deposit (Auditor's Deposit Permit No. 744864, dated September 1, 2017) to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. PB00579800079, dated August 7, 2017, issued by Philadelphia Indemnity Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Stacey M. Boyd*  
By: Stacey M. Boyd, Deputy

Contact: **Randolf Sanders (925) 313-2111**

cc: Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Cinda Tovar- Design & Construction, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Shapell Industries, Inc., a Delaware Corp., Philadelphia Indemnity Insurance Company



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: Accepting completion of warranty period for Subdivision Agreement for subdivision SD17-09300, San Ramon (Dougherty Valley) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/317 accepting completion of the warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09300, for a project developed by Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

100% Developers Fees.

**BACKGROUND:**

The public road improvements have met the guaranteed performance standards for the warranty period following completion and acceptance of the improvements.

**CONSEQUENCE OF NEGATIVE ACTION:**

The developer will not receive a refund of the cash deposit, the Subdivision Agreement and performance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Randolph Sanders (925)  
313-2111

By: Stacey M. Boyd, Deputy

AGENDA ATTACHMENTS

Resolution No. 2021/317

MINUTES ATTACHMENTS

Signed: Resolution No.

2021/317

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/317**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09300, for a project developed Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on October 22, 2019, this Board resolved that the improvements in subdivision SD17-09300 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$22,500.00 cash deposit (Auditor's Deposit Permit No. 761124, dated May 4, 2018) to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. PB00579800090, dated April 19, 2018, issued by Philadelphia Indemnity Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Randolph Sanders (925) 313-2111**

By: Stacey M. Boyd, Deputy

**cc:** Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Cinda Tovar- Design & Construction, Shapell Industries, Inc., a Delaware Corp., Philadelphia Indemnity Insurance Company

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="checkbox"/>	
<b>ABSENT:</b>	<input type="checkbox"/>	
<b>ABSTAIN:</b>	<input type="checkbox"/>	
<b>RECUSE:</b>	<input type="checkbox"/>	



**Resolution No. 2021/317**

IN THE MATTER OF: Accepting completion of warranty period for the Subdivision Agreement, and release of cash deposit for faithful performance, subdivision SD17-09300, for a project developed Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, on October 22, 2019, this Board resolved that the improvements in subdivision SD17-09300 were completed as provided in the Subdivision Agreement with Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

REFUND the \$22,500.00 cash deposit (Auditor's Deposit Permit No. 761124, dated May 4, 2018) to Toll Brothers, Inc., in accordance with Government Code Section 53079, if appropriate, Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the civil improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. PB00579800090, dated April 19, 2018, issued by Philadelphia Indemnity Insurance Company, are EXONERATED.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: *Stacey M. Boyd*  
Stacey M. Boyd, Deputy

Contact: **Randolf Sanders (925) 313-2111**

cc: Larry Gossett- Engineering Services, Randolph Sanders- Engineering Services, Ronald Lai, Engineering Services, Michael Mann- Finance, Chris Hallford -Mapping, Ruben Hernandez - DCD, Chris Low - City of San Ramon, Cinda Tovar- Design & Construction, Shapell Industries, Inc., a Delaware Corp., Philadelphia Indemnity Insurance Company



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: October 12, 2021

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Fred McDonald and Fionn O'Neill for a modernized, large north-facing hangar at Buchanan Field Airport effective October 1, 2021 in the monthly amount of \$640.00, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$7,680.00 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during the lease period.

On

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)  
681-4200

cc:

BACKGROUND: (CONT'D)

September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the above referenced lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

F-6 Hangar Agmt McDonald\_O'Neill

## CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

### LARGE AIRCRAFT HANGAR RENTAL AGREEMENT

1. **PARTIES:** Effective October 1, 2021 (the “**Effective Date**”), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California (“**Airport**”), and Fred McDonald and Fionn O’Neill (“**Renter**”), hereby mutually agree and promise as follows:
2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this Large Aircraft Hangar Rental Agreement (this “**Rental Agreement**”) by Renter, Renter shall complete a Renter and Aircraft Information Form attached hereto as Exhibit A for each of the aircraft to be stored in Renter’s Large Aircraft Hangar. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit A and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current aircraft registration for each of Renter’s Aircraft or, if any of Renter’s Aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below for each of Renter’s Aircraft.
3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a large aircraft hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form attached hereto as Exhibit A (individually or collectively, as the case may be, “**Renter’s Aircraft**”).
4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that large aircraft hangar shown as #F-6 on the Large Aircraft Hangar Site Plan, attached hereto as Exhibit B and incorporated herein (hereinafter referred to as the “**Large Aircraft Hangar**”).  
  
Renter has inspected the Large Aircraft Hangar and hereby accepts the Large Aircraft Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the Large Aircraft Hangar.
5. **USE:** The Large Aircraft Hangar shall be used exclusively by Renter for the storage of Renter’s Aircraft. In addition to the storage of Renter’s Aircraft, Renter may use the Large Aircraft Hangar for (1) the homebuilding, restoration and/or maintenance of Renter’s Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable

statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The Large Aircraft Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the Large Aircraft Hangar for the storage of aircraft not owned or leased by Renter is prohibited. (the term "aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the Large Aircraft Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not validly registered with the FAA as of the Effective Date, upon completion of construction, Renter shall register such aircraft and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing **October 1, 2021** and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT**

A. **Monthly Rent and Additional Rent.** Renter shall pay \$ 640.00 in rent



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: October 12, 2021

Subject: Exclusive Negotiating Agreement – Concord Aero 10, LLC for Land at the Buchanan Field Airport

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an Exclusive Negotiating Agreement with Concord Aero 10, LLC, a Delaware limited liability company, for the negotiation of a long-term lease of approximately 9-acres of land on the west side of the Buchanan Field Airport, Concord/Pacheco Area.

**FISCAL IMPACT:**

There is no negative impact on the General Fund. The Airport Enterprise Fund could realize lease and other revenues. The County General Fund could realize sales tax and other revenues if a lease is successfully negotiated.

**BACKGROUND:**

After the County received a proposal from Montecito Development Company (Montecito) for the development of a 9-acre site on the west side of Buchanan Field Airport, on February 25, 2020, the Board authorized the Director of Airports, or designee, to negotiate a long-term ground lease and development terms for the site. After a solicitation for competitive interest in the site, no other proposals were received. Montecito

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)  
681-4200

cc:

BACKGROUND: (CONT'D)

subsequently formed Concord Aero 10, LLC (Concord Aero 10) to enter into the exclusive negotiating agreement with the County and to develop the property.

Concord Aero 10 desires to lease the site, which is located on the west side of Buchanan Field Airport generally between Sally Ride Drive and the airfield, and develop it for aviation purposes. The exclusive negotiation agreement will enable Concord Aero 10 to actively market the property in order to identify a tenant or tenants. In addition, the exclusive negotiating agreement will enable the County and Concord Aero 10 to feel confident in proceeding with the CEQA process, as mandated by State law.

Development of this 9-acre vacant parcel would expand economic development activity at the Buchanan Field Airport and lead to increased revenues to the Airport Enterprise Fund and added local jobs.

CONSEQUENCE OF NEGATIVE ACTION:

A delay in entering into an exclusive negotiating agreement will delay development of vacant land at Buchanan Field Airport and may negatively impact the Airport Enterprise Fund and County General Fund.



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: October 12, 2021

Subject: Claims

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**RECOMMENDATION(S):**

DENY claims filed by Jacqueline Moskus, Alisha M. Rohrbacher, and Thomas Rohrbacher.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

DENY claims filed by Jacqueline Moskus, Alisha M. Rohrbacher, and Thomas Rohrbacher.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not acting on the claims could extend the claimants' time limits to file actions against the County.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Risk Management

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Beth Ward, Animal Services Director  
Date: October 12, 2021

Subject: ADOPT Resolution recognizing October 16, 2021 as Community Cat Day in Contra Costa County

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/320 recognizing October 16, 2021 as Community Cat Day in Contra Costa County.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

October 16th is nationally recognized as "National Feral Cat Day," a day dedicated to educating communities about feral cat (community cat) population control, including trap-neuter-return (TNR), the most humane and effective means of reducing community cat populations. Contra Costa County is dedicated to providing resources to educate the community about TNR programs, promoting the importance of low cost spay and neuter options in our County and supporting groups and individuals that will help to manage the free roaming population of cats. In light of these efforts, Contra Costa Animal Services seeks to increase community cat awareness by recognizing October 16<sup>th</sup> as Community Cat Day in Contra Costa County.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Delaina Gillaspy,  
925-608-8413

cc: K Cyr, M Wilhelm

ATTACHMENTS

Resolution

2021/320

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

**AYE:**   
**NO:**   
**ABSENT:**   
**ABSTAIN:**   
**RECUSE:**



**Resolution No. 2021/320**

Recognizing October 16, 2021 as "National Feral Cat Day," a day dedicated to educating communities about feral cat (community cat) population control, including trap-neuter-return (TNR), the most humane and effective means of reducing community cat populations; and

WHEREAS, TNR stops the cycle of breeding, eliminates the euthanasia of healthy animals and greatly reduces complaints about costs associated with community cats; and WHEREAS, Scientific evidence and experience in the United States and other countries demonstrates that nonlethal TNR accompanied by ongoing community cat colony management is the only lasting way to reduce feral cat population; and WHEREAS, Caring individuals and groups are effectively applying TNR to community cat colonies in Contra Costa County; and

WHEREAS, Contra Costa County is dedicated to providing resources to educate the community about TNR programs, promoting the importance of low cost spay and neuter options in our County and supporting groups and individuals that will help to manage the free roaming population of cats.

WHEREAS, Contra Costa Animal Services embraces TNR and provides a public Community Cat Program to assist residents and groups in receiving free spay/neuter and vaccination for Community Cats, as well as continuing to explore ways to increase access for our residents to low-cost or free public spay/neuter resources, to help Contra Costa County communities manage community cat colonies. WHEREAS, The Contra Costa County Board of Supervisors and Contra Costa Animal Services encourages nonlethal TNR accompanied by ongoing community cat management as the most effective, humane method of reducing community cat populations in this County;

NOW, THEREFORE BE IT RESOLVED, that the Contra Costa County Board of Supervisors recognize October 16, 2021, as "Contra Costa County Community Cat Day" and call upon the people and businesses of Contra Costa County to participate in the spaying and neutering of feral and community cats in their neighborhoods.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Delaina Gillaspay, 925-608-8413**

By: , Deputy

**cc:** K Cyr, M Wilhelm



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Proclaiming October 24-30, 2021 as "Childhood Lead Poisoning Prevention Week"

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Ori Tzvieli, M.D.,  
925-608-5267

cc: Marcy Wilhelm, Nati Flores

ATTACHMENTS

Resolution

2021/330

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/330**

PROCLAIMING OCTOBER 24 – 30, 2021 AS “CHILDHOOD LEAD POISONING PREVENTION WEEK”

WHEREAS, Contra Costa County recognizes the importance of healthy homes and a safe environment for all of our children and families; and

WHEREAS, an important part of ensuring a safe environment is preventing Contra Costa children from being poisoned by lead in their homes and community; and

WHEREAS, research shows that children are harmed by even low levels of lead, and that lead poisoning often has few or no early visible symptoms; and

WHEREAS, lead poisoning can have lifelong effects, especially for children, ranging from cognitive and behavioral problems to delayed growth and learning disabilities; and

WHEREAS, Contra Costa children may be exposed to lead from deteriorated lead-based paint and contaminated soil, and from other sources such as cultural and consumer products, lead brought home from the workplace, and historic environmental contamination; and

WHEREAS, to keep our children safe and healthy, all children under the age of six should be assessed for lead exposure, at-risk children should receive blood tests for lead; and lead hazards must be identified and removed from a child’s environment; and

WHEREAS, lead poisoning is preventable through greater awareness and elimination of lead hazards; using lead-safe work practices when disturbing lead-based paint; and ensuring that children have a healthy diet and access to health care; and

WHEREAS, the State of California has enabled the Contra Costa Lead Poisoning Prevention Project (LPPP) to offer services to these children, and since 1993 the LPPP has been working to reduce the number of lead poisoned children in Contra Costa through case management, outreach and education, and early intervention services; and

WHEREAS, screening results show that Contra Costa children are still being exposed to the dangers of lead; and

WHEREAS, lead can be found in many products and locations, lead exposure is preventable. We encourage all County of Contra Costa residents to learn about the risk and potential sources of lead exposure, and the steps we can take to protect our children.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors proclaims October 24-30, 2021 as Childhood Lead Poisoning Prevention Week in Contra Costa County, to prevent childhood lead poisoning through increased community awareness and activities supporting the elimination of lead from our homes, consumer products and other sources, and the environment.

\_\_\_\_\_  
**DIANE BURGIS**  
Chair, District III Supervisor

\_\_\_\_\_  
**JOHN GIOIA**  
District I Supervisor

\_\_\_\_\_  
**CANDACE ANDERSEN**  
District II Supervisor

\_\_\_\_\_  
**KAREN MITCHOFF**  
District IV Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: John Gioia, District I Supervisor  
Date: October 12, 2021

Subject: Declaring COVID-19 Misinformation as a Public Health Crisis

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: James Lyons,  
510-942-2222

cc:

CLERK'S ADDENDUM

**Item C.14 was considered under item D.1 to allow for discussion and subsequently adopted as presented**

ATTACHMENTS

Resolution 2021/337

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/337**

**Declaring COVID-19 Misinformation as a Public Health Crisis**

WHEREAS, Health misinformation has significantly undermined public health efforts and the unmitigated proliferation of health misinformation has created a culture of mistrust and has prolonged the COVID-19 pandemic, endangering the health and safety of all Contra Costa County residents and visitors; and

WHEREAS, The coronavirus (COVID-19) pandemic has resulted in over 95,000 cases and 921 deaths in Contra Costa County as of September 25, 2021; and

WHEREAS, The spread of COVID-19 has had a devastating impact on our health and safety, our regional economy, our elder residents, our communities of color, our mental health, the educational development of our children and every aspect of our lives; and

WHEREAS, In Contra Costa County, there are significantly lower vaccination rates for residents 20-29 years old, residents who identify themselves as White, Latinx, African-American, and more than one race/ethnicity, men, and in certain communities across the county and particularly in East and West County; and

WHEREAS, The COVID-19 vaccines have met the Food and Drug Administration's (FDA) rigorous scientific standards for safety, effectiveness, and manufacturing quality and have been proven to be safe and effective; and

WHEREAS, The Pfizer-BioNTech vaccine, brand name Comirnaty, has received full FDA approval and been proven to be highly effective in preventing serious disease, hospitalization and death from COVID-19 and that its benefits outweigh its risks; and

WHEREAS, The COVID-19 vaccine is available to everyone in Contra Costa County at no cost, regardless of income, residency within the county, health coverage or immigration status, and is administered by health professionals, like nurses and doctors; and

WHEREAS, misinformation has caused confusion and has led to eligible people declining COVID-19 vaccines, rejecting public health measures such as face coverings and physical distancing, and using unproven treatments; and

WHEREAS, On July 15, 2021, the United States Surgeon General issued his first advisory describing the "urgent threat" posed by the rise of false information of COVID-19 – one that continues to put "lives at risk" and prolong the pandemic; and

WHEREAS, Recent surges in infections and hospitalizations from COVID-19 in Contra Costa have highlighted the importance of clear and unequivocal communications from public officials that vaccines are the best protection against severe illness and hospitalizations; and

WHEREAS, Urgent action is needed to curb the spread of COVID-19 by combating misinformation, thereby supporting our healthcare system and saving lives; and

WHEREAS, There would be substantial detriment on Contra Costa County and its residents and visitors if not acted upon immediately; and

WHEREAS, Trusted community members, such as health professionals, faith leaders, educators, and leaders of Black, Indigenous, Latinx and other communities of color nationwide and in Contra Costa have spoken directly to their communities to address

COVID-19 related questions by town halls, meetings, social media, and traditional media; and  
WHEREAS, The Board of Supervisors and the County of Contra Costa is troubled by and actively discourages the spread of COVID-19 misinformation as it is a dangerous threat to public health; and  
WHEREAS, Contra Costa Health Services continues to carry out its mission to care for and protect all Contra Costa County residents from COVID-19, especially our most vulnerable; and  
WHEREAS, Contra Costa Health Services engages with our communities through building partnerships and trust with community organizations and residents, trusted messengers, and COVID-19 Ambassadors; and  
WHEREAS, Contra Costa Health Services maintains a coronavirus website as a source of credible, up-to-date information regarding COVID-19 for Contra Costa residents at [cchealth.org](http://cchealth.org).  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Contra Costa County declares that COVID-19 health misinformation is an urgent public health crisis affecting our entire community and the County of Contra Costa commits to combating health misinformation and curbing the spread of falsehoods that threaten the health and safety of our residents; and BE IT FURTHER RESOLVED the Board of Supervisors and the County of Contra Costa will develop and support policies and strategies that protect the health and safety of Contra Costa County residents through the promotion of evidence-based interventions, including face coverings and vaccination; and BE IT FURTHER RESOLVED that Contra Costa Health Services will continue to share facts and scientific information about COVID-19, to correct misinformation including vaccine myths, to identify and give a platform to culturally relevant medical experts and trusted messengers, to respond to questions and requests for information on social media, and to work with our media and community partners to reach a broad audience with factual, timely information.

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**DIANE BURGIS**  
Chair, District III Supervisor

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**JOHN GIOIA**  
District I Supervisor

---

**CANDACE ANDERSEN**  
District II Supervisor

---

**KAREN MITCHOFF**  
District IV Supervisor

---

**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Mitchoff, District IV Supervisor  
Date: October 12, 2021

Subject: In the Matter of Recognizing the 60th Anniversary of the City of Pleasant Hill

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Lisa Chow,  
(925)521-7100

cc:

ATTACHMENTS

Resolution

2021/338

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/338**

In the Matter of Recognizing the 60<sup>th</sup> Anniversary of the City of Pleasant Hill

WHEREAS, the City of Pleasant Hill was incorporated on November 14, 1961 as the 12<sup>th</sup> city in Contra Costa County, a general-law city under the statutes of the State of California; and

WHEREAS, municipal government is a catalyst for the involvement of residents, business, and organizations in the development and maintenance of a well-integrated community; and

WHEREAS, through the careful stewardship of its City Council and government, the City has grown from a population of 23,800 in 1961 to 34,700 in 2020; and

WHEREAS, Pleasant Hill is an engaged community participating in civic awareness programs and services such as Community Service Day, the Local Government Leadership Academy; and the volunteer-run Senior Van Service; and

WHEREAS, the City, recognizing the challenges inherent in a vibrant and diverse community, has created advisory bodies designed to help provide information and support to all areas of the community, such as the Commission on Aging, Civic Action Commission, Education Commission, Diversity Commission, Planning Commission, Architectural Review Commission, Traffic Safety Commission, and Chief's Advisory Panel; and

WHEREAS, the City of Pleasant Hill is dedicated to maintaining a safe, pleasant environment within the community by providing effective governance and the efficient and professional delivery of public services, and in the process of providing representative local government, the City identifies and anticipates concerns, problems and opportunities and takes actions to address them; and

WHEREAS, the Board of Supervisors of Contra Costa County desires to mark the occasion of this 60<sup>th</sup> anniversary; and

WHEREAS, the residents, many businesses, and visitors of and to the City of Pleasant Hill are marking its 60<sup>th</sup> anniversary with celebrations and special events in honor of its history, culture, and community pride in being "at the center of everything."

NOW, THEREFORE BE IT RESOLVED that the Contra Costa County Board of Supervisors recognizes and congratulates the City of Pleasant Hill on its 60<sup>th</sup> Anniversary.

---

**DIANE BURGIS**

Chair, District III Supervisor

---

**JOHN GIOIA**  
District I Supervisor

**CANDACE ANDERSEN**  
District II Supervisor

\_\_\_\_\_  
**KAREN MITCHOFF**  
District IV Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**  
District V Supervisor

I hereby certify that this is a true and correct copy of an  
action taken  
and entered on the minutes of the Board of Supervisors on  
the date  
shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Diane Burgis, District III Supervisor  
Date: October 12, 2021

Subject: Recognizing and commemorating the 76th anniversary of National Disability Employment Awareness Month.

---

---

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Teresa Gerringier /  
925-723-2884

cc:

CLERK'S ADDENDUM

**Speakers: No name given; Jamal Burrell, San Francisco; Otto Iber; Cheryl Sudduth; Debbie Toth.**

ATTACHMENTS

Resolution 2021/340

*The Board of Supervisors of  
Contra Costa County, California*

In the matter of:

**Resolution No. 2021/340**

**In the matter of Recognizing and commemorating the 76th anniversary of National Disability Employment Awareness Month.**

WHEREAS, October 2021 marks the 76th anniversary of National Disability Employment Awareness Month; and  
WHEREAS, The purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities; and  
WHEREAS, The history of National Disability Employment Awareness Month traces back to 1945 when Congress enacted a law declaring the first week in October each year "National Employ the Physically Handicapped Week;" and  
WHEREAS, In 1962, the word "physically" was removed to acknowledge the employment needs and contributions of individuals with all types of disabilities; and  
WHEREAS, In 1988, Congress expanded the week to a month and changed the name to National Disability Employment Awareness Month; and  
WHEREAS, Workplaces welcoming of the talents of all people, including people with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and  
WHEREAS, Activities during this month will reinforce the value and talent people with disabilities add to our workplaces and communities and affirm Contra Costa County's commitment to an inclusive community that increases access and opportunities to all, including individuals with disabilities.

Therefore, be it RESOLVED, That the Contra Costa County Board of Supervisors recognize and commemorate the 76th anniversary of National Disability Employment Awareness Month; and be it further RESOLVED, That the Contra Costa County Board of Supervisors call upon employers, schools, and other community organizations in Contra Costa County observe October with appropriate programs and activities, and to advance its important message that people with disabilities add value and talent to our workplaces and communities; and be it further

\_\_\_\_\_  
**DIANE BURGIS**

Chair, District III Supervisor

\_\_\_\_\_  
**JOHN GIOIA**

District I Supervisor

\_\_\_\_\_  
**CANDACE ANDERSEN**

District II Supervisor

\_\_\_\_\_  
**KAREN MITCHOFF**

District IV Supervisor

\_\_\_\_\_  
**FEDERAL D. GLOVER**

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator

By: \_\_\_\_\_, Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: Diane Burgis, District III Supervisor  
Date: October 12, 2021

Subject: REAPPOINTMENT TO THE ASSESSMENT APPEALS BOARD

---

**RECOMMENDATION(S):**

REAPPOINT Clark Wallace to the District 3 seat on the Assessment Appeals Board to a term expiring September 3, 2023, as recommended by Supervisor Diane Burgis.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The term for this seat expired September 1, 2020. Applications were accepted and the recommendation to reappoint the above individual was then determined.

**CONSEQUENCE OF NEGATIVE ACTION:**

The seat would remain vacant.

---

APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II  
 Supervisor  
 Diane Burgis, District III  
 Supervisor  
 Karen Mitchoff, District IV  
 Supervisor  
 Federal D. Glover, District V  
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry  
925-252-4500

cc:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: October 12, 2021

Subject: Reclamation District 2024 (Orwood and Palm Tracts) Board of Trustees Appointment

---

**RECOMMENDATION(S):**

APPOINT, in lieu of election, Don Wagenet to the Board of Trustees of Reclamation District No. 2024 (Orwood and Palm Tracts) for a term ending December 4, 2025.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Board of Supervisors received correspondence from Dante Nomellini, District Secretary and Counsel for Reclamation District 2024 (Orwood and Palm Tracts), requesting an appointment to the Board of Trustees of the District in lieu of election. Mr. Nomellini reports that pursuant to a notice calling for nomination petitions for one position on the Board of Trustees, the District received a single nomination petition. No petition requesting an election has been received. Therefore, no election will be conducted and at this time; the District requests that the Board of Supervisors appoint Don Wagenet to the Board of Trustees of Reclamation District 2024, with a term commencing December 3, 2021 and ending December 4, 2025.

**CONSEQUENCE OF NEGATIVE ACTION:**

The proposed nominee to the Board of Trustees for Reclamation District 2024 would not be approved, which may hinder the Board of Trustees in achieving a quorum and conducting District business.

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauren Hull, (925)  
655-2007

cc:



ATTACHMENTS

Reclamation District 2024  
Letter

**RECLAMATION DISTRICT NO. 2024  
(Orwood and Palm Tracts)**

235 East Weber Avenue  
P. O. Box 1461  
Stockton, California 95201  
(209) 465-5883  
FAX: (209) 465-3956

**Trustees**  
Don Wagenet  
John R. Jackson  
Thomas Robinson

**Secretary and Attorney**  
Dante John Nomellini

**Engineer**  
Dominick Gulli

September 20, 2021

Board of Supervisors  
Contra Costa County  
651 Pine Street  
Martinez, California 94553

Re: Reclamation District No. 2024  
Appointment of Trustees

Dear Board of Supervisors:

Pursuant to Notice Calling for Nomination Petitions for one (1) position on the Board of Trustees, the District received one (1) nomination petition. Two positions will remain vacant. No petition requesting an election has been received. The Board of Trustees of the District requests that at the next regular meeting of the Board of Supervisors you appoint the following nominee to fill one of the vacancies as follows:

Don Wagenet for the term ending December, 2025

Yours very truly,

RECLAMATION DISTRICT NO. 2024



DANTE JOHN NOMEILLINI  
Secretary and Counsel

/dj





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: October 12, 2021

Subject: Reclamation District 799 (Hotchkiss Tract) Board of Trustees Appointment

---

**RECOMMENDATION(S):**

APPOINT, in lieu of election, James Price, Arthur John Hanson, and Walter Pierce to serve on the Board of Trustees of Reclamation District 799 (Hotchkiss Tract) each for terms of four years, commencing December 3, 2021 and concluding December 4, 2025.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Board of Supervisors received correspondence from Dina Holder, District Secretary for Reclamation District 799, requesting appointments to the Board of Trustees of the District in lieu of elections. Ms. Holder reports that the Board of Trustees of the District, at its regular meeting on July 29, 2021, adopted a resolution to call for an all-mailed ballot election to fill three four-year terms that are set to expire in December 2021. Subsequent to posting the notice calling for nominations, the District received only three filing petitions, from James Price, Arthur John Hanson, and Walter Pierce. Therefore, the District election scheduled for November 9, 2021 is uncontested and no election will be conducted. At this time, the District respectfully requests that the Board of Supervisors appoint James Price, Arthur John Hanson, and Walter Pierce each to four-year terms on the Board of Trustees of Reclamation District 799. The terms will commence on December 3, 2021 and conclude on December 4, 2025.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauren Hull, (925)  
655-2007

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The proposed nominees to the Board of Trustees for Reclamation District 799 (Hotchkiss Tract) would not be approved, which may hinder the Board of Trustees in achieving a quorum and conducting the District's business.

ATTACHMENTS

Reclamation District 799 Letter



# *Reclamation District 799* (Hotchkiss Tract)

*PO Box 353*

*6325 Bethel Island Road, Bethel Island, CA 94511*

*Phone: 925-684-2398 Fax: 925-684-2399*

*Website: [www.rd799.com](http://www.rd799.com)*

*Email: [dinard799@outlook.com](mailto:dinard799@outlook.com)*



## ***Board of Trustees:***

*President – Jim Price*

*& Trustees: Arthur John Hanson, Richard Kent, Walter Pierce, and Irene Ydens*

---

September 23, 2021

Contra Costa County Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

Honorable Board of Supervisors:

I am the District Secretary of Reclamation District 799 (hereinafter “District”).

At the July 29, 2021, regular meeting of the Board of Trustees of Reclamation District 799, the board adopted Resolution 2021-6 “Directing an All-Mailed Ballot Election” (see attached Resolution 2021-6) as three trustee terms are set to expire in December 2021.

A Notice Calling for Nominations (“Notice”) was posted on August 26, 2021, in various locations around the District, at the Bethel Island Post Office and on the District’s web site ([www.rd799.com](http://www.rd799.com)). The Nomination period ended on Thursday, September 16, 2021 at 5:00 pm.

At the close of the Nomination period, the District had only received three completed Official Filing Petitions; one for James Price, one for Arthur John Hanson, and one for Walter Pierce (see attached Official Filing Petitions).

Therefore, all mailed ballot District election scheduled for November 9, 2021 is uncontested and no election will be conducted.

We respectfully request that the Board of Supervisors appoint James Price, Arthur John Hanson, and Walter Pierce to the Board of Trustees of Reclamation District 799 for a term of four years, commencing in December 2021 and that these appointments take place at the next Board of Supervisors meeting.

cc: BOS  
CAO - M. Nino, E. Steffen, J. Enea  
BGO  
DCD - J. Ring-Reaves

Thank you very much for your courtesy and cooperation.

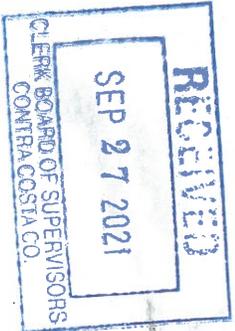
A handwritten signature in cursive script that reads "Dina Holder". The signature is written in black ink and is positioned above a horizontal line.

Dina Holder  
District Secretary  
Reclamation District 799

Enclosures

cc: Contra Costa County Registrar of Voters  
Contra Costa County Counsel

RECLAMATION DISTRICT 799  
PO BOX 353  
BETHEL ISLAND, CA 94511



Contra Costa County Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

94553-122225



OAKLAND CA 945  
24 SEP 2021 PM 5 L





Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Caoile, Director of Risk Management  
Date: October 12, 2021

Subject: ACEEO Member Nominations

---

**RECOMMENDATION(S):**

APPOINT Lara DeLaney to Management Seat #1 and Amrita Kaur to Management Seat #2 on the Advisory Council on Equal Employment Opportunity to complete the current terms that will expire on November 30, 2022, and November 30, 2024, respectively.

**FISCAL IMPACT:**

None

**BACKGROUND:**

The Advisory Council for Equal Employment Opportunity (ACEEO) was established in July 1991 to serve as an advisory committee to the Board of Supervisors regarding the implementation of the County's Affirmative Action Plan, to review the Affirmative Action Program, and to recommend actions to facilitate the attainment of the County's goal for affirmative action. The Council is composed of 13 members and a Board committee reviews nominations to all seats except those designated for County managers and labor unions. Terms of office for seats reviewed by the Board Committee are three years.

---

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: 17072465145

cc:

BACKGROUND: (CONT'D)

In January 2020, the Board of Supervisors adopted Resolution Nos. 2020/1 and 2020/2, which stipulate that applicants for At Large/Non-Agency-Specific seats on specified bodies are to be considered by a Board subcommittee. The Resolutions further permit a Board Committee to select a screening committee to assist in interviewing applicants for an appointment for certain bodies, including the ACEEO.

CONSEQUENCE OF NEGATIVE ACTION:

The ACEEO will not be able to function as intended due to a lack of diverse members.

CHILDREN'S IMPACT STATEMENT:

None

ATTACHMENTS

Delaney Application

Kaur Application



**Contra  
Costa  
County**

**Print Form**

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**First Name** Lara **Last Name** DeLaney  
**Home Address - Street** **City** **Zip Code**  
**Phone (best number to reach you)** 925-655-2057 **Email** lara.delaney@cao.cccounty.us  
**Resident of Supervisorial District (if out of County, please enter N/A):** 5  
**Do you work in Contra Costa County?**  Yes  No **If Yes, in which District do you work?**

**EDUCATION** Check appropriate box if you possess one of the following:

High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
University of California at Santa Cruz	Literature	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
University of Chicago	Public Policy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed: Government Alliance on Race & Equity (GARE) Racial Equity Training

**Board, Committee, or Commission Name** ACEEO **Seat Name** Management Seat #1

**Have you ever attended a meeting of the advisory board for which you are applying?**

Please check one:  Yes  No **If Yes, how many?** 1

**Please explain why you would like to serve on this particular board, committee, or commission.**

I would like to be a helpful ally in the movement to advance equity and justice in our community. I have been engaged with issues of racial justice for the past decade with the County Administrator's Office of Reentry & Justice (now incorporated into the Probation Department). I have also been engaged in community development through my service on the Martinez City Council for the past 19 years. With this background, I hope to make a meaningful contribution to the ACEEO, working in collaboration with the members of the Council to ensure equal employment opportunities, equity, and economic advancement for all.

**Describe your qualifications for this appointment.** (NOTE: you may also include a copy of your resume with this application)

I am presently a Senior Deputy County Administrator in the Contra Costa County Administrator's Office, where I have worked for 23 years. I am also a member of the Martinez City Council, first elected in 2002. I have led the County's Office of Reentry & Justice (2017-2020) and participated in the Government Alliance on Race & Equity's "Racial Equity Learning" cohorts in 2017 and 2018.

**I am including my resume with this application:**

Please check one:  Yes  No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

[Empty text box for current advisory boards]

If Yes, please list the Contra Costa County advisory board(s) on which you have **previously** served:

Hazardous Materials Commission

**List any volunteer and community experience, including any boards on which you have served.**

Martinez City Council (2002-present). Martinez Rotary Club member. Martinez Kiwanis Club member. League of Women Voters member. League of California Cities Policy Committee member: Public Safety, Employee Relations.

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution No. 2011/55).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship: CA

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship: [Empty text box]

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: *Lara DeLaney*

Date: 09/09/21

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

# LARA E. DELANEY

## EDUCATION

---

- **University of Chicago**, Harris Graduate School of Public Policy, M.A. 1993
- **University of California Santa Cruz**, Honors B.A., Literature, 1989

## EXPERIENCE

---

### **City of Martinez**

**December 2002 – present**

#### ***Councilmember, Vice Mayor (rotated)***

- Initiated the successful Measure D Transportation Sales Tax, November 2016 ballot.
- Initiated the Community Preservation Ordinance and Administrative Citation process.
- Initiated the Economic Stimulus Program; Redevelopment Feasibility Study; Second-Hand Smoking Ordinance; Plastic Bag Ban.
- Chamber of Commerce liaison; East Bay League of California Cities representative; Member of Finance Committee, Franchise Committee, Annexation Committee, Climate Change Committee, Redevelopment Committee, Infrastructure Committee, Marina Committee.
- League of California Cities “Employee Relations Committee” member 2010-2014; League “Environmental Quality Committee” member 2008, 2009. Public Safety Committee member 2020.

### **Contra Costa County**

**Oct. 1998 – present**

#### ***Senior Deputy County Administrator, County Administrator’s Office***

- Director, Office of Reentry & Justice (2013-present): Development of Community Programs for provision of reentry employment, housing, mentoring services and oversight of Reentry System.
- Contra Costa County Legislative Coordinator (2007-present): Legislation Committee staff, liaison with federal and state delegation, lobbyists, County Department Heads and key staff, Board of Supervisors.
- Advisory Body Liaison: Policy development, training, and oversight of County advisory body operations.
- Budget Analyst (1998-2007): Budget development, analysis, monitoring, and projections for general government and social service departments.
- Policy development and legislation monitoring: administrative bulletins, purchasing policy development, property tax sharing policy, State budget impacts.
- Annexation agreements, redevelopment plan fiscal impact analyses, subordination agreement analyses.
- Special Projects: Delta Water Team member, GIS Policy Committee, Buchanan Airport Re-use Proposal, Purchasing Guide development, Advisory Body Handbook development, City of Oakley incorporation, Franchise Fee administration, Finance Committee staff, Department Performance Audits, Illegal Dumping Committee.

### **San Joaquin Council of Governments**

**Sept. 1993 – Oct. 1998**

#### ***Senior Regional Planner***

- Measure K Transportation Sales Tax Administration: Strategic Plan development, Financial Plan revision, policy and procedure development for fund programming and implementation.
- Project management of federally-funded transportation projects: allocation of funding, contract administration, status reports.
- Airport Land Use Commission staff.
- Public participation program development and implementation: Citizens Advisory Committee staff liaison, committee and Board presentations, prepared Measure K Annual Reports.

## PERSONAL

---

- Member of: Martinez Rotary Club, Diablo Valley League of Women Voters, A.A.U.W., Kiwanis Club of Martinez, Main Street Martinez, Martinez Historical Society.
- Former USPTA certified tennis professional.



Contra  
Costa  
County

**Print Form**

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name Amrita Last Name Kaur

Home Address - Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (best number to reach you) 4 Email \_\_\_\_\_

Resident of Supervisorial District (if out of County, please enter N/A): 5

Do you work in Contra Costa County?  Yes  No If Yes, in which District do you work? 5

**EDUCATION** Check appropriate box if you possess one of the following:

High School Diploma  CA High School Proficiency Certificate  G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
CSU East Bay	Master's of Public Administration-Public HR Management	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
CSU East Bay	Bachelor's of Science - Health Sciences Administration	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed: Anti-Harassment, Implicit Bias, Confidentiality, Mandated Reporter, Cultural Sensitivity, NVRA, Workplace Violence Prevention, other County mandated trainings

Board, Committee, or Commission Name Equal Employment Opportunity Advisory Council Seat Name Management Seat #1

Have you ever attended a meeting of the advisory board for which you are applying?  
Please check one:  Yes  No If Yes, how many? 2

**Please explain why you would like to serve on this particular board, committee, or commission.**

I am passionate about adhering to and complying to city, state, and federal regulations related to human resources. I am a strong advocate for ensuring job applicants and current employees have fair, equal opportunity, and accessibility options for open job recruitments, promotional/advancement, and that hiring managers employ diversified workforces. It is important to ensure workforces reflect different ethnic backgrounds, minorities, women, veterans, etc. It is important to address cultural/language/socio-economic barriers in the recruitment/hiring process and understand the need for expanding ADA accessibility options at different phases (application, testing, and hiring). In July 2021, I promoted to Administrative Services Officer (ASO) at a Contra Costa County Department. It is my responsibility to carry out HR functions thoroughly. The wealth of information and knowledge exchanged and shared in this Board/Council is beneficial for me as the new ASO. I want to contribute positively to this Board/Council by doing my fair share of achieving and sustaining the Equal Employment Opportunity Advisory Council goals.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I earned a Master's of Public Administration (M.P.A.) with an emphasis in Public HR Management. I worked approximately 5 years at a HR company (as an Intern, HR Assistant, and HR Content Manager), handling employment law compliance and employee relationship issues. I worked as an Administrative Analyst and Administrative Services Assistant II with the CCC Sheriff Office, handling administrative and personnel tasks. I worked as an Administrative Services Assistant III with CCC EHSD (CFS and WDB). At EHSD, I managed administrative, budgetary, and personnel tasks which included developing strong interpersonal skills and procedures for hiring independent contractors via RFIs/RFPs, assisting hiring panels, and developing job desk guides for process flow improvements. In addition, I served as IFPTE Local 21 Union Shop Steward and Executive Board Member (Chapter Secretary). I assisted with MOU bargaining issues and various personnel disciplinary areas, which expanded my KSA's. My experience with IFPTE provided me with transferable skills that can be an asset for this Board/Council Management seat. I successfully completed the EHSD Leadership Academy which also equipped me to be mindful about various governmental personnel regulations, including enforcement of Title VII. At EHSD WDB, I managed administrative/fiscal duties for small business grants to help business owners during the Covid-19 pandemic. I understand the hardships public citizens (job seekers and business owners) have dealt with. EHSD WDB expanded my knowledge base to communicate valuable job resources to others. I am an advocate for equal employment opportunities and enjoy assisting the public/staff with human resource matters. I admire the work and collaboration this Board/Council offers county-wide.

**I am including my resume with this application:**

Please check one:  Yes  No

**I would like to be considered for appointment to other advisory bodies for which I may be qualified.**

Please check one:  Yes  No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

N/A

If Yes, please list the Contra Costa County advisory board(s) on which you have **previously** served:

N/A

**List any volunteer and community experience, including any boards on which you have served.**

MPA Pi Alpha National Honor Society, NASPAA member, CSU East Bay (Alumni).  
Contra Costa County IFPTE Local 21 Shop Steward and Executive Board Member (former Secretary).  
Contra Costa County Caesar Chavez Committee Member (former Member)  
Regional Medical Center of San Jose Hospital (former Volunteer)

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution No. 2011/55).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship: N/A

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one:  Yes  No

If Yes, please identify the nature of the relationship: N/A

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed: Amrita Kaur Date: 8/1/2021

Submit this application to: ClerkofTheBoard@cob.cccounty.us OR Clerk of the Board  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

**Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

## Amrita Kaur - Resume

### **Education:**

#### **California State University East Bay, Hayward, California (September 2008 - June 2010)**

Master's of Public Administration (M.P.A.) emphasis Public Human Resources Management

Degree Received: June 2010

#### **California State University East Bay, Hayward, California (August 2005 - June 2007)**

Bachelor's of Science (B.S.) Health Sciences emphasis Administration

Degree Received: June 2007

### **Relevant Work Experience:**

#### **Contra Costa County, Department of Information Technology (DOIT), CA.**

Administrative Services Officer FT (7/2021-Present)

- Supervise Accounting and Administration Unit staff.
- Review and analyze department's fiscal budget, assets, inventory, financial reports, invoices, timesheets, contract agreements.
- Oversee department's personnel/HR matters related to employment life cycle disciplinary areas (including trainings).
- Develop and implement safe-guards for department's fiscal and personnel protocols and procedures.
- Oversee department's Safety Program as Safety Coordinator, comply with workplace Cal-OSHA mandates.

#### **Contra Costa County, Employment and Human Services Department (EHSD), CA.**

Bureau's: Children & Family Services (CFS) 12/2015-9/2020, Workforce Development Board (WDB) 10/2020-7/2021.

Administrative Services Assistant III FT (12/2015-7/2021)

- Develop job ads & interview questions, conduct interviews, assist with reference checks, handle new hire contract paperwork for workers/contractors.
- Create organizational charts, staff rosters, and contractor data reports.
- Assist with personnel/fiscal related matters for program contractors/providers as single point of contact for budget/personnel staffing, EEO amongst bidders/contractors, direct/in-direct (allowable) expenses, trainings, collect DOJ/FBI clearance/new hire paperwork, assist EHSD with New Employment Orientation-union members, meet/confer, monitor out of compliance issues and issue written warnings/corrective action, or counseling as needed.
- Provide resources to workers and contractors/CBOs for Mental Health services, homeless, job assistance, EAP, etc.
- Uphold privacy, confidentiality, HIPAA, PHI, etc. regulations in accordance to County policies.
- Interpret state and federal regulations related to public sector governing regulations for CFS, WDB, EDD guidelines, fiscal ACL and CFL, or other County policies/rules for Administrative Bulletins, MOUs, labor laws, payroll laws, etc.
- Review various EHSD budgets (re-balanced, expenditure reports, allocations, revenue carry-in summaries for program year, fiscal year, calendar year, etc.)
- Assist Director to oversee, prepare, negotiate and process County contracts (i.e. CBOs included), administer Request for Proposals (RFPs), Request for Interest (RFI), and BOS proclamations/presentations, ensure W-9 is on file for contractors. Provide analysis to Labor Relations when county contracts are pulled for review by Labor Relations Unit, and provide justification using M-20 Questionnaire Form (Independent Contractor).
- Complete Warrant Request forms / memos for Auditor's Office.
- Contracts Liaison for County Counsel, CAO, Auditor's Office, Risk Management, BOS, Contracts Unit, Labor Relations, Union, program providers and state governments.
- Assist EHSD with Public Record Act (PRA) requests.
- Attend management meetings, community partnerships, various WDB committee meetings, Leadership Team Meeting (LTM), Contractor meetings, Director meetings, California Welfare Director Association (CWDA) conference meetings, etc.

#### **Contra Costa County, IFPTE Local 21 Union**

EHSD Steward and IFPTE Local 21 Contra Costa Chapter, Executive Board Member & Secretary (1/2017-7/2021)

- Provide consultations to county employees about MOU collective bargaining issues.
- Participate in Union Meet and Confers, such as employee relations, working conditions, pay and benefits, etc.
- Assist with union grievances (investigations, skelly, etc.) related to employee and employer workplace issues, that can result in unfair labor practices.

- Assist with developing or reviewing salary compensation studies for specific job classes represented in Local 21.
- Actively engage, collaborate, and recruit new members about union membership regarding impactful labor law regulations impacting workers, such as Janus Vs. AFSCME, etc.
- Record written minutes for Executive Board and Chapter Meetings.
- Participate in New Employee Orientations for County Departments as designated Steward.

**Contra Costa County, Office of the Sheriff, West County Detention Facility, Custody Services Bureau, Richmond, CA.**  
(10/2013-12/2015)

Administrative Services Assistant II FT (04/2014 -12/2015)

Administrative Analyst FT (10/2013 - 04/2014)

- Assist Director of Inmate Services overseeing program budgets for 3 jails sites.
- Update Custody Services Bureau/Inmate Services departmental policies in accordance to Sheriff Office protocols.
- Ensure inventory is accounted for and accurate (tracking all assets, costs, and losses) for Inmate Welfare Fund (IWF) and manage internal records to comply with CCC Auditor Controller documentation.
- Provide administrative and personnel support for business operations including: writing desk manuals for positions, checking timecards, handling invoices/receipts for payments to be submitted to Fiscal A/R and A/P, analyzing data, etc.
- Ensure personnel performance factors such as recommendations for promotions, demotions, or disciplinary action adhere with specific Union MOU's specified in accordance to county handbooks.
- Participate in conducting Sheriff Office employee and student inmate worker interviews to advise Program Supervisors with hiring decisions.
- Promote and foster community outreach relationships with non-profit/government agencies for toy shows, providing inmate meetings (i.e., Alcoholics Anonymous, DEUCE), creating fliers (i.e., STAND!), etc.
- Assist with staffing coverage for programs, payroll records, ordering/tracking supplies with County Procurement Card, providing reports to Fiscal (statements/invoices), etc.
- Comply with Title 15 regulations related to providing the minimum necessity to inmates, such as programming, meals, clothes, replenishing inventory supplies and demands.
- Comply with OSHA/safety regulations to ensure MSDS sheets are updated w/ adequate supplies locked in cabinets.
- Supervise workloads assigned for FT and PT/per diem workers part of Inmate Services as directed by the Director of Inmate Services.
- Administer administrative, budgetary and personnel analysis in regards to various work flow processes.

**HRAnswerLink, Inc., Pleasanton, CA**

(06/2008 - 05/2013)

Content Manager FT (09/2012- 05/2013)

HR Assistant FT (09/2009- 09/2012)

HR Product Management Intern PT (06/2008 - 09/2009)

- Handle client and affiliate inquiries via phone, e-mail or online concerning employer-employee relationship issues and employment law compliance in a confidential manner.
- Compose monthly articles for employers published in an HR Advisor Newsletter.
- Update an HR Support Center database with alerts, laws, forms, documents, letters, guides, job descriptions, HR policies, and client account information.
- Develop HR compliance content pertaining to audit practices for small to midsized businesses.
- Ensure specific businesses involved with unions (labor organizations) understand specific regulations surrounding MOU's,
- Assist with PowerPoint presentations, webinars, trainings and content pertaining to various HR disciplines (i.e., OSHA/safety, EEOC/discrimination, benefits, performance management, termination, hiring paperwork, recruitment, payroll/wage and hour laws, training and development, FLSA classifications, IRS/DOL guidelines, and other governing laws).
- Assist clients with account website administration issues.
- Train new staff according to established policies and practices.
- Interpret and apply/enforce other various state and federal laws for clients that impact business standards by employer company size, industry, and geographic location.
- Act as a liaison for Sales and HR Department to ensure external stakeholders, vendors, and Affiliates are aware of products and services provided to improve their business needs.
- Assist Manager with personnel administration of verifying Independent Contractor invoices and employee timecards are accurate.

**Regional Medical Center of San Jose Hospital, San Jose, CA**  
(06/2000 - 11/2004)

**Nursery Volunteer PT**

- Compile patient packets and file medical records for staff in a confidential manner, applying HIPAA regulations where applicable.
- Recommend and apply new policy developments to enhance current practices of patient care. Adhere to hospital policies regarding discharges and patient safety/privacy, Cal-OSHA, HIPAA, etc., by keeping up to date with knowledge and practices.
- Apply basic principles of personnel administration by supervising new volunteers as the “lead” trainer and volunteer.

**Computer Skills:**

- MS Office (Word, Excel, PowerPoint, Outlook, Publisher, Office 365)
- Internet navigation (i.e., E-mail and research analysis)
- Computer operating systems (i.e., Windows Vista, XP, Millennium Edition, Professional, Windows 10, etc.)
- Office equipment (i.e., copy machine, scanner, fax machine, printer, computer, etc.)
- Online software & apps (various, non-exhaustive list: Citrix GoToMeeting & GoToTraining, Zoom, WebEx, Citrix, Google Docs, Customer Relationship Management (CRM), SharePoint, Applicant Tracking System (ATS), PeopleSoft, NEOGOV, County ePay, JMS, SPARKS, CWS/CMS, Efforts To Outcome (ETO), Vector Solutions, EcoTime Personnel/Payroll, MS Teams)

**Relevant Awards & Memberships:**

- Local 21 Union Executive Board Member & Steward, Jan 2017 - July 2021.
- Contra Costa County EHSD Staff Retention & Culture Committee member, Jan 2020 – Sept 2020.
- Contra Costa County EHSD Mentorship Program, Mentor for a Mentee, Jan 2020 – Mar 2020.
- MPA Pi Alpha National Honor Society, NASPAA member, CSU East Bay, June 2011 - Present.
- Local 21 Union Outstanding Activist Award 2018.
- EHSD Leadership Academy Training Completion, Jan 2018 – Sept 2018.
- Contra Costa County Cesar Chavez Committee member, 2016 - 2018.
- Society for Human Resource Management (SHRM) member, 2011 – 2017.
- Santa Clara Valley Health & Hospital System Behavioral Health Dept Learning Institute (SCVHHS) Certificate of Attendance, Managing Challenging Behavior in the Workplace, May 2015.
- Office of the Sheriff Perfect Attendance Award of the Year, 2014 & 2013.
- Office of the Sheriff Employee of the Month, Custody Services Bureau, August 1, 2014 – August 31, 2014.
- Contra Costa County Vector Solutions trainings completed, available upon request.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Medical Staff Appointments and Reappointments – August 16, 2021

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**RECOMMENDATION(S):**

Approve the new medical staff appointments and reappointments, additional privileges, advancements, and voluntary resignations as recommend by the Medical Staff Executive Committee, at their August 16, 2021, meeting, and by the Health Services Director.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with The Joint Commission on Accreditation of Healthcare Organizations.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Sharron Mackey,  
925-313-6104

ATTACHMENTS

August list

Anna M. Roth, R.N., M.S., M.P.H.  
Health Services Director

Samir B. Shah, M.D., F.A.C.S.  
Chief Executive Officer  
Contra Costa Regional Medical Center  
and Health Centers  
& Chief Medical Officer  
Contra Costa Health Services



Contra Costa Regional  
Medical Center  
& Health Centers  
2500 Alhambra Avenue  
Martinez, California 94553-3156  
Ph 925-370-5000

**A. New Medical Staff Members**

Ajuria, Michael, MD	Internal Medicine
Bhela, Serena, MD	Internal Medicine
Carter, Rebecca, MD	Pediatrics
Cho, Samuel	Internal Medicine
Gunda, Sateesh, MD	Psychiatry/Psychology
Hill, Alexandra, MD	Emergency Medicine
Im, Jennifer, MD	Internal Medicine/Pulmonary
Milne-Price, Ryann	Emergency Medicine
Rust, Megan MD	Pathology
Scott, Paris, MD	OB/GYN
Tafoya, Chelesa, MD	Emergency Medicine
Tafoya, Matthew, MD	Emergency Medicine
Tran, Duy Vu, MD	Psychiatry/Psychology
Tu, Mark, MD	Diagnostic Imaging
Yeon, Sangjun, FNP	DFAM-Detention
Zaman, Warda, DO	Internal Medicine

**B. Applications: Lifelong Residents (Family Medicine)**

Dragonovich, Hannah, DO

**C. Requests for Department Change**

Kuruvilla, Pramita, MD	Hospital Medicine
Suchow, David, MD	Emergency Medicine

**D. Biennial Reappointments**

Beach, Courtney, MD	Hospital Medicine	A
Brody, David, MD	Hospital Medicine	A
Buckley, Robert, MD	Surgery	A
Chou, Cinnie, MD	DFAM	A
Cremin, Daniel, MD	DFAM	A
Ding, Ningyuan, MD	Hospital Medicine	A
Dooley, Diane, MD	Pediatrics	C
Garcia, Darleen, DDS	Dental	A
Hans, Nitu, PHD	Psychiatry/Psychology	C
Hofstadler, Guenter, MD	Pediatrics	A
Holsenbeck, Linton, MD	Psychiatry/Psychology	C
Hyer, Bryan, MD	Psychiatry/Psychology	A
Kishan, Sunil, MD	Psychiatry/Psychology	C
Kuruvilla, Pramita, MD	Hospital Medicine	A
Levin, Sara, MD	DFAM	A
Liebig, Robert, MD	Diagnostic Imaging	A
Nguyen, Michael, MD	DFAM	A
Pandurangi, Maya, DO	DFAM	A
Perloth, Joshua, MD	Internal Medicine	C

Ponder, Kathryn, MD	Pediatrics	C
Rael, James, MD	Internal Medicine	A
Rice, Abraham, MD	Pediatrics	A
Rostkowski, John, MD	Psychiatry/Psychology	A
Sorokin, Jeffrey, MD	DFAM	A
Stanziale, Jennifer, MD	Hospital Medicine	A
Sullivan, Gabriela, MD	Internal Medicine	A
Tzvieli, Ori, MD	DFAM	A
Ubhayakar, Kiran, MD	Internal Medicine	C
Watkins, Melanie, MD	Psychiatry/Psychology	A
Wondolowski, Lauren, MD	DFAM	A
Young, Howard, MD	Diagnostic Imaging	C

**E Biennial Renewal of Privileges**

Groode, Tamra, NP	Pediatrics	AFF
Peterson, Wendy, NP	Internal Medicine	AFF

**F. Biennial Reappointment for Teleradiologist (vRad)**

Hecht, Adam, MD	Diagnostic Imaging
Staib, Neil, MD	Diagnostic Imaging

**G Voluntary Resignations**

Ahmad, Samir, MD	DFAM
Hartung, Claire, MD	DFAM
McIlroy, Richard, MD	DFAM
Piccinati, David, MD	Emergency Medicine
Plambeck, Katherine, Psy.D	Psychiatry/Psychology
Romero-Duran, Adolfo, MD	DFAM
Selvin, Jessica, Psy.D	Psychiatry/Psychology
Sethi, Parminder, MD	Surgery
Shah, Naman, MD	Emergency Medicine
Streett, Robert, MD	Psychiatry/Psychology
Gandhi, Shailesh	Psychiatry/Psychology



Contra  
Costa  
County

To: Board of Supervisors  
From: Diane Burgis, District III Supervisor  
Date: October 12, 2021

Subject: VACANCY ON THE ARTS AND CULTURE COMMISSION

---

**RECOMMENDATION(S):**

DECLARE vacant the District 3 seat on the Arts and Culture Commission, previously held by Grant Taylor due to resignation, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Diane Burgis.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

Mr. Taylor notified the District Office on September 27, 2021 of his resignation from the Arts and Culture Commission.

**CONSEQUENCE OF NEGATIVE ACTION:**

District 3 would be unable to fill the vacant seat.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lea Castleberry  
925-252-4500

cc:

AGENDA  
ATTACHMENTS  
MINUTES  
ATTACHMENTS  
Vacancy Notice

**Contra  
Costa  
County**



**NOTICE**

The Board of Supervisors will make appointments to fill existing advisory body vacancies. Interested citizens may submit written applications for vacancies to the following address:

Clerk of the Board of Supervisors  
1025 Escobar Street, 1<sup>st</sup> Floor  
Martinez, CA 9455

**Board, Commission, or Committee**

**Appointments will be made after**

Arts & Culture Commission  
*Seat: District 3*

October 26, 2021

I, Monica Nino, Clerk of the Board of Supervisors and the County Administrator, hereby certify that, in accordance with Section 54974 of the Government Code, the above notice of vacancy (vacancies) will be posted on October 12, 2021.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Attested: October 12, 2021

Monica Nino, Clerk of the Board of Supervisors  
And County Administrator

By: Lauren Duce  
Deputy Clerk

cc: Hard Copy to Clerk of the Board Lobby  
Hard Copy to Minutes File  
Soft Copy .DOCX to M:\5-Notices and Postings  
Soft Copy .PDF to S:\Minutes Attachments\Minutes 2020  
Soft Copy .PDF to M:\1- Committee Files and Applications



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Reclassify two Disability Benefit Coordinator positions in the Health Services Department

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25701 to reclassify two (2) Disability Benefits Coordinator (VATC) (represented) positions, position #18257 (vacant), and position #12183 and its incumbent, from salary plan and grade level ZB5-1631 (\$6,812 - \$8,280) to Departmental Human Resources Analyst II (ARTA) (unrepresented) at salary plan and grade level B85 1631 (\$7,079 - \$9,487) in the Health Services Department.

**FISCAL IMPACT:**

This request has an annual cost increase of approximately \$78,506 with pension costs of \$10,898 already included. It is funded entirely by Hospital Enterprise Fund I.

**BACKGROUND:**

The classification of Disability Benefits Coordinator was established in 2003 as a single position allocated to the Health Services Department. The position is responsible for overseeing the Leaves of Absence, Family Medical Leave, Americans With Disabilities Act and modified duty assignments, reviewing worker's compensation claims to ensure timely case management, and acting as the liaison to the County's Risk Management. As the largest department, the caseload

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares, (925)  
957-5240

cc: Jo-Anne Linares, Sylvia Wong-Tam

BACKGROUND: (CONT'D)

is consistently heavy, from 700-1400 cases at all times, which cannot be sustained with just one position. The Department recently added another position to support this function. However, other departments utilize the classification of Departmental Human Resources Analyst II in this same role.

Multiple desk audits were completed by the Human Resources Department from May 2021 through August 2021 to analyze both the Disability Benefits Coordinator and the Departmental Human Resources Analyst II classifications. The duties performed by the Disability Benefits Coordinator align with those of the Departmental Human Resources Analyst II. Departmental Human Resources Analysts can work in a generalist or specialized capacity, depending on the needs and the size of the department. Departmental Human Resources Analysts, who are generalists, typically spend 30% – 70% of their time on Leave Administration duties. Within the Employment and Human Services Department, a Departmental Human Resources Analyst II specializes in Leave Administration and spends 100% of their time devoted to the associated tasks. Based on the information in the PDQ and the desk audits, HR recommends the positions be reclassified to a Departmental Human Resources Analyst II. This will align the Health Services Department with the rest of the County, create parity, and assist in retaining qualified staff.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not be able to retain qualified staff or recruit qualified candidates which will negatively impact the leave processing of approximately 5800 employees within the Health Services Department.

AGENDA ATTACHMENTS

P300 No. 25701 HSD

MINUTES ATTACHMENTS

Signed P300 25701

**POSITION ADJUSTMENT REQUEST**

NO. 25701  
DATE 3/8/2021

Department Health Services

Department No./  
Budget Unit No. 0540 Org No. 6547 Agency No. A18

Action Requested: Reclassify Disability Benefits Coordinator (VATC) positions #18257 (vacant), and #12183 and its incumbent to Departmental Human Resources Analyst II (ARTA) in the Health Services Department.

Proposed Effective Date: 3/30/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$78,506.00	Net County Cost	\$0.00
Total this FY	\$26,168.00	N.C.C. this FY	\$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jo-Anne Linares

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for

3/8/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 09/28/2021

Reclassify Disability Benefits Coordinator (VATC) position #18257 (vacant), and position #12183 and its incumbent to Departmental Human Resources Analyst II (ARTA) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 8/1/2021(Date)

Alycia Leach

09/28/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/6/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other:

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. xxxxxx

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25701
DATE 3/8/2021

Department Health Services

Department No./ Budget Unit No. 0540 Org No. 6547 Agency No. A18

Action Requested: Reclassify Disability Benefits Coordinator (VATC) positions #18257 (vacant), and #12183 and its incumbent to Departmental Human Resources Analyst II (ARTA) in the Health Services Department.

Proposed Effective Date: 3/30/2021

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$78,506.00 Net County Cost \$0.00
Total this FY \$26,168.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT: 100% Hospital Enterprise Fund I

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Jo-Anne Linares
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Sarah Kennard for 3/8/2021
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE 09/28/2021

Reclassify Disability Benefits Coordinator (VATC) position #18257 (vacant), and position #12183 and its incumbent to Departmental Human Resources Analyst II (ARTA) in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [ ] Day following Board Action.
[X] 8/1/2021(Date)

Alycia Leach 09/28/2021
(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 10/6/2021

[X] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [X]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 10-12-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: October 12, 2021

Subject: Reassign One Supervising Accountant position and One Health Services Accountant position in the Health Services Department

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25815 to reassign one (1) Supervising Accountant (SAHJ) position #13314 at salary plan and grade ZA5-1703 (\$7,316 - \$8,892), and its incumbent, from Department 0540 (cost center 6567 - General Accounting) to Department 0450 (cost center 5761 - Public Health Administration); and reassign one (1) vacant Health Services Accountant (VCTB) position #14116 at salary plan and grade ZB-1804 (\$8,085 - \$9,827) from Department 0450 (cost center 5761 - Public Health Administration) to Department 0540 (cost center 6567 - General Accounting) in the Finance division of the Health Services Department. (Represented)

**FISCAL IMPACT:**

This action will result in a cost savings of approximately \$17,068, including \$6,619 in pension costs, for the Public Health Administration finance unit; this cost will be absorbed by the General Accounting unit. (Hospital Enterprise Fund I)

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sherry Martija, (925)  
957-5480

cc: Sherry Martija, Jo-Anne Linares

BACKGROUND:

The Public Health Finance unit is currently being restructured and management determined the need for a Supervising Accountant moving forward. Position #13314 was housed in General Accounting (department 0540, org code 6567) and was vacant at the time of this determination -- since then, it has been filled and the incumbent has been assigned to oversee the Public Health Finance unit in order to meet the needs of the restructuring. This request is to reassign the position and its incumbent to the Public Health Finance unit (department 0450, org code 5761) to properly reflect the expense with the appropriate cost center. To offset the cost of reassigning this position, one vacant Health Services Accountant position will be reassigned from the Public Health Finance unit to the General Accounting unit.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, this will result in the continuance of the position being funded by a cost center/unit that the position does not reside in, nor where it is financially supported.

AGENDA ATTACHMENTS

P300 No. 25815 HSD

MINUTES ATTACHMENTS

Signed P300 25815

**POSITION ADJUSTMENT REQUEST**

NO. 25815  
DATE 9/24/2021

Department Health Services Department No./  
Budget Unit No. 0450 Org No. 5761 Agency No. A18

Action Requested: Reassign one (1) Supervising Accountant (SAHJ) position #13314 and its incumbent, from Department 0540 (cost center 6567 - General Accounting) to Department 0450 (cost center 5761 - Public Health Admin); and reassign one (1) Health Services Accountant (VCTB) from Department 0450 (cost center 5761 - Public Health Admin) to Department 0540 (cost center 6567 - General Accounting) in Health Services. (Represented)

Proposed Effective Date: 10/13/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$17,067.55 Net County Cost \$0.00  
Total this FY \$12,800.66 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost will be funded by Hospital Enterprise Fund I revenues

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Lauren Ludwig

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for

10/5/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE \_\_\_\_\_

Exempt from Human Resources review under delegated authority

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 10/6/2021

- Approve Recommendation of Director of Human Resources
- Disapprove Recommendation of Director of Human Resources
- Other: Approve as recommended by the department.

Enid Mendoza

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

Adjustment is APPROVED  DISAPPROVED

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date \_\_\_\_\_

No. \_\_\_\_\_

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

C.24

NO. 25815
DATE 9/24/2021

Department Health Services
Department No./ Budget Unit No. 0450 Org No. 5761 Agency No. A18

Action Requested: Reassign one (1) Supervising Accountant (SAHJ) position #13314 and its incumbent, from Department 0540 (cost center 6567 - General Accounting) to Department 0450 (cost center 5761 - Public Health Admin); and reassign one (1) Health Services Accountant (VCTB) from Department 0450 (cost center 5761 - Public Health Admin) to Department 0540 (cost center 6567 - General Accounting) in Health Services. (Represented)

Proposed Effective Date: 10/13/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [ ] No [x]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$17,067.55 Net County Cost \$0.00
Total this FY \$12,800.66 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost will be funded by Hospital Enterprise Fund I revenues

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Lauren Ludwig
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kaitlyn Jeffus for 10/5/2021
Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS DATE
Exempt from Human Resources review under delegated authority

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[ ] (Date)

(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION: DATE 10/6/2021

- [ ] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[x] Other: Approve as recommended by the department.

Enid Mendoza
(for) County Administrator

BOARD OF SUPERVISORS ACTION:
Adjustment is APPROVED [x] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 10-12-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Esa Ehmen-Krause, County Probation Officer  
Date: October 12, 2021

Subject: Add one (1) Probation Supervisor I (7AHA) (represented) position & three (3) Deputy Probation Officer III(7ATA) (represented) in the Probation Dept.

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25808 to add one (1) Probation Supervisor I (7AHA) (represented) position at Salary Plan and Grade VK5 1712 (\$8,365.63 - \$10,168.47) and three (3) Deputy Probation Officer III (7ATA) (represented) positions at Salary Plan and Grade VP5 1574 (\$6,846.37 - \$8,321.80) in the Probation Department.

**FISCAL IMPACT:**

The annual fiscal impact is approximately \$899,969 which constitutes the total compensation package (salary and benefits) for these four positions. Of this amount, the County's pension cost is approximately \$349,293. The fiscal impact will be covered by Pretrial Release Program Funding (100% State).

**BACKGROUND:**

The Governor's 2021-22 Budget provides \$140 million in one-time funding and \$70 million in ongoing funding to the Judicial Council for costs associated with pre-trial release programs. Each court may retain up to 30 percent of the funding with the balance going to Probation departments. Contra Costa County Superior Court is expected to receive \$2,972,504 in one-time funding and \$1,624,651 in on-going funding. Contra Costa Probation expects to receive \$2,080,753

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jeff Waters (925)  
957-5386

cc: Sylvia Wong Tam, Jeff Waters

BACKGROUND: (CONT'D)

in one-time funding and \$1,137,256 in on-going funding. Contra Costa Probation will use the funds to expand existing pretrial programs.

The addition of these 4 positions will enhance Probation's ability to provide reports to the Court in a timely manner and broaden the number of eligible candidates to be release from a custodial setting back into the community. Additionally, it will improve Probation's ability to connect these individuals with supportive community based services to potentially reduce their involvement in the justice system.

CONSEQUENCE OF NEGATIVE ACTION:

The Probation Department will not be able to enhance the Pre-Trial program and utilize new revenue.

AGENDA ATTACHMENTS

P300 No. 25808

MINUTES ATTACHMENTS

Signed P300 25808

**POSITION ADJUSTMENT REQUEST**

NO. 25808  
DATE 9/16/21

Department No./  
Budget Unit No. 0308 Org No. 3047 Agency No. 30

Department Probation

Action Requested:

Add one (1) Probation Supervisor I (7AHA) (represented) position and three (3) Deputy Probation Officer III (7ATA) (represented) positions in the Probation Department.

Proposed Effective Date: 10/5/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$899,969.00 Net County Cost \$0.00  
Total this FY \$674,977.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Jeff Waters

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

9/29/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/29/2021

Add one (1) Probation Supervisor I (7AHA) position and three (3) Deputy Probation Officer III (7ATA) positions in the Probation Department

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.  
 \_\_\_\_\_(Date)

Rebecca Martinez

9/29/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/7/2021

Approve Recommendation of Director of Human Resources  
 Disapprove Recommendation of Director of Human Resources  
 Other: \_\_\_\_\_

Paul Reyes

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 10/7/2021

No. xxxxxx

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25808
DATE 9/16/21

Department Probation

Department No./
Budget Unit No. 0308 Org No. 3047 Agency No. 30

Action Requested:

Add one (1) Probation Supervisor I (7AHA) (represented) position and three (3) Deputy Probation Officer III (7ATA) (represented) positions in the Probation Department.

Proposed Effective Date: 10/5/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$899,969.00 Net County Cost \$0.00
Total this FY \$674,977.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jeff Waters

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

SS for Paul Reyes

9/29/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/29/2021

Add one (1) Probation Supervisor I (7AHA) position and three (3) Deputy Probation Officer III (7ATA) positions in the Probation Department

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.
[ ] (Date)

Rebecca Martinez

9/29/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

10/7/2021

[x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Paul Reyes

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors
/and County Administrator

Adjustment is APPROVED [x] DISAPPROVED [x]

DATE 10-12-2021

BY

[Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Gioia, District I Supervisor  
Date: October 12, 2021

Subject: Adopt Personnel Resolution No. 25813 to temporarily Add an additional Board of Supervisor Assistant-Specialist to the District I Board Office

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 25813 to add one (1) Board of Supervisors-Assistant Specialist (J994)(unrepresented) position at Salary Plan and Grade B85 1652 (\$6,957.98-8,054.73) in the Board of Supervisors' District I Office, effective October 13, 2021, and delete Board of Supervisors-Assistant Specialist Position No. 2471, effective January 1, 2022.

**FISCAL IMPACT:**

Dependent upon hire step, approximate one-time General Fund cost of \$30,000. (100% General Fund)

**BACKGROUND:**

The District I Office was recently notified of the pending retirement of one of the four (4) Board of Supervisors-Assistant Specialists and the extended absence of another Specialist. It is essential that a position be added so that this exempt classification can be filled during this crucial time period. The addition of this additional position for approximately 2.5 months will provide support to the office during the extended absence of one of the Specialists, while providing cross-training time with the retiree prior to her leaving.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lisa Driscoll (925)  
655-2047

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Operation of District I office will be severely impacted by lack of staff.

AGENDA ATTACHMENTS

Personnel Resolution No. 25813 - Add BOs Assistant-Specialist

MINUTES ATTACHMENTS

Signed P300 25813

**POSITION ADJUSTMENT REQUEST**

NO. 25813  
DATE 9/29/2021

Department No./

Department Board of Supervisors

Budget Unit No. 0001 Org No. 1101 Agency No. 01

Action Requested: Add one (1) Board of Supervisors-Assistant Specialist (J994) position at Salary Plan and Grade B85 1652 (\$6,957.98-8,054.73) in the Board of Supervisors' District I Office, effective October 13, 2021; and delete Board of Supervisors-Assistant Specialist Position No. 2471, effective January 1, 2022.

Proposed Effective Date: 10/13/2021

Classification Questionnaire attached: Yes  No  / Cost is within Department's budget: Yes  No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$30,000.00

Net County Cost \$30,000.00

Total this FY \$30,000.00

N.C.C. this FY \$30,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund, one-time cost

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

John Gioia, District I Supervisor

\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lisa Driscoll, County Finance Director

9/29/2021

\_\_\_\_\_  
Deputy County Administrator

\_\_\_\_\_  
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/29/2021

Add one (1) Board of Supervisors-Assistant Specialist (J994) position at Salary Plan and Grade B85 1652 (\$6,957.98-8,054.73) in the Board of Supervisors' District I Office, effective October 13, 2021; and delete Board of Supervisors-Assistant Specialist Position No. 2471, effective January 1, 2022.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective:  Day following Board Action.

\_\_\_\_\_(Date)

Amanda Monson

9/29/2021

\_\_\_\_\_  
(for) Director of Human Resources

\_\_\_\_\_  
Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/30/2021

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: \_\_\_\_\_

Lisa Driscoll, County Finance Director

\_\_\_\_\_  
(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED  DISAPPROVED

Monica Nino, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 9/30/2021

No. xxxxxx

1. Project Positions Requested:
  
2. Explain Specific Duties of Position(s)
  
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
  
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
  
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
  
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
  
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
  
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
  
9. How will the project position(s) be filled?
  - a. Competitive examination(s)
  - b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - c. Direct appointment of:
    1. Merit System employee who will be placed on leave from current job
    2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

POSITION ADJUSTMENT REQUEST

NO. 25813
DATE 9/29/2021

Department Board of Supervisors
Department No./ Budget Unit No. 0001 Org No. 1101 Agency No. 01
Action Requested: Add one (1) Board of Supervisors-Assistant Specialist (J994) position at Salary Plan and Grade B85 1652 (\$6,957.98-8,054.73) in the Board of Supervisors' District I Office, effective October 13, 2021; and delete Board of Supervisors-Assistant Specialist Position No. 2471, effective January 1, 2022.

Proposed Effective Date: 10/13/2021

Classification Questionnaire attached: Yes [ ] No [x] / Cost is within Department's budget: Yes [x] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$30,000.00 Net County Cost \$30,000.00
Total this FY \$30,000.00 N.C.C. this FY \$30,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT General Fund, one-time cost

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

John Gioia, District I Supervisor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lisa Driscoll, County Finance Director

9/29/2021

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 9/29/2021

Add one (1) Board of Supervisors-Assistant Specialist (J994) position at Salary Plan and Grade B85 1652 (\$6,957.98-8,054.73) in the Board of Supervisors' District I Office, effective October 13, 2021; and delete Board of Supervisors-Assistant Specialist Position No. 2471, effective January 1, 2022.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[ ] (Date)

Amanda Monson

9/29/2021

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

9/30/2021

- [x] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

Lisa Driscoll, County Finance Director

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Monica Nino, Clerk of the Board of Supervisors and County Administrator

Adjustment is APPROVED [x] DISAPPROVED [ ] XXXXX

DATE 10-12-2021

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Grant Award #28-962 with the U. S. Department of Health and Human Services

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to accept a Grant Award #28-962 with the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), to pay the County an amount not to exceed \$3,355,250, for American Rescue Plan Act Funding for Health Centers, for the period from April 1, 2021 through March 31, 2023.

**FISCAL IMPACT:**

Acceptance of the Grant Award will result in payment to the County of up to \$3,355,250 in funding from the U.S. Department of Health and Human Services HRSA. No County match is required.

**BACKGROUND:**

The goal of this grant is to support COVID-19 efforts across the Health Services Department including vaccine management and distribution, expanding access to enabling services and supporting primary care services for homeless patients at the homeless shelter in East County. This funding will improve the COVID-19 vaccine inventory management system, expand access to enabling services by supporting eligibility workers to support Medi-Cal redeterminations workflows and ensure availability of primary health care for homeless patients relocated due to COVID-19.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ori Tzieli, M.D.,  
925-608-5267

cc: Marcy Wilhelm

BACKGROUND: (CONT'D)

The delay in processing this Grant Award was due to the budget documents needing approval by both the funder and the Health Care for the Homeless governing board prior to finalization of the Grant Award.

Approval of new Grant Award #28-962 will allow funding to the County for the American Rescue Plan Act, through March 31, 2023.

ATTACHMENTS



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: Grant Submittal for U.S. Economic Development Administration American Rescue Plan Act Build Back Better Regional Challenge in the Amount of \$500,000

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to submit a final application and accept grant funding in an amount not to exceed \$500,000 from the United States Economic Development Administration under the American Rescue Plan Act Build Back Better Regional Challenge to implement elements of the Northern Waterfront Strategic Action Plan to assist with economic recovery from COVID-19 business impacts.

**FISCAL IMPACT:**

The Build Back Better Regional Challenge grant program has neither an allowed administrative cost component nor a match requirement. The personnel costs to apply for and administer the grant (if successful) will be absorbed by the Department of Conservation and Development.

**BACKGROUND:**

The United States Economic Development Administration (EDA) published a call for proposals under multiple new grant programs intended to relieve the economic crisis caused by COVID-19. Department of Conservation and Development staff reviewed the available programs, and recommends submitting a grant application under the "Build Back Better Regional Challenge" program, which is geared to regional approaches grounded in existing plans. The Northern Waterfront Strategic Action Plan (SAP), adopted by

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Sam Driggers,  
925-655-2783

cc:

## BACKGROUND: (CONT'D)

the Board in 2019, provides the existing framework, and staff proposes to submit a grant application that pulls out selected projects from the SAP to implement with the assistance of the grant funding and technical assistance. Proposals can request up to \$500,000 in funding for this phase of the grant program, which would be allocated toward the following projects, listed with their Action Item Numbers from the adopted Strategic Action Plan:

- Complete, up to date business and industry data reflecting post-pandemic conditions (Actions 1.1.1, 1.1.2, 3.1.1, and 5.1.3): \$100,000
- Conduct a Bioscience incubator feasibility study on County-owned land in Hercules (Action 4.1.1): \$100,000
- Develop Regional Northern Waterfront target industry-oriented marketing materials including unified website, branding, and collateral (Actions 5.1.1 and 5.1.2): \$150,000
- Advanced transportation technology cluster support at one or both of two sites in the Northern Waterfront area: GoMentum Station (privately owned vehicle technology testing site) on the Concord Naval Weapons Station and Buchanan Airport (publicly owned commercial airport with aviation technology space available) (Actions 1.1.2 and 4.1.2): \$150,000

These projects were chosen to provide balance across the county and the Northern Waterfront sub-areas, and a mix of types of actions.

If this grant application is successful, the County would be well placed to apply for a second phase of grant funding to continue implementation. Meanwhile, as part of a coalition coming together to support a different, complementary grant application under the EDA's Good Jobs Challenge, further work continues on multiple fronts to improve economic conditions and opportunities for County residents. The Good Jobs Challenge application is not due until January 2022 so will come to the Board for approval at a later date.

## CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve this item, the County will not submit an EDA grant application for \$500,000 to improve economic conditions.

## ATTACHMENTS

ARPA Grant Summary

**Title:**

Advanced Manufacturing as an Engine for Equity and Wealth Building along the Northern Waterfront communities of Contra Costa County

**Introduction:**

The Northern Waterfront Economic Development Initiative™ is a regional cluster-based economic development strategy with the goals of creating more good jobs closer to home for residents, while revitalizing older industrial areas and reinvigorating legacy industries. The Initiative leverages existing competitive advantages and assets by focusing on production in five targeted clusters (Advanced Manufacturing, Biosciences, Agriscience & Specialty Foods, Transportation Technologies, Clean Tech). The initiative is a collaboration between the County and seven partner cities, who work together on diverse actions to enhance the economic vitality of the region. The eight partners have signed a Memorandum of Understanding to implement the Initiative as a team. The Initiative has been formalized in a Strategic Action Plan, adopted by the County Board of Supervisors in 2019. This grant proposal implements the Strategic Action Plan.

**Rationale:**

This Build Back Better Regional Challenge grant seeks to boost the opportunities for disadvantaged communities and residents, particularly those disproportionately affected by the COVID-19 pandemic, and the Northern Waterfront communities contain census tracts identified as SB1000 communities and Opportunity Zones (previously designated areas of concern targeted for investment). Building upon this multi-jurisdictionally approved framework, while incorporating a pandemic recognition that we can do better, and utilizing commitments from across the private-public and civic sectors, this grant will bring together additionally and timely federal stimulus funding and a required stimulus council for the purposes of accelerating development projects which tackle long-term economic distress, invest in racial justice and equity in historically disadvantaged communities along the Northern Waterfront.

**Organization:**

The Department of Conservation and Development (DCD) is the planning and permitting agency for unincorporated Contra Costa County, and serves a coordinating role for economic development, affordable housing, and community investment countywide. DCD staff will serve as the grant lead and primary point of contact.

**Project Description:**

Identify compelling industrial development projects within the footprint and economic development framework of the Northern Waterfront Economic Development Initiative™. These projects should have broad-base support, environmental and historical documents in hand, and incorporate the ability to quickly galvanize the community around four tentpoles of: establish a green economy, tackle climate change, advance racial equity, and restore our global competitiveness.

The identified projects are taken from the existing, approved Strategic Action Plan (SAP), except for the analytic data update – which the need is, of course, an outcome of the pandemic. The SAP and Northern Waterfront MOU were completed in 2019, just before onset of the pandemic, and have needed an influx of resources to regroup and reignite the partnership in the wake of the changing business landscape.

The Build Back Better Regional Challenge grant will serve that catalyst role, directly serving Objectives and Action Items in the SAP supporting three of the target industries: Bioscience, Transportation Technologies, and Advanced Manufacturing. These three are deliberately selected to be the targets for the Build Back Better Regional Challenge grant because they are the most in need of a boost coming out of pandemic conditions, and least resourced from other funding streams.

**Budget:**

The total cost of Phase One of the Northern Waterfront Build Back Better Regional Challenge grant proposal is projected to be \$500,000 for technical assistance in four areas, which will cover:

- Complete, up to date business and industry data reflecting post-pandemic conditions (Action 1.1.1, 1.1.2, 3.1.1., and 5.1.3): \$100,000
- Conduct a Bioscience incubator feasibility study on County-owned land in Hercules (Action 4.1.1): \$100,000
- Develop Regional Northern Waterfront marketing materials including unified website, branding, and collateral (Actions 5.1.1 and 5.1.2): \$150,000
- Advance transportation technology cluster support at one or both of two sites in the Northern Waterfront area to foster an environment that can retain and attract this cluster in future regional development: GoMentum Station (privately owned vehicle technology testing site) on the Concord Naval Weapons Station (CNWS) and Buchanan Airport (publicly owned commercial airport with aviation technology space available) (Actions 1.1.2 and 4.1.2): \$150,000

**Summary:**

Northern Waterfront Economic Development Initiative™ is a private-public-civic sector led initiative aimed at spurring bottom-up economic rejuvenation and revitalization focused on the emerging industrial clusters of the future, while concentrating the tangible socio-economic benefits for long-time residents of the communities along the 55-mile Northern Waterfront that are experiencing disproportionate job loss, economic underinvestment, and excessive commute times.



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: October 12, 2021

Subject: 2020 Urban Area Security Initiative Grant

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the City and County of San Francisco, in an amount not to exceed \$744,412 as part of the 2020 U.S. Department of Homeland Security, Urban Area Security Initiative (UASI) Grant for homeland security related projects within the County for the period November 1, 2020 through the end of the grant funding. (100% Federal)

**FISCAL IMPACT:**

No County Costs. \$744,412; 100% 2020 Urban Area Security Initiative Grant from the City and County of San Francisco acting as fiscal agent for the Bay Area Urban Area Security Initiative. (CFDA # 97.067)

**BACKGROUND:**

The U.S. Department of Homeland Security Urban Area Security Initiative Grant Program funds the unique planning, equipment, training, and exercise needs of high threat, high density urban areas. This grant assists designated regions in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism. California is home to five of these urban areas and the U.S. Department of Homeland Security designated the City

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Chrystine Robbins,  
925-655-0008

cc:

BACKGROUND: (CONT'D)

and County of San Francisco as the fiscal agent for the Bay Area Urban Area Security Initiative (UASI). The County, as a member of the Bay Area UASI, will receive \$744,412. Funds will be used to enhance public safety capabilities of law enforcement agencies throughout the region by aggregating discrete criminal information sources into a unified platform. Without a regional system, there exists no active solution for connecting data across jurisdictions. Expand existing systems to participate in other state, regional, and national initiatives. Funding will also be used to: increase public awareness and understanding of the Community Warning System in Contra Costa County and to increase registrations, both through the CWS website and social media; to purchase Sheriff's protective vests and helmets; to purchase Health Services Hazmat devices to aid in the detection/identification of chemicals to assist in protection, response and mitigation during a terrorism attack; and to fund Moraga Orinda Fire District's comprehensive evacuation support system consisting of: fire modeling, evacuation polygons, and evacuation decision support tool. As the fiscal agent for the grant, the City and County of San Francisco has developed a standard form contract for use with all Bay Area UASI partner agencies requiring full indemnification of the City and County of San Francisco. The County has agreed to previous inter-agency agreements with the City and County of San Francisco, which contained the same language, to participate in regional homeland security efforts and access important Federal funding.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board decide not to approve entering into this agreement, the County will not receive its share of the 2020 UASI Grant funds; risk management and planning to increase regional response capability will need to be either funded through another source or not performed.

CLERK'S ADDENDUM

**Speaker: Addie.**



Contra  
Costa  
County

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: October 12, 2021

Subject: 2021/22 State of California Emergency Solutions Grant Program Funds

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2021/329 authorizing the Conservation and Development Director, or designee, to apply for and execute a contract to accept State of California (State) Emergency Solutions Grant (ESG) funds in an amount not to exceed \$615,970 for eligible activities to assist homeless individuals and families with services to regain permanent housing as approved by the State in accordance with all State ESG Program requirements and other applicable rules and laws.

**FISCAL IMPACT:**

No General Fund impact. All funds are provided to the County on a formula basis through the State of California. The State ESG funds are allocated to the State by the U.S. Department of Housing and Urban Development, and then distributed to eligible local Administrative Entities. Contra Costa County is an eligible Administrative Entity. The estimated State ESG formula allocation to the County is \$307,985; however, additional funds may become available from disencumbered expired ESG contracts. Application instructions from the State recommend listing an approved dollar amount that is at least double the formula allocation, or \$615,970, in order to receive additional funds if they become available. The attached table of recommended State ESG allocations includes only the estimated amount. A portion of the funds are reserved for program administration in the County's Department of Conservation and Development.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaelyn Tummings,  
925-655-2886

cc:

## BACKGROUND:

The State of California Department of Housing and Community Development allocates State Emergency Solutions Grant (ESG) funds to Continuum of Care (CoC) geographic areas. The CoC is a program through which the U.S. Department of Housing and Urban Development strives to end homelessness. The County's Health, Housing and Homeless Services is the CoC lead agency and manages the CoC for Contra Costa. The County Department of Conservation and Development (DCD) is the Administrative Entity for the State ESG funds and is required to collaborate with the CoC. The ESG Program provides funds to activities that (1) engage homeless individuals and families who are living on the street, (2) improve the number and quality of emergency shelters for homeless individuals and families, (3) help operate shelters, (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

To apply for an allocation of State ESG funds, the County Board of Supervisors must approve a resolution authorizing and affirming the following: 1) that the funds will be used in a manner consistent with all applicable laws, regulations and contracts regarding the ESG Program; 2) that the County will receive ESG grant funds in an amount not to exceed \$615,970; 3) that the ESG grant funds will be used for eligible activities; and 4) that the DCD Director or designee are authorized to execute a Standard Agreement for ESG funds and related documents. The Contra Costa Council on Homelessness (COH) is appointed by the Board of Supervisors and serves as the County's CoC executive council. It provides advice and input on the operations of homeless services and program operations, establishes the local process for applying for various programs, including ESG. Given that this year is the second year of the two-year funding cycle, DCD staff consulted with the COH at its May 7, 2020 meeting to present the 2-year funding cycle recommendations. The attached spreadsheet provides the recommended amounts of 2021/22 State ESG funds to each respective service provider that was funded in the first year of the 2-year funding cycle. The County has participated in the State ESG Program since 2016.

## CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to receive State ESG funds to support the County's CoC geographic area.

## CHILDREN'S IMPACT STATEMENT:

Programs and activities funded with State ESG support one or more of the following children's outcomes:

1. Children Ready for and Succeeding in School
2. Children and Youth Healthy and Preparing for Productive Adulthood
3. Families that are Economically Self Sufficient
4. Families that are Safe, Stable and Nurturing
5. Communities that are Safe and Provide a High Quality of Life for Children and Families

## AGENDA ATTACHMENTS

Resolution 2021/329

2021-22 State (Fed) ESG Allocations

## MINUTES ATTACHMENTS

Res 2021/329 signed

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text"/>	
<b>ABSENT:</b>	<input type="text"/>	
<b>ABSTAIN:</b>	<input type="text"/>	
<b>RECUSE:</b>	<input type="text"/>	



**Resolution No. 2021/329**

A NECESSARY QUORUM AND MAJORITY OF THE MEMBERS OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA COSTA ("APPLICANT") HEREBY CONSENT TO, ADOPT AND RATIFY THE FOLLOWING RESOLUTIONS:

WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") for the Continuum of Care Allocation dated August 17, 2021 under the Emergency Solutions Grants (ESG) Program (Program, or ESG Program); and

WHEREAS Applicant is an approved state ESG Administrative Entity;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Applicant is an approved Applicant by their Continuum of Care under the Continuum of Care Allocation and is hereby authorized and directed to receive an ESG grant, in an amount not to exceed \$615,970 in accordance with all applicable rules and laws.
2. The Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations, and the Standard Agreement. The Applicant acknowledges compliance with all state and federal public participation requirements in the development of its applications.
3. If applicant receives a grant of ESG funds from the Department pursuant to the above referenced ESG NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the ESG Program, as well as any and all other contracts Applicant may have with the Department.
4. The Applicant hereby authorizes and directs the Director-Department of Conservation and Development, or designee, to execute and deliver all applications and act on the Applicant's behalf in all matters pertaining to all such applications.
5. If an application is approved, the Director-Department of Conservation and Development, or designee, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.
6. If an application is approved, the Director-Department of Conservation and Development, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

**Contact: Jaclyn Tummings, 925-655-2886**

By: Laura Cassell, Deputy

cc:

**State Emergency Solutions Grant Program Staff Recommendations 2021/22**

Applicant Name	Project Name	Project Objective/Description	Core Activity	CA-ESG Requested	CA-ESG Recommendation						Total Award (CA-ESG)
					Emergency Shelter	Street Outreach	Rapid Rehousing	Homeless Prevention	HMIS (max. 10% of total award)	Admin.	
SHELTER, Inc. 1333 Willow Pass Rd #206 Concord, CA 94520	Rapid Rehousing & Homeless Prevention Program	Program rapidly re-houses homeless households and prevents homelessness for households at immediate risk of homelessness. Services include case management and financial assistance (e.g., move-in costs, rental subsidies). Increased focus to increase the level of services to quickly rehouse to a permanent home homeless households (e.g. housing search, more intensive case management and increased rent assistance as needed).	Rapid Rehousing	\$114,041			\$119,727	\$7,830			\$127,557
SHELTER, Inc. 1333 Willow Pass Rd #206 Concord, CA 94520	Mountain View Family Emergency Shelter	Open 24 hours a day and 7 days a week, Mountain View Emergency Family Shelter is a year-round emergency shelter serving homeless families with children. The program provides homeless families with a safe place to sleep and meals in conjunction with critical on-site services such as education, employment services and counseling aimed at developing stability and self-sufficiency.	Emergency Shelter Service	\$33,000	\$36,911						\$36,911
Contra Costa County Health Services 1350 Arnold Drive, Ste 202 Martinez, CA 94553	CCHS CORE OUTREACH PROGRAM	Health Services CORE Outreach Program will provide daytime outreach in small multidisciplinary teams that will work collaboratively to engage and stabilize homeless individuals living outside and deliver health and basic need services and aid in obtaining interim and permanent housing.	Street Outreach	\$65,062		\$72,773					\$72,773
STAND! For Families Free of Violence 1410 Danzig Plaza Concord, CA 94520	Emergency Shelter	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing life threatening violent relationships for up to 3 months at no cost. As part of a continuum of care at STAND!, the Shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child services, housing referrals, and evidence-based counseling – transitioning clients toward independence.	Emergency Shelter Service	\$24,000	\$26,844						\$26,844
Trinity Center Walnut Creek 1924 Trinity Avenue Walnut Creek, CA 94596	Trinity Center Emergency Day Shelter	Trinity Center Walnut Creek proposes to continue and expand its successful Emergency Day Shelter to meet the basic and recovery needs of homeless and very low-income persons. Our accessible program engages homeless persons who are resistant to services and advocates for their health, self-sufficiency, and permanent housing. By implementing an advocacy-oriented approach with very low barriers to services, Trinity Center supports the transition from homelessness to self-reliance.	Emergency Shelter Service	\$31,500	\$35,233						\$35,233
Contra Costa County Conservation & Dev. Dept. 30 Muir Road Martinez, CA 94553	Program Administration	General Program Administrative costs include staff administrative work, training, equipment, and general operating expenses.	Administration	N/A						\$8,667	\$8,667
Total				\$267,603	\$98,988	\$72,773	\$119,727	\$7,830	\$0	\$8,667	\$307,985

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 10/12/2021 by the following vote:

		<b>John Gioia</b>
		<b>Candace Andersen</b>
<b>AYE:</b>	<input type="text" value="5"/>	<b>Diane Burgis</b>
		<b>Karen Mitchoff</b>
		<b>Federal D. Glover</b>
<b>NO:</b>	<input type="text" value="0"/>	
<b>ABSENT:</b>	<input type="text" value="0"/>	
<b>ABSTAIN:</b>	<input type="text" value="0"/>	
<b>RECUSE:</b>	<input type="text" value="0"/>	



**Resolution No. 2021/329**

A NECESSARY QUORUM AND MAJORITY OF THE MEMBERS OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA COSTA ("APPLICANT") HEREBY CONSENT TO, ADOPT AND RATIFY THE FOLLOWING RESOLUTIONS:

WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") for the Continuum of Care Allocation dated August 17, 2021 under the Emergency Solutions Grants (ESG) Program (Program, or ESG Program); and

WHEREAS Applicant is an approved state ESG Administrative Entity;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Applicant is an approved Applicant by their Continuum of Care under the Continuum of Care Allocation and is hereby authorized and directed to receive an ESG grant, in an amount not to exceed \$615,970 in accordance with all applicable rules and laws.
2. The Department may approve funding allocations for the ESG Program, subject to the terms and conditions of the NOFA, Program regulations, and the Standard Agreement. The Applicant acknowledges compliance with all state and federal public participation requirements in the development of its applications.
3. If applicant receives a grant of ESG funds from the Department pursuant to the above referenced ESG NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the ESG Program, as well as any and all other contracts Applicant may have with the Department.
4. The Applicant hereby authorizes and directs the Director-Department of Conservation and Development, or designee, to execute and deliver all applications and act on the Applicant's behalf in all matters pertaining to all such applications.
5. If an application is approved, the Director-Department of Conservation and Development, or designee, is authorized to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.
6. If an application is approved, the Director-Department of Conservation and Development, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: October 12, 2021**

Monica Nino, County Administrator and Clerk of the Board of Supervisors

*Laura Cassell*

By: Laura Cassell, Deputy

Contact: Jaelyn Tummings, 925-655-2886

State Emergency Solutions Grant Program Staff Recommendations 2021/22

Applicant Name	Project Name	Project Objective/Description	Core Activity	CA-ESG Requested	CA-ESG Recommendation							
					Emergency Shelter	Street Outreach	Rapid Rehousing	Homeless Prevention	HMIS (max. 10% of total award)	Admin.	Total Award (CA-ESG)	
SHELTER, Inc. 1333 Willow Pass Rd #206 Concord, CA 94520	Rapid Rehousing & Homeless Prevention Program	Program rapidly re-houses homeless households and prevents homelessness for households at immediate risk of homelessness. Services include case management and financial assistance (e.g., move-in costs, rental subsidies). Increased focus to increase the level of services to quickly rapidly rehouse to a permanent home homeless households (e.g. housing search, more intensive case management and increased rent assistance as needed).	Rapid Rehousing	\$114,041			\$119,727	\$7,830				\$127,557
SHELTER, Inc. 1333 Willow Pass Rd #206 Concord, CA 94520	Mountain View Family Emergency Shelter	Open 24 hours a day and 7 days a week, Mountain View Emergency Family Shelter is a year-round emergency shelter serving homeless families with children. The program provides homeless families with a safe place to sleep and meals in conjunction with critical on-site services such as education, employment services and counseling aimed at developing stability and self-sufficiency.	Emergency Shelter Service	\$33,000	\$36,911							\$36,911
Contra Costa County Health Services 1350 Arnold Drive, Ste 202 Martinez, CA 94553	CCHS CORE OUTREACH PROGRAM	Health Services CORE Outreach Program will provide daytime outreach in small multidisciplinary teams that will work collaboratively to engage and stabilize homeless individuals living outside and deliver health and basic need services and aid in obtaining interim and permanent housing.	Street Outreach	\$65,062		\$72,773						\$72,773
STAND! For Families Free of Violence 1410 Danzig Plaza Concord, CA 94520	Emergency Shelter	STAND!'s Emergency Shelter can accommodate up to 24 adult survivors and their children who are fleeing life threatening violent relationships for up to 3 months at no cost. As part of a continuum of care at STAND!, the Shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child services, housing referrals, and evidence-based counseling – transitioning clients toward independence.	Emergency Shelter Service	\$24,000	\$26,844							\$26,844
Trinity Center Walnut Creek 1924 Trinity Avenue Walnut Creek, CA 94596	Trinity Center Emergency Day Shelter	Trinity Center Walnut Creek proposes to continue and expand its successful Emergency Day Shelter to meet the basic and recovery needs of homeless and very low-income persons. Our accessible program engages homeless persons who are resistant to services and advocates for their health, self-sufficiency, and permanent housing. By implementing an advocacy-oriented approach with very low barriers to services, Trinity Center supports the transition from homelessness to self-reliance.	Emergency Shelter Service	\$31,500	\$35,233							\$35,233
Contra Costa County Conservation & Dev. Dept. 30 Muir Road Martinez, CA 94553	Program Administration	General Program Administrative costs include staff administrative work, training, equipment, and general operating expenses.	Administration	N/A						\$8,667		\$8,667
Total				\$267,603	\$98,988	\$72,773	\$119,727	\$7,830	\$0	\$8,667		\$307,985



Contra  
Costa  
County

To: Board of Supervisors  
From: Alison McKee, County Librarian  
Date: October 12, 2021

Subject: Bella Vista Foundation Grant

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Librarian, or designee, to apply for and accept a grant in the amount of \$149,750 from the Bella Vista Foundation to provide resources towards an Early Literacy Outreach program for the period November 1, 2021 through June 30, 2024.

**FISCAL IMPACT:**

There is no County match required as a condition of the grant. However, in order to make the Early Literacy Outreach program feasible, the Library will dedicate \$173,301 annually in Library Funds for staffing and administrative support.

**BACKGROUND:**

The Bella Vista Foundation was founded in 1992 to support literacy, healthy living and youth development and empowerment. Based in San Francisco, previous grant recipients have been located primarily in San Francisco and Marin counties. They are expanding their reach into other parts of the Bay Area, and invited Contra Costa County Library to apply for funding.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walt Beveridge  
925-608-7730

cc:

### BACKGROUND: (CONT'D)

Receipt of this grant will allow the Library to place a priority on providing library services to children 0-5 years-old in impacted communities through an Early Literacy Outreach program. Grant funds will be used to develop a formalized mobile unit that uses dedicated staff to make scheduled stops in areas consistent with the County Library's "Lunch at the Library" summer program. To date, the Library has attempted to provide these services in an informal fashion out of existing Library branches, but has lacked the branch location staffing and resources to implement and offer a complete program. With a formalized, structured mobile unit program, the Library seeks to take its services beyond the branch locations and into the community.

Over the course of the three-year grant cycle, grant funds will be focused on one-time purchases, such as a specially equipped vehicle, and operating supplies, such as educational kits and books to give away. Grant funding will be supplemented with additional funds to provide dedicated staff to operate the program, in addition to program marketing and graphics. While staff will continue to explore alternative funding sources to cover the [program's supplemental costs, there is sufficient Library Fund balance available to complete program funding for the three-year grant cycle. At the end of the grant cycle, the Library would assess the program's effectiveness and determine next steps.

### CONSEQUENCE OF NEGATIVE ACTION:

If the proposal is not approved, the Library will have fewer opportunities to engage with young children and their families located in impacted communities who are unable to utilize a physical library.

### CHILDREN'S IMPACT STATEMENT:

The Early Literacy Outreach program will meet all five community outcomes established in the Children's Report Card. Research shows that early and positive experiences with books set the stage for a child's success in learning to read. Additionally, literacy skills are a strong predictor of health and employment status. Providing storytimes and crafts for young children will encourage regular exposure to reading and books, thus improving the quality of life for children and families in impacted communities.



Contra  
Costa  
County

To: Board of Supervisors  
From: Matt Slattengren, Ag Commissioner/Weights & Measures Director  
Date: October 12, 2021

Subject: Light Brown Apple Moth (Regulatory) Agreement

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute an agreement with the California Department of Food and Agriculture to reimburse the County an amount not to exceed \$35,244 to provide Light Brown Apple Moth quarantine response and regulatory enforcement activities for the period July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

This agreement provides reimbursement for County expenses not to exceed \$35,244 incurred during the period July 1, 2021 through June 30, 2022. There is no county match or grant monies involved.

**BACKGROUND:**

The Light Brown Apple Moth (LBAM) was first detected in Contra Costa County in March 2007 and over time the County has become generally infested. California Department of Food and Agriculture imposed the LBAM Interior Quarantine, for the entirety of Contra Costa County. The United States Department of Food and Agriculture issued a Federal Domestic Quarantine order regulating interstate travel of host materials. This regulation requires all nurseries, green waste facilities, community gardens, harvest host plants and commodities within the infested areas be issued quarantine compliance agreements and be inspected every 30 days. The Department of Agriculture performs quarantine-related regulatory and enforcement activities in the County.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stephanna,  
9256086600

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Department will be unable to meet State mandates and will not receive budgeted revenue. This would also negatively impact the County's nursery industry and growers as they would not be able to meet the requirements to ship host material to non-infested areas outside the county.

ATTACHMENTS



Contra  
Costa  
County

To: Board of Supervisors  
From: Ellen McDonnell, Interim Public Defender  
Date: October 12, 2021

Subject: APPROVE and AUTHORIZE the Public Defender, or designee, to execute a purchase order with Dell Technologies

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a purchase order with Dell Technologies in an amount not to exceed \$216,461 for the purchase and maintenance of two (2) PowerEdge R740XD servers.

**FISCAL IMPACT:**

This purchase is budgeted for FY 21/22, 100% General Fund.

**BACKGROUND:**

The Public Defenders Office's servers contain a variety of outdated technologies. The current servers supporting the department's technology infrastructure lack manufacture support placing the department at great risk of hardware failure. Replacing the outdated servers with a robust server host will increase backup efficiency and in the event of a disaster decrease the time required to execute a disaster recovery plan.

**CONSEQUENCE OF NEGATIVE ACTION:**

If the Public Defender's Office is unable to replace the existing outdated servers the department remains at risk of hardware failure disabling the web based servers, databases, and file management systems required to operate the department's computers.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: susan woodhouse  
925-335-8031

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #23-704 with Agfa Healthcare Corporation

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-704 with Agfa Healthcare Corporation, a corporation, in an amount not to exceed \$4,282,363, to provide imaging technology services to the Contra Costa Health Services Department (HSD), for the period from October 5, 2021 through October 4, 2026.

**FISCAL IMPACT:**

Approval of this contract will result in expenditures of up to \$4,282,363 over a five-year period and is funded by 100% Hospital Enterprise Fund I revenues.

**BACKGROUND:**

This contract meets the needs of the County's patient population by providing a radiology imaging system. Contra Costa Health Services (CCHS) Radiology Department provides, reads, interprets, and maintains radiology exams for its patients. To deliver this care, CCHS' Radiology Department has been using the Agfa IMPAX radiology imaging system since 2006 and upgraded

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patrick Wilson,  
925-335-8777

cc:

BACKGROUND: (CONT'D)

the system in 2012. The system reached its end of useful life in December 2016 and needs replacing. In 2017, and 2018 CCHS conducted a search and evaluation of potential replacements for the outdated system. In addition to considering upgrading Agfa's IMPAX radiology imaging system to the latest version, CCHS also evaluated Fujifilm and Philips, Picture Archiving and Communications Systems (PACS). Of these solutions, considered top tier, CCHS Radiologists chose Agfa's Enterprise Imaging Software system to replace the existing radiology imaging system. Agfa Healthcare Corporation's Enterprise Imaging Software services, including Agfa Patching and Endpoint Managed Services, will be used to assist CCHS in delivering services such as radiology exams and breast imaging exams. Agfa's Radiology PACS will benefit physicians, radiologists, and HSD clinics in the course of patient care. Under this contract, the Radiology PACS replacement system will be implemented and includes Enterprise Imaging production software, test licenses, third-party software, data migration, and hardware.

Under Contract #23-704, contractor will provide radiology imaging technology services for the period October 5, 2021 through October 4, 2026.

The terms of the agreement obligate the County to indemnify AGFA for: (1) claims arising as a result of County's modification of the equipment or software; (2) taxes that are payable by County; and (3) County's use of the software in a manner not authorized by the agreement. AGFA's liability to County for damages is limited to the amount paid by County in the 12 month period preceding the claim, excluding claims for personal injury, property damage and death.

County may terminate the agreement before its expiration for an uncured breach by AGFA, and in the event County does not appropriate funds for the payment of a computerized radiology imaging system in any fiscal year.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, CCHS's radiology imaging system will continue to be at its end of useful life and will not receive the needed upgrades and patches necessary to deliver efficient patient care.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #23-625-3 with 3M Health Information Systems, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-625-3 containing mutual indemnification with 3M Health Information Systems, Inc., a corporation, in an amount not to exceed \$296,277, for a hosted patient classification and claims software system and support services, for Contra Costa Health Services for the period from October 5, 2021 through October 4, 2024.

**FISCAL IMPACT:**

Approval of this contract will result in expenditures of up to \$296,277 over a three-year period and is funded by 100% Hospital Enterprise Fund I.

**BACKGROUND:**

This contract meets the needs of the County's patient population by providing a health information system that includes annuity software for performing claims reviews and provider comparisons. 3M's Grouper Plus Content Services (GPCS) system includes GPCS All Patient Refined - Diagnosis Related Groups (APR DRG) Grouper and Reimbursement California (CA) Medicaid, a classification system, will assist the Contra Costa Health Plan to assign patients into meaningful groups necessary for claims reimbursement. 3M APR DRG's classify patients based on clinical similarities and their use of hospital resources. 3M's Grouper Plus Content Services

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patrick Wilson,  
925-335-8777

cc:

BACKGROUND: (CONT'D)

provides access to comprehensive grouping, editing, and reimbursement content, utilizing a modern cloud-based service that leverages web services and cloud technology to provide this content securely. The standardized implementation of this system allows for a solution for an increasingly complex and dynamic regulatory and payment environment. 3M Health Information Systems, Inc., was given a sole-source contract for these services.

This contract obligates the County to indemnify 3M from any claims or damages arising out of County's use of the deliverables produced by the software and system. This contract limits the direct damages the County can recover from 3M to the amount paid by the County in the 12 months preceding any claim. The County may terminate the contract for an uncured breach by 3M, and if the County fails to appropriate funds for an electronic patient classification and claims software system.

Under Contract #23-625-3, the contractor will implement the new system and provide software license and support services for the period October 5, 2021 through October 4, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved HSD unit will not implement this much needed health information system that allows for the timely access of business-critical financial, compliance, and content needed for an efficient medical billing and reimbursement process.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: ADVERTISE for Bids for the 2021 On-Call Pump Repair Services Contract(s)

---

**RECOMMENDATION(S):**

AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2021 On-Call Pump Repair Services Contract(s) for pump repair and replacement services at various County facilities, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

The Public Works Department's Facilities Services division is responsible for maintenance of all fire pumps, chilled water pumps, hot water pumps and sewage pumps at County facilities.

The Public Works Department is requesting authorization to advertise and conduct a formal solicitation for on-call pump repair services. A Notice to Bidders would be placed in the Contra Costa Times and several building exchanges in accordance with the Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Lachapelle, (925)  
313-7082

cc:

BACKGROUND: (CONT'D)

The Public Works Department intends to award at least one (1) but not more than two (2) contracts, total of contracts not to exceed \$300,000, to the lowest, responsive and responsible bidder(s). Each contract will have a term of three (3) years with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

If the request to advertise is not approved, the Public Works Department will not be able to advertise for pump repair services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #74-474-8 with Macey Rosenthal, M.D.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #74-474-8 with Macey Rosenthal, M.D., an individual, in an amount not to exceed \$209,664, to provide outpatient psychiatric care for adults with mental illness in Central County, for the period from November 1, 2021 through October 31, 2022.

**FISCAL IMPACT:**

Approval of this contract will result in annual expenditures of up to \$209,664 and will be funded by 100% Mental Health Realignment revenues. (No rate increase)

**BACKGROUND:**

The Behavioral Health Division has been contracting with Macey Rosenthal, M.D., since November 1, 2014 to provide outpatient psychiatric care to mentally ill adults in Central Contra Costa County.

On September 8, 2020, the Board of Supervisors approved Contract #74-474-7 with Macey Rosenthal, M.D., in an amount not to exceed \$209,664, for the provision of outpatient psychiatric services, including,

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Suzanne Tavano, Ph.D,  
925-957-5212

BACKGROUND: (CONT'D)

diagnosis, counseling, evaluation, medication management, and providing medical therapeutic treatment, consultation and training in medical and therapeutic matters for adults in Central Contra Costa County for the period November 1, 2020 through October 31, 2021.

Approval of Contract #74-474-8 will allow the contractor to continue providing outpatient psychiatric care through October 31, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's clients will not have access to this contractor's psychiatric care services.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #77-406 with Oxygen Plus

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-406 with Oxygen Plus, a corporation, in an amount not to exceed \$225,000, to provide durable medical equipment (DME) services to Contra Costa Health Plan (CCHP) members and County recipients, for the period from November 1, 2021 through October 31, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$225,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services including DME services and supplies for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network for several years, formerly under a Memorandum of Understanding (MOU) with CCHP and was required to convert to a County contract.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

Under Contract #77-406, contractor will provide DME services to CCHP members and County recipients for the period November 1, 2021 through October 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #25-085-4 with Bay Area Community Services, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-085-4 with Bay Area Community Services, Inc., a non-profit corporation, in an amount not to exceed \$318,751 to operate COVID-19 housing in Richmond for homeless individuals in Contra Costa County, for the period from October 1, 2021 through December 31, 2021.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$318,751 and will be funded by 100% Federal Emergency Management Agency (FEMA). (No rate increase)

**BACKGROUND:**

Under this contract, the contractor will operate COVID-19 isolation and non-isolation housing for homeless individuals at the SureStay Plus Hotel by Best Western at 915 W. Cutting Blvd. in Richmond. The contractor will provide staffing twenty-four (24) hours a day, seven (7) days a week which includes, but is not limited to, the following services: coordinate admissions and exits, coordinate meal services, provide onsite wellness checks and ensure individuals have their basic needs met with clothes, food, and hygiene supplies.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Lavonna Martin,  
925-608-6701

BACKGROUND: (CONT'D)

On April 20, 2021, the Board of Supervisors approved Contract #25-085-3 with Bay Area Community Services, Inc. in an amount not to exceed \$637,502 to operate COVID-19 isolation housing for homeless individuals in Contra Costa County for the period from April 1, 2021 through September 30, 2021.

Approval of Contract #25-085-4 will allow the contractor to continue to provide COVID-19 housing through December 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's homeless individuals will not receive additional housing during the COVID-19 pandemic, further putting the community at risk.



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: October 12, 2021

Subject: APPROVE and AUTHORIZE Amendment No. 2 to the Contract with Matrix HG, Inc., a California Corporation, Countywide

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Matrix HG, Inc., effective August 1, 2021, to increase the payment limit by \$3,000,000 to a new payment limit of \$5,000,000 to provide on-call plumbing maintenance and repair services at various County facilities, with no change to the term of February 1, 2020 through January 31, 2023, Countywide.

**FISCAL IMPACT:**

Facilities Maintenance Budget. (100% General Fund)

**BACKGROUND:**

Facilities Services is responsible for the maintenance of all County sites and facilities. On-call plumbing contracts are used for maintenance and repair services at County buildings which include but are not limited to: maintenance services for sewage ejector tanks, septic tanks, and grease traps, repair services of drainage systems, sewage systems, piped water systems, and other plumbing systems, repair or replacement of plumbing fixtures, valves, flushometers, water lines, traps and reciprocating pumps.

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kevin Lachapelle, (925)  
313-7082

cc:

BACKGROUND: (CONT'D)

This amendment will be adding \$3,000,000 to a new payment limit of \$5,000,000. Most of the existing funds have been utilized by three projects: 2101 Loveridge Road in Pittsburg, Module M work being performed at the Martinez Detention Facility, and the Marsh Creek Detention Center. The increase is needed to ensure the County has access to the contractor's services for for the duration of the contract term. The increase in contract limit will be used as needed, with no minimum amount that must be used.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, plumbing services with Matrix HG, Inc., will be discontinued.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #27-282-8 with Inview Imaging Diagnostics, Inc., A Professional Medical Corporation

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Contract #27-282-8 with Inview Imaging Diagnostics, Inc., A Professional Medical Corporation, in an amount not to exceed \$4,500,000, to provide diagnostic imaging services to Contra Costa Health Plan (CCHP) members and County recipients, for the period November 1, 2021 through October 31, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$4,500,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized diagnostic imaging health care services, including, but not limited to: magnetic resonance imaging (MRI) and computerized tomography (CT) services for its members under the terms of their Individual and Group Health

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Marcy Wilhelm, Noel Garcia

BACKGROUND: (CONT'D)

Plan membership contracts with the County. This contractor has been a part of the CCHP Provider Network since November of 2011, providing diagnostic imaging services.

On October 8, 2019, the Board of Supervisors approved Contract #27-282-7 with Inview Imaging Diagnostics, Inc., A Professional Medical Corporation, in an amount not to exceed \$3,000,000 to provide diagnostic imaging services to CCHP members and County recipients, for the period November 1, 2019 through October 31, 2021.

Approval of Contract #27-282-8 will allow the contractor to continue to provide diagnostic imaging services through October 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Contract #77-417 with North Coast Medical Supply, LLC (dba Advanced Diabetes Supply)

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-417 with North Coast Medical Supply, LLC (dba Advanced Diabetes Supply), a corporation, in an amount not to exceed \$300,000, to provide durable medical equipment (DME) services to Contra Costa Health Plan (CCHP) members and County recipients for the period November 1, 2021 through October 31, 2024.

**FISCAL IMPACT:**

This contract will result in contractual service expenditures of up to \$300,000 over a 3-year period and will be funded 100% by CCHP Enterprise Fund II revenues. (No rate increase)

**BACKGROUND:**

CCHP has an obligation to provide certain specialized health care services including DME services and supplies for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This new contractor will be part of the CCHP Provider Network to provide DME services.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Noel Garcia, Marcy Wilhelm

BACKGROUND: (CONT'D)

Under Contract #77-417, the contractor will provide DME services to CCHP members and County recipients for the period November 1, 2021 through October 31, 2024.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for CCHP members under the terms of their Individual and Group Health Plan membership contract with the County will not be provided.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Rescind Prior Board Action pertaining to the Amendment to Purchase Order with ASD Healthcare

---

**RECOMMENDATION(S):**

RESCIND Board action of September 21, 2021 (C.50), which pertained to an amendment to a purchase order with ASD Healthcare; and APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, an amendment to Purchase Order with ASD Healthcare to increase the payment limit by \$500,000 for a new payment limit of \$795,000 for the purchase of Remdesivir for Contra Costa Regional Medical Center patients with no change in the term of January 1, 2021 through December 31, 2021.

**FISCAL IMPACT:**

Approval of this purchase order amendment will result in \$500,000 of additional annual expenditures and will be funded by 100% of the American Rescue Plan Act (ARPA) allocations.

**BACKGROUND:**

Contra Costa Regional Medical Center Pharmacy Department has been purchasing Remdesivir for the treatment of COVID-19 patients at Contra Costa Regional Medical Center from ASD Healthcare. ASD Healthcare is the only Federal Government authorized distributor.

On September 21, 2021, the Board of Supervisors

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

cc: Irene Segovia, Marcy Wilhelm

BACKGROUND: (CONT'D)

approved amendment to Purchase Order with ASD Healthcare to add \$300,000, which was the incorrect increase amount and was stated so due to an administrative error. The amount should have read to add \$500,000 to a new total payment limit of \$795,000. Approval of the correction will allow CCRMC to purchase enough Remdesivir for treatment of COVID-19 patients, through December 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, we will not be able to purchase Remdesivir which is needed for treating our COVID-19 patients causing a negative impact in the health of our patients at CCRMC.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Rescind prior Board Action pertaining to Purchase Order with Thermo Fisher Scientific, Inc.

---

**RECOMMENDATION(S):**

RESCIND Board action of May 18, 2021 (C.50), which pertained to a purchase order with Thermo Fisher Scientific, Inc.; and APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, a Purchase Order with Fisher Scientific, LLC, in an amount not to exceed \$1,900,000 for the purchase of reagents and supplies including small equipment and Triage Brain Natriuretic Peptide (BNP) tests for the clinical laboratories at the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period from May 1, 2021 through April 30, 2026.

**FISCAL IMPACT:**

Approval of this action will result in annual expenditures of up to \$1,900,000 over a five-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

**BACKGROUND:**

On May 18, 2021, the Board of Supervisors approved Board Order C.50 for a purchase order with Thermo Fisher Scientific, Inc., in the amount of \$1,900,000 for the purchase of reagents and supplies including small equipment and Triage BNP tests for the clinical laboratories at the CCRMC and Contra Costa Health Centers.

The

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,  
925-370-5101

cc: Marcy Wilhelm, Marilyn Bybee

BACKGROUND: (CONT'D)

purpose of this board order is to correct an administrative error in the name of the vendor from Thermo Fisher Scientific, Inc. to Fisher Scientific, LLC, and change the date termination date from April 30, 2024 to April 30, 2026, as was intended by the Department and negotiated with the vendor.

CONSEQUENCE OF NEGATIVE ACTION:

If these actions are not approved, the incorrect Board action will stand and the department will not have Board authorization for this agreement under the correct contractor's name and negotiated term.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Ellen McDonnell, Interim Public Defender  
Date: October 12, 2021

Subject: Memorandum of Understanding between the Public Defenders Office and National Legal Aid & Defender Association

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a Memorandum of Understanding with National Legal Aid & Defender Association (NLADA) to define the responsibilities of NLADA, as the Project Sponsor, and the the Public Defenders Office as the Project Host Site, including a cost share payment not to exceed \$5,000 for one (1) AmeriCorps VISTA member who will provide performance measurement and data analysis services for the period of October 1, 2021 through December 1, 2022.

**FISCAL IMPACT:**

There is a \$5,000 Host Site cost share payment to NLADA by the Public Defenders Office (100% General Fund).

**BACKGROUND:**

NLADA is the fiscal agent and administrator of a grant from the Corporation for National & Community Service. This grant allows NLADA to assign one VISTA member to the Public Defenders Office. The VISTA member, who will be recruited by the Public Defenders Office, will assist the office modernize its approach to evidence based practices, data management, and community partnerships. This will include analytics to track and measure outcomes in a variety of areas such as immigration, racial and ethnic disparities, and connecting clients with substance abuse disorder treatment programs.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Sanchez  
925-335-8065

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Public Defenders Office will not be able to execute a Memorandum of Understanding with NLADA, nor participate as a Project Host Site for the VISTA member program.



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: October 12, 2021

Subject: GEMT QAF Payment to California Department of Health Care Services CY 2021 Q1-2

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Contra Costa County Fire Protection District, to make a payment to the State of California Department of Health Care Services in an amount not to exceed \$1,232,363 for the Ground Emergency Medical Transportation Quality Assurance Fee for ambulance transports provided by the Contra Costa County Fire Protection District in the months of January through June (Quarters 1-2) of 2021.

**FISCAL IMPACT:**

The fiscal impact is revenue generating for the District due to the significant number of Medi-Cal transports within the District's ambulance operating area. Medi-Cal is the second highest payer type (second to Medicare). The net revenue the District receives will be calculated by multiplying the \$220.80 per transport uplift for Medi-Cal fee-for-service and Medi-Cal managed care transports less the \$33.42 QAF the District is required to pay on all transports.

The net revenue estimate (uplift less QAF) for the District for FY 2020-21 is approximately \$2 million under the current funding and fee parameters.

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APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

, County Administrator and Clerk of the Board of Supervisors

Contact: Jackie Lorrekovich, Chief Admin  
 Svcs (925) 941-3300

By: June McHuen, Deputy

cc:

## BACKGROUND:

The Centers for Medicare and Medicaid Services (CMS) approved State Plan Amendment (SPA) 18-004 authorizing the Ground Emergency Medical Transportation (GEMT) / Quality Assurance Fee (QAF) program in March 2019. QAF is an add-on fee used to increase Medi-Cal funding. Essentially, emergency medical transportation providers in California must pay this fee on all transports, and in return, providers receive an uplift that increases the Medi-Cal reimbursement base rate for Medi-Cal fee-for-service and managed care recipients. The GEMT/QAF program increases the historic base rate of Medi-Cal reimbursement by \$220.80 per transport. The GEMT/QAF program, therefore, increases the per transport reimbursement from the historic base rate of \$118.20 to \$339.00.

To fund this program, the State of California Department of Health Care Services (DHCS) began assessing all transport providers within the State of California a fee of \$25.23 per transport effective July 1, 2018. The fee was increased to \$26.07 for FY 2019-20, to \$32.30 for FY 2020-21, and to \$33.42 for FY 2021-22. The current rate of \$33.42 in effect for FY 2021-22 is assessed on ground emergency medical transports with dates of service beginning January 1, 2021 through December 31, 2021.

The District received the attached invoices from DHCS on September 28, 2021. The invoices are for the period January, February, March 2021 (Quarter 1), for \$609,112.92, and April, May, June 2021 (Quarter 2), for \$623,249.58.

This request is for calendar year 2021 quarters 1 and 2 fees (for January-June 2021 transports). The payment for Q1 is due on or before October 15, 2021. State program representatives indicated there would be no exceptions and late fees may be assessed by the State for payments not received by the due date. Payments for Q2 are due November 1, 2021.

## CONSEQUENCE OF NEGATIVE ACTION:

The QAF payment is mandatory for all providers (public and private) within the State. If not paid, the State can assess late payment penalties and withhold provider payments for ambulance services provided to Medi-Cal recipients.

## ATTACHMENTS

2021 Q1 QAF Invoice

2021 Q2 QAF Invoice



State of California—Health and Human Services Agency  
 Department of Health Care Services



MICHELLE BAASS  
 DIRECTOR

GAVIN NEWSOM  
 GOVERNOR

**Ground Emergency Medical Transport (GEMT)  
 Quality Assurance Fee (QAF) – Quarterly Payment  
 Provider Invoice**

<b>Provider Information:</b>	<b>Due Date:</b> 10/15/2021
<b>Name:</b> CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT  <b>DHCS Account Number:</b> GEM1316339609	<b>Payment Details:</b>
	<b>Year:</b> 2021 <b>QTR:</b> Q1  <b>Invoice Number:</b> GEM10211721  <b>Amount Due:</b> \$ 609,112.92

Fiscal Year	Reporting Structure	Account	App Ref	Service Location
2021-22	4260KB0B	4129200	980	80005
Activity	Program	Alt Account	Fund	Project
	9990		3323	

Emergency Transport Type:	Quantity:
Medi-Cal Fee-for-Service	566
Medi-Cal Managed Care	3903
Medicare	6207
Other	5270
Dual Medicare/Medi-Cal	2280
<b>Amount Due</b>	<b>= Sum of Total Transports x QAF Rate (\$33.42)</b>
	<b>= \$ 609,112.92</b>

Payment Instructions:
<p>1. Please use the invoice number provided above to pay via Electronic Funds Transfer (<a href="http://dhcs.ca.gov/epay">http://dhcs.ca.gov/epay</a>).</p> <p>OR</p> <p>2. Please submit this invoice and payment to:            ATTN: GEMT QAF            Accounting Section/Cashiers Unit, Mail Stop 1101            1501 Capitol Avenue            P.O. Box 997415            Sacramento, CA 95899-7415</p>



State of California—Health and Human Services Agency  
 Department of Health Care Services



MICHELLE BAASS  
 DIRECTOR

GAVIN NEWSOM  
 GOVERNOR

**Ground Emergency Medical Transport (GEMT)  
 Quality Assurance Fee (QAF) – Quarterly Payment  
 Provider Invoice**

<b>Provider Information:</b>	<b>Due Date:</b> 11/1/2021
<b>Name:</b> CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT  <b>DHCS Account Number:</b> GEM1316339609	<b>Payment Details:</b>
	<b>Year:</b> 2021 <b>QTR:</b> Q2  <b>Invoice Number:</b> GEM1121O06B  <b>Amount Due:</b> \$ 623,249.58

Fiscal Year	Reporting Structure	Account	App Ref	Service Location
2021-22	4260KB0B	4129200	980	80005
Activity	Program	Alt Account	Fund	Project
	9990		3323	

Emergency Transport Type:	Quantity:
Medi-Cal Fee-for-Service	555
Medi-Cal Managed Care	4079
Medicare	6051
Other	5572
Dual Medicare/Medi-Cal	2392
<b>Amount Due</b>	<b>= Sum of Total Transports x QAF Rate (\$33.42)</b>
	<b>= \$ 623,249.58</b>

Payment Instructions:
<p>1. Please use the invoice number provided above to pay via Electronic Funds Transfer (<a href="http://dhcs.ca.gov/epay">http://dhcs.ca.gov/epay</a>).</p> <p>OR</p> <p>2. Please submit this invoice and payment to:            ATTN: GEMT QAF            Accounting Section/Cashiers Unit, Mail Stop 1101            1501 Capitol Avenue            P.O. Box 997415            Sacramento, CA 95899-7415</p>



Contra  
Costa  
County

To: Contra Costa County Fire Protection District Board of Directors  
From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
Date: October 12, 2021

Subject: Contract Amendment with FireStats, LLC for a Hosted Solution for Fire/EMS CAD Data

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with FireStats, LLC, to increase the payment limit from \$90,000 to \$151,200, and to extend the term from October 8, 2021 to September 30, 2024.

**FISCAL IMPACT:**

An appropriation exists for this service in the Contra Costa County Fire Protection District’s adopted budget.

**BACKGROUND:**

The Contra Costa County Fire Protection District (District) establishes performance measures via statistical and geospatial analysis of its computer aided dispatch (CAD) data for fires, emergency medical services, and other incident responses.

Contractor is a nationally recognized expert in the reporting of fire service data. Contractor provides a proprietary business intelligence software application for the analysis and reporting of CAD data. This includes providing support to appropriate District staff to ensure their proper use and understanding of the tools. Contractor will also be available to work with District staff to provide individual and/or group consulting services as needed. Contractor

- 
- APPROVE  OTHER
  - RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE
- 

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021  
, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard, Fire Chief  
(925) 941-3300

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

is hosting the CAD data and software on a third-party server. This results in a costs savings to the District for avoided system implementation costs.

For the continuity and efficacy of data analysis and reporting, the District recommends a three year contract extension.

The contract requires that the District defend and indemnify the contractor from any and all third-party suits, claims or liabilities, including attorney fees, costs or expenses that are claimed to have occurred as a result of the District's negligence and not arising from any negligence or willful misconduct by contractor in the performance of the contract.

CONSEQUENCE OF NEGATIVE ACTION:

The District will not have the ability to properly analyze and accurately report performance data and establish appropriate benchmark standards for incident response.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Mary Ann Mason, County Counsel  
Date: October 12, 2021

Subject: CONSENT TO WAIVE CONFLICT OF FOLEY & LARDNER LLP

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE County Counsel or her designee to consent to potential conflicts of interest that arise from Foley & Lardner LLP (Foley) providing legal services to the West Contra Costa Healthcare District (District) in connection with a proposed refunding of the District's Series 2018 and Series 2019 bonds while continuing to represent the Piper Sandler & Co. (Piper), the party proposed to act as the underwriter or placement in the proposed refunding.

**FISCAL IMPACT:**

There is no fiscal impact.

**BACKGROUND:**

Foley & Lardner LLP (Foley) has been asked by the County's Health Services Department to represent the West Contra Costa Healthcare District (District) in a proposed refunding of the District's Series 2018 and Series 2019 bonds. Foley has been asked to provide general oversight of the proposed refunding. If the proposed refunding goes forward, the District will be served by Quint and Thimmig in the role of bond counsel and by Jennings, Strouss & Salmon in the role of disclosure counsel. The firm of G.L. Hicks Financial, LLC will serve the District

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

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ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kathleen M. Andrus, Deputy County Counsel, (925) 655-2200

By: Stacey M. Boyd, Deputy

cc: Kathleen M. Andrus, Deputy County Counsel, Bud DeCesare, Health Services

BACKGROUND: (CONT'D)

in the role of municipal advisor.

If the proposed refunding proceeds, the District is considering engaging the investment banking firm of Piper Sandler & Co. (Piper) to act as either underwriter (i.e., to purchase or arrange for the purchase of the new bonds) or as placement agent (i.e., to identify potential institutional investors and negotiate the sale of the new bonds). If Piper serves as underwriter, the District and Piper will enter into a bond purchase agreement. If Piper serves as placement agent, the District and Piper will enter into a placement agreement.

Foley has an ongoing professional relationship with both the County and Piper. Foley primarily provides specialized legal services to the County's Health Services Department. At the same time, Foley advises Piper on various finance matters, all unrelated to Foley's proposed representation of the District in the proposed refunding.

Attached is a letter from Foley that requests that the County consent to Foley's representation of the District in the refunding while it continues to represent Piper in unrelated financial matters. The letter identifies and addresses the relevant requirements of the California Rules of Professional Conduct, which are set forth in Rule 1.7 of the Rules of Professional Conduct.

In the absence of the informed written consent of each client, the California Rules of Professional Conduct prohibit an attorney from representing a client if there is a significant risk the lawyer's representation of the client will be materially limited by the lawyer's responsibilities to or relationship with another client, a former client or a third person, or by the lawyer's own interests. (Rule 1.7(b).)

Even when a significant risk requiring a lawyer to comply with Rule 1.7(b) is not present, a lawyer is prohibited from representing a client without written disclosure of the relationship to the client where the lawyer has, or knows that another lawyer in the lawyer's firm has, a legal, business, financial, professional, or personal relationship with or responsibility to a party or witness in the same matter. (Rule 1.7(c)(1).)

Staff for the Health Services Department have advised that they do not object to the potential conflicts and recommend waiver.

CONSEQUENCE OF NEGATIVE ACTION:

Foley would not be able to represent the County in the refunding while continuing to represent Piper in unrelated financial matters.

ATTACHMENTS

Conflict Waiver

September 29, 2021

**Via Email**

Mary Ann McNett Mason  
Contra Costa County Counsel  
Office of County Counsel  
1025 Escobar Street  
Martinez, CA 94553-1223

Re: Representation of West Contra Costa Healthcare District;  
Conflict Waiver Request

Dear Ms. Mason:

I am a partner in the law firm of Foley & Lardner LLP, and Pat Godley has asked if we could represent West Contra Costa Healthcare District (the "District") in connection with the District's proposed refunding of its Series 2018 and Series 2019 bonds (the "Matter"). It is currently proposed that the investment banking firm of Piper Sandler & Co. ("Piper") act as either underwriter or placement agent of the refunding bonds, and the District accordingly will enter into either a Bond Purchase Agreement or Placement Agreement with Piper.

In opening a new matter for our potential representation of the District, a conflicts check disclosed that our firm has represented and currently represents Piper on various finance matters, all unrelated to our potential representation of the District. Our proposed representation of the District therefore presents a conflict of interest.

We are writing to seek informed written consent for me to represent the District in the Matter, pursuant to Rule 1.7 of the Rules of Professional Conduct ("RPC") governing California lawyers. There is no risk that my representation of the District will be limited by my firm's responsibilities to or relationship with Piper. RPC 1.7(b). No part of RPC 1.7(c) is applicable to this request. Piper has already consented to our representation of the District in this matter. I believe I will be able to provide competent and diligent representation to the District in the Matter, the representation is not prohibited by law, and this representation does not involve the assertion of a claim by one client against another client represented by my firm in the same litigation or other proceeding before a tribunal. RPC 1.7(d)(1-3).

In requesting this consent, we assure you that, as part of granting the requested consent: (1) the lawyers in our firm who are currently involved in the representation of Piper will be

AUSTIN  
BOSTON  
CHICAGO  
DALLAS  
DENVER

DETROIT  
HOUSTON  
JACKSONVILLE  
LOS ANGELES  
MADISON

MEXICO CITY  
MIAMI  
MILWAUKEE  
NEW YORK  
ORLANDO

SACRAMENTO  
SAN DIEGO  
SAN FRANCISCO  
SILICON VALLEY  
TALLAHASSEE

TAMPA  
WASHINGTON, D.C.  
BRUSSELS  
TOKYO



FOLEY & LARDNER LLP

September 29, 2021

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screened from any and all information relating to the Matter, and will be prohibited from working on the Matter or accessing physical and electronic files relating to the Matter, such screen to remain in effect throughout the duration of the Matter; (2) we will not use confidential client information in any way to either client's disadvantage; and (3), while no litigation is expected in the Matter, if a dispute were to arise between the District and/or County and Piper in the Matter, our firm would not be able to represent either party with respect to such dispute (including but not limited to litigation, arbitration, bankruptcy, alternative dispute resolution or other proceeding related to the dispute). Your consent, however, would not prohibit our firm's ongoing and future representation of Piper in matters unrelated to the Matter.

In closing, we note that the District is also represented in the Matter as to legal issues by the law firm of Quint and Thimming, which is serving as bond counsel, and as to financial issues by G.L. Hicks Financial, LLC, a municipal advisory firm registered as such with the Municipal Securities Rulemaking Board and the Securities and Exchange Commission.

Please let me know if you have any questions in regard to these matters.

Very truly yours,

Mark T. Schieble

MTSC:

cc: Pat Godley  
Kate Andrus

Agreed and accepted:

Mary Ann McNett Mason  
County Counsel

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: October 12, 2021

Subject: 2021-22 Employment and Human Services Department, Community Services Bureau Planning Calendar

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**RECOMMENDATION(S):**

ACCEPT and APPROVE the 2021-22 Employment and Human Services Department (EHSD), Community Services Bureau (CSB) Planning Calendar.

**FISCAL IMPACT:**

There is no fiscal impact.

**BACKGROUND:**

The Employment and Human Services Department, Community Services Bureau's (CSB) Planning Calendar provides guidance and a timeline for critical events such as: reviews, audits, and reports that occur within the year. The Planning Calendar ensures continuity within the program as well as throughout the bureau. Included in the calendar are methods to ensure consultation and collaboration with the program's governing body, policy groups, and program staff. CSB has obtained approval from the Head Start Policy Council on August 18, 2021.

**CONSEQUENCE OF NEGATIVE ACTION:**

Without approval, Community Services Bureau (CSB) will not be able to ensure accurate consultation and collaboration with the program's governing body, policy groups, and program staff, ultimately hindering the continuity of all programs within CSB.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: V. Kaplan, (925)  
608-5052

cc:

ATTACHMENTS

2021-2022 CSB Planning  
Calendar

## 2021-2022 CSB Planning Calendar

ACTIVITY	ADD'L SPONSOR(S)	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
<b>Aaron Alarcon- Bowen</b>														
<b>Board of Supervisors: Communication</b>		Plan for Head Start Awareness Month			Head Start Awareness Month Acknowledgement				Plan for Community Action Month	Attend BOS Meeting for PD/PY Layoffs		Community Action Month BOS Proclamation		
									Meet with individual Board members for updates					
					FHS Committee Presentation							Invite Board Members to Centers for Week of the Young Child		
<b>Board of Supervisors: Reports</b>		Monthly Report to BOS/CAO												
<b>Communication: Staff</b>		Quarterly Staff Newsletter			Quarterly Staff Newsletter			Quarterly Staff Newsletter			Quarterly Staff Newsletter			
<b>Communication: Staff</b>	SAM	SAM Quarterly Report			SAM Quarterly Report			SAM Quarterly Report			SAM Quarterly Report			
<b>Planning: Strategic Planning</b>				Revisit 2021 Proposed Strategic Initiatives	Strategic Plan Updates to Staff and PC	Finalize Strategic Plan, Changes Including Timeline, Outcomes, and Measurements						Report Progress on CSB Strategic Plan		
<b>Amanda Cleveland</b>														
<b>Community Assessment (Year 5) 2017-2022 Major Update Every 5 years</b>		Prepare Community Assessment Updates Narrative for Continuation Grant		Submit Executive Summary with HS/EHS Continuation Grant				Researching Community Assessment Updates- Year 5 (Contractor- Diane Godard)			Finalize Community Assessment	Prepare presentation for PC, CSB teams, and others as needed	Action: Present Community Assessment Executive Summary Report for PC, BOS, EOC, and Staff	
								Researching for Year 5 Community Narratives (survey(s) of community members, community photos, etc.)						
<b>Planning Calendar</b>					Host Meeting w/ Leads to brainstorm ideas for Planning calendar format		Request Planning Calendar Updates from Senior Management leads (As Assigned/Up-Date assignments)	Leads Review and Update Sections			Send to SAM for Review by the 15th	Present Planning Calendar to PC Program Services Subcommittee	Action: Request PC approval of Planning Calendar Action: BOS Approval	Present Updates to Staff
<b>Policies &amp; Procedures Biennially; Addendums in 2021/2022</b>		Distribute Hard Copies to Centers/ Administrative Offices. Post on the Intranet. Conduct Annual Staff Training on Service Plans and P&P's						Check-in w/ SAM regarding addendums needed	Distribute Assignments to Senior Managers/CS Managers Review Team	Senior Managers/ Managers Send Updates to the Analyst	Analyst Gets SAM Approval	Enlist PC Sub-Committee for Review/Input to Service Plans and P&P's and Analyst to Finalize and Gets Final SAM Approval	Action: Submit to PC and BOS for Approval /Order Copies of Approved P&P's for Centers/Administration and Post on CSB Intranet	
<b>Recordkeeping &amp; Reporting: Annual Report</b>		Finalize Annual Report	Annual Report Final Approval from SAM	Present/Distribute Annual Report to PC and BOS/CAO	Disseminate/ Distribute Annual Report to Public and Staff								Begin Annual Report Process and Gather Content from Sr. Mgrs. and CSMS	
<b>Self Assessment Activities</b>					Recruit PC Self-Assessment Sub-Committee	Begin Self-Assessment Process Planning		Form Self-Assessment Teams for Review at CSB and Delegate Agency Sites	Identify Sites and Classrooms for Self-Assessment and Instruments		Conduct Self-Assessment (CSB/FBHS)	Conduct Self-Assessment (CSB/FBHS)	Review Self-Assessment Data & complete SA report	
						Present Process to PC and Broaden Subcommittee Membership		Train Community Volunteers/PC Subcommittee Members	Develop Self-Assessment Schedule and Send Out Notification				(August) Link any Self-Assessment Findings to G&O's for Continuation Grant and T & TA Plan	

## 2021-2022 CSB Planning Calendar

Self Assessment Activities (cont.)													<b>Action: (August)</b> Submit Final Report and Obtain Approval of Corrective Action Plans as Necessary (ACF/PC/BOS/CSB Director)
<b>Amy Wells</b>													
<b>Communication: Families</b>				Community Work Days (may be suspended or postponed due to COVID-19)							Community Work Days (may be suspended or postponed due to COVID-19)		
<b>Communication: Families</b>		Early Closure Letter/Curriculum Input Letter	Back to School Nights (may be suspended or postponed due to COVID-19)			Fall/Holiday Letters							Year-end celebrations
<b>Communication: Staff</b>		Monthly Cluster meetings		Quarterly All Cluster meetings			Quarterly All-Cluster meetings				Quarterly All Cluster meetings		Quarterly All Cluster meetings
<b>Carlos Ribeiro</b>													
<b>Recordkeeping &amp; Reporting: Equipment and Files</b>		Annual County Equipment Inventory Report Confirmation		Program Year prior to Last Program Year Drop Files to Warehouse for Storage									Release Files Past Destruction Date to County for Shredding
		Prior Program Year Archived Files Stored at Sites for One Year											
<b>Christina Reich</b>													
<b>Community Services Block Grant: CSD Meetings and Trainings</b>			2021 CAP Annual Convention-Boston, MA Sept 1-3										
		Quarterly CAC Meeting					Quarterly CAC Meeting			Quarterly CAC Meeting			Quarterly CAC Meeting
<b>Community Services Block Grant: EOC Meetings/Events</b>		Monthly EOC Business Meetings											
				Election of EOC Executive Committee Officers 2021-2022			Present the 2020 Board of Supervisors Annual Report to EOC				Form 700 due to Clerk of BOS		Community Action Month: EOC Outreach Event
<b>Community Services Block Grant: Subcontractors</b>			EOC Members Begin 2021-22 Subcontractor Onsite Monitoring	EOC RFI Process for 2022-23 CSBG Funding	Subcommittee to Review CSBG Proposals for 2022-23 Subcontractor Contracts	2022-23 Awarded Subcontractors and CSBG Budget presented to the EOC			Annual CSBG Roundtable				
<b>Community Services Block Grant: Reporting/Audits</b>		20th: Bi-Monthly Expenditure Due to CSD (May & June)		20th: Bi-Monthly Expenditure Due to CSD (Jul & Aug)	Year-End Budget Modification Developed w/Fiscal Subcommittee to CSD	20th: Bi-Monthly Expenditure Due to CSD (Sept & Oct)			20th: Bi-Monthly Expenditure Due to CSD (Nov & Dec 2021)	20th: Annual Programmatic Reports due to CSD	20th: Bi-Monthly Expenditure Due to CSD (Jan & Feb 2022)		20th: Bi-Monthly Expenditure Due to CSD (Mar & Apr)
						15th: Last day to Submit Budget Modification to CSD (If necessary)				1st: CSBG Information System (IS) Report due to CSD (Jan-Dec 2021)			31st: 2021-22 CSBG Close Out Report Due to CSD
<b>Contracts: CSBG</b>					Begin Request for Information (RFI) for CSBG Contract w/ CSD for PY 2022-23	RFI Information session for potential subcontractors	Begin executing 2022-23 CSBG contracts						

## 2021-2022 CSB Planning Calendar

Eva Gaipa													
<b>Tracking</b>		Monthly Personnel Tracking reports: WC/FMLA/LOA Performance Review – every other month Staff & Center Roster Vacant/Filled Report											
		Ongoing Permit expiration notices to staff											
<b>Monitoring</b>		Ongoing Personnel File Monitoring including partners											
		Performance Review notices		Performance Review notices		Performance Review notices	Positions Control Review	Performance Review notices		Performance Review notices		Performance Review notices	Personnel Budget review.
<b>PD/PY</b>		Return-To-Work Letter to Laid off PD/PY staff (August 1st)	PD/PY Employees return							Action: Board Order to Layoff PD/PY Staff	Action: PD/PY layoff approval by PC	Order of Layoff PD/PY Staff	
											Notice of Proposed Action for Layoff		Summer closure & PD/PY Staff Layoff
											Notice of Action for Layoff		
<b>Reporting</b>		Program Information Report		LIC 500 to Licensing			LIC 500 to Licensing	Risk Management Loss Control Report - Share w/Senior Mgmt.		LIC 500 to Licensing			LIC 500 to Licensing
<b>Required Training</b>		Ongoing Sexual Harassment Awareness Training (line staff every 3 years and supervisor every 2 years)	National Voter Registration Act Training (Annually July/Aug.)	CSB Policies and Procedures Review by all staff	Chronological Supervision & Progressive Discipline Training		Civil Rights Training (Every 2 years Jan./Feb.)		CSB Protocol for Hourly Head Count and Transition training for staff	Preventive Health & Safety (EMSA) (At time of hire once or twice per year)	Child Abuse & Domestic Violence Awareness Training-At time of hire and after every 2 years	Confidentiality Training (Annually Apr./May)	Illness and Injury Prevention plan Review
<b>Labor</b>		Local 1 presentation at NEO (monthly)		Labor -Management Meeting			Labor -Management Meeting			Meet & Confer Layoff PD/PY Staff Warning Letter to Layoff PD/PY staff	Labor -Management Meeting	Annual Bid	Labor -Management Meeting
<b>Recruitment</b>		Ongoing recruitment at One-Stops and Community Fairs			Career Intro Career Fair				Outreach fair at Loma Vista Adult Center	Recruitment CCC, DVC & Los Medanos College job fair	Recruitment DVC	Recruitment Solano Community College job fair	Career Intro Career Fair (May)
									Mills College Tabling Career Event		Pittsburg CofC & Pittsburg USD CareerLink Fair	Career Intro Career Fair	
											Mount Diablo USD Career Fair	West Bay USD Career Fair (being researched)	
Nancy Benavides													
<b>Federal Reports</b>	Fiscal Team			Budget Input in HSES Due to ACF for Next Program Year			County Single Audit begins	Head Start & Early Head Start Fiscal Year Begins	Baseline Budget (BFM) and Budget Narrative Due	County Performance Report Due		Report the Results of Prior Year Single Audit to PC	
	Fiscal Team	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month	Fiscal Reports to PC & BOS every month
	Fiscal Team		County Year-End Close-Out Continues: Submission of Journals, Accruals, and Deferrals to Auditor's Office	Complete Risk Assessment for Each Subrecipient		Single Audit Certification of Subrecipients	Cut-off for Encumbrance of HS/EHS Funds	Personnel Cost Forecasting (PCF) Report due		Site Review of Delegate Agency Due			

## 2021-2022 CSB Planning Calendar

Federal Reports (cont.)	Fiscal Team	SF-425 Semi-Annual Financial Status Report Due to ACF		Finalize 2021 Operational and T & TA Budget for HS/EHS; 2021 Budget for PC Discussion and Approval				SF-425 Annual Financial Status Report and SF-429 Real property Status Report Due to ACF			SF-425 Final Financial Status Report Due to ACF	Internal Control Checklist on Cash and Petty Cash due to Auditor's Office	
	Fiscal Team	County Year-End Close Out Begins: Cut Off for Encumbrances Adjustment Deposit Permit	Operating Information in the Comprehensive Annual Financial	Schedule of Expenditures of Federal Awards Due to Auditor Controller's Office	SF-425 Annual report for CCP2 due to ACF	SF-429 Real Property Status report due to ACF		Current Year's Budget Adjustments Due to Auditor Controller's Office	Mandatory & Discretionary List to CAO		Subrecipient & Contractor Determination Checklist		
	Michael		CSBG Report Due to CSD (bi-monthly due on the 20th)		CSBG Report Due to CSD (bi-monthly due on the 20th)		CSBG Report Due to CSD (bi-monthly due on the 20th)	Mid-year Projections Due to CAO	CSBG Report Due to CSD (bi-monthly due on the 20th)	CSBG IS Form Due 3/1	CSBG Report Due to CSD (bi-monthly due on the 20th)		CSBG Report Due to CSD (bi-monthly due on the 20th)
State Reports	Fiscal Team	State/County Fiscal Year Begins July 1st	County Year-End Close Out Continues: Submission of Journals, Accruals, and Deferrals to Auditor's Office					Current Year's Budget Adjustments Due to Auditor Controller's Office	Mandatory & Discretionary List to CAO				State/County Fiscal Year Ends June 30th
	Komal	CDE 4th Quarterly Report Due			CDE 1st Quarterly Report Due			CDE 2nd Quarterly Report Due			CDE 3rd Quarterly Report Due		
	Komal	4th qtr QRIS report to Contra Costa County Office of Education (CCCOE)			1st qtr QRIS report CCCOE			2nd qtr QRIS report CCCOE			3rd qtr QRIS report CCCOE		
	Komal/Rose	Child Development Audit documentation begins	Child Development Audit-Interim phase	Child Development Audit Begins	Child Development Audit Year-end	Child Development Audit submission to CDE (which can be extended till February 2021)							
	Rose/Ali	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)	Stage 2 & CAPP Reports Due to CDE (20th of each month)
	Ali	CACFP CMIPS Submitted						Indirect Cost Rate Proposal Due to US Dept. of Health & Human Services					Year-end Appropriation Adjustments
<b>Isabel Renggenathen</b>													
Family Engagement	Ron				Prep/planning Take Home Activities		EHS: Take home family activities monthly Dec-June						
	Afi				Prep/planning Take Home Activities		HS: Take home family activities monthly Dec-June						
Special Events	Education Team & Cluster ADs							"Dual Language Learner" Celebration Feb 21-25	Dr. Seuss Birthday March 2			Teachers Appreciation Week May 2-6	International Mud Day June 29
Contracts: ELCD/CCDD Contracts				Full Day/Part Day-Begin Screenings and DRDP Assessments		Complete ECERS/ITERS by 11/30	Complete DRDP Summary of Findings by 12/30			Compile DRDP Parent Surveys by Contract	Complete Agency Summary of Findings	Review Parent Survey Results & Share with Senior Mgmt., BOS, and PC. Submit Report to Analyst.	
School Readiness: Reports	Ron & Afi		Present Final Update of SR Goals from Previous Year to PC Program Svs subcomm., PC, BOS, Sr. Mgmt., and staff					Present Baseline SR goals to PC Prog Svs Subcommittee and Sr.Mgmt.	Present Baseline SR goals to PC, BOS and staff	Present Mid-Year SR Updates to PC Prog Svs Subcomm. and Sr. Mgmt.	Present Mid-Year SR Updates to PC, BOS, and staff		

## 2021-2022 CSB Planning Calendar

<b>School Readiness: Reports (cont.)</b>	Education Team		Final DRDP Outcomes Report to PC Program Svs subcomm., PC, BOS, Sr. Mgmt., and staff					First DRDP Outcomes Report for Current Program Year to PC Prog Svs subcomm. and Sr. Mgmt.	First DRDP Outcomes Report for Current Program Year to PC, BOS and staff	2nd DRDP Outcomes Report for Current Program Year to PC Prog Svs Subcomm. and Sr. Mgmt.	2nd DRDP Outcomes Report to PC, BOS and staff		
<b>School Readiness: Transitions: Into, Throughout &amp; of Program</b>	Education Team		In-Service for Full-day teachers & Pre-Service for PD/PY Teachers					Kinder-Readiness Activities: Parent Meetings, RMTK	Kinder-Readiness Registration Information to Parents and Visits to Kinder Classes		Prepare Kindergarten Transition Packets	Distribution of SR Packets/ backpacks (Transition to Kindergarten)	
	Isabel & Ron					PITC Training for EHS staff		PITC Training for EHS staff		PITC Training for EHS staff		PITC Training for EHS staff	
<b>Magda Bedros</b>													
<b>Communication: Regional Office (RO)</b>				Child Outcomes Year-End Report to RO via CAO report (No report due to COVID-19; requirement waived)						Child Outcomes Baseline Report to RO via CAO report			Child Outcomes Mid-Year Report to RO via CAO report
<b>Family Engagement</b>	Education Team					Prep/planning Take Home Activities		HS: Take home family activities monthly Dec-June					
<b>Partnerships: Communication</b>		Grantee and YMCA		Quarterly Grantee and Delegate Meeting	Quarterly Grantee and YMCA	Community Based Partnerships MOU Status Check		Quarterly Grantee and Delegate Meeting			Quarterly Grantee and Delegate Meeting		Quarterly Grantee and Delegate Meeting
		Bi-Monthly CoCo Kids Meetings		Bi-Monthly CoCo Kids Meetings		Bi-Monthly CoCo Kids Meetings		Bi-Monthly CoCo Kids Meetings		Bi-Monthly CoCo Kids Meetings	Program self-evaluation documentation for state program due	Bi-Monthly CoCo Kids Meetings	
			Annual Federal Partner Meeting	Pedestrian Safety Training Required				Begin Kindergarten Transitions/ Trainings	CLASS Training for Partners		Child Abuse/DV Prevention Training Required		
		Tri-monthly Partner Learning Community Meeting			Tri-monthly Partner Learning Community Meeting			Tri-monthly Partner Learning Community Meeting			Tri-monthly Partner Learning Community Meeting		Fees/9400 Trainings for State Partners
				Annual State Partner Meeting				State Partner Meeting				State Partner Meeting	
<b>Planning: CS Desk review</b>	Magda and Michelle		CS Desk Guide and Forms review (Every 2 years - 2023)										
<b>Michelle Mankewich</b>													
<b>Communication: Families</b>				Family Newsletter				Family Newsletter and Winter Safety Newsletter			Family Newsletter		Summer Safety Newsletter
<b>Communication: Families</b>	Education Team	Monthly Parent Meetings		PD/PY Calendar Given to Families				PD/PY 1 Week Winter Break			PD/PY 1 Week Spring Break (Aligned with Local School Districts)		
<b>Communication: Families</b>		Provide Family Handbooks to Families		Pedestrian Safety Training Required				Begin Kindergarten Transitions/ Training		Family Handbook Updates (Every 2 years, 2021-2023)	Child Abuse/DV Prevention Training Required		
<b>Give Kids a Smile Day</b>							Give Kids a Smile Day (GKSD) - Planning Meetings with Contra Costa Dental Society, Children's Oral Health Program	Give Kids a Smile Day Preparation and Implementation of GKSD Plan weekly emails to staff	Give Kids a Smile Day Event-(1st Friday of the Month of February)	Give Kids a Smile Day Post Meeting			
<b>La Clinica and Life Long Dental Vans</b>		Monthly at Selected Sites (as vans are available)											
<b>Hearing and Vision Certification/Training</b>			CSB & CHDP Hearing & Vision Training for CSB and Local Health Providers					CSB & CHDP Hearing & Vision Training for CSB and Local Health Providers			CSB & CHDP Hearing & Vision Training for CSB and Local Health Providers		

## 2021-2022 CSB Planning Calendar

Healthy and Active Lifestyle	Sophia				National Food Day - October 24th CCFP Roundtable Conference				"Pride in Food Service Week" -- First week in February	National Nutrition Month	Annual California Dietetic Association Meeting & Exhibition		National Fruit and Veggie Day (June 17th is Eat All Your Veggies Day)	
		Monthly Parent Meetings / Trainings Quarterly Family Nutrition Meeting			Quarterly Family Nutrition Meeting			Quarterly Family Nutrition Meeting			Quarterly Family Nutrition Meeting			
Family Engagement	Education Team & Site Supervisors				Fall Harvest Festivals (may be canceled postponed due to COVID-19)					Collect WOTYC Plans for Centers	WOTYC Celebrations	Collect Year-End Celebration Plans for the Center	Year-End Celebrations	
	Education Team									Open House				
	Education Team					EHS PFCE Prep/Planning Home Family Activities to support SR PFCE Goals			EHS PFCE Home Family Activities to support SR PFCE Goals					
	Education Team					HS PFCE Prep/Planning Home Family Activities to support SR PFCE Goals			HS PFCE Home Family Activities to support SR PFCE Goals					
	Cathy & Sophia				Health & Nutrition Services Advisory Committee Meeting						Health & Nutrition Services Advisory Committee Meeting			
		Make Parenting A Pleasure Curriculum (Monthly excluding August)												
									Family Financial Fitness Workshops					
				ESL Classes							ESL Classes			
	Site Supervisors					Itsy Bitsy Read and Parent Power Reading Workshops (year round)								
						Male Involvement Events (year round)								
Planning: CS Desk review	Magda and Michelle	CS Desk Guide and Forms review (Every 2 years - 2021)												
Policy Council: PC Meetings and Trainings	Michelle		Recognition of Outgoing PC Members	PC Orientation (off-site) on Saturday September (TBD) and Election of New PC Executive Committee	Recruitment, Election & Finalization of Subcommittee					PC/BOS Joint Meeting		PC Orientation Planning Begins	PC/BOS Joint Meeting Planning Begins	
	Ana				Make-Up PC Orientation	Facilitative Leadership Training	Ethics/Brown Act Video Training Due	Exec team attend NHTSA PFCE conference						
	Ana		Monthly PC Meeting (except July and December)											
	Ana		Monthly Subcommittee Meetings (except July, September and December)											
<b>Monica DeVera</b>														
Human Resources: Monitoring		Monitor transcripts TAT				Monitor transcripts TAT						Monitor transcripts TAT		
Human Resources: Required Training		Ongoing new employee orientation	Licensing Orientation (At time of hire for SS)	First Aid CPR (Every 2 years ongoing)	Integrated Pest Management Training (Annually Sept./Oct.)	Mandated Reporter (At time of hire)-EHS			CSB Standards of Conduct				15 Hours of Professional Development (Ongoing)	

## 2021-2022 CSB Planning Calendar

<b>Human Resources: Required Training (cont.)</b>		General HIPAA Awareness Training (upon hire and bi-annual for applicable staff)											
<b>Legislation</b>		Quarterly Report at Senior Management Meeting			Quarterly Report at Senior Management Meeting			Quarterly Report at Senior Management Meeting		Report on Federal Budget	Quarterly Report at Senior Management Meeting	Report to Sr. Management on May's Legislative Revision	
<b>Monique Young Edwards</b>													
<b>Communication: Staff</b>		Update external calendar meetings		Vacation Request due for 4th Quarter				Vacation Request Due for 1st Quarter			Vacation Request Due for 2nd Quarter		Vacation Request due for 3rd Quarter
<b>Nasim Eghlima</b>													
<b>Contracts: Partnerships</b>		CACFP Contract	Begin Contract Renewals for Contracts Due in November *with the exception of CSBG contracts		Begin Contract Renewals for Contracts Due in December and January*with the exception of CSBG contracts	Action: BOS Approval of Contracts				Begin Contract Renewals for Contracts Due in July (Pending Slots) *with the exception of CSBG contracts		Action: BOS Approval of Contracts	
<b>Nelly Ige</b>													
<b>CALWORKS STAGE 2/ALTERNATIVE PAYMENT PROGRAM: Families</b>											Review and Update Stage 2/CAPP Program Handbook (if applicable)		Distribute Stage 2/CAPP Program Handbook (If updates made)
<b>CALWORKS STAGE 2/ALTERNATIVE PAYMENT PROGRAM: Audit</b>			Fiscal Audit										
<b>CALWORKS STAGE 2/ALTERNATIVE PAYMENT PROGRAM: Meetings/Conferences</b>		Monthly CSAM & Unit Meetings		CAPPA & EveryChild California Annual Conference									
					CLOUDS Annual Conference								
<b>Contracts: ELCD/CCDD Contracts</b>				Management Bulletin for CDE Refunding Application		Application Due for CDE Refunding Application For Next Fiscal Year					Draft Self-Evaluation Action Plan		Submit Self-Evaluation to CDE/CDSS on June 1st.
								Prepare, Distribute and Collect Parent Survey for Alternative Payment Programs	Compile Parent Surveys (All Programs)		Review Parent Survey Results & Share with Senior Mgmt. BOS, and PC.		FY 2022-2023 Contract Renewal for All Program Types
<b>LIHEAP/Dept of Energy: Monitoring/Review</b>		Monthly Quality Control Review of Utility Assistance		CSD Console Bi-Annual On-Site Monitoring Visit						CSD Console Bi-Annual On-Site Monitoring Visit			CSD Annual On-Site Monitoring Visit
		Quarterly Quality Control Review with DCD (3rd Thursday)			Quarterly Quality Control Review with DCD (3rd Thursday)			Quarterly Quality Control Review with DCD (3rd Thursday)			Quarterly Quality Control Review with DCD (3rd Thursday)		
<b>LIHEAP/Dept of Energy: Meetings/Conferences</b>		Monthly Utility Assistance Meeting		Quarterly Local Service Provider Meeting		Quarterly Local Service Provider Meeting				Quarterly Local Service Provider Meeting			Quarterly Local Service Provider Meeting
			Bi-Monthly LIHEAP/DOE Meeting with DCD		Bi-Monthly LIHEAP/DOE Meeting with DCD		Bi-Monthly LIHEAP/DOE Meeting with DCD		Bi-Monthly LIHEAP/DOE Meeting with DCD		Bi-Monthly LIHEAP/DOE Meeting with DCD		Bi-Monthly LIHEAP/DOE Meeting with DCD
								LIHEAP Action Day Training					Energy Annual Convention
<b>Ongoing Monitoring: Monitoring</b>		1st Period Monitoring Begins: Center, Curriculum Fidelity, ERS, File Review			CLASS Monitoring			2nd Period Monitoring Begins: Center, Curriculum Fidelity, ERS, File Review			CLASS Monitoring		End Monitoring
				Semi-Annual Child Safety Checklist						Semi-Annual Child Safety Checklist			

## 2021-2022 CSB Planning Calendar

<b>Ongoing Monitoring: Reports</b>			Present 2nd Period Semi-Annual Report to PC Monitoring/ Self-Assessment Subcommittee, PC, CAO, ACF, Senior Managers, Site Supervisors, CS Managers, Partners, and Staff						Present 1st Period Semi-Annual Report to PC Monitoring/ Self-Assessment Subcommittee, PC, CAO, ACF, Senior Managers, Site Supervisors, CS Managers, Partners, and Staff		Review/Update Content of Monitoring Tools and Handbooks			
		Review Slot Map Plans and Update for New Period Schedule for Center Monitoring and Sample Size Calculation for Files and Classrooms	Root Cause Analysis & Implementation of Corrective Action Plan						Root Cause Analysis & Implementation of Corrective Action Plan					
<b>Sarah Reich</b>														
<b>Communication: Regional Office (RO)</b>		Monthly Calls with the RO; Child Restraint System annual waiver due by July 1		School Readiness (SR) Visit for RO	Semi-Annual T/TA POC Check In Meeting							School Readiness (SR) visit for RO	Semi-Annual T/TA POC Check In Meeting	
<b>Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA): Eligibility/ Enrollment</b>		Monthly Enrollment Report Due to HSES by the 7th		Weekly 30-day Full Enrollment Checks and Reports				New Federal Income Guidelines Issued			Eligibility Refresher Training			PD/PY Classes End
				PD/PY Classes Begin								Eligibility & Enrollment Clinics		
<b>Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA): Recruitment</b>								Review/ Revise Recruitment Materials	Begin Major Recruitment Drive	Continue Recruitment Drive				
		Monthly - Purge Waitlist	Submit Request for Flyers to be Mailed with Public Benefit Quarterly Reports							Submit Request for Flyers to be Mailed with Public Benefit Quarterly Reports				
<b>Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA): Selection</b>						Hold Selection Criteria Meeting with Staff, Parents, and Program Services Subcommittee		Action: PC Approves Selection Criteria and Recruitment Plan	Action: BOS Approves Selection Criteria and Recruitment Plan	Establish Procedure and Timelines for Rollover				Purge Over-Income Waiver List
<b>Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA): Attendance &amp; Planning</b>		Monthly Attendance Report for BOS/PC				Slot Planning for Next PY		Finalized Slots Map for Next PY					Distribute Slots Map for Next PY	
<b>GRANTS: HS/EHS/EHS-CCP Grants (09CH010862) (formerly 09CH9115 and 09HP000111)</b>		Receive Funding Guidance Letter, Conduct Grant Writing Process with Assigned Team Members, Including Goals & Objectives (G&O)	Action: Request PC and BOS Approval for Submission of Grant, Budgets and Goals & Objectives.	Action: Upload Grant Documents and Submit Through HSES	Present Grant Cycle Process Overview to PC at Orientation									Share Grantee Timeline Tasks with Delegate
		Program G/O Updates Semi-Annual Report	Disseminated G/O to Staff, Department Director, PC, and BOS					Program G/O Updates Semi-Annual Report Disseminated to Staff, Department Director, PC, and BOS						Announce Continuation Grant Cycle to PC, Including Year-End Monitoring Results (CSB Director's Report)
	Haydee	SF-425 Semi-annual report due to ACF		Action: Upload Budget by object total and justification thru HSES				SF-425 Annual Report due to ACF					SF-425 Final Report due to ACF	
<b>Recordkeeping &amp; Reporting: Program Information Report</b>		Quarterly Meeting CSB and FBHS	Upload PIR by August 31st	Submit to BOS in CAO Report; Present at SAM, Sr. Mgmt. and Cluster Mgmts..	Quarterly Meeting CSB and FBHS	Present to PC		Quarterly Meeting CSB and FBHS				Quarterly Meeting CSB and FBHS		

## 2021-2022 CSB Planning Calendar

Sung Kim													
<b>Business Systems: E-Rate</b>			E-Rate BEAR (Billed Entity Applicant Reimbursement) /472			E-Rate RFI	E-Rate Form 470	E-Rate Form 471		USAC PIA Review	E-Rate/USAC PIA Review		
			Invoicing USAC/Service Provider for Reimbursement			RFI for Next Year's Technology Needs	RFI for Tele-Communication/Internet/Internal Connection		Action: BOS Approval for Incoming Funds	Review Prior Years E-Rate Form 471 Grant Application	E-Rate Form 486		
								USAC Conference					
<b>Business Systems: CLOUDS</b>		CLOUDS User Group Meeting			CLOUDS User Group Meeting	CLOUDS User Conference		CLOUDS User Group Meeting	Review Contract by County Counsel			CLOUDS User Group Meeting	CLOUDS Renewal
<b>Business Systems: Facilities/Center Health and Safety</b>		Quarterly Deep Cleaning EHS & Kitchen	Annual Deep Cleaning HS	Certification for Playground Safety Inspector (Expires Every 4 Years)	Quarterly Deep Cleaning EHS & Kitchen			Quarterly Deep Cleaning EHS & Kitchen			Quarterly Deep Cleaning EHS & Kitchen		
		Health & Safety Officer Committee Meeting			Health & Safety Officer Committee Meeting			Health & Safety Officer Committee Meeting			Health & Safety Officer Committee Meeting		
					Emergency Preparedness Training and Great Shake Out Statewide Earthquake Drill								
<b>Contracts: LIHEAP/DOE/ARPA/CARES ACT</b>		Begin CARES Act Contract with CSD	Begin ARPA Contract with CSD	Continuation of CARES Act Contract with CSD	Begin LIHEAP Contract with CSD for PY 2022	End of CARES Act Contract with CSD							
		Continuation DOE Contract with CSD for PY 2020										End of PY 2020 DOE Contract	
<b>Low Income Home Energy Assistance Program/Department of Energy: Reports</b>	Ali/Sung	20th: EARS Monthly Report											



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: October 12, 2021

Subject: Contra Costa County Public Law Library Annual Report to Board of Supervisors - July 2020 - June 2021

---

**RECOMMENDATION(S):**

ACCEPT the Contra Costa County Public Law Library Board of Trustees' July 2020 - June 2021 Annual Report.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

California Business and Professions Code Section 6349 states, "Each board of law library trustees, on or before the 15th day of October of each year, shall make an annual report to the board of supervisors of the county in which the law library is maintained, for the preceding fiscal year ending on the 30th day of June. A copy of the report shall be filed with the auditor of the county. The report shall give the condition of their trust, with full statements of all their property and money received, whence derived, how used and expended, the number of books, periodicals and other publications on hand, the number added by purchase, gift, or otherwise during the year, the number lost or missing, and other information as might be of interest."

Additionally, per Resolution 2020/1, each advisory body to the Board of Supervisors shall submit annually to the Board of Supervisors a report on its activities, accomplishments, membership attendance, required

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Lauren Hull, (925)  
655-2007

cc:

BACKGROUND: (CONT'D)

> training/certification and proposed work plan or objective for the following year.

CONSEQUENCE OF NEGATIVE ACTION:

If the report is not accepted, the Board will not have an official record of the Public Law Library Board of Trustees' activities in the past year and will not meet the requirements of the California Business and Professions Code Section 6349.

ATTACHMENTS

2020-2021 Public Law Library Annual Report



## **CONTRA COSTA COUNTY PUBLIC LAW LIBRARY**

### **ANNUAL REPORT -- July 2020-June 2021**

#### **LIBRARY DIRECTOR'S LETTER:**

I am pleased to present the annual report for the Contra Costa County Public Law Library, covering fiscal year 2020-2021, in fulfillment of the requirement of California Business and Professions Code §6349. Aside from providing detailed financial information about the library's funds, as required by the statute, the report demonstrates who we are and what we do. The format has been updated, and this year, we look back not only on the previous fiscal year, but also on the last decade so as to provide a more in-depth perspective.

The last fiscal year has been among the most challenging periods of my career. In the spring of 2020, COVID-19 struck the entire world, including the law library, almost without warning and certainly without adequate time to prepare. And it has yet to release us. This brought about many changes for all of us and certainly for the law library.

Aside from the usual concerns faced by county law libraries throughout the state, such as decreased revenues juxtaposing increased demands for services, the law library was forced to close for ten weeks in the spring of 2020, in accordance with the ten-week pandemic-driven courthouse closure. In June, the main branch in Martinez reopened for remote and curbside service only until it was possible to reopen to in-person service on May 17, 2021, almost a year later. The Richmond branch remained closed during the reporting period, with a July 2021 reopening planned. During the time period between the end of the ten-week closure and the actual reopening of Martinez in May of this year, staff struggled with many issues including obtaining materials needed, such as disinfectant wipes, masks and gloves, all of which were difficult to locate for many months. Other challenges included creating signage, and developing other measures for keeping staff and library users safe, all in a rapidly changing environment. Of paramount importance was finding new and alternate ways of serving users while carrying out the library's mission and ensuring that the people of Contra Costa County have the legal information needed to access the justice they seek.

We wish to thank our users for their patience and loyalty as we all work together in trying times to assist people in meeting their legal information needs. A special thanks goes to the Board of Trustees of the Contra Costa County Public Law Library for its ongoing support, wisdom, and counsel. It is an honor to serve as the director of the law library.

*Carey Rowan*

Respectfully submitted \_\_\_\_\_

Carey Rowan, Library Director

## **INTRODUCTION:**

Business and Professions Code §6340 mandates that each county in California have a law library located in the county seat. Contra Costa County is highly compliant, having a main branch of the law library in Martinez as well as a smaller branch inside the Richmond Courthouse. The Contra Costa County Public Law Library serves everyone, including the general public, judicial officers, members of the bar, and students.

## **MISSION OF THE LIBRARY:**

The library's mission statement guides the activities of the library: *To provide all members of the community access to research materials to aid in understanding and preserving legal rights.* Law library trustees and staff want the people of Contra Costa County to recognize the law library as their primary source for legal information. The law library strives to render the highest quality of service to the community by providing a current, balanced collection of materials and resources along with trained staff dedicated to assisting users in meeting their legal information needs.

## **FUNDING:**

- County law libraries in California receive over 90% of their funding from a small portion of civil court filing fees.
- Senate Bill 1407, passed in 2007, established a moratorium on increases in filing fees. The moratorium was later extended. The result has been an inability of law libraries to increase their primary revenue source despite the fact that the cost of legal materials rises an average of 10-15% per year.
- During that same time period, the Contra Costa County Public Law Library's filing fee revenues declined 39%.
- Other factors, including filing fee reductions granted to select individuals, and fee waivers, along with changes in the jurisdictional limits for small claims court during the last decade, have contributed to declining revenues, not only for law libraries, but also for the courts.
- County law libraries throughout California are experiencing the same revenue shortfalls that we are seeing in Contra Costa County, all the while, the number of self-represented litigants seeking help in California's county law libraries continues to grow.
- The Council of California County Law Librarians has been working to seek solutions to this complex and serious problem for many years, but there is still not a viable plan, such as a piece of legislation, in place to protect funding for county law libraries, although the governor did approve a budget which included some emergency funding for county law libraries.
- Creating sustainable funding for California's county law libraries is a critical goal for the future. Previous reports have estimated sustainability for the law library at 5 years, based on the current revenue stream. This means that unless changes are made in the way county law libraries in California are funded, the future of all law libraries, including the Contra Costa County Public Law Library is under serious threat, and public law libraries may cease to exist, despite a state statute mandating their existence. (Business and Professions §6340). The current legislature in California appears to understand California's county law libraries and the vital role they play in access to justice for all Californians. There is hope that legislation providing for ongoing funding will be forthcoming. Such legislation would replace the unworkable and archaic method of funding which now exists.

## CONTRA COSTA COUNTY PUBLIC LAW LIBRARY: FUNDING AND REVENUE FACTS

Per Business & Professions Code §6321 et seq., the main funding source for California's county law libraries is a small portion of civil court filing fees.

More than 90% of revenues for county law libraries in California are derived from civil filing fees. In Contra Costa County, 91% of law library funding is from filing fees.

Senate Bill 1407 (2008) established a moratorium on California's county law libraries' ability to increase their portion of civil filing fees. This resulted in an economic crisis for law libraries throughout the state.

Business & Professions Code §6340 requires each county to have a public law library. The current method of funding is outdated and unsustainable. Stable funding for these valuable resources which have served Californians for more than 100 years must be established.

## Appendix A: Analysis of Fiscal Year End Financial Information, July 2020- June 2021

Prepared by Arlene Mose, CPA on 9/7/21.

<b>REVENUES</b>	<b>Account #</b>	
Court filing fees & nontaxable	9681	\$632,456
State Supplemental Funds	9975	183,922
Miscellaneous Nontaxable Revenue	9975	6,128
Pooled earnings	0800	12,016
<b>TOTAL REVENUES</b>		<b>\$834,522</b>

<b>EXPENSES</b>		
Permanent salaries	1011	\$ 205,591
Temporary salaries	1013	29,693
F.I.C.A.	1042	5,252
Retirement expenses	1044	75,193
Employee group insurance	1060	41,466
Retiree health insurance	1061	27,565
Unemployment insurance	1063	1,761
Workers' compensation insurance	1070	( 216)
Office expenses/ Outreach/ Forms	2100	5,879
Postage	2103	156
Communications	2110	6,378
Telephone exchange service	2111	3,458
Memberships	2200	720
Rents and leases- Equipment	2250	10,056
Maintenance- Equipment	2270	2,668
Request Maintenance	2284	241
Auto Mileage	2301	11
Professional/Specialized Service	2310	5,426
Data Processing Service	2315	3,462

Electronic database services	2323	190,646
Information security charges	2326	342
GSD courier service	2331	1,430
Other Telecomm Services	2335	3,514
Insurance	2360	13,153
Adult materials: Library books	2461	255,341
Specialized printing	2473	5,147
<b>TOTAL EXPENSES</b>		<b>\$894,333</b>

\*\*\*\*\*

<b>CONTRA COSTA COUNTY PUBLIC LAW LIBRARY TRUST FUND BALANCE - SUMMARY</b>	
<b>Trust fund balance at beginning of FY 2020-2021</b>	<b>\$1,290,360</b>
<b>Total revenues - FY 2020-2021</b>	<b>783,903</b>
<b>Total revenues - FY 2020-2021 (May 2021)</b>	<b>50,618</b>
<b>Total expenses - FY 2020-2021</b>	<b>(894,333)</b>
<b>Trust fund balance at close of FY 2020-2021</b>	<b>\$1,230,548</b>

**WHAT WE DO – A DECADE OF SERVICE  
LOOKING AT THE NUMBERS**

**326,620 patrons  
visited the Law  
Library from  
2010-2020.**

**The average number of annual  
visits to the Law Library's  
website is 6,456.**

**37,150 Library  
Patrons used  
our computers  
in the past  
decade.**

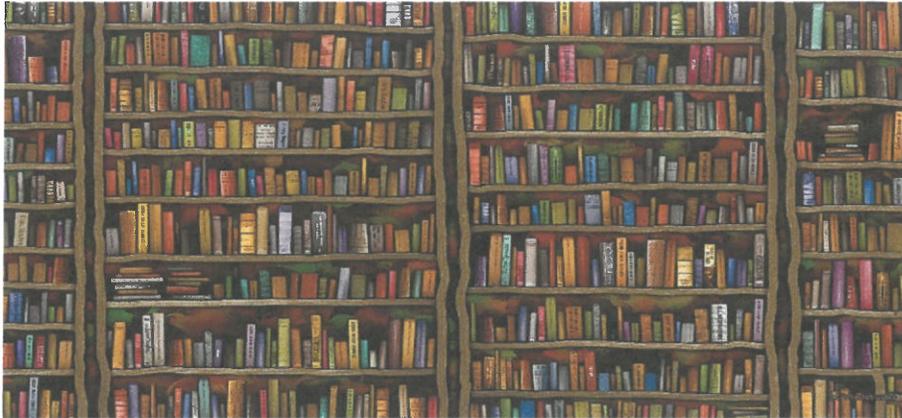
**92 % of all  
reference  
questions are  
submitted by  
unrepresented  
persons.**

**An average of  
222 books are  
used daily in the  
Law Library.**

**908 people  
received court-  
required  
Conservatorship  
training provided  
by the Law Library  
in the last 10  
years.**

**More than 3,000  
people have received  
assistance from  
volunteer attorneys  
at our Lawyer in the  
Library clinic since it  
began.**

**An average  
of 197 people  
attend  
Guardianship  
workshops at  
the Law  
Library each  
year.**



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### **THE COLLECTION:**

- The law library's emphasis is based on having a relevant, balanced collection which serves the needs of all users: the bar, the bench, the general public, professionals and elected officials, and students.
- Having a balanced collection, relevant collection means offering both print and online resources in a variety of legal topics, with heavy emphasis on California law, but including federal and multi state material.
- The library holds more than 40,000 books. Collections are up to date and kept in good order and condition.
- Holdings include more than 100,000 non-book items (microforms and CD-ROMs).
- Subscriptions to online services include the following: CEB's Onlaw, Westlaw, Heinonline, Lexis Digital Library, and Nolo Press. Online subscriptions make it possible for staff and library users to access statutory and case law for all 50 states and Washington D.C., a large body of law review and journal articles, as well as other extensive content. Both Lexis Digital Library and the Nolo Press online subscription are especially important in this COVID era as these are services which library users can access without having to physically come to the library.



- The library offers WiFi access for its users if needed.
- Collection development is an ongoing process for the library. This means that the library's collection is constantly scrutinized for changes that need to be made, with an eye toward serving the needs of our patrons in the most cost-effective manner possible.

## WHERE WE ARE

### BUILDINGS AND EQUIPMENT:

Normally, the Contra Costa County Public Law Library currently serves patrons county-wide in two locations, all of which are housed inside courthouses:



- Martinez – The main library, conveniently located in the A.F. Bray (criminal court) building;
- Richmond – Serving the west county from the second floor of the Richmond courthouse.

When the library is fully operational, public computers, photocopying, scanning and faxing services are available.

The Martinez branch is currently open; however, Richmond is closed with reopening expected early in the new fiscal year once stable staffing is achieved.



During the previous fiscal year, it became known that the court needed the space currently occupied by the Law Library. The county Board of Supervisors hopes to make space available for the library in a planned new building to be located on Pine and Main Street in Martinez. This would mean a relocation of the Martinez branch to the new site which is approximately one block away. The location is excellent since it is still close to all three courthouses in downtown Martinez. Law library staff will work with Contra Costa County Board of Supervisors and County Administration as well as the court as needed to ensure the success of this plan.

## WHO WE ARE

### **BOARD OF TRUSTEES:**

*"There is in each county of this State a board of law library trustees, which governs the law library established for the county under the provisions of this chapter."* Business and Professions Code §6300.

<b>CURRENT BOARD OF TRUSTEES</b>	
<b>Dean Barbieri, Esq. – President</b>	<b>Hon. Theresa Canepa – Trustee</b>
<b>Hon. Barry Baskin – Vice-President</b>	<b>Hon. Jill Fannin - Trustee</b>
<b>Nolan Armstrong, Esq. – Secretary</b>	<b>(2 Vacant seats)</b>

### **STAFF:**

The most extensive library collection on earth would be of little value without staff to guide and assist library customers in its use. And the best staff in the world would be rendered less effective without appropriate governance. Such governance is set forth in the state statute, as referenced above.

- The main branch (Martinez) has staff permanently assigned to the location.
- The Richmond branch, when open, is staffed by a combination of extra help workers and permanent staff from the main branch who rotate through the schedule.
- Staff works as a team, and the team functions in cooperation with colleagues from other law libraries when outside assistance or resources are needed.
- The staff of the Contra Costa County Public Law Library remains committed to serving all users in accordance with the library's high standard of excellence.



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Unpaid Student Training Agreement #74-637 with Unitek College

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Unpaid Student Training Agreement #74-637 with Unitek College, an educational institution, to provide supervised field instruction at Contra Costa Behavioral Health program sites for medical office administration students, for the period from October 1, 2021 through September 30, 2024.

**FISCAL IMPACT:**

This is a nonfinancial agreement with no budgetary or financial impact to the department.

**BACKGROUND:**

The purpose of this agreement is to provide Unitek College students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students' services to patients.

Approval of Unpaid Student Training Agreement #74-637 with Unitek College will allow students to receive supervised fieldwork instruction experience, at Contra Costa Behavioral Health program sites through September 30, 2024.

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APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Suzanne Tavano, Ph.D,  
925-957-5201

By: Stacey M. Boyd, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the students will not receive supervised fieldwork instruction experience at Contra Costa Behavioral Health program sites.

ATTACHMENTS

unitek college

UNPAID STUDENT TRAINING AGREEMENT

Number 74-637

1. Contract Identification.

Department: Health Services

Subject: Unpaid student training agreement with Department, sponsored by Contractor

2. Parties. The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: Unitek College

Capacity: Educational Institution

Address: 1401 Dove Street, Suite 340, Newport Beach, California 92660

3. Term. The effective date of this Agreement is October 1, 2021, and it terminates September 30, 2024, unless sooner terminated as provided herein.

4. Termination. This Agreement may be terminated by either party, at its sole discretion, upon seven-day advance written notice thereof to the other, or canceled immediately by written mutual consent, subject to termination conditions (if any) set forth in the Program Plan attached hereto and incorporated herein by reference.

5. Program. By this Agreement, County agrees to permit unpaid student training of persons ("Participants") sponsored by Contractor under the following conditions:

a. Services provided under this Agreement are volunteer services, and Participants obtain no employment rights with, or employment benefits from, the County, by virtue of this Agreement or service hereunder. Each Participant agrees to the foregoing and must execute the Unpaid Student Training Participation Agreement form attached hereto, and incorporated herein by this reference.

b. Contract terms and conditions are expressed in the Program Plan attached hereto and incorporated herein by reference.

6. Independent Contractor Status. This Agreement is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.

7. Indemnification. Contractor shall defend, indemnify, save and hold harmless County and its officers and employees from any and all claims, costs and liability for any damages, sickness, death or injury to person or property, including without limitation all consequential damages, from any cause whatsoever arising directly or indirectly from or connected with the operation or services provided hereunder by Contractor, its agents, servants, employees, subcontractors, students, or Participants as described herein, save and except claims or litigation arising through the sole negligence or sole willful misconduct of County or its officers or employees.

8. Legal Authority. This Agreement is entered into under and subject to the following legal authority: California Government Code § 26227.

9. Signatures. These signatures attest the parties' agreement hereto:

COUNTY OF CONTRA COSTA, CALIFORNIA

CONTRACTOR

By \_\_\_\_\_  
Designee

By \_\_\_\_\_

Recommended by Department

\_\_\_\_\_  
(Designate official capacity)

By \_\_\_\_\_  
Designee

(Form approved by County Counsel)

## PROGRAM PLAN

Number 74-637

1. **Purpose of the Program.** Unitek College (hereinafter referred to as "Contractor") conducts a Medical Office Administrative training program for its Medical Office Administration students, in cooperation with County's Department. The Contractor desires to have its Medical Office Administration students enrolled in this program to receive clerical/administrative field experience and instruction from the County, and the County is willing to provide such clerical/administrative experience and instruction under the terms and conditions hereinafter set forth. Therefore, the parties will undertake a program whereby such instruction and experience will be provided in accordance with this Agreement (Program), mutually agreed to by the parties.
  
2. **Contractor's Obligations.** Contractor shall:
  - a. Designate Medical Office Administration students for participation in the Program conducted pursuant to this Agreement (Participants)
  - b. Suggest dates for the clerical/administrative field experience, and cooperate with County's Department in establishing assignment schedules consisting of specific dates for the placement of a specific number of Participants with the County for training;
  - c. Assign for clerical/administrative field experience, only those Participants who are considered adequate by mutual written agreement of the parties hereto;
  - d. Make all necessary arrangements so that each Participant will:
    - (1) Have completed all the necessary courses required by the Contractor as preparation for said clerical/administrative field experience;
    - (2) Execute the County's Unpaid Student Training Participant Agreement (attached as Exhibit A) upon referral to the training Program;
    - (3) Arrange for their own transportation to and from the Health Services Department, and for maintenance and housing during field instruction;
    - (4) Channel educational problems to the appropriate instructor(s) in Contractor's school;
    - (5) Promptly report any illnesses and absences from duty; *and*
    - (6) Comply with regulations and standards of conduct governing professional personnel in the County Health Services Department.
  - e. Agree to have each Participant furnish to County, upon request, such evidence as Contractor may require showing that the Participant assigned for training is physically, psychologically and/or medically fit. If Contractor needs to provide any confidential medical information regarding Participant, County will have Participant sign a release for such information and forward the release to Contractor; *and*
  - f. Provide County with evidence that the Contractor has in full force and effect, during the term of this Agreement, general liability insurance for Participants designated for participation pursuant to this Agreement with coverage of at least Five Hundred Thousand Dollars (\$500,000) for the activities of the Participants pursuant to this Agreement.

Initials: \_\_\_\_\_  
Contractor                      County Dept.

## PROGRAM PLAN

Number 74-637

- g. Contractor will retain ultimate responsibility for the education of its students. The Contractor's representative for this Agreement will be a faculty member appointed and assigned by the Contractor, as liaison to the County.
3. **County's Obligations.** County shall:
- a. Comply with all State statutes and regulations applicable to the training of Participants enrolled in the Program;
  - b. Accept for clerical/administrative field experience those Participants assigned by the Contractor for such a period and in such numbers as may be mutually agreed in writing;
  - c. Provide the Participants with learning experiences needed to meet the objectives of the training Program, which will be mutually agreed to by the parties in accordance with this Agreement;
  - d. Have the right to terminate the participation of any Participant in the clerical/administrative field experience for failure to follow the instructions of County, or for any other lawful reason. In the event of such termination, County shall give prompt written notice to the Contractor; *and*
  - e. Comply with applicable state and federal workplace safety laws and regulations. In the event a Participant is exposed to an infectious or environmental hazard or other occupational injury (i.e. needle stick) while at the County, the County, upon notice of such incident from the student, will provide such emergency care as is provided to its employees or students, where applicable.
4. **Joint Obligations.** County and Contractor shall jointly:
- a. Plan the student-training Program, including course content and Participant assignment schedule, so as to provide a sound and effective educational Program;
  - b. Review the Program at the end of each training period in order to evaluate progress and recommend changes for the next consecutive training period; *and*
  - c. Plan for periodic review of this Agreement.
5. **Participants' Obligations.** Contractor shall ensure that its Participants:
- a. Execute the County's Unpaid Student Training Participant Agreement (attached as Exhibit A hereto) upon referral to the training Program;
  - b. Abide by County policies and regulations;
  - c. Conduct themselves in an appropriate professional manner consistent with responsibility;
  - d. Observe and respect patient's rights, privacy, and dignity; *and*
  - e. Comply with applicable County, State, and Federal regulations respecting disclosure of patients' health information and access to, and removal of, medical records and/or information contained therein.

Initials: \_\_\_\_\_  
Contractor                      County Dept.

PROGRAM PLAN

Number 74-637

6. Contractor, County and Participant Agreement. Participants are not entitled to reimbursement by County for expenses associated with the use of personal vehicles while engaged in the training Program covered by this Agreement. Participants are not entitled to any compensation from County during their participation in Contractor's training Program. Participants may receive course credit from Contractor for their participation in the training Program covered by this Agreement.

Initials: \_\_\_\_\_  
Contractor      County Dept.

UNPAID STUDENT TRAINING PARTICIPANT AGREEMENT

The County of Contra Costa ("County") and the Participant named below agree as follows:

1. Participant will engage in training for a County department pursuant to a contract between the County and a contractor sponsoring the Participant, hereinafter the "Training Program."
2. Participant agrees that in connection with Training Program, Participant is a volunteer, and will obtain no employment rights or employment benefits from the County and waives any claim to any employment rights or employment benefits from the County based upon Participant's training services, whether or not authorized under such contract. Participant is not entitled to any monetary compensation or expense reimbursement from County for participation in Training Program; Participant acknowledges that his/her participation in the Training Program is for his/her personal benefit and solely for educational purposes, and that he/she may receive course credit from the educational institution at which he/she is enrolled.
3. Participant further agrees that he/she has read and understands the Unpaid Student Training Agreement (identified in paragraph 8, below) between the County and Participant's sponsoring contractor.
4. County or Participant may terminate this agreement upon three day's notice, or without prior notice by mutual consent or for cause. Otherwise this agreement terminates upon termination of the Contract between the County and Participant's sponsoring contractor.
5. The term of this agreement commences on the date that it is executed by both the County and Participant and terminates on the date that Participant completes his/her assigned placement in the Health Services Department under the contract between the County and the Contractor identified in Paragraph 8 below.
6. Neither the County nor any agent, officer, servant, or employee of the County shall undertake or incur any liability or other responsibility respecting the quantity, quality, kind, or value of the training of Participant and no warranty, express or implied, shall exist in that regard.
7. Entire Contract. This Agreement contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. Identification of Unpaid Student Training Agreement: Number 74-637

Contractor Unitek College

County Department Health Services -

CONTRA COSTA COUNTY

PARTICIPANT

\_\_\_\_\_  
(Printed Name)

By \_\_\_\_\_  
(Designee)

\_\_\_\_\_  
(Signature)



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: October 12, 2021

Subject: Approve New and Recredentialing Providers in Contra Costa Health Plan's Community Provider Network

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**RECOMMENDATION(S):**

Approve the list of providers recommended by Contra Costa Health Plan's Peer Review Credentialing Committee and the Health Services Director on September 14, 2021, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

The National Committee on Quality Assurance (NCQA) requires that evidence of Board Approval must be contained within each Contra Costa Health Plan (CCHP) provider's credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable the Contra Costa Health Plan to comply with this requirement.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

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APPROVE
  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR
  RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **10/12/2021**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II  
 Supervisor  
 Diane Burgis, District III  
 Supervisor  
 Karen Mitchoff, District IV  
 Supervisor  
 Federal D. Glover, District V  
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 12, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Sharron Mackey,  
925-313-6104

cc: Terri Bostick, Marcy Wilhelm

ATTACHMENTS

Attachment

**Contra Costa Health Plan  
Providers Approved by the PRCC  
September 14, 2021**

<b>CREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
<b>Name</b>	<b>Specialty</b>
Aguilar, Krystal, ACSW	Mental Health Services
Amirzadeh, Ali, MD	Allergy and Immunology/ Obesity Medicine
Balayan, Shaina-Jill, NP	Mid-Level Pediatrics
Burtch, Maggie, NP	Mid-Level Family Planning
Buttars, Alexandra, PT	Physical Therapy
Castillo, Lisa, RBT, MA	Qualified Autism Provider
Coll, Lauren, BCBA, MS	Qualified Autism Provider
Dawson, Brittany, MS, RBT	Qualified Autism Provider
De la Guardia, Jose, NP	Family Medicine
Diamond, Jan, MD	Hepatology
Ellis, Mary, AMFT	Mental Health Services
Fang, Kathy, MD	Dermatology
Floyd, Heather, MFT	Mental Health Services
Gong, Derek, MD	Internal Medicine
Gonzales, Lisa, LPCC, MS	Mental Health Services
Hansel, Neila, BCBA, MS	Qualified Autism Provider
Ho, Elizabeth, BCBA, MA	Qualified Autism Provider
Hoang, Cathy, BCBA, MS	Qualified Autism Provider

Contra Costa Health Plan

Providers Approved by the PRCC September 14, 2021

<b>CREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
<b>Name</b>	<b>Specialty</b>
Isariuz, Alexsa, BCBA, M.Ed	Qualified Autism Provider
Izzo, Paulina, AMFT, MA	Mental Health Services
Jones, Joscelyn, BCBA, MS	Qualified Autism Provider
Lacanalae, Jason, DPT	Physical Therapy
Leasure, Jordyn, BCBA, MA	Qualified Autism Provider
Lee, Vera NP	Mid Level Dermatology
Leong, Linda, BCBA	Qualified Autism Provider
Louis, Paige, DPT	Physical Therapy
Lugto, Leslie, MS	Qualified Autism Provider
Matias, Jessica, DPT	Physical Therapy
Mendez Parra, Miriam, AMFT	Mental Health Services
Ranahan, Nicole, NP	Mid-Level Internal Medicine
Raskin, Curtis, MD	Dermatology
Shafarman, Eric, BCBA, MA	Qualified Autism Provider
Steely, Alexandria, ACSW	Mental Health Services
Sweeney, Walter MD	Plastic Surgery
Sweet, Charles, MD	Psychiatry
Yamaguchi, Justin, DPT	Physical Therapy

Providers Approved by the PRCC  
September 14, 2021

<b>CREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
<b>Name</b>	<b>Specialty</b>
Zucker, Jenna, AMFT	Mental Health Services

<b>CREDENTIALING ORGANIZATIONAL PROVIDERS SEPTEMBER 2021</b>		
<b>Provider Name</b>	<b>Provide the Following Services</b>	<b>Location</b>
DaVita Castro Valley Dialysis	Dialysis	Castro Valley
Lake Merritt Healthcare Care	Skilled Nursing Facility	Oakland
Windsor Country Drive Care Center	Skilled Nursing Facility	Fremont
Windsor Gardens Care Center of Hayward	Skilled Nursing Facility	Hayward

<b>RE-CREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
<b>Name</b>	<b>Specialty</b>
Castillo, Peter, MD	Urogynecology & Pelvic Reconstructive Surgery
Crawford, Megan, BCBA	Qualified Autism Provider
Crowe, Rebecca M.Ed, RBT	Qualified Autism Provider
Del Rio, Gerald, MD	IM/Pulmonary disease

Contra Costa Health Plan

Providers Approved by the PRCC September 14, 2021

<b>RECREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
Name	Specialty
Dietrick, James, DC	Chiropractic Medicine
Friedman, Yaron, MD	OB/GYN
Harris, Jennifer, BCBA-D, MFT	Qualified Autism Provider
Hosseini, Mehra, MD	Gastroenterology
Howard, Sage, BCBA	Qualified Autism Provider
Khan, Tanveer, MD	Surgery Cardiothoracic
Lee, Jenny, MFT	Mental Health Services
Nagesetty, Rajiv, MD	Surgery- Vascular
Nguyen, Bach-Kim,	Optometry
Rajapuram, Gurunath, MD	Cardiovascular Disease
Rhodes, Gregory, MD	Surgery - General/Vascular
Scott-Rusenbluth, Rachel, BCBA	Qualified Autism Provider
Slipa, Michael, MD	Gastroenterology

Providers Approved by the PRCC  
September 14, 2021

<b>RECREREDENTIALING PROVIDERS SEPTEMBER 2021</b>	
<b>Name</b>	<b>Specialty</b>
Thuruthickara, Rosin MA, RBT	Qualified Autism Provider
Toma, Marissa, MD	Surgery - Vascular
Uchiyama, Merry MD	Surgery- Thoracic
Veeragandham, Ramesh, MD	Surgery - Cardiothoracic
Velarde, Elizabeth MA, RBT	Qualified Autism Provider

<b>RECREREDENTIALING ORGANIZATIONAL PROVIDERS SEPTEMBER 2021</b>		
<b>Provider Name</b>	<b>Provide the Following Services</b>	<b>Location</b>
A Plus Hospice, Inc	Hospice	Pleasanton
Bayhealth Inc	Home Health	Campbell
Gateway Home Health Corp	Home Health	Campbell
Healthflex Home Health Services	Home Health	Oakland
Luxor Care Home Health Services	Home Health	Vallejo
Shadelands Endovascular, LLC	Surgery Center	Walnut Creek

Contra Costa Health Plan

Providers Approved by the PRCC September 14, 2021

<b>RECREDEntIALING ORGANIZATIONAL PROVIDERS SEPTEMBER 2021</b>		
<b>Provider Name</b>	<b>Provide the Following Services</b>	<b>Location</b>
South Springs Home Health Care	Home Health	San Jose

Bopl-SEPTEMBER 14, 2021