

POSITION ADJUSTMENT REQUEST

NO. 25787
DATE 11/5/2018

Department County Library
Department No./ Budget Unit No. 0620 Org No. 3702 Agency No. 85

Action Requested: RETITLE Librarian Trainee (3AKA) to Librarian I and allocate it on the salary schedule at QXX 1286 (\$4,386-\$5,602); RETITLE Librarian (3AWA) to Librarian II and reallocate; RETITLE Librarian Specialist (3AVA) to Librarian III and reallocate.

Proposed Effective Date: 12/1/2018

Classification Questionnaire attached: Yes [ ] No [X] / Cost is within Department's budget: Yes [X] No [ ]

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$541,500.00 Net County Cost \$0.00
Total this FY \$406,000.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Library Fund

Department must initiate necessary adjustment and submit to CAO. Use additional sheet for further explanations or comments.

Allison McKee

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

/s/ Erin Steffen 7/25/21

Deputy County Administrator Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS See Attachment A.

DATE 8/23/2021

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [ ] Day following Board Action.

[X] 10/1/2021(Date)

Gladys Scott Reid

8/23/2021

(for) Director of Human Resources Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 8/25/2021

- [X] Approve Recommendation of Director of Human Resources
[ ] Disapprove Recommendation of Director of Human Resources
[ ] Other:

/s/ Julie DiMaggio Enea

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [X] DISAPPROVED [ ]

Monica Nino, Clerk of the Board of Supervisors and County Administrator

DATE 09-07-2021

BY [Signature]

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION Adjust class(es) / position(s) as follows: